

EXECUTIVE COMMITTEE

June 2, 2015

8:15 A.M.

GrammaTech, Inc.

PRESENT: L. Patz, D. Burrows, J. Mareane, S. Pronti, A. Hendrix, A. Bishop

EXCUSED: M. Stazi, M. Stamm, J. Matteson

STAFF: J. Mattick, J. Luu

CALL TO ORDER

Chairman Patz called the meeting to order at 8:21 a.m.

APPROVAL OF MINUTES

It was Moved by Mr. Burrows, seconded by Mr. Pronti and unanimously adopted by voice vote of members present to approve the minutes of May 5, 2015 as written.

WIOA YOUTH CONTRACT RECOMMENDATION AND APPROVAL FOR JULY 1, 2015

Ms. Mattick reported the Tompkins County Office of Employment and Training was the only entity who submitted a response to the WIOA Youth Request for Proposals. The Performance and Evaluation Committee has met and they are recommending a one-year contract with the Office of Employment and Training in the amount of \$330,000. The Committee has requested to meet with OET in September to ensure they are successfully transitioning to the new WIOA rules and the shift in the in-school and out-of-school percentages that need to be served. The Request for Proposals contained a provision to contract for an additional two years based on performance. She noted extensive oversight will occur in the coming year as the program shifts to new regulations and performance measures. It was Moved by Ms. Hendrix, seconded by Mr. Bishop and unanimously adopted by voice vote of members present to approve the contract with the Tompkins County Office of Employment and Training in the amount of \$330,000.

BOARD/COMMITTEE MEMBERHSIP UPDATE

Ms. Mattick reported that at the tonight's Legislature meeting two more appointments will be made to the Board. That will bring the total up to 20 of the 24 needed with four additional business vacancies needing to be filled.

Mr. Burrows has agreed to be nominated for Chairman of the Board and Mr. Pronti as Vice-Chairman in the coming year. Ballots will go out to the Board in July.

MONTHLY FISCAL REPORT FORMAT

Ms. Mattick distributed the latest iteration of the budget/monthly fiscal report she has been working on. She hopes to have the final version ready by the July Committee meeting, but noted that this has been a challenging undertaking as there are three separate calendar years that need to be rolled into one to provide an accurate report. She also stated there are some concerns regarding recent State interpretation that county's cannot contract with county

departments, for example the WIB subcontracting with OET to run the youth program. She stated later this month the State will be in to do the procurement review and we will use this as guidance moving forward.

DIRECTOR'S UPDATE

Ms. Mattick did not have a Director's report.

OTHER

There was consensus to move the July Committee meeting to July 14th at the Tompkins Trust Company.

ADJOURNMENT

It was Moved by Mr. Burrows, seconded by Mr. Pronti and unanimously adopted by voice vote of members present to adjourn the meeting at 9:28 a.m.