

# Tompkins County ADA Transition Plan - 2017

Based on the 2010 ADA Standards for Accessible Design

**Project:** Tompkins County Transition Plan 2017

**Building:** Tompkins County Office of Human Rights

**Location:** 120 West State Street #16, Ithaca NY

**Date:** June 21, 2017

**Surveyor(s):** Alan Lockett – Assistant Director of Facilities



## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



**All facilities should have at a minimum an accessible route to a main building entrance.**



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org) 2014



ADA National Network  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

The Tompkins County Office of Human Rights is located in a leased space on West State Street, Ithaca. This is a commercial building that also houses other businesses.

There is one entrance to the office right off W. State Street.



The above photo on the left is the street entrance that opens to a vestibule which also serves as the main entrance to other business as one can detect by the print on the door glass. The photo on the right is the entrance to the office. The vestibule does have a slope of approximately 1/12 which is acceptable.

Public transportation serves the entire downtown area and the office is within walking distance from any regular bus drop off point.

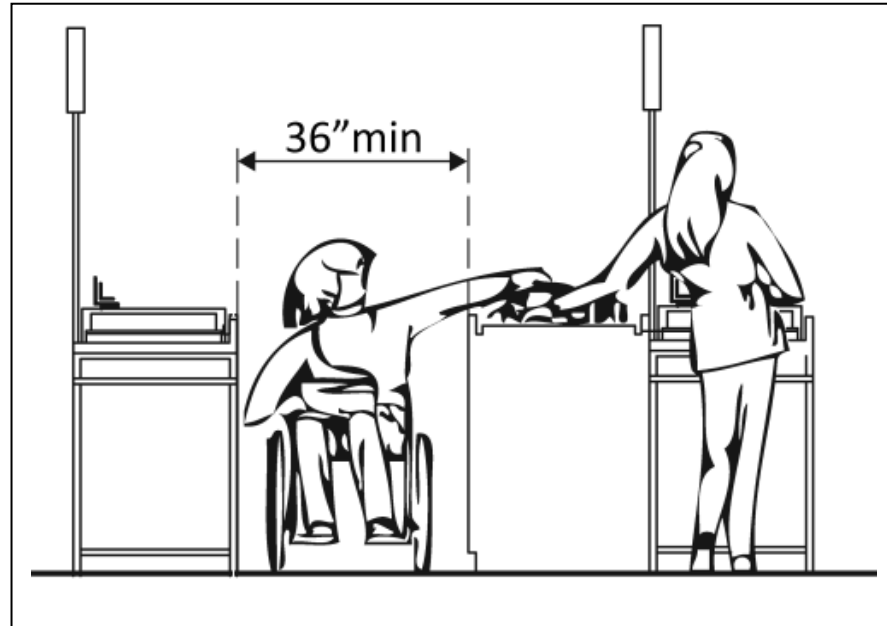
As far as improvements, the main entrance door knob should be replaced with a lever handle. The closer allowed the door to close in only 3 seconds. 5 seconds is the minimum time to allow a wheelchair to negotiate the opening. The closer should be either adjusted or replace.

It may also be beneficial to provide a notification device in the form of a door bell or buzzer that visitors could use to alert HR staff that they need assistance entering the building.

# ADA Checklist for Existing Facilities

## Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



**The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.**



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org) 2014



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Tompkins County Office of Human Rights provides civil rights enforcement and outreach programming. That may include handling complaints of discrimination in housing, employment, lending, public accommodation, and education.

The office layout is a single-loaded corridor with a reception/lobby area off the main entrance. Visitors to the office would be escorted to an office should they need to meet with a Human Rights staff member.

The corridor at its narrowest point is over 4 feet wide. All doors have lever handles.

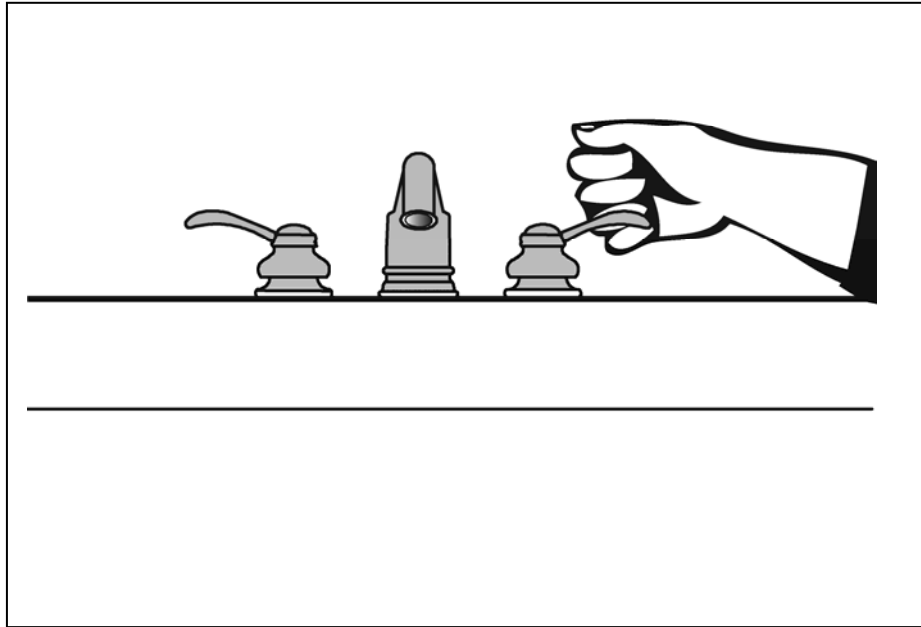


The photo on the left is the corridor taken from the back of the office and looking toward the reception/lobby area. The photo on the right is the conference/break room. This space is open with no fixed seating easily accommodating a wheelchair if necessary.

# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design



**When toilet rooms are open to the public they should be accessible to people with disabilities.**



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org) 2014



ADA National Network  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

The Human Rights Office does not have toilet rooms in their office area. A toilet room is located in a hallway accessed by a door from the conference room / break room. The toilet room is not for public use. It does provide some handicapped accessible features such as grab bars, lever handle, and 33 ½ inch door clearance but it is not fully accessible. It does not have the floor space to accommodate the turning radius of a wheelchair.

There are no recommendations for improvement.

## ADA Checklist for Existing Facilities

# Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



**The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.**



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People visiting Human Rights essentially meet with HR staff in individual offices or possibly the conference room. The space occupied by Human Rights is laid out such that visitors with disabilities have access to those spaces and therefore the services offered by HR. Additionally there is always a staff member available to aid persons that need assistance.

# ADA Checklist for Existing TC Facilities

**Summary of items that could be improved.**

**Building:** TC Workforce New York

**Date Inspected:** May 24, 2017

**Priority 1**

Item	Correction	Target Date	Date Completed
Entrance Door	Replace knob handle with lever.	Sept 2017	
Closer	Adjust or replace closer.	Sept 2017	
Buzzer	Install buzzer at front door.	Sept 2017	

**Priority 2**

Item	Correction	Target Date	Date Completed
None			

**Priority 3**

Item	Correction	Target Date	Date Completed
None			

**Priority 4**

Item	Correction	Target Date	Date Completed
None			