



*Ithaca-Tompkins County  
Transportation Council*

**RESOLUTION 2013-08**

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***APPROVING AMENDMENTS TO THE 2013-2014  
UNIFIED PLANNING WORK PROGRAM***

- WHEREAS,** the *Moving Ahead for Progress in the 21<sup>st</sup> Century Act* (MAP-21) requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND
- WHEREAS,** the *Moving Ahead for Progress in the 21<sup>st</sup> Century Act* requires Metropolitan Planning Organizations to carry out a "*continuing, cooperative, and comprehensive*" urban transportation planning process that addresses all modes of transportation; AND
- WHEREAS,** in order to implement a continuous, cooperative and comprehensive transportation planning process in the Ithaca-Tompkins County Metropolitan Area, it is a requirement to develop an annual Unified Planning Work Program (UPWP); AND
- WHEREAS,** the Ithaca-Tompkins County Transportation Council, in accordance with the requirements of *MAP-21* and its corresponding regulations (23 CFR §450.314), has developed a Simplified Statement of Work that serves as the Unified Planning Work Program; AND
- WHEREAS,** New York State Department of Transportation has notified the *Ithaca-Tompkins County Transportation Council* of a revised apportionment of federal planning funds; AND
- WHEREAS,** the revision to FTA MPP (Section 5303) funds results in an increase in the amount of \$736;

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**NOW THEREFORE BE IT RESOLVED**, that the *Ithaca-Tompkins County Transportation Council* does hereby amend the 2013/2014 FTA Auditable Budget with an increase of \$125 in the “Equipment” and an increase of \$611 in the “Other” budget lines to be reflected in the 2013/2014 ITCTC Operating Budget in the “Software” and “ Professional Service Fees” budget lines, respectively. These changes are shown in bold in the attachment to this resolution.

**BE IT FURTHER RESOLVED**, that the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Central Staff Director to submit the necessary copies of this amendment and any necessary revisions to the 2013-2014 Unified Planning Work Program document to the pertinent State and Federal Agencies.

This resolution having been considered and approved on June 18, 2013.

Signature on File  
Kate Supron, Chair

Signature on File  
Carl Ford, Secretary

**2013-2014 AVAILABLE FUNDING FOR ITCTC OPERATION**

**TABLE 2**

2013-2014 ITCTC Operating Budget					FTA Carry-Over Funds				Total Funds Available For Operations
CODE	DESCRIPTION	2013-2014 FHWA	2013-2014 FTA	2013-2014 TOTAL	2010-2011 FTA	2011-2012 FTA	2012-2013 FTA	FTA Sub-TOTAL	GRAND TOTAL
<b>REVENUES:</b>									
.4959	FEDERAL AID GRANT	\$280,682	<b>\$39,508</b>	<b>\$320,190</b>	\$4,677	\$6,066	\$6,100	\$16,843	<b>\$337,033</b>
	REPROGRAMMED FUNDS	\$6,547	\$0	\$6,547	\$0	\$0	\$0	\$0	\$6,547
	<b>TOTAL REVENUES</b>	<b>\$287,229</b>	<b>\$39,508</b>	<b>\$326,737</b>	<b>\$4,677</b>	<b>\$6,066</b>	<b>\$6,100</b>	<b>\$16,843</b>	<b>\$343,580</b>
<b>EXPENSES:</b>									
	COMBINED SALARIES	174,734	22,968	197,702	0	0	0	0	197,702
.8800	FRINGE	97,923	12,976	110,899	0	0	0	0	110,899
.2206	COMPUTER EQUIPMENT	0	0	0	0	0	1,500	1,500	1,500
.2210	OTHER EQUIPMENT	0	0	0	0	0	0	0	0
.2214	FURNITURE & FIXTURES	300	200	500	0	0	0	0	500
.2230	COMPUTER SOFTWARE	300	<b>325</b>	<b>625</b>	0	0	300	300	<b>925</b>
.4303	OFFICE SUPPLIES	200	0	200	800	0	0	800	1,000
.4330	PRINTING	362	0	362	0	6,066	300	6,366	6,728
.4332	BOOKS/PUBLICATIONS	300	0	300	0	0	100	100	400
.4342	FOOD	200	0	200	0	0	100	100	300
.4400	PROGRAM EXPENSE	0	0	0	0	0	0	0	0
.4402	LEGAL ADVERTISING	1,500	0	1,500	0	0	300	300	1,800
.4412	TRAVEL/TRAINING	1,000	0	1,000	2,000	0	750	2,750	3,750
.4414	LOCAL MILAGE	1,000	178	1,178	400	0	500	900	2,078
.4416	PROFESSIONAL DUES	910	0	910	300	0	0	300	1,210
.4424	EQUIPMENT RENTAL	2,000	1,500	3,500	0	0	500	500	4,000
.4425	SERVICE CONTRACTS	1,000	0	1,000	0	0	200	200	1,200
.4432	RENT	1,000	0	1,000	0	0	200	200	1,200
.4442	PROFESSIONAL SERVICE FEES	1,500	<b>611</b>	<b>2,111</b>	0	0	500	500	<b>2,611</b>
.4452	POSTAGE SERVICES	1,000	250	1,250	500	0	300	800	2,050
.4472	TELEPHONE	1,000	250	1,250	550	0	300	850	2,100
.4618	INTERDEPARTMENTAL CHARGE	1,000	250	1,250	127	0	250	377	1,627
	<b>TOTAL EXPENSES</b>	<b>287,229</b>	<b>39,508</b>	<b>326,737</b>	<b>\$4,677</b>	<b>\$6,066</b>	<b>\$6,100</b>	<b>\$16,843</b>	<b>\$343,580</b>

*Note: Figures in bold indicate changes.*

**2013-2014 FTA Section 5303 AUDITABLE BUDGET**      **TABLE 4**  
**GRANT # NY-80-X023/ PIN # P213-15-80A**

TASK BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.21.00	PROGRAM SUPPORT AND ADMINISTRATION	7,902	4,445	2,469	14,816
44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	7,902			7,902
44.23.01	LONG RANGE PLANNING – SYSTEM LEVEL	7,902			7,902
44.23.02	LONG RANGE PLANNING – PROJECT LEVEL	7,902			7,902
44.24.00	SHORT RANGE TRANSPORTATION PLANNING	790			790
44.25.00	TRANSPORTATION IMPROVEMENT PROGRAM	1,975	2,222		4,197
44.26.14	PLANNING EMPHASIS AREA	5,135	741		5,876
44.27.00	OTHER ACTIVITIES				
<b>TOTAL</b>		<b>39,508</b>	<b>7,408</b>	<b>2,469</b>	<b>49,385</b>
AUDITABLE BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.20.01	PERSONNEL	22,968	4,074		27,042
44.20.02	FRINGE/LEAVE	12,976	2,222		15,198
44.20.03	TRAVEL	178			178
44.20.04	EQUIPMENT	525			525
44.20.05	SUPPLIES/REPRODUCTION	0			0
44.20.06	CONTRACTUAL	0			0
44.20.07	OTHER	2,861	1,112	2,469	6,442
44.20.08	INDIRECT CHARGES				
<b>TOTAL</b>		<b>39,508</b>	<b>7,408</b>	<b>2,469</b>	<b>49,385</b>

*Note: Figures in bold indicate changes.*