

JANUARY 3, 2012

**EXECUTIVE COMMITTEE
8:00 A.M.**

ROYAL COURT RESTAURANT

PRESENT: A. Pedersen, M. Coldren, B. Bantle, M. Stamm, L. Patz, P. McKee, J. McPheeters
EXCUSED: C. Haynes
STAFF: J. Mattick, J. Luu

CALL TO ORDER/APPROVAL OF MINUTES

Mr. Coldren called the meeting to order at 8:05 a.m.

APPROVAL OF MINUTES

The minutes of November 1, 2011, were accepted as written.

BOARD MEMBERSHIP UPDATE

Ms. McPheeters is working to reschedule the meeting with Home Depot. Mr. Stamm will reach out to Borg Warner again and Mr. Pedersen agreed to contact Holt Architects.

JANUARY WIB MEETING AGENDA ITEMS

The items on the January Board agenda will include the release of the request for proposals for the WIA Youth Program, review of a preliminary agenda for the meeting with school superintendents, and Mr. Stamm will provide an update on economic development in the County and the County Administrator, Joe Mareane will provide an overview of the 2012 County budget. The City's outlook on workforce development will be tentatively scheduled for the March meeting and contact will be made with the Mayor's office to see if this will be possible.

PERMISSION TO RELEASE RFP – WIA TITLE I YOUTH SERVICES

It was Moved by Ms. McPheeters, seconded by Ms. Patz and unanimously adopted by voice vote to approve the release of the Request for Proposals – WIA Title I Youth Services. Ms. Mattick reported the release is scheduled to occur on January 4th with a due date of February 14, 2012. The RFP will include approximately \$300,000 in funds for the period July 1, 2012-June 30, 2013. Contracts will be issued for a two-year period with an option for a one-year extension.

Ms. Mattick reported the Summer Youth Request for Proposals will be released on February 21, 2012 and she will bring information to the February meeting for consideration.

DIRECTOR'S UPDATE – 2012 SYEP FUNDS

Ms. Mattick reported the Governor has included \$25 million in his budget for summer youth employment. She expects Tompkins County to receive an amount similar to the \$190,000 received last year.

ADJOURNMENT

The meeting adjourned at 8:55 a.m. The next meeting is scheduled for February 7, 2012 at 8 a.m. at the Royal Court Restaurant.