

**AGENDA  
Tompkins County Board of Health  
Rice Conference Room  
Tuesday, June 24, 2014  
12:00 Noon**

- 12:00** I. Call to Order
- 12:01** II. Privilege of the Floor – Anyone may address the Board of Health (max. 3 mins.)
- 12:04** III. Approval of May 27, 2014 Minutes (2 mins.)
- 12:06** IV. Financial Summary (9 mins.)
- 12:15** V. Reports (15 mins.)
- |                               |                                  |
|-------------------------------|----------------------------------|
| Administration                | Children with Special Care Needs |
| Medical Director's Report     | County Attorney's Report         |
| Division for Community Health | Environmental Health             |
- 12:30** VI. New Business
- 12:30** **Administration** (20 mins.)
1. Establish Board of Health Nominating Committee (5 mins.)
  2. 2015 Budget Overview (15 mins.)
- 12:50** **Environmental Health** (40 mins.)
- Enforcement Action:**
1. Resolution #13.18.29 – Beaconview Mobile Home Park, T-Dryden, Revise Resolution to Extend Deadlines (Water) (5 mins.)
  2. Resolution # 14.14.12 – Comfort Inn, C-Ithaca, Violation of Subpart 7-1 and 14-1 of the New York State Sanitary Code (Food) (5 mins.)
  3. Resolution #14.20.13 – Louie Lupo, 149 Sage Road, T-Enfield, Violation of Article VI of the Tompkins County Sanitary Code (Sewage) (5 mins.)
  4. Resolution #13.1.20 – Ulysses Public Water System, T-Ulysses, Revise Resolution to Extend Deadlines (Water) (10 mins.)
- Discussion/Action:**
1. Barton Request for Waiver of Onsite Wastewater Treatment System (OWTS) Permit Fee, 64 Gunderman Road, T-Danby (5 mins.)
  2. Policy for Waiving Onsite Wastewater Treatment System Permit Application Fees review (10 mins.)
- 1:30** **Adjournment**

DRAFT

**Tompkins County Board of Health**  
**May 27, 2014**  
**12:00 Noon**  
**Rice Conference Room**

**Present:** Will Burbank; Brooke Greenhouse; Edward Koppel, MD; James Macmillan, MD, President; Patrick McKee; Michael McLaughlin, Jr.; and Janet Morgan, PhD

**Staff:** Sylvia Allinger, Director of CSCN; Sigrid Connors, Director of Patient Services; Brenda Grinnell Crosby, Public Health Administrator; William Klepack, MD, Medical Director; Frank Kruppa, Public Health Director; Jonathan Wood, County Attorney; and Shelley Comisi, Keyboard Specialist

**Excused:** Patricia Meinhardt, MD; and Liz Cameron, Director of Environmental Health

**Guests:** Sue Merkel, Senior Lecturer in Microbiology, Cornell University; Steven Kern, Sr. Public Health Sanitarian; and Skip Parr, Sr. Public Health Sanitarian

**Privilege of the Floor:** Stan McLain, Administrative Director, Brooktondale Nazarene Camp

Mr. McLaughlin, Vice President, called the regular meeting of the Board of Health to order at 12:05 p.m. The gavel was passed to Dr. Macmillan upon his arrival during Privilege of the Floor.

**Privilege of the Floor:** Representing the Brooktondale Nazarene Camp, Stan McLain stated his organization was concerned it did not meet the criteria for testing. In past years, the camp had an arrangement with a courier to perform the tests twice a month so it was thought the necessary testing had been done. There was also a change in church leaders for the district that affected management of the organization. He was not notified the tests were not completed until after the camp had closed in August. Tests had been performed by the Health Department earlier in the season and the camp had maintained chlorine levels as required throughout the camping season. He welcomed questions from the Board. In response to those questions, Mr. McLain said his organization has a new arrangement with a microbiology lab in Cortland so he is anticipating the right tests will be done in a timely fashion and there will be a 24 hour turnaround period to be notified of test results.

**Approval of April 22, 2014 Minutes:** Mr. McLaughlin moved to approve the minutes of the April 22, 2014 meeting as written; seconded by Dr. Macmillan. Mr. Kruppa

reported Dr. Meinhardt submitted corrections to the minutes to be considered as amendments. He directed attention to a copy of her e-mail (Attachment 1).

The minutes, as amended, carried with Dr. Morgan abstaining.

**Financial Summary:** Ms. Grinnell Crosby referred to the financial summary. With Kevin McGuire from County Administration working on the County budget and other higher priority projects, no changes have been made to the design of the dashboard. She reviewed her written notes for those areas in red:

- Preschool Special Education – Filing of the next Automated Voucher Listing is due in June that will cover a portion of the 2014 year. Medicaid billing will be processed at the end of the school year.
- Division for Community Health – Staff continues to resolve billing issues and to evaluate the billing to Medicaid Managed Care for MOMS in-home services. Due to a delay in receiving the fringe rate, State claims for grant services that include fringes were delayed and will not be posted until May.
- Physically Handicapped Children’s Treatment – Claims are filed quarterly for this small program.
- Early Intervention – Continues to be in flux due to the change in fiscal agent and State takeover.
- Environmental Health – Primarily related to the delay in filing three of their grants that had claims for fringes.

Dr. Morgan commented she found the explanatory notes at the bottom of each page of graphs to be helpful.

**Administration Report:** Mr. Kruppa announced Mr. McKee is resigning from the Board as he has accepted a new position in another state. Expressing thanks for his time and participation, Mr. Kruppa recognized Mr. McKee as a valued member of the Board whose input and sense of humor will be missed. Dr. Macmillan echoed Mr. Kruppa’s comments and best wishes.

Mr. Kruppa outlined the search process to fill the vacancy for a consumer member. The position will be advertised in the newspaper for thirty days to recruit a diverse applicant pool. At the next Board meeting, a nominating committee will be organized to interview candidates and make a recommendation to the larger group. Board members should encourage individuals with special skills and/or background to apply.

Mr. McKee mentioned there was a visitor at the meeting who might be recruited. In response, Sue Merkel introduced herself. She teaches public health microbiology at Cornell University and is looking to provide authentic public health experiences for her students. Mr. Kruppa responded he would be interested in discussing the matter with her.

Noting Mr. McKee’s expertise in the not-for-profit area, Mr. McLaughlin wondered if the Board would want someone with a similar background. Mr. Kruppa identified the Human Services Coalition Listserv as one place to advertise that reaches most of the non-profit community. He is willing to reach out to potential candidates if anyone on the Board has a suggestion.

DRAFT

Mr. Burbank volunteered to serve on the ad hoc committee to interview candidates. Acknowledging his offer, Mr. Kruppa stated additional committee members will be selected at the next BOH meeting.

Dr. Macmillan reminded Board members it will be important to make the quorum requirement next month.

**Medical Director's Report:** Dr. Klepack provided updates:

- Influenza is down turning after the second peak began in late March.
- The five syphilis cases appear to be linked. During contact investigation, the New York State Department of Health (NYSDOH) regional office augmented the work of Health Department staff to locate, notify and treat individuals. Through a contract with the Health Department, he also reviewed charts and acknowledged the quality care provided by Planned Parenthood in testing and treating individuals for sexually transmitted diseases. In terms of the general community, he does not believe there is a concern about these syphilis cases.
- Some health professionals and scientists are pressing the State to move to a formal three to five year moratorium on hydrofracking. A couple of dynamics are involved: (1) the number of studies and data on hydrofracking has grown with successive years; some peer reviewed, high quality studies raise concerns, and (2) there is uncertainty regarding the change of Commissioners at the NYSDOH and what that means for the health impact study on hydrofracking.

Dr. Klepack responded to questions from the Board:

- There are quality studies being published or in the process of being published by reputable people that raise questions, e.g. correlation of endocrine disruptors and carcinogenic chemicals appearing in groundwater.
- The moratorium is recommended by a variety of people and organizations from a number of different places: Sandra Steingraber, PhD, Ithaca College; Larysa Dryska, MD, Concerned Health Professionals of New York; the Second District of the American Academy of Pediatrics, among others.

**Division for Community Health Report:** Ms. Connors had nothing to add to her written report.

**Children with Special Care Needs Report:** Ms. Allinger had nothing to add to the statistical report (Attachment 2) she distributed before the meeting.

**County Attorney's Report:** Mr. Wood stated he had nothing to report.

**Environmental Health Report:** Representing Ms. Cameron at the meeting, Mr. Parr reported the Accela permit management system went live on May 19th. There has been a learning curve associated with the program, but staff has patiently worked through it.

**Approval of revised *Tuberculin Skin Testing Policy*:** Ms. Connors noted this policy was updated to include the current terminology and procedures in the *CDC 2013 Core*

*Curriculum on Tuberculosis.* Dr. Klepack and Dr. MacQueen, tuberculosis consultant for the Health Department, have reviewed the policy and made their recommendations.

Dr. Morgan moved to approve the revised policy as written; seconded by Mr. McLaughlin.

Dr. Koppel referred to section F describing “Precautions.” He wondered if any consideration was given to using the QuantiFERON-TB Gold test in cases involving a concern about a significant reaction using the Tuberculin Skin Test (TST). Dr. Klepack envisions using it as a backup test; the TST is less expensive, more efficient. Dr. Koppel was concerned about having an alternative test available if there was a contraindication. As a lay person, Mr. Greenhouse felt the policy did not provide an alternative choice. Ms. Connors said a statement could be added to consult with the Medical Director or TB consultant in those situations. Dr. Klepack advised it does not necessarily mean that giving the TST would be a danger to a person’s health. The repeat administration is to avoid non-responders to the first test. He does not have any problem with the clause. At this point, no amendments were offered.

Dr. Morgan questioned whether the first clause under section H discussing “Administration” meant nursing students would not be eligible to administer the test. Ms. Connors responded they would not be eligible unless they had their Registered Nurse (RN) degree.

The vote to approve the revised policy as written was unanimous.

**Approval of revised *Bloodborne Pathogen At-Risk Employee Education and Hepatitis B Vaccination Policy:*** Ms. Connors stated this policy addresses the education required by the Occupational Safety and Health Administration (OSHA). Every employee in an at-risk position must be educated and offered the Hepatitis B vaccination within 10 days of assignment to an at-risk position.

Dr. Morgan moved to approve the revised policy as written; seconded by Dr. Macmillan; and carried unanimously.

**Approval of revised *Bloodborne Pathogen (BBP) Post-Exposure Policy:*** Ms. Connors explained this policy was updated to meet current recommendations for those incidents involving a possible exposure. On average, there is one exposure every year. Dr. Evelyn at Cayuga Medical Center at Ithaca (CMC) reviews the Memorandum of Understanding (MOU) on behalf of the hospital. Health Department staff works with the hospital on its response to a County employee coming to the emergency room so the employee will be prioritized if there is a high-risk exposure. If the risk is to HIV, then the employee should be offered the prophylactic drugs that are best administered within the first few hours or up to 24 hours for optimal use.

Main points from a discussion:

- There should be a clinical evaluation within one to two hours; however, the reality is an employee waits if the hospital emergency room is busy. Staff calls the hospital directly to urge them to prioritize the employee.
- Employees are educated every year on how to handle a situation if they are exposed. Upon arrival, they need to inform the emergency room that this is a work-related bloodborne pathogen exposure.

- There is a MOU with the hospital. Ms. Connors follows-up with the hospital once the employee calls about the incident and is headed to the emergency room.
- Dr. Klepack suggested Health Department staff could electronically transmit a cover letter with attached MOU to the emergency room. It would document that the hospital agreed to treat the employee within two hours.
- Once the employee is seen and evaluated there is a dialogue between the employee and the evaluating health professional to look at the exposure and make a decision about post-exposure treatment. The policy talks about risks and benefits but it is up to the individual to decide on treatment.
- Employees are strongly encouraged to have baseline testing done to establish they are not coming through the door with infections.
- CMC is the only place that stocks the drugs for HIV prophylaxis as they are very expensive and have a short shelf life.
- When an employee goes to the emergency room, Ms. Connors or a designated staff member contacts the source person about testing. So far, no one has refused the testing.
- The biggest concern is to empower the employee to go the emergency room.

Ms. Connors reported Dr. MacQueen, infectious disease specialist at Cayuga Medical Center, has reviewed and revamped the hospital's protocol for bloodborne pathogen exposures. She will work with Dr. Klepack to obtain a copy of the protocol.

Dr. Morgan referred to the section, "Definition of a Work-Related Bloodborne Pathogen (BBP) Exposure." To avoid confusion regarding statement "3" referring to HIV and statement "3.a" referring to Hepatitis B and Hepatitis C, she recommended treating those two statements separately. Ms. Connors agreed and will change statement "3.a" to "4" and statement "4" to "5."

Dr Koppel referred to the "Emergency Evaluation" section. He asked for clarification on the intent of statement "4.a." Ms. Connors agreed there was a problem with the wording because the Health Department would still be providing close follow-up testing. Dr. Macmillan said the wording is ambiguous so he suggested "...baseline HIV testing or further follow-up...**may not** be necessary." Dr. Klepack recalled there was a strong effort to avoid making baseline testing optional. In response to his comment, Ms. Connors directed attention to the MOU (Appendix B) that was changed by adding sentence "3" regarding baseline testing. After careful consideration, Dr. Klepack agreed the wording in statement "4.a" should be revised. There was agreement that Ms. Connors and Dr. Klepack would work on the language.

There was discussion about whether to approve the policy at the present meeting or to bring it back for approval next month. Deciding to approve the policy as amended at today's meeting, Board members were comfortable allowing Ms. Connors and Dr. Klepack to revise the baseline testing language and to receive a copy of the revised policy in next month's packet. Mr. McLaughlin moved to approve the revised policy as amended; seconded by Dr. Macmillan; and carried unanimously.

**Resolution #14.13.8 – Upstate District Nazarene Church, T-Caroline, Violation of Subpart 5-1, 7-1 and 7-2 of the New York State Sanitary Code (Water):** The Board heard remarks from Mr. McLain, Administrative Director of the Brooktondale Camp and

Retreat Center, earlier in the meeting. Mr. Parr summarized the situation in which the facility failed to submit the required total coliform sample test results for 2013. The organization is being asked to pay a penalty of \$400, submit reports and collect the necessary samples throughout the camping season.

Mr. McLaughlin moved to accept the resolution as written; seconded by Dr. Morgan; and carried unanimously.

**Resolution #14.10.9 – Thai Basil, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code (Food):** Mr. Parr noted Thai Basil has been in operation a short period of time. The owner did not have a thermometer available to monitor food temperatures. Upon re-inspection a few weeks later, the owner was still in violation for not having a thermometer.

Dr. Morgan moved to accept the resolution as written; seconded by Dr. Macmillan; and carried unanimously.

**Resolution #14.10.10 – Easy Wok, V-Lansing, Violation of Subpart 14-1 of the New York State Sanitary Code (Food):** Mr. Parr reported Easy Wok has a history of non-compliance with food being out of temperature, repeat violations, and housekeeping issues. As part of the signed Stipulation Agreement, two of the restaurant's employees must complete food safety training and one of those employees must be on-site at all times. Cornell Cooperative Extension offers the necessary training.

Mr. McLaughlin moved to accept the resolution as written; seconded by Dr. Morgan.

There was a discussion regarding the cockroach issue. Mr. Parr noted Easy Wok has records of pest management; however, their employees need to be cleaning properly as well. Although not considered a critical violation of the sanitary code, there is the possibility that the required training will result in improved housekeeping. Board members thought there should be some language regarding cleanliness procedures. Mr. Kruppa suggested adding a notation regarding cleanliness in the cover letter to be attached to the resolution.

The vote on the resolution, as written, with accompanying cover letter containing cleanliness language carried unanimously.

**Farrell Request for On-site Wastewater Treatment System (OWTS) Permit Fee Refund, 346 West King Road, T-Ithaca:** Mr. Parr stated Ms. Farrell applied for a sewage system conversion permit. She was unable to complete the paperwork for the Town of Ithaca and finalize plans with her plumber within the six month time period that is typical for issuing a refund. After all that work, she has changed her plans. Since she does not need the conversion permit, she is requesting a refund.

Mr. Burbank moved to approve the refund request; seconded by Mr. McKee; and carried unanimously.

**Public Water System Sanitary Survey Frequency - draft policy review:** Mr. Parr explained the Environmental Health Division is requesting approval to change the policy on the frequency of sanitary surveys performed. Currently the policy is to perform sanitary surveys of all public water systems on an annual basis. The Division wants to

move toward every other year for those facilities that meet the criteria outlined in the policy. The change would free up resources to work with those systems having more problems.

Mr. Kern advised there is State approval. The Division has always taken the concerned approach of going out every year to speak with the operators of water systems to ensure there is sampling and monthly reports, etc. This is a risk-based approach to put more effort into those problem systems.

Mr. McLaughlin moved to approve the *Public Water System Sanitary Survey Frequency* policy as written; seconded by Dr. Morgan; and carried unanimously.

**Environmental Health Division Proposed 2015 Fees- draft for discussion:** Mr. Parr said there was an across the board increase in fees of 2.7 percent to account for an increase in staff salaries and recovery of a portion of the credit card fees for the new payment system. There are a few areas with no change, primarily in the plan review section. The idea is to keep things flat until it is determined how Accela affects program costs.

Mr. McLaughlin moved to approve the Environmental Health Division 2015 Fees as written; seconded by Dr. Koppel; and carried unanimously.

**Closing Discussion:** Since the last meeting, Mr. McLaughlin has given considerable thought about the resolution passed by the Board in support of ending tobacco sales in pharmacies. In the effort to prevent youth from smoking, he believes businesses would think about the risk of selling cigarettes if there was a significant penalty for violations. He believes fines are deterrents so he wondered if there was an interest in setting a higher fine. Since points are associated with each violation, Mr. Kruppa pointed out a business would lose its license to sell cigarettes and lottery tickets after three violations. In the BOH resolution, Dr. Macmillan emphasized the Board took a limited approach by focusing on pharmacies because it did not make sense from a health perspective. Mr. Wood advised there is a limit on fines in the County Sanitary Code. Dr. Klepack added there is good evidence that changing the amount of tax on a pack of cigarettes changes the usage.

**Adjournment:** At 1:48 p.m. Dr. Macmillan adjourned the meeting.

# Attachment 1

**From:** "Patricia Meinhardt"  
**To:** "Shelley Comisi"  
**Date:** 5/19/2014 3:16 PM  
**Subject:** RE: Board of Health Meeting Packet - May 27, 2014

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Shelley,

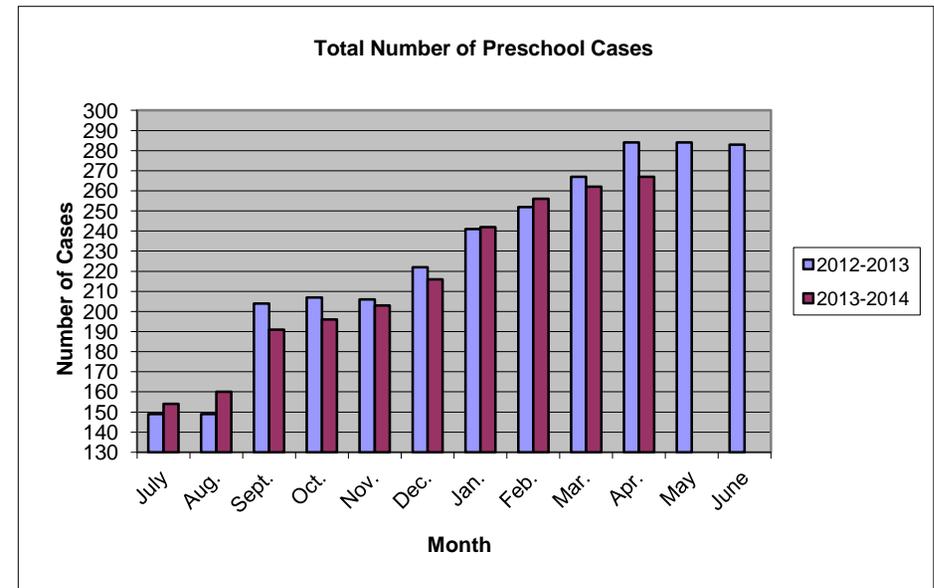
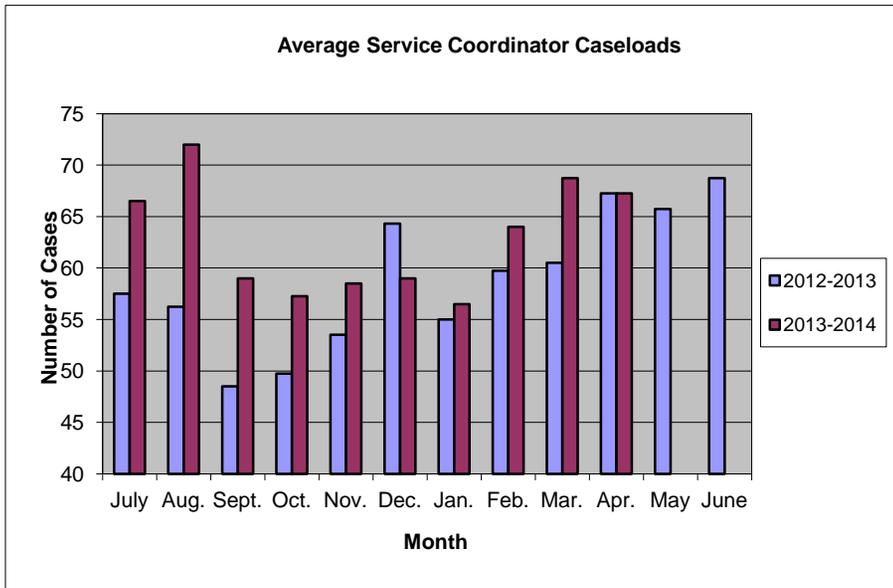
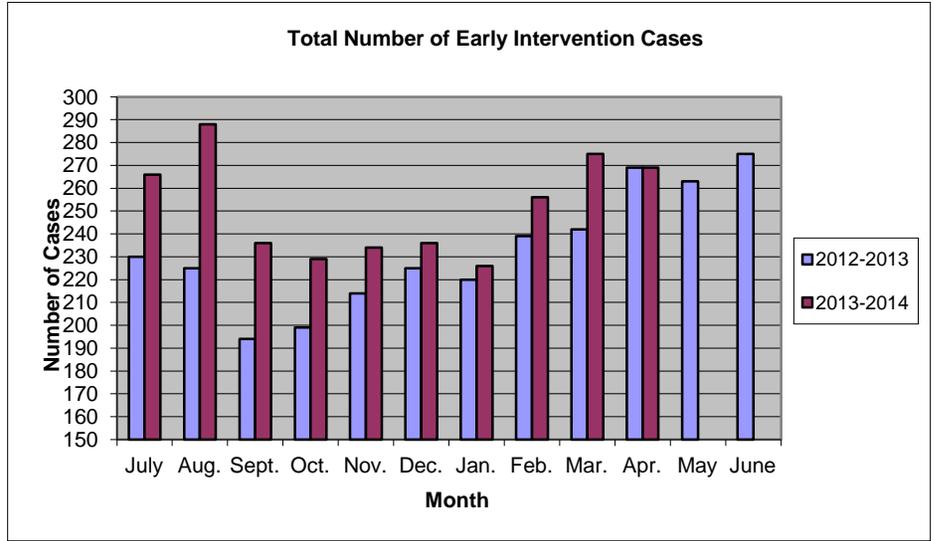
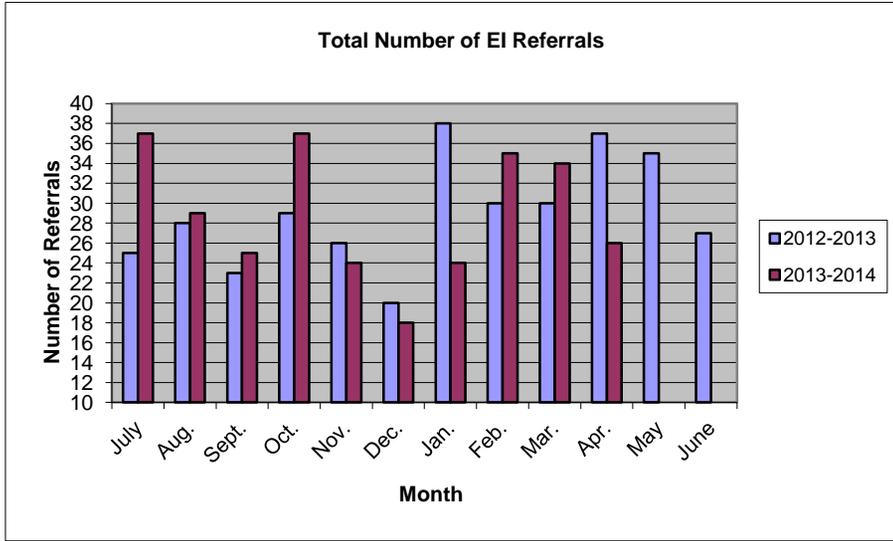
Please add this correction to the minutes from April. On Page 6:

Mr. Kruppa announced e-cigarettes will be the next topic of discussion for potential inclusion in the County's smoking policy. Dr. Meinhardt pointed out ecigarettes are nicotine delivering devices. She recently put together medical documentation for including e-cigarettes in the no smoking policy at Cornell. Since **most** companies do not **(delete want) include** e-cigarettes **(delete included)** in **their** smoking bans, she suggested staff research the legal challenges that may be presented. Mr. Kruppa advised this would be Tompkins County local law. The BOH could recommend the County Legislature consider including e-cigarettes as part of the smoking policy, but it would be up to the County to go through the evaluation.

Thanks, PLM

# Attachment 2

## Statistics Based on Program School Year



## Attachment 2

Children with Special Care Needs Division														
Statistical Highlights 2014														
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2014 Totals	2013 Totals
<b>Early Intervention Program</b>														
<b>Number of Program Referrals</b>	24	35	34	26	0	0	0	0	0	0	0	0	119	367
<b>Initial Concern/reason for referral:</b>														
-- Birth/Medical History													0	0
-- DSS Founded Case		1											1	10
-- Drug Exposure in Utero			1											
-- Failed MCHAT Screening													0	0
-- Gestational Age	2	2	1										5	16
-- Gestational Age & Hearing			1										1	0
-- Global Delays	2	2											4	4
-- Hearing	1												1	2
-- Physical													0	0
-- Feeding	1		3	1									5	11
-- Gross Motor	5	9	8	5									27	74
-- Gross Motor & Feeding		1											1	3
-- Gross Motor & Fine Motor	1												1	4
-- Gross Motor & Social Emotional													0	3
-- Fine Motor													0	3
-- Fine Motor/Vision													0	0
-- Vision													0	0
-- Social Emotional			1										1	15
-- Social Emotional & Adaptive													0	3
-- Social Emotional & Cognitive													0	0
-- Social Emotional & Feeding													0	1
-- Social Emotional & Vision													0	0
-- Speech	6	13	11	14									44	127
-- Speech & Adaptive			1										1	0
-- Speech & Cognitive													0	1
-- Speech & Fine Motor	1												1	0
-- Speech & Gross Motor	3	2	3	1									9	11
-- Speech & Social Emotional	1	2	2	5									10	14
-- Speech & Feeding													0	4
-- Speech & Hearing													0	2
-- Adaptive													0	1
-- Adaptive/Feeding		2											2	5
-- Vision													0	0
-- Qualifying Congenital / Medical Diagnosis		1											1	15
-- Child Find (At Risk)	1		2										3	33
<b>Total # of clients qualified and receiving svcs</b>	210	218	231	248										
<b>Total # of clients pending intake/qualification</b>	16	38	44	21										
<b>Total # qualified and pending</b>	226	256	275	269	0	0	0	0	0	0	0	0		
<b>Average # of Cases per Service Coordinator</b>	56.5	64	68.75	67.25	0	0	0	0	0	0	0	0		
<b># of Family/Client visits</b>														
-- Intake visits	17	33	24	26									100	293
-- Introduction Visits													0	0
-- IFSP Meetings	47	39	58	61									205	471
-- Amendments	20	12	11	12									55	224
-- Core Evaluations	29	13	29	22									93	342







## Attachment 2

Children with Special Care Needs Division														
Statistical Highlights 2014														
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2014 Totals	2013 Totals
<b>Breakdown of services received</b>														
-- Speech Therapy (individual)	132	140	146	151										
-- Speech Therapy (group)	15	18	17	17										
-- Occupational Therapy (individual)	42	47	52	51										
-- Occupational Therapy (group)	1	1	2	2										
-- Physical Therapy (individual)	24	26	31	29										
-- Physical Therapy (group)	0	0	0	0										
<b>Preschool Special Education (continued)</b>														
-- Transportation														
-- Birnie Bus	35	35	35	34										
-- Ithaca City School District	27	27	28	32										
-- Parent	0	0	0	0										
-- Birnie Bus/Parent	0	0		0										
-- Service Coordination	11	19	24	26										
-- Counseling	44	51	54	57										
-- 1:1 (Tuition Program) Aide	5	4	4	4										
-- Special Education Itinerate Teacher	26	32	31	31										
-- Parent Counseling	16	18	19	20										
-- Program Aide	2	2	2	3										
-- Teaching Assistant	4	4	4	4										
-- Psychological Services	0	0	0	0										
-- ASL Interpreter	0	0	0	0										
-- Audiological Services	0	0	0	0										
-- Teacher of the Deaf	1	1	1	1										
-- Auditory Verbal Therapy	0	0	0	0										
-- Teacher of the Visually Impaired	0	0	0	0										
-- Nutrition	4	5	5	5										
-- Assistive Technology Services	0	0	0	0										
<b>Total # of children rcvg. home based related svcs.</b>	170	184	190	197										
<b>Total # attending Special Ed Integrated Tuition Progr.</b>	72	72	72	70										
-- # attending Franziska Racker Centers	43	42	42	41										
-- # attending Ithaca City School District	29	30	30	29										
<b>Children from each school district</b>														
(attending tuition based programs)														
-- Ithaca	33	34	36	33										
-- Dryden	12	11	11	11										
-- Lansing	5	6	5	7										
-- Groton	3	2	2	2										
-- Newfield	14	14	13	12										
-- Trumansburg	5	5	5	5										
-- Odessa-Montour	0	0	0	0										
-- Spencer VanEtten	0	0	0	0										
-- Moravia	0	0	0	0										
<b>Municipal Representation</b>														
<b>Committee on Preschool Special Education</b>														

## Attachment 2

Children with Special Care Needs Division														
Statistical Highlights 2014														
													2014	2013
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals
-- Ithaca	18	10	27	14									69	237
-- Dryden	7	5	8	14									34	81
-- Groton	3	0	3	0									6	11
-- Lansing	4	0	5	2									11	27
-- Newark Valley	0	0	1	0									1	
-- Newfield	2	0	3	4									9	43
-- Trumansburg	3	0	2	0									5	9

### Dashboard Display thru May 2014

	Expenditures	Revenues
Health Department		
Mandates		
Non-Mandates		
Preschool Special Education		
Plng. & Coord. (Health)		
Women, Infants & Children		
Occupational Hlth.& Sfty.		
Medical Examiner		
Vital Records		
Division For Community Health		
Medical Examiner Program		
Plng. & Coord. Of C.S.N.		
Phys.Handic.Chil.Treatmnt		
Early Intervention (0-3)		
Environmental Health		
Public Health State Aid		

**LAST REFRESH: May 15, 2014**

**EXPENDITURES**

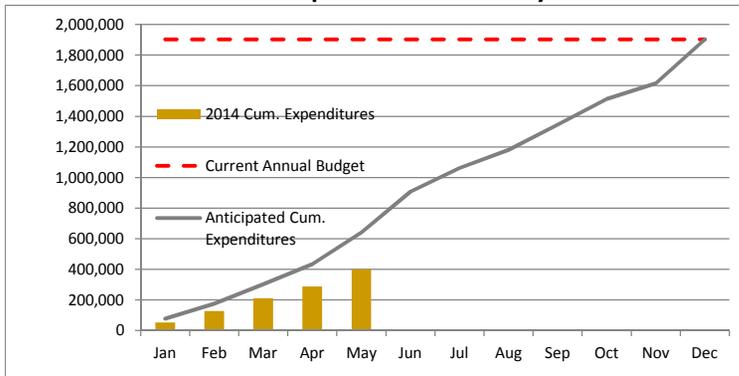
Cumulative to date compared to budget (over budget by more than 25% = Red, between 110% and 125% of budget = Yellow, below 110% of budget = Green)

**REVENUES**

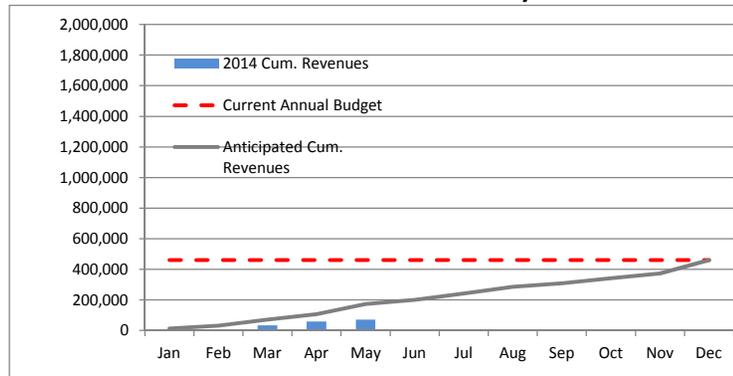
Cumulative to date compared to budget (over = Green, above 90% of budget = Yellow, below 90% of budget = Red)

# Health Dept - Division For Community Health (4016)

## Cumulative Expenditures thru May 2014



## Cumulative Revenues thru May 2014



**Data Lapse:**  
30 days

### Appropriations

- Cumulative to date compared to budget
- Current month compared to budget
- Current cumulative compared to last year
- Consider review of adopted budget amount

### Revenues

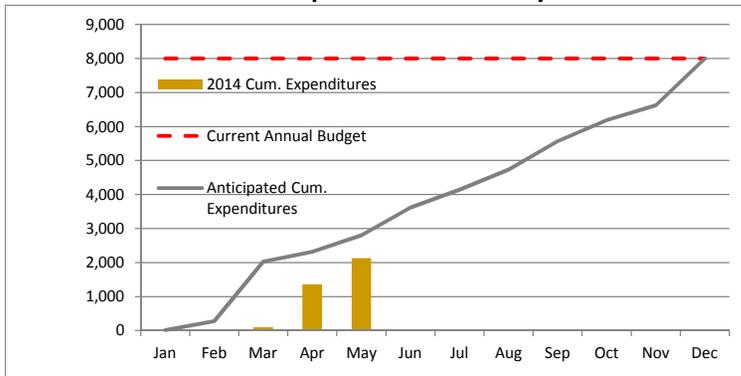
- Cumulative to date compared to budget
- Current month compared to budget
- Current cumulative compared to last year
- Consider review of adopted budget amount

The "Anticipated Cum." line in each graph is derived by calculating the ratio of the average of the prior two years actuals for any given month to the total average actual for those two years and then applying that ratio to the current year's budget.

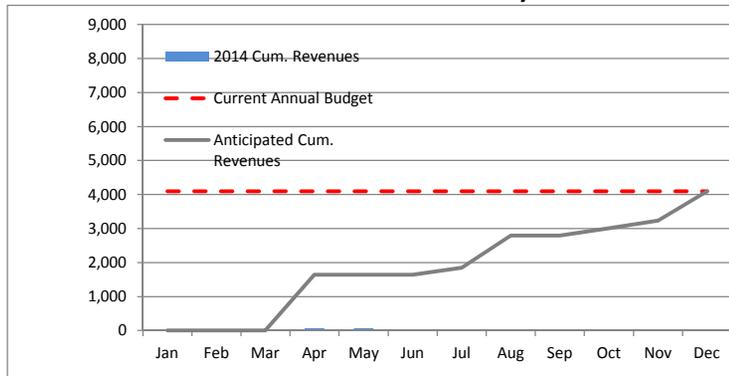
**Notes:** Staff continue to resolve billing issues and are evaluating the billing to Medicaid Managed Care for MOM's services rendered in the home.

# Health Dept - Phys.Handic.Chil.Treatment (4048)

Cumulative Expenditures thru May 2014



Cumulative Revenues thru May 2014



Data Lapse:  
30 days

**Appropriations**

- Cumulative to date compared to budget
- Current month compared to budget
- Current cumulative compared to last year
- Consider review of adopted budget amount

**Revenues**

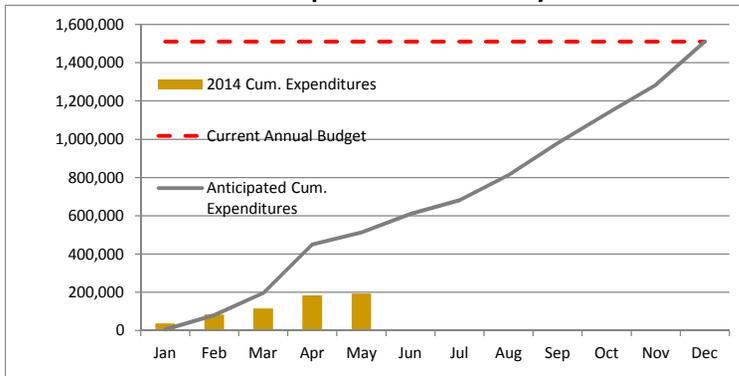
- Cumulative to date compared to budget
- Current month compared to budget
- Current cumulative compared to last year
- Consider review of adopted budget amount

The "Anticipated Cum." line in each graph is derived by calculating the ratio of the average of the prior two years actuals for any given month to the total average actual for those two years and then applying that ratio to the current year's budget.

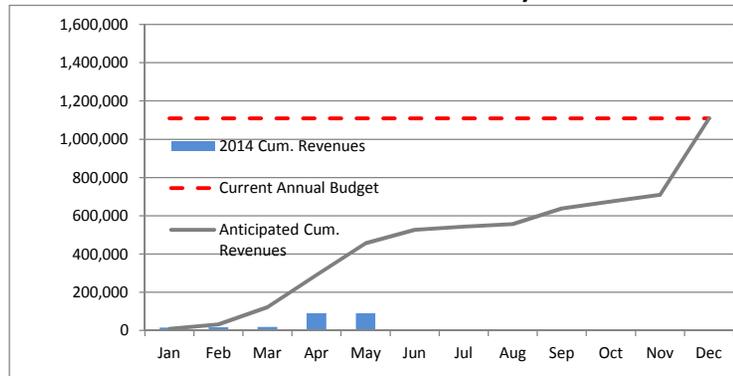
Current clients do not have a parent payment for services. Claims for this program are done quarterly. Services rendered are based on needs from eligible families.

# Health Dept - Early Intervention (0-3) (4054)

Cumulative Expenditures thru May 2014



Cumulative Revenues thru May 2014



Data Lapse:  
30 days

**Appropriations**

- Cumulative to date compared to budget
- Current month compared to budget
- Current cumulative compared to last year
- Consider review of adopted budget amount

**Revenues**

- Cumulative to date compared to budget
- Current month compared to budget
- Current cumulative compared to last year
- Consider review of adopted budget amount

The "Anticipated Cum." line in each graph is derived by calculating the ratio of the average of the prior two years actuals for any given month to the total average actual for those two years and then applying that ratio to the current year's budget.

**Notes: Early Intervention expenditures and revenues continues to be in flux due to the change in fiscal agent. Service providers are not experienced in working the insurance claim system. Comparisons to prior years still show when the county was the fiscal agent for the program. State reimbursements continue to lag for our service coordination although are**

**Public Health Director  
Report  
June 2014**

- Attended multiple DSRIP meetings locally, in Binghamton and in Rochester.  
[http://www.health.ny.gov/health\\_care/medicaid/redesign/delivery\\_system\\_reform\\_incentive\\_payment\\_program.htm](http://www.health.ny.gov/health_care/medicaid/redesign/delivery_system_reform_incentive_payment_program.htm).
- Attended NYSACHO Board of Directors meetings and monthly membership meeting in Albany. <http://www.nysacho.org/i4a/pages/index.cfm?pageid=1>
- Inducted Kathy Taves and Kelly Nickerson in the County's 25 year club.
- Continued participation in CSEA White Collar Union contract negotiations.
- Facilitated the Legislature's Health and Human Services committee's passing of BOH's support for the removal of tobacco sales from pharmacies. Presented the issue to the full Legislature on June 17<sup>th</sup>.
- Participated with communicable disease staff in a presentation by regional epidemiologists on syphilis case increase.
- Participated in evaluation of RFP responses to Division for Community Health's medical record and billing IT project.
- Attended NYSACHO Board of Directors' meeting with NYSDOH on deliverables for next year's preparedness grant.

**Medical Director's Report**  
**Board of Health**  
**June 2014**

**Other Activities:**

- Met with members of Environmental Health to review issues surrounding a cold water therapy pool to be used for Ithaca College athletes on the Ithaca College Campus. Reviewed applicable state public health law use of the pool and the issues surrounding it in regard to how the department and Ithaca College will relate to it.
- Met with Brenda Grinnell Crosby to review developments regarding the county's use of automatic electronic defibrillators in public buildings of the county with regard to developing policy and procedure.
- Completed quality assurance review of Planned Parenthood contract for STD infection screening and treatment with Melissa Gatch, BSN, RN, Team Leader Community Health Services. Generated a report detailing recommendations for corrective actions. We are pleased to report that, in general, Planned Parenthood delivers high quality, compassionate care to our joint clients.
- Generated a letter to healthcare practitioners in our region regarding data from NYSDOH regarding tick surveillance in our region. This data is useful to clinicians, but is not the only data of importance. Many other factors are significant in the decisions regarding the management of a potential tick exposure. In addition, many other diseases other than Lyme disease can be transmitted by ticks.
- Reviewed policy on "Advance Directives".

## June 24, 2014 BOH Meeting

### Division for Community Health

#### May 2014 Highlights

#### ADMINISTRATION REPORT

**Sigrid Larsen Connors, Director of Patient Services (DPS)**

**Agenda** – none

**Administration** – The DPS:

- Attended software solution demonstrations with two companies, May 2 and May 22.
- Assessed potential structural changes in WIC due to close quarters, high noise level and reduced privacy in the WIC nutrition cubicles with administration and facilities staff, May 1, 7 and 14.
- Convened staff meetings to review changes to Medicaid Obstetrical Maternal Services (MOMS) home visit billing to Medicaid Managed Care insurance due to NYSDOH regulatory requirements, May 1 and 2.
- Sexually Transmitted Infection statistical review and educational outreach planning, May 2.
- Assisted with public health education and TCHD tour for Newfield High School students, May 6.
- Participated in financial audit of Division services, May 6-9, 12-16, 19 and 22.
- Responded to four telephone or email requests for information in May: CNA re-certification; employer Hepatitis B vaccination; CD statistics and telephone interview with college graduate interested in a public health career.
- Training/Meetings
  - *Middle Eastern Respiratory Syndrome (MERS)-Corona Virus (CoV)* CDC teleconference, May 3
  - *Certified Infection Control, TC3-Instructor*, TCHD, May 7
  - *Tompkins County Diversity & Inclusion Policy*, All-Staff Meeting, TCHD, May 8
  - *Alzheimer's in Tompkins County*, Health Planning Council, TCHD, May 12
  - *Defensive Driving Training*, TCHD, May 28
  - *MERS-CoV*, CDC teleconference, May 30

**Other Meetings** – DCH Management (1); TCHD Management (13); CHS Monthly Staff Mtg (14); DSRIP Teleconference (19) and BOH (27).

**Division Statistical Highlights** – January to May preliminary 2014 reports attached.

**Note** – Due to changes in the 2014 NYSDOH State Aid Application nursing activity time is tracked in new categories. For example, instead of antepartum, postpartum or pediatric visits the state wants these coded as maternal-child health office or home visits and preventive child health home visits (>1 yr of age).

## COMMUNITY HEALTH SERVICES

### Karen Bishop, Supervising Community Health Nurse

#### **Medicaid Obstetrical Medical Services (MOMS)/Maternal Child –**

- Continued collaboration with WIC to support lactation during postpartum period including referrals to WIC for breast pumps.
- Began offering office visits to low risk MOMS prenatal clients after the initial home visit for staff efficiency and more effective reimbursement.

#### **Communicable Disease (CD) –** See attached statistical reports.

The New York State Department of Health Communicable Disease Performance Improvement Report for November 2013 – April 2014 gave Tompkins County Health Department a grade of 100% for timeliness of investigation initiation and 100% for case report form completeness. This is the third month in a row CHS has scored 100%. Kudos to the CD team! The state performance measure activity ended April 30, 2014.

**Influenza** – Influenza activity was widespread until the end of May then was categorized as geographically regional with laboratory confirmed influenza reported in 30 of 56 counties plus New York City. Year to date 89% of reportable cases have been Influenza A, 11% Influenza B in NYS. There have been 6 pediatric deaths reported in NYS (5 in NYC and 1 in upstate NYS) and 96 nationally. Of the pediatric deaths reported in NYS; 2 were too young for vaccination, 1 was vaccinated and 3 were unvaccinated.

The NYSDOH Commissioner declared influenza no longer prevalent in the state as of June 5, 2014 and no longer required unvaccinated healthcare workers to wear a mask while in areas where clients or residents may be present.

**Acute Hepatitis C** – 1 confirmed case during May in a 36 year old who had two tattoos placed five months prior to diagnosis, one at a professional tattoo parlor; the second at a private party. Conference call with NYSDOH related to this acute case as tattoo parlors are not regulated in Tompkins County. Environmental Health staff interviewed and provided education to both the private tattoo artist and the professional tattoo parlor. No breach in infection control practices identified.

**Suspect Brucellosis** – Suspect case, history of travel to India and South American over the last year IgM positive 4/25/14, reports 6 month history of night sweats, fatigue and GI upset. Referred to infectious disease physician for follow up and confirmation of acute disease, investigation continues.

**Syphilis** – Tompkins County and the Central New York Region have seen an increase in early syphilis in 2014. Preliminary data indicates approximately 60 cases of early syphilis in the CNY region in 2013. In the first four months of 2014 there have been approximately 30 cases, five in Tompkins County. A Health Alert was released in early May by the TCHD to provide education on the disease and information on available testing sites in Tompkins County.

**Lyme Disease** – Community Health Nurse Nanette Scogin provided education on Lyme Disease prevention on the WHCU morning news show on April 30, 2014. Tompkins County became endemic for Lyme Disease in 2007 and has seen an increase in reportable cases since that time. CHS continues to provide education on preventing tick bites, tick removal, transmission, and signs and symptoms of Lyme disease.

## **Tuberculosis (TB)**

### **TB Disease- (Active TB) 2 new cases in April**

#### Case #1- Bone/Lymph node/Peritoneal – No Drug Resistance

63 year old, foreign born. History of +PPD; treated for LTBI in 2005. Late 2013 complaint of R arm/shoulder pain x 2 months, weight loss, fever, night sweats, no respiratory symptoms. R chest abscess developed. Patient co-morbidities include diabetes, gout, cirrhosis and peritoneal dialysis. 4-drug TB medications started empirically 4/1/14 while patient hospitalized. Abscess sample MTB culture positive 4/7/14. Patient has had 2 hospitalizations since admission to TCHD due to elevated blood pressure. Several changes to drug plan. New plan is 9-12 months of 3 drug daily treatment with DOT. Contact investigation completed: 1 household member on LTBI treatment, 1 infant on Isoniazid 8-week window prophylaxis per CDC guidelines.

#### Case #2- Pulmonary- No Drug Resistance

27 year old, foreign born. 4 month history of respiratory symptoms, initially treated for pneumonia, repeat chest x rays showed no improvement in lungs, AFB smear negative, MTB culture positive 4/24/14. 4-drug daily therapy started 4/25/14. To obtain patient sputa x3 mid June for culture conversion. Contact investigation: 1 household member only, initially PPD negative, to be retested in July. Plan: Transition to twice weekly 2 drug treatment with DOT at the end of June.

### **Latent TB Infection – (LTBI) – 3 cases**

- 1 referred to Primary Care Provider for evaluation and treatment
- 2 anticipate treatment completion in June and October 2014 respectively

**Tuberculin Screening Test (TST) – 16 TST's** placed during April with no positive results. 10 placed in May with 1 positive in a 24 year old born in Burma, negative chest x-ray, asymptomatic- deferred LTBI treatment.

## **HEALTH PROMOTION PROGRAM**

**Theresa Lyczko, Director**

### **Tobacco Control Program**

- Planning meeting with Frank Kruppa regarding BOH resolution in support of ending sale of tobacco in pharmacies, May 1. Ted Schiele, Program/Evaluator, Samantha Hillson, Tobacco Education Coordinator
- Facilitated discussion and brainstorm with youth at 4-H Urban Outreach, Lehman Alternative Community School, May 6. Samantha Hillson
- NYS Public Housing Authority Directors' Association annual meeting, Verona, attended Smoke-free housing panel and assisted with information table, spoke with Ithaca Housing Authority Head of Building Maintenance and board members, May 7. Ted Schiele, Samantha Hillson
- Attended CCE Attorney General meeting regarding landlord/tenant rights, May 8. Samantha Hillson
- Meeting with New Roots students, May 9. Samantha Hillson
- Submitted article about tobacco-free pharmacies to Boynton and DeWitt Middle School newsletters, May 12. Samantha Hillson
- Elmshade Residents' meeting about Lakeview Tobacco-Free Policy one-year anniversary, challenges and benefits were discussed, May 13. Samantha Hillson
- Presented at Enfield Town Board meeting about Tobacco Free Outdoor policy, May 14. Samantha Hillson presented; Ted Schiele attended.
- Attended regional tobacco program meeting in Syracuse, May 14. Ted Schiele, Samantha Hillson
- Sent press release about BOH pharmacy resolution to media, May 15. Samantha Hillson

- Met with management at Borg Warner to discuss smoke-free property options, May 19. Ted Schiele
- Sent BOH pharmacy mailing to elected officials and local pharmacies to ensure their awareness of this effort, May 21. Samantha Hillson
- Met with Lakeview residents to assess smoke free policy implementation, May 13, 16, and 28. Ted Schiele
- Delivered t-free signs to Village of Lansing, May 22. Samantha Hillson
- Design and concept of Smoke-Free Housing flyer – Ted Schiele, Samantha Hillson
- Youth Action Committee, assisted with preparing for Ithaca Festival parade, Above the Influence, learned about Draw the Line campaign, May 23. Samantha Hillson
- WHCU monthly TCHD spot – World No Tobacco Day, Ted Schiele. Coordination, Theresa Lyczko, May 28.
- World No Tobacco Day tabling at Ithaca Festival, conducted dot survey about “do you support ending sale of tobacco in pharmacies?” May 31. Ted Schiele, Samantha Hillson
- NYS Public Housing Association webinar – Topic: Meeting with Legislators May 30. Ted Schiele, Samantha Hillson
- Conference calls: Point of Sale, May 13 Ted Schiele, Samantha Hillson; Smoke Free Housing, May 21; Tobacco Free Outdoors, May 27. Samantha Hillson

### **TCHD Participation and Support**

- Participated in informational meeting with Communicable Disease staff and administration on increase in local syphilis cases. Media release, May 5. Published in *Ithaca Journal* and *Tompkins Weekly*. Theresa Lyczko
- Participated in tour and presentation on TCHD programs for Newfield High School seniors, May 6. Theresa Lyczko
- Presentation on HPP programs and policy change initiatives to all TCHD staff meeting, May 8. Susan Dunlop, Community Health Nurse, Ted Schiele, Samantha Hillson, Theresa Lyczko
- Emergency Preparedness – Attended County PIO meeting, May 15. Theresa Lyczko

### **Website:**

- EH water week results, rabies and food inspection reports
- Syphilis press release, MERS information
- WIC income guidelines and calendar updates

### **Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP)**

- Review of information related to DSRIP – Delivery System Reform Incentive Payment – The NYSDOH effort to reduce Medicaid hospitalization by 25%. Grant application led by hospital systems. Meetings and conference calls May 16, 19, 20, 28, 29, 30. Theresa Lyczko
- Hospital Association of New York State (HANYS) – webinar on the Prevention Agenda, May 29. Theresa Lyczko
- Distribution of NYSDOH graphic brochure on the Prevention Agenda at Health Planning Council Board, May 13 and Community Health and Access committee meetings, May 21. Theresa Lyczko

### **Community Outreach**

- Attended CCE Nutrition Program Committee meeting, May 20. Samantha Hillson
- Review of Tompkins County employee wellness reimbursement policies for weight management and fitness at the request of Personnel. Theresa Lyczko
- Taught the Diabetes Prevention Program (DPP) monthly post-core session – 5 participants, May 6. Susan Dunlop
- Taught the Diabetes Self-Management Program (DSMP) at Titus Towers – 5 participants completed the six week class, May 7, 14, and 28. Susan Dunlop

- Met with local clergy to discuss options to present information to area churches about the DPP. May 27. Susan Dunlop
- Met with CMC respiratory staff to develop COPD/Asthma program for presentation at Finger Lakes Independence Center (FLIC) in June, May 29. Susan Dunlop
- Creating Health Places (CHP) – Prepared employee interest survey for TCHD wellness initiative. Ted Schiele
- CHP – Attended “Owning Your Own Health Committee,” sub-committee of TCOG, May 21. Ted Schiele
- CHP – Wellness Committee meetings at various worksites, May 20, 22, and TCHD’s Wellness Committee (aka Staff Satisfaction Committee – Susan Dunlop attended), May 30. Ted Schiele
- CHP – Meeting with NYSDOH contract manager, May 20. Ted Schiele

**Meetings and Trainings**

- Community Coalition for Healthy Youth (CCHY) Executive Committee, May 12. Ted Schiele
- Attended half day Infection Control Mandatory training for nursing certification, May 7. Susan Dunlop
- Completed Defensive Driving Course, May 7. Susan Dunlop

**WIC PROGRAM – no report**

**Attachments**

- Division Statistical Highlights, May 2014
- Communicable Disease Summary Report

Division for Community Health  
Clinic Statistical Highlights 2014

Community Health Services	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2014	YTD 2013	Total 2013
<b>Clinics</b>															
# of Immunization Clients	24	21	15	16	21								97	94	272
# of Immunizations Given	35	35	28	24	31								153	134	434
Children 0 - 19 yrs.	18	24	23	20	23								108	85	321
Adults 20 yrs. & over	17	11	5	4	8								45	49	113
# of Flu Immunizations	48	9	2	1	1								61	2	971
<b>Rabies Vaccination Program</b>															
Post-Exposure Clients	1	4	0	8	11								24	14	91
Post-Exposure Vaccinations	3	8	0	16	19								46	34	210
<b>Tuberculosis Program</b>															
Cumulative Active TB clients	0	0	0	2	2								4	3	3
Active TB Admissions	0	0	0	2	0								2	1	1
Active TB Discharges	0	0	0	0	0								0	1	3
Cumulative Latent TB Infection Clients	7	9	9	9	9								9	37	42
Latent TB Infection Admissions	1	2	0	0	0								3	7	12
Latent TB Infection Discharges	1	1	0	0	0								2	14	27
TB Direct Observe Therapy Visits	0	0	0	27	38								65	115	251
# of PPDs	18	32	35	21	10								116	159	532
<b>Anonymous HIV Clinics</b>															
# of HIV Clinics - including Walk-Ins	5	6	8	9	9								37	28	71
# of Counseled & Tested	5	4	7	15	12								43	38	84
HIV+ Eliza & Western Bloc	0	0	0	0	0								0	0	0
<b>WIC</b>															
Newly Enrolled	UA	UA	50	UA									50	N/A	N/A
Total Participants Served	UA	UA	541	UA									541	N/A	N/A
Participants w/Active Cks*	1458	1445	1479	UA									1461	1545	1507
Total Enrolled*	1736	1720	1713	UA									1723	1789	1797
No-Show Rate (%)	15.7%	16.0%	13.7%	UA									15.1%	13.03%	15.33%
% Active Participation	73.0%	72.3%	73.4%	UA									72.9%	77.8%	75.58%
% Caseload Target *2000 FY14	UA	UA	85.6%	UA									85.6%	UA	UA

New Information being collected as of March 2014

All statistics are considered primary as data is continually collected and updated

UA = Unavailable at this Time

\*Information taken from the WICSIS CM015T Final Report; YTD represents the average number

**Division for Community Health  
Program Visit Statistical Highlights**

<b>Maternal Child Services/MOMS program</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>YTD 2014</b>	<b>YTD 2013</b>	<b>Total 2013</b>
Cumulative Unduplicated Client Count	197	225	255	274	296								296	307	513
# of Admissions	29	24	25	35	25								138	158	354
# of Discharges	38	24	34	28	27								151	146	351
<b>Total # of Office Visits</b>	<b>31</b>	<b>27</b>	<b>22</b>	<b>xxxxxx</b>	<b>80</b>	<b>162</b>	<b>382</b>								
# of Antepartum Home Visits	47	38	49	xxxxxx	134	215	533								
# of Postpartum Home Visits	34	20	32	xxxxxx	86	141	311								
# of Pediatric Home Visits	3	2	3	xxxxxx	8	58	136								
<b>Total # of Home Visits</b>	<b>84</b>	<b>60</b>	<b>84</b>	<b>xxxxxx</b>	<b>228</b>	<b>414</b>	<b>980</b>								
Maternal & Infant Health - Office Visit	xxxxxx	xxxxxx	xxxxxx	32	35								35	N/A	N/A
Maternal & Infant Health - Home Visit	xxxxxx	xxxxxx	xxxxxx	76	52								52	N/A	N/A
Preventative Child Health >1 Yr	xxxxxx	xxxxxx	xxxxxx	0	0								0	N/A	N/A
<b>Total # of Home &amp; Office Visits</b>	<b>115</b>	<b>87</b>	<b>106</b>	<b>108</b>	<b>87</b>								<b>87</b>	<b>576</b>	<b>1362</b>
# of RN Visit Hours	132	103	123	115	79								552	397	1175
# of Childbirth Education Classes	1	2	3	0	3								9	6	15
# of Childbirth Education Moms	7	7	7	0	10								31	25	49
<b>On Call Visits</b>															
Maternal Child On Call Visits	0	0	0	0	0								0	1	5
Rabies On Call Vaccinations	1	4	0	0	1								6	4	30
TB Direct Observe Therapy On Call Visits	0	0	0	4	2								6	3	3

<b>2014 Log of Public Contacts* (Via Telephone or Email) For Community Health Services</b>													<b>2014 Total</b>	<b>2013 Total</b>	<b>2012 Total</b>
Communicable Disease (including STD, HIV, Rabies and TB)	134	134	107	112	142								629	1934	2182
Immunization Appointments	164	86	95	94	88								527	1853	1460
Maternal Child/Family/MOMS	378	317	310	318	284								1607	3520	4127
Miscellaneous	51	52	45	49	47								244	543	472
<b>Total</b>	<b>727</b>	<b>589</b>	<b>557</b>	<b>573</b>	<b>561</b>	<b>0</b>	<b>3007</b>	<b>7850</b>	<b>8241</b>						

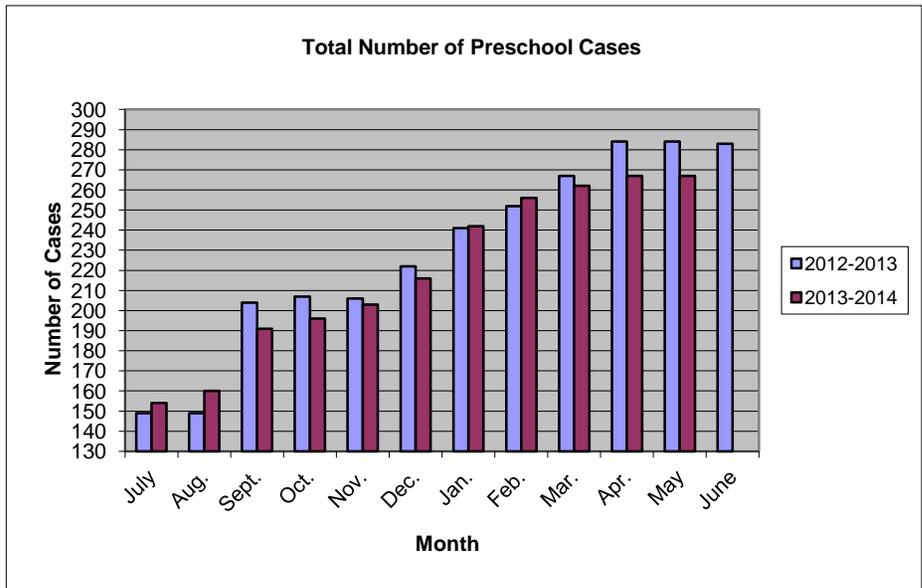
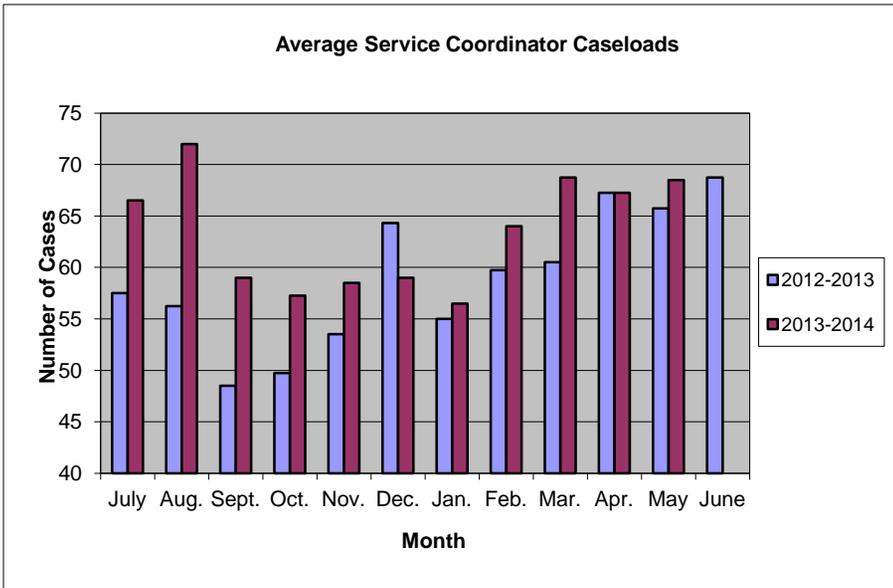
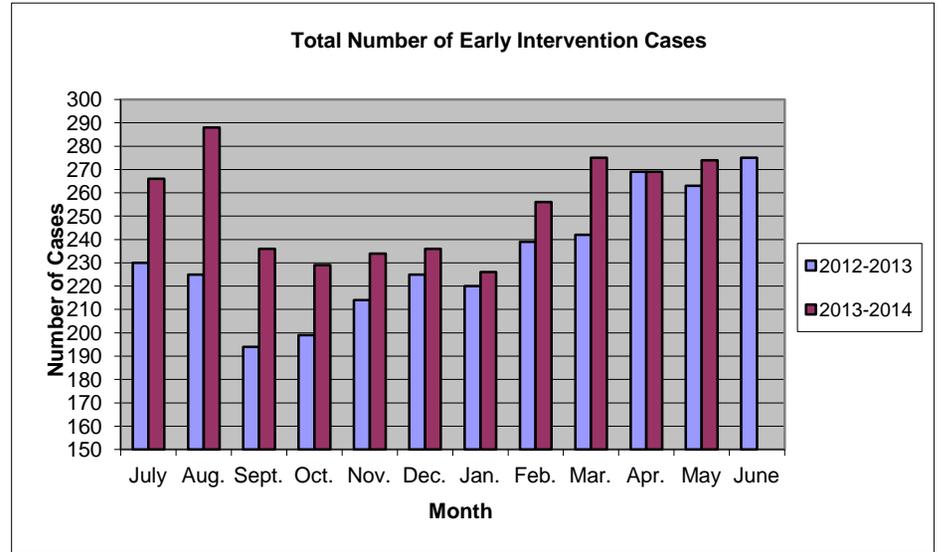
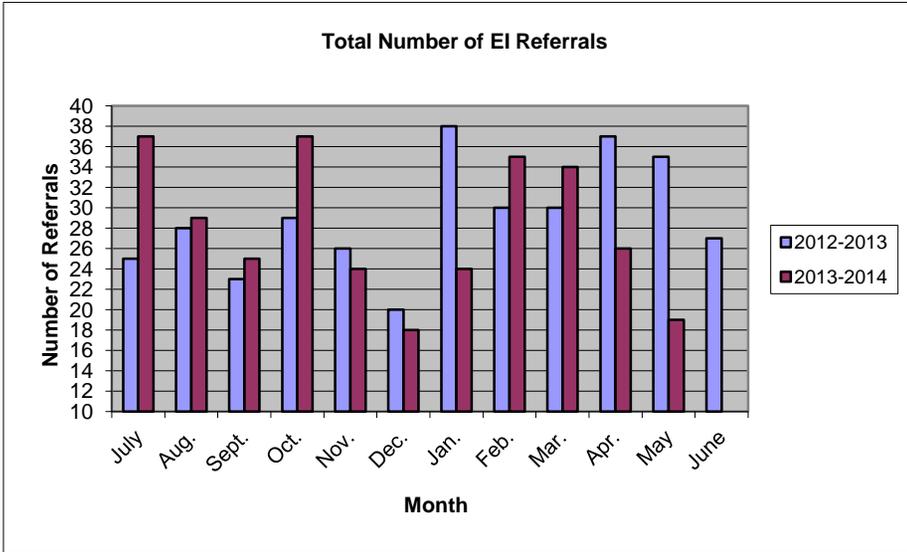
All statistics are considered preliminary as data is continually collected and updated.  
 UA = Unavailable at this time  
 Due to State Aid reimbursement directives - visit descriptions changed effective April 1, 2014

## 2014 Communicable Disease Report

DISEASE	2013													2014
	TOTALS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>AIR-BORNE ENVIRONMENTAL DISEASE</b>	4	0	0	0	0	1	0	0	0	0	0	0	0	1
LEGIONELLOSIS	4	0	0	0	0	1	0	0	0	0	0	0	0	1
<b>ARTHROPODA-BORNE DISEASES</b>	36	1	1	3	0	2	0	0	0	0	0	0	0	7
ANAPLASMOSIS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BABESIOSIS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
*LYME DISEASE	34	1	1	3	0	2	0	0	0	0	0	0	0	7
MALARIA	2	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>BLOODBORNE DISEASES</b>	63	9	10	10	8	8	0	0	0	0	0	0	0	45
HEPATITIS C, ACUTE	4	0	1	0	0	1	0	0	0	0	0	0	0	2
HEPATITIS C, CHRONIC	59	9	9	10	8	7	0	0	0	0	0	0	0	43
<b>CENTRAL NERVOUS SYSTEM DISEASES</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MENINGITIS, BACTERIAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>GASTROINTESTINAL ILLNESSES</b>	74	4	6	3	11	5	0	0	0	0	0	0	0	29
<b>BACTERIAL</b>	47	1	3	1	8	4	0	0	0	0	0	0	0	17
CAMPYLOBACTERIOSIS	20	1	3	1	3	2	0	0	0	0	0	0	0	10
E. COLI O157:H7	7	0	0	0	1	0	0	0	0	0	0	0	0	1
LISTERIOSIS	2	0	0	0	0	0	0	0	0	0	0	0	0	0
SALMONELLOSIS	15	0	0	0	3	1	0	0	0	0	0	0	0	4
SHIGELLOSIS	1	0	0	0	1	0	0	0	0	0	0	0	0	1
YERSINIOSIS	2	0	0	0	0	1	0	0	0	0	0	0	0	1
<b>PARASITIC</b>	27	1	3	2	3	1	0	0	0	0	0	0	0	10
AMEBIASIS	1	0	0	0	0	0	0	0	0	0	0	0	0	0
CRYPTOSPORIDIOSIS	12	1	2	0	2	0	0	0	0	0	0	0	0	5
CYCLOSPORIASIS	0	0	0	1	0	0	0	0	0	0	0	0	0	1
GIARDIASIS	14	0	1	1	1	1	0	0	0	0	0	0	0	4
<b>MYCOBACTERIUM AGENTS</b>	1	0	0	0	2	0	0	0	0	0	0	0	0	2
TUBERCULOSIS	1	0	0	0	2	0	0	0	0	0	0	0	0	2
<b>RABIES EXPOSURE</b>	96	3	8	0	16	19	0	0	0	0	0	0	0	46
ADMINISTERED @ TCHD	87	3	8	0	16	19	0	0	0	0	0	0	0	46
ADMINISTERED @ GANNETT	9	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>SEXUALLY TRANSMITTED DISEASES</b>	314	24	18	31	33	25	0	0	0	0	0	0	0	131
CHLAMYDIAL INFECTIONS	268	19	18	30	30	20	0	0	0	0	0	0	0	117
GONORRHEA	45	5	0	0	2	4	0	0	0	0	0	0	0	11
LYMPHOGRANULOMA VENEREUM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SYPHILIS, INFECTIOUS	1	0	0	1	1	1	0	0	0	0	0	0	0	3
<b>INVASIVE DISEASES, NOT VACCINE PREV.</b>	10	2	1	1	2	3	0	0	0	0	0	0	0	9
STREPT GROUP A	2	0	0	0	1	1	0	0	0	0	0	0	0	2
STREPT GROUP B	8	2	1	1	1	2	0	0	0	0	0	0	0	7
<b>VACCINE PREVENTABLE DISEASES</b>	27	1	2	1	1	3	0	0	0	0	0	0	0	8
DIPHTHERIA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HAEMOPHILUS INFLUENZAE, INVASIVE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HEPATITIS A	0	0	0	1	0	0	0	0	0	0	0	0	0	1
HEPATITIS B, ACUTE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HEPATITIS B, CHRONIC	6	1	2	0	0	0	0	0	0	0	0	0	0	3
MEASLES	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MUMPS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PERTUSSIS	10	0	0	0	0	1	0	0	0	0	0	0	0	1
RUBELLA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
STREPT PNEUMO, INVASIVE	7	0	0	0	1	2	0	0	0	0	0	0	0	3
TETANUS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	4	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>GRAND TOTAL OF REPORTS</b>	625	44	46	49	73	66	0	0	0	0	0	0	0	278

\*Due to high incidence, Tompkins Co. designated "sentinel county" by NYSDOH, only 20% of reported lab confirmed cases are investigated.

## Statistics Based on Program School Year



Children with Special Care Needs Division														
Statistical Highlights 2014														
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2014 Totals	2013 Totals
<b>Early Intervention Program</b>														
<b>Number of Program Referrals</b>	24	35	34	26	19	0	0	0	0	0	0	0	138	367
<b>Initial Concern/reason for referral:</b>														
-- Birth/Medical History													0	0
-- DSS Founded Case		1											1	10
-- Drug Exposure in Utero			1											
-- Failed MCHAT Screening													0	0
-- Gestational Age	2	2	1										5	16
-- Gestational Age & Hearing			1										1	0
-- Global Delays	2	2			3								7	4
-- Hearing	1												1	2
-- Physical													0	0
-- Feeding	1		3	1									5	11
-- Gross Motor	5	9	8	5	4								31	74
-- Gross Motor & Feeding		1											1	3
-- Gross Motor & Fine Motor	1												1	4
-- Gross Motor & Social Emotional													0	3
-- Fine Motor					1								1	3
-- Fine Motor & Cognitive					1									
-- Fine Motor/Vision													0	0
-- Vision													0	0
-- Social Emotional			1										1	15
-- Social Emotional & Adaptive													0	3
-- Social Emotional & Cognitive													0	0
-- Social Emotional & Feeding													0	1
-- Social Emotional & Vision													0	0
-- Speech	6	13	11	14	7								51	127
-- Speech & Adaptive			1										1	0
-- Speech & Cognitive													0	1
-- Speech & Fine Motor	1												1	0
-- Speech & Gross Motor	3	2	3	1									9	11
-- Speech & Social Emotional	1	2	2	5	2								12	14
-- Speech & Feeding													0	4
-- Speech & Hearing													0	2
-- Adaptive													0	1
-- Adaptive/Feeding		2											2	5
-- Vision													0	0
-- Qualifying Congenital / Medical Diagnosis		1											1	15
-- Child Find (At Risk)	1		2		1								4	33
<b>Total # of clients qualified and receiving svcs</b>	210	218	231	248	255									
<b>Total # of clients pending intake/qualification</b>	16	38	44	21	19									
<b>Total # qualified and pending</b>	226	256	275	269	274	0	0	0	0	0	0	0		
<b>Average # of Cases per Service Coordinator</b>	56.5	64	68.75	67.25	68.5	0	0	0	0	0	0	0		
<b># of Family/Client visits</b>														
-- Intake visits	17	33	24	26	19								119	293
-- Introduction Visits													0	0
-- IFSP Meetings	47	39	58	61	53								258	471
-- Amendments	20	12	11	12	18								73	224







Children with Special Care Needs Division														
Statistical Highlights 2014														
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2014 Totals	2013 Totals
-- Moravia	0	0	0	0	0									
-- Cortland	0	0	0	0	0									
<b>Breakdown of services received</b>														
-- Speech Therapy (individual)	132	140	146	151	150									
-- Speech Therapy (group)	15	18	17	17	17									
-- Occupational Therapy (individual)	42	47	52	51	49									
-- Occupational Therapy (group)	1	1	2	2	2									
<b>Preschool Special Education (continued)</b>														
-- Physical Therapy (individual)	24	26	31	29	27									
-- Physical Therapy (group)	0	0	0	0	0									
-- Transportation														
-- Birnie Bus	35	35	35	34	34									
-- Ithaca City School District	27	27	28	32	32									
-- Parent	0	0	0	0	0									
-- Birnie Bus/Parent	0	0	0	0	0									
-- Service Coordination	11	19	24	26	25									
-- Counseling	44	51	54	57	56									
-- 1:1 (Tuition Program) Aide	5	4	4	4	4									
-- Special Education Itinerate Teacher	26	32	31	31	30									
-- Parent Counseling	16	18	19	20	20									
-- Program Aide	2	2	2	3	3									
-- Teaching Assistant	4	4	4	4	0									
-- Psychological Services	0	0	0	0	0									
-- ASL Interpreter	0	0	0	0	0									
-- Audiological Services	0	0	0	0	0									
-- Teacher of the Deaf	1	1	1	1	1									
-- Auditory Verbal Therapy	0	0	0	0	0									
-- Teacher of the Visually Impaired	0	0	0	0	0									
-- Nutrition	4	5	5	5	5									
-- Assistive Technology Services	0	0	0	0	0									
<b>Total # of children rcvg. home based related svcs.</b>	170	184	190	197	195									
<b>Total # attending Special Ed Integrated Tuition Progr.</b>	72	72	72	70	71									
-- # attending Franziska Racker Centers	43	42	42	41	41									
-- # attending Ithaca City School District	29	30	30	29	30									
<b>Children from each school district</b>														
(attending tuition based programs)														
-- Ithaca	33	34	36	33	35									
-- Dryden	12	11	11	11	11									
-- Lansing	5	6	5	7	7									
-- Groton	3	2	2	2	2									
-- Newfield	14	14	13	12	11									
-- Trumansburg	5	5	5	5	5									
-- Odessa-Montour	0	0	0	0	0									
-- Spencer VanEtten	0	0	0	0	0									
-- Moravia	0	0	0	0	0									
<b>Municipal Representation</b>														



ENVIRONMENTAL HEALTH DIVISION

<http://www.tompkins-co.org/health/eh>

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## ENVIRONMENTAL HEALTH HIGHLIGHTS

### May 2014

#### Outreach and Division News

**EH/ITS Permit Management Software Project:** We had a successful launching of the Accela software for our OWTS permit program on Monday, May 19. It's a significant and sometimes confusing change involving numerous EH staff. There were audible groans at times, but overall the system has been accepted with grace and perseverance and is generally working well. Redmark, our consultant, continues to address issues that had been previously identified or new ones as they come up. They commented that it was a very smooth rollout (and credited our previous painful months of review). We will be turning our focus to the public portal and credit card payment processing in the next few weeks. Kudos to all of EH for their efforts in launching and learning this system!

**Healthy Neighborhoods Program.** Skip Parr and Liz Cameron completed the work plan and budget documents for submission to NYSDOH. The HNP Education Coordinator position was posted as a vacancy on the Tompkins County website. We hope to fill that position in early July. Pat Jebbett continues to work in the program, conducting education, outreach and home visits.

**Hydrilla:** Anne Wildman and Steven Kern attended the Hydrilla Local and State Task Force meetings on May 14. Permit applications have been submitted to NYSDEC for either liquid endotoxins or an endotoxin drip in Fall Creek. The application is expected to occur in late June or July, followed by the application of endotoxins in the inlet in July.

**GrassRoots:** Anne Wildman, Adriel Shea, and Liz Cameron met with representatives from the Finger Lakes GrassRoots Festival on May 21. We expect to issue the Mass Gathering Permit near the end of June. The Festival is scheduled for July 17-20.

**Glamping:** Sarah Caputi, Adriel Shea, Pete Coats, Steve Maybee, and Liz Cameron met with representatives from La Tourelle Resort and Spa and Firelight Camping to discuss a potential upscale camping project at La Tourelle. La Tourelle has proposed developing several seasonal sites where guests would sleep in canvas tents with luxurious accommodations. An application and plans are currently being reviewed.

**CEHD Spring Meeting:** Skip Parr and Liz Cameron attended the Conference of Environmental Health Director's Spring Meeting at Minnowbrook Conference Center on Blue Mountain Lake on May 6 and 7. Sessions at the conference covered treatment techniques for disinfection byproducts reduction in drinking water, nutrient concerns in rivers and lakes, an overview from the National Association of County Health Officials, and updates from the NYSDOH Center for Environmental Health on zoonoses, children's camps, food protection, body art, public water and other subjects.

#### Rabies Control Program

The Tompkins County Health Department held free rabies clinics in Lansing, Danby, Dryden, Enfield, and Ithaca in May 2014. 517 cats, dogs, and ferrets received vaccinations at these clinics. Keeping domestic animals vaccinated against rabies is perhaps the best way to reduce risk of human exposure to rabies.

There were no confirmed rabid animals in the county during May.

Key Data Overview				
	This Month	YTD 2014	YTD 2013	TOTAL 2013
Bites <sup>1</sup>	13	45	87	234
Non Bites <sup>2</sup>	7	14	15	66
Referrals to Other Counties	3	12	21	47
Submissions to the Rabies Lab	6	41	45	203
Human Post-Ex Treatments	7	19	20	88
Unvaccinated Pets 6-Month Quarantined <sup>3</sup>	0	0	3	3
Unvaccinated Pets Destroyed <sup>4</sup>	0	0	0	0
Rabid Animals (Lab Confirmed)	0	2	3	8

<sup>1</sup>"Bites" include all reported bites inflicted by mammals and any other wounds received while saliva is present.

<sup>2</sup>"Non-bites" include human exposures to saliva of potentially rabid animals. This also includes bats in rooms with sleeping people or young children where the bat was unavailable for testing.

<sup>3</sup>When an otherwise healthy, unvaccinated pet has contact with a rabid animal, or suspect rabid animal, that pet must be quarantined for 6 months or euthanized. Quarantine must occur in a TCHD-approved facility (such as a kennel) at the owner's expense. If the pet is still healthy at the end of 6 months, the exposure did not result in rabies and the pet is released.

<sup>4</sup> Pets must be euthanized if they are unvaccinated and have been in contact with a rabid or suspect rabid animal and begin to display signs consistent with rabies. Alternatively, a pet is euthanized if a prescribed 6-month quarantine cannot be performed or the owners elect euthanasia instead of quarantine.

Reports by Animal Type												
	Bites				Animals sent to the NYS Rabies Laboratory				Rabid Animals			
	Mo	YTD 2014	YTD 2013	Total 2013	By TCHD	By Cornell	Totals		Mo	YTD 2014	YTD 2013	Total 2013
							Mo	YTD				
Cat	4	18	26	80	0	0	0	2	0	0	0	0
Dog	8	25	56	133	0	0	0	4	0	0	0	0
Cattle	0	0	0	1	0	0	0	1	0	0	0	0
Horse/Mule	0	1	0	0	0	0	0	0	0	0	0	0
Sheep/Goat	0	0	0	0	0	0	0	2	0	0	0	0
Domestic	0	0	1	2	0	1	1	1	0	0	0	0
Raccoon	1	1	0	1	1	0	1	3	0	1	1	1
Bats	0	0	0	5	2	0	2	20	0	1	2	6
Skunks	0	0	0	1	0	0	0	0	0	0	0	0
Foxes	0	0	1	3	0	2	2	3	0	0	0	1
Other Wild	0	0	3	8	0	0	0	5	0	0	0	0
<b>Totals</b>	<b>13</b>	<b>45</b>	<b>66</b>	<b>234</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>41</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>8</b>

**Food Program**

*Routine facility inspections are conducted to protect public health. The inspections are made without advance notice to ensure that food processes are adequate, safe, and meet code requirements. It is important to keep in mind that inspections are only a "snapshot" in the entire year of a facility's operation and they are not always reflective of the day-to-day operations and overall condition of the operation.*

**The following inspections were conducted with no critical violation(s) noted:**

- Blue Moon Catering Kitchen, C-Ithaca
- BOCE –Darwin Smith, T-Ithaca
- Cayuga Lake Cruises, C-Ithaca
- Dryden Lake Golf Club, T-Dryden
- Dunkin Donuts, T-Dryden
- Frosty Cow, T-Dryden
- The Ice Box, Throughout Tompkins
- Istanbul Turkish Kitchen, C-Ithaca

- Ithaca Ale House, C-Ithaca
- Kendra's Creations @ Bakers Acres, T-Lansing
- Lakebreeze Ice Cream, T-Lansing
- Little Tree Orchards, Throughout Tompkins
- Mercato Bar & Kitchen, C-Ithaca
- Mia Restaurant, C-Ithaca
- Moakley House, T-Ithaca
- Not My Dad's, V-Trumansburg

PDR Catering, Throughout Tompkins  
 Potala Café, C-Ithaca  
 Royal Court, C-Ithaca  
 Scoops, T-Lansing  
 Solaz, Throughout Tompkins  
 Taughannock Farms Inn, T-Ulysses

Tibetan Cooking, Throughout Tompkins  
 Trumansburg Middle School, V-Trumansburg  
 Unwind, V-Lansing  
 Veronika's Pastries, Throughout Tompkins  
 Your Daily Soup, Throughout Tompkins

**The Hazard Analysis Critical Control Point (HACCP) Inspection** is an opportunity for the establishment to have the health department review food processes in the facility to make sure that all potential hazards are identified and to assure that the best food safety practices are being used.

None

**Re-Inspections** are conducted at any establishments that had a critical violation(s) to ensure that inadequate or unsafe processes in a facility have been corrected.

**The following re-inspections were conducted with no violations noted:**

A-1 Pizzeria, T-Dryden  
 Coalyard Café, T-Ithaca  
 Collegetown Bagels Aurora St., C-Ithaca  
 Futai Buffet, C-Ithaca  
 IC-Egbert Union Dining Hall, T-Ithaca  
 Jimmy John's Gourmet Subs, C-Ithaca

Plantation Bar & Grill, T-Dryden  
 Salvation Army, C-Ithaca  
 Sammy's Pizzeria, C-Ithaca  
 Statler Hotel – Banfi's, C-Ithaca  
 ZaZa's Cucina

**Critical violations** may involve one or more of the following: the condition of food (e.g. food that may be at improper temperatures on delivery or damaged by rodents), improper food cooking and storage temperatures (e.g. food cooked to and/or held at improper temperatures), improper food preparation practices (e.g. preparing ready-to-eat foods with bare hands), and water and/or sewage issues (e.g. low disinfection levels in the water system). These critical violations relate directly to factors that could lead to food related illness.

**Critical Violations were found at the following establishments:**

**Subway #35087 Walmart, C-Ithaca**

Enough refrigerated storage equipment was not maintained so that potentially hazardous foods were kept at or below 45°F in cold holding. Product in a food storage cooler was observed to be at 48-53°F. The product was moved to functioning refrigeration equipment to be chilled to 45°F or less before use.

**Newman Golf Course, C-Ithaca**

Food workers did not use proper utensils to eliminate bare hand contact with ready to eat foods. Worker was observed preparing a ready to eat product for customer service with bare hands. The product was discarded during the inspection.

Toxic chemicals were improperly stored so contamination of food could occur. Storage was rearranged during the inspection.

**ZaZa's Cucina, C-Ithaca**

Toxic chemicals were improperly labeled. The chemicals were labeled during the inspection.

Enough refrigerated storage equipment was not maintained so that potentially hazardous foods were kept at or below 45°F in cold holding. Products in a food storage cooler was observed to be at 50-59°F. The products were either discarded or moved to functioning refrigeration equipment to be chilled to 45°F or less before use.

**Wings Over Ithaca, T-Ithaca**

Toxic chemicals were improperly stored so contamination of food could occur. Storage was rearranged during the inspection.

**Second Landing Café, T-Lansing**

Potentially Hazardous Foods were not pre-chilled before storage on service line. Product on the service line was observed to be at 59°F. Product was moved to functioning refrigeration equipment to be chilled to 45°F or less before use.

**Bandwagon Brewpub, C-Ithaca**

Food workers did not use proper utensils to eliminate bare hand contact with ready to eat foods. A food worker was observed preparing a ready to eat product for customer service with bare hands. The product was discarded during the inspection.

**Salvation Army, C-Ithaca**

Cooked or prepared foods were subjected to cross-contamination from raw foods. Storage was rearranged during the inspection.

**Sunset Grill, T-Ithaca**

Potentially Hazardous Foods were not stored at or below 45°F during cold holding. Products in a food preparation cooler were observed to be at 50-54°F. Products were moved to functioning refrigeration equipment to be chilled to 45°F or less before use.

*Temporary Food Service Operation Permits are issued for single events at one location. The Food Protection Program issued 38 temporary permits.*

*Temporary food operation inspections are conducted to protect public health. The inspections are made without advance notice to ensure that the food processes at the event are adequate, safe, and meet code requirements. The operation must correct Critical Violations during the inspection. When a Temporary Food Operation has Critical Violation/s, a re-inspection is conducted when the event is longer than one day.*

**The following inspections were conducted with no violation(s) noted:**

B & B Kettle Corn, C-Ithaca	Sweet Dreams Tropical Smoothies, C-Ithaca
Covenant Love Community School, T-Dryden	Tropical Snow Hawaiian Shaved Ice, C-Ithaca
Gourmet Creations, C-Ithaca	Trumansburg Elementary PTO, V-Trumansburg
LACS Fishing Group, C-Ithaca	Trumansburg Sports Boosters, V-Trumansburg
New York Almond Company, C-Ithaca	
Playland Amusements, C-Ithaca	

**Critical Violations were found at the following establishments:****Travelers Kitchen, LLC, C-Ithaca**

Potentially Hazardous Foods were not stored at or below 45°F during cold holding. Products in a sandwich unit were observed to be at 50-70° F. Products were moved to mechanical refrigeration to be chilled to 45° F or less before use. Additional ice and water were added to the water bath to raise the water level. The facility was re-inspected the following day and found in compliance.

*Pre-Operational inspections are conducted, following a thorough review of proposed plans, at new or extensively remodeled facilities to ensure code compliance prior to opening to the public.*

**The following pre-operational inspections were conducted:**

Comfort Inn, C-Ithaca  
CU-College of Architecture, Art and Planning Food Trailer, C-Ithaca  
Street Diggities, Throughout Ithaca  
Super 8 Motel-FSE, C-Ithaca

**Plans Approved:**

Comfort Inn, C-Ithaca  
Denny's Ithaca, C-Ithaca  
Street Diggities, Throughout Ithaca

**New Permits Issued:**

- Cornell Vet School Coffee Shop, T-Ithaca
- Cornell Vet School Main Café, T-Ithaca
- The Dock, C-Ithaca
- P.D.R's Catering, Throughout Tompkins
- Red's Place, C-Ithaca
- Street Diggities, Throughout Tompkins
- Blissful Thai, Throughout Tompkins
- Super 8 Motel FSE, C-Ithaca
- Salad Gals, Throughout Tompkins

*The Food Protection Program received and investigated four complaints related to issues and/or problems at permitted food service establishments.*

**Engineering Plans Approved**

- German Cross Road Apartments Sewage System Engineering Evaluation and Repair, Dryden-T

**Problem Alerts/Emergency Responses**

- 14-01-06 Country Acres Mobile Home Park, T-Dryden. Boil Water Order (BWO) issued 6/6/14 due to a loss of pressure for more than 4 hours. Water line leak fixed, disinfected, and satisfactory sample results obtained. BWO released 6/8/14.
- 14-01-05 Upstate NY Nazarene Camp, T- Caroline. BWO issued 5/29/14 due to inadequate chlorine and unapproved modifications to a well. Have been referred to an engineer.

BWOs remain in effect at:

- 13-01-14 Bell Gate Mobile Home Park, T-Enfield. Boil Water Order (BWO) issued 11/21/13 due to no detectable chlorine in the distribution system. No chlorine detected during repeat inspection on 12/12/13. Under Board of Health Orders. Difficulties continue but some progress on establishing responsible operation has been made.
- 13-01-11 German Cross Roads Apartments, T-Dryden. Boil Water Order (BWO) issued 9/13/13 due to positive coliform samples. Owners working to add a well and treatment. Enforcement Order issued 2/25/14, revised 3/25/14. Engineering plans have been submitted and approved. Construction complete. Conducting monitoring prior to release of BWO.

**Health Neighborhoods Program**

On May 4, 2014, Pat Jebbett conducted outreach for the Healthy Neighborhoods Program at the Ithaca Farmer's Market. Approximately 20 people received information about this program.

On May 15, Pat Jebbett conducted outreach for HNP at the Enfield Rabies Clinic. At least 40 people received information about the program and 9 signed up for home visits.

On May 22, Pat conducted outreach for HNP at the Salvation Army food pantry. At least 10 people received information with 1 signing up for a home visit. Also HNP handouts were placed in the lobby of the Human Resource Building.

On May 19 and May 22, Pat Jebbett and Skip Parr provided training to two of the counties (Tioga and Cortland) which received the new grants for the Healthy Neighborhoods Program.

HEALTHY NEIGHBORHOODS PROGRAM	Month	YTD 2014	YTD 2013	TOTAL 2013*
# of Home Visits	20	145	171	401
# of Revisits	4	36	30	56
# of Asthma Homes	1	11	24	22
# of Homes Approached	29	356	210	641

**Childhood Lead Program**

	MONTH	YTD 2014	YTD 2013	TOTAL 2013
<b>A: Active Cases (total referrals):</b>				
<b>A1: # of Children w/ BLL&gt;19.9ug/dl</b>	0	0	0	2
<b>A2: # of Children w/ BLL 10-19.9ug/dl</b>	0	3	0	5
<b>B: Total Environmental Inspections:</b>				
<b>B1: Due to A1</b>	0	2	0	11
<b>B2: Due to A2</b>	0	3	0	0
<b>C: Hazards Found:</b>				
<b>C1: Due to B1</b>	0	0	0	8
<b>C2: Due to B2</b>	0	3	0	0
<b>D: Abatements Completed:</b>	0	0	0	0
<b>E: Environmental Lead Assessment Sent:</b>	0	2	0	7
<b>F: Interim Controls Completed:</b>	0	0	0	3
<b>G: Complaints/Service Requests (w/o medical referral):</b>	4	22	19	52
<b>H: Samples Collected for Lab Analysis:</b>				
- Paint	0	0	0	0
- Drinking Water	0	0	0	3
- Soil	0	2	0	4
- XRF	0	3	0	7
- Dust Wipes	0	3	0	9
- Other	0	1	0	0

**Status of Enforcement Actions**

**Office Conference Held:** 149 Sage Road, T-Enfield, Louis Lupo, owner: sewage violation; signed Stipulation Agreement with PHD Orders on June 4, 2014; to BOH 6/24/2014.

Comfort Inn, C-Ithaca, Jennifer Foster, manager: food and temporary residence violations; signed Stipulation Agreement with PHD Orders on 6/4/2014; to BOH 6/24/2014.

**Office Conferences Scheduled:** None

**Compliance Schedules/Board of Health Orders/PH Director's Orders:**

- German Cross Road Apartments, T-Dryden, Matthew Wyllie, owner: water and sewage violations; signed Stipulation Agreement with PHD Orders on 1/23/2014; BOH assessed \$400 penalty and ordered compliance on 2/25/2014; **payment received, water improvements completed, awaiting sewage compliance.**
- Easy Wok, V-Lansing, Max168, Inc., owner: repeat food service violations; signed Stipulation Agreement with PHD Orders on 5/12/2014; BOH assessed \$400 penalty on 5/27/2014; **payment received, case closed.**
- Upstate District Nazarene, T-Caroline, Stanley McLain, manager: water system violations, signed Stipulation Agreement with PHD Orders on 5/9/2014; assessed \$400 penalty on 5/27/2014; **awaiting payment.**
- Thai Basil, C-Ithaca, Banjong Thamkankeaw, owner: repeat food service violations; signed Stipulation with PHD Orders on 4/24/2014; BOH assessed \$400 penalty on 5/27/2014; **awaiting payment.**
- Bell-Gate MHP, Greg Carman, owner: water and mobile home park violations; 3/26/2014; Hearing Officer issued Findings of Fact, ruling that violations occurred; BOH assessed a \$2400 penalty and Orders for Compliance on 4/22/2014; **awaiting payment and compliance.**

- Ulysses WD #3, T-Ulysses, Doug Austic, operator: water system violation; signed Stipulation Agreement with PHD Orders on 10/30/2013; BOH issued Orders for compliance on 12/10/2013; **awaiting compliance.**
- Village of Dryden, PWS: water system violations; signed a Compliance Schedule with PHD Orders on 11/15/2012; BOH ordered Compliance on 12/11/2012; **awaiting compliance.**
- Beaconview MHP, T-Dryden; Rudy George, owner: Violation of BOH Orders regarding water system violations (see below); BOH assessed \$800 penalty on 12/10/13; **payment received, awaiting compliance,**
- Beaconview MHP, T-Dryden, Rudy George, owner: water system violations, signed Stipulation Agreement with PHD Orders on 8/12/2013; BOH assessed Timetable of Compliance and penalty on 8/27/2013; further BOH action scheduled for 12/10/2013; **payment received, awaiting compliance.**

***Referred to Collection:***

- CC's, C-Ithaca, Jian Wang
- P&Y Convenience, T-Lansing, Min Gyu Park
- William Crispell, T-Caroline – two penalties
- 1795 Mecklenburg Road, T-Enfield, V. Bruno
- At The Ridge, T-Lansing, Sherri Hildreth - **payment received, case closed.**

**Training**

All EH staff participated in Driver Safety Training provided by the county and presented by the New York Safety Program. There were three day-long sessions at the Health Department Rice Conference Room during the month.



Frank Kruppa  
Public Health Director  
55 Brown Road  
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**CERTIFIED AND REGULAR MAIL**

June 10, 2014

Rudolph George  
Beaconview Mobile Home Park  
1991 RT 37 W, APT 164  
Toms River, NJ 08757

**Re: Tompkins County Board of Health *Draft Revised* Resolution #13.18.29  
Water System Violations of the New York State Sanitary Code Subpart 5-1  
Beaconview Mobile Home Park, T- Dryden**

Dear Mr. George:

In response to your request for extension of the deadlines for replacement of the water storage tank, enclosed is a copy of the Draft Revised Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, June 24, 2014**. The changes to the original resolution include extending the deadline for the replacement storage tanks from May 30, 2014, to August 29, 2014, and extending the deadline for submission of Form DOH-5025, Engineer's Certification Public Water Improvement Project Completion Form from June 16, 2014, to September 12, 2014.

You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,

C. Elizabeth Cameron, P.E.  
Director of Environmental Health

Enclosures – Draft Revised Resolution, Case Summary

pc: F:\EH\MOBILE HOME PARKS (MHP)\Facilities (MHP-4)\Beaconview\Enforcement\Draft Resolution 13.18.29.doc  
ec: Tompkins County Board of Health; CEO T-Dryden; Supervisor T-Dryden; Martha Robertson, TC Legislature; John Strepelis, P.E., NYSDOH; TCHD: Frank Kruppa, Public Health Director; Elizabeth Cameron, P.E., Director of Environmental Health; Steve Maybee, P.E.; Skip Parr; Steven Kern; Eric Shearer; Brenda Coyle  
scan: Signed copy to eh

ENVIRONMENTAL HEALTH DIVISION  
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Ph: (607) 274-6688  
Fx: (607) 274-6695

**DRAFT REVISED RESOLUTION #13.18.29 FOR**

**Beaconview Mobile Home Park  
Rudolph George, Owner/Operator  
2185 Hanshaw Road, T-Dryden  
Ithaca, NY 14850**

**Whereas**, it is a violation of Part 5.171 and Appendix 5-A.7 of the New York State Sanitary Code to fail to exercise due care and diligence in the operation and maintenance of a public water facility and its appurtenances; **and**

**Whereas**, on July 11, 2012, the water storage tank serving the water supply at Beaconview Mobile Home Park was observed by Health Department staff to be significantly deteriorated and leaking; **and**

**Whereas**, on November 27, 2012, engineering plans for the replacement of the existing water storage tank at Beaconview Mobile Home Park were approved by this office; **and**

**Whereas**, on July 2, 2013, Health Department staff observed that the replacement storage tanks were not installed and that the existing water storage tank serving Beaconview Mobile Home Park was still significantly deteriorated and leaking; **and**

**Whereas**, on August 27, 2013, the Tompkins County Board of Health adopted Resolution #13.18.15 ordering Rudolph George to, in part, install replacement storage tanks as per the engineering plans by October 31, 2013; **and**

**Whereas**, when this deadline was not met, on December 10, 2013, the Tompkins County Board of Health adopted Resolution #13.18.29 requiring installation by May 30, 2014; **and**

**Whereas**, Rudolph George is in the process of selling the mobile home park and, on May 13, 2014, Rudolph George requested a deadline extension which is incorporated below; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health,  
That Rudolph George, Owner, is ordered to:**

1. Pay an additional penalty of \$800 for violating Tompkins County Board of Health Orders, due within 30 days notice. **(completed); and**
2. Maintain the existing storage tank to be free of leaks until replacement storage tanks are installed. Inspect the existing water storage tank weekly. Any opening shall be repaired within 24 hours. The inspections, findings and repairs must be documented and submitted to this office with the Monthly Operating Reports by the **10<sup>th</sup> of the following month; and**
3. Install replacement storage tanks as per the engineering plans approved by this office on November 26, 2012. Installation must be completed with oversight by a professional engineer by **August 29, 2014; and**
4. Have a professional engineer complete Form DOH-5025, Engineer's Certification Public Water Improvement Project Completion Form and submit it to this office no later than **September 12, 2014.**

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**CASE SUMMARY – FOR RESOLUTION # 13.18.29**

**Beaconview Mobile Home Park  
Rudy George, Owner/Operator  
2185 Hanshaw Road, T-Dryden  
Ithaca, NY 14850**

**Compiled on July 10, 2013; Update November 14, 2013; June 5, 2014**

Date	Action
5/13/14	Rudy George submits quote for tank replacement and requests to extend deadlines since he is in the process of selling the park, has interested buyers, and due to the estimated cost of the project (roughly \$50K).
1/16/14	Rudy George paid \$400 penalty per Resolution # 13.18.15 and paid \$800 penalty per Resolution # 13.18.29.
12/10/13	BOH adopted Resolution #13.18.29 with a \$800 penalty and establishing new deadlines - replacement of storage tank by 5/30/14 and to have engineering certification submitted by 6/16/14.
11/1/13	Field visit by Skip Parr verified that no action was taken by park owner to replace the tank.
10/22/13	2013 Water inspection report sent to owner stating that violation of BOH orders would result in further action.
10/16/13	Annual Water system inspection performed by Skip Parr. Tank weeping but no flowing leaks. No progress observed on tank replacement.
8/27/13	BOH adopted Resolution #13.18.15 with a \$400 penalty and requiring replacement of storage tank by 10/31/13 and to have engineering certification submitted by 11/15/13.
8/12/13	Signed Stipulation Agreement received.
7/24/13	TCHD sent Stipulation Agreement and set Office Conference date for 8/12/13.
7/2/13	Skip Parr and Steve Maybee observed leak in tank.
6/19/13	Received email from owner stating building would be started in late September. Dimensions of building did not meet requirements of engineer specs. Responded stating the proposal was not acceptable.
6/12/13	Letter sent by Health Department to owner stating timetable for replacement due 6/28/13.
5/9/13	Received email from consulting engineer stating he was no longer working on construction phase of project and that owner would be the lead.
3/21/13	Email received by consulting engineer stating that installation would likely occur in May 2013.
12/6/12	Annual Water System Inspection report sent to owner requesting timetable of installation of approved plans by 1/31/13.
11/27/12	Plans approved by Public Health Engineer.

*Inclusion Through Diversity*

11/26/12	Final plans received for tank replacement. Consulting engineer worked with Public Health Engineer and received extensions for submittal.
7/12/12	Several weeping leaks observed; Notice of Violation sent requiring evaluation of storage tank by a professional engineer due August 13, 2012.
8/15/11	Annual Water System Inspection Report sent to owner. Condition of storage tank elevated to a deficiency. Recommended bringing tank into compliance with current standards or plan for replacement.
1/15/11	Boil Water Notice issued to park residents due to low pressure caused by distribution pump failure. Boil water order ended 1/24/11.
5/14/10	Annual Water System Inspection Report sent to owner recommending planning for future replacement of storage tank due to corrosion.
8/14/09	Annual Water System Inspection Report sent to new owner recommending planning for future replacement of storage tank due to corrosion.
6/30/09	Consulting engineer, John Andersson, requests review of Beaconview records because he was hired by new owner to design a replacement water tank. New owner later backs out of project due to costs.
6/19/09	Rudolph George takes over ownership of the park
9/16/08	Annual Water System Inspection Report sent to previous owner recommending planning for future replacement of storage tank due to corrosion.

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**CERTIFIED, REGULAR, & ELECTRONIC MAIL**

June 10, 2014

Jennifer Foster, Manager  
Comfort Inn Ithaca  
356 Elmira Road  
Ithaca, NY 14850

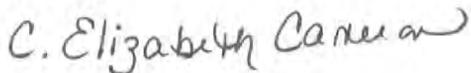
**Re: Tompkins County Board of Health Draft Resolution # 14.14.12  
Comfort Inn, Temporary Residence, C-Ithaca**

Dear Ms. Foster:

Thank you for signing the Stipulation Agreement on June 4, 2014 for the Comfort Inn Ithaca.

Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, June 24, 2014**. You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,



C. Elizabeth Cameron, P.E.  
Director of Environmental Health

Enclosures – Draft Resolution, Stipulation Agreement and Orders, and Case Summary

pc: F:\EH\TEMPORARY RESIDENCE (TR)\Facilities (TR-4)\Comfort Inn\Enforcement\Draft Resolution 14.14.12.docx  
ec: Tompkins County Board of Health (via; Shelley Comisi, TCHD)  
Satish Duggal, Ithaca Airport Hospitality; Ithaca City Building Department; Mayor Myrick C-Ithaca;  
Leslyn McBean-Clairborne, TC Legislature; TCHD; Elizabeth Cameron, P.E., Director of Environmental Health;  
Frank Kruppa, Public Health Director; Sarah Caputi; Kristee Morgan; Adriel Shea; Steven, Kern; Skip Parr; Brenda Coyle  
scan: Signed copy to eh

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**DRAFT RESOLUTION # 14.14.12 FOR**

**Comfort Inn Ithaca  
Ithaca Airport Hospitality, LLC, Owner/Operator  
356 Elmira Road  
Ithaca, NY 14850**

**Whereas**, an owner of a temporary residence must comply with regulations established by the NYS Sanitary Code, Subpart 7-1, Section 11; **and**

**Whereas**, this code section requires a plan to be approved by the Health Department for food service facilities and require the food service operation to be constructed, maintained and operated to comply with Part 14 of NYS Sanitary Code; **and**

**Whereas**, May 1, 2014, the Tompkins County Health Department found violations of NYS Sanitary Code, Subparts 7-1 and 14-1 for operating a food service establishment without a valid permit; **and**

**Whereas**, Jennifer Foster, Operator, signed a Stipulation Agreement with Public Health Director's Orders on June 4, 2014, agreeing that Comfort Inn Ithaca violated these provisions of the New York State Sanitary Code; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health,  
That Jennifer Foster, Operator, is ordered to:**

1. Pay a penalty of \$500 for these violations, **due by August 15, 2014**. (**Do Not** submit penalty payment until notified by the Tompkins County Health Department.); **and**
2. Submit applicable fees with an approvable food service plan for review by the Tompkins County Health Department and obtain an updated permit with the appropriate condition for food service issued by the Tompkins County Health prior to serving food to customers that requires preparation or temperature control. Until a revised permit is issued, Comfort Inn can only provide self-service food requiring no preparation or temperature control to customers; **and**
3. Comply with all the requirements of Subpart 7-1 and Subpart 14-1 of NYSSC.



Frank Kruppa  
Public Health Director  
55 Brown Road  
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**STIPULATION AGREEMENT AND ORDERS # 14.14.12**

**Comfort Inn Ithaca  
Ithaca Airport Hospitality, LLC, Owner/Operator  
356 Elmira Road  
Ithaca, NY 14850**

I, Jennifer Foster, as a representative for Comfort Inn Ithaca, agree that on May 1, 2014, Comfort Inn Ithaca was in violation of Subparts 7-1 and 14-1 of New York State Sanitary Code (NYSSC) for operating a food service establishment with a valid permit.

I agree to pay a penalty not to exceed \$500 for this violation following adoption of a resolution by the Board of Health. (**Do not** submit penalty payment until notified by the Tompkins County Health Department.)

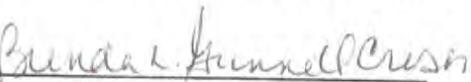
I also agree to comply with the following Orders when signed by the Tompkins County Public Health Director:

1. Submit applicable fees with an approvable food service plan for review by the Tompkins County Health Department and obtain an updated permit with the appropriate condition for food service issued by the Tompkins County Health prior to serving food to customers that requires preparation or temperature control. Until a revised permit is issued, Comfort Inn can only provide self-service food requiring no preparation or temperature control to customers.
2. Comply with all the requirements of Subpart 7-1 and Subpart 14-1 of NYSSC.

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed:  Date: 6.4.14

Jennifer Foster is hereby ordered to comply with these Orders of the Public Health Director.

Signed:  Date: 6/4/14  
for Frank Kruppa  
Public Health Director

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**CASE SUMMARY – FOR RESOLUTION # 14.14.12**

**Comfort Inn Ithaca  
Ithaca Airport Hospitality, LLC., Owner/Operator  
356 Elmira Road  
Ithaca, NY 14850**

**Compiled June 2014**

Date	Action
6/4/14	Signed stipulation received by TCHD.
5/29/14	Satisfactory pre-operational inspection for food service area performed by TCHD. Approved to served medium risk food.
5/27/14	Submitted plans approved by TCHD for temperature controlled food service.
5/21/14	Stipulation Agreement sent by TCHD.
5/15/14	TCHD staff spoke with Jennifer Foster, manager of the Comfort Inn Ithaca as follow-up to the May 14, 2014 field visit. Ms. Foster stated that plans are currently ready for submission.
5/14/14	TCHD staff performed a field visit to Comfort Inn Ithaca to ensure that Comfort Inn Ithaca is aware that plans must be reviewed and a revised permit must be obtained before temperature controlled food can be served. Manager was not available at time of visit. Permit issued on 11/1/13 with variance allowing food service was on display at time of visit rather than revised permit issued on 12/10/13.
5/1/14	Temporary Residence inspection performed at Comfort Inn Ithaca. TCHD staff observed temperature controlled food being served to customers (eggs, sausage and waffles).
12/10/13	Plans were not received by December 2, 2013 so a Revised permit was issued to to Ithaca Airport Hospitality, LLC for Comfort Inn Ithaca stating that only self-service food that does not require preparation or temperature control can be served to consumers at the Comfort Inn Ithaca unless a Health Department approved caterer provides the food.
12/6/13	Stan Sanders (Twin Tier Hospitality) sent email to TCHD acknowledging that the December 5, 2013 email from TCHD was received.
12/5/13	Email sent to Stan Sanders (Twin Tier Hospitality) stating that inadequate plans were submitted and did not contain enough information for TCHD review. TCHD attached required Specifications and Requirements for Plan Review in the email.
11/1/13	Permit issued to Ithaca Airport Hospitality, LLC with variance to allow time for Comfort Inn Ithaca to make necessary repairs and/or renovations to bring their food preparation area into compliance with Subpart 14-1. Condition of the variance was to submit plans for approval and make the necessary changes by December 2, 2013.
10/3/13	Notice of Violation issued by TCHD to Comfort Inn Ithaca requiring a food

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	service plan to be submitted by October 18, 2013.
9/30/13	Temporary Residence inspection performed at Comfort Inn Ithaca. TCHD staff observed breakfast including eggs, sausage and waffles being served to guests
3/22/13	Temporary Residence inspection performed at Comfort Inn Ithaca.
11/1/12	Permit issued by TCHD to Ithaca Airport Hospitality, LLC for operation of a Temporary Residence valid through October 31, 2013. No provisions for food service.
4/4/12	Temporary Residence inspection performed at Comfort Inn Ithaca.
11/1/11	Permit issued to Ithaca Airport Hospitality, LLC for operation of a Temporary Residence valid through October 31, 2012. No provisions for food service.



Frank Kruppa  
Public Health Director  
55 Brown Road  
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**CERTIFIED AND REGULAR MAIL**

June 10, 2014

Louie Lupo  
149 Sage Road  
Ithaca, NY 14850

**Re: Tompkins County Board of Health Draft Resolution # 14.20.13  
Discharge of sewage to ground surface  
149 Sage Road, T-Enfield (Tax Map # 3.-2-15)**

Dear Mr. Lupo:

Thank you for signing the Stipulation Agreement on June 4, 2014, for the sewage system at 149 Sage Road, Town of Enfield, Tax Parcel #3.-2-15.

Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, June 24, 2014**. You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,

C. Elizabeth Cameron, P.E.  
Director of Environmental Health

Enclosure(s) – Draft Resolution, Stipulation Agreement and Orders, and Case Summary

pc: F:\EH\SEWAGE (SSW)\Facilities (SSW-7)\Enfield\4-3.-2-15, 149 Sage Rd\Draft Resolution 14.20.13.docx  
ec: Tompkins County Board of Health (via; Shelley Comisi, TCHD);  
CEO T-Enfield; Supervisor T-Enfield; James Dennis, TC Legislature; TCHD: Elizabeth Cameron, P.E., Director of  
Environmental Health; Frank Kruppa, Public Health Director; Steve Maybee, P.E.; Cindy Schulte; Steven, Kern; Skip  
Parr; Brenda Coyle  
escan: Signed copy to Accela

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**DRAFT RESOLUTION # 14.20.13 FOR**

**Louie Lupo  
149 Sage Road, Town of Enfield  
Tax Map # 3.-2-15  
Ithaca, NY 14850**

**Whereas**, it is a violation of Article VI Section 6.02 (b) of the Tompkins County Sanitary Code for anyone to discharge human wastes or sewage to the atmosphere or to the surface of the ground; **and**

**Whereas**, on November 5, 2013, and March 21, 2014, sewage was observed on the ground at 149 Sage Road, T-Enfield; **and**

**Whereas**, Louie Lupo, Owner, signed a Stipulation Agreement with Public Health Director's Orders on June 4, 2014, agreeing that the property at 149 Sage Road, T-Enfield, violated these provisions of the Tompkins County Sanitary Code; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health,  
That Louie Lupo, Owner, is ordered to:**

1. Immediately fence the area of surfacing sewage in order to prevent access to the area and apply lime to the area for odor control; **and**
2. Immediately and until the sewage system is replaced, prevent the discharge of sewage to the ground surface by keeping the septic tank pumped as needed by a licensed septic hauler; **and**
3. Complete the replacement of the sewage system in accordance with the OWTS Construction Permit by **July 18, 2014.**

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**STIPULATION AGREEMENT AND ORDERS # 14.20.13**

**Louie Lupo**  
**149 Sage Road, Town of Enfield**  
**Tax Map # 3.-2-15**  
**Ithaca, NY 14850**

I, Louie Lupo, as owner of 149 Sage Road (Tax Map # 3.-2-15), agree that on I am in violation of Article VI of the Tompkins County Sanitary Code, Section 6.02 (b) for the discharge of human wastes or sewage to the atmosphere or to the surface of the ground.

I also agree to comply with the following Orders when signed by the Tompkins County Public Health Director:

1. Immediately fence the area of surfacing sewage in order to prevent access to the area and apply lime to area for odor control.
2. Immediately and until the sewage system is replaced, prevent the discharge of sewage to the ground surface by keeping the septic tank pumped as needed by a licensed septic hauler.
3. Complete the replacement of the sewage system in accordance with the OWTS Construction Permit by **July 18, 2014.**

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed: Louie J Lupo Date: 6-4-2014

Louie Lupo is hereby ordered to comply with these Orders of the Public Health Director.

Signed: Paendal Annell Crush Date: 6/4/14  
for Frank Kruppa  
Public Health Director

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**CASE SUMMARY – FOR RESOLUTION # 14.20.13**

**Louie Lupo**  
**149 Sage Road, Town of Enfield**  
**Tax Map # 3.-2-15**  
**Ithaca, NY 14850**

**Compiled June 2014**

Date	Action
6/4/14	Office Conference held with Mr. Lupo and TCHD staff. Mr. Lupo signed stipulation agreement.
5/30/14	TCHD staff received email from USDA Rural Development stating that Mr. Lupo has been found eligible for assistance from USDA.
5/23/14	Stipulation Agreement sent by TCHD.
4/4/14	Permit issued and letter sent by TCHD requiring installation by 5/16/14.
3/21/14	Deep hole and soil tests performed by TCHD. Sewage still surfacing on property.
12/12/13	A letter from Better Housing for Tompkins County is received by Mr. Lupo stating that the grant requirements do not allow for funding on any mobile home that is not on a foundation.
12/10/13	BOH approves Mr. Lupo's request to waive the sewage system permit application fee.
11/14/13	A telephone conversation between TCHD and Mr. Lupo occurred. Mr. Lupo stated that he cannot afford the application fee. Mr. Lupo was referred to Better Housing and to submit a written request for waiver.
11/5/13	TCHD staff delivered a Notice of Violation to the owner. During field visit, obvious surfacing of sewage was observed and photos were taken. Application for a replacement system was provided to Mr. Lupo's daughter-in-law.
11/1/13	During a field visit, TCHD staff observed discharge of sewage and odors were present. Sewage system failure was suspected and application for Better Housing of Tompkins County was left.
10/30/13	TCHD received complaint regarding sewage odors from 149 Sage Road in Enfield.



Frank Kruppa  
Public Health Director  
55 Brown Road  
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**CERTIFIED AND REGULAR MAIL**

June 13, 2014

Elizabeth Thomas, Supervisor  
Town of Ulysses  
10 Elm Street  
Trumansburg, New York 14886

**Re: Tompkins County Board of Health Draft Resolution #13.1.20 - Revised  
Ulysses WD #3 – TTHM Exceeding Maximum Contaminant Level**

Dear Supervisor Thomas:

Thank you for meeting with us on June 11 to discuss progress on addressing the elevated disinfection byproducts in the Town of Ulysses Water District #3 Community Public Water System.

Enclosed is a copy of the Revised Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, June 24, 2014**. This resolution addresses the changes we discussed at the meeting – providing Ulysses additional time to evaluate operational changes as well as other technical options.

You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Steve Maybee, P.E., Public Health Engineer or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

We appreciate your cooperation to date and working with us to abate these violations.

Sincerely,

C. Elizabeth Cameron, P.E.  
Director of Environmental Health

Enclosure(s) – Draft Revised Resolution, Ulysses Disinfection Byproduct Sampling Results

pc: F:\EH\WATER (SW)\Public Water (SW)\Facilities (SW-4)\Ulysses Water District  
#3\Enforcement\UlyssesDraftBOHResolution13.1.20 - revised - DRAFT.docx  
ec: James Dennis, TC Legislature; Elizabeth Thomas; Fred Dean, Water Operator, Town of Ulysses; Elizabeth Cameron,  
TCHD; Steve Maybee, TCHD; Steven Kern, TCHD; Chris Laverack, TCHD; Skip Parr, TCHD; Frank Kruppa, Public Health  
Director; John Strepelis, P.E., NYSDOH  
scan: Signed copy to eh

ENVIRONMENTAL HEALTH DIVISION  
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688  
Fx: (607) 274-6695

**DRAFT REVISED RESOLUTION #13.1.20 FOR**

**Town of Ulysses Water District #3 PWS  
Elizabeth Thomas, Supervisor, Town of Ulysses  
10 Elm St.  
Trumansburg, NY 14886**

**Whereas**, it is a violation of Subpart 5-1.52 of the New York State Sanitary Code (NYSSC) to exceed the Maximum Contaminant Level (MCL) for Total Trihalomethanes (TTHMs) of 80 ug/l; **and**

**Whereas**, the Ulysses Water District #3 (WD#3) Public Water System exceeded the Maximum Contaminant Level (MCL) for Total Trihalomethanes (TTHMs) of 80 ug/l; **and**

**Whereas**, the Board of Health adopted Resolution #13.1.20 on December 10, 2013, requiring the Ulysses Water District #3 (WD#3) Public Water System to correct this violation; **and**

**Whereas**, the Ulysses WD #3 has hired an engineer, evaluated options and is working with the Southern Cayuga Lake Intermunicipal Water Commission (SCLIWC) to address the violation but needs additional time to further evaluate technical, operational, and financial options; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health, that the Town of Ulysses, is ordered to:**

1. Provide notification of the TTHM violations to all users in compliance with Tier 2 public notification requirements for every quarter that there is an MCL violation for TTHMs **(completed)**; **and**
2. Comply with Tier 3 public notification requirements for the sampling violation by preparing a corrected notice for the public **by December 31, 2013 (completed)**; **and**
3. Submit an engineering report and plans to the Tompkins County Health Department **before December 31, 2013** to reduce TTHMs below the quarterly running annual maximum contaminant level of 80 ug/l **(completed)**; **and**
4. Submit the results of the hydraulic modeling of the system **by September 15, 2014**; **and**
5. Submit a revised engineering report and plans (including an evaluation of alternatives and recommendations) to the Tompkins County Health Department **before January 15, 2015** to reduce TTHMs below the quarterly running annual maximum contaminant level of 80 ug/l; **and**
6. Complete construction of the TTHM reduction project or implementation of effective operational changes **before September 15, 2015**; **and**
7. Submit quarterly progress reports with the quarterly public notices; **and**
8. Collect all water quality samples as required in Subpart 5-1 of the NYSSC, including quarterly monitoring for TTHMs and haloacetic acids (HAA5s), during the time period in which they are due to be sampled; **and**
9. Comply with the Stage 2 Disinfections and Disinfection Byproduct Rule (Stage 2 DBP Rule) which takes effect for Schedule 4 systems on October 1, 2013; **and**
10. Calculate the running annual average (RAA) for TTHMs and HAA5 samples and submit with the laboratory reports a table summarizing the results and the RAA; **and**
11. Comply with all Subpart 5-1 requirements of the NYSSC, including public notification requirements for any violations.

**Ulysses Water District  
Disinfection Byproduct Sampling Results**

Sample Date	Total Haloacetic Acids (HAA5) MCL = 60 ug/l		Total Trihalomethanes (TTHM) MCL = 80 ug/l	
	Level (ug/l)	Running Annual Average (ug/l)	Level (ug/l)	Running Annual Average (ug/l)
3/7/2010	29.3		41	
8/11/2010	28		96.8	
11/3/2010	24.4	26.20	63.6	80.2
2/23/2011	21	24.47	42.1	67.50
6/15/2011	40	28.35	80	70.63
8/10/2011	34	29.85	71	64.18
10/19/2011	16.2	27.80	96.8	72.48
3/7/2012	30	30.05	55.2	75.75
5/9/2012	32.5	28.18	74.5	74.38
8/22/2012	14	23.18	104.1	82.65
12/20/2012	29.2	29.20	61.6	73.85
3/27/2013	30	26.43	63	75.80
6/12/2013	27.9	25.28	91.8	80.13
8/7/2013	25.41	28.13	104	80.10
10/16/2013	14.9	24.55	105	90.95
1/15/2014	16.4	21.15	77.5	94.58
4/9/2014	26	20.68	62	87.13



Frank Kruppa  
Public Health Director  
55 Brown Road  
Ithaca, NY 14850-1247

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ENVIRONMENTAL HEALTH DIVISION

<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688

Fx: (607) 274-6695

Date: June 10, 2014  
Memo to: Members of the Tompkins County Board of Health  
From: C. Elizabeth Cameron, P.E., Director of Environmental Health  
Subject: Request to Waive OWTS Permit Application Fee

Jason Barton is requesting that the replacement sewage system permit application fee of \$325 be waived due to financial hardship. The Division received this request in writing from Mr. Barton on May 19, 2014.

The existing sewage system serving Mr. Barton's home at 64 Gunderman Road in the Town of Danby (Tax Map #10.-1-1.7) has failed after recently purchasing the home and the system needs to be replaced.

Mr. Barton has indicated to staff that this has caused a financial hardship. He does not qualify for funding through Better Housing of Tompkins County.

This situation does not meet the criteria set forth in the draft policy for waiving application fees; and we do not recommend granting this request.

F:\EH\SEWAGE (SSW)\Facilities (SSW-7)\Danby\2-10.-1-1.7 64 Gunderman\Fee Waiver Request.docx

Attn: Cindy Schulte

PS CS 5/19  
 SP SP 5/20  
 LC LC 5/20

Dear Cindy,

This letter is to request a waiver for the fee required to pull a permit to fix my septic system. I just bought my house in October of 2013. The seller had Drain Brain inspect and pump my septic tank. Everything checked out fine. A few months later we realized there was a serious problem. Water was bubbling to the surface after using our plumbing system. We had the system inspected and now we need to dig it up and get it fixed.

I would appreciate a waiver of my fee due to the financial hardship this unfortunate situation has imposed on my family and I. I also contacted the Better Building Office to apply for a grant, but they informed me that there was no more money at this time. Anything you can do for us would be greatly appreciated.

Thank you,

Jason Denton  
 607-339-5050

Gunderson Rel

6/2/14 (PS)  
 - Does not qualify for BHTC  
 - Referred to USDA  
 - per SF. "other situations" (?)

May 2014

**Draft**

**Environmental Health Division  
Policy for Waiving Onsite Wastewater Treatment System (OWTS)  
Permit Application Fees**

**1. Background Information**

The Tompkins County Environmental Health Division receives fees from the public to obtain permits to construct residential Onsite Wastewater Treatment Systems (OWTS's) including the replacement of septic tanks and pump chambers. The Division occasionally receives requests from property owners to waive these OWTS permit application fees due to financial hardship.

**2. Policy**

- 2.1. Goals and Objectives – To provide a consistent and an equitable process to allow OWTS permit application fees to be waived for qualified property owners. Allowing waivers to qualified homeowners may expedite the replacement of failed OWTS leading to better protection of public health.
- 2.2. Policy Statement – Property owners that meet established income guidelines are eligible for a waiver of the OWTS permit application fee. Waivers will be granted based on the following guidelines:
  - 2.2.1. Fee waivers will be granted for replacement OWTS's or replacement of septic tanks and pump chambers only.
  - 2.2.2. Fee waivers will not be issued for commercial, conversion or new construction OWTS's.
  - 2.2.3. Fee waivers may be granted by the Environmental Health Director in cases where a property owner and/or family can demonstrate eligibility for qualifying income-based services through the Tompkins County Department of Social Services. The Department of Social Services Certification of Eligibility Form must be completed for verification of eligibility.
  - 2.2.4. Alternative third-party certifications of financial need consistent with Tompkins County Department of Social Services qualifications may be accepted at the discretion of the Public Health Director.
  - 2.2.5. For requests not conforming to criteria 2.2.3 or 2.2.4, the owner may submit a written request to be considered by the Tompkins County Board of Health for approval.

**3. References**

- 3.1. Form – Department of Social Services Certification of Eligibility

Approved by the Tompkins County Board of Health at its regular meeting on June 24, 2014.

\_\_\_\_\_  
*Frank Kruppa*  
Public Health Director

\_\_\_\_\_  
*Date*

*Inclusion Through Diversity*

## Department of Social Services Certification of Eligibility

The following information assists the Tompkins County Health Department in determining applicant eligibility to waive permit fees associated with replacement of Onsite Wastewater Treatment Systems.

**Applicant Name (Print Full Name):** \_\_\_\_\_

**Applicant's Date of Birth:** \_\_\_\_\_ **Last Four Digits of Applicant's SSN:** \_\_\_\_\_

*Information Release Statement Box (To be signed by applicant)*

I grant permission to the Tompkins County Department of Social Services to release the information contained on this form to the Tompkins County Health Department.

\_\_\_\_\_

**Signature of Applicant**

\_\_\_\_\_

**Date**

As the Tompkins County Commissioner of Social Service, I, Patricia Carey, hereby certify that \_\_\_\_\_ or his/her family is currently receiving services through the Tompkins County Department of Social Services including:

\_\_\_ Temporary Assistance currently receiving Safety Net or Family Assistance

\_\_\_ Supplemental Nutrition Assistance Program (SNAP) within the previous six months

\_\_\_ Medicaid

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I further certify that all financial documentation required establishing eligibility for the services checked above has been gathered in accordance with state and federal regulations.

\_\_\_\_\_

Commissioner of the Department of Social Services or Designee

\_\_\_\_\_

Date