



Ithaca-Tompkins County Transportation Council

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AGENDA AND MEETING NOTICE

JOINT PLANNING & POLICY COMMITTEE MEETING

Date: Tuesday, December 15, 2015 Time: 2:00 pm. – 4:00 pm

Location: Ithaca-Tompkins Transit Center, 737 Willow Ave., Ithaca N.Y

- I. Public Comment Period
- II. Form Ithaca – Update Form Ithaca Team
- Planning Committee Business Items:**
- III. Approval of Action Summary – November 17, 2015 Planning Committee Chair
- IV. Election of Officers for 2016
- V. 2017-21 TIP Update – Report Fernando de Aragón
- VI. Coordinated Public Transit–Human Service Transportation Plan Action Dwight Mengel
- Policy Committee Business Items:**
- VII. Approval of Action Summary – October 13, 2015 Policy Committee Chair
- VIII. Approval of Action Summary – November 2, 2015 Policy Committee Chair
- IX. Election of Officers for 2016
- X. Personnel Actions Policy Committee Chair
Note: An executive session may be convened for discussion purposes.
- XI. Coordinated Public Transit–Human Service Transportation Plan Action Dwight Mengel
- XII. 2014-2018 TIP Amendment - NYSDOT - Bridge Painting Contract – PIN 380660
- XIII. 2014-2018 TIP Amendment - NYSDOT - Rt.327 over Enfield Creek – PIN 319304
- XIV. 2014-2018 TIP Amendment - NYSDOT – Combine Two Regional Bridge Projects – PINs 380658 & 380659
- XV. 2014-2018 TIP Amendment - NYSDOT – Bridge Order Job Contract – PIN 3M1604
- XVI. 2014-2018 TIP Amendment - NYSDOT – Delete Multiple Projects
- Joint Meeting:**
- XVII. 2016 Meeting Schedule – *review and joint committee vote to approve* Fernando de Aragón
- XVIII. Director’s Report Fernando de Aragón
- XIX. Member Reports Committee Members
- XX. Adjournment

**** Please allow two hours for this meeting****

All meetings of the ITCTC are open to the public and held in accessible facilities.

ITEM I

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

ITEM II

Form Ithaca Update

Report: Form Ithaca is an initiative to help support the ongoing efforts of the City and Town of Ithaca, New York to update the land use regulations to meet the goals and objectives of their comprehensive plans. The project supports a full range of housing and lifestyle options within a framework that facilitates transportation choice, a reduction in greenhouse gas emissions, and a strong economy for the region. The New York State Energy Research and Development Authority is funding Form Ithaca with matching resources from the Park Foundation, the City and the Town of Ithaca.

Action Requested: This item is for information purposes only.

Planning Committee Business Items:

ITEM III

Approval of Action Summary – November 17, 2015

Report: The November 17, 2015 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the November 17, 2015 Action Summary for the ITCTC Planning Committee.

ITEM IV

Election of Officers for 2016

Report: Section II.B.4 of the Unified Operations Plan (UOP) calls for the election of a Chairperson for the Planning Committee to serve a term of one year. The UOP does not specify dates of the term. Historical practice has been to hold such an election together with the Policy Committee election, which is “held at the last meeting of the calendar year”. In addition, while the UOP does not specifically call for the election of a Vice-Chair, it has been the practice of the Planning Committee to elect such an officer.

Staff suggests that the Vice-Chairperson conduct the nomination/election of the Chair. The current Chair would then conduct the nomination/election of a Vice-Chair. **Members of the Planning Committee interested in being nominated, or in nominating someone else, should contact the Staff Director prior to the Joint Meeting.**

Action Requested: Nomination and election of a Planning Committee Chair and Vice-Chair for the year 2016.

2017-21 TIP Update – Report

Report: After review and adjustments of existing and continuing TIP projects the Planning Committee identified available funds as follows for programming in the 2017-2021 TIP:

AVAILABLE ALLOCATIONS FOR 2017/21 TIP INITIAL PROJECT PROPOSALS					
	Yr-1 2016/17	Yr-2 2017/18	Yr-3 2018/19	Yr-4 2019/20	Yr-5 2020/21
NHPP	\$1,595,270	\$1,055,800	\$1,901,000	\$1,901,000	\$1,901,000
STP-Flex	\$448,840	\$1,292,600	\$1,839,000	\$1,839,000	\$1,839,000

NHPP = National Highway Preservation Program. Funds for use on National Highway System Roads. In Tompkins County that is limited to State Route 13 and State Route 79 from SR-13 to the Tioga County line.

STP-Flex = Flexible funds. Available for programming in all Federal Functionally Classified Roads.

A call for Initial Project Proposals (IPP) was sent on November 24 via email. Please contact the ITCTC office if you are interested in receiving information on submitting an IPP. IPPs are due at the ITCTC and NYSDOT by close of business on Dec. 31, 2015.

Limited funding resources have led NYSDOT and MPOs across the state to encourage strong asset management practices in the programming of projects. These asset management practices focus infrastructure investments on preventive, corrective measures and demand maintenance to preserve the functionality of the existing transportation system.

ITCTC members are encouraged to consider the use of federal funding for priority transportation projects in their jurisdictions. All applicants should consider the following:

- Funding - Available funding is quite limited, particularly when we divide the funds by type and year of implementation. Consider which are your priorities and which projects are best suited for federal funding.
- Capacity - Federally funded projects are notorious for their bureaucratic complexity. Consider your staff availability to manage these projects if they get funded.
- Non-federal match - the non-federal match for projects is usually 20%. Not all projects will receive Marchiselli funding so the local sponsor may be responsible for up to 20% of total project cost.
- Ranking - If you are submitting more than one project they should be ranked based on your priorities.

Action Requested: This item for information purposes only.

Coordinated Public Transit–Human Service Transportation Plan Action

Report: The ITCTC adopted the Coordinated Public Transit–Human Service Transportation Plan (Coordinated Plan) in October 2007 and has amended the plan annually from 2009-2014 to identify a list of priority projects for funding. The purpose of this amendment is to revise the Plan’s priorities for 2016.

The amendment includes awards of:

- A. Special Community Mobility Project grants, (which is funded with Section 5307 Urban Formula funds) shown in Table A;
- B. Mobility Management projects included in the County’s FFY 2016 Section 5307 Urban Formula Grant shown in Table B;
- C. Capital and Operating Assistance Projects awarded by NYSDOT through the Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program shown in Table C.

This amendment is a comprehensive list of projects reviewed and recommended through the Coordinated Transportation Planning program in 2015 which will be implemented in 2016.

Actions Requested: Planning Committee recommendation for Policy Committee approval of the proposed 2015 Amendment to the Tompkins County Coordinated Public Transit–Human Service Transportation Plan to revise the Plan’s priority projects for 2016 as shown in Tables A-C.

Tables A, B & C: Priority Projects for FTA Coordinated Transportation Projects for 2016

Table A

SPECIAL COMMUNITY MOBILITY PROJECTS FOR 2016							
Applicant	Project Name	Type	Total	Federal	State Match	Other State	Local
1 Human Services Coalition	FISH Call Center Support	Mobility Management	\$ 13,813	\$ 11,050	\$ 1,381	\$ -	\$ 1,381
	Expanding Access to Employment and Community for Adults with Disabilities through Travel Training						
2 Challenge WorkForce Solutions		Mobility Management	\$ 20,426	\$ 7,324	\$ 916	\$ 12,186	\$ -
	Gaining Insights from Transportation Disadvantaged to Influence Planning & Services						
3 Cornell Cooperative Extension/ Get Your Green Back		Mobility Management	\$ 12,083	\$ 9,666	\$ 1,208	\$ -	\$ 1,208
	Tompkins County DSS/ Women's Opportunity Center						
4	Go2Work Taxi Voucher	Operating Assistance	\$ 10,984	\$ 5,492	\$ -	\$ -	\$ 5,492
	Volunteer transportation for medical trips in Tompkins County						
5 FISH Tompkins County		Operating Assistance	\$ 10,700	\$ 5,350	\$ -	\$ -	\$ 5,350
	Volunteer transportation for regional medical trips						
6 FISH Regional Pilot		Operating Assistance	\$ 12,828	\$ 6,414	\$ -	\$ -	\$ 6,414
	Operating Assistance for 2016						
7 GADABOUT		Operating Assistance	\$ 1,628,443	\$ 22,887	\$ -	\$ 484,100	\$ 1,121,456
	Easy Access Low Income Carshare Memberships						
8 Ithaca Carshare		Operating Assistance	\$ 58,634	\$ 29,317	\$ -	\$ -	\$ 29,317
		TOTAL	\$ 1,767,910	\$ 97,500	\$ 3,505	\$ 496,286	\$ 1,170,619
		FFY 2016 Section 5307	New	\$ 90,000			
		FFY 2015 Section 5307	Re-allocated	\$ 7,500			
		Total Federal		\$ 97,500			

Table B

Mobility Management Projects	Federal Sec 5307	NYSDOT	Local	Total
Way2Go/ Tompkins County	\$ 82,080	\$ 10,260	\$ 10,260	\$ 102,600
Way2Go/Regional	\$ 128,107	\$ 16,013	\$ 16,013	\$ 160,133
Regional Travel Training	\$ 43,680	\$ 5,460	\$ 5,460	\$ 54,600
Upstate NY Mobility Conference	\$ 26,920	\$ 3,365	\$ 3,365	\$ 33,650
Zimride Rideshare Agreement	\$ 2,667	\$ 333	\$ 15,000	\$ 18,000
TOTAL	\$ 283,454	\$ 35,431	\$ 50,098	\$ 368,983

Table C

Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities				
GADABOUT Projects:	Federal Sec 5310	State	Gadabout	Total
New Freedom Operating Assistance	\$ 40,000	\$ 20,000	\$ 28,640	\$ 88,640
Purchase (2) Buses	\$ 67,043	\$ 8,380	\$ 8,380	\$ 83,804
Gadabout Technology Project	\$ 208,766	\$ 26,096	\$ 26,096	\$ 260,958
Total	\$ 315,809	\$ 54,476	\$ 63,116	\$ 433,401

Policy Committee Business Items:

ITEM VII

Approval of Action Summary – October 13, 2015

Report: The October 13, 2015 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the October 13, 2015 Action Summary for the ITCTC Policy Committee.

ITEM VIII

Approval of Action Summary – November 2, 2015

Report: The November 2, 2015 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the November 2, 2015 Action Summary for the ITCTC Policy Committee.

ITEM IX

Election of Officers for 2016

Report: In January of 1995, the Policy Committee amended the Unified Operations Plan (UOP) to change the terms of the elected Policy Committee Officers from two years to one. According to section II.A.4, the election of Officers “should be held at the last meeting of the calendar year” and “There shall be no limit on the number of terms a member may hold an office”. In accordance with this section, elections have been scheduled for today’s meeting.

The elected Officers of the Policy Committee are the Chairperson and Vice-Chairperson. Under the terms of the UOP, these offices must be filled “from among the voting members” of the Policy Committee. The NYS Department of Transportation appoints the Office of Secretary.

Staff suggests that the Vice-Chairperson conduct the nomination/election of the Chair. The current Chair would then conduct the nomination/election of a Vice-Chair. **Members of the Policy Committee interested in being nominated should contact the Staff Director prior to the Joint Meeting.**

Action Requested: Staff recommends the nomination and election of a Chair and Vice-Chair for 2016.

Personnel Actions

Report: The ITCTC Administrative Oversight Committee (AOC) met on December 10, 2015 and conducted an evaluation of the Director's performance in the last year.

In summary, the AOC recommends that the Staff Director receive the same salary increase negotiated between the County and its management employees, 2.25%, to become effective on January 1, 2016.

An executive session may be convened by the Policy Committee to discuss the results of the AOC review process. The details of the resulting Policy Committee recommendation will be incorporated in Resolution 2015-07 as needed.

Action Requested: Resolution 2015-07, *Modification of the Director's Salary for 2016*, is offered for consideration and vote by the Policy Committee.

Coordinated Public Transit–Human Service Transportation Plan Action

Report: The ITCTC adopted the Coordinated Public Transit–Human Service Transportation Plan (Coordinated Plan) in October 2007 and has amended the plan annually from 2009-2014 to identify a list of priority projects for funding. The purpose of this amendment is to revise the Plan's priorities for 2016.

See Agenda **Item VI** above for details.

Actions Requested: Policy Committee approval of the proposed 2015 Amendment to the Tompkins County Coordinated Public Transit–Human Service Transportation Plan to revise the Plan's priority projects for 2016 as shown in Tables A-C.

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2014-18 TIP Actions – Amendments

Report: NYSDOT has requested action on a number of projects in order to better align the program with actual schedules and costs, and to better take advantage of existing funding. The five distinct TIP actions are all amendments. Three affect individual projects; one merges two projects into one; and the fifth involves the deletion of seven projects. All of the amendments were reviewed by the ITCTC Planning Committee on November 17, 2015; all were recommended for Policy Committee formal approval.

The amendments are included as distinct agenda items. The amendment forms include a description of the proposed action and all related tables.

TIP Amendment - NYSDOT - Bridge Painting Contract – PIN 380660

Report: Amendment form below includes an amendment description and related tables.

Action Requested: Policy Committee approval of 2014-18 TIP amendment to adjust funding for Bridge Painting Contract project (PIN 380660).

****Amendment******Adjust Funds for Bridge Painting Contract Project**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a 2014-2018 Transportation Improvement Program (TIP) Amendment on **December 15, 2015**. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affects one project: Bridge Painting Contract project (PIN: 380660).

Amendment Description:

The NY State Department of Transportation (NYSDOT) has requested an adjustment in the funding for the Bridge Painting Contract project (PIN: 380660). This amendment will affect the construction and construction inspection phases. All funding for these phases will be covered with STP-Flex funding and the corresponding State Dedicated Funds (SDF) non-federal share. Total construction and inspection costs are \$276,980 of which \$176,000 are available from ITCTC Flex allocations. The \$100,980 difference will be made available by NYSDOT Region 3 from outside the ITCTC allocation.

The Attachment A tables include the project showing the current format in the TIP and the proposed amendment. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

TIP date 2013 *PIN* 380660 *BIN*
Project Name BRIDGE PAINTING CONTRACT
Sponsor NYSDOT
Description REGIONAL CYCLICAL HIGHWAY MAINTENANCE TO EXTEND SERVICE LIFE
Fund Source: STP-FLEX, NHPP, SDF

<i>Project Element</i>	<i>Funding</i>	<i>Date</i>	<i>Obligated</i>	<i>Date</i>	<i>13/14</i>	<i>14/15</i>	<i>15/16</i>	<i>16/17</i>	<i>17/18</i>	<i>5 YR Total</i>
Scoping	SDF		\$0	2-14	\$1,600	\$0	\$0	\$0	\$0	\$1,600
Scoping_2	STP-FLEX		\$0	2-14	\$3,200	\$0	\$0	\$0	\$0	\$3,200
Scoping_3	NHPP		\$0	2-14	\$3,200	\$0	\$0	\$0	\$0	\$3,200
Detailed Design	SDF		\$0	9-14	\$1,600	\$0	\$0	\$0	\$0	\$1,600
Detailed Design_2	STP-FLEX		\$0	9-14	\$3,200	\$0	\$0	\$0	\$0	\$3,200
Detailed Design_3	NHPP		\$0	9-14	\$3,200	\$0	\$0	\$0	\$0	\$3,200
Construction	SDF		\$0	7-16	\$0	\$0	\$64,000	\$0	\$0	\$64,000
Construction_2	STP-FLEX		\$0	4-16	\$0	\$0	\$128,000	\$0	\$0	\$128,000
Construction_3	NHPP		\$0	4-16	\$0	\$0	\$128,000	\$0	\$0	\$128,000
Inspection	SDF		\$0	7-16	\$0	\$0	\$6,400	\$0	\$0	\$6,400
Inspection_2	STP-FLEX		\$0	4-16	\$0	\$0	\$12,800	\$0	\$0	\$12,800
Inspection_3	NHPP		\$0	4-16	\$0	\$0	\$12,800	\$0	\$0	\$12,800
Total:			\$0		\$16,000	\$0	\$352,000	\$0	\$0	\$368,000
Federal Funding:			\$0		\$12,800	\$0	\$281,600	\$0	\$0	\$294,400
State Funding:			\$0		\$3,200	\$0	\$70,400	\$0	\$0	\$73,600
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDMENT

TIP date 2013 *PIN* 380660 *BIN* 1046790
Project Name BRIDGE PAINTING CONTRACT
Sponsor NYSDOT
Description REGIONAL CYCLICAL HIGHWAY MAINTENANCE TO EXTEND SERVICE LIFE
Fund Source: STP-FLEX, NHPP, SDF

<i>Project Element</i>	<i>Funding</i>	<i>Date</i>	<i>Obligated</i>	<i>Date</i>	<i>13/14</i>	<i>14/15</i>	<i>15/16</i>	<i>16/17</i>	<i>17/18</i>	<i>5 YR Total</i>
Scoping	SDF		\$0	2-14	\$1,600	\$0	\$0	\$0	\$0	\$1,600
Scoping_2	STP-FLEX		\$0	2-14	\$3,200	\$0	\$0	\$0	\$0	\$3,200
Scoping_3	NHPP		\$0	2-14	\$3,200	\$0	\$0	\$0	\$0	\$3,200
Detailed Design	SDF		\$0	9-14	\$1,600	\$0	\$0	\$0	\$0	\$1,600
Detailed Design_2	STP-FLEX		\$0	9-14	\$3,200	\$0	\$0	\$0	\$0	\$3,200
Detailed Design_3	NHPP		\$0	9-14	\$3,200	\$0	\$0	\$0	\$0	\$3,200
Construction	SDF		\$0	7-16	\$0	\$0	\$50,360	\$0	\$0	\$50,360
Construction_2	STP-FLEX		\$0	4-16	\$0	\$0	\$201,440	\$0	\$0	\$201,440
Construction_3	NHPP		\$0	4-16	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	SDF		\$0	7-16	\$0	\$0	\$5,036	\$0	\$0	\$5,036
Inspection_2	STP-FLEX		\$0	4-16	\$0	\$0	\$20,144	\$0	\$0	\$20,144
Inspection_3	NHPP		\$0	4-16	\$0	\$0	\$12,800	\$0	\$0	\$12,800
Total:			\$0		\$16,000	\$0	\$276,980	\$0	\$0	\$292,980
Federal Funding:			\$0		\$12,800	\$0	\$221,584	\$0	\$0	\$234,384
State Funding:			\$0		\$3,200	\$0	\$55,396	\$0	\$0	\$58,596
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Amendments shown in **bold and strikethrough**.

TIP Amendment - NYSDOT - Rt.327 over Enfield Creek – PIN 319304

Report: Amendment form below includes an amendment description and related tables.

Action Requested: Policy Committee approval of 2014-18 TIP amendment to increase funding for Rt.327 over Enfield Creek project (PIN 319304).

****Amendment****

Increase Funds for Rt. 327 Over Enfield Creek Project

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a 2014-2018 Transportation Improvement Program (TIP) Amendment on **December 15, 2015**. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affects one project: Rt.327 over Enfield Creek (PIN: 319304).

Amendment Description:

The NY State Department of Transportation (NYSDOT) has determined that the construction and construction inspection costs of the Rt.327 over Enfield Creek project (PIN: 319304) will have to increase from \$337,000 and \$32,000 to \$1,225,000 and \$122,000 respectively. In addition, NYSDOT is requesting that the construction and construction inspection phases be advanced to FFY 2015/16. This increase in total funds of \$978,000 will be met by FFY 15/16 Flex funds made available when the VPP Rt.13 paving project (PIN: 360339) was amended on November 2, 2015.

The Attachment A tables include the projects showing the current format in the TIP and the proposed amendment. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

ATTACHMENT A

EXISTING

TIP date 2013 **PIN** 319304 **BIN** 1045920

Project Name Route 327 over Enfield Creek,

Sponsor NYSDOT

Description Elements of the 75 year old structure are showing moderate to serious deterioration. Preliminary Scope of work includes replacement of deck and re-painting the structure.

Fund Source: STP-FLEX

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Preliminary Design	STP-FLEX	'7-13	\$22,000		\$0	\$0	\$0	\$0	\$0	\$0
Detailed Design	STP-FLEX		\$0	2-15	\$0	\$0	\$0	\$0	\$0	\$0
Construction	STP-FLEX		\$0	10-16	\$0	\$0	\$0	\$337,000	\$0	\$337,000
Inspection	STP-FLEX		\$0	10-16	\$0	\$0	\$0	\$32,000	\$0	\$32,000
Total:			\$22,000		\$0	\$0	\$0	\$369,000	\$0	\$369,000
Federal Funding:			\$17,600		\$0	\$0	\$0	\$295,200	\$0	\$295,200
State Funding:			\$4,400		\$0	\$0	\$0	\$73,800	\$0	\$73,800
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDMENT

TIP date 2013 **PIN** 319304 **BIN** 1045920

Project Name Route 327 over Enfield Creek,

Sponsor NYSDOT

Description Bridge replacement - The 75 year old structure is showing serious deterioration.

Fund Source: STP-FLEX

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Preliminary Design	STP-FLEX	'7-13	\$22,000		\$0	\$0	\$0	\$0	\$0	\$0
Detailed Design	STP-FLEX		\$0	2-15	\$0	\$0	\$0	\$0	\$0	\$0
Construction	STP-FLEX		\$0	11-15	\$0	\$0	\$1,225,000	\$0	\$0	\$1,225,000
Inspection	STP-FLEX		\$0	11-15	\$0	\$0	\$122,000	\$0	\$0	\$122,000
Total:			\$22,000		\$0	\$0	\$1,347,000	\$0	\$0	\$1,347,000
Federal Funding:			\$17,600		\$0	\$0	\$1,077,600	\$0	\$0	\$1,077,600
State Funding:			\$4,400		\$0	\$0	\$269,400	\$0	\$0	\$269,400
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Amendments shown in **bold**

TIP Amendment - NYSDOT – Combine Two Regional Bridge Projects – PINs 380658 & 380659

Report: Amendment form below includes an amendment description and related tables.

Action Requested: Policy Committee approval of 2014-18 TIP amendment to Combine Two Regional Bridge Projects (PINs 380658 and 380659).

****Amendment****

Combine Two Regional Bridge Projects

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a 2014-2018 Transportation Improvement Program (TIP) Amendment on **December 15, 2015**. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affects two projects: Regional Bridge Joint Repair Contract (PIN: 380658) and Deck Treatment Contract (PIN: 380659).

Amendment Description:

The NY State Department of Transportation (NYSDOT) has requested that the two above mentioned projects be combined into a single project under the Regional Bridge Joint Repair Contract project (PIN: 380658). Funds from PIN 380659 are moved into PIN 380658. The scoping and detailed design funds in PIN 380658 are moved into the construction and inspection phases. Finally, the dates for the construction and inspection phases are shifted from FFY 2015/16 to FFY 2016/17.

The Attachment A tables include the project showing the current format in the TIP and the proposed amendment. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

ATTACHMENT A

EXISTING

TIP date 2013 **PIN** 380658 **BIN**
Project Name REGIONAL BRIDGE JOINT REPAIR CONTRACT
Sponsor NYSDOT
Description Bridge Minor Maintenance
Fund Source: STP-FLEX,NHPP

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
A-1-Scoping	STP-FLEX		\$0	'7-15	\$0	\$480	\$0	\$0	\$0	\$480
A-2-Scoping_2	NHPP		\$0	'7-15	\$0	\$480	\$0	\$0	\$0	\$480
C-7-Detailed Design	STP-FLEX		\$0	'2-16	\$0	\$800	\$0	\$0	\$0	\$800
C-8-Detailed Design_2	NHPP		\$0	'2-16	\$0	\$800	\$0	\$0	\$0	\$800
G-18-Construction	STP-FLEX		\$0	'9-16	\$0	\$0	\$40,000	\$0	\$0	\$40,000
G-19-Construction_2	NHPP		\$0	'9-16	\$0	\$0	\$40,000	\$0	\$0	\$40,000
H-22-Inspection	STP-FLEX		\$0	'9-16	\$0	\$0	\$1,920	\$0	\$0	\$1,920
H-23-Inspection_2	NHPP		\$0	'9-16	\$0	\$0	\$2,080	\$0	\$0	\$2,080
Total:			\$0		\$0	\$2,560	\$84,000	\$0	\$0	\$86,560
Federal Funding:			\$0		\$0	\$2,048	\$67,200	\$0	\$0	\$69,248
State Funding:			\$0		\$0	\$512	\$16,800	\$0	\$0	\$17,312
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

EXISTING

TIP date 2013 **PIN** 380659 **BIN**
Project Name DECK TREATMENT CONTRACT
Sponsor NYSDOT
Description Regional Bridge General Repairs
Fund Source: STP-FLEX, NHPP, SDF

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
A-1-Scoping	SDF		\$0	'9-15	\$0	\$480	\$0	\$0	\$0	\$480
A-2-Scoping_2	STP-FLEX		\$0	'9-15	\$0	\$960	\$0	\$0	\$0	\$960
A-3-Scoping_3	NHPP		\$0	'9-15	\$0	\$960	\$0	\$0	\$0	\$960
C-7-Detailed Design	SDF		\$0	'4-16	\$0	\$0	\$1,120	\$0	\$0	\$1,120
C-8-Detailed Design_2	STP-FLEX		\$0	'4-16	\$0	\$0	\$2,240	\$0	\$0	\$2,240
C-9-Detailed Design_3	NHPP		\$0	'4-16	\$0	\$0	\$2,240	\$0	\$0	\$2,240
G-18-Construction	SDF		\$0	'1-17	\$0	\$0	\$0	\$32,000	\$0	\$32,000
G-19-Construction_2	STP-FLEX		\$0	'10-16	\$0	\$0	\$0	\$64,000	\$0	\$64,000
G-20-Construction_3	NHPP		\$0	'10-16	\$0	\$0	\$0	\$64,000	\$0	\$64,000
H-22-Inspection	SDF		\$0	'1-17	\$0	\$0	\$0	\$3,200	\$0	\$3,200
H-23-Inspection_2	STP-FLEX		\$0	'10-16	\$0	\$0	\$0	\$6,400	\$0	\$6,400
H-24-Inspection_3	NHPP		\$0	'10-16	\$0	\$0	\$0	\$6,400	\$0	\$6,400
Total:			\$0		\$0	\$2,400	\$5,600	\$176,000	\$0	\$184,000
Federal Funding:			\$0		\$0	\$1,920	\$4,482	\$140,862	\$0	\$147,264
State Funding:			\$0		\$0	\$480	\$1,120	\$35,200	\$0	\$36,800
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDED

TIP date 2013 **PIN** 380658 **BIN**
Project Name REGIONAL BRIDGE DECK AND JOINT REPAIR CONTRACT
Sponsor NYSDOT
Description Bridge Minor Maintenance
Fund Source: STP-FLEX,NHPP

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
A-1-Scoping	STP-FLEX		\$0	'7-15	\$0	\$0	\$0	\$0	\$0	\$480
A-2-Scoping_2	NHPP		\$0	'7-15	\$0	\$0	\$0	\$0	\$0	\$480
C-7-Detailed Design	STP-FLEX		\$0	'2-16	\$0	\$0	\$0	\$0	\$0	\$800
C-8-Detailed Design_2	NHPP		\$0	'2-16	\$0	\$0	\$0	\$0	\$0	\$800
G-18-Construction	STP-FLEX		\$0	'10-16	\$0	\$0	\$0	\$107,328	\$0	\$107,328
G-19-Construction_2	NHPP		\$0	'10-16	\$0	\$0	\$0	\$107,186	\$0	\$107,186
H-22-Inspection	STP-FLEX		\$0	'10-16	\$0	\$0	\$0	\$26,832	\$0	\$26,832
H-23-Inspection_2	NHPP		\$0	'10-16	\$0	\$0	\$0	\$26,864	\$0	\$26,864
Total:			\$0		\$0	\$0	\$0	\$268,210	\$0	\$268,210
Federal Funding:			\$0		\$0	\$0	\$0	\$214,568	\$0	\$214,568
State Funding:			\$0		\$0	\$0	\$0	\$53,642	\$0	\$53,642
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Amendments shown in **bold**

PIN 380659 IS DELETED.

TIP Amendment - NYSDOT – Bridge Order Job Contract – PIN 3M1604

Report: Amendment form below includes an amendment description and related tables.

Action Requested: Policy Committee approval of 2014-18 TIP amendment for Funding Adjustments Bridge Job Order Contract Project (PIN 3M1604).

****Amendment****

Funding Adjustments Bridge Job Order Contract Project

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a 2014-2018 Transportation Improvement Program (TIP) Amendment on **December 15, 2015**. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affects one project: Bridge Job Order Contract (PIN 3M1604).

Amendment Description:

The NY State Department of Transportation (NYSDOT) has requested that the Bridge Job Order Contract (PIN 3M1604) be modified to delay implementation by one year and to move scoping funds into detailed design. Total project costs remain unchanged.

The Attachment A tables include the project showing the current format in the TIP and the proposed amendment. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

ATTACHMENT A

EXISTING

TIP date 2013 **PIN** 3M1604 **BIN**
Project Name BRIDGE JOB ORDER CONTRACT
Sponsor NYSDOT
Description REGIONAL CORRECTIVE HIGHWAY MAINTENANCE / BRIDGE GENERAL REPAIRS

Fund Source: STP-FLEX, NHPP, SDF

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Scoping	SDF		\$0	'10-15	\$0	\$0	\$480	\$0	\$0	\$480
Scoping_2	STP-FLEX		\$0	'10-15	\$0	\$0	\$960	\$0	\$0	\$960
Scoping_3	NHPP		\$0	'10-15	\$0	\$0	\$960	\$0	\$0	\$960
Detailed Design	STP-FLEX		\$0	'5-16	\$0	\$0	\$2,240	\$0	\$0	\$2,240
Detailed Design	SDF		\$0	'5-16	\$0	\$0	\$1,120	\$0	\$0	\$1,120
Detailed Design_3	NHPP		\$0	'5-16	\$0	\$0	\$2,240	\$0	\$0	\$2,240
Construction	SDF		\$0	'11-16	\$0	\$0	\$0	\$32,000	\$0	\$32,000
Construction_2	STP-FLEX		\$0	'11-16	\$0	\$0	\$0	\$64,000	\$0	\$64,000
Construction_3	NHPP		\$0	'11-16	\$0	\$0	\$0	\$64,000	\$0	\$64,000
Inspection	SDF		\$0	'2-17	\$0	\$0	\$0	\$3,200	\$0	\$3,200
Inspection_2	STP-FLEX		\$0	'11-16	\$0	\$0	\$0	\$6,400	\$0	\$6,400
Inspection_3	NHPP		\$0	'11-16	\$0	\$0	\$0	\$6,400	\$0	\$6,400
Total:			\$0		\$0	\$0	\$8,000	\$176,000	\$0	\$184,000
Federal Funding:			\$0		\$0	\$0	\$6,400	\$140,800	\$0	\$147,200
State Funding:			\$0		\$0	\$0	\$1,600	\$35,200	\$0	\$36,800
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDED

TIP date 2013 **PIN** 3M1604 **BIN**
Project Name BRIDGE JOB ORDER CONTRACT
Sponsor NYSDOT
Description REGIONAL CORRECTIVE HIGHWAY MAINTENANCE / BRIDGE GENERAL REPAIRS

Fund Source: STP-FLEX, NHPP

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Detailed Design	STP-FLEX		\$0	'5-16	\$0	\$0	\$0	\$4,000	\$0	\$4,000
Detailed Design_3	NHPP		\$0	'5-16	\$0	\$0	\$0	\$4,000	\$0	\$4,000
Construction_2	STP-FLEX		\$0	'2-18	\$0	\$0	\$0	\$0	\$80,000	\$80,000
Construction_3	NHPP		\$0	'2-18	\$0	\$0	\$0	\$0	\$80,000	\$80,000
Inspection_2	STP-FLEX		\$0	'2-18	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Inspection_3	NHPP		\$0	'2-18	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Total:			\$0		\$0	\$0	\$0	\$8,000	\$176,000	\$184,000
Federal Funding:			\$0		\$0	\$0	\$0	\$6,400	\$140,800	\$147,200
State Funding:			\$0		\$0	\$0	\$0	\$1,600	\$35,200	\$36,800
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Amendments shown in **bold**

TIP Amendment - NYSDOT – Delete Multiple Projects

Report: Amendment form below includes an amendment description and related tables.

Action Requested: Policy Committee approval of 2014-18 TIP amendment to Delete Multiple Projects.

****Amendment****

New York State Dept. of Transportation Multiple Deletions

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Amendment on **December 15, 2015**, during a regularly scheduled meeting. This amendment was considered and approved by the Planning Committee during their meeting of November 17, 2015. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affects seven (7) projects as described below.

Description:

NYSDOT has requested the deletion of seven projects as shown in the following list and Attachment A tables. These projects are proposed for removal from the 2014-2018 TIP for either of the following reasons:

1. Project determined not eligible for federal funding.
2. Project was included in the NYSDOT Region 3 work program and will be funded and managed by NYSDOT.
3. Block projects with funding in FFY 2017 and 2018. Funds for these fiscal years are now part of the 2017-21 TIP update allocations and will be programmed through the TIP update. The block projects are no longer needed in the 2014-18 TIP.
4. Project funding was changed to 100% state funds.

The proposed amendments are shown in the list and tables below.

These projects will be deleted from the ITCTC 2014-2018 TIP and STIP. The TIP and STIP will remain fiscally constrained.

Affected projects:

- 1) 3B1608 – Determined not eligible for federal funds
 - 2) 3B1701 – Programmed, funded and managed from NYSDOT Region 3
 - 3) 3B1802 – Programmed, funded and managed from NYSDOT Region 3
 - 4) 3B1803 – Programmed, funded and managed from NYSDOT Region 3
 - 5) 3M1601 – Project will be funded 100% with state funds
 - 6) 3T6219 – Block project. Delete from TIP database. Project funding is part of new 2017-21 TIP allocation
 - 7) 3T6220 – Block project. Delete from TIP database. Project funding is part of new 2017-21 TIP allocation
-

TIP date 2013 **PIN 3B1608** **BIN**
Project Name Regional Work-Zone Traffic Control Contract
Sponsor NYSDOT
Description Provide Work Zones for the safety of work crews and motoring public

Fund Source:

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
G-18-Construction	STP-FLEX		\$0	11-16	\$0	\$0	\$0	\$64,600	\$0	\$64,600
G-19-Construction_2	NHPP		\$0	11-16	\$0	\$0	\$0	\$64,600	\$0	\$64,600
H-22-Inspection	STP-FLEX		\$0	11-16	\$0	\$0	\$0	\$10,000	\$0	\$10,000
H-23-Inspection_2	NHPP		\$0	11-16	\$0	\$0	\$0	\$10,000	\$0	\$10,000
Total:			\$0		\$0	\$0	\$0	\$149,200	\$0	\$149,200
Federal Funding:			\$0		\$0	\$0	\$0	\$119,360	\$0	\$119,360
State Funding:			\$0		\$0	\$0	\$0	\$29,840	\$0	\$29,840
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

TIP date 2013 **PIN 3B1701** **BIN**
Project Name STATE AND LOCAL BRIDGE INSPECTION
Sponsor NYSDOT
Description MISCELLANEOUS APPURTENANCES / BRIDGE INSPECTION

Fund Source: STP-FLEX, NHPP, SDF

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
G-18-Construction	SDF		\$0	'6-16	\$0	\$0	\$48,000	\$0	\$0	\$48,000
G-19-Construction_2	STP-FLEX		\$0	'6-16	\$0	\$0	\$96,000	\$0	\$0	\$96,000
G-20-Construction_3	NHPP		\$0	'6-16	\$0	\$0	\$96,000	\$0	\$0	\$96,000
Total:			\$0		\$0	\$0	\$240,000	\$0	\$0	\$240,000
Federal Funding:			\$0		\$0	\$0	\$192,000	\$0	\$0	\$192,000
State Funding:			\$0		\$0	\$0	\$48,000	\$0	\$0	\$48,000
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

TIP date 2013 **PIN 3B1802** **BIN**
Project Name STATE AND LOCAL BRIDGE INSPECTION BY STATE FORCES
Sponsor NYSDOT
Description IDENTIFY CONDITION OF BRIDGES; SAFETY FOR PEDESTRIANS

Fund Source: STP-FLEX, NHPP, SDF

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
C-7-Detailed Design	SDF		\$0	'10-17	\$0	\$0	\$0	\$0	\$64,000	\$64,000
C-8-Detailed Design_2	STP-FLEX		\$0	'10-17	\$0	\$0	\$0	\$0	\$128,000	\$128,000
C-9-Detailed Design_3	NHPP		\$0	'10-17	\$0	\$0	\$0	\$0	\$128,000	\$128,000
Total:			\$0		\$0	\$0	\$0	\$0	\$320,000	\$320,000
Federal Funding:			\$0		\$0	\$0	\$0	\$0	\$256,000	\$256,000
State Funding:			\$0		\$0	\$0	\$0	\$0	\$64,000	\$64,000
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

TIP date 2013 **PIN 3B1803** **BIN**
Project Name DIVING, STATE/LOCAL BRIDGES
Sponsor NYSDOT
Description REGIONAL INSPECTION, MISCELLANEOUS APPURTENANCES

Fund Source: STP-FLEX, NHPP, SDF

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
C-7-Detailed Design	SDF		\$0	'1-18	\$0	\$0	\$0	\$0	\$7,320	\$7,320
C-8-Detailed Design_2	STP-FLEX		\$0	'1-18	\$0	\$0	\$0	\$0	\$14,560	\$14,560
C-9-Detailed Design_3	NHPP		\$0	'1-18	\$0	\$0	\$0	\$0	\$14,720	\$14,720
Total:			\$0		\$0	\$0	\$0	\$0	\$36,600	\$36,600
Federal Funding:			\$0		\$0	\$0	\$0	\$0	\$29,280	\$29,280
State Funding:			\$0		\$0	\$0	\$0	\$0	\$7,320	\$7,320
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

TIP date 2013 **PIN 3T6219** **BIN**

Project Name Block Project: Bridge and Pavement Preservation 2017

Sponsor NYSDOT

Description Block funding for design and construction of National Highway System projects in 2017. Projects will be added on an as needed basis. Locations to be determined by NYSDOT and The City of Ithaca.

Fund Source: NHPP

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
A-1-Scoping	NHPP		\$0	10-15	\$0	\$0	\$77,385	\$0	\$0	\$77,385
C-7-Detailed Design	NHPP		\$0	10-16	\$0	\$0	\$0	\$51,590	\$0	\$51,590
G-18-Construction	NHPP		\$0	10-16	\$0	\$0	\$0	\$298,441	\$0	\$298,441
H-22-Inspection	NHPP		\$0	10-16	\$0	\$0	\$0	\$52,975	\$0	\$52,975
Total:			\$0		\$0	\$0	\$77,385	\$403,006	\$0	\$480,391
Federal Funding:			\$0		\$0	\$0	\$61,908	\$322,405	\$0	\$384,313
State Funding:			\$0		\$0	\$0	\$15,477	\$80,601	\$0	\$96,078
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

TIP date 2013 **PIN 3T6220** **BIN**

Project Name Block Project: Bridge and Pavement Preservation 2018

Sponsor NYSDOT

Description Block funding for design and construction of National Highway System projects in 2018. Projects will be added on an as needed basis. Locations to be determined by NYSDOT and The City of Ithaca.

Fund Source: NHPP

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
A-1-Scoping	NHPP		\$0	10-16	\$0	\$0	\$0	\$28,744	\$0	\$28,744
C-7-Detailed Design	NHPP		\$0	10-17	\$0	\$0	\$0	\$0	\$44,841	\$44,841
G-18-Construction	NHPP		\$0	10-17	\$0	\$0	\$0	\$0	\$601,898	\$601,898
H-22-Inspection	NHPP		\$0	10-17	\$0	\$0	\$0	\$0	\$71,860	\$71,860
Total:			\$0		\$0	\$0	\$0	\$28,744	\$718,599	\$747,343
Federal Funding:			\$0		\$0	\$0	\$0	\$22,995	\$574,879	\$597,874
State Funding:			\$0		\$0	\$0	\$0	\$5,749	\$143,720	\$149,469
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Joint Committee Business Items:

ITEM XVII

2016 Meeting Schedule

Report: The monthly alternation between Policy and Planning Committee meetings seems to work well and there have been no requests to change it.

In 2016 no meeting has been scheduled for January. **The March Policy Committee meeting is scheduled for the second Tuesday (March 8th) in order to meet the NYSDOT submission deadline for the UPWP.** For the rest of the year the third Tuesday of the month, as well as the respective time-of-day (Planning at 10:00 am. / Policy at 2:00 pm / Joint Meetings at 2:00 pm), seemed to cause no conflicts so it is being proposed again in the 2016 schedule.

Staff has taken into consideration all comments submitted by committee members and requests approval of the attached proposed meeting schedule for 2016.

Action Requested: Staff requests approval of the proposed 2016 ITCTC Meeting Schedule.

<u>Planning Committee</u> <i>10:00 a.m. – 12:00 p.m. (except for joint meetings)</i>		<u>Policy Committee</u> <i>2:00 – 4:00 p.m.</i>
February 16, 2016		
		March 8, 2016
April 19, 2016		
		May 17, 2016
<i>June 21, 2016</i>	<i>Joint Meeting @ 2:00 p.m.</i>	<i>June 21, 2016</i>
July 19, 2016		August 16, 2016
September 20, 2016		October 18, 2016
November 15, 2016		
<i>December 20, 2016</i>	<i>Joint Meeting @ 2:00 p.m.</i>	<i>December 20, 2016</i>

ITEM XVIII

Director's Report

Report: Federal legislation update.

Action Requested: This item is for information purposes only.

ITEM XIX

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common interest.

Action Requested: This item is for information purposes only.

ITEM XX

Adjournment

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR
AGENDA ITEMS III, VII, and VIII above.**

III. Approval of Planning Committee Action Summary – November 17, 2015

VII. Approval of Policy Committee Action Summary – October 13, 2015

VIII. Approval of Joint Committee Action Summary by Policy Committee – November 2, 2015

Approval of Action Summary
November 17, 2015 Meeting

PLANNING COMMITTEE MEETING ACTION SUMMARY

November 17, 2015 - Ithaca Tompkins Transit Center
10:00 am – 12:00 pm

Present: **Sue Ritter, Chair** (Town of Ithaca), **Ed Marx** (Tompkins County), **Timothy Logue** (City of Ithaca), **John Gutenberger** (Cornell University), **Leslie Schill** (Cornell University), **Ray Burger** (Town of Dryden), **Matt Yarrow** (TCAT), **Mark Frechette** (NYSDOT).

Excused: **Jeffrey Smith, Vice Chair** (Tompkins County Highway), **Brent Cross** (Village of Cayuga Heights), **Carl Martel** (Tompkins County Highway Dept.), **Jim Weber** (Town of Ithaca), **Michael Thorne** (City of Ithaca Public Works), **Darby Kiley** (Town of Ulysses), **Bridgette Brady** (Cornell University), **John Courtney** (Village of Lansing), **Laura Shawley** (Town of Danby), **Barry Rollins** (Town of Enfield), **Richard C. Case Jr.** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Kathleen O’Leary** (NYSDOT), **Tyrhonda Edwards** (FTA), **Benjamin Fischer** (FHWA), **Tom Mank** (ITCTC).

Staff: **Fernando de Aragón, Teresa Linde, Victor Jorin**

Guests: **Eric Hathaway** (City of Ithaca Sidewalk Program Manager)

Sue Ritter assumed the Chair and called the meeting to order at approximately 10:20 am.

I. Public Comment Period

Report: There were no public comments.

II. Approval of Action Summary – September 15, 2015

Report: Committee members requested the following changes be made to Item III, Energy Road Map Project Presentation, on page 21:

1. **Ed Marx.**

- In #2, delete the last sentence that reads: *5-year scenarios were projected.*
- In #4, rewrite the last sentence to say: *The theoretical potential for light duty vehicle EV conversion was 100% and for travel demand management was 50%.*

2. **Leslie Schill.**

- In #8, rewrite her comment to say: *At public meetings people should be made aware that keeping with half natural gas would make it very difficult to achieve the final goals because of the impacts and the changes that would be needed in the other sectors.*

Action: The September 15, 2015 ITCTC Planning Committee Action Summary was Moved by Sue Ritter, seconded by John Gutenberger and unanimously approved with the suggested modifications.

III. Approval of Action Summary – November 2, 2015

Action: The November 2, 2015 ITCTC Planning Committee Action Summary was Moved by Sue Ritter, seconded by Tim Logue and unanimously approved without modification.

Fernando de Aragón reported that the following agenda items IV through VIII are amendments to “clean up” the current 2014-2018 TIP in anticipation of the next (2017-2021) TIP.

IV. 2014-2018 TIP Amendment:

NYSDOT – Bridge Painting Contract – PIN: 380660

Report: Fernando de Aragón reported that all of the funding phases for construction and construction inspection will shift to only STP-Flex and State Dedicated Funds (SDF). \$176,000 is available from ITCTC Flex allocations; NYSDOT Region 3 will provide the additional \$100,980 for a total of \$276,980 federal and state funding.

Sue Ritter asked if the painting of the bridges was for aesthetics, safety, or both. Mark Frechette replied that it is for the preservation and protection of the steel from deterioration; NYSDOT likes to paint the bridges every ten to fifteen years.

Ed Marx asked for clarification on which state funding numbers are correct. He said the text states that \$100,980 will be made available by NYSDOT Region 3, but in the table it shows \$55,000 as state funding. Tim Logue said his understanding is that \$176,000 of the \$221,000 of federal funding shown on the table comes from Flex funds that were already in our TIP; about \$45,000 of additional federal money comes from outside our TIP to balance the federal funding. Mark Frechette added that the \$55,000 is the 20% share of the total \$276,980 funding; the \$100,980 is additional Flex money being brought in from out of Tompkins County. Mr. Marx thanked him for the explanation.

Action: Moved by Ed Marx, seconded by Mark Frechette and unanimously approved to recommend Policy Committee formal approval of the 2014-2018 TIP amendment to adjust funding for Bridge Painting Contract project (PIN 380660).

**V. 2014-2018 TIP Amendment:
NYSDOT – Rt. 327 over Enfield Creek – PIN: 319304**

Report: \$978,000 of Flex funding was made available for reprogramming during the November 2, 2015 meeting that approved the shifting of funding for the VPP Route 13 project (PIN: 360339) from Flex to NHPP funding. NYSDOT has determined that the Route 327 over Enfield Creek project (PIN: 319304) must be changed from a bridge rehabilitation to a bridge replacement project; if the \$978,000 is added to this project budget it will enable the bridge replacement to occur. The project is also being advanced one-year, going from 16/17 to 15/16, to be worked on this coming construction season.

Mark Frechette reported that this is an old bridge and the condition is much worse than was originally thought; it must be replaced to address the deficiencies and replacement means cost increases. Sue Ritter asked if the bridge would be closed during construction. Mr. Frechette assured members that traffic would be maintained, but he was unsure at this time if it would be through a detour or by another means.

Action: Moved by Ray Burger, seconded by Tim Logue and unanimously approved to recommend Policy Committee formal approval of the 2014-2018 TIP Amendment to increase funds for the Route 327 over Enfield Creek project.

**VI. 2014-2018 TIP Amendment:
NYSDOT – Combine Two Regional Bridge Projects – PINs: 380658 & 380659**

Report: Fernando de Aragón reported that this is simply combining two regional bridge projects into one project to repair one bridge. Mark Frechette explained that when the bridge projects got to the development stage it turned out that the joint repair and deck treatment were needed on the same bridge; it made sense to combine it into one so there would only be one contractor and one PIN. This will combine the funding and shift the construction and inspection phases from FFY 15/16 to FFY 16/17. No other projects are impacted by this action.

Action: Moved by Sue Ritter, seconded by Ray Burger and unanimously approved to recommend Policy Committee formal approval of the 2014-2018 TIP Amendment to combine two regional bridge projects.

**VII. 2014-2018 TIP Amendment:
NYSDOT – Bridge Order Job Contract – PIN: 3M1604**

Report: Fernando de Aragón reported that NYSDOT is requesting that this project have its funding combined by moving scoping into the detailed design phase, and that implementation be delayed by one year by moving construction and inspection from 16/17 to 17/18. The total project costs remain the same. No other projects are impacted by this action.

Action: Moved by Ray Burger, seconded by John Gutenberger and unanimously approved to recommend Policy Committee formal approval of the 2014-2018 TIP Amendment, Funding Adjustments Bridge Job Order Contract Project.

**VIII. 2014-2018 TIP Amendment:
NYSDOT – Delete Multiple Projects**

Report: Fernando de Aragón reported that some “housecleaning” has to be done to prepare for the new TIP. NYSDOT has requested the deletion of seven projects from the TIP for the following reasons:

1. **PIN 3B1608** – determined not eligible for federal funds; it will be done with state funds.
2. **PIN 3B1701**- bridge inspections that NYSDOT Region 3 will handle; does not have to be in TIP.
3. **PIN 3B1802** – bridge inspections that NYSDOT Region 3 will handle; does not have to be in TIP.
4. **PIN 3B1803** – bridge inspections that NYSDOT Region 3 will handle; does not have to be in TIP.
5. **PIN 3M1601** – Project will be funded 100% with state funds.
6. **PIN 3T6219 and PIN 3T6220** – Block project to be dropped from current TIP; the funding will be part of the new 2017-2021 TIP allocation.

Mark Frechette added that these actions will free up more money for the TIP update.

Action: Moved by Ed Marx, seconded by Ray Burger and unanimously approved to recommend Policy Committee formal approval of the 2014-2018 TIP Amendment, NYSDOT Multiple Deletions.

IX. 2017-2021 TIP Update Report

Report: Fernando de Aragón reported that the next TIP will be for Federal Fiscal Years 2017-2021 and will cover the period from October 1, 2016 through September 30, 2021. He reviewed the information as detailed in the 11/17/15 agenda packet.

Mr. de Aragón explained that a meeting was held two weeks ago, on November 2, to review the status of current projects; the use of aggregated Highway Safety Improvement Program (HSIP) and Off-System Bridge (OSB) funds for specific projects was discussed. The HSIP and OSB are funded at relatively low levels; \$211,000/year and \$330,000/year respectively. A possible strategy for the use of these funds is to combine the five years of funding for use in a single, larger project. The group meeting on Nov. 2 suggested using the aggregated OSB funds to help cover costs for the City of Ithaca’s Brindley St. Bridge project (PIN 375611), and the use of aggregated HSIP funds for NYSDOT’s Rt.13 at Trumbull Corners Road project (PIN 305758). Committee members were asked to approve the use of HSIP and OSB funds for these specific projects. After a brief discussion, there were no objections.

Further items reported:

- NHPP funds are limited in their use, only Routes 13 and 79east can use these funds in Tompkins County. Ed Marx asked if there was a set criterion for NHPP use. Fernando de Aragón replied that they are working with DOT and the local objectives (e.g. Complete Streets design); there is limited money but project sponsors are sitting at the same table.
- The Federal extension expires soon, if a long-term transportation bill is passed all of the numbers being discussed will change. Fernando de Aragón suggested that the best course of action was to identify numbers now and he will report any changes if a new bill is passed.
- A call for projects will go out, hopefully, in December 2015 but definitely no later than January 1, 2016.
- Project proposals from local sponsors will be evaluated, public meetings will be held, and a final updated 2017-2021 TIP will be brought before the ITCTC Committees for final approval in June 2016.
- The final 2017-2021 TIP goes into effect October 1, 2016.

Action: Committee members discussed the suggestion of combining the five years of HSIP funding to use for the Rt.13 at Trumbulls Corners Road project and five years of OSB funding for the Brindley St. Bridge project; there were no objections.

X. Director's Report

Report: Fernando de Aragón reported the following:

- Federal legislation update. No additional information to report at this time.
- Report from conferences: AMPO National Conference and Podcar City Conference.
 - A lot of changes are coming to personal transportation but there's no timeline.
 - Safety applications are advancing, such as cars that anticipate collisions and slow down.
 - There is a push for transit to have similar safety features.
 - A lot of emphasis was on driver-less transit systems.
 - There was no additional information on federal legislation at the conferences.

Action: This item was for informational purposes only.

XI. Member Reports

Report:

1. Mark Frechette (NYSDOT Region 3).

- DOT is in its program update, developing projects and preparing for winter.
- A letter will be sent to the City of Ithaca concerning two retaining walls of concern; suggest keeping them in mind as projects for the TIP update process.
- DOT would like to sit down with the Town of Dryden, as part of the TIP update process, and work out the details for the project on Rt. 366.

2. Leslie Schill (Cornell University).

- A new senior transportation planner has been hired; more information will be reported soon.
- A truck check-point area has been built on Route 366; is there an update on the other truck-pull offs?
 - Mark Frechette replied that he has not been involved in this endeavor.
 - Fernando de Aragón reported that he has attended the safety meetings organized after the accident on Aurora Street; it has proven difficult to find enough room for truck pull-offs close to the city. There will be one on Rt.79 in Caroline, one on Rt.96 near Perry City Road, one on Mecklenburg Road near Van Dorn, and another on Rt. 366. There already is one on Rt.96B above Ithaca College. The purpose will be to raise awareness for truckers of the steep, long hills ahead of them as they enter the city, as well as give them a place to stop and check their brakes before continuing.
 - Leslie Schill asked if there would be enforcement so that all trucks must stop. Tim Logue explained that this is a voluntary decision on the part of the truck driver; 24/7 enforcement is not possible but if a law officer is passing by and sees a truck stopped, or with issues, they can pull over and make sure the driver is ok and aware of the upcoming hills.
 - John Gutenberger questioned how many trucks would voluntarily pull over if this is not required and not enforced. Tim Logue replied that the pull offs are a first-step response to raise awareness; there is an opportunity for informational signage in the future. Fernando de Aragón added that signs have been posted on Rt.13, near NYSEG and Rt. 366, directing trucks to stay on Rt.13 to get to Ithaca.
 - Fernando de Aragón reported that the official safety report from the audit of the area has been sent out to stakeholders. Tim Logue replied that the City of Ithaca will submit a formal response after evaluating the report.

3. Tim Logue (City of Ithaca).

- TIGER Grants have been announced; the City of Ithaca applied but did not receive one.

4. Sue Ritter (Town of Ithaca).

- There will be a meeting on Tuesday, December 8 at 6:30 pm, held at the Country Inn Suites, concerning the Rt.96B Pedestrian Corridor study. The consultants will be giving their report with recommendations and initial cost estimates. Sidewalks are being recommended for the entire length of the corridor, on the east side of Rt.96B, from the City of Ithaca to King Road. An additional sidewalk from King Road to Longview, on the west side of Rt. 96B, may be considered. Tim Logue added that sidewalks along the entire length of the west side are a possibility if the Chain Works District Redevelopment Project proceeds.

5. Ray Burger (Town of Dryden).

- There was a meeting at the DEC game farm concerning the Varna rail trail and Game Farm Road; talks are progressing and the DEC's concerns about possible impacts are being worked on. The interested parties will re-convene to further discuss landownership and other issues.
- Progress is being made on the purchase of rail trail acreage near Varna.

6. Ed Marx (Tompkins County).

- They expect to be hearing from NYSEG soon regarding the use of the rail as a trail extension.

7. Fernando de Aragón (ITCTC).

- The Trail Initiative Network received a grant for website development; it would be a central website allowing people to find information about all available trails in the area. The expectation is that the website will be in place by next spring.

Action: This item was for informational purposes only.

XII. Adjournment

The meeting was adjourned at approximately 11:35 am.

Planning Committee Action: December 15, 2015
11/17/2015 Action Summary Motion:
Approved with/without modifications: Second:
Vote:

Approval of Action Summary
October 13, 2015 Meeting

POLICY COMMITTEE MEETING ACTION SUMMARY

October 13, 2015 - Ithaca Tompkins Transit Center
2:00 pm – 4:00 pm

Present: *Policy Committee: Kate Supron, Chair* (Village of Cayuga Heights), **Mary Ann Sumner, Vice Chair** (Town of Dryden), **Carl Ford, Policy Secretary** (NYSDOT), **Herb Engman** (Town of Ithaca), **Dooley Kiefer** (Tompkins County Legislature), **Tim Logue**, (City of Ithaca), **Frank Proto** (TCAT Board), **Mark Frechette**, (NYSDOT).

ITCTC Staff: Fernando de Aragón, Teresa Linde, Victor Jorin

Guests: Dwight Mengel (Tompkins County DSS, Chief Transportation Planner), **Addisu Gebre** (City of Ithaca).

Excused: *Policy Committee: Don Hartill* (Village of Lansing), **Svante Myrick** (City of Ithaca), **John Gutenberger** (Cornell University), **Bridgette Brady** (Cornell University), **Bill Goodman, proxy for Herb Engman** (Town of Ithaca), **Gerry Monaghan, proxy for Don Hartill** (Village of Lansing), **Laura Shawley** (Town of Danby), **Ann Rider** (Town of Enfield), **Glenn Morey** (Town of Groton), **Kathy Miller** (Town of Lansing), **Jeffrey Hart** (Town of Newfield), **Darby Kiley** (Town of Ulysses), **Tom Mank** (ITCTC), **Tyrhonda Edwards** (FTA), **Benjamin Fischer** (FHWA).

Kate Supron, ITCTC Policy Chair, called the meeting to order at approximately 2:08 pm.

I. Public Comment Period

Report: There were no public comments.

II. Approval of Action Summary – July 21, 2015

Action: The Action Summary from July 21, 2015 was Moved by Herb Engman, seconded by Carl Ford and approved by consensus with no modifications.

Item II.a. was added to the agenda during the meeting.

II.a. Resolution 2015-06: Modification of Director's Salary

Report: Kate Supron reported that the Administrative Oversight Committee (AOC) met in January to conduct a review of the ITCTC Director. The AOC recommends approval of the resolution being presented to the ITCTC Policy Committee. Ms. Supron asked if the Policy Committee would like to go into executive session for further discussion; committee members saw no need for the private session.

- Submission of this resolution had to wait until Tompkins County contract negotiations for white collar and management were completed. The contract was approved in July and the county implemented the agreed-to raise (2.25%, retroactive to 1/1/2015) late in September, thus allowing this resolution to be included in the October ITCTC meeting.

Action: Resolution 2015-06, *Modification of Director's Salary*, was Moved by Carl Ford, seconded by Tim Logue and approved by consensus.

Resolution 2015-06

MODIFICATION OF THE DIRECTOR'S SALARY

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has a responsibility to perform transportation planning services in accordance with the approved Unified Planning Work Program (UPWP) of the *ITCTC*; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has engaged the services of Fernando de Aragón, to serve as its Staff Director to manage and administer the performance of the aforementioned services on behalf of the *ITCTC*; AND

WHEREAS, the Administrative Oversight Committee has conducted an annual performance review of the Staff Director and, based upon that review, recommends an adjustment and appropriate increase in the salary of the incumbent be granted; AND

WHEREAS, the Transportation Policy Committee has considered the recommendation of the Administrative Oversight Committee, concurs in the evaluation as "outstanding", and has agreed to adjust the salary of the Staff Director, Fernando de Aragón by 2.25%.

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby approve the adjustment of the salary of the incumbent Staff Director by an increase of 2.25% this year to a total of \$83,798.44, effective retroactively to January 1, 2015;

BE IT FURTHER RESOLVED, the *Ithaca-Tompkins County Transportation Council*, in accordance with the approved Memorandum of Understanding, does hereby direct the Host Agency, Tompkins County, to execute the necessary administrative procedures to implement this modification.

This resolution having been considered and approved on October 13, 2015.

III. UPWP Amendment: FTA Grant Adjustment

Report: Fernando de Aragón reported that he received notification from NYSDOT of a revised apportionment of the 15/16 FTA planning funds, resulting in a reduction of \$110 for the ITCTC. The change in funding levels requires an amendment to the 2015/216 UPWP; Resolution 2015-05 addresses this amendment.

Action: Resolution 2015-05, *Approving Amendments To The 2015-2016 Unified Planning Work Program*, was Moved by Herb Engman, seconded by Mary Ann Sumner, and approved by consensus.

Resolution 2015-05

APPROVING AMENDMENTS TO THE 2015-2016 UNIFIED PLANNING WORK PROGRAM

WHEREAS, the *Moving Ahead for Progress in the 21st Century Act* (MAP-21) requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

WHEREAS, the *Moving Ahead for Progress in the 21st Century Act* requires Metropolitan Planning Organizations to carry out a "*continuing, cooperative, and comprehensive*" urban transportation planning process that addresses all modes of transportation; AND

WHEREAS, in order to implement a continuous, cooperative and comprehensive transportation planning process in the Ithaca-Tompkins County Metropolitan Area, it is a requirement to develop an annual Unified Planning Work Program (UPWP); AND

WHEREAS, the Ithaca-Tompkins County Transportation Council, in accordance with the requirements of *MAP-21* and its corresponding regulations (23 CFR §450.314), has developed a Simplified Statement of Work that serves as the Unified Planning Work Program; AND

WHEREAS, New York State Department of Transportation has notified the *Ithaca-Tompkins County Transportation Council* of a revised apportionment of federal planning funds; AND

WHEREAS, the revision to FTA MPP (Section 5303) funds results in an reduction in the amount of \$110;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby amend the 2015/2016 FTA Auditable Budget with a reduction of \$110 in the "Other" budget line to be reflected in the 2015/2016 ITCTC Operating Budget in the "Equipment Rental" budget line. These changes are shown in bold in the attachment to this resolution.

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Central Staff Director to submit the necessary copies of this amendment and any necessary revisions to the 2015-2016 Unified Planning Work Program document to the pertinent State and Federal Agencies.

This resolution having been considered and approved on October 13, 2015.

2015-2016 AVAILABLE FUNDING FOR ITCTC OPERATION

TABLE 2

2015-2016 ITCTC Operating Budget					FTA Carry-Over Funds				Total Funds Available For Operations
CODE	DESCRIPTION	2015-2016 FHWA	2015-2016 FTA	2015-2016 TOTAL	2012-2013 FTA	2013-2014 FTA	2014-2015 FTA	FTA Sub-TOTAL	GRAND TOTAL
REVENUES:									
.4959	FEDERAL AID GRANT	\$278,496	\$39,835	\$318,331	\$652	\$4,558	\$4,265	\$9,475	\$327,806
	REPROGRAMMED FUNDS	\$4,738	\$0	\$4,738	\$0	\$0	\$0	\$0	\$4,738
	TOTAL REVENUES	\$283,234	\$39,835	\$323,069	\$652	\$4,558	\$4,265	\$9,475	\$332,544
EXPENSES:									
	COMBINED SALARIES	171,553	23,172	194,725	0	0	0	0	194,725
.8800	FRINGE	96,928	13,092	110,020	0	0	0	0	110,020
.2206	COMPUTER EQUIPMENT	0	0	0	0	750	450	1,200	1,200
.2210	OTHER EQUIPMENT	0	0	0	0	0	0	0	0
.2214	FURNITURE & FIXTURES	464	0	464	0	0	500	500	964
.2230	COMPUTER SOFTWARE	300	200	500	0	0	0	0	500
.4303	OFFICE SUPPLIES	500	200	700	150	100	0	250	950
.4330	PRINTING	700	0	700	0	0	200	200	900
.4332	BOOKS/PUBLICATIONS	300	0	300	0	0	100	100	400
.4342	FOOD	200	0	200	0	83	100	183	383
.4400	PROGRAM EXPENSE	0	0	0	0	0	0	0	0
.4402	LEGAL ADVERTISING	1,250	400	1,650	0	150	150	300	1,950
.4412	TRAVEL/TRAINING	2,500	750	3,250	302	1,000	800	2,102	5,352
.4414	LOCAL MILAGE	800	599	1,399	200	0	300	500	1,899
.4416	PROFESSIONAL DUES	900	0	900	0	0	0	0	900
.4424	EQUIPMENT RENTAL	1,200	390	1,590	0	0	100	100	1,690
.4425	SERVICE CONTRACTS	500	0	500	0	1,200	0	1,200	1,700
.4432	RENT	1,000	0	1,000	0	0	100	100	1,100
.4442	PROFESSIONAL SERVICE FEES	1,875	0	1,875	0	875	1,000	1,875	3,750
.4452	POSTAGE SERVICES	264	532	796	0	200	100	300	1,096
.4472	TELEPHONE	1,000	250	1,250	0	100	200	300	1,550
.4618	INTERDEPARTMENTAL CHARGE	1,000	250	1,250	0	100	165	265	1,515
	TOTAL EXPENSES	\$283,234	\$39,835	\$323,069	\$652	\$4,558	\$4,265	\$9,475	\$332,544

Note: Figures in bold indicate changes.

2015-2016 FTA Section 5303 AUDITABLE BUDGET
GRANT # NY-80-X025/ PIN # P215-15-80A

TABLE 4

TASK BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.21.00	PROGRAM SUPPORT ADMINISTRATION	7,967	4,481	2,490	14,938
44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	7,967			7,967
44.23.01	LONG RANGE PLANNING – SYSTEM LEVEL	7,967			7,967
44.23.02	LONG RANGE PLANNING – PROJECT LEVEL	7,967			7,967
44.24.00	SHORT RANGE TRANSPORTATION PLANNING	797			797
44.25.00	TRANSPORTATION IMPROVEMENT PROGRAM	5,178	2,241		7,419
44.26.12	COORD OF HUMAN SVC TRANS	1,992	747		2,739
44.27.00	OTHER ACTIVITIES				
TOTAL		39,835	7,469	2,490	49,794
AUDITABLE BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.20.01	PERSONNEL	23,172	2,357	1,494	27,023
44.20.02	FRINGE/LEAVE	13,092	2,204	623	15,919
44.20.03	TRAVEL	1,349			1,349
44.20.04	EQUIPMENT	200			200
44.20.05	SUPPLIES/REPRODUCTION	200			200
44.20.06	CONTRACTUAL	0			0
44.20.07	OTHER	1,822	2,908	373	5,103
44.20.08	INDIRECT CHARGES				
XX.XX.XX	Toll Credits				
TOTAL		39,835	7,469	2,490	49,794

Note: Figures in bold indicate changes.

X. 2014-2018 TIP Amendment: Delete Peruville Road Project

Report: Fernando de Aragón reported that this project was not funded at the requested levels from the beginning; approximately \$6 million were requested but only approximately \$1.2 million were received from the federal government. The funds are SAFETEA-LU earmarks and Tompkins County and NYSDOT were unable to design a project that would use the limited funds while meeting the project description in the legislation. Since the project could not be done and the language cannot be changed, NYSDOT and Tompkins County are requesting that the project be deleted from the TIP.

Mark Frechette added that there were a few projects in the region that fell into this problem; NYSDOT was not given the projects beforehand to plan, many just showed up as part of the transportation bill at the time and earmarked funding has no flexibility.

Dooley Kiefer asked what the released funding would be used for. Mark Frechette replied that the money would go back to the federal government; he has no idea where the funding goes from there.

Frank Proto noted that this project needs to be done, but now has to be set aside; he asked how it could be brought back. Fernando de Aragón explained that Tompkins County would have to re-think the project, perhaps as a safety improvement project, and re-submit it for funding as a new project.

Action: 2014-2018 TIP Amendment: *Delete Peruville Road Project*, was Moved by Mary Ann Sumner, seconded by Dooley Kiefer and approved by consensus.

2014-2018 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

Delete Peruville Road Project

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a 2014-2018 Transportation Improvement Program (TIP) Amendment on **October 13, 2015**. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affects one project: *Peruville Road* (PIN: 375453).

Amendment Description:

NYSDOT and Tompkins County have requested the deletion of the *Peruville Road* project (PIN: 375453). This project is a SAFETEA-LU earmark funded project. The project was underfunded since it was first added to the TIP in 2006. Tompkins County and NYSDOT have not been able to design a project that would use the available limited funds while meeting the projects description in the legislation. Therefore, the project is being deleted from the TIP/STIP.

The Attachment A table include the project showing its current format in the TIP. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

TIP date 2006 **PIN** 375453 **BIN**
Project Name Peruville Rd.
Sponsor Tompkins County
Description The purpose of this project is to provide Peruville Road with road and safety improvements.
Fund Source: SAFETEA-LU Sect.1702 (HPP)

EXISTING

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR
Scoping	SAFETEA-LU		\$0	3-14	\$0	\$60,000	\$0	\$0	\$0	\$60,000
Preliminary Design	SAFETEA-LU		\$0	3-14	\$0	\$150,000	\$0	\$0	\$0	\$150,000
Detailed Design	SAFETEA-LU		\$0	3-15	\$0	\$250,000	\$0	\$0	\$0	\$22,896
ROW-Acq.	SAFETEA-LU		\$0	3-15	\$0	\$70,000	\$0	\$0	\$0	\$70,000
ROW-Incd.	SAFETEA-LU		\$0	3-14	\$0	\$22,000	\$0	\$0	\$0	\$22,000
Construction	SAFETEA-LU		\$0	4-16	\$0	\$0	\$1,294,320	\$0	\$0	\$1,294,320
Inspection	SAFETEA-LU		\$0	4-16	\$0	\$0	\$153,680	\$0	\$0	\$153,680
Total:			\$0		\$0	\$552,000	\$1,448,000	\$0	\$0	\$2,000,000
Federal Funding:			\$0		\$0	\$441,600	\$1,548,400	\$0	\$0	\$1,600,000
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$0	\$110,400	\$289,600	\$0	\$0	\$400,000

V. **2014-2018 TIP Amendment: Update of FTA Tables – Sect. 5307 Urban Formula Tables**

Report: Dwight Mengel reported that he is developing an application for the County; this TIP action is needed to amend the TIP/STIP which will enable the County to apply for a FTA Section 5307 Urban Formula grant in October 2015. Seven projects are affected; details can be seen in the amendment attached.

Action: 2014-2018 TIP Amendment: *Update of FTA Tables – Sect. 5307 Urban Formula Table*, Moved by Tim Logue, seconded by Herb Engman, and approved by consensus.

2014-2018 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

Update of FTA Tables - Sect. 5307 Urban Formula Table

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2014-2018 Transportation Improvement Program (TIP) on **October 13, 2015**, during a regularly scheduled meeting. The amendment was reviewed and approved by the ITCTC Planning Committee on September 15, 2015. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affects the Section 5307 projects in the FTA Tables as described below and in the attached table.

Description:

Tompkins County has requested that ITCTC approve a 2014-18 TIP/STIP amendment to the FTA Sect. 5307 Urban Formula Table. The proposed changes affect seven projects as follows:

- PIN 382428: add \$2,400,000 to FFY 2016 funding
- PIN 382840: Mobility Management Rideshare - New project
- PIN 382080: add \$16,099 to FFY 2016 funding
- PINs 382828, 382832, 382833, 382834: add funding in FFY 2016

This action will enable the County to apply for a FTA Section 5307 Urban Formula grant in October 2015. The amendment will be reflected in the Sect. 5307 Table of the Federal Transit Administration tables in the 2014-18 TIP.

The proposed amendment to the 2014-2018 TIP and the STIP is shown in the attached table. The table shows the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

2014-2018 TRANSPORTATION IMPROVEMENT PROGRAM

FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2016

URBAN FORMULA (FTA 5307)		PIN#	FUND	2016	Revised 2016	Difference
Preventative Maintenance	This project pays for spare parts and labor for preventative maintenance of TCAT's bus fleet.	382178	C09	945,262	945,262	-
Replacement 40 Ft. Buses (6)	Purchase (6) replacement 40 -ft Diesel Transit Buses for TCAT	382428	C09	-	2,400,000	2,400,000
ADP Hardware & Software	This project will replace or upgrade computers & software for TCAT IT Project.	382080	C09	225,000	241,099	16,099
Facility Rehab	This project will add passenger amenities storage and workshop space to the TCAT facility and complete bus lift & bus washer projects.	382416		156,649	156,649	-
Misc. Office Equipment	This project purchases misc. office equipment.	382108	C09	5,000	5,000	-
Bus Stop Project (shelters, signs)	This project supports a passenger information system distributed by Internet, telephone, and monitors at main bus stops.	382127	C09	100,000	100,000	-
Security Equipment	This project provides for security equipment at TCAT.	382184	C09	10,000	10,000	-
Shop Equipment	This project purchases shop equipment, shop tools, safety equipment for the TCAT facility.	382179	C09	5,000	5,000	-
Support Vehicle	This project replaces two (2) support cars to enable drivers to change work shifts on bus routes.	382124	C09	25,000	25,000	-
Mobility Management - County	This project provides for County planning, management and technical assistance to coordinated human service transportation, mobility management, JARC, Enhanced Sec. 5310 projects.	382278	C09	53,271	53,271	-
Project Administration - County	This project reimburses County project administration costs of federal grants.	382099	C09	68,883	68,883	-
Mobility Management - Non-County	This project supports mobility management projects identified in the Coordinated Plan and the ITCTC solicitation process.	382417	C09	22,819	22,819	-

Mobility Management-Way2Go	Way2Go Mobility Management for FFY 2015 & 2016. Community mobility education, travel training and One Call-One Click service with 2-1-1 Tompkins/Cortland, contracted by Tompkins County.	382828	C09	-	102,600	102,600
Mobility Management - Way2Go - Regional	This project develops and implements a regional mobility management of up to 8 counties.	382832	C09		160,133	160,133
Mobility Management - Upstate NY Community Mobility Training Conferences	This project develops one or more community mobility training conferences with a focus on Upstate NY.	382833	C09	-	33,650	33,650
Mobility Management - Way2Go - Regional	This project will implement a regional travel training program for human services agencies.	382834	C09	-	54,600	54,600
Mobility Management- Rideshare	Rideshare consortium of Cornell, I.C., TC3 and County implementing rideshare using Zimride/ Enterprise.	382840	C09	-	18,000	18,000
Capital/Planning Projects Subtotal					1,616,884	4,401,966
Operating Assistance - TCAT	Operating Assistance for TCAT	382404	C09	13,159,240	13,159,240	-
Operating Assistance - Special Community Mobility Projects	This project supports SCMP-eligible operating assistance projects identified in the Coordinated Plan and ITCTC review process.	382418	C09	146,043	146,043	-
Operating Assistance Subtotal				13,305,283	13,305,283	-
Total Section 5307 Program				14,922,167	17,707,249	2,785,082

VI. TIP – Report of FTA 5310 Actions

Report: Fernando de Aragón reported that these actions were done on an emergency basis and are now being reported:

- On Friday, August 21, the ITCTC was notified by NYSDOT-Albany of the need to make changes to the TIP/STIP to enable NYSDOT's Sect.5310 grant application to advance with FTA. Sect.5310 grant covers enhanced mobility for senior and individuals with disabilities. Sect. 5310 is a State managed program through the State grant with FTA.
- The three projects that were the subject of the TIP/STIP amendment will be funded in the State's 2015 Sect. 5310 grant. These projects are:
Purchase Replacement Paratransit Buses: PIN 382420
New Freedom Operating Assistance: PIN 382421
Gadabout Operations Management Technology: PIN 382835
- The above modifications were coordinated with Gadabout and Dwight Mengel, Tompkins County's FTA program manager. These TIP/STIP modifications were implemented to meet NYSDOT's deadlines and ensure that the FTA grant could advance.
- This report is a follow up to an email sent August 24, 2015 to all ITCTC members.
- Dwight Mengel added that NYSDOT and FTA called in September needing a short phrase to be deleted from the description in the Gadabout project, PIN 382835; the change was made and the FTA was able to proceed with the state grant in time.

Action: This item was for informational purposes.

VII. Director's Report

Report: Fernando de Aragón reported the following:

- **Federal Transportation Legislation update.** December 11th is the new deadline for legislation. The ITCTC received guidance for the 2016/2017 UPWP; it will essentially be a flat budget (\$200 less than 2015/216). Flat budgets should be expected until the new legislation is passed.
- **TIP Update.** Sponsors were asked to review their existing TIP projects; they will meet November 2nd to make evaluations. After seeing what existing projects need to be carried-over to the new TIP, there will be a better idea of the amount of funds remaining for new projects. A call for new projects will be sent out before January 1, 2016. The deadline for the new TIP is June.

Action: This item for informational purposes only.

VIII. Member Reports

Report:

1. **Kate Supron:**

- When will the Cayuga Heights Bridge over Route 13 be finished? Carl Ford replied that it is in the final stages and should be finished soon.

2. **Mary Ann Sumner:**

- Thanked NYSDOT for the speed with which they completed their work in Dryden.
- Thanks to Tompkins County for the announcement of the replacement of the Red Mill Bridge; it was very welcome news. The Town of Dryden will be contributing 20% to this County project.

3. **Frank Proto:**

- TCAT continues to lobby for money; they are giving a presentation to the County on Thursday and will be going before the City of Ithaca soon. Cornell is in favor of an increase but all three TCAT members (C.U., Tompkins County, and the City of Ithaca) must agree or it cannot go through.
- TCAT is in dire need of new buses. He noticed that six buses are included in the TIP for 2016 and asked Dwight Mengel how many are in the TIP for 2015. Mr. Mengel replied that there are a total of ten replacement buses, four in 2015 and six in 2016.

Action: This item for informational purposes only.

IX. Adjournment

Action: Motion to adjourn the October 13, 2015 ITCTC Policy Committee meeting at approximately 2:40 pm was Moved by Herb Engman, seconded by Dooley Kiefer and approved by consensus.

Policy Committee Action:
10/13/2015 Action Summary
Approved with/without modification

December 15, 2015
By:

ATTEST: _____
Carl Ford, Secretary

Approval of Action Summary
November 2, 2015 Meeting

JOINT COMMITTEE MEETING ACTION SUMMARY
Special Meeting
November 2, 2015 – Tompkins County Public Library
12:30 pm

Present: ***Policy:*** **Kate Supron, Chair** (Village of Cayuga Heights), **Dooley Kiefer** (Tompkins County Legislature), **Ray Burger** (Town of Dryden), **Bill Goodman** (Town of Ithaca), **Tim Logue** (City of Ithaca), **Gerry Monaghan** (Village of Lansing), **Kathleen O’Leary** (NYSDOT), **Darby Kiley** (Town of Ulysses).

Planning: **Sue Ritter, Chair** (Town of Ithaca), **Jeffrey Smith, Vice Chair** (Tompkins County Highway), **Ed Marx** (Tompkins County), **Carl Martel** (Tompkins County Highway Dept.), **Tim Logue** (City of Ithaca), **Ray Burger** (Town of Dryden), **Brent Cross** (Village of Cayuga Heights), **Darby Kiley** (Town of Ulysses), **Kathleen O’Leary** (NYSDOT Reg.3).

Excused: ***Policy:*** **Mary Ann Sumner, Vice Chair** (Town of Dryden), **Carl Ford, Secretary** (NYSDOT), **Herb Engman** (Town of Ithaca), **Donald Hartill** (Village of Lansing), **Svante Myrick** (City of Ithaca), **Frank Proto** (TCAT Board), **John Gutenberger** (Cornell University), **Bridgette Brady** (Cornell University), **Laura Shawley** (Town of Danby), **Ann Rider** (Town of Enfield), **Glenn Morey** (Town of Groton), **Kathy Miller** (Town of Lansing), **Jeffrey Hart** (Town of Newfield), **Tyrhonda Edwards** (FTA), **Benjamin Fischer** (FHWA).

Planning: **John Gutenberger** (Cornell University), **Bridgette Brady** (Cornell University), **Leslie Schill** (Cornell University), **Jim Weber** (Town of Ithaca), **Michael Thorne** (City of Ithaca Public Works), **Matt Yarrow** (TCAT), **John Courtney** (Village of Lansing), **Laura Shawley** (Town of Danby), **Barry Rollins** (Town of Enfield), **Richard C. Case Jr.** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Mark Frechette** (NYSDOT), **Tyrhonda Edwards** (FTA), **Benjamin Fischer** (FHWA).

Staff: **Fernando de Aragón, Teresa Linde**

Guests: **Diana Miller** (NYSDOT), **Katrina Bergan** (NYSDOT).

Kate Supron assumed the Chair, thanked everyone for accommodating their schedules on such short notice, and called the meeting to order at approximately 12:45 pm

I. Public Comment Period

Report: Kate Supron asked if there were any members of the public who wished to address the committees; hearing none, she closed the public comment period.

II. **2014-2018 TIP Amendment: Transfer of Funds from NHPP Bridge and Pavement Preservation 2016 Block Project to VPP Route 13 Project**

Report: Fernando de Aragón reported:

- NYSDOT Region 3 requested an emergency joint meeting of the ITCTC to consider this TIP Amendment. The Region is facing an immediate deadline in order to participate in a statewide solicitation for paving contractors. This TIP Amendment is required so the project can be inserted in the state transportation program (STIP) with the required funding.
- The VPP Route 13 project currently has insufficient funds; this TIP Amendment will switch the project funding from Flex to NHPP and increase the level to the amount (\$1,279,000) needed to complete the project.
- \$264,629 in available block NHPP funding will be used and NYSDOT will provide the additional \$1,014,371 NHPP funds from outside Tompkins County.
- The current Flex funding, in the amount of \$977,000, will become available for reprogramming in a future TIP action within Tompkins County.

Kathleen O’Leary apologized for the late notice and urgency for calling this meeting; funding had to be lined up by the 10th. She explained that the increased project cost was due to deteriorating road conditions requiring more milling than originally thought.

Bill Goodman asked if other uses had been thought of for the block project funds. Fernando de Aragón explained that only Routes 13 and 79 are eligible for the NHPP funds and only NYSDOT and the City of Ithaca have jurisdiction on those roads. The City was contacted; there were no other projects competing for that funding so this seemed the best use since it will free up an additional \$977,000 for the county.

Kate Supron asked if there were any other questions; hearing none she called for a vote. The Planning Committee recommended Policy Committee approval and the Policy Committee voted to approve the TIP Amendment.

Planning Committee Action: 2014-2018 TIP Amendment: Transfer of Funds from NHPP Bridge and Pavement Preservation 2016 Block Project to VPP Route 13 Project was Moved by Sue Ritter, seconded by Jeff Smith and unanimously approved by the ITCTC Planning Committee to recommend Policy Committee formal approval.

Policy Committee Action: 2014-2018 TIP Amendment: Transfer of Funds from NHPP Bridge and Pavement Preservation 2016 Block Project to VPP Route 13 Project was Moved by Dooley Kiefer, seconded by Bill Goodman and approved by consensus of the ITCTC Policy Committee.

2014-2018 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

Transfer of Funds from NHPP Bridge and Pavement Preservation 2016 Block Project to VPP Route 13 Project

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a 2014-2018 Transportation Improvement Program (TIP) Amendment on **November 2, 2015**. The action on the 2014-2018 TIP and the current State Transportation Improvement Program (STIP) affects one project: VPP Rt.13, Schuyler County Line to Trumbulls Corners Rd. (PIN: 360339).

Amendment Description:

The NY State Department of Transportation (NYSDOT) has determined that the total cost of the VPP Rt.13, Schuyler County Line to Trumbulls Corners Rd. project (PIN: 360339) will have to increase from \$977,000 to \$1,279,000, a difference of \$302,000. Currently this project is funded with Flex funds, however, it is eligible for NHPP. This amendment will switch the funding from Flex to NHPP and will use \$264,629 in available FFY 15/16 blocked NHPP funds from PIN 3T6222, *Block Project: Bridge and Pavement Preservation 2016*. NYSDOT will provide the additional \$1,014,371 replacement of NHPP funds from outside Tompkins County. Flex funds released as a result of this amendment will be programmed in a different TIP action.

The Attachment A tables include the projects showing the current format in the TIP and the proposed amendment. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

TIP date 2013 **PIN** 3T6222 **BIN**

Project Name Block Project: Bridge and Pavement Preservation 2016

Sponsor NYSDOT

Description Block funding for design and construction of National Highway System projects in 2016. Projects will be added on an as needed basis. Locations to be determined by NYSDOT and the City of Ithaca.

Fund Source: NHPP

EXISTING

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Scoping	NHPP		\$0	10-14	\$0	\$18,680	\$0	\$0	\$0	\$18,680
Detailed Design	NHPP		\$0	10-15	\$0	\$0	\$12,453	\$0	\$0	\$12,453
Construction	NHPP		\$0	10-15	\$0	\$0	\$249,063	\$0	\$0	\$249,063
Inspection	NHPP		\$0	10-15	\$0	\$0	\$3,113	\$0	\$0	\$3,113
Total:			\$0		\$0	\$18,680	\$264,629	\$0	\$0	\$283,309
Federal Funding:			\$0		\$0	\$14,944	\$211,703	\$0	\$0	\$226,647
State Funding:			\$0		\$0	\$3,736	\$52,926	\$0	\$0	\$56,662
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDMENT

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Scoping	NHPP		\$0	10-14	\$0	\$18,680	\$0	\$0	\$0	\$18,680
Detailed Design	NHPP		\$0	10-15	\$0	\$0	\$0	\$0	\$0	\$0
Construction	NHPP		\$0	10-15	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	NHPP		\$0	10-15	\$0	\$0	\$0	\$0	\$0	\$0
Total:			\$0		\$0	\$18,680	\$0	\$0	\$0	\$18,680
Federal Funding:			\$0		\$0	\$14,944	\$0	\$0	\$0	\$14,944
State Funding:			\$0		\$0	\$3,736	\$0	\$0	\$0	\$3,736
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

TIP date 2015 **PIN** 360339 **BIN**
Project Name VPP Rt. 13 Schuylers County Line to Trumbulls Corners Rd.
Sponsor NYSDOT
Description Vendor in Place Paving (VPP) pavement preservation project. Limited to single course overlay.
Fund Source: STP-Flex

EXISTING

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Construction	STP-FLEX		\$0	10-15	\$0	\$0	\$977,000	\$0	\$0	\$36,250
Total:			\$0		\$0	\$0	\$977,000	\$0	\$0	\$977,000
Federal Funding:			\$0		\$0	\$0	\$781,600	\$0	\$0	\$781,600
State Funding:			\$0		\$0	\$0	\$195,400	\$0	\$0	\$195,400
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDED

Project Element	Funding	Date	Obligated	Date	13/14	14/15	15/16	16/17	17/18	5 YR Total
Construction	NHPP		\$0	10-15	\$0	\$0	\$1,279,000	\$0	\$0	\$1,279,000
Total:			\$0		\$0	\$0	\$1,279,000	\$0	\$0	\$1,279,000
Federal Funding:			\$0		\$0	\$0	\$1,023,200	\$0	\$0	\$1,023,200
State Funding:			\$0		\$0	\$0	\$255,800	\$0	\$0	\$255,800
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

III. **Adjournment**

Kate Supron called for a motion to adjourn the joint meeting.

Action: Moved by Sue Ritter, seconded by Darby Kiley and unanimously agreed to adjourn the joint ITCTC Planning and Policy Committee meeting at approximately 12:55 pm

Planning Committee Action:
11/2/15 Action Summary:
Approved without modification

November 17, 2015
Motion: Sue Ritter
Second: Tim Logue
Vote: Unanimously approved

Policy Committee Action:
11/2/2015 Action Summary
Approved with/without modification

December 15, 2015
By:

ATTEST: _____
Carl Ford, Secretary