

**EXECUTIVE COMMITTEE
8:00 A.M.**

AUGUST 7, 2012

ROYAL COURT RESTAURANT

PRESENT: M. Coldren, A. Pedersen, J. McPheeters, L. Patz
EXCUSED: A. Hendrix, C. Haynes, M. Stamm
STAFF: J. Mattick, J. Luu

CALL TO ORDER/APPROVAL OF MINUTES

Mr. Coldren called the meeting to order at 8:18 a.m.

APPROVAL OF MINUTES

The minutes of April 2, and May 1, 2012 were deferred until September due to lack of quorum.

COUNTY BUDGET

The group reviewed the Board's 2013 County budget. At this point the County has indicated it can fund current operations at 2012s level as well as absorb wage and fringe increases that resulted from union negotiations. Ms. Mattick stated she believes it is possible to work within the current target, so an over target request was not submitted. She noted a couple of areas that will see increases will be rent, travel and training and funds have been built into the budget to replace the two computers in the WIB office. In addition, \$4000 has been included to contract with the Finger Lakes Workforce Investment Board for program monitoring. This expense is money well spent and having a third party do the monitoring has been beneficial.

Revenue for 2013 has to be estimated and Ms. Mattick noted there are some concerns with the possibility of across-the-board cuts at the federal level. She will keep the Committee up to date as more information is received. She indicated this year's Summer Youth Employment Program funding increased \$15 to \$25 million statewide and she has budgeted at the higher level for 2013. County Administration is supportive of the budget and will be recommending it to the Legislature.

Ms. Mattick reported that she and Mr. Coldren have had preliminary discussions about the possibility of hiring a part-time person for youth pipeline development activities, but this is not included yet in the 2013 budget. She stated a portion of youth funds is allowable for pipeline development and the conversation will continue.

NOMINATING COMMITTEE

Mr. Pedersen and Ms. McPheeters agreed to act as the Nominating Committee for 2012-2013 Officer and the ballot will go out at the beginning of September.

MEMBERSHIP UPDATE

There are still two business vacancies on the Board that need to be filled. Several possibilities were discussed and will be followed up on. A report will be given at the next meeting.

DIRECTOR'S REPORT

Ms. Mattick reported the local plan would be submitted to the State in mid-September. There are several governance questions that are being asked one is around Board membership. If the membership is not in compliance at that time, the legislation states a local area has 90 days to comply, otherwise it will need to cease operations.

Ms. Mattick reported NYS has been awarded additional funds through the NEG OJT program. This program is an excellent opportunity for businesses to receive reimbursement for hiring the long-term unemployed. Depending on the size of the business, they can be eligible for 90% wage reimbursement for up to a six-month period. An E-blast went out to local businesses yesterday and additional outreach is being conducted. Ms. Mattick will be the first point of contact for businesses and after initial conversations, she will delegate follow-up to staff at the One-Stop Center

Ms. Mattick reported the Educator in the Workplace Program went very well and seven teachers participated. She stated she would like to have a recognition event for the teachers and participating businesses at the November Board meeting.

SEPTEMBER WIB MEETING AGENDA

Items for the September agenda will include:

- Inviting a state representative in to discuss the National Worker Readiness Credential
- Local Plan Overview and Approval
- An overview of the new member businesses

ADJOURNMENT

The meeting adjourned at 9:08 a.m. The next meeting is scheduled for September 3, 2012 at 8 a.m. at the Royal Court Restaurant.