

BID/PROPOSAL SIGN-OFF SHEET

BID/PROPOSAL TITLE:

Please check off and sign for items below and submit this required sheet with your bid/proposal response; the bid/proposal may be rejected if the required documents are not included with the response.

	DONE	INITIALS
1. Bid/Proposal enclosed		
2. Non-Collusive Certificate enclosed		
3. Anti-Discrimination Clause enclosed		
4. References		
5. Vendor Responsibility Form enclosed		
6. Bid Sign-Off Sheet enclosed		
7. Iran Divestment Form enclosed		
8. Addenda (if issued) received		
9. List Addendum # and dates		

By signing below the respondent is certifying that:

1. All information provided herein is true and correct to the best of their knowledge.
2. The respondent has read and understands the specifications in their entirety and that the response is made in accordance therewith, and;
3. The respondent possesses the capabilities, resources, and personnel necessary to provide efficient and successful service to the County, and;
4. The respondent will be held responsible for any and all discrepancies, errors, etc. in the discounts or rebates which are discovered during the contract term or up to and including three (3) fiscal years following the Consortium's annual audit.
5. The respondent agrees to all terms and conditions as provided within the specifications.

Name/Title of Person Submitting Bid: _____	
Firm or Corporation Making Bid: _____	
Company Address: _____	
Telephone: _____	Email: _____
Remit to Address: _____	
Do You Accept Credit Card as Payment?	Yes _____ No _____
Authorized Signature: _____	Date: _____