

EXECUTIVE COMMITTEE

SEPTEMBER 7, 2010

8:00 A.M.

ROYAL COURT RESTAURANT

PRESENT: A. Pederson, M. Coldren, P. McKee, B. Bantle, C. Haynes, J. McPheeters

EXCUSED: L. Patz, B. Myers, M. Stamm

STAFF: J. Mattick, J. Luu

CALL TO ORDER

Chairman Pedersen called the meeting to order at 8:00 a.m.

APPROVAL OF MINUTES

The minutes of July 13, 2010, were accepted as written.

WORKFORCE STRATEGY

At the September WIB meeting, work groups will be formed to begin working on two of the three goals that have been identified within the Workforce Strategy. The intent is to focus on areas that can produce deliverables by June 2011. Mr. Bantle and Ms. Patz have agreed to lead the work groups and the groups will meet on the off months from the regular Board meeting at the same time.

Ms. Mattick suggested that as the Board moves forward over the next year that an area of the Strategy be focused on at each WIB meeting to further educate regarding the topics and keep the Board updated.

COUNTY FUNDING

The County Administrator will be unveiling his 2011 budget proposal at tonight's Legislature meeting. At this point, the over target request submitted by the Office of Employment and Training is being recommended by the County Administrator, but the Legislature has not yet begun their deliberations.

DIRECTOR'S REPORT

SUMMER YOUTH EMPLOYMENT

Ms. Mattick reported that the youth providers have served 110 youth this summer using TANF funding. The program went well and she expects the funding to be expended. The program was much smaller this year and no funding is included in the 2011 budget for summer employment because she is not optimistic that funds will be made available at the State level.

EDUCATOR IN THE WORKPLACE

Ms. Mattick stated the Program took place in early July and five educators participated. Ms. Myers will be giving a presentation about the program at the next WIB meeting.

Ms. Mattick stated that Ms. Myers has accepted a position with the Valhalla School District and will leave her position in Groton at the end of September, creating a vacancy as the Chair on the Youth Employment Council. Mr. Coldren will assume the role on a temporary basis until a new Chair is appointed.

BUSINESS SERVICES

Ms. Mattick stated the regional business services team is focusing on the job bank system and staff development to create quality job descriptions within the system. Locally, staff training is occurring.

Ms. McPheeters noted the Chamber is working on the State OJT grant and this is proving difficult. The applicant must apply through the State and go through their vetting process. She does not know how well this is going to work for small businesses. Ms. Mattick stated the local OJT program must go through the State vetting process as well.

DPN POSITION

The Disability Program Navigator is a crucial position in the One-Stop and funding is being sought to continue the position. The State will provide 30-50% of the funding and Challenge and the WIB will also contributed funds to continue the position through June 2011.

OTHER

Mr. Pedersen reported on an opinion from NYSDOL in 2009-2010 that states if an employee is overpaid, the employer can no longer recover the overpayment through the payroll process. Instead, the employer will need to ask that the employee write a personal check for repayment. Additionally, no action can be taken against the employee for not repaying other than seeking collection from an outside agency.

ADJOURNMENT

The meeting adjourned at 8:43 a.m. The next meeting is scheduled for Tuesday, November 2, 2010 at 8 a.m. at the Royal Court Restaurant.