



Ithaca-Tompkins County Transportation Council

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AGENDA AND MEETING NOTICE

PLANNING COMMITTEE MEETING

Date: Tuesday, July 19, 2016

Time: 10:00 A.M. – 12:00 P.M.

Location: Ithaca-Tompkins Transit Center
737 Willow Ave., Ithaca N.Y

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|-------------|---|----------------------------|
| I. | Public Comment Period | |
| II. | Approval of Action Summary – June 21, 2016 | Planning Committee Chair |
| III. | TIP 2014-2018 Administrative Modification
NYS DOT – Rt.13 at Trumbull Corners Schedule Change | Fernando de Aragón, NYSDOT |
| IV. | State Program Updates
-Bridge NY / Pave NY
-Transportation Alternatives | NYSDOT |
| V. | Director’s Report | Fernando de Aragón |
| VI. | Member Reports | Committee Members |
| VII. | Adjournment | |

**** Please allow two hours for this meeting****

All meetings of the ITCTC are open to the public and held in accessible facilities

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

Action Requested: This item is for informational purposes.

Approval of Joint Committee Action Summary – June 21, 2016

Report: The June 21, 2016 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the June 21, 2016 Action Summary.

TIP 2014-2018 Administrative Modification NYSDOT – Rt.13 at Trumbull Corners Schedule Change

Report: NYSDOT has requested a change in schedule for the Detailed Design and Right-of-Way Acquisition phases of the *Rt.13 at Trumbull Corners Rd., Town of Newfield* project (PIN 305758). Dates for both phases will change from October 2015 to October 2016. Please see the TIP modification form below for more details.

Action Requested: Planning Committee motion approving the TIP 2014-18 administrative modification to the *Rt.13 at Trumbull Corners Rd., Town of Newfield* project (PIN 305758).

2014-2018 TRANSPORTATION IMPROVEMENT PROGRAM

****Administrative Modification****

New York State Dept. of Transportation Rt.13 at Trumbull Corners Schedule Change

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on **July 19, 2016**, during a regularly scheduled meeting. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affects one project as described below.

Description:

NYSDOT has requested a change in schedule for the Detailed Design and Right-of-Way Acquisition phases of one project, *Rt.13 at Trumbull Corners Rd., Town of Newfield* (PIN 305758), as shown in Attachment A. Dates for both phases will change from October 2015 to October 2016. The schedule change will reflect delays in the actual implementation of the project phases.

The Attachment A tables include the projects showing the current format in the TIP and the proposed administrative modifications. These modifications will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

EXISTING:

TIP date 2012 **PIN** 305758 **BIN**
Project Name Rt.13 at Trumbull Corners Rd, Town Of Newfield – NYSDOT
Sponsor NYSDOT
Description SAFETY / ALIGNMENT WORK AND WIDENING. STATE OF GOOD REPAIR.

Fund Source: SAFETEA-LU HSIP

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Detailed Design	HSIP		\$0	10-15	\$0	\$0	\$40,000	\$0	\$0	\$40,000
Rt of Way Acq	HSIP		\$0	10-15	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Construction	HSIP		\$0	'10-16	\$0	\$0	\$0	\$450,000	\$0	\$450,000
Inspection	HSIP		\$0	'10-16	\$0	\$0	\$0	\$46,000	\$0	\$46,000
Total:			\$0		\$0	\$0	\$90,000	\$496,000	\$0	\$586,000
Federal Funding:			\$0		\$0	\$0	\$81,000	\$446,400	\$0	\$527,400
State Funding:			\$0		\$0	\$0	\$9,000	\$49,600	\$0	\$58,600
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

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ADMINISTRATIVE MODIFICATION:

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Detailed Design	HSIP		\$0	10-16	\$0	\$0	\$0	\$40,000	\$0	\$40,000
Rt of Way Acq	HSIP		\$0	10-16	\$0	\$0	\$0	\$50,000	\$0	\$50,000
Construction	HSIP		\$0	'10-16	\$0	\$0	\$0	\$450,000	\$0	\$450,000
Inspection	HSIP		\$0	'10-16	\$0	\$0	\$0	\$46,000	\$0	\$46,000
Total:			\$0		\$0	\$0	\$0	\$586,000	\$0	\$586,000
Federal Funding:			\$0		\$0	\$0	\$0	\$527,400	\$0	\$527,400
State Funding:			\$0		\$0	\$0	\$0	\$58,600	\$0	\$58,600
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Changes shown in **Bold**

State Program Updates

Report: NYSDOT staff will provide an update on the PAVE-NY, BRIDGE-NY and Transportation Alternatives programs.

Action Requested: This item for information purposes only.

Director's Report

Report:

- Completion of TIP update process
- EV infrastructure plan project
- Rideshare

Action Requested: This item is for information purposes.

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP, or construction updates.

Action Requested: This item is for information purposes.

Adjournment

***** The next meeting of the *ITCTC Policy Committee* will be held on:
Tuesday, August 16, 2016, 2:00 p.m.
At the Transit Center*****

***** The next meeting of the *ITCTC Planning Committee* will be held on:
Tuesday, September 20, 2016, 10:00 a.m.
At the Transit Center*****

The 2016 Meeting Schedule can be viewed on the ITCTC website: <http://tompkinscountyny.gov/ITCTC/meetings>

If you are unable to attend a meeting please inform the ITCTC Office and arrange for your alternate to be in attendance.

Meetings may be cancelled in advance due to a lack of sufficient action items on the agenda.

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR
AGENDA ITEM II**

- II. Approval of Joint Committee Action Summary – June 21, 2016**
(See page 1 above)

Approval of Action Summary
June 21, 2016 Meeting

JOINT COMMITTEE MEETING ACTION SUMMARY

June 21, 2016 - Ithaca Tompkins Transit Center
2:10 p.m.

Present: *Policy Committee:* **Bill Goodman, Chair** (Town of Ithaca), **Ray Burger, Vice Chair** (Town of Dryden), **David Smith, Secretary** (NYSDOT Reg.3), **Dooley Kiefer** (Tompkins County Legislature), **Linda Woodard** (Village of Cayuga Heights), **Timothy Logue** (City of Ithaca), **Brent Cross** (Village of Cayuga Heights), **Darby Kiley** (Town of Ulysses), **Reed Huegerich** (Cornell University), **Mark Frechette** (NYSDOT Reg.3).

Planning Committee: **Jeff Smith, Chair** (Tompkins County), **Tim Logue, Vice Chair** (City of Ithaca), **Ed Marx** (Tompkins County), **Sue Ritter** (Town of Ithaca), **Ray Burger** (Town of Dryden), **Brent Cross** (Village of Cayuga Heights), **Reed Huegerich** (Cornell University), **Darby Kiley** (Town of Ulysses), **Mark Frechette** (NYSDOT Reg. 3).

Excused: *Policy Committee:* **Don Hartill** (Village of Lansing), **Bill Gray** (TCAT Board), **John Gutenberger** (Cornell University), **Bridgette Brady** (Cornell University), **Laura Shawley** (Town of Danby), **Ann Rider** (Town of Enfield), **Don Scheffler** (Town of Groton), **Jeffrey Hart** (Town of Newfield), **Jason Leifer** (Town of Dryden), **Gerry Monaghan** (Village of Lansing), **Svante Myrick**, (City of Ithaca), **James Goveia** (FTA), **Gautam Mani** (FHWA), **Victor Jorin** (ITCTC staff).

Planning Committee: **Carl Martel** (Tompkins County Highway Dept.), **Jim Weber** (Town of Ithaca), **Eric Hathaway** (City of Ithaca), **John Gutenberger** (Cornell University), **Bridgette Brady** (Cornell University), **Matt Yarrow** (TCAT), **John Courtney** (Village of Lansing), **Barry Rollins** (Town of Enfield), **Richard C. Case Jr.** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Diana Miller** (NYSDOT Region 3), **James Goveia** (FTA), **Gautam Mani** (FHWA), **Victor Jorin** (ITCTC staff).

Staff: **Fernando de Aragón, Teresa Linde, Tom Mank, Eliza Zou** (ITCTC Intern)

Guests: **Dwight Mengel** (Tompkins County DSS, Chief Transportation Planner), **Xavier Rusk** (Tompkins County Office of Human Rights), **Martin Hatch** (Age-Friendly Transportation Domain), **Malini Roy** (Tompkins County DSS Intern).

Jeff Smith assumed the chair at approximately 2:10 PM and called the meeting to order.

I. Public Comment Period

Report: Jeff Smith, ITCTC Planning Committee Chair, asked if there were any members of the public that wished to speak to the committee; hearing none, he closed the public comment period.

Planning Committee Business Items (2:12 pm), Jeff Smith chaired:

II. Approval of Action Summary – April 19, 2016

Action: The Action Summary from April 19, 2016 was Moved by Darby Kiley, seconded by Mark Frechette, and unanimously approved without modification.

III. 2014-18 TIP Action – Modification – Tompkins County - Schedule Changes Two Projects

Report: Jeff Smith reviewed the information in the meeting packet.

- This action is simply moving construction and construction inspection funds, for two crosswalk projects, from the 15/16 to the 16/17 fiscal year.
- The total funding amounts remain unchanged.
- Work is scheduled to begin in the fall and be completed in the spring.

Mark Frechette asked how this is being reflected in the TIP. Fernando de Aragón replied that both of these projects will be included in the new TIP as funds rolling over from existing projects. He added one correction to the Pine Tree Road project table; where it has “July-2015” for construction and construction inspection it should be “July-2016”, this was a typo. Although the amendment is moving the funds to the next fiscal year, it is really only pushing it out by a couple of months (from July to October).

Action: The 2014-2018 TIP Modification, Tompkins County – Schedule Changes to two projects, was Moved by Ed Marx, seconded by Brent Cross and unanimously approved.

2014-2018 TRANSPORTATION IMPROVEMENT PROGRAM

****Administrative Modification****

Adjustment to Two Tompkins County Projects

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a series of 2014-2018 Transportation Improvement Program (TIP) administrative modifications on **June 21, 2016**, during a regularly scheduled meeting. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affect two projects:

- *CR110, Ellis Hollow Road* (PIN:375593)
- *Pine Tree Road – Two Intersections Safety Improvements* (PIN: 375610)

Administrative Modification Description:

Tompkins County has requested that the two projects listed above be modified to ensure funds are properly programmed in the upcoming federal fiscal year 2017. The proposed modifications are described below and are reflected in the attached tables.

- 375593 – CR110 Ellis Hollow Road - Move construction and construction inspection funds to FFY 16/17. The funding amounts will remain the unchanged.
- 375610 – Pine Tree Road - Move construction and construction inspection funds to FFY 16/17. The funding amounts will remain the unchanged.

The Attachment A tables include the projects showing the current format in the TIP and the proposed administrative modifications. These modifications will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

CR110, Ellis Hollow Road PIN: 375593 Sponsor: Tompkins County	BUDGET									
	Approved 2014-18 TIP					Proposed 2014-18 TIP Modification				
	Date	2014/15	15/16	16/17	Fund Source	Date	2014/15	15/16	16/17	Fund Source
Scoping	Oct-2015		\$15,000		FLEX	-		\$15,000		FLEX
Preliminary Design	Oct-2015		\$30,000		FLEX			\$30,000		FLEX
Detailed Design	Oct-2015		\$40,000		FLEX			\$40,000		FLEX
Construction	Jul-2016		\$630,000		FLEX	Oct-2016			\$630,000	FLEX
Construction Inspection	Jul-2016		\$65,000		FLEX	Oct-2016			\$65,000	FLEX
Subtotal			\$780,000					\$85,000	\$695,000	
Federal Funding:			\$624,000					68,000	\$556,000	
State Funding:			\$117,000					\$12,750	\$104,250	
Local Funding:			\$39,000					\$4,250	\$34,750	

Note: Modifications appear in **bold**.

Pine Tree Road-Two Intersections Safety Improvements PIN: 375610 Sponsor: Tompkins County	BUDGET									
	Approved 2014-18 TIP					Proposed 2014-18 TIP Modification				
	Date	2014/15	15/16	16/17	Fund Source	Date	2014/15	15/16	16/17	Fund Source
Scoping	Oct-2014	\$15,000			HSIP	Oct-2014	\$15,000			HSIP
Preliminary Design	Oct-2014	\$15,000			HSIP	Oct-2014	\$15,000			HSIP
Detailed Design	Oct-2014	\$30,000			HSIP	Oct-2014	\$30,000			HSIP
Construction	Jul-2016		\$203,000		HSIP	Oct-2016			\$203,000	HSIP
Construction Inspection	Jul-2016		\$23,000			Oct-2016			\$23,000	
Subtotal		\$60,000	\$226,000				\$60,000	\$0	\$226,000	
Federal Funding:		\$54,000	\$203,400				\$54,000	\$0	\$203,400	
State Funding:		\$0	\$0				\$0	\$0	\$0	
Local Funding:		\$6,000	\$22,600				\$6,000	\$0	\$22,600	

Note: Modifications appear in **bold**.

IV. **2017-2021 TIP Approval**

Report: Fernando de Aragón reviewed the information in the meeting packet and in the TIP document.

- Projects are mostly unchanged since the initial TIP updates given at ITCTC meetings.
- Updated draft tables, as well as a summary table, have been posted on the ITCTC website throughout the TIP update process.
- A public meeting was held on March 15, 2016.
- A 30-day public comment period ran through April 8; no comments were received from the public.
- The ITCTC Planning Committee is being asked to recommend Policy Committee approval of the final 2017-2021 TIP document.

Sue Ritter asked if the fifth column, the date, on the TIP tables, is when the contract must be signed with NYSDOT. Mark Frechette replied that it is not. Fernando de Aragón explained that the date is showing when the money first becomes available; the municipality has that fiscal year to get the contract signed and the money obligated.

Dooley Kiefer had two comments on the TIP document: 1) on page 7, why are there question marks in the Performance Measure footnotes? Fernando de Aragón explained that they were to note things they are looking for. He will delete the question marks in the final document; 2) on page 9, in the second and third paragraphs under Section 5311, the letter “d” is missing from the word “Designated”. Fernando de Aragón noted the error and will correct it in the final document.

Action: Moved by Sue Ritter, seconded by Ray Burger and unanimously approved to recommend ITCTC Policy Committee formal approval of Resolution 2016-06: *Adopting the 2017-2021 Transportation Improvement Program.*

V. **Coordinated Plan Amendment**

Report: Dwight Mengel reported that the purpose of the amendment to the Coordinated Public Transit-Human Service Transportation Plan (Coordinate Plan) is to update the list of priority projects to reflect Gadabout’s actual application for FTA Section 5310 Program projects and budget for 2016. He added that the program was announced at the end of May and the application deadline is July 1st.

Action: Moved by Darby Kiley, seconded by Tim Logue and unanimously approved to recommend ITCTC Policy Committee formal approval of the *2016-1 Amendment to the Tompkins County Coordinated Public Transit-Human Service Transportation Plan.*

VI. **UPWP FTA Amendment**

Report: Fernando de Aragón reported that the 2016-2017 UPWP is being amended to make the estimated budget for the 2015-2016 FTA reflect the actual appropriated funds. The result will be a \$518 increase in the 2015-2016 FTA budget; it will be included in the “Supplies/Reproduction” and “Other” budget lines of the 2016-2017 UPWP.

Action: Moved by Brent Cross, seconded by Ed Marx and unanimously approved to recommend ITCTC Policy Committee formal approval of Resolution 2016-07: *Approving Amendments to the 2016-2017 Unified Planning Work Program.*

The Planning Committee portion of the meeting concluded at approximately 2:35 p.m.

Bill Goodman assumed the chair for the Policy Committee portion of the meeting.

VII. Approval of Action Summary – May 17, 2016

Report: Bill Goodman asked for the discussion of the May 17, 2016 Action Summary to be opened; it was so moved by Dooley Kiefer and seconded by Linda Woodard. Dooley Kiefer asked that two corrections be made: 1.) on page 32, Item VI, insert the word “federal” in-between “5-year” and “transportation bill” for clarity; 2.) on page 34, Item VIII, change “Deputy County Commissioner” to the correct title of “Deputy County Administrator”.

Action: The Action Summary from May 17, 2016 was Moved by Dooley Kiefer, seconded by Linda Woodard and approved by consensus with the modifications noted above.

VIII. 2017-2021 TIP Approval

Report: This item was discussed by both committees during the Planning Committee portion of the meeting. At that time, Dooley Kiefer asked for two minor changes to text on pages 7 and 9; the Planning Committee voted to recommend Policy Committee formal approval with the modifications agreed to. Bill Goodman asked for a Policy Committee move and second; Dooley Kiefer so moved and Ray Burger seconded, the Policy Committee voted to approve the 2017-2021 TIP. Dooley Kiefer added that she had two more minor changes within the resolution wording: changing “which” to “that” in the ninth and tenth “Whereas” paragraphs.

Action: Resolution 2016-06, *Adopting the 2017-2021 Transportation Improvement Program*, was Moved by Dooley Kiefer, seconded by Ray Burger and approved by consensus with minor modifications.

RESOLUTION 2016-06

ADOPTING THE 2017-2021 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the United States Highway Code (23 USC §134) and Federal Transit Act (49 USC §8), as amended by the *Intermodal Surface Transportation Efficiency Act of 1991*, the *Transportation Equity Act for the 21st Century*, the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)*, the *Moving Ahead for Progress in the 21st Century Act (MAP-21)* and the *Fixing America’s Surface Transportation Act (FAST Act, Pub. L. No. 114-94)*, require the development of a Transportation Improvement Program; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor and general units of local government as the Metropolitan Planning Organization for the Ithaca Metropolitan Area; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council*, in accordance with 23 CFR part 450 and 49 CFR part 613, the Final Metropolitan Planning Rules jointly promulgated by the Federal Highway Administration and Federal Transit Administration, has developed a Transportation Improvement Program in conformance with §450.324 et al. of the aforementioned rule; AND

WHEREAS, the proposed Transportation Improvement Program was developed in cooperation with the New York State Department of Transportation, local transit operators and other local transportation partners, and after consultation with local, State and Federal agencies and organizations in compliance with federal requirements; AND

WHEREAS, the proposed Transportation Improvement Program, contains a five-year integrated program of federally funded transportation projects for the Ithaca metropolitan planning area to be implemented between October 1, 2016 and September 30, 2021; AND

WHEREAS, the proposed Transportation Improvement Program has been developed to be financially constrained; AND

WHEREAS, the developmental process of the proposed Transportation Improvement Program included a project evaluation process in order to facilitate the review and prioritization of project proposals; AND

WHEREAS, the proposed Transportation Improvement Program includes a formal project selection process that constitutes an "agreed to" procedure for the selection of projects for implementation in conformance with §450.330 of the joint planning regulation; AND

WHEREAS, there is a need to efficiently administer and implement the projects contained in this program, it is also recognized that the project costs shown on the program at this time are only reasonable estimates that may change during the course of project development; AND

WHEREAS, all projects in the previous year's element that have not been implemented in part or in whole are considered to be in the current year's; AND

WHEREAS, the proposed Transportation Improvement Program is consistent with all plans, goals, and objectives of the *Ithaca-Tompkins County Transportation Council* and shall be updated at least biennially with revisions to reflect changes in program emphasis and funding availability; AND

WHEREAS, such agreement and consistency determinations are taken to satisfy the annual State Implementation Plan consistency requirements; AND

WHEREAS, all Federal planning requirements relative to Title VI are being met and documented; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* attests and certifies that the metropolitan transportation planning process is being carried out in conformance with the requirements of the 23 CFR part 450 and 49 CFR part 613;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby adopts the five-year Transportation Improvement Program for the period October 1, 2016 through September 30, 2021;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* certifies the annual Transportation Program of Projects to be consistent with all current plans, and recommends the initiation of those projects and plans so specified;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* agrees to use the Transportation Improvement Program as the project selection document for implementation to satisfy the project selection requirements of the *Fixing America's Surface Transportation Act*;

BE IT FURTHER RESOLVED, that the Transportation Policy Committee directs the Staff Director to submit this resolution and appropriate documentation of the program to those Federal and State agencies responsible for assuring its early implementation.

This resolution having been considered and approved on June 21, 2016.

IX. Coordinated Plan Amendment

Report: This item was discussed by both committees during the Planning Committee portion of the meeting where a vote was passed recommending Policy Committee formal approval of the Coordinated Plan amendment. Bill Goodman asked if there were any further questions; hearing none, he called for a vote and the amendment was approved.

The amendment includes awards of Capital and Operating Assistance Projects awarded by NYSDOT through the *Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program* shown in the Plan's Table C (below).

Table C: Priority Projects for FTA Section 5310 Program in 2016

FTA Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities				
GADABOUT Projects:	Federal Sec 5310	State	Gadabout	Total
New Freedom Operating Assistance	\$ 40,000	\$ 20,000	\$ 20,000	\$ 80,000
Purchase (2) Buses	\$ 110,000	\$ -	\$ 27,500	\$ 137,500
Total	\$ 150,000	\$ 20,000	\$ 47,500	\$ 217,500

Action: The 2016-1 Amendment to the Tompkins County Coordinated Public Transit-Human Service Transportation Plan was Moved by Linda Woodard, seconded by Dooley Kiefer and approved by consensus.

X. UPWP FTA Amendment

Report: This item was discussed by both committees during the Planning Committee portion of the meeting where a vote was passed recommending Policy Committee formal approval of the Amendment to the 2016-2017 Unified Planning Work Program. Bill Goodman asked if there were any further questions; hearing none, he called for a vote and the amendment was approved.

Action: Resolution 2016-07, *Approving Amendments to the 2016-2017 Unified Planning Work Program*, was Moved by Ray Burger, seconded by Linda Woodard and approved by consensus.

Resolution 2016-07

APPROVING AMENDMENTS TO THE 2016-2017 UNIFIED PLANNING WORK PROGRAM

WHEREAS, federal legislation, the *Fixing America's Surface Transportation Act (FAST Act, Pub. L. No. 114-94)*, requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

WHEREAS, the *Fixing America's Surface Transportation Act* requires Metropolitan Planning Organizations to carry out a "continuing, cooperative, and comprehensive" urban transportation planning process that addresses all modes of transportation; AND

WHEREAS, in order to implement a continuous, cooperative and comprehensive transportation planning process in the Ithaca-Tompkins County Metropolitan Area, it is a requirement to develop an annual Unified Planning Work Program (UPWP); AND

WHEREAS, the Ithaca-Tompkins County Transportation Council, in accordance with the requirements of the *FAST Act* and its corresponding regulations (23 CFR §450.308(d), has developed a Simplified Statement of Work that serves as the Unified Planning Work Program; AND

WHEREAS, the FTA Carry-Over Funds are based on an estimate of remaining funds as of March 31, 2016; AND

WHEREAS, the difference between the estimated and the actual 15/16 FTA MPP (Section 5303) funds resulted in a \$518 increase in the amount of FTA Carry-Over Funds;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby amend the 2015/2016 FTA Auditable Budget with an increase of \$518 in the “Supplies/Reproduction” and “Other” budget lines to be reflected in the 2016/2017 ITCTC Operating Budget in the “Supplies, Printing, Food, Professional Service Fees, and Postage” budget lines. These changes are shown in bold in the attachment to this resolution.

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Central Staff Director to submit the necessary copies of this amendment and any necessary revisions to the 2016-2017 Unified Planning Work Program document to the pertinent State and Federal Agencies.

This resolution having been considered and approved on June 21, 2016

2016-2017 AVAILABLE FUNDING FOR ITCTC OPERATION

TABLE 2

2016-2017 ITCTC Operating Budget					FTA Carry-Over Funds				Total Funds Available For Operations
CODE	DESCRIPTION	FHWA	FTA	TOTAL	2013-2014 FTA	2014-2015 FTA	2015-2016 FTA	FTA Sub-TOTAL	GRAND TOTAL
REVENUES:									
.4959	FEDERAL AID GRANT	\$282,796	\$40,131	\$322,927	\$462	\$2,816	\$5,031	\$8,309	\$331,236
	REPROGRAMMED FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUES	\$282,796	\$40,131	\$322,927	\$462	\$2,816	\$5,031	\$8,309	\$331,236
EXPENSES:									
	COMBINED SALARIES	174,686	23,595	198,281	0	0	0	0	198,281
.8800	FRINGE	79,849	10,785	90,634	0	0	0	0	90,634
.2206	COMPUTER EQUIPMENT	2,246	0	2,246	0	0	0	0	2,246
.2210	OTHER EQUIPMENT	0	0	0	0	0	0	0	0
.2214	FURNITURE & FIXTURES	375	225	600	0	1,865	0	1,865	2,465
.2230	COMPUTER SOFTWARE	1,300	200	1,500	0	0	0	0	1,500
.4303	OFFICE SUPPLIES	350	150	500	152	100	100	352	852
.4330	PRINTING	4,700	0	4,700	0	0	100	100	4,800
.4332	BOOKS/PUBLICATIONS	100	100	200	0	150	0	150	350
.4342	FOOD	500	0	500	0	106	100	206	706
.4400	PROGRAM EXPENSE	0	0	0	0	0	0	0	0
.4402	LEGAL ADVERTISING	1,205	296	1,501	0	0	100	100	1,601
.4412	TRAVEL/TRAINING	1,200	1,300	2,500	210	135	1,465	1,810	4,310
.4414	LOCAL MILEAGE	1,420	580	2,000	100	160	200	460	2,460
.4416	PROFESSIONAL DUES	600	0	600	0	0	0	0	600
.4424	EQUIPMENT RENTAL	2,000	1,000	3,000	0	0	100	100	3,100
.4425	SERVICE CONTRACTS	1,500	500	2,000	0	0	1,200	1,200	3,200
.4432	RENT	765	0	765	0	0	100	100	865
.4442	PROFESSIONAL SERVICE FEES	7,200	0	7,200	0	0	1,200	1,200	8,400
.4452	POSTAGE SERVICES	1,000	500	1,500	0	100	166	266	1,766
.4472	TELEPHONE	800	700	1,500	0	200	200	400	1,900
.4618	INTERDEPARTMENTAL CHARGE	1,000	200	1,200	0	0	0	0	1,200
	TOTAL EXPENSES	\$282,796	\$40,131	\$322,927	\$462	\$2,816	\$5,031	\$8,309	\$331,236

2015-2016 FTA Section 5303 AUDITABLE BUDGET
GRANT # NY-80-X025/ PIN # P215-15-80A

TABLE 4

TASK BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.21.00	PROGRAM SUPPORT ADMINISTRATION	1,006	566	57	1,629
44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	1,006			1,006
44.23.01	LONG RANGE PLANNING – SYSTEM LEVEL	1,006			1,006
44.23.02	LONG RANGE PLANNING – PROJECT LEVEL	1,006			1,006
44.24.00	SHORT RANGE TRANSPORTATION PLANNING	101			101
44.25.00	TRANSPORTATION IMPROVEMENT PROGRAM	654	283		937
44.26.12	COORD OF HUMAN SVC TRANS	252	94		346
44.27.00	OTHER ACTIVITIES				
TOTAL		5,031	943	57	6,031
AUDITABLE BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.2001	PERSONNEL	0	302	0	302
44.2002	FRINGE/LEAVE	0	283	0	283
44.2003	TRAVEL	1,665			1,665
44.2004	EQUIPMENT	0			0
44.2005	SUPPLIES/REPRODUCTION	300			300
44.2006	CONTRACTUAL	0			0
44.2007	OTHER	3,066	358	57	3,481
44.2008	INDIRECT CHARGES				
XX.XX.XX	Toll Credits				
TOTAL		5,031	943	57	6,031

Note: Figures in bold indicate changes.

The Policy Committee portion of the meeting concluded at approximately 2:40 p.m.

The joint portion of the meeting commenced at approximately 2:40 p.m.; Bill Goodman chaired.

XI. Performance Measures Report

Report: Fernando de Aragón reviewed the information and tables in the meeting packet.

- Federal regulations require MPOs to have a system of performance reports and updates evaluating progress towards meeting performance targets.
- The accompanying tables produced by the ITCTC utilized existing data sets from the state; the ITCTC is not in a position to evaluate all of the roads itself. Infrastructure was based only on the federal aid road system, accident data was from all roads.
- The ITCTC identified a series of objectives and performance measures in its Long Range Transportation Plan.
- The tables included in the meeting packet show the baseline values plus trends derived from new data; he went through the table categories and reviewed how to read them.
- Updated reports on the performance measures will be given every six months, during the joint committee meetings.

Mark Frechette suggested that all of the performance measures should be based solely on federal aid system roads. He recognizes the importance of the safety data on local roads but feels that information should be in a different report since the purpose of producing performance measures is to show how performance is being improved using federal funds.

Tim Logue said his understanding is that the measures should be of federal aid systems since that's the only thing municipalities can spend the money on; it makes no sense to measure safety or condition on a local street for this report since the federal aid system cannot work there. Mark Frechette confirmed that is correct.

Fernando de Aragón reported that the ITCTC will continue to do reporting for the entire county, such as in the Traffic Accident Report, but the performance measures are different and look at a smaller sub-set. Dooley Kiefer said she would like to see the performance measures applied to the other data too. Mr. de Aragón replied that he would have to see how the baseline would have to be adjusted; right now the ITCTC is trying to fulfill what the federal government is requiring.

Brent Cross asked if it was the ITCTC or individual municipalities who did the performance measures for fatalities and injuries; Tim Logue replied that it is the ITCTC. Mr. Cross then asked what benefit there was in investing time into creating trends for county non-federal aid roads that may have dramatically different data on the rural versus suburban or city roads; the federal system has similar traffic patterns but the traffic on the other county roads vary greatly. Fernando de Aragón said he would look into it further; he added that this is a work-in-progress.

Brent Cross asked what the reasoning or benefit was behind the government requesting this as it seemed to just be additional work for the ITCTC. Fernando de Aragón explained that federal legislation is requiring performance measures from anyone receiving federal money; it has been a significant effort to set up but, from now on, it should be mostly maintenance since they are using only existing data-sets. Mark Frechette added that if trends are shown to change, such as in safety, it may help pinpoint problems for a closer look in the future when developing new transportation funding.

Dooley Kiefer asked how often updated data is made available for Transit Proximity (*page 17 of the meeting packet, in #7 of the Performance Measures table*). Tom Mank explained that it is Census CTPP data, available every five years.

Action: This item was for informational purposes only.

FACTOR / OBJECTIVES		MEASURE	DATA SOURCE	BASELINE	DATA TREND 1	DATA TREND 2	TREND*	next update
Safety (and Security)								
1. Progressively reduce the number of motor vehicle crash fatalities and serious injuries in Tompkins County.								
Crash Fatalities	Number of average annual crash fatalities in the last five years	FARS	2009-2013 = 48; 5 year avg = 9.4	2010-2014 = 9.8 fatalities	-	-		Dec 2016
Crash Fatality Rate	Number of average annual crash fatalities per 100MVT in the last five years	FARS	2009-2013 = 1.44 fatalities	2010-2014 = 1.57 fatalities	-	-		Dec 2016
Crash Severe Injuries	Number of average annual serious injuries in the last five years	ALIS	Serious Injuries: 2009-2013 = 562; 5 year avg = 112.8	2010-2014 = 121.0 ser inj	-	-		Sep 2016
Crash Severe Injury Rate	Number of average annual serious injuries per 100MVT in the last five years	ALIS	2009-2013 = 17.23 ser inj	2010-2014 = 19.35 ser inj	-	-		Dec 2016
2. Progressively reduce the number of annual bicycle and pedestrian crashes and the number of crashes with serious injuries in Tompkins County.								
Bicycle / Pedestrian	Number of average annual bicycle / pedestrian crashes in the last five years	ALIS	2009-2013 = 289; 5 year avg = 57.8 bike/ped	2010-2014 = 58.2 bike/ped	-	-		Sep 2016
Bicycle / Pedestrian	Number of average annual bicycle / pedestrian crashes with serious injuries in the last five years	ALIS	Bike-Ped serious Injuries: 2009-2013 = 55; 5 year avg = 11.0	2010-2014 = 10.6 bike/ped	-	-		Sep 2016
3. Progressively reduce the number of annual bicycle and/or pedestrian fatalities to zero in 2025.								
Bicycle / Pedestrian	Number of average annual bicycle / pedestrian fatalities	ALIS	Bike-Ped fatalities: 2009-2013 = 2; 5 year avg = 0.4	2010-2014 = 0.8 bike/ped	-	-		Sep 2016
Infrastructure Condition (System Condition)								
4. Progressively reduce the number of structurally deficient bridges in Tompkins County.								
Bridge Condition	Number of structurally deficient bridges	NYSDOT	2014 = 80 bridges	2015 = 78 bridges	2016 = 83 bridges	-		Apr 2017
5. Progressively reduce the miles of state roads in 'poor' condition in Tompkins County.								
State Road Pavement Condition	Number of miles of State roads in Tompkins County in 'poor' condition	NYSDOT	2012 = 87.7 lane miles	2013 = 76.9 lane miles	2014 = 62.3 lane miles	-		April 2017
FACTOR / OBJECTIVES		MEASURE	DATA SOURCE	BASELINE	DATA TREND 1	DATA TREND 2	TREND*	next update

Congestion Reduction (System Performance)

6. Manage congestion to maintain adequate system performance on the National Highway System (NHS) roads (SR-13 and SR-79).

Congestion	Number of miles of congested NHS roads -- miles >60% volume-to-capacity (VOC)	TDM + Census CTPP	2012 = 10.44 miles			Mar 2018
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System Reliability (Accessibility/Place Making)

7. Progressively increase the provision and access to multiple transportation options.

Transit Service	TCAT: total revenue service hours	TCAT	2013 = 120,663 hours	2014 = 120,657 hours	2015 = 121,192.5 hours	Feb 2016
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	TCAT: rides per revenue hour	TCAT	2013 = 36.4 rides/rev hr	2014 = 35.6 rides/rev hr	2015 = 34.54 rides/ rev hr	Feb 2016
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	TCAT: annual number of bicycles on buses	TCAT	2013 = 33,543 bikes	2014 = 34,024 bikes	2015 = 34,990 bikes	Feb 2016
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Bicycle/Pedestrian Facilities	Miles of multi-use trails	ITCTC + Municipalities	2014 = 14.03 miles	2015 = 17.14 miles		Oct 2016
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Bicycle/Pedestrian Facilities	Miles of on-road bicycle travel dedicated facilities	ITCTC + City + Cornell	2014 = 4.21 miles	2015 = 5.99 miles		Oct 2016
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Transit Proximity	% of population living within 1/2 mile of transit	ITCTC + Census CTPP	2012 = 52.11%			Mar 2018
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Multimodal Options	% of work trips using non-drive alone modes (transit, bicycling, walking, rideshare, etc)	Census ACS	2012 = 36.8%	2014 5 = 30.5%		Dec 2016
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Complete Streets	Miles of "complete streets" (bus, bike and pedestrian facilities)	ITCTC + Municipalities	2014 = 9.99 miles	2015 = 10.78 miles		Oct 2016
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Environmental Sustainability (Climate Change / Energy Use)

8. Progressively reduce the environmental impact associated with the transportation sector.

Vehicle Miles Traveled	Annual Vehicle Miles Traveled (VMT) per capita	TDM + Census CTPP	2012 = 6,626.7 miles traveled per capita	2014 = 6,448.0 miles traveled per capita		Mar 2018
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Carbon dioxide	Metric Tons of system-wide carbon dioxide emitted	TDM + MOVES 2014	2014 = 334,000 CO2 Equivalent			Mar 2018
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Land Use / redevelopment	% of population growth located in the ITCTC urbanized area and villages	ITCTC + Census CTPP	2000-2010 = approx 58.7%; pop growth = 3.2%			Mar 2018
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Vehicles per household	Number of personal vehicles per household / number of households	DMV + Census ACS	2012 = 1.36 vehicles / household	2013 = 1.38 vehicles/HH		Dec 2016
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Reduced Project Delivery Delays

9. Working with Federal, State and local partners, reduce the amount of time it takes for projects to advance to implementation.

Years from TIP inclusion to Project Final Phase Obligation	Average number of years between first inclusion in the TIP and funds obligated for the final phase of the project - usually construction and construction inspection - for previous 5 year period	ITCTC, NYSDOT & Local Project Sponsors	2010-2014 = 53 months (4.4 years)
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Sep 2018

*TREND - compared to baseline

*TREND - compared to baseline.

Red/Striped = not trending as desired in policy.

Solid/Grey = trending as desired in policy.

XII. Director's Report

Report: Fernando de Aragón reported the following:

1. **Electric Vehicle Infrastructure Plan**
 - The steering committee meets tomorrow.
 - The consultant will be presenting their Existing Conditions and Best Practices Report.
 - Updates will be reported to the ITCTC committees as the project progresses.
2. **Rideshare Program Update**
 - Representatives from Zimride met with the Rideshare Coalition recently.
 - A proposal was submitted on the implementation and expansion of online rideshare.
 - A community portal would be open to anyone.
 - Cornell University and Ithaca College would each have their own dedicated portals.
 - An academic portal would allow students, staff, and faculty from smaller academic populations, such as TC3, Wells College, BOCES, and SUNY Cortland, to access a shared portal.
 - Updates will be reported to the ITCTC committees as the program progresses.

Action: This item was for informational purposes only.

XIII. Member Reports

Report:

1. **Tom Mank** (*ITCTC, Planning Analyst*).
 - Work on the new bike map continues; the ITCTC is hoping it will be available by early July.
2. **Jeff Smith** (*Tompkins County Highway Department, Director*).
 - Work has begun on the Pine Tree Road pedestrian path. The road is currently closed during construction of the overpass; it will re-open around August 13th for the return of Cornell students. Project completion is scheduled for the end of September.
3. **Ray Burger** (*Town of Dryden, Director of Planning*).
 - The Dryden Task Force for the Rail/Trail has continued to meet.
 - Work continues and easements are in the process of being acquired for the rail bed section between Game Farm Road and the Route 13 crossing.
4. **Dwight Mengel** (*County DSS, Chief Transportation Planner*).
 - Three big mobility events are taking place this weekend in Ithaca.
 - June 23rd – 24th is the Mobility Solutions Summit at Cinemapolis.
 - A free showing of films from Streets Alive will take place Thursday night, June 23rd, at Cinemapolis.
 - June 23rd – 24th is also the *Design Thinking Workshop – Creating Innovative Solutions for Health Care-Related Transportation* being held at the Tompkins County Public Library.
 - Saturday, June 25th, is the Transportation Camp taking place on Cornell campus.
5. **Darby Kiley** (*Town of Ulysses, Environmental Planner*).
 - The brake check area, for large trucks, has been installed in Ulysses on Route 96 near Perry City Road.
 - Residents have voiced concerns about the size and safety of the brake area.
6. **Tim Logue** (*City of Ithaca, Director of Engineering Services*).
 - College Avenue is largely closed for the summer; it is scheduled to re-open in early August.
 - Street closures in College town are due to major utility replacements and private construction taking place at the same time.
 - The Lake Street Bridge by Ithaca High School is closed; it has been torn apart and is on schedule for a late August opening.
 - The Brindley Street Bridge project is in the environmental review stage.

Action: This item for informational purposes only.

XIV. Adjournment

Action: Moved by Ray Burger, seconded by Darby Kiley and unanimously agreed to adjourn the June 21, 2016 Joint Planning & Policy Committee meeting at approximately 3:25 p.m.

Planning Committee Action: July 19, 2016
Approval of 6/21/2016 Action Summary: Motion:
Second:
Vote:

Policy Committee Action: August 16, 2016
Approval of 6/21/2016 Action Summary: By:

ATTEST: _____
David Smith, Secretary