

# 2018 Recommended Budget

## Tompkins County, New York



Prepared for and delivered to the County Legislature  
in Tompkins County's  
**Bicentennial Year**  
2017



## Tompkins County Department of Administration

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Joe Mareane  
DEPUTY COUNTY ADMINISTRATOR  
Paula E. F. Younger

*"Promoting excellence in County operations while respecting the needs of the people we serve."*

September 5, 2017

To the Honorable Members of the Tompkins County Legislature,

I am pleased to present you the Recommended 2018 Tompkins County Operating Budget and Capital Program.

The Recommended \$179 million Budget is balanced with a property tax levy increase of 2.4%, well below our 3.5% tax cap. If approved, the Budget would add \$12 to the tax bill of an average homeowner.

With those dollars, the Budget supports the continuity of County services at levels of quality the community has come to expect; a sustained investment in County infrastructure; reasonable and reliable wages and benefits for our employees; and opportunities to address urgent new priorities—none more important than the need to reduce our jail population and to address a shortage of affordable housing many describe as a crisis.

The Recommended Budget is, in many ways, the product of a strong local economy. Unemployment remains low, creating employment opportunities up and down the career ladder and reducing reliance on mandated human services programs delivered and substantially funded by the County. Caseloads in our major entitlement programs have fallen in each of the past three years, as have the costs of those programs. Low inflation and interest rates have had a stabilizing effect on the cost of routine expense items and debt service on our capital projects. Although local consumer spending remains wildly erratic and therefore rather unpredictable, I am optimistic that the two-year decline in sales tax collections has bottomed-out and that we can assume stable collections in 2018. Reflecting the continued strength of the local economy, the County's property tax base rose by a robust 3.1% over the past year.

The Budget also reflects the work done over the years by the Legislature, Department Heads, and County staff to put the County on a strong fiscal footing. Applying lessons learned from the Great Recession a decade ago, we have built the capacity to avoid lurching from crisis to crisis, and to provide time to adapt to change that can come abruptly and with devastating effect. In 2009, we said we intended to emerge from the Recession stronger than we entered it. We have.

A defining feature of the 2018 budget is the convergence of new revenues and new or elevated priorities. For the first time, the County will be budgeting recurring revenue from the area's two new casinos. An estimated \$1.2 million in new income is arriving just as we are working to respond to a State

demand to reduce jail overcrowding and to mitigate a housing shortage that is pricing increasing numbers of people out of the housing market. Through this Budget and the “Over-Target Request” (OTR) process, the Legislature will have an opportunity to align these resources and priorities.

This year’s budget includes an unusually large number of OTRs, each representing a discrete policy decision for the Legislature. Departments and agencies submitted over 100 requests, totaling \$3.8 million, to support specific expenditures beyond their baseline target budgets.

Some of the OTR’s are for one-time items, non-recurring items that do not impact the property tax levy. In those cases, I have recommended their approval and propose allocating funds from our reserves to pay for them.

To preserve the Legislature’s prerogatives, I have not recommended specific OTRs supported by the property tax or that, in my view, represent a policy decision that should be reserved for the Legislature. Instead, \$1.36 million has been budgeted as a placeholder in the Contingent Fund. It is up to the Legislature to decide whether to reallocate the funds to support OTRs, keep in contingency to protect against uncertainty, or reduce as a way to lower the property tax levy from its recommended level.

### **Major Influences on the Budget**

#### **New Casino Revenue Arriving as New or Elevated Priorities Emerging**

The largest single change in the 2018 budget is the introduction of \$1.2 million of casino revenue. This new recurring revenue is the result of a State-negotiated revenue sharing arrangement that distributes taxes on casino revenues to counties throughout the region in which the casino is located. Our region is unique in sharing revenue from two facilities—the Tioga Downs Casino in Nichols and the Del Lago Casino in Tyre.

While I believe the \$1.2 million estimate of casino revenue is conservative, there is no track record to guide us when making the projection. Additionally, it seems likely that this revenue source will diminish over time, as more casinos are built and the luster of grand openings has faded. Still, with revenue now being received by the County, it is safe and appropriate to bring this income into the budget to support ongoing expenses.

The casino revenue comes on the heels of a clear signal from New York State that it will not tolerate continued overcrowding in our Jail. In response to the State’s threat to revoke a variance that allows the County to operate with 18 beds beyond its designed capacity, the Legislature commissioned an analysis by the Center for Governmental Research (CGR) aimed at identifying ways to reduce the jail population. In a report released in July, CGR made some 25 recommendations that it believes will lead to substantial declines in the number of individuals incarcerated in the County Jail.

The 2018 Budget includes several spending requests totaling \$782,000 that relate to CGR’s recommendations. If approved, the proposals would:

- Substantially increase the presence of our Mental Health Department at the Jail, enabling universal behavioral health and substance abuse assessments, individualized discharge planning, appropriate treatment at the jail, and active case management and a continuity of services when individuals are released;
- Expand Probation's capacity to manage more individuals through electronic monitoring rather than incarceration, and to accommodate more participants in drug court;
- Expedite the handling of cases in the District Attorney's Office;
- Provide expanded inmate health care in the jail;
- Continue OAR's *College Initiative Upstate* and provide a staff presence at the new *Endeavor House*;
- Provide a single point of central accountability for the implementation of these and the numerous other recommendations made by CGR.

These requests are in addition to approximately \$4 million already being spent for ongoing alternatives to incarceration, including probation services. While the requested measures carry a substantial cost, the alternative method of reducing overcrowding, by either boarding-out inmates or building new cells, is also costly. For example, each inmate boarded out to another County jail costs an average of \$85 per day, or \$31,025 per year; each jail bed constructed carries an estimated capital cost of \$250,000, which would add over \$18,000 in annual debt service to the budget.

The issue of housing and homelessness is another major priority that has gained urgency. The shortage of housing (especially houses and apartments that are within reach of individuals with low and moderate incomes) has become a significant source of community concern. The effects of our housing shortage have been documented in a County-commissioned Housing Needs Assessment survey and voiced by a broad spectrum of the community at last year's County-organized Housing Summit. While we are not in the homebuilding business and do not have land use control, community sentiment recognizes the need for leadership on this issue, and values the County's influence to contribute to solutions.

The Budget includes \$247,000 in Over Target Requests for initiatives related to the County's new Housing Strategy or that help mitigate homelessness. The requests include:

- Creation of a Senior Planner position in the Department of Planning and Sustainability to focus on implementing the County's Housing Strategy;
- Funds to implement elements of the Housing Strategy;
- Continuation of funding for the Continuum of Care's Transitional Housing Initiative and expanded hours for the Continuum of Care Coordinator;
- Resumption of weekend hours at the Ithaca Rescue Mission's Friendship Center;
- Funds to augment the *Solutions to Eliminate Homelessness* (rapid rehousing) program.

## **Sales Tax**

While the sales tax appears to be coming out of a two-year decline, collections so far this year have been highly erratic. After experiencing declines in six of eight quarters, sales tax receipts grew by an extraordinary ten percent in the first quarter of 2017, and then by a more subdued three percent in the second quarter. The lack of a discernible trend in collections makes projections difficult and assumptions about future growth perilous. The 2018 budget assumes collections will remain flat for the rest of this year and all of next. This projection is conservative, but does produce a \$700,000, or 2.2%, increase in sales tax revenue over a 2017 budget that had assumed declines continuing into this year.

## **Mandates**

After a generation of steady, and often sharp, increases in the cost of State-mandated human service programs, 2018 marks the third consecutive year of budgeted reductions in mandated expenses.

Projected spending for mandated programs in 2018 is down by \$267,000. The decline would have been even greater if not for a \$100,000 increase in ongoing Assigned Counsel costs attributable to the combination of higher income eligibility thresholds for free legal counsel and an expected \$100,000 onetime expense associated with an extraordinarily high number of homicide cases awaiting adjudication.

Medicaid, which remains the largest single cost in the County's budget at \$11.6 million—and that still represents 24% of the proposed 2018 property tax levy—is expected to remain flat in 2018. However, this may be a fragile assumption. If the federal government ultimately enacts changes to the Affordable Care Act that impact Medicaid, or chooses in some other fashion to convert its 52-year Medicaid partnership to a fixed-dollar block grant to States, it is possible that New York State will shift a portion of the resulting burden to counties.

The largest single decline in mandated costs comes in the Child Care (Child Protective Services/Foster Care/Adoption) budget, where local spending is down by \$331,000. The reduction does not reflect a reduction in service levels provided to clients or the County's commitment to addressing the needs of children and families in crisis; it simply aligns the budget for these programs with the actual spending levels experienced over the past several years.

DSS's two temporary assistance programs—Family Assistance and Safety Net—are continuing their three-year decline as the economy continues to recover. Caseloads for both programs have fallen by more than 20% since 2014. Local costs for the two programs are down by \$72,000 from the 2017 budget.

While recent statistics are heartening, the economic recovery has clearly left many individuals behind. SNAP (Food Stamp) caseloads are 53% higher than in January 2008, before the Great Recession. Although overall Temporary Assistance cases are inching back to their pre-recession levels, enrollment in the mostly-County funded Safety Net program is 25% higher than in 2008. The migration of clients from the federally-funded Family Assistance program to the County-State funded Safety Net program

reflects that many remain dependent on temporary assistance after the expiration of the five year lifetime limit on federal benefits.

The Early Intervention and Prekindergarten Special Education programs operated by the County's Health Department are budgeted at \$2.6 million (local dollars), virtually the same as in 2017.

### **Labor Costs**

Wages: As of this date, labor contracts for 2018 are not in place. The Budget includes sufficient funds to settle contracts within the economic parameters established by the Legislature. The Budget also incorporates the results of a multi-year settlement reached with the Corrections Officers union earlier this year that covers the period 2015-2017.

Workforce: The number of full-time equivalent (FTE) positions in the 2018 Recommended budget is up by 6.9 FTEs to 740.5. Nearly all of the increase reflects the inclusion of newly-negotiated part-time Deputy Sheriff and Correction Officer positions in the Sheriff's Office (which will have a beneficial impact on overtime) and limited-duration positions in the Board of Elections and Planning that are funded with onetime or multi-year appropriations.

An additional sixteen positions are requested as a part of OTRs submitted by departments for consideration by the County Legislature. Several, but not all, are linked to initiatives to reduce the Jail population or address housing priorities.

Fringe Benefits: Fringe benefit costs, which consist primarily of health insurance and pension expenses, are traditionally a source of significant volatility in local government budgets. Next year, however, benefit costs are expected to rise by a relatively constrained 2%, or \$418,000, in 2018, bringing the total cost of employee and retiree benefits to \$21 million.

The County continues to reap the benefits of participation in the highly successful Greater Tompkins County Municipal Health Insurance Consortium, which has advised its municipal members that premiums will be rising by a moderate 5% in 2018. The growth in health costs is further mitigated by savings from the introduction of the Consortium's Platinum-level coverage in 2015, which is the plan now offered to all new County employees. All told, health costs are up by 3.7%, to \$10.73 million, in 2018.

Pension rates were announced by the State last Friday and are consistent with the rates projected in the 2018 Budget. Pension costs are expected to be stable at \$6.4 million next year.

### **Capital Reinvestment**

The 2018 Budget continues to adhere to the 2012 Updated Capital Improvement Plan adopted by the Legislature, including the policy that calls for a 0.5% annual increase in the property tax levy to support capital investment. By this policy \$240,150 will be added to the 2018 property tax levy and dedicated to pay for infrastructure improvements. Most of these funds will be used to pay debt service on projects

already authorized by the Legislature, or proposed to be authorized as a part of the 2018-22 Capital Program.

The Capital Program continues to appropriate \$200,000 for the Natural Infrastructure program initiated last year as a part of the 2017 budget. The funds, which could stand alone or serve as a match for other funding programs, support projects that anticipate and mitigate the effects of climate change. The program is supported through a cash appropriation rather than debt and is expected to be a long-term annual capital commitment.

There are four new property-tax supported capital projects in the proposed 2018-22 Capital Program. In the Highway Department, the \$1.6 million reconstruction of the Cortland Street Bridge in Groton is recommended to go forward in 2021, and improvements to the County's Public Works Building, including a new truck wash bay, are scheduled for 2020. The Capital Program continues our investment in productivity-enhancing technology through replacement of twelve critical servers and modernization of the County's Human Resources/Payroll system, both of which will occur in 2018-19 by the Department of Information Technology.

In addition to the property-tax supported capital projects, several projects are proposed for the self-supporting Airport and Recycling and Materials Management Departments, including a major upgrade to the Airport Terminal and renovations and repairs to the 20-year old Recycling and Solid Waste Center.

### **Contingency Fund**

The Recommended Budget provides funding to sustain current operations of County departments, provide a modest increase to sponsored agencies, and support onetime, non-recurring items that do not raise questions of policy.

Additional spending capacity is available to the Legislature within the 2.4% levy target established earlier this year. Approximately \$1.36 million has been budgeted in the Contingent Fund account, enabling the Legislature to reallocate these funds to support OTRs, reduce the tax levy below 2.4%, or retain the funds in the contingency account as a buffer against unpredictable events.

I have also requested a \$150,000 OTR increase in our baseline Contingency allocation in light of the increased uncertainty of state and federal aid programs the volatility of casino and sales tax revenue.

### **Sponsored and Partner Agencies**

The County's reach is extended, and its mission more completely fulfilled, through relationships with its Sponsored Agencies (Tompkins Cortland Community College, Tompkins County Area Development, Tompkins Consolidated Area Transit, and the Tompkins County Public Library), as well as its numerous partner agencies, such as Cornell Cooperative Extension and the Human Services Coalition.

The Recommended budget maintains a constant level of funding for Tompkins Cortland Community College, reflecting an agreement reached with the College and Cortland County earlier this year.

TCAT has not requested an increase in funding from its three sponsor partners (the County, the City of Ithaca, and Cornell University). However, the Budget includes an Over Target Request that recognizes a \$50,000 increase granted to TCAT in each of the past two years is now, for all purposes, a recurring expense that should be added to the County's target budget.

The County's support for TCAD is established by terms of an agreement approved by the Legislature in 2013. Under that agreement, TCAD will receive a \$7,200 (3%) increase in County support in 2018, raising our contribution to \$245,500, approximately one-third of TCAD's total budget. The same agreement calls for the use of \$205,000 in Room Occupancy Tax Revenue to support TCAD's budget, up from \$200,000 in 2017.

Other sponsored and partner agencies receive a 2% increase in their allocations as a part of the Recommended Budget. Additionally, \$432,000 in onetime appropriations have been recommended and are funded in the proposed Budget.

### **Enterprise Units**

Airport Department: The Ithaca Tompkins Regional Airport continues to show increased levels of passenger activity, although total volume remains more than 20% below the 2011 peak. Airport management and staff have done a tremendous job in instituting cost effective approaches throughout operations of the Airport, and in exploring opportunities for revenue generation. As a result, the Airport is no longer running in the red and has retired its operating debt to the County. However, the department has not gained sufficient strength to balance its budget while maintaining current levels of operation and also reimbursing the County for \$126,000 in administrative support. The Recommended Budget would continue to waive the County's administrative fees in 2018, which is one year beyond the target set in 2015.

Recycling and Materials Management Department: Over the past two years, the Department has experienced a major change in its revenue structure, with recycling revenues falling sharply, in line with commodity prices, but those losses more than offset by rapidly rising income from waste disposal charges. The net result is renewed financial strength for this self-sufficient Department, providing the capacity to sustain a new 10-year curbside recycling collection contract, expand the food scrap programs, address future capital needs, and ensure long-term rate stability for consumers. The Recommended Budget maintains the annual solid waste fee at \$55.

### **Risks**

There are three significant risks in this Budget.

1. Jail Variance: If the State Commission of Correction's concern about the actual or potential overpopulation of the County Jail results in revocation of our 18-bed variance, and if the Jail population begins to rise above the unusually low levels of the past several months, board-out costs could rise precipitously. The Recommended Budget includes \$141,000 in board-out



expenses, enough to support the cost of between four and five boarded-out inmates per day. Each additional board-out would add over \$31,000 in cost.

2. Casino and Sales Tax Revenue: While I believe the \$1.2 million budget for casino revenue is conservative, there is no way to tell how Tioga Downs and Del Lago Casinos will fare in the face of new competition and as their novelty fades. Similarly, the days of routine 2-3 percent increases in sales tax revenue seem to be gone, with new consumer spending patterns causing erratic collections and no sense of the “new normal” yet evident. Each 1% of sales tax means about \$320,000 to our budget. Both revenue sources are volatile and therefore present a risk to the 2018 Budget.
3. Federal Funding: It is impossible to predict how decisions in Washington will affect this budget, either directly or indirectly. My greatest concern lies with how the federal government will change the way it funds Medicaid, and how those changes could impact the counties of New York State. While we should be protected by the cap on county Medicaid spending put in place by Governor Cuomo several years ago, the State’s commitment to the cap appears situational.

### **Tax Cap**

Based on information provided by the State, our estimate of the 2018 tax cap is now 3.53%. The County’s cap was boosted by robust growth in our property tax base, the loss of PILOT revenue from the Milliken Station generating facility, and adjustments to the town sales tax credit.

The 2.4% levy required to balance this budget is \$542,000 below the capped amount. If not used in the 2018 budget, this amount can be carried forward and added to the County’s tax cap in a future year—a course I strongly recommend.

### **Goals and Outcomes**

The 2018 Recommended Budget was shaped by several goals that have guided the County’s budget policy over the past several years, and have contributed to a stability that is uncommon among local governments.

- **Goal: Maintain Services**
  - **Outcome: Achieved.** There are no service reductions or program eliminations required by the Budget
- **Goal: Reinvest in Infrastructure**
  - **Outcome: Achieved.** The Budget fully funds the 2018-22 Capital Program and continues to increase the property tax levy by ½% to support reinvestment in County infrastructure.
- **Goal: Align Resources with Priorities**

- **Outcome: Achieved.** The Legislature will have the opportunity to apply new revenues to address new or elevated priorities, particularly in activities that may reduce the Jail population and mitigate the problems of homelessness and affordable housing.
- **Goal: Stay within Fiscal Parameters**
  - **Outcome: Achieved.** The proposed property tax levy increase is at the 2.4% target and provides opportunities to address priority items that were the basis of the levy target.

### Fiscal Summary

The Recommended 2018 Budget has applied the resources available within the parameters set by the Legislature and in a manner that reserves important policy decisions to the Legislature.

**Total Budget:** The Recommended 2018 Budget stands at \$178,967,493, which is a 1.6% increase in total spending over the 2017 Modified Budget<sup>1</sup>.

**Local Dollar Budget:** The local dollar budget is the portion of the budget not reimbursed by the state or federal governments, nor offset by earned program income. It is spending that must be supported by local dollars—mostly by local sales and property tax revenue. The 2018 Local Dollar budget totals \$86,567,592; a 1.0% increase over the 2017 Modified Budget.

**Property Tax Levy:** The gap between total expenses and all other revenues is filled by the property tax. The Recommended Budget would be balanced by a property tax levy of \$49,182,661—an increase of 2.4% over 2017. The recommended levy is well below the projected 3.53% property tax cap.

**Property Tax Rate:** Because of a robust 3.1% increase in the value of taxable property in the County, the recommended 2018 property tax rate will decline to \$6.58 per \$1000 from the 2017 tax rate of \$6.62 per \$1,000, a reduction of 0.7%.

This is the fourth consecutive reduction in the County’s property tax rate. As proposed, the rate is the lowest since 2011.

**Impact on Owner of Median-Valued Home:** Over the past year, the median value of a single family home in Tompkins County has risen from \$175,000 to \$178,000. The Recommended Budget would increase the County portion of the property tax bill for the owner of a median-valued home by \$12.

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<sup>1</sup>The 2017 Modified Budget is exclusive of a \$2.9 million onetime cash expense to acquire the Tompkins Trust Bank Building.

As I transmit the recommended budget to you, I wish to thank County Department Heads and Agency Directors and their staff for their professional approach to the challenges that mark every budget. All continue to demonstrate their commitment, and ability, to provide services that are essential to the community with both quality and efficiency.

The Legislature, too, is recognized for establishing clear policy guidance and instilling a culture of fiscal discipline and responsiveness to community needs that has shaped this budget, and many before it. The Legislature has steadfastly refused to engage in the nearsighted fiscal gimmicks so many others have employed and which has caused others to lurch from crisis to crisis. As a result, we remain able to maintain services, invest in the public's infrastructure, sustain our partner agencies, adapt to changing conditions and needs, and maintain our strong fiscal health—all with a modest increase in the property tax levy.

I especially want to thank Kevin McGuire, who has come to master our very complex budgeting systems while also managing the extensive interactions with department and agency staff involved in the budgeting process. Kevin's remarkable eye for detail and dedication to accuracy is the major reason why I believe our budget is among the best in New York State in terms of providing clear, accurate, and insightful information to Legislators, citizens, and County staff.

I look forward to working with the Legislature in the coming weeks to delve into the details of the budget and arrive at a 2018 spending plan that aligns with the priorities and values of our community.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Joe C. Mareane', with a long horizontal line extending to the right.

Joe C. Mareane  
County Administrator

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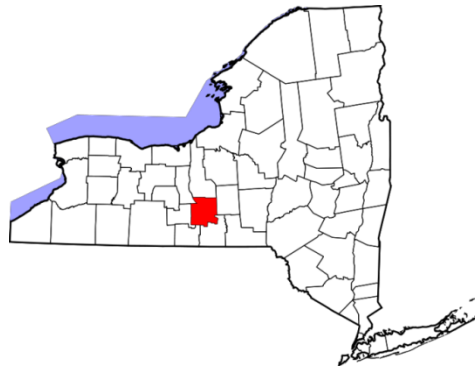
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# Tompkins County Overview



Tompkins County is located in the south central portion of New York State at the south end of Cayuga Lake. Upon its founding in 1817, the county was named after Daniel D. Tompkins, the 4<sup>th</sup> Governor of New York and the 6<sup>th</sup> Vice President of the United States.

As of the 2010 Census, the County has a population of 101,564 and a land mass of 460 square miles; equaling a population density of 221 people per square mile.

Unlike most other counties in New York State, Tompkins County has enjoyed population growth over the last decade. The presence of several large institutions of higher education, including Cornell University, Ithaca College, and Tompkins-Cortland Community College, has provided a degree of population and economic stability that distinguishes the County from many other areas of the State.

The County has an extensive transit network anchored by public bus system, Tompkins County Area Transit (TCAT), and the Ithaca Tompkins Regional Airport. The County is served by several major State highways. The Ithaca Bus Terminal also connects the area to the surrounding regions and has direct service to New York City.

Within the county, there are five local newspapers that are published from a daily to a weekly basis. These include: The Ithaca Journal [1814, daily], The Cornell Daily Sun [1880, daily], The Ithacan [1932, weekly], and The Ithaca Times [1979, weekly], and the Tompkins Weekly [2006, weekly]. The Cornell Daily Sun and The Ithacan are student-run publications through Cornell University and Ithaca College respectively.

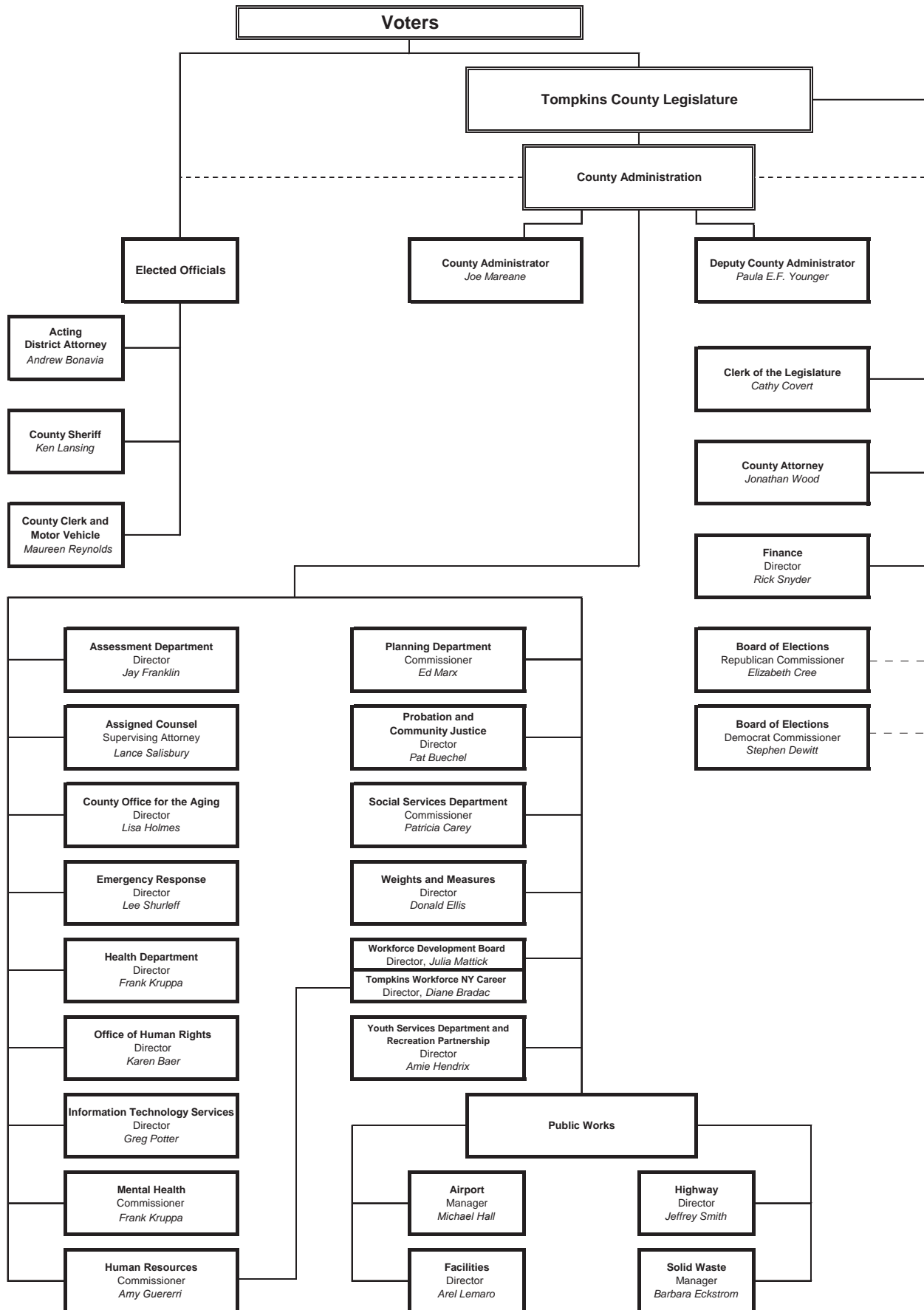
Tompkins County is governed under home rule, which provides for the separation of the Legislative and Executive Branches of government. The Tompkins County Charter was approved in 1968 and took effect in 1970. The County has a legislature-administrator form of government where a 14-member legislature elected from single member districts appoints a County Administrator who “oversees and coordinates the operations of county government to successfully carry out the policies of the County Legislature.”<sup>1</sup> Legislators are elected to four year terms. Other elected officials include the District Attorney, Sheriff, and County Clerk.

The County is composed of: nine townships – Lansing, Groton, Dryden, Caroline, Danby, Newfield, Enfield, Ulysses, and Ithaca; six villages – Cayuga Heights, Dryden, Freeville, Groton, Lansing, and Trumansburg; and one city – City of Ithaca, which is also the county seat with a population of 30,014.

<sup>1</sup><http://tompkinscountyny.gov/ctyadmin>



# Tompkins County Organization Chart



# Tompkins County Legislature (2014 - 2017)

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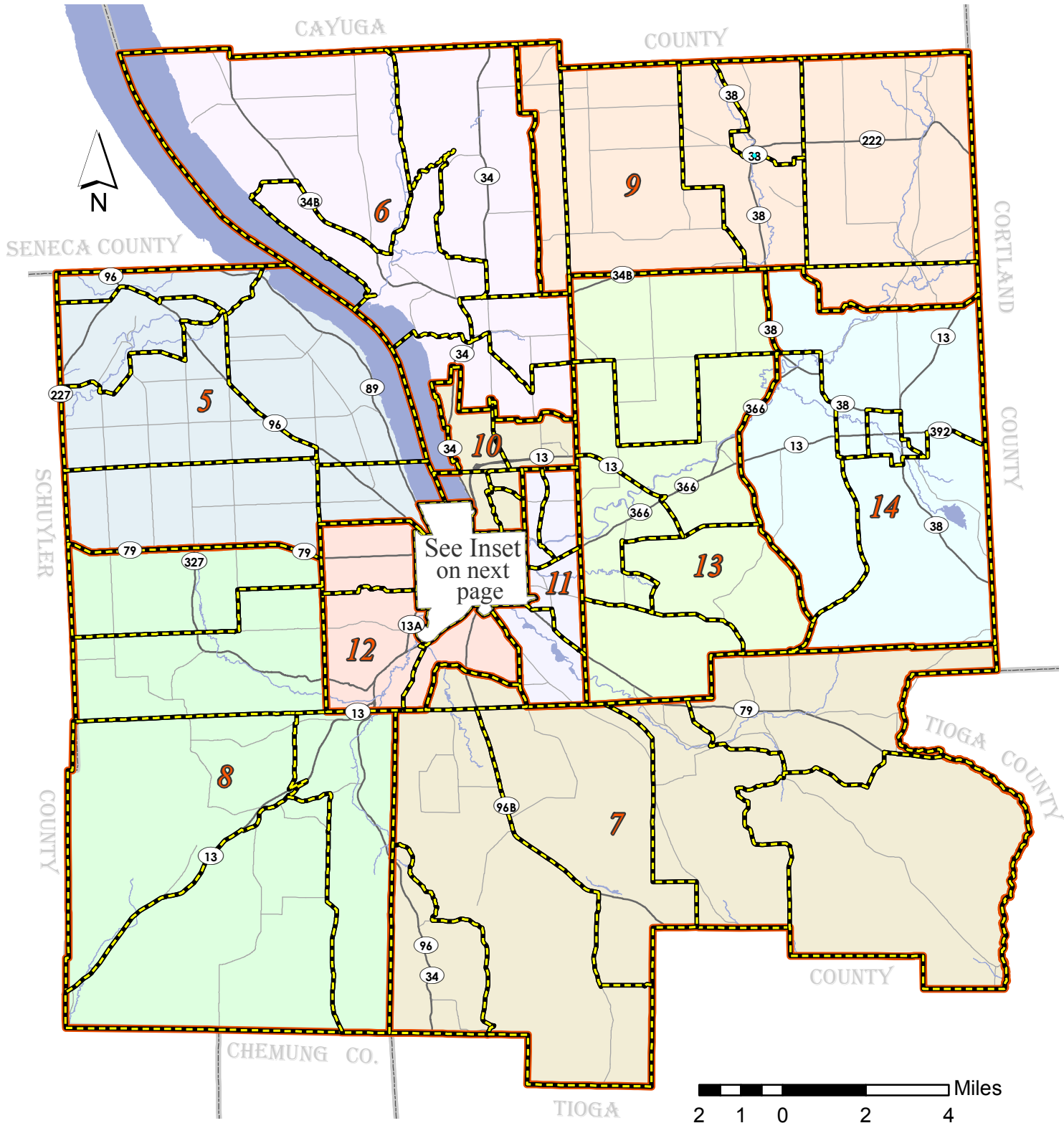
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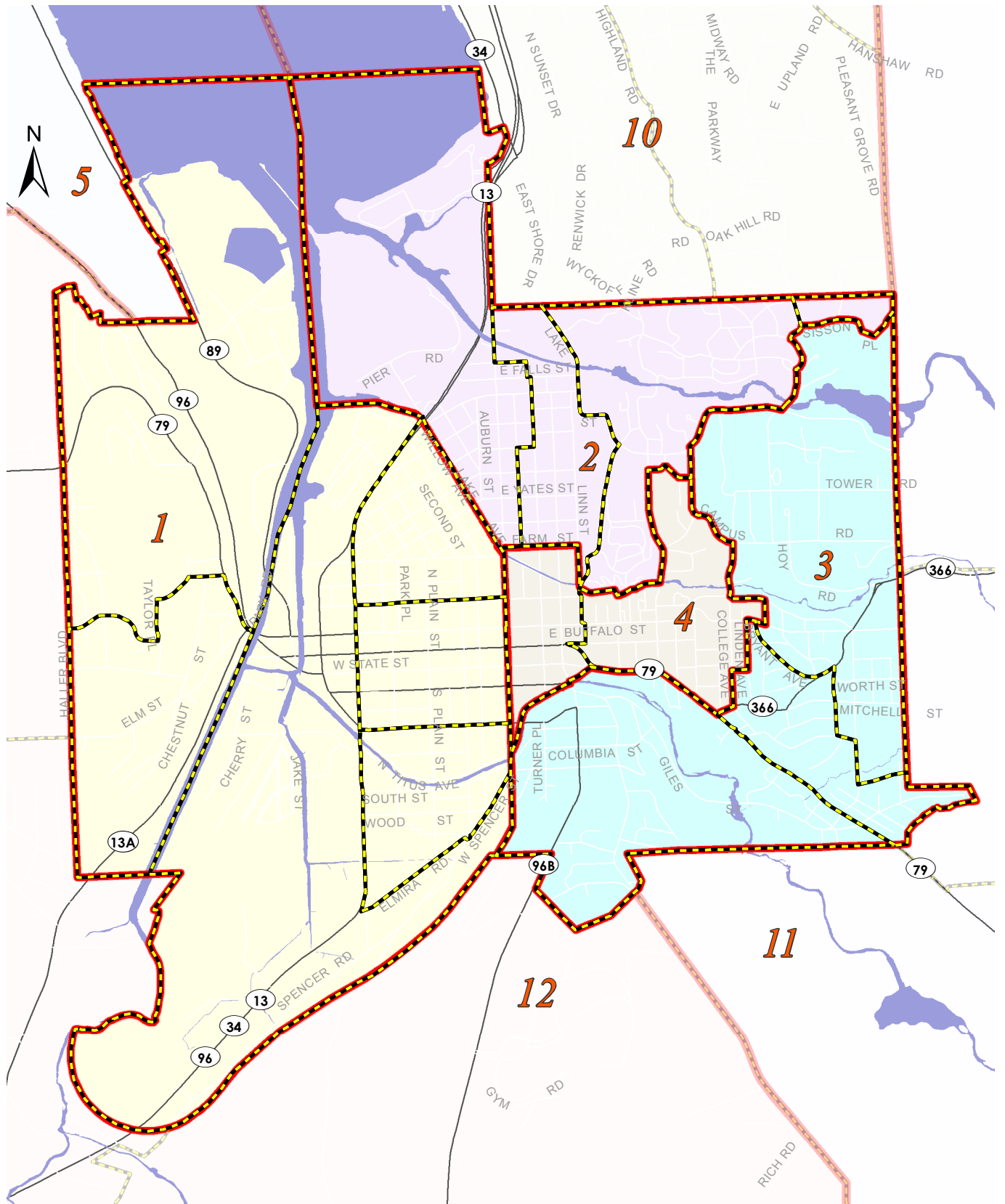
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# County Legislative District Map



# County Legislative District Map City of Ithaca Detail



## Tompkins County Department Contact List

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### **Assessment Department**

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### **Assigned Counsel**

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### **County Clerk**

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### **County Historian**

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### **County Office for the Aging**

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### **District Attorney**

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### **Emergency Response**

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### **Facilities Division**

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### **Finance Department**

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### **Health Department**

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### **Highway Division**

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**Human Resources**

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**Information Technology Services**

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**Insurance Reserve, Contracts, and Risk Management**

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**Ithaca-Tompkins County Transportation Council**

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**Mental Health Department**

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**Office of Human Rights**

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**Sheriff's Office**

**Sheriff's Office - Jail**  
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**Tompkins Workforce NY Career Center**

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# Tompkins County Agency Contact List

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## **Rural Library Services The Southworth Library Association (Dryden)**

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## **Rural Library Services Newfield Public Library**

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## **Rural Library Services Lansing Community Library**

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## **Tompkins County Public Library**

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# 2018 TOMPKINS COUNTY BUDGET OVERVIEW

## Consolidated Budget by Category

	2017	2018	Difference	
	Modified	Recommended	\$	%
<b>Expenditures</b>				
Salary and Wages	40,595,427	41,184,021	588,594	1.45
Overtime	952,945	1,013,891	60,946	6.40
Premium Pay	410,490	407,299	-3,191	-0.78
Fringe Benefits	20,575,152	20,857,568	282,416	1.37
Automotive Equipment	770,670	731,990	-38,680	-5.02
Highway Equipment	604,790	614,000	9,210	1.52
Other Capital Equip	1,177,404	667,000	-510,404	-43.35
Highway Materials	2,747,776	2,264,172	-483,604	-17.60
Vehicle Fuel and Maint	1,043,065	999,357	-43,708	-4.19
Other Supplies	1,202,480	1,194,769	-7,711	-0.64
Travel Training	559,093	488,389	-70,704	-12.65
Professional Services	6,602,666	6,793,503	190,837	2.89
Mandate - Asgn Counsel	1,920,000	2,120,000	200,000	10.42
Mandate - PreK and EI	5,785,000	5,836,203	51,203	0.89
Mandate - Econ Security	9,755,861	9,062,785	-693,076	-7.10
Mandate - Medicaid	11,605,192	11,578,911	-26,281	-0.23
Mandate - Child Care	7,582,580	7,097,321	-485,259	-6.40
Mandate-Inmate Boarding	141,582	141,582	0	0.00
Mandate - Inmate Medical	289,772	289,772	0	0.00
Mandate - Other	712,489	687,529	-24,960	-3.50
All Other Contr. Svcs	6,474,443	6,679,078	204,635	3.16
Program Expense	24,293,504	26,201,577	1,908,073	7.85
Maintenance	743,111	694,392	-48,719	-6.56
Utilities	1,408,796	1,377,692	-31,104	-2.21
Rent	423,401	442,493	19,092	4.51
Other*	5,152,106	6,495,381	1,343,275	26.07
Contrib to SP Agencies	15,410,414	15,833,649	423,235	2.75
Other Finance*,**	10,111,197	7,213,169	-2,898,028	-28.66
<b>Total Expenditures</b>	179,051,406	178,967,493	-83,913	-0.05
<b>Revenues</b>				
Federal Aid	20,227,433	19,230,011	-997,422	-4.93
State Aid	30,664,260	32,512,049	1,847,789	6.03
Local Revenues*	15,125,044	15,581,683	456,639	3.02
Other Revenues	12,375,236	12,446,497	71,261	0.58
Interfund Transf & Rev	12,089,027	12,629,661	540,634	4.47
<b>Total Revenues</b>	90,481,000	92,399,901	1,918,901	2.12
<b>Net Local</b>	88,570,406	86,567,592	-2,002,814	-2.26
Sales Tax and Unallocated Revenue	35,402,655	35,958,773	556,118	1.57
Property Tax Levy	48,029,942	49,182,661	1,152,719	2.40
Use of Reserves	5,085,478	1,264,012	-3,821,466	-75.14
Applied Rollover (Rev.)	52,331	162,146	109,815	209.85
Property Tax Rate	6.62	6.58	-0.04	-0.66
County Property Taxes on Median-valued Home***	1,159	1,171	12.09	1.04
Tompkins County Taxable Base****	7,251,365,783	7,474,748,802	223,383,019	3.08

\*Adjusted to Exclude Distribution of Sales Tax Pass-through to municipalities.

\*\*2017 Modified amount for Other Finance includes application of \$2.9M in reserves to purchase the Tompkins Trust Building.

\*\*\*Median-value home price \$175,000 in 2016 applied to 2017 calculation and \$178,000 in 2017 applied to 2018 calculation.

\*\*\*\*Taxable Base value current as of August 24, 2017.



## 2018 Budget - Local Dollars - Target, Requests, and Recommended

Department	Target	OTR Requested	OTR Recommended
Airport	0	0	0
Animal Control - SPCA	35,745	0	0
Assessment Department	1,032,287	89,061	0
Assigned Counsel	1,986,044	100,000	100,000
Board of Elections	731,602	0	0
Capital Program	6,129,397	0	0
Contingent Fund	863,743	1,665,251	1,362,474
Cornell Cooperative Extension	677,746	143,200	67,200
County Administration	856,337	339,458	83,162
County Administration - STOP DWI	0	0	0
County Attorney	415,661	0	0
County Clerk	432,147	40,000	40,000
County Historian	0	0	0
County Office for the Aging	968,914	20,000	0
Debt Service Fund	0	0	0
District Attorney	1,544,888	195,025	0
Emergency Response Department	2,821,934	25,000	0
Facilities Department	4,092,876	36,000	36,000
Finance Department	994,853	0	0
Health Department	5,995,037	0	0
Highway Department	0	0	0
Highway Machinery	0	415,000	415,000
History Center in Tompkins County	112,290	25,000	25,000
Human Resources, Department of	973,825	194,956	16,276
Human Rights, Office of	319,262	0	0
Human Services Coalition - Community Agencies	524,385	111,295	84,638
Human Services Coalition of Tompkins County	435,216	20,000	0
Information Technology Services	1,550,151	40,700	7,700
Insurance Reserve	427,211	0	0
Interfund Distribution	5,902,004	71,398	0
Ithaca-Tompkins Co. Transportation Council	0	0	0
Legislature & Clerk of the Legislature	817,535	0	0
Memorial Celebrations	7,120	0	0
Mental Health Department	1,834,014	202,860	0
Opportunities, Alternatives, and Resources (OAR)	268,319	90,000	0
Outside Colleges	325,000	0	0
Planning and Sustainability, Department of	818,250	201,377	100,000
Probation and Community Justice	2,678,790	107,657	0
Recycling and Materials Management, Department of	0	0	0
Rural Library Services	186,550	0	0
Sales Tax Distribution	0	0	0
Sheriff's Office	5,480,159	118,892	0
Sheriff's Office - Jail	5,225,550	92,613	0
Social Services Department	19,518,167	72,265	30,265
Soil & Water Conservation District	242,131	110,000	110,000
Tompkins Community Action	247,325	100,000	100,000
Tompkins Consolidated Area Transit	819,522	50,000	0
Tompkins Cortland Community College	2,976,233	0	0
Tompkins County Area Development	40,500	0	0
Tompkins County Public Library	3,425,073	134,286	46,000
Tourism Promotion	0	0	0
Transportation Planning	104,204	3,571	3,571
Unallocated Revenues	-38,275,383	0	0
Weights & Measures Department	109,852	44,665	0
Workforce Development Board	0	0	0
Workforce NY Career Center	0	0	0
Youth Services Department	1,076,416	53,117	0
Youth Services Recreation Partnership	70,505	0	0
<b>Totals</b>	<b>47,819,387</b>	<b>4,912,647</b>	<b>2,627,286</b>

## Summary of Over Target Requests

### Assessment Department

OTR #	1	<b>Priority</b>	1	New Real Property Appraiser		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
1355	51000709	REAL PROP. APPRAISER			59,342 Target	0 Target
1355	58800	FRINGES			29,719 Target	0 Target
				<b>Local Share</b>	89,061	0
				<b>Total of Assessment Department OTRs</b>	89,061	0

### Assigned Counsel

OTR #	2	<b>Priority</b>	1	Attorneys Fees		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
1171	54120	LEGAL DEFENSE ATTY			100,000 One-time	100,000 One-time
				<b>Local Share</b>	100,000	100,000
				<b>Total of Assigned Counsel OTRs</b>	100,000	100,000

## Board of Elections

OTR # 3      Priority 1      Potential Federal Primary

		<b>Account</b>	<b>Requested</b>		<b>Recommended</b>	
1450	54400	PROGRAM EXPENSE	20,000	Rollover	20,000	Rollover
1450	41084	USE OF ROLLOVER	-20,000	Rollover	-20,000	Rollover
<b>Local Share</b>			0		0	

OTR # 4      Priority 2      Make Senior Voting Techs Full-Time

		<b>Account</b>	<b>Requested</b>		<b>Recommended</b>	
1450	51000793	SEN VOTG MAC TEC	35,338	Rollover	35,338	Rollover
1450	41084	USE OF ROLLOVER	-52,778	Rollover	-52,778	Rollover
1450	58800	FRINGES	17,440	Rollover	17,440	Rollover
<b>Local Share</b>			0		0	

OTR # 5      Priority 3      Extra Technician Help

		<b>Account</b>	<b>Requested</b>		<b>Recommended</b>	
1450	51000075	VOTING MACH TECH	5,000	Rollover	5,000	Rollover
1450	41084	USE OF ROLLOVER	-7,468	Rollover	-7,468	Rollover
1450	58800	FRINGES	2,468	Rollover	2,468	Rollover
<b>Local Share</b>			0		0	

OTR # 6      Priority 4      Additional Training

		<b>Account</b>	<b>Requested</b>		<b>Recommended</b>	
1450	54412	TRAVEL/TRAINING	5,000	Rollover	5,000	Rollover
1450	41084	USE OF ROLLOVER	-5,000	Rollover	-5,000	Rollover
<b>Local Share</b>			0		0	
<b>Total of Board of Elections OTRs</b>			0		0	

## Contingent Fund

<b>OTR #</b>	7	<b>Priority</b>	1	Funding for Potential Organizational Changes in County Administration		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
1990	54400	PROGRAM EXPENSE		142,777	Target	0 Target
		<b>Local Share</b>		142,777		0
<b>OTR #</b>	8	<b>Priority</b>	2	Ongoing Parks Planning with City of Ithaca		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
1990	54400	PROGRAM EXPENSE		10,000	One-time	0 One-time
		<b>Local Share</b>		10,000		0
<b>OTR #</b>	9	<b>Priority</b>	3	Mitigation of Risk and Uncertainty		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
1990	54400	PROGRAM EXPENSE		150,000	Target	0 Target
		<b>Local Share</b>		150,000		0
<b>OTR #</b>	10	<b>Priority</b>	4	Legislative Contingency		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
1990	54400	PROGRAM EXPENSE		1,362,474	Target	1,362,474 Target
		<b>Local Share</b>		1,362,474		1,362,474
		<b>Total of Contingent Fund OTRs</b>		1,665,251		1,362,474

# Cornell Cooperative Extension

<b>OTR #</b>	11	<b>Priority</b>	1	Operations Manager Position			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
2981	54400	PROGRAM EXPENSE		30,000	One-time	0	One-time
2981	54400	PROGRAM EXPENSE		30,000	Target	0	Target
<b>Local Share</b>				60,000		0	
<b>OTR #</b>	12	<b>Priority</b>	2	Restoration of Agric Leader position to Full Time			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
2981	54400	PROGRAM EXPENSE		16,000	Target	0	Target
<b>Local Share</b>				16,000		0	
<b>OTR #</b>	13	<b>Priority</b>	3	Program Assitance for Youth Development and Family and Community			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
2981	54400	PROGRAM EXPENSE		13,000	One-time	13,000	One-time
<b>Local Share</b>				13,000		13,000	
<b>OTR #</b>	14	<b>Priority</b>	4	Managing and Leveraging Interns			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
2981	54400	PROGRAM EXPENSE		14,200	One-time	14,200	One-time
<b>Local Share</b>				14,200		14,200	
<b>OTR #</b>	15	<b>Priority</b>	5	Funding for Energy Monitoring in County Buildings			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
2981	54400	PROGRAM EXPENSE		40,000	One-time	40,000	One-time
<b>Local Share</b>				40,000		40,000	
<b>Total of Cornell Cooperative Extension OTRs</b>				143,200		67,200	

## County Administration

<b>OTR #</b>	16	<b>Priority</b>	1	Countywide Performance Measurement Project (Year two of three)			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1230	52230	COMPUTER SOFTWARE		11,400	One-time	11,400	One-time
1230	54442	PROFESSIONAL SERVICES		41,762	One-time	41,762	One-time
<b>Local Share</b>				53,162		53,162	
<b>OTR #</b>	17	<b>Priority</b>	2	Funding 2018 Workplace Climate Survey			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1236	54442	PROFESSIONAL SERVICES		30,000	One-time	30,000	One-time
<b>Local Share</b>				30,000		30,000	
<b>OTR #</b>	18	<b>Priority</b>	3	Criminal Justice Coordinator			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1232	51000	REGULAR PAY		71,801	One-time	0	One-time
1232	58800	FRINGES		35,434	One-time	0	One-time
<b>Local Share</b>				107,235		0	
<b>OTR #</b>	19	<b>Priority</b>	4	Public Administration Fellowship Program			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1230	51000	REGULAR PAY		67,500	One-time	0	One-time
1230	58800	FRINGES		33,311	One-time	0	One-time
1230	54412	TRAVEL/TRAINING		1,500	One-time	0	One-time
1230	54400	PROGRAM EXPENSE		750	One-time	0	One-time
<b>Local Share</b>				103,061		0	
<b>OTR #</b>	20	<b>Priority</b>	5	Sequential Intercept Mapping Project (Re-Entry)			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1232	54442	PROFESSIONAL SERVICES		22,000	One-time	0	One-time
<b>Local Share</b>				22,000		0	
<b>OTR #</b>	21	<b>Priority</b>	6	Legislature Chambers AV System Maintenance			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1988	54425	SERVICE CONTRACTS		9,000	Target	0	Target
1988	54422	EQUIPMENT		5,000	Target	0	Target
<b>Local Share</b>				14,000		0	

OTR # 22      Priority 7      County Membership in STERPDB

		<b>Account</b>	<b>Requested</b>		<b>Recommended</b>
1230	54416	MEMBERSHIP DUES	10,000	Target	0 Target
<b>Local Share</b>			10,000		0
<b>Total of County Administration OTRs</b>			339,458		83,162

### County Clerk

OTR # 23      Priority 1      Challenge Scanning

		<b>Account</b>	<b>Requested</b>		<b>Recommended</b>
1410	54442	PROFESSIONAL SERVICES	40,000	One-time	40,000 One-time
<b>Local Share</b>			40,000		40,000
<b>Total of County Clerk OTRs</b>			40,000		40,000

### County Office for the Aging

OTR # 24      Priority 1      Rate Increase for Home Care Providers

		<b>Account</b>	<b>Requested</b>		<b>Recommended</b>
6780	54491	SUBCONTRACTS	20,000	Target	0 Target
<b>Local Share</b>			20,000		0
<b>Total of County Office for the Aging OTRs</b>			20,000		0

### District Attorney

OTR # 25      Priority 1      Add Two Assistant District Attorneys

		<b>Account</b>	<b>Requested</b>		<b>Recommended</b>
1165	51000176	ASST DA LOC CRM CT	130,582	Target	0 Target
1165	58800	FRINGES	64,443	Target	0 Target
<b>Local Share</b>			195,025		0
<b>Total of District Attorney OTRs</b>			195,025		0

### Emergency Response Department

OTR # 26      Priority 1      Support for TCCOG EMS Task Force

		<b>Account</b>	<b>Requested</b>		<b>Recommended</b>
3410	54442	PROFESSIONAL SERVICES	50,000	One-time	0 One-time
3410	42797	OTHER LOCAL GOVT	-25,000	One-time	0 One-time
<b>Local Share</b>			25,000		0
<b>Total of Emergency Response Department OTRs</b>			25,000		0

## Facilities Department

<b>OTR #</b>	27	<b>Priority</b>	1	Maintenance Vehicle		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
1620	52231	VEHICLES			36,000 One-time	36,000 One-time
				<b>Local Share</b>	36,000	36,000
				<b>Total of Facilities Department OTRs</b>	36,000	36,000

## Highway Machinery

<b>OTR #</b>	28	<b>Priority</b>	1	Gradall		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
5130	52233	HIGHWAY EQUIPMENT			290,000 One-time	290,000 One-time
				<b>Local Share</b>	290,000	290,000
<b>OTR #</b>	29	<b>Priority</b>	2	Road Side Mower/Tractor		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
5130	52233	HIGHWAY EQUIPMENT			75,000 One-time	75,000 One-time
				<b>Local Share</b>	75,000	75,000
<b>OTR #</b>	30	<b>Priority</b>	3	Shared Storage Building		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
5130	54470	BUILDING REPAIRS			50,000 One-time	50,000 One-time
				<b>Local Share</b>	50,000	50,000
				<b>Total of Highway Machinery OTRs</b>	415,000	415,000

## History Center in Tompkins County

<b>OTR #</b>	31	<b>Priority</b>	1	Office Manager/Bookeeper		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
7510	54400	PROGRAM EXPENSE			25,000 One-time	25,000 One-time
				<b>Local Share</b>	25,000	25,000
				<b>Total of History Center in Tompkins County OTRs</b>	25,000	25,000



Human Resources, Department of

<b>OTR #</b>	32	<b>Priority</b>	1	Part time position request			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1430	58800	FRINGES		3,153	Target	0	One-time
1430	51000049	PROJECT ASSISTANT		31,527	Target	0	One-time
<b>Local Share</b>				34,680		0	
<b>OTR #</b>	33	<b>Priority</b>	2	Software, Office Equipment, Scanner			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1430	52211	CHAIRS		1,200	One-time	1,200	One-time
1430	52230	COMPUTER SOFTWARE		2,200	One-time	2,200	One-time
1430	52214	OFFICE FURNISHINGS		900	One-time	900	One-time
1430	52206	COMPUTER EQUIPMENT		1,200	One-time	1,200	One-time
<b>Local Share</b>				5,500		5,500	
<b>OTR #</b>	34	<b>Priority</b>	3	Laserfiche Licenses			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1430	52230	COMPUTER SOFTWARE		5,476	One-time	5,476	One-time
1430	54425	SERVICE CONTRACTS		800	Target	800	Target
<b>Local Share</b>				6,276		6,276	
<b>OTR #</b>	35	<b>Priority</b>	4	New ID Badge Printer			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1430	52206	COMPUTER EQUIPMENT		4,500	One-time	4,500	One-time
<b>Local Share</b>				4,500		4,500	
<b>OTR #</b>	36	<b>Priority</b>	5	Reward & Recognition			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1430	54401	EMPLOYEE RECOGNITION		15,000	Target	0	Target
<b>Local Share</b>				15,000		0	
<b>OTR #</b>	37	<b>Priority</b>	6	Recruitment Funds			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1430	54486	SHARED COST INITIATIVE		25,000	Target	0	Target
<b>Local Share</b>				25,000		0	
<b>OTR #</b>	38	<b>Priority</b>	7	Training			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
1987	54412	TRAVEL/TRAINING		80,000	Target	0	Target
<b>Local Share</b>				80,000		0	

OTR # 39      Priority 8      Labor Counsel

		Account	Requested	Recommended
1430	54442	PROFESSIONAL SERVICES	24,000 One-time	0 One-time
<b>Local Share</b>			24,000	0
<b>Total of Human Resources, Department of OTRs</b>			194,956	16,276

**Human Rights, Office of**

OTR # 40      Priority 1      ExCEL EEOC Conference

		Account	Requested	Recommended
8040	41084	USE OF ROLLOVER	-3,200 Rollover	-3,200 Rollover
8040	54412	TRAVEL/TRAINING	3,200 Rollover	3,200 Rollover
<b>Local Share</b>			0	0

OTR # 41      Priority 1      Fair Housing Testing

		Account	Requested	Recommended
8040	41084	USE OF ROLLOVER	-2,800 Rollover	-2,800 Rollover
8040	54442	PROFESSIONAL SERVICES	2,800 Rollover	2,800 Rollover
<b>Local Share</b>			0	0

OTR # 42      Priority 2      Human Rights Conference

		Account	Requested	Recommended
8040	41084	USE OF ROLLOVER	-2,800 Rollover	-2,800 Rollover
8040	54333	EDUCATION AND	2,800 Rollover	2,800 Rollover
<b>Local Share</b>			0	0
<b>Total of Human Rights, Office of OTRs</b>			0	0

## Human Services Coalition - Community Agencies

<b>OTR #</b>	43	<b>Priority</b>	1	Ithaca Rescue Mission Friendship Center		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6305	54400	PROGRAM EXPENSE		18,216	One-time	18,216 One-time
		<b>Local Share</b>		18,216		18,216
<b>OTR #</b>	44	<b>Priority</b>	1	Transitional Housing Plan		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6305	54400	PROGRAM EXPENSE		50,000	One-time	50,000 One-time
		<b>Local Share</b>		50,000		50,000
<b>OTR #</b>	45	<b>Priority</b>	2	Community Dispute Resolution Center		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6305	54400	PROGRAM EXPENSE		16,157	Target	0 Target
		<b>Local Share</b>		16,157		0
<b>OTR #</b>	46	<b>Priority</b>	3	Downtown Ithaca Childcare Center		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6305	54400	PROGRAM EXPENSE		16,422	One-time	16,422 One-time
		<b>Local Share</b>		16,422		16,422
<b>OTR #</b>	47	<b>Priority</b>	4	Ithaca Health Alliance		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6305	54400	PROGRAM EXPENSE		5,500	Target	0 Target
		<b>Local Share</b>		5,500		0
<b>OTR #</b>	48	<b>Priority</b>	5	Women's Opportunity Center		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6305	54400	PROGRAM EXPENSE		5,000	Target	0 Target
		<b>Local Share</b>		5,000		0
<b>Total of Human Services Coalition - Community</b>				111,295		84,638

## Human Services Coalition of Tompkins County

<b>OTR #</b>	49	<b>Priority</b>	1	HSC Planning & Coord.		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6308	54400	PROGRAM EXPENSE		20,000	Target	0 Target
		<b>Local Share</b>		20,000		0
<b>Total of Human Services Coalition of Tompkins County</b>				20,000		0

## Information Technology Services

<b>OTR #</b>	50	<b>Priority</b>	1	Funding for Travel & Training		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
1680	54412	TRAVEL/TRAINING		8,000	Target	0 Target
<b>Local Share</b>				8,000		0
<b>OTR #</b>	51	<b>Priority</b>	2	Security awareness training & software		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
1680	54442	PROFESSIONAL SERVICES		4,000	One-time	0 One-time
1680	54425	SERVICE CONTRACTS		6,000	Target	0 Target
<b>Local Share</b>				10,000		0
<b>OTR #</b>	52	<b>Priority</b>	3	Annual Security Audit		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
1680	54442	PROFESSIONAL SERVICES		15,000	Target	0 Target
<b>Local Share</b>				15,000		0
<b>OTR #</b>	53	<b>Priority</b>	4	Project Assistant		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
1680	51000049	PROJECT ASSISTANT		7,000	One-time	7,000 One-time
1680	58800	FRINGES		700	One-time	700 One-time
<b>Local Share</b>				7,700		7,700
<b>Total of Information Technology Services OTRs</b>				40,700		7,700

## Interfund Distribution

<b>OTR #</b>	54	<b>Priority</b>	1	Fund addition of Part-time Administrative Coordinator in Workforce		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
9502	54400	PROGRAM EXPENSE		41,398	Target	0 Target
<b>Local Share</b>				41,398		0
<b>OTR #</b>	55	<b>Priority</b>	2	Fund Increased County Share of Rent for One-Stop Career Center		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
9502	54400	PROGRAM EXPENSE		30,000	Target	0 Target
<b>Local Share</b>				30,000		0
<b>Total of Interfund Distribution OTRs</b>				71,398		0

## Legislature & Clerk of the Legislature

OTR #	Priority	Description	Requested	Recommended
56	1	Purchase of computer equipment for Legislators		
		<b>Account</b>	<b>Requested</b>	<b>Recommended</b>
1010	52206	COMPUTER EQUIPMENT	15,400 Rollover	15,400 Rollover
1010	41084	USE OF ROLLOVER	-15,400 Rollover	-15,400 Rollover
<b>Local Share</b>			0	0
57	2	Additional Conference Expenses for New Legislators		
		<b>Account</b>	<b>Requested</b>	<b>Recommended</b>
1010	54412	TRAVEL/TRAINING	2,500 Rollover	2,500 Rollover
1010	41084	USE OF ROLLOVER	-2,500 Rollover	-2,500 Rollover
<b>Local Share</b>			0	0
<b>Total of Legislature &amp; Clerk of the Legislature OTRs</b>			0	0

## Mental Health Department

OTR #	Priority	Description	Requested	Recommended
58	1	MHA Employee Salary Increase		
		<b>Account</b>	<b>Requested</b>	<b>Recommended</b>
4324	54400	PROGRAM EXPENSE	27,434 Target	0 Target
<b>Local Share</b>			27,434	0
59	1	Expanded Mental Health Staff for Jail Services		
		<b>Account</b>	<b>Requested</b>	<b>Recommended</b>
4311	51000599	PSYCH. SOC. WORKER	62,826 Target	0 Target
4311	51000562	CASEWORKER	51,925 Target	0 Target
4311	58800	FRINGES	56,630 Target	0 Target
<b>Local Share</b>			171,381	0
60	2	MHA Peer Support Staff Salary Increase		
		<b>Account</b>	<b>Requested</b>	<b>Recommended</b>
4324	54400	PROGRAM EXPENSE	4,045 Target	0 Target
<b>Local Share</b>			4,045	0
<b>Total of Mental Health Department OTRs</b>			202,860	0

## Opportunities, Alternatives, and Resources (OAR)

<b>OTR #</b>	61	<b>Priority</b>	1	Endeavor House Advisor		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6315	54400	PROGRAM EXPENSE		6,000	One-time	0 One-time
		<b>Local Share</b>		6,000		0
<b>OTR #</b>	62	<b>Priority</b>	1	College Initiative Upstate		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6315	54400	PROGRAM EXPENSE		84,000	Target	0 Target
		<b>Local Share</b>		84,000		0
<b>Total of Opportunities, Alternatives, and Resources</b>				90,000		0

Planning and Sustainability, Department of

OTR #	63	Priority	1	Business Energy Navigator Program		Requested	Recommended
		Account					
8020	43959	STATE AID PLANNING				-58,908 One-time	-58,908 One-time
8020	51000609	SR.PLANNER				59,342 One-time	59,342 One-time
8020	54400	PROGRAM EXPENSE				2,500 One-time	2,500 One-time
8027	54442	PROFESSIONAL SERVICES				52,781 One-time	52,781 One-time
8020	58800	FRINGES				29,285 One-time	29,285 One-time
8027	42070	CONTRIB FR PRIV				-35,000 One-time	-35,000 One-time
				<b>Local Share</b>		50,000	50,000

OTR #	64	Priority	2	Housing Planner		Requested	Recommended
		Account					
8020	52206	COMPUTER EQUIPMENT				2,000 Rollover	0 Rollover
8020	52214	OFFICE FURNISHINGS				1,600 Rollover	0 Rollover
8020	41084	USE OF ROLLOVER				-3,600 Rollover	0 Rollover
8027	54442	PROFESSIONAL SERVICES				5,000 Target	0 Target
8020	51000609	SR.PLANNER				59,342 Target	0 Target
8020	58800	FRINGES				29,285 Target	0 Target
				<b>Local Share</b>		93,627	0

OTR #	65	Priority	3	Natural, Scenic, and Recreational Resource Protection		Requested	Recommended
		Account					
8021	54400	PROGRAM EXPENSE				50,000 One-time	50,000 One-time
				<b>Local Share</b>		50,000	50,000

OTR #	66	Priority	4	Energy Program Funds		Requested	Recommended
		Account					
8027	54400	PROGRAM EXPENSE				20,000 Rollover	20,000 Rollover
8027	41084	USE OF ROLLOVER				-20,000 Rollover	-20,000 Rollover
				<b>Local Share</b>		0	0

OTR #	67	Priority	5	Housing Program Funds		Requested	Recommended
		Account					
8027	54400	PROGRAM EXPENSE				20,000 Rollover	20,000 Rollover
8027	41084	USE OF ROLLOVER				-20,000 Rollover	-20,000 Rollover
				<b>Local Share</b>		0	0

<b>OTR #</b>	68	<b>Priority</b>	6	UNA Update			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
8027	54400	PROGRAM EXPENSE		5,000	One-time	0	One-time
<b>Local Share</b>				5,000		0	
<b>OTR #</b>	69	<b>Priority</b>	7	Stream Monitoring			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
8027	54442	PROFESSIONAL SERVICES		2,750	Target	0	Target
<b>Local Share</b>				2,750		0	
<b>Total of Planning and Sustainability, Department of</b>				201,377		100,000	

### Probation and Community Justice

<b>OTR #</b>	70	<b>Priority</b>	1	Appropriate Staffing Level for Increased Drug Court and EM Workload			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
3141	51000597	SR. PROB. OFFICER		72,084	Target	0	Target
3141	58800	FRINGES		35,573	Target	0	Target
<b>Local Share</b>				107,657		0	
<b>Total of Probation and Community Justice OTRs</b>				107,657		0	

### Recycling and Materials Management, Department of

<b>OTR #</b>	71	<b>Priority</b>	1	Plug-In Hybrid additional cost			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
8168	41082	USE OF RESERVES		-16,700	One-time	-16,700	One-time
8168	52231	VEHICLES		16,700	One-time	16,700	One-time
<b>Local Share</b>				0		0	
<b>Total of Recycling and Materials Management,</b>				0		0	



**Sheriff's Office**

<b>OTR #</b>	72	<b>Priority</b>	1	Additional Civil Account/Permit Clerk		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
3110	51000424	CIVIL/ACCT PER CLERK		46,061	Target	0 Target
3110	58800	FRINGES		22,731	Target	0 Target
<b>Local Share</b>				68,792		0
<b>OTR #</b>	73	<b>Priority</b>	2	Contribution to Critical Incident and Negotiating Team		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
3113	52220	DEPARTMENTAL		12,000	Target	0 Target
<b>Local Share</b>				12,000		0
<b>OTR #</b>	74	<b>Priority</b>	3	Initial Issue Part time Deputies		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
3113	54340	CLOTHING		5,200	Target	0 Target
<b>Local Share</b>				5,200		0
<b>OTR #</b>	75	<b>Priority</b>	4	Portable Radio Replacement		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
3113	52221	SAFETY/RESCUE/EMERG		14,500	Target	0 Target
<b>Local Share</b>				14,500		0
<b>OTR #</b>	76	<b>Priority</b>	5	Patrol Rifles Replacement Schedule		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
3113	52221	SAFETY/RESCUE/EMERG		3,400	Target	0 Target
<b>Local Share</b>				3,400		0
<b>OTR #</b>	77	<b>Priority</b>	6	OffenderWatch Service Contract		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
3113	54425	SERVICE CONTRACTS		7,000	Target	0 Target
<b>Local Share</b>				7,000		0
<b>OTR #</b>	78	<b>Priority</b>	7	Security Glass		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
3110	52220	DEPARTMENTAL		8,000	One-time	0 One-time
<b>Local Share</b>				8,000		0
<b>Total of Sheriff's Office OTRs</b>				118,892		0

**Sheriff's Office - Jail**

<b>OTR #</b>	79	<b>Priority</b>	1	Initial Issue of Uniforms for new Part-time C.O.s		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
3150	54340	CLOTHING		3,966	Target	0 Target
<b>Local Share</b>				3,966		0
<b>OTR #</b>	80	<b>Priority</b>	2	Additional Nurse		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
3150	51000565	REG. PROF. NURSE		59,355	Target	0 Target
3150	58800	FRINGES		29,292	Target	0 Target
<b>Local Share</b>				88,647		0
<b>Total of Sheriff's Office - Jail OTRs</b>				92,613		0

**Social Services Department**

<b>OTR #</b>	81	<b>Priority</b>	1	STEHP program expansion		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6010	54400	PROGRAM EXPENSE		42,000	One-time	0 One-time
<b>Local Share</b>				42,000		0
<b>OTR #</b>	82	<b>Priority</b>	2	Fatherhood Initiative		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6070	54400	PROGRAM EXPENSE		28,000	One-time	28,000 One-time
6070	44610	DSS ADM		-17,360	One-time	-17,360 One-time
<b>Local Share</b>				10,640		10,640
<b>OTR #</b>	83	<b>Priority</b>	3	Health and Safety Grants for Prospective Registered Day Care Providers		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6010	54442	PROFESSIONAL SERVICES		10,000	One-time	10,000 One-time
<b>Local Share</b>				10,000		10,000
<b>OTR #</b>	84	<b>Priority</b>	4	Make 5 replacement hybrid fleet vehicles 'plug-ins'		
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>
6010	52231	VEHICLES		25,000	One-time	25,000 One-time
6010	43610	DSS ADM		-4,125	One-time	-4,125 One-time
6010	44610	DSS ADM		-11,250	One-time	-11,250 One-time
<b>Local Share</b>				9,625		9,625
<b>Total of Social Services Department OTRs</b>				72,265		30,265

**Soil & Water Conservation District**

<b>OTR #</b>	85	<b>Priority</b>	1	stream stabilization design engineer		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
8730	54400	PROGRAM EXPENSE			50,000 One-time	50,000 One-time
		<b>Local Share</b>			50,000	50,000
<hr/>						
<b>OTR #</b>	86	<b>Priority</b>	2	Computer upgrades		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
8730	54400	PROGRAM EXPENSE			10,000 One-time	10,000 One-time
		<b>Local Share</b>			10,000	10,000
<hr/>						
<b>OTR #</b>	87	<b>Priority</b>	3	upgrade vehicles		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
8730	54400	PROGRAM EXPENSE			50,000 One-time	50,000 One-time
		<b>Local Share</b>			50,000	50,000
<hr/>						
<b>Total of Soil &amp; Water Conservation District OTRs</b>					110,000	110,000

**Tompkins Community Action**

<b>OTR #</b>	88	<b>Priority</b>	1	HVAC Upgrade / Roof Repair		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
6307	54442	PROFESSIONAL SERVICES			100,000 One-time	100,000 One-time
		<b>Local Share</b>			100,000	100,000
<hr/>						
<b>Total of Tompkins Community Action OTRs</b>					100,000	100,000

**Tompkins Consolidated Area Transit**

<b>OTR #</b>	89	<b>Priority</b>	1	Requesting \$50K in Target Funding		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
5630	54400	PROGRAM EXPENSE			50,000 Target	0 Target
		<b>Local Share</b>			50,000	0
<hr/>						
<b>Total of Tompkins Consolidated Area Transit OTRs</b>					50,000	0

## Tompkins County Public Library

<b>OTR #</b>	90	<b>Priority</b>	1	Maintenance of Effort		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
7411	54400	PROGRAM EXPENSE			23,000 Target	0 Target
		<b>Local Share</b>			23,000	0
<b>OTR #</b>	91	<b>Priority</b>	2	Youth Services Librarian		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
7411	54400	PROGRAM EXPENSE			65,286 Target	0 Target
		<b>Local Share</b>			65,286	0
<b>OTR #</b>	92	<b>Priority</b>	3	Replace Aging Staff Computers		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
7411	54400	PROGRAM EXPENSE			36,000 One-time	36,000 One-time
		<b>Local Share</b>			36,000	36,000
<b>OTR #</b>	93	<b>Priority</b>	4	Baby Board Books Shelving		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
7411	54400	PROGRAM EXPENSE			10,000 One-time	10,000 One-time
		<b>Local Share</b>			10,000	10,000
<b>Total of Tompkins County Public Library OTRs</b>					134,286	46,000

## Transportation Planning

<b>OTR #</b>	94	<b>Priority</b>	1	Funding for Gadabout Technology Project		
		<b>Account</b>			<b>Requested</b>	<b>Recommended</b>
5631	54425	SERVICE CONTRACTS			3,571 One-time	3,571 One-time
		<b>Local Share</b>			3,571	3,571
<b>Total of Transportation Planning OTRs</b>					3,571	3,571

## Weights & Measures Department

OTR # 95      Priority 1      Full time Inspector

Account		Requested	Recommended
3630	51000727 WGTS & MEAS INSPECTOR	23,700 Target	0 Target
3630	58800 FRINGES	14,759 Target	0 Target
3630	51000207 DIR. WGTS & MEAS.	5,949 Target	0 Target
3630	51600 LONGEVITY	257 Target	0 Target
<b>Local Share</b>		44,665	0
<b>Total of Weights &amp; Measures Department OTRs</b>		44,665	0

## Workforce Development Board

OTR # 96      Priority 1      Add Part-Time Administrative Coordinator

Account		Requested	Recommended
6290	51000674 ADMIN COORDINATOR	27,719 Target	0 Target
6290	58800 FRINGES	13,679 Target	0 Target
6290	42801 INTERFUND REVENUES	-41,398 Target	0 Target
<b>Local Share</b>		0	0
<b>Total of Workforce Development Board OTRs</b>		0	0

## Workforce NY Career Center

OTR # 97      Priority 1      Funding to Cover Large Drop in NYS Contribution to Rent

Account		Requested	Recommended
6292	54432 RENT	30,000 Target	0 Target
6292	42801 INTERFUND REVENUES	-30,000 Target	0 Target
<b>Local Share</b>		0	0
<b>Total of Workforce NY Career Center OTRs</b>		0	0

# Youth Services Department

<b>OTR #</b>	98	<b>Priority</b>	1	Cost of Living Adjustment of 2%			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
7022	54400	PROGRAM EXPENSE		7,484	Target	0	Target
7026	54400	PROGRAM EXPENSE		5,633	Target	0	Target
<b>Local Share</b>				13,117		0	
<b>OTR #</b>	99	<b>Priority</b>	2	Replacement of Electronic Equipment			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
7020	41084	USE OF ROLLOVER		-7,200	Rollover	-7,200	Rollover
7020	52206	COMPUTER EQUIPMENT		7,200	Rollover	7,200	Rollover
<b>Local Share</b>				0		0	
<b>OTR #</b>	100	<b>Priority</b>	3	Youth Worker Training Program			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
7020	54442	PROFESSIONAL SERVICES		10,000	Target	0	Target
<b>Local Share</b>				10,000		0	
<b>OTR #</b>	101	<b>Priority</b>	4	Tompkins County Youth Survey			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
7020	54442	PROFESSIONAL SERVICES		3,000	Rollover	3,000	Rollover
7020	41084	USE OF ROLLOVER		-3,000	Rollover	-3,000	Rollover
<b>Local Share</b>				0		0	
<b>OTR #</b>	102	<b>Priority</b>	5	Achieving Youth Results Mini Grants			
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>	
7020	54442	PROFESSIONAL SERVICES		30,000	Target	0	Target
<b>Local Share</b>				30,000		0	
<b>Total of Youth Services Department OTRs</b>				53,117		0	

## Unallocated Revenues

	2017	2018	<u>Difference</u>	
	<u>Modified</u>	<u>Recommended</u>	\$	%
GAIN FROM SALE TAX PROP	139,905	104,800	-35,105	-25.09 %
PYMTS IN LIEU TAXES	936,970	753,375	-183,595	-19.59 %
INT & PENALTIES PROP TAXE	972,000	964,700	-7,300	-0.75 %
TAX INSTALL SERVICE CHARG	168,000	169,000	1,000	0.60 %
SALES TAX 3%	31,679,372	32,379,865	700,493	2.21 %
ROOM TAX	155,908	167,033	11,125	7.14 %
DEED TRANSFER TAX	566,500	625,000	58,500	10.33 %
CLERK FEES	784,000	795,000	11,000	1.40 %
INTEREST & EARNINGS	62,700	67,300	4,600	7.34 %
RENTS	291,050	297,310	6,260	2.15 %
LEGAL SETTLEMENTS	697,000	666,000	-31,000	-4.45 %
CASINO LICENSING FEES	0	1,200,000	1,200,000	0.00 %
COURT FACILITIES AID	81,000	86,000	5,000	6.17 %
	<u>36,534,405</u>	<u>38,275,383</u>	<u>1,740,978</u>	<u>4.77 %</u>

## Tompkins County Full-Time Equivalents

Department	2017	2018	Difference	
	Adopted	Recommended	#	%
Airport	15.00	15.00	0.00	0.00
Assessment Department	11.50	11.20	-0.30	-2.61
Assigned Counsel	3.92	4.11	0.19	4.85
Board of Elections	7.15	8.30	1.15	16.08
County Administration	7.00	7.00	0.00	0.00
County Administration - STOP DWI	2.00	2.00	0.00	0.00
County Attorney	3.50	3.00	-0.50	-14.29
County Clerk	19.00	19.00	0.00	0.00
County Office for the Aging	12.26	12.68	0.42	3.43
District Attorney	12.50	12.50	0.00	0.00
Emergency Response Department	29.50	30.50	1.00	3.39
Facilities Department	32.50	32.50	0.00	0.00
Finance Department	12.85	13.00	0.15	1.17
Health Department	66.69	66.49	-0.20	-0.30
Highway Department	35.94	35.94	0.00	0.00
Highway Machinery	6.00	6.00	0.00	0.00
Human Resources, Department of	8.00	8.75	0.75	9.38
Human Rights, Office of	4.00	4.00	0.00	0.00
Information Technology Services	12.00	12.20	0.20	1.67
Ithaca-Tompkins Co. Transportation Council	3.16	3.11	-0.05	-1.58
Legislature & Clerk of the Legislature	17.00	17.00	0.00	0.00
Mental Health Department	65.40	65.30	-0.10	-0.15
Planning and Sustainability, Department of	8.82	9.70	0.88	9.98
Probation and Community Justice	34.00	34.00	0.00	0.00
Recycling and Materials Management, Department of	14.00	14.40	0.40	2.86
Sheriff's Office	44.56	46.00	1.44	3.23
Sheriff's Office - Jail	45.40	47.40	2.00	4.41
Social Services Department	183.44	182.44	-1.00	-0.55
Transportation Planning	1.00	1.00	0.00	0.00
Weights & Measures Department	1.50	1.50	0.00	0.00
Workforce Development Board	1.85	1.85	0.00	0.00
Workforce NY Career Center	6.65	6.65	0.00	0.00
Youth Services Department	5.50	6.00	0.50	9.09
<b>Grand Total</b>	<b>733.59</b>	<b>740.52</b>	<b>6.93</b>	<b>0.94</b>



**Tompkins County Human Service Mandates  
(Local Cost)**

	2017 Adopted	2018 Recommended	Difference	
			\$	%
Assigned Counsel	1,670,000	1,870,000	200,000	11.98
Child Care	1,920,828	1,588,989	-331,839	-17.28
Economic Security	2,332,295	2,260,717	-71,578	-3.07
Medicaid	11,580,192	11,553,911	-26,281	-0.23
Other	1,143,843	1,118,883	-24,960	-2.18
PreK and Early Intervention	2,645,000	2,632,703	-12,297	-0.46
<b>Mandate Totals</b>	21,292,158	21,025,203	-266,955	-1.25

# Tompkins County Benefits

(Total - Excluding Employee Contributions)

	<b>2017</b>	<b>2018</b>	<b>Difference</b>	
	<u>Adopted</u>	<u>Recommended</u>	<u>\$</u>	<u>%</u>
Payroll	\$41,783,104	\$42,605,211	\$822,107	2.0%
Retirement Not Amortized (NA)	\$6,351,032	\$6,393,040	\$42,008	0.7%
FICA	\$3,008,383	\$3,060,929	\$52,546	1.7%
Worker's Comp	\$706,134	\$656,674	-\$49,460	-7.0%
Health Insurance	\$10,349,675	\$10,738,217	\$388,542	3.8%
Supplemental Benefits	\$116,993	\$106,087	-\$10,906	-9.3%
Unemployment Insurance	\$75,210	\$70,725	-\$4,485	-6.0%
<b>Total Fringe Benefits</b>	<b>\$20,607,427</b>	<b>\$21,025,672</b>	<b>\$418,245</b>	<b>2.0%</b>
<b>Fringe Benefit Rate</b>	<b>49.32%</b>	<b>49.35%</b>		
Total (from above) \$21,025,672				
Discount for 10% Fringe Positions	-	<u>\$168,104</u>		
Total Allocated Fringe		\$20,857,568		

## Status of General Fund Balance

	Note	Year End 2016	Est. Applied 2017	Recommended 2018	After 2017-18 Applications
Total Equity	1	40,835,282	(3,219,824)	(1,426,158)	36,189,300
Assignments and Commitments					
Prepaid Expenses		1,727,284	-	-	1,727,284
Committed		-	-	-	-
Restricted	2	646,147	-	-	646,147
Assigned Appropriated	3	1,095,928	(1,095,928)	-	-
Assigned Unappropriated					
Encumbrances		814,493	-	-	814,493
Historian		15,192	-	-	15,192
Assigned for Employee Benefits		1,294,453	-	-	1,294,453
RAA Fund		217,348	-	-	217,348
		5,810,845	(1,095,928)	-	4,714,917
Unassigned General Fund Balance		35,024,437			31,474,383

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Unassigned General Fund Balance		35,024,437			31,474,383
General Fund	4	159,237,728			159,237,728
Fund Balance as % of General Fund		22.0%			19.8%

### Notes

- 1 Amount shown as "Est. Applied in 2017" includes application of \$2.9M in reserves to purchase Tompkins Trust Building
- 2 Planning/Capital Reserve, Stop DWI, and Room Tax Reserves
- 3 Allocated in 2017 budget
- 4 2017 General Fund budgeted revenues based on Amended 2017 Budget

# Statement of Fund Balances

FUND (as of 12/31/16)	Total Fund Balance	Actual Unassigned Fund Balance	Actual Percent of Fund Appropriations	Target for Unassigned Fund Balance	Target Percent of Fund Appropriations
General	40,835,282	35,024,437	21.9%	16,024,386	10.0%
Solid Waste	2,325,338	2,122,639	39.0%	544,093	10.0%
Airport	35,945	19,430	0.6%	161,294	5.0%
Road	2,328,057	2,328,020	31.9%	365,005	5.0%
Highway Machinery	1,208,889	1,208,889	58.7%	103,000	5.0%
Debt Service	2,118,919	2,118,919	33.7%	628,757	10.0%

# CONSTITUTIONAL TAX MARGIN and DEBT LIMIT

2018 Recommended Budget

## 2017 Constitutional Tax Margin\*

## 2018 Constitutional Debt Limit

<b>Total Taxing Power</b>	<b>\$101,740,615</b>	<b>\$489,245,417</b>
<b>Tax Levy Subject to Tax Limit</b>	<b>\$40,334,905</b>	<b>\$54,085,921</b>
<b>Tax Margin Available</b>	<b>\$61,405,710</b>	<b>\$435,159,496</b>
<b>% of Taxing Power - 2017</b>	39.64%	11.05%
<b>% of Taxing Power - 2016</b>	39.45%	11.62%
<b>% of Taxing Power - 2015</b>	27.56%	11.85%

*Constitution Tax Margin = 1.5 % of 5 year average full valuation*  
*Constitution Debt Limit = 7% of 5 year average full valuation*  
 2017 5 year average full valuation - \$6,782,707,659  
 2018 5 year average full valuation - \$6,989,220,247

\*At the time of this printing, NYS has not made Constitutional Tax Margin Filing/Calculation available to counties for 2018, so, 2017 calculation is presented here.

\*\*Includes bonds issued for Community College - financed with Cortland County

# Use of Rollover

(2018 Recommended)

Departments	Carried over from Prior Years	2016 Certified Rollover	Total Available	Requested for Use in 2017	Recommended for use 2018	Return to General Fund	Remaining Balance
Assessment Department	0	7,044	7,044	7,044	0	0	0
Board of Elections	87,908	35,467	123,375	34,000	85,246	0	4,129
County Attorney	1,604	1,434	3,038	3,038	0	0	0
County Historian	0	10,192	10,192	0	0	0	10,192
County Office for the Aging	25,882	-24,611	1,271	0	0	0	1,271
District Attorney	12,946	1,676	14,622	10,000	0	0	4,622
Facilities Division	0	2,748	2,748	2,748	0	0	0
Finance Department	0	44,087	8,780	0	0	0	8,780
Health Department	336,805	81,543	418,348	150,000	0	0	268,348
Information Technology Services	0	217	217	0	0	217	0
Legislature	23,572	9,858	33,430	0	17,900	0	15,530
Office of Human Rights	0	18,435	18,435	6,635	8,800	0	3,000
Human Resources	0	1	1	0	0	0	1
Planning & Sustainability Department	0	253,878	235,626	59,250	40,000	94,340 *	42,036
Probation and Community Justice Department	46,022	119,312	165,334	15,750	0	78,571	71,013
Sheriff's Office	0	18,089	15,019	15,019	0	0	0
Weights and Measures	13,405	3,948	17,353	7,000	0	0	10,353
Youth Services Department	35,152	25,492	60,644	0	10,200	0	50,444
<b>TOTAL</b>	<b>\$583,296</b>	<b>\$608,810</b>	<b>\$1,135,477</b>	<b>\$310,484</b>	<b>\$162,146</b>	<b>\$173,128</b>	<b>\$489,719</b>

\* Resolutions number 2017-4 and 2017-5 appropriated \$94,340 of the Planning and Sustainability Department's 2016 Certified Rollover amount prior to the annual rollover process. Accordingly, these funds are shown here as released back to the undesignated General Fund Balance.

Note: Rollover excludes net negative accounts, therefore total is higher than Assigned Unappropriated Rollover

# Property Tax Cap Summary

	2017 Adopted	2018 Recommended
<b>Cap Limits</b>		
Increase in Tax Levy (%)	2.22%	3.53%
Increase in Tax Levy (\$)	\$1,038,113	\$1,694,947
Total Tax Levy at Cap	\$47,701,862	\$49,724,889
 <b>Tompkins County Levy</b>		
Increase in Tax Levy (%)	2.93%	2.40%
Increase in Tax Levy (\$)	\$1,366,211	\$1,152,719
Total Tax Levy	\$48,029,942	\$49,182,661
Resulting Annual Carryover	\$0	\$542,228

As permitted by law:

Authorization to Override Cap, Local Law:	No. 3 of 2016	No. 4 of 2017
Authorization to Override, repealed by Local Law:	None	

# Tompkins County Room Tax

\$2,754,484 Projected 2018 Room Tax Revenue in Tompkins County

10% For Administrative Responsibilities

\$275,448 County Revenue

\$205,000 Additional to Tompkins County Area Development

\$107,150 To Planning Department for Strategic Planning and Staffing

\$2,166,886 Remainder to Tourism Promotion and Development

### Places in the budget to find 41113 - Room Tax as revenue:

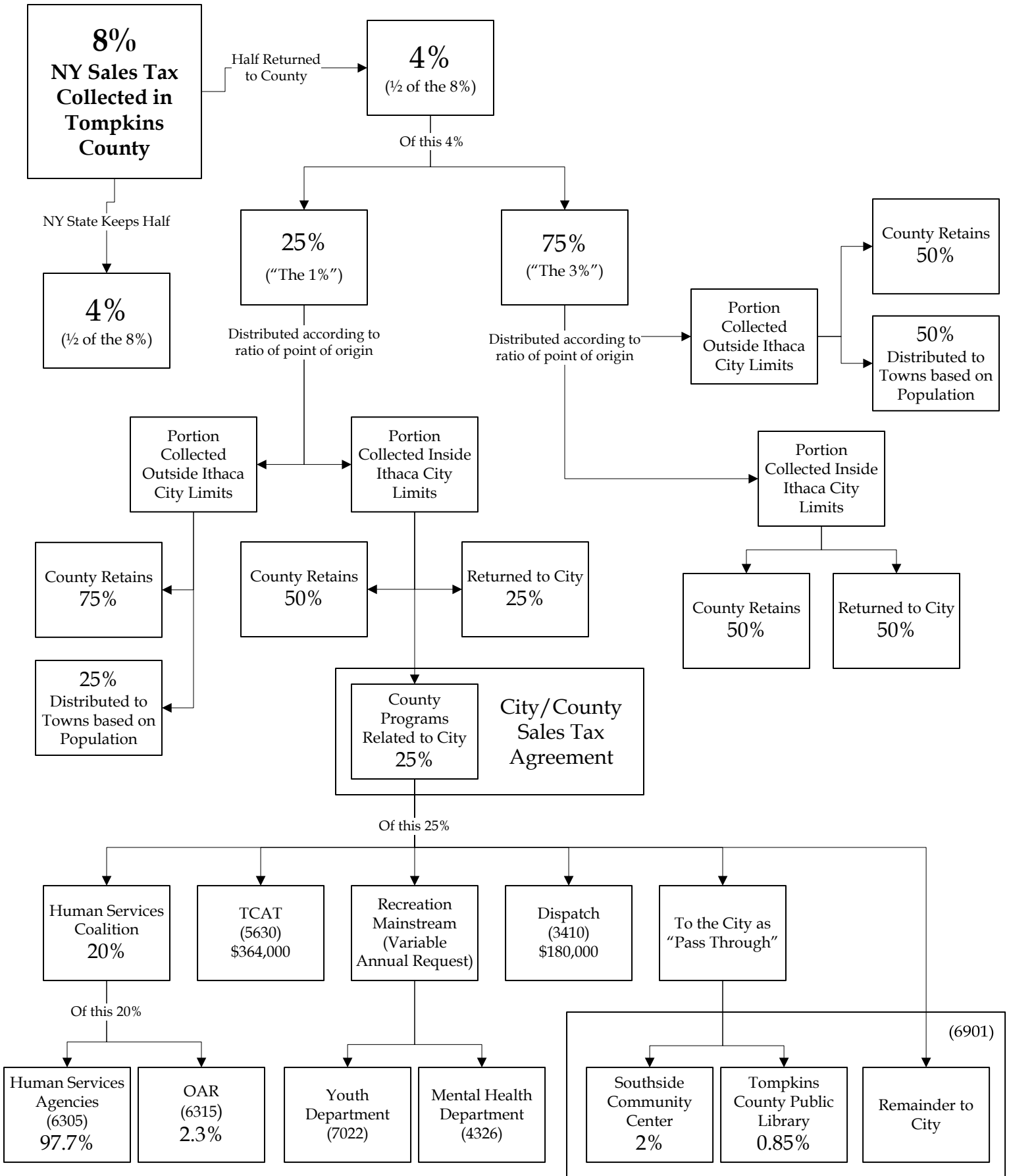
<u>Amt.</u>	<u>Unit#</u>	<u>Department</u>
\$2,166,886	6475	Tourism Promotion and Development
\$205,000	6420	Tompkins County Area Development
\$4,355	8022	Planning/Tourism
\$102,795	8020	Community Planning

### Components of the Administrative 10%

<u>Amt.</u>	<u>Unit#</u>	<u>Department</u>
\$1,140	8022	Planning/Tourism
\$57,275	8020	Community Planning
\$12,500	1989	County Administration
\$15,000	1310	Budget & Finance
\$20,000	1315	Comptroller
\$2,500	1420	County Attorney
\$167,033	9999	Unallocated Revenues
\$275,448	10% of Projected Room Tax	



# How Sales Tax is Distributed in Tompkins County



## Recommended 2018-22 Capital Program

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### Project Summary

**Facilities Restoration Project (Ongoing Project)**

Total 5-Year Cost: \$1.5 million/Local Cost \$1.5 million

Construction Year: 2021, 2022

2018 Cost: \$900,000/Local Cost \$900,000 (Previously Authorized and Bonded in 2017)

- Multi-year approach to address deferred maintenance issues. Focus of the project is on building systems, equipment, and components that have exceeded their useful life. Priority will be given to projects that address life-safety and code issues, and to addressing damage to, and deterioration of, County facilities
- Schedule calls for a \$900,000 allocation in 2018 (bonded in 2017 to allow design work to be completed). \$100,000 of the allocation is targeted to a major overhaul of elevators in the Human Services Building.
- The program resumes in 2021 after a two-year pause and continues in 2022.
  - The 2021 allocation is \$700,000
  - The 2022 allocation is \$800,000

**Bus Stop at Health Department**

Total Project Cost: \$500,000/ Local Cost \$500,000

Construction Year: 2018

Prior Years Cost: \$15,000

2018 Cost: \$485,000/Local Cost \$485,000

- Improvements to parking lot, with additional reinforcement to entry road to support bus access to Health Department by clients and employees.
- Design to begin in 2017; construction in 2018
- Improvement will follow a one-year pilot by TCAT to determine utilization of new stop at entrance of Health Department Building.
  - If decision made not to go forward with bus service after the one-year pilot, work on the Health Department parking lot will still be required.

**Heritage Education Center**

Total Project Cost: \$2,915,000/Local Cost \$2,350,000

Construction Year: 2018

Prior Years Cost: \$0

2018 Cost: \$2,900,000,000/Local Cost \$2,350,000

- Acquisition and Improvement of Tompkins Trust Building on the Ithaca Commons
- Building will be occupied by the History Center, the CVB's Visitor's Center, and several complementary non-profit organizations
- Offsetting revenue anticipated from capital fundraising campaign (\$450,000) and STPB capital grant (\$100,000).
- Capital cost supported by casino revenue. No financing will be issued.

**Cortland Street Bridge Replacement – New Project**

Total Project Cost: \$1,620,000/Local Cost \$1,620,000

Construction Year: 2021

Prior Years Cost: \$0

2018 Costs: \$0

- Replace two adjacent 14' diameter metal pipes that carry West Cortland Street over the Owasco Inlet with a new bridge, including sidewalks and water/sewer main upgrades (if required)
- 2020 design; 2021 construction

**Ellis Hollow Road Construction Phase IV – Dodge Road to Game Farm Road**

Total Project Cost: \$325,000/Local Cost \$325,000

Construction Year: 2018

Prior Years Cost: \$0 (for this phase)

2018 Costs: \$325,000

- Pavement rehabilitation between Dodge Road and Game Farm Road
- 2018 Project
- Project was previously tied to a contribution from Cornell University that would have required a \$225,000 local contribution.

**Fall Creek Road Bridge Rehabilitation – (Design Only)**

Total Project Cost: \$95,000/Local Cost \$19,000

Construction Year (N/A—Design Year in 2020)

Prior Years Cost: \$0

2018 Costs: \$0

- Cost reflects only design; construction costs will be estimated as a part of the design phase in 2020
- Rehabilitates bridge over Fall Creek (a 3-barrel box culvert structure)
- Rating of 4.8 (out of 7)
- Potential federal funding of \$76,000

**Highway Department Shop and Wash Bay Improvements – New Project**

Total Project Cost: \$450,000/Local Cost \$450,000

Construction Year: 2020

Prior Years Cost: \$0

2018 Costs: \$0

- HVAC and ventilation improvements
- Repair of roof and block walls

- Improved lighting and floor layout
- Wash Bay improvements

**Ludlowville Road Bridge over Salmon Creek Replacement (Approved and Financed—design underway)**

Total Project Cost: \$1,487,000/Local Cost \$297,000

Construction Year: 2019

Prior Years Cost: \$89,000

2018 Costs: \$80,000/\$16,000 Local

- Replaces structurally deficient and functionally obsolete bridge
- Current bridge is narrow with open metal grating deck—dangerous when wet to bicyclists and motorcyclists
- Not ADA compliant—sidewalks, railings, and approach railing transitions are sub-standard
- Abutments over 85 years old; superstructure is approximately 50 years old
- Design in 2017-18; construction in 2019
- BAN Issued July 2017
- Potential federal contribution of \$1.19 million; County contribution of \$297,400

**Road Maintenance--(Ongoing Project)**

Total 5-Year Cost: \$8.4 million/Local Cost \$8.4 million

Construction: 2018-2022

2018 Cost: \$1.2 million/Local Cost \$1.2 million

- As a part of the 2013 update of the County's 20-year capital improvement plan, an annual allocation for capital improvements of roads and bridges was established, beginning with \$1.2 million per year for the period 2014-2018 (Round I), \$1.8 million annually for the period 2019-24 (Round II), and \$2.4 million annual for the period 2025-29 (Round III). The specific application of the funds is to be determined annually by the Highway Director in consultation with the Facilities and Infrastructure Committee.
- \$1.2 million in 2018.
- \$1.8 million in 2019-22
- The program is fully supported by County property taxes.

**HR/Payroll Cloud Suite Upgrade (New)**

Total 5-Year Cost: \$200,000/Local Cost \$200,000

Installation: 2018-19

2018 Cost: \$125,000/Local Cost \$125,000

- Conversion of HR/Payroll from a County-hosted to a “Software as a Subscription”, or SaaS model which is hosted, maintained, and upgraded by the vendor
  - Vendor supports hardware, operating systems, software patches and upgrades, backup, and recovery requirements
- Requires far less involvement by ITS staff and uses vendor, rather than County, hardware
- Will require annual subscription expense
- Acquisition/conversion cost will be funded with cash rather than debt
- The program is fully supported by County property taxes.

**Server Replacement (New)**

Total 5-Year Cost: \$250,000/Local Cost \$250,000

Installation: 2018

2018 Cost: \$250,000/Local Cost \$250,000

- Server hardware used during implementation of “virtual server” project is 5-7 years old and in need of scheduled replacement
  - Between 2010 and 2013, 40 physical servers in eight locations were centralized, using virtual server technology, into two data centers
- Project will also replace four critical servers in DOER that will be eight years old
- Equipment and installation will be funded with cash rather than debt
- The program is fully supported by County property taxes.

**Aquifer Study Program (Ongoing Annual Project)**

Total 5-year Cost: \$386,275/ Local Cost \$386,275

Ongoing Cost: \$77,255 per year

2018 Cost: \$77,255/Local Cost \$77,255

- Sustains a multi-year program that leverages federal funds to conduct studies of individual aquifers in the County. Participating municipalities also provide a portion of necessary funding.
- Local contribution of \$77,255 in each year from 2018 through 2022
- The County's annual contribution is fully supported with County property taxes. Support is provided through cash, rather than bonded, contributions from the County

**Natural Infrastructure Program – (Ongoing Annual Project)**

Total 5-Year Cost: \$1 million/Local Cost \$1 million

Prior Years Costs: \$200,000

Ongoing Cost: \$200,000 per year

2018 Cost: \$200,000

- Supports projects that address surface water, flooding, and groundwater quality/quantity issues within the context of increasingly extreme weather patterns
- Focused on protection by easement, restoration and/or stabilization of upper watershed forests and wetlands, stream corridors and floodplains, and aquifer recharge areas.
- Objectives:
  - Protect and enhance natural systems that can mitigate the impact of intensive rainfall events
  - Help lessen sediment loads in streams and Cayuga Lake
  - Protect overall water quality in streams, aquifers, and Cayuga Lake

**Airport Master Plan Update – New Project**

Total Project Cost: \$150,000/Local Cost \$0/Airport Cost \$7,500

Construction Year: 2021

Prior Years Cost: \$0

2018 Cost: \$0

- Review projects needed to address the evolving needs of the airport
- 2021 Project
- No property tax support. Funded with FAA and NYSDOT revenue, and \$7,500 in Airport funds

**Airport-Wide Study and Removal of Obstructions – New Project**

Total Project Cost: \$720,000/Local Cost \$0/Airport Cost \$36,000

Construction Year: 2019-2021

Prior Years Cost: \$0

2018 Cost: \$200,000

- Undertake a study to identify trees that are considered obstructions and then undertake the removal of those obstructions
- Study to occur in 2018
- Removal activity in 2019 and 2021

**ARFF Vehicle and Related Equipment – New Project**

Total Project Cost: \$1,000,000/Local Cost \$0/Airport Cost \$50,000

Acquisition Year: 2019

Prior Years Cost: \$0

2018 Cost: \$0

- Rescue and Fire Fighting vehicle
- Purchase will occur in 2019

**Expand Public and Rental Car Parking**

Total Project Cost: \$150,000/Local Cost \$0/Airport Cost \$0

Construction Year: 2018

Prior Years Cost: \$0

2018 Cost: \$150,000

- Increase spaces available for rental car storage and public parking
- 2018 Project
- Funded with parking revenue (public lot) or rental agency leases (rental car area)
- Will proceed only if demand and adequate revenue exists



### **Install LED Airfield and Taxiway Lighting**

Total Project Cost: \$1.44 million/Local Cost \$0/Airport Cost \$71,900

Construction Year: 2020

Prior Years Cost: \$0

2018 Cost: \$158,000/Local Cost \$0

- Replace all taxiway lighting with LED lights
- Energy saving improvement
- 2018 design; 2020 construction (\$1.28 million)
- No property tax support. Funded with FAA and NYSDOT revenue, and \$71,900 in Airport funds

### **Parallel Taxiway Rehabilitation**

Total Project Cost: \$4.96 million/Local Cost \$0/Airport Cost \$247,750

Construction Year: 2021-22

Prior Years Cost: \$0

2018 Cost: \$136,000/Local Cost \$0

- Three-phase complete rehabilitation of the Parallel Taxiway
- 2018 Design for 2019 Construction
- 2020 Design for 2021 and 2022 Construction
- No property tax support. Funded with FAA and NYSDOT revenue, and \$247,750 in Airport funds

### **Prepare Airport Land for Future Development**

Total Project Cost: \$500,000/Local Cost \$0/Airport Cost \$0

Construction Year: 2018

Prior Years Cost: \$0

2018 Cost: \$500,000/Local Cost \$0

- Improvements supporting the development of Cherry Road and Agway parcels in a manner that generates additional airport revenue.
- Project is dependent on developer to support the cost as a part of an overall development arrangement, or grant support.
- 2018 Project
- No property tax support

### **Ramp Dozer – New Project**

Total Project Cost: \$800,000/Local Cost \$0/Airport Cost \$40,000

Acquisition Year: 2018

Prior Years Cost: \$0

2018 Cost: \$800,000/Local Cost \$0

- Articulated crawler tractor with plow blade
- Replaces 1999 loader with ramp blade

- Enables airport to clear Terminal Apron, which is snow removal priority area development arrangement, or grant support.
- 2018 Project
- No property tax support

**Snow Removal Equipment (2 Vehicles)– New Project**

Total Project Cost: \$1,600,000/Local Cost \$0/Airport Cost \$80,000

Acquisition Year: 2018

Prior Years Cost: \$0

2018 Cost: \$800,000/Local Cost \$0

- Two High Speed Multi-Tasking Equipment (carrier vehicle, snow plow, tow behind rotary broom with high velocity air unit)
- One purchased in 2018; one in 2020
- Replaces two plow trucks and rotary brooms
- No property tax support

**Terminal Security Improvements and Baggage Make-Up Expansion**

Total Project Cost: \$6.3 million/Local Cost \$0/Airport Cost \$3,271,000

Construction Year: 2018

Prior Years Cost: \$471,000

2018 Cost: \$5.8 million/Local Cost \$0

- Renovations to accommodate new TSA equipment and space needs of TSA, airlines, and passengers. Project will include replacement of original mechanical systems reaching end of useful life
- Decision to proceed with project will be based on projected increases in passenger volumes and/or identifiable funding sources beyond Passenger Facility Charges
- 2018 Project (subject to condition outlined above)
- \$5.8 million cost for 2018-22 does not include \$500,000 in design work undertaken in 2014-15
- No property tax support. Funded with \$3.27 million in Passenger Facility Charge (PFC) revenue and \$3 million in competitive grants

**Recycling and Solid Waste Facility Upgrade – New Project**

Total Project Cost: \$1.1 million/Local Cost \$0/Solid Waste Cost \$756,400

Construction Year: 2018-21

Prior Years Cost: \$0

2018 Cost: \$437,400/Local Cost \$0/Solid Waste Cost \$82,000

- Phase I: 2018, Replace two original overhead doors
  - \$437,400 total cost
  - Potential DEC grant of \$355,000
- Phase II: 2019-20, pavement and storm drain work, replace sprinkler system piping, replace roof-mounted exhaust fans
  - \$235,000 total cost
- Phase II: 2020-21, RFP for Facility Operation
  - \$439,000 total cost

**2018-2022 Capital Program, Summary of Projects, By Fund and Department**

	Total Cost	Local Cost
<b>General Fund</b>		
<b>Facilities</b>		
Bus Stop at Health Department	500,000	500,000
Facility Restoration Project-2021	700,000	700,000
Facility Restoration Project-2022	800,000	800,000
Heritage Education Center	2,915,000	2,365,000
<b>Facilities Total</b>	<b>4,915,000</b>	<b>4,365,000</b>
<b>Highway</b>		
Cortland Street Bridge Replacement	1,620,000	1,620,000
Ellis Hollow Road Phase IV	325,000	325,000
Fall Creek Road Bridge Rehabilitation (Design)	95,000	19,000
Highway Department Shop and Wash Bay	450,000	450,000
Road and Bridge Maintenance-2018	1,200,000	1,200,000
Road and Bridge Maintenance-2019	1,800,000	1,800,000
Road and Bridge Maintenance-2020	1,800,000	1,800,000
Road and Bridge Maintenance-2021	1,800,000	1,800,000
Road and Bridge Maintenance-2022	1,800,000	1,800,000
<b>Highway Total</b>	<b>10,890,000</b>	<b>10,814,000</b>
<b>Planning</b>		
Aquifer Study Program (Ongoing)	386,275	386,275
Natural Infrastructure Program (Ongoing)	1,000,000	1,000,000
<b>Planning Total</b>	<b>1,386,275</b>	<b>1,386,275</b>
<b>General Fund Total</b>	<b>17,191,275</b>	<b>16,565,275</b>
<b>Enterprise Fund</b>		
<b>Airport</b>		
Airport Master Plan	150,000	-
Airport-Wide Obstruction Study	720,000	-
ARFF Vehicle and Equipment	1,000,000	-
Expand Public and Rental Car Parking	150,000	-
Install LED Airfield and Taxiway Lighting	1,438,000	-
Parallel Taxiway Rehabilitation	4,955,000	-
Prepare Airport Land Parcels for Development	500,000	-
Ramp Dozer	800,000	-
Snow Removal Equipment	1,600,000	-
Terminal Security Improvements and Baggage Expansion	6,271,000	-
<b>Airport Total</b>	<b>17,584,000</b>	<b>-</b>
<b>Solid Waste</b>		
Recycling and Solid Waste Facility Upgrade	1,111,400	-
<b>Solid Waste Total</b>	<b>1,111,400</b>	<b>-</b>
<b>Enterprise Fund Total</b>	<b>18,695,400</b>	<b>-</b>
<b>Grand Total</b>	<b>35,886,675</b>	<b>16,565,275</b>

Recommended Capital Plan: 2018-22 Project Cash Flow						
	Pre-2018	2018	2019	2020	2021	2022
						Total 2018-2022
<b>General Fund</b>						
<b>Facilities</b>						
Bus Stop at Health Department	15,000	485,000	-	-	-	485,000
Facility Restoration Project-2021	-	-	-	-	700,000	700,000
Facility Restoration Project-2022	-	-	-	-	-	800,000
Heritage Education Center	150,000	2,765,000	-	-	-	2,765,000
<b>Facilities Total</b>	<b>165,000</b>	<b>3,250,000</b>	-	-	<b>700,000</b>	<b>800,000</b>
<b>Highway</b>						
Cortland Street Bridge Replacement	-	-	-	295,000	1,325,000	-
Ellis Hollow Road Phase IV	-	325,000	-	-	-	1,620,000
Fall Creek Road Bridge Rehabilitation (Design)	-	-	-	95,000	-	325,000
Highway Department Shop and Wash Bay	-	-	50,000	400,000	-	95,000
Road and Bridge Maintenance-2018	4,800,000	1,200,000	-	-	-	450,000
Road and Bridge Maintenance-2019	-	-	1,800,000	-	-	1,200,000
Road and Bridge Maintenance-2020	-	-	-	1,800,000	-	1,800,000
Road and Bridge Maintenance-2021	-	-	-	-	1,800,000	1,800,000
Road and Bridge Maintenance-2022	-	-	-	-	-	1,800,000
<b>Highway Total</b>	<b>4,800,000</b>	<b>1,525,000</b>	<b>1,850,000</b>	<b>2,590,000</b>	<b>3,125,000</b>	<b>10,890,000</b>
<b>ITS</b>						
HR/Payroll Cloud Suite Upgrade	-	125,000	75,000	-	-	200,000
Server Replacement	-	250,000	-	-	-	250,000
<b>ITS Total</b>	<b>-</b>	<b>375,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	<b>450,000</b>
<b>Planning</b>						
Aquifer Study Program (Ongoing)	1,131,570	77,255	77,255	77,255	77,255	386,275
Natural Infrastructure Program (Ongoing)	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Planning Total</b>	<b>1,331,570</b>	<b>277,255</b>	<b>277,255</b>	<b>277,255</b>	<b>277,255</b>	<b>1,386,275</b>
<b>General Fund Total</b>	<b>6,296,570</b>	<b>5,427,255</b>	<b>2,202,255</b>	<b>2,867,255</b>	<b>4,102,255</b>	<b>2,877,255</b>
<b>Enterprise Fund</b>						
<b>Airport</b>						
Airport Master Plan	-	-	-	-	150,000	-
Airport-Wide Obstruction Study	-	200,000	350,000	-	170,000	-
ARFF Vehicle and Equipment	-	-	1,000,000	-	-	-
Expand Public and Rental Car Parking	-	150,000	-	-	-	-
Install LED Airfield and Taxiway Lighting	-	158,000	-	1,280,000	-	-
Parallel Taxiway Rehabilitation	-	136,000	1,510,000	140,000	1,881,000	1,288,000
Prepare Airport Land Parcels for Development	-	500,000	-	-	-	-
Ramp Dozer	-	800,000	-	-	-	-
Snow Removal Equipment	-	800,000	-	-	-	-
Terminal Security and Baggage Expansion	471,000	5,800,000	-	-	-	-
<b>Airport Total</b>	<b>471,000</b>	<b>8,544,000</b>	<b>2,860,000</b>	<b>2,220,000</b>	<b>2,201,000</b>	<b>1,288,000</b>
<b>Solid Waste</b>						
						<b>17,113,000</b>

**Summary of Budget Impact--Total Existing and Proposed Debt Service and Cash Capital Outlays**

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
<b>Existing Obligations</b>											
Existing Debt-Bond	5,711,517	6,258,443	5,872,026	5,368,813	4,282,875	4,272,551	4,279,038	4,275,188	4,284,419	4,277,968	4,272,103
Existing Debt-BAN	37,093	76,103	530,873	595,988	595,988	595,988	595,988	521,792	521,792	521,792	521,792
Leases/Other	315,073	315,073	315,073	183,536	52,000	52,000	52,000	52,000	57,183	-	-
Other Capital Payments	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Contributions (Offsets)	(1,748,089)	(1,751,152)	(1,376,527)	(1,181,629)	(721,439)	(780,140)	(235,142)	(235,494)	(235,788)	-	-
<b>Total Existing Net Obligations</b>	<b>4,385,594</b>	<b>4,968,466</b>	<b>5,411,445</b>	<b>5,036,708</b>	<b>4,279,424</b>	<b>4,210,399</b>	<b>4,761,884</b>	<b>4,683,486</b>	<b>4,697,606</b>	<b>4,869,760</b>	<b>4,863,894</b>
<b>New Obligations</b>											
2018-22 Projects	277,255	652,255	725,490	987,679	1,551,119	1,871,675	2,093,599	2,093,599	2,093,599	2,093,599	2,093,599
Contributions (Offsets)	-	-	(125,420)	(240,686)	(240,686)	(240,686)	(240,686)	(240,686)	(240,686)	(240,686)	(240,686)
<b>Total New Net Obligations</b>	<b>277,255</b>	<b>652,255</b>	<b>600,070</b>	<b>746,993</b>	<b>1,310,433</b>	<b>1,630,990</b>	<b>1,852,913</b>	<b>1,852,913</b>	<b>1,852,913</b>	<b>1,852,913</b>	<b>1,852,913</b>
<b>Grand Total Net Annual Obligations</b>	<b>4,662,849</b>	<b>5,620,721</b>	<b>6,011,515</b>	<b>5,783,701</b>	<b>5,589,858</b>	<b>5,841,389</b>	<b>6,614,798</b>	<b>6,536,399</b>	<b>6,550,519</b>	<b>6,722,673</b>	<b>6,716,808</b>
Capital Levy	5,889,247	6,129,396	6,369,544	6,609,693	6,849,841	7,089,990	7,330,138	7,570,287	7,810,435	8,050,584	8,290,732
Surplus/(Deficit)	1,226,398	508,674	358,029	825,991	1,259,983	1,248,600	715,340	1,033,887	1,259,916	1,327,911	1,573,924

**Budget Impact--Detailed Total Existing and Proposed Debt Service and Cash Capital Outlays**

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>2018-22 Projects</b>								
Aquifer Study Program (Ongoing)	77,255	77,255	77,255	77,255	77,255	77,255	77,255	77,255
Bus Stop at Health Department	-	-	59,796	59,796	59,796	59,796	59,796	59,796
Cortland Street Bridge Replacement	-	-	-	-	199,731	199,731	199,731	199,731
Ellis Hollow Road Phase IV	-	-	40,070	40,070	40,070	40,070	40,070	40,070
Facility Restoration Project-2021	-	-	-	-	86,304	86,304	86,304	86,304
Facility Restoration Project-2022	-	-	-	-	-	98,633	98,633	98,633
Fall Creek Road Bridge Rehabilitation (Design)	-	-	-	-	-	-	-	-
Highway Department Shop and Wash Bay	-	-	-	-	55,481	55,481	55,481	55,481
Natural Infrastructure Program (Ongoing)	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Road and Bridge Maintenance-2018	-	-	147,949	147,949	147,949	147,949	147,949	147,949
Road and Bridge Maintenance-2019	-	-	-	221,924	221,924	221,924	221,924	221,924
Road and Bridge Maintenance-2020	-	-	-	-	221,924	221,924	221,924	221,924
Road and Bridge Maintenance-2021	-	-	-	-	-	221,924	221,924	221,924
Road and Bridge Maintenance-2022	-	-	-	-	-	-	221,924	221,924
Terminal Security Improvements and Baggage Expansion	-	-	-	-	-	-	-	-
HR/Payroll Cloud Suite Upgrade	-	125,000	125,420	240,686	240,686	240,686	240,686	240,686
Server Replacement	-	250,000	-	-	-	-	-	-
<b>2018-22 Projects Total</b>	<b>277,255</b>	<b>652,255</b>	<b>725,490</b>	<b>987,679</b>	<b>1,551,119</b>	<b>1,871,675</b>	<b>2,093,599</b>	<b>2,093,599</b>
<b>Existing Debt-Bond</b>								
Refunding of 2004 Bond (2013)	1,603,250	1,597,750	1,305,375	809,750	-	-	-	-
Refunding of 2005 & 2007 (2014)	669,400	666,600	660,700	664,000	387,000	380,100	382,800	383,250
Refunding of 2010 (2014)	1,101,300	1,109,300	1,111,100	1,111,900	1,116,700	1,113,700	1,119,200	1,122,700
2014 Public Improvements (Bldg, Bridges, TC3)	617,594	618,394	618,994	619,394	619,594	614,594	619,494	619,094
2015 Various Projects	796,081	793,481	795,656	797,494	793,994	795,269	796,206	796,806
2016 Various Projects	260,347	257,000	257,800	258,500	264,100	259,500	264,900	265,100
HSAnnex, RSW & CCE Building (2012)	244,145	241,645	243,895	240,820	242,233	243,033	243,733	244,333
Public Safety Improvements, SW, Roads, Leg, VOIP (2013)	419,400	418,000	321,200	307,800	299,600	306,400	297,600	288,800
TC3 Roof	-	112,172	112,381	112,753	112,854	112,915	111,937	111,937
Ellis Hollow Road Phase II	-	229,954	230,381	231,145	231,352	231,476	229,471	229,471
Road Improvements 2017	-	101,976	102,163	102,503	102,595	102,650	101,761	101,761
Facilities Restoration 2018	-	91,776	91,949	92,255	92,336	92,385	91,585	91,585
Bridge Improvements 2017	-	20,395	20,432	20,499	20,518	20,530	20,352	20,352
<b>Existing Debt-Bond Total</b>	<b>5,711,517</b>	<b>6,258,443</b>	<b>5,872,026</b>	<b>5,368,813</b>	<b>4,282,875</b>	<b>4,272,551</b>	<b>4,279,038</b>	<b>4,275,188</b>
<b>Existing Debt-BAN</b>								
Pine Tree Road	9,450	-	-	-	-	-	-	-
Dodge Road Bridge	980	1,876	14,800	72,988	72,988	72,988	72,988	72,988
Malloryville/Red Mill Road Bridge	10,920	20,904	172,607	172,607	172,607	172,607	172,607	172,607
Coddington Road (Burns I/S)	469	898	-	-	-	-	-	-

**Budget Impact--Detailed Total Existing and Proposed Debt Service and Cash Capital Outlays**

	2017	2018	2019	2020	2021	2022	2023	2024
Library Improvements	9,800	18,760	74,196	74,196	74,196	74,196	74,196	74,196
Ellis Hollow Road 3	5,474	10,479	96,414	96,414	96,414	96,414	96,414	96,414
South George Road Bridge		1,170	-	-	-	-	-	-
Coddington Road Recon		4,680	19,825	19,825	19,825	19,825	19,825	19,825
Airport Jet Bridge		14,700	123,291	123,291	123,291	123,291	123,291	123,291
Ludlowville Road Bridge over Salmon Creek		2,636	29,740	36,667	36,667	36,667	36,667	36,667
<b>Existing Debt-BAN Total</b>	<b>37,093</b>	<b>76,103</b>	<b>530,873</b>	<b>595,988</b>	<b>595,988</b>	<b>595,988</b>	<b>595,988</b>	<b>521,792</b>
<b>Leases/Other</b>								
Human Services Building Annex-Mortgage	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000
PS Communications-Lease	-	-	-	-	-	-	-	-
Energy Performance	263,073	263,073	263,073	131,536	-	-	-	-
<b>Leases/Other Total</b>	<b>315,073</b>	<b>315,073</b>	<b>315,073</b>	<b>183,536</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>
<b>Other Capital Payments</b>								
Fiscal Agent Fees	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Local Share--Federal Projects	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
<b>Other Capital Payments Total</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
<b>Contributions-2018-22 Projects</b>								
Airport PFCs for Terminal Project			(125,420)	(240,686)	(240,686)	(240,686)	(240,686)	(240,686)
Solid Waste for Facilities and Site Upgrade								
<b>Contributions-2018-22 Projects Total</b>			<b>(125,420)</b>	<b>(240,686)</b>	<b>(240,686)</b>	<b>(240,686)</b>	<b>(240,686)</b>	<b>(240,686)</b>



	2025	2026	2027
<b>2018-22 Projects</b>			
Aquifer Study Program (Ongoing)	77,255	77,255	77,255
Bus Stop at Health Department	59,796	59,796	59,796
Cortland Street Bridge Replacement	199,731	199,731	199,731
Ellis Hollow Road Phase IV	40,070	40,070	40,070
Facility Restoration Project-2021	86,304	86,304	86,304
Facility Restoration Project-2022	98,633	98,633	98,633
Fall Creek Road Bridge Rehabilitation (Design)	-	-	-
Highway Department Shop and Wash Bay	55,481	55,481	55,481
Natural Infrastructure Program (Ongoing)	200,000	200,000	200,000
Road and Bridge Maintenance-2018	147,949	147,949	147,949
Road and Bridge Maintenance-2019	221,924	221,924	221,924
Road and Bridge Maintenance-2020	221,924	221,924	221,924
Road and Bridge Maintenance-2021	221,924	221,924	221,924
Road and Bridge Maintenance-2022	221,924	221,924	221,924
Terminal Security Improvements and Baggage Expansion	240,686	240,686	240,686
HR/Payroll Cloud Suite Upgrade	-	-	-
Server Replacement	-	-	-
<b>2018-22 Projects Total</b>	<b>2,093,599</b>	<b>2,093,599</b>	<b>2,093,599</b>
<b>Existing Debt-Bond</b>			
Refunding of 2004 Bond (2013)	-	-	-
Refunding of 2005 & 2007 (2014)	386,250	378,500	384,750
Refunding of 2010 (2014)	1,119,200	1,123,950	1,116,450
2014 Public Improvements (Bldg, Bridges, TC3)	617,831	620,681	617,500
2015 Various Projects	796,250	794,500	798,950
2016 Various Projects	265,200	260,200	265,200
HSA Annex, RSW & CCE Building (2012)	244,833	240,233	240,288
Public Safety Improvements, SW, Roads, Leg, VOIP (2013)	295,000	295,600	285,800
TC3 Roof	112,895	113,792	113,562
Ellis Hollow Road Phase II	231,435	233,273	232,802
Road Improvements 2017	102,631	103,447	103,238
Facilities Restoration 2018	92,368	93,103	92,915
Bridge Improvements 2017	20,526	20,689	20,648
<b>Existing Debt-Bond Total</b>	<b>4,284,419</b>	<b>4,277,968</b>	<b>4,272,103</b>
<b>Existing Debt-BAN</b>			
Pine Tree Road	-	-	-
Dodge Road Bridge	72,988	72,988	72,988
Malloryville/Red Mill Road Bridge	172,607	172,607	172,607
Coddington Road (Burns I/S)	-	-	-

	<u>2025</u>	<u>2026</u>	<u>2027</u>
Library Improvements			
Ellis Hollow Road 3	96,414	96,414	96,414
South George Road Bridge	-	-	-
Coddington Road Recon	19,825	19,825	19,825
Airport Jet Bridge	123,291	123,291	123,291
Ludlowville Road Bridge over Salmon Creek	36,667	36,667	36,667
<b>Existing Debt-BAN Total</b>	<b>521,792</b>	<b>521,792</b>	<b>521,792</b>
<b>Leases/Other</b>			
Human Services Building Annex-Mortgage	57,183	-	-
PS Communications-Lease	-	-	-
Energy Performance	-	-	-
<b>Leases/Other Total</b>	<b>57,183</b>	<b>-</b>	<b>-</b>
<b>Other Capital Payments</b>			
Fiscal Agent Fees	10,000	10,000	10,000
Local Share--Federal Projects	60,000	60,000	60,000
<b>Other Capital Payments Total</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
<b>Contributions-2018-22 Projects</b>			
Airport PFCs for Terminal Project	(240,686)	(240,686)	(240,686)
Solid Waste for Facilities and Site Upgrade			
<b>Contributions-2018-22 Projects Total</b>	<b>(240,686)</b>	<b>(240,686)</b>	<b>(240,686)</b>

# Tompkins County Project Approval Request Form

Project Name: Airport Master Plan Update

## Project Summary

### General

Start Year: 2021  
 Completion Year: 2021  
 Program Committee: Facilities and Infrastructure  
 Department: Airport  
 Jurisdiction:

### Administrative

Program Manager: Michael S. Hall  
 Project Manager: Josh Nalley  
 Project Type: Other  
 RFP or Bid Proposal necessary?: No

### Environmental

Other Involved Agencies/Municipalities:  
  
 Anticipated SEQR Review Level:  
 EAF Short  
 SEQR Type: TYPEII

### Financial Source

Local Share	
FAA	\$135,000
State	\$7,500
Airport (PFC's or Operating Budget)	\$7,500
<hr/>	
<b>Total:</b>	<b>\$150,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$150,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$150,000</u>	<u>\$0</u>
<b>Total:</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>
<hr/>							
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

The Ithaca Tompkins Regional Airport needs to look at the current projects and status of the airport and update and make changes necessary to keep the mission of the airport in-line.

# Tompkins County Project Approval Request Form

Project Name: Airport Wide Obstruction Study and Removal

## Project Summary

### General

Start Year: 2017  
 Completion Year: 2022  
 Program Committee: Facilities and Infrastructure  
 Department: Airport  
 Jurisdiction:

### Administrative

Program Manager: Michael Hall  
 Project Manager: Josh Nalley  
 Project Type: Other  
 RFP or Bid Proposal necessary?: Yes

### Environmental

Other Involved Agencies/Municipalities:  
  
 Anticipated SEQR Review Level:  
  
 SEQR Type:

### Financial Source

Local Share	\$36,000
Aiport (PFC's)	\$648,000
Federal	\$36,000
State	\$36,000
<hr/>	
<b>Total:</b>	<b>\$720,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$170,000	\$0	\$0	\$0	\$0	\$170,000	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$350,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$350,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$720,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$170,000</b>	<b>\$0</b>
<hr/>							
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

This project is the intial study for the removal/mitigation of trees and turn identified as penetrations to the Airport and determined to be obstructions.

# Tompkins County Project Approval Request Form

Project Name: ARFF Vehicle and Equipment

## Project Summary

### General

**Start Year:** 2019  
**Completion Year:** 2019  
**Program Committee:** Facilities and Infrastructure  
**Department:** Airport  
**Jurisdiction:**

### Administrative

**Program Manager:** Michael S. Hall  
**Project Manager:** Josh Nalley  
**Project Type:** Equipment  
**RFP or Bid Proposal necessary?:** Yes

### Environmental

**Other Involved Agencies/Municipalities:**  
  
**Anticipated SEQR Review Level:**  
  
**SEQR Type:**

### Financial Source

Local Share	\$50,000
Airport	\$50,000
NYS	\$900,000
FAA	
<b>Total:</b>	
	<b>\$1,000,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

The Ithaca Tompkins Regional Airport must maintain Fire Fighting Vehicles as well as equipment to meet the mandates by the Federal Aviation Administration FAA.

# Tompkins County Project Approval Request Form

Project Name: Expand Public and Rental Car Parking

## Project Summary

### General

**Start Year:** 2018  
**Completion Year:** 2018  
**Program Committee:** Facilities and Infrastructure  
**Department:** Airport  
**Jurisdiction:**

### Administrative

**Program Manager:** Michael S. Hall  
**Project Manager:** Tony Rudy  
**Project Type:** Other  
**RFP or Bid Proposal necessary?:** Yes

### Environmental

**Other Involved Agencies/Municipalities:**  
  
**Anticipated SEQR Review Level:**  
 Neg Dec  
**SEQR Type:** TYPEII

### Financial Source

Local Share  
 Airport and Rental Car Companies \$150,000  
  


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**Total:** \$150,000

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
Construction:	\$120,000	\$0	\$120,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

Expand the public and rental car parking.

# Tompkins County Project Approval Request Form

Project Name: Install LED Airfield and Taxiway Lighting - Design and Construction

## Project Summary

### General

Start Year: 2018  
 Completion Year: 2020  
 Program Committee: Facilities and Infrastructure  
 Department: Airport  
 Jurisdiction:

### Administrative

Program Manager: Michael S. Hall  
 Project Manager: Josh Nalley  
 Project Type: Other  
 RFP or Bid Proposal necessary?: Yes

### Environmental

Other Involved Agencies/Municipalities:  
  
 Anticipated SEQR Review Level:  
 Neg Dec  
 SEQR Type: TYPEII

### Financial Source

Local Share	
FAA	\$1,294,200
NYS DOT	\$71,900
Airport	\$71,900
<b>Total:</b>	<b>\$1,438,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$158,000	\$0	\$158,000	\$0	\$0	\$0	\$0
Construction:	\$1,280,000	\$0	\$0	\$0	\$1,280,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$1,438,000</b>	<b>\$0</b>	<b>\$158,000</b>	<b>\$0</b>	<b>\$1,280,000</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

Replace all Taxiway Lighting with LED Lights.

# Tompkins County Project Approval Request Form

Project Name: Parallel Taxiway Rehabilitation

## Project Summary

### General

**Start Year:** 2018  
**Completion Year:** 2022  
**Program Committee:** Facilities and Infrastructure  
**Department:** Airport  
**Jurisdiction:**

### Administrative

**Program Manager:** Michael S. Hall  
**Project Manager:** Josh Nalley  
**Project Type:** Other  
**RFP or Bid Proposal necessary?:** Yes

### Environmental

**Other Involved Agencies/Municipalities:**  
  
**Anticipated SEQR Review Level:**  
 Neg Dec  
**SEQR Type:** TYPEII

### Financial Source

Local Share	\$4,459,500
FAA	\$247,750
NYS DOT	\$247,750
Airport (PFCs or Operating Budget)	\$247,750
<hr/>	
<b>Total:</b>	<b>\$4,955,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$276,000	\$0	\$136,000	\$0	\$140,000	\$0	\$0
Construction:	\$4,679,000	\$0	\$0	\$1,510,000	\$0	\$1,881,000	\$1,288,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$4,955,000</b>	<b>\$0</b>	<b>\$136,000</b>	<b>\$1,510,000</b>	<b>\$140,000</b>	<b>\$1,881,000</b>	<b>\$1,288,000</b>
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

Complete rehabilitation of the Parallel Taxiway - broken into multiple phases for funding reasons.



# Tompkins County Project Approval Request Form

Project Name: Prepare Airport Land Parcels for Future Development

## Project Summary

### General

Start Year: 2018  
 Completion Year: Unknown  
 Program Committee: Facilities and Infrastructure  
 Department: Airport  
 Jurisdiction:

### Administrative

Program Manager: Michael S. Hall  
 Project Manager: Josh Nalley  
 Project Type: Other  
 RFP or Bid Proposal necessary?: Yes

### Environmental

Other Involved Agencies/Municipalities:  
  
 Anticipated SEQR Review Level:  
 EAF Short  
 SEQR Type: UNLISTED

### Financial Source

Local Share	
Other	\$500,000
<hr/>	
<b>Total:</b>	<b>\$500,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$500,000</u>	<u>\$0</u>	<u>\$500,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<hr/>							
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

Tree removal and land preparation to allow for Cherry Road and Agway parcels to be developed to provide airport with ongoing additional revenue (leasing land for suitable use). Project is dependant on outside developer providing the funding.

# Tompkins County Project Approval Request Form

Project Name: Ramp Dozer (SRE)

## Project Summary

### General

**Start Year:** 2018  
**Completion Year:** 2018  
**Program Committee:** Facilities and Infrastructure  
**Department:** Airport  
**Jurisdiction:**

### Administrative

**Program Manager:** Michael S. Hall  
**Project Manager:** Josh Nalley  
**Project Type:** Equipment  
**RFP or Bid Proposal necessary?:** Yes

### Environmental

**Other Involved Agencies/Municipalities:**  
  
**Anticipated SEQR Review Level:**  
  
**SEQR Type:**

### Financial Source

Local Share	\$0
Airport	\$40,000
New York State	\$40,000
FAA	\$720,000
<b>Total:</b>	<b>\$800,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$800,000	\$0	\$800,000	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

The Ithaca Tompkins Regional Airport intends to acquire one articulated crawler tractor with plow blade (Ramp Dozer) to replace a 1999 Case 921A loader with ramp blade that has exceeded its useful life. This will allow the airport to maintain adequate equipment to clear the Terminal Apron, which is a snow removal priority area.

# Tompkins County Project Approval Request Form

Project Name: Snow Removal Equipment (MTE)

## Project Summary

### General

**Start Year:** 2018  
**Completion Year:** 2018  
**Program Committee:** Facilities and Infrastructure  
**Department:** Airport  
**Jurisdiction:**

### Administrative

**Program Manager:** Michael S. Hall  
**Project Manager:** Josh Nalley  
**Project Type:** Equipment  
**RFP or Bid Proposal necessary?:** Yes

### Environmental

**Other Involved Agencies/Municipalities:**  
  
**Anticipated SEQR Review Level:**  
  
**SEQR Type:**

### Financial Source

Local Share	\$40,000
Airport	\$40,000
New York State	\$40,000
FAA	\$720,000
<hr/>	
<b>Total:</b>	<b>\$800,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$800,000	\$0	\$800,000	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<hr/>							
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

The Ithaca Tompkins Regional Airport intends to acquire one high-speed Multi-Tasking Equipment consisting of a carrier vehicle, snow plow, and tow behind rotary broom with a high velocity air unit. A new MTE will account for one plow truck and one rotary broom and allow the airport to maintain adequate equipment to clear Priority 1 areas.

# Tompkins County Project Approval Request Form

Project Name: Snow Removal Equipment (MTE) 2020

## Project Summary

### General

**Start Year:** 2018  
**Completion Year:** 2018  
**Program Committee:** Facilities and Infrastructure  
**Department:** Airport  
**Jurisdiction:**

### Administrative

**Program Manager:** Michael S. Hall  
**Project Manager:** Josh Nalley  
**Project Type:** Equipment  
**RFP or Bid Proposal necessary?:** Yes

### Environmental

**Other Involved Agencies/Municipalities:**  
  
**Anticipated SEQR Review Level:**  
  
**SEQR Type:**

### Financial Source

Local Share	\$40,000
Airport	\$40,000
New York State	\$720,000
FAA	\$720,000
<hr/>	
<b>Total:</b>	<b>\$800,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$800,000	\$0	\$0	\$0	\$800,000	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>
<hr/>							
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

The Ithaca Tompkins Regional Airport intends to acquire one high-speed Multi-Tasking Equipment consisting of a carrier vehicle, snow plow, and tow behind rotary broom with a high velocity air unit. A new MTE will account for one plow truck and one rotary broom and allow the airport to maintain adequate equipment to clear Priority 1 areas.

# Tompkins County Project Approval Request Form

Project Name: Terminal Security Improvements and Baggage Make-Up Expansion

## Project Summary

### General

Start Year: 2017  
 Completion Year: 2018  
 Program Committee: Facilities and Infrastructure  
 Department: Airport  
 Jurisdiction:

### Administrative

Program Manager: Michael S. Hall  
 Project Manager: Josh Nalley  
 Project Type: Other  
 RFP or Bid Proposal necessary?: Yes

### Environmental

Other Involved Agencies/Municipalities:  
  
 Anticipated SEQR Review Level:  
 Neg Dec  
 SEQR Type: TYPEII

### Financial Source

Local Share	
PFC's	\$3,271,000
Other (Grants etc.)	\$3,000,000
<hr/>	
<b>Total:</b>	<b>\$6,271,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$471,000	\$471,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$5,800,000	\$0	\$5,800,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$6,271,000</b>	<b>\$471,000</b>	<b>\$5,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<hr/>							
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

Baggage Make-Up area expansion to accommodate new TSA Equipment and relocating TSA employees from airline space to their own space. Expanding departure lounge to compensate loss of space due to TSA Offices relocating to this location. Funding for this project will be via PFC's subject to approval.

# Tompkins County Project Approval Request Form

Project Name: Facility Restoration Project

## Project Summary

### General

**Start Year:** 2014  
**Completion Year:** Ongoing  
**Program Committee:** Facilities and Infrastructure  
**Department:** Facilities Division  
**Jurisdiction:** Town & City of Ithaca

### Administrative

**Program Manager:** Arel LeMaro  
**Project Manager:** Arel LeMaro  
**Project Type:** Building  
**RFP or Bid Proposal necessary?:** Yes

### Environmental

**Other Involved Agencies/Municipalities:**  
 Town & City of Ithaca  
**Anticipated SEQR Review Level:**  
 Exempt  
**SEQR Type:** TYPE II

### Financial Source

Local Share	\$5,600,000		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>Total:</b></td> <td style="width: 20%; text-align: right;"><b>\$5,600,000</b></td> </tr> </table>		<b>Total:</b>	<b>\$5,600,000</b>
<b>Total:</b>	<b>\$5,600,000</b>		

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$350,000	\$200,000	\$50,000	\$0	\$0	\$50,000	\$50,000
Construction:	\$5,250,000	\$3,000,000	\$850,000	\$0	\$0	\$650,000	\$750,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$5,600,000</b>	<b>\$3,200,000</b>	<b>\$900,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$800,000</b>
Total Local:	\$5,600,000	\$3,200,000	\$900,000	\$0	\$0	\$700,000	\$800,000

## Project Description

Years of under funding maintenance budgets and under investing in County owned facilities have caused a significant backlog of deferred maintenance. This request is intended to address the backlog of deferred maintenance that currently exists in the County's facilities and to accomplish it over the next several years.

This is a short-term remedial program of deferred maintenance reduction. Once completed ongoing facility maintenance needs in future years will need to be addressed. If on-going needs are not addressed, the county will likely be faced with the same problem in future years. Funds will be used to correct deficiencies on facilities in worse condition in order to prevent further and frequently accelerating deterioration.

In the Updated 2013 Capital Improvement Plan, \$4 million was to be invested in these projects over a seven year period from 2014-2020. (\$800,000/year in 2014-2016 followed by \$800,000/year in 2019-20). It is proposed that the same \$4 million be invested over a five, rather than seven, year period from 2014-2018. The two year "pause" in investments would occur in 2019-20. The second cycle of \$4 million over a seven year period (2021-2027) begins with an \$800,000 investment in 2021.

# Tompkins County Project Approval Request Form

Project Name: Heritage Education Center

## Project Summary

### General

Start Year: 2017  
 Completion Year: 2018  
 Program Committee: Facilities and Infrastructure  
 Department: Facilities Division  
 Jurisdiction: City of Ithaca

### Administrative

Program Manager: Joe Mareane  
 Project Manager: Arel Lemaro  
 Project Type: Building  
 RFP or Bid Proposal necessary?: No

### Environmental

Other Involved Agencies/Municipalities:  
 City of Ithaca  
 Anticipated SEQR Review Level:  
 EAF Short  
 SEQR Type:

### Financial Source

Local Share	\$2,350,000
Contributions	\$450,000
Capitol Allocations--STPB	\$100,000
<hr/>	
<b>Total:</b>	<b>\$2,900,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
Land:	\$2,000,000	\$0	\$2,000,000	\$0	\$0	\$0	\$0
Design:	\$135,000	\$135,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$765,000	\$0	\$765,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$2,915,000</b>	<b>\$150,000</b>	<b>\$2,765,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<hr/>							
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

Acquisition and improvement of the current Tompkins Trust Company Main Branch building located at 106-112 N. Tioga for the purpose of providing a location for the History Center as well as several complementary cultural, heritage, and tourism organizations.

# Tompkins County Project Approval Request Form

Project Name: Bus Stop at the Health Department (55 Brown Road)

## Project Summary

### General

Start Year: 2016  
 Completion Year: 2018  
 Program Committee: Health and Human Services  
 Department: Health Department  
 Jurisdiction: Lansing (V)

### Administrative

Program Manager: Frank Kruppa  
 Project Manager: Arel LeMaro  
 Project Type: Building Parki  
 RFP or Bid Proposal necessary?: Yes

### Environmental

Other Involved Agencies/Municipalities:  
 Lansing (V)  
 Anticipated SEQR Review Level:  
 Exempt  
 SEQR Type: TYPEII

### Financial Source

Local Share	\$500,000
<b>Total:</b> <span style="float: right;"><b>\$500,000</b></span>	

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$485,000	\$0	\$485,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$500,000</b>	<b>\$15,000</b>	<b>\$485,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$500,000	\$15,000	\$485,000	\$0	\$0	\$0	\$0

## Project Description

The Tompkins County Health Department does not currently have handicap or stroller access from the nearest TCAT bus stop. We have clients that are forced to use the entry road from Brown Road as pedestrian access because the sidewalk does not have cutouts to allow wheelchairs or strollers. This capital project would strengthen the access road from Brown Road as well as the parking lot at the Health Department to allow a TCAT bus stop to be created at the front door. We have a large number of clients that use or would use public transportation. In particular our WIC program has successfully advertised on the TACT buses to attract future participants. The challenge of not being located downtown has been addressed by many Health Department programs in many different ways. Bus access will make our facility more accessible to our clients.



# Tompkins County Project Approval Request Form

Project Name: Cortland Street Bridge Replacement

## Project Summary

### General

Start Year: 2020  
 Completion Year: 2021  
 Program Committee: Facilities and Infrastructure  
 Department: Highway Division  
 Jurisdiction:

### Administrative

Program Manager: Jeff Smith  
 Project Manager: Carl Martel  
 Project Type: Bridge  
 RFP or Bid Proposal necessary?: Yes

### Environmental

Other Involved Agencies/Municipalities:  
  
 Anticipated SEQR Review Level:  
 Neg Dec  
 SEQR Type: UNLISTED

### Financial Source

Local Share	\$1,620,000
<hr/>	
<b>Total:</b>	<b>\$1,620,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$50,000	\$0	\$0	\$0	\$50,000	\$0	\$0
Design:	\$245,000	\$0	\$0	\$0	\$245,000	\$0	\$0
Construction:	\$1,325,000	\$0	\$0	\$0	\$0	\$1,325,000	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$1,620,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$295,000</b>	<b>\$1,325,000</b>	<b>\$0</b>
Total Local:	\$1,620,000	\$0	\$0	\$0	\$295,000	\$1,325,000	\$0

## Project Description

The project will remove the two existing adjacent 14-foot diameter corrugated metal pipes that carry West Cortland Street over the Owasco Inlet and replace them with a new bridge, including sidewalks and public water and sewer main upgrades, if required.

The project will remove the two existing adjacent 14-foot diameter corrugated metal pipes that carry West Cortland Street over the Owasco Inlet and replace them with a new bridge, including sidewalks and public water and sewer main upgrades, if required.

The project will remove the two existing adjacent 14-foot diameter corrugated metal pipes that carry West Cortland Street over the Owasco Inlet and replace them with a new bridge, including sidewalks and public water and sewer main upgrades, if required.

# Tompkins County Project Approval Request Form

Project Name: Ellis Hollow Road Phase 4

## Project Summary

### General

Start Year: 2018  
 Completion Year: 2018  
 Program Committee: Facilities and Infrastructure  
 Department: Highway Division  
 Jurisdiction: Town of Dryden

### Administrative

Program Manager: Carl Martel  
 Project Manager: Jeffrey Smith  
 Project Type: Road  
 RFP or Bid Proposal necessary?: Yes

### Environmental

Other Involved Agencies/Municipalities:  
 Town of Dryden  
 Anticipated SEQR Review Level:  
 EAF Short  
 SEQR Type: TYPEII

### Financial Source

Local Share	\$325,000
<hr/>	
<b>Total:</b>	<b>\$325,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$325,000	\$0	\$325,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$325,000</b>	<b>\$0</b>	<b>\$325,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$325,000	\$0	\$325,000	\$0	\$0	\$0	\$0

## Project Description

Because of a very deteriorated pavement condition and heavy vehicular use, Ellis Hollow Road requires pavement, and drainage reconstruction to accommodate its multi-modal users between Dodge Road and Game Farm Road. This will be the last phase to complete this roadway.

# Tompkins County Project Approval Request Form

Project Name: Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek

## Project Summary

### General

Start Year: 2020  
 Completion Year: 2021  
 Program Committee: Facilities and Infrastructure  
 Department: Highway Division  
 Jurisdiction: Town of Dryden

### Administrative

Program Manager: Carl Martel  
 Project Manager: Jeffrey Smith  
 Project Type: Bridge  
 RFP or Bid Proposal necessary?: Yes

### Environmental

Other Involved Agencies/Municipalities:  
 Town of Dryden  
 Anticipated SEQR Review Level:  
 Neg Dec  
 SEQR Type: UNLISTED

### Financial Source

Local Share	\$19,000
Federal Share	\$76,000
<hr/>	
<b>Total:</b>	<b>\$95,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$90,000	\$0	\$0	\$0	\$90,000	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$95,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$95,000</b>	<b>\$0</b>	<b>\$0</b>
<hr/>							
Total Local:	\$19,000	\$0	\$0	\$0	\$19,000	\$0	\$0

## Project Description

This bridge is a 3-barrel concrete box culvert with a condition rating of less than 5.0, indicating greater than minor deterioration is present.

# Tompkins County Project Approval Request Form

Project Name: Highway Department Shop and Wash Bay Improvements

## Project Summary

### General

**Start Year:** 2019  
**Completion Year:** 2020  
*Program Committee:* Facilities and Infrastructure  
*Department:* Highway Division  
*Jurisdiction:*

### Administrative

*Program Manager:* Jeff Smith  
*Project Manager:* Carl Martel  
*Project Type:*  
*RFP or Bid Proposal necessary?:* Yes

### Environmental

*Other Involved Agencies/Municipalities:*  
  
*Anticipated SEQR Review Level:*  
 Neg Dec  
*SEQR Type:* TYPEII

### Financial Source

Local Share	\$450,000
<hr/>	
<b>Total:</b>	<b>\$450,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$50,000	\$0	\$0	\$50,000	\$0	\$0	\$0
Construction:	\$400,000	\$0	\$0	\$0	\$400,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$450,000	\$0	\$0	\$50,000	\$400,000	\$0	\$0

## Project Description

The shop bays are antiquated and in need of floor and floor plan improvements, Proper HVAC and Ventilation improvements, Roof leaks and block walls are cracking showing fatigue. Wash bay improvements will help with maintenance of fleet. Improved and efficient lighting.

# Tompkins County Project Approval Request Form

Project Name: Ludlowville Road Bridge over Salmon Creek Replacement

## Project Summary

### General

**Start Year:** 2017  
**Completion Year:** 2019  
**Program Committee:** Facilities and Infrastructure  
**Department:** Highway Division  
**Jurisdiction:** Town of Lansing

### Administrative

**Program Manager:** Carl Martel  
**Project Manager:** Jeffrey Smith  
**Project Type:** Bridge  
**RFP or Bid Proposal necessary?:** Yes

### Environmental

**Other Involved Agencies/Municipalities:**  
 Town of Lansing  
**Anticipated SEQR Review Level:**  
 Neg Dec  
**SEQR Type:** UNLISTED

### Financial Source

Local Share	\$297,400
Federal Share	\$1,189,600

<b>Total:</b>	<b>\$1,487,000</b>
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## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0
Land:	\$19,000	\$9,000	\$10,000	\$0	\$0	\$0	\$0
Design:	\$140,000	\$70,000	\$70,000	\$0	\$0	\$0	\$0
Construction:	\$1,156,000	\$0	\$0	\$1,156,000	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$162,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$162,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$1,487,000</b>	<b>\$89,000</b>	<b>\$80,000</b>	<b>\$1,318,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$297,400	\$17,800	\$16,000	\$263,600	\$0	\$0	\$0

## Project Description

This bridge is structurally deficient and functionally obsolete. It is narrow with an open metal grating deck which is especially slippery when wet and has proved hazardous for bicycle and motorcycle operators. It is not ADA compliant. Sidewalks, railings, and approach railing transitions are sub-standard. The abutments are over 85 years old. The superstructure is approximately 50 years old.

# Tompkins County Project Approval Request Form

Project Name: Road Maintenance Program

## Project Summary

### General

**Start Year:** 2014  
**Completion Year:** 2019  
**Program Committee:** Facilities and Infrastructure  
**Department:** Highway Division  
**Jurisdiction:** Tompkins County

### Administrative

**Program Manager:** Jeffrey Smith  
**Project Manager:** Jeffrey Smith  
**Project Type:** Road  
**RFP or Bid Proposal necessary?:** No

### Environmental

**Other Involved Agencies/Municipalities:**  
 Tompkins County  
**Anticipated SEQR Review Level:**  
  
**SEQR Type:** TYPEII

### Financial Source

Local Share	\$9,600,000
<b>Total:</b> <span style="float: right;"><b>\$9,600,000</b></span>	

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$13,200,000	\$4,800,000	\$1,200,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$13,200,000</b>	<b>\$4,800,000</b>	<b>\$1,200,000</b>	<b>\$1,800,000</b>	<b>\$1,800,000</b>	<b>\$1,800,000</b>	<b>\$1,800,000</b>
Total Local:	\$13,200,000	\$4,800,000	\$1,200,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000

## Project Description

This project supports a ten-year highway rehabilitation, reconstruction, and maintenance plan. A subsequent 5-year 'round' of funding is projected.

# Tompkins County Project Approval Request Form

Project Name: HR/Payroll Cloud Suite Upgrade

## Project Summary

### General

Start Year: 2018  
 Completion Year: 2020  
 Program Committee: Governmental Operations  
 Department: Information Technology Services  
 Jurisdiction: Ithaca

### Administrative

Program Manager: Greg Potter  
 Project Manager: Greg Potter  
 Project Type: Other  
 RFP or Bid Proposal necessary?: No

### Environmental

Other Involved Agencies/Municipalities:  
 Ithaca  
 Anticipated SEQR Review Level:  
 SEQR Type:

### Financial Source

Local Share	\$200,000
<b>Total:</b> <span style="float: right;"><b>\$200,000</b></span>	

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$200,000</u>	<u>\$0</u>	<u>\$125,000</u>	<u>\$75,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

Tompkins County implemented the Infor HR/Payroll solution in 2010 based on an extensive, multi-departmental RFP process. Since this implementation the Information Technologies Department (ITS) has provided on-premise hosting of the application and direct support for the system, including budgeting for the annual software contracts, governance and expanded configuration of the system to meet the evolving requirements and mandates of the Human Resources and Finance Departments, the continuous roll-out of numerous software patches, and a significant software upgrade and server replacement effort completed in 2014. Recently, ITS has successfully coordinated other software projects under a Software as a Subscription (SaaS) model, which is based on the hosting of the application by the software vendor in their managed data centers. The SaaS model is now offered by Infor and recommended by ITS as the best alternative for the long term support and advancement of the Tompkins County HR/Payroll system. Although the annual SaaS contract will be more expensive than the current annual software support agreement there are many advantages. These include: software companies have standardized on this model and often deploy new releases or functionality of their software first to their SaaS customers; cost and support of hardware, operating systems, software patches/upgrades, and backup and disaster recovery requirements are included in the SaaS model; the County can request future configuration changes in conjunction with Infor, as ITS will be impacted based on expected personnel and retirement changes in next two years.

# Tompkins County Project Approval Request Form

Project Name: Server Replacement

## Project Summary

### General

**Start Year:** 2018  
**Completion Year:** 2018  
*Program Committee:* Governmental Operations  
*Department:* Information Technology Services  
*Jurisdiction:* City of Ithaca & Village of Lansing

### Administrative

*Program Manager:* Greg Potter  
*Project Manager:* Iretta Ellis  
*Project Type:* Other  
*RFP or Bid Proposal necessary?:* Yes

### Environmental

Other Involved Agencies/Municipalities:  
 City of Ithaca & Village of Lansing  
 Anticipated SEQR Review Level:  
 SEQR Type:

### Financial Source

Local Share	\$250,000
<b>Total:</b> <span style="float: right;"><b>\$250,000</b></span>	

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Other:	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

Industry standards for the replacement of server hardware are typically in the range of five years. The Tompkins County Information Technologies Department (ITS) began the implementation of virtual server technology in 2010; the finalization of hardware to support this effort was installed no later than 2013. Since 2010, ITS has converted about 40 physical servers located at 8 locations and centralized these servers, using virtual server technology, into two data centers. The server hardware used during the implementation of virtual server project is now between 5-7 years of age and prioritized for replacement as a Capital Project in 2018.

In addition, this project would include the replacement of 4 critical, physical servers for the Department of Emergency Response (DOER) installed in 2010. ITS and DOER are still investigating the preferred solution for this project. Current estimates for this additional project component are based on the cost to replace these 4 physical servers, but virtualization of these servers and consolidation in the two County data centers is being investigated.



# Tompkins County Project Approval Request Form

Project Name: Aquifer Study Program

## Project Summary

### General

**Start Year:** 2003  
**Completion Year:** 2022  
**Program Committee:** Planning, Development, and Environmental Quality  
**Department:** Planning Department  
**Jurisdiction:**

### Administrative

**Program Manager:** Joan Jurkowich  
**Project Manager:** Ed Marx  
**Project Type:** Other  
**RFP or Bid Proposal necessary?:** No

### Environmental

**Other Involved Agencies/Municipalities:**  
  
**Anticipated SEQR Review Level:**  
  
**SEQR Type:** TYPEII

### Financial Source

Local Share	\$1,545,100
USGS	\$1,324,400
Municipality/Others	\$1,545,100
<hr/>	
<b>Total:</b>	<b>\$4,414,600</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$4,336,711</u>	<u>\$3,233,061</u>	<u>\$220,730</u>	<u>\$220,730</u>	<u>\$220,730</u>	<u>\$220,730</u>	<u>\$220,730</u>
<b>Total:</b>	<b>\$4,336,711</b>	<b>\$3,233,061</b>	<b>\$220,730</b>	<b>\$220,730</b>	<b>\$220,730</b>	<b>\$220,730</b>	<b>\$220,730</b>
Total Local:	\$1,517,845	\$1,131,570	\$77,255	\$77,255	\$77,255	\$77,255	\$77,255

## Project Description

In partnership with the United States Geological Survey, Tompkins County initiated an aquifer study program to help protect Tompkins County's groundwater resources and drinking water supplies. County funds from this program leverage Federal funds to conduct consecutive studies of individual aquifers in the County. Participating municipalities also provide a portion of the necessary funding. The products of the studies are unique to each aquifer and generally include investigation of surface water and groundwater interaction, groundwater movement, and vulnerability of the respective groundwater resources.

# Tompkins County Project Approval Request Form

Project Name: Natural Infrastructure

## Project Summary

### General

**Start Year:** 2017  
**Completion Year:** 2022  
**Program Committee:** Planning, Development, and Environmental Quality  
**Department:** Planning Department  
**Jurisdiction:**

### Administrative

**Program Manager:** Scott Doyle  
**Project Manager:** Ed Marx  
**Project Type:** Other  
**RFP or Bid Proposal necessary?:** Unsu

### Environmental

**Other Involved Agencies/Municipalities:**  
  
**Anticipated SEQR Review Level:**  
  
**SEQR Type:**

### Financial Source

Local Share	\$1,000,000
<b>Total:</b>	<b>\$1,000,000</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$600,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$600,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>
<b>Total:</b>	<b>\$1,200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
Total Local:	\$1,200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

## Project Description

The Natural Infrastructure capital project is a multi-year capital program to provide funding for projects that address flooding and surface water and groundwater quality and/or quantity issues in Tompkins County. The Natural Infrastructure capital project is focused on protection, by acquisition, easement, restoration and/or stabilization, of: upper watershed forests and wetlands; stream corridors and floodplains; and aquifer recharge areas. The objectives are to: (1) protect and enhance those natural systems that can help to mitigate the impacts of intensive rainfall events that are expected to continue to increase as a result of climate change; (2) help decrease sediment loads in streams and Cayuga Lake; and (3) protect overall water quality in streams, surficial aquifers and Cayuga Lake. Additional benefits could include improved wildlife habitat and recreational opportunities. The program may also help to fund demonstration green infrastructure projects on County properties.

Among specific types of projects that could be funded totally or in part from this project:

- Acquiring and monitoring conservation easements on private forest lands, wetlands, and stream corridors in the upper reaches of watersheds of streams (primarily 1st and 2nd order streams) that ultimately flow into populated areas such as the City, villages, and hamlets. Projects in the Chesapeake Bay watershed may be considered if matching

## Tompkins County Project Approval Request Form

funding is available. This would ensure that these lands continue to act as natural sponges that hold rainwater and delay runoff during storms, as well as reduce sedimentation and contamination that might impact downstream public or private water supplies.

- Property easements, land acquisitions, planning, design, and construction of measures, to reconnect 3rd and 4th order streams to their natural floodplains. The objective is to reduce the rate of flow to developed areas and allow some sediment to settle out before it reaches the flood control channel or Cayuga Lake. Projects in the Chesapeake Bay and Owasco Lake watersheds may be considered if matching funding is available.
- Planning, design, and restoration of stream banks, and establishing and planting stream buffers to hold and retain sediment, especially during storm events.
- Demonstration of innovative road ditch management techniques, such as check dams, on County highway ditches that would retain sediment before it enters streams and which, if successful, could become standard practice going forward.
- Demonstration projects to address stormwater runoff issues at County buildings in ways that detain water on-site and help avoid overloading storm sewers or drainage ways in intensive rain events.
- Protection of aquifer recharge areas through easement or ownership depending on the sensitivity of areas to contamination and likely impact on public and private water supplies.

# Tompkins County Project Approval Request Form

Project Name: RSWC Facilities and Site Upgrade

## Project Summary

### General

**Start Year:** 2017  
**Completion Year:** 2021  
**Program Committee:** Facilities and Infrastructure  
**Department:** Solid Waste Management Division  
**Jurisdiction:** City of Ithaca

### Administrative

**Program Manager:** Barbara Eckstrom  
**Project Manager:** Barbara Eckstrom  
**Project Type:** Equipment  
**RFP or Bid Proposal necessary?:** Yes

### Environmental

**Other Involved Agencies/Municipalities:**  
 City of Ithaca  
**Anticipated SEQR Review Level:**  
 N/A  
**SEQR Type:** TYPEII

### Financial Source

Local Share	\$355,000
NYSDEC Grant	\$952,670
Debt Service	\$698,597
TBD	\$0
<b>Total:</b>	<b>\$2,006,267</b>

## Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$186,058	\$153,658	\$32,400	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$53,000	\$0	\$0	\$0	\$35,000	\$18,000	\$0
Construction:	\$1,389,341	\$663,341	\$405,000	\$100,000	\$100,000	\$121,000	\$0
Equipment:	\$376,179	\$76,179	\$0	\$0	\$0	\$300,000	\$0
Other:	<u>\$1,689</u>	<u>\$1,689</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total:</b>	<b>\$2,006,267</b>	<b>\$894,867</b>	<b>\$437,400</b>	<b>\$100,000</b>	<b>\$135,000</b>	<b>\$439,000</b>	<b>\$0</b>
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Project Description

Asset management of County owned facilities & equipment.

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# Airport

The mission of the Ithaca Tompkins Regional Airport is to provide a safe, efficient, clean, and enjoyable facility that exceeds the expectations of the traveling public, the airport tenants, and other airport users. The airport provides a vital link to the outside world by allowing business and leisure travelers to fly in directly to the community. The airport serves the community's travel needs by providing access to the national and international aviation system. The airport budget for 2017 is wholly funded through fees, rents, and federal aid.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	765,337	773,685	793,151	839,678	0	0	839,678
Overtime	9,627	33,463	24,790	42,943	0	0	42,943
Premium Pay	26,311	29,659	25,239	27,152	0	0	27,152
Fringe Benefits	453,491	382,504	415,856	448,973	0	0	448,973
Automotive Equipment	3,947	104,093	47,500	46,000	0	0	46,000
Other Capital Equip	24,540	38,844	23,750	41,400	0	0	41,400
Highway Materials	7,125	19,380	43,900	43,900	0	0	43,900
Vehicle Fuel and Maint	20,284	17,493	29,500	30,000	0	0	30,000
Other Supplies	69,693	132,840	34,250	84,100	0	0	84,100
Travel Training	16,835	34,699	34,000	57,000	0	0	57,000
Professional Services	153,061	189,944	139,806	201,200	0	0	201,200
All Other Contr. Svcs	540,752	535,487	582,522	599,409	0	0	599,409
Program Expense	0	0	141,832	33,556	0	0	33,556
Maintenance	102,198	108,929	192,000	163,000	0	0	163,000
Utilities	211,096	225,720	221,000	227,000	0	0	227,000
Other	313,869	327,551	353,165	316,715	0	0	316,715
Other Finance	124,763	125,116	123,609	35,656	0	0	35,656
<b>Total Expenditures</b>	<b>2,842,929</b>	<b>3,079,407</b>	<b>3,225,870</b>	<b>3,237,682</b>	<b>0</b>	<b>0</b>	<b>3,237,682</b>
<b>Revenues</b>							
Local Revenues	1,473,485	1,603,575	1,435,083	1,451,252	0	0	1,451,252
Other Revenues	1,534,164	1,672,392	1,790,787	1,786,430	0	0	1,786,430
<b>Total Revenues</b>	<b>3,007,649</b>	<b>3,275,967</b>	<b>3,225,870</b>	<b>3,237,682</b>	<b>0</b>	<b>0</b>	<b>3,237,682</b>
<b>Dept. Net Local</b>	<b>-164,720</b>	<b>-196,560</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Airport

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Account Clerk Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Airport Firefighter/ Operations	8.00	8.00	9.00	9.00	9.00	0.00	0.00	9.00
Airport Firefighter/ Operations	1.00	1.00	0.00	0.00	1.00	0.00	0.00	1.00
Airport Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Airport Operation Supervisor/ ARFF	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Airport Terminal Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Airport Manager	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Deputy Director of Airport	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Deputy Director of Airport	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15.00</b>

# Airport

## 5610 AIRPORT

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	765,337	773,685	793,151	839,678	0	0	839,678
Overtime	9,627	33,463	24,790	42,943	0	0	42,943
Premium Pay	26,311	29,659	25,239	27,152	0	0	27,152
Fringe Benefits	453,491	382,504	415,856	448,973	0	0	448,973
Automotive Equipment	3,947	104,093	47,500	46,000	0	0	46,000
Other Capital Equip	24,540	38,844	23,750	41,400	0	0	41,400
Highway Materials	7,125	19,380	43,900	43,900	0	0	43,900
Vehicle Fuel and Maint	20,284	17,493	29,500	30,000	0	0	30,000
Other Supplies	69,693	132,840	34,250	84,100	0	0	84,100
Travel Training	16,835	34,699	34,000	57,000	0	0	57,000
Professional Services	153,061	189,944	139,806	201,200	0	0	201,200
All Other Contr. Svcs	540,752	535,487	582,522	599,409	0	0	599,409
Program Expense	0	0	141,832	33,556	0	0	33,556
Maintenance	102,198	108,929	192,000	163,000	0	0	163,000
Utilities	211,096	225,720	221,000	227,000	0	0	227,000
Other	313,869	327,551	353,165	316,715	0	0	316,715
Other Finance	124,763	125,116	123,609	35,656	0	0	35,656
<b>Total Expenditures</b>	<b>2,842,929</b>	<b>3,079,407</b>	<b>3,225,870</b>	<b>3,237,682</b>	<b>0</b>	<b>0</b>	<b>3,237,682</b>
<b>Revenues</b>							
Local Revenues	1,473,485	1,603,575	1,435,083	1,451,252	0	0	1,451,252
Other Revenues	1,534,164	1,672,392	1,790,787	1,786,430	0	0	1,786,430
<b>Total Revenues</b>	<b>3,007,649</b>	<b>3,275,967</b>	<b>3,225,870</b>	<b>3,237,682</b>	<b>0</b>	<b>0</b>	<b>3,237,682</b>
<b>Budgeting Unit Net Local</b>	<b>-164,720</b>	<b>-196,560</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Airport

## Program Summary

### Commercial Airline Operations

Type of Program DM

Provides scheduled air service to/from local community.

	<u>2017</u>	<u>2018</u>
Expenditures	1,855,884	1,925,068
Revenues	1,855,884	1,925,068
Net Local	0	0
FTE	10.5	10.5

### General Aviation (Private and Corporate) Operations

Type of Program DM

Provides access to and from the community for private and corporate aircraft operations.

	<u>2017</u>	<u>2018</u>
Expenditures	1,228,154	1,279,059
Revenues	1,228,154	1,279,059
Net Local	0	0
FTE	4.5	4.5

# Assessment Department

The mission of the Tompkins County Department of Assessment is to maintain equitable and accurate market driven property assessments on a yearly basis for real property tax administration. The Department yearly assesses properties at 100% of fair market value in order to equitably distribute the tax burden among the taxable properties within Tompkins County, to administer real property tax exemptions as provided by the New York State Real Property Tax Law and to educate the public about Real Property Assessment Administration.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	668,109	691,173	684,181	661,395	59,342	0	661,395
Overtime	0	0	0	22,000	0	0	22,000
Premium Pay	13,898	4,550	4,950	4,950	0	0	4,950
Fringe Benefits	386,704	318,015	339,880	339,698	29,719	0	339,698
Automotive Equipment	0	27,200	0	0	0	0	0
Other Capital Equip	6,421	3,346	3,500	3,500	0	0	3,500
Vehicle Fuel and Maint	6,358	2,634	9,500	5,500	0	0	5,500
Other Supplies	10,662	11,348	9,993	13,949	0	0	13,949
Travel Training	7,495	7,252	9,000	12,000	0	0	12,000
Professional Services	1,874	0	102,000	0	0	0	0
All Other Contr. Svcs	13,909	15,882	17,722	17,722	0	0	17,722
Program Expense	2,580	2,000	2,960	2,250	0	0	2,250
Utilities	6,722	6,684	7,000	5,500	0	0	5,500
Other	15,257	13,890	13,465	18,423	0	0	18,423
<b>Total Expenditures</b>	<b>1,139,989</b>	<b>1,103,974</b>	<b>1,204,151</b>	<b>1,106,887</b>	<b>89,061</b>	<b>0</b>	<b>1,106,887</b>
<b>Revenues</b>							
Local Revenues	42,329	46,479	41,000	45,000	0	0	45,000
Other Revenues	0	6,831	0	0	0	0	0
Interfund Transf & Rev	28,000	28,500	29,070	29,600	0	0	29,600
<b>Total Revenues</b>	<b>70,329</b>	<b>81,810</b>	<b>70,070</b>	<b>74,600</b>	<b>0</b>	<b>0</b>	<b>74,600</b>
<b>Dept. Net Local</b>	<b>1,069,660</b>	<b>1,022,164</b>	<b>1,134,081</b>	<b>1,032,287</b>	<b>89,061</b>	<b>0</b>	<b>1,032,287</b>

# Assessment Department

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant Level 1	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Assessment Account Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Assessment Account	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Director of Assessment	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Real Property Appraiser	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Director of Assessment	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Project Assistant	0.00	0.00	0.00	0.00	0.70	0.00	0.00	0.70
Real Property Appraiser	0.00	0.00	2.00	2.00	3.00	1.00	0.00	3.00
Real Property Systems Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Valuation Specialist	1.00	0.50	0.50	0.50	0.50	0.00	0.00	0.50
Valuation Specialist	3.50	4.00	2.00	2.00	2.00	0.00	0.00	2.00
Valuation Support Specialist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>11.50</b>	<b>12.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.20</b>	<b>1.00</b>	<b>0.00</b>	<b>11.20</b>

# Assessment Department

1355 ASSESSMENT				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Salary and Wages	668,109	691,173	684,181	661,395	59,342	0	661,395
Overtime	0	0	0	22,000	0	0	22,000
Premium Pay	13,898	4,550	4,950	4,950	0	0	4,950
Fringe Benefits	386,704	318,015	339,880	339,698	29,719	0	339,698
Automotive Equipment	0	27,200	0	0	0	0	0
Other Capital Equip	6,421	3,346	3,500	3,500	0	0	3,500
Vehicle Fuel and Maint	6,358	2,634	9,500	5,500	0	0	5,500
Other Supplies	10,662	11,348	9,993	13,949	0	0	13,949
Travel Training	7,495	7,252	9,000	12,000	0	0	12,000
Professional Services	1,874	0	102,000	0	0	0	0
All Other Contr. Svcs	13,909	15,882	17,722	17,722	0	0	17,722
Program Expense	2,580	2,000	2,960	2,250	0	0	2,250
Utilities	6,722	6,684	7,000	5,500	0	0	5,500
Other	15,257	13,890	13,465	18,423	0	0	18,423
<b>Total Expenditures</b>	<b>1,139,989</b>	<b>1,103,974</b>	<b>1,204,151</b>	<b>1,106,887</b>	<b>89,061</b>	<b>0</b>	<b>1,106,887</b>
<b>Revenues</b>							
Local Revenues	42,329	46,479	41,000	45,000	0	0	45,000
Other Revenues	0	6,831	0	0	0	0	0
Interfund Transf & Rev	28,000	28,500	29,070	29,600	0	0	29,600
<b>Total Revenues</b>	<b>70,329</b>	<b>81,810</b>	<b>70,070</b>	<b>74,600</b>	<b>0</b>	<b>0</b>	<b>74,600</b>
<b>Budgeting Unit Net Local</b>	<b>1,069,660</b>	<b>1,022,164</b>	<b>1,134,081</b>	<b>1,032,287</b>	<b>89,061</b>	<b>0</b>	<b>1,032,287</b>

## Assessment Department

**OTR #** 1      **Priority** 1      **OTR Name** New Real Property Appraiser

**Description** Due to the amount of activity within the real estate market, it is clear that we need more appraisal staff simply to keep up-to-date. Our annual work simply needed to maintain an equitable assessment roll is increasing due the continuous increase in the real estate market. We have over 4,100 'active' new rental bedrooms in some stage of planning/construction (and this does not take into account the new Cornell projects on campus or East Hill). In addition to the current 147 new homes under construction, there are numerous large scale commercial projects (Maguire, Cayuga Medical/ Carpenter Business Park, Guthrie, Solar, NYSDOT relocation) that will take up a significant period of time. For each major iteration of a project even if that project is never announced, a valuation estimate is most likely provided by this office.

	<u>Account</u>		<u>Requested</u>	<u>Recommended</u>
1355	51000709	REAL PROP. APPRAISER	59,342 TARGET	0 TARGET
1355	58800	FRINGES	29,719 TARGET	0 TARGET
<b>Local Share</b>			89,061	0
<b>Assessment Department Total</b>			89,061	0

# Assessment Department

## Program Summary

### Real Property Tax Service Agency

Type of Program MD

Provides the agency that oversees the assessment function in the county.

	<u>2017</u>	<u>2018</u>
Expenditures	297,469	297,469
Revenues	41,570	41,570
Net Local	255,899	255,899
FTE	3	2

### Sales and Exemption Processing

Type of Program MD

Process all real property sales transactions and real property tax exemptions

	<u>2017</u>	<u>2018</u>
Expenditures	80,349	80,349
Revenues	0	0
Net Local	80,349	80,349
FTE	1	1.4

### Tax Mapping

Type of Program MD

To produce a map that delineates parcels to value for the real property tax.

	<u>2017</u>	<u>2018</u>
Expenditures	118,653	118,653
Revenues	2,000	2,000
Net Local	116,653	116,653
FTE	1.5	1.25

### Valuation

Type of Program DD

To equitably value all property at a uniform percentage of value on an annual basis.

	<u>2017</u>	<u>2018</u>
Expenditures	707,679	707,679
Revenues	26,500	26,500
Net Local	681,179	681,179
FTE	6	7.55

# Assigned Counsel

Assigned Counsel receives and reviews all applications for free attorney services and determines eligibility. Financial eligibility levels include: automatic eligibility for public assistance, poverty level, and inability to afford counsel. Attorneys are provided for charges including violations, misdemeanors, felonies, and appeals in criminal court, and most matters in family court.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	153,432	192,857	225,878	243,975	0	0	243,975
Overtime	42	333	0	0	0	0	0
Premium Pay	950	1,050	1,150	1,150	0	0	1,150
Fringe Benefits	87,305	88,788	112,069	120,969	0	0	120,969
Other Capital Equip	6,995	1,477	4,293	3,670	0	0	3,670
Other Supplies	1,256	1,438	1,330	1,330	0	0	1,330
Travel Training	420	1,772	6,000	6,000	0	0	6,000
Professional Services	21,469	13,470	35,000	0	0	0	0
Mandate - Asgn Counsel	2,015,631	1,917,291	1,920,000	2,020,000	100,000	100,000	2,120,000
All Other Contr. Svcs	360	378	378	400	0	0	400
Program Expense	0	0	6,421	6,412	0	0	6,412
Utilities	743	772	1,252	1,252	0	0	1,252
Other	1,924	2,350	4,712	4,712	0	0	4,712
<b>Total Expenditures</b>	<b>2,290,527</b>	<b>2,221,976</b>	<b>2,318,483</b>	<b>2,409,870</b>	<b>100,000</b>	<b>100,000</b>	<b>2,509,870</b>
<b>Revenues</b>							
State Aid	381,250	288,411	389,615	369,236	0	0	369,236
Other Revenues	0	39,744	54,590	54,590	0	0	54,590
<b>Total Revenues</b>	<b>381,250</b>	<b>328,155</b>	<b>444,205</b>	<b>423,826</b>	<b>0</b>	<b>0</b>	<b>423,826</b>
<b>Dept. Net Local</b>	<b>1,909,277</b>	<b>1,893,821</b>	<b>1,874,278</b>	<b>1,986,044</b>	<b>100,000</b>	<b>100,000</b>	<b>2,086,044</b>

# Assigned Counsel

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant Level III	0.00	0.00	0.00	0.38	0.57	0.00	0.00	0.57
Grants & Training Cor.	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Supervising Attorney	0.32	0.32	0.32	0.54	0.54	0.00	0.00	0.54
	<b>2.32</b>	<b>3.32</b>	<b>3.32</b>	<b>3.92</b>	<b>4.11</b>	<b>0.00</b>	<b>0.00</b>	<b>4.11</b>



# Assigned Counsel

## 1170 PLNG. & COORD.(LEG.DEF.)

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	153,432	169,552	195,382	203,435	0	0	203,435
Overtime	42	333	0	0	0	0	0
Premium Pay	950	1,050	1,150	1,150	0	0	1,150
Fringe Benefits	87,305	78,135	97,028	100,963	0	0	100,963
Other Capital Equip	6,995	1,477	4,293	3,670	0	0	3,670
Other Supplies	1,256	1,353	1,330	1,330	0	0	1,330
Travel Training	420	1,443	6,000	6,000	0	0	6,000
Professional Services	21,469	13,470	35,000	0	0	0	0
All Other Contr. Svcs	360	378	378	400	0	0	400
Utilities	743	772	1,252	1,252	0	0	1,252
Other	1,924	2,256	2,080	2,080	0	0	2,080
<b>Total Expenditures</b>	<b>274,896</b>	<b>270,219</b>	<b>343,893</b>	<b>320,280</b>	<b>0</b>	<b>0</b>	<b>320,280</b>
<b>Revenues</b>							
State Aid	98,466	68,705	139,615	104,236	0	0	104,236
<b>Total Revenues</b>	<b>98,466</b>	<b>68,705</b>	<b>139,615</b>	<b>104,236</b>	<b>0</b>	<b>0</b>	<b>104,236</b>
<b>Budgeting Unit Net Local</b>	<b>176,430</b>	<b>201,514</b>	<b>204,278</b>	<b>216,044</b>	<b>0</b>	<b>0</b>	<b>216,044</b>

## 1171 DEFENSE OF INDIG. ATTYS.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Mandate - Asgn Counsel	2,015,631	1,917,291	1,920,000	2,020,000	100,000	100,000	2,120,000
<b>Total Expenditures</b>	<b>2,015,631</b>	<b>1,917,291</b>	<b>1,920,000</b>	<b>2,020,000</b>	<b>100,000</b>	<b>100,000</b>	<b>2,120,000</b>
<b>Revenues</b>							
State Aid	282,784	219,706	250,000	250,000	0	0	250,000
<b>Total Revenues</b>	<b>282,784</b>	<b>219,706</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>250,000</b>
<b>Budgeting Unit Net Local</b>	<b>1,732,847</b>	<b>1,697,585</b>	<b>1,670,000</b>	<b>1,770,000</b>	<b>100,000</b>	<b>100,000</b>	<b>1,870,000</b>

# Assigned Counsel

1172 SCHUYLER CTY PLNG & COORD

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	0	23,305	30,496	40,540	0	0	40,540
Fringe Benefits	0	10,653	15,041	20,006	0	0	20,006
Other Supplies	0	85	0	0	0	0	0
Travel Training	0	329	0	0	0	0	0
Program Expense	0	0	6,421	6,412	0	0	6,412
Other	0	94	2,632	2,632	0	0	2,632
<b>Total Expenditures</b>	0	34,466	54,590	69,590	0	0	69,590
<b>Revenues</b>							
State Aid	0	0	0	15,000	0	0	15,000
Other Revenues	0	39,744	54,590	54,590	0	0	54,590
<b>Total Revenues</b>	0	39,744	54,590	69,590	0	0	69,590
<b>Budgeting Unit Net Local</b>	0	-5,278	0	0	0	0	0

## Assigned Counsel

**OTR #** 2      **Priority** 1      **OTR Name** Attorneys Fees

**Description**      Due to multiple high profile (Class A felonies) cases being assigned during 2017 additional attorneys fees may be needed. Many of these cases will not be completed/billed until 2018. This is an anomaly for this program, therefore, we are asking for an increase in attorneys fees to cover these costs one-time.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1171	54120	LEGAL DEFENSE ATTY	100,000 ONE-TIME	100,000 ONE-TIME
<b>Local Share</b>			100,000	100,000
<b>Assigned Counsel Total</b>			100,000	100,000

# Assigned Counsel

## Program Summary

### Tompkins County Assigned Counsel Program

Type of Program MD

To assign legal counsel to clients who are deemed indigent for all criminal matters and family court matters mandated by statute.

	<u>2017</u>	<u>2018</u>
Expenditures	265,461	320,280
Revenues	92,726	104,236
Net Local	194,443	216,044
FTE	3.3	4.00

### Assigned Counsel (mandated attorney fees)

Type of Program MD

To assign attorneys to clients who are indigent.

	<u>2017</u>	<u>2018</u>
Expenditures	1,920,000	2,120,000
Revenues	250,000	250,000
Net Local	1,670,000	1,870,000
FTE	0.00	0.00

### Schuyler County Assigned Counsel Program

Type of Program DD

To supervise and implement assigned counsel program for Schuyler County

	<u>2017</u>	<u>2018</u>
Expenditures	54,590	69,590
Revenues	54,590	69,590
Net Local	0	0
FTE	.8	.47

# Board of Elections

The Board of Elections is responsible for the administration of elections and the coordination of voter registration in Tompkins County. It supervises all federal, county, city, town, and village elections, and also provides technical assistance and support services to school and fire districts. The Board of Elections is a bipartisan office with two appointed Commissioners representing the state's major political parties. The Board of Elections is a State mandated program.

**Mission Statement:**

"We believe an individual's most important right of citizenship is your right to vote. The Board of Elections remains committed to protecting your right and to promote fair, open, and accessible elections."

**Consolidated Budget**

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	361,268	428,784	408,338	408,338	40,338	40,338	448,676
Premium Pay	18,482	13,944	2,900	3,000	0	0	3,000
Fringe Benefits	214,559	202,371	202,823	202,995	19,908	19,908	222,903
Other Capital Equip	4,945	2,829	14,455	1,500	0	0	1,500
Other Supplies	25,694	71,688	65,450	56,000	0	0	56,000
Travel Training	4,563	6,138	10,250	5,500	5,000	5,000	10,500
All Other Contr. Svcs	25,906	28,436	27,695	27,695	0	0	27,695
Program Expense	74,813	100,315	91,708	105,084	20,000	20,000	125,084
Utilities	996	1,057	1,500	2,000	0	0	2,000
Rent	234	629	0	650	0	0	650
Other	21,011	29,469	29,640	29,840	0	0	29,840
<b>Total Expenditures</b>	<b>752,471</b>	<b>885,660</b>	<b>854,759</b>	<b>842,602</b>	<b>85,246</b>	<b>85,246</b>	<b>927,848</b>
<b>Revenues</b>							
State Aid	17,184	3,623	20,500	20,000	0	0	20,000
Other Revenues	73,930	76,842	98,400	91,000	0	0	91,000
Applied Rollover (Rev.)	0	0	4,380	0	85,246	85,246	85,246
<b>Total Revenues</b>	<b>91,114</b>	<b>80,465</b>	<b>123,280</b>	<b>111,000</b>	<b>85,246</b>	<b>85,246</b>	<b>196,246</b>
<b>Dept. Net Local</b>	<b>661,357</b>	<b>805,195</b>	<b>731,479</b>	<b>731,602</b>	<b>0</b>	<b>0</b>	<b>731,602</b>

# Board of Elections

## Full Time Equivalent

	<b>2014 Budget</b>	<b>2015 Budget</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>2018 Target</b>	<b>OTR Req</b>	<b>OTR Rec</b>	<b>2018 Total</b>
Commissioner of Elections	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Deputy Commissioner of Elections	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Senior Elections Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Senior Voting Technicians	1.00	1.00	2.00	1.00	1.00	1.00	1.00	2.00
Voting Machine Technicians	0.07	0.07	0.15	0.15	0.15	0.15	0.15	0.30
	<b>7.07</b>	<b>7.07</b>	<b>8.15</b>	<b>7.15</b>	<b>7.15</b>	<b>1.15</b>	<b>1.15</b>	<b>8.30</b>

# Board of Elections

## 1450 BOARD OF ELECTIONS

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	361,268	428,784	408,338	408,338	40,338	40,338	448,676
Premium Pay	18,482	13,944	2,900	3,000	0	0	3,000
Fringe Benefits	214,559	202,371	202,823	202,995	19,908	19,908	222,903
Other Capital Equip	4,316	2,310	13,455	0	0	0	0
Other Supplies	1,733	2,856	2,550	2,200	0	0	2,200
Travel Training	4,563	6,138	10,250	5,500	5,000	5,000	10,500
All Other Contr. Svcs	25,906	27,695	27,695	27,695	0	0	27,695
Program Expense	70,818	100,315	81,708	95,084	20,000	20,000	115,084
Rent	234	629	0	650	0	0	650
Other	635	870	1,140	1,140	0	0	1,140
<b>Total Expenditures</b>	<b>702,514</b>	<b>785,912</b>	<b>750,859</b>	<b>746,602</b>	<b>85,246</b>	<b>85,246</b>	<b>831,848</b>
<b>Revenues</b>							
State Aid	9	0	0	0	0	0	0
Other Revenues	11,213	16,742	15,000	15,000	0	0	15,000
Applied Rollover (Rev.)	0	0	4,380	0	85,246	85,246	85,246
<b>Total Revenues</b>	<b>11,222</b>	<b>16,742</b>	<b>19,380</b>	<b>15,000</b>	<b>85,246</b>	<b>85,246</b>	<b>100,246</b>
<b>Budgeting Unit Net Local</b>	<b>691,292</b>	<b>769,170</b>	<b>731,479</b>	<b>731,602</b>	<b>0</b>	<b>0</b>	<b>731,602</b>

## 1451 ELECTIONS EXPENSE

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Other Supplies	22,663	67,098	53,400	45,300	0	0	45,300
Utilities	996	1,057	1,500	2,000	0	0	2,000
Other	20,376	28,599	28,500	28,700	0	0	28,700
<b>Total Expenditures</b>	<b>44,035</b>	<b>96,754</b>	<b>83,400</b>	<b>76,000</b>	<b>0</b>	<b>0</b>	<b>76,000</b>
<b>Revenues</b>							
Other Revenues	62,717	60,100	83,400	76,000	0	0	76,000
<b>Total Revenues</b>	<b>62,717</b>	<b>60,100</b>	<b>83,400</b>	<b>76,000</b>	<b>0</b>	<b>0</b>	<b>76,000</b>
<b>Budgeting Unit Net Local</b>	<b>-18,682</b>	<b>36,654</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Board of Elections

## 1452 ELECTIONS GRANT

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Other Capital Equip	629	519	1,000	1,500	0	0	1,500
Other Supplies	1,298	1,734	9,500	8,500	0	0	8,500
All Other Contr. Svcs	0	741	0	0	0	0	0
Program Expense	3,995	0	10,000	10,000	0	0	10,000
<b>Total Expenditures</b>	<b>5,922</b>	<b>2,994</b>	<b>20,500</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
<b>Revenues</b>							
State Aid	17,175	3,623	20,500	20,000	0	0	20,000
<b>Total Revenues</b>	<b>17,175</b>	<b>3,623</b>	<b>20,500</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
<b>Budgeting Unit Net Local</b>	<b>-11,253</b>	<b>-629</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## Board of Elections

<b>OTR #</b>	3	<b>Priority</b>	1	<b>OTR Name</b> Potential Federal Primary
<b>Description</b>	Next year there is a potential for a countywide federal primary in June. We would like to utilize set aside rollover funds to cover these election expenses for 2018.			
		<b>Account</b>		<b>Requested</b>
				<b>Recommended</b>
1450	54400	PROGRAM EXPENSE	20,000 ROLLOVER	20,000 ROLLOVER
1450	41084	USE OF ROLLOVER	-20,000 ROLLOVER	-20,000 ROLLOVER
<b>Local Share</b>			0	0
<b>OTR #</b>	4	<b>Priority</b>	2	<b>OTR Name</b> Make Senior Voting Techs Full-Time
<b>Description</b>	We have potential for two county-wide primaries next year, in addition to a busy general election with all state offices up. There are village elections in March and April, school board elections in May, potential primaries in June and September, and the General Election in November, resulting in little down time. Utilizing rollover funds that we saved for 2018, we would like to make our Senior Voting Machine Technicians full-time to better prepare for these elections and assist office staff as there is usually heightened interest in gubernatorial years.			
		<b>Account</b>		<b>Requested</b>
				<b>Recommended</b>
1450	51000793	SEN VOTG MAC TEC	35,338 ROLLOVER	35,338 ROLLOVER
1450	41084	USE OF ROLLOVER	-52,778 ROLLOVER	-52,778 ROLLOVER
1450	58800	FRINGES	17,440 ROLLOVER	17,440 ROLLOVER
<b>Local Share</b>			0	0
<b>OTR #</b>	5	<b>Priority</b>	3	<b>OTR Name</b> Extra Technician Help
<b>Description</b>	Our office brings in extra people to help prepare voting machines before elections. Utilizing rollover funds that we saved for 2018, we would like to increase the hours that our Voting Machine Technician employees work and have them work the additional elections.			
		<b>Account</b>		<b>Requested</b>
				<b>Recommended</b>
1450	51000075	VOTING MACH TECH	5,000 ROLLOVER	5,000 ROLLOVER
1450	41084	USE OF ROLLOVER	-7,468 ROLLOVER	-7,468 ROLLOVER
1450	58800	FRINGES	2,468 ROLLOVER	2,468 ROLLOVER
<b>Local Share</b>			0	0
<b>OTR #</b>	6	<b>Priority</b>	4	<b>OTR Name</b> Additional Training
<b>Description</b>	Currently the commissioners and deputies attend the biannual state board conferences. We would like to begin also sending our machine technicians to be trained in current state procedures and policies.			
		<b>Account</b>		<b>Requested</b>
				<b>Recommended</b>
1450	54412	TRAVEL/TRAINING	5,000 ROLLOVER	5,000 ROLLOVER
1450	41084	USE OF ROLLOVER	-5,000 ROLLOVER	-5,000 ROLLOVER
<b>Local Share</b>			0	0
<b>Board of Elections Total</b>			0	0

# Board of Elections

## Program Summary

Elections

Type of Program MM

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Conduct/Certify Elections County-Wide (Village, Town, County, State, and National).

	<u>2017</u>	<u>2018</u>
Expenditures	1,010,809	1,010,809
<u>Revenues</u>	189,820	189,820
Net Local	820,989	820,989
FTE	8	8

# Capital Program

Tompkins County's Capital Projects Program is a five-year planning guide for major, non-recurring projects such as construction, land purchase, or infrastructure systems. Costs in the Capital Program may be paid for entirely or with a combination of cash, state or federal grants, or through the issuance of bonds. Several projects have been paid for with tobacco settlement funds that were securitized (sold on the bond market) to gain a lump sum to be applied to the capital program. Inclusion in the Capital Program does not, by itself, authorize approval of any particular project. Funds must still be appropriated in the County budget, and in almost all cases, bids must be received and any borrowing must be approved.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	4,492,163	5,261,022	5,889,247	6,129,397	0	0	6,129,397
Other Finance	932,788	610,999	2,900,000	0	0	0	0
<b>Total Expenditures</b>	<b>5,424,951</b>	<b>5,872,021</b>	<b>8,789,247</b>	<b>6,129,397</b>	<b>0</b>	<b>0</b>	<b>6,129,397</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dept. Net Local</b>	<b>5,424,951</b>	<b>5,872,021</b>	<b>8,789,247</b>	<b>6,129,397</b>	<b>0</b>	<b>0</b>	<b>6,129,397</b>

# Capital Program

**9576 CONTRIB. TO CONSTRUCTION**

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Other Finance	932,788	610,999	2,900,000	0	0	0	0
<b>Total Expenditures</b>	932,788	610,999	2,900,000	0	0	0	0
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	932,788	610,999	2,900,000	0	0	0	0

**9961 CONTRIB. TO DEBT SERVICE**

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	4,492,163	5,261,022	5,889,247	6,129,397	0	0	6,129,397
<b>Total Expenditures</b>	4,492,163	5,261,022	5,889,247	6,129,397	0	0	6,129,397
<b>Budgeting Unit Net Local</b>	4,492,163	5,261,022	5,889,247	6,129,397	0	0	6,129,397

# Contingent Fund

An account to which funds have been appropriated for unforeseen expenses and opportunities. Money in the contingent fund must be transferred to another account from which it may then be spent.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	0	0	648,456	863,743	1,665,251	1,362,474	2,226,217
<b>Total Expenditures</b>	0	0	648,456	863,743	1,665,251	1,362,474	2,226,217
<b>Dept. Net Local</b>	0	0	648,456	863,743	1,665,251	1,362,474	2,226,217

# Contingent Fund

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## 1990 CONTINGENT FUND

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Program Expense	0	0	648,456	863,743	1,665,251	1,362,474	2,226,217
<b>Total Expenditures</b>	0	0	648,456	863,743	1,665,251	1,362,474	2,226,217
<b>Budgeting Unit Net Local</b>	0	0	648,456	863,743	1,665,251	1,362,474	2,226,217

## Contingent Fund

<b>OTR #</b>	7	<b>Priority</b>	1	<b>OTR Name</b>	Funding for Potential Organizational Changes in County Administration			
<b>Description</b>	Funding is requested to support the cost of organizational changes that may be proposed by the new County Administrator and approved by the Legislature. The level of funding sought would allow changes that include the addition of a second Deputy County Administrator.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
1990	54400	PROGRAM EXPENSE		142,777	TARGET	0	TARGET	
		<b>Local Share</b>		142,777		0		
<b>OTR #</b>	8	<b>Priority</b>	2	<b>OTR Name</b>	Ongoing Parks Planning with City of Ithaca			
<b>Description</b>	This One-time OTR asks for \$10,000 to share the 2018 cost of ongoing Parks Planning with the City of Ithaca, including the exploration of governance models for the waterfront parks.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
1990	54400	PROGRAM EXPENSE		10,000	ONE-TIME	0	ONE-TIME	
		<b>Local Share</b>		10,000		0		
<b>OTR #</b>	9	<b>Priority</b>	3	<b>OTR Name</b>	Mitigation of Risk and Uncertainty			
<b>Description</b>	This request proposes a \$150,000 increase in the County's Contingent Fund to serve as a buffer against unusually high risks of federal and state aid reductions and shortfalls in casino and sales tax revenue. Until a federal budget is approved, the reality and impact of various potential program reductions will not be known. Further, the 2018 budget includes casino revenue for the first time, with no historical collection trends that would aid projections nor allow an understanding of how the proliferation of casinos will impact revenues. Finally, sales tax collections have shown extreme volatility over the past two and a half years. Accordingly, there are an unusually large number of risks taken in the 2018 budget. The proposed increase in the appropriation for the County Contingent Fund provides some mitigation of this risk.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
1990	54400	PROGRAM EXPENSE		150,000	TARGET	0	TARGET	
		<b>Local Share</b>		150,000		0		
<b>OTR #</b>	10	<b>Priority</b>	4	<b>OTR Name</b>	Legislative Contingency			
<b>Description</b>	Funds are requested to enable the Legislature to address areas of high priority either during or after the adoption of the 2018 Budget.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
1990	54400	PROGRAM EXPENSE		1,362,474	TARGET	1,362,474	TARGET	
		<b>Local Share</b>		1,362,474		1,362,474		
<b>Contingent Fund Total</b>				1,665,251		1,362,474		

# County Administration

County Administration, under the leadership of the County Administrator, oversees and coordinates all operational aspects of county government in order to successfully carry out the policies of the County Legislature. Among the department's responsibilities are: preparing preliminary and final budget documents; handling requests for information made under the Freedom of Information Law (FOIL); administering all aspects of the County Compliance Program, ensuring adherence to federal and state regulations, and local laws; providing executive oversight of the County's Diversity and Inclusion initiatives, including policy implementation, monitoring diversity metrics, and advising on program strategy; maintaining the Administrative Manual that contains the policies and procedures that guide the operation of county government; providing information to the Legislators for use in decision-making on a wide range of issues; performing contract and risk management, and making sure the public and the media are well-informed on County issues.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	424,589	462,709	495,162	495,360	139,301	0	495,360
Overtime	8	0	0	0	0	0	0
Premium Pay	5,499	1,650	1,800	1,800	0	0	1,800
Fringe Benefits	243,003	212,266	245,102	245,349	68,745	0	245,349
Other Capital Equip	3,685	2,233	6,700	6,500	11,400	11,400	17,900
Other Supplies	5,737	3,575	5,703	5,223	0	0	5,223
Travel Training	1,599	1,571	2,000	3,603	1,500	0	3,603
Professional Services	38,550	87,250	126,883	78,518	93,762	71,762	150,280
All Other Contr. Svcs	3,317	14,569	24,334	24,202	14,000	0	24,202
Program Expense	13,627	1,140	5,942	6,272	750	0	6,272
Utilities	1,249	1,341	1,362	1,350	0	0	1,350
Other	840	21,873	25,090	660	10,000	0	660
<b>Total Expenditures</b>	<b>741,703</b>	<b>810,177</b>	<b>940,078</b>	<b>868,837</b>	<b>339,458</b>	<b>83,162</b>	<b>951,999</b>
<b>Revenues</b>							
Local Revenues	12,500	12,500	12,500	12,500	0	0	12,500
Other Revenues	1,975	0	0	0	0	0	0
<b>Total Revenues</b>	<b>14,475</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>0</b>	<b>0</b>	<b>12,500</b>
<b>Dept. Net Local</b>	<b>727,228</b>	<b>797,677</b>	<b>927,578</b>	<b>856,337</b>	<b>339,458</b>	<b>83,162</b>	<b>939,499</b>



# County Administration

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Services Coordinator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Compliance Program Coordinator	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Contracts Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
County Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Criminal Justice Coordinator	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
Deputy County Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Executive Assistant to County	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Analyst	0.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pub Admin Management Fellows	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00
Public Information Officer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>6.54</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>3.00</b>	<b>0.00</b>	<b>7.00</b>

# County Administration

## 1230 COUNTY ADMINISTRATION

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	306,819	342,310	376,020	376,218	67,500	0	376,218
Overtime	8	0	0	0	0	0	0
Premium Pay	4,899	500	550	550	0	0	550
Fringe Benefits	176,125	156,699	185,724	185,935	33,311	0	185,935
Other Capital Equip	3,121	1,932	6,700	6,500	11,400	11,400	17,900
Other Supplies	3,977	2,659	3,730	3,250	0	0	3,250
Travel Training	1,427	1,571	1,150	2,753	1,500	0	2,753
Professional Services	11,632	55,084	88,365	40,000	41,762	41,762	81,762
All Other Contr. Svcs	1,065	6,294	16,054	15,902	0	0	15,902
Program Expense	12,000	458	442	772	750	0	772
Utilities	681	742	757	745	0	0	745
Other	840	21,873	25,090	660	10,000	0	660
<b>Total Expenditures</b>	<b>522,594</b>	<b>590,122</b>	<b>704,582</b>	<b>633,285</b>	<b>166,223</b>	<b>53,162</b>	<b>686,447</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>522,594</b>	<b>590,122</b>	<b>704,582</b>	<b>633,285</b>	<b>166,223</b>	<b>53,162</b>	<b>686,447</b>

## 1232 CJATI ADVISORY BOARD

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	3,804	4,045	0	0	71,801	0	0
Fringe Benefits	2,149	1,849	0	0	35,434	0	0
Other Supplies	3	2	0	0	0	0	0
Travel Training	52	0	0	0	0	0	0
Professional Services	0	0	0	0	22,000	0	0
<b>Total Expenditures</b>	<b>6,008</b>	<b>5,896</b>	<b>0</b>	<b>0</b>	<b>129,235</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>6,008</b>	<b>5,896</b>	<b>0</b>	<b>0</b>	<b>129,235</b>	<b>0</b>	<b>0</b>

# County Administration

1236 WDIC				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Other Capital Equip	0	301	0	0	0	0	0
Other Supplies	714	196	1,000	1,000	0	0	1,000
Travel Training	120	0	850	850	0	0	850
Professional Services	900	1,148	7,500	7,500	30,000	30,000	37,500
Program Expense	1,627	627	5,500	5,500	0	0	5,500
<b>Total Expenditures</b>	3,361	2,272	14,850	14,850	30,000	30,000	44,850
<b>Revenues</b>							
Other Revenues	1,975	0	0	0	0	0	0
<b>Total Revenues</b>	1,975	0	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	1,386	2,272	14,850	14,850	30,000	30,000	44,850

1988 PUBLIC INFORMATION				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Salary and Wages	56,983	58,256	59,571	59,571	0	0	59,571
Premium Pay	0	500	550	550	0	0	550
Fringe Benefits	32,195	26,864	29,652	29,670	0	0	29,670
Other Capital Equip	564	0	0	0	0	0	0
Other Supplies	1,043	718	973	973	0	0	973
Professional Services	26,018	31,018	31,018	31,018	0	0	31,018
All Other Contr. Svcs	2,252	2,275	2,280	2,300	14,000	0	2,300
Program Expense	0	55	0	0	0	0	0
Utilities	499	524	525	525	0	0	525
<b>Total Expenditures</b>	119,554	120,210	124,569	124,607	14,000	0	124,607
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	119,554	120,210	124,569	124,607	14,000	0	124,607

# County Administration

**1989 RISK MANAGEMENT**

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	56,983	58,098	59,571	59,571	0	0	59,571
Premium Pay	600	650	700	700	0	0	700
Fringe Benefits	32,534	26,854	29,726	29,744	0	0	29,744
All Other Contr. Svcs	0	6,000	6,000	6,000	0	0	6,000
Utilities	69	75	80	80	0	0	80
<b>Total Expenditures</b>	<b>90,186</b>	<b>91,677</b>	<b>96,077</b>	<b>96,095</b>	<b>0</b>	<b>0</b>	<b>96,095</b>
<b>Revenues</b>							
Local Revenues	12,500	12,500	12,500	12,500	0	0	12,500
<b>Total Revenues</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>0</b>	<b>0</b>	<b>12,500</b>
<b>Budgeting Unit Net Local</b>	<b>77,686</b>	<b>79,177</b>	<b>83,577</b>	<b>83,595</b>	<b>0</b>	<b>0</b>	<b>83,595</b>

## County Administration

**OTR #** 16      **Priority** 1      **OTR Name** Countywide Performance Measurement Project (Year two of three)

**Description**

In the 2017 Tompkins County Budget the County Legislature authorized funding for a countywide Performance Measurement Project with the first year of a 3-year, multi-year, OTR request. This OTR seeks funding for the second year of that multi-year request to fund the continuation of that effort. The project uses an outcome-based system called Results Based Accountability (RBA) that has been piloted by the County's Youth Services Department.

Ten Tompkins County departments are being brought into the system in the current year, with an additional ten following in each of 2018 and 2019.

The three-year cost to fully implement the system is estimated at \$156,400. This 2018 OTR request of \$53,162 for the Performance Measurement initiative is comprised of \$7,500 for training to be provided by the contractor, Clear Impact, LLC, \$11,400 to purchase 10 additional software licenses for the Clear Impact Scorecard, and a \$34,262 payment to the Youth Services Department to cover salary and fringe for their staff member who has gained expertise in RBA and is coordinating project implementation.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
1230	52230	COMPUTER SOFTWARE	11,400	ONE-TIME	11,400 ONE-TIME
1230	54442	PROFESSIONAL SERVICES	41,762	ONE-TIME	41,762 ONE-TIME
<b>Local Share</b>			53,162		53,162

**OTR #** 17      **Priority** 2      **OTR Name** Funding 2018 Workplace Climate Survey

**Description**

To be consistent with the objectives of the County's Diversity & Inclusion Policy (#01-43), we are required to conduct a Workplace Climate assessment every 3 years. The original survey was administered in 2015 and provided baseline data. The 2018 survey is intended to measure our progress and identify areas in need of improvement.

There is no other funding to support this Diversity & Inclusion Policy requirement; therefore, without the funding requested in this One-time OTR, the survey project will not continue.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
1236	54442	PROFESSIONAL SERVICES	30,000	ONE-TIME	30,000 ONE-TIME
<b>Local Share</b>			30,000		30,000

**OTR #** 18      **Priority** 3      **OTR Name** Criminal Justice Coordinator

**Description**

Implements a recommendation of the CGR Jail Study to create a 12-18 month position in the Department of Administration to implement and coordinate other recommendations that were made in that study and approved by the County Legislature. It is expected that the position will continue for a full 18 months, therefore this OTR should be considered a multi-year request, with expenses of approximately \$54,000 occurring in 2019.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
1232	51000	REGULAR PAY	71,801	ONE-TIME	0 ONE-TIME
1232	58800	FRINGES	35,434	ONE-TIME	0 ONE-TIME
<b>Local Share</b>			107,235		0

## County Administration

<b>OTR #</b>	19	<b>Priority</b>	4	<b>OTR Name</b>	Public Administration Fellowship Program			
<b>Description</b>	<p>This first year of three-year, Multi-year OTR asks for funds to support the initial year's cost of a Public Administration Fellowship program that will provide an 18-month work experience to two graduates of masters-level programs over three-years. The program is intended to revitalize service capacity, advance the County's image to external professionals seeking a career in local government, and enhance succession planning efforts. The Fellows will be on a rotation during their employment, and provide high level assistance to departments in need of their services.</p> <p>If adopted, this multi-year OTR will support the 2018 cost of the program. As this will be a three year pilot program, funding requests should be expected in 2019 and 2020 to sustain the program.</p>							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
1230	51000	REGULAR PAY		67,500	ONE-TIME	0	ONE-TIME	
1230	58800	FRINGES		33,311	ONE-TIME	0	ONE-TIME	
1230	54412	TRAVEL/TRAINING		1,500	ONE-TIME	0	ONE-TIME	
1230	54400	PROGRAM EXPENSE		750	ONE-TIME	0	ONE-TIME	
<b>Local Share</b>				103,061		0		
<b>OTR #</b>	20	<b>Priority</b>	5	<b>OTR Name</b>	Sequential Intercept Mapping Project (Re-Entry)			
<b>Description</b>	<p>Funding is requested to undertake a "Sequential Intercept Mapping" workshop that will help the community identify how people with mental illness and often co-occurring substance abuse disorders come in contact with the local criminal justice system and flow through that system. The mapping process enables participants to identify resources and gaps in service and identify priorities for change. The mapping process is in keeping with CGR's recommendations regarding the coordination of re-entry services and is being submitted in conjunction with the Department of Mental Health.</p>							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
1232	54442	PROFESSIONAL SERVICES		22,000	ONE-TIME	0	ONE-TIME	
<b>Local Share</b>				22,000		0		
<b>OTR #</b>	21	<b>Priority</b>	6	<b>OTR Name</b>	Legislature Chambers AV System Maintenance			
<b>Description</b>	<p>Funding to support a service contract for the maintenance and repair of the audio-visual system in the Legislature Chambers and to provide a modest level of ongoing funding for replacement parts for that system. The sophisticated AV system is four years old and, for that reason, increasingly at risk of break-downs. A maintenance contract would ensure a rapid and expert response when problems occur.</p>							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
1988	54425	SERVICE CONTRACTS		9,000	TARGET	0	TARGET	
1988	54422	EQUIPMENT		5,000	TARGET	0	TARGET	
<b>Local Share</b>				14,000		0		
<b>OTR #</b>	22	<b>Priority</b>	7	<b>OTR Name</b>	County Membership in STERPDB			
<b>Description</b>	<p>Following a recommendation of the Planning, Development, and Environmental Quality (PDEQ) Committee for renewed membership in the Southern Tier East Regional Planning Development Board (STERPDB), this Target OTR asks for \$10,000 in ongoing funding for annual dues payments to this organization.</p>							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
1230	54416	MEMBERSHIP DUES		10,000	TARGET	0	TARGET	
<b>Local Share</b>				10,000		0		
<b>County Administration Total</b>				339,458		83,162		

# County Administration

## Program Summary

### County Compliance Program (including Administrative

Type of Program DD

To ensure appropriate, consistent, and well-considered conduct across all organizational divisions and levels of County government.

To sustain a strong and consistent culture of statutory, regulatory and ethical compliance throughout County government by administering a proactive County-wide agenda, integrating best practice and legal and compliance requirements that support all areas of County operations to improve monitoring systems and internal controls, identify and mitigate risk, and demonstrate transparency.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	150,237	131,773
<b>Revenues</b>	0	0
<b>Net Local</b>	150,237	131,773
<b>FTE</b>	1.35	1.23

### Budget Coordination

Type of Program MD

To align available financial resources with programmatic priorities established by the Legislature.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	138,700	140,786
<b>Revenues</b>	0	0
<b>Net Local</b>	138,700	140,786
<b>FTE</b>	1.1	1.2

### Contracts Coordination

Type of Program DM

To ensure that all County contracts for goods and services are consistent with law, regulation, and policy and maintained in a manner that allows for audit and inspection.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	87,111	87,711
<b>Revenues</b>	12,500	12,500
<b>Net Local</b>	74,611	75,211
<b>FTE</b>	0.85	0.85

### Performance Measurement

Type of Program DD

To objectively understand how well the County is doing in reaching the intended outcomes of its major programs, and to use the insights gained as a way to continually improve performance.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	67,016	67,391
<b>Revenues</b>	0	0
<b>Net Local</b>	67,016	67,391
<b>FTE</b>	0.1	0.1

**Public Information Media**

Type of Program DD

To enable citizens to be aware of, and engaged in, the activities of their County government by televising all meetings of the full County Legislature and providing audio and video transcripts of those meetings via the internet.

	<u>2017</u>	<u>2018</u>
Expenditures	42,351	42,453
Revenues	0	0
<b>Net Local</b>	<b>42,351</b>	<b>42,453</b>
FTE	0.1	0.1

**Public Information Office**

Type of Program DD

To enable citizens to be aware of, and engaged in, the activities of their County government.

	<u>2017</u>	<u>2018</u>
Expenditures	103,396	117,796
Revenues	0	0
<b>Net Local</b>	<b>103,396</b>	<b>117,796</b>
FTE	1.05	1.05

**Risk Management**

Type of Program DM

To minimize the risk and cost of injury or accidents associated with county facilities or activities and to ensure the County maintains adequate cash reserves and insurance coverage to manage the financial consequences when accidents, injuries, or property damages do occur.

	<u>2017</u>	<u>2018</u>
Expenditures	45,980	46,336
Revenues	0	0
<b>Net Local</b>	<b>45,980</b>	<b>46,336</b>
FTE	0.45	0.45

**Special Projects**

Type of Program DD

To provide central support – including stakeholder engagement, project management, strategic planning, and implementation support for high-level, high-priority projects and strategic initiatives that cross departmental lines or that have organization wide or community wide impact.

	<u>2017</u>	<u>2018</u>
Expenditures	137,488	407,073
Revenues	0	0
<b>Net Local</b>	<b>137,488</b>	<b>407,073</b>
FTE	0.8	1.03



To ensure policies and programs authorized by the County Legislature are delivered efficiently and effectively by County departments and agencies, and that feedback from departments to the Legislature is clear and open, ensuring responsive policy development by the Legislature.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	150,787	156,975
<b>Revenues</b>	0	0
<b>Net Local</b>	150,787	156,975
<b>FTE</b>	1.2	1.0

# County Administration - STOP DWI

The Tompkins County STOP-DWI Program supports local efforts to reduce alcohol and other drug-related crashes within Tompkins County and is financially self-sustaining alcohol and highway safety program.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	78,331	106,975	109,412	109,412	0	0	109,412
Premium Pay	550	600	650	650	0	0	650
Fringe Benefits	45,007	49,174	54,283	54,316	0	0	54,316
Other Capital Equip	12,372	4,441	40,000	37,000	0	0	37,000
Other Supplies	16,190	12,967	20,000	49,000	0	0	49,000
Travel Training	1,239	959	1,500	1,500	0	0	1,500
Professional Services	39,430	34,041	66,000	66,000	0	0	66,000
Program Expense	18,685	16,516	6,302	1,000	0	0	1,000
Utilities	137	0	100	100	0	0	100
Other	920	844	950	950	0	0	950
<b>Total Expenditures</b>	<b>212,861</b>	<b>226,517</b>	<b>299,197</b>	<b>319,928</b>	<b>0</b>	<b>0</b>	<b>319,928</b>
<b>Revenues</b>							
State Aid	11,745	11,586	19,302	22,500	0	0	22,500
Local Revenues	0	0	37,470	42,128	0	0	42,128
Other Revenues	206,650	214,294	242,425	255,300	0	0	255,300
<b>Total Revenues</b>	<b>218,395</b>	<b>225,880</b>	<b>299,197</b>	<b>319,928</b>	<b>0</b>	<b>0</b>	<b>319,928</b>
<b>Dept. Net Local</b>	<b>-5,534</b>	<b>637</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# County Administration - STOP DWI

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Criminal Investigator	0.30	0.30	0.20	0.20	0.20	0.00	0.00	0.20
Sec/Paralegal Aide to DA	0.80	0.80	0.80	0.80	0.80	0.00	0.00	0.80
Victim Advocate/Recovery Specialist	0.95	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>2.05</b>	<b>2.10</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>

# County Administration - STOP DWI

## 4250 STOP DWI

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	78,331	106,975	109,412	109,412	0	0	109,412
Premium Pay	550	600	650	650	0	0	650
Fringe Benefits	45,007	49,174	54,283	54,316	0	0	54,316
Other Capital Equip	12,372	4,441	40,000	37,000	0	0	37,000
Other Supplies	16,190	12,967	20,000	49,000	0	0	49,000
Travel Training	1,239	959	1,500	1,500	0	0	1,500
Professional Services	39,430	34,041	66,000	66,000	0	0	66,000
Program Expense	18,685	16,516	6,302	1,000	0	0	1,000
Utilities	137	0	100	100	0	0	100
Other	920	844	950	950	0	0	950
<b>Total Expenditures</b>	<b>212,861</b>	<b>226,517</b>	<b>299,197</b>	<b>319,928</b>	<b>0</b>	<b>0</b>	<b>319,928</b>
<b>Revenues</b>							
State Aid	11,745	11,586	19,302	22,500	0	0	22,500
Local Revenues	0	0	37,470	42,128	0	0	42,128
Other Revenues	206,650	214,294	242,425	255,300	0	0	255,300
<b>Total Revenues</b>	<b>218,395</b>	<b>225,880</b>	<b>299,197</b>	<b>319,928</b>	<b>0</b>	<b>0</b>	<b>319,928</b>
<b>Budgeting Unit Net Local</b>	<b>-5,534</b>	<b>637</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# County Administration - STOP DWI

## Program Summary

**Tompkins County STOP-DWI Program**

**Type of Program MM**

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STOP-DWI stands for "Special Traffic Options Program for Driving While Intoxicated," and the program purpose includes:

- Reduce the number of persons killed or injured in alcohol and other drug-related traffic crashes
- To promote DWI prevention as a public priority
- Coordinate local efforts in Law Enforcement, Prosecution, Probation, Rehabilitation, Public Information and Education

The program functions as a financially self-sustaining alcohol and highway safety program. STOP-DWI efforts are funded entirely from fines paid by convicted drunk drivers, no tax dollars are used.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	0	319,928
<b>Revenues</b>	0	319,928
<b>Net Local</b>	0	0
<b>FTE</b>		1

# County Attorney

The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the County Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, solid waste and health department matters, capital projects and County property transactions, and acts as Presentment Agency in juvenile cases in Family Court.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	288,450	288,188	299,323	271,765	0	0	271,765
Premium Pay	1,050	1,200	2,000	2,000	0	0	2,000
Fringe Benefits	163,680	132,280	148,613	135,103	0	0	135,103
Other Capital Equip	737	1,746	1,200	1,500	0	0	1,500
Other Supplies	16,083	11,430	10,458	12,983	0	0	12,983
Travel Training	595	480	1,500	1,500	0	0	1,500
Professional Services	2,494	2,341	3,500	30,350	0	0	30,350
All Other Contr. Svcs	936	860	1,100	1,100	0	0	1,100
Program Expense	50	0	510	510	0	0	510
Utilities	486	522	600	600	0	0	600
Other	647	695	750	750	0	0	750
<b>Total Expenditures</b>	<b>475,208</b>	<b>439,742</b>	<b>469,554</b>	<b>458,161</b>	<b>0</b>	<b>0</b>	<b>458,161</b>
<b>Revenues</b>							
Local Revenues	15,500	15,500	15,500	15,500	0	0	15,500
Interfund Transf & Rev	25,500	25,500	26,010	27,000	0	0	27,000
<b>Total Revenues</b>	<b>41,000</b>	<b>41,000</b>	<b>41,510</b>	<b>42,500</b>	<b>0</b>	<b>0</b>	<b>42,500</b>
<b>Dept. Net Local</b>	<b>434,208</b>	<b>398,742</b>	<b>428,044</b>	<b>415,661</b>	<b>0</b>	<b>0</b>	<b>415,661</b>

# County Attorney

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
County Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Attorney	0.50	0.50	0.50	0.50	0.50	0.00	0.00	0.50
Paralegal	1.00	1.00	1.00	1.00	0.50	0.00	0.00	0.50
Secretary/Paralegal Aid	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>

# County Attorney

## 1420 COUNTY ATTORNEY

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	288,450	288,188	299,323	271,765	0	0	271,765
Premium Pay	1,050	1,200	2,000	2,000	0	0	2,000
Fringe Benefits	163,680	132,280	148,613	135,103	0	0	135,103
Other Capital Equip	737	1,746	1,200	1,500	0	0	1,500
Other Supplies	16,083	11,430	10,458	12,983	0	0	12,983
Travel Training	595	480	1,500	1,500	0	0	1,500
Professional Services	2,494	2,341	3,500	30,350	0	0	30,350
All Other Contr. Svcs	936	860	1,100	1,100	0	0	1,100
Program Expense	50	0	510	510	0	0	510
Utilities	486	522	600	600	0	0	600
Other	647	695	750	750	0	0	750
<b>Total Expenditures</b>	<b>475,208</b>	<b>439,742</b>	<b>469,554</b>	<b>458,161</b>	<b>0</b>	<b>0</b>	<b>458,161</b>
<b>Revenues</b>							
Local Revenues	15,500	15,500	15,500	15,500	0	0	15,500
Interfund Transf & Rev	25,500	25,500	26,010	27,000	0	0	27,000
<b>Total Revenues</b>	<b>41,000</b>	<b>41,000</b>	<b>41,510</b>	<b>42,500</b>	<b>0</b>	<b>0</b>	<b>42,500</b>
<b>Budgeting Unit Net Local</b>	<b>434,208</b>	<b>398,742</b>	<b>428,044</b>	<b>415,661</b>	<b>0</b>	<b>0</b>	<b>415,661</b>



# County Attorney

## Program Summary

### County Attorney's Office

Type of Program DM

Legal Advisor of the County government and departments. Diminish County liability. The County Attorney's Office also performs important functions such as collections, annual tax foreclosure, handles personnel issues, grievances and lawsuits.

	<u>2017</u>	<u>2018</u>
Expenditures	289,469	335,570
Revenues	41,000	42,500
Net Local	256,396	293,070
FTE	2.34	2.34

### Family Court Work by County Attorney's Office

Type of Program MM

Presentation of Juvenile delinquency and Persons in Need of Supervision cases in Family Court , Adult Support viol, violations of probation. Purpose is to increase public safety, juvenile accountability and family access to services, victim representation, financial support for dependents.

	<u>2017</u>	<u>2018</u>
Expenditures	142,574	122,596
Revenues	0	0
Net Local	142,574	122,596
FTE	1.16	.66

# County Clerk

The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings. A County Clerk

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	813,860	875,231	930,488	919,049	0	0	919,049
Overtime	6,969	8,452	0	0	0	0	0
Premium Pay	11,196	33,602	6,900	6,900	0	0	6,900
Fringe Benefits	465,056	415,810	457,634	456,956	0	0	456,956
Automotive Equipment	20,244	0	0	0	0	0	0
Other Capital Equip	25,806	14,550	331,582	26,000	0	0	26,000
Vehicle Fuel and Maint	1,734	1,487	2,900	1,900	0	0	1,900
Other Supplies	11,206	9,365	13,575	13,575	0	0	13,575
Travel Training	4,651	4,663	4,500	4,500	0	0	4,500
Professional Services	39,727	65,625	413,893	45,200	40,000	40,000	85,200
All Other Contr. Svcs	63,565	67,908	86,150	103,550	0	0	103,550
Maintenance	0	0	1,137	992	0	0	992
Utilities	2,887	3,015	3,600	3,100	0	0	3,100
Rent	8,640	8,640	9,000	9,000	0	0	9,000
Other	12,972	12,951	13,080	13,080	0	0	13,080
<b>Total Expenditures</b>	<b>1,488,513</b>	<b>1,521,299</b>	<b>2,274,439</b>	<b>1,603,802</b>	<b>40,000</b>	<b>40,000</b>	<b>1,643,802</b>
<b>Revenues</b>							
State Aid	149,942	74,956	639,912	0	0	0	0
Local Revenues	943,379	983,905	1,060,659	1,072,882	0	0	1,072,882
Other Revenues	79,549	77,076	92,000	98,773	0	0	98,773
<b>Total Revenues</b>	<b>1,172,870</b>	<b>1,135,937</b>	<b>1,792,571</b>	<b>1,171,655</b>	<b>0</b>	<b>0</b>	<b>1,171,655</b>
<b>Dept. Net Local</b>	<b>315,643</b>	<b>385,362</b>	<b>481,868</b>	<b>432,147</b>	<b>40,000</b>	<b>40,000</b>	<b>472,147</b>

# County Clerk

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Admin Asst - Level 1	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Recording Clerk	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
County Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Information Aide	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mail & Records Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Motor Vehicle Examiner	6.00	5.00	5.25	5.25	5.25	0.00	0.00	5.25
Principal Recording Clerk	2.00	3.00	3.00	2.00	3.00	0.00	0.00	3.00
Recording Clerk	1.00	2.00	2.75	2.75	2.00	0.00	0.00	2.00
Senior Motor Vehicle Examiner	3.00	4.00	3.00	3.00	2.75	0.00	0.00	2.75
Senior Recording Clerk	1.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19.00</b>

# County Clerk

## 1346 CENTRAL SERVICES

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	40,216	39,881	39,728	40,623	0	0	40,623
Overtime	430	0	0	0	0	0	0
Premium Pay	0	500	550	550	0	0	550
Fringe Benefits	22,965	18,458	19,865	20,319	0	0	20,319
Automotive Equipment	20,244	0	0	0	0	0	0
Vehicle Fuel and Maint	1,734	1,487	2,900	1,900	0	0	1,900
Utilities	109	121	100	100	0	0	100
Other	231	14	0	0	0	0	0
<b>Total Expenditures</b>	<b>85,929</b>	<b>60,461</b>	<b>63,143</b>	<b>63,492</b>	<b>0</b>	<b>0</b>	<b>63,492</b>
<b>Revenues</b>							
Other Revenues	5,900	0	0	0	0	0	0
<b>Total Revenues</b>	<b>5,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>80,029</b>	<b>60,461</b>	<b>63,143</b>	<b>63,492</b>	<b>0</b>	<b>0</b>	<b>63,492</b>

## 1410 COUNTY CLERK

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	382,727	445,339	471,447	461,928	0	0	461,928
Overtime	6,423	7,691	0	0	0	0	0
Premium Pay	1,151	2,891	2,550	2,550	0	0	2,550
Fringe Benefits	215,194	204,921	229,090	229,220	0	0	229,220
Other Capital Equip	23,172	7,785	328,414	22,500	0	0	22,500
Other Supplies	8,371	6,546	10,700	10,700	0	0	10,700
Travel Training	4,651	4,663	4,500	4,500	0	0	4,500
Professional Services	39,727	65,442	413,693	45,000	40,000	40,000	85,000
All Other Contr. Svcs	62,391	66,825	85,000	102,400	0	0	102,400
Maintenance	0	0	805	992	0	0	992
Utilities	625	671	1,000	500	0	0	500
Other	8,549	8,915	8,580	8,580	0	0	8,580
<b>Total Expenditures</b>	<b>752,981</b>	<b>821,689</b>	<b>1,555,779</b>	<b>888,870</b>	<b>40,000</b>	<b>40,000</b>	<b>928,870</b>
<b>Revenues</b>							
State Aid	149,942	74,956	639,912	0	0	0	0
Local Revenues	259,025	271,558	265,000	277,478	0	0	277,478
Other Revenues	63,674	67,310	81,000	87,773	0	0	87,773
<b>Total Revenues</b>	<b>472,641</b>	<b>413,824</b>	<b>985,912</b>	<b>365,251</b>	<b>0</b>	<b>0</b>	<b>365,251</b>
<b>Budgeting Unit Net Local</b>	<b>280,340</b>	<b>407,865</b>	<b>569,867</b>	<b>523,619</b>	<b>40,000</b>	<b>40,000</b>	<b>563,619</b>

# County Clerk

## 1411 MOTOR VEHICLES

				Target	Req OTR's	Rec OTR's	Total Rec
	2015	2016	2017		2018		
	Actual	Actual	Modified				
<b>Expenditures</b>							
Salary and Wages	390,917	390,011	419,313	416,498	0	0	416,498
Overtime	116	761	0	0	0	0	0
Premium Pay	10,045	30,211	3,800	3,800	0	0	3,800
Fringe Benefits	226,897	192,431	208,679	207,417	0	0	207,417
Other Capital Equip	2,634	6,765	3,168	3,500	0	0	3,500
Other Supplies	2,835	2,819	2,875	2,875	0	0	2,875
Professional Services	0	183	200	200	0	0	200
All Other Contr. Svcs	1,174	1,083	1,150	1,150	0	0	1,150
Maintenance	0	0	332	0	0	0	0
Utilities	2,153	2,223	2,500	2,500	0	0	2,500
Other	4,192	4,022	4,500	4,500	0	0	4,500
<b>Total Expenditures</b>	<b>640,963</b>	<b>630,509</b>	<b>646,517</b>	<b>642,440</b>	<b>0</b>	<b>0</b>	<b>642,440</b>
<b>Revenues</b>							
Local Revenues	684,354	712,347	795,659	795,404	0	0	795,404
<b>Total Revenues</b>	<b>684,354</b>	<b>712,347</b>	<b>795,659</b>	<b>795,404</b>	<b>0</b>	<b>0</b>	<b>795,404</b>
<b>Budgeting Unit Net Local</b>	<b>-43,391</b>	<b>-81,838</b>	<b>-149,142</b>	<b>-152,964</b>	<b>0</b>	<b>0</b>	<b>-152,964</b>

## 1460 RECORDS MANAGEMENT

				Target	Req OTR's	Rec OTR's	Total Rec
	2015	2016	2017		2018		
	Actual	Actual	Modified				
<b>Expenditures</b>							
Rent	8,640	8,640	9,000	9,000	0	0	9,000
<b>Total Expenditures</b>	<b>8,640</b>	<b>8,640</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>0</b>	<b>9,000</b>
<b>Revenues</b>							
Other Revenues	9,975	9,766	11,000	11,000	0	0	11,000
<b>Total Revenues</b>	<b>9,975</b>	<b>9,766</b>	<b>11,000</b>	<b>11,000</b>	<b>0</b>	<b>0</b>	<b>11,000</b>
<b>Budgeting Unit Net Local</b>	<b>-1,335</b>	<b>-1,126</b>	<b>-2,000</b>	<b>-2,000</b>	<b>0</b>	<b>0</b>	<b>-2,000</b>

## County Clerk

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**OTR #** 23      **Priority** 1      **OTR Name** Challenge Scanning

**Description**      We have been working with departments to implement a more paperless process and system integrations to reduce paper output; however, we still need to catch up their prior paper outputs. Our biggest success in late 2016 and 2017 is the District Attorney's Office. Now we need to scan the paper from 2014 to late 2016. Other departments also have these smaller amounts that we need to catch up.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1410	54442	PROFESSIONAL SERVICES	40,000 ONE-TIME	40,000 ONE-TIME
		<b>Local Share</b>	40,000	40,000
		<b>County Clerk Total</b>	40,000	40,000

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# County Clerk

## Program Summary

### Central Services

Type of Program DD

To provide mail and records delivery for all county departments.

	<u>2017</u>	<u>2018</u>
Expenditures	63,143	63,492
Revenues	0	0
Net Local	63,143	63,492
FTE	1	1

### County Clerk

Type of Program MD

To ensure the orderly and sustainable conduct of justice, government, and commerce by maintaining a system of records that document all land transactions and court filings.

	<u>2017</u>	<u>2018</u>
Expenditures	915,867	888,870
Revenues	346,000	358,478
Net Local	569,867	530,392
FTE	9	9

### Department of Motor Vehicles

Type of Program DM

To provide local residents and businesses access to a convenient, efficient source for securing motor vehicle licenses.

	<u>2017</u>	<u>2018</u>
Expenditures	646,517	642,440
Revenues	798,659	795,404
Net Local	-149,142	-152,964
FTE	9.5	9.5

### Records Management

Type of Program MD

	<u>2017</u>	<u>2018</u>
Expenditures	9,000	9,000
Revenues	11,000	11,000
Net Local	-2,000	-2,000
FTE	0	0

# County Historian

The county historian is an appointed officer of the County charged with the collection, preservation, and use of county records, and with education and promotion of county history. The historian also coordinates the activities and lends aid to the appointed municipal historians in the county and currently serves on the State Commissioner of Education's Local History Advisory Council.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	11,688	25,120	32,500	7,500	0	0	7,500
<b>Total Expenditures</b>	11,688	25,120	32,500	7,500	0	0	7,500
<b>Revenues</b>							
Other Revenues	7,500	7,500	7,500	7,500	0	0	7,500
<b>Total Revenues</b>	7,500	7,500	7,500	7,500	0	0	7,500
<b>Dept. Net Local</b>	4,188	17,620	25,000	0	0	0	0



# County Historian

7520 COUNTY HISTORIAN

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	11,688	25,120	32,500	7,500	0	0	7,500
<b>Total Expenditures</b>	11,688	25,120	32,500	7,500	0	0	7,500
<b>Revenues</b>							
Other Revenues	7,500	7,500	7,500	7,500	0	0	7,500
<b>Total Revenues</b>	7,500	7,500	7,500	7,500	0	0	7,500
<b>Budgeting Unit Net Local</b>	4,188	17,620	25,000	0	0	0	0

# County Office for the Aging

The mission of the Tompkins County Office for the Aging (COFA) is to assist the older adult population of Tompkins County to remain independent in their homes as long as possible and appropriate, and with a decent quality of life. COFA seeks to make life better for older adults, and with the help of its advisory committee, to keep them informed about events and issues that affect their lives. Through close cooperation with other community organizations, COFA strives for a network of services that promotes independent living for older adults. Services are offered directly through the Office for the Aging and through subcontracts with community agencies. The needs of minorities, low income persons, frail elderly, and those who living alone are of special concern. COFA receives funding from the Federal government through the Older American

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	462,941	564,688	616,106	592,713	0	0	592,713
Overtime	0	0	0	26,529	0	0	26,529
Premium Pay	25,892	7,673	3,524	2,738	0	0	2,738
Fringe Benefits	270,715	257,555	297,207	299,434	0	0	299,434
Other Capital Equip	17,450	18,826	738	1,648	0	0	1,648
Vehicle Fuel and Maint	0	0	975	1,150	0	0	1,150
Other Supplies	4,916	6,407	9,099	9,099	0	0	9,099
Travel Training	2,766	3,969	8,976	6,726	0	0	6,726
All Other Contr. Svcs	1,330,743	1,376,977	1,477,119	1,453,834	20,000	0	1,453,834
Program Expense	34,534	40,334	76,773	37,755	0	0	37,755
Utilities	3,066	2,853	2,910	2,910	0	0	2,910
Other	10,035	11,860	16,674	12,262	0	0	12,262
<b>Total Expenditures</b>	<b>2,163,058</b>	<b>2,291,142</b>	<b>2,510,101</b>	<b>2,446,798</b>	<b>20,000</b>	<b>0</b>	<b>2,446,798</b>
<b>Revenues</b>							
Federal Aid	578,165	695,053	569,928	565,127	0	0	565,127
State Aid	804,941	694,847	907,147	862,407	0	0	862,407
Local Revenues	77,800	33,105	26,500	26,500	0	0	26,500
Other Revenues	4,077	18,076	38,035	23,850	0	0	23,850
<b>Total Revenues</b>	<b>1,464,983</b>	<b>1,441,081</b>	<b>1,541,610</b>	<b>1,477,884</b>	<b>0</b>	<b>0</b>	<b>1,477,884</b>
<b>Dept. Net Local</b>	<b>698,075</b>	<b>850,061</b>	<b>968,491</b>	<b>968,914</b>	<b>20,000</b>	<b>0</b>	<b>968,914</b>

# County Office for the Aging

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Account Clerk/Typist	0.60	0.60	0.71	0.67	0.60	0.00	0.00	0.60
Administrative Assistant 4	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Aging Services Planner	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Aging Services Specialist	2.80	2.80	2.80	2.80	3.00	0.00	0.00	3.00
Dietitian	0.23	0.23	0.23	0.23	0.23	0.00	0.00	0.23
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Information Aide	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Long Term Care Specialist	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
N Y Connects Coordinator	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Ombudsman Program & Outreach	0.00	0.00	0.50	1.00	1.00	0.00	0.00	1.00
Outreach Worker	2.60	2.60	2.10	2.85	2.85	0.00	0.00	2.85
Senior Account Clerk/Typist	1.10	1.10	0.70	0.71	1.00	0.00	0.00	1.00
	<b>10.33</b>	<b>10.33</b>	<b>12.04</b>	<b>12.26</b>	<b>12.68</b>	<b>0.00</b>	<b>0.00</b>	<b>12.68</b>

# County Office for the Aging

## 6771 LTC OMBUDSMAN

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	11,332	80,571	93,328	93,753	0	0	93,753
Premium Pay	1,931	0	0	550	0	0	550
Fringe Benefits	7,494	36,829	46,029	46,539	0	0	46,539
Vehicle Fuel and Maint	0	0	0	150	0	0	150
Other Supplies	120	1,208	650	650	0	0	650
Travel Training	241	963	2,700	700	0	0	700
Program Expense	105	2,573	2,000	2,000	0	0	2,000
Utilities	0	120	120	120	0	0	120
Other	1,361	3,427	6,200	1,550	0	0	1,550
<b>Total Expenditures</b>	<b>22,584</b>	<b>125,691</b>	<b>151,027</b>	<b>146,012</b>	<b>0</b>	<b>0</b>	<b>146,012</b>
<b>Revenues</b>							
Federal Aid	29,732	84,697	113,000	113,000	0	0	113,000
State Aid	1,804	0	0	0	0	0	0
<b>Total Revenues</b>	<b>31,536</b>	<b>84,697</b>	<b>113,000</b>	<b>113,000</b>	<b>0</b>	<b>0</b>	<b>113,000</b>
<b>Budgeting Unit Net Local</b>	<b>-8,952</b>	<b>40,994</b>	<b>38,027</b>	<b>33,012</b>	<b>0</b>	<b>0</b>	<b>33,012</b>

## 6772 TITLE III-B

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	178,381	132,532	158,165	171,729	0	0	171,729
Premium Pay	9,002	4,168	2,267	1,350	0	0	1,350
Fringe Benefits	107,426	62,486	79,080	85,414	0	0	85,414
Other Capital Equip	5,435	7,950	0	0	0	0	0
Vehicle Fuel and Maint	0	0	975	650	0	0	650
Other Supplies	2,375	1,006	2,865	2,865	0	0	2,865
Travel Training	2,099	2,097	2,000	1,750	0	0	1,750
All Other Contr. Svcs	17,147	17,084	17,262	17,262	0	0	17,262
Program Expense	1,229	4,055	2,750	0	0	0	0
Utilities	1,328	2,007	2,040	2,040	0	0	2,040
Other	5,254	5,636	6,945	7,533	0	0	7,533
<b>Total Expenditures</b>	<b>329,676</b>	<b>239,021</b>	<b>274,349</b>	<b>290,593</b>	<b>0</b>	<b>0</b>	<b>290,593</b>
<b>Revenues</b>							
Federal Aid	63,906	75,364	73,866	73,866	0	0	73,866
Other Revenues	940	1,690	3,325	100	0	0	100
<b>Total Revenues</b>	<b>64,846</b>	<b>77,054</b>	<b>77,191</b>	<b>73,966</b>	<b>0</b>	<b>0</b>	<b>73,966</b>
<b>Budgeting Unit Net Local</b>	<b>264,830</b>	<b>161,967</b>	<b>197,158</b>	<b>216,627</b>	<b>0</b>	<b>0</b>	<b>216,627</b>

# County Office for the Aging

## 6774 SNAP

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	7,872	8,698	13,439	10,415	0	0	10,415
Premium Pay	19	20	138	138	0	0	138
Fringe Benefits	4,523	3,985	6,598	5,208	0	0	5,208
All Other Contr. Svcs	224,869	232,261	231,082	231,082	0	0	231,082
<b>Total Expenditures</b>	<b>237,283</b>	<b>244,964</b>	<b>251,257</b>	<b>246,843</b>	<b>0</b>	<b>0</b>	<b>246,843</b>
<b>Revenues</b>							
State Aid	261,407	200,776	203,762	204,941	0	0	204,941
<b>Total Revenues</b>	<b>261,407</b>	<b>200,776</b>	<b>203,762</b>	<b>204,941</b>	<b>0</b>	<b>0</b>	<b>204,941</b>
<b>Budgeting Unit Net Local</b>	<b>-24,124</b>	<b>44,188</b>	<b>47,495</b>	<b>41,902</b>	<b>0</b>	<b>0</b>	<b>41,902</b>

## 6775 TITLE V

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	14,338	11,825	24,192	21,947	0	0	21,947
Fringe Benefits	1,576	1,332	3,425	3,317	0	0	3,317
All Other Contr. Svcs	0	-29	0	0	0	0	0
<b>Total Expenditures</b>	<b>15,914</b>	<b>13,128</b>	<b>27,617</b>	<b>25,264</b>	<b>0</b>	<b>0</b>	<b>25,264</b>
<b>Revenues</b>							
Federal Aid	9,649	14,894	27,617	25,264	0	0	25,264
<b>Total Revenues</b>	<b>9,649</b>	<b>14,894</b>	<b>27,617</b>	<b>25,264</b>	<b>0</b>	<b>0</b>	<b>25,264</b>
<b>Budgeting Unit Net Local</b>	<b>6,265</b>	<b>-1,766</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 6776 NUTRITION FOR THE ELDERLY

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
All Other Contr. Svcs	406,957	410,355	439,888	439,888	0	0	439,888
<b>Total Expenditures</b>	<b>406,957</b>	<b>410,355</b>	<b>439,888</b>	<b>439,888</b>	<b>0</b>	<b>0</b>	<b>439,888</b>
<b>Revenues</b>							
Federal Aid	119,517	136,474	136,474	136,474	0	0	136,474
<b>Total Revenues</b>	<b>119,517</b>	<b>136,474</b>	<b>136,474</b>	<b>136,474</b>	<b>0</b>	<b>0</b>	<b>136,474</b>
<b>Budgeting Unit Net Local</b>	<b>287,440</b>	<b>273,881</b>	<b>303,414</b>	<b>303,414</b>	<b>0</b>	<b>0</b>	<b>303,414</b>

# County Office for the Aging

## 6777 CSEP

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	67,587	69,496	63,566	62,055	0	0	62,055
Premium Pay	3,252	914	0	0	0	0	0
Fringe Benefits	38,655	32,185	31,342	30,624	0	0	30,624
Other Capital Equip	0	0	0	910	0	0	910
Other Supplies	786	55	55	55	0	0	55
Travel Training	426	350	500	500	0	0	500
All Other Contr. Svcs	72,853	96,493	113,761	109,585	0	0	109,585
Program Expense	0	0	12,523	1,404	0	0	1,404
Other	194	135	532	532	0	0	532
<b>Total Expenditures</b>	<b>183,753</b>	<b>199,628</b>	<b>222,279</b>	<b>205,665</b>	<b>0</b>	<b>0</b>	<b>205,665</b>
<b>Revenues</b>							
State Aid	166,164	140,532	149,108	145,392	0	0	145,392
Other Revenues	0	0	50	50	0	0	50
<b>Total Revenues</b>	<b>166,164</b>	<b>140,532</b>	<b>149,158</b>	<b>145,442</b>	<b>0</b>	<b>0</b>	<b>145,442</b>
<b>Budgeting Unit Net Local</b>	<b>17,589</b>	<b>59,096</b>	<b>73,121</b>	<b>60,223</b>	<b>0</b>	<b>0</b>	<b>60,223</b>

## 6778 HEAP

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	39,384	33,890	37,169	33,833	0	0	33,833
Premium Pay	2,319	0	0	0	0	0	0
Fringe Benefits	20,339	15,491	18,360	16,697	0	0	16,697
Other	149	235	235	235	0	0	235
<b>Total Expenditures</b>	<b>62,191</b>	<b>49,616</b>	<b>55,764</b>	<b>50,765</b>	<b>0</b>	<b>0</b>	<b>50,765</b>
<b>Revenues</b>							
Federal Aid	0	11,281	33,644	33,644	0	0	33,644
Local Revenues	33,644	0	0	0	0	0	0
<b>Total Revenues</b>	<b>33,644</b>	<b>11,281</b>	<b>33,644</b>	<b>33,644</b>	<b>0</b>	<b>0</b>	<b>33,644</b>
<b>Budgeting Unit Net Local</b>	<b>28,547</b>	<b>38,335</b>	<b>22,120</b>	<b>17,121</b>	<b>0</b>	<b>0</b>	<b>17,121</b>

# County Office for the Aging

## 6780 EISEP

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	21,332	24,273	22,128	23,787	0	0	23,787
Premium Pay	355	434	469	0	0	0	0
Fringe Benefits	13,183	11,294	11,243	11,739	0	0	11,739
Other Supplies	50	55	55	55	0	0	55
All Other Contr. Svcs	321,669	346,569	418,676	418,676	20,000	0	418,676
Program Expense	80	884	0	0	0	0	0
Other	136	150	150	150	0	0	150
<b>Total Expenditures</b>	<b>356,805</b>	<b>383,659</b>	<b>452,721</b>	<b>454,407</b>	<b>20,000</b>	<b>0</b>	<b>454,407</b>
<b>Revenues</b>							
State Aid	283,365	225,658	223,272	223,732	0	0	223,732
Other Revenues	596	500	500	500	0	0	500
<b>Total Revenues</b>	<b>283,961</b>	<b>226,158</b>	<b>223,772</b>	<b>224,232</b>	<b>0</b>	<b>0</b>	<b>224,232</b>
<b>Budgeting Unit Net Local</b>	<b>72,844</b>	<b>157,501</b>	<b>228,949</b>	<b>230,175</b>	<b>20,000</b>	<b>0</b>	<b>230,175</b>

## 6781 TITLE III-E

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	16,670	17,935	24,797	25,282	0	0	25,282
Premium Pay	1,847	404	0	0	0	0	0
Fringe Benefits	10,462	8,382	12,195	12,477	0	0	12,477
Other Supplies	350	284	385	385	0	0	385
All Other Contr. Svcs	16,047	15,977	41,066	30,350	0	0	30,350
Program Expense	0	1,460	0	0	0	0	0
Other	119	100	100	100	0	0	100
<b>Total Expenditures</b>	<b>45,495</b>	<b>44,542</b>	<b>78,543</b>	<b>68,594</b>	<b>0</b>	<b>0</b>	<b>68,594</b>
<b>Revenues</b>							
Federal Aid	31,688	25,945	31,813	31,813	0	0	31,813
Other Revenues	330	7,004	28,960	18,000	0	0	18,000
<b>Total Revenues</b>	<b>32,018</b>	<b>32,949</b>	<b>60,773</b>	<b>49,813</b>	<b>0</b>	<b>0</b>	<b>49,813</b>
<b>Budgeting Unit Net Local</b>	<b>13,477</b>	<b>11,593</b>	<b>17,770</b>	<b>18,781</b>	<b>0</b>	<b>0</b>	<b>18,781</b>

# County Office for the Aging

## 6782 CARE GIVERS TRAINING

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	16,310	16,158	15,724	16,224	0	0	16,224
Premium Pay	414	208	650	700	0	0	700
Fringe Benefits	9,449	7,481	8,076	8,352	0	0	8,352
Other Supplies	1,093	437	980	980	0	0	980
Program Expense	0	1,559	0	0	0	0	0
Other	218	227	250	250	0	0	250
<b>Total Expenditures</b>	<b>27,484</b>	<b>26,070</b>	<b>25,680</b>	<b>26,506</b>	<b>0</b>	<b>0</b>	<b>26,506</b>
<b>Revenues</b>							
State Aid	19,611	19,611	19,611	19,611	0	0	19,611
<b>Total Revenues</b>	<b>19,611</b>	<b>19,611</b>	<b>19,611</b>	<b>19,611</b>	<b>0</b>	<b>0</b>	<b>19,611</b>
<b>Budgeting Unit Net Local</b>	<b>7,873</b>	<b>6,459</b>	<b>6,069</b>	<b>6,895</b>	<b>0</b>	<b>0</b>	<b>6,895</b>

## 6784 CASH IN LIEU

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
All Other Contr. Svcs	119,022	115,408	120,000	120,000	0	0	120,000
<b>Total Expenditures</b>	<b>119,022</b>	<b>115,408</b>	<b>120,000</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>120,000</b>
<b>Revenues</b>							
Federal Aid	119,022	115,408	120,000	120,000	0	0	120,000
<b>Total Revenues</b>	<b>119,022</b>	<b>115,408</b>	<b>120,000</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>120,000</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# County Office for the Aging

## 6786 ASSISTIVE TECHNOLOGY

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	8,154	0	0	0	0	0	0
Premium Pay	41	0	0	0	0	0	0
Fringe Benefits	4,630	0	0	0	0	0	0
All Other Contr. Svcs	128,813	8,298	0	0	0	0	0
Program Expense	19,582	996	0	0	0	0	0
<b>Total Expenditures</b>	<b>161,220</b>	<b>9,294</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Federal Aid	133,482	9,281	0	0	0	0	0
State Aid	0	12,484	0	0	0	0	0
<b>Total Revenues</b>	<b>133,482</b>	<b>21,765</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>27,738</b>	<b>-12,471</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 6787 PERS

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	21,811	23,329	19,552	19,552	0	0	19,552
Premium Pay	3,260	390	0	0	0	0	0
Fringe Benefits	17,257	10,842	9,643	9,649	0	0	9,649
Vehicle Fuel and Maint	0	0	0	350	0	0	350
Other Supplies	142	402	845	845	0	0	845
Program Expense	1,563	1,127	2,500	2,500	0	0	2,500
Utilities	280	0	0	0	0	0	0
Other	2,604	1,950	2,262	1,912	0	0	1,912
<b>Total Expenditures</b>	<b>46,917</b>	<b>38,040</b>	<b>34,802</b>	<b>34,808</b>	<b>0</b>	<b>0</b>	<b>34,808</b>
<b>Revenues</b>							
Local Revenues	44,156	33,105	26,500	26,500	0	0	26,500
Other Revenues	2,211	8,455	5,200	5,200	0	0	5,200
<b>Total Revenues</b>	<b>46,367</b>	<b>41,560</b>	<b>31,700</b>	<b>31,700</b>	<b>0</b>	<b>0</b>	<b>31,700</b>
<b>Budgeting Unit Net Local</b>	<b>550</b>	<b>-3,520</b>	<b>3,102</b>	<b>3,108</b>	<b>0</b>	<b>0</b>	<b>3,108</b>

# County Office for the Aging

## 6789 BIP - CARE GIVERS SUPPORT

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	0	1,404	1,342	0	0	0	0
Premium Pay	0	6	0	0	0	0	0
Fringe Benefits	0	645	614	0	0	0	0
Program Expense	0	3,005	13,001	0	0	0	0
<b>Total Expenditures</b>	0	5,060	14,957	0	0	0	0
<b>Revenues</b>							
Federal Aid	0	5,043	9,957	0	0	0	0
State Aid	0	0	5,000	0	0	0	0
<b>Total Revenues</b>	0	5,043	14,957	0	0	0	0
<b>Budgeting Unit Net Local</b>	0	17	0	0	0	0	0

## 6791 NEW YORK CONNECT

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	33,908	29,765	29,794	7,365	0	0	7,365
Premium Pay	664	293	0	0	0	0	0
Fringe Benefits	19,533	13,740	14,694	3,635	0	0	3,635
Other Capital Equip	6,741	508	0	0	0	0	0
Other Supplies	0	85	0	0	0	0	0
Program Expense	28	0	0	0	0	0	0
Utilities	1,458	0	0	0	0	0	0
<b>Total Expenditures</b>	62,332	44,391	44,488	11,000	0	0	11,000
<b>Revenues</b>							
State Aid	32,990	54,856	43,987	11,000	0	0	11,000
<b>Total Revenues</b>	32,990	54,856	43,987	11,000	0	0	11,000
<b>Budgeting Unit Net Local</b>	29,342	-10,465	501	0	0	0	0

# County Office for the Aging

## 6793 HEALTH INSURANCE COUNS.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	14,491	15,827	16,782	19,249	0	0	19,249
Premium Pay	1,917	391	0	0	0	0	0
Fringe Benefits	9,271	7,414	8,277	9,499	0	0	9,499
All Other Contr. Svcs	23,366	21,365	16,584	16,584	0	0	16,584
<b>Total Expenditures</b>	<b>49,045</b>	<b>44,997</b>	<b>41,643</b>	<b>45,332</b>	<b>0</b>	<b>0</b>	<b>45,332</b>
<b>Revenues</b>							
Federal Aid	43,995	34,595	19,082	26,591	0	0	26,591
State Aid	14,600	5,621	13,901	13,901	0	0	13,901
Other Revenues	0	407	0	0	0	0	0
<b>Total Revenues</b>	<b>58,595</b>	<b>40,623</b>	<b>32,983</b>	<b>40,492</b>	<b>0</b>	<b>0</b>	<b>40,492</b>
<b>Budgeting Unit Net Local</b>	<b>-9,550</b>	<b>4,374</b>	<b>8,660</b>	<b>4,840</b>	<b>0</b>	<b>0</b>	<b>4,840</b>

## 6795 TITLE III D/HEALTH PROMO.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	2,383	186	0	0	0	0	0
Premium Pay	431	57	0	0	0	0	0
Fringe Benefits	1,590	111	0	0	0	0	0
All Other Contr. Svcs	0	2,892	4,475	4,475	0	0	4,475
<b>Total Expenditures</b>	<b>4,404</b>	<b>3,246</b>	<b>4,475</b>	<b>4,475</b>	<b>0</b>	<b>0</b>	<b>4,475</b>
<b>Revenues</b>							
Federal Aid	3,844	2,892	4,475	4,475	0	0	4,475
Other Revenues	0	20	0	0	0	0	0
<b>Total Revenues</b>	<b>3,844</b>	<b>2,912</b>	<b>4,475</b>	<b>4,475</b>	<b>0</b>	<b>0</b>	<b>4,475</b>
<b>Budgeting Unit Net Local</b>	<b>560</b>	<b>334</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# County Office for the Aging

6796 WRAP	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	8,988	5,419	4,106	4,107	0	0	4,107
Premium Pay	440	287	0	0	0	0	0
Fringe Benefits	5,327	2,608	2,077	2,027	0	0	2,027
Program Expense	10,997	17,897	15,000	26,682	0	0	26,682
<b>Total Expenditures</b>	<b>25,752</b>	<b>26,211</b>	<b>21,183</b>	<b>32,816</b>	<b>0</b>	<b>0</b>	<b>32,816</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>25,752</b>	<b>26,211</b>	<b>21,183</b>	<b>32,816</b>	<b>0</b>	<b>0</b>	<b>32,816</b>

6797 BALANCING INCENTIVE PROGR	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	0	93,380	90,153	109,944	0	0	109,944
Premium Pay	0	101	0	0	0	0	0
Fringe Benefits	0	42,730	44,632	54,257	0	0	54,257
Other Capital Equip	5,274	10,368	738	738	0	0	738
Other Supplies	0	2,875	3,264	3,264	0	0	3,264
Travel Training	0	559	3,776	3,776	0	0	3,776
All Other Contr. Svcs	0	65,680	65,932	65,932	0	0	65,932
Program Expense	950	6,778	28,999	5,169	0	0	5,169
Utilities	0	726	750	750	0	0	750
<b>Total Expenditures</b>	<b>6,224</b>	<b>223,197</b>	<b>238,244</b>	<b>243,830</b>	<b>0</b>	<b>0</b>	<b>243,830</b>
<b>Revenues</b>							
Federal Aid	23,330	179,179	0	0	0	0	0
State Aid	0	0	238,244	243,830	0	0	243,830
<b>Total Revenues</b>	<b>23,330</b>	<b>179,179</b>	<b>238,244</b>	<b>243,830</b>	<b>0</b>	<b>0</b>	<b>243,830</b>
<b>Budgeting Unit Net Local</b>	<b>-17,106</b>	<b>44,018</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# County Office for the Aging

**6799 DIRECT CARE WORKER PROGRA**

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	0	0	1,869	0	0	0	0
Fringe Benefits	0	0	922	0	0	0	0
All Other Contr. Svcs	0	44,624	8,393	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>44,624</b>	<b>11,184</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
State Aid	25,000	35,309	10,262	0	0	0	0
<b>Total Revenues</b>	<b>25,000</b>	<b>35,309</b>	<b>10,262</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>-25,000</b>	<b>9,315</b>	<b>922</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**County Office for the Aging**

**OTR #** 24      **Priority** 1      **OTR Name** Rate Increase for Home Care Providers

**Description**      This would fund a 5% increase in the hourly rates paid to home care subcontractors over the 2017 rates. Typically TCOFA attempts to raise the contractual rates with home care providers by 3% annually, in order to keep up with inflation and wage growth. Over the past several years, TCOFA has raised home care rates without added funding, resulting in a decrease of overall service hours available. This funding would allow for a more substantial rate increase to home care providers without decreasing service hours.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6780	54491	SUBCONTRACTS	20,000    TARGET	0    TARGET
<b>Local Share</b>			20,000	0
<b>County Office for the Aging Total</b>			20,000	0

# County Office for the Aging

## Program Summary

### Administration and Planning

Type of Program DM

To provide a coordinated and comprehensive system of services for older adults, including assessing need, planning services, and maintaining the infrastructure and support for all of Office for the Aging's programs and subcontracts.

	<u>2017</u>	<u>2018</u>
Expenditures	408,675	411,204
Revenues	190,813	190,757
Net Local	217,862	220,447
FTE	4.5	4.67

### Caregiver Services

Type of Program DM

To provide supportive services to caregivers of older adults.

	<u>2017</u>	<u>2018</u>
Expenditures	111,378	78,103
Revenues	73,851	60,636
Net Local	37,527	17,467
FTE	0.76	0.59

### Congregate Meal Program

Type of Program DM

To provide hot nutritious noontime meals five days per week to older adults at various locations in the County.

	<u>2017</u>	<u>2018</u>
Expenditures	166,289	165,437
Revenues	111,278	109,905
Net Local	55,011	55,532
FTE		

### Expanded In-Home Services for the Elderly Program (EISEP)

Type of Program DM

To provide assessment, case management and ongoing in-home aide services for frail older adults who meet financial and functional requirements.

	<u>2017</u>	<u>2018</u>
Expenditures	420,069	418,676
Revenues	205,165	204,232
Net Local	214,904	214,444
FTE		

To counsel older adults on health insurance issues, including Medicare, Medicare Advantage, Medicaid, EPIC, QMB, SLMB, QI1 and private insurance.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	50,786	52,096
<b>Revenues</b>	39,072	41,928
<b>Net Local</b>	11,714	10,168
<b>FTE</b>	0.48	0.46

**Home Delivered Meal Program (Meals on Wheels)**

To prepare and deliver hot nutritious noontime meals to the homes of frail older adults who are unable to shop, cook, or prepare meals for themselves.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	690,301	684,162
<b>Revenues</b>	389,742	383,878
<b>Net Local</b>	300,559	300,284
<b>FTE</b>		

**Home Energy Assistance Program (HEAP)**

To assist older adults (age 60+) and people receiving SSI/SSD with applications for home energy assistance.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	50,422	52,935
<b>Revenues</b>	33,644	35,144
<b>Net Local</b>	16,778	17,791
<b>FTE</b>	0.89	0.88

**Information, Referral and Counseling**

To provide objective unbiased information about the array of programs and services available for older adults in Tompkins County over the phone, in person, via the web, through printed material, and through community outreach events. Individuals needing more in-depth information are counseled about various options available for care.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	209,525	201,037
<b>Revenues</b>	190,822	175,321
<b>Net Local</b>	18,703	25,716
<b>FTE</b>	1.64	2.24



**Legal Services**

Type of Program DM

To provide legal assistance, referral, and representation in civil matters to Tompkins County older adults.

	<u>2017</u>	<u>2018</u>
Expenditures	5,359	5,359
Revenues	5,359	5,359
Net Local	0	0
FTE	0	0

**Long Term Care Ombudsman Program**

Type of Program DM

To advocate for the health, safety, welfare, and civil rights of people living in nursing homes and adult care facilities in Tompkins, Schuyler and Chemung Counties.

	<u>2017</u>	<u>2018</u>
Expenditures	150,457	145,440
Revenues	118,275	118,276
Net Local	32,182	27,164
FTE	2.0	2.0

**Small Home Repair Program**

Type of Program DM

To assist older adults in Tompkins County make small repairs to their homes through subcontract with Better Housing for Tompkins County and Ithaca Neighborhood Housing Services.

	<u>2017</u>	<u>2018</u>
Expenditures	25,000	25,000
Revenues	25,000	25,000
Net Local	0	0
FTE		

**Northside/Southside Program**

Type of Program DM

To offer services and activities targeted to African American older adults in the Northside and Southside neighborhoods of the City of Ithaca.

	<u>2017</u>	<u>2018</u>
Expenditures	9,603	9,603
Revenues	9,603	9,603
Net Local	0	0
FTE		

**Personal Emergency Response Service (PERS)**

Type of Program DM

To provide medical alert service to frail elders and other vulnerable individuals at risk of falling or other medical emergency.

	<u>2017</u>	<u>2018</u>
Expenditures	74,563	75,324
Revenues	39,760	39,410
Net Local	34,803	35,914
FTE	1.38	1.18

**Project CARE/Friendly Visiting Program**

Type of Program DM

To match and coordinate volunteers who regularly visit the homes of frail, isolated, or homebound senior citizens to relieve social isolation, and if needed, assist with light housekeeping, chores, and respite for caregivers.

	<u>2017</u>	<u>2018</u>
Expenditures	16,987	18,263
Revenues	12,242	13,747
Net Local	4,745	4,516
FTE	.27	0.28

**Senior Circle Newsletter**

Type of Program DM

To provide a regular source of information about issues, programs and services of significance to older adults in Tompkins County.

	<u>2017</u>	<u>2018</u>
Expenditures	10,823	10,823
Revenues	10,823	10,823
Net Local	0	0
FTE		

**Enhance Fitness Program**

Type of Program DM

To promote health, exercise, and social engagement among Tompkins County older adults.

	<u>2017</u>	<u>2018</u>
Expenditures	4,475	4,475
Revenues	4,475	4,475
Net Local	0	0
FTE		

**The Registry Program**

Type of Program DM

To provide seniors who need in-home assistance with referrals for independent caregivers.

	<u>2017</u>	<u>2018</u>
Expenditures	10,753	10,753
Revenues	10,753	10,753
Net Local	0	0
FTE		

**Title V Employment Program**

Type of Program DM

To assist income-eligible older adults (age 55+) with part-time subsidized employment and training opportunities in the non-profit sector, with the goal of finding permanent unsubsidized employment.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	18,411	25,264
<b>Revenues</b>	18,411	25,264
<b>Net Local</b>	0	0
<b>FTE</b>	0.03	0.05

**Transportation Services**

Type of Program DM

To provide transportation services for older adults through subcontract with Gadabout.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	5,600	5,600
<b>Revenues</b>	5,600	5,600
<b>Net Local</b>	0	0
<b>FTE</b>		

**Weatherization Referral and Packaging Program (WRAP)**

Type of Program DM

To provide energy- related repairs to the homes of low-income seniors, and to assist seniors in applying for additional funding for health and safety related repairs. This entails procuring estimates from contractors and sequencing multiple repairs. During home visits, the WRAP Coordinator completes applications for additional services of the Office for the Aging or other providers as needed.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	30,420	47,243
<b>Revenues</b>	6,473	7,773
<b>Net Local</b>	23,947	39,470
<b>FTE</b>	0.30	0.33

# Debt Service Fund

Governmental Accounting standards require that all debt obligations be reported in a separate Fund. The Debt Service Fund provides the resources for all annual debt principal and interest payments. This fund is financed by payments from the General Fund, Solid Waste Fund, Airport Fund and payments from other entities that have benefited from financings of capital improvements. Historically, the General Fund provides the majority of the resources for debt service.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	1,740	1,200	5,000	10,000	0	0	10,000
Other	1,425,959	1,384,367	571,053	453,546	0	0	453,546
Other Finance	4,664,285	5,473,260	5,711,517	6,258,444	0	0	6,258,444
<b>Total Expenditures</b>	6,091,984	6,858,827	6,287,570	6,721,990	0	0	6,721,990
<b>Revenues</b>							
Local Revenues	249,527	250,261	247,228	301,008	0	0	301,008
Other Revenues	915,424	978,676	855,426	860,058	0	0	860,058
Interfund Transf & Rev	5,047,852	5,906,626	5,184,916	5,560,924	0	0	5,560,924
<b>Total Revenues</b>	6,212,803	7,135,563	6,287,570	6,721,990	0	0	6,721,990
<b>Dept. Net Local</b>	-120,819	-276,736	0	0	0	0	0

# Debt Service Fund

## 1380 FISCAL AGENT FEES

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	1,740	1,200	5,000	10,000	0	0	10,000
<b>Total Expenditures</b>	1,740	1,200	5,000	10,000	0	0	10,000
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	1,740	1,200	5,000	10,000	0	0	10,000

## 9710 SERIAL BONDS

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Other Finance	4,664,285	5,473,260	5,711,517	6,258,444	0	0	6,258,444
<b>Total Expenditures</b>	4,664,285	5,473,260	5,711,517	6,258,444	0	0	6,258,444
<b>Revenues</b>							
Local Revenues	249,527	250,261	247,228	301,008	0	0	301,008
Other Revenues	859,410	923,459	855,426	860,058	0	0	860,058
Interfund Transf & Rev	5,047,852	5,906,626	5,184,916	5,560,924	0	0	5,560,924
<b>Total Revenues</b>	6,156,789	7,080,346	6,287,570	6,721,990	0	0	6,721,990
<b>Budgeting Unit Net Local</b>	-1,492,504	-1,607,086	-576,053	-463,546	0	0	-463,546

## 9730 BAN

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Other	126,350	84,757	255,980	138,473	0	0	138,473
<b>Total Expenditures</b>	126,350	84,757	255,980	138,473	0	0	138,473
<b>Revenues</b>							
Other Revenues	56,014	55,217	0	0	0	0	0
<b>Total Revenues</b>	56,014	55,217	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	70,336	29,540	255,980	138,473	0	0	138,473

# Debt Service Fund

9789 OTHER DEBT- LEASES

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Other	1,299,609	1,299,610	315,073	315,073	0	0	315,073
<b>Total Expenditures</b>	1,299,609	1,299,610	315,073	315,073	0	0	315,073
<b>Budgeting Unit Net Local</b>	1,299,609	1,299,610	315,073	315,073	0	0	315,073

# District Attorney

The Tompkins County District Attorney's Office is responsible for prosecuting criminal offenses defined under State law, committed within Tompkins County. A broad range of offenses are prosecuted, including the most serious felonies (murder, rape, robbery, etc.) down to traffic infractions (e.g., speeding).

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	955,763	858,804	1,034,006	1,055,310	130,582	0	1,055,310
Premium Pay	1,650	13,453	3,600	3,600	0	0	3,600
Fringe Benefits	540,939	438,103	511,747	522,572	64,443	0	522,572
Other Capital Equip	5,899	269	4,265	425	0	0	425
Other Supplies	24,029	21,322	23,000	20,816	0	0	20,816
Travel Training	572	202	0	6,359	0	0	6,359
Professional Services	67,582	26,673	25,000	25,000	0	0	25,000
All Other Contr. Svcs	2,114	2,000	4,784	3,296	0	0	3,296
Utilities	1,327	1,398	1,500	360	0	0	360
Other	12,132	96,803	9,050	9,821	0	0	9,821
<b>Total Expenditures</b>	<b>1,612,007</b>	<b>1,459,027</b>	<b>1,616,952</b>	<b>1,647,559</b>	<b>195,025</b>	<b>0</b>	<b>1,647,559</b>
<b>Revenues</b>							
State Aid	139,171	88,071	102,671	102,671	0	0	102,671
<b>Total Revenues</b>	<b>139,171</b>	<b>88,071</b>	<b>102,671</b>	<b>102,671</b>	<b>0</b>	<b>0</b>	<b>102,671</b>
<b>Dept. Net Local</b>	<b>1,472,836</b>	<b>1,370,956</b>	<b>1,514,281</b>	<b>1,544,888</b>	<b>195,025</b>	<b>0</b>	<b>1,544,888</b>

# District Attorney

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Admin Assistant Level 1	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant District Attorney	6.00	6.00	6.00	6.00	6.00	0.00	0.00	6.00
Assistant District Attorney Local	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00
Confidential Investigator	0.70	0.70	1.30	1.30	1.30	0.00	0.00	1.30
Deputy District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Receptionist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Secretary to the District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary/Paralegal Aide to DA	1.20	1.20	1.20	1.20	1.20	0.00	0.00	1.20
Victim Advocate/Recovery Specialist	0.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>11.95</b>	<b>11.90</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>2.00</b>	<b>0.00</b>	<b>12.50</b>



# District Attorney

1165 DISTRICT ATTORNEY

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	955,763	858,804	1,034,006	1,055,310	130,582	0	1,055,310
Premium Pay	1,650	13,453	3,600	3,600	0	0	3,600
Fringe Benefits	540,939	438,103	511,747	522,572	64,443	0	522,572
Other Capital Equip	5,899	269	4,265	425	0	0	425
Other Supplies	24,029	21,322	23,000	20,816	0	0	20,816
Travel Training	572	202	0	6,359	0	0	6,359
Professional Services	67,582	26,673	25,000	25,000	0	0	25,000
All Other Contr. Svcs	2,114	2,000	4,784	3,296	0	0	3,296
Utilities	1,327	1,398	1,500	360	0	0	360
Other	12,132	96,803	9,050	9,821	0	0	9,821
<b>Total Expenditures</b>	<b>1,612,007</b>	<b>1,459,027</b>	<b>1,616,952</b>	<b>1,647,559</b>	<b>195,025</b>	<b>0</b>	<b>1,647,559</b>
<b>Revenues</b>							
State Aid	139,171	88,071	102,671	102,671	0	0	102,671
<b>Total Revenues</b>	<b>139,171</b>	<b>88,071</b>	<b>102,671</b>	<b>102,671</b>	<b>0</b>	<b>0</b>	<b>102,671</b>
<b>Budgeting Unit Net Local</b>	<b>1,472,836</b>	<b>1,370,956</b>	<b>1,514,281</b>	<b>1,544,888</b>	<b>195,025</b>	<b>0</b>	<b>1,544,888</b>

**District Attorney**

**OTR #** 25      **Priority** 1      **OTR Name** Add Two Assistant District Attorneys

**Description**      The District Attorney's Office is significantly understaffed. Given the County's increased emphasis on Alternatives to Incarceration, the need for additional assistant attorneys will be even greater in 2018 and beyond.

The addition of two assistant district attorneys would permit the District Attorney's Office to participate at a substantially greater level in the ATI programs at the local court level, in addition to prosecuting misdemeanor and violation level offenses more effectively. Currently, the office has been compelled to focus on the major violent crimes, which has diluted the attention that is focused on the town and village courts, as well as the Ithaca City Court. Misdemeanor and violation level offenses are less serious than felony offenses, but there is a strong argument that the effective prosecution of cases in the local courts has a much greater impact on the community.

In the event that the two requested positions are not approved, the District Attorney's Office will remain in a position of prioritizing serious felony prosecutions at the expense of meaningful participation in Ithaca City Treatment Court and other ATI programs, and with the understanding that fewer resources will be available to devote to the misdemeanor and violation level offenses in the county.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1165	51000176	ASST DA LOC CRM CT	130,582    TARGET	0    TARGET
1165	58800	FRINGES	64,443    TARGET	0    TARGET
<b>Local Share</b>			195,025	0
<b>District Attorney Total</b>			195,025	0

# District Attorney

## Program Summary

Tompkins County District Attorney's Office

Type of Program MD

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The Tompkins County District Attorney's Office enforces the laws of the State of New York by effectively and fairly prosecuting felony and misdemeanor criminal violations of the New York State Penal Law, as well as violations of related statutes, having occurred within Tompkins County. With help from their support staff, the eight attorneys of the office review investigations of over ten law enforcement agencies and handle the related court proceedings located in thirteen courts across the county.

	<u>2017</u>	<u>2018</u>
Expenditures	1,616,952	1,842,584
Revenues	102,671	102,671
Net Local	1,514,281	1,739,913
FTE	12.5	12.5

# Emergency Response Department

The Department of Emergency Response oversees the countywide emergency dispatch and communications system that allows residents to call 911 to receive emergency medical, fire, police, or other emergency help from any phone in Tompkins County. The E-911 system, through the use of computer-aided dispatch, is used to locate the location and phone ID of the caller and also to maintain communication with fire, police, hospital, and other emergency personnel in the field. The department implements Mutual Aid/Disaster Plans which provide for fire, emergency medical, and other emergency management assistance when local services have exceeded their equipment and personnel resources. In coordination with Tompkins-Cortland Community College, the department provides for training of emergency medical personnel; and with the NYS Office of Fire Prevention and Control and Office of Emergency Management, provides fire training for 17 local fire departments and emergency management training for local governments and agencies.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	1,589,413	1,613,602	1,642,230	1,707,407	0	0	1,707,407
Overtime	30,189	149,002	36,328	36,328	0	0	36,328
Premium Pay	60,772	75,368	30,715	30,715	0	0	30,715
Fringe Benefits	949,637	840,105	843,013	875,691	0	0	875,691
Other Capital Equip	2,909	13,212	10,089	16,000	0	0	16,000
Vehicle Fuel and Maint	2,948	3,929	4,000	4,000	0	0	4,000
Other Supplies	8,747	5,592	3,400	5,000	0	0	5,000
Travel Training	11,552	11,295	8,000	10,000	0	0	10,000
Professional Services	338	3,510	1,500	3,500	50,000	0	3,500
All Other Contr. Svcs	695,440	917,846	998,364	1,054,000	0	0	1,054,000
Program Expense	15,057	14,326	35,422	35,000	0	0	35,000
Maintenance	23,590	33,442	35,549	40,000	0	0	40,000
Utilities	95,032	104,614	81,000	91,500	0	0	91,500
Rent	31,543	40,600	43,000	43,000	0	0	43,000
Other	16,933	14,737	10,750	504,965	0	0	504,965
<b>Total Expenditures</b>	<b>3,534,100</b>	<b>3,841,180</b>	<b>3,783,360</b>	<b>4,457,106</b>	<b>50,000</b>	<b>0</b>	<b>4,457,106</b>
<b>Revenues</b>							
Federal Aid	43,215	192,299	149,864	150,000	0	0	150,000
State Aid	150,506	734	15,172	715,172	0	0	715,172
Local Revenues	660,249	644,838	708,502	680,000	0	0	680,000
Other Revenues	69,924	92,869	87,901	90,000	25,000	0	90,000
Interfund Transf & Rev	0	206,110	0	0	0	0	0
<b>Total Revenues</b>	<b>923,894</b>	<b>1,136,850</b>	<b>961,439</b>	<b>1,635,172</b>	<b>25,000</b>	<b>0</b>	<b>1,635,172</b>
<b>Dept. Net Local</b>	<b>2,610,206</b>	<b>2,704,330</b>	<b>2,821,921</b>	<b>2,821,934</b>	<b>25,000</b>	<b>0</b>	<b>2,821,934</b>

# Emergency Response Department

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Director - ER Dispatch	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Director Fire and EM	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant EMS Response Coordinator	0.50	0.50	0.50	0.50	0.50	0.00	0.00	0.50
Co. Fire & Disaster Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Communications Center Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Emergency Response	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dispatch Supervisor/CAD System	2.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dispatch Supervisors	4.00	5.00	5.00	5.00	5.00	0.00	0.00	5.00
Dispatcher/Cad System Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dispatchers	15.00	14.00	15.00	15.00	15.00	0.00	0.00	15.00
E911 Program Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Professional Development	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Systems Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>29.00</b>	<b>29.00</b>	<b>29.50</b>	<b>29.50</b>	<b>30.50</b>	<b>0.00</b>	<b>0.00</b>	<b>30.50</b>

# Emergency Response Department

## 3410 FIRE & DISASTER COORD.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	1,550,083	1,571,794	1,599,470	1,664,647	0	0	1,664,647
Overtime	30,189	149,002	36,328	36,328	0	0	36,328
Premium Pay	60,772	75,368	30,715	30,715	0	0	30,715
Fringe Benefits	927,415	820,994	821,924	854,589	0	0	854,589
Other Capital Equip	2,909	1,804	10,089	16,000	0	0	16,000
Other Supplies	8,747	5,445	3,400	5,000	0	0	5,000
Travel Training	11,552	11,295	8,000	10,000	0	0	10,000
Professional Services	0	0	0	0	50,000	0	0
All Other Contr. Svcs	1,383	1,761	0	0	0	0	0
Program Expense	15,057	14,326	35,422	35,000	0	0	35,000
Maintenance	0	482	0	0	0	0	0
Utilities	311	1,310	0	1,500	0	0	1,500
Rent	0	6,520	0	0	0	0	0
Other	1,327	907	1,250	1,500	0	0	1,500
<b>Total Expenditures</b>	<b>2,609,745</b>	<b>2,661,008</b>	<b>2,546,598</b>	<b>2,655,279</b>	<b>50,000</b>	<b>0</b>	<b>2,655,279</b>
<b>Revenues</b>							
Federal Aid	0	4,499	0	0	0	0	0
State Aid	0	734	15,172	15,172	0	0	15,172
Local Revenues	180,000	180,000	180,000	180,000	0	0	180,000
Other Revenues	1,028	0	0	0	25,000	0	0
Interfund Transf & Rev	0	206,110	0	0	0	0	0
<b>Total Revenues</b>	<b>181,028</b>	<b>391,343</b>	<b>195,172</b>	<b>195,172</b>	<b>25,000</b>	<b>0</b>	<b>195,172</b>
<b>Budgeting Unit Net Local</b>	<b>2,428,717</b>	<b>2,269,665</b>	<b>2,351,426</b>	<b>2,460,107</b>	<b>25,000</b>	<b>0</b>	<b>2,460,107</b>

# Emergency Response Department

## 3411 EMERGENCY COMMUNICATIONS

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	39,330	41,808	42,760	42,760	0	0	42,760
Fringe Benefits	22,222	19,111	21,089	21,102	0	0	21,102
Other Capital Equip	0	11,408	0	0	0	0	0
Vehicle Fuel and Maint	2,948	3,929	4,000	4,000	0	0	4,000
Other Supplies	0	147	0	0	0	0	0
Professional Services	338	3,510	1,500	3,500	0	0	3,500
All Other Contr. Svcs	694,057	916,085	998,364	1,054,000	0	0	1,054,000
Maintenance	23,590	32,960	35,549	40,000	0	0	40,000
Utilities	94,721	103,304	81,000	90,000	0	0	90,000
Rent	31,543	34,080	43,000	43,000	0	0	43,000
Other	15,606	13,830	9,500	503,465	0	0	503,465
<b>Total Expenditures</b>	<b>924,355</b>	<b>1,180,172</b>	<b>1,236,762</b>	<b>1,801,827</b>	<b>0</b>	<b>0</b>	<b>1,801,827</b>
<b>Revenues</b>							
Federal Aid	43,215	187,800	149,864	150,000	0	0	150,000
State Aid	150,506	0	0	700,000	0	0	700,000
Local Revenues	480,249	464,838	528,502	500,000	0	0	500,000
Other Revenues	68,896	92,869	87,901	90,000	0	0	90,000
<b>Total Revenues</b>	<b>742,866</b>	<b>745,507</b>	<b>766,267</b>	<b>1,440,000</b>	<b>0</b>	<b>0</b>	<b>1,440,000</b>
<b>Budgeting Unit Net Local</b>	<b>181,489</b>	<b>434,665</b>	<b>470,495</b>	<b>361,827</b>	<b>0</b>	<b>0</b>	<b>361,827</b>

## Emergency Response Department

**OTR #** 26      **Priority** 1      **OTR Name** Support for TCCOG EMS Task Force

**Description** Supports approximately half the cost of a consultant who will work with the TCCOG Emergency Medical Services Task Force to assess current and projected gaps in EMS service within the County and identify strategies to address those gaps. The remaining cost of the consultant will be supported by contributions from towns and villages.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3410	54442	PROFESSIONAL SERVICES	50,000 ONE-TIME	0 ONE-TIME
3410	42797	OTHER LOCAL GOVT	-25,000 ONE-TIME	0 ONE-TIME
<b>Local Share</b>			25,000	0
<b>Emergency Response Department Total</b>			25,000	0



# Emergency Response Department

## Program Summary

### Emergency Communications Systems

Type of Program DD

Provides the radio communications systems, E911 network systems, and related infrastructure for the receipt, transmission, and on-going voice and electronic communications between the public and emergency responders. Coordination of emergency resources at all levels of Tompkins County and local governments.

	<u>2017</u>	<u>2018</u>
Expenditures	1,264,588	1,940,956
Revenues	723,222	1,398,592
Net Local	541,366	542,364
FTE	2.4	2.4

### Emergency Response Coordination

Type of Program DD

Coordination of fire, emergency medical services, and emergency management activities within the jurisdiction. Administration of state and federal training programs and compliance with the National Incident Management System; eligibility for a variety of federally and state-supported funding streams and grants relies upon this non-mandated program.

	<u>2017</u>	<u>2018</u>
Expenditures	277,174	350,831
Revenues	46,580	46,580
Net Local	230,594	304,251
FTE	2.7	3.7

### Public Safety Answering Point/E-911

Type of Program DD

Dispatching operations for public safety. Provides tactical coordination and communications between dispatched responders.

	<u>2017</u>	<u>2018</u>
Expenditures	2,014,833	1,996,188
Revenues	190,000	190,000
Net Local	1,824,833	1,806,188
FTE	24.4	24.4

# Facilities Department

The Facilities Department provides engineering, maintenance, and cleaning services for the County's facilities. Services provided include planning, design, code review, construction management, and contract administration of operations and capital projects; and the cleaning, maintenance, repair, and renovation of County-owned facilities. The Facilities Department has responsibility for the following facilities: Public Safety Building, Emergency Response Center, Public Library, Human Services Building, Mental Health Building, Public Works Facility, Main Courthouse, Old Jail, Old Courthouse, Building C, Solid Waste Management Office, Old Library, Health Department Building, Human Services Annex, and the Tompkins Center for History & Culture.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	1,260,304	1,293,771	1,374,777	1,374,780	0	0	1,374,780
Overtime	1,926	4,059	5,750	5,750	0	0	5,750
Premium Pay	36,306	26,663	23,650	24,200	0	0	24,200
Fringe Benefits	729,236	604,878	692,540	693,234	0	0	693,234
Automotive Equipment	68,645	0	34,000	0	36,000	36,000	36,000
Other Capital Equip	6,531	18,485	12,748	10,000	0	0	10,000
Vehicle Fuel and Maint	25,547	30,816	23,300	21,700	0	0	21,700
Other Supplies	53,044	56,716	57,225	63,225	0	0	63,225
Travel Training	487	617	2,500	2,500	0	0	2,500
Professional Services	0	10,248	0	0	0	0	0
All Other Contr. Svcs	142,924	168,653	183,347	185,995	0	0	185,995
Program Expense	0	70	10,000	0	0	0	0
Maintenance	310,626	393,746	360,000	320,000	0	0	320,000
Utilities	768,864	806,108	825,980	791,466	0	0	791,466
Rent	157,571	159,479	160,721	179,000	0	0	179,000
Other	244,067	169,506	176,685	175,845	0	0	175,845
Other Finance	315,074	315,073	315,074	315,074	0	0	315,074
<b>Total Expenditures</b>	<b>4,121,152</b>	<b>4,058,888</b>	<b>4,258,297</b>	<b>4,162,769</b>	<b>36,000</b>	<b>36,000</b>	<b>4,198,769</b>
<b>Revenues</b>							
State Aid	25,573	0	0	0	0	0	0
Other Revenues	12,160	7,249	0	0	0	0	0
Interfund Transf & Rev	70,016	63,908	69,094	69,893	0	0	69,893
<b>Total Revenues</b>	<b>107,749</b>	<b>71,157</b>	<b>69,094</b>	<b>69,893</b>	<b>0</b>	<b>0</b>	<b>69,893</b>
<b>Dept. Net Local</b>	<b>4,013,403</b>	<b>3,987,731</b>	<b>4,189,203</b>	<b>4,092,876</b>	<b>36,000</b>	<b>36,000</b>	<b>4,128,876</b>

# Facilities Department

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant - Level 4	0.50	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant- Level 2	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Director of Facilities	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Carpenter	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Cleaner	16.50	16.50	16.50	17.00	17.00	0.00	0.00	17.00
Cleaning Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Facilities	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Electrician	0.60	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Facilities Shopkeeper	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
General Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
HVAC Systems Technician	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Maintenance Mechanic	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Maintenance Worker	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Seasonal Worker	1.00	1.00	1.00	0.50	0.50	0.00	0.00	0.50
Secretary	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Cleaner	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
	<b>31.60</b>	<b>33.00</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>	<b>0.00</b>	<b>0.00</b>	<b>32.50</b>

# Facilities Department

## 1620 BLDG. & GRND. MAINTENANCE

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	1,260,304	1,293,771	1,374,777	1,374,780	0	0	1,374,780
Overtime	1,926	4,059	5,750	5,750	0	0	5,750
Premium Pay	36,306	26,663	23,650	24,200	0	0	24,200
Fringe Benefits	729,236	604,878	692,540	693,234	0	0	693,234
Automotive Equipment	68,645	0	34,000	0	36,000	36,000	36,000
Other Capital Equip	6,531	18,485	12,748	10,000	0	0	10,000
Vehicle Fuel and Maint	25,547	30,816	23,300	21,700	0	0	21,700
Other Supplies	53,044	56,716	57,225	63,225	0	0	63,225
Travel Training	487	617	2,500	2,500	0	0	2,500
Professional Services	0	10,248	0	0	0	0	0
All Other Contr. Svcs	142,924	168,653	183,347	185,995	0	0	185,995
Program Expense	0	70	10,000	0	0	0	0
Maintenance	258,054	280,664	310,000	270,000	0	0	270,000
Utilities	6,701	7,467	7,280	7,300	0	0	7,300
Other	10,154	4,408	2,385	2,545	0	0	2,545
<b>Total Expenditures</b>	<b>2,599,859</b>	<b>2,507,515</b>	<b>2,739,502</b>	<b>2,661,229</b>	<b>36,000</b>	<b>36,000</b>	<b>2,697,229</b>
<b>Revenues</b>							
State Aid	25,573	0	0	0	0	0	0
Other Revenues	12,160	7,249	0	0	0	0	0
Interfund Transf & Rev	70,016	35,408	40,594	41,393	0	0	41,393
<b>Total Revenues</b>	<b>107,749</b>	<b>42,657</b>	<b>40,594</b>	<b>41,393</b>	<b>0</b>	<b>0</b>	<b>41,393</b>
<b>Budgeting Unit Net Local</b>	<b>2,492,110</b>	<b>2,464,858</b>	<b>2,698,908</b>	<b>2,619,836</b>	<b>36,000</b>	<b>36,000</b>	<b>2,655,836</b>

## 1621 UTILITIES, TAXES, INSUR.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Maintenance	52,572	113,082	50,000	50,000	0	0	50,000
Utilities	762,163	798,641	818,700	784,166	0	0	784,166
Rent	157,571	159,479	160,721	179,000	0	0	179,000
Other	233,913	165,098	174,300	173,300	0	0	173,300
Other Finance	315,074	315,073	315,074	315,074	0	0	315,074
<b>Total Expenditures</b>	<b>1,521,293</b>	<b>1,551,373</b>	<b>1,518,795</b>	<b>1,501,540</b>	<b>0</b>	<b>0</b>	<b>1,501,540</b>
<b>Revenues</b>							
Interfund Transf & Rev	0	28,500	28,500	28,500	0	0	28,500
<b>Total Revenues</b>	<b>0</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>	<b>0</b>	<b>0</b>	<b>28,500</b>
<b>Budgeting Unit Net Local</b>	<b>1,521,293</b>	<b>1,522,873</b>	<b>1,490,295</b>	<b>1,473,040</b>	<b>0</b>	<b>0</b>	<b>1,473,040</b>

**Facilities Department**

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**OTR #** 27      **Priority** 1      **OTR Name** Maintenance Vehicle

**Description**      This funding will allow for the purchase of a new maintenance truck to replace an existing 12 year old vehicle that has exceeded its service life and is in poor condition. The truck will be used for maintenance and snow removal operations at all county facilities.  
 If not funded, repair costs will continue to mount, reliability for snow removal operations will be questionable, and maintenance response times will increase when vehicle is being repaired and out of service.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1620	52231	VEHICLES	36,000 ONE-TIME	36,000 ONE-TIME
<b>Local Share</b>			36,000	36,000
<b>Facilities Department Total</b>			36,000	36,000

# Facilities Department

## Program Summary

### Administration - Operations

Type of Program DM

To provide administrative services (financial, managerial, purchasing, contract administration, human resources, recordkeeping, payroll, training, cost accounting, etc.) to support all Facilities Division programs. Provide Tompkins County employees, the public, and taxpayers with quality facilities and services consisting of the most efficient, cost effective, and timely methods available in the operation and maintenance of all County owned physical facilities.

	<u>2017</u>	<u>2018</u>
Expenditures	214,985	214,886
Revenues	0	0
<b>Net Local</b>	<b>214,985</b>	<b>214,886</b>
 FTE	 2	 2

### Capital Program Management Engineering/Construction

Type of Program DM

The planning, development, and implementation of the County Capital Program as it relates to the construction, alteration, demolition, and repair of all County facilities. Provides engineering, and related engineering services, including preparation of plans and specifications for County facilities, and supervises the design and construction of all capital facilities projects. Provides for the maintenance of County engineering records related to facilities.

	<u>2017</u>	<u>2018</u>
Expenditures	84,458	84,475
Revenues	0	0
<b>Net Local</b>	<b>84,458</b>	<b>84,475</b>
 FTE	 0.7	 0.7

### Cleaning Operations

Type of Program MD

To maintain County buildings in a clean and sanitary condition.

	<u>2017</u>	<u>2018</u>
Expenditures	1,159,318	1,165,876
Revenues	25,035	25,040
<b>Net Local</b>	<b>1,134,283</b>	<b>1,140,836</b>
 FTE	 19.875	 19.875

### Code Compliance

Type of Program MD

To assure that County facilities are in compliance with New York State Building Codes and Property Maintenance Codes.

	<u>2017</u>	<u>2018</u>
Expenditures	15,225	14,728
Revenues	0	0
<b>Net Local</b>	<b>15,225</b>	<b>14,728</b>
 FTE	 0.1 FTE and Consultants	 0.1 FTE and Consultants

**Debt Service for Energy Efficiency**

Type of Program DD

Debt services payments for energy efficiency projects completed in 2005 and 2006 at 13 County facilities as part of an Energy Performance contract with Johnson Controls, Inc. The energy savings are used to pay the debt service.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	315,074	315,074
<b>Revenues</b>	28,500	28,500
<b>Net Local</b>	286,574	286,574
<b>FTE</b>		

**Deferred Maintenance**

Type of Program DM

Program to address facility condition deficiencies by replacing or upgrading major building systems or components that have exceeded their service life.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	800,000	900,000
<b>Revenues</b>	0	0
<b>Net Local</b>	800,000	900,000
<b>FTE</b>	Use Consultants & Contractors	Use Consultants & Contractors

**Facilities Maintenance/Repair**

Type of Program MD

To operate and maintain County facilities in good repair and structurally sound.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	1,178,147	1,136,859
<b>Revenues</b>	15,559	16,353
<b>Net Local</b>	1,162,588	1,120,506
<b>FTE</b>	9	9

**Grounds Keeping/ Landscaping**

Type of Program DD

To maintain County grounds (lawns, trees, and plantings) in accordance with normally accepted standards.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	19,606	19,578
<b>Revenues</b>	0	0
<b>Net Local</b>	19,606	19,578
<b>FTE</b>	0.625	0.625

To conduct environmental testing and mitigation in response to indoor air quality and environmental issues. Also, conduct assessments/studies/inspections in response to workplace safety hazards.

	<u>2017</u>	<u>2018</u>
Expenditures	17,435	17,438
Revenues	0	0
<b>Net Local</b>	<b>17,435</b>	<b>17,438</b>
FTE	0.1 and Consultants	0.1 and Consultants

**Pest management**

Type of Program DM

To maintain facilities free from rodent and insect infestation, and grounds free from weeds.

	<u>2017</u>	<u>2018</u>
Expenditures	5,900	5,901
Revenues	0	0
<b>Net Local</b>	<b>5,900</b>	<b>5,901</b>
FTE	Outsourced	Outsourced

**Property Insurance**

Type of Program MD

Payment of property damage insurance and boiler insurance premiums for County properties.

	<u>2017</u>	<u>2018</u>
Expenditures	160,000	160,000
Revenues	0	0
<b>Net Local</b>	<b>160,000</b>	<b>160,000</b>
FTE	0	0

**Rents**

Type of Program MD

Payment of rents for County leased properties (DMV, Assigned Counsel, Human Rights, Board of Elections Storage, HSB parking).

	<u>2017</u>	<u>2018</u>
Expenditures	160,721	179,000
Revenues	0	0
<b>Net Local</b>	<b>160,721</b>	<b>179,000</b>
FTE	0	0

**Snow & Ice Removal Operations**

Type of Program MD

To maintain County parking lots, sidewalks, and entrances free of snow and ice, and safe for vehicles and pedestrians.

	<u>2017</u>	<u>2018</u>
Expenditures	19,018	18,989
Revenues	0	0
<b>Net Local</b>	<b>19,018</b>	<b>18,989</b>
FTE	0.2 + Overtime	0.2 + Overtime



**Specialty Cleaning Operations**

Type of Program DD

Provides specialty cleaning operations requiring outside contractors such as carpet cleaning, upholstery cleaning, waxing floors, window washing, etc.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	5,227	5,227
<b>Revenues</b>	0	0
<b>Net Local</b>	5,227	5,227
<b>FTE</b>	Outsourced	Outsourced

**Utilities**

Type of Program MD

Payment of hydroelectric, electric, natural gas, and water utilities for County facilities. Also includes payment of improvement taxes for certain facilities, and stormwater and sidewalk assessment fees for all County facilities located in the City of Ithaca. Also includes Solar Liberty annual solar equipment lease payments for installations on 7 County buildings.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	828,000	798,300
<b>Revenues</b>	0	0
<b>Net Local</b>	828,000	798,300
<b>FTE</b>	0	0

**Workplace Violence Prevention Control Measures**

Type of Program MD

Implementation of engineering control measures at County facilities as required by the New York State Workplace Violence Prevention Act for Public Employees.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	62,435	62,438
<b>Revenues</b>	0	0
<b>Net Local</b>	62,435	62,438
<b>FTE</b>	0.1 FTE and Consultants	0.1 FTE and Consultants

# Finance Department

The Finance Director is the County's chief fiscal officer, whose duty it is to receive, disburse and account for all financial transactions of the organization.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	634,452	749,476	770,721	754,789	0	0	754,789
Overtime	0	0	535	0	0	0	0
Premium Pay	15,279	6,445	4,200	2,800	0	0	2,800
Fringe Benefits	367,154	345,531	382,456	373,870	0	0	373,870
Other Capital Equip	500	5,708	3,745	11,500	0	0	11,500
Other Supplies	6,372	9,294	8,627	10,760	0	0	10,760
Travel Training	1,637	1,881	6,500	7,700	0	0	7,700
Professional Services	96,873	67,325	103,600	103,600	0	0	103,600
All Other Contr. Svcs	1,283	47,410	42,010	42,010	0	0	42,010
Program Expense	32,435	23,404	34,500	34,500	0	0	34,500
Utilities	852	1,118	1,325	1,225	0	0	1,225
Other	15,895	23,044	19,470	26,620	0	0	26,620
<b>Total Expenditures</b>	<b>1,172,732</b>	<b>1,280,636</b>	<b>1,377,689</b>	<b>1,369,374</b>	<b>0</b>	<b>0</b>	<b>1,369,374</b>
<b>Revenues</b>							
Local Revenues	327,590	257,250	180,869	198,503	0	0	198,503
Other Revenues	467	113,330	163,775	145,911	0	0	145,911
Interfund Transf & Rev	25,600	25,792	26,372	30,107	0	0	30,107
<b>Total Revenues</b>	<b>353,657</b>	<b>396,372</b>	<b>371,016</b>	<b>374,521</b>	<b>0</b>	<b>0</b>	<b>374,521</b>
<b>Dept. Net Local</b>	<b>819,075</b>	<b>884,264</b>	<b>1,006,673</b>	<b>994,853</b>	<b>0</b>	<b>0</b>	<b>994,853</b>

# Finance Department

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Account Clerk	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Account Clerk/Typist	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Administrative Assistant	2.00	2.00	2.00	1.85	1.00	0.00	0.00	1.00
Administrative Assistant Level 3	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Auditor	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Buyer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Finance Director	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Accounting Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Finance Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Payroll Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk/Typist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Senior Account Clerk/Typist	2.00	1.00	1.00	2.00	2.00	0.00	0.00	2.00
Treasury Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>12.85</b>	<b>13.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13.00</b>

# Finance Department

## 1310 BUDGET & FINANCE

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	199,098	246,367	221,213	203,169	0	0	203,169
Premium Pay	1,500	1,625	1,400	700	0	0	700
Fringe Benefits	113,394	113,357	109,793	100,609	0	0	100,609
Other Capital Equip	0	0	0	3,000	0	0	3,000
Other Supplies	2,753	4,573	4,950	6,040	0	0	6,040
Professional Services	12,858	13,425	0	0	0	0	0
All Other Contr. Svcs	262	390	15,510	15,510	0	0	15,510
Program Expense	4,048	23,404	34,500	34,500	0	0	34,500
Utilities	78	298	500	400	0	0	400
Other	4,337	11,324	5,200	12,000	0	0	12,000
<b>Total Expenditures</b>	<b>338,328</b>	<b>414,763</b>	<b>393,066</b>	<b>375,928</b>	<b>0</b>	<b>0</b>	<b>375,928</b>
<b>Revenues</b>							
Local Revenues	115,772	199,666	108,756	113,150	0	0	113,150
Other Revenues	288	113,330	163,775	145,911	0	0	145,911
Interfund Transf & Rev	16,012	16,012	16,372	17,027	0	0	17,027
<b>Total Revenues</b>	<b>132,072</b>	<b>329,008</b>	<b>288,903</b>	<b>276,088</b>	<b>0</b>	<b>0</b>	<b>276,088</b>
<b>Budgeting Unit Net Local</b>	<b>206,256</b>	<b>85,755</b>	<b>104,163</b>	<b>99,840</b>	<b>0</b>	<b>0</b>	<b>99,840</b>

# Finance Department

## 1315 COMPROLLER

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	382,320	450,104	494,284	496,184	0	0	496,184
Premium Pay	13,167	2,949	2,100	1,400	0	0	1,400
Fringe Benefits	223,450	207,090	244,817	245,558	0	0	245,558
Other Capital Equip	500	3,836	2,370	5,800	0	0	5,800
Other Supplies	3,140	4,373	3,202	4,320	0	0	4,320
Travel Training	1,637	1,881	5,000	6,000	0	0	6,000
Professional Services	84,015	53,900	103,600	103,600	0	0	103,600
All Other Contr. Svcs	1,021	41,020	20,500	20,500	0	0	20,500
Utilities	486	522	500	500	0	0	500
Other	917	1,294	1,870	2,270	0	0	2,270
<b>Total Expenditures</b>	<b>710,653</b>	<b>766,969</b>	<b>878,243</b>	<b>886,132</b>	<b>0</b>	<b>0</b>	<b>886,132</b>
<b>Revenues</b>							
Local Revenues	61,079	57,584	72,113	85,353	0	0	85,353
Other Revenues	88	0	0	0	0	0	0
Interfund Transf & Rev	9,588	9,780	10,000	13,080	0	0	13,080
<b>Total Revenues</b>	<b>70,755</b>	<b>67,364</b>	<b>82,113</b>	<b>98,433</b>	<b>0</b>	<b>0</b>	<b>98,433</b>
<b>Budgeting Unit Net Local</b>	<b>639,898</b>	<b>699,605</b>	<b>796,130</b>	<b>787,699</b>	<b>0</b>	<b>0</b>	<b>787,699</b>

## 1345 PURCHASING

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	53,034	53,005	55,224	55,436	0	0	55,436
Overtime	0	0	535	0	0	0	0
Premium Pay	612	1,871	700	700	0	0	700
Fringe Benefits	30,310	25,084	27,846	27,703	0	0	27,703
Other Capital Equip	0	1,872	1,375	2,700	0	0	2,700
Other Supplies	479	348	475	400	0	0	400
Travel Training	0	0	1,500	1,700	0	0	1,700
All Other Contr. Svcs	0	6,000	6,000	6,000	0	0	6,000
Utilities	288	298	325	325	0	0	325
Other	265	188	400	350	0	0	350
<b>Total Expenditures</b>	<b>84,988</b>	<b>88,666</b>	<b>94,380</b>	<b>95,314</b>	<b>0</b>	<b>0</b>	<b>95,314</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>84,988</b>	<b>88,666</b>	<b>94,380</b>	<b>95,314</b>	<b>0</b>	<b>0</b>	<b>95,314</b>

# Finance Department

1362 TAX ADVERTISING EXPENSE				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	4,461	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>4,461</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Local Revenues	8,550	0	0	0	0	0	0
Other Revenues	91	0	0	0	0	0	0
<b>Total Revenues</b>	<b>8,641</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>-4,180</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

1364 EXP. OF TAX ACQ. PROPERTY				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	23,926	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>23,926</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Local Revenues	142,189	0	0	0	0	0	0
<b>Total Revenues</b>	<b>142,189</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>-118,263</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

1950 TAXES ON CO. OWN. PROP.				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Other	10,376	10,238	12,000	12,000	0	0	12,000
<b>Total Expenditures</b>	<b>10,376</b>	<b>10,238</b>	<b>12,000</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>12,000</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>10,376</b>	<b>10,238</b>	<b>12,000</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>12,000</b>

# Finance Department

## Program Summary

### Accounting & Fiscal Control

Type of Program DD

County Charter, NYSGML require the maintenance of financial records in accordance with generally accepted accounting principles. Furthermore the chief fiscal officer is required to submit an annual report to NYS and coordinate an audit of such financial records. The department is responsible for assuring that all expenditures of public resources are for a valid public purpose.

	<u>2017</u>	<u>2018</u>
Expenditures	491,159	573,576
Revenues	30,000	33,080
Net Local	461,159	540,496
FTE	5.0	5.1

### Other Revenues

Type of Program MD

Tax Accounts related to property tax enforcement.

	<u>2017</u>	<u>2018</u>
Expenditures	29,499	46,500
Revenues	156,532	154,061
Net Local	-127,033	-107,561
FTE	1.5 FTE * salaries are reflected in	1.5 FTE * salaries are reflected in

### Payroll & Benefit Management

Type of Program DD

Accounting and fiscal management of payroll function.

	<u>2017</u>	<u>2018</u>
Expenditures	267,872	244,184
Revenues	52,113	65,353
Net Local	215,759	178,831
FTE	2.57	2.4

### Purchasing

Type of Program DD

Securing goods and services required for operations of County. This activity includes solicitation of quotations and formal bids as required by NYGML.

	<u>2017</u>	<u>2018</u>
Expenditures	126,579	147,157
Revenues	0	0
Net Local	126,579	147,157
FTE	1.28	1.25

County Charter , NYS GML requires the Chief Fiscal Officer to collect, have custody of, deposit, and disburse all fees and revenues necessary to support operations. The office is also responsible for enforcement of provisions of Real Property Tax Law.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	380,677	354,449
<b>Revenues</b>	132,371	122,027
<b>Net Local</b>	248,306	232,422
<b>FTE</b>	3.85	4.25



# Health Department

The mission of the Tompkins County Health Department (TCHD) is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy and the provision of services. The Department achieves its mission through collaboration with local providers, human service agencies, schools, business and individuals. As a full service health department TCHD provides a full range of services. The Environmental Health (EH) division monitors and ensures drinking water quality, safety of recreational and food preparation facilities; investigates rabies, lead and other environmental exposures; regulates on-site sewage systems and residential development, environmental hazards; and enforces anti-smoking and tobacco control regulations. The Department is also responsible for communicable disease surveillance, investigation and reporting. TCHD's pre- and post- natal care programs provide a healthy start to families and children; and TCHD ensures that children with special health care needs receive necessary services. Prevention of chronic diseases such as cancer, heart disease and diabetes through education and community collaboration encourages public health and wellness. Through the Community Health Assessment and management of population based data, TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status. Forensic services are provided via a Medical Examiner to determine cause of death through investigation and certification. Public health preparedness and response is accomplished by means of a Health Related Emergency Operations Plan and public education. The Vital Records Unit administers the system of vital statistic registration of birth and death certificates.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	3,257,025	3,369,871	3,760,452	3,749,254	0	0	3,749,254
Overtime	36	100	0	0	0	0	0
Premium Pay	31,231	43,396	20,545	19,025	0	0	19,025
Fringe Benefits	1,829,400	1,547,363	1,856,525	1,857,166	0	0	1,857,166
Automotive Equipment	0	24,120	0	0	0	0	0
Other Capital Equip	34,169	78,637	25,206	14,718	0	0	14,718
Vehicle Fuel and Maint	12,009	12,579	16,140	15,700	0	0	15,700
Other Supplies	167,809	187,126	240,445	197,412	0	0	197,412
Travel Training	13,465	23,604	39,676	40,507	0	0	40,507
Professional Services	328,885	271,542	301,981	318,269	0	0	318,269
Mandate - PreK and EI	4,990,846	5,192,327	5,785,000	5,836,203	0	0	5,836,203
Mandate - Other	183,990	166,986	190,160	200,200	0	0	200,200
All Other Contr. Svcs	15,731	15,057	66,144	71,118	0	0	71,118
Program Expense	16,222	11,044	31,750	59,009	0	0	59,009
Utilities	31,840	30,054	40,027	45,392	0	0	45,392
Rent	174,069	173,969	177,171	178,057	0	0	178,057
Other	58,694	57,401	78,089	72,638	0	0	72,638
<b>Total Expenditures</b>	<b>11,145,421</b>	<b>11,205,176</b>	<b>12,629,311</b>	<b>12,674,668</b>	<b>0</b>	<b>0</b>	<b>12,674,668</b>
<b>Revenues</b>							
Federal Aid	685,424	704,484	783,121	791,218	0	0	791,218
State Aid	4,128,529	4,246,582	4,534,303	4,519,114	0	0	4,519,114
Local Revenues	1,108,499	1,274,162	1,123,876	1,191,274	0	0	1,191,274
Other Revenues	145,786	148,312	144,000	142,500	0	0	142,500
Interfund Transf & Rev	6,950	7,874	47,734	35,525	0	0	35,525
<b>Total Revenues</b>	<b>6,075,188</b>	<b>6,381,414</b>	<b>6,633,034</b>	<b>6,679,631</b>	<b>0</b>	<b>0</b>	<b>6,679,631</b>
<b>Dept. Net Local</b>	<b>5,070,233</b>	<b>4,823,762</b>	<b>5,996,277</b>	<b>5,995,037</b>	<b>0</b>	<b>0</b>	<b>5,995,037</b>

# Health Department

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Account Clerk/Typist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Administrative Assistant - Level 2	0.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
Administrative Assistant - Level 3	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant 4	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Coordinator	2.00	2.00	3.00	3.00	3.00	0.00	0.00	3.00
Community Health Nurse	13.60	13.60	13.60	15.60	15.60	0.00	0.00	15.60
Deputy Medical Examiner	0.20	0.20	0.20	0.20	0.00	0.00	0.00	0.00
Deputy Registrar of Vital Records	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director Health Promotion Program	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Children with Special	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Community Health	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Environmental Health	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Patient Services	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Employee Health and Safety	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Healthy Neighborhoods Education	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Aide	1.00	1.00	1.75	2.75	2.75	0.00	0.00	2.75
Keyboard Specialist	4.00	4.00	4.00	2.00	2.00	0.00	0.00	2.00
Medical Director	0.25	0.25	0.25	0.25	0.25	0.00	0.00	0.25
Planner/Evaluator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Project Assistant	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00
Public Health Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Engineer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Preparedness	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Sanitarian	10.00	9.00	9.00	9.50	9.50	0.00	0.00	9.50
Public Health Technician	0.00	0.00	0.39	0.39	0.39	0.00	0.00	0.39
Registered Professional Nurse	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	6.00	6.00	3.69	3.00	3.00	0.00	0.00	3.00
Senior Community Health Nurse	0.00	0.00	3.00	2.00	2.00	0.00	0.00	2.00
Senior Public Health Sanitarian	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Supervising Community Health	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Team Leader	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
Tobacco Program Education	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WIC Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
WIC Nutrition Educator	2.00	0.80	0.00	0.00	0.00	0.00	0.00	0.00
WIC Nutrition Educator II	0.00	1.50	1.60	1.00	1.00	0.00	0.00	1.00
WIC Program Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
WIC Program Nutritionist	1.50	1.00	1.00	2.00	2.00	0.00	0.00	2.00
	<b>64.55</b>	<b>63.35</b>	<b>64.68</b>	<b>66.69</b>	<b>66.49</b>	<b>0.00</b>	<b>0.00</b>	<b>66.49</b>

# Health Department

## 2960 PRESCHOOL SPECIAL EDUCATI

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Mandate - PreK and EI	4,423,015	4,723,342	5,080,000	5,181,203	0	0	5,181,203
<b>Total Expenditures</b>	<b>4,423,015</b>	<b>4,723,342</b>	<b>5,080,000</b>	<b>5,181,203</b>	<b>0</b>	<b>0</b>	<b>5,181,203</b>
<b>Revenues</b>							
State Aid	2,173,823	2,351,325	2,440,000	2,435,000	0	0	2,435,000
Local Revenues	429,977	495,970	400,000	450,000	0	0	450,000
Other Revenues	1,768	480	0	0	0	0	0
<b>Total Revenues</b>	<b>2,605,568</b>	<b>2,847,775</b>	<b>2,840,000</b>	<b>2,885,000</b>	<b>0</b>	<b>0</b>	<b>2,885,000</b>
<b>Budgeting Unit Net Local</b>	<b>1,817,447</b>	<b>1,875,567</b>	<b>2,240,000</b>	<b>2,296,203</b>	<b>0</b>	<b>0</b>	<b>2,296,203</b>

## 4010 PH ADMINISTRATION

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	383,166	547,787	660,600	650,739	0	0	650,739
Premium Pay	1,838	2,705	3,165	3,165	0	0	3,165
Fringe Benefits	211,407	241,723	327,369	322,702	0	0	322,702
Other Capital Equip	3,107	15,757	2,600	3,230	0	0	3,230
Other Supplies	7,593	8,076	15,555	13,822	0	0	13,822
Travel Training	2,008	6,544	11,300	10,431	0	0	10,431
All Other Contr. Svcs	880	1,154	1,604	1,604	0	0	1,604
Program Expense	13,610	644	320	8,707	0	0	8,707
Utilities	5,039	5,315	5,970	6,091	0	0	6,091
Rent	61,875	68,632	68,632	77,986	0	0	77,986
Other	7,325	7,997	9,600	10,166	0	0	10,166
<b>Total Expenditures</b>	<b>697,848</b>	<b>906,334</b>	<b>1,106,715</b>	<b>1,108,643</b>	<b>0</b>	<b>0</b>	<b>1,108,643</b>
<b>Revenues</b>							
Federal Aid	98,792	110,482	87,367	87,367	0	0	87,367
State Aid	0	44,845	47,503	47,481	0	0	47,481
Local Revenues	30	1,700	2,000	3,000	0	0	3,000
Other Revenues	55	240	0	0	0	0	0
<b>Total Revenues</b>	<b>98,877</b>	<b>157,267</b>	<b>136,870</b>	<b>137,848</b>	<b>0</b>	<b>0</b>	<b>137,848</b>
<b>Budgeting Unit Net Local</b>	<b>598,971</b>	<b>749,067</b>	<b>969,845</b>	<b>970,795</b>	<b>0</b>	<b>0</b>	<b>970,795</b>

# Health Department

## 4012 WOMEN, INFANTS & CHILDREN

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	244,696	232,729	278,270	279,339	0	0	279,339
Overtime	36	100	0	0	0	0	0
Premium Pay	5,250	6,038	1,300	1,300	0	0	1,300
Fringe Benefits	141,240	109,187	137,884	138,495	0	0	138,495
Automotive Equipment	0	24,120	0	0	0	0	0
Other Capital Equip	8,870	2,344	2,450	0	0	0	0
Vehicle Fuel and Maint	1,037	1,161	1,140	1,000	0	0	1,000
Other Supplies	11,018	34,611	41,904	23,168	0	0	23,168
Travel Training	2,666	2,738	5,618	8,343	0	0	8,343
Professional Services	29,548	7,239	23,415	49,840	0	0	49,840
All Other Contr. Svcs	1,511	928	1,800	2,721	0	0	2,721
Program Expense	1,933	7,907	5,713	13,994	0	0	13,994
Utilities	3,571	3,335	6,380	6,794	0	0	6,794
Rent	15,424	15,324	18,524	15,524	0	0	15,524
Other	5,272	4,944	7,138	7,300	0	0	7,300
<b>Total Expenditures</b>	<b>472,072</b>	<b>452,705</b>	<b>531,536</b>	<b>547,818</b>	<b>0</b>	<b>0</b>	<b>547,818</b>
<b>Revenues</b>							
Federal Aid	470,573	452,314	531,536	547,818	0	0	547,818
Other Revenues	0	2,259	0	0	0	0	0
<b>Total Revenues</b>	<b>470,573</b>	<b>454,573</b>	<b>531,536</b>	<b>547,818</b>	<b>0</b>	<b>0</b>	<b>547,818</b>
<b>Budgeting Unit Net Local</b>	<b>1,499</b>	<b>-1,868</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Health Department

## 4013 OCCUPATIONAL HLTH.& SFTY.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	15,309	30,828	59,342	59,571	0	0	59,571
Fringe Benefits	8,650	14,092	29,267	29,398	0	0	29,398
Other Capital Equip	0	1,576	0	0	0	0	0
Other Supplies	53	1,584	1,250	1,250	0	0	1,250
Travel Training	0	1,507	5,000	5,000	0	0	5,000
Professional Services	350	15,755	600	600	0	0	600
All Other Contr. Svcs	250	0	8,249	8,249	0	0	8,249
Utilities	225	339	720	720	0	0	720
Rent	664	664	664	664	0	0	664
Other	0	443	1,011	1,015	0	0	1,015
<b>Total Expenditures</b>	<b>25,501</b>	<b>66,788</b>	<b>106,103</b>	<b>106,467</b>	<b>0</b>	<b>0</b>	<b>106,467</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>25,501</b>	<b>66,788</b>	<b>106,103</b>	<b>106,467</b>	<b>0</b>	<b>0</b>	<b>106,467</b>

## 4014 MEDICAL EXAMINER

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	16,005	16,477	16,729	0	0	0	0
Premium Pay	55	65	70	0	0	0	0
Fringe Benefits	9,074	7,562	8,285	0	0	0	0
Professional Services	35,646	36,366	37,185	65,301	0	0	65,301
Other	586	459	618	828	0	0	828
<b>Total Expenditures</b>	<b>61,366</b>	<b>60,929</b>	<b>62,887</b>	<b>66,129</b>	<b>0</b>	<b>0</b>	<b>66,129</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>61,366</b>	<b>60,929</b>	<b>62,887</b>	<b>66,129</b>	<b>0</b>	<b>0</b>	<b>66,129</b>

# Health Department

## 4015 VITAL RECORDS

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	41,502	42,539	43,298	43,524	0	0	43,524
Premium Pay	0	500	550	550	0	0	550
Fringe Benefits	23,449	19,673	21,626	21,751	0	0	21,751
Other Capital Equip	0	0	0	500	0	0	500
Other Supplies	1,185	1,311	2,600	2,125	0	0	2,125
Professional Services	0	190	0	0	0	0	0
All Other Contr. Svcs	880	442	1,406	1,405	0	0	1,405
Utilities	450	415	475	475	0	0	475
Rent	1,844	1,844	1,844	1,844	0	0	1,844
Other	53	98	200	200	0	0	200
<b>Total Expenditures</b>	<b>69,363</b>	<b>67,012</b>	<b>71,999</b>	<b>72,374</b>	<b>0</b>	<b>0</b>	<b>72,374</b>
<b>Revenues</b>							
Local Revenues	128,226	130,550	83,843	108,000	0	0	108,000
<b>Total Revenues</b>	<b>128,226</b>	<b>130,550</b>	<b>83,843</b>	<b>108,000</b>	<b>0</b>	<b>0</b>	<b>108,000</b>
<b>Budgeting Unit Net Local</b>	<b>-58,863</b>	<b>-63,538</b>	<b>-11,844</b>	<b>-35,626</b>	<b>0</b>	<b>0</b>	<b>-35,626</b>

# Health Department

## 4016 COMMUNITY HEALTH

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Salary and Wages	880,903	712,508	785,440	788,343	0	0	788,343
Premium Pay	9,681	4,657	4,310	4,310	0	0	4,310
Fringe Benefits	492,479	327,816	389,505	391,174	0	0	391,174
Other Capital Equip	7,990	24,413	1,056	1,363	0	0	1,363
Vehicle Fuel and Maint	3,722	3,761	4,400	4,400	0	0	4,400
Other Supplies	90,598	93,891	106,380	107,700	0	0	107,700
Travel Training	4,653	5,118	7,000	3,000	0	0	3,000
Professional Services	229,158	174,624	213,217	173,378	0	0	173,378
All Other Contr. Svcs	6,710	6,870	25,096	26,814	0	0	26,814
Program Expense	0	0	11,224	7,526	0	0	7,526
Utilities	9,775	8,262	10,420	11,405	0	0	11,405
Rent	34,786	28,029	28,029	28,648	0	0	28,648
Other	15,078	13,764	17,062	13,913	0	0	13,913
<b>Total Expenditures</b>	<b>1,785,533</b>	<b>1,403,713</b>	<b>1,603,139</b>	<b>1,561,974</b>	<b>0</b>	<b>0</b>	<b>1,561,974</b>
<b>Revenues</b>							
Federal Aid	69,105	73,829	91,252	82,446	0	0	82,446
State Aid	154,126	82,365	77,902	77,990	0	0	77,990
Local Revenues	101,022	185,785	193,348	174,653	0	0	174,653
Other Revenues	317	1,473	0	0	0	0	0
Interfund Transf & Rev	0	3,314	34,734	22,203	0	0	22,203
<b>Total Revenues</b>	<b>324,570</b>	<b>346,766</b>	<b>397,236</b>	<b>357,292</b>	<b>0</b>	<b>0</b>	<b>357,292</b>
<b>Budgeting Unit Net Local</b>	<b>1,460,963</b>	<b>1,056,947</b>	<b>1,205,903</b>	<b>1,204,682</b>	<b>0</b>	<b>0</b>	<b>1,204,682</b>

## 4017 MEDICAL EXAMINER PROGRAM

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Mandate - Other	183,990	166,986	190,160	200,200	0	0	200,200
<b>Total Expenditures</b>	<b>183,990</b>	<b>166,986</b>	<b>190,160</b>	<b>200,200</b>	<b>0</b>	<b>0</b>	<b>200,200</b>
<b>Revenues</b>							
Other Revenues	1,250	0	0	0	0	0	0
<b>Total Revenues</b>	<b>1,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>182,740</b>	<b>166,986</b>	<b>190,160</b>	<b>200,200</b>	<b>0</b>	<b>0</b>	<b>200,200</b>

# Health Department

## 4018 HEALTHY NEIGHBORHOOD PROG

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	88,005	88,054	97,613	91,084	0	0	91,084
Premium Pay	1,828	5,044	565	455	0	0	455
Fringe Benefits	47,795	39,573	45,738	42,695	0	0	42,695
Other Capital Equip	1,833	713	650	0	0	0	0
Other Supplies	46,000	31,121	47,916	30,680	0	0	30,680
Travel Training	288	2,345	2,000	2,000	0	0	2,000
Program Expense	0	0	4,628	14,203	0	0	14,203
Utilities	450	415	520	520	0	0	520
Rent	1,554	1,554	1,554	1,519	0	0	1,519
Other	309	347	3,390	4,163	0	0	4,163
<b>Total Expenditures</b>	<b>188,062</b>	<b>169,166</b>	<b>204,574</b>	<b>187,319</b>	<b>0</b>	<b>0</b>	<b>187,319</b>
<b>Revenues</b>							
State Aid	194,909	174,934	204,574	187,319	0	0	187,319
<b>Total Revenues</b>	<b>194,909</b>	<b>174,934</b>	<b>204,574</b>	<b>187,319</b>	<b>0</b>	<b>0</b>	<b>187,319</b>
<b>Budgeting Unit Net Local</b>	<b>-6,847</b>	<b>-5,768</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Health Department

## 4047 PLNG. & COORD. OF C.S.N.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	729,616	788,460	856,865	860,159	0	0	860,159
Premium Pay	7,344	18,678	4,400	3,900	0	0	3,900
Fringe Benefits	412,933	368,943	424,776	426,413	0	0	426,413
Other Capital Equip	0	2,328	2,600	1,500	0	0	1,500
Vehicle Fuel and Maint	1,618	1,531	2,700	2,400	0	0	2,400
Other Supplies	6,802	9,206	10,250	7,500	0	0	7,500
Travel Training	2,736	1,938	3,758	3,758	0	0	3,758
All Other Contr. Svcs	2,448	2,032	1,942	9,333	0	0	9,333
Utilities	5,271	4,890	5,400	9,245	0	0	9,245
Rent	23,766	23,766	23,766	19,862	0	0	19,862
Other	22,296	20,918	24,685	22,468	0	0	22,468
<b>Total Expenditures</b>	<b>1,214,830</b>	<b>1,242,690</b>	<b>1,361,142</b>	<b>1,366,538</b>	<b>0</b>	<b>0</b>	<b>1,366,538</b>

## Revenues

Federal Aid	42,519	57,917	54,467	57,848	0	0	57,848
State Aid	107,900	106,428	107,325	109,350	0	0	109,350
Local Revenues	76,833	84,895	80,000	84,000	0	0	84,000
Other Revenues	133,420	131,211	135,000	132,000	0	0	132,000
Interfund Transf & Rev	6,950	4,560	13,000	13,322	0	0	13,322
<b>Total Revenues</b>	<b>367,622</b>	<b>385,011</b>	<b>389,792</b>	<b>396,520</b>	<b>0</b>	<b>0</b>	<b>396,520</b>
<b>Budgeting Unit Net Local</b>	<b>847,208</b>	<b>857,679</b>	<b>971,350</b>	<b>970,018</b>	<b>0</b>	<b>0</b>	<b>970,018</b>

## 4048 PHYS.HANDIC.CHIL.TREATMNT

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Program Expense	399	1,660	8,000	8,000	0	0	8,000
<b>Total Expenditures</b>	<b>399</b>	<b>1,660</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>	<b>0</b>	<b>8,000</b>
<b>Revenues</b>							
State Aid	155	875	4,000	4,000	0	0	4,000
<b>Total Revenues</b>	<b>155</b>	<b>875</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>4,000</b>
<b>Budgeting Unit Net Local</b>	<b>244</b>	<b>785</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>4,000</b>

# Health Department

## 4054 EARLY INTERV (BIRTH-3)

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Mandate - PreK and EI	567,831	468,985	705,000	655,000	0	0	655,000
<b>Total Expenditures</b>	567,831	468,985	705,000	655,000	0	0	655,000
<b>Revenues</b>							
State Aid	302,515	239,642	300,000	318,500	0	0	318,500
Local Revenues	0	-808	0	0	0	0	0
Other Revenues	463	285	0	0	0	0	0
<b>Total Revenues</b>	302,978	239,119	300,000	318,500	0	0	318,500
<b>Budgeting Unit Net Local</b>	264,853	229,866	405,000	336,500	0	0	336,500

## 4090 ENVIRONMENTAL HEALTH

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	857,823	910,489	962,295	976,495	0	0	976,495
Premium Pay	5,235	5,709	6,185	5,345	0	0	5,345
Fringe Benefits	482,373	418,794	472,075	484,538	0	0	484,538
Other Capital Equip	12,369	31,506	15,850	8,125	0	0	8,125
Vehicle Fuel and Maint	5,632	6,126	7,900	7,900	0	0	7,900
Other Supplies	4,560	7,326	14,590	11,167	0	0	11,167
Travel Training	1,114	3,414	5,000	7,975	0	0	7,975
Professional Services	34,183	37,368	27,564	29,150	0	0	29,150
All Other Contr. Svcs	3,052	3,631	26,047	20,992	0	0	20,992
Program Expense	280	833	1,865	6,579	0	0	6,579
Utilities	7,059	7,083	10,142	10,142	0	0	10,142
Rent	34,156	34,156	34,158	32,010	0	0	32,010
Other	7,775	8,431	14,385	12,585	0	0	12,585
<b>Total Expenditures</b>	1,455,611	1,474,866	1,598,056	1,613,003	0	0	1,613,003
<b>Revenues</b>							
Federal Aid	4,435	9,942	18,499	15,739	0	0	15,739
State Aid	157,591	171,231	196,288	180,065	0	0	180,065
Local Revenues	372,411	376,070	364,685	371,621	0	0	371,621
Other Revenues	8,513	12,364	9,000	10,500	0	0	10,500
<b>Total Revenues</b>	542,950	569,607	588,472	577,925	0	0	577,925
<b>Budgeting Unit Net Local</b>	912,661	905,259	1,009,584	1,035,078	0	0	1,035,078

# Health Department

## 4095 PUBLIC HEALTH STATE AID

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Revenues</b>							
State Aid	1,037,510	1,074,937	1,156,711	1,159,409	0	0	1,159,409
<b>Total Revenues</b>	1,037,510	1,074,937	1,156,711	1,159,409	0	0	1,159,409
<b>Budgeting Unit Net Local</b>	-1,037,510	-1,074,937	-1,156,711	-1,159,409	0	0	-1,159,409

# Health Department

## Program Summary

### ATUPA/Environmental Tobacco

Type of Program MD

To ensure compliance with the Public Health Law Article 13 (Adolescent Tobacco Use Prevention Act - ATUPA) and the NYS Clean Indoor Act (CIAA).

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	66,982	54,251
<b>Revenues</b>	45,780	42,807
<b>Net Local</b>	21,202	11,443
<b>FTE</b>	.64	.41

### Children with Special Healthcare Needs & Physically

Type of Program DD

CSHCN-A statewide public health program that provides information, referral, and advocacy services for health and related areas for families of children with special health care need (birth-21). PHCP-To pay for medical services for the treatment of children with severe chronic illnesses/conditions or physical disabilities. Family must meet financial eligibility criteria.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	48,953	50,445
<b>Revenues</b>	25,997	29,378
<b>Net Local</b>	22,956	21,067
<b>FTE</b>	.33	.31

### Chronic Disease

Type of Program MD

Program encourages community members, agencies, businesses and stakeholders to address underlying causes of chronic diseases such as cardiovascular, diabetes and respiratory diseases including asthma and COPD. Advocates for policy and organizational changes to support healthy behaviors. Promotes chronic disease prevention and self-management programs to healthcare providers, businesses and targeted groups. Provides Diabetes Prevention Program - an evidence based program certified by the CDC. Prevention of chronic disease is one of two Tompkins County priorities in the 2016-2018 Community Health Improvement Plan (CHIP).

The Advancing Tobacco Free Communities grant works on environmental and policy change to reduce and prevent tobacco use. Examples include smoke free policies and laws, building youth awareness on risks of tobacco use.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	265,079	247,439
<b>Revenues</b>	130,458	124,772
<b>Net Local</b>	134,621	122,668
<b>FTE</b>	2.83	2.61

Minimize impact to the community and protect the public's health through early identification of communicable disease; timely disease reporting by hospitals, labs, and providers to local and state health departments; send provider alerts on communicable disease screening, testing, and treatment; and provide education to the public and/or affected persons regarding the risks and prevention of communicable disease.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	756,247	770,149
<b>Revenues</b>	376,936	377,796
<b>Net Local</b>	379,311	392,354
<b>FTE</b>	4.97	5.50

**Community Health Assessment, Community Health**

Community Health Assessment (CHA) - Health Promotion Program (HPP) produces and maintains the CHA and CHIP, a mandated requirement. Staff participates with a network of community agencies that identify health access needs and resources, plans programs with this network and other stakeholders to address access needs, and social determinants of health such as (but not limited to) socioeconomic factors and transportation and housing issues. Responds to community inquiries on these topics. Reviews and updates relevant data to CHA and CHIP.

Participates in local Delivery System Reform Incentive Payment (DSRIP) network (Care Compass Network)

Collaborates with Public Health Improvement Plan (PHIP) contractor to further assess needs and resources to achieve population health goals. The current CHIP 2016-2018 has two priorities: 1) Prevention of chronic disease, 2) Promotion of mental health and prevention of substance abuse.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	588	0
<b>Revenues</b>	227	0
<b>Net Local</b>	362	0
<b>FTE</b>	0	0

**Community Sanitation & Food**

To ensure permitted facilities are constructed, maintained, and operated in a manner to eliminate illnesses, injuries, and death. Facilities include restaurants and other food service establishments, mobile home parks, swimming pools and bathing beaches, children's camps, hotels/motels, campgrounds, mass gatherings and agricultural fairgrounds.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	526,684	539,946
<b>Revenues</b>	350,745	359,216
<b>Net Local</b>	175,939	180,730
<b>FTE</b>	6.18	6.24

Provides the administrative support to seek reimbursement from the state and federal governments to reduce the cost to the county. Ensures regulatory oversight of the process and services delivered to Preschool Special Education. Recruits agency and independent contractors to ensure adequate capacity for special needs service delivery of preschool students for Tompkins County. Provides oversight of individual and agency contract service providers. Provides financial reimbursement to individual service providers, agencies and provides financial reimbursement for assistive technology needed for preschoolers to access their education.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	135,756	194,373
<b>Revenues</b>	32,325	34,350
<b>Net Local</b>	103,431	160,023
<b>FTE</b>	1.75	2.24

### Early Intervention Administration

Type of Program MD

Provides the administrative support to seek reimbursement from the state and federal government to reduce cost to the County. Ensures regulatory oversight of the referral process, parent rights, services delivered, assistive technology and the transition process to Preschool Special Education. Provides oversight of individual and agency contract service providers.

Provides Early Intervention Program Administration - Ensures regulatory oversight for program including referral/qualifying process, parental rights, service plan and delivery, transition process to preschool special education.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	1,019,277	938,903
<b>Revenues</b>	167,470	164,470
<b>Net Local</b>	851,807	774,433
<b>FTE</b>	10.25	10.11

### Early Intervention Service Coordination

Type of Program MD

Coordinates evaluations and services, ensures service deliver and timeliness, provides advocacy, monitors effectiveness of services delivered, adjusts services as needed, ensures communication with medical home and facilitates the transition process. To ensure the child with special needs has adequate resources, appropriate service delivery and assistive technology to address developmental delays.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	152,156	171,829
<b>Revenues</b>	155,000	159,000
<b>Net Local</b>	-2,844	12,829
<b>FTE</b>	1.54	1.24

**Early Intervention Services**

Type of Program MM

Program is for children from birth to age 3 who have developmental delays and disabilities to ensure that these children receive the services needed to maximize their developmental potential, and the capacity of families to meet their special needs.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	705,000	655,000
<b>Revenues</b>	300,000	318,500
<b>Net Local</b>	405,000	336,500
<b>FTE</b>		

**Family Health**

Type of Program MD

Educate and support income eligible pregnant women to access early prenatal care to achieve a healthy birth outcome. Services include performing pregnancy testing, presumptive eligibility for Medicaid, prenatal office & home visits, teaching childbirth education classes, postpartum home visits to mother and baby, and referrals to community resources. Maternal child health preventive home visits serve identified at-risk women and babies. Other services include assessments to promote injury prevention, to prevent infant mortality, to provide family planning education, etc. Lead case management services are provided to those families identified with elevated lead levels in children (birth to 18 years).

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	760,908	815,105
<b>Revenues</b>	378,817	387,302
<b>Net Local</b>	382,091	427,803
<b>FTE</b>	8.02	8.60

**Public Health Administration**

Type of Program MD

This program provides resources and oversight to the Public Health Department for efficient and optimal functioning of each division and program according to local, state, and federal rules and regulations. The mission of the department is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy and the provision of services.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	756,832	774,420
<b>Revenues</b>	284,213	292,104
<b>Net Local</b>	472,619	482,317
<b>FTE</b>	7.25	7.25

**Healthy Neighborhoods Grant**

Type of Program DD

To promote healthy homes in target at-risk areas by preventing or minimizing indoor air pollution, residential fire deaths, lead poisoning, reducing exposure to second-hand tobacco smoke and to reduce hospitalizations due to asthma exacerbations by reducing asthma triggers in the home.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	204,574	187,319
<b>Revenues</b>	204,574	187,319
<b>Net Local</b>	0	0
<b>FTE</b>	1.85	1.85

**Immunizations**

Type of Program MD

Provide routine childhood and adult immunizations including seasonal influenza and respond to emergent illness and outbreaks such as measles and pertussis.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	208,385	145,347
<b>Revenues</b>	129,553	105,060
<b>Net Local</b>	78,843	40,377
<b>FTE</b>	2.0	1.44

**Individual Water Supply & Sewage/Realty Subdivisions**

Type of Program MD

To protect public health by preventing disease and illness due to inadequately treated household sewage and to provide technical resources to residents with individual water systems.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	311,253	382,122
<b>Revenues</b>	218,972	202,724
<b>Net Local</b>	92,281	179,399
<b>FTE</b>	3.56	4.36

**Medical Examiner**

Type of Program MD

Medical Examiner's oversee the process of forensic medical services to determine cause of death through appropriate investigation and certification. Autopsy services by a forensic pathologist, forensic labs, and removals are contracted out. In addition, Medical Examiner's may provide epidemiological data and community education as required, including advocating for changes as needed (e.g. suicide prevention education, improvement of traffic patterns at a hazardous intersection).

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	253,047	266,329
<b>Revenues</b>	0	0
<b>Net Local</b>	0	266,329
<b>FTE</b>	0.2	0

**Occupational Health & Safety**

Type of Program DD

The Occupational Health & Safety Program ensures that the requirements of local, state, and federal mandates and guidelines are met for the protection of employees, clients, and the public. The Coordinator supervises department training activities and conducts training on various safety concerns and hazards. The Coordinator also provides some direct services to departments such as hearing screening and fit tests for respirators. Provides quarterly computerized generated safety audits of all departments. Serves as a coordinator for Workplace Violence Prevention, includes providing audits for all departments annually.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	0	106,467
<b>Revenues</b>	0	0
<b>Net Local</b>	0	106,467
<b>FTE</b>	1	1.0



**Other Environmental Health Services**

Type of Program MD

This category covers many small, varied Environmental Health programs - from responding to garbage and indoor air complaints to responding to spills and emergency situations at water supplies and other locations throughout the County. Environmental Health Divisions are also beginning to be involved in planning for anticipated changes due to climate change. The Radon Grant is also included.

	<u>2017</u>	<u>2018</u>
Expenditures	135,597	60,805
Revenues	16,119	22,840
Net Local	119,478	37,965
FTE	1.51	.61

**Preschool Special Education Services**

Type of Program MM

Contracts with qualified individual professionals and agencies for the provision of evaluation, therapeutic, and transportation services as indicated on the child's Individual Education Plan (IEP) and to ensure compliance with all State Education and NYSDOH regulations with 11 school districts serviced while maximizing reimbursement.

	<u>2017</u>	<u>2018</u>
Expenditures	5,080,000	5,181,203
Revenues	2,840,000	2,885,000
Net Local	2,240,000	2,296,203
FTE		

**Public Health Preparedness**

Type of Program MD

To strengthen the county's health security by saving lives and protecting against public health threats, whether at home or abroad, natural or man-made. Health security depends on the ability of our county to prevent, protect against, mitigate, respond to, and recover from public health threats.

	<u>2017</u>	<u>2018</u>
Expenditures	116,831	108,593
Revenues	98,432	95,373
Net Local	18,399	13,220
FTE	1.32	1.23

**Public Water Supply**

Type of Program MD

To protect public health by preventing disease and illness by ensuring that public water systems provide potable drinking water in compliance with Part 5 of the NYS Sanitary Code and the federal Safe Drinking Water Act.

	<u>2017</u>	<u>2018</u>
Expenditures	345,728	363,148
Revenues	192,018	200,277
Net Local	153,711	162,871
FTE	3.96	4.13

**Vital Records**

Type of Program DM

Vital Records provides timely filing/completion of birth, death and burial transit permits. The office also provides certified copies of birth and death certificates or transcripts. All requests for records of this nature would be forwarded to Albany if the local office were not in existence. The department is also able to use the statistical data for planning interventions and assessing a variety of health indicators.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	71,999	72,374
<b>Revenues</b>	83,843	108,000
<b>Net Local</b>	-11,844	-35,626
<b>FTE</b>	1	1

**WIC**

Type of Program DM

The mission of WIC is to safeguard and improve the health of low-income women, infants, and preschool children who are at nutritional risk by providing at no cost: 1) healthy foods to supplement diets, 2) information on healthy eating, and 3) promoting healthy lifestyles including physical activity, and 4) referrals to health care.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	531,536	547,818
<b>Revenues</b>	531,536	547,818
<b>Net Local</b>	0	0
<b>FTE</b>	6.0	6.0

**Prevention & Family Recovery (PFR) Grant (Family Tx**

Type of Program DD

Family Treatment Court is enhancing existing home visitation service by providing training and capacity building support through the use of an evidence based home visitation training curriculum - SafeCare

Target population is families with children under age six who 1) are at risk for neglect or abuse , or 2) has been reported for maltreatment and involved with Family Treatment Court.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	47,734	41,191
<b>Revenues</b>	47,734	35,526
<b>Net Local</b>	0	5,665
<b>FTE</b>	0.53	.36

# Highway Department

The Highway Division maintains approximately 302 highway miles, 109 bridges, and more than 4,600 signs in Tompkins County. The mission of the Highway Division is "to provide highway and bridge construction, maintenance, and emergency services safely, effectively, and efficiently for our local and traveling public, while promoting self-esteem growth as individuals".

County Road Administration: Administrative staff provides services to the public, as well as internal customers, by managing the required information needed to maintain the Highway Division.

Highway Maintenance: Road maintenance staff constructs, maintains, and repairs roads; maintains intersections and roadside drainage; eliminates roadside hazards; and repairs guiderails.

Snow Removal: The Highway Division also serves the public with snow and ice maintenance on most County Roads, as well as some Town Roads, working to provide safe driving conditions for the traveling public during inclement winter weather.

Bridges: This program includes design and construction of new bridges and bridge repairs for spans of 20 feet or more on County roads and 25 feet or more on Town roads. Its purpose is to preserve and efficiently maintain the 109 bridge structures for the safety of people, goods, and services.

Traffic Control: The Highway Division serves the public in maintaining and replacing signage and pavement markings, which includes close to 302 miles of roadway and approximately 4,638 signs.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	1,550,867	1,658,629	1,720,626	1,738,748	0	0	1,738,748
Overtime	35,019	93,469	95,500	103,500	0	0	103,500
Premium Pay	15,159	13,258	12,200	9,400	0	0	9,400
Fringe Benefits	914,960	778,316	901,730	913,789	0	0	913,789
Other Capital Equip	2,401	7,132	54,000	27,400	0	0	27,400
Highway Materials	1,959,503	2,302,056	2,700,776	2,216,122	0	0	2,216,122
Other Supplies	16,784	7,403	23,325	22,975	0	0	22,975
Travel Training	11,332	7,697	9,500	9,500	0	0	9,500
Professional Services	0	0	1,700	1,700	0	0	1,700
All Other Contr. Svcs	1,438,891	1,438,250	1,511,268	1,596,683	0	0	1,596,683
Program Expense	133,837	134,963	140,000	140,000	0	0	140,000
Utilities	7,072	6,142	9,000	9,000	0	0	9,000
Other	597,905	623,072	412,740	633,540	0	0	633,540
Other Finance	246,266	814,657	492,154	0	0	0	0
<b>Total Expenditures</b>	<b>6,929,996</b>	<b>7,885,044</b>	<b>8,084,519</b>	<b>7,422,357</b>	<b>0</b>	<b>0</b>	<b>7,422,357</b>
<b>Revenues</b>							
Federal Aid	162,363	43,309	0	0	0	0	0
State Aid	2,291,287	2,491,923	2,778,461	2,485,313	0	0	2,485,313
Other Revenues	61,217	19,922	8,500	6,000	0	0	6,000
Interfund Transf & Rev	4,727,801	4,888,246	4,805,404	4,931,044	0	0	4,931,044
<b>Total Revenues</b>	<b>7,242,668</b>	<b>7,443,400</b>	<b>7,592,365</b>	<b>7,422,357</b>	<b>0</b>	<b>0</b>	<b>7,422,357</b>
<b>Dept. Net Local</b>	<b>-312,672</b>	<b>441,644</b>	<b>492,154</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Highway Department

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Account Clerk Typist	0.75	0.75	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Highway Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Associate Civil Engineer	1.00	1.00	1.50	1.50	1.50	0.00	0.00	1.50
Bridge Mechanic	1.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Civil Engineer	1.00	1.00	1.00	0.00	1.00	0.00	0.00	1.00
County Highway Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Engineering Technician	0.00	1.00	1.00	2.00	2.00	0.00	0.00	2.00
Heavy Equipment Operator	8.00	8.00	8.00	9.00	10.00	0.00	0.00	10.00
Highway Crew Supervisor	3.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Highway Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Motor Equipment Operator	9.00	10.00	10.00	9.00	8.00	0.00	0.00	8.00
Seasonal Worker	4.19	4.19	3.44	3.44	3.44	0.00	0.00	3.44
Senior Highway Crew Super	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Sr. Account Clerk/Typist	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Sr. Engineering Technician	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Sr. Sign Mechanic	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Welder	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>35.94</b>	<b>35.94</b>	<b>35.94</b>	<b>35.94</b>	<b>35.94</b>	<b>0.00</b>	<b>0.00</b>	<b>35.94</b>

# Highway Department

## 3310 TRAFFIC CONTROL

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	50,537	49,253	49,462	0	0	0	0
Overtime	1,505	3,452	2,000	0	0	0	0
Premium Pay	551	452	600	0	0	0	0
Fringe Benefits	29,912	24,299	25,677	0	0	0	0
Other Capital Equip	1,489	307	9,000	12,500	0	0	12,500
Highway Materials	17,694	17,633	18,000	18,000	0	0	18,000
Other Supplies	350	0	350	0	0	0	0
All Other Contr. Svcs	25,469	33,210	38,432	38,432	0	0	38,432
Program Expense	133,837	134,963	140,000	140,000	0	0	140,000
Utilities	7,072	6,142	9,000	9,000	0	0	9,000
<b>Total Expenditures</b>	<b>268,416</b>	<b>269,711</b>	<b>292,521</b>	<b>217,932</b>	<b>0</b>	<b>0</b>	<b>217,932</b>
<b>Revenues</b>							
Other Revenues	3,080	4,919	1,000	1,000	0	0	1,000
Interfund Transf & Rev	275,333	276,480	291,521	216,932	0	0	216,932
<b>Total Revenues</b>	<b>278,413</b>	<b>281,399</b>	<b>292,521</b>	<b>217,932</b>	<b>0</b>	<b>0</b>	<b>217,932</b>
<b>Budgeting Unit Net Local</b>	<b>-9,997</b>	<b>-11,688</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 5010 COUNTY ROAD ADMIN.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	155,579	194,088	177,951	184,370	0	0	184,370
Premium Pay	500	550	600	600	0	0	600
Fringe Benefits	88,184	81,324	88,061	91,283	0	0	91,283
Other Supplies	2,485	2,030	3,250	3,250	0	0	3,250
Travel Training	2,745	177	3,000	3,000	0	0	3,000
Professional Services	0	0	200	200	0	0	200
All Other Contr. Svcs	472	442	1,950	1,950	0	0	1,950
Other	1,030	1,366	1,275	1,300	0	0	1,300
<b>Total Expenditures</b>	<b>250,995</b>	<b>279,977</b>	<b>276,287</b>	<b>285,953</b>	<b>0</b>	<b>0</b>	<b>285,953</b>
<b>Revenues</b>							
Other Revenues	2,000	2,100	2,000	2,000	0	0	2,000
Interfund Transf & Rev	257,751	263,200	274,287	283,953	0	0	283,953
<b>Total Revenues</b>	<b>259,751</b>	<b>265,300</b>	<b>276,287</b>	<b>285,953</b>	<b>0</b>	<b>0</b>	<b>285,953</b>
<b>Budgeting Unit Net Local</b>	<b>-8,756</b>	<b>14,677</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Highway Department

## 5110 MAINT. ROADS & BRIDGES

	2015	2016	2017	Target	Req OTR's	Rec OTR's	Total Rec
	Actual	Actual	Modified		2018		
<b>Expenditures</b>							
Salary and Wages	1,344,751	1,415,288	1,493,213	1,554,378	0	0	1,554,378
Overtime	33,514	90,017	93,500	103,500	0	0	103,500
Premium Pay	14,108	12,256	11,000	8,800	0	0	8,800
Fringe Benefits	796,864	672,693	787,992	822,506	0	0	822,506
Other Capital Equip	912	6,347	45,000	14,900	0	0	14,900
Highway Materials	1,621,571	1,914,644	2,282,776	1,798,122	0	0	1,798,122
Other Supplies	13,949	5,361	19,525	19,525	0	0	19,525
Travel Training	8,587	7,520	5,500	5,500	0	0	5,500
Professional Services	0	0	1,500	1,500	0	0	1,500
All Other Contr. Svcs	1,019,451	999,863	1,009,886	1,095,301	0	0	1,095,301
Other	343	1,112	1,375	2,150	0	0	2,150
Other Finance	246,266	450,729	492,154	0	0	0	0
<b>Total Expenditures</b>	<b>5,100,316</b>	<b>5,575,830</b>	<b>6,243,421</b>	<b>5,426,182</b>	<b>0</b>	<b>0</b>	<b>5,426,182</b>
<b>Revenues</b>							
Federal Aid	-16,867	0	0	0	0	0	0
State Aid	2,257,682	2,483,803	2,778,461	2,485,313	0	0	2,485,313
Other Revenues	39,983	12,583	5,500	3,000	0	0	3,000
Interfund Transf & Rev	2,854,167	2,893,016	2,967,306	2,937,869	0	0	2,937,869
<b>Total Revenues</b>	<b>5,134,965</b>	<b>5,389,402</b>	<b>5,751,267</b>	<b>5,426,182</b>	<b>0</b>	<b>0</b>	<b>5,426,182</b>
<b>Budgeting Unit Net Local</b>	<b>-34,649</b>	<b>186,428</b>	<b>492,154</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Highway Department

5111 BRIDGES				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Other Capital Equip	0	478	0	0	0	0	0
Highway Materials	71,170	96,711	125,000	125,000	0	0	125,000
Other Supplies	0	12	200	200	0	0	200
Travel Training	0	0	1,000	1,000	0	0	1,000
All Other Contr. Svcs	78,499	74,735	131,000	131,000	0	0	131,000
Other	52	0	90	90	0	0	90
Other Finance	0	363,928	0	0	0	0	0
<b>Total Expenditures</b>	<b>149,721</b>	<b>535,864</b>	<b>257,290</b>	<b>257,290</b>	<b>0</b>	<b>0</b>	<b>257,290</b>
<b>Revenues</b>							
Federal Aid	179,230	43,309	0	0	0	0	0
State Aid	33,605	8,120	0	0	0	0	0
Other Revenues	16,154	320	0	0	0	0	0
Interfund Transf & Rev	175,550	190,550	257,290	257,290	0	0	257,290
<b>Total Revenues</b>	<b>404,539</b>	<b>242,299</b>	<b>257,290</b>	<b>257,290</b>	<b>0</b>	<b>0</b>	<b>257,290</b>
<b>Budgeting Unit Net Local</b>	<b>-254,818</b>	<b>293,565</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

5142 SNOW REMOVAL COUNTY				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Highway Materials	249,068	273,068	275,000	275,000	0	0	275,000
All Other Contr. Svcs	315,000	330,000	330,000	330,000	0	0	330,000
Other	596,480	620,594	410,000	630,000	0	0	630,000
<b>Total Expenditures</b>	<b>1,160,548</b>	<b>1,223,662</b>	<b>1,015,000</b>	<b>1,235,000</b>	<b>0</b>	<b>0</b>	<b>1,235,000</b>
<b>Revenues</b>							
Interfund Transf & Rev	1,165,000	1,265,000	1,015,000	1,235,000	0	0	1,235,000
<b>Total Revenues</b>	<b>1,165,000</b>	<b>1,265,000</b>	<b>1,015,000</b>	<b>1,235,000</b>	<b>0</b>	<b>0</b>	<b>1,235,000</b>
<b>Budgeting Unit Net Local</b>	<b>-4,452</b>	<b>-41,338</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Highway Department

## Program Summary

### Bridge Maintenance

Type of Program MD

Provide a safe and efficient transportation system, which has 109 bridges. Replace all structurally deficient bridges.

	<u>2017</u>	<u>2018</u>
Expenditures	257,290	257,290
Revenues	0	0
Net Local	257,290	257,290
FTE	5 (Included in the Maintenance of	5 (Included in the Maintenance of

### County Road Administration

Type of Program MD

Provide a safe and efficient transportation system, and accomplish day-to-day function of highway department and provide information to the Board.

	<u>2017</u>	<u>2018</u>
Expenditures	276,451	285,953
Revenues	2,000	2,000
Net Local	274,451	283,953
FTE	3	3

### Highway Machinery

Type of Program MD

Provide and maintain highway machinery to allow Highway Division the ability to maintain Tompkins County Highway infrastructure. By maintaining the latest equipment with the newest emissions controls, we are protecting the environment.

	<u>2017</u>	<u>2018</u>
Expenditures	2,060,000	1,924,101
Revenues	227,524	148,100
Net Local	1,423,686	1,776,001
FTE	6	6

### Maintenance of Roads

Type of Program MD

Provide a safe and efficient transportation system and prevent a need for more costly future services.

	<u>2017</u>	<u>2018</u>
Expenditures	5,333,994	5,426,182
Revenues	2,491,688	2,488,313
Net Local	2,842,306	2,937,869
FTE	31.94	31.94



**Snow & Ice Removal**

Type of Program MD

Provide safety on County highways to promote effective emergency service response and promote economic development within Tompkins County and the State of NY. Safe roadways contribute not only to economic life, but contributes to overall quality of life within Tompkins County.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	1,015,000	1,235,000
<b>Revenues</b>	0	0
<b>Net Local</b>	1,015,000	1,235,000
<b>FTE</b>	(Included in Maintenance of	(Included in Maintenance of

**Traffic Control**

Type of Program MD

Provide safety on County highways. Maintains, replaces, updates over 5,000 signs, including regulatory, advisory, and informational, using the Manual of Uniform Traffic Control Devices (MUTCD) as a guideline.

AND;

Maintains, plans, alters, organizes, the Annual County Road Striping Program, including centerline, edgeline, stop bars, turn lane, intersection edgeline, and crosswalk striping, using the MUTCD.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	292,521	217,932
<b>Revenues</b>	1,000	1,000
<b>Net Local</b>	291,521	216,932
<b>FTE</b>	1	(Included in Maintenance of

# Highway Machinery

The Highway Shop supports the Highway Division by servicing, maintaining, and repairing the vehicles and equipment used to maintain County roads. The vehicle fleet consists of one or more of the following: 10-Wheel dump truck/snow plow, pick-up truck, utility truck, service truck, tractor-trailer, mower tractor, car, van, and miscellaneous small vehicles. The equipment fleet consists of one or more of the following: gradall, excavator, small loader, large loader, dozer, and miscellaneous other equipment.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	283,571	270,381	294,757	294,757	0	0	294,757
Overtime	2,045	11,311	7,000	7,000	0	0	7,000
Premium Pay	1,951	1,566	3,500	3,500	0	0	3,500
Fringe Benefits	162,475	129,557	150,553	150,644	0	0	150,644
Automotive Equipment	400,440	934,660	228,000	175,000	0	0	175,000
Highway Equipment	0	0	604,790	249,000	365,000	365,000	614,000
Other Capital Equip	14,331	10,564	14,000	14,000	0	0	14,000
Vehicle Fuel and Maint	607,398	580,960	675,000	675,000	0	0	675,000
Other Supplies	2,557	3,106	4,600	4,450	0	0	4,450
All Other Contr. Svcs	13,152	12,737	14,050	20,100	0	0	20,100
Maintenance	13,893	11,319	50,000	50,000	50,000	50,000	100,000
Utilities	11,216	13,849	13,500	13,500	0	0	13,500
Other	170	335	250	250	0	0	250
<b>Total Expenditures</b>	<b>1,513,199</b>	<b>1,980,345</b>	<b>2,060,000</b>	<b>1,657,201</b>	<b>415,000</b>	<b>415,000</b>	<b>2,072,201</b>
<b>Revenues</b>							
Other Revenues	343,853	227,892	227,524	148,100	0	0	148,100
Interfund Transf & Rev	1,417,733	1,385,092	1,423,686	1,509,101	0	0	1,509,101
<b>Total Revenues</b>	<b>1,761,586</b>	<b>1,612,984</b>	<b>1,651,210</b>	<b>1,657,201</b>	<b>0</b>	<b>0</b>	<b>1,657,201</b>
<b>Dept. Net Local</b>	<b>-248,387</b>	<b>367,361</b>	<b>408,790</b>	<b>0</b>	<b>415,000</b>	<b>415,000</b>	<b>415,000</b>

# Highway Machinery

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Equip Service/Parts Room Tech	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Equipment Service Manager	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Equipment Service Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Heavy Equipment Mechanic	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Sr. Heavy Equipment Mechanic	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.00</b>

# Highway Machinery

## 5130 HIGHWAY MACHINERY

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	283,571	270,381	294,757	294,757	0	0	294,757
Overtime	2,045	11,311	7,000	7,000	0	0	7,000
Premium Pay	1,951	1,566	3,500	3,500	0	0	3,500
Fringe Benefits	162,475	129,557	150,553	150,644	0	0	150,644
Automotive Equipment	400,440	934,660	228,000	175,000	0	0	175,000
Highway Equipment	0	0	604,790	249,000	365,000	365,000	614,000
Other Capital Equip	14,331	10,564	14,000	14,000	0	0	14,000
Vehicle Fuel and Maint	607,398	580,960	675,000	675,000	0	0	675,000
Other Supplies	2,557	3,106	4,600	4,450	0	0	4,450
All Other Contr. Svcs	13,152	12,737	14,050	20,100	0	0	20,100
Maintenance	13,893	11,319	50,000	50,000	50,000	50,000	100,000
Utilities	11,216	13,849	13,500	13,500	0	0	13,500
Other	170	335	250	250	0	0	250
<b>Total Expenditures</b>	<b>1,513,199</b>	<b>1,980,345</b>	<b>2,060,000</b>	<b>1,657,201</b>	<b>415,000</b>	<b>415,000</b>	<b>2,072,201</b>
<b>Revenues</b>							
Other Revenues	343,853	227,892	227,524	148,100	0	0	148,100
Interfund Transf & Rev	1,417,733	1,385,092	1,423,686	1,509,101	0	0	1,509,101
<b>Total Revenues</b>	<b>1,761,586</b>	<b>1,612,984</b>	<b>1,651,210</b>	<b>1,657,201</b>	<b>0</b>	<b>0</b>	<b>1,657,201</b>
<b>Budgeting Unit Net Local</b>	<b>-248,387</b>	<b>367,361</b>	<b>408,790</b>	<b>0</b>	<b>415,000</b>	<b>415,000</b>	<b>415,000</b>

## Highway Machinery

<u>OTR #</u>	28	<u>Priority</u>	1	<u>OTR Name</u>	Gradall			
<b>Description</b>	Gradall is a piece of Excavation Equipment commonly used for ditching and drainage road work. Highway has 3 Gradalls the oldest of which would be replaced. That one is a 1997. There would be a trade value not accounted for in cost that will lower purchase amount, (trade value unknown at this time).							
		<u>Account</u>		<u>Requested</u>	<u>Recommended</u>			
5130	52233	HIGHWAY EQUIPMENT		290,000	ONE-TIME	290,000	ONE-TIME	
<b>Local Share</b>				290,000		290,000		
<u>OTR #</u>	29	<u>Priority</u>	2	<u>OTR Name</u>	Road Side Mower/Tractor			
<b>Description</b>	Our Road Side Mower Tractor(s) are needing of replacement. This OTR looks to replace one this year. We have 3 that are all same year and we are trying to replace on a staggered schedule. They are 2008 Model Year.							
		<u>Account</u>		<u>Requested</u>	<u>Recommended</u>			
5130	52233	HIGHWAY EQUIPMENT		75,000	ONE-TIME	75,000	ONE-TIME	
<b>Local Share</b>				75,000		75,000		
<u>OTR #</u>	30	<u>Priority</u>	3	<u>OTR Name</u>	Shared Storage Building			
<b>Description</b>	Highway Department combined with Soil and Water Department is in need of additional inside storage. These funds will purchase material to build, built with County work crew. Building will be 60' x 100'. Soil and Water as a form of lease will fund drainage improvement project for Highway.							
		<u>Account</u>		<u>Requested</u>	<u>Recommended</u>			
5130	54470	BUILDING REPAIRS		50,000	ONE-TIME	50,000	ONE-TIME	
<b>Local Share</b>				50,000		50,000		
<b>Highway Machinery Total</b>				415,000		415,000		

# Human Resources, Department of

The Personnel Department administers the Civil Service Program for all County departments, BOCES, Tompkins Cortland Community College, Towns and Villages, and area school districts including recruitment, testing, and notification functions. Serves as the lead for diversity initiatives including recruitment, retention, employee orientation, and training. The department administers the County's benefits program, which encompasses health insurance, workers' compensation, disability, flexible benefits, deferred compensation, and retirement programs. The Personnel Department operations also include contract negotiations, disciplinary, grievance, and arbitration issues and actions.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	393,284	447,874	533,018	532,661	31,527	0	532,661
Overtime	0	54	0	0	0	0	0
Premium Pay	31,417	29,665	2,400	2,550	0	0	2,550
Fringe Benefits	239,957	218,307	264,068	264,127	3,153	0	264,127
Other Capital Equip	2,193	2,888	1,594	500	15,476	15,476	15,976
Other Supplies	5,524	7,266	6,749	6,749	0	0	6,749
Travel Training	32,063	83,331	155,180	84,680	80,000	0	84,680
Professional Services	46,945	36,760	57,420	57,420	24,000	0	57,420
All Other Contr. Svcs	1,065	5,789	6,900	6,900	800	800	7,700
Program Expense	11,472	11,777	10,860	12,000	0	0	12,000
Utilities	764	820	800	800	0	0	800
Rent	350	0	0	0	0	0	0
Other	10,806	6,011	15,175	5,438	40,000	0	5,438
<b>Total Expenditures</b>	<b>775,840</b>	<b>850,542</b>	<b>1,054,164</b>	<b>973,825</b>	<b>194,956</b>	<b>16,276</b>	<b>990,101</b>
<b>Revenues</b>							
Applied Rollover (Rev.)	0	0	10,000	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dept. Net Local</b>	<b>775,840</b>	<b>850,542</b>	<b>1,044,164</b>	<b>973,825</b>	<b>194,956</b>	<b>16,276</b>	<b>990,101</b>

# Human Resources, Department of

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant Level III	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00
Administrative Services Coordinator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Commissioner of Personnel	0.77	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner of Personnel	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Benefits Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Employee Benefits Manager	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
HR Systems & Program	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Human Resources Associate	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Manager of Talent Acquisition and	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Personnel Assistant	3.50	4.00	2.00	2.00	2.00	0.00	0.00	2.00
Personnel Technician	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Project Assistant	0.00	0.00	0.00	0.00	0.00	0.75	0.75	0.75
	<b>7.27</b>	<b>8.00</b>	<b>7.50</b>	<b>8.00</b>	<b>8.00</b>	<b>0.75</b>	<b>0.75</b>	<b>8.75</b>

# Human Resources, Department of

## 1430 PERSONNEL

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	393,284	447,874	533,018	532,661	31,527	0	532,661
Overtime	0	54	0	0	0	0	0
Premium Pay	31,417	29,665	2,400	2,550	0	0	2,550
Fringe Benefits	239,957	218,307	264,068	264,127	3,153	0	264,127
Other Capital Equip	2,193	2,888	1,594	500	15,476	15,476	15,976
Other Supplies	5,524	7,246	6,749	6,749	0	0	6,749
Travel Training	32,063	0	3,500	3,500	0	0	3,500
Professional Services	46,945	30,670	30,000	30,000	24,000	0	30,000
All Other Contr. Svcs	1,065	5,789	6,900	6,900	800	800	7,700
Program Expense	11,472	11,777	10,860	12,000	0	0	12,000
Utilities	764	820	800	800	0	0	800
Rent	350	0	0	0	0	0	0
Other	10,806	6,011	15,175	5,438	40,000	0	5,438
<b>Total Expenditures</b>	<b>775,840</b>	<b>761,101</b>	<b>875,064</b>	<b>865,225</b>	<b>114,956</b>	<b>16,276</b>	<b>881,501</b>
<b>Revenues</b>							
Applied Rollover (Rev.)	0	0	10,000	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>775,840</b>	<b>761,101</b>	<b>865,064</b>	<b>865,225</b>	<b>114,956</b>	<b>16,276</b>	<b>881,501</b>

## 1987 INSERVICE TRAINING

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Other Supplies	0	20	0	0	0	0	0
Travel Training	0	83,331	151,680	81,180	80,000	0	81,180
Professional Services	0	6,090	27,420	27,420	0	0	27,420
<b>Total Expenditures</b>	<b>0</b>	<b>89,441</b>	<b>179,100</b>	<b>108,600</b>	<b>80,000</b>	<b>0</b>	<b>108,600</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>89,441</b>	<b>179,100</b>	<b>108,600</b>	<b>80,000</b>	<b>0</b>	<b>108,600</b>



## Human Resources, Department of

**OTR #** 32      **Priority** 1      **OTR Name** Part time position request

**Description**      Addition of a part time position for the purpose of sustaining current and future human resources initiatives, including a number of goals and objectives resulting from feedback obtained through the Climate Survey and other forums. Adequate staffing in the Human Resources Department is critical to our ability to elevate customer service delivery and standards, and to provide more focused attention to not only programmatic imperatives, but to the needs of our departments as well as individual employees and retirees. The addition of a part time staff member will allow for greater overall success in important areas such as reward and recognition, performance management, employee orientation/on-boarding, employee exit, career counseling, and more, and enable the department to operate in a more pro-active and strategic manner.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1430	58800	FRINGES	3,153 TARGET	0 ONE-TIME
1430	51000049	PROJECT ASSISTANT	31,527 TARGET	0 ONE-TIME
<b>Local Share</b>			34,680	0

**OTR #** 33      **Priority** 2      **OTR Name** Software, Office Equipment, Scanner

**Description**      The software and scanner are necessary for the department to operate with greater efficiency. The Adobe software is essential for the large number of documents this office creates and revises, and we have an inoperable scanner in need of replacement. Three office chairs are due to replace chairs that are worn out, and don't provide sufficient lumbar and other support. Stand up desks have been requested by two employees, and studies have shown that stand up desk tops, which promote a healthier work environment.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1430	52211	CHAIRS	1,200 ONE-TIME	1,200 ONE-TIME
1430	52230	COMPUTER SOFTWARE	2,200 ONE-TIME	2,200 ONE-TIME
1430	52214	OFFICE FURNISHINGS	900 ONE-TIME	900 ONE-TIME
1430	52206	COMPUTER EQUIPMENT	1,200 ONE-TIME	1,200 ONE-TIME
<b>Local Share</b>			5,500	5,500

**OTR #** 34      **Priority** 3      **OTR Name** Laserfiche Licenses

**Description**      We are currently using 5 Laserfiche licenses for 8 people to use our electronic personnel and medical files. By not having enough individual licenses we are violating the license agreements by sharing them. This also violates auditing practices because there is no accurate access log because we are not able to determine who created an action in our files. We are currently unable to set security levels due to the sharing of licenses. The annual maintenance costs are \$200 per year per license for a total of \$800 per year.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1430	52230	COMPUTER SOFTWARE	5,476 ONE-TIME	5,476 ONE-TIME
1430	54425	SERVICE CONTRACTS	800 TARGET	800 TARGET
<b>Local Share</b>			6,276	6,276

**OTR #** 35      **Priority** 4      **OTR Name** New ID Badge Printer

**Description**      Purchase new ID Badge Printer due to existing hardware is over 10 years old and has outlived its useful life. This printer is used to create the ID badges for most County employees.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1430	52206	COMPUTER EQUIPMENT	4,500 ONE-TIME	4,500 ONE-TIME
<b>Local Share</b>			4,500	4,500

**OTR #** 36      **Priority** 5      **OTR Name** Reward & Recognition

**Description**      New initiative "pilot" funding was provided in 2017 for the implementation of a County-wide reward and recognition program. This funding has been utilized and/or is earmarked for use in 2017 for reward and recognition programs such as the annual employee picnic, retiree recognition, and "thank you" cards (currently in process). The amount previously requested

## Human Resources, Department of

has been determined to be insufficient to satisfactorily accomplish additional targeted objectives due to an unanticipated contribution of \$5,000 toward the annual employee picnic, which is the reason for the request for an additional \$5,000 annually. Continued funding will allow for the implementation of an improved new hire on-boarding/welcome program; "on the spot" and "peer recognition" initiatives; and annual employment milestone recognition; as well as allow us to sustain newly established programs such as the annual employee picnic, retiree recognition, and thank you cards.

		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
1430	54401	EMPLOYEE RECOGNITION		15,000	TARGET	0	TARGET
<b>Local Share</b>				15,000		0	
<b>OTR #</b>	37	<b>Priority</b>	6	<b>OTR Name</b>	Recruitment Funds		
<b>Description</b>	Upon the suggestion of multiple Department Heads as well as the Director of Finance, our department is requesting the establishment of a centralized recruitment fund, for paid advertisements, marketing, or other resources necessary for a successful recruitment campaign to attract the best pool of diverse talent, for positions identified as requiring such. A centralized account containing these funds will allow the HR Department to realize cost savings associated with certain "packages", services, or bundled products, and greater efficiency in the purchase of such resources, which isn't feasible under the current structure.						
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
1430	54486	SHARED COST INITIATIVE		25,000	TARGET	0	TARGET
<b>Local Share</b>				25,000		0	
<b>OTR #</b>	38	<b>Priority</b>	7	<b>OTR Name</b>	Training		
<b>Description</b>	Continues workforce training initiative, including career development and leadership training guided by the results of the County's recent workplace climate survey. The request increases funding from the 2017 level by \$9,500 and converts funding from onetime to target.						
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
1987	54412	TRAVEL/TRAINING		80,000	TARGET	0	TARGET
<b>Local Share</b>				80,000		0	
<b>OTR #</b>	39	<b>Priority</b>	8	<b>OTR Name</b>	Labor Counsel		
<b>Description</b>	This request seeks to expand the scope of coverage of the County's outside labor counsel from issues involving only the Road Patrol union to issues involving all bargaining units. The scope of services includes participation and advice in labor negotiations, disciplinary matters, and a variety of other labor-management processes. The request is for one-time funds, providing an opportunity for the County to assess the value of engaging expert outside counsel in labor relations matters on a broad scale.						
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
1430	54442	PROFESSIONAL SERVICES		24,000	ONE-TIME	0	ONE-TIME
<b>Local Share</b>				24,000		0	
<b>Human Resources, Department of Total</b>				194,956		16,276	

# Human Resources, Department of

## Program Summary

### Human Resources Programs- Recruitment

Type of Program DM

To strengthen the strategic human resources focus of the department in order to become more of a strategic business partner in the success of organizational objectives. Literature supports that HR Departments positively impact an organization in a number of ways, including the bottom line, through: recruitment of a diverse and highly qualified talent pool; performance management; development and retention of high performing employees; employee satisfaction; and reduction of risk and liability related to compliance with labor laws and other employment practices, and much more. Certain aspects of a Human Resources Program are mandated by various Federal and State laws, and others are discretionary.

	<u>2017</u>	<u>2018</u>
Expenditures	0	296,881
Revenues	0	0
Net Local	0	296,881
FTE		2.5

### Civil Service Administration

Type of Program MM

Payroll Certification, Employee Tracking (Roster Cards), Position Control, Examinations, Application Processing, discipline/grievance/arbitration issues and actions, labor relations/contract negotiations, and diversity initiatives.

	<u>2017</u>	<u>2018</u>
Expenditures	721,778	521,888
Revenues	0	0
Net Local	721,778	521,888
FTE	6.75	5.00

### Employee Benefit Administration

Type of Program MD

Health Insurance, Worker's Compensation, Disability, Flex Benefits, and Retirement.

	<u>2017</u>	<u>2018</u>
Expenditures	120,019	118,753
Revenues	0	0
Net Local	120,019	118,753
FTE	1	1

### Training

Type of Program DD

To provide a centralized training program for Tompkins County.

	<u>2017</u>	<u>2018</u>
Expenditures	180,938	203,905
Revenues	0	0
Net Local	180,938	203,905
FTE	0.25	0.25

# Human Rights, Office of

The Office of Human Rights (OHR) is charged with filing complaints and conducting investigations of discrimination under federal, state, and local law within Tompkins County, as well as providing human rights education and outreach programming opportunities for Tompkins County residents. OHR is also charged with coordinating and monitoring County compliance with standards related to equal opportunity, Limited English Proficiency Plan, Section 504/ADA, and Title VI. OHR offers telephone or in-office consultation regarding questions of rights, disputes, and alleged violations of anti-discrimination laws which provide protection in the areas of employment, fair housing, credit, public accommodation, and public non-sectarian educational institutions. OHR staff attempt to conciliate disputes on the local level and to assist complainants in filing formal complaints with state or federal agencies.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	181,806	162,516	201,879	201,879	0	0	201,879
Premium Pay	450	1,103	500	500	0	0	500
Fringe Benefits	102,974	74,790	99,813	99,874	0	0	99,874
Other Supplies	2,123	1,680	5,469	2,534	2,800	2,800	5,334
Travel Training	0	100	2,900	3,525	3,200	3,200	6,725
Professional Services	0	750	0	0	2,800	2,800	2,800
All Other Contr. Svcs	-526	825	200	850	0	0	850
Program Expense	5,156	3,036	21,751	7,900	0	0	7,900
Utilities	1,651	1,748	840	1,750	0	0	1,750
Other	215	132	800	450	0	0	450
<b>Total Expenditures</b>	<b>293,849</b>	<b>246,680</b>	<b>334,152</b>	<b>319,262</b>	<b>8,800</b>	<b>8,800</b>	<b>328,062</b>
<b>Revenues</b>							
Applied Rollover (Rev.)	0	0	14,951	0	8,800	8,800	8,800
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>14,951</b>	<b>0</b>	<b>8,800</b>	<b>8,800</b>	<b>8,800</b>
<b>Dept. Net Local</b>	<b>293,849</b>	<b>246,680</b>	<b>319,201</b>	<b>319,262</b>	<b>0</b>	<b>0</b>	<b>319,262</b>

# Human Rights, Office of

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Education and Outreach Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Paralegal Aide	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Receptionist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>

# Human Rights, Office of

## 8040 HUMAN RIGHTS

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	181,806	162,516	201,879	201,879	0	0	201,879
Premium Pay	450	1,103	500	500	0	0	500
Fringe Benefits	102,974	74,790	99,813	99,874	0	0	99,874
Other Supplies	2,123	1,680	5,469	2,534	2,800	2,800	5,334
Travel Training	0	100	2,900	3,525	3,200	3,200	6,725
Professional Services	0	750	0	0	2,800	2,800	2,800
All Other Contr. Svcs	-526	825	200	850	0	0	850
Program Expense	5,156	3,036	21,751	7,900	0	0	7,900
Utilities	1,651	1,748	840	1,750	0	0	1,750
Other	215	132	800	450	0	0	450
<b>Total Expenditures</b>	<b>293,849</b>	<b>246,680</b>	<b>334,152</b>	<b>319,262</b>	<b>8,800</b>	<b>8,800</b>	<b>328,062</b>
<b>Revenues</b>							
Applied Rollover (Rev.)	0	0	14,951	0	8,800	8,800	8,800
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>14,951</b>	<b>0</b>	<b>8,800</b>	<b>8,800</b>	<b>8,800</b>
<b>Budgeting Unit Net Local</b>	<b>293,849</b>	<b>246,680</b>	<b>319,201</b>	<b>319,262</b>	<b>0</b>	<b>0</b>	<b>319,262</b>

## Human Rights, Office of

<b>OTR #</b>	40	<b>Priority</b>	1	<b>OTR Name</b>	ExCEL EEOC Conference			
<b>Description</b>	The federal Equal Employment Opportunity Commission (EEOC) provides an annual 3-day conference with 70+ in depth workshops, training, and classes regarding unlawful discrimination in employment. This professional conferences enhances OHR's ability to serve the community in its enforcement activities.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
8040	41084	USE OF ROLLOVER		-3,200	ROLLOVER	-3,200	ROLLOVER	
8040	54412	TRAVEL/TRAINING		3,200	ROLLOVER	3,200	ROLLOVER	
<b>Local Share</b>				0		0		
<b>OTR #</b>	41	<b>Priority</b>	1	<b>OTR Name</b>	Fair Housing Testing			
<b>Description</b>	In order to reduce and eliminate the barrier of unlawful discrimination in housing, OHR is performing Fair Housing testing. Every resident deserves equal opportunity to obtain housing free of discrimination.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
8040	41084	USE OF ROLLOVER		-2,800	ROLLOVER	-2,800	ROLLOVER	
8040	54442	PROFESSIONAL SERVICES		2,800	ROLLOVER	2,800	ROLLOVER	
<b>Local Share</b>				0		0		
<b>OTR #</b>	42	<b>Priority</b>	2	<b>OTR Name</b>	Human Rights Conference			
<b>Description</b>	Human Rights continues to become more complex as we become a more inclusive society; however, we should celebrate our diversity and learn more as a community about what makes us different to truly live "Diversity through Inclusion." The Human Rights Conference will be an opportunity to achieve these goals surrounding a specific Human Rights issue.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
8040	41084	USE OF ROLLOVER		-2,800	ROLLOVER	-2,800	ROLLOVER	
8040	54333	EDUCATION AND		2,800	ROLLOVER	2,800	ROLLOVER	
<b>Local Share</b>				0		0		
<b>Human Rights, Office of Total</b>				0		0		

# Human Rights, Office of

## Program Summary

**Civil Rights Enforcement, Human Rights**

**Type of Program MD**

Civil Rights Enforcement. The Office of Human Rights (OHR) is Tompkins County's civil rights enforcement agency, whose purpose is to eliminate and prevent discrimination in employment, housing, credit, places of public accommodation, volunteer fire departments, and non-sectarian educational institutions; based on age, creed, race, color, sex, sexual orientation, gender identity/expression, national origin, marital status, disability, military status, domestic violence victim status, arrest record, conviction record, predisposing genetic characteristics, and familial status (in housing only).

To further this purpose, OHR is charged with enforcing local law No.1-2004 (Chapter 92 Anti-Discrimination) which protects Tompkins County citizens from discrimination based on sexual orientation and gender identity/expression in employment, housing, public accommodation, education, and credit. OHR also helps enforce state and federal civil rights laws by assisting local residents in filing complaints with state and federal civil rights agencies.

Human Rights Education/Outreach. OHR is Tompkins County's human rights education and outreach agency, whose purpose is to develop and facilitate County-wide programs that increase awareness of human rights and social justice ideals.

To further this purpose, OHR engages in a comprehensive human rights strategy that promotes collaboration, partnership, and dialogue with local, state, and federal stakeholders. OHR programs include human rights focused trainings and outreach activities; the Human Rights Day 4Kidz Program for elementary school children; annual K-12 Human Rights Arts Competition; the "What Would MLK Say Today?" Poster Contest for all ages; and other events that serve the purpose of protecting and promoting human rights in Tompkins County.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	320,336	320,336
<b>Revenues</b>	0	0
<b>Net Local</b>	320,336	320,336
<b>FTE</b>	4 FTEs	4 FTEs



# Information Technology Services

Tompkins County Information Technology Services provides County departments with technical resources, infrastructure, and staff to assist individual departments and broader county efforts in the implementation and ongoing support of technology solutions and systems related to governmental missions, programs, and policy. The department is organized into five units which include: Administration, Telecommunications/ Application Support, Network Systems Support, Geographic Information Systems (GIS), and ITS Public Safety Support . Primary responsibilities include the management of core computer networking systems, mobile devices, telephone services, numerous software applications, and departmental/organizational IT projects.

The GIS Unit provides for the development, maintenance, and distribution of geographic data sets and cartographic mapping products, including support of related software, applications, Internet-based mapping services, and tax mapping.

The IT Public Safety Support program is designed to meet the advancing technology requirements for local law enforcement agencies and the dispatch center. The project also is intended to bridge gaps between local and New York State law enforcement databases to retrieve and analyze information useful to improve emergency response functions and the protection of local citizens.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	772,299	802,607	815,581	815,135	7,000	7,000	822,135
Overtime	515	6,077	3,000	3,000	0	0	3,000
Premium Pay	5,073	5,234	5,550	5,000	0	0	5,000
Fringe Benefits	439,506	372,089	406,461	406,218	700	700	406,918
Other Capital Equip	48,574	87,022	9,651	33,832	0	0	33,832
Vehicle Fuel and Maint	631	298	1,400	1,400	0	0	1,400
Other Supplies	818	789	750	800	0	0	800
Travel Training	3,209	13,529	14,500	6,500	8,000	0	6,500
Professional Services	24,510	36,101	35,000	5,000	19,000	0	5,000
All Other Contr. Svcs	225,783	285,431	301,914	321,884	6,000	0	321,884
Program Expense	0	0	1	0	0	0	0
Utilities	37,559	5,023	4,220	4,220	0	0	4,220
Other	486	271	545	345	0	0	345
<b>Total Expenditures</b>	<b>1,558,963</b>	<b>1,614,471</b>	<b>1,598,573</b>	<b>1,603,334</b>	<b>40,700</b>	<b>7,700</b>	<b>1,611,034</b>
<b>Revenues</b>							
Other Revenues	43,674	40,880	10,650	10,520	0	0	10,520
Interfund Transf & Rev	3,511	47,000	43,073	42,663	0	0	42,663
<b>Total Revenues</b>	<b>47,185</b>	<b>87,880</b>	<b>53,723</b>	<b>53,183</b>	<b>0</b>	<b>0</b>	<b>53,183</b>
<b>Dept. Net Local</b>	<b>1,511,778</b>	<b>1,526,591</b>	<b>1,544,850</b>	<b>1,550,151</b>	<b>40,700</b>	<b>7,700</b>	<b>1,557,851</b>

# Information Technology Services

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant II	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Administrative/Computer Assistant	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Deputy Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Financial Systems Administrator	0.50	0.50	1.00	1.00	1.00	0.00	0.00	1.00
GIS Project Leader	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
GIS Systems Administrator	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Technician/Web Developer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Security & Compliance	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Microcomputer Specialist	1.00	1.00	0.00	0.00	1.00	0.00	0.00	1.00
Network/Systems Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Project Assistant	1.00	0.00	0.00	0.00	0.00	0.20	0.20	0.20
Public Safety Systems Administrator	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Security and Privacy Officer	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Systems Analyst	1.00	2.00	2.00	2.00	1.00	0.00	0.00	1.00
Telecommunications Program	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>10.50</b>	<b>12.50</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>0.20</b>	<b>0.20</b>	<b>12.20</b>

# Information Technology Services

## 1680 INFORMAT. TECH. SERVICES

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	591,205	613,449	622,126	621,673	7,000	7,000	628,673
Overtime	197	5,343	2,000	2,000	0	0	2,000
Premium Pay	3,485	3,617	3,800	3,250	0	0	3,250
Fringe Benefits	336,111	284,537	309,693	309,387	700	700	310,087
Other Capital Equip	47,544	84,950	9,151	33,332	0	0	33,332
Vehicle Fuel and Maint	631	298	1,400	1,400	0	0	1,400
Other Supplies	695	641	600	650	0	0	650
Travel Training	2,113	8,289	8,000	0	8,000	0	0
Professional Services	24,510	24,971	35,000	5,000	19,000	0	5,000
All Other Contr. Svcs	214,043	266,081	281,814	302,084	6,000	0	302,084
Program Expense	0	0	1	0	0	0	0
Utilities	36,706	4,049	3,200	3,200	0	0	3,200
Other	322	271	345	345	0	0	345
<b>Total Expenditures</b>	<b>1,257,562</b>	<b>1,296,496</b>	<b>1,277,130</b>	<b>1,282,321</b>	<b>40,700</b>	<b>7,700</b>	<b>1,290,021</b>
<b>Revenues</b>							
Other Revenues	39,674	1,170	2,800	2,670	0	0	2,670
Interfund Transf & Rev	3,511	47,000	43,073	42,663	0	0	42,663
<b>Total Revenues</b>	<b>43,185</b>	<b>48,170</b>	<b>45,873</b>	<b>45,333</b>	<b>0</b>	<b>0</b>	<b>45,333</b>
<b>Budgeting Unit Net Local</b>	<b>1,214,377</b>	<b>1,248,326</b>	<b>1,231,257</b>	<b>1,236,988</b>	<b>40,700</b>	<b>7,700</b>	<b>1,244,688</b>

## 1683 GIS

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	111,737	118,667	121,654	121,660	0	0	121,660
Overtime	104	734	0	0	0	0	0
Premium Pay	950	1,050	1,150	1,150	0	0	1,150
Fringe Benefits	63,727	55,065	60,567	60,607	0	0	60,607
Other Capital Equip	1,030	2,072	500	500	0	0	500
Other Supplies	123	148	150	150	0	0	150
Travel Training	1,096	3,976	4,000	4,000	0	0	4,000
All Other Contr. Svcs	11,740	19,350	20,100	19,800	0	0	19,800
Utilities	493	599	630	630	0	0	630
<b>Total Expenditures</b>	<b>191,000</b>	<b>201,661</b>	<b>208,751</b>	<b>208,497</b>	<b>0</b>	<b>0</b>	<b>208,497</b>
<b>Revenues</b>							
Other Revenues	4,000	7,910	7,850	7,850	0	0	7,850
<b>Total Revenues</b>	<b>4,000</b>	<b>7,910</b>	<b>7,850</b>	<b>7,850</b>	<b>0</b>	<b>0</b>	<b>7,850</b>
<b>Budgeting Unit Net Local</b>	<b>187,000</b>	<b>193,751</b>	<b>200,901</b>	<b>200,647</b>	<b>0</b>	<b>0</b>	<b>200,647</b>

# Information Technology Services

1685 ITS CRIM JUST SUPPORT

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	69,357	70,491	71,801	71,802	0	0	71,802
Overtime	214	0	1,000	1,000	0	0	1,000
Premium Pay	638	567	600	600	0	0	600
Fringe Benefits	39,668	32,487	36,201	36,224	0	0	36,224
Travel Training	0	1,264	2,500	2,500	0	0	2,500
Professional Services	0	11,130	0	0	0	0	0
Utilities	360	375	390	390	0	0	390
Other	164	0	200	0	0	0	0
<b>Total Expenditures</b>	<b>110,401</b>	<b>116,314</b>	<b>112,692</b>	<b>112,516</b>	<b>0</b>	<b>0</b>	<b>112,516</b>
<b>Revenues</b>							
Other Revenues	0	31,800	0	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>31,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>110,401</b>	<b>84,514</b>	<b>112,692</b>	<b>112,516</b>	<b>0</b>	<b>0</b>	<b>112,516</b>

## Information Technology Services

**OTR #** 50      **Priority** 1      **OTR Name** Funding for Travel & Training

**Description** During the previous years 2 years the ITS budget included travel funding averaging \$666 - \$888 per employee in the 1680 functional unit. Expenditures from this line included various trips to Albany by the ITS Director and Deputy ITS to participate in NYS initiatives, annual NYS Cyber Security and NYS Local Government IT Association conferences; and attendance at training events for software (Laserfiche - Electronic Document Management, Infor - Hr/Payroll) and hardware (Cisco).

As a result of increases in various Services Contract line items (O365, Varonis, and general percentage contractual increases), ITS was not able to submit a budget without identifying a Maintenance of Effort OTR item. In reviewing the options, Travel and Training was determined to be the only choice. The amount of \$8,000 is consistent with the amount funded for travel and training in 2017.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
1680	54412	TRAVEL/TRAINING	8,000	TARGET	0 TARGET
<b>Local Share</b>			8,000		0

**OTR #** 51      **Priority** 2      **OTR Name** Security awareness training & software

**Description** With the increase of ransomware during this past year, ITS has identified the need for a structured Cyber Security training program for Tompkins County employees.

After a review of alternatives and discussing options with NYS colleagues, the ITS recommendation is based on a proposal from KnowBe4. KnowBe4 provides Security Awareness Training to help an organization manage the IT security problems of social engineering, spear phishing and ransomware attacks. It combines this training with simulated phishing attacks to have users directly apply and reinforce the knowledge they have gained.

The \$4,000 one-time funding request is dedicated for the implementation of the services and product. The \$6,000 target increase would be the amount necessary to maintain the program on an annual basis.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
1680	54442	PROFESSIONAL SERVICES	4,000	ONE-TIME	0 ONE-TIME
1680	54425	SERVICE CONTRACTS	6,000	TARGET	0 TARGET
<b>Local Share</b>			10,000		0

**OTR #** 52      **Priority** 3      **OTR Name** Annual Security Audit

**Description** This target funding request would support a new initiative involving the hiring of a external auditor to develop a comprehensive annual IT Security Audit to address Tompkins County's adherence to guidelines and compliance mandates for the numerous systems, applications, and policy/procedures managed by the ITS Department.

This new initiative would expand the current annual Risk Assessment (primarily focused on Operating Systems, hardware, and network equipment) to a more comprehensive IT Security audit. This audit would create an annual plan/priorities to improve IT Security for Tompkins County.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
1680	54442	PROFESSIONAL SERVICES	15,000	TARGET	0 TARGET
<b>Local Share</b>			15,000		0

**OTR #** 53      **Priority** 4      **OTR Name** Project Assistant

**Description** ITS has realized the benefit of a part time, temporary Project Assistant position over the past year. As a result, ITS would like to develop a community-based "Mentoring Program", in conjunction with the HR Department, to assist with recruitment for entry level IT positions. This program would coordinate with local community colleges, high schools and other local programs to identify potential candidates.

## Information Technology Services

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One-time funding for this pilot effort has been requested for 2018. If successful, a request may be submitted for a target increase as part of the 2019 budget.

<u>Account</u>		<u>Requested</u>	<u>Recommended</u>
1680	51000049 PROJECT ASSISTANT	7,000 ONE-TIME	7,000 ONE-TIME
1680	58800 FRINGES	700 ONE-TIME	700 ONE-TIME
<b>Local Share</b>		<b>7,700</b>	<b>7,700</b>
<b>Information Technology Services Total</b>		<b>40,700</b>	<b>7,700</b>

# Information Technology Services

## Program Summary

### Application Planning, Implementation & Support

Type of Program MD

Related ITS services are responsible for the direction, coordination and project management of work involving most County-hosted software applications, including the integration of computer systems, software and hardware necessary to deploy and manage these critical functions. In addition, ongoing daily efforts necessary to support, provide customization, and coordinate with software vendors comprise a large percentage of efforts for over 35 applications. This inventory continues to increase with an average of two new or upgrade projects each year based on local government and NYS agency requirements. ITS provides additional services related to business process analysis, grant writing, development of Request for Proposals, interdepartmental data system integration efforts and custom report and data analysis requests.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	295,734	343,388
<b>Revenues</b>	0	0
<b>Net Local</b>	295,734	343,388
<b>FTE</b>	2.35	2.6

### Email/Web/Internet

Type of Program DD

Tompkins County Departments rely on Electronic Mail (E-mail) as a primary form of communication and information exchange to improve their current business practices including remote email access, calendaring, and integration with other Tompkins County supported applications. ITS assists in the support and migration of an extensive new web site (Tompkinscountyny.gov) which provides public information about County services, activities, and the local community. This Internet gateway is also designed to support the advancement of numerous Electronic-Government interactive applications serving specific populations to access public information and services. In addition, Internet Service Provider (ISP) contracts are managed to maintain these critical functions. Web services has the potential to promote our County to prospective newcomers and visitors, educate the public on complex issues, and increase public input to elected officials. ITS also supports numerous network devices and systems which filter and monitor SPAM, County employee Internet activity, and secure remote access to critical County and NYS supported systems.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	263,301	228,698
<b>Revenues</b>	7,101	6,780
<b>Net Local</b>	256,200	221,918
<b>FTE</b>	1.55	1.40

### ITS Admin/Help Desk

Type of Program DD

Planning, directing, and coordinating the work procedures and projects of information technologies programs and services as they relate to County functions and Departments. Functions include the management and oversight of the work orders, the development and enforcement of County IT policy, internal personnel support, project and contract management, communications and financial management for the department.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	144,707	177,965
<b>Revenues</b>	0	0
<b>Net Local</b>	144,707	177,965
<b>FTE</b>	1.60	1.80

Maintaining of federal and state regulations regarding the security and privacy of protected health information and other county confidential data. Responsible the development of county ITS security policies and federal mandated health insurance portability and accountability (HIPAA) policies. Provide assistance to county departments to develop and review policies, procedures, and contract language for compliance with federal and state regulations. Provide oversight of the workforce education component of privacy and security policies and procedures.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	99,747	134,434
<b>Revenues</b>	0	0
<b>Net Local</b>	99,747	134,434
<b>FTE</b>	1.20	1.20

**Network/PC Support**

Provide planning, design, implementation, and maintenance functions for the County network that supports access and IT systems for all 19 County facilities and responds to daily work orders and network management needs. Installation and maintenance of network equipment, hardware and software related telecommunications, networking, system integration, and data management implemented by the County. Activities include response to daily IT work orders, and the troubleshooting and correction of networking, system backup, and application technical problems. Responsible for the direction, coordination, and project management of all activities related to the County's Wide Area Network (WAN), network integration with NYS Office of Technology and other local agencies, and maintenance of primary hardware and operating systems software. Daily work includes a variety of network hardware and software monitoring and analysis to implement appropriate configuration changes.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	339,390	359,989
<b>Revenues</b>	6,614	6,513
<b>Net Local</b>	332,776	353,476
<b>FTE</b>	2.25	2.25

**Public Safety Support**

Today's professional and proactive law enforcement services require dedicated and integrated technology resources and support. This program serves as a multi-agency collaborative model for future data and technology shared service initiatives that can be applied throughout Tompkins County and promotes the establishment of standardized data management and reporting tools. The continued support of this program will sanction the firm foundation of collaboration toward better service, efficiency, and continued technology and information sharing throughout Tompkins County for public safety safety agencies. This includes coordination of Records Management Systems for local law enforcement agencies, the department of Emergency Response/Dispatch Center and the District Attorney's office resulting from the recently initiated Computer Aided Dispatch and Mobile Data project.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	154,575	113,084
<b>Revenues</b>	0	0
<b>Net Local</b>	154,575	113,084
<b>FTE</b>	1.05	.95



GIS provides for the development, maintenance, implementation, and distribution of geographic data and mapping applications. The GIS Division also assists in the NYS mandated tax mapping program for the Assessment Department and provides direct support for the integration of the Computer Aided Dispatch mapping system and related address data. Systems are comprised of aerial photography, geographic spatial data, computing and software systems and web based mapping services. Primary tasks include coordination with acquisition and development of data, project design, spatial data processing functions, and mapping products as well as responding to daily work orders, public inquiries, and data requests. GIS has recently deployed an Enterprise Address Management System (EAMS) designed to allow all Tompkins County municipalities the ability to manage their respective address details from a centralized and web based application.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	205,937	130,467
<b>Revenues</b>	7,850	7,850
<b>Net Local</b>	198,087	122,617
<b>FTE</b>	1.20	1.05

**Telecommunications Support**

Programming and support services for the design, development, enhancement, and purchase of telecommunication systems, services, and contracts for all County facilities. Coordination and response to work orders involving County telephone systems and management of contracts and the monthly departmental distribution of costs associated with telephone usage. In addition, the County wide implementation of the Voice Over IP (VOIP) telephone system, originally installed in conjunction with the Public Health capital project, will be completed for all additional County owned facilities based on the recently approved 2013 Capital Project Plant.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	89,977	105,994
<b>Revenues</b>	32,158	32,040
<b>Net Local</b>	57,819	73,954
<b>FTE</b>	.80	.75

# Insurance Reserve

Insurance Reserve Fund - Funds set aside to pay for potential losses that Tompkins County has chosen to self-insure, including most negligence claims, auto claims, and the costs of defending such claims.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Other	0	171,196	243,500	243,500	0	0	243,500
Other Finance	320,000	195,000	150,000	200,000	0	0	200,000
<b>Total Expenditures</b>	<b>320,000</b>	<b>366,196</b>	<b>393,500</b>	<b>443,500</b>	<b>0</b>	<b>0</b>	<b>443,500</b>
<b>Revenues</b>							
Other Revenues	15,789	16,262	16,289	16,289	0	0	16,289
<b>Total Revenues</b>	<b>15,789</b>	<b>16,262</b>	<b>16,289</b>	<b>16,289</b>	<b>0</b>	<b>0</b>	<b>16,289</b>
<b>Dept. Net Local</b>	<b>304,211</b>	<b>349,934</b>	<b>377,211</b>	<b>427,211</b>	<b>0</b>	<b>0</b>	<b>427,211</b>

# Insurance Reserve

9904 SELF INSURANCE RESERVE				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Other	0	171,196	243,500	243,500	0	0	243,500
Other Finance	320,000	195,000	150,000	200,000	0	0	200,000
<b>Total Expenditures</b>	320,000	366,196	393,500	443,500	0	0	443,500
<b>Revenues</b>							
Other Revenues	15,789	16,262	16,289	16,289	0	0	16,289
<b>Total Revenues</b>	15,789	16,262	16,289	16,289	0	0	16,289
<b>Budgeting Unit Net Local</b>	304,211	349,934	377,211	427,211	0	0	427,211

# Interfund Distribution

This is the General Fund distribution to Workforce Development, County Highway, and various supplemental and fringe benefit accounts

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	4,875,389	5,010,138	4,962,072	5,087,848	71,398	0	5,087,848
Other	0	0	336,642	1,362,161	0	0	1,362,161
<b>Total Expenditures</b>	4,875,389	5,010,138	5,298,714	6,450,009	71,398	0	6,450,009
<b>Revenues</b>							
Local Revenues	294,890	337,785	310,000	315,000	0	0	315,000
Other Revenues	0	0	25,674	233,005	0	0	233,005
<b>Total Revenues</b>	294,890	337,785	335,674	548,005	0	0	548,005
<b>Dept. Net Local</b>	4,580,499	4,672,353	4,963,040	5,902,004	71,398	0	5,902,004

# Interfund Distribution

9101 ALLOWANCE FOR NEGOTIATION				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Other	0	0	336,642	1,362,161	0	0	1,362,161
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>336,642</b>	<b>1,362,161</b>	<b>0</b>	<b>0</b>	<b>1,362,161</b>
<b>Revenues</b>							
Other Revenues	0	0	25,674	233,005	0	0	233,005
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>25,674</b>	<b>233,005</b>	<b>0</b>	<b>0</b>	<b>233,005</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>0</b>	<b>310,968</b>	<b>1,129,156</b>	<b>0</b>	<b>0</b>	<b>1,129,156</b>
9502 CONTRIBUTION TO COMM DEV				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Program Expense	136,888	121,892	156,668	156,804	71,398	0	156,804
<b>Total Expenditures</b>	<b>136,888</b>	<b>121,892</b>	<b>156,668</b>	<b>156,804</b>	<b>71,398</b>	<b>0</b>	<b>156,804</b>
<b>Budgeting Unit Net Local</b>	<b>136,888</b>	<b>121,892</b>	<b>156,668</b>	<b>156,804</b>	<b>71,398</b>	<b>0</b>	<b>156,804</b>
9522 CONTRIBUTION TO D FUND				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Program Expense	4,738,501	4,888,246	4,805,404	4,931,044	0	0	4,931,044
<b>Total Expenditures</b>	<b>4,738,501</b>	<b>4,888,246</b>	<b>4,805,404</b>	<b>4,931,044</b>	<b>0</b>	<b>0</b>	<b>4,931,044</b>
<b>Revenues</b>							
Local Revenues	294,890	337,785	310,000	315,000	0	0	315,000
<b>Total Revenues</b>	<b>294,890</b>	<b>337,785</b>	<b>310,000</b>	<b>315,000</b>	<b>0</b>	<b>0</b>	<b>315,000</b>
<b>Budgeting Unit Net Local</b>	<b>4,443,611</b>	<b>4,550,461</b>	<b>4,495,404</b>	<b>4,616,044</b>	<b>0</b>	<b>0</b>	<b>4,616,044</b>

## Interfund Distribution

**OTR #** 54      **Priority** 1      **OTR Name** Fund addition of Part-time Administrative Coordinator in Workforce

**Description**

This is the Interfund Distribution component of a Target OTR to add a Part-Time Administrative Coordinator in the Workforce Development Board office. (The County's support for the Workforce units in the Community Development Fund comes from this unit in the General Fund and enters the Workforce Budgets as an interfund revenue.)

Please see the Workforce Development Board section of the budget for a more thorough description of the OTR.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
9502	54400	PROGRAM EXPENSE	41,398	TARGET	0      TARGET
<b>Local Share</b>			41,398		0

**OTR #** 55      **Priority** 2      **OTR Name** Fund Increased County Share of Rent for One-Stop Career Center

**Description**

This is the Interfund Distribution component of a Target OTR to cover a large increase in rent for the Workforce NY Career Center. The increase is due to the state increasing the share of rent the Office of Employment and Training must pay for the Career Center. (The County's support for the Workforce units in the Community Development Fund comes from this unit in the General Fund and enters the Workforce budgets as an interfund revenue.)

Please see the Tompkins Workforce NY Career Center section of the budget for more information on the OTR.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
9502	54400	PROGRAM EXPENSE	30,000	TARGET	0      TARGET
<b>Local Share</b>			30,000		0
<b>Interfund Distribution Total</b>			71,398		0

# Ithaca-Tompkins Co. Transportation Council

The Ithaca-Tompkins County Transportation Council (ITCTC) is the Metropolitan Planning Organization (MPO) for Tompkins County. The ITCTC is charged with facilitating county-wide transportation planning and is responsible for working jointly and cooperatively with all transportation related agencies in Tompkins County, to promote comprehensive inter modal transportation planning; and providing transportation related information and analyses. The ITCTC is responsible for preparing and updating the Transportation Improvement Plan, a five year program of federally funded transportation projects; and the Transportation Long Range Plan, a county-wide plan with a 20 year horizon. Tompkins County is the host organization for the ITCTC, which is wholly federally funded.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	189,339	167,599	243,583	198,143	0	0	198,143
Overtime	21	5	0	0	0	0	0
Premium Pay	1,635	9,935	2,877	1,999	0	0	1,999
Fringe Benefits	107,915	81,153	109,022	98,770	0	0	98,770
Other Capital Equip	1,466	1,865	7,921	11,000	0	0	11,000
Other Supplies	827	5,545	5,638	9,150	0	0	9,150
Travel Training	3,069	702	6,977	7,000	0	0	7,000
Professional Services	875	4,575	8,750	5,000	0	0	5,000
All Other Contr. Svcs	2,211	1,590	27,050	5,250	0	0	5,250
Program Expense	0	65,022	29,478	1,000	0	0	1,000
Utilities	1,626	950	2,400	6,000	0	0	6,000
Rent	0	0	2,000	750	0	0	750
Other	2,199	2,542	14,737	14,100	0	0	14,100
<b>Total Expenditures</b>	<b>311,183</b>	<b>341,483</b>	<b>460,433</b>	<b>358,162</b>	<b>0</b>	<b>0</b>	<b>358,162</b>
<b>Revenues</b>							
Federal Aid	312,204	276,772	416,453	358,162	0	0	358,162
State Aid	0	41,022	25,978	0	0	0	0
Other Revenues	0	0	18,000	0	0	0	0
<b>Total Revenues</b>	<b>312,204</b>	<b>317,794</b>	<b>460,431</b>	<b>358,162</b>	<b>0</b>	<b>0</b>	<b>358,162</b>
<b>Dept. Net Local</b>	<b>-1,021</b>	<b>23,689</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Ithaca-Tompkins Co. Transportation Council

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Planning Analyst	1.00	0.64	0.56	0.56	0.51	0.00	0.00	0.51
Transportation Analyst	1.00	0.60	0.60	0.60	0.60	0.00	0.00	0.60
Transportation Planning Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>4.00</b>	<b>3.24</b>	<b>3.16</b>	<b>3.16</b>	<b>3.11</b>	<b>0.00</b>	<b>0.00</b>	<b>3.11</b>



# Ithaca-Tompkins Co. Transportation Council

## 5650 RIDE SHARE

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
All Other Contr. Svcs	0	0	18,000	0	0	0	0
<b>Total Expenditures</b>	0	0	18,000	0	0	0	0
<b>Revenues</b>							
Other Revenues	0	0	18,000	0	0	0	0
<b>Total Revenues</b>	0	0	18,000	0	0	0	0
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

## 5651 17/18 FTA

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	0	0	23,641	0	0	0	0
Fringe Benefits	0	0	10,263	0	0	0	0
Other Capital Equip	0	0	600	0	0	0	0
Other Supplies	0	0	1,450	0	0	0	0
Travel Training	0	0	500	0	0	0	0
Professional Services	0	0	750	0	0	0	0
All Other Contr. Svcs	0	0	1,000	0	0	0	0
Utilities	0	0	500	0	0	0	0
Other	0	0	1,849	0	0	0	0
<b>Total Expenditures</b>	0	0	40,553	0	0	0	0
<b>Revenues</b>							
Federal Aid	0	0	40,553	0	0	0	0
<b>Total Revenues</b>	0	0	40,553	0	0	0	0
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

# Ithaca-Tompkins Co. Transportation Council

5652 18/19 FHWA

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	0	0	0	198,143	0	0	198,143
Premium Pay	0	0	0	1,999	0	0	1,999
Fringe Benefits	0	0	0	98,770	0	0	98,770
Other Capital Equip	0	0	0	11,000	0	0	11,000
Other Supplies	0	0	0	9,150	0	0	9,150
Travel Training	0	0	0	7,000	0	0	7,000
Professional Services	0	0	0	5,000	0	0	5,000
All Other Contr. Svcs	0	0	0	5,250	0	0	5,250
Program Expense	0	0	0	1,000	0	0	1,000
Utilities	0	0	0	6,000	0	0	6,000
Rent	0	0	0	750	0	0	750
Other	0	0	0	14,100	0	0	14,100
<b>Total Expenditures</b>	0	0	0	358,162	0	0	358,162
<b>Revenues</b>							
Federal Aid	0	0	0	358,162	0	0	358,162
<b>Total Revenues</b>	0	0	0	358,162	0	0	358,162
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

# Ithaca-Tompkins Co. Transportation Council

5680 17/18 FHWA

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	0	0	173,058	0	0	0	0
Premium Pay	0	0	1,968	0	0	0	0
Fringe Benefits	0	0	75,979	0	0	0	0
Other Capital Equip	0	0	2,400	0	0	0	0
Other Supplies	0	0	2,500	0	0	0	0
Travel Training	0	0	3,000	0	0	0	0
Professional Services	0	0	3,000	0	0	0	0
All Other Contr. Svcs	0	0	3,500	0	0	0	0
Program Expense	0	0	3,500	0	0	0	0
Utilities	0	0	1,000	0	0	0	0
Rent	0	0	1,000	0	0	0	0
Other	0	0	5,887	0	0	0	0
<b>Total Expenditures</b>	0	0	276,792	0	0	0	0
<b>Revenues</b>							
Federal Aid	0	0	276,792	0	0	0	0
<b>Total Revenues</b>	0	0	276,792	0	0	0	0
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

8664 FTA 14/15

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	5,268	0	0	0	0	0	0
Fringe Benefits	3,052	0	0	0	0	0	0
Other Capital Equip	450	1,865	0	0	0	0	0
Other Supplies	0	434	48	0	0	0	0
Utilities	0	200	100	0	0	0	0
Other	0	169	0	0	0	0	0
<b>Total Expenditures</b>	8,770	2,668	148	0	0	0	0
<b>Revenues</b>							
Federal Aid	9,904	2,668	148	0	0	0	0
<b>Total Revenues</b>	9,904	2,668	148	0	0	0	0
<b>Budgeting Unit Net Local</b>	-1,134	0	0	0	0	0	0

# Ithaca-Tompkins Co. Transportation Council

8665 14/15 FHWA

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	39,867	0	0	0	0	0	0
Premium Pay	707	0	0	0	0	0	0
Fringe Benefits	22,876	0	0	0	0	0	0
Other Supplies	104	0	0	0	0	0	0
Travel Training	65	0	0	0	0	0	0
All Other Contr. Svcs	337	0	0	0	0	0	0
Utilities	430	0	0	0	0	0	0
Other	787	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>65,173</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Federal Aid	65,184	0	0	0	0	0	0
<b>Total Revenues</b>	<b>65,184</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>-11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

8669 FTA 11/12

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Ithaca-Tompkins Co. Transportation Council

## 8672 FTA 13/14

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Other Capital Equip	750	0	0	0	0	0	0
Other Supplies	0	152	0	0	0	0	0
Travel Training	971	181	0	0	0	0	0
Professional Services	875	0	0	0	0	0	0
All Other Contr. Svcs	1,200	0	0	0	0	0	0
Utilities	100	0	0	0	0	0	0
Other	200	129	0	0	0	0	0
<b>Total Expenditures</b>	<b>4,096</b>	<b>462</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Federal Aid	4,096	462	0	0	0	0	0
<b>Total Revenues</b>	<b>4,096</b>	<b>462</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Budgeting Unit Net Local	0	0	0	0	0	0	0

## 8673 FHWA 13/14

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
<b>Total Expenditures</b>	0	0	0	0	0	0	0
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
Budgeting Unit Net Local	0	0	0	0	0	0	0

## 8674 FTA 12/13

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Other Supplies	150	0	0	0	0	0	0
Travel Training	302	0	0	0	0	0	0
Other	200	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>652</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Federal Aid	652	0	0	0	0	0	0
<b>Total Revenues</b>	<b>652</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Budgeting Unit Net Local	0	0	0	0	0	0	0

# Ithaca-Tompkins Co. Transportation Council

## 8678 2015/2016 FHWA

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	127,687	38,038	0	0	0	0	0
Overtime	21	5	0	0	0	0	0
Premium Pay	928	2,197	0	0	0	0	0
Fringe Benefits	72,680	18,394	0	0	0	0	0
Other Capital Equip	266	0	0	0	0	0	0
Other Supplies	573	33	0	0	0	0	0
Travel Training	1,731	68	0	0	0	0	0
Professional Services	0	1,875	0	0	0	0	0
All Other Contr. Svcs	674	168	0	0	0	0	0
Utilities	1,096	191	0	0	0	0	0
Other	1,012	1,443	0	0	0	0	0
<b>Total Expenditures</b>	<b>206,668</b>	<b>62,412</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Federal Aid	205,282	62,936	0	0	0	0	0
<b>Total Revenues</b>	<b>205,282</b>	<b>62,936</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>1,386</b>	<b>-524</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 8679 NYSERDA

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Program Expense	0	65,022	25,978	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>65,022</b>	<b>25,978</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
State Aid	0	41,022	25,978	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>41,022</b>	<b>25,978</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>24,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Ithaca-Tompkins Co. Transportation Council

8681 APRIL 2015 FTA

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	16,517	5,113	0	0	0	0	0
Premium Pay	0	183	0	0	0	0	0
Fringe Benefits	9,307	2,421	0	0	0	0	0
Other Supplies	0	0	701	0	0	0	0
Travel Training	0	0	2,230	0	0	0	0
All Other Contr. Svcs	0	1,200	0	0	0	0	0
Utilities	0	0	200	0	0	0	0
Other	0	0	700	0	0	0	0
<b>Total Expenditures</b>	<b>25,824</b>	<b>8,917</b>	<b>3,831</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Federal Aid	27,086	8,918	3,831	0	0	0	0
<b>Total Revenues</b>	<b>27,086</b>	<b>8,918</b>	<b>3,831</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>-1,262</b>	<b>-1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

8697 2016/2017 FTA

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	0	0	5,441	0	0	0	0
Fringe Benefits	0	0	2,680	0	0	0	0
Other Capital Equip	0	0	1,000	0	0	0	0
Other Supplies	0	0	200	0	0	0	0
Travel Training	0	0	500	0	0	0	0
Professional Services	0	0	2,000	0	0	0	0
All Other Contr. Svcs	0	0	1,300	0	0	0	0
Utilities	0	0	200	0	0	0	0
Rent	0	0	200	0	0	0	0
Other	0	0	600	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>14,121</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Federal Aid	0	0	14,121	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>14,121</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Ithaca-Tompkins Co. Transportation Council

8699 2016/2017 FHWA

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	0	124,448	41,443	0	0	0	0
Premium Pay	0	7,555	909	0	0	0	0
Fringe Benefits	0	60,338	20,100	0	0	0	0
Other Capital Equip	0	0	3,921	0	0	0	0
Other Supplies	0	4,926	739	0	0	0	0
Travel Training	0	453	747	0	0	0	0
Professional Services	0	2,700	3,000	0	0	0	0
All Other Contr. Svcs	0	222	3,250	0	0	0	0
Utilities	0	559	400	0	0	0	0
Rent	0	0	800	0	0	0	0
Other	0	801	5,701	0	0	0	0
<b>Total Expenditures</b>	0	202,002	81,010	0	0	0	0
<b>Revenues</b>							
Federal Aid	0	201,788	81,008	0	0	0	0
<b>Total Revenues</b>	0	201,788	81,008	0	0	0	0
<b>Budgeting Unit Net Local</b>	0	214	2	0	0	0	0



# Ithaca-Tompkins Co. Transportation Council

## Program Summary

### Data Management

Type of Program MD

To implement data collections, analysis and maintenance activities. Most of these tasks are ongoing in nature unless specified otherwise.

	<u>2017</u>	<u>2018</u>
Expenditures	67,860	62,149
Revenues	67,860	62,149
Net Local	0	0
FTE	0.85	0.85

### Implementation Planning and Programming

Type of Program MD

To provide technical support to specific transportation planning and capital projects. A number of these tasks are ongoing in nature unless specified otherwise.

	<u>2017</u>	<u>2018</u>
Expenditures	130,010	120,607
Revenues	130,010	120,607
Net Local	0	0
FTE	1.4	1.4

### Plan Appraisal

Type of Program MD

To implement activities that support the monitoring, revision, implementation and update of the 2035 Long Range Transportation Plan (LRTP) and its goals, sub-goals, and objectives, and other recommended actions. Most of these actions are ongoing in nature unless specified otherwise.

	<u>2017</u>	<u>2018</u>
Expenditures	56,961	53,269
Revenues	56,961	53,269
Net Local	0	0
FTE	0.55	0.55

### Program Coordination

Type of Program MD

Facilitate the administrative tasks and financing associated with the general operation of the ITCTC/MPO. Most of these tasks are ongoing in nature unless specified otherwise.

	<u>2017</u>	<u>2018</u>
Expenditures	129,192	121,136
Revenues	129,192	121,136
Net Local	0	0
FTE	1.2	1.2

# Legislature & Clerk of the Legislature

The County Legislature is the Elective Governing body of the County and adopts an annual budget, local laws, resolutions, policies, and makes decisions to meet the needs of County residents and communities. The mission of the Tompkins County Legislature is to collectively meet the needs of residents and communities and to realize the Legislature

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	439,549	453,166	471,301	505,217	0	0	505,217
Premium Pay	14,217	14,133	1,400	1,400	0	0	1,400
Fringe Benefits	257,346	213,602	233,136	250,015	0	0	250,015
Other Capital Equip	0	748	1,660	1,827	15,400	15,400	17,227
Other Supplies	3,203	3,249	5,075	5,475	0	0	5,475
Travel Training	4,154	3,223	5,000	5,000	2,500	2,500	7,500
Professional Services	18,082	0	0	0	0	0	0
All Other Contr. Svcs	1,065	22,508	23,000	21,496	0	0	21,496
Program Expense	38	0	0	0	0	0	0
Utilities	480	522	862	862	0	0	862
Other	22,252	21,097	25,608	26,243	0	0	26,243
<b>Total Expenditures</b>	<b>760,386</b>	<b>732,248</b>	<b>767,042</b>	<b>817,535</b>	<b>17,900</b>	<b>17,900</b>	<b>835,435</b>
<b>Revenues</b>							
Applied Rollover (Rev.)	0	0	0	0	17,900	17,900	17,900
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,900</b>	<b>17,900</b>	<b>17,900</b>
<b>Dept. Net Local</b>	<b>760,386</b>	<b>732,248</b>	<b>767,042</b>	<b>817,535</b>	<b>0</b>	<b>0</b>	<b>817,535</b>

# Legislature & Clerk of the Legislature

## Full Time Equivalent

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Chief Deputy Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Clerk of the Legislature	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Legislator	14.00	14.00	14.00	14.00	14.00	0.00	0.00	14.00
	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17.00</b>

# Legislature & Clerk of the Legislature

## 1010 LEGISLATURE

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	267,807	276,588	276,588	310,300	0	0	310,300
Fringe Benefits	152,166	126,428	136,413	153,133	0	0	153,133
Other Capital Equip	0	0	0	0	15,400	15,400	15,400
Other Supplies	554	378	675	675	0	0	675
Travel Training	3,976	3,223	5,000	5,000	2,500	2,500	7,500
Professional Services	22	0	0	0	0	0	0
Other	9,321	8,062	11,945	11,945	0	0	11,945
<b>Total Expenditures</b>	<b>433,846</b>	<b>414,679</b>	<b>430,621</b>	<b>481,053</b>	<b>17,900</b>	<b>17,900</b>	<b>498,953</b>
<b>Revenues</b>							
Applied Rollover (Rev.)	0	0	0	0	17,900	17,900	17,900
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,900</b>	<b>17,900</b>	<b>17,900</b>
<b>Budgeting Unit Net Local</b>	<b>433,846</b>	<b>414,679</b>	<b>430,621</b>	<b>481,053</b>	<b>0</b>	<b>0</b>	<b>481,053</b>

## 1040 CLERK, LEGISLATURE

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	171,742	176,578	194,713	194,917	0	0	194,917
Premium Pay	14,217	14,133	1,400	1,400	0	0	1,400
Fringe Benefits	105,180	87,174	96,723	96,882	0	0	96,882
Other Capital Equip	0	748	1,660	1,827	0	0	1,827
Other Supplies	2,649	2,871	4,400	4,800	0	0	4,800
Travel Training	178	0	0	0	0	0	0
Professional Services	18,060	0	0	0	0	0	0
All Other Contr. Svcs	1,065	22,508	23,000	21,496	0	0	21,496
Program Expense	38	0	0	0	0	0	0
Utilities	480	522	862	862	0	0	862
Other	2,409	2,197	2,500	2,800	0	0	2,800
<b>Total Expenditures</b>	<b>316,018</b>	<b>306,731</b>	<b>325,258</b>	<b>324,984</b>	<b>0</b>	<b>0</b>	<b>324,984</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>316,018</b>	<b>306,731</b>	<b>325,258</b>	<b>324,984</b>	<b>0</b>	<b>0</b>	<b>324,984</b>

# Legislature & Clerk of the Legislature

## 1920 MUNICIPAL DUES

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Other	10,522	10,838	11,163	11,498	0	0	11,498
<b>Total Expenditures</b>	10,522	10,838	11,163	11,498	0	0	11,498
<b>Budgeting Unit Net Local</b>	10,522	10,838	11,163	11,498	0	0	11,498



# Legislature & Clerk of the Legislature

## Program Summary

**Tompkins County Legislature**

**Type of Program MD**

The County Legislature is the Elective Governing body of the County and adopts an annual budget, local laws, resolutions, policies, and makes decisions to meet the needs of County residents and communities.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	768,097	768,097
<b>Revenues</b>	0	0
<b>Net Local</b>	768,097	768,097
<b>FTE</b>	14	14

**Tompkins County Legislature, Clerk's Office**

**Type of Program MD**

The Clerk processes and certifies the actions of the Legislature and performs the day-to-day administrative duties related to activities of the Legislature.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	313,960	313,960
<b>Revenues</b>	0	0
<b>Net Local</b>	313,960	313,960
<b>FTE</b>	3	3

# Memorial Celebrations

This budgeting unit holds the appropriation with which Tompkins County supports memorial celebrations and parades, such as those on Flag Day and Veterans Day, as well as paying for the bulk purchase of US Flags (12" x 18") for distribution to and placement in the cemeteries within Tompkins County on the graves of veterans.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	5,412	5,574	6,986	7,120	0	0	7,120
<b>Total Expenditures</b>	5,412	5,574	6,986	7,120	0	0	7,120
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Dept. Net Local</b>	5,412	5,574	6,986	7,120	0	0	7,120



# Memorial Celebrations

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7550 CELEBRATIONS

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	5,412	5,574	6,986	7,120	0	0	7,120
<b>Total Expenditures</b>	5,412	5,574	6,986	7,120	0	0	7,120
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	5,412	5,574	6,986	7,120	0	0	7,120

# Mental Health Department

The Tompkins County Mental Health Department provides assessment, counseling, individual and group therapies, medication management, treatment, case management and crisis services to adults, children, and families with mental health challenges. All Tompkins County residents can receive these services regardless of ability to pay, based on a sliding fee scale. The department also provides court-ordered evaluations for family court; services to drug courts; and evaluates, provides or monitors mental health services for jail inmates. To provide these services it utilizes psychiatrists (MDs), psychiatric social workers, nurse practitioners, nurses, and other service providers. The Mental Health Department also sets policy for a comprehensive system of community-based preventative, rehabilitative, and treatment services for individuals and families affected by mental illness, chemical use disorders, and developmental disabilities. To accomplish this, the department administers state aid to mental health professionals and not-for-profit agencies with whom it contracts to provide a full array of additional mental health programs including advocacy, education, respite, 24-hour crisis counseling, outreach, referral, training, case management, employment, housing, alcohol and substance abuse services, and homeless services. In addition, the department contracts for a full range of services to individuals affected by developmental disabilities. These services include recreation mainstreaming, employment, speech therapy, occupational therapy, physical therapy, and counseling.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	3,587,144	3,851,254	4,193,530	4,217,679	114,751	0	4,217,679
Overtime	0	287	0	0	0	0	0
Premium Pay	138,892	96,316	17,250	16,300	0	0	16,300
Fringe Benefits	2,084,444	1,803,723	2,076,756	2,089,468	56,630	0	2,089,468
Automotive Equipment	0	148,217	0	0	0	0	0
Other Capital Equip	10,433	96,368	48,800	16,800	0	0	16,800
Vehicle Fuel and Maint	9,298	3,222	10,100	5,300	0	0	5,300
Other Supplies	88,197	77,434	86,370	22,600	0	0	22,600
Travel Training	11,659	17,207	16,400	19,700	0	0	19,700
Professional Services	175,240	191,084	180,484	211,836	0	0	211,836
Mandate - Other	356,564	73,790	156,000	156,000	0	0	156,000
All Other Contr. Svcs	4,928	4,085	4,660	2,622	0	0	2,622
Program Expense	4,937,264	5,201,980	5,175,275	5,314,658	31,479	0	5,314,658
Utilities	21,823	23,448	36,000	28,000	0	0	28,000
Rent	0	9	0	0	0	0	0
Other	63,737	67,672	75,503	88,177	0	0	88,177
<b>Total Expenditures</b>	<b>11,489,623</b>	<b>11,656,096</b>	<b>12,077,128</b>	<b>12,189,140</b>	<b>202,860</b>	<b>0</b>	<b>12,189,140</b>
<b>Revenues</b>							
Federal Aid	1,502,947	1,227,346	1,304,333	1,361,234	0	0	1,361,234
State Aid	3,784,498	4,219,773	4,408,087	4,513,668	0	0	4,513,668
Local Revenues	2,992,876	3,141,865	3,767,238	3,949,049	0	0	3,949,049
Other Revenues	333,978	436,682	764,719	531,175	0	0	531,175
<b>Total Revenues</b>	<b>8,614,299</b>	<b>9,025,666</b>	<b>10,244,377</b>	<b>10,355,126</b>	<b>0</b>	<b>0</b>	<b>10,355,126</b>
<b>Dept. Net Local</b>	<b>2,875,324</b>	<b>2,630,430</b>	<b>1,832,751</b>	<b>1,834,014</b>	<b>202,860</b>	<b>0</b>	<b>1,834,014</b>

# Mental Health Department

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assisant, Level 3	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	4.70	5.70	5.70	4.70	4.00	0.00	0.00	4.00
Administrative Assistant, Level 2	0.00	1.00	4.00	4.00	6.00	0.00	0.00	6.00
Administrative Computer Assistant	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Case Aide	4.86	4.00	1.00	1.00	0.00	0.00	0.00	0.00
Casework Assistant	1.00	2.00	2.00	3.00	4.00	0.00	0.00	4.00
Caseworker	9.00	8.00	8.00	7.00	7.00	1.00	0.00	7.00
Clinic Supervisor	2.80	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Commissioner	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Community Mental Health Nurse	8.80	7.80	7.80	9.00	8.60	0.00	0.00	8.60
Continuing Treatment Specialist	2.70	2.70	2.00	0.00	0.00	0.00	0.00	0.00
Deputy Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dual Recovery Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employment Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Fiscal Administrator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Forensic Counselor	2.00	2.00	2.00	2.00	1.00	0.00	0.00	1.00
Medical Director/ MH	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Nurse Practitioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Director - Care Managment	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Program Director - PROS	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Director CSS	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Psychiatric Social Worker	14.00	14.00	14.00	15.00	15.00	1.00	0.00	15.00
Psychiatrist	1.60	1.70	1.70	1.70	1.70	0.00	0.00	1.70
Quality Assurance/Improvement	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Rehabilitation Specialist	0.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
Secretary	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Caseworker	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Senior Psychiatric Social Worker	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Senior Typist	1.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00
Sr. Account Clerk/Typist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Systems Analyst	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>63.46</b>	<b>61.90</b>	<b>62.20</b>	<b>65.40</b>	<b>65.30</b>	<b>2.00</b>	<b>0.00</b>	<b>65.30</b>

# Mental Health Department

## 4310 M.H. ADMINISTRATION

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	792,717	807,152	915,935	975,173	0	0	975,173
Overtime	0	287	0	0	0	0	0
Premium Pay	37,302	18,688	5,350	4,600	0	0	4,600
Fringe Benefits	469,045	376,604	454,378	483,518	0	0	483,518
Other Capital Equip	7,133	7,284	17,200	13,200	0	0	13,200
Other Supplies	7,730	12,761	7,070	4,700	0	0	4,700
Travel Training	670	3,074	4,400	6,100	0	0	6,100
Professional Services	88,839	111,759	85,660	108,776	0	0	108,776
All Other Contr. Svcs	-1,025,837	-1,026,231	-1,026,202	-1,031,073	0	0	-1,031,073
Program Expense	599	1,307	200	400	0	0	400
Utilities	12,048	11,262	14,000	14,000	0	0	14,000
Other	7,995	12,229	8,300	15,981	0	0	15,981
<b>Total Expenditures</b>	<b>398,241</b>	<b>336,176</b>	<b>486,291</b>	<b>595,375</b>	<b>0</b>	<b>0</b>	<b>595,375</b>
<b>Revenues</b>							
Federal Aid	367,340	0	338,563	395,465	0	0	395,465
State Aid	197,178	199,877	199,654	199,910	0	0	199,910
Local Revenues	0	940	0	0	0	0	0
<b>Total Revenues</b>	<b>564,518</b>	<b>200,817</b>	<b>538,217</b>	<b>595,375</b>	<b>0</b>	<b>0</b>	<b>595,375</b>
<b>Budgeting Unit Net Local</b>	<b>-166,277</b>	<b>135,359</b>	<b>-51,926</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Mental Health Department

## 4311 MENTAL HEALTH CLINIC

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	2,091,247	2,311,632	2,446,244	2,404,704	114,751	0	2,404,704
Premium Pay	83,994	57,145	8,600	8,650	0	0	8,650
Fringe Benefits	1,229,434	1,083,481	1,210,729	1,190,990	56,630	0	1,190,990
Other Capital Equip	1,165	21,371	9,200	1,200	0	0	1,200
Vehicle Fuel and Maint	321	0	0	0	0	0	0
Other Supplies	76,100	60,723	69,300	12,300	0	0	12,300
Travel Training	8,279	10,494	8,000	10,000	0	0	10,000
Professional Services	86,401	79,325	92,624	101,260	0	0	101,260
All Other Contr. Svcs	813,147	765,363	766,035	768,200	0	0	768,200
Program Expense	9,824	6,735	4,400	8,000	0	0	8,000
Utilities	0	0	4,000	0	0	0	0
Other	51,650	55,421	61,703	61,506	0	0	61,506
<b>Total Expenditures</b>	<b>4,451,562</b>	<b>4,451,690</b>	<b>4,680,835</b>	<b>4,566,810</b>	<b>171,381</b>	<b>0</b>	<b>4,566,810</b>
<b>Revenues</b>							
Federal Aid	16,641	16,640	16,641	0	0	0	0
State Aid	554,146	702,920	559,137	621,757	0	0	621,757
Local Revenues	2,341,440	2,234,514	2,731,945	3,004,732	0	0	3,004,732
Other Revenues	0	1,392	307,685	0	0	0	0
<b>Total Revenues</b>	<b>2,912,227</b>	<b>2,955,466</b>	<b>3,615,408</b>	<b>3,626,489</b>	<b>0</b>	<b>0</b>	<b>3,626,489</b>
<b>Budgeting Unit Net Local</b>	<b>1,539,335</b>	<b>1,496,224</b>	<b>1,065,427</b>	<b>940,321</b>	<b>171,381</b>	<b>0</b>	<b>940,321</b>

# Mental Health Department

## 4312 SKY LIGHT CLUB

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	186,799	223,164	293,820	293,803	0	0	293,803
Premium Pay	1,307	1,550	550	550	0	0	550
Fringe Benefits	106,280	102,716	145,183	145,263	0	0	145,263
Other Capital Equip	474	67,222	6,200	1,200	0	0	1,200
Vehicle Fuel and Maint	0	0	2,000	200	0	0	200
Other Supplies	3,211	2,747	9,200	4,400	0	0	4,400
Travel Training	1,571	3,582	2,000	1,600	0	0	1,600
Professional Services	0	0	2,200	1,800	0	0	1,800
All Other Contr. Svcs	42,726	90,740	91,038	93,810	0	0	93,810
Program Expense	2,012	2,524	3,800	1,500	0	0	1,500
Utilities	0	0	1,000	0	0	0	0
Rent	0	9	0	0	0	0	0
Other	4,092	22	5,500	10,690	0	0	10,690
<b>Total Expenditures</b>	<b>348,472</b>	<b>494,276</b>	<b>562,491</b>	<b>554,816</b>	<b>0</b>	<b>0</b>	<b>554,816</b>
<b>Revenues</b>							
State Aid	0	114,953	71,531	82,428	0	0	82,428
Local Revenues	11,640	85,489	258,890	219,863	0	0	219,863
<b>Total Revenues</b>	<b>11,640</b>	<b>200,442</b>	<b>330,421</b>	<b>302,291</b>	<b>0</b>	<b>0</b>	<b>302,291</b>
<b>Budgeting Unit Net Local</b>	<b>336,832</b>	<b>293,834</b>	<b>232,070</b>	<b>252,525</b>	<b>0</b>	<b>0</b>	<b>252,525</b>

## 4314 CLIENT FISCAL MGMT.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	9,815	10,262	10,493	10,627	0	0	10,627
Fringe Benefits	5,670	4,863	5,175	5,244	0	0	5,244
All Other Contr. Svcs	1,848	1,848	1,848	0	0	0	0
<b>Total Expenditures</b>	<b>17,333</b>	<b>16,973</b>	<b>17,516</b>	<b>15,871</b>	<b>0</b>	<b>0</b>	<b>15,871</b>
<b>Revenues</b>							
State Aid	11,441	11,441	8,747	11,441	0	0	11,441
<b>Total Revenues</b>	<b>11,441</b>	<b>11,441</b>	<b>8,747</b>	<b>11,441</b>	<b>0</b>	<b>0</b>	<b>11,441</b>
<b>Budgeting Unit Net Local</b>	<b>5,892</b>	<b>5,532</b>	<b>8,769</b>	<b>4,430</b>	<b>0</b>	<b>0</b>	<b>4,430</b>

# Mental Health Department

## 4316 INTENSIVE CASE MGMT.

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	49,833	35,154	0	0	0	0	0
Premium Pay	550	16,419	0	0	0	0	0
Fringe Benefits	28,466	23,574	0	0	0	0	0
All Other Contr. Svcs	0	18,804	0	0	0	0	0
<b>Total Expenditures</b>	<b>78,849</b>	<b>93,951</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
State Aid	5,952	5,874	0	0	0	0	0
Local Revenues	37,053	11,968	0	0	0	0	0
<b>Total Revenues</b>	<b>43,005</b>	<b>17,842</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>35,844</b>	<b>76,109</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 4318 I.C.M. CHILDREN'S NEEDS

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	19,995	17,649	0	0	0	0	0
<b>Total Expenditures</b>	<b>19,995</b>	<b>17,649</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
State Aid	28,703	28,710	0	0	0	0	0
<b>Total Revenues</b>	<b>28,703</b>	<b>28,710</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>-8,708</b>	<b>-11,061</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 4321 UNITY HOUSE

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	189,285	195,346	192,536	193,266	0	0	193,266
<b>Total Expenditures</b>	<b>189,285</b>	<b>195,346</b>	<b>192,536</b>	<b>193,266</b>	<b>0</b>	<b>0</b>	<b>193,266</b>
<b>Revenues</b>							
State Aid	189,285	195,346	192,536	193,266	0	0	193,266
<b>Total Revenues</b>	<b>189,285</b>	<b>195,346</b>	<b>192,536</b>	<b>193,266</b>	<b>0</b>	<b>0</b>	<b>193,266</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Mental Health Department

4323 BOCES				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	106,173	106,604	106,444	106,657	0	0	106,657
<b>Total Expenditures</b>	<b>106,173</b>	<b>106,604</b>	<b>106,444</b>	<b>106,657</b>	<b>0</b>	<b>0</b>	<b>106,657</b>
<b>Revenues</b>							
Federal Aid	106,173	106,604	0	0	0	0	0
State Aid	0	0	106,444	106,657	0	0	106,657
<b>Total Revenues</b>	<b>106,173</b>	<b>106,604</b>	<b>106,444</b>	<b>106,657</b>	<b>0</b>	<b>0</b>	<b>106,657</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

4324 MENTAL HEALTH ASSOC.				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	388,821	390,594	390,039	390,789	31,479	0	390,789
<b>Total Expenditures</b>	<b>388,821</b>	<b>390,594</b>	<b>390,039</b>	<b>390,789</b>	<b>31,479</b>	<b>0</b>	<b>390,789</b>
<b>Revenues</b>							
State Aid	388,821	390,594	390,037	390,789	0	0	390,789
<b>Total Revenues</b>	<b>388,821</b>	<b>390,594</b>	<b>390,037</b>	<b>390,789</b>	<b>0</b>	<b>0</b>	<b>390,789</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>31,479</b>	<b>0</b>	<b>0</b>

4325 ALCOHOLISM COUNCIL				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	369,765	377,343	376,864	377,503	0	0	377,503
<b>Total Expenditures</b>	<b>369,765</b>	<b>377,343</b>	<b>376,864</b>	<b>377,503</b>	<b>0</b>	<b>0</b>	<b>377,503</b>
<b>Revenues</b>							
Federal Aid	144,113	154,973	0	0	0	0	0
State Aid	163,057	164,590	319,084	319,723	0	0	319,723
<b>Total Revenues</b>	<b>307,170</b>	<b>319,563</b>	<b>319,084</b>	<b>319,723</b>	<b>0</b>	<b>0</b>	<b>319,723</b>
<b>Budgeting Unit Net Local</b>	<b>62,595</b>	<b>57,780</b>	<b>57,780</b>	<b>57,780</b>	<b>0</b>	<b>0</b>	<b>57,780</b>



# Mental Health Department

4326 ITHACA YOUTH BUREAU				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Program Expense	136,334	136,334	136,334	136,334	0	0	136,334
<b>Total Expenditures</b>	136,334	136,334	136,334	136,334	0	0	136,334
<b>Revenues</b>							
Local Revenues	88,673	88,673	88,673	88,673	0	0	88,673
<b>Total Revenues</b>	88,673	88,673	88,673	88,673	0	0	88,673
<b>Budgeting Unit Net Local</b>	47,661	47,661	47,661	47,661	0	0	47,661

4327 SUICIDE PREVENTION				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Program Expense	201,556	202,473	202,353	202,555	0	0	202,555
<b>Total Expenditures</b>	201,556	202,473	202,353	202,555	0	0	202,555
<b>Revenues</b>							
State Aid	162,392	163,399	163,279	163,481	0	0	163,481
<b>Total Revenues</b>	162,392	163,399	163,279	163,481	0	0	163,481
<b>Budgeting Unit Net Local</b>	39,164	39,074	39,074	39,074	0	0	39,074

4328 EMERGENCY COMM. SHELTER				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Program Expense	0	67,202	65,381	65,513	0	0	65,513
<b>Total Expenditures</b>	0	67,202	65,381	65,513	0	0	65,513
<b>Revenues</b>							
Federal Aid	0	16,640	16,640	33,280	0	0	33,280
State Aid	0	50,562	48,741	32,233	0	0	32,233
<b>Total Revenues</b>	0	67,202	65,381	65,513	0	0	65,513
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

# Mental Health Department

## 4329 CHALLENGE INDUSTRIES

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Program Expense	606,959	584,945	584,399	585,365	0	0	585,365
<b>Total Expenditures</b>	606,959	584,945	584,399	585,365	0	0	585,365
<b>Revenues</b>							
State Aid	547,960	525,946	525,400	526,366	0	0	526,366
<b>Total Revenues</b>	547,960	525,946	525,400	526,366	0	0	526,366
<b>Budgeting Unit Net Local</b>	58,999	58,999	58,999	58,999	0	0	58,999

## 4330 HEALTH HOME

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	456,733	463,890	527,038	533,372	0	0	533,372
Premium Pay	15,739	2,514	2,750	2,500	0	0	2,500
Fringe Benefits	245,549	212,485	261,291	264,453	0	0	264,453
Automotive Equipment	0	148,217	0	0	0	0	0
Other Capital Equip	1,661	491	16,200	1,200	0	0	1,200
Vehicle Fuel and Maint	8,977	3,222	8,100	5,100	0	0	5,100
Other Supplies	1,156	1,203	800	1,200	0	0	1,200
Travel Training	1,139	57	2,000	2,000	0	0	2,000
All Other Contr. Svcs	173,044	153,561	171,941	171,685	0	0	171,685
Program Expense	71,304	70,044	78,780	78,780	0	0	78,780
Utilities	9,775	12,186	17,000	14,000	0	0	14,000
<b>Total Expenditures</b>	985,077	1,067,870	1,085,900	1,074,290	0	0	1,074,290
<b>Revenues</b>							
State Aid	201,808	202,128	224,275	206,285	0	0	206,285
Local Revenues	514,070	675,281	642,730	590,781	0	0	590,781
Other Revenues	4	1,280	0	0	0	0	0
<b>Total Revenues</b>	715,882	878,689	867,005	797,066	0	0	797,066
<b>Budgeting Unit Net Local</b>	269,195	189,181	218,895	277,224	0	0	277,224

# Mental Health Department

4331 ALPHA HOUSE				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	1,142,319	1,118,810	1,117,134	1,119,369	0	0	1,119,369
<b>Total Expenditures</b>	1,142,319	1,118,810	1,117,134	1,119,369	0	0	1,119,369
<b>Revenues</b>							
Federal Aid	868,680	932,489	932,489	932,489	0	0	932,489
State Aid	273,639	186,321	184,645	186,880	0	0	186,880
<b>Total Revenues</b>	1,142,319	1,118,810	1,117,134	1,119,369	0	0	1,119,369
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

4332 ADULT SUPPORTIVE HOUSING				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	785,947	1,001,581	983,131	1,019,035	0	0	1,019,035
<b>Total Expenditures</b>	785,947	1,001,581	983,131	1,019,035	0	0	1,019,035
<b>Revenues</b>							
State Aid	785,947	1,001,581	983,131	1,019,035	0	0	1,019,035
<b>Total Revenues</b>	785,947	1,001,581	983,131	1,019,035	0	0	1,019,035
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

4333 FAMILY & CHILDREN'S SVC.				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	269,093	270,417	270,012	270,551	0	0	270,551
<b>Total Expenditures</b>	269,093	270,417	270,012	270,551	0	0	270,551
<b>Revenues</b>							
State Aid	269,093	270,417	270,012	270,551	0	0	270,551
<b>Total Revenues</b>	269,093	270,417	270,012	270,551	0	0	270,551
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

# Mental Health Department

4336 CATHOLIC CHARITY				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Program Expense	5,076	5,114	5,106	5,117	0	0	5,117
<b>Total Expenditures</b>	<b>5,076</b>	<b>5,114</b>	<b>5,106</b>	<b>5,117</b>	<b>0</b>	<b>0</b>	<b>5,117</b>
<b>Revenues</b>							
State Aid	5,076	5,114	5,106	5,117	0	0	5,117
<b>Total Revenues</b>	<b>5,076</b>	<b>5,114</b>	<b>5,106</b>	<b>5,117</b>	<b>0</b>	<b>0</b>	<b>5,117</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

4390 PSYCHIATRIC EXPENSE				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Mandate - Other	356,564	73,790	156,000	156,000	0	0	156,000
<b>Total Expenditures</b>	<b>356,564</b>	<b>73,790</b>	<b>156,000</b>	<b>156,000</b>	<b>0</b>	<b>0</b>	<b>156,000</b>
<b>Budgeting Unit Net Local</b>	<b>356,564</b>	<b>73,790</b>	<b>156,000</b>	<b>156,000</b>	<b>0</b>	<b>0</b>	<b>156,000</b>

6301 FRANZISKA RACKER CENTER				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Program Expense	632,202	646,958	658,362	753,924	0	0	753,924
<b>Total Expenditures</b>	<b>632,202</b>	<b>646,958</b>	<b>658,362</b>	<b>753,924</b>	<b>0</b>	<b>0</b>	<b>753,924</b>
<b>Revenues</b>							
State Aid	0	0	156,328	177,749	0	0	177,749
Local Revenues	0	45,000	45,000	45,000	0	0	45,000
Other Revenues	333,974	434,010	457,034	531,175	0	0	531,175
<b>Total Revenues</b>	<b>333,974</b>	<b>479,010</b>	<b>658,362</b>	<b>753,924</b>	<b>0</b>	<b>0</b>	<b>753,924</b>
<b>Budgeting Unit Net Local</b>	<b>298,228</b>	<b>167,948</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Mental Health Department

**OTR #** 58      **Priority** 1      **OTR Name** MHA Employee Salary Increase

**Description**      The Mental Health Association (MHA) of Tompkins County provides education and information to the community on aspects of mental health and mental illness and acts as a clearinghouse for professionals and human service organizations; provides family support and parent advocacy services to support and empower families with children and adolescents having serious emotional disturbances; provide psychosocial and peer support services including a social drop-in center, self-help workshops and trainings, peer support groups, computer literacy training, physical wellness classes and individual advocacy; provide adult advocacy and support services to mentally ill adults in accessing services such as, medical, housing, employment, school and benefits. MHA is experiencing a loss of dedicated, long term and talented employees due to the level of salaries currently being paid. The agency receives the majority of their funding through United Way, NYS Office of Mental Health and personal donations. These funding sources are not adequate to provide for competitive wages to be paid to employees. The agency has not received any significant funding increases in over a decade. Other non-profit agencies in the community (such as STAP and Racker) are attracting current MHA employees and potential candidates. The agency has actually increased their services for programs like PROS and ACT to help their clients with other life skills and to increase social opportunities. MHA has also been asked to increase the amount of support groups run at the jail, in the hospital and add groups at other sites around the community like the Rescue Mission and Magnolia House, to name a few. There have been many changes and MHA has expanded services with no increased funding. The inability to pay a competitive wage affects the retention of the current, trained staff and also the quality of the individuals who will apply for and accept employment with MHA. This has a direct result on the quality of service that is provided to the community.

Cost: \$27,434

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4324	54400	PROGRAM EXPENSE	27,434	TARGET	0	TARGET
		<b>Local Share</b>	27,434		0	

**OTR #** 59      **Priority** 1      **OTR Name** Expanded Mental Health Staff for Jail Services

**Description**      The Mental Health Department is requesting expanded staffing to its Forensic Unit for jail services and re-entry. Additional staff for the expanded jail services includes one Caseworker at \$51,925 and one Psychiatric Social Worker (PSW) at \$62,826 plus fringe at 49.35% for a total of \$171,381. These new re-entry programming expenses in Mental Health are offset by an \$80,000 decrease in Target spending for re-entry programming by Department of Probation and Community Justice. Thus, if this OTR is adopted, the net increase to the tax levy would be \$91,381.

These two positions will offer screening, services, treatment, support, referral and linkage for re-entry to inmates at Tompkins County Jail for inmate support, engagement and to reduce recidivism. Currently, three TCMHS Forensic PSWs split their responsibilities to offer 21 hours per week to inmates at the jail, which takes them away from our community prevention and treatment services.

Expanding services during and after incarceration will help to address needs identified during the jail study to streamline mental health services and offer continuity of care. TCMHS has established experience in forensic mental health and case management services in collaboration with multiple service providers.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4311	51000599	PSYCH. SOC. WORKER	62,826	TARGET	0	TARGET
4311	51000562	CASEWORKER	51,925	TARGET	0	TARGET
4311	58800	FRINGES	56,630	TARGET	0	TARGET
		<b>Local Share</b>	171,381		0	

## Mental Health Department

**OTR #** 60      **Priority** 2      **OTR Name** MHA Peer Support Staff Salary Increase

**Description**      The Mental Health Association (MHA) of Tompkins County provides peer support programs that are an opportunity for consumers who have achieved significant recovery to assist others in their recovery journeys. Peer specialists model recovery, teach skills and offer supports to help people experiencing mental health challenges lead meaningful lives in the community. Peer specialists model recovery; enhance hope and social networking through role modeling and activation; and supplement existing treatment with education, empowerment and aid in system navigation.

MHA has added an array of new services and supports to the community, often picking up the folks who fall in the cracks. The agency has increased their services for programs like PROS and ACT to help their clients with other life skills and to increase social opportunities. There is a weekly group at Tompkins County Probation Day Reporting in addition to the Jail and Hospital (both adult and adolescent units). Further, MHA has developed a new Peer Services training program. The staff associated with the Peer Services Program is completing Peer Certification on their own time. When the training has been completed and the Peer Support Staff are certified, MHA wishes to provide them with salary increases.

Increasing the wages for the Peer Support staff validates the work that they are doing with the clients from MHA; this has a direct result on the quality of service that is provided to the community.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4324	54400	PROGRAM EXPENSE	4,045    TARGET	0    TARGET
		<b>Local Share</b>	4,045	0
<b>Mental Health Department Total</b>			202,860	0

# Mental Health Department

## Program Summary

### Challenge Workforce Solutions

Type of Program DD

The programs and services that Challenge offers are funded through the NYS Office of Mental Health (OMH) and the Office of People with Developmental Disabilities (OPWDD):

1. **Transitional Employment Placement (TEP):** The objective is to strengthen the individual's record and work skills toward the goal of achieving assisted or unassisted competitive employment at or above the minimum wage paid by the competitive sector employer. TEP's provide time-limited employment and on the job training in one or more integrated employment settings.
  
2. **Assisted Competitive Employment (ACE):** Assist individuals in choosing, finding, and maintaining satisfying jobs in the competitive employment market at minimum wage or higher; also to provide individuals with job related skills training as well as long-term supervision and support services, both at the work site and off-site.
  
3. **Ongoing Integrated Supported Employment Services (OISE):** For individuals with significant psychiatric issues this service provides ongoing job maintenance services after a job placement is secured, including job coaching, employer consultation, and other relevant supports needed to assist in maintaining a job in the community.
  
4. **Sheltered Workshop:** The objective is to provide vocational assessment, training, paid work, and life learning activities in a supportive and non-integrated environment for individuals with severe and persistent mental illness.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	584,399	585,365
<b>Revenues</b>	525,400	526,366
<b>Net Local</b>	58,999	58,999
<b>FTE</b>	23.5	23.5

### TCMH - Forensics

Type of Program MD

The Forensic Program is the formal link between the mental health system and the criminal justice system providing services to the Tompkins County Public Safety Building, Tompkins County Courts including local city, town, and village Courts, Tompkins County Probation Department, DSS, NYS Parole, Alternatives to Incarceration, and specialized Felony and City Drug Treatment Courts, Integrated Domestic Violence and Sexual Offense courts. Services include screening and consultation, risk assessments, psychological testing, psychiatric examination, comprehensive bio-psycho-social evaluations and treatment recommendations, including medication monitoring. Individual and group treatment modalities are utilized for our clients. The specialized sexual offender treatment program and domestic violence re-education program provided are recognized by the Courts and Probation as the approved programs in Tompkins County. Expert testimony to the Court system and community education are additional services provided.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	422,438	411,013
<b>Revenues</b>	325,020	326,384
<b>Net Local</b>	97,418	84,629
<b>FTE</b>	2.3	2

Mandated payment for expenditures associated with certain Psychiatric Services for County Residents including transport (ambulance) and specific types of psychiatric hospitalizations for which the County is required to reimburse NYS.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	156,000	156,000
<b>Revenues</b>	0	0
<b>Net Local</b>	156,000	156,000
<b>FTE</b>	0	0

**Mental Health Association**

Type of Program DD

The Mental Health Association provides services to the Tompkins County Community that include a Psycho Social Club that assists individuals disabled by mental illness to develop or reestablish a sense of self-esteem and group affiliation, and to promote their recovery from mental illness and their reintegration into a meaningful role in community life through the provision of two or more of the following: consumer self-help and empowerment interventions; community living; academic; vocational and/or social leisure time rehabilitation, training, and support services. MHA offers a Respite Services that provides custodial care for a disabled person in order that primary care givers may have relief from care responsibilities (provides relief, stabilization and prevents hospitalizations and/or longer term out of home placements. MHA also provides an advocacy and support program through community education and anti-stigma information and referral services: integrating and formatting current and up to date resources to make available to the public and as a clearinghouse for professional practitioners and human service workers seeking resources. In their Family Support program MHA provides an array of services to support and empower families with children and adolescents having serious emotional disturbances. This program is to reduce family stress and enhance each family's ability to care for their child.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	390,039	390,789
<b>Revenues</b>	390,037	390,789
<b>Net Local</b>	2	0
<b>FTE</b>	6.2	6.2

**TC Mental Health - Administration**

Type of Program MD

This includes all support services for all clinic programs, case management, continuing day treatment, single point of entry, children's services, emergency services, jail services, forensic services, and the Local Government Unit for Mental Hygiene in Tompkins County. Included are all general support staff, front desk staff, billing staff, in house personnel and IT staff, records staff, management, and fiscal staff.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	379,436	476,300
<b>Revenues</b>	430,574	476,300
<b>Net Local</b>	-51,138	0
<b>FTE</b>	12.5	12.5



The Alcohol and Drug Council of Tompkins County offers an Outpatient Chemical Dependency Treatment Clinic as well as education and training in regard to chemical dependency prevention to help to ameliorate the effects of substance use disorders for Tompkins County.

	<u>2017</u>	<u>2018</u>
Expenditures	376,864	377,503
Revenues	319,084	319,723
Net Local	57,780	57,780
FTE	8.26	8.26

#### The Rescue Mission of Syracuse - Homeless Services Program

Type of Program DD

Programs that serve the Homeless Population affected by mental illness including shelter, case management, prevention, and outreach services.

	<u>2017</u>	<u>2018</u>
Expenditures	65,381	65,513
Revenues	65,381	65,513
Net Local	0	0
FTE	1	1

#### Catholic Charities

Type of Program MD

Parent Advocacy for Single Point of Accountability (SPOA) (involving parents in decision making replacement services).

	<u>2017</u>	<u>2018</u>
Expenditures	5,106	5,117
Revenues	5,106	5,117
Net Local	0	0
FTE	0.25	0.25

#### Cayuga Addiction Recovery Services (CARS)

Type of Program MD

Cayuga Addiction Recovery Services (CARS) provides medically supervised outpatient clinic services along with an intensive rehabilitation residence for addiction recovery. These services are to ameliorate the effects of substance use disorders for Tompkins County residents.

	<u>2017</u>	<u>2018</u>
Expenditures	1,117,134	1,119,369
Revenues	1,117,134	1,119,369
Net Local	0	0
FTE	14.26	14.26

Suicide Prevention and Crisis Service (SPCS) provides a 24-hour Telephone Crisis Service Prevention Line for calls and chat lines regarding suicides and violence. After Trauma Support Services is also provided through after trauma postventions which are a specific type of intervention/educational process for persons who recently have undergone a traumatic experience with the goal of reducing the likelihood of developing post traumatic stress disorder and other issues. The agency provides up to 3 individual or group sessions, often followed by referrals to other resources or counseling, as well as a support group for persons who have lost a loved one to suicide. The agency also provides Community Education as the first line of suicide prevention. Programs are provided to school groups and other community groups, focusing on suicide prevention (help seeking, identification of suicidal thinking, and available resources). Some interactive theatre and other education programs focus on earlier risk factors such as bullying, depression, and self esteem.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	202,353	202,555
<b>Revenues</b>	163,279	163,481
<b>Net Local</b>	39,074	39,074
<b>FTE</b>	7.5	7.5

**TC Mental Health - Fiscal Management**

Fiscal Management provides administrative/financial support to the clients served through the Care Coordination and Case Management programs.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	17,514	15,871
<b>Revenues</b>	8,747	11,441
<b>Net Local</b>	8,767	4,430
<b>FTE</b>	0.2	0.2

**Unity House**

Unity House is providing residential based treatment services to individuals with mental illness to include medication management, health services, rehabilitative counseling, substance abuse services, skill development, socialization, community integration services and activities of daily living.

NYS Office of Mental Health (OMH) licensed and unlicensed housing units are accessed through the Tompkins County Single Point of Entry (SPOE) process (a service supported by the Mental Health department). Utilizing the SPOE process will allow for appropriate prioritizing of individuals for supported housing slots and that the individuals are connected to a Health Home provider.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	192,536	193,266
<b>Revenues</b>	192,536	193,266
<b>Net Local</b>	0	0
<b>FTE</b>	2	2

The Racker Center provides the Single Point of Access (SPOA) for youth in Tompkins County; this is a process that helps the Local Government Unit (LGU) within the Mental Health Department obtain the correct level of services for children and adolescents. The program is called Solutions for Youth and Families. It helps to coordinate the provision of community based services, on a child by child basis, to avoid higher levels of out of home placement. Multiple agencies participate in weekly child specific meetings to allocated specific resources to children and families. This project is evolving and is establishing a more comprehensive view of screening and recognizing early symptoms of mental illness as well as working to establish a broader, preventive model to serve those children and youth who are experiencing problems in school, home and in the community.

The Racker Center also receives funds from the NYS Office of Mental Health for Day Treatment Services for children.

The Racker Center also provides qualified personnel to assist BOCES in providing services to children of its component school districts in relation to the Day Treatment Services operated by BOCES through its Lighthouse/Possibilities program.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	658,362	753,924
<b>Revenues</b>	658,362	753,924
<b>Net Local</b>	0	0
<b>FTE</b>	4.5	4.5

**TC Mental Health - PROS Program**

The funds as shown in the budget for 2018 represent those costs, revenue and State Aid associated with PROS. This is a new program offered through the NYS Office of Mental Health. Personalized Recovery Oriented Services (PROS) is a comprehensive recovery oriented program for individuals with severe and persistent mental illness. The goal of the program is to integrate treatment, support, and rehabilitation in a manner that facilitates the individual's recovery. Goals for individuals in the program are to: improve functioning, reduce inpatient utilization, reduce emergency services, reduce contact with the criminal justice system, increase employment, attain higher levels of education, and secure preferred housing.

There are four Components in the PROS program: Community Rehabilitation and Support (CRS); Intensive Rehabilitation (IR); Ongoing Rehabilitation and Support (ORS); and Clinical Treatments services designed to help stabilize, ameliorate and control disabling symptoms. Clinical Treatment will provide a recovery focused, disability management approach with medication management, health assessment, clinical counseling and therapy, symptom monitoring, and treatment for co-occurring disorders, all integrated with PROS rehabilitative service to provide comprehensive care. PROS participants have the choice to receive their Clinical Treatment through PROS.

The Office of Mental Health has worked collaboratively with counties, mental health service providers, and consumer groups to design the PROS mental health program. The PROS license gives counties and providers the ability to integrate multiple programs into a comprehensive rehabilitation service.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	557,493	554,815
<b>Revenues</b>	330,421	302,291
<b>Net Local</b>	227,072	252,524
<b>FTE</b>	5	5

The Health Home model is a new concept in New York State to provide coordinated services to the mentally ill, those with chronic illnesses and those with substance abuse issues. The case management staff at the Mental Health Department is well versed and trained in the provision of service to those with Mental Illness (who oftentimes suffer from chronic illness as well) so it will be a natural transition to provide care management services to those identified through the Health Home model.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	1,068,700	1,074,285
<b>Revenues</b>	849,808	797,066
<b>Net Local</b>	218,892	277,219
<b>FTE</b>	8	10

TC Mental Health Clinic - Adult Services

This program's goals is to ameliorate the effect of a wide range of mental illnesses that affect individuals and families. This program is designed to provide and oversee clinical services to adults with acute psychiatric problems, intense situational issues that may affect psychological wellness, effects of trauma and abuse and other issues. Clinic treatment revolves around a specific treatment plan with goals and objectives, developed in collaboration with the treatment team and the client. Treatment may include psychopharmacology, psychotherapy, and/or case management. Therapy approach will be determined by diagnosis, severity of impairment, and client response. The Adult program works to a greater extent with individuals whose illness can be managed over a shorter period of time, who can benefit from medication management without other care management services and who may need longer term care but do not have illnesses such as schizophrenia.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	797,939	776,357
<b>Revenues</b>	613,927	616,503
<b>Net Local</b>	184,013	159,855
<b>FTE</b>	4.15	4.15

The program functions as an Open Access/Walk in program that is funded in part by a three year grant through the Vital Access Project with New York State. This unit functions as a Single Entry Point to all Tompkins County Mental Health Clinical Services and provides comprehensive, timely, quality mental health assessments, crisis intervention, psychotherapy, consultations, and referrals to appropriate programs. The professional staff provides assessment, planning, implementation, and evaluation of care towards: diagnosis and treatment, teaching and consultation, client advocacy and coordination, and management of care and services. The department has introduced a new intake and assessment model (based upon several months of involvement with the Clinical Technical Assistance Center, a state wide program addressing the ever changing Mental Health landscape: regulations, funding, billing, along with clinical challenges).

Open Access allows adult clients to walk-in for an intake during scheduled hours during the week. This is a change from scheduling clients into clinician’s schedules and allows for clients to have intake appointments when they need them most. Individual social workers are assigned to Adult Clients (a clinician and back up are assigned to cover one day per week).

The Open Access program is in operation 4 days a week from 9 to 2. A clinician (Social Worker) is assigned to cover a half day (with overlap in mid-day) per week. Clients will also be seen for Health Screens whenever possible (Health Screening involves a medical check by one of the staff nurses --- blood pressure, weight, etc --- the general health of MH clients is often compromised for a myriad of reasons, a significant one being the need for psychotropic medication).

Benefits of the Open Access model:

- Increase the number intakes that we see per day.
- Eliminate intake No Show/Cancellations in schedules.
- Increase the number of ongoing appointments that the intake team can see.
- Decrease the amount of time between the Intake and the second appointment.
- Eliminate the hours used playing “phone tag” with clients trying to set up intakes.
- Fill other clinic No Shows/Cancellations with intakes when necessary.

After a comprehensive assessment, the evaluation is presented to the Treatment Team at the Assignment Meeting where representatives from all programs are present. Each client is assigned to a primary therapist and/or a psychiatrist. Other recommendations may include referrals to community agencies.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	422,438	411,013
<b>Revenues</b>	325,020	326,384
<b>Net Local</b>	97,418	84,629
<b>FTE</b>	5	5

Provides care and treatment for children, adolescents, and their families to ameliorate the impact of multiple types of mental health challenges. The Children and Youth Program is a part of the NYS licensed outpatient treatment program. Services include psychiatric evaluation/assessment, psychological evaluation, social/family/home evaluation, behavior evaluation, medical assessments, and alcohol and substance abuse screening. In addition this program works closely with school districts to provide onsite services and is part of a Public Health Screening initiative that provides free screenings to families regarding social/emotional concerns. Also provided are services to Tompkins County Family Court in the form of mandated evaluations and treatment of children and their families referred by the Court.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	610,189	593,685
<b>Revenues</b>	469,473	471,444
<b>Net Local</b>	140,716	122,241
<b>FTE</b>	4	4

**TC Mental Health Clinic - Co-occurring Treatment Program**

Help ameliorate mental health challenges for dually diagnosed clients by providing Integrated Mental Health Care along with Substance Use Disorder Treatment. Mental Health care is provided by the staff of the TCMH Clinic.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	187,750	182,672
<b>Revenues</b>	144,453	145,060
<b>Net Local</b>	43,297	37,612
<b>FTE</b>	1.08	1.08

**TC Mental Health Clinic - Outpatient**

This program is designed to assist and help individuals and families in the community with the most severe psychiatric conditions such as schizophrenia, severe bi-polar disorder, major depression and severe personality disorders. This program is designed to provide and oversee clinical services to adults with acute psychiatric problems and/or with recurrent acute episodes of disability in the context of chronic psychiatric conditions. All of these conditions cause a high frequency of suicide attempts, substance dependence, psychiatric hospitalizations, inability to work, and loss of parental rights. This program's purpose is to enhance patients' strengths to improve functioning and decrease adverse events in this highly vulnerable population. Clinic treatment revolves around a specific treatment plan with goals and objectives, developed in collaboration with the treatment team and the client. Treatment may include psychopharmacology, psychotherapy, and/or case management. Therapy approach will be determined by diagnosis, severity of impairment, and client response.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	2,065,255	2,009,396
<b>Revenues</b>	1,588,987	1,595,655
<b>Net Local</b>	476,268	413,741
<b>FTE</b>	12.67	12.67

The Mobile Crisis Team is to provide services on a 24 hour basis to those in need. There is coverage during the standard work hours of the Clinic and the team has been further enhanced for full time coverage. The team is comprised of a Social Worker and Case Manager who work together and who evaluate, engage, and provide appropriate referral to mental health services, including hospital referral when necessary, for individuals who are having an acute psychiatric crisis at home or in the community. Outreach is provided during business hours to individuals and families who have questions about, or have identified, mental health needs that have become a crisis. Emergency outreach also provides ongoing consultation to local law enforcement agencies, assisting them in resolving mental health problems that come to their attention. Consultation will also be provided to other government agencies, local business, and members of the community. Tompkins County Mental Health also has specially trained staff that provide on-site expert consultation as part of a regional Critical Incident Negotiation Team (CINT).

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	187,750	182,672
<b>Revenues</b>	144,453	145,060
<b>Net Local</b>	43,297	37,612
<b>FTE</b>	1.3	1.3

**Family and Children's Services of Ithaca**

Services include initial assessment and crisis stabilization as well as identification of strengths and difficulties for children and families. Treatment (individual and family therapy), referral, and collaboration with other service providers. Mental health services to elders and their families, including home based services such as individual and family counseling, medication evaluation, consultation and care management as well as caregiver counseling and referral. Respite services are offered by trained staff in the client's place of residence providing supervision and assistance to care receivers with medical needs or dementia allowing informal caregivers (family) time away from caregiving responsibilities. Caregiver Counseling offers supportive counseling, ongoing education and communication strategies, along with a continuum of care option through the Family and Children's Service mental health clinic.

Advocacy and Support Services for Zero to Five Project offers comprehensive mental health services to families with children ages birth through five. Can involve serious trauma, disruption in home environment, and serious emotional and behavioral problems as well as involvement with court systems due to neglect, abuse, and custody and visitation issues. Services include early intervention, parenting skills training, consultation to parents, schools and other agencies about behavioral and developmental concerns.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	270,012	270,551
<b>Revenues</b>	270,012	270,551
<b>Net Local</b>	0	0
<b>FTE</b>	6.6	6.6

**TST BOCES**

Education and Training for Youth (re: Drug and Alcohol Abuse).

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	106,444	106,657
<b>Revenues</b>	106,444	106,657
<b>Net Local</b>	0	0
<b>FTE</b>	1.8	1.8

Creation of therapeutic leisure and recreational activities for residents of the County with pronounced developmental disabilities and/or psychiatric illness.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	136,334	136,334
<b>Revenues</b>	88,673	88,673
<b>Net Local</b>	47,661	47,661
<b>FTE</b>	1.75	1.75

**Lakeview Mental Health Services**

Supported Housing Community Services provided by Lakeview includes all services provided to residents of supported housing programs including rental assistance, help in locating and securing housing, and in accessing supports. Financial assistance with furnishings, utility deposits, assistance with resolving roommate or landlord issues, linking residents to community support system of case management, chemical dependency services, mental health, and general health supports.

Lakeview also provides a Community Residence-Single Room Occupancy (CR-SRO) to the community. This single-room occupancy residence provides long term or permanent housing in a setting where residents can access the support services they require to live successfully in the community. Front desk coverage is provided 24 hours per day. Mental health service supports are provided either by SRO staff or non-residential service providers in accordance with a service plan developed jointly by the provider and resident.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	983,131	1,019,035
<b>Revenues</b>	983,131	1,019,035
<b>Net Local</b>	0	0
<b>FTE</b>	16	16

**TC Mental Health - Local Government Unit (LGU) for Mental**

The Local Government Unit (named in statute) is the part of Tompkins County Government mandated to ensure the provision of Mental Hygiene Services. It consists of the Commissioner's Office (Director of Community Services), associated staff, the Tompkins Community Mental Health Services Board and Sub-Committees for Mental Health, Developmental Disabilities, and Alcohol/Substance Use Disorders. In addition to ensuring that there is a system of comprehensive care, the Tompkins County Commissioner must have a system to provide involuntary hospitalizations and transports under sections 9.45 and 9.37 of Mental Hygiene Law. The TC Commissioner must directly ensure that an Assisted Outpatient Program exists per section 9.60 of Mental Hygiene law, that there are Single Points of Accountability/ Access for children and adult services and to produce and submit an annual mental hygiene plan to the NYS Office of Mental Health (OMH), Office of Alcoholism and Substance Abuse (OASAS), and the Office for People with Developmental Disabilities (OPWDD).

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	94,859	119,075
<b>Revenues</b>	107,643	119,075
<b>Net Local</b>	-12,784	0
<b>FTE</b>	4.7	3



# Outside Colleges

This budgeting unit holds the appropriation with which Tompkins County fulfills the state-mandate to reimburse tuition expenses for Tompkins County residents attending community colleges outside Tompkins County.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Mandate - Other	348,979	319,031	360,000	325,000	0	0	325,000
<b>Total Expenditures</b>	348,979	319,031	360,000	325,000	0	0	325,000
<b>Revenues</b>							
Other Revenues	0	397	0	0	0	0	0
<b>Total Revenues</b>	0	397	0	0	0	0	0
<b>Dept. Net Local</b>	348,979	318,634	360,000	325,000	0	0	325,000

# Outside Colleges

2490 COMM.COLL.O'SIDE COUNTY

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Mandate - Other	348,979	319,031	360,000	325,000	0	0	325,000
<b>Total Expenditures</b>	348,979	319,031	360,000	325,000	0	0	325,000
<b>Revenues</b>							
Other Revenues	0	397	0	0	0	0	0
<b>Total Revenues</b>	0	397	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	348,979	318,634	360,000	325,000	0	0	325,000

# Planning and Sustainability, Department of

The Department is charged by the County Charter with preparing a comprehensive plan for the development of the county; collecting and distributing data and information on the County's population, land use, housing, environment, and community facilities; preparing planning studies and analyses; and acting as a resource for county agencies and communities seeking funding from sources other than County government. The Department's focus is on implementing the Tompkins County Comprehensive Plan, and related strategies in the areas of housing, energy, conservation, development, and tourism. The Department is also responsible for administration of the County's Tourism program and coordination of County government sustainability efforts.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	480,986	539,079	595,690	603,864	118,684	59,342	663,206
Overtime	0	433	0	0	0	0	0
Premium Pay	2,650	19,776	3,800	3,250	0	0	3,250
Fringe Benefits	273,481	252,736	295,668	298,627	58,570	29,285	327,912
Other Capital Equip	1,071	839	45,000	4,910	3,600	0	4,910
Vehicle Fuel and Maint	464	1,067	2,650	2,700	0	0	2,700
Other Supplies	6,012	2,669	4,850	4,575	0	0	4,575
Travel Training	2,327	3,897	10,727	9,009	0	0	9,009
Professional Services	147,633	43,257	145,250	26,750	60,531	52,781	79,531
All Other Contr. Svcs	4,642	3,159	5,400	4,650	0	0	4,650
Program Expense	96,757	160,386	293,015	82,925	97,500	92,500	175,425
Maintenance	0	0	47,775	0	0	0	0
Utilities	1,383	1,449	1,500	1,650	0	0	1,650
Rent	0	0	225	400	0	0	400
Other	5,036	4,563	5,315	5,505	0	0	5,505
<b>Total Expenditures</b>	<b>1,022,442</b>	<b>1,033,310</b>	<b>1,456,865</b>	<b>1,048,815</b>	<b>338,885</b>	<b>233,908</b>	<b>1,282,723</b>
<b>Revenues</b>							
Federal Aid	1,900	69,389	149,025	0	0	0	0
State Aid	189,540	108,776	40,000	40,000	58,908	58,908	98,908
Local Revenues	26,463	110,506	162,430	165,565	0	0	165,565
Other Revenues	97,210	164,012	103,000	18,000	35,000	35,000	53,000
Interfund Transf & Rev	11,902	20,192	7,000	7,000	0	0	7,000
Applied Rollover (Rev.)	0	0	0	0	43,600	40,000	40,000
<b>Total Revenues</b>	<b>327,015</b>	<b>472,875</b>	<b>461,455</b>	<b>230,565</b>	<b>137,508</b>	<b>133,908</b>	<b>364,473</b>
<b>Dept. Net Local</b>	<b>695,427</b>	<b>560,435</b>	<b>995,410</b>	<b>818,250</b>	<b>201,377</b>	<b>100,000</b>	<b>918,250</b>

# Planning and Sustainability, Department of

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant	0.50	0.50	0.50	1.00	1.00	0.00	0.00	1.00
Associate Planner	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00
Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner of Planning	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Analyst	0.88	0.88	0.88	0.88	0.88	0.00	0.00	0.88
Planning Administrator	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk/Typist	0.88	1.00	1.00	1.00	0.88	0.00	0.00	0.88
Principal Planner	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Principal Plnner - Tourism Program	0.00	0.00	0.00	0.94	0.94	0.00	0.00	0.94
Senior Planner	3.00	3.00	3.00	2.00	0.00	2.00	1.00	1.00
	<b>8.26</b>	<b>8.38</b>	<b>8.38</b>	<b>8.82</b>	<b>8.70</b>	<b>2.00</b>	<b>1.00</b>	<b>9.70</b>

# Planning and Sustainability, Department of

8020 COMMUNITY PLANNING				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Salary and Wages	480,986	539,079	595,690	603,864	118,684	59,342	663,206
Overtime	0	433	0	0	0	0	0
Premium Pay	2,650	19,776	3,800	3,250	0	0	3,250
Fringe Benefits	273,481	252,736	295,668	298,627	58,570	29,285	327,912
Other Capital Equip	1,036	0	44,560	4,470	3,600	0	4,470
Vehicle Fuel and Maint	464	1,067	2,650	2,700	0	0	2,700
Other Supplies	5,992	2,389	3,650	3,400	0	0	3,400
Travel Training	1,067	3,857	7,227	5,509	0	0	5,509
Professional Services	26	4,670	0	1,500	0	0	1,500
All Other Contr. Svcs	4,642	3,159	5,400	4,650	0	0	4,650
Program Expense	588	17,306	11,925	2,925	2,500	2,500	5,425
Maintenance	0	0	18,750	0	0	0	0
Utilities	1,383	1,449	1,500	1,650	0	0	1,650
Rent	0	0	25	100	0	0	100
Other	3,536	3,063	3,735	3,925	0	0	3,925
<b>Total Expenditures</b>	<b>775,851</b>	<b>848,984</b>	<b>994,580</b>	<b>936,570</b>	<b>183,354</b>	<b>91,127</b>	<b>1,027,697</b>
<b>Revenues</b>							
Federal Aid	0	21,796	0	0	0	0	0
State Aid	2,168	0	0	0	58,908	58,908	58,908
Local Revenues	26,203	104,611	157,010	160,070	0	0	160,070
Other Revenues	2,154	1,512	3,000	3,000	0	0	3,000
Interfund Transf & Rev	11,902	20,192	7,000	7,000	0	0	7,000
Applied Rollover (Rev.)	0	0	0	0	3,600	0	0
<b>Total Revenues</b>	<b>42,427</b>	<b>148,111</b>	<b>167,010</b>	<b>170,070</b>	<b>62,508</b>	<b>58,908</b>	<b>228,978</b>
<b>Budgeting Unit Net Local</b>	<b>733,424</b>	<b>700,873</b>	<b>827,570</b>	<b>766,500</b>	<b>120,846</b>	<b>32,219</b>	<b>798,719</b>

8021 CAP RESERVE - RES PROTECT				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	0	0	0	0	50,000	50,000	50,000
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>

# Planning and Sustainability, Department of

## 8022 TOURISM PLAN & PROG DEVEL

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Other Capital Equip	35	839	440	440	0	0	440
Other Supplies	20	280	1,200	1,175	0	0	1,175
Travel Training	280	40	3,500	3,500	0	0	3,500
Program Expense	300	1,875	0	0	0	0	0
Rent	0	0	200	300	0	0	300
Other	0	0	80	80	0	0	80
<b>Total Expenditures</b>	<b>635</b>	<b>3,034</b>	<b>5,420</b>	<b>5,495</b>	<b>0</b>	<b>0</b>	<b>5,495</b>
<b>Revenues</b>							
Local Revenues	260	5,895	5,420	5,495	0	0	5,495
<b>Total Revenues</b>	<b>260</b>	<b>5,895</b>	<b>5,420</b>	<b>5,495</b>	<b>0</b>	<b>0</b>	<b>5,495</b>
<b>Budgeting Unit Net Local</b>	<b>375</b>	<b>-2,861</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 8027 GOVERNMENT PLANNING

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Travel Training	980	0	0	0	0	0	0
Professional Services	147,607	38,587	145,250	25,250	60,531	52,781	78,031
Program Expense	95,869	141,205	266,090	65,000	45,000	40,000	105,000
Maintenance	0	0	29,025	0	0	0	0
Other	1,500	1,500	1,500	1,500	0	0	1,500
<b>Total Expenditures</b>	<b>245,956</b>	<b>181,292</b>	<b>441,865</b>	<b>91,750</b>	<b>105,531</b>	<b>92,781</b>	<b>184,531</b>
<b>Revenues</b>							
Federal Aid	1,900	47,593	149,025	0	0	0	0
State Aid	187,372	108,776	40,000	40,000	0	0	40,000
Other Revenues	93,500	162,500	85,000	0	35,000	35,000	35,000
Applied Rollover (Rev.)	0	0	0	0	40,000	40,000	40,000
<b>Total Revenues</b>	<b>282,772</b>	<b>318,869</b>	<b>274,025</b>	<b>40,000</b>	<b>75,000</b>	<b>75,000</b>	<b>115,000</b>
<b>Budgeting Unit Net Local</b>	<b>-36,816</b>	<b>-137,577</b>	<b>167,840</b>	<b>51,750</b>	<b>30,531</b>	<b>17,781</b>	<b>69,531</b>

# Planning and Sustainability, Department of

## 8710 COUNTY FORESTRY

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Program Expense	0	0	15,000	15,000	0	0	15,000
<b>Total Expenditures</b>	0	0	15,000	15,000	0	0	15,000
<b>Revenues</b>							
Other Revenues	1,556	0	15,000	15,000	0	0	15,000
<b>Total Revenues</b>	1,556	0	15,000	15,000	0	0	15,000
<b>Budgeting Unit Net Local</b>	-1,556	0	0	0	0	0	0

**Planning and Sustainability, Department of**

**OTR #** 63      **Priority** 1      **OTR Name** Business Energy Navigator Program

**Description** In adopting the 2017 budget, the Legislature approved \$50,000 per year for three years to initiate the Business Energy Navigator Program. The program is funded in part with a grant from New York State Energy Research and Development Authority (NYSERDA) and funding from Tompkins County Area Development (TCAD).

Commercial and industrial businesses account for 40% of greenhouse gas emissions in Tompkins County. Recent studies indicate that business owners are often interested in reducing energy consumption, but do not have the time or resources to take action. The Business Energy Navigator Program will provide independent, neutral, expert advice and handholding to assist businesses to plan, evaluate and finance energy improvements. The program will be promoted through and coordinated with initiatives such as the Ithaca 2030 District, TCAD, local banks, the Chamber of Commerce, and municipal governments. The program will serve both new construction and existing structure upgrades.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	43959	STATE AID PLANNING	-58,908 ONE-TIME	-58,908 ONE-TIME
8020	51000609	SR.PLANNER	59,342 ONE-TIME	59,342 ONE-TIME
8020	54400	PROGRAM EXPENSE	2,500 ONE-TIME	2,500 ONE-TIME
8027	54442	PROFESSIONAL SERVICES	52,781 ONE-TIME	52,781 ONE-TIME
8020	58800	FRINGES	29,285 ONE-TIME	29,285 ONE-TIME
8027	42070	CONTRIB FR PRIV	-35,000 ONE-TIME	-35,000 ONE-TIME
		<b>Local Share</b>	<b>50,000</b>	<b>50,000</b>

**OTR #** 64      **Priority** 2      **OTR Name** Housing Planner

**Description** In July 2017, the Legislature endorsed the Tompkins County Housing Strategy. The Housing Strategy lays out an ambitious program to encourage the development of new housing units with an emphasis on locations within the Development Focus Areas, energy efficient construction, environmentally-sensitive design, use of renewable energy sources, incorporation of universal design features, and alignment with the County's other plans and strategies.

This proposal would create a new Senior Planner position within the Department of Planning and Sustainability who would focus on implementation of the Housing Strategy. This request includes \$5,000 for professional services to conduct the annual rent and vacancy surveys.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8027	54442	PROFESSIONAL SERVICES	5,000 TARGET	0 TARGET
8020	51000609	SR.PLANNER	59,342 TARGET	0 TARGET
8020	52206	COMPUTER EQUIPMENT	2,000 ROLLOVER	0 ROLLOVER
8020	52214	OFFICE FURNISHINGS	1,600 ROLLOVER	0 ROLLOVER
8020	58800	FRINGES	29,285 TARGET	0 TARGET
8020	41084	USE OF ROLLOVER	-3,600 ROLLOVER	0 ROLLOVER
		<b>Local Share</b>	<b>93,627</b>	<b>0</b>

**OTR #** 65      **Priority** 3      **OTR Name** Natural, Scenic, and Recreational Resource Protection

**Description** Year 3 of Approved 3 Year OTR Request

The funding would provide County support, in partnership with others, for open space and recreational land protection. These funds are dedicated to protecting lands in Agricultural Resource Focus Areas and Natural Features Focus Areas identified in the County Comprehensive Plan as well as lands that provide connections between these areas. Protection of critical open space resources is important to the success of local plant and animal species to thrive. It also complements the County's work in economic development and housing development and enhances overall quality of life for residents.

During 2016, funds were used to for the Sixmile Creek/Midline Road project in the Town of Dryden and the Heisey Road acquisition in the Town of Danby. Previous years funding included other projects in the Towns of Ithaca, Newfield, Caroline, Danby, and Dryden.



**Planning and Sustainability, Department of**

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8021	54400	PROGRAM EXPENSE	50,000 ONE-TIME	50,000 ONE-TIME
		<b>Local Share</b>	50,000	50,000
<b>OTR #</b>	66	<b>Priority</b>	4	<b>OTR Name</b> Energy Program Funds
<b>Description</b>	These funds will be used in 2018, as they have in the past, to implement strategic actions from the Tompkins County 2020 Energy Strategy (endorsed by the Legislature in 2010), the County Comprehensive Plan (adopted in 2015), and the County Energy Roadmap (accepted in 2016). These funds would also be used to help support priority projects identified by the Energy Task Force recently established by the Legislature.			
		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8027	54400	PROGRAM EXPENSE	20,000 ROLLOVER	20,000 ROLLOVER
8027	41084	USE OF ROLLOVER	-20,000 ROLLOVER	-20,000 ROLLOVER
		<b>Local Share</b>	0	0
<b>OTR #</b>	67	<b>Priority</b>	5	<b>OTR Name</b> Housing Program Funds
<b>Description</b>	These funds will be used in 2018 to implement strategic actions from the Tompkins County Housing Strategy (endorsed by the Legislature in 2017). These funds would also be used to help leverage funding and support from other community partners and to support collaborative efforts to address significant shortfalls in the County's housing market.			
		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8027	54400	PROGRAM EXPENSE	20,000 ROLLOVER	20,000 ROLLOVER
8027	41084	USE OF ROLLOVER	-20,000 ROLLOVER	-20,000 ROLLOVER
		<b>Local Share</b>	0	0
<b>OTR #</b>	68	<b>Priority</b>	6	<b>OTR Name</b> UNA Update
<b>Description</b>	The Environmental Management Council (EMC) has requested funding to continue their ongoing efforts to keep the Inventory of Unique Natural Areas up to date. Over the past five or six years, the Legislature has provided relatively small amounts of funding to support that effort.			
		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8027	54400	PROGRAM EXPENSE	5,000 ONE-TIME	0 ONE-TIME
		<b>Local Share</b>	5,000	0
<b>OTR #</b>	69	<b>Priority</b>	7	<b>OTR Name</b> Stream Monitoring
<b>Description</b>	Community Science Institute (CSI) monitors water quality in local streams through the use of trained volunteers and is supported by funding from local municipalities and the County. The County has provided funding for this effort since 2009. The amount of support has not increased since 2012. The requested increase in funding has two purposes:			
<ol style="list-style-type: none"> <li>1. A roughly 3% increase, or \$750, to cover the increased costs of testing including salaries, lab rent and lab supplies since 2012.</li> <li>2. An additional \$2,000, or about 30% of the total cost of biological monitoring in Tompkins County based on the collection and analysis of benthic macroinvertebrates (BMI) by community volunteers with support from CSI staff. The County's current funding support provides about 30% of local government support for chemical water quality monitoring in Tompkins County; this funding request would match that level of support for biological monitoring.</li> </ol>				
		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8027	54442	PROFESSIONAL SERVICES	2,750 TARGET	0 TARGET
		<b>Local Share</b>	2,750	0
<b>Planning and Sustainability, Department of Total</b>			201,377	100,000

# Planning and Sustainability, Department of

## Program Summary

### Tourism Planning and Management

Type of Program DD

Promote the implementation of the Tompkins County Strategic Tourism Plan (2012) by providing professional planning support, pursuing and administering grants, and coordinating programs and projects.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	162,426	164,381
<b>Revenues</b>	162,430	164,381
<b>Net Local</b>	-4	0
<b>FTE</b>	1.64	1.64

### Support Activities

Type of Program DD

Undertake activities that support a variety of program areas within the Department and in the county as a whole, including administration of the Environmental Management Council, Planning Advisory Board, Water Resources Council, and Energy Task Force; maintaining data and maps on population, land use, housing, environment, community facilities, and infrastructure; and providing information to the public, municipalities, and other departments.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	105,653	115,831
<b>Revenues</b>	3,000	3,000
<b>Net Local</b>	102,653	112,831
<b>FTE</b>	1.13	1.20

### Economy, Housing, and Transportation

Type of Program DM

The purpose of this program is to pursue the principles and policies identified in the Economy, Housing, and Transportation section of the 2015 Tompkins County Comprehensive Plan.

This program supports three principles of the Comprehensive Plan.

Tompkins County should be a place where:

- > economic prosperity is accessible to all.
- > housing is affordable, safe, energy efficient, and appealing.
- > transportation choices are efficient, affordable, and healthy for people and the environment.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	195,071	259,434
<b>Revenues</b>	7,000	30,600
<b>Net Local</b>	188,071	228,834
<b>FTE</b>	1.40	2.26

The purpose of this program is to pursue the principles and policies identified in the Climate Change section of the 2015 Tompkins County Comprehensive Plan.

This program supports two principles of the Comprehensive Plan.

Tompkins County should be a place where:

- > the energy system meets community needs without contributing additional greenhouse gases to the atmosphere.
- > the entire community is prepared for the economic, environmental, and social impacts of climate change.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	205,076	269,284
<b>Revenues</b>	0	113,908
<b>Net Local</b>	205,076	155,376
<b>FTE</b>	1.00	1.80

### Neighborhoods and Communities

Type of Program DD

The purpose of this program is to pursue the principles and policies identified in the Neighborhoods and Communities section of the 2015 Tompkins County Comprehensive Plan.

This program supports two principles of the Comprehensive Plan.

Tompkins County should be a place where:

- > the built environment promotes healthy, safe, and active lifestyles.
- > new development is focused in compact, walkable, mixed-use communities.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	64,421	87,120
<b>Revenues</b>	0	0
<b>Net Local</b>	64,421	87,120
<b>FTE</b>	0.62	0.80

### Planning for County Property and Operations

Type of Program MD

This program provides professional planning services to the County government regarding its properties, facilities and operations. This may include support to activities of other County departments and agencies, including project management, issue research and analysis, and pursuing grant opportunities.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	202,912	176,581
<b>Revenues</b>	55,000	55,000
<b>Net Local</b>	147,912	121,581
<b>FTE</b>	1.24	1.00

The purpose of this program is two-fold: (1) to pursue the overarching principles identified in the 2015 Tompkins County Comprehensive Plan that are not addressed in the four other programs in the Department’s budget related to the Comprehensive Plan and (2) to annually monitor progress on implementing the Plan and to formally review the Plan every five years.

This program supports the three overarching principles of the Comprehensive Plan.

Tompkins County should be a place where:

- > the needs of current and future generations are met without compromising the ecosystems upon which they depend.
- > all levels of government work cooperatively to address regional issues.
- > taxpayer dollars are invested in public infrastructure and facilities in the most efficient manner possible.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	91,186	110,370
<b>Revenues</b>	0	0
<b>Net Local</b>	91,186	110,370
<b>FTE</b>	0.82	1.00

**The Environment**

**Type of Program DD**

The purpose of this program is to pursue the principles and policies identified in the Environment section of the 2015 Tompkins County Comprehensive Plan.

This program supports two principles of the Comprehensive Plan.

Tompkins County should be a place where:

- > natural features and working rural landscapes are preserved and enhanced.
- > water resources are clean, safe, and protected.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	200,774	204,696
<b>Revenues</b>	0	0
<b>Net Local</b>	200,774	204,696
<b>FTE</b>	0.96	0.96

# Probation and Community Justice

The Department of Probation and Community Justice provides the following mandatory services, stipulated within the Executive Law, as follows: (1) Intake, defined as a service for Family Court cases, designed to resolve problems on a voluntary basis and refer only those matters that require Court intervention; (2) Investigations, defined as a service whereby Probation Officers look into the legal and social background of persons who have been convicted of crimes, or of those charged with violations of articles within the Family Court Act, or of persons interested in finalizing a private adoption, in order to offer a recommendation to the Court with regard to sentence or disposition; (3) Supervision, defined as the monitoring of individuals sentenced to or placed on Probation, for the purpose of guaranteeing their compliance with specific Court-ordered conditions. The Probation Department also offers discretionary services including a wide range of alternative programs, designed to function together as a system of graduated sanctions. The services include differential supervision, community service, specialized caseloads, electronic monitoring, drug courts, and day reporting. Additionally, probation officers conduct drug testing and monitor compliance. When probationers fail to comply with their conditions of Probation, officers are charged with the responsibility of reporting to the courts and, if necessary, filing a Violation of Probation. Additionally, clients who perform well while under supervision are recommended for early, honorable discharge from Probation.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	1,949,360	2,016,918	2,133,209	2,136,992	72,084	0	2,136,992
Overtime	383	4	0	0	0	0	0
Premium Pay	61,296	47,610	15,351	15,401	0	0	15,401
Fringe Benefits	1,141,344	934,834	1,059,670	1,062,205	35,573	0	1,062,205
Automotive Equipment	0	24,975	0	0	0	0	0
Other Capital Equip	35,200	31,491	15,379	13,500	0	0	13,500
Vehicle Fuel and Maint	3,773	4,203	5,200	5,400	0	0	5,400
Other Supplies	14,393	11,394	16,606	13,750	0	0	13,750
Travel Training	12,812	7,239	15,350	12,400	0	0	12,400
Professional Services	55,021	80,143	177,000	88,824	0	0	88,824
All Other Contr. Svcs	10,081	7,009	900	1,000	0	0	1,000
Program Expense	991	1,859	4,336	2,167	0	0	2,167
Utilities	11,552	11,372	8,143	7,350	0	0	7,350
Other	17,325	16,934	19,100	19,500	0	0	19,500
<b>Total Expenditures</b>	<b>3,313,531</b>	<b>3,195,985</b>	<b>3,470,244</b>	<b>3,378,489</b>	<b>107,657</b>	<b>0</b>	<b>3,378,489</b>
<b>Revenues</b>							
State Aid	348,769	347,800	344,891	339,589	0	0	339,589
Local Revenues	45,284	37,126	37,500	37,500	0	0	37,500
Other Revenues	329,284	320,641	329,720	322,610	0	0	322,610
<b>Total Revenues</b>	<b>723,337</b>	<b>705,567</b>	<b>712,111</b>	<b>699,699</b>	<b>0</b>	<b>0</b>	<b>699,699</b>
<b>Dept. Net Local</b>	<b>2,590,194</b>	<b>2,490,418</b>	<b>2,758,133</b>	<b>2,678,790</b>	<b>107,657</b>	<b>0</b>	<b>2,678,790</b>

# Probation and Community Justice

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant Level 2	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant-Level 1	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant-Level 3	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Services Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Probation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Aide	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Probation Administrator	0.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Probation Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Officer	12.00	12.00	12.00	12.00	12.00	0.00	0.00	12.00
Probation Supervisor	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Probation Systems Analyst	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Security Officer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Account Clerk/Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Probation Officer	6.00	6.00	6.00	6.00	6.00	1.00	0.00	6.00
Systems Analyst	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Work Project Supervisor	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Workforce Development Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>33.53</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>1.00</b>	<b>0.00</b>	<b>34.00</b>

# Probation and Community Justice

## 3140 PLNG. & COORD. (PROBAT.)

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	127,273	129,372	131,906	131,906	0	0	131,906
Premium Pay	875	950	1,025	1,025	0	0	1,025
Fringe Benefits	72,403	59,570	65,562	65,601	0	0	65,601
Program Expense	0	0	40	67	0	0	67
<b>Total Expenditures</b>	<b>200,551</b>	<b>189,892</b>	<b>198,533</b>	<b>198,599</b>	<b>0</b>	<b>0</b>	<b>198,599</b>
<b>Revenues</b>							
State Aid	16,922	16,922	16,961	16,961	0	0	16,961
Other Revenues	39,879	38,168	39,809	39,817	0	0	39,817
<b>Total Revenues</b>	<b>56,801</b>	<b>55,090</b>	<b>56,770</b>	<b>56,778</b>	<b>0</b>	<b>0</b>	<b>56,778</b>
<b>Budgeting Unit Net Local</b>	<b>143,750</b>	<b>134,802</b>	<b>141,763</b>	<b>141,821</b>	<b>0</b>	<b>0</b>	<b>141,821</b>

## 3141 ALTERNATIVES TO INCARC.

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	512,799	547,454	577,292	578,049	72,084	0	578,049
Premium Pay	18,327	18,244	4,683	5,153	0	0	5,153
Fringe Benefits	305,194	258,581	287,030	287,810	35,573	0	287,810
Other Capital Equip	2,072	2,263	2,700	2,500	0	0	2,500
Vehicle Fuel and Maint	3,773	4,203	5,200	5,400	0	0	5,400
Other Supplies	1,374	1,172	1,630	1,630	0	0	1,630
Travel Training	3,718	2,189	4,500	3,600	0	0	3,600
Professional Services	14,203	14,453	22,500	24,500	0	0	24,500
All Other Contr. Svcs	85	85	90	100	0	0	100
Program Expense	0	175	200	200	0	0	200
Utilities	2,193	2,126	1,000	1,000	0	0	1,000
Other	5,771	5,270	5,900	5,980	0	0	5,980
<b>Total Expenditures</b>	<b>869,509</b>	<b>856,215</b>	<b>912,725</b>	<b>915,922</b>	<b>107,657</b>	<b>0</b>	<b>915,922</b>
<b>Revenues</b>							
State Aid	96,150	97,389	95,225	106,806	0	0	106,806
Local Revenues	953	727	760	760	0	0	760
Other Revenues	673	6,017	5,000	10,000	0	0	10,000
<b>Total Revenues</b>	<b>97,776</b>	<b>104,133</b>	<b>100,985</b>	<b>117,566</b>	<b>0</b>	<b>0</b>	<b>117,566</b>
<b>Budgeting Unit Net Local</b>	<b>771,733</b>	<b>752,082</b>	<b>811,740</b>	<b>798,356</b>	<b>107,657</b>	<b>0</b>	<b>798,356</b>

# Probation and Community Justice

3142 PROBATION INTAKE/INVESTIG				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Salary and Wages	1,202,053	1,231,392	1,312,860	1,315,886	0	0	1,315,886
Overtime	0	4	0	0	0	0	0
Premium Pay	41,059	27,266	8,515	8,045	0	0	8,045
Fringe Benefits	702,358	566,471	651,702	653,360	0	0	653,360
Automotive Equipment	0	24,975	0	0	0	0	0
Other Capital Equip	27,543	29,228	12,679	11,000	0	0	11,000
Other Supplies	8,720	5,990	9,866	8,320	0	0	8,320
Travel Training	8,851	4,830	10,500	8,400	0	0	8,400
Professional Services	17,208	17,160	17,280	17,703	0	0	17,703
All Other Contr. Svcs	340	340	360	400	0	0	400
Program Expense	991	1,651	3,896	1,800	0	0	1,800
Utilities	8,307	8,406	6,793	6,000	0	0	6,000
Other	11,554	11,664	13,200	13,520	0	0	13,520
<b>Total Expenditures</b>	<b>2,028,984</b>	<b>1,929,377</b>	<b>2,047,651</b>	<b>2,044,434</b>	<b>0</b>	<b>0</b>	<b>2,044,434</b>
<b>Revenues</b>							
State Aid	217,832	215,597	214,738	197,841	0	0	197,841
Local Revenues	44,331	36,399	36,740	36,740	0	0	36,740
Other Revenues	273,732	258,956	271,239	271,293	0	0	271,293
<b>Total Revenues</b>	<b>535,895</b>	<b>510,952</b>	<b>522,717</b>	<b>505,874</b>	<b>0</b>	<b>0</b>	<b>505,874</b>
<b>Budgeting Unit Net Local</b>	<b>1,493,089</b>	<b>1,418,425</b>	<b>1,524,934</b>	<b>1,538,560</b>	<b>0</b>	<b>0</b>	<b>1,538,560</b>



# Probation and Community Justice

## 3160 ATI INITIATIVES

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	107,235	108,700	111,151	111,151	0	0	111,151
Overtime	383	0	0	0	0	0	0
Premium Pay	1,035	1,150	1,128	1,178	0	0	1,178
Fringe Benefits	61,389	50,212	55,376	55,434	0	0	55,434
Other Capital Equip	5,585	0	0	0	0	0	0
Other Supplies	2,427	2,761	3,438	3,300	0	0	3,300
Travel Training	243	220	350	400	0	0	400
Professional Services	23,610	24,090	25,220	25,621	0	0	25,621
All Other Contr. Svcs	425	425	450	500	0	0	500
Program Expense	0	33	200	100	0	0	100
Utilities	1,052	840	350	350	0	0	350
<b>Total Expenditures</b>	<b>203,384</b>	<b>188,431</b>	<b>197,663</b>	<b>198,034</b>	<b>0</b>	<b>0</b>	<b>198,034</b>
<b>Revenues</b>							
State Aid	17,865	17,892	17,967	17,981	0	0	17,981
<b>Total Revenues</b>	<b>17,865</b>	<b>17,892</b>	<b>17,967</b>	<b>17,981</b>	<b>0</b>	<b>0</b>	<b>17,981</b>
<b>Budgeting Unit Net Local</b>	<b>185,519</b>	<b>170,539</b>	<b>179,696</b>	<b>180,053</b>	<b>0</b>	<b>0</b>	<b>180,053</b>

## 3989 DRUG COURT SUPP GRNT - 2016

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Other Supplies	0	817	1,672	500	0	0	500
Professional Services	0	3,011	12,000	1,000	0	0	1,000
<b>Total Expenditures</b>	<b>0</b>	<b>3,828</b>	<b>13,672</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>1,500</b>
<b>Revenues</b>							
Other Revenues	0	17,500	13,672	1,500	0	0	1,500
<b>Total Revenues</b>	<b>0</b>	<b>17,500</b>	<b>13,672</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>1,500</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>-13,672</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Probation and Community Justice

## 3990 DRUG COURT SUPP GRNT - 2013

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Other Supplies	1,872	654	0	0	0	0	0
All Other Contr. Svcs	9,231	6,159	0	0	0	0	0
<b>Total Expenditures</b>	<b>11,103</b>	<b>6,813</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>							
Other Revenues	15,000	0	0	0	0	0	0
<b>Total Revenues</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>-3,897</b>	<b>6,813</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 3994 RE-ENTRY PROGRAM

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Professional Services	0	21,429	100,000	20,000	0	0	20,000
<b>Total Expenditures</b>	<b>0</b>	<b>21,429</b>	<b>100,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>21,429</b>	<b>100,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

**Probation and Community Justice**

**OTR #** 70      **Priority** 1      **OTR Name** Appropriate Staffing Level for Increased Drug Court and EM Workload

**Description**

This Senior Probation Officer (SPO) position will provide a dual function in the department. First, the position will assist the Ithaca Community Treatment Court (ICTC), which has seen a rise in cases being admitted into the program over the past year. The increase in participant levels is the result of a change in judicial leadership that has improved the program and the rise in opiate addicted individuals. Due to the increased numbers of this high risk population presently in the program, participant supervision oversight can no longer be managed by the current 1 FTE SPO, thus prompting this OTR request to supplement the program with a second SPO. The assignment of an additional SPO in ICTC will further allow for expected continued growth in program participation. Second, in an effort to reduce the pretrial population in the jail, the requested SPO position will also be responsible for oversight of individuals who have been Released Under Supervision with Electronic Monitoring, which involves equipment installation/removal, oversight of program participation, responding to alerts and court notification of rules violations. The department is committed to maximizing the use of EM with the jail population.

It is believed that ICTC growth in participation levels and increasing the use of EM with the pretrial population will contribute to the reduction of the inmate population in the jail, as recommended in the Jail Study Assessment completed by CGR.

<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
3141	51000597 SR. PROB. OFFICER	72,084	TARGET	0	TARGET
3141	58800 FRINGES	35,573	TARGET	0	TARGET
<b>Local Share</b>		<b>107,657</b>		<b>0</b>	
<b>Probation and Community Justice Total</b>		<b>107,657</b>		<b>0</b>	

# Probation and Community Justice

## Program Summary

### Community Service (Enhanced Supervision and Sentencing)

Type of Program DM

Community Service programming is consistent with the principles of restorative justice: provides a means to offer services of value to the community, enables offenders/youth to better understand how actions impact the victim/community, holds offenders/youth accountable for their behavior and teaches pro-social behavior and job skills. Relieves over crowding in the jail, assists non profit organizations who have limited resources, gives back to the community, provides DSS with work placement for public assistance recipients as required by state mandates.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	164,438	164,670
<b>Revenues</b>	53,266	53,301
<b>Net Local</b>	111,172	111,369
<b>FTE</b>	2.00	2.00

### Core Mandated Services

Type of Program MM

Requirement by law to provide the services of Intake (Family Court- JD and PINS), Investigations (Family and Criminal Courts) and Supervision (Family and Criminal Courts). These mandated services promote public safety and community protection, reduce recidivism, rehabilitate the offender, provide victim services, divert youth from entering the Family Court system, prevent placement of youth in foster and residential care, and strengthens families.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	2,681,130	2,743,576
<b>Revenues</b>	584,660	575,834
<b>Net Local</b>	2,096,470	2,167,742
<b>FTE</b>	26.87	27.50

### Day Reporting (Enhanced Supervision and Sentencing)

Type of Program DD

Structured half day program that provides an enhanced supervision and sentencing option for the courts. Benefits include increased community based supervision in an educational class format, GED preparation, employment services, referrals to services and enhanced family functioning. Participants are encouraged to take personal responsibility for their actions, repair the harm caused to their victims, their families and their communities, and develop skills to enable them to become more productive members of the community.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	197,425	198,034
<b>Revenues</b>	17,967	17,981
<b>Net Local</b>	179,458	180,053
<b>FTE</b>	2.05	2.05

**Drug Courts-Enhanced (Enhanced Supervision and****Type of Program DM**

Enhanced Supervision and Sentencing program for high risk chemically addicted felony and misdemeanor offenders that provides intensive case management by Probation Officers along with judicial oversight that includes incentives and responses. The Team approach to the program is holistic in nature and addresses all the needs of the offender in order to break the cycle of addiction and criminal behavior (fewer crimes being committed and more productive member of the community).

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	121,255	161,300
<b>Revenues</b>	12,952	17,232
<b>Net Local</b>	108,303	144,068
<b>FTE</b>	1.11	1.48

**Greatest Risk Supervision Program -(Enhanced Supervision****Type of Program DM**

Provide sentencing alternatives for greatest risk offenders who would otherwise be incarcerated, ensure public safety through restrictive supervision and monitoring, hold defendants accountable, promote law abiding behavior through reduced caseload sizes and intensive and effective case management.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	109,481	109,703
<b>Revenues</b>	25,796	25,823
<b>Net Local</b>	83,685	83,880
<b>FTE</b>	1.00	1.00

**Juvenile Intensive Supervision Program-Enhanced (JISP)****Type of Program DM**

Provide Family Court with a dispositional alternative for adjudicated high risk juvenile population who might otherwise be placed in DSS custody or detention, ensure public safety through restrictive supervision and monitoring, hold respondents accountable, promote pro-social/law-abiding behavior through effective case management, and strengthen families.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	39,825	40,137
<b>Revenues</b>	4,257	4,289
<b>Net Local</b>	35,568	35,848
<b>FTE</b>	0.37	0.37

**Pre-Trial Release (PTR)****Type of Program DM**

Facilitate judicial release decisions by providing the courts with standardized information about a defendant's risk of flight; facilitate release of defendants who would otherwise be incarcerated for want of resources; reduce unnecessary incarceration and associated costs; maximize court appearance rates of defendants released to PTR program under our supervision.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	48,716	48,726
<b>Revenues</b>	5,239	5,239
<b>Net Local</b>	43,477	43,487
<b>FTE</b>	0.60	0.60

To provide transitional services to incarcerated individuals returning to the Tompkins County community from our jail, with the goal of reducing recidivism and improving public safety through the use of evidence based practices, pre and post release guidance and financial, employment, educational and housing services. In 2018, the role of Probation will be limited to providing life skills/employment/education services (see Section 6 for details).

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	100,000	20,000
<b>Revenues</b>	0	0
<b>Net Local</b>	100,000	20,000
<b>FTE</b>	0.00	0.00

# Recycling and Materials Management, Department of

The mission of the Recycling and Materials Management Department is to develop and implement a sustainable materials management strategy for Tompkins County. With a focus on the state's solid waste management hierarchy, this approach utilizes and prioritizes environmentally sound, cost-effective, socially responsible, and safe practices. This is accomplished through coordinated administrative, operational, and educational programs that maximize diversion with the 4R's (Reduce, Reuse, Recycle, and Rebuy) as a focal point.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	724,563	717,121	712,106	736,189	0	0	736,189
Overtime	396	910	1,500	24,829	0	0	24,829
Premium Pay	11,565	5,801	4,500	3,950	0	0	3,950
Fringe Benefits	412,530	329,068	354,170	377,510	0	0	377,510
Automotive Equipment	0	28,838	30,630	55,000	16,700	16,700	71,700
Other Capital Equip	64,278	57,158	194,716	178,311	0	0	178,311
Highway Materials	1,084	1,228	3,100	4,150	0	0	4,150
Vehicle Fuel and Maint	2,754	2,110	3,592	2,428	0	0	2,428
Other Supplies	71,047	44,118	58,280	48,334	0	0	48,334
Travel Training	11,795	5,250	12,000	15,030	0	0	15,030
Professional Services	3,289,653	3,410,324	3,576,466	4,223,468	0	0	4,223,468
All Other Contr. Svcs	86,980	11,916	18,865	17,544	0	0	17,544
Program Expense	39,255	39,063	46,785	41,442	0	0	41,442
Maintenance	30,205	25,749	39,650	51,400	0	0	51,400
Utilities	32,479	28,360	31,530	28,580	0	0	28,580
Rent	35,008	35,008	0	0	0	0	0
Other	64,074	131,790	181,903	186,038	0	0	186,038
Other Finance	115,852	205,415	206,762	175,315	0	0	175,315
<b>Total Expenditures</b>	<b>4,993,518</b>	<b>5,079,227</b>	<b>5,476,555</b>	<b>6,169,518</b>	<b>16,700</b>	<b>16,700</b>	<b>6,186,218</b>
<b>Revenues</b>							
State Aid	53,629	714,189	40,000	43,500	0	0	43,500
Local Revenues	0	0	0	300,441	16,700	16,700	317,141
Other Revenues	5,072,523	5,441,650	5,400,932	5,825,577	0	0	5,825,577
Interfund Transf & Rev	20,000	0	0	0	0	0	0
<b>Total Revenues</b>	<b>5,146,152</b>	<b>6,155,839</b>	<b>5,440,932</b>	<b>6,169,518</b>	<b>16,700</b>	<b>16,700</b>	<b>6,186,218</b>
<b>Dept. Net Local</b>	<b>-152,634</b>	<b>-1,076,612</b>	<b>35,623</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Recycling and Materials Management, Department of

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Account Clerk Typist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Assistant Recycling Specialist	3.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00
Assistant Solid Waste Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Communication & Administrative	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Communications Specialist	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	0.00	1.00	0.00	0.00	1.00	0.00	0.00	1.00
Information Aide	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50
Principal Account Clerk/Typist	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Recycling Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Secretary	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Typist	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Weigh Scale Operator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Solid Waste Enforcement Officer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Solid Waste Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Waste Reduction & Recycling	1.00	1.00	1.00	1.00	4.00	0.00	0.00	4.00
Weigh Scale Operator	1.00	1.00	1.00	1.00	0.90	0.00	0.00	0.90
	<b>15.00</b>	<b>16.00</b>	<b>15.00</b>	<b>14.00</b>	<b>14.40</b>	<b>0.00</b>	<b>0.00</b>	<b>14.40</b>



# Recycling and Materials Management, Department of

## 8160 SOLID WASTE DISPOSAL

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	223,106	228,659	217,563	211,079	0	0	211,079
Overtime	331	373	1,500	15,461	0	0	15,461
Premium Pay	4,863	3,051	1,300	1,300	0	0	1,300
Fringe Benefits	128,542	106,086	108,683	112,439	0	0	112,439
Other Capital Equip	246	75	40,743	750	0	0	750
Highway Materials	143	664	1,150	1,200	0	0	1,200
Vehicle Fuel and Maint	720	202	499	510	0	0	510
Other Supplies	4,158	3,509	4,600	4,200	0	0	4,200
Professional Services	969,215	1,014,044	1,129,890	1,187,918	0	0	1,187,918
All Other Contr. Svcs	3,075	7,209	10,800	11,800	0	0	11,800
Program Expense	38,670	38,670	45,235	39,842	0	0	39,842
Maintenance	23,526	23,990	37,150	41,500	0	0	41,500
Other	21,245	28,934	56,267	60,635	0	0	60,635
Other Finance	57,926	117,491	176,704	175,315	0	0	175,315
<b>Total Expenditures</b>	<b>1,475,766</b>	<b>1,572,957</b>	<b>1,832,084</b>	<b>1,863,949</b>	<b>0</b>	<b>0</b>	<b>1,863,949</b>
<b>Revenues</b>							
Other Revenues	1,722,288	1,931,540	1,796,744	1,863,949	0	0	1,863,949
<b>Total Revenues</b>	<b>1,722,288</b>	<b>1,931,540</b>	<b>1,796,744</b>	<b>1,863,949</b>	<b>0</b>	<b>0</b>	<b>1,863,949</b>
<b>Budgeting Unit Net Local</b>	<b>-246,522</b>	<b>-358,583</b>	<b>35,340</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Recycling and Materials Management, Department of

## 8163 RECYCLING

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	236,418	214,685	245,994	293,639	0	0	293,639
Overtime	49	254	0	9,368	0	0	9,368
Premium Pay	994	1,299	1,100	550	0	0	550
Fringe Benefits	132,037	97,842	121,867	149,805	0	0	149,805
Automotive Equipment	0	0	30,630	35,000	0	0	35,000
Other Capital Equip	28,999	33,108	137,642	143,842	0	0	143,842
Vehicle Fuel and Maint	794	835	1,643	619	0	0	619
Other Supplies	51,737	28,791	33,400	29,410	0	0	29,410
Travel Training	8,779	4,133	10,950	13,755	0	0	13,755
Professional Services	886,764	1,004,070	1,071,873	1,093,740	0	0	1,093,740
All Other Contr. Svcs	0	100	2,000	0	0	0	0
Other	25,988	12,584	14,495	11,093	0	0	11,093
Other Finance	57,926	57,869	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,430,485</b>	<b>1,455,570</b>	<b>1,671,594</b>	<b>1,780,821</b>	<b>0</b>	<b>0</b>	<b>1,780,821</b>
<b>Revenues</b>							
State Aid	0	670,439	0	0	0	0	0
Local Revenues	0	0	0	300,441	0	0	300,441
Other Revenues	1,266,303	1,373,758	1,669,964	1,480,380	0	0	1,480,380
Interfund Transf & Rev	20,000	0	0	0	0	0	0
<b>Total Revenues</b>	<b>1,286,303</b>	<b>2,044,197</b>	<b>1,669,964</b>	<b>1,780,821</b>	<b>0</b>	<b>0</b>	<b>1,780,821</b>
<b>Budgeting Unit Net Local</b>	<b>144,182</b>	<b>-588,627</b>	<b>1,630</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Recycling and Materials Management, Department of

8164 SOLID WASTE RECY. & COLL.				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Salary and Wages	33,821	43,943	48,256	26,020	0	0	26,020
Overtime	0	71	0	0	0	0	0
Premium Pay	0	100	0	0	0	0	0
Fringe Benefits	19,109	20,164	23,800	12,841	0	0	12,841
Other Capital Equip	12,083	8,465	6,038	22,037	0	0	22,037
Highway Materials	0	0	0	2,000	0	0	2,000
Other Supplies	8,518	6,174	6,800	5,583	0	0	5,583
Professional Services	1,073,189	1,027,290	1,020,468	1,505,550	0	0	1,505,550
Other	9,481	1,662	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,156,201</b>	<b>1,107,869</b>	<b>1,105,362</b>	<b>1,574,031</b>	<b>0</b>	<b>0</b>	<b>1,574,031</b>
<b>Revenues</b>							
Other Revenues	1,266,549	1,113,537	1,105,362	1,574,031	0	0	1,574,031
<b>Total Revenues</b>	<b>1,266,549</b>	<b>1,113,537</b>	<b>1,105,362</b>	<b>1,574,031</b>	<b>0</b>	<b>0</b>	<b>1,574,031</b>
<b>Budgeting Unit Net Local</b>	<b>-110,348</b>	<b>-5,668</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

8165 SOLID WASTE REDUCTION				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Salary and Wages	35,694	29,496	35,122	24,268	0	0	24,268
Overtime	16	14	0	0	0	0	0
Premium Pay	0	100	0	0	0	0	0
Fringe Benefits	20,186	13,544	17,322	11,975	0	0	11,975
Other Capital Equip	0	998	4,025	4,417	0	0	4,417
Vehicle Fuel and Maint	414	340	726	651	0	0	651
Other Supplies	3,183	3,612	7,470	5,471	0	0	5,471
Travel Training	1,910	613	0	0	0	0	0
Professional Services	177,735	190,819	153,425	189,210	0	0	189,210
Other	268	240	2,275	1,350	0	0	1,350
<b>Total Expenditures</b>	<b>239,406</b>	<b>239,776</b>	<b>220,365</b>	<b>237,342</b>	<b>0</b>	<b>0</b>	<b>237,342</b>
<b>Revenues</b>							
State Aid	13,946	1,046	0	0	0	0	0
Other Revenues	209,535	264,139	220,365	237,342	0	0	237,342
<b>Total Revenues</b>	<b>223,481</b>	<b>265,185</b>	<b>220,365</b>	<b>237,342</b>	<b>0</b>	<b>0</b>	<b>237,342</b>
<b>Budgeting Unit Net Local</b>	<b>15,925</b>	<b>-25,409</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Recycling and Materials Management, Department of

8166 OLD LANDFILLS & FACILITIES				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Salary and Wages	34,244	35,599	35,409	35,413	0	0	35,413
Premium Pay	1,007	300	700	700	0	0	700
Fringe Benefits	18,878	16,050	17,809	17,822	0	0	17,822
Automotive Equipment	0	28,838	0	0	0	0	0
Other Capital Equip	19,059	0	0	0	0	0	0
Highway Materials	941	564	1,950	950	0	0	950
Vehicle Fuel and Maint	534	290	240	215	0	0	215
Travel Training	118	0	200	250	0	0	250
Professional Services	77,828	66,433	88,100	120,484	0	0	120,484
Maintenance	0	0	0	7,400	0	0	7,400
Utilities	220	221	350	300	0	0	300
Other	0	0	2,000	0	0	0	0
Other Finance	0	30,055	30,058	0	0	0	0
<b>Total Expenditures</b>	<b>152,829</b>	<b>178,350</b>	<b>176,816</b>	<b>183,534</b>	<b>0</b>	<b>0</b>	<b>183,534</b>
<b>Revenues</b>							
Other Revenues	80,764	200,842	176,816	183,533	0	0	183,533
<b>Total Revenues</b>	<b>80,764</b>	<b>200,842</b>	<b>176,816</b>	<b>183,533</b>	<b>0</b>	<b>0</b>	<b>183,533</b>
<b>Budgeting Unit Net Local</b>	<b>72,065</b>	<b>-22,492</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

# Recycling and Materials Management, Department of

8168 SOLID WASTE ADMIN

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	148,583	151,267	116,078	132,084	0	0	132,084
Overtime	0	198	0	0	0	0	0
Premium Pay	4,563	813	1,400	1,400	0	0	1,400
Fringe Benefits	86,527	69,161	57,940	65,874	0	0	65,874
Automotive Equipment	0	0	0	20,000	16,700	16,700	36,700
Other Capital Equip	3,891	14,512	5,068	7,265	0	0	7,265
Vehicle Fuel and Maint	292	443	484	433	0	0	433
Other Supplies	3,026	1,787	4,990	3,600	0	0	3,600
Travel Training	263	354	250	250	0	0	250
Professional Services	0	200	0	15,000	0	0	15,000
All Other Contr. Svcs	82,418	2,997	4,013	3,552	0	0	3,552
Program Expense	585	393	1,550	1,600	0	0	1,600
Maintenance	6,637	648	0	0	0	0	0
Utilities	27,598	24,981	26,230	22,830	0	0	22,830
Rent	34,588	34,588	0	0	0	0	0
Other	6,900	88,180	104,116	110,210	0	0	110,210
<b>Total Expenditures</b>	<b>405,871</b>	<b>390,522</b>	<b>322,119</b>	<b>384,098</b>	<b>16,700</b>	<b>16,700</b>	<b>400,798</b>
<b>Revenues</b>							
Local Revenues	0	0	0	0	16,700	16,700	16,700
Other Revenues	440,619	454,432	323,466	384,099	0	0	384,099
<b>Total Revenues</b>	<b>440,619</b>	<b>454,432</b>	<b>323,466</b>	<b>384,099</b>	<b>16,700</b>	<b>16,700</b>	<b>400,799</b>
<b>Budgeting Unit Net Local</b>	<b>-34,748</b>	<b>-63,910</b>	<b>-1,347</b>	<b>-1</b>	<b>0</b>	<b>0</b>	<b>-1</b>

# Recycling and Materials Management, Department of

## 8169 HOUSEHOLD HAZARDOUS WASTE

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	12,697	13,472	13,684	13,686	0	0	13,686
Premium Pay	138	138	0	0	0	0	0
Fringe Benefits	7,251	6,221	6,749	6,754	0	0	6,754
Other Capital Equip	0	0	1,200	0	0	0	0
Other Supplies	425	245	1,020	70	0	0	70
Travel Training	725	150	600	775	0	0	775
Professional Services	104,922	107,468	112,710	111,566	0	0	111,566
All Other Contr. Svcs	1,487	1,610	2,052	2,192	0	0	2,192
Maintenance	42	1,111	2,500	2,500	0	0	2,500
Utilities	4,661	3,158	4,950	5,450	0	0	5,450
Rent	420	420	0	0	0	0	0
Other	192	190	2,750	2,750	0	0	2,750
<b>Total Expenditures</b>	<b>132,960</b>	<b>134,183</b>	<b>148,215</b>	<b>145,743</b>	<b>0</b>	<b>0</b>	<b>145,743</b>
<b>Revenues</b>							
State Aid	39,683	42,704	40,000	43,500	0	0	43,500
Other Revenues	86,465	103,402	108,215	102,243	0	0	102,243
<b>Total Revenues</b>	<b>126,148</b>	<b>146,106</b>	<b>148,215</b>	<b>145,743</b>	<b>0</b>	<b>0</b>	<b>145,743</b>
<b>Budgeting Unit Net Local</b>	<b>6,812</b>	<b>-11,923</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Recycling and Materials Management, Department of**

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**OTR #** 71      **Priority** 1      **OTR Name** Plug-In Hybrid additional cost

**Description**      The cost difference between a regular sedan and a Plug-In Hybrid sedan. This would include \$2,000 (TC Facilities estimate) to set up a charging station.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8168	41082	USE OF RESERVES	-16,700 ONE-TIME	-16,700 ONE-TIME
8168	52231	VEHICLES	16,700 ONE-TIME	16,700 ONE-TIME
<b>Local Share</b>			0	0
<b>Recycling and Materials Management, Department</b>			0	0

# Recycling and Materials Management, Department of

## Program Summary

### Administration

Type of Program DM

Provides assistance to implement Department programs. Provides customer service support for program users (both in person and over the phone). Handles dissemination of Department policies and procedures both internally and externally. Conducts transactions for Solid Waste permits and renewals, as well as the sale of disposal coupons and punchcards, recycling bins, compost bins, and toolkits. Some sales are conducted online and processed each business day.

	<u>2017</u>	<u>2018</u>
Expenditures	323,466	384,099
Revenues	323,466	377,805
Net Local	0	0
FTE	2.25	2.25

### Household Hazardous Waste Management

Type of Program DM

Provide safe, environmentally sound and cost effective management of household and Conditionally Exempt Small Quantity Generators (CESQG) generated hazardous waste.

	<u>2017</u>	<u>2018</u>
Expenditures	148,215	145,743
Revenues	148,215	145,743
Net Local	0	0
FTE	0.25	0.25

### Old Landfills and Facilities

Type of Program MM

Monitor and maintain closed landfill in compliance with applicable federal and state regulations. Ensure compliance with closure requirements through regular inspections and sampling.

	<u>2017</u>	<u>2018</u>
Expenditures	176,815	183,533
Revenues	176,815	213,146
Net Local	0	0
FTE	0.5	0.5

### Recycling

Type of Program MD

Provide a local facility to process and market recyclable materials collected through the curbside and drop off programs. Additional components include providing educational information, direct assistance, and community support for recycling, including food scraps. Provide a program to comply with all applicable Federal, State and local laws for the management of recycling and support an overall goal of maximizing diversion.

	<u>2017</u>	<u>2018</u>
Expenditures	1,666,168	1,780,822
Revenues	1,666,168	1,779,803
Net Local	0	0
FTE	4.75	6.5



**Recycling Collection**

Type of Program MD

Provides for convenient, cost-effective residential recycling opportunities through curbside collection and a public drop-off area at the Recycling and Solid Waste Center. To enforce all applicable Federal, State, and local laws for mandatory recycling.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	1,105,361	1,574,031
<b>Revenues</b>	1,105,361	1,574,031
<b>Net Local</b>	0	0
<b>FTE</b>	1	.5

**Solid Waste Disposal**

Type of Program DM

Provide a safe, environmentally-sound and cost effective strategy to landfill the non-recoverable waste generated in Tompkins County. Provide a program to enforce all applicable Federal, State and Local laws for the management of solid waste.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	1,800,539	1,863,949
<b>Revenues</b>	1,800,539	1,860,071
<b>Net Local</b>	0	0
<b>FTE</b>	4.5	6.25

**Waste Reduction**

Type of Program DD

Reduce both the volume and toxicity of the waste stream by providing waste reduction, reuse and green purchasing programs and education to businesses, schools, municipalities and residents. This program supports the County in achieving a goal of maximizing diversion.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	220,364	237,342
<b>Revenues</b>	220,364	237,342
<b>Net Local</b>	0	0
<b>FTE</b>	0.75	0.5

# Sales Tax Distribution

Tompkins County receives most\* of the sales tax generated within the County and then distributes portions of the collections to towns, villages, and the City of Ithaca based on a statutory formula. This budgeting unit reflects the direct cash payments by the County to the towns, villages, and City of Ithaca for their respective shares of the sales tax.

\*(The exception is a direct payment by the State to the City of Ithaca for its 50% share of the basic 3% county sales tax generated within the City.)

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	11,965,214	0	0	0	0	0	0
Other	0	11,778,874	12,076,122	12,118,019	0	0	12,118,019
Other Finance	609,615	593,519	592,821	623,732	0	0	623,732
<b>Total Expenditures</b>	<b>12,574,829</b>	<b>12,372,393</b>	<b>12,668,943</b>	<b>12,741,751</b>	<b>0</b>	<b>0</b>	<b>12,741,751</b>
<b>Revenues</b>							
Local Revenues	12,574,829	12,372,393	12,668,943	12,741,751	0	0	12,741,751
<b>Total Revenues</b>	<b>12,574,829</b>	<b>12,372,393</b>	<b>12,668,943</b>	<b>12,741,751</b>	<b>0</b>	<b>0</b>	<b>12,741,751</b>
<b>Dept. Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Sales Tax Distribution

1985 DISTRIBUTION OF SALES TAX				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	11,965,214	0	0	0	0	0	0
Other	0	11,778,874	12,076,122	12,118,019	0	0	12,118,019
<b>Total Expenditures</b>	11,965,214	11,778,874	12,076,122	12,118,019	0	0	12,118,019
<b>Revenues</b>							
Local Revenues	11,965,214	11,778,874	12,076,122	12,118,019	0	0	12,118,019
<b>Total Revenues</b>	11,965,214	11,778,874	12,076,122	12,118,019	0	0	12,118,019
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

6901 COUNTY/CITY PROGRAM				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Other Finance	609,615	593,519	592,821	623,732	0	0	623,732
<b>Total Expenditures</b>	609,615	593,519	592,821	623,732	0	0	623,732
<b>Revenues</b>							
Local Revenues	609,615	593,519	592,821	623,732	0	0	623,732
<b>Total Revenues</b>	609,615	593,519	592,821	623,732	0	0	623,732
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

# Sheriff's Office

The Tompkins County Sheriff's Office in collaboration with surrounding community agencies, is an active participant in building and strengthening community partnerships that progressively foster the public safety interests of the County's residents and visitors. The Sheriff's Office team continually strives to inspire the confidence and respect of the community it serves, through all-inclusive leadership and accountability. The Sheriff's Office encourages innovative concepts that promote development in new directions, focus on achieving exceptional service to the public, and continually aim to be a model of excellence in the area of law enforcement.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	2,839,842	3,937,493	3,080,664	3,185,750	46,061	0	3,185,750
Overtime	140,697	477,288	431,645	416,645	0	0	416,645
Premium Pay	221,774	236,557	65,600	65,325	0	0	65,325
Fringe Benefits	1,809,685	2,127,129	1,763,850	1,765,145	22,731	0	1,765,145
Automotive Equipment	89,947	184,324	194,290	184,290	0	0	184,290
Other Capital Equip	25,006	87,123	102,028	33,469	37,900	0	33,469
Vehicle Fuel and Maint	138,244	121,651	148,000	124,199	0	0	124,199
Other Supplies	84,039	65,558	131,491	78,078	5,200	0	78,078
Travel Training	14,348	11,816	13,500	12,500	0	0	12,500
Professional Services	150	698	1,825	825	0	0	825
All Other Contr. Svcs	15,734	45,557	17,884	45,001	7,000	0	45,001
Program Expense	153	0	0	0	0	0	0
Maintenance	0	706	0	0	0	0	0
Utilities	21,050	21,748	23,200	23,300	0	0	23,300
Other	9,680	10,829	9,550	9,132	0	0	9,132
<b>Total Expenditures</b>	<b>5,410,349</b>	<b>7,328,477</b>	<b>5,983,527</b>	<b>5,943,659</b>	<b>118,892</b>	<b>0</b>	<b>5,943,659</b>
<b>Revenues</b>							
Federal Aid	15,706	13,082	36,893	0	0	0	0
State Aid	30,435	34,079	30,000	20,000	0	0	20,000
Local Revenues	171,349	171,360	150,000	150,000	0	0	150,000
Other Revenues	120,190	101,135	74,287	63,500	0	0	63,500
Interfund Transf & Rev	251,981	267,117	270,000	230,000	0	0	230,000
<b>Total Revenues</b>	<b>589,661</b>	<b>586,773</b>	<b>561,180</b>	<b>463,500</b>	<b>0</b>	<b>0</b>	<b>463,500</b>
<b>Dept. Net Local</b>	<b>4,820,688</b>	<b>6,741,704</b>	<b>5,422,347</b>	<b>5,480,159</b>	<b>118,892</b>	<b>0</b>	<b>5,480,159</b>

# Sheriff's Office

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Account/Permit Clerk	2.00	2.00	3.00	3.00	2.00	1.00	0.00	2.00
Captain	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Executive Assistant to the Sheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Investigator	4.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Lieutenant	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Part Time Deputy	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00
Road Patrol Deputy	26.00	26.00	26.00	26.56	26.00	0.00	0.00	26.00
Secretary	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Investigator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Sergeant	7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00
Sheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Sr. Account and Permit Clerk	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.56</b>	<b>46.00</b>	<b>1.00</b>	<b>0.00</b>	<b>46.00</b>

# Sheriff's Office

## 3110 CIVIL

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	385,389	464,131	433,029	436,858	46,061	0	436,858
Overtime	2,441	9,600	6,645	6,645	0	0	6,645
Premium Pay	16,424	29,296	4,300	4,025	0	0	4,025
Fringe Benefits	228,438	229,933	218,968	220,855	22,731	0	220,855
Other Capital Equip	1,009	8,521	24,861	1,933	8,000	0	1,933
Other Supplies	8,700	5,737	10,770	12,078	0	0	12,078
Travel Training	2,780	2,642	4,000	3,000	0	0	3,000
Professional Services	0	0	1,000	0	0	0	0
All Other Contr. Svcs	8,940	9,585	9,841	9,841	0	0	9,841
Program Expense	153	0	0	0	0	0	0
Utilities	757	828	800	900	0	0	900
Other	7,838	7,189	8,650	8,232	0	0	8,232
<b>Total Expenditures</b>	<b>662,869</b>	<b>767,462</b>	<b>722,864</b>	<b>704,367</b>	<b>76,792</b>	<b>0</b>	<b>704,367</b>
<b>Revenues</b>							
Local Revenues	126,296	129,193	110,000	110,000	0	0	110,000
Other Revenues	5,071	6,625	3,500	4,500	0	0	4,500
<b>Total Revenues</b>	<b>131,367</b>	<b>135,818</b>	<b>113,500</b>	<b>114,500</b>	<b>0</b>	<b>0</b>	<b>114,500</b>
<b>Budgeting Unit Net Local</b>	<b>531,502</b>	<b>631,644</b>	<b>609,364</b>	<b>589,867</b>	<b>76,792</b>	<b>0</b>	<b>589,867</b>

# Sheriff's Office

## 3113 LAW ENFORCEMENT

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	2,454,453	3,473,362	2,647,635	2,748,892	0	0	2,748,892
Overtime	138,256	467,688	425,000	410,000	0	0	410,000
Premium Pay	205,350	207,261	61,300	61,300	0	0	61,300
Fringe Benefits	1,581,247	1,897,196	1,544,882	1,544,290	0	0	1,544,290
Automotive Equipment	89,947	184,324	194,290	184,290	0	0	184,290
Other Capital Equip	23,997	78,602	77,167	31,536	29,900	0	31,536
Vehicle Fuel and Maint	138,244	121,651	148,000	124,199	0	0	124,199
Other Supplies	75,339	59,821	120,721	66,000	5,200	0	66,000
Travel Training	11,568	9,174	9,500	9,500	0	0	9,500
Professional Services	150	698	825	825	0	0	825
All Other Contr. Svcs	6,794	35,972	8,043	35,160	7,000	0	35,160
Maintenance	0	706	0	0	0	0	0
Utilities	20,293	20,920	22,400	22,400	0	0	22,400
Other	1,842	3,640	900	900	0	0	900
<b>Total Expenditures</b>	<b>4,747,480</b>	<b>6,561,015</b>	<b>5,260,663</b>	<b>5,239,292</b>	<b>42,100</b>	<b>0</b>	<b>5,239,292</b>
<b>Revenues</b>							
Federal Aid	15,706	13,082	36,893	0	0	0	0
State Aid	30,435	34,079	30,000	20,000	0	0	20,000
Local Revenues	45,053	42,167	40,000	40,000	0	0	40,000
Other Revenues	115,119	94,510	70,787	59,000	0	0	59,000
Interfund Transf & Rev	251,981	267,117	270,000	230,000	0	0	230,000
<b>Total Revenues</b>	<b>458,294</b>	<b>450,955</b>	<b>447,680</b>	<b>349,000</b>	<b>0</b>	<b>0</b>	<b>349,000</b>
<b>Budgeting Unit Net Local</b>	<b>4,289,186</b>	<b>6,110,060</b>	<b>4,812,983</b>	<b>4,890,292</b>	<b>42,100</b>	<b>0</b>	<b>4,890,292</b>

**Sheriff's Office**

**OTR #** 72      **Priority** 1      **OTR Name** Additional Civil Account/Permit Clerk

**Description** Historically, the Civil/ Records Divison was divided. The Civil Division held 3 personnel and the Records division held 2 personnel; totaling 5 to make the collective office function. This number did not include the supervisory position or the Executive Assistant to the Sheriff. The two offices have since been fused and staffing has been cut back to perform all the same functions with an increasing work load. The staff is currently at 3. We would request the additional Civil Accounts and Permit Clerk, in order to bring the staffing up to better serve the public.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3110	51000424	CIVIL/ ACCT PER CLERK	46,061 TARGET	0 TARGET
3110	58800	FRINGES	22,731 TARGET	0 TARGET
<b>Local Share</b>			68,792	0

**OTR #** 73      **Priority** 2      **OTR Name** Contribution to Critical Incident and Negotiating Team

**Description** An increase in the Program Supplies line is needed in order to cover the costs of our activity in the Critical Incident Response and Negotiating Team (SWAT); which has not been previously budgeted, due to the special circumstances of having multiple agency involvement. If target money is not granted, alternative funds will need to be sought out and utilized in order to provide this program's services.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	52220	DEPARTMENTAL	12,000 TARGET	0 TARGET
<b>Local Share</b>			12,000	0

**OTR #** 74      **Priority** 3      **OTR Name** Initial Issue Part time Deputies

**Description** Additional Initial Issue funds for PT Deputies: \$5,200.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	54340	CLOTHING	5,200 TARGET	0 TARGET
<b>Local Share</b>			5,200	0

**OTR #** 75      **Priority** 4      **OTR Name** Portable Radio Replacement

**Description** The Sheriff's Office is in need of establishing a regular replacement schedule for out-dated/ failing equipment. Portable radios have a lifespan of approximately 6 years. This will be a step to establishing a full replacement schedule. This figure would replace 6 Radios each budget cycle.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	52221	SAFETY/RESCUE/EMERG	14,500 TARGET	0 TARGET
<b>Local Share</b>			14,500	0

**OTR #** 76      **Priority** 5      **OTR Name** Patrol Rifles Replacement Schedule

**Description** The Sheriff's Office is in need of establishing a regular replacement schedule for out-dated/ failing equipment. Patrol Rifles have a lifespan of approximately 7-8 years. This will be a step to establishing a full replacement schedule. This figure would replace 2 Patrol Rifles each budget cycle and includes optics.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	52221	SAFETY/RESCUE/EMERG	3,400 TARGET	0 TARGET
<b>Local Share</b>			3,400	0

**OTR #** 77      **Priority** 6      **OTR Name** OffenderWatch Service Contract

**Description** In 2016, upon recommendation of the Information and Technology Services Department, the Sheriff's Office implemented the OffenderWatch program to provide our Sex Offender Registry mandated service for local law enforcement agencies within Tompkins County.

The Director of Finance did a One-time adjustment, via Resolution 2016-233, to the budget in



**Sheriff's Office**

order to pay for the service contract in 2017. A Target Increase would be necessary in 2018 to accomplish maintaining this program in future budget years.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	54425	SERVICE CONTRACTS	7,000 TARGET	0 TARGET
		<b>Local Share</b>	7,000	0
<b>OTR #</b>	78	<b>Priority</b>	7	<b>OTR Name</b> Security Glass
<b>Description</b>	The Civil/Records Division currently has standard issued glass for dealing with the public. Due to the nature of the documents we process/serve and the environment in which the civilian staff work, it would be prudent to replace the current glass with Bulletproof glass. Additionally, the current window would be modified to have two speaking ports and a renovated counter space with a metal port for passing documents through. This will increase the safety of the civilian staff and improve the efficiency in dealing with the public.			
		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3110	52220	DEPARTMENTAL	8,000 ONE-TIME	0 ONE-TIME
		<b>Local Share</b>	8,000	0
<b>Sheriff's Office Total</b>			118,892	0

# Sheriff's Office

## Program Summary

### Civil/Records Division

Type of Program MD

The civil/records division handles a multitude of work for the Sheriff's Office; including the complete processing of civil papers, service of subpoenas, orders of protection and other court papers that need to be served. It also processes pistol permits, Sheriff's ID's, and provides clerical assistance for all divisions of the Sheriff's Office including filing and records management for Civil and Law Enforcement divisions and creating internal reports for management and administration. This division also is part of the administrative component agency wide.

	<u>2017</u>	<u>2018</u>
Expenditures	699,936	699,936
Revenues	113,500	113,500
Net Local	586,436	586,436
FTE	7	7

### Law Enforcement

Type of Program DM

To keep the peace; respond to emergency calls and all calls from the public; investigate crime at all levels; and provide law enforcement awareness education and enforcement. The program involves interacting with the community to provide a high level of public safety for all.

	<u>2017</u>	<u>2018</u>
Expenditures	5,077,949	5,077,949
Revenues	389,000	389,000
Net Local	4,688,949	4,688,949
FTE	36	36

# Sheriff's Office - Jail

It is the responsibility of the Corrections Division of the Tompkins County Sheriff's Office to provide a safe and secure environment for inmates committed to the custody of the Sheriff, as well as for inmates, staff, and visitors.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	2,359,106	2,169,855	2,313,335	2,595,586	59,355	0	2,595,586
Overtime	134,263	245,838	275,034	252,067	0	0	252,067
Premium Pay	223,272	319,269	71,635	73,547	0	0	73,547
Fringe Benefits	1,546,865	1,252,628	1,310,357	1,413,687	29,292	0	1,413,687
Automotive Equipment	59,760	64,871	69,000	69,000	0	0	69,000
Other Capital Equip	13,891	24,581	109,646	21,254	0	0	21,254
Vehicle Fuel and Maint	36,705	41,680	79,312	75,304	0	0	75,304
Other Supplies	262,595	241,603	263,500	266,689	3,966	0	266,689
Travel Training	5,756	5,809	7,200	7,200	0	0	7,200
Professional Services	95	135	7,500	4,000	0	0	4,000
Mandate-Inmate Boarding	301,784	112,961	141,582	141,582	0	0	141,582
Mandate - Inmate Medical	415,534	224,720	289,772	289,772	0	0	289,772
Mandate - Other	6,171	6,080	6,329	6,329	0	0	6,329
All Other Contr. Svcs	14,083	23,546	16,539	17,933	0	0	17,933
Maintenance	2,107	7,951	4,000	4,000	0	0	4,000
Utilities	7,320	10,659	6,900	6,900	0	0	6,900
Other	13,067	13,006	15,700	15,700	0	0	15,700
<b>Total Expenditures</b>	<b>5,402,374</b>	<b>4,765,192</b>	<b>4,987,341</b>	<b>5,260,550</b>	<b>92,613</b>	<b>0</b>	<b>5,260,550</b>
<b>Revenues</b>							
Federal Aid	5,132	0	0	0	0	0	0
State Aid	8,696	6,789	0	0	0	0	0
Local Revenues	0	1,023	0	0	0	0	0
Other Revenues	55,114	70,458	29,000	35,000	0	0	35,000
Interfund Transf & Rev	0	3,045	0	0	0	0	0
<b>Total Revenues</b>	<b>68,942</b>	<b>81,315</b>	<b>29,000</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>35,000</b>
<b>Dept. Net Local</b>	<b>5,333,432</b>	<b>4,683,877</b>	<b>4,958,341</b>	<b>5,225,550</b>	<b>92,613</b>	<b>0</b>	<b>5,225,550</b>

# Sheriff's Office - Jail

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Captain of Corrections	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Chief Corrections Officer	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cook (Jail)	1.40	1.40	1.40	1.40	1.40	0.00	0.00	1.40
Corrections Corporal	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Corrections Lieutenant	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Corrections Officers	33.00	34.00	34.00	35.00	35.00	0.00	0.00	35.00
Jail Nurse	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Part Time Corrections Officer	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00
Reg. Professional Nurse	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
Sergeant	5.00	6.00	6.00	6.00	6.00	0.00	0.00	6.00
Undersheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>44.40</b>	<b>44.40</b>	<b>44.40</b>	<b>45.40</b>	<b>47.40</b>	<b>1.00</b>	<b>0.00</b>	<b>47.40</b>

# Sheriff's Office - Jail

3150 CORRECTIONS				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Salary and Wages	2,359,106	2,169,855	2,313,335	2,595,586	59,355	0	2,595,586
Overtime	134,263	245,838	275,034	252,067	0	0	252,067
Premium Pay	223,272	319,269	71,635	73,547	0	0	73,547
Fringe Benefits	1,546,865	1,252,628	1,310,357	1,413,687	29,292	0	1,413,687
Automotive Equipment	59,760	64,871	69,000	69,000	0	0	69,000
Other Capital Equip	13,891	24,581	109,646	21,254	0	0	21,254
Vehicle Fuel and Maint	36,705	41,680	79,312	75,304	0	0	75,304
Other Supplies	262,595	241,603	263,500	266,689	3,966	0	266,689
Travel Training	5,756	5,809	7,200	7,200	0	0	7,200
Professional Services	95	135	7,500	4,000	0	0	4,000
All Other Contr. Svcs	14,083	23,546	16,539	17,933	0	0	17,933
Maintenance	2,107	7,951	4,000	4,000	0	0	4,000
Utilities	7,320	10,659	6,900	6,900	0	0	6,900
Other	13,067	13,006	15,700	15,700	0	0	15,700
<b>Total Expenditures</b>	<b>4,678,885</b>	<b>4,421,431</b>	<b>4,549,658</b>	<b>4,822,867</b>	<b>92,613</b>	<b>0</b>	<b>4,822,867</b>

## Revenues

Federal Aid	5,132	0	0	0	0	0	0
State Aid	8,696	6,789	0	0	0	0	0
Local Revenues	0	1,023	0	0	0	0	0
Other Revenues	54,856	69,975	29,000	35,000	0	0	35,000
Interfund Transf & Rev	0	3,045	0	0	0	0	0
<b>Total Revenues</b>	<b>68,684</b>	<b>80,832</b>	<b>29,000</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>35,000</b>
<b>Budgeting Unit Net Local</b>	<b>4,610,201</b>	<b>4,340,599</b>	<b>4,520,658</b>	<b>4,787,867</b>	<b>92,613</b>	<b>0</b>	<b>4,787,867</b>

## 3151 MEDICAL AND BOARDING

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Mandate-Inmate Boarding	301,784	112,961	141,582	141,582	0	0	141,582
Mandate - Inmate Medical	415,534	224,720	289,772	289,772	0	0	289,772
Mandate - Other	6,171	6,080	6,329	6,329	0	0	6,329
<b>Total Expenditures</b>	<b>723,489</b>	<b>343,761</b>	<b>437,683</b>	<b>437,683</b>	<b>0</b>	<b>0</b>	<b>437,683</b>
<b>Revenues</b>							
Other Revenues	258	483	0	0	0	0	0
<b>Total Revenues</b>	<b>258</b>	<b>483</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>723,231</b>	<b>343,278</b>	<b>437,683</b>	<b>437,683</b>	<b>0</b>	<b>0</b>	<b>437,683</b>

**Sheriff's Office - Jail**

**OTR #** 79      **Priority** 1      **OTR Name** Initial Issue of Uniforms for new Part-time C.O.s

**Description**      This OTR asks for Target Funding to cover the ongoing annual cost of Initial Issue of uniforms for new part-time Corrections Officers.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3150	54340	CLOTHING	3,966 TARGET	0 TARGET
<b>Local Share</b>			3,966	0

**OTR #** 80      **Priority** 2      **OTR Name** Additional Nurse

**Description**      The Corrections Division currently has one on-duty full-time nurse; with the ability to bring in per diem nurses. This makes for a strenuous work schedule and a lack of consistency. An additional nurse would allow us to alleviate this issue.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3150	51000565	REG. PROF. NURSE	59,355 TARGET	0 TARGET
3150	58800	FRINGES	29,292 TARGET	0 TARGET
<b>Local Share</b>			88,647	0

**Sheriff's Office - Jail Total**      92,613      0

# Sheriff's Office - Jail

## Program Summary

### Corrections

Type of Program MD

The Corrections Division of the Sheriff's Office, also known as the Tompkins County Jail, is responsible for the safe and secure detainment of all person remanded to the Custody of the Sheriff. Our task is to safely and humanely detain all persons as instructed by the courts. The New York State Commission of Corrections oversees the operation and ensures compliance with minimum standards they set. The Corrections Division has had several cycle evaluations from the Commission and almost every one of them has resulted in compliance with Commission standards. The few times this has not happened, any issues noted have been rectified within 30 days of their inspection and report.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	4,361,022	4,361,022
<b>Revenues</b>	29,000	29,000
<b>Net Local</b>	4,332,022	4,332,022
<b>FTE</b>	44.4	44.4

### Corrections - Medical and Boardout

Type of Program MD

This program consists of funding to pay for medical treatment and boarding cost of inmates. The program funds a contract doctor, pharmacy services and other medical providers such as Planned Parenthood and Cayuga Medical Center in order to ensure our responsibility of keeping persons detained in a safe manner.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	437,683	437,683
<b>Revenues</b>	0	0
<b>Net Local</b>	437,683	437,683
<b>FTE</b>		

# Social Services Department

The Department of Social Services provides benefits and services to sustain families and individuals in need, primarily through its administration of Federal- and/or State-mandated entitlement programs, as occasionally supplemented by grant- or locally-funded initiatives.

Department staff determine applicants' eligibility for public assistance programs and, through them, helps recipients to meet their basic needs for food, clothing, shelter, heating, and utilities. To assist these clients to increase and maintain self-sufficiency, our program offerings include employment services, education and training, subsidized day care, and establishment and collection of child support.

The Department provides preventive and protective services to at-risk families, children, and adults, and both administers and subsidizes foster care and adoptions.

Lastly, the Department makes Medicaid eligibility determinations and provides supports to facilitate client access to health care through that program.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	8,261,346	8,266,975	8,971,273	9,001,022	0	0	9,001,022
Overtime	0	0	71,863	73,300	0	0	73,300
Premium Pay	201,155	248,389	65,099	67,649	0	0	67,649
Fringe Benefits	4,780,463	3,892,372	4,492,182	4,511,563	0	0	4,511,563
Automotive Equipment	47,994	71,234	160,250	125,000	25,000	25,000	150,000
Other Capital Equip	34,329	97,780	84,188	84,360	0	0	84,360
Vehicle Fuel and Maint	27,538	17,329	28,535	24,390	0	0	24,390
Other Supplies	70,242	67,237	76,719	155,261	0	0	155,261
Travel Training	81,216	122,656	129,957	98,500	0	0	98,500
Professional Services	583,369	435,201	672,468	637,035	10,000	10,000	647,035
Mandate - Econ Security	9,439,627	9,134,919	9,755,861	9,062,785	0	0	9,062,785
Mandate - Medicaid	11,348,430	11,490,874	11,605,192	11,578,911	0	0	11,578,911
Mandate - Child Care	7,032,670	7,178,461	7,582,580	7,097,321	0	0	7,097,321
All Other Contr. Svcs	34,595	18,911	34,831	32,316	0	0	32,316
Program Expense	2,060,195	2,204,630	2,205,079	2,373,857	70,000	28,000	2,401,857
Maintenance	19,621	558	13,000	15,000	0	0	15,000
Utilities	63,200	41,943	67,455	58,815	0	0	58,815
Other	124,301	125,993	134,953	134,858	0	0	134,858
<b>Total Expenditures</b>	<b>44,210,291</b>	<b>43,415,462</b>	<b>46,151,485</b>	<b>45,131,943</b>	<b>105,000</b>	<b>63,000</b>	<b>45,194,943</b>
<b>Revenues</b>							
Federal Aid	14,724,623	12,359,647	13,459,244	12,749,037	28,610	28,610	12,777,647
State Aid	10,418,339	10,130,143	11,013,807	11,298,399	4,125	4,125	11,302,524
Local Revenues	1,434,319	1,419,441	1,470,111	1,465,309	0	0	1,465,309
Other Revenues	144,694	329,437	242,754	101,031	0	0	101,031
<b>Total Revenues</b>	<b>26,721,975</b>	<b>24,238,668</b>	<b>26,185,916</b>	<b>25,613,776</b>	<b>32,735</b>	<b>32,735</b>	<b>25,646,511</b>
<b>Dept. Net Local</b>	<b>17,488,316</b>	<b>19,176,794</b>	<b>19,965,569</b>	<b>19,518,167</b>	<b>72,265</b>	<b>30,265</b>	<b>19,548,432</b>



# Social Services Department

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Account Clerk/Typist	2.00	2.00	2.00	1.00	2.00	0.00	0.00	2.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant	3.00	3.00	2.00	2.00	2.00	0.00	0.00	2.00
Administrative Assistant - Level 1	0.00	1.00	4.00	6.00	1.00	0.00	0.00	1.00
Administrative Assistant - Level 2	1.00	0.00	3.00	2.00	1.00	0.00	0.00	1.00
Administrative Assistant - Level 3	0.00	1.00	0.00	2.00	1.00	0.00	0.00	1.00
Administrative Assistant - Level 4	1.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Case Aide	3.00	3.00	3.00	5.00	3.00	0.00	0.00	3.00
Case Supervisor "A"	1.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Case Supervisor "B"	7.00	8.00	8.00	9.00	8.00	0.00	0.00	8.00
Casework Assistant	1.00	1.00	1.00	2.00	3.00	0.00	0.00	3.00
Caseworker	19.00	19.00	18.00	19.00	20.00	0.00	0.00	20.00
Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Coordinator of Child Support	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Data Entry Machine Operator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Deputy Commissioner	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Operations	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Division Coordinator	4.00	3.00	4.00	4.00	4.00	0.00	0.00	4.00
Financial Investigator	8.00	8.00	8.00	7.00	6.00	0.00	0.00	6.00
Information Aide	4.70	6.29	2.29	6.29	9.29	0.00	0.00	9.29
Keyboard Specialist	8.00	8.00	7.00	7.00	7.00	0.00	0.00	7.00
Legal Unit Administrator	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Long Term Care Specialist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Long Term Care/ Adult Protective	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Managed Care Coordinator	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Microcomputer Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Principal Account Clerk/Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Social Welfare Examiner	0.50	3.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Development Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Project Assistant	0.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receptionist	8.00	6.00	6.00	4.00	4.00	0.00	0.00	4.00
Registered Professional Nurse	5.00	6.00	4.00	5.00	4.00	0.00	0.00	4.00
Secretary	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Security Officer	3.40	3.20	3.20	3.15	3.15	0.00	0.00	3.15
Senior Account Clerk/Typist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Senior Caseworker	18.00	18.00	20.00	20.00	19.00	0.00	0.00	19.00
Senior Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Data Entry Operator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Financial Investigator	2.00	1.00	1.00	1.00	2.00	0.00	0.00	2.00
Senior Social Welfare Examiner	19.00	13.00	13.00	12.00	14.00	0.00	0.00	14.00
Senior Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Social Services Attorney	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Social Welfare Examiner	43.00	44.00	43.00	42.00	43.00	0.00	0.00	43.00
Staff Development and Quality	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Staff Development Specialist	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Substance Abuse Evaluator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00

Systems Analyst	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Transition Workforce Specialist	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
	<b>187.89</b>	<b>184.49</b>	<b>179.49</b>	<b>183.44</b>	<b>182.44</b>	<b>0.00</b>	<b>0.00</b>	<b>182.44</b>

# Social Services Department

6010 PLNG. & COORD. (DSS)	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	8,261,346	8,266,975	8,971,273	9,001,022	0	0	9,001,022
Overtime	0	0	71,863	73,300	0	0	73,300
Premium Pay	201,155	248,389	65,099	67,649	0	0	67,649
Fringe Benefits	4,780,463	3,892,372	4,492,182	4,511,563	0	0	4,511,563
Automotive Equipment	47,994	71,234	160,250	125,000	25,000	25,000	150,000
Other Capital Equip	34,329	97,780	84,188	84,360	0	0	84,360
Vehicle Fuel and Maint	27,538	17,329	28,535	24,390	0	0	24,390
Other Supplies	70,242	67,237	76,719	155,261	0	0	155,261
Travel Training	81,216	122,656	129,957	98,500	0	0	98,500
Professional Services	583,369	435,201	672,468	637,035	10,000	10,000	647,035
All Other Contr. Svcs	34,595	18,911	34,831	32,316	0	0	32,316
Program Expense	1,016,628	1,042,851	1,103,836	1,154,818	42,000	0	1,154,818
Maintenance	19,621	558	13,000	15,000	0	0	15,000
Utilities	63,200	41,943	67,455	58,815	0	0	58,815
Other	124,301	125,993	134,953	134,858	0	0	134,858
<b>Total Expenditures</b>	<b>15,345,997</b>	<b>14,449,429</b>	<b>16,106,609</b>	<b>16,173,887</b>	<b>77,000</b>	<b>35,000</b>	<b>16,208,887</b>

## Revenues

Federal Aid	8,199,788	6,278,393	6,355,338	6,527,534	11,250	11,250	6,538,784
State Aid	4,741,540	4,357,026	5,524,858	5,622,905	4,125	4,125	5,627,030
Local Revenues	200,154	257,592	243,143	243,988	0	0	243,988
Other Revenues	116,418	119,574	242,754	101,031	0	0	101,031
<b>Total Revenues</b>	<b>13,257,900</b>	<b>11,012,585</b>	<b>12,366,093</b>	<b>12,495,458</b>	<b>15,375</b>	<b>15,375</b>	<b>12,510,833</b>
<b>Budgeting Unit Net Local</b>	<b>2,088,097</b>	<b>3,436,844</b>	<b>3,740,516</b>	<b>3,678,429</b>	<b>61,625</b>	<b>19,625</b>	<b>3,698,054</b>

## 6055 DAYCARE

6055 DAYCARE	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Mandate - Econ Security	1,564,169	1,559,987	1,565,235	1,538,838	0	0	1,538,838
<b>Total Expenditures</b>	<b>1,564,169</b>	<b>1,559,987</b>	<b>1,565,235</b>	<b>1,538,838</b>	<b>0</b>	<b>0</b>	<b>1,538,838</b>
<b>Revenues</b>							
State Aid	1,505,209	1,468,415	1,478,560	1,458,689	0	0	1,458,689
Local Revenues	4,567	8,154	15,913	5,000	0	0	5,000
Other Revenues	0	431	0	0	0	0	0
<b>Total Revenues</b>	<b>1,509,776</b>	<b>1,477,000</b>	<b>1,494,473</b>	<b>1,463,689</b>	<b>0</b>	<b>0</b>	<b>1,463,689</b>
<b>Budgeting Unit Net Local</b>	<b>54,393</b>	<b>82,987</b>	<b>70,762</b>	<b>75,149</b>	<b>0</b>	<b>0</b>	<b>75,149</b>

# Social Services Department

6070 PURCHASE OF SERVICES				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Program Expense	1,043,567	1,161,779	1,101,243	1,219,039	28,000	28,000	1,247,039
<b>Total Expenditures</b>	1,043,567	1,161,779	1,101,243	1,219,039	28,000	28,000	1,247,039
<b>Revenues</b>							
Federal Aid	100,958	57,257	130,878	114,518	17,360	17,360	131,878
State Aid	579,756	592,196	578,627	668,400	0	0	668,400
Local Revenues	460	16,970	0	0	0	0	0
<b>Total Revenues</b>	681,174	666,423	709,505	782,918	17,360	17,360	800,278
<b>Budgeting Unit Net Local</b>	362,393	495,356	391,738	436,121	10,640	10,640	446,761

6100 MEDICAID				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Mandate - Medicaid	11,326,324	11,472,084	11,580,192	11,553,911	0	0	11,553,911
<b>Total Expenditures</b>	11,326,324	11,472,084	11,580,192	11,553,911	0	0	11,553,911
<b>Revenues</b>							
Other Revenues	0	101,746	0	0	0	0	0
<b>Total Revenues</b>	0	101,746	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	11,326,324	11,370,338	11,580,192	11,553,911	0	0	11,553,911

6101 MEDICAL ASSISTANCE				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Mandate - Medicaid	22,106	18,790	25,000	25,000	0	0	25,000
<b>Total Expenditures</b>	22,106	18,790	25,000	25,000	0	0	25,000
<b>Revenues</b>							
Federal Aid	-86,530	-83,062	-106,600	-106,600	0	0	-106,600
State Aid	-113,319	-97,803	-98,400	-98,400	0	0	-98,400
Local Revenues	221,854	199,654	230,000	230,000	0	0	230,000
Other Revenues	343	0	0	0	0	0	0
<b>Total Revenues</b>	22,348	18,789	25,000	25,000	0	0	25,000
<b>Budgeting Unit Net Local</b>	-242	1	0	0	0	0	0

# Social Services Department

## 6106 SPEC. NEEDS ADULT FAM.

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Mandate - Child Care	0	0	2,000	2,000	0	0	2,000
<b>Total Expenditures</b>	0	0	2,000	2,000	0	0	2,000
<b>Revenues</b>							
State Aid	0	0	2,000	2,000	0	0	2,000
<b>Total Revenues</b>	0	0	2,000	2,000	0	0	2,000
<b>Budgeting Unit Net Local</b>	0	0	0	0	0	0	0

## 6109 FAMILY ASSISTANCE

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Mandate - Econ Security	4,344,779	4,124,860	4,544,419	3,894,978	0	0	3,894,978
<b>Total Expenditures</b>	4,344,779	4,124,860	4,544,419	3,894,978	0	0	3,894,978
<b>Revenues</b>							
Federal Aid	3,839,425	3,383,217	4,363,839	3,559,790	0	0	3,559,790
State Aid	59,115	312,822	646	97,719	0	0	97,719
Local Revenues	467,633	459,962	142,978	213,178	0	0	213,178
Other Revenues	9,823	7,782	0	0	0	0	0
<b>Total Revenues</b>	4,375,996	4,163,783	4,507,463	3,870,687	0	0	3,870,687
<b>Budgeting Unit Net Local</b>	-31,217	-38,923	36,956	24,291	0	0	24,291

## 6119 CHILD CARE

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Mandate - Child Care	6,778,432	6,661,295	7,079,402	6,549,273	0	0	6,549,273
<b>Total Expenditures</b>	6,778,432	6,661,295	7,079,402	6,549,273	0	0	6,549,273
<b>Revenues</b>							
Federal Aid	2,673,269	2,624,005	2,618,003	2,533,888	0	0	2,533,888
State Aid	2,699,691	2,449,676	2,433,687	2,456,811	0	0	2,456,811
Local Revenues	126,067	89,993	387,310	293,038	0	0	293,038
Other Revenues	245	78,131	0	0	0	0	0
<b>Total Revenues</b>	5,499,272	5,241,805	5,439,000	5,283,737	0	0	5,283,737
<b>Budgeting Unit Net Local</b>	1,279,160	1,419,490	1,640,402	1,265,536	0	0	1,265,536

# Social Services Department

6123 DELINQUENT CARE				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Mandate - Child Care	254,238	418,719	394,225	439,095	0	0	439,095
<b>Total Expenditures</b>	<b>254,238</b>	<b>418,719</b>	<b>394,225</b>	<b>439,095</b>	<b>0</b>	<b>0</b>	<b>439,095</b>
<b>Revenues</b>							
Federal Aid	4,981	4,920	4,000	5,000	0	0	5,000
State Aid	33,382	184,174	216,752	217,595	0	0	217,595
Local Revenues	4,625	4,624	0	0	0	0	0
Other Revenues	90	65	0	0	0	0	0
<b>Total Revenues</b>	<b>43,078</b>	<b>193,783</b>	<b>220,752</b>	<b>222,595</b>	<b>0</b>	<b>0</b>	<b>222,595</b>
<b>Budgeting Unit Net Local</b>	<b>211,160</b>	<b>224,936</b>	<b>173,473</b>	<b>216,500</b>	<b>0</b>	<b>0</b>	<b>216,500</b>

6129 STATE TRAINING SCHOOLS				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Mandate - Child Care	0	98,447	106,953	106,953	0	0	106,953
<b>Total Expenditures</b>	<b>0</b>	<b>98,447</b>	<b>106,953</b>	<b>106,953</b>	<b>0</b>	<b>0</b>	<b>106,953</b>
<b>Revenues</b>							
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budgeting Unit Net Local</b>	<b>0</b>	<b>98,447</b>	<b>106,953</b>	<b>106,953</b>	<b>0</b>	<b>0</b>	<b>106,953</b>

6140 SAFETY NET				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Mandate - Econ Security	3,368,509	3,289,765	3,415,381	3,402,787	0	0	3,402,787
<b>Total Expenditures</b>	<b>3,368,509</b>	<b>3,289,765</b>	<b>3,415,381</b>	<b>3,402,787</b>	<b>0</b>	<b>0</b>	<b>3,402,787</b>
<b>Revenues</b>							
Federal Aid	101,434	129,657	113,786	134,907	0	0	134,907
State Aid	836,643	802,950	804,941	801,487	0	0	801,487
Local Revenues	300,604	308,809	344,212	376,309	0	0	376,309
Other Revenues	7,268	21,655	0	0	0	0	0
<b>Total Revenues</b>	<b>1,245,949</b>	<b>1,263,071</b>	<b>1,262,939</b>	<b>1,312,703</b>	<b>0</b>	<b>0</b>	<b>1,312,703</b>
<b>Budgeting Unit Net Local</b>	<b>2,122,560</b>	<b>2,026,694</b>	<b>2,152,442</b>	<b>2,090,084</b>	<b>0</b>	<b>0</b>	<b>2,090,084</b>

# Social Services Department

## 6141 FUEL CRISIS ASSIST. STATE

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Mandate - Econ Security	8,614	37,173	80,000	80,000	0	0	80,000
<b>Total Expenditures</b>	8,614	37,173	80,000	80,000	0	0	80,000
<b>Revenues</b>							
Federal Aid	-108,702	-34,740	-20,000	-20,000	0	0	-20,000
Local Revenues	107,439	71,914	100,000	100,000	0	0	100,000
Other Revenues	9,835	53	0	0	0	0	0
<b>Total Revenues</b>	8,572	37,227	80,000	80,000	0	0	80,000
<b>Budgeting Unit Net Local</b>	42	-54	0	0	0	0	0

## 6142 EMERG. AID TO ADULTS

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Mandate - Econ Security	153,556	123,134	150,826	146,182	0	0	146,182
<b>Total Expenditures</b>	153,556	123,134	150,826	146,182	0	0	146,182
<b>Revenues</b>							
State Aid	76,322	60,687	72,136	71,193	0	0	71,193
Local Revenues	916	1,769	6,555	3,796	0	0	3,796
Other Revenues	672	0	0	0	0	0	0
<b>Total Revenues</b>	77,910	62,456	78,691	74,989	0	0	74,989
<b>Budgeting Unit Net Local</b>	75,646	60,678	72,135	71,193	0	0	71,193

## Social Services Department

**OTR #** 81      **Priority** 1      **OTR Name** STEHP program expansion

**Description** For the past several years the Department has been in receipt of a STEHP (Solutions to End Homelessness Program) grant from NYS worth \$263,461 annually. All grant funds go toward contracts with our Continuum of Care partners, with Tompkins Community Action receiving the majority share (\$165,522) for the Rapid Re-Housing and Eviction Prevention components.

Prevention program provides rental assistance for persons facing imminent eviction. TCA provides intake assessment and case management and rental assistance.

Rapid-Rehousing provides rental assistance for persons currently residing in emergency shelter or in a place not meant for habitation. DSS staff provide intake assessment and case management, while TCA provides rental assistance.

For each program, rental assistance can continue for up to 12 months, with recipient(s) assuming responsibility for an increasing portion of their rent over time.

Because the need for these services exceeds what the grant will support, we're asking for local funding to increase the number of families we can serve.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
6010	54400	PROGRAM EXPENSE	42,000	ONE-TIME	0 ONE-TIME
<b>Local Share</b>			42,000		0

**OTR #** 82      **Priority** 2      **OTR Name** Fatherhood Initiative

**Description** This case management program, run by Catholic Charities, promotes Daddy-hood and assists men to transitioning into the role of "Dad". It provides individualized and group services to fathers who are disengaged from the parenting process due to divorce, custody, child support, and/or blended family issues. The program assists clients to develop attitudes, knowledge, and skills that will lead to effective parenting and avoid costly interventions on children's behalf which may result from a lack of informed parenting. It is mother-friendly and promotes shared parenting where applicable and congruent with safety and permanency for children.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
6070	54400	PROGRAM EXPENSE	28,000	ONE-TIME	28,000 ONE-TIME
6070	44610	DSS ADM	-17,360	ONE-TIME	-17,360 ONE-TIME
<b>Local Share</b>			10,640		10,640

**OTR #** 83      **Priority** 3      **OTR Name** Health and Safety Grants for Prospective Registered Day Care Providers

**Description** Health and safety issues frequently present obstacles which prevent informal and legally-exempt day care providers from becoming registered providers.

The requested funds will support renewal of a contract with the Child Development Council under which that agency provides grants with which providers can address those issues in their homes.

Because they meet higher standards, helping providers in the informal and legally-exempt categories to become registered raises the overall quality of care available in our community and simultaneously increases those providers earning potential.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
6010	54442	PROFESSIONAL SERVICES	10,000	ONE-TIME	10,000 ONE-TIME
<b>Local Share</b>			10,000		10,000



**Social Services Department**

**OTR #** 84      **Priority** 4      **OTR Name** Make 5 replacement hybrid fleet vehicles 'plug-ins'

**Description** Consistent with our practice since 2013, our base budget includes funding to purchase five (5) hybrid gas-electric cars to replace older units in our fleet.

This request--for year 2 of 3, in a multi-year OTR--represents the additional cost of acquiring hybrid gas-electric vehicles which can be plugged in overnight to charge their batteries.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	52231	VEHICLES	25,000 ONE-TIME	25,000 ONE-TIME
6010	43610	DSS ADM	-4,125 ONE-TIME	-4,125 ONE-TIME
6010	44610	DSS ADM	-11,250 ONE-TIME	-11,250 ONE-TIME
<b>Local Share</b>			9,625	9,625
<b>Social Services Department Total</b>			72,265	30,265

# Social Services Department

## Program Summary

### Day Care Subsidy Programs

Type of Program MD

The Day Care Unit oversees the provision of benefits for subsidized Child Care Services to a wide range of families receiving other DSS services and supports as well as for families transitioning from public assistance. As 1997 welfare reform has made job seeking and work the goal for most persons who receive public assistance benefits, welfare reform also included means for providing supportive services such as Day Care that enable low-income parents to obtain and maintain work. New York State provides Day Care subsidies under a number of programs including Temporary Assistance-Employment, Low-Income, and Transitional. In addition, families involved with child welfare services can receive subsidies through Child Protective Services, Preventive Services and Foster Care programs. The Day Care Unit processes all applications and re-certifications for Day Care Subsidies and determines eligibility for all of these programs. Once a parent is determined to be eligible, the Day Care Unit processes bills and required documentation for payment of Day Care providers. Reauthorization of the subsidy happens yearly and/or when a family's circumstances change.

	<u>2017</u>	<u>2018</u>
Expenditures	1,678,374	1,661,977
Revenues	1,607,612	1,576,828
Net Local	70,762	85,149
FTE	5.5	5.5

### Child Support Services

Type of Program MM

By regulation DSS must have a single unit that is responsible for all child support activities including location of absent parents; establish paternity for children born out of wedlock; establish support obligations by agreement or by petitioning the Family Court to order child and spousal support from absent parents; collect and disperse child support payments; enforce delinquent support orders; exercise discretion in establishing paternity and support obligations where such may be detrimental to the best interest of the child. DSS is also required to pursue medical support by obtaining court ordered health insurance coverage and reimbursement for medical expenses not covered by health insurance.

	<u>2017</u>	<u>2018</u>
Expenditures	906,468	1,043,088
Revenues	657,746	749,218
Net Local	248,722	293,870
FTE	11.63	12.37

Services for adults, children and families include child protective services, foster care, Adult Protective Services, DV services, Long Term Care services, services for juvenile delinquents and persons in need of supervision, adoption services, and residential placement services. These services are mandated by the state to ensure that our community's most vulnerable children and adults are safe from harm. The Department of Social Services is responsible for developing a children, families, and adults services plan every five years. Within the plan we must articulate what services we will fund to prevent foster care and services we will provide for families with children in foster care. We must also describe what services we will offer or fund to assist teenage youth who are at risk of placement. This Department works with many agencies in the community to develop effective approaches to enhance the welfare of children and vulnerable adults, and seniors.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	18,867,342	18,481,190
<b>Revenues</b>	14,893,211	14,929,769
<b>Net Local</b>	3,974,132	3,551,421
<b>FTE</b>	76.34	78.52

**Employment Services**

The Employment Division provides case management and monitoring of individuals and families engagement in work activities that are required as part of their eligibility for receiving temporary assistance. This requirement was part of the 1997 welfare reform and the Federal PRWORA which has a primary focus of making job seeking and work the goal for most persons who receive public assistance benefits. As a result a set percentage of persons receiving benefits are expected to be engaged in eligible employment activities (work participation rate). The Employment Unit provides referrals for clients to eligible work activities that include education, training, work experience and support for job search. The Employment Unit then also monitors engagement in these activities to ensure that participation requirements are met. The Employment Unit also makes referrals for supportive and transitional services such as transportation and child care that enable persons to maintain employment when they have exited temporary assistance

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	646,342	622,690
<b>Revenues</b>	457,607	300,468
<b>Net Local</b>	188,735	322,222
<b>FTE</b>	7.69	6.95

**SNAP (Supplemental Nutrition Assistance Program) aka**

The SNAP program is a Federal (U.S. Department of Agriculture) program that is mandated, the way the program is administered is discretionary. The program provides food support to low-income working families, the elderly and the disabled to increase their ability to purchase food. . About 80 percent of the people who receive SNAP are not receiving Temporary Assistance. Adults between the ages of 18 and 50 who don't have children, in most cases, work 20 hours per week or meet other work requirements in order to be eligible to receive SNAP. To receive SNAP benefits, a household must qualify under eligibility rules set by the federal government. Households must meet eligibility requirements and provide proof of their statements about household circumstances. For most households, eligibility to receive benefits is based on household size, income and some household expenses. SNAP benefits are issued as monthly electronic benefits that can be used like and EBT card at authorized retail food stores.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	2,091,350	2,026,022
<b>Revenues</b>	1,153,971	1,110,735
<b>Net Local</b>	937,379	915,287
<b>FTE</b>	29.18	27.38

The HEAP unit oversees the processing of applications and disbursement of benefits for the payment of utilities for low-income individuals during winter months. HEAP was established as a response to the drastic escalation of costs for heat and energy products during the mid to late 1970's. HEAP is currently treated as a regular program and provides benefits on a first-come first-served basis (up to the level of federal support) and is a part of the regular claim and settlement process. Categorical eligibility has been established for recipients of FA, SNA and SSI as well as certain SNAP households. Non-Public Assistance households apply separately. Eligibility is based on the income of the entire household. There is no resource (asset) test for the regular non-emergency component of this program.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	332,263	449,441
<b>Revenues</b>	185,197	202,272
<b>Net Local</b>	147,066	247,169
<b>FTE</b>	3.2	6.17

**Medicaid**

Type of Program MD

Medicaid is a federal-state program intended to help people with limited income obtain medical and related health care. People generally become eligible for Medicaid because they are low income. Eligibility is based on an applicant's income relative to the Federal Poverty Level. In some cases, available resources are included in eligibility determinations. If an individual is eligible for Temporary Assistance they are usually eligible for Medicaid because the Temporary Assistance income and resource levels are below the Medicaid levels. Individuals who do not qualify for Temporary Assistance but whose income falls below income thresholds set by federal standard, may be eligible for Medicaid coverage. Once an individual is eligible for benefits the county must make a local share payment toward the cost of providing medical coverage.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	14,514,304	14,177,605
<b>Revenues</b>	2,787,033	2,744,453
<b>Net Local</b>	11,728,271	11,433,152
<b>FTE</b>	37.84	32.41

**Temporary Assistance (TA)**

Type of Program MD

Temporary Assistance (TA) includes Program Administration, Family Assistance (FA), Emergency Assistance to Families (EAF), Safety Net, Emergency Assistance to Needy Families with Children, Emergency Assistance for Adults, Interim Assistance Program, In-jail substance abuse Evaluations, Solutions to End Homelessness. Initial Interviews for assistance should be within seven working days after DSS receives an application. A determination of eligibility should be made within 30 days of DSS receiving an application for Family Assistance and 45 days for Safety Net Assistance. Applicants do not need to be eligible for ongoing Temporary Assistance in order to receive Emergency Assistance.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	6,960,277	6,774,929
<b>Revenues</b>	4,309,482	4,032,768
<b>Net Local</b>	2,650,795	2,742,098
<b>FTE</b>	12.06	13.14

# Tourism Promotion

Hotel room occupancy tax (established by Local Law No. 4 of 1989) is used to strengthen Tompkins County's tourism products and marketing to insure a healthy tourism industry in Tompkins County. The Convention and Visitors Bureau is supported by these funds, and other initiatives are also financed by this program to encourage the development of, and out-of-county marketing for, attractions, events, and activities that will increase stay-over visitors in Tompkins County. The room tax fund balance is a result of tourism program revenues exceeding expenditures in prior years. Hotel room occupancy taxes are used for the enhancement of the general economy of Tompkins County through promotion of tourism.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	49,669	0	0	0	0	0	0
Fringe Benefits	28,063	0	0	0	0	0	0
Program Expense	72,549	74,494	79,551	86,622	0	0	86,622
Other	1,667,436	1,680,809	2,305,491	2,080,264	0	0	2,080,264
<b>Total Expenditures</b>	<b>1,817,717</b>	<b>1,755,303</b>	<b>2,385,042</b>	<b>2,166,886</b>	<b>0</b>	<b>0</b>	<b>2,166,886</b>
<b>Revenues</b>							
Local Revenues	2,094,822	2,034,388	2,385,042	2,166,886	0	0	2,166,886
Other Revenues	1,300	1,070	0	0	0	0	0
<b>Total Revenues</b>	<b>2,096,122</b>	<b>2,035,458</b>	<b>2,385,042</b>	<b>2,166,886</b>	<b>0</b>	<b>0</b>	<b>2,166,886</b>
<b>Dept. Net Local</b>	<b>-278,405</b>	<b>-280,155</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Tourism Promotion

6475 ROOM TAX				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Salary and Wages	49,669	0	0	0	0	0	0
Fringe Benefits	28,063	0	0	0	0	0	0
Program Expense	72,549	74,494	79,551	86,622	0	0	86,622
Other	1,667,436	1,680,809	2,305,491	2,080,264	0	0	2,080,264
<b>Total Expenditures</b>	<b>1,817,717</b>	<b>1,755,303</b>	<b>2,385,042</b>	<b>2,166,886</b>	<b>0</b>	<b>0</b>	<b>2,166,886</b>
<b>Revenues</b>							
Local Revenues	2,094,822	2,034,388	2,385,042	2,166,886	0	0	2,166,886
Other Revenues	1,300	1,070	0	0	0	0	0
<b>Total Revenues</b>	<b>2,096,122</b>	<b>2,035,458</b>	<b>2,385,042</b>	<b>2,166,886</b>	<b>0</b>	<b>0</b>	<b>2,166,886</b>
<b>Budgeting Unit Net Local</b>	<b>-278,405</b>	<b>-280,155</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Transportation Planning

Transportation Planning oversees Federal and State Grant and County Mobility Management. Grant management includes developing proposals, reporting and monitoring sub-recipients compliance with Federal and State regulations. The unit manages \$20.9 million portfolio of Federal Transit Administration (FTA) grants and New York State Transit Operating Assistance program. Mobility management includes coordinating county and regional programs: manage Tompkins County's Coordinated Transportation Planning program with ITCTC; support the implementation of the seven-county regional mobility plan to improve inter-county commuting and access to regional health care centers (MoveTogetherNY.org); support Way2Go County mobility education program; work with individuals, human service agencies and others to identify service gaps and strategies to improve mobility services with all mobility providers. Additional responsibilities include: organizing regional workshops/meetings; assisting ITCTC to develop the Transportation Improvement Plan (TIP) and State TIP and consulting with ITCTC, TCAT, GADABOUT, and other agencies on public transportation projects.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Salary and Wages	68,873	70,558	72,056	72,056	0	0	72,056
Premium Pay	600	650	650	700	0	0	700
Fringe Benefits	39,252	32,549	35,859	35,905	0	0	35,905
Other Capital Equip	262	0	650	500	0	0	500
Other Supplies	287	137	1,600	1,500	0	0	1,500
Travel Training	1,900	3,184	4,000	4,000	0	0	4,000
All Other Contr. Svcs	383,416	374,799	661,335	672,564	3,571	3,571	676,135
Program Expense	6,213	7,116	8,750	8,771	0	0	8,771
Other	2,214	52	5,250	5,150	0	0	5,150
<b>Total Expenditures</b>	<b>503,017</b>	<b>489,045</b>	<b>790,150</b>	<b>801,146</b>	<b>3,571</b>	<b>3,571</b>	<b>804,717</b>
<b>Revenues</b>							
Federal Aid	412,909	367,823	611,882	609,082	0	0	609,082
State Aid	41,530	20,755	62,360	76,135	0	0	76,135
Other Revenues	0	1,838	11,725	11,725	0	0	11,725
<b>Total Revenues</b>	<b>454,439</b>	<b>390,416</b>	<b>685,967</b>	<b>696,942</b>	<b>0</b>	<b>0</b>	<b>696,942</b>
<b>Dept. Net Local</b>	<b>48,578</b>	<b>98,629</b>	<b>104,183</b>	<b>104,204</b>	<b>3,571</b>	<b>3,571</b>	<b>107,775</b>

# Transportation Planning

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Chief Transportation Planner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00



# Transportation Planning

## 5631 TRANSPORTATION PLANNER

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Salary and Wages	68,873	70,558	72,056	72,056	0	0	72,056
Premium Pay	600	650	650	700	0	0	700
Fringe Benefits	39,252	32,549	35,859	35,905	0	0	35,905
Other Capital Equip	262	0	650	500	0	0	500
Other Supplies	287	137	1,600	1,500	0	0	1,500
Travel Training	1,900	3,184	4,000	4,000	0	0	4,000
All Other Contr. Svcs	383,416	374,799	661,335	672,564	3,571	3,571	676,135
Program Expense	6,213	7,116	8,750	8,771	0	0	8,771
Other	2,214	52	5,250	5,150	0	0	5,150
<b>Total Expenditures</b>	<b>503,017</b>	<b>489,045</b>	<b>790,150</b>	<b>801,146</b>	<b>3,571</b>	<b>3,571</b>	<b>804,717</b>
<b>Revenues</b>							
Federal Aid	412,909	367,823	611,882	609,082	0	0	609,082
State Aid	41,530	20,755	62,360	76,135	0	0	76,135
Other Revenues	0	1,838	11,725	11,725	0	0	11,725
<b>Total Revenues</b>	<b>454,439</b>	<b>390,416</b>	<b>685,967</b>	<b>696,942</b>	<b>0</b>	<b>0</b>	<b>696,942</b>
<b>Budgeting Unit Net Local</b>	<b>48,578</b>	<b>98,629</b>	<b>104,183</b>	<b>104,204</b>	<b>3,571</b>	<b>3,571</b>	<b>107,775</b>

## Transportation Planning

**OTR #** 94      **Priority** 1      **OTR Name** Funding for Gadabout Technology Project

**Description** This OTR asks for \$3,751 in One-time funding to enable Gadabout to partially fund the local match for Phase One - Assessment and Planning of its Technology Project.

Gadabout is in the planning phase of its technology project which will upgrade its operations and customer service to provide online reservations, tracking vehicle locations, notifying customers of arriving buses by phone, app and text message, enabling on-demand trip requests, and enabling customers to use an online trip marketplace showing Gadabout and other mobility provider trips to book rides. The last feature will enable Gadabout and other mobility providers to coordinate providing rides.

Gadabout is using FTA Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program funds through NYSDOT. The Federal share is 80%. The Local share is 20%. The OTR will furnish the balance of the Local share Gadabout needs. The Phase I planning budget is \$40,565 - \$32,452 Federal and \$8,113 Local.

Gadabout is likely to apply for an OTR in 2019 to support the capital procurement phase of the project.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
5631	54425	SERVICE CONTRACTS	3,571 ONE-TIME	3,571 ONE-TIME
<b>Local Share</b>			3,571	3,571
<b>Transportation Planning Total</b>			3,571	3,571

# Transportation Planning

## Program Summary

**Transportation Planning**

**Type of Program DM**

Transportation Planning oversees Federal and State Public Transportation Grant Management and County Mobility Management. Grant management is active oversight of the complete grant process from initiation to close-out. We develop and execute grant strategies. This is a multi-year process involving Federal Transit Administration (FTA), New York State Department of Transportation, subrecipients such as TCAT, Gadabout and others, and the County. It requires expertise in Federal and State regulations and active reporting and monitoring of subrecipients' compliance with the regulations. In 2015, FTA conducted a Triennial (3 year) Review of the County's compliance with Federal requirements. There were no findings.

In 2015, the unit manages a multi-million dollar portfolio of 11 Federal Transit Administration (FTA) grants, 6 New York State Transit Grants and the State Transit Operating Assistance program (STOA). Additional responsibilities include: working with TCAT and other subrecipients to propose projects for the Ithaca-Tompkins County Transportation Council (I-TCTC)'s Transportation Improvement Plan (TIP) and State TIP. Planning involves consulting with I-TCTC, TCAT, GADABOUT, City of Ithaca and local agencies, advocates, the public and the other parties on public transportation projects.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	790,150	804,717
<b>Revenues</b>	685,967	696,942
<b>Net Local</b>	104,183	107,775
<b>FTE</b>	1	1

# Unallocated Revenues

Unallocated Revenues include: Sales Tax, Interest Income, Rent on County owned properties, Payments in Lieu of Tax, Interest & Penalties on delinquent taxes, and other non-departmental revenue

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
<b>Total Expenditures</b>	0	0	0	0	0	0	0
<b>Revenues</b>							
State Aid	1,194	2,060,664	81,000	1,286,000	0	0	1,286,000
Local Revenues	81,877,953	81,880,538	83,432,597	35,958,773	0	0	35,958,773
Other Revenues	1,317,005	1,301,990	1,050,750	1,030,610	0	0	1,030,610
<b>Total Revenues</b>	83,196,152	85,243,192	84,564,347	38,275,383	0	0	38,275,383
<b>Dept. Net Local</b>	-83,196,152	-85,243,192	-84,564,347	-38,275,383	0	0	-38,275,383

# Unallocated Revenues

9999 UNALLOCATED REVENUE				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
<b>Total Expenditures</b>	0	0	0	0	0	0	0
<b>Revenues</b>							
State Aid	1,194	2,060,664	81,000	1,286,000	0	0	1,286,000
Local Revenues	81,877,953	81,880,538	83,432,597	35,958,773	0	0	35,958,773
Other Revenues	1,317,005	1,301,990	1,050,750	1,030,610	0	0	1,030,610
<b>Total Revenues</b>	83,196,152	85,243,192	84,564,347	38,275,383	0	0	38,275,383
<b>Budgeting Unit Net Local</b>	-83,196,15	-85,243,19	-84,564,34	-38,275,38	0	0	-38,275,38

# Weights & Measures Department

The mission of Weights and Measures is to uphold the relevant state Agriculture and Market laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., scales, gasoline pumps, fuel oil dispensers) in the County. Devices not in compliance are either ordered out of service for repair or condemned. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and responds to consumer complaints and questions. Fees are assessed for device testing and are used to offset the cost of operating the program. This is a state-mandated program.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	53,033	54,225	83,075	83,075	29,649	0	83,075
Premium Pay	500	600	650	993	257	0	993
Fringe Benefits	30,246	25,061	41,293	41,488	14,759	0	41,488
Automotive Equipment	0	0	7,000	0	0	0	0
Other Capital Equip	0	235	1,900	0	0	0	0
Vehicle Fuel and Maint	716	650	2,961	3,286	0	0	3,286
Other Supplies	151	149	300	325	0	0	325
Travel Training	475	41	750	600	0	0	600
All Other Contr. Svcs	150	180	200	200	0	0	200
Program Expense	463	935	650	650	0	0	650
Utilities	746	876	1,660	1,460	0	0	1,460
Other	102	101	275	275	0	0	275
<b>Total Expenditures</b>	<b>86,582</b>	<b>83,053</b>	<b>140,714</b>	<b>132,352</b>	<b>44,665</b>	<b>0</b>	<b>132,352</b>
<b>Revenues</b>							
Local Revenues	22,728	24,338	22,500	22,500	0	0	22,500
<b>Total Revenues</b>	<b>22,728</b>	<b>24,338</b>	<b>22,500</b>	<b>22,500</b>	<b>0</b>	<b>0</b>	<b>22,500</b>
<b>Dept. Net Local</b>	<b>63,854</b>	<b>58,715</b>	<b>118,214</b>	<b>109,852</b>	<b>44,665</b>	<b>0</b>	<b>109,852</b>

# Weights & Measures Department

## Full Time Equivalent

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Director of Weights & Measures	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Inspector of Weights & Measures	0.00	0.00	0.00	0.50	0.50	0.50	0.00	0.50
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.50</b>	<b>1.50</b>	<b>0.50</b>	<b>0.00</b>	<b>1.50</b>

# Weights & Measures Department

## 3630 WEIGHTS & MEASURES

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	53,033	54,225	83,075	83,075	29,649	0	83,075
Premium Pay	500	600	650	993	257	0	993
Fringe Benefits	30,246	25,061	41,293	41,488	14,759	0	41,488
Automotive Equipment	0	0	7,000	0	0	0	0
Other Capital Equip	0	235	1,900	0	0	0	0
Vehicle Fuel and Maint	716	650	2,961	3,286	0	0	3,286
Other Supplies	151	149	300	325	0	0	325
Travel Training	475	41	750	600	0	0	600
All Other Contr. Svcs	150	180	200	200	0	0	200
Program Expense	463	935	650	650	0	0	650
Utilities	746	876	1,660	1,460	0	0	1,460
Other	102	101	275	275	0	0	275
<b>Total Expenditures</b>	<b>86,582</b>	<b>83,053</b>	<b>140,714</b>	<b>132,352</b>	<b>44,665</b>	<b>0</b>	<b>132,352</b>
<b>Revenues</b>							
Local Revenues	22,728	24,338	22,500	22,500	0	0	22,500
<b>Total Revenues</b>	<b>22,728</b>	<b>24,338</b>	<b>22,500</b>	<b>22,500</b>	<b>0</b>	<b>0</b>	<b>22,500</b>
<b>Budgeting Unit Net Local</b>	<b>63,854</b>	<b>58,715</b>	<b>118,214</b>	<b>109,852</b>	<b>44,665</b>	<b>0</b>	<b>109,852</b>



## Weights & Measures Department

**OTR #** 95      **Priority** 1      **OTR Name** Full time Inspector

**Description** I would like to increase my part time inspector to full time 40hrs. So that we can get more mandated work done than we are presently getting done.

<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
3630	51000727 WGTS & MEAS INSPECTOR	23,700	TARGET	0	TARGET
3630	58800 FRINGES	14,759	TARGET	0	TARGET
3630	51000207 DIR. WGTS & MEAS.	5,949	TARGET	0	TARGET
3630	51600 LONGEVITY	257	TARGET	0	TARGET
<b>Local Share</b>		44,665		0	
<b>Weights &amp; Measures Department Total</b>		44,665		0	

# Weights & Measures Department

## Program Summary

Weights and Measures

Type of Program MD

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Weights & Measures mission is to uphold the pertaining State Ag. and Markets Laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., different size scales from jewelry and pharmacy up to a train scale, gasoline pumps, fuel oil trucks, linear measuring devices, bulk milk tanks, timed devices like air pumps and vacuums,) in the county. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and respond to consumer's complaints and questions. I am trying to make Tompkins County a safer county for consumers and businesses to conduct trade.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	88,358	109,950
<b>Revenues</b>	22,500	22,500
<b>Net Local</b>	65,858	87,450
<b>FTE</b>	1	1.5

# Workforce Development Board

The Workforce Development Board enhances the productivity and competitiveness of Tompkins County by developing and coordinating employment and training resources that meet employer workforce needs and facilitate employment and development opportunities for individuals. Key to these efforts, is a continuous contact with the business community. This is done in partnership with economic development to ensure that workforce priorities are aligned with economic development strategies in a manner that is responsive to current needs and future demand.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	111,786	116,583	118,750	119,656	27,719	0	119,656
Premium Pay	2,987	1,053	1,250	1,350	0	0	1,350
Fringe Benefits	64,847	53,771	59,184	59,716	13,679	0	59,716
Other Supplies	745	365	1,552	1,150	0	0	1,150
Travel Training	5,107	7,768	6,500	5,500	0	0	5,500
All Other Contr. Svcs	277,412	287,099	306,359	320,263	0	0	320,263
Program Expense	1,377	10,273	5,000	3,000	0	0	3,000
Utilities	2,156	2,284	2,650	2,600	0	0	2,600
Rent	12,680	12,785	13,098	13,450	0	0	13,450
Other	4,096	4,736	5,060	4,860	0	0	4,860
<b>Total Expenditures</b>	<b>483,193</b>	<b>496,717</b>	<b>519,403</b>	<b>531,545</b>	<b>41,398</b>	<b>0</b>	<b>531,545</b>
<b>Revenues</b>							
Federal Aid	349,902	353,392	354,309	356,208	0	0	356,208
Other Revenues	102,466	95,175	78,347	88,554	0	0	88,554
Interfund Transf & Rev	76,178	68,669	86,747	86,783	41,398	0	86,783
<b>Total Revenues</b>	<b>528,546</b>	<b>517,236</b>	<b>519,403</b>	<b>531,545</b>	<b>41,398</b>	<b>0</b>	<b>531,545</b>
<b>Dept. Net Local</b>	<b>-45,353</b>	<b>-20,519</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Workforce Development Board

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Coordinator	0.85	0.85	0.85	0.85	0.85	0.50	0.00	0.85
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>	<b>0.50</b>	<b>0.00</b>	<b>1.85</b>

# Workforce Development Board

6290 WORKFORCE DEV BOARD				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified		2018		
<b>Expenditures</b>							
Salary and Wages	111,786	116,583	118,750	119,656	27,719	0	119,656
Premium Pay	2,987	1,053	1,250	1,350	0	0	1,350
Fringe Benefits	64,847	53,771	59,184	59,716	13,679	0	59,716
Other Supplies	745	365	1,552	1,150	0	0	1,150
Travel Training	5,107	7,768	6,500	5,500	0	0	5,500
All Other Contr. Svcs	277,412	287,099	306,359	320,263	0	0	320,263
Program Expense	1,377	10,273	5,000	3,000	0	0	3,000
Utilities	2,156	2,284	2,650	2,600	0	0	2,600
Rent	12,680	12,785	13,098	13,450	0	0	13,450
Other	4,096	4,736	5,060	4,860	0	0	4,860
<b>Total Expenditures</b>	<b>483,193</b>	<b>496,717</b>	<b>519,403</b>	<b>531,545</b>	<b>41,398</b>	<b>0</b>	<b>531,545</b>
<b>Revenues</b>							
Federal Aid	349,902	353,392	354,309	356,208	0	0	356,208
Other Revenues	102,466	95,175	78,347	88,554	0	0	88,554
Interfund Transf & Rev	76,178	68,669	86,747	86,783	41,398	0	86,783
<b>Total Revenues</b>	<b>528,546</b>	<b>517,236</b>	<b>519,403</b>	<b>531,545</b>	<b>41,398</b>	<b>0</b>	<b>531,545</b>
<b>Budgeting Unit Net Local</b>	<b>-45,353</b>	<b>-20,519</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Workforce Development Board

**OTR #** 96      **Priority** 1      **OTR Name** Add Part-Time Administrative Coordinator

**Description**      This OTR requests Target Funding (salary and fringe) for the addition of a half-time Administrative Coordinator to take on the growing burden of NYS fiscal reporting and compliance requirements, thus freeing more of the Workforce Development Director's time for critical efforts in the business services arena to create and connect local industry partnerships and local workforce. We must connect all components of our local workforce including those not currently working, the underemployed and those working part-time to industries that offer high-quality jobs that lead to better financial outcomes for workers. Our local economy depends on it.

This OTR includes an increase in the interfund revenues that are appropriated from the General Fund to Workforce, and there is a corresponding increase in the General Fund's "Contribution to Community Development" unit (9502, in the Interfund Distribution section of the Budget).

<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6290 51000674 ADMIN COORDINATOR	27,719 TARGET	0 TARGET
6290 58800 FRINGES	13,679 TARGET	0 TARGET
6290 42801 INTERFUND REVENUES	-41,398 TARGET	0 TARGET
<b>Local Share</b>	0	0
<b>Workforce Development Board Total</b>		0

# Workforce Development Board

## Program Summary

Tompkins Workforce Development Board

Type of Program MD

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Administer federal Workforce Innovation and Opportunity Act and other Funds in a locally planned and controlled manner, provide both short and long term planning for a qualified, skilled workforce so that companies can grow and expand and build workers capacity to pursue vocationally and economically rewarding work.

	<u>2017</u>	<u>2018</u>
Expenditures	504,715	572,943
Revenues	432,656	444,762
Net Local	72,059	128,181
FTE	1.85	2.35

# Workforce NY Career Center

The Office of Employment and Training provides Workforce Innovation and Opportunity Act Programs that offer employment services for Adults, Dislocated Workers and Youth. Employment services may include job development, job readiness, employment assessment, one-on-one employment counseling and training. New regulations state there are no income eligibility guidelines, however, intensive and training services are priority based, as determined by the local Workforce Development Board. In addition, workforce development services are provided to area businesses to assist them with obtaining, retaining, and training employees to meet the needs of their business.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	454,863	508,275	546,722	519,690	0	0	519,690
Overtime	36	5	0	0	0	0	0
Premium Pay	1,398	1,648	2,455	1,805	0	0	1,805
Fringe Benefits	172,321	160,278	190,716	179,307	0	0	179,307
Other Capital Equip	974	0	1,000	500	0	0	500
Other Supplies	5,410	2,877	2,400	3,200	0	0	3,200
Travel Training	2,864	5,446	5,450	5,450	0	0	5,450
All Other Contr. Svcs	1,347	2,236	10,619	2,320	0	0	2,320
Program Expense	194,525	116,386	155,984	107,995	0	0	107,995
Utilities	8,497	8,413	8,280	8,450	0	0	8,450
Rent	18,186	18,186	18,186	18,186	30,000	0	18,186
Other	3,880	4,630	5,476	5,668	0	0	5,668
<b>Total Expenditures</b>	<b>864,301</b>	<b>828,380</b>	<b>947,288</b>	<b>852,571</b>	<b>30,000</b>	<b>0</b>	<b>852,571</b>
<b>Revenues</b>							
Federal Aid	766,767	727,220	786,468	699,900	0	0	699,900
Other Revenues	4,285	48,529	72,784	82,650	0	0	82,650
Interfund Transf & Rev	90,710	53,223	69,921	70,021	30,000	0	70,021
<b>Total Revenues</b>	<b>861,762</b>	<b>828,972</b>	<b>929,173</b>	<b>852,571</b>	<b>30,000</b>	<b>0</b>	<b>852,571</b>
<b>Dept. Net Local</b>	<b>2,539</b>	<b>-592</b>	<b>18,115</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Workforce NY Career Center

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Coordinator	0.15	0.15	0.15	0.15	0.15	0.00	0.00	0.15
Employment and Training Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employment and Training Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Workforce Development Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Workforce Development Specialist	1.00	1.00	1.00	1.50	1.50	0.00	0.00	1.50
Workforce Transition Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
	<b>6.15</b>	<b>6.15</b>	<b>6.15</b>	<b>6.65</b>	<b>6.65</b>	<b>0.00</b>	<b>0.00</b>	<b>6.65</b>

# Workforce NY Career Center

## 6292 EMPLOYMENT & TRAINING

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	454,863	508,275	546,722	519,690	0	0	519,690
Overtime	36	5	0	0	0	0	0
Premium Pay	1,398	1,648	2,455	1,805	0	0	1,805
Fringe Benefits	172,321	160,278	190,716	179,307	0	0	179,307
Other Capital Equip	974	0	1,000	500	0	0	500
Other Supplies	5,410	2,877	2,400	3,200	0	0	3,200
Travel Training	2,864	5,446	5,450	5,450	0	0	5,450
All Other Contr. Svcs	1,347	2,236	10,619	2,320	0	0	2,320
Program Expense	194,525	116,386	155,984	107,995	0	0	107,995
Utilities	8,497	8,413	8,280	8,450	0	0	8,450
Rent	18,186	18,186	18,186	18,186	30,000	0	18,186
Other	3,880	4,630	5,476	5,668	0	0	5,668
<b>Total Expenditures</b>	<b>864,301</b>	<b>828,380</b>	<b>947,288</b>	<b>852,571</b>	<b>30,000</b>	<b>0</b>	<b>852,571</b>
<b>Revenues</b>							
Federal Aid	766,767	727,220	786,468	699,900	0	0	699,900
Other Revenues	4,285	48,529	72,784	82,650	0	0	82,650
Interfund Transf & Rev	90,710	53,223	69,921	70,021	30,000	0	70,021
<b>Total Revenues</b>	<b>861,762</b>	<b>828,972</b>	<b>929,173</b>	<b>852,571</b>	<b>30,000</b>	<b>0</b>	<b>852,571</b>
<b>Budgeting Unit Net Local</b>	<b>2,539</b>	<b>-592</b>	<b>18,115</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Workforce NY Career Center**

**OTR #** 97      **Priority** 1      **OTR Name** Funding to Cover Large Drop in NYS Contribution to Rent

**Description**

This Target OTR asks for \$30,000 to cover the increased local share of the rent for the One-Stop Career Center that will result from a change, effective July 1, 2017, in the way that NYS calculates its share of that rent.

This OTR includes an increase in the interfund revenues that are appropriated from the General Fund to Workforce, and there is a corresponding increase in the General Fund's "Contribution to Community Development" unit (9502, in the Interfund Distribution section of the Budget).

<u>Account</u>			<u>Requested</u>		<u>Recommended</u>	
6292	54432	RENT	30,000	TARGET	0	TARGET
6292	42801	INTERFUND REVENUES	-30,000	TARGET	0	TARGET
<b>Local Share</b>			<b>0</b>		<b>0</b>	
<b>Workforce NY Career Center Total</b>			<b>0</b>		<b>0</b>	

# Workforce NY Career Center

## Program Summary

### Tompkins Workforce New York - Administrative Services

Type of Program MD

Tompkins Workforce New York Career Center is a comprehensive system approach for accessing employment and training related services for businesses, job seekers, and workers in Tompkins County. This program area provides administrative support for all Tompkins Workforce New York collaborative programs and agencies, overall communication and coordination, oversight of all WIOA contracts, coordination of non-WIOA funding opportunities and projects, grant writing and collaboration, production of metrics and performance reports, attendance at local and community-wide meetings, and fiscal oversight and reports.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	101,599	97,602
<b>Revenues</b>	31,678	20,081
<b>Net Local</b>	69,921	77,521
<b>FTE</b>	1.35	1.35

### Tompkins Workforce New York - Business Services 2017

Type of Program MD

Tompkins Workforce New York Career Center is a comprehensive system approach for accessing employment related services for businesses, job seekers and workers in Tompkins County. "Business Services" provide and assist local employers in meeting current and future workforce needs.

Listing of Business Services:

Computerized Job Seeker > Jobs Matching

Job Bank - Job Postings

Labor Market Information and Customized Recruiting

Training and Training Funding

Labor Law Interpretation

Workforce Diversification Assistance

Work Incentive and Subsidy Programs

Layoff/Transition Assistance and WARN Rapid Response

ADA and Benefits, Health and Safety Consultations

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	61,920	63,796
<b>Revenues</b>	61,920	56,296
<b>Net Local</b>	0	7,500
<b>FTE</b>	0.7	0.7

Tompkins Workforce New York Career Center is a comprehensive system approach for accessing employment and training related services for businesses, job seekers, and workers in Tompkins County. " Job Seeker Services" provide information, resources and tools needed for a successful work search for Tompkins County job seekers, unemployed and under-employed individuals. The following services are currently provided by this program area:

- Career Center Resource Room (technology/computers, library, copier, fax, etc.)
- One-on-One Job Search Assistance
- Job Openings via Job Bank and Website: <http://newyork.us.jobs>
- Comprehensive Assessments, Career Counseling and Exploration
- Workshops and Job Training Opportunities
- Veterans Services
- Professional Networking Groups
- Job, Career and Recruitment Fairs and Community Events
- Youth; Worker Readiness, Employment and Educational Support
- Disability Services, Special Needs Assistance and Work Incentives

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	371,341	374,884
<b>Revenues</b>	371,341	367,384
<b>Net Local</b>	0	7,500
<b>FTE</b>	5.1	5.1

**Tompkins Workforce New York - Training Services 2017**

Tompkins Workforce New York Career Center is a comprehensive system approach for accessing employment and training related services for businesses, job seekers, and workers in Tompkins County. "Training Services" include providing information, resources, assessments, assistance, case management and funding for education, training courses or certificates to upgrade skills and enhance employability. We have strong partnerships with local providers such as TC3, TC3.biz, TST BOCES, AFCU, etc. A universal population of Tompkins County is served however some funding streams have priority or eligibility requirements; veterans, individuals with disabilities, 55+ populations, low income families, displaced workers, students, at risk youths, and individuals impacted by closings.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	336,025	346,290
<b>Revenues</b>	336,025	338,790
<b>Net Local</b>	0	7,500
<b>FTE</b>	0	0

# Youth Services Department

It is the mission of the Tompkins County Youth Services Department to invest time, resources and funding in communities to enable all youth to thrive in school, work and life. The Tompkins County Charter and NYS Executive Law charge the Department with planning and coordinating youth services throughout Tompkins County.

TCYSD is a planning entity which provides direct services for youth through assessing youth needs, contracting with appropriate youth program providers, monitoring the performance of funded programs, coordinating public and private youth programs, supporting the training of youth workers and their organizations, and assisting local municipalities to assess and address their local youth needs.

Utilizing a continuum of care approach which weaves a web of youth services across Tompkins County, funding recommendations provided by the Youth Services Board utilize the department's resources to provide support for recreation, prevention, and intervention programs run by not-for-profit agencies and municipalities that provide over 40 programs serving over 7,000 youth per year.

Working with our collaborative partners the Youth Services Department is committed to making Tompkins County a place where all youth are given the opportunity to thrive.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Salary and Wages	279,771	297,562	350,047	336,017	0	0	336,017
Premium Pay	1,650	1,850	2,000	2,000	0	0	2,000
Fringe Benefits	153,843	135,709	170,916	163,291	0	0	163,291
Other Capital Equip	0	0	3,000	0	7,200	7,200	7,200
Other Supplies	3,120	7,208	4,651	1,902	0	0	1,902
Travel Training	10,671	9,276	8,800	6,200	0	0	6,200
Professional Services	46,554	38,849	70,383	23,422	43,000	3,000	26,422
All Other Contr. Svcs	880	735	800	800	0	0	800
Program Expense	781,600	802,842	801,740	787,832	13,117	0	787,832
Utilities	597	602	700	700	0	0	700
Other	13,966	22,700	15,910	13,400	0	0	13,400
Other Finance	197,788	205,557	212,081	228,680	0	0	228,680
<b>Total Expenditures</b>	<b>1,490,440</b>	<b>1,522,890</b>	<b>1,641,028</b>	<b>1,564,244</b>	<b>63,317</b>	<b>10,200</b>	<b>1,574,444</b>
<b>Revenues</b>							
Federal Aid	46,542	48,258	48,258	0	0	0	0
State Aid	214,373	202,475	139,469	139,424	0	0	139,424
Local Revenues	197,788	205,557	212,081	228,680	0	0	228,680
Other Revenues	25,149	23,119	128,376	119,724	0	0	119,724
Applied Rollover (Rev.)	0	0	23,000	0	10,200	10,200	10,200
<b>Total Revenues</b>	<b>483,852</b>	<b>479,409</b>	<b>551,184</b>	<b>487,828</b>	<b>10,200</b>	<b>10,200</b>	<b>498,028</b>
<b>Dept. Net Local</b>	<b>1,006,588</b>	<b>1,043,481</b>	<b>1,089,844</b>	<b>1,076,416</b>	<b>53,117</b>	<b>0</b>	<b>1,076,416</b>

# Youth Services Department

## Full Time Equivalents

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Target	OTR Req	OTR Rec	2018 Total
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Coordinator of Community Youth	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Planner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Management Specialist	2.00	1.50	2.00	1.50	2.00	0.00	0.00	2.00
	<b>6.00</b>	<b>5.50</b>	<b>6.00</b>	<b>5.50</b>	<b>6.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.00</b>

# Youth Services Department

## 7020 YOUTH BUREAU

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Salary and Wages	279,771	297,562	350,047	336,017	0	0	336,017
Premium Pay	1,650	1,850	2,000	2,000	0	0	2,000
Fringe Benefits	153,843	135,709	170,916	163,291	0	0	163,291
Other Capital Equip	0	0	3,000	0	7,200	7,200	7,200
Other Supplies	3,120	7,208	4,651	1,902	0	0	1,902
Travel Training	10,671	9,276	8,800	6,200	0	0	6,200
Professional Services	46,554	38,849	70,383	23,422	43,000	3,000	26,422
All Other Contr. Svcs	880	735	800	800	0	0	800
Program Expense	10,771	7,615	4,008	100	0	0	100
Utilities	597	602	700	700	0	0	700
Other	13,966	22,700	15,910	13,400	0	0	13,400
<b>Total Expenditures</b>	<b>521,823</b>	<b>522,106</b>	<b>631,215</b>	<b>547,832</b>	<b>50,200</b>	<b>10,200</b>	<b>558,032</b>
<b>Revenues</b>							
Federal Aid	46,542	48,258	48,258	0	0	0	0
State Aid	56,650	47,562	7,562	7,517	0	0	7,517
Other Revenues	25,149	23,119	128,376	119,724	0	0	119,724
Applied Rollover (Rev.)	0	0	23,000	0	10,200	10,200	10,200
<b>Total Revenues</b>	<b>128,341</b>	<b>118,939</b>	<b>207,196</b>	<b>127,241</b>	<b>10,200</b>	<b>10,200</b>	<b>137,441</b>
<b>Budgeting Unit Net Local</b>	<b>393,482</b>	<b>403,167</b>	<b>424,019</b>	<b>420,591</b>	<b>40,000</b>	<b>0</b>	<b>420,591</b>

## 7022 YOUTH PROGRAMS

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Program Expense	518,205	495,620	516,103	506,103	7,484	0	506,103
Other Finance	197,788	205,557	212,081	228,680	0	0	228,680
<b>Total Expenditures</b>	<b>715,993</b>	<b>701,177</b>	<b>728,184</b>	<b>734,783</b>	<b>7,484</b>	<b>0</b>	<b>734,783</b>
<b>Revenues</b>							
State Aid	157,723	154,913	131,907	131,907	0	0	131,907
Local Revenues	197,788	205,557	212,081	228,680	0	0	228,680
<b>Total Revenues</b>	<b>355,511</b>	<b>360,470</b>	<b>343,988</b>	<b>360,587</b>	<b>0</b>	<b>0</b>	<b>360,587</b>
<b>Budgeting Unit Net Local</b>	<b>360,482</b>	<b>340,707</b>	<b>384,196</b>	<b>374,196</b>	<b>7,484</b>	<b>0</b>	<b>374,196</b>



# Youth Services Department

## 7026 MUNICIPAL YOUTH SERVICES

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Program Expense	252,624	299,607	281,629	281,629	5,633	0	281,629
<b>Total Expenditures</b>	252,624	299,607	281,629	281,629	5,633	0	281,629
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	252,624	299,607	281,629	281,629	5,633	0	281,629

## Youth Services Department

<b>OTR #</b>	98	<b>Priority</b>	1	<b>OTR Name</b>	Cost of Living Adjustment of 2%			
<b>Description</b>	Although agencies that contract directly with the County will receive a 2% Cost of Living Adjustment in 2018 those that contract through the Youth Services Department do not receive the same adjustment within the target budget. This OTR aims to support a slight increase for a COLA, on County dollars only, to our contracting partners which includes youth service providers and municipalities. If this adjustment is not received the contractors will continue to provide services to youth. However, with the continued cost increases that naturally occur, they may be forced to reduce their services.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
7022	54400	PROGRAM EXPENSE		7,484	TARGET	0	TARGET	
7026	54400	PROGRAM EXPENSE		5,633	TARGET	0	TARGET	
<b>Local Share</b>				13,117		0		
<b>OTR #</b>	99	<b>Priority</b>	2	<b>OTR Name</b>	Replacement of Electronic Equipment			
<b>Description</b>	This is a request to use rollover funding for electronic replacements of outdated equipment within the Youth Services Department. These upgrades include replacing the 7 desktop computers and 2 laptops purchased in 2011 as well as a broken printer purchased in 2008.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
7020	41084	USE OF ROLLOVER		-7,200	ROLLOVER	-7,200	ROLLOVER	
7020	52206	COMPUTER EQUIPMENT		7,200	ROLLOVER	7,200	ROLLOVER	
<b>Local Share</b>				0		0		
<b>OTR #</b>	100	<b>Priority</b>	3	<b>OTR Name</b>	Youth Worker Training Program			
<b>Description</b>	In an effort to continually grow and improve service offerings by youth providers, we have realized that ongoing learning is essential for youth service workers. However, as non-profits have faced financial constraints, many have eliminated their training budgets and programs. In 2015, Youth Services began to address this need by providing an annual training series targeted directly at youth workers. This training series annually serves 400 youth workers with a multitude of trainings. The training series has previously been funded via rollover funding; however, the sustainability of this program is extremely important to our county's continuum of youth services. This request will allow the Youth Services Department training series to be on-going for youth workers so that high-quality services can continue to be enhanced and innovative trainings can be provided to our youth workers on an on-going basis.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
7020	54442	PROFESSIONAL SERVICES		10,000	TARGET	0	TARGET	
<b>Local Share</b>				10,000		0		
<b>OTR #</b>	101	<b>Priority</b>	4	<b>OTR Name</b>	Tompkins County Youth Survey			
<b>Description</b>	This is a request to use rollover funding for our department's contribution towards the Student Survey. 2018 will mark the fifth time that the biennial survey is completed by every middle and high school student in Tompkins County. Previously, along with financial support from schools, the federally funded Community Coalitions grant provided significant support to this initiative. However, the grant has now come to a close and is not renewable. Beginning in 2018 the Youth Services Department along with the school districts, Community Coalition for Healthy Youth, and local non-profits have committed to support this initiative as we move forward. If this funding for the county share is not provided the survey will not continue and the data used by many non-profit organizations and County departments for identifying and understanding youth issues and trends, grant writing, and program development will not be available.							
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>		
7020	54442	PROFESSIONAL SERVICES		3,000	ROLLOVER	3,000	ROLLOVER	
7020	41084	USE OF ROLLOVER		-3,000	ROLLOVER	-3,000	ROLLOVER	
<b>Local Share</b>				0		0		

## Youth Services Department

<u>OTR #</u>	102	<u>Priority</u>	5	<u>OTR Name</u>	Achieving Youth Results Mini Grants	
<b>Description</b>	<p>This funding will be provided to allow communities and/or non-profits to pilot small mini-grant-funded programs related to the strategies brainstormed during the County Youth Services Department's 2016-17 Achieving Youth Results process. Achieving Youth Results engaged communities from across the County in identifying ways to enhance current youth programs and services to better support youth in Tompkins County. As solutions to the challenges faced by young people were discussed at the 70+ community tables, it became clear that a small amount of resources would allow community members to build off of the current programs and services to provide additional supports for young people. This unique request would allow the Youth Services Board to review and award small requests for matching funds from non-profit entities to implement the solutions discussed at the community meetings addressing Achieving Youth Result's six areas – Community, Economic Security, Education, Engagement, Family, and Physical &amp; Emotional Health. This request is an opportunity for providers, in partnership with community members, to implement new and innovative practices that build on current capabilities and expand offerings. If this request is not funded, the Achieving Youth Results activities will not have the support needed to move forward.</p>					
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>
7020	54442	PROFESSIONAL SERVICES		30,000	TARGET	0
		<b>Local Share</b>		30,000		0
<b>Youth Services Department Total</b>				53,117		0

# Youth Services Department

## Program Summary

### CCETC 4-H Urban Outreach Program

Type of Program DD

The mission of the 4-H Urban Outreach Program is to use the 4-H Youth Development model and make it accessible to all audiences in our community. By providing daily after-school and summer programming for low income residents within the City and Town of Ithaca the program empowers youth and adults by creating opportunities that build academic and life skills through experiential learning. Programming takes place in local neighborhoods with transportation provided for participants.

It is estimated that 75 youth will be served in 4-H Urban Outreach programs in 2018.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	20,293	20,593
<b>Revenues</b>	0	20,593
<b>Net Local</b>	20,293	20,593
<b>FTE</b>	0 County/2.25 Agency FTE	0 County/2.25 Agency FTE

### Child Development Council's Teen Pregnancy & Parenting

Type of Program DM

TP3 serves young women and men, up to and including the age of 21, who are pregnant and parenting in Tompkins County. This population is not only responding to the challenges of pregnancy and parenting but often encounter the added challenges of gaining opportunities or services due to rural isolation, income status, and lack of education. Many of the participants are single parents. TP3 has enrolled clients who were pregnant as young as age 11 and can serve youth until through their 21st birthday.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	39,482	40,066
<b>Revenues</b>	0	40,066
<b>Net Local</b>	39,482	40,066
<b>FTE</b>	0 County/2.25 Agency FTE	0 County/2.25 Agency FTE

### Intermunicipal Recreation Partnership

Type of Program DM

In 1995, ten municipalities and Tompkins County created this inter-municipal Recreation Partnership to resolve the structural mismatch of school and municipal boundaries to allow youth to participate in recreational programs, regardless of residence or background. By collaborating and pooling resources, the partnership offers a wide and affordable array of recreational programs through the Ithaca Youth Bureau.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	276,488	282,020
<b>Revenues</b>	207,366	70,505
<b>Net Local</b>	69,122	70,505
<b>FTE</b>	0 County/2.75 Agency	0 County/2.75 Agency

Ithaca Youth Bureau's Youth Employment Services (YES) mission is to connect teens to employers and the community through job opportunities, guidance, and support. The County funded component is designed to help youth (aged 14-20) from the Ithaca City School District navigate the world of work, make connections, and learn how to succeed in the workplace.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	49,439	50,170
<b>Revenues</b>	24,000	24,500
<b>Net Local</b>	25,439	25,670
<b>FTE</b>	0 County/4.08 Agency	0 County/4.08 Agency

**Ithaca Youth Bureau- One to One Big Brother/Big Sister**

The purpose of the program is to match young people ages 6-14 who need a positive mentor in their lives with screened and trained volunteers who spend regular time with the young person. This program serves youth and their families in a continuum of mentor-ship services, with the principal service being a one to one match between a child and a Big Brother or a Big Sister.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	51,454	52,215
<b>Revenues</b>	25,000	25,500
<b>Net Local</b>	29,454	26,715
<b>FTE</b>	0 County/4.25 Agency FTE	0 County/4.25 Agency FTE

**Ithaca Youth Bureau- Recreation Support Services**

Recreation Support Service (RSS) has been providing quality recreation programming for youth living with disabilities since 1977. RSS programming is offered year-round in inclusive, segregated and/or integrated settings. All RSS programs are organized and administered by full-time specialists who have a vast degree of experience, education and training.

Annually over 150 youth ages 2-20 with diagnosed disabilities including physical, emotional, psychiatric developmental (including the autism spectrum), and learning disabilities that prohibit him/her from successfully participating in community recreation programs without assistance. RSS staff members consult with parents, teachers, care providers, and participants about their progress as they help youth build self-esteem and confidence. Services are provided through inclusion based and segregated programming such as aquatics, outdoor adventure, arts and crafts, summer camp & sports inclusion, teen fitness, and social activities based on the needs of the young person.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	297,239	315,097
<b>Revenues</b>	212,081	247,782
<b>Net Local</b>	85,158	67,315
<b>FTE</b>	0 County/4 Agency FTE	0 County/4 Agency FTE

The Youth Outreach Program offers services for young people ages 16- 24 who find themselves without stable housing. Participation in Youth Outreach breaks the cycle of homelessness by building skills and increasing the number of young people who grow into healthy, productive and contributing members of our community. Youth Outreach participants achieve outcomes including securing and maintaining stable housing, avoiding eviction, completing their education, decrease in substance use and criminal activity, and meeting their personal financial responsibilities by increasing their employment skills and securing jobs.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	92,296	93,661
<b>Revenues</b>	19,183	19,985
<b>Net Local</b>	73,113	73,676
<b>FTE</b>	0 County/4 Agency FTE	0 County/4 Agency FTE

**Learning Web Community and Career Exploration and**

The Learning Web's Youth Exploration Program (YEP) provides participants the opportunity to learn more about the of relationship between education and future employment which leads to increased connection with school and motivation to graduate from high school. YEP allows young people the chance to connect with positive, caring adults through their model of mentor-apprenticeship matches. YEP is flexible and an individualized program which offers opportunities to youth with a broad range of skill levels and challenges.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	81,009	82,207
<b>Revenues</b>	27,000	25,395
<b>Net Local</b>	54,009	56,812
<b>FTE</b>	0 County/4.5 Agency	0 County/4.5 Agency

**Municipal Youth Services System (MYSS)**

The Municipal Youth Services System (MYSS) offers services for young people ages 5-18. Through municipal support youth programs provide young people a place to try new things and to belong by offering engaging activities after school and throughout the summer. All MYSS programs are free or low cost to participants. The MYSS is responsive to the needs of the local municipality and in turn each town provides an assortment of programs designed for their local youth.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	281,629	287,262
<b>Revenues</b>	0	0
<b>Net Local</b>	281,629	287,262
<b>FTE</b>	0 County/7.5 Agency	0 County/7.5 Agency

It is the mission of the Tompkins County Youth Services Department (TCYSD) to invest time, resources and funding in communities to enable all youth to thrive in school, work, and life. Charged by the Office and Children and Family Services the Tompkins County Youth Services Department is responsible for providing children, youth, and families with healthy, safe, and thriving environments through opportunities to help them meet their needs for physical, social, moral, and emotional growth. Planning and Coordination is the backbone of all of the work of the TCYSD. Through administrative support, community outreach, research, needs assessments, data collection, training services, technical assistance, program monitoring, and quality management, the TCYSD plans and coordinates the systems for positive youth programming for and with young people throughout Tompkins County.

In 2015, 7,300 youth received services through the 6 contract agencies and 16 municipalities who work in coordination with the Youth Services Department. Additionally, over 400 youth workers and/or community members attended 15 training sessions provided by the TCYSD.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	522,422	601,552
<b>Revenues</b>	98,403	137,441
<b>Net Local</b>	424,019	464,111
<b>FTE</b>	5.5	6.0

**Family and Children's Service of Ithaca - Open Doors**

Open Doors is a case/crisis management program for youth which offers interim safe housing provided through the host family model. Open Doors serves youth who are at risk of running away or becoming homeless as well as youth who have runaway or are homeless. Program participants are provided with opportunities to develop goals and service plans, mediation of family conflicts, advocacy at schools and within social systems, participation in recreational and social skill development groups, referrals to resources such as mental and physical health care, career exploration and independent living skills programming. Program staff provide consultation, brief interventions, ongoing support and temporary placement as needed for program participants.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	76,825	77,961
<b>Revenues</b>	36,724	17,425
<b>Net Local</b>	40,101	60,536
<b>FTE</b>	0 County/2.75 Agency FTE	0 County/2.75 Agency FTE

The Outing Program is a youth development program that is dedicated to providing outdoor adventure programming that fosters team development. The focus of Outing is on personal growth for youth involved in the programming. Youth are given an arena to develop and build skills necessary for life through creative and empowering activities.

The Outing Pathfinders program is focused at serving youth in 4th and 5th grades within the Ithaca City School District, with a goal of helping youth transition more smoothly from elementary to middle school. All youth in 4th and 5th grade within ICSD will have an opportunity to participate in the Pathfinders program.

	<u>2017</u>	<u>2018</u>
<b>Expenditures</b>	20,147	10,297
<b>Revenues</b>	0	0
<b>Net Local</b>	20,147	10,297
<b>FTE</b>	O County/3 Agency FTE	O County/3 Agency FTE



# Youth Services Recreation Partnership

The Intermunicipal Recreation Partnership is comprised of ten municipalities and Tompkins County, enabling 90% of the County's youth to be eligible to participate in a wide array of year-round recreation programs at discounted prices. With eleven municipal partners, it is one of the largest and most successful collaborations of its kind in the United States.

The Recreation Partnership jointly plans, funds, and oversees a set of 30+ programs through the Ithaca Youth Bureau, that no single community could afford to offer on its own. The Partnership is cost-effective by avoiding duplication of some programs and by centralizing others to achieve economies of scale. The Partnership provides the primary source of public recreation for some municipalities and it offers speciality camps, sports and non-competitive arts and culture programs that complement the local recreation programs of other communities. In 2014, the Partnership served over 3,000 different young people from throughout the municipalities in Tompkins County.

The inter-municipal agreement establishing the Partnership commits the County to two forms of support.

1. A new partnership agreement was reauthorized in 2012 for 2013-2017. By a large majority, the County Legislature committed to contributing 25% of the total municipal cost of programs that are not covered by program fees or other revenues. The City of Ithaca and Town of Ithaca, as the largest users of the programs, also agree to each pay 25% of the net costs and the smaller municipal members agree to share the remaining 25% based on an approved cost-sharing formula.

2. The County Youth Services Department provides in-kind staff support to the governing board of the Partnership that includes: collecting all municipal contributions, managing contracts with its primary provider the Ithaca Youth Bureau, and others as directed, making payments on behalf of the Partnership, and assisting committees in evaluating programs, soliciting requests for proposals as needed, analyzing expenditures and revenues, and/or helping to generate alternative revenues. Staff support is included in the Planning & Coordination Program of the Youth Services Department.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	252,685	261,024	276,488	282,020	0	0	282,020
<b>Total Expenditures</b>	252,685	261,024	276,488	282,020	0	0	282,020
<b>Revenues</b>							
Other Revenues	189,514	195,768	207,366	211,515	0	0	211,515
<b>Total Revenues</b>	189,514	195,768	207,366	211,515	0	0	211,515
<b>Dept. Net Local</b>	63,171	65,256	69,122	70,505	0	0	70,505

# Youth Services Recreation Partnership

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7021 RECREATION PARTNERSHIP

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2018		
<b>Expenditures</b>							
Program Expense	252,685	261,024	276,488	282,020	0	0	282,020
<b>Total Expenditures</b>	252,685	261,024	276,488	282,020	0	0	282,020
<b>Revenues</b>							
Other Revenues	189,514	195,768	207,366	211,515	0	0	211,515
<b>Total Revenues</b>	189,514	195,768	207,366	211,515	0	0	211,515
<b>Budgeting Unit Net Local</b>	63,171	65,256	69,122	70,505	0	0	70,505

# Animal Control - SPCA

## SPCA of Tompkins County Cat Spay/Neuter/Vaccination Program

The SPCA of Tompkins County was founded in 1902 to protect companion animals. We are a no-kill shelter dedicated to preventing animal cruelty and overpopulation. We promote responsible pet stewardship by providing education, counseling and training to nurture and enhance the human-animal bond. Our mission-based programs include adoption services, humane education and support for Tompkins County residents and their animals in need. The SPCA of Tompkins County is an open-admission, no-kill shelter; we do not refuse animals in need because of age, medical condition, species or breed. No-kill means that the SPCA is committed to placing every animal who is healthy, treatable or manageable in medical and behavioral terms. However, this does not imply that we have unlimited capacity or resources. Every summer the shelter experiences an overwhelming influx of cats, many of whom are unplanned, unwanted newborn kittens. Even with the ability to place over 100 kittens in foster care at a time, the SPCA cannot meet the demand of incoming cats. Furthermore, housing hundreds of cats in cages at the shelter is not a humane, sustainable or financially feasible way to solve the problem.

The solution to cat overpopulation is a comprehensive spay/neuter program to prevent the birth of thousands of kittens each year.

The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval may sign up for the SPCA's weekly Spay/Neuter Clinic held every Tuesday and one weekend a month. In 2008, this program provided surgery and vaccinations for 1,030 cats, thereby preventing thousands of unwanted, unvaccinated kittens from flooding the community. From January through June, 2009, nearly 600 cats have been altered and rabies vaccinated due to Tompkins County's partnership in this program.

By working together, the SPCA, Tompkins County and its residents can continue this community-wide approach to the growing problem of cat overpopulation, and protect itself against the spread of rabies. The Cat Spay/Neuter/Vaccination Program's \$100,000 budget is funded in nearly equal thirds by each partner.

### Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	33,683	34,357	35,044	35,745	0	0	35,745
<b>Total Expenditures</b>	33,683	34,357	35,044	35,745	0	0	35,745
<b>Dept. Net Local</b>	33,683	34,357	35,044	35,745	0	0	35,745

# Animal Control - SPCA

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3520 ANIMAL CONTROL

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	33,683	34,357	35,044	35,745	0	0	35,745
<b>Total Expenditures</b>	33,683	34,357	35,044	35,745	0	0	35,745
<b>Budgeting Unit Net Local</b>	33,683	34,357	35,044	35,745	0	0	35,745

# Animal Control - SPCA

## Program Summary

Cat Spay/Neuter/Vaccination Program

Type of Program MD

The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval sign up for one of the SPCA's weekly Spay/Neuter Clinics.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	35,044	138,209	35,745	138,000
Revenues	0	103,165	0	102,255
Net Local	35,044	35,044	35,745	35,745
FTE	1.5		1.5	

# Cornell Cooperative Extension

Cornell Cooperative Extension of Tompkins County is a unique education resource that equips citizens to improve their lives and communities. Cooperative Extension's mission to strengthen youth, adults, families, and communities is achieved through learning partnerships with citizens, businesses, organizations, and governmental agencies that put knowledge to work. Cornell Cooperative Extension of Tompkins County is part of a statewide and national network that extends the research of the land grant universities to local residents. Local funding leverages state and federal support as well as other grants and volunteer resources.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	691,194	702,238	739,957	677,746	143,200	67,200	744,946
<b>Total Expenditures</b>	691,194	702,238	739,957	677,746	143,200	67,200	744,946
<b>Dept. Net Local</b>	691,194	702,238	739,957	677,746	143,200	67,200	744,946

# Cornell Cooperative Extension

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2981 COOPERATIVE EXTENSION

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	691,194	702,238	739,957	677,746	143,200	67,200	744,946
<b>Total Expenditures</b>	691,194	702,238	739,957	677,746	143,200	67,200	744,946
<b>Budgeting Unit Net Local</b>	691,194	702,238	739,957	677,746	143,200	67,200	744,946

## Cornell Cooperative Extension

**OTR #** 11      **Priority** 1      **OTR Name** Operations Manager Position

**Description** Partial funding for a new position in charge of operations and administrative management for the association. The position will focus on improving systems and processes to facilitate the development of a more inclusive organization and improve efficiency in its operations, facilities and programming. The association's tripling in size (staffing and programming) and complexity over the last 14 years has increased the workload of the Executive Director position to a level where reconfiguring that position is necessary and this new position is essential. The Board of Directors and its Equity, Diversity and Inclusion Committee identified the need for this position as one of the main approaches to building a culture of inclusiveness in the association.

Funding request includes target funding of 30,000 and three years of one-time funding, of \$30,000/year in years 1 and 2, and \$15,000 in year 3. The association will gradually increase its share of the cost of the position so that by year 4 it will pay more than half the cost of the position.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	30,000 TARGET	0 TARGET
2981	54400	PROGRAM EXPENSE	30,000 ONE-TIME	0 ONE-TIME
<b>Local Share</b>			60,000	0

**OTR #** 12      **Priority** 2      **OTR Name** Restoration of Agric Leader position to Full Time

**Description** Restoration of county target funding to return the Agriculture Program Leader position to full time. The nearly \$100,000 reduction in county target funding to the association resulting from the Great Recession of 2008 has not yet been fully restored. The loss of funding resulted in the reduction of the Agriculture Program Leader position to 75%. Funding this request would allow the association to return the position to full time status.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	16,000 TARGET	0 TARGET
<b>Local Share</b>			16,000	0

**OTR #** 13      **Priority** 3      **OTR Name** Program Assitance for Youth Development and Family and Community

**Description** Second year of multi-year plan for added 1/2 FTE of program assistance for two program areas (Youth Development and Family & Community Development) within the association. This program assistance is freeing up senior and mid-level program staff time to enable them to seek more grant funding, develop other revenue streams and put in place other systems and processes that save staff time. The request this year is 2/3 of the request in the previous year because with the increased revenue generated by staff the association is able to pay 1/3 of the salary. We anticipate continuing the growth in revenue in 2018 and thus being able to pay for a higher percentage of the salary in 2019.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	13,000 ONE-TIME	13,000 ONE-TIME
<b>Local Share</b>			13,000	13,000



## Cornell Cooperative Extension

**OTR #** 14      **Priority** 4      **OTR Name** Managing and Leveraging Interns

**Description** Funding for salary and expenses of a part-time recruiter and manager of interns (Masters in Engineering, Masters in Social Work, Nutrition and Food Science, Social Enterprise, and Public Health). The association has opportunities to bring in more than 25 interns who, combined, would be able to provide more than 7,000 hours of support and programming on a wide range of priority issues to the county. Experiences with a smaller number of interns in 2017 demonstrated that a small amount of resources in staff time yield about ten times the value in the results of the work of the interns. The association seeks one-time funding to test this approach to increasing and improving programming in critical areas, increasing opportunities for attracting grants to Tompkins County, and attracting young, trained talent to the county-- that might then choose to stay and develop careers here in Tompkins County.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	14,200	ONE-TIME	14,200 ONE-TIME
<b>Local Share</b>			14,200		14,200

**OTR #** 15      **Priority** 5      **OTR Name** Funding for Energy Monitoring in County Buildings

**Description** This OTR seeks One-time funding to establish a network of sensors and monitors that will enable low-cost yet highly precise monitoring of real-time electricity, natural gas, and water usage in county buildings and other municipal and commercial buildings throughout the county. This network represents an expansion of a pilot effort involving 5 local buildings that have shown savings of more than 15% on electricity costs and identified numerous ways for building occupants to reduce energy usage, helping save money and reduce greenhouse gas emissions. Specific benefits for Tompkins County government will be better facility operations, reduced energy costs, reduced greenhouse gas emissions, easily collected energy data, and facilitated benchmarking of government buildings.

Beyond improvements to county government facilities, the network will also enable real-time data collection for many other applications that have been implemented elsewhere using the same technology, including among them:

- agriculture and greenhouse operations to increase production and reduce costs
- surface water movement for improved drainage on roadways
- air quality monitoring in homes, commercial buildings and public spaces
- providing school children of all ages opportunities for hands-on science, technology, engineering and mathematics related problem-solving

We are requesting \$40,000 from the county for one time costs. One time costs include equipment (\$55,000) and licensing fees (\$3,750) plus the labor costs of supporting users in installing the network (\$12,500), totaling \$71,750. Cooperative Extension will provide user support and raise the remaining funds needed for equipment and fees.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	40,000	ONE-TIME	40,000 ONE-TIME
<b>Local Share</b>			40,000		40,000

<b>Cornell Cooperative Extension Total</b>	143,200	67,200
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# Cornell Cooperative Extension

## Program Summary

### 4-H Youth Development

Type of Program DD

The mission of the 4-H Youth Development Program is to connect youth to hands-on learning opportunities that help them to grow into competent, caring, and contributing members of society. The vision is a world in which youth and adults learn, grow, and work together as catalysts for positive change.

The 4-H Youth Development Program serves youth ages 5-21 through out of school time (OST) programs through multiple delivery methods including a) 4-H Clubs; b) 4-H Urban Outreach; c) Rural Youth Services; d) Primitive Pursuits; and youth horticulture programs linked with the Ithaca Children's Garden.

The 4-H Youth Development Program contributes to design, improvement and support of systems that promote development of ALL youth in the county with an overall goal of ensuring that every youth has the opportunity to achieve his or her potential. Our youth development programs work with more than 30% of the youth in Tompkins County.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	153,023	1,763,023	135,000	2,035,000
Revenues	0	1,610,000	0	1,900,000
<b>Net Local</b>	<b>153,023</b>	<b>153,023</b>	<b>135,000</b>	<b>135,000</b>
<b>FTE</b>	30.5 FTE + 37,900 hours of volunteer= 19 FTE		30.5 FTE + 37,900 hours of volunteer= 19 FTE	

### Commercial Agriculture and Forestry

Type of Program MD

Increase profitability and sustainability of 550 Tompkins County farm enterprises that own one-third of the land in Tompkins County and contribute \$67 million in annual product sales. Promote local food production and marketing to yield at least \$20 million in retail sales.

Programming is expanding to forest land management and forest product marketing, including wood for wood pellet production and value-added products from maple syrup..

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	81,099	406,099	104,000	571,000
Revenues	0	325,000	0	467,000
<b>Net Local</b>	<b>81,099</b>	<b>81,099</b>	<b>104,000</b>	<b>104,000</b>
<b>FTE</b>	6.5 FTE (part of 2 regional teams with 9 Ag specialists serving TC) +204		6.5 FTE (part of 2 regional teams with 9 Ag specialists serving TC) +204	

Support Commercial Horticulture Economic Sector through Business Support and Consumer Education; enhance value of local residential and commercial property.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	39,958	313,958	52,000	277,000
Revenues	0	274,000	0	225,000
<b>Net Local</b>	<b>39,958</b>	<b>39,958</b>	<b>52,000</b>	<b>52,000</b>
<b>FTE</b>	3.75 FTE +265 vol; part of a regional network		3.75 FTE +265 vol; part of a regional network	

**Community Beautification and Citizen Pruners**

Enhance aesthetic appeal of Tompkins County to promote tourism and improve quality of life of Tompkins County residents.

Preserve the investment the City is making in trees through early training and pruning.

Engage volunteers in community service to stimulate pride in community and teach horticultural skills that may result in jobs or small business development.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	7,400	141,000	6,000	141,000
Revenues	0	133,600	0	135,000
<b>Net Local</b>	<b>7,400</b>	<b>7,400</b>	<b>6,000</b>	<b>6,000</b>
<b>FTE</b>	1.6 FTE + 90 volunteers; 3100 hours of volunteer time		1.6 FTE + 90 volunteers; 3100 hours of volunteer time	

**Community Development**

Support leadership and community development around targeted priority issues. Provide technology and tools (e.g. the crowdfunding website, PEAKS!, which helped local organizations raise nearly \$400,000 in 2 years), programs and workshops on leadership development, strategic planning and communication skills, and networking support to help individuals and communities implement community-based initiatives to address issues identified by communities as critical or high priority.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	43,953	328,953	38,000	417,000
Revenues	0	285,000	0	379,000
<b>Net Local</b>	<b>43,953</b>	<b>43,953</b>	<b>38,000</b>	<b>38,000</b>
<b>FTE</b>	4.5 FTE + 1700 volunteer hours		4.5 FTE + 1700 volunteer hours	

**Consumer Education (Consumer Decision-Making and****Type of Program DD**

Develop smart consumers as last line of defense against numerous health and home hazards, as a way of helping low and middle income households cope with uncertain and volatile economic conditions and to promote the development of strong local businesses. Provides training on food safety that restaurants are required to do. Address lead and radon issues throughout the county.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	10,951	37,951	20,000	54,000
Revenues	0	27,000	0	34,000
<b>Net Local</b>	<b>10,951</b>	<b>10,951</b>	<b>20,000</b>	<b>20,000</b>
<b>FTE</b>	0.75+ 700 hours of volunteer time		0.75+ 700 hours of volunteer time	

**Energy Efficiency and Renewable Energy****Type of Program DD**

Develop local energy efficiency and renewable energy economic sector; reduce energy usage; increase local renewable energy production.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	40,032	710,032	50,000	1,416,000
Revenues	0	670,000	0	1,366,000
<b>Net Local</b>	<b>40,032</b>	<b>40,032</b>	<b>50,000</b>	<b>50,000</b>
<b>FTE</b>	6.75 FTE + 150 volunteers		6.75 FTE + 150 volunteers	

**Financial Management Education (Education on Consumer****Type of Program DD**

Develop financial literacy for all residents of county.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	15,021	65,021	20,000	44,000
Revenues	0	50,000	0	24,000
<b>Net Local</b>	<b>15,021</b>	<b>15,021</b>	<b>20,000</b>	<b>20,000</b>
<b>FTE</b>	1 FTE + 200 vol hrs		1 FTE + 200 vol hrs	

Govern, train, manage, and house Cornell Cooperative Extension of Tompkins County (CCETC).

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	243,520	853,520	234,946	964,946
Revenues	0	610,000	0	730,000
<b>Net Local</b>	<b>243,520</b>	<b>243,520</b>	<b>234,946</b>	<b>234,946</b>
<b>FTE</b>	11 FTE + 2021 vol hours		11 FTE + 2021 vol hours	

**Green Building**

Type of Program DD

Provide education, information and facilitation services related to hydrilla, water quality and other critical environmental issues facing Tompkins County.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	7,992	34,992	72,000	213,250
Revenues	0	27,000	0	141,250
<b>Net Local</b>	<b>7,992</b>	<b>7,992</b>	<b>72,000</b>	<b>72,000</b>
<b>FTE</b>	.5 FTE + 450 vol hrs		.5 FTE + 450 vol hrs	

**Local Foods Program**

Type of Program DD

Expand the variety, production, profitability, availability, access, appreciation and consumption of local foods.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	5,994	515,994	20,000	210,000
Revenues	0	510,000	0	190,000
<b>Net Local</b>	<b>5,994</b>	<b>5,994</b>	<b>20,000</b>	<b>20,000</b>
<b>FTE</b>	6.0 FTE + 510 vol hours		6.0 FTE + 510 vol hours	

**Nutrition Education**

**Type of Program DD**

Improve health and wellbeing of low-income households through improved nutritional intake.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	39,958	584,958	20,000	455,000
Revenues	0	545,000	0	435,000
<b>Net Local</b>	<b>39,958</b>	<b>39,958</b>	<b>20,000</b>	<b>20,000</b>
<b>FTE</b>	<b>7.5 FTE</b>		<b>7.5 FTE</b>	

**Parenting Education and Family Support**

**Type of Program MD**

Improve parents' knowledge and skills in raising children particularly for households in stressed conditions.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	31,966	296,966	35,000	227,000
Revenues	0	265,000	0	192,000
<b>Net Local</b>	<b>31,966</b>	<b>31,966</b>	<b>35,000</b>	<b>35,000</b>
<b>FTE</b>	<b>2.75 FTE +1915 vol/intern hours</b>		<b>2.75 FTE +1915 vol/intern hours</b>	

**Home Compost Education**

**Type of Program DD**

Reduce household and event costs for waste disposal; Reduce overall waste stream and support County's waste reduction effort.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	11,025	75,025	10,000	95,000
Revenues	0	64,000	0	85,000
<b>Net Local</b>	<b>11,025</b>	<b>11,025</b>	<b>10,000</b>	<b>10,000</b>
<b>FTE</b>	<b>1 + 1,990 hours (=1 FTE) of volunteer time</b>		<b>1 + 1,990 hours (=1 FTE) of volunteer time</b>	

Increase access to and use of affordable and sustainable transportation options.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	8,066	358,066	10,000	335,000
<b>Revenues</b>	0	350,000	0	325,000
<b>Net Local</b>	8,066	8,066	10,000	10,000
<b>FTE</b>	4 FTE + 2760 vol/intern hours		4 FTE + 2760 vol/intern hours	

# History Center in Tompkins County

The History Center in Tompkins County (THC) is the leading provider of historical services in Tompkins County. THC, serving as a public trust for Tompkins County, preserves in perpetuity and provides ongoing access to the archives, artifacts, and stories that have shaped the history of Tompkins County. THC delivers a diverse array of practical and educational programs and services to Tompkins County residents. THC is a unique resource that supports cultural and economic development through strong partnerships with public and private organizations throughout the County. Virtually 100% of THC's holdings relate specifically to the development of Tompkins County - its people, organizations, businesses, government, educational and cultural assets, and communities. Providing safe and accessible housing for the County's historic collections is a commitment that the County must make to the public. To fulfill that commitment, The History Center provides the service to the County that upholds that public trust.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	105,813	132,929	130,088	112,290	25,000	25,000	137,290
<b>Total Expenditures</b>	105,813	132,929	130,088	112,290	25,000	25,000	137,290
<b>Dept. Net Local</b>	105,813	132,929	130,088	112,290	25,000	25,000	137,290



# History Center in Tompkins County

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7510 THE HISTORY CENTER

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	105,813	132,929	130,088	112,290	25,000	25,000	137,290
<b>Total Expenditures</b>	105,813	132,929	130,088	112,290	25,000	25,000	137,290
<b>Budgeting Unit Net Local</b>	105,813	132,929	130,088	112,290	25,000	25,000	137,290

**History Center in Tompkins County**

**OTR #** 31      **Priority** 1      **OTR Name** Office Manager/Bookkeeper

**Description**      The county approved \$25,000 for 2016 for a part-time bookkeeper position to be shared with Historic Ithaca. The position has been a great connection between the two organizations and the shared position has been a success. In 2017 we asked for \$20,000 to help continue the position. For 2018 we are asking for 25,000 given that we will need to increase the hours of the position to help with grant reporting and capital campaign tasks related to the "heritage education center" project.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7510	54400	PROGRAM EXPENSE	25,000 ONE-TIME	25,000 ONE-TIME
<b>Local Share</b>			25,000	25,000
<b>History Center in Tompkins County Total</b>			25,000	25,000

# History Center in Tompkins County

## Program Summary

The History Center in Tompkins County

Type of Program MD

We are a local history education and research center that uses the tools of history to understand the past, gain perspective on the present, and play an informed role in shaping the future.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	130,088	436,531	137,290	390,000
Revenues	0	306,443	0	252,710
Net Local	130,088	130,088	137,290	137,290
FTE	4.75		4.75	

# Human Services Coalition - Community Agencies

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private non-profit corporation focusing on efficient, effective planning and delivery of human service programs. The programs of the Coalition work together to enhance consumer access to services, to identify service needs, and to promote sharing of information. HSC provides technical assistance and advocacy to and for Tompkins County organizations, funders and policy makers; recommends and coordinates County funding to community human service agencies that provide or enhance services the County does not offer.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	836,454	838,143	953,394	874,645	111,295	84,638	959,283
<b>Total Expenditures</b>	836,454	838,143	953,394	874,645	111,295	84,638	959,283
<b>Revenues</b>							
Local Revenues	351,739	346,791	346,791	350,260	0	0	350,260
<b>Total Revenues</b>	351,739	346,791	346,791	350,260	0	0	350,260
<b>Dept. Net Local</b>	484,715	491,352	606,603	524,385	111,295	84,638	609,023

# Human Services Coalition - Community Agencies

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6305 BASIC SUBSISTENCE

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	836,454	838,143	953,394	874,645	111,295	84,638	959,283
<b>Total Expenditures</b>	836,454	838,143	953,394	874,645	111,295	84,638	959,283
<b>Revenues</b>							
Local Revenues	351,739	346,791	346,791	350,260	0	0	350,260
<b>Total Revenues</b>	351,739	346,791	346,791	350,260	0	0	350,260
<b>Budgeting Unit Net Local</b>	484,715	491,352	606,603	524,385	111,295	84,638	609,023

## Human Services Coalition - Community Agencies

<b>OTR #</b>	43	<b>Priority</b>	1	<b>OTR Name</b>	Ithaca Rescue Mission Friendship Center				
<b>Description</b>	We are requesting \$18,216 in One-Time OTR funding to support the expansion of Friendship Center hours to include weekends. The Rescue Mission was forced to close on Saturday and Sunday this past year meaning those who receive services have no access weekends. This one-time support will pay for staffing costs associated with the increase in hours. They are looking for additional ways to fund their weekend costs which is why this is a one-time OTR.								
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>			
6305	54400	PROGRAM EXPENSE		18,216	ONE-TIME	18,216		ONE-TIME	
		<b>Local Share</b>		18,216		18,216			
<b>OTR #</b>	44	<b>Priority</b>	1	<b>OTR Name</b>	Transitional Housing Plan				
<b>Description</b>									
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>			
6305	54400	PROGRAM EXPENSE		50,000	ONE-TIME	50,000		ONE-TIME	
		<b>Local Share</b>		50,000		50,000			
<b>OTR #</b>	45	<b>Priority</b>	2	<b>OTR Name</b>	Community Dispute Resolution Center				
<b>Description</b>	<p>The request is to restore local funding for CDRC back to their 2016 level. County funding provides a local match that is required for state funding. No other agency is currently equipped to meet the states mandate to provide mediation services. The New York State Unified Court System has begun the process of restoring funding for all mediation centers across the State who took significant funding cuts in 2011. CDRC has just been notified that they will receive restorative funding beginning in 2018 based on their ability to receive a local match, so funding from Tompkins County is crucial.</p> <p>CDRC continues to rank high in the state system of mediation centers in each of the six metrics including: cases per capita, percent of cases mediated, mediations per capita, persons served per capita, average case duration, and resolution rate (the percentage of cases in which parties reach an agreement).</p>								
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>			
6305	54400	PROGRAM EXPENSE		16,157	TARGET	0		TARGET	
		<b>Local Share</b>		16,157		0			
<b>OTR #</b>	46	<b>Priority</b>	3	<b>OTR Name</b>	Downtown Ithaca Childcare Center				
<b>Description</b>	We are requesting \$16,422 of One-Time OTR funding to use toward DICC's expansion of 7 new childcare slots for children whose families receive a Tompkins County DSS subsidy. This request makes up the difference between the DSS subsidy and the actual cost of providing care. The Review Committee feels that this is best as a one-time request to see if the expansion takes place as planned.								
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>			
6305	54400	PROGRAM EXPENSE		16,422	ONE-TIME	16,422		ONE-TIME	
		<b>Local Share</b>		16,422		16,422			
<b>OTR #</b>	47	<b>Priority</b>	4	<b>OTR Name</b>	Ithaca Health Alliance				
<b>Description</b>	To help support their request for additional funding for a rent increase and for health insurance for their staff who currently get no employer supplied health insurance. The IHA is engaging in increased fundraising to meet these needs but the Review Committee wanted to assure that their rent increase was met.								
		<b>Account</b>		<b>Requested</b>		<b>Recommended</b>			
6305	54400	PROGRAM EXPENSE		5,500	TARGET	0		TARGET	
		<b>Local Share</b>		5,500		0			

**Human Services Coalition - Community Agencies**

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**OTR #** 48      **Priority** 5      **OTR Name** Women's Opportunity Center

**Description**      This funding is to restore funding back to the 2017 level. To meet the needs of some agencies, the Review Committee had to reduce funding from others. This would keep WOC funding flat at the 2017 level.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	5,000 TARGET	0 TARGET
<b>Local Share</b>			5,000	0
<b>Human Services Coalition - Community Agencies</b>			111,295	84,638

# Human Services Coalition - Community Agencies

## Program Summary

### Advocacy Center of Tompkins County

Type of Program MD

The mission of the Advocacy Center of Tompkins County is to prevent and reduce sexual and domestic abuse through supportive services and education in our community. The Advocacy Center provides services to victims of domestic violence, sexual assault and child sexual abuse. Our advocates provide comprehensive crime victim and supportive services to these vulnerable youth and adults and their non-offending family members. The Advocacy Center is the only agency in Tompkins County that provides specialized services for victims of domestic and sexual violence.

- The Youth Services Program provides supportive services to victims of child sexual abuse, teen dating violence, children who witness domestic violence and adult survivors of child sexual abuse and non-offending family members.
- The Education Department provides interactive prevention workshops and trainings to youth, college students, community members and professionals throughout Tompkins County.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	53,859	475,479	53,859	552,930
Revenues	21,696	443,316	21,568	432,660
Net Local	32,163	32,163	32,291	32,291
FTE	18.4		16.6	

### Alternatives Impact's Free Community Tax Preparation VITA

Type of Program DD

The purpose of Alternatives Impact is to promote economic advancement for low-income households and underserved communities.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	19,627	150,089	19,627	143,280
Revenues	7,906	138,368	7,860	131,026
Net Local	11,721	11,721	11,767	11,767
FTE	1.1		1.1	



Recognizing that people deserve to live with dignity, Better Housing for Tompkins County, Inc. is dedicated to increasing sustainable, secure, and affordable housing options for rural residents through construction, education, and advocacy.

The Tompkins County Home Repair program provides small or emergency home repairs to low-income seniors and disabled homeowners in every community in TC except the City of Ithaca. Small repairs are defined as those up to \$5,000 in cost or up to 50 hours in labor to complete. These repairs are intended to enable residents to safely, and comfortably, age in place in their own homes.

The TCHR program provides high quality, professional repair services at no cost for labor to the homeowner. The homeowner is expected to pay for the cost of materials. In the event that the participant is unable to afford the materials, BHTC is often able to pay for client’s materials with other funds obtained by BHTC. The program prioritizes health and safety repairs, especially preventative measures that will reduce the incidence of falls and other accidents. Other priorities are the repair of small problems that, if left untreated, could grow into far more serious problems.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	48,500	105,678	48,500	116,471
<b>Revenues</b>	19,537	76,715	19,422	87,393
<b>Net Local</b>	28,963	28,963	29,078	29,078
<b>FTE</b>	1.5		1.5	

**Cancer Resource Center of the Finger Lakes**

The mission of the Cancer Resource Center of the Finger Lakes is to create and sustain a community of support for people living with and affected by cancer. In a phrase, they exist so that "no one has to face cancer alone."

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	37,500	481,066	37,500	445,690
<b>Revenues</b>	15,106	458,672	15,017	423,207
<b>Net Local</b>	22,394	22,394	22,483	22,483
<b>FTE</b>	4.75		4.75	

Samaritan Center Programs: The Samaritan Center provides urgent, short-term assistance to low-income families and individuals in immediate financial crisis, helping hundreds of individuals and households with one-time assistance to avoid disruption of gas and/or electric service. Samaritan Center also helps individuals keep their car on the road in order to maintain employment or help with a gas voucher to get to an interview or to a new job until a paycheck is received. We also help provide semester long bus passes to help someone get to college or a trade school to help build on their skills to be more marketable in the employment arena. The Samaritan Center has helped many families or individuals with a security deposit which helps prevent homelessness. There are many people who are in need of clothes and the Samaritan Center provides a clothing closet to help ensure that people have appropriate clothing for an interview, a job, daily wear and to stay warm in the winter.

Our Service Navigator has been able to help linked individuals to resources that are available throughout Tompkins County. This has helped people receive the services that are needed and has helped prevent homelessness or those that are currently homeless to get to a safe place. We have also opened up a transitional home for single homeless, or about to be homeless woman to help them to become stable and get into their own home and obtain employment.

Immigrant Services help to fill a gap in the community by helping Immigrants with some legal services, obtaining green cards or working toward US Citizenship. We also help with employment by working on resumes, interview skills, job seeking, contacting employers and filling out applications. We recently have been approved as the Refugee Resettlement Agency to help Refugees become accumulated to Tompkins County by being enrolled in ESL classes, enrolling kids in school, setting up medical appointments, obtaining housing, finding a job, etc.

Immigrant Services Programs: Immigrant Services Program (ISP) provides comprehensive services for low-income immigrants residing in Tompkins County in order to better their integration into our community. We also provide job coaching to help immigrant obtain employment.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	87,000	332,295	82,500	377,537
<b>Revenues</b>	33,032	278,327	33,038	328,075
<b>Net Local</b>	53,968	53,968	49,462	49,462
<b>FTE</b>	6		6	

CDRC's mission is to Foster Constructive Responses to Conflict, through mediation, facilitation, education and training services.

CDRC accomplishes its mission by:

- \*using the mediation process and mediation skills to facilitate communication between individuals and groups.
- \*educating people about conflict
- \*teaching people to respond constructively to their own conflicts
- \*training people to help others who are involved in conflict
- \*partnering with organizations in the community to develop policies and programs that foster constructive responses to conflict
- \*modeling an organization that welcomes differences, cares for the people who work with it, and deals with its own conflicts in constructive ways

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	21,500	173,262	39,500	180,779
<b>Revenues</b>	8,661	160,423	9,348	150,627
<b>Net Local</b>	12,839	12,839	30,152	30,152
<b>FTE</b>	3.2		3.3	

**Downtown Ithaca Children's Center**

The Downtown Ithaca Children's Center (DICC) provides a creative and culturally diverse environment that fosters the emotional, social, and intellectual development of children. We achieve this goal when family, staff, and community collaborate and support each other.

The continued tuition assistance program and one time increases allow us to offer quality care and education to 50-60% of families impacted by poverty. This funding creates access and wellness for families who otherwise would not have choice, care, and work. They remain in the workforce while their children are in safe and quality environments for teaching and learning. In addition to this, we strive to deconstruct the negative stereotypes, statistics, and tracking associated with race, class, gender, ability, and language. We know and understand that when individuals who have been marginalized are empowered through their strengths and abilities, the entire community thrives. This program creates an asset mindset (respect and development) among those served and shifts from a deficit mindset (fix it) often stereotyped of people who are disenfranchised.

Currently, families have demonstrated a 99% work sustainability rate of employment for at least 30 hours per week because of the ability to have this option for child care and education as well as agency and voice at DICC.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	117,640	1,054,400	131,562	1,098,761
<b>Revenues</b>	46,381	983,141	46,109	1,040,109
<b>Net Local</b>	71,259	71,259	85,453	85,453
<b>FTE</b>	23.8 (2014) 35 PT and FT in 2015/2016		21.5	

The network's mission continues to strive to reduce and eliminate hunger and food insecurity within the borders of Tompkins County by providing quality food and health care supplies.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	50,150	62,350	50,150	62,550
Revenues	20,202	32,402	20,083	32,483
Net Local	29,948	29,948	30,067	30,067
FTE	0		0	

Ithaca Health Alliance (for Ithaca Free Clinic)

The mission of the Ithaca Health Alliance is to facilitate access to health care for all, with a focus on the needs of the under-served. The Ithaca Free Clinic (IFC), which opened in 2006, is a project of the Ithaca Health Alliance. Volunteers at IFC provide free medical and complementary/alternative services at IHA's offices in Ithaca. Care is available without charge to anyone who has no insurance that covers the specific services they receive.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	35,918	307,994	42,000	259,600
Revenues	14,469	286,545	14,617	232,217
Net Local	21,449	21,449	27,383	27,383
FTE	2.85		4	

The mission of Lifelong is to enhance the lives of older adults in Tompkins County.

Lifelong achieves its mission through the provision of several types of programming:

A variety of Health and Wellness Activities offered at Lifelong's primary site and at a number of locations throughout the county.

Lifelong Learning provides classes in a myriad of subject areas taught by volunteer teachers/professors in the Fall and Spring semesters, with an abbreviated catalog of classes in the Summer.

Lifelong manages two volunteer staffed activities that provide income support with its TCE - Tax Counseling for the Elderly- Program and assistance unraveling complex Medicare/Insurance question in the form of its HIICAP - Health Insurance Information & Counseling Program.

Travel programs.

A home base for a variety of social groups from golf to knitting to swim passes to support groups.

Activities and programs which works with members of the Northside/Southside communities to guide development of programming that will appeal to members of those neighborhoods and bridge cultural gaps.

Various opportunities for civic engagement through Volunteering, both directly at Lifelong and in the newly re-vamped volunteer program for older adults - Volunteers Connected! in partnership with United Way's Get Connected.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	70,100	355,461	70,100	337,557
<b>Revenues</b>	28,238	313,599	28,072	295,529
<b>Net Local</b>	41,862	41,862	42,028	42,028
<b>FTE</b>	Total staff 5.43 budgeted		Total staff 4.91 budgeted	

**Multicultural Resource Center**

The Multicultural Resource Center (MRC) engages in cultural and systemic transformation by building with our communities to eliminate barriers to racial justice, cultural dignity, equity and inclusion, and indigenous rights.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	66,400	231,270	54,300	404,598
<b>Revenues</b>	21,873	186,743	21,745	363,043
<b>Net Local</b>	44,527	44,527	32,555	32,555
<b>FTE</b>	1 staff FTE and 5 staff .50 FTE		1 staff 1.0 FTE; 6 staff .50 FTE; 2 staff .75 FTE; 8 staff at .25FTE	

LawNY focuses on issues essential to low-income residents' abilities to secure and maintain decent, affordable housing, to obtain adequate food and health care, and to maintain a subsistence income sufficient to preserve shelter, nutrition, and health. LawNY offers free legal assistance to provide housing advocacy and homelessness prevention services and facilitates access to the justice system in a variety of administrative agency and court proceedings.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	40,000	727,740	40,000	727,739
Revenues	16,113	703,853	16,018	597,137
<b>Net Local</b>	<b>23,887</b>	<b>23,887</b>	<b>23,982</b>	<b>23,982</b>
 FTE	Tomp: 9.14 FTE staff, 2.38 FTE AmeriCorps (1/16)		Tomp: 7.51 FTE staff, 2.07 FTE AmeriCorps	

**Ithaca Rescue Mission Friendship Center**

The Friendship Center, the component of Homeless Services that receives funding from the County/City, is a daytime drop-in center that provides a safe place for anyone seeking reprieve from the elements or needing its assistance in bridging a service gap. It is a safe haven that provides street level outreach to people who are homeless or have moved frequently and need assistance to stabilize their living situation. The Center provides prevention services, hospitality services, (bag lunches, coffee, and other beverages, showers, use of phones and computers, information and referrals, support and access to our Food Pantry).

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	51,700	254,471	70,742	194,038
Revenues	20,826	223,597	21,035	137,954
<b>Net Local</b>	<b>30,874</b>	<b>30,874</b>	<b>49,707</b>	<b>49,707</b>
 FTE	3		3	

The Southside Community Center continues to be in the center of the Southside neighborhood and the Black community of the greater Ithaca area. We provide services to families and others who reside in the Greater Ithaca /Tompkins County area. Our immediate community has traditionally dealt with various issues and challenges including disproportionate hardships in education, employment, housing, income, medical access, basic nutrition, and health. The Southside Community Center is an active place that provides cultural pride, activities, and community space for engagement.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	10,000	334,318	10,000	318,350
Revenues	0	324,318	4,005	346,382
<b>Net Local</b>	<b>10,000</b>	<b>10,000</b>	<b>5,995</b>	<b>5,995</b>
FTE	6.95		2.25	

**Tompkins Learning Partners**

The mission of TLP is to help adults and incarcerated individuals who live or work in Tompkins County meet their personal goals, by improving their ability to read, write, and speak English and to use math and computers. Students achieve these goals by working together with professionally trained and supported volunteer tutors.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	110,150	266,466	110,150	431,846
Revenues	44,371	200,687	44,111	352,252
<b>Net Local</b>	<b>65,779</b>	<b>65,779</b>	<b>66,039</b>	<b>66,039</b>
FTE	4.7 FTE		5.55	

The mission of the Women’s Opportunity Center (WOC) is to lead low income women to the pathway out of poverty by providing them with individualized career counseling, guidance and training, which will enable them to secure employment and be able to provide for their families.

WOC is committed to pursuing the mission by working one-on-one with all participants, providing them with access to a comprehensive job readiness program. WOC provides individualized career counseling, training opportunities to learn computer skills and opportunities to get work experience at the Retail Boutique to become work-ready, building their self-confidence and assisting them in removing their barriers to employment by providing scholarships, guidance, and referrals to other non-profit agencies as needed.

The WOC in Tompkins County was founded as a volunteer, grass roots, community-based organization that assists women in transition in becoming job-ready and guides them toward economic independence. Now the Center’s mission is to offer comprehensive career development services to women who fall under the 200% Federal poverty guidelines to become job-ready. The Center assists them in developing their career path and helps them find employment.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	55,450	416,297	55,450	583,291
Revenues	22,337	383,184	20,203	548,674
<b>Net Local</b>	<b>33,113</b>	<b>33,113</b>	<b>35,247</b>	<b>35,247</b>
<b>FTE</b>	6 staff 1.0 FTE		6 staff 1.0 FTE;	

Village at Ithaca

In administering Village at Ithaca (VAI) programs and services to families and their school age students, VAI wants to ensure students particularly African American, Latino/a and students from low-income families consistently meet or exceed local and New York State standards of achievement. This will result in students graduating from high school equipped and ready for college or career.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	15,000	113,500	20,000	128,775
Revenues	6,043	104,543	8,009	116,784
<b>Net Local</b>	<b>8,957</b>	<b>8,957</b>	<b>11,991</b>	<b>11,991</b>
<b>FTE</b>	1.5		2	



The Continuum of Care (CoC) is a local planning body of public, private, non-profit and government agencies working together to end homelessness in Tompkins County. The purpose of this program is to fund new and innovative initiatives to aid in the CoC’s goals of ending and preventing homelessness, and to support existing programs that are working toward this goal.

3 agencies have been funded via the initial \$50,000 grant:

Catholic Charities Tompkins-Tioga (CCTT) in partnership with Ithaca Neighborhood Housing Services will receive \$27,000 to provide rental assistance for approximately 10 families or individuals for a maximum of 12 months;

Opportunities, Access and Resources (OAR) will receive \$18,000 for rehabilitation of Endeavor House, a transitional housing program for individuals returning to the county from jail or prison;

The Advocacy Center (AC) will receive \$5,000 for emergency rental assistance, including security deposits and arrears for victims of domestic violence.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	0	0	50,000	50,000
<b>Revenues</b>	0	0	0	0
<b>Net Local</b>	0	0	50,000	50,000
<b>FTE</b>				

# Human Services Coalition of Tompkins County

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private not-for-profit corporation focusing on the efficient, effective planning and delivery of health and human service programs. The three programs of the Coalition, Human Service Planning, Health Planning Council and Information and Referral (2-1-1 Tompkins) work together to enhance consumer access to services, to facilitate cooperation among service providers, and to advise community funders. The Human Services Coalition provides technical assistance and advocacy to and for Tompkins County agencies, funders and policy-makers.

The Human Services Coalition consists of the following programs:

Human Service Planning (HSP) provides oversight and coordination of County and City funding for community human service agencies and makes recommendations for action. It encourages collaboration and coordination among service providers to develop a well-organized delivery system. HSP documents gaps in services and works to identify resources both in the community and outside of the community to fill those gaps. The program also provides technical and organizational support and training for provider organizations to help ensure a strong, efficient service delivery system in Tompkins County. It convenes the HSC Workshop Series, Homeless & Housing Task Force, the Continuum of Care, and monthly Human Services Forums.

The Health Planning Council (HPC) strengthens services and networks to improve the health of Tompkins County residents. The program identifies gaps in the service network and seeks funds to improve services. The HPC leads the Tompkins Health Network which facilitates the integration of components into a functioning, cost-effective system.

2-1-1/ Information and Referral Services (2-1-1/ I&R) operates at the hub of the Tompkins County services network to promote effective service delivery and efficient allocation of community resources 24 hours a day, seven days a week, 365 days a year. These services include a central telephone information service providing consumers with community information and referrals to service providers appropriate to their situation. The information technology component of the service is the only comprehensive data base of community information for Tompkins County. 2-1-1/ I&R also offers a chat service at <211tompkins.org>; maintains the "Tompkins County Services Directory" on the Web at <211tompkins.org>, and publishes the "Tompkins County Community Services Guide," "Resources for Working Families," and "Unemployed Local Resources For You."

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Professional Services	102,635	104,688	106,782	108,918	0	0	108,918
Program Expense	307,479	313,628	322,900	326,298	20,000	0	326,298
<b>Total Expenditures</b>	<b>410,114</b>	<b>418,316</b>	<b>429,682</b>	<b>435,216</b>	<b>20,000</b>	<b>0</b>	<b>435,216</b>
<b>Dept. Net Local</b>	<b>410,114</b>	<b>418,316</b>	<b>429,682</b>	<b>435,216</b>	<b>20,000</b>	<b>0</b>	<b>435,216</b>

# Human Services Coalition of Tompkins County

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## 4080 HEALTH PLANNING COUNCIL

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	67,467	68,816	70,192	71,596	0	0	71,596
<b>Total Expenditures</b>	67,467	68,816	70,192	71,596	0	0	71,596
<b>Budgeting Unit Net Local</b>	67,467	68,816	70,192	71,596	0	0	71,596

## 6308 HSC PLANNING & COORD.

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	240,012	244,812	252,708	254,702	20,000	0	254,702
<b>Total Expenditures</b>	240,012	244,812	252,708	254,702	20,000	0	254,702
<b>Budgeting Unit Net Local</b>	240,012	244,812	252,708	254,702	20,000	0	254,702

## 6311 HSC INFO. & REFERRAL

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Professional Services	102,635	104,688	106,782	108,918	0	0	108,918
<b>Total Expenditures</b>	102,635	104,688	106,782	108,918	0	0	108,918
<b>Budgeting Unit Net Local</b>	102,635	104,688	106,782	108,918	0	0	108,918

## Human Services Coalition of Tompkins County

**OTR #** 49      **Priority** 1      **OTR Name** HSC Planning & Coord.

**Description**      Human Services Planning, a program of the Human Services Coalition (HSC), is requesting \$20,000 in over-target funding to make the Continuum of Care (CoC) Coordinator a full time position. The Coordinator position is currently at 60% time.

The need for the increase is due to a number of factors which will add to the Coordinator workload, including: 1) Administering the new Coordinated Assessment project where homeless individuals are assessed and put on a housing index according to their vulnerability score. All of the major providers of homeless housing and services are now using the assessment tool so that no one who is homeless and needing services, falls through the cracks. There is now no wrong door to enter the system and a group of providers, staffed by the Coordinator, meets twice per month to discuss the list and assure no one gets lost. 2) The CoC Coordinator will now take over the Homeless Management Information System (HMIS) formerly run by the TCDSS. This is the data management system for HUD reporting that tracks housing and support services and their outcomes.

These two additional duties plus CoC projects around working with discharge planners to assure people are not discharged to the shelter, understanding and standardizing code enforcement, and working with the County to produce a Virtual Housing Office and Collaborative Housing group will easily take an additional 15 hours per week.

<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6308    54400    PROGRAM EXPENSE	20,000    TARGET	0    TARGET
Local Share	20,000	0
<b>Human Services Coalition of Tompkins County</b>	20,000	0

# Human Services Coalition of Tompkins County

## Program Summary

### Human Services Planning (HSP)

Type of Program DD

HSP encourages cooperation among providers to develop a well-organized service delivery system and it facilitates discussions that lead to collective solutions and partnerships that avoid duplication of services and encourage the best use of community resources.

Human Services Planning strengthens the service delivery system in Tompkins County by providing the following services: skill building workshops and technical assistance that strengthen area nonprofits; networking through the HSC Forums and Homeless and Housing Task Force leading to collaborations that promote the best use of community resources; being the lead agency for the Ithaca/Tompkins Continuum of Care that fosters a coordinated response to providing services and housing to those who are homeless or in danger of becoming homeless; technical assistance to boards and chief executives through in-house consultations; and on-line communication tools and resources for the entire non-profit community; Monitoring and review of agencies requesting funding through the County/City funding process, the federal FEMA process and through the TC Social Service League.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	252,708	339,694	274,702	363,428
Revenues	0	86,986	0	88,726
<b>Net Local</b>	<b>252,708</b>	<b>252,708</b>	<b>274,702</b>	<b>274,702</b>
FTE	3.5		4.0	

### 2-1-1/Information and Referral

Type of Program DD

211 Tompkins provides comprehensive community information and referral services to those who live and work in Tompkins County. 2-1-1 Tompkins is recognized as the primary source for help finding services and information to address issues of daily living. In addition to comprehensive information and referral services by phone, chat, email, web, and in person, the Program provides follow-up and advocacy services, quality assurance customer service surveys quarterly, community services presentations, and call center and database development services for the not-for-profit and public sector network. All 2-1-1 Tompkins services are free to individuals, confidential, and solely focused on the needs of the consumer.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	106,782	236,589	108,918	241,321
Revenues	0	129,807	0	132,403
<b>Net Local</b>	<b>106,782</b>	<b>106,782</b>	<b>108,918</b>	<b>108,918</b>
FTE	3		3.28	

The purpose/ mission of the Health Planning Council (HPC) is to improve the health and well-being of Tompkins County residents through comprehensive planning. Health Planning Council (HPC) convenes stakeholders who impact or are impacted by health-related issues to promote collaborative problem-solving. By establishing neutral forums for sharing information, HPC ensures that community-wide input is part of the planning process.

HPC hosts educational programs on emerging trends in health care services, local programs, County plans, and health-related initiatives to keep consumers, providers, and advocates informed and engaged in the community. A sample of HPC presentations during the 12-month period from July 1, 2016 to the end of June 2017 include:

- “News and Updates from Suicide Prevention and Crisis Services”
- “Celebrating Recovery – A Look at the Treatment and Support Services for Substance Abuse and Addiction in Tompkins County”
- “How Planning Supports the Health of our Community – A Look at Local Plans and Priorities for Tompkins County”
- “Biking for Health”

HPC’s workplan for 2017 includes a focus on aligning the priorities of the County Plans that guide health related activities and service development (i.e. the Community Health Improvement Plan, Comprehensive Plan, Tompkins Age Friendly Ithaca and Tompkins Action Plan) with regional initiatives. Tompkins County is presently participating in two multi-year regional projects included Medicaid Redesign and the five-county Population Health Improvement Program. Coordinating priorities reduces the potential for duplication of resources and promotes efficiency.

HPC participates in many coalitions and collaborative projects within Tompkins County. Urgent Rx is one of its long-standing partnership programs that brings together United Way, Cayuga Medical Center, Ithaca Free Clinic, Kinney Drugs, Wegmans, and Green Street Pharmacy to help residents without insurance obtain prescription medicine. The Healthcare Careers Expo Committee, with participation from Ithaca Youth Services, Workforce Development, Cayuga Medical Center, BOCES, the CNY Area Health Education Center, and others planned and held a one-day event in October incorporating workshops and exhibitors from various health care professions. The expo targeted high school students in the process of considering their post education plans.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
<b>Expenditures</b>	70,192	422,162	71,596	396,353
<b>Revenues</b>	0	351,970	0	324,757
<b>Net Local</b>	70,192	70,192	71,596	71,596
<b>FTE</b>	5.75		4.54	

# Opportunities, Alternatives, and Resources (OAR)

The mission of Opportunities, Alternatives and Resources (OAR), a community based non-profit organization, is to advocate for and assist people who are or have been incarcerated in the Tompkins County jail and their families and friends. OAR also provides programs which help to constructively restore and maintain the clients' inclusion in the community as a whole. OAR helps clients navigate their needs within the jail, maintain their households and relationships while incarcerated, and plan for release, and beyond. Referrals are provided to other human service agencies. One-on-one assistance is provided with applications for benefits and Assigned Counsel. OAR's bail fund program saves both the clients and the County thousands of incarceration days. This translates into real economic benefit for Tompkins County.

Over the past several years OAR has dedicated increased resources to assisting our clients with transitioning home after incarceration. This work includes the College Initiative Upstate Program, the RAP Sheet Correction project funded by DCJS, the Parolee Employment Project also funded by DCJS and the creation of Endeavor House with County support.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	254,096	267,842	441,222	276,565	90,000	0	276,565
<b>Total Expenditures</b>	254,096	267,842	441,222	276,565	90,000	0	276,565
<b>Revenues</b>							
State Aid	0	8,731	0	0	0	0	0
Local Revenues	8,280	8,164	8,164	8,246	0	0	8,246
<b>Total Revenues</b>	8,280	16,895	8,164	8,246	0	0	8,246
<b>Dept. Net Local</b>	245,816	250,947	433,058	268,319	90,000	0	268,319

# Opportunities, Alternatives, and Resources (OAR)

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6315 OAR CORE SVCS.

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Program Expense	254,096	267,842	441,222	276,565	90,000	0	276,565
<b>Total Expenditures</b>	254,096	267,842	441,222	276,565	90,000	0	276,565
<b>Revenues</b>							
State Aid	0	8,731	0	0	0	0	0
Local Revenues	8,280	8,164	8,164	8,246	0	0	8,246
<b>Total Revenues</b>	8,280	16,895	8,164	8,246	0	0	8,246
<b>Budgeting Unit Net Local</b>	245,816	250,947	433,058	268,319	90,000	0	268,319



## Opportunities, Alternatives, and Resources (OAR)

<b>OTR #</b>	61	<b>Priority</b>	1	<b>OTR Name</b>	Endeavor House Advisor	
<b>Description</b>	OAR requests \$6,000 for a part time support staff at Endeavor House. OAR's Client Service Workers will be working mornings on a rotating basis out of Endeavor House but this \$6,000 would allow OAR to contract with an individual experienced in both running and living in transitional housing to provide increased support services to the residents.					
		<b>Account</b>		<b>Requested</b>	<b>Recommended</b>	
6315	54400	PROGRAM EXPENSE		6,000 ONE-TIME	0	ONE-TIME
<b>Local Share</b>				6,000	0	
<b>OTR #</b>	62	<b>Priority</b>	1	<b>OTR Name</b>	College Initiative Upstate	
<b>Description</b>	CIU was funded last year as a one time OTR in order to see how the new program would work. CIU has expanded more quickly than we had anticipated with 46 formerly incarcerated students enrolled in TC3 and Empire State College this year. In addition, through modest DCJS funding, CIU has begun to offer a College Prep Course held at Day Reporting and there are 14 students enrolled in the first of three sessions planned. Of these fourteen students, all are in the process of enrolling at TC3 for the fall semester. The results of CIU have exceeded our expectations.					
		<b>Account</b>		<b>Requested</b>	<b>Recommended</b>	
6315	54400	PROGRAM EXPENSE		84,000 TARGET	0	TARGET
<b>Local Share</b>				84,000	0	
<b>Opportunities, Alternatives, and Resources (OAR)</b>				90,000	0	

# Opportunities, Alternatives, and Resources (OAR)

## Program Summary

Opportunities, Alternatives and Resources (OAR) of

Type of Program DD

OAR is requesting funding for our core services, which the county has funded for many years. These include: bail fund, assigned counsel intake, DSS and housing applications, our Drop In Center and our work with clients reentering the community. There is a 5% increase requested from last year's base attributable to two primary purposes: to provide a 2.5% salary increase (\$7445) and to cover the cost of a one year contract with Apricot to develop and maintain a comprehensive client database. OAR is requesting \$276,565 for these core services. OAR is also requesting \$6,000 in one time funding for cover the cost of a resident advisor for Endeavor House

The largest portion of our request for increased funding is attributable to OAR's incorporating the College Initiative Upstate into our core services. The Legislature granted one time funding of \$70,000 for FY 2017. We are requesting \$84,000 in target funding to cover the full cost of 2 FTEs including benefits for the Academic Advisor and provide a modest 2.5% salary increase. Benay Rubenstein serves as the Director of CIU and is an independent contractor.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	353,022	457,361	366,565	491,569
Revenues	8,164	112,503	8,246	133,250
Net Local	344,858	344,858	358,319	358,319
FTE	6.8		7.2	

# Rural Library Services

This funding supports the Finger Lakes Library System and 5 local libraries. They include the Groton Public Library, Southworth Library of Dryden, Newfield Public Library, Ulysses Philomathic Library of Trumansburg, and the Lansing Community Library. These libraries work successfully as collaborative entities though they maintain their unique identities and serve their unique communities. They work very closely together, and through their joint efforts, bring more to the citizens of the county than they might as individual entities.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			Total Rec
				Target	Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Program Expense	161,458	179,306	190,392	186,550	0	0	186,550
<b>Total Expenditures</b>	161,458	179,306	190,392	186,550	0	0	186,550
<b>Dept. Net Local</b>	161,458	179,306	190,392	186,550	0	0	186,550

# Rural Library Services

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**7410 LIBRARIES**

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	161,458	179,306	190,392	186,550	0	0	186,550
<b>Total Expenditures</b>	161,458	179,306	190,392	186,550	0	0	186,550
<b>Budgeting Unit Net Local</b>	161,458	179,306	190,392	186,550	0	0	186,550

# Rural Library Services

## Program Summary

Finger Lakes Library System

Type of Program DD

To expand and support library services for all residents of Tompkins County.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	24,656	1,813,115	17,500	2,028,773
Revenues	0	1,788,459	0	2,011,273
Net Local	24,656	24,656	17,500	17,500
FTE	16.29		14.58	

Groton Public Library

Type of Program DD

The Groton Public Library provides information access to all residents of Tompkins County.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	33,147	258,035	33,810	270,082
Revenues	0	224,888	0	236,272
Net Local	33,147	33,147	33,810	33,810
FTE	3.3		3.3	

The mission of the Lansing Community Library is to maintain and improve the quality of life for the citizens of the Lansing community by providing access to information, cultural resources and opportunities for personal enrichment. The Lansing Community Library will provide informational, educational and recreational reading for users for all ages. The Lansing Community Library will provide expertise and current technology for equal access to high quality library services, materials, personnel and facilities. The Lansing Community Library will always seek to have a dynamic dialogue with the residents of this area to ensure that it is addressing community needs.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	33,147	173,810	33,810	201,680
Revenues	0	140,663	0	167,870
<b>Net Local</b>	<b>33,147</b>	<b>33,147</b>	<b>33,810</b>	<b>33,810</b>
FTE	2.5		2.5	

Newfield Public Library

Newfield Public Library provides equal access to a comprehensive collection of materials and services to meet the informational and recreational needs of the community.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	33,147	106,341	33,810	119,510
Revenues	0	73,184	0	85,700
<b>Net Local</b>	<b>33,147</b>	<b>33,157</b>	<b>33,810</b>	<b>33,810</b>
FTE	2.29		2.29	

Our mission is to serve the greater Dryden area with free materials to read and view for educational and recreational use and as an informational resource. Our services are available to all, regardless of income level or educational background. We also provide additional services to help educate and assist our residents with their information needs, computer assistance, and are able to provide materials that they may be unable to retrieve for themselves through Interlibrary Services.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	33,147	171,968	33,810	190,108
Revenues	0	138,821	0	156,298
<b>Net Local</b>	<b>33,147</b>	<b>33,147</b>	<b>33,810</b>	<b>33,810</b>
FTE	3.07 FTE		3.07 FTE	

Ulysses Philomathic Library

The Ulysses Philomathic Library is an educational and cultural resource center which strives to meet the informational, creative and leisure needs of all community residents. To that end, the library will provide a broad collection of materials and access to a wide network of contemporary resources and media.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	33,147	276,039	33,810	280,105
Revenues	0	242,892	0	246,295
<b>Net Local</b>	<b>33,147</b>	<b>33,147</b>	<b>33,810</b>	<b>32,691</b>
FTE	3.5		3.5	

# Soil & Water Conservation District

The mission of the Tompkins County Soil and Water Conservation District is to assist citizens and units of local government in making sound decisions concerning the management of soil, water, and related natural resources. The District is governed by a Board of Directors and is operated by six full-time staff members including a District Manager, Secretary/ Treasurer, Grazing Technician, Resource Conservation Specialist, Education Coordinator and a Conservation Technician. The District staff provides technical assistance to the residents of Tompkins County in the areas of soil, water, and other natural resource conservation issues.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Program Expense	214,330	243,317	237,383	242,131	110,000	110,000	352,131
<b>Total Expenditures</b>	214,330	243,317	237,383	242,131	110,000	110,000	352,131
<b>Dept. Net Local</b>	214,330	243,317	237,383	242,131	110,000	110,000	352,131



# Soil & Water Conservation District

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8730 SOIL & WATER CONSERVATION

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Program Expense	214,330	243,317	237,383	242,131	110,000	110,000	352,131
<b>Total Expenditures</b>	214,330	243,317	237,383	242,131	110,000	110,000	352,131
<b>Budgeting Unit Net Local</b>	214,330	243,317	237,383	242,131	110,000	110,000	352,131

**Soil & Water Conservation District**

**OTR #** 85      **Priority** 1      **OTR Name** stream stabilization design engineer  
**Description** continued support of a part-time engineer at no more than 20 hours/week with no benefits.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8730	54400	PROGRAM EXPENSE	50,000 ONE-TIME	50,000 ONE-TIME
		<b>Local Share</b>	50,000	50,000

**OTR #** 86      **Priority** 2      **OTR Name** Computer upgrades  
**Description** Replacing 5 staff computers with tablet style machines that are able to be used in the field. 5 Computers @ \$2,000 each w/accessories

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8730	54400	PROGRAM EXPENSE	10,000 ONE-TIME	10,000 ONE-TIME
		<b>Local Share</b>	10,000	10,000

**OTR #** 87      **Priority** 3      **OTR Name** upgrade vehicles  
**Description** purchase of a 2018 medium duty pick-up truck and midsize SUV (or similar) to keep District operations running efficiently.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8730	54400	PROGRAM EXPENSE	50,000 ONE-TIME	50,000 ONE-TIME
		<b>Local Share</b>	50,000	50,000

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**Soil & Water Conservation District Total**                      110,000                      110,000

# Soil & Water Conservation District

## Program Summary

### Administration/Operations

Type of Program DD

To provide administrative oversight over the entire Soil and Water Conservation District including program evaluation, program budgeting, grant/contract administration, invoicing and purchasing, employee oversight, and continued operational management.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	437,383	497,383	352,131	412,131
Revenues	0	60,000	0	60,000
<b>Net Local</b>	<b>437,383</b>	<b>437,383</b>	<b>352,131</b>	<b>352,131</b>
FTE	2.6		3.13	

### Agricultural Environmental Management (AEM)

Type of Program DD

Farmers have long been regarded as the original stewards of the land because a farm's livelihood directly depends on the health and vitality of the soil and water resources. AEM is designed to help farmers further protect those and other important natural resources. By participating in AEM, farmers can document their environmental stewardship and contribute to a positive image of agriculture in their communities. If a potential environmental concern is identified through the AEM assessment process, farmers can take steps to plan for and then implement an appropriate course of action through the AEM approach.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	50,000	0	50,000
Revenues	0	50,000	0	50,000
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.7		0.7	

**Flood Hazard Mitigation**

Type of Program DD

To provide contract and technical oversight to specific projects funded through Tompkins County Planning Department. All funds flow through the planning department and we just subcontract for help on specific projects.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	0	0	0
Revenues	0	0	0	0
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	as needed			

**Invasive Species - Hydrilla**

Type of Program DD

To provide educational, monitoring, implementation and invasive species control in the Cayuga Inlet, Fall Creek, Sixmile Creek, and Cascadilla Creek to eradicate Hydrilla verticillata

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	225,000	0	150,000
Revenues	0	225,000	0	150,000
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	0.125		0.5	

**Ag Value Assessment - Soil Group Worksheets**

Type of Program MM

To provide services to the public for delineating soils on agricultural land for taxable value assessment through the NYS Agriculture and Markets established rates and analyzed by the Tompkins County Assessment Department for program eligibility.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	4,500	0	3,700
Revenues	0	4,500	0	4,000
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	0.05		0.05	

To provide the County and all the Town's with professional services related to the Stormwater Phase 2 and Construction Disturbance Permits regulated by the NYSDEC.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	14,000	0	14,000
Revenues	0	14,000	0	14,000
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.175		0.175	

**Non-agricultural, non-point source, pollution prevention**

To provide the County with services that prevent pollution from non-agricultural sources including streambank/ditch erosion, stormwater, fertilizer, pesticides, and nutrients among others. The District strives to improve the watersheds of Cayuga Lake, Owasco Lake and the Susquehanna river basin through this program.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	420,078	0	0
Revenues	0	420,078	0	0
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	as needed			

**Agricultural Non-Point Source Pollution Prevention Grant**

This program is for the application and implementation of Agricultural grants through Federal and State Sources. Working with local farmers and landowners through the AEM Program initiates the process of this program within the District. Funds are applied through State/Federal/local sources to implement Best Management Practices on Farms.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	227,800	0	0
Revenues	0	227,800	0	0
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	as needed			

The Finger-Lakes Lake Ontario Watershed Protection Alliance (FOLLOWPA) program is funded to Soil and Water Conservation Districts within the watersheds of Lake Ontario and the Finger Lakes (which Tompkins is part of) to implement water quality improvement programs in each member county region. The Tompkins County FOLLOWPA program conducts water quality improvement projects related to Agricultural Best Management Practice Implementation, Stormwater Management, Water Quality Monitoring and Streambank Stabilization. This program is reviewed yearly by the Water Resources Council of Tompkins County to help set priorities for the program. The District also helps to offset some of its staff time through this funding source to shift it away from administrative expenses to the County.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	57,600	0	67,200
Revenues	0	57,600	0	67,200
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.35		0.35	

**Southern Tier Agricultural Industry Enhancement Program**

To provide farmers with economic incentive, throughout the Southern Tier of New York (and specifically Tompkins County), to improve efficiency and environmental protection on their farms.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	1,500,000	0	1,000,000
Revenues	0	1,500,000	0	1,000,000
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	.10		.10	

# Tompkins Community Action

Tompkins Community Action (TCAction) is a private, not-for-profit charitable organization that began in 1964 as a grassroots effort to improve the lives of low-income children, families, and individuals in Tompkins County. The agency assists over 5,000 individuals through implementation of 15 to 20 programs annually, tailored to the needs of an ever-changing community. The agency leverages federal, state, county & private funds to provide services that include: rental housing assistance, subsidized and supportive, permanent and transitional homeless housing; energy reduction measures; early childhood education; family development and advocacy services; and afterschool enrichment activities for middle school youth. Mission Statement: "Tompkins Community Action partners with low-income households and individuals as they develop to their full potential."

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Professional Services	233,060	237,721	242,475	247,325	100,000	100,000	347,325
<b>Total Expenditures</b>	233,060	237,721	242,475	247,325	100,000	100,000	347,325
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Dept. Net Local</b>	233,060	237,721	242,475	247,325	100,000	100,000	347,325

# Tompkins Community Action

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6307 TOMPKINS COMMUNITY ACTION

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Professional Services	233,060	237,721	242,475	247,325	100,000	100,000	347,325
<b>Total Expenditures</b>	233,060	237,721	242,475	247,325	100,000	100,000	347,325
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	233,060	237,721	242,475	247,325	100,000	100,000	347,325



## Tompkins Community Action

**OTR #** 88      **Priority** 1      **OTR Name** HVAC Upgrade / Roof Repair

**Description** TCAction is requesting \$100,000 from the Tompkins County Legislature to assist with necessary repairs to the roof and the heating, ventilation and air conditioning system (HVAC) at our main offices at 701 Spencer Road.

After seventeen years of service to TCAction, no amount of preventive maintenance can remedy the inherent failures of our heating and cooling equipment.

The HVAC roof-top system providing heating and cooling to our facility is unreliable, energy inefficient, and consistently prone to failure. Maintenance and upkeep have been a costly problem for our agency – one that deflects financial resources away from where they belong – to provide cost effective services to our customers. Frequently, direct client services must be rescheduled and/or relocated to conform to the absence of heat or air conditioning.

TCAction is requesting this OTR as a result of an funding shortfall in our recent construction award from NYS Homes and Community Renewal (HCR).

Our initial plan for HVAC and roof repair was to include \$200,000 of the HCR grant and to garner the balance of the project from a loan from M&T Bank.

We have secured the additional \$ 100,000 for HVAC/Roof from M&T Bank and are receiving \$23,000 from a NYSEDA Energy rebate and the OTR from the County would complete the project.

Completing this HVAC and roof project will not only be far less costly while the construction crew is on site, but 100% safer for our staff and customers as they are temporarily at other sites due to the Housing and Child Care construction project; therefore our request to you is very timely and of an urgent nature.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6307	54442	PROFESSIONAL SERVICES	100,000 ONE-TIME	100,000 ONE-TIME
<b>Local Share</b>			100,000	100,000
<b>Tompkins Community Action Total</b>			100,000	100,000

# Tompkins Community Action

## Program Summary

Amici House

Type of Program DM

Create 23 units of Permanent Supportive Housing targeting individuals and families 18-25 years of age who are experiencing homelessness. TCAction Supportive Service staff; Housing Manager, Resident Partner, Resident Assistants, and Life Skills Trainer encourage adherence to the lease agreement as well as support goal planning activities and personalized skill building tailored to each resident's individual and family needs through an Individualized Service Plan. In addition, staff members provide support to promote self-sufficiency in areas such as life skills, financial literacy, job preparation and skill building, as well as, educational tutoring for High School Equivalency Exam preparation, child and family development and family reunification. The Resident Assistants provide a staff presence, monitor for lease compliance, and maintain the residence during non-traditional hours.

Linking baseline support services to Head Start/Early Head Start program services will provide safe, appropriate childcare, enhanced parenting skill development as well as support opportunities for young families to participate in training opportunities, obtain and maintain employment.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	0	0	491,935
Revenues	0	0	0	491,935
Net Local	0	0	0	0
FTE			5.0	

Assists income-eligible households (owners of single-family homes and owners of two-to-four unit residential buildings) to lower their energy bills and make their homes safer and more comfortable. Income-eligible households (less than 80% of Tompkins County median income) can qualify for a grant up to \$5,000 to pay up to 50 percent of the of the energy efficiency improvements. Tompkins Community Action serves as a "constituency-based-organization (CBO) on behalf of NYSERDA for this program. CBOs are dedicated to helping homeowners access and participate in the Assisted Home Performance with Energy Star program. As as CBO, we help homeowners through the process of improving their home's energy efficiency so that they can save money and live more comfortably in their home.

Tompkins Community Action is proud to maintain our certification (renewed annually) as a "NY Home Performance with Energy Star Contractor" by NYSERDA. Our "Participating Contractor" status means that NYSERDA has established various best practices with which we are obligated to comply. These include: the use of state-of-the-art diagnostic tools and building science principles to cost-effectively reduce energy consumption, while simultaneously addressing health and safety issues pertaining to indoor air quality, ventilation, and moisture control; certification requirements for our employees through the Building Performance Institute (BPI); knowledge of advanced building science methods; and a commitment to ethical business practices. Our past performance as a "participating contractor" with NYSERDA is used as a basis for our request for annual application approval. The quality of our workmanship has been validated by NYSERDA's Quality Assurance/Quality Control Processes. Our continuing participation as a partner with NYSERDA assures that homeowners in Tompkins Country will receive the best, most up to date materials and expertise to improve the energy performance, durability, comfort and safety of their homes.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	88,749	0	78,250
Revenues	0	88,749	0	78,250
<b>Net Local</b>	0	0	0	0
<b>FTE</b>	1.5		1.5	

**Chartwell House**

**Type of Program DM**

To provide supportive services and safe, decent affordable housing for men in recovery from substance abuse who are experiencing homelessness.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	11,227	164,462	27,230	160,939
Revenues	0	153,235	0	133,709
<b>Net Local</b>	11,227	11,227	27,230	27,230
<b>FTE</b>	2		2	

To provide supportive services and safe, decent and affordable housing for young families experiencing homelessness.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	37,365	189,176	26,810	150,500
Revenues	0	151,811	0	123,690
<b>Net Local</b>	<b>37,365</b>	<b>37,365</b>	<b>26,810</b>	<b>26,810</b>
FTE	3.0		1.5	

**Early Head Start**

A federally funded program that enhances young children's physical, social, emotional and cognitive development from birth to three years of age and the enhancement of families as a child's first teacher. Additionally, program includes enrolling expectant families to support access to comprehensive health care and child development education prior to birth and during early months after birth supporting both the needs of the newborn and their families.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	69,712	1,570,762	69,721	1,585,491
Revenues	0	1,501,050	0	1,515,770
<b>Net Local</b>	<b>69,712</b>	<b>69,712</b>	<b>69,721</b>	<b>69,721</b>
FTE	22		23	

The EmPower NY Program (a program of NYSERDA) focuses on cost-effective electricity reduction measures, lighting and refrigerator replacements, and other energy and cost-saving home performance strategies including insulation and air draft reduction processes. Homes with high heating costs are targeted. The Program serves both homeowners and renters (with the approval of the landlord). This is a free service for NYSEG and National Grid customers who meet the program's eligibility requirements: utility bills must be in owner's/tenant's name; the client must reside in a one to four unit building; and the client must be Home Energy Assistance Program (HEAP) or Weatherization Assistance Program eligible.

This is a popular program for low- and moderate-income Tompkins County residents. Given the important and extensive energy upgrades and savings that can be enjoyed by the customer, there is a good deal of demand for this program. Our crew members hold multiple Building Performance Institute (BPI) certifications. These include, Building Envelope Professional; Heat Professional; Building Analyst Professional; Quality Control Inspector; Manufactured Homes Professional; etc. which allows us to address and meet virtually all the building envelope needs a Tompkins County homeowner (renter) may face, based upon their free audit (if income eligible). Should the homeowner (or renter) be over income for this program, in most cases they are income eligible for the Green Jobs Green NY program that we also operate.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	69,300	0	85,400
Revenues	0	69,300	0	85,400
Net Local	0	0	0	0
FTE	1		2	

Family Home Library

Encourages and enhances early literacy through the monthly distribution of books and theme activities to expand home libraries as well as nurture family involvement and learning outside the classroom.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	16,000	0	15,000
Revenues	0	16,000	0	15,000
Net Local	0	0	0	0
FTE				

**Head Start**

Type of Program DM

A federally funded program that promotes school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social, and other services to enrolled children and their families

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	48,689	2,040,140	56,712	2,069,832
Revenues	0	1,993,451	0	2,013,120
Net Local	48,689	46,689	56,712	56,712
FTE	61		52	

**Housing Choice Voucher Program (Section 8)**

Type of Program DM

To provide low income families and individuals with decent, safe, and affordable housing.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	565,273	0	622,730
Revenues	0	565,273	0	622,730
Net Local	0	0	0	0
FTE	6.5		6.5	

**Primary School Family Support Program**

Type of Program DM

Provides support, resources, training opportunities and referrals to build strong school relationships for families with children entering kindergarten through second grade.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	85,751	0	85,751
Revenues	0	85,751	0	85,751
Net Local	0	0	0	0
FTE	1.5		1.5	

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	0	100,000	200,000
Revenues	0	0	0	100,000
<b>Net Local</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>
<b>FTE</b>				

TCAction Initiatives and Community Outreach

Type of Program DM

Connecting consumers to programs, services and community opportunities.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	7,638	169,426	7,618	169,406
Revenues	0	161,788	0	161,788
<b>Net Local</b>	<b>7,638</b>	<b>7,638</b>	<b>7,618</b>	<b>7,618</b>
<b>FTE</b>	<b>2.5</b>		<b>2.5</b>	

TCAction Food Pantry

Type of Program DM

To provide vulnerable households with nutritious food and personal care items.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	7,177	51,490	7,197	51,510
Revenues	0	44,313	0	44,313
<b>Net Local</b>	<b>7,177</b>	<b>7,177</b>	<b>7,197</b>	<b>7,197</b>
<b>FTE</b>	<b>1</b>		<b>1</b>	

**Weatherization Assistance Program**

Type of Program DM

Since 1977, Tompkins Community Action's energy services programs have assisted low-income homeowners and renters to reduce energy expenses by making homes more efficient. Our objective is to improve the health, safety and energy efficiency of homes throughout Tompkins County by providing a formal, comprehensive, in-depth assessment of buildings and then addressing energy efficiency deficiencies.

Under the Weatherization Assistance Program, Tompkins Community Action installs energy savings measures for income eligible households including: insulation; heating systems and hot water tanks; inspecting the efficiency of appliances and providing information about cost-effective upgrades; reducing air infiltration; installing carbon monoxide and smoke detectors; and providing full home health and safety checks.

The Weatherization Program is available at no cost to income-qualified Tompkins County homeowners, renters, and landlords.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	21,726	423,225	21,814	349,490
Revenues	0	401,499	0	327,676
<b>Net Local</b>	<b>21,726</b>	<b>21,726</b>	<b>21,814</b>	<b>21,814</b>
FTE	6		6	

**Victory Garden**

Type of Program DD

To provide fresh, nutritious food and to introduce and support home gardening for consumers.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	6,814	34,814	6,801	34,801
Revenues	0	28,000	0	28,000
<b>Net Local</b>	<b>6,814</b>	<b>6,814</b>	<b>6,801</b>	<b>6,801</b>
FTE	0.5		0.5	



To provide safe, affordable, supportive housing to women with substance abuse disorders (and their children) who are experiencing homelessness.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	32,128	140,479	23,422	203,032
Revenues	0	108,351	0	179,610
Net Local	32,128	32,128	23,422	23,422
FTE	2.5		2.5	

### Solutions to End Homelessness Program (STEHP)

Type of Program DM

To provide financial assistance and supportive services to help households stabilize their housing and prevent eviction. This program is for those who are imminently at risk of homelessness or to rapidly rehouse those who are in the shelter system.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	164,662	0	155,522
Revenues	0	164,662	0	155,522
Net Local	0	0	0	0
FTE	.5		.5	

### Tenant Based Rental Assistance

Type of Program DM

Our objective is to serve individuals and families with 30% AMI or less who chronically experience homelessness and are very hard to house (lack of references, difficult rental histories), to identify appropriate housing options, provide security deposits and ongoing rental assistance while providing intensive case management services.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	0	0	0	200,000
Revenues	0	0	0	200,000
Net Local	0	0	0	0
FTE			0.5	

# Tompkins Consolidated Area Transit

Tompkins Consolidated Area Transit (TCAT) is a joint venture of Cornell University, the City of Ithaca, and Tompkins County to provide public transit service to Tompkins County and a portion of Tioga County. The program also supports Gadabout transportation services to senior citizens and disabled persons and para-transit service in compliance with the Americans with Disabilities Act.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Contrib to SP Agencies	8,206,909	8,468,671	8,662,762	9,140,843	50,000	0	9,140,843
<b>Total Expenditures</b>	8,206,909	8,468,671	8,662,762	9,140,843	50,000	0	9,140,843
<b>Revenues</b>							
Federal Aid	1,158,557	873,162	1,557,655	1,561,433	0	0	1,561,433
State Aid	5,063,754	5,493,740	5,071,585	5,595,888	0	0	5,595,888
Local Revenues	1,484,596	1,465,127	1,164,000	1,164,000	0	0	1,164,000
<b>Total Revenues</b>	7,706,907	7,832,029	7,793,240	8,321,321	0	0	8,321,321
<b>Dept. Net Local</b>	500,002	636,642	869,522	819,522	50,000	0	819,522

# Tompkins Consolidated Area Transit

## 5630 TRANSPORTATION SERVICES

	2015 Actual	2016 Actual	2017 Modified	Target	2018		Total Rec
					Req OTR's	Rec OTR's	
<b>Expenditures</b>							
Contrib to SP Agencies	8,206,909	8,468,671	8,662,762	9,140,843	50,000	0	9,140,843
<b>Total Expenditures</b>	8,206,909	8,468,671	8,662,762	9,140,843	50,000	0	9,140,843
<b>Revenues</b>							
Federal Aid	1,158,557	873,162	1,557,655	1,561,433	0	0	1,561,433
State Aid	5,063,754	5,493,740	5,071,585	5,595,888	0	0	5,595,888
Local Revenues	1,484,596	1,465,127	1,164,000	1,164,000	0	0	1,164,000
<b>Total Revenues</b>	7,706,907	7,832,029	7,793,240	8,321,321	0	0	8,321,321
<b>Budgeting Unit Net Local</b>	500,002	636,642	869,522	819,522	50,000	0	819,522

**Tompkins Consolidated Area Transit**

**OTR #** 89      **Priority** 1      **OTR Name** Requesting \$50K in Target Funding

**Description**      This Target OTR asks for \$50,000 to replace the One-time OTRs of recent years with ongoing funding that would return Tompkins County's partner share support for TCAT to the same levels that were adopted by the County in 2016 and in 2017.

With this Target OTR and under TCAT's proposed 2018 Budget the total partner share allocation from Tompkins County would be \$989,522, made up of \$869,522 in levy support and \$120,000 from the County's share of the Mortgage Recording Tax. Of this \$989,522, TCAT would apply \$837,432 to its operating budget, while the remaining \$152,090 would be allocated to its capital budget.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
5630	54400	PROGRAM EXPENSE	50,000    TARGET	0    TARGET
<b>Local Share</b>			50,000	0
<b>Tompkins Consolidated Area Transit Total</b>			50,000	0

# Tompkins Cortland Community College

Tompkins Cortland Community College is part of the State University of New York (SUNY) system, and is accredited by the New York State Education Department and the Middle States Association. The curriculum prepares students for careers that include business administration, accounting, hotel and restaurant management, sport management, computer forensics, engineering science, communications, electronics, and computer information systems. Many of the 34-degree programs prepare students for transfer to a four-year college or university. TC3 is primarily supported by tuition, New York State operating assistance, and support from its local sponsors, Tompkins and Cortland counties.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Contrib to SP Agencies	2,872,284	2,929,730	3,105,937	2,976,233	0	0	2,976,233
<b>Total Expenditures</b>	2,872,284	2,929,730	3,105,937	2,976,233	0	0	2,976,233
<b>Dept. Net Local</b>	2,872,284	2,929,730	3,105,937	2,976,233	0	0	2,976,233

# Tompkins Cortland Community College

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2495 TOMP. CORT. COMM. COLLEGE

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Contrib to SP Agencies	2,872,284	2,929,730	3,105,937	2,976,233	0	0	2,976,233
<b>Total Expenditures</b>	<b>2,872,284</b>	<b>2,929,730</b>	<b>3,105,937</b>	<b>2,976,233</b>	<b>0</b>	<b>0</b>	<b>2,976,233</b>
<b>Budgeting Unit Net Local</b>	<b>2,872,284</b>	<b>2,929,730</b>	<b>3,105,937</b>	<b>2,976,233</b>	<b>0</b>	<b>0</b>	<b>2,976,233</b>

# Tompkins County Area Development

Tompkins County Area Development (TCAD) is the county's economic development agency. TCAD's core objective is to retain, create and attract quality employment opportunities for local residents as well as to strengthen the local tax base. TCAD helps existing businesses to expand, helps entrepreneurs start new businesses, and attracts business development and enhances the general quality of life and the building of a healthy, sustainable economy. This includes airport service, workforce development, housing, sewer, and water infrastructure, and technical support to businesses and municipalities.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Contrib to SP Agencies	224,654	231,400	238,300	245,500	0	0	245,500
<b>Total Expenditures</b>	224,654	231,400	238,300	245,500	0	0	245,500
<b>Revenues</b>							
Local Revenues	60,000	125,000	200,000	205,000	0	0	205,000
<b>Total Revenues</b>	60,000	125,000	200,000	205,000	0	0	205,000
<b>Dept. Net Local</b>	164,654	106,400	38,300	40,500	0	0	40,500

# Tompkins County Area Development

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## 6420 TC AREA DEVELOPMENT

	2015 Actual	2016 Actual	2017 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2018			
<b>Expenditures</b>							
Contrib to SP Agencies	224,654	231,400	238,300	245,500	0	0	245,500
<b>Total Expenditures</b>	224,654	231,400	238,300	245,500	0	0	245,500
<b>Revenues</b>							
Local Revenues	60,000	125,000	200,000	205,000	0	0	205,000
<b>Total Revenues</b>	60,000	125,000	200,000	205,000	0	0	205,000
<b>Budgeting Unit Net Local</b>	164,654	106,400	38,300	40,500	0	0	40,500



# Tompkins County Area Development

## Program Summary

Tompkins County Area Development, Inc.

Type of Program DD

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Mission: TCAD is dedicated to building a thriving and sustainable economy that improves the quality of life in Tompkins County by fostering the growth of business and employment.

Vision: A flourishing economy with exciting, innovative firms that inspire and attract a talented workforce.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	238,300	816,000	245,500	890,000
Revenues	200,000	777,700	205,000	644,515
Net Local	38,300	38,300	40,500	245,485
FTE	5		5	

# Tompkins County Public Library

The Tompkins County Public Library is a community anchor and essential service, ensuring free and equal access to reading, technology, information resources, and programs that foster literacy, cultural appreciation, and personal growth and community connections. The Library serves community residents at each stage of their lives and is a place where people can experience the joy of reading and learning, the power of information and the strength of community connections. TCPL contributes to the economic, cultural and educational well-being of the county by providing free and equal access to materials holdings of over 225,000. The library provides resources for job seekers (creating email accounts, accessing employment resources, resume software and online applications), and supports adult literacy, English as a second language (ES) and an extensive world languages collection. Tompkins County's youngest residents receive access to early literacy programs, with babies being eligible for their own library cards. Early learning computers provide an introduction to reading, phonics, math, science and music, and programs such as Baby and Toddler Storytime provide opportunities for children to develop an early love of literacy and learning. TCPL serves as the primary resource for a large homeschool population. With the expected opening of a new Teen Center in the fall of 2017, teens will receive a well-equipped, safe space for homework assistance, STEAM activities and specialized programming. With the addition of a new computer classroom and Makerspace, TCPL will offer the opportunity to attend instruction classes for library resources as well as those offered by collaborating organizations. Community members rely on the library for assistance with accessing and navigating e-government resources. For many County residents, TCPL is the only place for access to the internet and computer services. TCPL provides free test proctoring for those seeking job advancement and degree completion. This service has seen more than a 75% increase in use in the last year. We collaborate with dozens of organizations and county agencies to present programs on important educational and social issues, provide space for meetings and a safe and welcoming facility to all. In addition to the main library in downtown Ithaca, TCPL serves as the Central Library of the Finger Lakes Library System, supporting libraries in the five counties served by the system including the Tompkins County rural libraries, and directly supports community libraries in Danby and Caroline.

## Consolidated Budget

	2015 Actual	2016 Actual	2017 Modified	2018			
				Target	Req OTR's	Rec OTR's	Total Rec
<b>Expenditures</b>							
Contrib to SP Agencies	3,087,217	3,233,201	3,403,415	3,425,073	134,286	46,000	3,471,073
<b>Total Expenditures</b>	3,087,217	3,233,201	3,403,415	3,425,073	134,286	46,000	3,471,073
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Dept. Net Local</b>	3,087,217	3,233,201	3,403,415	3,425,073	134,286	46,000	3,471,073

# Tompkins County Public Library

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7411 PUBLIC LIBRARY

				Target	Req OTR's	Rec OTR's	Total Rec
	2015 Actual	2016 Actual	2017 Modified	2018			
<b>Expenditures</b>							
Contrib to SP Agencies	3,087,217	3,233,201	3,403,415	3,425,073	134,286	46,000	3,471,073
<b>Total Expenditures</b>	3,087,217	3,233,201	3,403,415	3,425,073	134,286	46,000	3,471,073
<b>Revenues</b>							
<b>Total Revenues</b>	0	0	0	0	0	0	0
<b>Budgeting Unit Net Local</b>	3,087,217	3,233,201	3,403,415	3,425,073	134,286	46,000	3,471,073

## Tompkins County Public Library

<b>OTR #</b>	90	<b>Priority</b>	1	<b>OTR Name</b>	Maintenance of Effort			
<b>Description</b>	TCPL requests an additional \$23,000 in permanent ongoing funding in order to meet contractual salary increases, a projected 5% increase in health insurance costs, and typical contractual and vendor increases.							
		<b><u>Account</u></b>		<b><u>Requested</u></b>		<b><u>Recommended</u></b>		
7411	54400	PROGRAM EXPENSE		23,000	TARGET	0	TARGET	
		<b>Local Share</b>		23,000		0		
<b>OTR #</b>	91	<b>Priority</b>	2	<b>OTR Name</b>	Youth Services Librarian			
<b>Description</b>	TCPL requests funding for a 30 hour per week Youth Services Librarian in order to provide adequate elementary school age services to the community. This position requires special professional expertise and will require \$43,524 for salary and \$21,762 for benefits. This has long been identified as a community need and the Library has expanded connections with our area schools exponentially to meet this need. We urgently need additional youth services staffing in order to continue offering our current programs and services and to continue to enhance elementary services.							
		<b><u>Account</u></b>		<b><u>Requested</u></b>		<b><u>Recommended</u></b>		
7411	54400	PROGRAM EXPENSE		65,286	TARGET	0	TARGET	
		<b>Local Share</b>		65,286		0		
<b>OTR #</b>	92	<b>Priority</b>	3	<b>OTR Name</b>	Replace Aging Staff Computers			
<b>Description</b>	TCPL requests \$36,000 in order to replace 41 five year old staff computers and eight year old monitors. Our current computers are underpowered for Windows 10 and will require additional costs in order to upgrade. The best of the old computers will be redeployed in non critical areas of the library.							
		<b><u>Account</u></b>		<b><u>Requested</u></b>		<b><u>Recommended</u></b>		
7411	54400	PROGRAM EXPENSE		36,000	ONE-TIME	36,000	ONE-TIME	
		<b>Local Share</b>		36,000		36,000		
<b>OTR #</b>	93	<b>Priority</b>	4	<b>OTR Name</b>	Baby Board Books Shelving			
<b>Description</b>	TCPL requests \$10,000 in order to replace the current bin shelving for baby board books in Youth Services. New traditional shelving will allow for greater accessibility for our families in locating individual titles and will also allow more flexibility in arranging and configuring the Youth Services collection.							
		<b><u>Account</u></b>		<b><u>Requested</u></b>		<b><u>Recommended</u></b>		
7411	54400	PROGRAM EXPENSE		10,000	ONE-TIME	10,000	ONE-TIME	
		<b>Local Share</b>		10,000		10,000		
<b>Tompkins County Public Library Total</b>				134,286		46,000		

# Tompkins County Public Library

## Program Summary

Tompkins County Public Library

Type of Program DM

Tompkins County Public Library is a community anchor and essential service, ensuring free and equal access to reading, technology, information resources, and programs that foster literacy, cultural appreciation, personal growth and community connections. The Library serves community residents at each stage of their lives and is a place where people can experience the joy of reading and learning, the power of information and the strength of community connections.

	<u>2017</u>		<u>2018</u>	
	<u>County</u>	<u>Total</u>	<u>County</u>	<u>Total</u>
Expenditures	3,489,800	4,239,213	3,559,359	4,291,471
Revenues	0	749,413	0	732,112
Net Local	3,489,800	3,489,800	3,559,359	3,559,359
FTE	41.79		41.79	

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
<b><u>Airport</u></b>			
<b><u>Airline</u></b>			
Apron Fees - Parking Fee for Aircraft	0.85	0.76	(Rate x Landed Weight)
Landing Fee for Aircraft	6.91	6.14	Rate x Landed Weight
<b><u>Airline Rental Rates</u></b>			
Type 1 (Ticket Counter/ Holdrooms)	122.21	120.90	/ft
Type 2 (Bag Claim)	109.99	108.81	/ft
Type 3 (Bag Make-Up, Operations)	85.55	84.63	/ft
Type 4 (Tug Drives)	30.55	30.22	/ft
<b><u>Auto</u></b>			
Avis - Each year Monthly Minimum increases or 10% of Gross	7500.00	7500.00	/month (1/1-3/31/18)
Avis - Each year Monthly Minimum increases or 10% of Gross	11500.00	11500.00	/month (4/1-12/31/18)
Hertz - Monthly Min or 10% of Gross	3500.00	3500	Min or 10% of Gross
Hertz & Avis - Car Wash	273.64	284.98	x CPI%
Hertz & Avis - Counter	771.83	795.04	/month
Ithaca Dispatch - Rental Rate	0.00	0	
Ground Transportation/Cabs - Commission (Enplanement x rate x %)	0.12	0.13	(Enplanement x rate x %)
<b><u>County T-Hangars</u></b>			
Large (Monthly)	319.38	332.61	x CPI%
Small (Monthly)	263.48	274.40	x CPI%
<b><u>EHFC</u></b>			
EHFC (Monthly - purchased Innovative Dynamics Hangar)	375.95	391.53	x CPI%
EHFC (Monthly)	1056.66	1100.43	x CPI%
<b><u>ID Badges</u></b>			
Badge Renewal	10.00	10.00	
New Badge	20.00	20	/badge
Replacement if original badge is lost	20.00	20	
<b><u>Miscellaneous</u></b>			
Communique	50.00	50%	% Gross Revenue
<b><u>Parking</u></b>			
Long-term	0.00	0	First 30 Minutes
Long-term	1.25	1.25	31-60 Minutes
Long-term	2.25	2.25	61 Minutes - 2 Hours
Long-term	4.00	4	2-3 Hours
Long-term	5.25	5.25	3-4 Hours
Long-term	5.75	5.75	4-5 Hours
Long-term	6.00	6	5-24 Hours
Long-term	30.00	30	Weekly
Short-term	0.00	0	First 30 Minutes
Short-term	1.25	1.25	31-60 Minutes
Short-term	2.25	2.25	61 Minutes - 2 Hours

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
Short-term	4.00	4	2-3 Hours
Short-term	5.25	5.25	3-4 Hours
Short-term	6.50	6.5	4-5 Hours
Short-term	8.00	8	5-24 Hours
Short-term	40.00	40	Weekly
<b><u>Taughannock</u></b>			
Aircraft Landing Fee	0.00	0	Based on Aircraft Landing Weight
Monthly Rental	4953.70	5159.75	each
Per gallon fuel sales fee	0.06	0.06	each
<b><u>Terminal Cleaning</u></b>			
Monthly Office Rental	300.00	300	each
<b><u>Assessment Department</u></b>			
<b><u>Fees</u></b>			
CD Copy of Tax Maps	0.00	0.00	
Copies	0.25	0.25	
Custom Reports/Maps	100.00	100.00	per hour
Imagemate Online Site License	400.00	400.00	
Imagemate Online User	90.00	90.00	
Memorandum of Apportionment	30.00	30.00	
Print Tax Bills for Towns/Villages	0.25	0.25	per bill
Printed Copy of Individual Tax Maps (Black and White)	2.00	2.00	
Printed Copy of Individual Tax Maps (Color)	4.00	4.00	
Printed Copy of Tax Maps	600.00	600.00	
<b><u>Mapping Fee</u></b>			
Subdivision Mapping Fee: 1-3 parcels	25.00	25.00	1-3 parcels
Subdivision Mapping Fee: 4-9 parcels	50.00	50.00	4-9 parcels
Subdivision Mapping Fee: more then 9 parcels	100.00	100.00	more than 9 parcels
<b><u>Board of Elections</u></b>			
<b><u>Fees</u></b>			
CD - Customized	10.00	10.00	
CD - Export	5.00	5.00	
CD - Super	20.00	20.00	
Copies of Lists	0.15	0.15	per page
Copies of Petitions	0.25	0.25	per page
Copies of Records	0.25	0.25	per page
Labels	10.00	10.00	plus \$.015 per label
Pollbooks	30.00	30.00	
<b><u>County Administration</u></b>			
<b><u>Fees</u></b>			
FOIL Requests	0.25	0.25	per page (not to exceed)
<b><u>County Clerk</u></b>			
<b><u>Business Certificates</u></b>			

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
Amend	25.00	25.00	
Discontinue	0.00	0.00	
Filing Fee	25.00	25.00	
<b><u>Civil &amp; Matrimonial Actions</u></b>			
Certificate of Dissolution	5.00	5.00	
Foreclosure Index Numbers	400.00	400.00	
Index Numbers for Actions or Proceedings	210.00	210.00	
Motion or Cross-Motion	45.00	45.00	
Notice of Appeal	65.00	65.00	
Request for Judicial Intervention	95.00	95.00	
Separation Agreement	5.00	5.00	
Stipulation of Settlement/Discontinuance	35.00	35.00	
Trial Note of Issue w/ Jury (additional)	65.00	65.00	
Trial Note of Issue w/o Jury	30.00	30.00	
<b><u>Copies</u></b>			
Exemplified	15.00	15.00	
Oversized Map Copy - 11x17	5.00	5.00	
Oversized Map Copy - 18x24	10.00	10.00	
Oversized Map Copy - 24x36	15.00	15.00	
Per Page	0.65	0.65	
Printed Case on Appeal (maximum)	30.00	30.00	
Printed Case on Appeal (minimum)	4.00	4.00	
To Certify	5.00	5.00	
<b><u>Judgments</u></b>			
File Transcript	10.00	10.00	
Income Execution (must previously obtain form)	5.00	5.00	
Issue Transcript / Certificate of Disposition	5.00	5.00	
Property Execution	5.00	5.00	
To File Satisfaction / Certificate of Disposition	0.00	0.00	
<b><u>Liens</u></b>			
Affidavits of Service (for Mechanics Lien)	5.00	5.00	
Building Loan Agreement	25.00	25.00	
Extension of a Mechanics Lien	0.00	0.00	
Mechanics Lien	15.00	15.00	
Notice of Lending	15.00	15.00	
<b><u>Motor Vehicle</u></b>			
Civil Penalty Fee - 31-60 Days	10.00	10.00	a day
Civil Penalty Fee - 61-90	12.00	12.00	a day
Civil Penalty Fee - Commercial Skills Test	40.00	40.00	
Civil Penalty Fee - Re-Application	100.00	100.00	
Civil Penalty Fee - Re-Installment	25.00	25.00	
Civil Penalty Fee - Up to 30 days	8.00	8.00	a day
Compliance Transaction - Co-term Permit Renewal	64.50	64.50	
Compliance Transaction - Co-terminus Permit Original	102.50	102.50	



## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
Compliance Transaction - DDP Entrollment (CL) Fee	75.00	75.00	
Compliance Transaction - DMV Abstracts	10.00	10.00	
Compliance Transaction - Intransit Permit	12.50	12.50	
Compliance Transaction - Lic Amendment	5.00	5.00	
Compliance Transaction - Lic Duplicate	17.50	17.50	
Compliance Transaction - Lic Original	55.00	55.00	
Compliance Transaction - Lic Original/Renewal	64.50	64.50	
Compliance Transaction - Non-Driver Original	6.50	6.50	
Fees - Abstracts with Renewals	10.00	10.00	
Fees - CDL Core Test Permit/No Permit	10.00	10.00	
Fees - CDL Endorsement Permit/No Permit	5.00	5.00	
Fees - CDL Permit Original	22.50	22.50	
Fees - Suspension Fee - 0 Tolerance	100.00	100.00	
Fees - Suspension Termination Fee	50.00	50.00	
Fees - Title Duplicate	20.00	20.00	
Fees - Title Only Receipts	50.00	50.00	
Fees - Title Only Receipts with Lien	55.00	55.00	
Fees - Zero Tolerance/Civil Penalty	100.00	100.00	
Fees - Zero Tolerance/Civil Penalty/Re App	100.00	100.00	
No Fee Skills Test - Non Coterm Permit Original	23.50	23.50	
No Fee Skills Test - Non Coterm Permit Renewal	23.50	23.50	
No Fee Skills Test - Permit Amendment	12.50	12.50	
No Fee Skills Test - Permit Duplicate	17.50	17.50	
Re-Application Fee - Reg. Activity depending on the vehicle	10.00	10.00	
Re-Application Fee - Reg. ATV	12.50	12.50	
Re-Application Fee - Reg. Boat	26.25	26.25	
Re-Application Fee - Reg. Duplicate	3.00	3.00	
Re-Application Fee - Reg. Motorcycle	17.50	17.50	
Re-Application Fee - Reg. Original depending on weight/class	26.00	26.00	
Re-Application Fee - Reg. Snowmobile	45.00	45.00	
Re-Application Fee - Sales tax (retention per vehicle)	0.50	0.50	
Re-Application Fee - Special Registration (added to Reg. Fee depending upon type of plate)	18.05	18.05	
Re-Application Fee - Surrender Receipts/Duplicate	1.00	1.00	
<b><u>Notice of Attachment of Real Property</u></b>			
File & Record ? in addition to Index Number	35.00	35.00	
Noting each cross reference (the first is free)	0.50	0.50	
<b><u>Passports</u></b>			
Ages 16 and over (Book)	110.00	110.00	
Ages 16 and over (Card)	30.00	30.00	
Execution Fee (retained by County Clerk)	25.00	25.00	
Expediting Fee (additional)	60.00	60.00	
Photos	8.00	8.00	
Under 16 (Book)	80.00	80.00	

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
Under 16 (Card)	15.00	15.00	
<b><u>Recording Fees</u></b>			
Assignments - Each Additional Mortgage	5.50	5.50	
Assignments - Each Additional Page	5.00	5.00	
Assignments - First Page	50.00	50.00	
Assignments - Notation for First Mortgage	0.50	0.50	
Copies	5.00	5.00	
Deed - Each Additional Page	5.00	5.00	
Deed - First Page	50.00	50.00	
Deed - Notations	0.50	0.50	
Deed - RP-5217 (if 7A, 7B, 7E or BOTH 7G & 8 are checked)	125.00	125.00	
Deed - RP-5217 (if any other box is checked)	250.00	250.00	
Deed - TP-584	5.00	5.00	
Deed - Transfer Tax	6.00	6.00	per 1000
Discharges - Additional Mortgage with no new money	0.50	0.50	
Discharges - Each Additional Mortgage with new money	0.00	0	double the fee of the first
Discharges - Each Additional Page	5.00	5.00	
Discharges - First Page	50.00	50.00	
Discharges - Notation for First Mortgage	0.50	0.50	
Maps	10.00	10.00	
Miscellaneous - Each Additional Page	5.00	5.00	
Miscellaneous - First Page	50.00	50.00	
Miscellaneous - Notations (for each one listed)	0.50	0.50	
Mortgage - Affidavit of Exemptions	5.00	5.00	
Mortgage - Each Additional Page	5.00	5.00	
Mortgage - First Page	50.00	50.00	
Mortgage - Mortgage Tax (Additional)	0.25	0.25	per 100
Mortgage - Mortgage Tax (Basic)	0.50	0.50	per 100
Mortgage - Mortgage Tax (Special)	0.25	0.25	per 100
Mortgage - Notations	0.50	0.50	
UCC-1, UCC-3	40.00	40.00	
UCC-11	25.00	25.00	
<b><u>Searches</u></b>			
Each Record (per name - every 2 years or portion thereof)	5.00	5.00	
<b><u>County Office for the Aging</u></b>			
<b><u>PERS Billing</u></b>			
Married Subscriber, Household income \$0-1400/month	0.00	0	monthly fee
Married Subscriber, Household income \$1401-1800/month	15.00	15	monthly fee
Married Subscriber, Household income \$1801+/month	25.00	25	monthly fee
Single Subscriber, Household income \$0-1,000/month	0.00	0	monthly fee
Single Subscriber, Household income \$1001-1400/month	15.00	15	monthly fee
Single Subscriber, Household income \$1401+/month	25.00	25	monthly fee
<b><u>Emergency Response Department</u></b>			

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
<b><u>Charges</u></b>			
911 Surcharge - Wireless	0.30	0.30	per phone
911 Surcharge - Wireline	1.00	1.00	per line
<b><u>Finance Department</u></b>			
<b><u>Fees</u></b>			
Advertising Fee for Delinquent Taxes	10.00	10.00	
Copies	1.00	1.00	
Filing fee for November 1 listing of delinquent taxes	5.00	5.00	
Mailing Notice for Ithaca City School District Delinquent Taxes	1.00	1.00	
Tax Search Fee	30.00	30.00	
Title Search Fee for Foreclosure Properties	150.00	150.00	
<b><u>Health Department</u></b>			
<b><u>Division for Community Health</u></b>			
Diabetes Prevention Program	240.00	300.00	Sliding Fee scale available
Lead Screening	0.00	0	TDB - charge is pending contract pricing; sliding fee scale available
Nursing Per hour Administrative Charge	0.00	0	To be set after cost report completion
Tuberculosis Screening (PPD/Mantoux)	35.00	35.00	sliding fee scale available
Vaccinations (Hepatitis B)	74.00	74.00	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Influenza)	35.00	35.00	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Measles, Mumps, Rubella (MMR))	100.00	100.00	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Pneumococcal)	0.00	0	No longer being offered
Vaccinations (Rabies Post Exposure)	265.00	277.05	charge may adjust pending vaccine cost
Vaccinations (Tetanus/Diphtheria (Td))	60.00	60.00	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Tetanus/Diphtheria/Pertussis (Tdap))	70.00	70.00	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Vaccine Administration Fee Adult, set by Federal Government)	40.00	40.00	sliding fee scale available
Vaccinations (Vaccine for Children Administration Fee, set by Federal gov't)	25.10	25.10	sliding fee scale available
Vaccinations (Zostavax)	0.00	0	not offered

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
<b><u>Environmental Health - On-Site Wastewater Treatment</u></b>			
Construction Permit Application - Application Renewal/Transfer	80.00	80.00	Application may be renewed 1x prior to expiration; Application transfer prior to expiration
Construction Permit - New Construction/Conversion	425.00	425.00	
Construction Permit - Replacement	335.00	335.00	
Construction Permit - Transfer/Renewal	80.00	80.00	Permit may be renewed 1x prior to expiration; Permit transfer prior to expiration
Construction Permit - Septic Tank Replacement	105.00	105.00	
Plan Review - 0-499 GPD Design Rate	210.00	210.00	
Plan Review - 1,000-1,999 GPD	375.00	375.00	
Plan Review - 2,000+ GPD	600.00	600.00	
Plan Review - 500-999 GPD	260.00	260.00	
<b><u>Environmental Health - On-Site Wastewater Treatment</u></b>			
Construction Permit - New Construction w/Engineer Plans; no site evaluation	325.00	325.00	
Construction Permit - Replacement System w/Engineer Plans; no Site Evaluation	235.00	235.00	
<b><u>Environmental Health - Operating Permit and Plan Review</u></b>			
Temporary Food Service Establishments - Complex Menu, 1 day or multiple days; Single event	150.00	150.00	
Temporary Food Service Establishments - Simple Menu, 1 day event	65.00	65.00	
Temporary Food Service Establishments - Simple Menu, multiple, consecutive or non-consecutive days (up to 8 days in 120 days)	100.00	100.00	
Temporary Permit Late Fees - Rush processing (Received 3 days or less before event)	50.00	50.00	
<b><u>Environmental Health - Operating Permit and Plan Review</u></b>			
Agricultural Fairground Operation Permit	360.00	360.00	
Campground Plan Review	200.00	200.00	
Children's Camp Operating Permit	200.00	200.00	
Food Service Establishment Operating Permit (Additional Mobile)	85.00	85.00	
Food Service Establishment Operating Permit (High Risk)	400.00	400.00	
Food Service Establishment Operating Permit (Low Risk)	235.00	235.00	
Food Service Establishment Operating Permit (Medium Risk)	375.00	375.00	
Food Service Establishments Plan Review (High Risk)	210.00	210.00	
Food Service Establishments Plan Review (Low Risk)	150.00	150.00	
Food Service Establishments Plan Review (Medium Risk)	210.00	210.00	
Food Service Establishments Plan Review (Push Cart)	100.00	100.00	
Mass Gathering Operating Permit (Existing event)	1650.00	1650.00	Plus \$80 per staff/hr for incident response, if needed
Mass Gathering Operating Permit (New event per day)	4100.00	4100.00	Plus \$80 per staff/hr

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
			for incident response, if needed
Mass Gathering Plan Review (Existing events)	2250.00	2250.00	
Mass Gathering Plan Review (New event)	6100.00	6100.00	
Mobile Home Park Operating Permit	150.00	150.00	plus \$3.50 per unit/lot
Mobile Home Park Plan Review	460.00	460.00	plus \$30 per unit/lot
Recreational Aquatic Facility Operating Permit - Slide and Wave Pool/Spray Park/Other Aquatic Facility	360.00	360.00	
Recreational Aquatic Facility Operating Permit - Swimming Pool/Bathing Beach	335.00	335.00	
Recreational Aquatic Facility Plan Review - Over 5,000 Sq.Ft.	770.00	770.00	
Recreational Aquatic Facility Plan Review - Up to 5,000 Sq.Ft.	360.00	360.00	
Temporary Residence/Campground Operating Permit	140.00	140.00	plus \$2.25 per unit/site
<b><u>Environmental Health - Operating Permit and Plan Review</u></b>			
Temporary Residence Operating Permit	150.00	150.00	plus \$3.50 per unit/site
<b><u>Environmental Health - Other Fees</u></b>			
Temporary Permit Late Fees - Expedited processing (Received less than 2 weeks, more than 3 days)	25.00	25.00	
<b><u>Environmental Health - Other Fees</u></b>			
Copies	0.25	0.25	
Duplicate Rabies Certificates	10.00	10.00	multiple certificates per occurrence
Electronic Copies of Oversized Files (each additional 10 pages)	10.00	10.00	
Electronic Copies of Oversized Files (up to 10 pages)	20.00	20.00	
Environmental Impact Statement Review	0.00	0	(Where Tompkins County is lead agency, fee assessed as allowed by 6NYCRR 617.7)
Late Application Fee	50.00	50.00	
Refund Requests (within 6 months of receipt)	25.00	25.00	
Sanitary Codes	1.00	1.00	
Waiver/Variance Request	75.00	75.00	Requiring Board of Health action
<b><u>Environmental Health - Other Plan Review</u></b>			
Collector Sewer, 6" and larger <5,000'	150.00	150.00	
Collector Sewer, 6" and larger >5,000'	250.00	250.00	
<b><u>Environmental Health - Other Plan Review</u></b>			
Other Engineering Review	160.00	160.00	may be waived at TCHD discretion
<b><u>Environmental Health - Realty Subdivisions</u></b>			
Preliminary Development Review	400.00	400.00	Where soil testing is required. (Preliminary development fees are applied to the Realty Subdivision fee upon full plan submittal)

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
			when submitted within 12 months)
Realty Subdivision Approval Renewal	200.00	200.00	
Realty Subdivision Development Review	800.00	800.00	
Realty Subdivision Development Review - per lot NYS filing fee	12.50	12.50	
Realty Subdivision Development Review - add per lot with individual OWTS	55.00	55.00	
Realty Subdivision Development Review - add per lot with individual water	35.00	35.00	
<b><u>Environmental Health - Water System Operating and Plan</u></b>			
Construction Permit and Plan Review - Community Water System	410.00	450.00	
Construction Permit and Plan Review - Cross-Connection Control	160.00	160.00	plus \$50/device
Construction Permit and Plan Review - Distribution Water Main - 6" or larger <5,000'	300.00	300.00	
Construction Permit and Plan Review - Distribution Water Main - 6" or larger >5,000'	400.00	400.00	
Construction Permit and Plan Review - Non-Community Water System	210.00	210.00	
Construction Permit and Plan Review - Other Water System Modification	160.00	160.00	
Construction Permit and Plan Review - Water Storage Tank > 500,000 gal	230.00	230.00	
Operating - Bottled/Bulk Haulers, Ice Plants	360.00	360.00	
Operating - Community Water System (Groundwater)	200.00	200.00	
Operating - Community Water System (Surface Water)	1800.00	1800.00	
Operating - Non-Community Water System	105.00	105.00	
<b><u>Vital Records</u></b>			
Certified Copies, Birth and Death Certificates	30.00	30.00	First copy; subsequent copies on same visit/same record \$15.00 each
<b><u>Highway Department</u></b>			
<b><u>Fees</u></b>			
Annual Maintenance	750.00	750.00	per year
Contractor U/G Installations (Excavation)(in travelway)	75.00	75.00	per permit
Contractor U/G Installations(out of travelway)	25.00	25.00	plus \$2 per foot, per permit
Divisible Hauling	25.00	25.00	per permit
Divisible Load Weight	10.00	10.00	per permit
Driveway Culvert	100.00	100.00	per permit
Driveway or Roadway - Commercial Entrance (Major)	500.00	500.00	per permit
Driveway or Roadway - Commercial Entrance (Minor)	150.00	150.00	per permit
Driveway or Roadway - Subdivision (Major)	500.00	500.00	per permit
Driveway or Roadway - Subdivision (Minor)	150.00	150.00	per permit
Driveway or Roadway - Temporary Access	50.00	50.00	per permit
Miscellaneous	100.00	100.00	per permit
Non-Divisible Hauling	100.00	100.00	per permit

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
O/H Utilities	50.00	50.00	plus \$2 per unit, per permit
Phone Booths, Bus Shelters, etc	50.00	50.00	per permit
Utilities Installations (Bridges/Culverts)	500.00	500.00	per permit
Driveway Paving	25.00	25.00	per permit
<b><u>Information Technology Services</u></b>			
<b><u>Fees</u></b>			
GIS - Private Organization - Custom Work/Consultations	60.00	60.00	per hour
GIS - Private Organization - Digital Data Distribution	60.00	60.00	per hour
GIS - Public or Not-for-Profit Custom Work	25.00	25.00	per hour
<b><u>Mental Health Department</u></b>			
<b><u>Fees</u></b>			
Psychiatric Assessment	130.89	130.89	30 or 45 minute session -- Psychiatrist
Psychotherapy Session	122.71	122.71	30 minute session -- completed by either a Social Worker or a Registered Nurse
Crisis 15min/unit	79.09	79.09	
Family Therapy	245.43	245.43	One hour visit with client and family
Family Therapy w/o patient	122.71	122.71	30 minute visit with family only
Full Psychotherapy	163.61	163.61	45 minute session -- completed by either a Social Worker or a Registered Nurse
Group Therapy (not Family)	63.41	63.41	
Intake Assessment	204.52	204.52	
Medication Administration with monitoring and education	81.82	81.82	Completed by Registered Nurse
Medication Management Visit	130.89	130.89	Completed by Psychiatrist
<b><u>Fees</u></b>			
Health Monitoring 15 minutes	49.43	49.43	
Health Monitoring 30 minutes	61.35	61.35	
Health Monitoring 45 minutes	88.62	88.62	
PROS Preadmission	140.35	140.35	
PROS Community Rehabilitation Services 2 - 12 hours	214.53	214.53	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 13 - 27 Hours	504.24	504.24	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 61+ hours	910.24	910.24	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 28-43 hours	719.77	719.77	Tier Rate is dependent on the number of

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
PROS Community Rehabilitation Services 44 - 60 hours	787.94	787.94	hours of service received per month Tier Rate is dependent on the number of hours of service received per month
PROS Clinical Treatment Add-on	254.63	254.63	
PROS Ongoing Rehabilitation and Support	324.80	324.80	
PROS Integrated Rehabilitation	377.55	377.55	
<b><u>Planning and Sustainability, Department of</u></b>			
<b><u>Circuit Rider</u></b>			
Planning Services - available only to municipalities	42.00	42.00	per hour
<b><u>Circuit Rider</u></b>			
Planning Services to help implement the County Comprehensive Plan - available only to municipalities	21.00	21.00	per hour
<b><u>Fees</u></b>			
Copies	0.25	0.25	per page
Maps - 18" x 24" (Arch C)	6.00	6.00	per map
Maps - 24" x 36" (Arch D)	12.00	12.00	per map
Maps - 36" x 36"	18.00	18.00	per map
Maps - 36" x 44" (Ansi E)	21.00	21.00	per map
Maps - 36" x 48" (Arch E)	24.00	24.00	per map
GIS Custom Work/ Consultations - Private Organization/Individual	60.00	60.00	per hour
<b><u>Fees</u></b>			
GIS Custom Work/ Consultations - Public or Not-for-Profit Agency	30.00	30.00	per hour
<b><u>Probation and Community Justice</u></b>			
<b><u>Fees</u></b>			
Bad Check Charge	15.00	15.00	
Copies	0.25	0.25	per page
Drug Test Administered (each)	7.00	7.00	
Supervision Fees (sliding scale) max	30.00	30.00	
Surcharge on Criminal Court Restitution Money Paid through Probation	5.00	5.00	%
<b><u>Recycling and Materials Management, Department of</u></b>			
<b><u>Annual Fee</u></b>			
Aged & Health Homes	0.02	0.02	per Sq.Ft.
All Others	0.04	0.04	per Sq.Ft.
Colleges	237652.00	236967.00	
Recreational & Warehouses	0.02	0.02	per Sq.Ft.
Residential	55.00	55.00	per unit
Seasonal	27.50	27.50	per unit
<b><u>Disposal Fee</u></b>			
Licensed Haulers (per ton)	85.00	85.00	per ton
Residential and Commercial Permit Holders - (per ton)	85.00	85.00	per ton
Residential and Commercial Permit Holders - Flat Rate Tier	14.00	14.00	



## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
#1			
Residential and Commercial Permit Holders - Flat Rate Tier	28.00	28.00	
#2			
Residential and Commercial Permit Holders - Flat Rate Tier	42.00	42.00	
#3			
<b><u>Fees</u></b>			
Disposal Coupons (automobiles)	8.00	8.00	
Disposal Coupons (SUV/Minivans)	14.00	14.00	
Hauler's License Fee (per additional vehicle)	25.00	25.00	
Hauler's License Fee (per application)	100.00	100.00	
Punch Cards - five 35lb bags	12.00	12.00	
Tire Disposal - Each for 10 or less per trip	2.00	2.00	ea
Tire Disposal - per ton	150.00	150.00	per ton
Yard Waste - Scale Fee (per ton)	45.00	45.00	per ton
<b><u>Fines</u></b>			
Illegal Dumping Fine (minimum)	50.00	50.00	
Returned Check Fee	20.00	20.00	
Uncovered Load Surcharge (first offense)	10.00	10.00	
Uncovered Load Surcharge (second offense)	20.00	20.00	
Uncovered Load Surcharge (third offense)	40.00	40.00	
<b><u>Other</u></b>			
Baskets	0.00	0.00	na
Compost Base	10.00	10.00	
Compost Bins	40.00	40.00	
Compost Turner	10.00	10.00	
Recycling Bin Wheel Kits	0.00	0.00	We don't sell anymore
Recycling Bins (18 Gallon)	8.00	8.00	
Recycling Bins (22 Gallon)	12.00	12.00	
Tarps	5.00	5.00	
<b><u>Other</u></b>			
Geo Compost Bin	0.00	30.00	
Apartment Style Bins	0.00	8.00	
Food Scrap Disposal	0.00	20.00	Per Ton
<b><u>Permits</u></b>			
Commercial (each additional vehicle)	20.00	20.00	
Commercial (First Vehicle)	40.00	40.00	
Residential (for 3 years)	20.00	20.00	
<b><u>Permits</u></b>			
Temporary Permit	10.00	15.00	
<b><u>Sheriff's Office</u></b>			
<b><u>Attachment</u></b>			
Additional levy, each	57.00	57.00	
Execute and levy	72.00	72.00	
If summons to be served	17.00	17.00	per party
Serve defendant, each	17.00	17.00	

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
<b><u>Civil Arrest</u></b>			
Arrest One Person - If Committed (with Subsequent Discharge)	20.00	20.00	additional
Arrest One Person (Original and two Copies)	57.00	57.00	
<b><u>Civil Process</u></b>			
Summons (with or without a complaint), or Subpoena (4 Copies per Party)	17.00	17.00	plus mileage
<b><u>Eviction</u></b>			
"3 day" or "30 day" notices (Three Copies per Party)	17.00	17.00	plus mileage
Eviction/Removal (Original & 4 Copies per Party)	107.00	107.00	plus mileage
Notice of petition & petition (Three Copies per Party)	62.00	62.00	plus mileage
Order for Possession or Writ of Assistance (Original & 4 Copies per Party)	107.00	107.00	plus mileage
<b><u>Execution</u></b>			
Personal Property (Original and 5 Copies)	85.00	85.00	plus mileage
Real Property (Original and 5 Copies)	95.00	95.00	plus mileage
<b><u>Income Execution</u></b>			
Both Stages (Original and 5 copies)	86.00	86.00	
First Stage Only (Original and 5 copies)	49.00	49.00	
Second Stage Only (Original and 5 copies)	47.00	47.00	
<b><u>Income Execution for Support</u></b>			
Serve on Debtor Only (Original and 3 Copies)	32.00	32.00	plus mileage
Serve on Employer Only (Original and 3 Copies)	32.00	32.00	plus mileage
<b><u>Miscellaneous</u></b>			
Amendment	3.00	3.00	
Background Checks	10.00	10.00	
Copies	0.25	0.25	per page
Dealer Permit	10.00	10.00	
Duplicate	5.00	5.00	
Fingerprint Fee	10.00	10.00	Per Card
New Pistol Permit Fee	10.00	10.00	
Picture Fee for Pistol Permit	3.00	3.00	
Picture for Duplicate	3.00	3.00	
Pistol Application	1.00	1.00	
Sheriff's Identification	15.00	15.00	
<b><u>Order of Seizure</u></b>			
Each Additional	57.00	57.00	
Execute Against One Party	137.00	137.00	
If Summons to be Served	17.00	17.00	per party
<b><u>Orders (Citations) &amp; Mandates</u></b>			
Orders (Citations) & Mandates (Three Copies per Party)	47.00	47.00	plus mileage
<b><u>Property Execution</u></b>			
Notice to Judgement debtor	62.00	62.00	
Real Property (Original and 5 Copies)	70.00	70.00	plus mileage
Straight/Demand (Original and 5 Copies)	100.00	100.00	plus mileage

## Tompkins County 2017/2018 Schedule for Fees

Department Type, Fee Type and Fee	2017	2018	Notes
Third Party - Financial Institution (Original and 5 Copies)	100.00	100.00	plus mileage
Third Party - Non-Financial institution (Original and 5 Copies)	40.00	40.00	plus mileage
<b><u>Realty Deeds Pursuant to Court Order</u></b>			
Realty Deeds Pursuant to Court Order	67.00	67.00	
Realty Deeds Pursuant to Court Order (each additional Deed)	22.00	22.00	
<b><u>Social Services Department</u></b>			
<b><u>Fees</u></b>			
Attorney Fee	91.90	91.90	per hour
<b><u>Weights &amp; Measures Department</u></b>			
<b><u>Fees</u></b>			
Bulk Milk Tank (1,585 gal. Max. cap.)	80.00	80.00	per tank
Bulk Milk Tank (793 gal. Max. cap.)	40.00	40.00	per tank
Linear Measure (over 39 inches)	8.00	8.00	per device
Linear Measure (up to 39 inches)	4.00	4.00	per device
Other: Late Fees	50.00	50.00	per violation
Petroleum - Blend Dispensing Pump	40.00	40.00	\$20 per measuring chamber
Petroleum - Dual Dispensing Pump	40.00	40.00	\$20 per measuring chamber
Petroleum - Single Dispensing Pump	20.00	20.00	per measuring chamber
Scale (15,432 lb. Max. cap.)	140.00	140.00	per device
Scale (3,307 lb. Max. cap.)	100.00	100.00	per device
Scale (33 lb. max. cap.) 1st five (5)	20.00	20.00	per device
Scale (33 lb. max. cap.) additional	10.00	10.00	per device
Scale (33 lb. max. cap.) retest	10.00	10.00	per device
Scale (661 lb. Max. cap.)	40.00	40.00	per device
Scale (661 lb. Max. cap.) retest	20.00	20.00	per device
Timing Devices (time is basis for charge)	4.00	4.00	per device
Vehicle Metering System (79 gpm or less)	100.00	100.00	per device
Vehicle Metering System (over 79 gpm)	120.00	120.00	per device
Wire and Cordage Measuring Devices	20.00	20.00	per device

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<b>Airport</b>					
Air Temp	CFR Heating/ Air Conditioning System	2,000	3,000	5,000	5,000
Alpine Systems	MUFIDS Maintenance/Service	3,000	3,000	3,000	3,000
Ames	Cleaning of Shop Rags	850	850	850	850
Benefactor	Glycol Sampling Tests	1,200	1,200	1,200	1,200
BerNational Controls	Security System	10,000	10,000	9,000	9,000
Boyd Group	Air Service Development Consultants	0	20,000	25,000	34,500
Burris Plumbing	Misc. Plumbing Work	1,000	0	300	1,500
Casella	Trash/Recycling Removal	0	6,500	8,000	8,000
Chamberlain Climate Control	Maintenance of Refrigeration Equipment	1,000	500	500	500
Cindy's Cleaning Service	Terminal Cleaning	149,931	152,109	159,336	163,260
Communique	Advertising/Marketing Consultant & Social Media	30,000	48,000	48,000	78,000
Communique'/Unknown	Marketing/Promoting Airport	30,000	48,000	25,000	70,000
Cortland Pump & Equipment	Repair of Fuel Pumps	1,500	1,500	1,500	0
Cummins Northeast	Generator Repair				1,000
David Brown's Refrigeration	Terminal Cafe' Equipment	0	0	1,200	750
Duval	Scott Pak Inspection Test	1,000	1,000	1,500	1,500
Energetix	Drug and Alcohol Testing	300	300	300	300
Ewan Barr	Air Service/Business Development Consultant	26,100	50,000	27,000	30,000
Fairweather Enterprises	Customer Service Reps.	194,647	195,070	200,806	209,040
First Due	Hose Testing	0	0	1,000	1,500
Functional Communications	Terminal Music	2,100	2,100	2,300	2,300
Gotta Do	Glydol Hauling	10,000	13,000	11,039	13,000
Greast Busters	Cleaning of Terminal Grill				1,100
Green Scene	Exterior Landscaping	29,400	35,575	36,516	37,409
Greene's Water Softener Service	Water Softener Service	1,000	1,100	1,000	1,000
Harob/Hurst	Extrication Tools Service	0	0	2,000	2,000
Integrated Water Management	Cooling Tower Treatment	1,200	1,200	1,200	1,200
Ithaca Overhead Door	Misc. Door Work	1,000	1,000	1,000	1,000
Jean McPheeters Consulting	Grant Consultant	0	0	2,000	2,000
Life Safety	Terminal Fire Alarm Inspection/Service	2,500	4,000	3,000	3,500
Microbac	SPEDES Sampling/Testing	5,000	5,000	5,000	5,000
Modular Mechanical	HVAC Controls	20,000	20,000	20,000	20,000
Monroe Extinguisher Service	Fire Extinguisher Service & Repair	1,500	1,500	1,500	1,500
On Site Solutions (OSS)	Parking Lot Equipment				2,500
Overhead Door	Door Repair/Replacement	2,000	2,000	500	1,500
Pasco	HVAC Controls	3,000	5,000	5,000	5,000
Richardson Brothers	Misc. Electrical Work	0	0	3,500	3,500
Ricondo & Associates	Airline Rates Agreement & Support	3,000	5,000	26,606	5,000
Roto Rooter	Misc. Plumbing Work	250	250	750	750
Safety Kleen	Terminal and CFR Oil Water Separater Service	3,000	3,000	3,000	3,000
SDM Landscaping	Winter Maintenance of Culligan Drive	8,000	10,000	10,000	10,000
SemTech	Motor Repair				2,000

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
SRI Sprinkler	Fire Sprinkler System	0	0	2,000	2,000
Time Warner Cable	CFR Wireless Internet	0	780	775	1,300
Tradewind Scientific	TRACR Aim System	0	0	10,000	10,000
Unknown	Pump Testing	0	0	650	650
Wenzel Landscaping	Interior Landscaping	5,400	5,700	5,700	5,700
West Fire Systems	CFR Building Fire Alarm Panel	1,000	1,000	500	800
		<b>\$ 551,878</b>	<b>\$ 658,234</b>	<b>\$ 674,028</b>	<b>\$ 763,609</b>

## Assessment Department

Challenge Industries	Tax Bill Folding	0	0	2,000	2,000
ESRI	Computer Services	3,022	3,022	3,022	3,022
Fountain Spatial	Tax Map Maintenance	2,000	2,000	2,000	2,000
NYS Office of Real Property Services	Computer Services	2,100	2,100	2,100	2,100
Systems Development Group	Computer Services	5,500	6,600	6,600	6,600
		<b>\$ 12,622</b>	<b>\$ 13,722</b>	<b>\$ 15,722</b>	<b>\$ 15,722</b>

## Assigned Counsel

CMS Imaging(price includes toner and service)	Maintenance of Copier	550	360	378	400
		<b>\$ 550</b>	<b>\$ 360</b>	<b>\$ 378</b>	<b>\$ 400</b>

## Board of Elections

Dominion Voting Systems Corp.	Maintenance Fee (Voting Machines)	0	0	32,400	32,400
National Time Sharing Inc.	Maintenance Fee (Voter Registration Syst.)	26,000	27,695	27,695	27,695
		<b>\$ 26,000</b>	<b>\$ 27,695</b>	<b>\$ 60,095</b>	<b>\$ 60,095</b>

## County Administration

Clear Impact	Results Based Accountability Software Licenses	0	0	4,525	11,400
Clear Impact	Vendor-provided Training for Implementation of Results Based Accountability (RBA) model	0	0	14,084	7,500
Cooperative Extension	Broadcasting, Taping, Web Support	26,018	31,018	31,018	31,018
Discover eGov (Catalog & Commerce)	Annual Maintenance Contract for Budget Track budgeting system	0	0	9,600	9,600
Discover eGov (Catalog & Commerce)	Maint. of Electronic Contracts/RFP/Bids Module	0	6,000	6,000	6,000
Discover eGov (Catalog & Commerce)	Maint. of Online Policy Man. Tracking Module	0	1,800	1,800	0
Family & Children's Svcs of Ithaca	County share of Downtown Community Outreach Worker Program	0	0	20,000	20,000
Kinney Management	K-Checks Exclusion Screening	3,037	3,245	3,190	3,038
Language Line Svcs & Empire Interpreting Svc	Translation Services (variable amounts)	4,000	4,000	20,000	20,000
Survey Monkey	Annual Membership for Web Survey Design/Use	0	0	300	300
TBD	Online Policy Manuan and Policy Tracking				1,800
TBD	Trainer for Climate Survey follow-up				30,000
Time Warner Cable	Broadband Internet & Cable TV Svc. for Legislature Broadcast	0	0	2,279	2,279
Tompkins County Youth Services	Program Coordination for Results Based Accountability	0	0	34,281	34,262

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u> implementation	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
		\$ 33,055	\$ 46,063	\$ 147,077	\$ 177,197
<b>County Administration - STOP DWI</b>					
Alcohol and Drug Council	Rehabilitation Services	15,000	15,000	15,000	15,000
Local police agencies - various	Public Protection	51,000	51,000	51,000	51,000
		<b>\$ 66,000</b>	<b>\$ 66,000</b>	<b>\$ 66,000</b>	<b>\$ 66,000</b>
<b>County Attorney</b>					
West Group	Online Legal Research				2,160
					<b>\$ 2,160</b>
<b>County Clerk</b>					
Challenge/NYSID	scanning services	0	0	50,000	45,000
FLTG	bunker storage lease	8,640	8,640	8,640	9,000
General Code	Laserfiche service contract	36,000	48,500	63,500	83,000
PropertyInfo	electronic document management system	16,500	16,500	16,500	17,000
		<b>\$ 61,140</b>	<b>\$ 73,640</b>	<b>\$ 138,640</b>	<b>\$ 154,000</b>
<b>County Office for the Aging</b>					
Better Housing for Tompkins County	Home Repairs	13,196	18,196	25,000	25,000
Caregivers, StafKings, All Metro, Redmoon	Home Care	304,169	340,862	322,813	322,813
Caregivers, StafKings, Redmoon & Com. Keep	Caregiver Respite & Home Care	14,500	14,500	30,350	30,350
Finger Lakes Independent Center	Registry	10,753	10,753	10,753	10,753
Foodnet	Home Delivered Meals	30,887	56,742	58,629	58,629
Foodnet (Cash-In-Lieu Subcontract)	Congregate & Home Delivered Meals	122,000	122,000	120,000	120,000
Foodnet (SNAP Subcontract)	Home Delivered Meals	226,607	226,607	231,082	231,082
Foodnet (Title IIIC 1&2 Contract)	Congrete & Home Delivered Meals	400,037	402,762	417,345	439,888
Gadabout	Transportation	5,600	5,600	5,600	5,600
Human Services Coalition	New York Connects	0	5,000	5,000	5,000
Legal Aid of Western New York	Legal Services	5,359	5,359	5,359	5,359
Lifelong	Health Insurance Counseling	15,891	24,234	16,584	16,584
Lifelong	Northside/Southside Program	9,423	10,365	9,603	9,603
Lifelong	Senior Fitness	0	0	4,475	4,475
Lifelong (Perviously Senior Citizens' Center)	Senior Circle Newsletter	10,823	10,823	10,823	10,823
TC Department of Social Services-- NY Connects	I & A and Options Counseling	0	53,867	60,932	60,932
TC Department of Social Services-- EISEP	Long Term Care Unit Case Management	95,863	95,863	95,863	95,863
		<b>\$ 1,265,108</b>	<b>\$ 1,403,533</b>	<b>\$ 1,430,211</b>	<b>\$ 1,452,754</b>
<b>District Attorney</b>					
Earthlink Business	City Court phone	360	360	360	360
Matthew Bender & Co.	criminal law handbooks	0	0	0	1,176
Staples	office supplies	3,500	3,500	3,500	7,000
Susan Nicholas Miller	Grand Jury stenography	18,000	18,000	18,000	25,000
West Group	computer-aided legal research	7,500	7,500	11,000	8,816

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
		\$ 29,360	\$ 29,360	\$ 32,860	\$ 42,352
<b>Emergency Response Department</b>					
AK Associates	911 phone system maintenance	0	24,720	24,720	26,000
Brite Computers	CAD Support	0	0	14,000	15,000
D.D.T.I.	Logging Recorder Support	0	0	12,000	12,000
Echo Responder	Electronic Paging Transmission/Back-up	0	0	2,500	2,500
ESRI	CAD Support	8,400	10,000	7,400	8,000
Finger Lakes Communication	Support - Logging recorder	0	9,120	10,032	11,000
IBM/Hughes Software	AS400/CAD Server Support	200	0	0	0
IBM/Solutions II (Successor)	Computer Support/Sevices	0	0	6,000	10,000
Intermedix	WebEOC Support				20,000
Intrado	E911 Phone System Support	18,000	0	0	0
Locution	Text-Speech Voice Paging Module	0	0	12,917	14,000
Meteorlogix	Weather monitoring	2,000	2,400	2,000	2,000
Motorola	Radio System/Microwave	694,161	665,000	680,000	695,000
Pictometry Inc.	Cloud-based Enterprise Application	0	0	3,000	3,000
Priority Dispatch	EMD Support	3,000	3,600	3,600	3,500
Spatial Station-Datamaster	911 Address Database Software	0	0	23,535	24,000
Spillman	Computer Aided Dispatch/Mobile Data	135,500	139,565	140,000	150,000
Spillman	Hiplink	17,639	17,395	0	0
Spillman	Locution Interface	0	0	660	1,000
SwiftReach	Mass Notification System				20,000
Time Warner Cable	Back up connections	2,500	2,600	2,900	3,000
United Radio	Paging System	29,000	29,000	29,000	30,000
UPS System	911 Center UPS System	6,000	3,600	3,600	4,000
Wilmac Corp.	Support - Logging recorder	8,100	0	0	0
		<b>\$ 924,500</b>	<b>\$ 907,000</b>	<b>\$ 977,864</b>	<b>\$ 1,054,000</b>
<b>Facilities Department</b>					
Access Lifts & Ramps, Inc.	Access Lift Maintenance Service	940	940	960	960
ALSCO	Fire Retardant Safety Clothing Rental	1,610	1,460	1,460	1,460
Ames Linen	Health Dept Mat Rental & Cleaning Service	2,080	2,080	2,080	2,080
Bolton Point, Village of Lansing, City of Ithaca	Water/Sewer	85,000	86,000	93,700	99,445
Casella (formerly WeCare Waste & Recycling)	Recycling	2,380	3,880	3,880	3,880
Casella (formerly WeCare Waste & Recycling)	Trash/Rubbish Disposal	10,030	15,630	15,630	15,630
Center Ithaca - TTH Associates	Assigned Council Rent	12,920	12,920	11,486	27,350
City and Town of Ithaca	Taxes, Sidewalk Assessment Fees	9,920	10,100	9,300	8,300
City of Ithaca	Rent for 18 parking spaces @ W. State Street	11,375	12,100	11,540	12,145
City of Ithaca	Stormwater Sewer Fees	9,000	9,000	5,000	5,555
Davis-Ulmer	Fire Sprinkler System Testing & Inspection	7,840	7,840	7,840	7,840
G&H Fire Extinguisher	Fire Extinguisher Service	2,300	2,000	2,000	2,000
Gravity Renewables	Hydroelectric Utility Vendor				350,000

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Hancock Plaza Real Estate	DMV Rent	62,545	63,800	64,645	65,938
Haylor, Freyer, & Coon, Inc.	Property & Boiler Insurance	171,245	160,000	160,000	160,000
Hill & Marks/Sanico/Riley	Cleaning Supplies, Paper Products & Ice Melt	45,000	45,000	46,000	52,000
Infor Global (Previously: Datastream Systems)	Infor EAM Technical Support	1,500	3,940	3,901	3,901
Integrated Water Management	Water Treatment Service (Boilers & Cooling Towers)	3,040	5,220	5,220	5,220
Irish. LLC	Human Rights Rent	28,855	29,600	28,975	29,492
Johnson Controls	Controls Service Contract/M&V Reporting	74,713	84,951	90,692	92,867
Misc. Service Contracts	Service Contracts	6,662	6,652	5,227	5,708
NYSEG/Constellation Energy	Electric Utilities Vendors	551,100	515,720	515,720	170,720
NYSEG/Direct Energy	Natural Gas Utilities Vendors	200,000	220,000	190,000	150,000
Pat Cozzarin Pest Management	Pest Management	900	1,500	2,000	2,000
Penn Power Systems	Emergency Generator Maintenance	3,810	4,020	4,020	4,020
Schug Realty, LLC	Board of Elections Rent	44,075	44,080	44,075	44,075
Solar Liberty	Solar Panel Equipment Leases	14,280	14,280	14,280	14,280
SunPower Systems	Library Solar Panel Annual System Testing & PM	2,840	4,030	4,110	4,110
TBD	Annual Life/Safety Inspections	2,500	2,500	2,000	2,000
Thyssen Krupp Elevator Corp.	Elevator Maintenance Service	17,910	16,060	17,680	17,680
Timberline	Timberline Cost Accounting Service Plan	1,185	2,560	1,335	1,335
Various Materials & Supplies Vendors	Materials & Supplies Vendors	180,000	260,000	260,000	270,000
West Fire Systems	Fire Alarm System Testing & Inspection	7,240	7,090	7,090	7,090
West Fire Systems	Fire Alarm/Security Central Monitoring Service	520	3,072	3,072	3,264
Workplace Safety & Health Company	Lockout/Tagout Consulting Services	10,000	0	0	0
		<b>\$ 1,585,315</b>	<b>\$ 1,658,025</b>	<b>\$ 1,634,918</b>	<b>\$ 1,642,345</b>

## **Finance Department**

e-Gov	Online bid system	0	6,000	6,000	6,000
Insero	Auditing	80,571	100,571	100,000	100,000
JACK VENESKY	Cost Allocation	3,600	3,600	3,600	3,600
SUNGARD PENTAMATION, INC	Sungard maintenance	22,500	20,500	20,500	20,500
SYSTEMS EAST	Tax Collection Software	9,550	9,550	10,600	10,600
WILLIAMSON	Town Tax Collection Software	4,500	4,500	4,500	4,500
		<b>\$ 120,721</b>	<b>\$ 144,721</b>	<b>\$ 145,200</b>	<b>\$ 145,200</b>

## **Health Department**

Ability	Billing Clearinghouse	0	0	2,472	2,472
Accela	Software Maintenance Agreement	17,000	21,209	22,345	17,950
All Ears Hearing	Hearing Consultant/Evaluations	200	200	600	600
Bangs Ambulance/Tompkins County	Removals	74,000	89,100	102,600	108,000
Funeral Directors					
BioServ	Medical Waste Disposal	900	800	455	845
Birnie Bus/Ithaca City School District/Parent	Transportation - Preschool Special Ed	650,000	725,000	725,000	781,203
Birnie Bus/Parent	Transportation - Early Intervention	10,000	10,000	5,000	5,000
Cayuga Medical Center at Ithaca &	Radiology, Consulting, Rabies Rx,	68,200	68,200	68,170	68,170



# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Affiliates	Lab, etc.				
CDD Lab/Quest Diagnostics	STD Labs	25,000	2,000	20,000	15,000
CMA, J. Venesky, & others TBD	TBMD, Interpreter, Indirect Cost, Med Rec, etc.	16,003	6,000	8,341	8,391
Cornell Cooperative Extension of Tompkins County	Lead Education	7,500	7,500	7,500	7,500
Cornell Cooperative Extension of Tompkins County	Radon Grant	5,585	6,000	7,481	8,332
Cornell University	Work Study Program	0	0	2,000	2,000
Dryden Family Practice	Medical Examiner	35,646	36,366	37,185	38,115
Early Intervention Service Providers (NYSDOH)	Early Intervention Services	845,000	845,000	700,000	650,000
Ecospect, Cayuga Medical Center at Ithaca	Lead Testing	1,800	1,800	1,500	2,000
Finger Lakes Business Services	Answering Service				5,200
Foster Martin	Program promotion, multi county collaborative				7,200
Hearing Officer, Robert Spitzer	Hearings	1,520	1,520	1,520	1,620
McCarthy & Conlon, LLC	Mcaid Cost Rept-D&TC, LHCSA Statistical Consult	4,000	10,000	9,000	9,000
Microbac NY/Community Science Institute	Environmental Lab Services	4,560	5,165	5,165	5,800
Our Lady of Lourdes/Twin Tier Pathology	Autopsies/Forensic Labs - shared\$\$	60,000	75,900	87,400	66,000
Pathology Associates of Ithaca	Medical Examiner				27,186
Planned Parenthood of the Southern Finger Lakes	STD Clinic	122,749	95,779	95,779	60,000
Pre-school Service Providers	Pre-school Services	3,900,000	4,675,000	4,355,000	4,400,000
Property Info	Software Vendor/Vital Records	1,000	1,000	1,000	999
TBD	EHR Software Maintenance				7,200
TBD	Expanded Peer Counselors	4,600	16,500	25,865	42,640
TBD	Software Maintenance (Electronic Health Record)	17,292	18,802	18,802	20,000
Tompkins County SPCA	Rabies Program	11,398	11,398	11,398	11,398
Various Churches/Community Centers	WIC Leases	2,400	4,200	5,400	2,400
Various Laboratories	Forensic Labs	16,000	0	0	26,000
		<b>\$ 5,902,353</b>	<b>\$ 6,734,439</b>	<b>\$ 6,326,978</b>	<b>\$ 6,408,221</b>

## Highway Department

(6) Town Highway Departments	Snow & Ice Removal on County Roads	600,000	665,000	410,000	630,000
Airgas East	Cylinder Lease	0	0	3,500	3,500
ArcView/ESRI	GIS Software (w/Planning)	450	450	300	300
Atlantic Testing	Pavement Soil Testing	500	500	750	750
Bid Item - Highway Striping	Pavement Markings	135,000	135,000	140,000	140,000
CarteGraph	Sign Program Maintenance	5,482	5,482	5,482	5,482
CME Associates, Inc.	Pavement Soil Testing	500	500	750	750
DiKat, Inc.	Traffic Light Maintenance	0	12,000	12,000	12,000
Energetix	Drug/Alcohol Testing	1,400	1,400	1,400	1,400
Sage Software, Inc.	Maintenance - Timberline Job Cost System	0	0	1,350	1,350
SignCad	Maintenance of Software	950	950	950	950

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
TBD (ZONES?)	AutoCad Drafting Software Support	0	0	1,500	1,500
The Computing Center	Fax & Printer Maintenance	200	200	200	200
Town of Ulysses	Roadside Mowing	8,000	8,000	8,000	8,000
		<b>\$ 752,482</b>	<b>\$ 829,482</b>	<b>\$ 586,182</b>	<b>\$ 806,182</b>

## Highway Machinery

Cummins Northeast, Inc.	Electronic Support for Diesel Engines	600	600	800	800
Filtrec	Lift Inspections	0	0	1,000	1,000
Fleetmax	Maintenance Support for Parts Program	1,000	750	750	750
Safety Kleen Corp.	Waste Oil Pickup	1,800	1,800	1,800	1,800
Sanford & Burtis	Fire Extinguisher Inspection	1,000	1,000	1,000	1,000
SLEC	Lift Inspections	695	1,000	1,500	1,500
STADIUM INTERNATIONAL	ON-LINE SERVICE				2,500
Syn-Tech Systems	Fuel System Computer Back-up	1,250	1,250	1,250	1,250
TBD	Lift Inspections (Admar or JM Equipment?)	0	0	150	500
Unifirst	Uniform Rental/Cleaning	5,800	5,800	5,800	9,000
		<b>\$ 12,145</b>	<b>\$ 12,200</b>	<b>\$ 14,050</b>	<b>\$ 20,100</b>

## Human Resources, Department of

Catalog & Commerce	Online Software Maintenance	5,700	5,700	6,900	6,900
Roemer Wallens Gold and Mineaux	Attorney Services Negotiations	30,000	30,000	30,000	30,000
TC3.biz	Core Supervisory Training/Computer/Workskills	69,300	81,180	0	0
TC3.biz	Smart Work Training	27,720	27,720	0	0
		<b>\$ 132,720</b>	<b>\$ 144,600</b>	<b>\$ 36,900</b>	<b>\$ 36,900</b>

## Human Rights, Office of

IKON Office Solution	Rental of Canon Copier	0	0	200	200
		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 200</b>	<b>\$ 200</b>

## Information Technology Services

AllMode	Software & System Maintenance Shoretel	17,700	30,000	23,000	23,000
ARIN	ISP Redundancy Registration (BGP)	0	100	100	100
BMC	Software Maintenance TrackIt	2,483	2,800	2,700	2,825
Brite	Software Maintenance NetMotion	0	1,200	800	200
Catalog & Commerce	County Website Support & Maintenance	12,000	12,600	12,000	12,500
Clarity Connect	Redundant Internet Connection	4,200	4,200	5,400	0
Computing Center	Software Maintenance CommVault	13,964	11,500	9,500	0
Dot.GOV Registration	Domain renewal	0	0	125	125
Emerson Power	UPS Maintenance (Annex C Datacenter)	3,472	3,600	3,600	3,800
ESRI	ArcGIS Online Level 2 Licenses				450
ESRI	Software Maintenance Enterprise GIS	8,978	14,890	15,650	15,650
Finger Lakes Technology Group	Professional service contract				5,000
Finger Lakes Technology Group	Public WiFi				10,254
Fingerlakes Technology Group	Dark Fiber & Primary ISP	0	27,507	27,615	27,615
GeoTrust	Security Certificate Renewal	0	150	150	150

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Go Daddy	Domain renewal TompkinsReady.com				45
Help Systems	Software Maintenance InterMapper	657	1,000	804	850
Infor	Software Maintenance Infor HR/Payroll	47,449	47,400	61,500	61,500
Integrated Systems	Software Maintenance Aruba WIFI	900	2,400	900	900
Isolved/BSI	Software Maintenance HR/Payroll Tax Codes	4,650	4,000	5,000	5,500
Latitude GEO	Software Maintenance Online GIS	3,700	3,700	3,700	3,700
Lynx	Maintenance Brocade Switches	0	0	400	0
Lynx	Professional Services contract				15,000
Lynx	Software Maintenance NetApp	10,270	6,000	9,000	2,000
Lynx	Software Maintenance VMWare	12,190	14,000	16,500	17,500
Microsoft	Microsoft Office 365	0	15,000	68,000	73,000
Pictometry International	Geocortex Interface GIS	0	0	750	0
QQUEST Infinisource	Software Maintenance TimeForce	4,320	4,500	4,500	4,500
Schneider Electric	UPS Maintenance (PH Datacenter)	3,100	3,400	3,700	4,000
SHI	Software Maintenance SOPHOS	5,195	5,200	17,000	16,000
SHI	Varonis Software Maintenance	0	0	3,320	9,320
Time Warner/Spectrum	Redundant Internet				5,400
Verizon	Verizon data link to Human Rights Office location	0	0	1,000	1,000
		<b>\$ 155,228</b>	<b>\$ 215,147</b>	<b>\$ 296,714</b>	<b>\$ 321,884</b>

## Ithaca-Tompkins Co. Transportation Council

Caliper Corporation	TransCAD technical support	0	2,000	2,000	2,000
		<b>\$ 0</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>

## Legislature & Clerk of the Legislature

Accela	Minute and Media Traq	0	0	21,200	19,096
		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 21,200</b>	<b>\$ 19,096</b>

## Mental Health Department

Ability Network	Annual Costs as Third Party Billing Conduit				9,276
ALCOHOL AND DRUG COUNCIL	CLINIC AND EDUCATION SERVICES	0	0	376,864	377,503
Auguste Duplan	Contractual Child Psychiatric Services	82,202	85,490	89,024	97,760
CATHOLIC CHARITIES OF TOMPKINS COUNTY	PARENT ADVOCACY PROGRAM SUPPORT	0	0	5,106	5,117
CAYUGA ADDICTION RECOVERY SERVICES (CARS)	Residential and Clinic Services	0	0	1,117,134	1,119,369
CHALLENGE WORKFORCE SOLUTIONS	EMPLOYMENT, TRAINING AND PLACEMENT	0	0	584,399	585,365
Ciaschi, Dieters-Hagen, Little and Mickelson	Annual Consolidated Fiscal Report Audit	4,500	4,500	4,500	5,000
FAMILY AND CHILDREN'S SERVICES OF ITHACA	CLINIC, RESPITE, EDUCATION AND ADVOCACY	0	0	270,012	270,551
FRANZISKA RACKER CENTER	Day Treatment, SPOA Children & BOCES funds	0	0	658,362	753,924
Gadabout	Transportation	3,600	3,600	3,600	3,500
Information Management Associates (IMA)	Billing Software Subscription Annual Costs	51,600	0	0	78,000

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Information Management Associates (IMA)	Contractual Billable Services	0	0	0	15,000
ITHACA YOUTH BUREAU	RECREATION SUPPORT SERVICES TO CHILDREN	0	0	136,334	136,334
LAKEVIEW HEALTH SERVICES	RESIDENTIAL SERVICES	0	0	983,131	1,019,035
MENTAL HEALTH ASSOCIATION	ADVOCACY, EDUCATION, SUPPORT SERVICES	0	0	390,039	390,789
RESCUE MISSION	EMERGENCY SHELTER AND CASE MANAGEMENT SERVICES	0	0	65,381	65,513
Shredding Services	Shredding Services	1,500	1,500	1,500	1,500
SUICIDE PREVENTION AND CRISIS SERVICES	CRISIS HOTLINE AND COMMUNITY EDUCATION	0	0	202,353	202,555
TST BOCES	EDUCATION AND PREVENTION	0	0	106,444	106,657
UNITY HOUSE	RESIDENTIAL SERVICES	0	0	192,536	193,266
		<b>\$ 143,402</b>	<b>\$ 95,090</b>	<b>\$ 5,186,719</b>	<b>\$ 5,436,014</b>

## Planning and Sustainability, Department of

Community Science Institute	Preliminary/Planning Studies	25,250	25,250	25,250	28,000
Consultants-various	Preliminary/Planning Studies	25,000	4,650	0	52,781
Cornell University - intern	Preliminary/Planning Studies	0	1,875	0	0
ESRI	Computer Services	3,000	3,000	3,000	2,250
Forester	Forest management	15,000	15,000	15,000	15,000
Interns - various	Preliminary/Planning Studies	0	0	0	1,500
NYS OPRHP	Grant Funds	-40,000	-40,000	40,000	-40,000
Planning Consultants - various	Preliminary/Planning Studies	20,000	30,000	30,000	45,000
Snowmobile Clubs - various	Snowmobile Trail Maintenance	40,000	40,000	40,000	40,000
Soil and Water Conservation District	Flood Mitigation Projects	25,000	25,000	0	0
TCAD/IDA	Energy Consultant				-35,000
Various	Flood Mitigation Projects	0	0	25,000	25,000
		<b>\$ 113,250</b>	<b>\$ 104,775</b>	<b>\$ 178,250</b>	<b>\$ 134,531</b>

## Probation and Community Justice

Alcohol & Drug Council of TC	Client Services	0	0	4,620	0
Alcohol & Drug Council of Tompkins County (ADCTC)	Client Services	2,600	2,860	2,860	2,918
Alcohol Monitoring Systems	Client Services	0	0	1,280	1,000
BOCES	Client Services	17,160	17,160	17,160	17,503
BOCES	Client Services	17,160	17,160	17,160	17,503
BOCES	Client Services	0	0	25,000	20,000
Cayuga Addiction Recovery Services	Client Services	0	0	4,200	0
Cornell Cooperative Extension of TC	Client Services	2,600	2,600	2,600	2,600
Cornell Cooperative Extension of TC	Client Services	2,600	2,600	2,600	2,600
Ithaca Community Acupuncture	Client Services	0	0	400	0
Secure Alert DBA Track Group	Client Services	19,000	18,000	22,500	24,500
To be decided (for Re-Entry Coordination)	Client Services	0	0	75,000	0
Various staff members	Administrative Services	120	120	120	200
		<b>\$ 61,240</b>	<b>\$ 60,500</b>	<b>\$ 175,500</b>	<b>\$ 88,824</b>

## Recycling and Materials Management, Department of

Art Department	Graphic Design-Activity Book	0	0	0	650
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# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Art Department	Graphic Design-Mascot Updates	0	0	650	0
Art Department	Graphic Design-Recycling Coll Brochure & Map	0	0	650	650
Assessment	Solid Waste Annual Fee Assistance	28,000	28,500	29,070	29,600
Barton & Logudice	Closure monitoring	17,000	12,000	12,772	14,911
Barton & Logudice	Engineering Assistance for New Well	10,500	0	0	0
Barton & Logudice	RSWC Miscellaneous	9,000	4,500	3,500	0
Casella	Food Scraps Pilot Collection	126,896	105,672	0	0
Casella	Food Scraps Transfer	33,195	0	0	76,000
Casella	Recycling and Solid Waste Center, SS Processing	689,407	697,532	836,639	801,231
Casella	Recycling Collection	1,061,737	1,023,801	1,004,343	0
Casella	Transfer, Haul & Disposal	1,079,032	990,768	1,128,730	1,186,758
Cayuga Compost	Food Scraps Collection (Apts, mobile home parks, etc.)	0	0	21,204	0
Cayuga Compost	Food Scraps Processing	207,185	112,500	125,000	117,684
Challenge Industries	County department paper shredding	15,984	19,238	18,720	19,008
Chamber of Commerce	ReBusiness Program Promotion	2,500	1,000	0	0
City of Ithaca	In lieu of taxes	39,500	38,670	39,057	39,842
Clean Harbors Inc.	HHW collection events	85,580	98,100	108,090	106,946
Constant Contact	Email consultation	1,000	1,000	0	0
Cooperative Extension	Home Composting Assistance	47,295	49,295	49,295	51,760
Cornell Waste Management Initiative	Compost Operation Technical Assistance	7,000	5,000	2,500	1,025
Crystal Rock Water	Monthly service	2,200	2,100	2,000	1,500
Data Momentum	FingerLakes Buy Green Website	950	950	0	0
Data Momentum	HHW upgrade website online registration	500	500	500	0
Data Momentum	Recycle Tompkins website- applications	8,500	3,500	1,000	0
Data Momentum	Secure website hosting for online sales	0	0	360	360
Davis Ulmer	Annual HHW Building Inspection (non sprinkler)				398
Davis Ulmer	Quarterly fire alarm testing for HHW	0	0	1,200	1,300
Davis Ulmer	RSWC fire alarm inspection/testing	2,245	1,946	373	398
Finance	SWAF & other financial services	25,500	25,801	26,372	27,000
Fingerlakes Reuse Center	Operation of Reuse Center	123,130	127,130	97,130	127,300
FL Environmental Film Festival	Waste Reduction Film	0	500	0	0
Flourish Design	Design of brochures & ads for disposal	0	0	800	800
Flourish Design	Graphic design for Drop Spots & Food Scraps	0	0	3,000	3,000
Flourish Design	Graphic design for Food Waste Prevention	0	0	500	500
Flourish Design	New Website Development	4,750	4,550	0	15,000
Friendship Donation Network	Partnership for food waste prevention & donation				3,900
G & H Extinguishers	Annual Fire Extinguisher Service	110	110	125	140
Gotta Do	Leachate Hauling	0	0	43,926	71,625
GreenScene	Plowing and landscaping	21,500	22,150	22,150	23,000
ISI	Weigh scale software maintenance	1,900	1,900	2,000	2,000

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Ithaca Wastewater Treatment	Leachate treatment	13,760	7,636	7,844	12,790
ITS	Computer Services (computer repair & assistance)	0	0	3,000	3,930
ITS	Computer services (phone, email)	4,000	5,400	3,840	3,000
J Wood	Attorney fees	25,500	25,500	26,010	27,000
Johnson Controls	HVAC Service Agreement	3,600	3,600	3,800	3,800
Mailbox	Brochures	3,800	3,440	0	0
Natural Upcycling	Food Scraps Collection - for Mobile Home Parks	11,520	19,455	0	25,000
ScienceCenter	Sustainability Corner	2,500	2,500	2,500	2,500
SERA	Assistance with Waste Characterization				3,000
Significant Elements	Reuse Promotion	0	5,000	0	0
Sustainable Tompkins	Education & outreach for reuseable dishware				1,575
TC Facilities	HHW building rent	0	0	420	420
TC Facilities	HHW heating system maintenance	140	0	140	140
TC Facilities	Misc office repairs/painting/sidewalk repairs	5,350	5,000	5,100	5,200
TC Facilities	Rent, maintenance, cleaning	35,008	35,008	34,934	35,633
TC Highway	Cap &/or road perimeter repair	700	0	2,000	0
TC Highway	Vehicle maintenance	4,200	4,200	4,284	4,500
Test America	Leachate Sampling	0	1,108	0	270
Test America	RSWC-SPDES Lab Analysis & Regulatory Fee	625	250	0	180
Test America	Water quality testing	18,430	18,730	0	18,084
To Be Determined	Advertising for various waste reduction programs	0	0	1,000	1,000
To Be Determined	Constant Contact/Evernote & other electronic services	0	0	1,200	1,200
To Be Determined	Curbside Recycling Collection				1,490,116
To Be Determined	Facility maintenance (closed landfills)	2,500	2,500	2,500	2,500
To Be Determined	Food Scrap Drop Spot attendants	0	0	27,820	29,188
To Be Determined	Food Scraps Drop Spot site maintenance	0	9,600	9,600	5,000
To Be Determined	General Building Maintenance	5,125	5,000	0	0
To Be Determined	General building maintenance for HHW				2,500
To Be Determined	General maintenance RSWC	23,000	18,500	15,000	18,500
To Be Determined	HHW advertising	0	0	2,000	2,000
To Be Determined	HHW upgrade website online registration				500
To Be Determined	Illegal Dumping & Municipal Exemptions	7,000	0	0	0
To Be Determined	Ithaca CRT Coordination	0	0	3,500	5,408
To Be Determined	Leachate Sampling	0	0	1,300	0
To Be Determined	Mowing & brush clearing at Hillview Landfill				4,900
To Be Determined	Newspapers/radio/ads: Public information	30,000	16,335	0	0
To Be Determined	Public Space Recycling & Trash Collection	0	6,160	9,100	9,384
To Be Determined	Public Space-recycling bin	0	3,000	300	500

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
	installation				
To Be Determined	Radio/Newspaper/Other ads for Food Scraps & RSWC	0	0	12,835	10,135
To Be Determined	Radio/Newspaper/Other ads for Illegal Dumping/Uncovered Loads	0	0	500	500
To Be Determined	ReBusiness Partners video	3,500	0	0	0
To Be Determined	RSWC-SPDES Lab Analysis & Regulatory Fee	0	0	650	0
To Be Determined	Signs for Food Scrap Recycling Drop Spot	1,200	0	0	0
To Be Determined	Snow removal & cinders (Hillview leachate area)				2,500
To Be Determined	Water Quality Testing	0	0	18,983	0
Tom Hoebbel	Food Scraps & Recycling Collection Video	3,500	2,500	3,390	1,695
Tom Hoebbel	Photography for 4R Program & food waste prevention	2,000	1,000	1,000	500
Volney Multiplex	Depot Alarm monitoring & maintenance	0	0	264	264
Volney Multiplex	RSWC Alarm Monitoring & Maintenance	528	528	264	264
WeCare	Leachate hauling	63,164	40,469	0	0
Weights and Measures	HHW scale inspection fees	110	100	100	100
WorldPay	Credit Card Authorization Fees	10,800	12,000	18,000	22,000
		<b>\$ 3,933,656</b>	<b>\$ 3,633,232</b>	<b>\$ 3,804,834</b>	<b>\$ 4,481,962</b>

## **Sheriff's Office**

Axon	Taser Replacement Schedule				5,280
Biometrics4All, Inc.	Livescan Service	0	0	1,800	1,800
LexisNexis	Investigations/Records Searches Contract	600	600	800	800
Linstar	Service Contract	2,200	2,200	2,171	2,171
LiveTrac	CID GPS Unit				480
Meggitt	Firearms Simulator Service	2,476	2,476	3,500	3,500
Taser International	Service Contract for use of Body Cameras				19,000
Tyler Technologies	Software Support	6,000	6,000	6,613	6,613
Vigilant Solutions	License Plate Reader Program				3,000
Visual Staff Scheduler	Scheduling program	400	400	400	400
		<b>\$ 11,676</b>	<b>\$ 11,676</b>	<b>\$ 15,284</b>	<b>\$ 43,044</b>

## **Sheriff's Office - Jail**

Biometrics4All, Inc.	Livescan Service	0	0	1,800	1,800
Black Creek	Software maintenance	11,500	12,690	13,863	16,781
		<b>\$ 11,500</b>	<b>\$ 12,690</b>	<b>\$ 15,663</b>	<b>\$ 18,581</b>

## **Social Services Department**

Arpi Houvigumian	Clinical Supervision	2,200	2,200	4,400	0
Ber-Nat'l	Preventive Maintenance (Security System)	8,595	8,000	0	0
Catholic Charities	CPS Mentoring	41,000	41,000	41,000	41,000
Catholic Charities	Fatherhood Initiative				28,000
Catholic Charities	Samaritan Center	34,104	34,104	34,104	34,104

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
CBC Innovis	Credit Bureau	600	1,000	500	500
Challenge Industries	Non-Custodial Parent Employment	0	40,000	40,000	40,000
Child Development Council	Child and Family Development (COPS)	114,540	114,540	0	0
Child Development Council	Family Support Services (COPS)	0	0	114,540	114,540
Child Development Council	FAR Public-Private Partnership	101,031	101,031	101,031	101,031
Child Development Council	In-home Daycare Quality Improvement	28,799	28,799	41,316	41,316
Child Development Council	Provider Recruitment, Training, and Development	83,432	83,432	83,432	83,432
Child Development Council	Provider Registration/Inspections/Investigation	113,139	113,139	113,139	113,139
Child Development Council	Teen Pregnancy and Parenting Program (TP3)	53,000	61,800	61,800	61,800
CLEAR	Online investigations resources	2,400	3,000	2,520	2,520
Coop Ext	Facilitated Parenting Time	26,000	26,000	26,000	26,000
Coop Ext	Safe Care Home Visitation	0	0	35,040	0
Coop Ext	Strengthening Families	26,000	26,000	16,500	33,000
Cooperative Extension	Parenting Education (COPS)	26,831	26,831	26,831	26,831
Cooperative Extension	Prevention and Family Recovery	29,850	24,500	24,500	24,500
Dr. Klepack	Local Professional Director	1,545	1,545	1,597	1,662
Family and Children's Services	Dispositional Alternatives Program (DAP)	250,782	250,782	250,782	250,782
Foodnet	Home-Delivered Meals	50,000	45,000	39,000	39,000
Glove House	STSJP-funded Detention Respite Bed	0	60,225	60,225	0
Human Services Coalition	STEHP	16,848	10,716	10,716	10,716
LabCorp	Paternity Testing	12,000	12,000	12,000	12,000
Learning Web	Life Skills (Independent Living)	64,834	64,834	64,834	64,834
Learning Web	STEHP	70,625	76,903	0	0
Learning Web	STEHP	70,625	76,903	76,903	76,903
Lexis/Nexis	AccurInt online credit ck/skip tracing	1,800	3,500	4,680	4,680
Lexis/Nexis	Legal Research	0	0	1,600	1,600
Liberty Resources	Mental Health	44,029	43,507	43,507	43,507
Liberty Resources	Multi-Systemic Therapy	186,202	186,724	186,724	186,724
Liberty Resources	Preventive Services				20,000
Liberty Resources	SAMSHA-funded Mental Health Clinic services				45,900
North Creations Consulting	HMIS Hosting and Reporting Services	10,000	10,716	10,320	10,320
Pritchard's Auto	Fleet vehicle cab cleaning	3,600	3,000	0	0
Racker Center	Family Resolutions Project	51,500	51,500	51,500	20,600
Rescue Mission	Outreach, Friendship Center	51,078	51,078	51,078	51,078
Rescue Mission	STEHP	101,849	101,849	0	0
Ricoh	Multi-function device, per-image charges	15,000	0	10,320	10,320
t.b.d.	Accountant: Single Audit	13,000	13,000	0	0
t.b.d.	Child Parent Psychotherapy Training and Technical Assistance				42,160
t.b.d.	Foster Parent Recognition Dinner	1,000	1,000	0	0
t.b.d.	Peer Recovery Coach Training				12,000



# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
tbd	Fingerprinting of home visiting staff	0	0	5,775	5,775
tbd	Lease 3 EIDR-compatible large format scanners	0	0	4,641	4,641
TC COFA	HEAP Administration	22,363	22,363	22,363	22,363
TC COFA	HEAP Early Mail Out	11,281	11,281	11,281	11,281
TC Probation	Non-COPS, non-STSJF portion of Pre-PINS program	262,418	258,316	0	20,158
TC Probation	STSJF-funded Detention Prevention Services	0	4,232	20,000	71,826
TC Probation	SWAP	38,945	38,348	39,809	39,817
TC Probation	Youth Preventive Services (COPS)	0	0	254,739	254,739
TC Public Health	Early Intervention	130,427	135,000	135,000	135,000
TC Public Health	Local Early Intervention Agency (LEIA) Pass-through				132,000
TC Public Health	Safe Care Home Visitation	0	0	47,734	46,081
TC Sheriff	JD Transports	0	0	44,000	44,000
TC Youth Services	Safe Harbor grant pass-through				50,000
TC3	Continuing Education	68,473	68,473	75,000	75,000
The Advocacy Center	After-hour shelter staffing	17,472	17,472	17,472	17,472
The Advocacy Center	Child Sexual Abuse Project	53,925	53,925	0	0
The Advocacy Center	Child Sexual Abuse Project (COPS)	0	0	53,925	53,925
The Advocacy Center	Knowledge is Power	25,000	25,000	25,000	25,000
The Advocacy Center	Knowledge is Power	25,000	25,000	25,000	25,000
The Advocacy Center	Non-residential Domestic Violence Services	64,406	64,406	64,406	64,406
Tompkins Community Action	Primary School Family Support	85,751	85,751	0	0
Tompkins Community Action	Primary School Family Support (COPS)	0	0	85,751	85,751
Tompkins Community Action	STEHP	101,849	165,522	165,522	207,522
Various	Kinship Training Co-leader	700	500	0	0
various foster parents	MAPP/GPS Co-leaders	2,000	2,000	2,000	2,000
various professionals	Psychological Evaluations	50,000	50,000	50,000	50,000
various providers	birth certificates	1,000	1,000	0	0
various providers	Court Reporters	500	500	0	0
various providers	Homemaker Services	5,000	5,000	5,000	5,000
various providers	Summons Service	14,000	14,000	0	0
various providers	Transport services - non-medical	22,000	22,000	22,000	22,000
Venesky & Assoc CPA	Accountant: Revenue Maximization	10,000	10,000	0	0
Verizon	Cellphones	1,159	10,935	24,095	24,095
Verizon	Wireless Internet access	4,800	13,640	0	0
William George Agency	Therapeutic Day Program	366,033	366,033	366,033	366,033
Youth Advocacy Program	STSJF-funded Detention Prevention Services	0	85,219	112,000	211,269
Youth Advocacy Program	YAP Preventive Services	317,536	298,108	280,536	280,536
		<b>\$ 3,409,876</b>	<b>\$ 3,654,182</b>	<b>\$ 3,093,530</b>	<b>\$ 3,665,429</b>

## Transportation Planning

Cornell Cooperative Extension of TC	Way2Go County: Transportation Education	0	0	228,425	239,400
Cornell Cooperative Extension of TC	Way2Go Regional - Transportation Education	0	0	144,120	144,120

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Enterprise, Inc.	Zimride Rideshare Service	0	0	18,000	18,000
GADABOUT	Operating Assistance	0	0	92,150	92,404
SCMP	Special Community Mobility Projects	0	0	101,250	101,250
SCMP Rollover	Special Community Mobility Projects	0	0	12,250	12,250
t/b/a	Mobility App Development	0	0	16,000	16,000
t/b/a	Regional Travel Training	0	0	49,140	49,140
		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 661,335</b>	<b>\$ 672,564</b>

## Weights & Measures Department

Nover Engelstein & Assoc.	Computer Services	150	150	180	200
		<b>\$ 150</b>	<b>\$ 150</b>	<b>\$ 180</b>	<b>\$ 200</b>

## Workforce Development Board

Challenge Industries	Disability Resource Coordinator	0	59,293	71,200	71,493
Finger Lakes Workforce Investment Board	Fiscal and Program Monitoring	4,000	4,000	2,640	2,640
Tompkins County Youth Services	Research, Planning & Program Monitoring	18,239	18,903	19,583	35,462
Unknown	Summer Youth Employment Program	185,181	212,674	198,248	210,668
		<b>\$ 207,420</b>	<b>\$ 294,870</b>	<b>\$ 291,671</b>	<b>\$ 320,263</b>

## Youth Services Department

Advocacy Center	Domestic Violence & Child Sexual Abuse Srvs	10,775	0	0	0
Child Development Council	Teen Pregnancy and Parenting Program	38,895	39,796	39,482	40,066
City of Ithaca	Matching funds for Municipal Youth Services	14,903	14,903	23,400	23,868
City of Ithaca Youth Bureau	City Sales Tax Agreement	197,788	205,557	212,081	228,680
City of Ithaca Youth Bureau	One-to-One Program	57,400	58,729	51,454	52,215
City of Ithaca Youth Bureau	Outing Program	0	0	20,147	10,297
City of Ithaca Youth Bureau	Recreation Support Services	87,217	89,236	85,158	86,417
City of Ithaca Youth Bureau	Youth Employment Services	53,900	55,148	49,439	50,170
Cooperative Extension	Program Managers in Danby, Enfield, Caroline	29,719	29,719	46,663	47,596
Cooperative Extension	Staff supervision and training	51,326	51,326	57,451	58,600
Cooperative Extension	Urban Outreach Program	20,000	20,463	20,293	20,593
Cooperative Extension	Youth Employment Coordination	30,000	20,000	20,400	20,808
Family & Children's Services	Open Doors Program	51,255	52,442	76,825	77,961
Learning Web	Youth Exploration Program	95,040	97,240	81,009	82,207
Learning Web	Youth Outreach Program for Homeless Youth	86,640	88,646	92,296	93,661
Town of Dryden	Matching funds for Municipal Youth Services	20,357	20,357	31,964	32,603
Town of Ithaca	Matching funds for Municipal Youth Services	17,485	17,485	27,455	28,004
Town of Lansing	Matching funds for Municipal Youth Services	11,167	11,167	17,535	17,886
Town of Newfield	Matching funds for Municipal Youth Services	6,853	6,853	10,760	10,975
Town of Ulysses	Matching funds for Municipal Youth Services	14,859	14,859	23,331	23,798
Town/Village Groton	Matching funds for Municipal Youth	14,438	14,438	22,670	23,123

# Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
	Services	\$ 910,017	\$ 908,364	\$ 1,009,813	\$ 1,029,528
<b>Youth Services Recreation Partnership</b>					
City of Ithaca	Recreation Partnership	252,685	261,024	276,488	282,020
		\$ 252,685	\$ 261,024	\$ 276,488	\$ 282,020

# Tompkins County List of Memberships

<b>Airport</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
AAAE (Northeast Chapter)	50	50	50	50
American Association of Airport Executives AAAE	550	550	550	550
Cortland County Chamber of Commerce	0	0	300	300
Fire Chiefs Association	10	10	10	10
New York Airport Management Association	750	750	750	750
Sustainable Tompkins	50	50	50	50
Tompkins County Area Development	1,250	1,500	1,500	1,500
Tompkins County Chamber of Commerce	465	480	500	500
US Contract Tower Association AAAE	2,200	2,300	2,300	2,300
	\$ 5,325	\$ 5,690	\$ 6,010	\$ 6,010
<b>Assessment Department</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
Caspio				468
Central Region County Directors	25	25	25	25
IAAO	175	175	175	175
IAO	210	210	140	150
Ithaca Board of Realtors	450	450	450	450
Ithaca Journal	0	120	120	120
New York State Assessors Association	595	595	680	850
NYS Appraisal Licenses	600	600	600	660
NYSRPTDA	75	75	75	75
	\$ 2,130	\$ 2,250	\$ 2,265	\$ 2,973
<b>Assigned Counsel</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
NYS Chief Defender's Association	0	0	0	80
	\$ 0	\$ 0	\$ 0	\$ 80
<b>Board of Elections</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
NYS Election Commissioners Association	140	140	140	140
	\$ 140	\$ 140	\$ 140	\$ 140
<b>County Administration</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
NYS County Administrator's Association	400	400	400	400
	\$ 400	\$ 400	\$ 400	\$ 400
<b>County Administration - STOP DWI</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
STOP-DWI Coordinators Association	0	650	650	650
	\$ 0	\$ 650	\$ 650	\$ 650
<b>County Attorney</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
NYS Association of County Attorneys	500	500	500	500
	\$ 500	\$ 500	\$ 500	\$ 500
<b>County Clerk</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
NYALGRO	30	30	30	30
NYSACC	300	300	300	300
	\$ 330	\$ 330	\$ 330	\$ 330
<b>County Office for the Aging</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
National Association of Area Agencies on Aging	0	0	1,135	2,095

# Tompkins County List of Memberships

New York State Area Agencies on Aging	1,200	1,236	1,285	1,337
Statewide Senior Action				75
	\$ 1,200	\$ 1,236	\$ 2,420	\$ 3,507
<b>District Attorney</b>	<b>2014</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
NYS District Attorneys Association	875	1,875	1,875	1,875
	\$ 875	\$ 1,875	\$ 1,875	\$ 1,875
<b>Emergency Response Department</b>	<b>2014</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Assoc of Public Safety Comm Officers	0	0	850	850
NENA	0	0	150	150
	\$ 0	\$ 0	\$ 1,000	\$ 1,000
<b>Facilities Department</b>	<b>2014</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
American Public Works Association (APWA)	184	189	194	199
International Codes Council (ICC)	50	50	50	50
International Codes Council (ICC)	50	50	50	240
International Executive Housekeeping Association	160	160	160	200
International Facilities Management Assoc. (IFMA)	283	283	283	301
International Facilities Management Assoc. (IFMA)	283	283	283	0
National Fire Protection Association (NFPA)	165	165	165	175
Project Management Institute (PMI)	0	0	0	130
	\$ 1,175	\$ 1,180	\$ 1,185	\$ 1,295
<b>Finance Department</b>	<b>2014</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
ASSOC. OF GOVT ACCOUNTANTS	140	140	140	140
GFOA	180	180	180	840
NYS COUNTY TREASURERS & FINANCE OFFICERS	65	65	65	100
NYS GOVERNMENT FINANCE OFFICERS	160	160	160	170
SAMPO - PURCHASING	50	50	50	100
	\$ 595	\$ 595	\$ 595	\$ 1,350
<b>Health Department</b>	<b>2014</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
American Industrial Hygiene Association	0	0	0	215
American Public Health Association	200	200	200	750
American Water Works Association	0	0	0	205
Conference of Env Hlth Directors	15	15	30	30
National Environmental Health Association	0	0	0	110
National WIC Association & NYS WIC Assoc.	0	0	150	300
NYS Assoc. for Food Protection	40	40	40	40
NYS Assoc. of County Coroners & ME's	110	110	110	330
NYS Assoc. of County Health Officials	0	0	0	2,341
NYS Public Health Association				250
Rural Health Network (S2AY Network)	0	0	0	4,000
	\$ 365	\$ 365	\$ 530	\$ 8,571
<b>Highway Department</b>	<b>2014</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
NYS Assoc. of Town Sup't. of Highway	150	150	150	150
NYS County Highway Sup'ts. Assoc.	300	300	300	300
TC Town Highway Sup'ts. Association	75	75	75	100
TC Town Highway Sup'ts. Association	75	75	75	100

# Tompkins County List of Memberships

	\$ 600	\$ 600	\$ 600	\$ 650
<b>Human Resources, Department of</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
Diversity Consortium	0	0	0	100
NYS Assoc. of Personnel and Civil Service Officers	150	150	150	150
SHRM - National Organization	75	75	75	200
Tompkins County SHRM	125	125	125	150
	\$ 350	\$ 350	\$ 350	\$ 600
<b>Human Rights, Office of</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
Diversity Consortium of Tompkins County	25	0	0	0
	\$ 25	\$ 0	\$ 0	\$ 0
<b>Information Technology Services</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
NYSLGITDA	50	50	50	50
SUGA	195	195	195	195
	\$ 245	\$ 245	\$ 245	\$ 245
<b>Ithaca-Tompkins Co. Transportation Council</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
American Planning Association (APA)	500	500	500	500
Association of MPOs (NARC)	400	400	400	400
Institute of Transportation Engineers (ITE)	300	300	300	300
NY Parks & Trails	75	75	75	75
NYS Traffic Safety Board	150	150	150	150
Sustainable Tompkins	75	75	75	75
	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<b>Legislature &amp; Clerk of the Legislature</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
Cayuga Lake Watershed Intermunicipal	900	900	900	900
Conservation Leaders Network	45	45	45	45
New York State Association of Counties	10,216	10,522	10,838	11,498
NYS Assoc. of Clerks of County Legislative Boards	100	100	100	100
	\$ 11,261	\$ 11,567	\$ 11,883	\$ 12,543
<b>Mental Health Department</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
CONFERENCE OF MENTAL HYGIENE DIRECTORS - IPA				5,000
New York Association of Rehabilitation Services (NYAPRS)				4,100
NYS Conference of Local MH Hygiene Directors	3,000	3,010	3,100	3,286
	\$ 3,000	\$ 3,010	\$ 3,100	\$ 12,386
<b>Planning and Sustainability, Department of</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
American Planning Association	550	550	560	585
American Planning Association-Tourism Section	85	85	0	0
County Planning Directors	75	75	75	75
ICLEI	1,750	1,750	1,750	1,750
New York Planning Federation	350	425	425	0
NYS Association of EMCs	75	75	75	75
Planners Advisory Service	0	0	0	0
Stormwater Coalition of Tompkins County	1,500	1,500	1,500	1,500
	\$ 4,385	\$ 4,460	\$ 4,385	\$ 3,985
<b>Probation and Community Justice</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>

# Tompkins County List of Memberships

American Probation & Parole Association	0	0	0	50
Association of Women Executives in Correction	0	0	100	100
Council of Probation Administrators	500	500	500	500
National Assoc. of Probation Executives	50	50	50	50
	\$ 550	\$ 550	\$ 650	\$ 700
<b>Recycling and Materials Management, Department of</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
Chamber of Commerce	0	0	125	125
Chamber of Commerce	400	400	500	520
Local Ithaca First	175	175	175	0
North American Hazardous Materials Mgmt Assoc	175	90	90	90
NYSAR3	250	210	210	280
Responsible Purchasing Network	315	315	350	350
Rotary Club	0	310	260	260
Scalehouse Licenses	90	90	90	90
SEEN / Green Resource Hub	270	280	280	0
Sustainable Tompkins	50	50	50	0
SWANA/NYSSWM	300	275	75	75
TBD	0	0	0	30
US Composting Council	0	250	295	295
	\$ 2,025	\$ 2,445	\$ 2,500	\$ 2,115
<b>Sheriff's Office</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
Icap	0	0	0	0
New york state sheriff's association	250	250	250	250
SNYPJOA	0	0	0	0
	\$ 250	\$ 250	\$ 250	\$ 250
<b>Social Services Department</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
New York Public Welfare Association (NYPWA)	4,450	4,584	4,584	5,010
NYS Association of Fiscal Administrators	15	15	15	15
Staff Development Association of New York	15	15	15	15
Western Region Commissioner's Association	25	25	25	25
	\$ 4,505	\$ 4,639	\$ 4,639	\$ 5,065
<b>Transportation Planning</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
New York Public Transit Assoc	0	0	0	350
	\$ 0	\$ 0	\$ 0	\$ 350
<b>Weights &amp; Measures Department</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
N.Y.S. Weights & Measures Assoc.	25	25	25	50
National conference of Weights & Measures	75	75	75	150
	\$ 100	\$ 100	\$ 100	\$ 200
<b>Workforce Development Board</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
National Association of Workforce Boards	0	850	850	900
New York State Association of Trng & Empl. Prof.	3,000	3,000	3,000	3,000
Tompkins County Chamber of Commerce	375	375	375	375
	\$ 3,375	\$ 4,225	\$ 4,225	\$ 4,275
<b>Workforce NY Career Center</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>

# Tompkins County List of Memberships

Diversity Consortium of Tompkins County	100	100	100	100
Society for Human Resource Managers	120	120	120	240
	\$ 220	\$ 220	\$ 220	\$ 340
<b>Youth Services Department</b>	<b><u>2014</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>
Association of NYS Youth Bureaus	320	320	320	200
Chamber of Commerce	0	458	500	350
Coaliton for Homeless Youth	0	0	0	350
Community Anti-Drug Coalitons of America	600	0	0	0
Empire State Coalition	0	0	500	0
Executive Exchange Association of TC	0	100	100	100
Ithaca Rotary Club (Drug Free Communities Grant)	260	0	0	0
NY Alcohol Policy Alliance	100	0	0	0
	\$ 1,280	\$ 878	\$ 1,420	\$ 1,000



## NYS/Functional Units by Department/Agency (with Mandate Class)

NYS/Functional Unit and Account titles are presented here as they appear in Tompkins County's Financial System, where, due to character limits in title fields, they are often heavily abbreviated and/or truncated.

### Airport

5610 AIRPORT (Discretionary)

### Animal Control - SPCA

3520 ANIMAL CONTROL (Discretionary)

### Assessment Department

1355 ASSESSMENT (Locally Mandated Responsibilities)

### Assigned Counsel

1170 PLNG. & COORD.(LEG.DEF.) (Discretionary)

1171 DEFENSE OF INDIG. ATTYS. (Mandate)

1172 SCHUYLER CTY PLNG & COORD (Discretionary)

### Board of Elections

1450 BOARD OF ELECTIONS (Locally Mandated Responsibilities)

1451 ELECTIONS EXPENSE (Locally Mandated Responsibilities)

1452 ELECTIONS GRANT (Locally Mandated Responsibilities)

### Capital Program

9576 CONTRIB. TO CONSTRUCTION (Discretionary)

9961 CONTRIB. TO DEBT SERVICE (Other Fixed Costs)

### Contingent Fund

1990 CONTINGENT FUND (Other Fixed Costs)

### Cornell Cooperative Extension

2981 COOPERATIVE EXTENSION (Discretionary)

### County Administration

1230 COUNTY ADMINISTRATION (Discretionary)

1232 CJATI ADVISORY BOARD (Discretionary)

1236 WDIC (Discretionary)

1988 PUBLIC INFORMATION (Discretionary)

1989 RISK MANAGEMENT (Discretionary)

### County Administration - STOP DWI

4250 STOP DWI (Discretionary)

### County Attorney

1420 COUNTY ATTORNEY (Discretionary)

### County Clerk

1346 CENTRAL SERVICES (Locally Mandated Responsibilities)

1410 COUNTY CLERK (Locally Mandated Responsibilities)

1411 MOTOR VEHICLES (Locally Mandated Responsibilities)

1460 RECORDS MANAGEMENT (Locally Mandated Responsibilities)

### County Historian

7520 COUNTY HISTORIAN (Discretionary)

### County Office for the Aging

6771 LTC OMBUDSMAN (Discretionary)

6772 TITLE III-B (Discretionary)

6774 SNAP (Discretionary)

6775 TITLE V (Discretionary)

6776 NUTRITION FOR THE ELDERLY (Discretionary)

6777 CSEP (Discretionary)

6778 HEAP (Discretionary)

6780 EISEP (Discretionary)

6781 TITLE III-E (Discretionary)

6782 CARE GIVERS TRAINING (Discretionary)

6784 CASH IN LIEU (Discretionary)  
 6786 ASSISTIVE TECHNOLOGY (Discretionary)  
 6787 PERS (Discretionary)  
 6789 BIP - CARE GIVERS SUPPORT (Discretionary)  
 6791 NEW YORK CONNECT (Discretionary)

6793 HEALTH INSURANCE COUNS. (Discretionary)  
 6795 TITLE III D/HEALTH PROMO. (Discretionary)  
 6796 WRAP (Discretionary)  
 6797 BALANCING INCENTIVE PROGR (Discretionary)

**Debt Service Fund**

1380 FISCAL AGENT FEES (Discretionary)  
 9710 SERIAL BONDS (Discretionary)  
 9730 BAN (Discretionary)  
 9789 OTHER DEBT- LEASES (Discretionary)

**District Attorney**

1165 DISTRICT ATTORNEY (Locally Mandated Responsibilities)

**Emergency Response Department**

3410 FIRE & DISASTER COORD. (Discretionary)  
 3411 EMERGENCY COMMUNICATIONS (Other Fixed Costs)

**Facilities Department**

1620 BLDG. & GRND. MAINTENANCE (Discretionary)  
 1621 UTILITIES, TAXES, INSUR. (Other Fixed Costs)

**Finance Department**

1310 BUDGET & FINANCE (Discretionary)  
 1315 COMPTROLLER (Discretionary)  
 1345 PURCHASING (Discretionary)  
 1362 TAX ADVERTISING EXPENSE (Discretionary)  
 1364 EXP. OF TAX ACQ. PROPERTY (Discretionary)  
 1950 TAXES ON CO. OWN. PROP. (Discretionary)

**Health Department**

2960 PRESCHOOL SPECIAL EDUCATI (Mandate)  
 4010 PH ADMINISTRATION (Locally Mandated Responsibilities)  
 4012 WOMEN, INFANTS & CHILDREN (Locally Mandated Responsibilities)  
 4013 OCCUPATIONAL HLTH.& SFTY. (Locally Mandated Responsibilities)  
 4014 MEDICAL EXAMINER (Locally Mandated Responsibilities)  
 4015 VITAL RECORDS (Locally Mandated Responsibilities)  
 4016 COMMUNITY HEALTH (Locally Mandated Responsibilities)  
 4017 MEDICAL EXAMINER PROGRAM (Mandate)  
 4018 HEALTHY NEIGHBORHOOD PROG (Discretionary)  
 4047 PLNG. & COORD. OF C.S.N. (Discretionary)  
 4048 PHYS.HANDIC.CHIL.TREATMNT (Locally Mandated Responsibilities)  
 4054 EARLY INTERV (BIRTH-3) (Mandate)  
 4090 ENVIRONMENTAL HEALTH (Locally Mandated Responsibilities)  
 4095 PUBLIC HEALTH STATE AID (Locally Mandated Responsibilities)

**Highway Department**

3310 TRAFFIC CONTROL (Discretionary)  
 5010 COUNTY ROAD ADMIN. (Discretionary)  
 5110 MAINT. ROADS & BRIDGES (Discretionary)  
 5111 BRIDGES (Discretionary)  
 5142 SNOW REMOVAL COUNTY (Discretionary)

**Highway Machinery**

5130 HIGHWAY MACHINERY (Discretionary)

**History Center in Tompkins County**

7510 THE HISTORY CENTER (Other Fixed Costs)

**Human Resources, Department of**

1430 PERSONNEL (Locally Mandated Responsibilities)

1987 INSERVICE TRAINING (Locally Mandated Responsibilities)

**Human Rights, Office of**

8040 HUMAN RIGHTS (Discretionary)

**Human Services Coalition - Community Agencies**

6305 BASIC SUBSISTENCE (Discretionary)

**Information Technology Services**

1680 INFORMAT. TECH. SERVICES (Discretionary)

1683 GIS (Discretionary)

1685 ITS CRIM JUST SUPPORT (Discretionary)

**Interfund Distribution**

9101 ALLOWANCE FOR NEGOTIATION (Other Fixed Costs)

9502 CONTRIBUTION TO COMM DEV (Other Fixed Costs)

9522 CONTRIBUTION TO D FUND (Discretionary)

**Ithaca-Tompkins Co. Transportation Council**

5650 RIDE SHARE (Discretionary)

5651 17/18 FTA (Discretionary)

5652 18/19 FHWA (Discretionary)

5680 17/18 FHWA (Discretionary)

8664 FTA 14/15 (Discretionary)

8665 14/15 FHWA (Discretionary)

8669 FTA 11/12 (Discretionary)

8672 FTA 13/14 (Discretionary)

**Legislature & Clerk of the Legislature**

1010 LEGISLATURE (Discretionary)

1040 CLERK, LEGISLATURE (Discretionary)

1920 MUNICIPAL DUES (Discretionary)

**Mental Health Department**

4310 M.H. ADMINISTRATION (Discretionary)

4311 MENTAL HEALTH CLINIC (Discretionary)

4312 SKY LIGHT CLUB (Discretionary)

4314 CLIENT FISCAL MGMT. (Discretionary)

4316 INTENSIVE CASE MGMT. (Discretionary)

4318 I.C.M. CHILDREN'S NEEDS (Discretionary)

4321 UNITY HOUSE (Discretionary)

4323 BOCES (Discretionary)

4324 MENTAL HEALTH ASSOC. (Discretionary)

4325 ALCOHOLISM COUNCIL (Discretionary)

4326 ITHACA YOUTH BUREAU (Discretionary)

**Human Services Coalition of Tompkins County**

4080 HEALTH PLANNING COUNCIL (Discretionary)

6308 HSC PLANNING &amp; COORD. (Discretionary)

6311 HSC INFO. &amp; REFERRAL (Discretionary)

**Insurance Reserve**

9904 SELF INSURANCE RESERVE (Discretionary)

8673 FHWA 13/14 (Discretionary)

8674 FTA 12/13 (Discretionary)

8678 2015/2016 FHWA (Discretionary)

8679 NYSERDA (Discretionary)

8681 APRIL 2015 FTA (Discretionary)

8697 2016/2017 FTA (Discretionary)

8699 2016/2017 FHWA (Discretionary)

**Memorial Celebrations**

7550 CELEBRATIONS (Discretionary)

4327 SUICIDE PREVENTION (Discretionary)

4328 EMERGENCY COMM. SHELTER (Discretionary)

4329 CHALLENGE INDUSTRIES (Discretionary)

4330 HEALTH HOME (Discretionary)

4331 ALPHA HOUSE (Discretionary)

4332 ADULT SUPPORTIVE HOUSING (Discretionary)

4333 FAMILY &amp; CHILDREN'S SVC. (Discretionary)

4336 CATHOLIC CHARITY (Discretionary)

4390 PSYCHIATRIC EXPENSE (Mandate)

6301 FRANZISKA RACKER CENTER (Discretionary)

**Opportunities, Alternatives, and Resources (OAR)**

6315 OAR CORE SVCS. (Discretionary)

**Outside Colleges**

2490 COMM.COLL.O'SIDE COUNTY (Mandate)

**Tompkins Cortland Community College**

2495 TOMP. CORT. COMM. COLLEGE (Other Fixed Costs)

**Planning and Sustainability, Department of**

8020 COMMUNITY PLANNING (Discretionary)

8021 CAP RESERVE - RES PROTECT (Discretionary)

8022 TOURISM PLAN &amp; PROG DEVEL (Discretionary)

8027 GOVERNMENT PLANNING (Discretionary)

8710 COUNTY FORESTRY (Discretionary)

**Probation and Community Justice**

3140 PLNG. &amp; COORD. (PROBAT.) (Locally Mandated Responsibilities)

3141 ALTERNATIVES TO INCARC. (Locally Mandated Responsibilities)

3142 PROBATION INTAKE/INVESTIG (Locally Mandated Responsibilities)

3160 ATI INITIATIVES (Discretionary)

3989 DRUG COURT SUPP GRNT - 2016 (Locally Mandated Responsibilities)

3990 DRUG COURT SUPP GRNT - 2013 (Locally Mandated Responsibilities)

3994 RE-ENTRY PROGRAM (Discretionary)

**Recycling and Materials Management, Department of**

8160 SOLID WASTE DISPOSAL (Discretionary)

8163 RECYCLING (Discretionary)

8164 SOLID WASTE RECY. &amp; COLL. (Discretionary)

8165 SOLID WASTE REDUCTION (Discretionary)

8166 OLD LANDFILLS &amp; FACILITIES (Discretionary)

8168 SOLID WASTE ADMIN (Discretionary)

8169 HOUSEHOLD HAZARDOUS WASTE (Discretionary)

**Rural Library Services**

7410 LIBRARIES (Discretionary)

**Sales Tax Distribution**

1985 DISTRIBUTION OF SALES TAX (Discretionary)

6901 COUNTY/CITY PROGRAM (Discretionary)

**Sheriff's Office**

3110 CIVIL (Locally Mandated Responsibilities)

3113 LAW ENFORCEMENT (Discretionary)

**Sheriff's Office - Jail**

3150 CORRECTIONS (Other Fixed Costs)

3151 MEDICAL AND BOARDING (Mandate)

**Social Services Department**

6010 PLNG. &amp; COORD. (DSS) (Locally Mandated Responsibilities)

6055 DAYCARE (Mandate)

6070 PURCHASE OF SERVICES (Locally Mandated Responsibilities)

6100 MEDICAID (Mandate)

6101 MEDICAL ASSISTANCE (Mandate)

6106 SPEC. NEEDS ADULT FAM. (Mandate)

6109 FAMILY ASSISTANCE (Mandate)

6119 CHILD CARE (Mandate)

6123 DELINQUENT CARE (Mandate)

6129 STATE TRAINING SCHOOLS (Mandate)

6140 SAFETY NET (Mandate)

6141 FUEL CRISIS ASSIST. STATE (Mandate)

6142 EMERG. AID TO ADULTS (Mandate)

**Soil & Water Conservation District**

8730 SOIL &amp; WATER CONSERVATION (Discretionary)

**Tompkins Community Action**

6307 TOMPKINS COMMUNITY ACTION (Discretionary)

**Tompkins Consolidated Area Transit**

5630 TRANSPORTATION SERVICES (Other Fixed Costs)

**Tompkins County Area Development**

6420 TC AREA DEVELOPMENT (Discretionary)

**Tompkins County Public Library**

7411 PUBLIC LIBRARY (Discretionary)

**Tourism Promotion**

6475 ROOM TAX (Discretionary)

**Transportation Planning**

5631 TRANSPORTATION PLANNER (Discretionary)

**Unallocated Revenues**

9999 UNALLOCATED REVENUE (Unallocated Revenue)

**Weights & Measures Department**

3630 WEIGHTS & MEASURES (Locally Mandated Responsibilities)

**Workforce Development Board**

6290 WORKFORCE DEV BOARD (Discretionary)

**Tompkins Workforce NY Career Center**

6292 EMPLOYMENT & TRAINING (Discretionary)

**Youth Services Department**

7020 YOUTH BUREAU (Discretionary)

7022 YOUTH PROGRAMS (Discretionary)

7026 MUNICIPAL YOUTH SERVICES (Discretionary)

**Youth Services Recreation Partnership**

7021 RECREATION PARTNERSHIP (Discretionary)

## Accounts by Account Classification

### Salary and Wages

51000 REGULAR PAY	51000172 EARLY INTERV DIV
51000002 BOARD MEMBER	51000173 COM CENTER MGR
51000003 SHERIFF	51000174 DEP COMM PERSONNEL
51000004 COUNTY CLERK	51000175 DEP COMM ELECTIONS
51000005 DISTRICT ATTORNEY	51000176 ASST DA LOC CRM CT
51000006 LEGISLATOR	51000177 ASST DIR FACIL
51000049 PROJECT ASSISTANT	51000178 CLERK, LEGISLATURE
51000051 JTPA PARTICIPANT	51000179 DIR OF FACILITIES
51000052 CONSERVATION DIST ADMIN	51000180 ASST EMS DIR
51000053 ASSIST COUNTY HIGHWAY DIR	51000181 ASST DIR ASSESSMENT
51000054 COMMUNICATIONS CTR MANAGE	51000182 DIR DISPATCH CTR
51000055 COURT ATTENDANT	51000183 EMP BENEFITS MGR
51000056 CORRECTIONS CAPTAIN	51000184 CORR LIEUTENANT
51000057 PROFESSIONAL DEV COORDINA	51000185 DOM VIO PREV COORD
51000058 GRANTS AND TRAINING COORD	51000186 DEP PROB DIR II
51000059 STARLIGHT WORKERS	51000187 WKFORCE DEVEL DIR
51000060 TITLE V COFA	51000188 DIR DEPT EMER RES
51000061 PLANNING ADMINISTRATOR	51000189 EMPLOYMENT & TRAINING DIR
51000066 ASSIST ASSESS ACCT SPCLST	51000190 ASST B&G MGR
51000075 VOTING MACH TECH	51000191 COMM JUSTICE DIR
51000076 SUBSTANCE ABUSE EVALUATOR	51000192 ASST HIGHWAY MGR
51000077 COMMUNICATION ASST	51000193 CAPT DEP SHERIFF
51000078 RECRD MGMT SPEC	51000194 SYSTEMS ADMIN
51000079 CASE SUP GRADE A	51000195 DIR INF TECH SVCS
51000080 PUBLIC HLTH SOCIAL WORK	51000196 DEP COMM MENT HLTH
51000081 LONG TRM CARE SPEC	51000197 ACTING COMM SOCIAL SERVIC
51000082 SR WEIGH SCALE OP	51000198 RECYCLING SUPV
51000083 MOBILITY PROG SPEC	51000200 FISCAL OFFICER
51000084 REHAB TEAM LEADER	51000201 COMM. OF ELECT.
51000085 WIC TEAM LEADER	51000202 DEPUTY CO. CLERK
51000086 WIC NUTRI EDUCATOR	51000203 CONFIDENTIAL INVESTIGATOR
51000087 SUP VISIT PRG CORD	51000204 COMMUNICATIONS SPECIALIST
51000088 M HLTH ASSESS SPEC	51000205 ASST CO FIRE & DIS COOR
51000089 M HLTH THERAP SPEC	51000206 DIR. ADM SERVICES
51000090 PHYSICAL THERAPIST/PED	51000207 DIR. WGTS & MEAS.
51000092 PRIN REC CK CIV DV	51000208 GEN. BLDG. SUPER.
51000093 RECYCLING MGR	51000209 HLTH NEIGHBOR EDUC COORD
51000094 DIR YOUTH SERVICES	51000210 MOT. VEH. BUR. SUPR.
51000095 DIR-HLTH PROMO PRG	51000211 PROBATION SUPER.
51000096 WIC CLERK	51000212 CHIEF DEPUTY CLERK LEGISL
51000097 COMM PLAN COMM SUS	51000213 CLERK, LEGISLATURE
51000098 PUB SAFE SYS ADMIN	51000214 INFORMATION AIDE
51000099 ADMIN RECORDING CLK	51000215 DIR, OFF. FOR AGING
51000166 DEP MEDICAL EXAM	51000216 E & T DIRECTOR II
51000167 DIR ENVIRON HLTH	51000216 HR SYSTEMS & PROGM ADMIN
51000168 NURSE PRACTITIONER MH	51000218 SR COMMUNITY HLTH NURSE
51000169 ASST F&E MGT DIR	51000219 UNDERSHERIFF
51000170 COMM PLAN & PUBLIC WORKS	51000220 YOUTH BUR. DIR.
51000171 CHIEF TRAN PLANNER	51000222 PW ADMINISTRATOR

51000223 STOP-DWI COORD.	51000290 CHIEF CORR OFFICER
51000225 AIRPORT MANAGER	51000291 MGR TALNT ACQUIRE & ENGAGE
51000226 ASST. CTY ATTORNEY	51000292 DIR/CHILD W/SPEC
51000227 ASST. DIR. ASSESS.	51000293 DIR. OF SVCS.
51000228 ASST. DIS. ATTORN.	51000294 PROGRAM DIR. CSS
51000229 CO. FIRE & DIS CO.	51000295 TRANS PLANNING DIR
51000230 DIR OF PAT. SRVCS.	51000296 BGT & FIN MANAGER
51000232 PUB. HEALTH ADMN.	51000297 EMP SAFETY & HEALTH COOR
51000233 SOC. SRVCS. ATTORN	51000298 MEDICAL DIRECTOR/MH
51000235 TOBACCO EDUC COORD	51000307 EM SERV DISP/CAD SYS SPEC
51000237 DIR MENT. HLT CLIN	51000310 DEP CLERK, BD/REPS
51000238 PROBATION DIR. II	51000311 SECRETARY, DA
51000239 SR. CIVIL ENG.	51000312 PARALEGAL TO CA
51000240 SR. PUB. HLTH. ENG.	51000313 EMPLOYEE BENEFITS COORD
51000242 COMM. OF PERSONNEL	51000315 DEP. MED. EXAM.
51000243 COMM. OF PLANNING	51000316 EXEC ASST TO C/ADM
51000244 DIR. OF ASSESS.	51000318 ACCT CLERK/TYPIST
51000246 COMPTROLLER	51000320 SR ACCT CLERK/TYP
51000247 COMM. SOC. SRVCS.	51000321 KEYBOARD SPEC
51000248 COUNTY ATTORNEY	51000326 ADMIN ASSISTANT
51000249 DIRECTOR OF COMM HLTH	51000327 AUDITOR
51000250 PUBLIC HLTH. DIR.	51000329 RECEPTIONIST
51000252 DIR ACCT SVCS	51000330 SECRETARY
51000253 COUNTY ADMIN.	51000331 PAYROLL COORDINATOR
51000254 MEDICAL DIRECTOR	51000333 PERSONNEL ASST
51000255 PRG. DIR. DAY TRMT	51000334 PRIN ACCT CLK TYP
51000257 SOLID WASTE MGR.	51000335 SEC TO COUNTY ADMIN
51000258 PERS/BEN ASSOCIATE	51000337 SEC/PARALEG AIDE CA
51000259 PROBATION SYSTEM ANALYST	51000338 CONTRACTS COORD
51000260 PSYCHIATRIST	51000339 PERSONNEL TECHNICIAN
51000261 COMPLIANCE PROGRAM COORD	51000340 PUBLIC INF OFFICER
51000262 DEP CNTY ATTNY	51000341 ADMIN SRVCS COORD
51000264 TRTMNT CRT CSE MGR	51000342 VICTIM & RECOVERY SP
51000265 TB PHYSICIAN	51000343 SYSTEMS ANALYST
51000266 COUNTY HWY MANAGER	51000344 PERSONNEL ASSOC
51000267 TREASURY MANAGER	51000346 DOM VIO PREV COORD
51000268 ASST DIR OF EMERGENCY RES	51000347 ORG DEVELOP COORD
51000269 ASTDIR ASM/INT OPR	51000348 CON SEC TO SHERIFF
51000270 COUNTY HIGHWAY DIRECTOR	51000349 PAYROLL SPECIALIST
51000274 AST AIRPRT MANAGER	51000350 ASST TO DA
51000275 SUPERVISING ATTRNY	51000351 DEP CLERK, LEGISLA
51000276 EQUIPMENT SERV MGR	51000352 EX ASST TO SHERIFF
51000277 DEP DISTRICT ATTNY	51000353 PUBLIC AFF OFF
51000278 FIN SYSTEMS ADMIN	51000354 PUB INF OFF TRN
51000279 ASST SOL WST MGR	51000355 CHIEF DEP CLK
51000280 PROG DEVELOP SPEC	51000356 SEC/PARA AID TO DA
51000281 ACTING DISTRICT ATTORNEY	51000357 PERS ASST TRAIN
51000282 DEPUTY CO. ADMN.	51000358 DISPATCH SUP/CAD SYS SPEC
51000283 DEP COMM PLANNING	51000359 PROGRAM ANALYST
51000284 DIR. OF HUMAN RIGHTS	51000360 ADMIN SPECIALIST
51000285 COMM MH SVCS	51000361 PROGRAMMER/ANALYST
51000287 FISCAL ADMINISTRATOR	51000362 INFORMATION AIDE
51000288 DIR. OF ELIG.	51000401 CORRECTIONS CORP

51000402 DISPATCHER	51000539 DIRECTOR OF OPERATIONS
51000403 COOK (JAIL)	51000540 ADMIN ASSISTANT LEVEL 3
51000404 PUB HLTH PREP COORD	51000541 ADMIN ASST LEVEL 4
51000405 DEP SHERIFF, JAIL	51000542 DEP DIRECTOR OF ITS
51000406 CORRECTIONS OFFIC.	51000543 DENTAL HYGIENIST
51000407 CORRECTIONS OFFICER (PT)	51000546 NY CONNECTS COORDINATOR
51000411 CORRECTIONS SGT.	51000547 OMBUDS PROG & OUTRCH SPEC
51000412 SGT-DEPUTY SHERIFF	51000548 NURSE PRACTITIONER IN PSY
51000413 CRIM. INVESTIGATOR	51000551 EMERG SVCS DISP.
51000414 DEP COMM OF SOCIAL SERVIC	51000554 PUBLIC HEALTH TECH
51000415 DEPUTY DIRECTOR OF FINANC	51000555 PROG DIRECTOR-CARE MANAGE
51000417 SR. CRIM. INVEST.	51000558 SR SOC WEL EXAM
51000419 DEPUTY SHERIFF	51000559 AGING SVCS SPECIAL
51000420 DEPUTY SHERIFF (PT)	51000562 CASEWORKER
51000421 HEAD COOK, JAIL	51000564 ASSOCIATE PLANNER
51000424 CIVIL/ACCT PER CLERK	51000565 REG. PROF. NURSE
51000425 SECRETARY	51000567 WELFARE INVEST.
51000426 CIVIL PROCESS SERV	51000568 PRIN SOC WEL EXAM
51000428 LIEUTENANT DEPUTY SHERIFF	51000570 FINANCE DIRECTOR
51000429 SHERIFF'S CLERK	51000571 AGING SVCS PLANNER
51000430 SR CIVIL/SCCT PER CLERK	51000572 WIC PROG NUTRITIONIST
51000431 KEYBOARD SPEC	51000574 COORD OF CHILD SUP
51000500 REAL PROP SYS SUPR	51000575 REHABILITATION SPECIALIST
51000502 HLTHCARE SEC&PRIV OFFICER	51000577 ASST REL PROP APPR
51000503 CLERK	51000579 PHYS. THERAPIST
51000504 ACCOUNT CLERK	51000580 COMM HEALTH NURSE
51000505 MTR. VEH. EXAM	51000581 SR. CASEWORKER
51000506 RECEPTIONIST	51000584 STAFF DEV. COORD.
51000507 KEYBD SPEC	51000585 PROBATION OFFICER
51000508 STAFF SOCIAL WORKER	51000586 DEP DIR OF AIRPORT OP/ARF
51000509 DAT ENT MACH OPER	51000589 QUAL ASSURANCE/IMPROVE CO
51000510 WIC NUTRITION EDUCATOR II	51000590 PLANNER
51000511 CASE AIDE	51000591 COMM MENT HLT NURSE
51000513 ACCT. CLERK/TYPIST	51000592 ACCT. SUPERVISOR
51000515 GIS TECHNICIAN/WEB DEVEL	51000594 CASE SUPERVISOR
51000516 WATER RESOURCES PLANNER	51000595 PUB HEALTH SANIT.
51000517 OUTREACH WORKER	51000597 SR. PROB. OFFICER
51000518 SENIOR CLERK	51000598 WIC PROG. DIR.
51000519 SENIOR TYPIST	51000599 PSYCH. SOC. WORKER
51000520 PROBATION ASSIST.	51000601 SUPV COMM HLTH NUR
51000521 PROGRAM AND OUTREACH SPEC	51000602 DEP DIR OF AIRPORT ADMIN
51000522 VALUATION SUPPORT SPECIAL	51000603 EMPLOYMENT SPECIALIST
51000524 NUTRITION AIDE	51000604 HEAD SOC WEL EX
51000525 DATA COLLECTOR	51000607 SR PUB HLTH SANIT
51000526 PURCHASE ASST	51000609 SR.PLANNER
51000529 SR. ACCOUNT CLERK/TYPIST	51000610 PLANNING ADMINISTRATOR
51000530 INFO SEC COMPLIANCE OFFIC	51000611 SUPV. PSYCHOLOGIST
51000531 ADMIN ASSISTANT LEVEL 1	51000612 SR. COMMUNITY MH NURSE
51000533 ADMIN ASST LEVEL 2	51000614 BUYER
51000535 ADMIN. ASSISTANT	51000615 MAIL CLERK
51000536 FINAN. INVEST.	51000619 PARALEGAL AIDE
51000537 PROGRAM DIRECTOR PROS	51000621 CONT TREATMT SPEC
51000538 SOC. WEL. EXAM.	51000622 PROGRAMMER/ANALYST



51000627 SR WELFARE INVEST	51000717 COMM DEV PLANNER
51000628 MEDICAL SOC WKR	51000719 SYSTEMS ANALYST
51000629 PRIN PLAN TOURISM PROG DI	51000722 MANAGED CARE COOR
51000630 PURCHASING CLERK	51000726 WEIGH SCALE OPR
51000631 PROBATION OFF TRN	51000727 WGTS & MEAS INSPECTOR
51000632 WRK. PRJ. SUPV.	51000728 LONGTERM CARE COOR
51000633 CENTRAL SERVICES SUPER	51000730 REAL PROP SYS SPEC
51000634 YOUTH BUREAU PLANNER	51000731 ADMIN COMPUTER ASST
51000636 GIS ADMINISTRATOR	51000732 GIS PROJECT LEADER
51000637 SYSTEMS ANALYST TECH	51000735 VALUE SPECIALIST
51000638 MICROCOMPUTER SPEC	51000736 SR PARALEGAL AIDE
51000639 EDUC. & OUTREACH COORD	51000737 LANDS PROGRAM MGR
51000640 PUBLIC HEALTH ENG	51000738 NET/SYSTEMS/ADMIN
51000641 CHIEF OF TRAN PLNG	51000739 TELCOM/PRGRMING AD
51000650 SECURITY OFFICER	51000741 FACIL & SECURITY MGR
51000653 CLINIC SUPERVISOR	51000742 REAL PROP TAX SVCS ASST
51000654 HEALTH AIDE	51000743 JOB DEVELOPER
51000655 PROGRAM MGMT SPEC	51000744 EX ASST COMM ELEC
51000656 TEAM LEADER	51000745 FAM/CHILD OUT WKR
51000657 YOUTH CARE WORKER	51000746 PURCH/SYSTEMS COORD
51000658 SR FINANCE INVEST	51000747 QUALITY COORD
51000668 PROG ANALYST TRAINEE	51000748 IMPLEMENT COORD
51000669 RECORDS OFFICER	51000750 CASEWORKER ASST
51000670 PROGRAM COORD AC	51000751 SR EMERG SVC DIS
51000671 SECRETARY	51000752 DIETITIAN
51000672 PLANNER/EVALUATOR	51000753 WATER SYS SPEC
51000673 PRIN ACCT CLK TYP	51000754 ADMIN SVC COORD
51000674 ADMIN COORDINATOR	51000755 EMP INFO ASSOC
51000675 FORENSIC COUNSEL	51000756 SECURITY SUPER
51000676 TRANS ANALYST	51000757 SPECIAL ED COORD
51000678 TELE COMM TECH	51000760 STAFF DEV QUAL COR
51000681 STAFF DEV SPEC	51000761 WORKFORCE DEV SPEC
51000682 ENVIRON PLANNER	51000762 YOUTH FAM SVC COORD
51000684 PLAN ANALYST	51000763 PUB HLTH EDUCATOR
51000685 PRINC RECORD CLERK	51000764 CAPITAL PROG COORDINATOR
51000686 CASE MANAGER PHCP	51000765 ASSMT ACCT SPEC
51000687 RECORDING CLERK	51000766 FIN SYSTEMS ADMIN
51000689 EMER SVCS COORD	51000767 FISCAL COORD
51000690 SR RECORDING CLERK	51000768 ASST ASMT ACT SPEC
51000691 SR ELECTIONS CLERK	51000769 CA DISP SYS COORD
51000694 CIRCUIT RIDER PLANNER	51000770 CORD DUAL RECOVERY SRVS
51000697 SR. PSYCH. SOC. WORKER	51000771 COM & ADMIN COORD
51000698 SR DATA ENTRY OPR	51000772 PROB ADMIN
51000707 JAIL NURSE	51000773 YOUTH EMP SPEC
51000708 LEGAL UNIT ADMIN	51000774 EARLY INTER DIR
51000709 REAL PROP. APPRAISER	51000775 DIR PRE SPEC ED
51000710 REAL PROP APP TRN	51000776 DEP REG VITAL REC
51000711 COORD COMM YOUTH	51000777 SOLID WASTE ASSISTANT
51000712 NURSE PRAC/PHYS ASST	51000778 PRIN PLANNER
51000713 GIS TECH	51000779 EMP & TRAIN CLERK
51000714 GIS ANALYST	51000780 BIO TERR PREP COORD
51000715 FINANCIAL ANALYST	51000781 TRAN WRKFORCE COORD
51000716 HLTH ED PROMO DIR	51000782 FISCAL COORDINATOR

51000783 TRANS WKFORCE SPEC	51000831 RECYCLING SPEC
51000784 PC TECH/WEB DEV	51000835 ENGINEERING TECH
51000785 NUTRITION ED	51000837 ASSOC CIVIL ENG
51000786 DIV COORD TRNE	51000840 BRIDGE MECHANIC
51000787 HOUSING SPEC	51000841 HIGHWAY CREW SUPV
51000788 TRANS SPEC-DSS	51000842 CIVIL ENGINEER
51000789 MAIL & REC CLERK	51000843 HWY CREW SUBV PERUV
51000790 WORKFORCE DEVEL COORD	51000846 SW OPERATIONS SPECIALIST
51000791 DIVISION COORD	51000849 HEAVY EQUIP MECH
51000792 E911 PROG SPEC	51000850 HIGHWAY TECHNICIAN
51000793 SEN VOTG MAC TEC	51000851 AIRPORT TER SRV COOR
51000794 SYSTEMS MGR	51000852 ARCHITECT DESIGNER
51000795 FAM SVC CRD FAM CT	51000853 FISCAL COORDINATOR-COFA
51000796 SENIOR VAL SPEC	51000854 SW ENFORCEMENT OFF
51000797 DISPATCH SUPERVISOR	51000855 PAINTER/MECHANIC
51000798 LIFE SKILLS COORDINATOR	51000856 EQUIPMENT SVC TECH
51000799 SR MOTOR VEH EXAM	51000857 AIR FIRE OP TECH
51000801 CLEANER	51000858 AIR FIRE OP TECH TRAINEE
51000802 GUARD	51000859 CONSTRUCT SUPER
51000803 SENIOR CLEANER	51000860 ARCH DESIGN II
51000804 SEASONAL WORKER	51000861 GEN MAINT SUPER
51000805 MAINTENANCE WORKER	51000862 HVAC SYS TECH
51000806 LABORER	51000863 MAINT MECHANIC
51000808 SR HEAVY EQUIPMENT MECHAN	51000864 CARPENTER
51000809 MOTOR EQUIP OPER	51000865 FAC SHOPKEEPER
51000810 HEAVY EQUIP OPER	51000866 SR SIGN MECHANIC
51000811 MNT WRKR/PLUMBER/STM	51000867 ASST RECYCLE SPEC
51000812 WELDER	51000868 WST RED& REC SPEC
51000813 SIGN MECHANIC	51000870 AIR OPS/ARFF CF
51000814 SOL WASTE OP SPEC	51000871 EQUIP SERV/PARTS RM TECH
51000817 AIRPORT MAINT SUPER	51000872 SR ENGINEERING TECHNICIAN
51000822 ELECTRICIAN	51000907 RABIES CLERICAL
51000823 CLEANING SUPER	51000999 DISABILITY
51000825 SR HI CREW SUPER	51009999 TOTAL 51000 CATEGORY
51000829 SR MAINT WORKER	51800 ON CALL
51000830 RECYCLING COORD	

**Overtime**

51200 OVERTIME PAY	51200312 PARALEGAL TO CA
51200049 PROJECT ASSISTANT	51200316 EXEC ASST TO C/ADM
51200051 JTPA PARTICIPANT	51200318 ACCOUNT CLERK/TYPIST
51200075 VOTING MACH TECH	51200320 SR ACCT CLERK/TYPIST
51200077 COMMUNICATION ASSISTANT	51200326 ADMIN ASSISTANT
51200082 SR WEIGH SCALE OP	51200330 SECRETARY
51200096 WIC CLERK	51200331 PAYROLL COORDINATOR
51200098 PUB SAFE SYS ADMIN	51200333 PERSONNEL ASST
51200099 ADMIN RECORDING CLK	51200335 SEC TO COUNTY ADMIN
51200214 INFORMATION AIDE	51200340 PUBLIC INFO OFFICER
51200216 HR SYSTEMS & PROGM ADMIN	51200341 ADMIN SERVICES COORD
51200218 SR COMMUNITY HLTH NURSE	51200342 VICTIM & RECOVERY SPEC
51200307 EM SERV DISP/CAD SYS SPEC	51200344 PERSONNEL ASSOC
51200311 SECRETARY, DA	51200349 PAYROLL SPECIALIST

51200352 EXT ASST TO SHERIFF	51200595 PUB HEALTH SANIT.
51200356 SEC/PARA AID TO DA	51200597 SR. PROB. OFFICER
51200358 DISPATCH SUP/CAD SYS SPEC	51200598 WIC PROG. DIR.
51200401 CORRECTIONS CORP	51200599 PSYCH. SOC. WORKER
51200402 DISPATCHER	51200601 SUPV COMM HLTH NUR
51200403 COOK (JAIL)	51200602 DEP DIR OF AIRPORT ADMIN
51200406 CORRECTIONS OFFICER	51200609 SR.PLANNER
51200407 SET UP ACCOUNT	51200611 SUPV. PSYCHOLOGIST
51200411 CORRECTIONS SGT	51200614 BUYER
51200412 SGT-DEPUTY SHERIFF	51200621 CONT TREATMT SPEC
51200413 CRIM. INVESTIGATOR	51200622 PROGRAMMER/ANALYST
51200417 SR. CRIM. INVEST.	51200630 PURCHASING CLERK
51200419 DEPUTY SHERIFF	51200632 WRK. PRJ. SUPV.
51200421 HEAD COOK, JAIL	51200636 GIS ADMINISTRATOR
51200424 CIVIL/ACCT PER CLERK	51200637 SYSTEMS ANALYST TECH
51200425 SECRETARY	51200638 MICROCOMPUTER SPEC
51200428 LIEUTENANT DEPUTY SHERIFF	51200650 SECURITY OFFICER
51200429 ACCT CLERK/TYPIST	51200653 CLINIC SUPERVISOR
51200430 SR CIVIL/ACCT PER CLERK	51200655 PROGRAM MGMT SPEC
51200431 KEYBOARD SPEC	51200656 TEAM LEADER
51200503 CLERK	51200658 SR. FINANCE INVEST.
51200505 MTR. VEH. EXAM	51200670 PROGRAM COORD AC
51200506 RECEPTIONIST	51200671 SECRETARY
51200507 KEYBOARD SPECIALIST	51200673 PRIN ACCT CLK TYP
51200511 CASE AIDE	51200674 ADMIN COORDINATOR
51200513 ACCOUNT CLERK/TYPIST	51200675 FORENSIC COUNSEL
51200517 OUTREACH WORKER	51200678 TELE COMM TECH
51200518 SENIOR CLERK	51200682 ENVIRON PLANNER
51200519 SENIOR TYPIST	51200684 PLAN ANALYST
51200521 PROGRAM AND OUTREACH SPEC	51200685 PRINC RECORD CLERK
51200529 SR ACCOUNT CLERK/TYPIST	51200687 RECORDING CLERK
51200531 ADMIN ASSISTANT LEVEL 1	51200690 SR RECORDING CLERK
51200535 ADMIN. ASSISTANT	51200691 SR ELECTIONS CLERK
51200538 SOC. WEL. EXAM.	51200694 CIRCUIT RIDER PLNR
51200540 ADMIN ASSISTANT LEVEL 3	51200707 JAIL NURSE
51200541 ADMIN ASST LEVEL 4	51200709 REAL PROP. APPRAISER
51200551 EMERG SVCS DISP	51200711 COORD COMM YOUTH
51200558 SR. SOC. WEL. EXAM.	51200713 GIS TECH
51200559 AGING SVCS SPECIAL.	51200714 GIS ANALYST
51200562 CASEWORKER	51200716 HLTH ED PROMO DIR
51200565 REG. PROF. NURSE	51200717 COMM DEV PLANNER
51200571 AGING SVCS PLANNER	51200719 SYSTEMS ANALYST
51200575 REHABILITATION SPECIALIST	51200726 WEIGH SCALE OPER
51200577 ASST REL PROP APPR	51200730 REAL PROP SYS SPEC
51200579 PHYS. THERAPIST	51200731 ADMIN COMPUTER ASST
51200580 COMM HEALTH NURSE	51200732 GIS PROJECT LEADER
51200581 SR. CASEWORKER	51200735 VALU SPECIALIST
51200585 PROBATION OFFICER	51200738 NET/SYSTEMS/ADMIN
51200586 DEP DIR OF AIRPORT OP/ARF	51200739 TELECOM/PROGRAMMING/ADMIN
51200589 QUAL ASSURANCE/IMPROVE CO	51200741 FACIL & SECURITY MGR
51200590 PLANNER	51200744 EX ASST COMM ELEC
51200591 COM MENT HLT NURSE	51200751 SR EMERG SVC DIS
51200594 CASE SUPERVISOR	51200757 SPEC ED COORD

51200761 WORKFORCE DEV SPEC	51200817 AIRPORT MAINT SUPER
51200764 CAPITAL PROGRAM COORDINAT	51200822 ELECTRICIAN
51200766 FINANCIAL SYSTEMS ADMIN	51200823 CLEANING SUPER
51200769 CA DISP SYS COORD	51200825 SR HI CREW SUPER
51200771 COM & ADMIN COORD	51200831 RECYCLING SPEC
51200777 SOLID WASTE ASSISTANT	51200835 ENGINEERING TECH
51200778 PRIN PLANNER	51200840 BRIDGE MECHANIC
51200781 TRAN WRKFORCE COOR	51200841 HIGHWAY CREW SUPV
51200784 PC TECH/WEB DEV	51200842 CIVIL ENGINEER
51200786 DIV COORD TRNE	51200849 HEAVY EQUIP MECH
51200789 MAIL & REC CLERK	51200850 HIGHWAY TECHNICIAN
51200792 E 911 PROG SPEC	51200851 AIRPORT TER SRV COOR
51200793 SEN VOTG MC TEC	51200852 ARCHITECT DESIGNER
51200794 SYSTEMS MGR	51200855 PAINTER/MECHANIC
51200796 SENIOR VAL SPEC	51200856 EQUIPMENT SVC TECH
51200797 DISPATCH SUPERVISOR	51200857 AIR FIRE OP TECH
51200801 CLEANER	51200858 AIR FIRE/OP TECH TR
51200802 GUARD	51200861 GEN MAINT SUPER
51200803 SENIOR CLEANER	51200862 HVAC SYS TECH
51200804 SEASONAL WORKER	51200863 MAINT MECHANIC
51200805 MAINTENANCE WORKER	51200864 CARPENTER
51200806 LABORER	51200865 FAC SHOPKEEPER
51200808 SR HEAVY EQUIPMENT MECHAN	51200866 SR SIGN MECHANIC
51200809 MOTOR EQUIP OPER	51200867 ASST RECYCLING SPEC
51200810 HEAVY EQUIP OPER	51200870 AIR OPS/ARFF CF
51200812 WELDER	51200871 EQUIP SER/PART RM TECH
51200813 SIGN MECHANIC	51300802 GUARD
51200814 SOL WASTE OP SPEC	

**Premium Pay**

51300 SHIFT PAY	51300803 SENIOR CLEANER
51300307 EM SERV DISP/CAD SYS SPEC	51300804 SEASONAL WORKER
51300358 DISPATCH SUP/CAD SYS SPEC	51300806 LABORER
51300401 CORRECTIONS CORP.	51300809 MOTOR EQUIP OPER
51300402 DISPATCHER	51300810 HEAVY EQUIP OPER
51300406 CORRECTIONS OFFICER	51300812 WELDER
51300411 CORRECTIONS SGT	51300813 SIGN MECHANIC
51300412 SGT-DEPUTY SHERIFF	51300817 AIRPORT MAINT SUPER
51300413 CRIM. INVESTIGATOR	51300825 SR HI CREW SUPER
51300417 SR. CRIM. INVES	51300840 BRIDGE MECHANIC
51300419 DEPUTY SHERIFF	51300841 HIGHWAY CREW SUPV
51300421 HEAD COOK, JAIL	51300849 HEAVY EQUIP MECH
51300428 LIEUTENANT DEPUTY SHERIFF	51300851 AIRPORT TER SRV COOR
51300518 SENIOR CLERK	51300855 PAINTER/MECHANIC
51300551 EMERG SVCS DISP	51300856 EQUIPMENT SVC TECH
51300586 DEP DIR OF AIRPORT OP/ARF	51300857 AIR FIRE OP TECH
51300678 TELE COMM TECH	51300858 AIR FIRE OP TECH TR
51300751 SR EMERG SVC DIS	51300866 SR SIGN MECHANIC
51300769 CA DISP SYS COORD	51300870 AIR OPS/ARFF CF
51300794 SYSTEMS MGR	51300871 EQUIP SERV/PARTS RM TECH
51300797 DISPATCH SUPERVISOR	51400 DISABILITY PAY
51300801 CLEANER	51400999 DISABILITY

51500 OTHER PAY 207C  
 51500294 PROGRAM DIRECTOR CSS  
 51500406 CORRECTIONS OFFIC.  
 51500412 SGT-DEPUTY SHERIFF

51500413 CRIM INVESTIGATOR  
 51500419 DEPUTY SHERIFF  
 51600 LONGEVITY  
 51700 PREMIUM PAY

**Fringe Benefits**

58800 FRINGES  
 58810 RETIREMENT  
 58820 VOLUNTARY DEFINED CONTRIB  
 58830 FICA  
 58840 WORKERS COMP  
 58850 TRANSIT PASS  
 58860 HEALTH  
 58861 PRESCRIPTION INS

58865 DENTAL  
 58870 UNEMPLOYMENT  
 58874 IME  
 58875 EAP  
 58876 WELLNESS PROGRAM  
 58877 EMPLOYEE RECOGNITION  
 58878 FLEXIBLE BENEFITS

**Automotive Equipment**

52231 VEHICLES

**Highway Equipment**

52233 HIGHWAY EQUIPMENT

**Other Capital Equip**

52125 MECHANICAL EQUIPMENT  
 52202 NETWORK COMPONENTS  
 52206 COMPUTER EQUIPMENT  
 52210 OFFICE EQUIPMENT  
 52211 CHAIRS  
 52212 DESKS,BOOKCASES  
 52214 OFFICE FURNISHINGS  
 52219 PERS UNITS  
 52220 DEPARTMENTAL EQUIPMENT  
 52221 SAFETY/RESCUE/EMERG EQUIP

52222 COMMUNICATIONS EQUIP  
 52223 NAVIGATION PROGRAM EQUIP  
 52230 COMPUTER SOFTWARE  
 52234 BLDG/GR MAIN EQUIPMENT  
 52235 LAB EQUIPMENT  
 52236 RECYCLING EQUIPMENT  
 52249 EQUIPMENT RESERVE  
 52720 PREV YRS ENC EQUIPMENT  
 52999 EQUIPMENT RESERVE

**Highway Materials**

54312 HIGHWAY MATERIALS

**Vehicle Fuel and Maint**

54306 AUTOMOTIVE SUPPLIES  
 54310 AUTOMOTIVE FUEL  
 54421 AUTO MAINTENACE/REPAIRS

**Other Supplies**

54302 COMPUTER/NET WK SUPPLIES  
 54303 OFFICE SUPPLIES  
 54304 CLEANING SUPPLIES  
 54305 CLIENT TRANSPORTATION  
 54307 ELECTRICAL SUPPLIES  
 54313 PHOTOGRAPHY SUPPLIES  
 54319 PROGRAM SUPPLIES  
 54330 PRINTING  
 54332 BOOKS  
 54333 EDUCATION AND PROMOTION

54336 SMAL TOOL ALLOWANCE  
 54340 CLOTHING  
 54342 FOOD  
 54346 NAVIGATION  
 54347 AMMUNITION  
 54352 DENTAL  
 54353 BIOLOGICALS  
 54354 MEDICAL  
 54357 COMPOST MATERIALS  
 54358 RECYCLABLES

**Travel Training**

54412 TRAVEL/TRAINING

**Professional Services**

54442 PROFESSIONAL SERVICES

**All Other Contr. Svcs**

54120 LEGAL DEFENSE ATTY FEES  
 54121 OTHER CT ORDERED EXPENSES  
 54406 FAMILY CT ATTY CHGG  
 54411 ROAD/BRIDGE CONTRACTS  
 54422 EQUIPMENT MAINTENANCE  
 54423 VENDOR RENTAL  
 54424 EQUIPMENT RENTAL

54425 SERVICE CONTRACTS  
 54435 AIRP FOOD SERV/CONCESS  
 54491 SUBCONTRACTS  
 54606 ADM & OVERHEAD  
 54607 PUBLIC WORKS ADMIN  
 54616 ABTD SUPPORT SERVICES  
 54617 COLLECTION SUPPORT SVCS

**Program Expense**

54400 PROGRAM EXPENSE

**Maintenance**

54311 MAINTENANCE  
 54470 BUILDING REPAIRS  
 54476 BLDG & GROUND MAIN/REPAIR

**Utilities**

54471 ELECTRIC  
 54472 TELEPHONE  
 54473 HEAT  
 54474 WATER/SEWER

**Rent**

54432 RENT

**Other**

51200799 SR MOTOR VEH EXAM  
 51200868 WST RED REC & REC SPEC  
 54125 INDIVIDUAL DEVELOPMENT ACCT  
 54401 EMPLOYEE RECOGNITION  
 54402 LEGAL ADVERTISING  
 54403 MANDATE CONTIGENCY  
 54404 PASS THRU EXPENSE  
 54405 ATI SUPPORT  
 54408 INDP LIVING  
 54414 LOCAL MILEAGE  
 54416 MEMBERSHIP DUES  
 54436 54436  
 54439 PRISONER CLOTHING  
 54444 DEVELOPMENT GRANTS  
 54445 INTERMUNICIPAL AGREEMENTS  
 54446 TOWN SERVICES  
 54447 PRINTING  
 54452 POSTAGE  
 54462 INSURANCE  
 54463 RISK MANAGEMENT  
 54467 OUTPATIENT MED CHGS  
 54468 MENTAL HEALTH TRANSPORTS  
 54469 BOARDING OF PRISONERS  
 54475 FAC ENVIRONMENTAL TESTING  
 54479 EXTRADITION  
 54480 NEWSLETTER  
 54481 PUBLIC INFORMATION  
 54483 WITNESS FEES  
 54484 DARE PROGRAM

54485 CONFIDENTIAL INVESTIGATIO  
 54486 SHARED COST INITIATIVE  
 54487 TSA CONTRACT  
 54488 TAXES  
 54489 CREDIT CARD FEES  
 54492 ROOM TAX RESERVE  
 54497 STRATEGIC TOURISM PLAN  
 54499 HEALTH FACILITY ASSESSMNT  
 54568 RABIES CONTROL  
 54601 RECISSION RELIEF  
 54605 CENTRALLY DISTRIB. ITEMS  
 54618 INTERDEPARTMENTAL CHARGE  
 54619 ARTS & CULTL ORGS STABIL  
 54620 BEAUTIFICATION, ART&SIGN  
 54621 CAP-OPERATING TICKET CNTR  
 54622 CAP-OPERATING ASSISTANCE  
 54623 COMMUNITY CELEBRATIONS  
 54624 PROJECT GRANTS  
 54625 TOURISM CAPITAL GRANTS  
 54626 MARKETING AND ADV GRANTS  
 54627 FL TOURISM ALLIANCE  
 54628 NEW TOUR INITIATIVE GRANT  
 54629 DISCOVERY TRAIL  
 54630 TOWN OF DRYDEN  
 54631 RECOGNITION AWARDS  
 54632 CVB  
 54651 RENEWAL/REPLACEMENT COSTS  
 54833 HOUSEHOLD HAZARDOUS WASTE  
 54901 MICRO-COMPUTER SERVICES

54905 CENTRALLY DISTRIB ITEMS  
 56001 PRINCIPAL PAYMENTS DEBT  
 56665 MENTAL HEALTH

57001 INTEREST PAYMENTS DEBT  
 57665 INTEREST HS BLDG

**Other Finance**

52101 LAND ACQUISITION  
 54666 CITY S/TAX AGMT  
 54700 PREVIOUS YRS ENCUMBRANCE  
 54801 CONTRIBUTION TO INSURANCE  
 54802 CONTRIBUTION TO CONSTRUCT  
 54804 CONTRIBUTION TO GENERAL  
 54808 CONTRIBUTION TO DEBT SERV  
 54904 SUPPLEMENTAL BENEFITS  
 56620 TCA BLDG  
 56621 2004 REFUNDING  
 56622 NEW FINANCINGS  
 56623 2014  
 56625 2006  
 56626 2004 REFUNDING B  
 56631 LANDFILL CLOSURE  
 56634 TC 3  
 56640 COMPUTER  
 56642 REFUNDING ESCROW  
 56645 E 911  
 56650 2005  
 56660 2007  
 56675 2010  
 56690 2013  
 56691 2003 REFUNDING  
 56692 2012  
 56693 BUILDING IMPROVEMENTS  
 56694 2013 REFUNDING  
 56695 2014 REFUNDING B  
 56696 2014 REFUNDING A

56697 2015 REFUNDING A  
 56698 2015 REFUNDING B  
 56699 2017  
 57720 INTEREST TCA  
 57721 INTEREST 2004 A  
 57722 INTEREST NEW FINANCINGS  
 57723 INTEREST 2014  
 57725 INTEREST 2006  
 57726 INTEREST 2004 B  
 57731 INTEREST LANDFILL CLOSURE  
 57732 INTEREST 2015 REF B  
 57734 INTEREST TC 3  
 57740 INTEREST COMPUTER  
 57742 INTEREST GIS PLANNING  
 57745 INTEREST E 911  
 57750 INTEREST 2005  
 57760 INTEREST 2007  
 57775 INTEREST 2010  
 57790 INTEREST 2013  
 57791 INTEREST 2003  
 57792 INTEREST 2012  
 57793 INTEREST BUILDING IMPROVE  
 57794 2013 INTEREST REFUNDING  
 57795 INTEREST 2014 REF B  
 57796 INTEREST 2014 REF A  
 57798 INTEREST 2016  
 57799 INTEREST 2017  
 59239 CONSTRUCTION EXPENSE  
 INTEREST 2 57799

**Federal Aid**

44089 OTHER FEDERAL AID V  
 44389 OTHER PUBLIC SAFETY AID  
 44391 CNR/INMATE MEALS  
 44392 AIRPORT SECURITY/TSA  
 44401 FED AID PUBLIC HEALTH  
 44402 WIC  
 44447 PHC-CASE MANAGEMENT  
 44451 MEDICAID ADMIN/FED.  
 44472 PROGRAMS FOR AGING  
 44489 FED AID OTHER HEALTH  
 44490 FED AID MH  
 44492 HOMELESS  
 44495 OASAS, FEDERAL  
 44589 FEDERAL AID, BRIDGES  
 44592 FEDERAL AID AIRPORT

44594 FED AID MASS TRANSIT  
 44601 MEDICAL ASSISTANCE  
 44609 AFDC  
 44610 DSS ADM  
 44611 FOOD STAMPS  
 44612 DETENTION PREVENTION  
 44613 HOME RELIEF  
 44615 FFFS  
 44619 CHILD CARE  
 44623 JUVENILE DELIQUENTS  
 44635 JOBS  
 44640 FEDERAL SAFETY NET  
 44641 HEAP  
 44643 FED: FOOD ASST. PROGRAM  
 44661 F&CS BLOCK GRANT

44670 SERVICES FOR RECIPIENTS  
 44689 OTHER SOCIAL SERVICES  
 44700 REPAY ECON DEV LOANS  
 44772 OFA FEDERAL AID  
 44780 FED AID WIB ADMIN STIMULU  
 44782 FED AID WIA ADULT STIMULU  
 44783 FED AID WIA YTH STIMULUS  
 44784 FED AID WIA DW STIMULUS  
 44788 SNAP  
 44789 SUMMER FEEDING PROGRAM  
 44790 FEDERAL AID JOB TRAINING

44792 FEDERAL AID, WIA ADULT  
 44793 FEDERAL AID, WIA YOUTH  
 44794 FEDERAL AID, WIA DW  
 44795 FEDERAL AID, TANF SUM YTH  
 44796 FEDERAL AID, EMERGENCY DW  
 44797 FEDERAL AID, TAA  
 44820 PROGRAMS FOR YOUTH  
 44910 HUD HOMEOWNERSHIP  
 44959 FEDERAL AID  
 44960 EMERGENCY DISASTER ASST

**State Aid**

43001 STATE REVENUE SHARING  
 43016 CASINO LICENSING FEES  
 43021 COURT FACILITIES AID  
 43030 DA SALARY  
 43089 OTHER STATE AID  
 43277 PRESCHOOL SPECIAL EDUCATI  
 43310 PROBATION SERVICES  
 43315 NAVIGATION  
 43330 COURT SECURITY REIMB  
 43389 OTHER PUBLIC SAFETY  
 43390 REIMB STATE PRISONERS  
 43391 CNR/INMATE MEALS  
 43401 PUBLIC HEALTH WORK  
 43411 E1 AND CHILD FIND  
 43448 PHCP TREATMENT  
 43449 EARLY INTERVENTION  
 43481 KENDA'S LAW  
 43482 SUPERVISED OUTPATIENTS MH  
 43483 DRUG FREE RESIDENTIAL MH  
 43484 OMH COMMISSIONERS PERFORM  
 43485 OHM COM REINVESTMETN  
 43486 OMH FLEX  
 43488 ICM MH  
 43489 OTHER HEALTH INCOME  
 43490 KENDRA'S LAW  
 43491 MH OT620  
 43493 MENTAL RETARDATION OT 620  
 43494 MH OMR 620  
 43495 MH DAAA  
 43497 MH CSS  
 43499 OMH CONTRACT REVENUE  
 43501 CHIPS  
 43502 MICA  
 43589 BRIDGES

43592 DOT GRANTS  
 43594 MASS TRANSIT  
 43601 MEDICAL ASSISTANCE  
 43602 MMIS  
 43606 ADULT FAMILY HOMES  
 43609 AFDC  
 43610 DSS ADM  
 43611 FOOD STAMPS  
 43612 DETENTION PREVENTION  
 43613 HOME RELEIF  
 43615 JOBS ADM  
 43616 LOCAL ADMINISTRATION FUND  
 43619 CHILD CARE  
 43623 JUVENILE DELINQUENTS  
 43635 JOBS  
 43640 STATE SAFETY NET  
 43642 EMERGENCY ASST  
 43643 STATE: FOOD ASST. PROGRAM  
 43648 BURIALS  
 43650 STATE 65% NET OF FED  
 43655 NYSCCBG  
 43661 F&CS BLOCK GRANT  
 43670 SERVICES FOR RECIPIENTS  
 43671 PYS SERVICE FOR RECEIPIEN  
 43790 STATE AID JOB TRAINING  
 43803 PROGRAMS FOR AGING  
 43808 OFA STATE AID  
 43820 PROGRAMS FOR YOUTH  
 43959 STATE AID PLANNING  
 43960 EMERGENCY DISASTER ASST  
 43989 OTHER HOME/COMMUNITY SVCS  
 43997 HOME & COMM SVCS CAP GTS  
 43999 STATE AID

**Local Revenues**

41001 REAL PROPERTY TAXES  
 41051 GAIN FROM SALE TAX PROP

41081 PYMTS IN LIEU TAXES  
 41082 USE OF RESERVES



41090 INT & PENALTIES PROP TAXE  
 41091 TAX INSTALL SERVICE CHARG  
 41100 REAL PROPERTY TAX ITEMS  
 41107 SALES TAX 3%- TOWNS  
 41108 SALES TAX 1% -TOWNS  
 41109 SALES TAX 1%-CITY  
 41110 SALES TAX 3%  
 41111 SALES TAX 1%  
 41113 ROOM TAX  
 41114 INT & PENTALTIES ROOM TAX  
 41115 NON PROP TAX REDUCE TWN  
 41136 AUTOMOBILE USE TAX  
 41140 E911 SURCHG  
 41187 MORTG REC TAX--CONTR  
 41188 MORTGAGE REC TAX- DIRECT  
 41189 DEED TRANSFER TAX  
 41230 TREASURER FEES  
 41235 TAX ADVERTISING  
 41240 COMPTROLLER FEES  
 41250 ASSESSORS FEES  
 41255 CLERK FEES  
 41256 MOTOR VEHICLE USE FEE  
 41260 PERSONNEL FEES  
 41270 SHARED SERVICE CHARGES  
 41271 SHARED SERV CHRGS H INS  
 41273 SHARED SERV CHRGS SUPP BF  
 41289 OTHER GEN GOVERNMENT  
 41510 SHERIFF FEES  
 41515 ATI FEES  
 41525 PRISONER CHARGES  
 41580 PROBATION RESTITUTION  
 41589 OTHER PUB SAFE DEPART INC  
 41601 PUBLIC HEALTH FEES  
 41603 CLINIC FEES  
 41605 CHRGS CARE OF HANDICAPPED  
 41607 MEDICAID INS PYMTS  
 41608 MEDICAID CHHA - MOMS  
 41609 MATERNAL CHILD OFFC VISIT

41610 HOME NURSING CHGS  
 41611 HOME CARE CHARITY CARE  
 41612 CARE AT HOME  
 41613 MATERNAL CHILD HOME VISIT  
 41614 TB DOT  
 41615 LAB FEES  
 41616 HLTH EDUCATION REVENUES  
 41620 MENTAL HEALTH FEES  
 41621 SKYLIGHT FEES  
 41623 MH CSS FEES  
 41632 MH ICM FEES  
 41650 PERS CHGS  
 41655 COFA COST SHARE  
 41688 IMMUNIZATION CHGRS  
 41689 OTHER HEALTH CHGS  
 41690 DENTAL PROGRAM  
 41770 LANDING FEES CHGS  
 41771 APRON FEES  
 41774 CONCESSIONS  
 41789 PFC  
 41792 TRANSIT INCOME  
 41801 REPAY MEDICAL ASSISTANCE  
 41809 REPAY AFDC  
 41810 MEDICAL INCENTIVE EARNING  
 41811 CHILD SUPPORT INCENTIVE  
 41819 REPAY CHILD CARE  
 41823 REPAY JUVENILE DELQ  
 41840 REPAY HOME RELIEF  
 41841 REPAY HEAP  
 41842 REPAY EMERGENCY AID  
 41848 REPAY BURIALS  
 41855 DAY CARE  
 41870 REPAY PURCHASE OF SERV.  
 41894 SOCIAL SERVICES CHARGES  
 41962 INSPECTION FEES  
 41972 CHGS-PROGRAMS FOR AGING  
 41989 OTHER ECON ASST

### Other Revenues

41232 FORECLOSURE FEES  
 41772 AIRPORT DAY  
 42070 CONTRIB FR PRIV AGENCIES  
 42075 DEPARTMENTAL CHARGES  
 42089 RECREATION CHARGES  
 42115 PLANNING FEES  
 42130 SW ANNUAL FEE  
 42131 DISPOSAL FEES  
 42132 DEPOT FEES  
 42133 SWAF DELINQUENT  
 42134 PUNCH CARD CHARGES  
 42135 FINANCE CHARGE

42136 SEPTAGE CHRGS  
 42137 SW DISPOSAL COUPONS  
 42138 SW BIN SALES  
 42139 RECYCLING  
 42140 DROP OFF FEES  
 42170 CD PROGRAM INCOME (ED)  
 42189 OTHER HOME & COMM SERVICE  
 42215 ELECTION EXPENSE  
 42222 PARTICIPANT ASSESSMENTS  
 42225 LOCAL REVENUE (FEDERAL)  
 42226 SALE OF SUPPLIES  
 42228 DATA PROCESSING

42229 TELECOMMUNICATIONS  
 42238 COMMUNITY COLLEGE CHRGS  
 42260 SHERIFF OTHR GOVTS  
 42268 DOG CONTROL  
 42302 SNOW REMOVAL  
 42372 PLANNING OTHR GOVTS  
 42401 INTEREST & EARNINGS  
 42410 RENTS  
 42411 CD PROGRAM INCOME(HO)  
 42450 COMMISSIONS  
 42545 LICENSES  
 42590 PERMITS  
 42610 FINES, FORFEITURES, BAILS  
 42611 FINES & PENALTIES  
 42615 STOP DWI FINES  
 42625 FORFEITURE/STATE - RSTD  
 42626 FORFEITURE/FEDERAL - RSTD  
 42650 SALE OF SCRAP

42652 SALE OF FOREST PRODUCTS  
 42655 MINOR SALES, OTHER  
 42660 SALE OF REAL PROPERTY  
 42665 SALE OF EQUIPMENT  
 42680 INSURANCE RECOVERIES  
 42681 LEGAL SETTLEMENTS  
 42701 REFUND OF PRIOR YR EXPENS  
 42702 ATI PROGRAM  
 42705 GIFTS & DONATIONS  
 42706 DARE DONATIONS  
 42710 PREMIUM ON OBLIGATIONS  
 42770 OTHER MISCELL REVENUES  
 42771 INTERDEPARTMENT REVENUE  
 42773 SECURITY SYSTEM  
 42797 OTHER LOCAL GOVT CONTRIBU  
 42799 MISCELL LOCAL SOURCES  
 42802 INTERFUND REV VEHICLE SER

**Interfund Transf & Rev**

42801 INTERFUND REVENUES  
 42822 TRANSFER FROM COUNTY ROAD  
 42899 INTERFUND REVENUES  
 42966 TC3 PAYMENT  
 42970 MENTAL HEALTH BUILDING  
 42976 E 911  
 45031 INTERFUND(A)  
 45032 INTERFUND(CT)  
 45033 INTERFUND(CL)  
 45034 INTERFUND H

45035 INTERFUND (D)  
 45036 INTERFUND(CD)  
 45037 INTERFUND(DM)  
 45039 TASC CONTRIBUTION  
 45710 BONDS  
 45730 BANS  
 45731 BANS REDEEMED FROM APPROP  
 45785 INSTAL PURCHASE DEBT  
 45791 04 REFUND BONDS ESCROW

**Applied Rollover (Rev.)**

41084 USE OF ROLLOVER

**Applied Rollover (Exp.) [discontinued]**

54999 ROLLOVER [discontinued]

**Key to the Program Type acronyms in Departmental and Agency Program Summaries:**

**MM (Mandate – Mandate):** Programs that are defined by both benefit levels and administrative systems that are mandated by the State. Examples would include the Medicaid and two public assistance programs.

**MD (Mandate-Discretionary):** Programs that are mandated by the State, but that allow local latitude in the way the program is delivered.

**DM (Discretionary-Mandate):** Programs we are not mandated to provide, but if we do choose to provide them, we are governed by mandated rules and procedures.

**DD (Discretionary – Discretionary):** Programs we are not mandated to provide and have local control over how they are delivered.