

**PLANNING ADVISORY BOARD**  
**Wednesday, January 23, 2008**  
**COOPERATIVE EXTENSION**  
**615 WILLOW AVENUE**

**MINUTES**

**Members Present** -- Dick Coogan, Betty Falcao, John Gutenberger, Dooley Kiefer (Associate), Gay Nicholson, Martha Robertson, Monika Roth, Andy Zepp  
**Members Excused** -- Fernando de Aragon, Dave Herrick, Michael Stamm, Fred Wilcox  
**Members Absent** -- Rick Couture, John Spence  
**Others Present** --Joan Jurkowich (Planning Dept.), Ed Marx (Commissioner of Planning & PW), Kathy Wilsea (Planning Dept.)

**Call to Order** – The meeting was called to order at 9:08 AM by the Chair, Dick Coogan.

**Planning Department Work Program** – Ed Marx started discussion with focus on goals and objectives. He said they are not in order of priority, and are items that probably won't get pushed aside. Several members voiced support for the significant progress that has been made in housing. Martha Robertson said she would like to see more prominence for zoning issues, and have TCPD staff be ready with inclusionary zoning concepts if a community asks for information. Ed said municipalities need the sewer and water infrastructure information, which will give capabilities and capacities, in order to proceed with housing development. The goals for the Energy Plan reflect what staff hopes to accomplish in the first wave. Joan Jurkowich commented the Energy Plan will have the same public interaction process as was used for the Comprehensive Plan.

Andy Zepp said the UNA update should assess what's happening in land use and development, and their impacts on UNA designations. Concerning trail planning, Andy asked if the County is willing to work with municipalities on the NYSEG corridor, as he feels municipalities need help. Regarding water resources, Dooley Kiefer asked if the section should include the lake monitoring plan efforts of the Water Resources Council and Cornell University. Joan will add a sentence. Dooley asked about wind farm locations in crosscutting efforts. Discussion followed about the expected efforts to be pro-active and locate ideal sites by layering data on wind speed, scenic resources, development, natural areas, important bird areas, and agriculture lands. How the information will then be distributed to municipalities, and how specific it should be, drew a range of opinions, and interacting with the Council of Governments was suggested.

**Approval of Minutes** – The draft minutes of 6/27, 9/26 and 10/24/2007 were moved for approval by Betty Falcao and seconded by John Gutenberger. Dick Coogan asked to change a sentence of 6/27, page 2 to read “Dick Coogan mentioned that Ulysses has stream buffers established, but it virtually is telling people they cannot build *along the lake with the numerous streams.*” Minutes for the three dates then passed by voice vote.

**Announcements** – Monika Roth said she will bring the 8-year review of Ag District 2 for PAB approval next month. This review involves additions and removals. Gay Nicholson announced the International Pod Car Conference will be held in Ithaca in September. Betty Falcao invited members to the Human Services Coalition annual meeting on 2/8 at noon, at the Women’s Community Building. The speaker will address the future of human services. Gay said a green jobs fair for youth is being planned to show the variety of careers opening up.

**Establish Committees** – Joan said she anticipates an Energy Plan committee, which can include non-members. The wind farm location study may not need a separate committee. A committee is also needed for the Rural Small Business Loan Program at TCPD. Instead of establishing a Nominating Committee, Monika moved to reappoint Dick Coogan as Chair and Fernando de Aragon as Vice Chair. Seconded by John Gutenberger. Motion remains on the floor for the February meeting. A list of possible meeting topics was passed around for member input.

**Housing Strategy** – Ed said three items are progressing: a housing trust, affordability fund, and employee housing. Cornell is close to participating as part of their community initiative. TCPD expects to dedicate some CDBG funds to the trust. Ed hopes the trust and models for the other items can be established in 2008. This represents real progress and shows how ready the community is for these housing concepts. Ed characterized it as one of the most prominent results of the Comprehensive Plan.

**Adjournment** – The meeting was adjourned at 10:30 AM.

Respectfully submitted,

Kathy Wilsea, Secretary  
Tompkins County Planning Department

Minutes adopted by PAB on March 26, 2008.

**Membership:**

Dick Coogan, Local Planning (non-urban)	Gay Nicholson, At-Large
Rick Couture, Education	Martha Robertson, Planning Committee
Fernando deAragon, Transportation	Monika Roth, Agriculture
Betty Falcao, Human Services	John Spence, Housing
John Gutenberger, Education	Michael Stamm, Economic Development
Dave Herrick, Facilities/Infrastructure	Fred Wilcox, Local Planning (urban)
Dooley Kiefer, Associate Member	Andy Zepp, Land Pres./Public Land Mgmt.