

**EXECUTIVE COMMITTEE
8:00 A.M.**

FEBRUARY 7, 2012

ROYAL COURT RESTAURANT

PRESENT: A. Pedersen, M. Coldren, B. Bantle, M. Stamm, P. McKee, J. McPheeters, A. Hendrix
EXCUSED: C. Haynes, L. Patz
STAFF: J. Mattick, J. Luu

CALL TO ORDER/APPROVAL OF MINUTES

Mr. Coldren called the meeting to order at 8:05 a.m.

APPROVAL OF MINUTES

The minutes of January 3, 2012 were accepted as written.

BOARD MEMBERSHIP UPDATE

Mr. Pedersen has asked Paul Levesque from Holt Architects to become a member of the Board and he has agreed. Mr. Coldren and Ms. Mattick will be setting up an appointment to meet with him about the Board.

Mr. Stamm reported he recently met with Steve Snyder from Borg Warner about various items, one of which was workforce issues Borg faces. Board membership wasn't discussed during that meeting, but Mr. Stamm will be following up with him.

Ms. McPheeters will be reaching out to Home Depot. The manager there has been out of town, but she is confident now that the busy holiday season is over, she will be able to make contact and meet with him. She also offered to reach out to Leadership Tompkins to see who they have recently had graduate. There may be some viable candidates among that group.

Ms. Mattick reported she has been in contact with Scott Pronti who is excited about returning to the Board when Mr. Bantle retires in the spring.

WIB/SUPERINTENDENT'S/PRINCIPALS MEETING – FUTURE WIB MEETING AGENDA

The meeting with school superintendents and principals is scheduled for April 20, 2012 at the Ithaca County Club. The March 27th WIB meeting will be cancelled and any necessary business will be conducted at the beginning of the meeting.

The City of Ithaca Mayor will be contacted to see if he is willing to present his process/vision for the City at the May WIB Meeting.

PERMISSION TO RELEASE RFP – YOUTH SUMMER EMPLOYMENT PROGRAM

It was Moved by Ms. McPheeters, seconded by Mr. Stamm and unanimously adopted by voice vote to approve the release of the Request for Proposals – Summer Youth Employment Program. Ms. Mattick reported the release is scheduled to occur on February 22, with a due date of March 20, 2012. The RFP will include approximately \$190,000 in funds for the period May 1, 2012-September 30, 2012.

Mr. Coldren asked if since the funding has decreased if it has created a waiting list. Ms. Mattick stated that the Office of Employment and Training did not have a waiting list last year, and the Youth Employment Service operates several programs that they match kids to. She stated a broader approach is needed to see what youth are not being served.

DIRECTOR'S UPDATE – 2012 SYEP FUNDS

Ms. Mattick reported the WIA Youth RFP was released and two letters of intent were received. Proposals are due on February 14th. The Performance and Evaluation Committee is meeting the week of February 21st to review proposals and a second meeting will be scheduled if needed. She also reported she will be sitting in on a webinar next week that will include the President's 2012 budget. She expects updates will be given around the movement to reauthorize the Workforce Investment Act.

There was discussion about the recent article in the Ithaca Journal that highlights a report prepared by Comptroller DiNapoli's office that indicates employment numbers have dropped in the area, but unemployment remains low. Ms. Mattick had not seen the article, but will review it and see if there is any local analysis that can be done.

ADJOURNMENT

The meeting adjourned at 8:31 a.m. The next meeting is scheduled for March 6, 2012 at 8 a.m. at the Royal Court Restaurant.