

NOVEMBER 1, 2011

**EXECUTIVE COMMITTEE  
8:00 A.M.**

ROYAL COURT RESTAURANT

**PRESENT:** M. Coldren, B. Bantle, M. Stamm, P. McKee, J. McPheeters  
**EXCUSED:** L. Patz, C. Haynes  
**STAFF:** J. Mattick, J. Luu

**CALL TO ORDER/APPROVAL OF MINUTES**

Mr. Coldren called the meeting to order at 8:05 a.m.

**APPROVAL OF MINUTES**

The minutes of October 4, 2011, were accepted as written.

**BOARD MEMBERSHIP UPDATE**

Ms. McPheeters is working to reschedule the meeting with Home Depot. Mr. Stamm is will be reaching out to Borg Warner, and Mr. Bantle suggested Scott Pronti as his replacement on the Board when he retires from the Trust Company in the spring. There was discussion about looking at the membership of SHRM to see if there are appropriate individuals who can be recruited to the WIB. There was also discussion about getting representation from construction on the Board or possibly a local architectural firm or someone from Integrated Acquisitions.

**COUNTY BUDGET UPDATE**

Both the WIB and Office of Employment and Training budgets are recommended in the County budget. The Legislature will be voting this evening to move the recommended budget to public hearing.

**WIB MEETING AGENDA**

The items on the November Board agenda will include a report from the Summer Youth Program providers, a membership update and an update on next steps for the WIB to meet with the school superintendents.

**WIB/SUPERINTENDENT MEETING**

Mr. Coldren and Ms. Mattick met with Dr. O'Donnell at TST BOCES to discuss reconvening the school superintendents. The WIB and school superintendents last met three years ago and there have been several things that have occurred to help them meet their needs since that time and it will be a good opportunity to bring them up to date and discuss what additional steps can taken to help them meet their objectives.

**WORKGROUP UPDATES**

**Older Worker Working Group**

The Older Worker Working Group hosted a very successful panel discussion on October 18 during the SHRM/JSEC meeting with informal discussion following. This was very well received.

**Retention and Attraction Working Group**

Ms. Patz was unable to attend today's meeting.

**DIRECTOR'S REPORT**

Ms. Mattick did not have a report, but did state that the federal funding is still uncertain.

**ADJOURNMENT**

The meeting adjourned at 8:48 a.m. The next meeting is scheduled for December 4, 2011 at 8 a.m. at the Royal Court Restaurant. (The meeting was subsequently cancelled.)

Minutes prepared by Jennifer Luu.