TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

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AGENDA
Tompkins County Board of Health
Rice Conference Room
Tuesday, November 26, 2013
12:00 Noon

12:00 I. Call to Order

12:01 II. Privilege of the Floor – Anyone may address the Board of Health (max. 3 mins.)

12:04 III. Approval of October 22, 2013 Minutes (2 mins.)

12:06 IV. Financial Summary (9 mins.)

12:15 V. Old Business (15 mins.)

Administration
Medical Director's Report
Division for Community Health
Children with Special Care Needs
County Attorney's Report
Environmental Health

12:30 VI. New Business

12:30 ***Administration*** (*20 mins.)*

For Discussion/Action:

1. Board of Health Vacancy Recommendation (5 mins.)

For Discussion:

1. Presentation of Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) (15 mins.)

12:50 ***Environmental Health*** (*45 mins.)*

Enforcement Action:

1. Resolution #13.1.20 – Town of Ulysses Water District #3, Violation of Subpart 5-1.52 of the New York State Sanitary Code (Water) (10 mins.)
2. Resolution #13.11.24 – PDR's Catering, C-Ithaca, Violation of Subpart 14-2 of the New York State Sanitary Code (Temporary Food Service) (5 mins.)
3. Resolution #13.10.25 – Stella's, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code (Food Service) (5 mins.)
4. Resolution #13.18.29 – Beaconview Mobile Home Park, T-Dryden, Violation of Board of Health Orders Dated August 27, 2013 (Water) (5 mins.)
5. Resolution #13.40.27 – Kwik Fill A0033, C-Ithaca, Violation of Adolescent Tobacco Use Prevention Act (ATUPA) (5 mins.)
6. Resolution #13.40.28 – Triphammer Mobil, V-Lansing, Violation of Adolescent Tobacco Use Prevention Act (ATUPA) (5 mins.)

For Discussion/Action:

1. Revised Mass Gathering Fee for 2014 (10 mins.)

1:35 ***Adjournment***

Board of Health
October 22, 2013
12:00 Noon
Rice Conference Room

Present: Brooke Greenhouse; James Macmillan, MD, President; Patrick McKee; Michael McLaughlin, Jr.; Patricia Meinhardt, MD; and Janet Morgan, PhD

Staff: Sigrid Connors, Director of Patient Services; Brenda Grinnell Crosby, Public Health Administrator; William Klepack, MD, Medical Director; Frank Kruppa, Public Health Director; Jonathan Wood, County Attorney; and Shelley Comisi, Keyboard Specialist

Excused: Will Burbank; Sylvia Allinger, Director of CSCN; and Liz Cameron, Director of Environmental Health

Guests: David DeRegis, MD, Guthrie Occupational Medicine; Steven Kern, Sr. Public Health Sanitarian; and Skip Parr, Sr. Public Health Sanitarian

Privilege of the Floor: No one was present for Privilege of the Floor.

Dr. Macmillan called the regular meeting of the Board of Health to order at 12:04 p.m.

Approval of September 24, 2013 Minutes: Dr. Morgan moved to approve the minutes of the September 24, 2013 meeting as written; seconded by Dr. Macmillan. The minutes carried with Dr. Meinhardt and Mr. McLaughlin abstaining.

Financial Summary: Ms. Grinnell Crosby referred to her memo for the September financial dashboard and stated the summary is similar to last month's report. She pointed out Environmental Health revenue is red due to quarterly grant claims being filed in October/November and posted in October or November. All other revenues are on target or ahead for 75% of the fiscal year. Vital Records revenue continues to be in yellow with revenue down by 4.5% based on 75% of the year. That revenue reflects the number of birth/death certificates purchased.

Mr. Greenhouse inquired about the lower reimbursement levels in Division for Community Health. Ms. Grinnell Crosby replied clients are changing to a managed care product so reimbursement is lower. Most managed care revenue is related to the Medicaid Obstetrical and Maternal Services (MOMS) program. The TB Direct Observe Therapy (TB DOT) reimbursement is also lower because it is based on one rate for the week instead of each daily visit.

Mr. Greenhouse asked if there is a mechanism for the Board to respond to state and federal governments about this financial issue. For TB investigation work, Mr. Kruppa replied there is some reimbursement from the state, Medicaid covers a portion and the County covers a portion. There is the expectation government will cover the cost of communicable disease investigation. Mr. Greenhouse commented these are public

health responsibilities but there is significant cost shifting. Mr. Kruppa responded Medicaid reimbursement is going down and that is a cost shifting. With Medicare and Medicaid reform an ongoing issue, the State is in the process of rewriting state aid rules and regulations. The long term perspective includes looking at cost shifting, but he does not believe a statement from the Board is needed at this point.

Administration Report: Mr. Kruppa reported:

- The County budget process is moving forward. The Health Department did not have any over-target requests (OTRs) this year so the Department's budget is expected to be approved without changes. There will be a public hearing before Legislators vote on the final budget at their November meeting.
- The new County website is operational for those in the County's network. Some pages, e.g. Board of Health (BOH), did not migrate to the new Health Department webpage. Information Technology Services (ITS) is working to rectify the problem.
- In the next week or two, the company installing wireless technology at the Health Department will be working on the project. Hopefully, wireless will be available by the next meeting.
- The process of filling the two BOH positions continues. (1) He is trying to connect with the Mayor to discuss the appointment for the City of Ithaca representative. (2) Due to lack of time, the Nominating Committee did not have the opportunity to interview the three physician member candidates. His next steps include forwarding the list of standard questions to Committee members, sending interview questions to the candidates and scheduling interviews.

Mr. Kruppa noted the next two meetings are scheduled near holidays so he asked Board members about their availability to attend those meetings. After some discussion, members decided the November 26th meeting will remain as scheduled. The December 24th meeting will be canceled. If an urgent matter arises, members will be canvassed to schedule a new date in December.

Medical Director's Report: Dr. Klepack welcomed Dr. David DeRegis, a specialist in occupational medicine at Guthrie Medical, who is working on his master's degree in public health. As part of his coursework, he is studying the operation of a local health unit so was invited to observe the meeting. BOH members and staff introduced themselves and spoke of their special areas of expertise.

Dr. Klepack reported influenza activity level is geographically sporadic and still at a low level: 23 cases reported in the state; 18 specimens submitted; positive for influenza A.

Dr. Meinhardt requested an update on Commissioner Shah's assessment of the public health consequences from hydrofracking. Mr. Kruppa responded there has not been any official determination; his understanding is that it is still being reviewed. Dr. Meinhardt added she recently returned from a national conference on the subject and has slide presentations from some phenomenal speakers she is willing to share. The premise of the conference was whether or not it is appropriate to use epidemiology and evidence

based medicine to make a political decision. Mr. Kruppa offered to distribute her slides to Board members.

Division for Community Health Report: Ms. Connors reported:

- Flu clinics are going well with staff traveling to senior aggregate sites such as Longview, Lifelong and McGraw House. Staff has also been visiting volunteer and paid fire departments to provide flu shots and annual PPD screenings to emergency responders.
- As of October 1st, she has been serving as interim WIC Director. With seven applications, she hopes to fill the position by December.

Comments/questions and discussion regarding the report:

- Dr. Klepack commented there are different types of flu vaccines available, but not enough data to know if one is better than another. The most important message is everyone should get vaccinated. Ms. Connors reported the Health Department offers three types: two are injections each designed for different age groups and the third is a flu mist (nasal spray) for healthy individuals up to age 49.
- Mr. Greenhouse thought Ted Schiele's recognition from New York State Assemblywoman Barbara Lifton was great.
- Mr. Greenhouse asked whether the college was alerted concerning the gonorrhea sex ring. Ms. Connors said college healthcare providers were involved in the investigations. In these situations, regional NYSDOH staff also work on the partner investigation which is helpful because cases often cross county lines.
- Mr. Greenhouse wondered if there is a clear policy for bringing in Child Protective Services (CPS) on lead poisoning cases. Ms. Connors responded there is a policy. Staff also discusses concerns with other professionals including Dr. Klepack, the Community Health Quality Improvement Committee, CPS and other staff at the Department of Social Services (DSS) who work with these families. Sometimes it is clear cut, but there is a gray area. Staff tries to work with the family and family pediatrician as much as possible to hopefully avoid CPS involvement.
- Mr. Greenhouse stated there has been increasing federal requirements for lead safety work practices. He wondered if the Health Department has noticed that the number of lead poisoning cases have gone down. Mr. Kern responded there have been several years with only a few lead poisoning cases; now there are six. It is not possible to say whether the regulations are working or not. Many cases are rental units so landlords are required to take care of the problem or stop renting.
- Ms. Connors reported the communicable diseases data sheets are not available this month because the staff member who compiles the report is out on leave. Staff is working on the data; she will notify the Board when it is available.
- After a discussion about notifying college populations of a potential STD risk, Mr. Kruppa said any messaging must be specific, clear and provide actionable advice. If there is a targeted population that has an increased risk, there would be communication with that group. Ms. Connors added when cases reach a critical number, the State works with the Health Department to see what can be done.

Children with Special Care Needs Report: Ms. Allinger was not present for the meeting. Mr. Kruppa provided an update:

- As requested by the Board, Ms. Allinger and her staff added 2012 Totals to their Statistical Highlights for the purpose of comparison with 2013 Totals.
- State Assembly Committees on Health; Insurance; and Oversight, Analysis and Investigation are meeting to gather information on issues with the NYSDOH transition to an Early Intervention Fiscal Agent. Brad Hutton, Director of the NYSDOH Bureau of Early Intervention, has stated the process has been difficult but improving. His program does not want to change the current setup with any new legislation. Assembly members are asking good questions which indicates they have a grasp of the problems. Providers are among the 27 people on the witness list.

County Attorney's Report: Mr. Wood stated over the next month there may be news reports about the refinancing of Beechtree Nursing Home. Under Internal Revenue Service (IRS) law, Tompkins County is involved because the County sponsored prior financing for the nursing home and that arrangement has the County participating in the transfer of title to the current operator.

Environmental Health Report: Mr. Parr represented Ms. Cameron who was not present for the meeting. He had nothing new to add to the written report.

Mr. Greenhouse asked for more information about the delays, complexities and subsequent cost for the permit management software project. Mr. Kruppa responded the delays occurred in one of the largest steps of the process. Since the Division is creating this new system, staff was asked to provide a detailed outline of the onsite sewage permitting process to coders and computer experts at the software company. Every step from the initial permit application through the installation and inspection of the sewage system requires a computer process. The company is currently working on the product so there is a possibility of going live by mid-January. There are no additional costs because the contract agreement is for the delivery of a product.

In order to have a context for the current year's numbers, Mr. Greenhouse requested EH statistics include data from the prior year. Mr. Kruppa replied staff would work on his suggestion.

Resolution #13.20.21 –Carl Morse, 488 Enfield Center Road, T-Enfield, Violation of Article VI of the Tompkins County Sanitary Code (Sewage): Mr. Parr reported the owner was taking too long to replace his failed sewage system. Mr. Morse claimed he was having financial difficulties, but he signed a Stipulation Agreement to replace the system by November 7, 2013. Mr. Parr contacted field staff who said the system is currently being installed and should be completed by the end of the week.

Mr. McLaughlin moved to accept the resolution as written; seconded by Mr. Greenhouse; and carried unanimously.

Duger-Collins Request for an Onsite Wastewater Treatment System (OWTS) permit fee refund: Mr. Parr explained the homeowners are requesting a partial refund. In the process of building a new house, they acquired a permit to install a sewage system.

Due to weather-related problems the system was not installed. Since the contractor had the permit, the homeowners failed to recognize there was an expiration date. In order to complete the project, they applied for a new permit and paid the fee of $415. A renewal permit fee would have cost them $75. No additional work was required of staff so the Division supports their request for a refund.

Mr. Greenhouse moved to accept the resolution as written; seconded by Dr. Morgan.

Mr. Greenhouse asked whether there should be a policy allowing for a grace period in these situations. Mr. Parr responded this experience is not common. With the new software system, staff will be able to track expiration dates and send notices before permits expire. This matter is being brought to the Board for action because it involves a waiver request to the Tompkins County Sanitary Code.

With inspection points throughout the process, Mr. McLaughlin wondered how this situation occurred. Mr. Parr said the trigger was when the contractor contacted staff for an inspection. At that point, it was discovered the permit had expired so the homeowners went through the process of obtaining a new permit.

The vote on the resolution as written carried unanimously.

Request to assess an administrative fee beginning in December 2013 of $75 for an Onsite Wastewater Treatment System (OWTS) permit application renewal or transfer: Mr. Parr stated current permit applications for septic systems do not expire. Since the new software system will track permit applications, the Division is proposing the permit application expire after one year with the ability to renew or transfer to a new owner.

There was a lengthy discussion regarding the permitting process and the need to have an expiration limit for permit applications. In the past, some permit applications remained open for multiple years. Since rules or site conditions may change, there is a need to keep people on track.

For clarification on page two of the 2014 proposed fee schedule, Mr. Greenhouse suggested adding the word ***Permit*** to *Renewal* and *Application Renewal/Transfer* in the section *On-Site Wastewater Treatment System Construction Permit*. The same language is used but there is a distinction being made between a permit renewal and a permit application renewal. Mr. Kruppa supported the change.

Mr. Wood noted it was unclear whether this change covers existing or future permit applications. Mr. Kruppa replied that will need clarification.

Mr. Greenhouse moved to accept the plan to limit how long a permit application is valid and to allow renewals/transfers for a $75 fee plus increased permit fee costs; seconded by Mr. McLaughlin; and carried unanimously.

Mr. Kruppa reported the Environmental Health fee schedule will be implemented in January 2014 when the permit process is online. Mr. Greenhouse expressed an interest in sharing his thoughts about those fees and the software management project. Mr. Kruppa agreed there is value in having him participate in discussions with staff as he is the BOH representative with expertise in this area.

Adjournment: At 1:46 p.m. Dr. Macmillan adjourned the meeting.

Medical Director's Report
Board of Health
November 2013

Tobacco Education Campaign (Conducted by the Centers for Disease Control):

An analysis by the CDC of the impact of a media campaign it conducted from March 4th through June 23rd of this year showed significantly positive effects in reaching people.

During that time period the CDC used outreach through television ads, radio, print, billboards, buses, bus stop advertisements and social media, as well as on-line internet to encourage smokers to consider quitting. The ads conveyed a message encouraging use of the national 1-800 quit now line as an aide to quitting and/or use of the website's resources which included information about quitting, support resources, and a message to "talk with your doctor" (encouraging interaction with their personal physician).

The ads were pulsed on a weekly basis, That is to say, that on some weeks the ads were run and on alternate weeks they were not. The most striking result of the campaign was that both calls to the 1-800 quit line, and the number of unique visitors to the campaign websites increased significantly at the very start of the campaign and dropped abruptly again at the very end of the entire campaign. In addition, in the weeks during which the ads were being run there was a significant increase in activity compared to weeks when the advertising was turned off.

In numbers this translated into a rise from about 13,000 calls per week prior to the campaign to 25,000-27,000 calls per week during the weeks of the advertising campaign. For the website there was a rise from about 1000 unique visitors per week before the campaign to 149,000 visitors per week during the campaign.

At the end of the campaign the callers to the 1-800 line and the visitors to the website dropped back to levels similar to those seen before the campaign.

Assessment: This data does not tell us how many of these people actually quit, either in the short or the long term, but it does demonstrate that the impact of an advertising campaign can be significant. The level of funding required was not mentioned.

FDA Opens 60 Day Comment Period on A Measure to Further Reduce Trans Fat in Processed Foods:

Due to the disease causing impact of trans fats (partially hydrogenated oils), the FDA is holding a public comment period on the impact of a proposed regulation requiring the removal of partially hydrogenated oils from the food supply.

The projected impact of this measure is substantial. The FDA estimates it could prevent up to 7,000 deaths from heart disease each year.

Background: Since 2006 the FDA has required the food industry to declare the amount of trans fats in their food on the nutrition facts label. Since that date, a substantial number of processed foods have been reformulated to reduce the amount of trans fat in them. Despite this a substantial number of products still contain partially hydrogenated oils. Partially hydrogenated oils have heretofore fallen under the regulatory classification "generally recognized as safe" (known by the acronym GRAS).

Food ingredients that meet the GRAS designation are not regulated by the FDA. Sodium falls in to this GRAS designation and some propose removing sodium due to its impact on blood pressure so that it too could be regulated. Although sodium is required to be declared on nutrition facts labels, it is not a regulated ingredient in foods. There are a number of food ingredients that are of importance in health which are "generally recognized as safe" and are not subjected to FDA regulations.

The comment period on the partially hydrogenated oil regulations started on November 8th and will continue for 60 days. At the conclusion of this period the FDA will consider editing its draft regulation and issuing it.

General Activities:

- Reviewed employee pre-employee physical forms, updating them and routing them to staff for further work.
- Reviewed information on youth suicide and homicide. Firearm usage is the most frequent mode. When one looks at which suicides are completed successfully one finds that when firearms are used an attempted suicide is far more likely to be successful then when medications or street / over the counter drugs are used. Some debate the role of trigger locks, gun safes, and a combination of these to reduce impulsive acts.
- Met with Dr. DeRigis to discuss pertussis as an example of public health work as he prepares a paper for his MPH program. Dr. DeRigis attended our last BOH meeting as an observer.
- Conducted a quarterly jail quality assurance jail review. I review 10% of inmate charts at the County Jail which are selected randomly. We were asked by the jail to do this starting in the mid 1990s. The report is reviewed by the jail's medical director, the sheriff and our public health director.

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Division for Community Health Highlights for November 26, 2013 BOH Meeting

Sigrid Larsen Connors, Director of Patient Services (DPS)

Action items – *none*

Administration – In October the DPS:

- Participated in Community Health Assessment & Community Health Improvement Plan related meetings, October 16, 18 & 25.
- Completed 3rd Quarter 2013 NYSDOH state aid report on nursing activity hours in the Community Health and Health Promotion programs. Report also includes Emergency Preparedness and Community Assessment/Improvement activity hours for the DPS, Health Promotion Program Director and the Planner/Evaluator, October 28.

WIC

- As of October 1, the DPS is serving as the Interim WIC Program Director. After a review of eligible candidates a new WIC Director, Beth Huber, has been hired to start December 9, 2013. Ms. Huber comes to the program with over 14 years of experience in the WIC Program and has served as Director of Broome County Health Department WIC Program for the past four years.
- With WIC team assistance, the DPS worked on completing the annual Local Agency Compliance & Self-Assessment (LACASA) report. This 20 page report reviews how the local agency will meet 16 areas of participant service and administration such as personnel, security, nutrition assessment and breastfeeding promotion; how the program will address areas the state identified for improvement; and defined "smart" goals and objectives to meet the program and fiscal requirements. The report due annually on November 1 includes the program Nutrition Education Plan and the Healthy Lifestyle Promotion Plan.
- Monitored the federal government 16 day shut-down impacts on the WIC Program. Many participants were anxious about whether they would continue to receive services and whether their WIC checks would still be accepted at the grocery stores. The shut-down also gave concern to staff regarding the stability of the program funding.
- Convened the monthly WIC Staff meeting, October 1.
- Completed monthly WIC Program Reports with the former director's assistance, October 15.
- Submitted a Line Item Interchange in mid-October using funds available from the Fiscal Year 2013 Unallocated Line. These funds purchased microcuvettes sufficient to equip all Fiscal Year 2014 hemoglobin tests. This unusual NYS WIC administrative directive will enable the program to save over a thousand dollars in supply costs in 2014.

Personnel

- Fully staffed Community Health Services as of October 15 after 13 months with one half-time Community Health Nurse (CHN) vacancy and two months with one full-time CHN vacancy.
- Oriented two TCHD staff to Division services, October 2 &15.

Training

- *Bloodborne Pathogen & Tuberculosis* Annual Mandatory Training, TCHD, October 1
- Family Reading Partnership- *Babies, Sing, Play Initiative*, TCHD, October 1
- *Prevention Agenda: Focus on Obesity Prevention*, NYSDOH Webinar, October 8
- *Medication Counter Measures: Material Management, Distribution & Dispensing,* NYSDOH Webinar, October 8
- *Influenza Mask & Vaccination Regulations & Reports,* NYSDOH Webinar, October 23
- *Communicable Disease Performance Reporting Requirements,* NYSDOH Webinar, October 24

Other Meetings – Senior Leadership (2, 16); Billing & Support (16); DCH Management (24) and TCHD All Staff Meeting (31).

Division Statistical Highlights – January through September preliminary 2013 reports attached.

COMMUNITY HEALTH SERVICES
Karen Bishop, Community Health Nurse Supervisor
August – September Report

Staffing- Nanette Scogin, Community Health Nurse (CHN) hired October 15, she will primarily perform Communicable Disease case investigations and anonymous HIV counseling and testing.

Maternal Child/MOMS

- Five CHN's continued to provide prenatal, postpartum and newborn assessments both in the home and in the office.
- Highlighted MOMS case: Late care seeker seen in MOMS program for intake office visit. Medicaid application completed then the MOMS nurse identified probable diagnosis of gestational diabetes, counseled the client on dietary intake and made an immediate OB appointment. Case delivered within 3 days of the intake visit. Both mother and infant are doing well. Because of the MOMS program, this client was able to be insured, obtain an OB doctor, and referred to WIC prior to the baby's birth.

Communicable Disease – See attached statistical reports.
There are over 60 communicable diseases that are mandated reportable to local county health departments in NYS. The number of reportable diseases has increased in the last decade. NYSDOH has chosen to focus on improving local county health department communicable disease reporting performance. The NYSDOH goal is to better protect the health and safety of residents through earlier detection of cases and prompt initiation of control measures. From November 1, 2013 through April 30, 2014 NYSDOH will measure local county health department timeliness and completeness of communicable disease reports and investigations. NYSDOH categorize CD's into three response time groups (24 hours, 3 business days, and 5 business days) based on the severity and communicability of the disease.

Immunizations

- Community Health Services (CHS) CHN's continued translating foreign language immunization records for area school nurses and parents.
- Immunization audits continued with area primary care providers including the health department clinic. The current Tompkins County immunization rate is 41% which accounts for all county providers who immunize children. Though a manual spot check of records reveals a

much higher immunization rate in each office. Several practices have experienced difficulties with sharing immunization data from their electronic medical record to the New York State Immunization Information System (NYSIIS). The state audits are conducted via NYSIIS and the mandate requires each provider to upload records at least every two weeks. CHS has been charged with increasing the county's immunization rate by at least 1-2% annually.

Influenza

- CHS continued to offer influenza vaccinations to children and adults by appointment several days per week including a special Saturday Family Flu Clinic held on October 19.
- As of November 14, CHS staff administered over 900 influenza vaccinations. 40 of the vaccinations were administered through the federal Vaccine For Children program.

Lead Poisoning – 7 cases (1 new, 2 open and 4 discharged)
#1 case: (open) Two year old previously reported required chelation in April due to initial blood lead level of 65 mcg/dL. This is a challenging case with complex psychosocial history. Most recent blood lead level (BLL) was 29 mcg/dL. Plan: Continue to monitor blood lead levels, coordinate care with primary care provider and Lead Resource Center, and prevent re-exposure.

#2 & #3 cases: (discharged) Two year old and four year old siblings with slightly elevated BLL's of 13 & 11 mcg/dL. Exposure occurred as a result of remodeling their 1800's home. Parents educated regarding lead, immediately stopped grinding paint, and temporarily moved children to another family member's home. BLL decreased to 6 mcg/dL and both cases were discharged.

#4 case: (discharged) One year old with initial BLL of 11 mcg/dL on 6/18/13. Multiple lead hazards identified in home. Case moved to Cortland County where repeat BLL was 8 mcg/dL on 10/1/13. Case discharged.

#5 case: (discharged) Three year old previously reported with BLL of 12 mcg/dL in August 2012. The child had not had medical care prior to August 2012, had developmental and behavior abnormalities, was referred for developmental evaluation but parent resisted. The Lead nurse made multiple attempts to encourage the parent to follow through on repeat blood testing, medical appointments and developmental evaluation. Due to the lack of parental response, the case was reported to Child Protective Services. Repeat BLL testing was done with results of 6 mcg/dL on 9/26/13 and the case was discharged from lead case management services.

#6 case: (open) Two year old with venous BLL of 25 mcg/dL on 8/2/13. Child resides in two residences where multiple lead hazards were found. Required remediation by the landlords of both residences and moving child to lead safe home. Last BLL was 19 mcg/dL. Plan: Will continue to monitor blood lead levels and coordinate care with primary care provider.

#7 case: (new) Eleven month old with BLL of 22 mcg/dL on 9/3/13. Child chews on window sills. Multiple areas in the home were positive for lead. Remediation was recommended as well as vacating the premises while remediation occurred. Plan: Will continue to monitor remediation progress and blood lead levels.

Tuberculosis (TB) – 1 active case
TB Disease – Pulmonary – Drug Sensitive – 17 year old female, born in U.S., spent 10 years in Korea, identified in May 2013. Tolerating TB meds well. Received Direct Observe Therapy (DOT) Monday-Friday at home. Plan: Continue DOT until treatment completion date of 11/18/13.

Mentoring – CHS mentored one Empire State College RN, one TC3 nursing student and one Upstate Medical RN for their community health clinical experience.

HEALTH PROMOTION PROGRAM
Theresa Lyczko, Director

Tobacco Control Program

- Work on developing direct mail piece for tobacco-free multi-unit housing. Ted Schiele, Planner/Evaluator, Samantha Hillson, Tobacco Education Coordinator
- Conference Calls
  - Point-of-Sale, October 8. Samantha Hillson, Ted Schiele
  - Media workgroup, October 6. Ted Schiele
  - Multi-unit Smoke Free housing workgroup, October 16. Ted Schiele, Samantha Hillson
  - Tobacco-free Outdoors workgroup, October 22. Ted Schiele, Samantha Hillson
  - Pharmacy workgroup, October 25. Samantha Hillson, Ted Schiele
  - Legislative Day and Community Education group, October 1, 15, 16. Samantha Hillson
- Visited the Friendship Center in Ithaca during the hours that free lunch is being provided to talk with consumers about tobacco use in T-Free Zone locations, October 10. Samantha Hillson, Ted Schiele
- Attended South Central Partners Meeting, Owego, October 3. Samantha Hillson
- Ongoing meetings with New Roots Charter School students. Discussion about school-wide tobacco-free initiative, planning event for Great American Smokeout on November 21. Our theme will be, "Why will you take the Cayuga St. Smokeout Challenge?" Challenge the public to not smoke on Cayuga St. for the day or take another related tobacco-free challenge, October 2, 8, 18, 30. Samantha Hillson
- Ongoing email communication with 4-H Urban Outreach Program on West Hill, October 30. Samantha Hillson
- Attended first session of Chronic Respiratory Conditions Education Series, October 10. Samantha Hillson, Ted Schiele. Susan Dunlop, Community Health Nurse attended and coordinated the session with Cayuga Medical Center – Topic: "What is COPD and How to Manage Symptoms." Nine community members attended.
- Webinar 2.0 hours: E-Cigarettes: The Vapor this Time? University of California San Francisco, October 3. Samantha Hillson
- Attended Cornell Cooperative Extension Rural Youth Services Program Managers staff meeting to discuss T-Free issues and garner interest in engaging youth, October 9. Samantha Hillson
- Smoke-Free Housing Mailing sent to twenty property managers of subsidized housing developments in Tompkins County, included a return postcard offering free signs, a T-Free sticker, and a FAQ page, October 22. Samantha Hillson
- Postcard mailing sent to all state and county legislators about T-Free Nursing Homes and Hospitals law going into effect on November 1, October 30. Samantha Hillson
- E-cigarettes article posted on IHS PTA e-news, "Tobacco Free Tompkins posts article warning about e-cigarettes," October 7. Samantha Hillson
- E-cigarette article submitted to Lung Health Professional, COPD Foundation, October 21. Samantha Hillson
- Submitted e-cigarette article to DeWitt newsletter, October 28. Samantha Hillson

- Discussions with senior staff about informing Board of Health on various tobacco program initiatives, grant requirements and rationale for program activities, October 18. Samantha Hillson, Ted Schiele, Theresa Lyczko
- Annual Sustainability Training, October 23 and Quarterly Modality meeting, Albany, October 24. Samantha Hillson, Ted Schiele
- Developed (tobacco program) sustainability postcard, an update sent to local elected officials. Ted Schiele, Samantha Hillson, October 23
- Smoke-free property signs delivered to Groton Community Health Care (nursing home)
- Meeting with Kathy Eliason RE Respiratory Education Series co-presentation, October 31. Samantha Hillson, Ted Schiele

TCHD Support and Participation

- Immunization Coalition meeting, October 1. Theresa Lyczko
- Media: responded to *Ithaca Times* reporter inquiry on obesity in older adults, October 23. Inquiry from *Ithacan* reporter on food service inspection at Ithaca College; forwarded to EH; published October 24. Theresa Lyczko
- Media: arranged WHCU monthly interview on October 28 with Dr. Klepack on Halloween safety. Theresa Lyczko
- Blood Borne Pathogen (BBP) and Tuberculosis (TB) training for WIC staff, October 1: Probation staff, October 3; CSCN, October 15; EH, October 21; Airport (including PPDs), October 22; October 25, Facilities. Ninety-four County employees completed BBP/TB training this year. Susan Dunlop

Web site postings – Ted Schiele

- Endothall monitoring stats
- BOH reports
- WIC Calendars
- Work associated with transition to new County Web site 4+2+2.5

Community Outreach

- Creating Healthy Places (CHP) Statewide Creating Healthy Places Face-to-Face Meeting, Oct 1–2. Ted Schiele
    - Tompkins County was one of 12 contractors selected to present its Success Story; the topic was: Tobacco-free workplaces, describing the process of working with CFCU Community Credit Union to establish a tobacco-free workplace.
    - During the meeting, Worksite contractors met to discuss issues and solutions.
- CHP - Wellness Committee meetings – two separate worksites, October 4, 15, 18. Ted Schiele
- CHP - Monthly conference call with NYSDOH contract manager, October 17. Ted Schiele
- Diabetes Prevention Program continued on October 1, 8, and 29. Susan Dunlop
- Information table – tobacco control and diabetes prevention – Saturday, October 6. Susan Dunlop, Samantha Hillson
- Planning session, October 29 with Health Planning Council staff for Diabetes Prevention presentation at YMCA on November 20. Susan Dunlop

Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP)

- Work continued through the month to meet the November 15 submission deadline. Theresa Lyczko, Ted Schiele
- Bi-weekly meetings with Public Health Director, October 7, 18. Theresa Lyczko, Ted Schiele, Samantha Hillson, October 18.

- Met with representatives from Gannett Health Services, Cornell University on community and university mental health and substance abuse prevention initiatives, October 8. Theresa Lyczko
- Health Planning Council board meeting - progress report and recommendations to the board for Promoting Mental Health and Preventing Substance Abuse and Preventing Chronic Disease as Tompkins County's priorities, October 16. Samantha Hillson, Ted Schiele, Theresa Lyczko.
- Meeting with Cayuga Medical Center for Community Service Plan update, October 16. Ted Schiele, Theresa Lyczko
- Prepared draft of CHIP and CHA for Health and Human Services Committee meeting. Theresa Lyczko, Ted Schiele
- NYSDOH regional conference call CHA/CHIP status updates, October 23. Theresa Lyczko
- Meeting with Mental Health work group, October 28. Theresa Lyczko, Ted Schiele

Meetings and Trainings

- Cornell Cooperative Extension Nutrition Committee Meeting, October 22. Samantha Hillson
- Attended TCHD All Staff meeting, October 31. Samantha Hillson, Ted Schiele, Susan Dunlop, Theresa Lyczko

WIC – see DPS report

ATTACHMENTS

- Division Statistical Highlights, September 2013
- Summary of DC103s by Disease, September & October 2013
- Communicable Diseases Summary Report, October 2013
- WIC Dashboard, September 2013

Division for Community Health

Clinic Statistical Highlights 2013

Community Health Services	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2013	YTD 2012	Total 2012
Clinics															
# of Immunization Clients	25	20	21	13	15	4	25	15	52				**190**	293	411
# of Immunizations Given	29	37	27	21	20	4	33	33	101				**305**	413	574
Children 0 - 19 yrs.	14	34	12	15	10	0	19	23	45				**172**	219	295
Adults 20 yrs. & over	15	3	15	6	10	4	14	10	7				**84**	194	279
# of Flu Immunizations	2	0	0	0	0	0	0	0	146				**148**	223	916
Rabies Vaccination Program															
Post-Exposure Clients	1	1	1	2	9	11	16	25	20				**86**	99	103
Post-Exposure Vaccinations	3	2	4	6	19	37	47	46	40				**204**	270	282
Tuberculosis Program															
Cumulative Active TB clients	2	2	2	2	3	3	3	3	3				**3**	5	5
Active TB Admissions	0	0	0	0	1	0	0	0	0				**1**	5	5
Active TB Discharges	1	0	0	0	0	0	1	0	0				**2**	2	3
Cumulative Latent TB Infection Clients	33	33	34	37	37	39	40	40	40				**40**	82	93
Latent TB Infection Admissions	3	0	1	3	0	2	1	0	0				**10**	40	51
Latent TB Infection Discharges	1	2	2	4	5	3	3	3	3				**26**	37	54
TB Direct Observe Therapy Visits	21	16	13	13	52	34	27	23	19				**218**	260	415
# of PPDs	25	40	58	20	16	39	64	32	92				**386**	314	474
Anonymous HIV Clinics															
# of HIV Clinics - including Walk-Ins	7	5	5	5	6	4	8	4	7				**51**	57	74
# of Counseled & Tested	10	6	7	7	8	3	7	6	6				**60**	93	120
HIV+ Eliza & Western Bloc	0	0	0	0	0	0	0	0	0				**0**	1	1
WIC	Jan	Feb	Mar	April	May	June	July	August	Sept						
Total Enrolled (average)	1806	1799	1793	1758	1778	1821	1837	1798	1815				**1801**	1780	1781
Total # Served (average)	1545	1555	1546	1533	1517	1498	1506	1502	1471				**1519**	15	1519
% Caseload Target (avg) *2000 FY12	79.5%	77.8%	77.3%	76.7%	75.9%	74.9%	75.3%	75.1%	74.0%				**76.26%**	75.73%	75.97%
Monthly Clinic No-Show Rate (% avg.)	12.0%	13.6%	13.8%	12.8%	14.7%	17.7%	18.0%	16.5%	18.9%				**15.33%**	15.50%	15.20%
# of Clinics	21	23	21	22	22	20	19	22	20				**190**	206	267

All statistics are considered primary as data is continually collected and updated

UA = Unavailable at this Time

Division for Community Health
Program Visit Statistical Highlights

Maternal Child Services/MOMS program	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2013	YTD 2012	Total 2012
Cumulative Unduplicated Client Count	186	216	238	269	307	344	374	400	412				**412**	276	346
# of Admissions	37	30	22	31	38	37	30	26	29				**280**	271	341
# of Discharges	37	18	35	22	34	17	30	22	14				**229**	274	375
Total # of Office Visits	**31**	**31**	**30**	**34**	**36**	**37**	**35**	**28**	**34**				**296**	**252**	**332**
# of Antepartum Home Visits	46	40	42	50	37	40	52	53	48				**408**	363	493
# of Postpartum Home Visits	31	17	34	22	37	22	27	19	23				**232**	220	306
# of Pediatric Home Visits	14	16	11	8	9	12	21	11	2				**104**	39	56
Total # of Home Visits	**91**	**73**	**87**	**80**	**83**	**74**	**100**	**83**	**73**				**744**	**622**	**855**
Total # of Home & Office Visits	**112**	**104**	**117**	**114**	**119**	**111**	**135**	**111**	**107**				**1030**	**874**	**1187**
# of RN Home Visit Hours	89	66	83	78	81	72	93	79	107				**748**	637	865
# of Childbirth Education Classes	2	1	0	3	0	3	0	3	0				**12**	3	6
# of Childbirth Education Moms	8	5	0	12	0	0	0	8	0				**33**	12	20
On Call Visits															
Maternal Child On Call Visits	0	0	0	0	1	2	0	0	0				**3**	3	3
Rabies On Call Vaccinations	0	1	0	1	2	4	9	6	5				**28**	36	39
TB Direct Observe Therapy On Call Visits	0	0	0	0	3	0	0	0	0				**3**	2	7

2013 Log of Public Contacts* (Via Telephone or Email) For Community Health Services													**2013 Total**	**2012 Total**	**2011 Total**
Communicable Disease (including Flu/Pneumonia disease related, HIV, Rabies and TB)	160	266	82	142	189	139	178	178	168				**1502**	2182	2004
Immunization (including Flu)	119	57	73	109	95	72	114	85	277				**1001**	1460	1921
Maternal Child/Family/MOMS	112	57	286	405	383	340	371	353	354				**2661**	4127	3906
Miscellaneous	27	29	34	63	61	42	44	52	56				**408**	472	535
Total	**418**	**409**	**475**	**719**	**728**	**593**	**707**	**668**	**855**	**0**	**0**	**0**	**5572**	8241	8366

*2012 and prior Public Contacts include Home Care Program calls. Home care program closed in May 2012.

All statistics are considered preliminary as data is continually collected and updated.

UA = Unavailable at this time

September Summary of DC103s by Disease without Name

CAMPYLOBACTERIOSIS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/13/2013	M	1	3	

CHLAMYDIA

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/3/2013	M	1	42	
9/3/2013	M	2	20	
9/5/2013	F	3	21	
9/6/2013	M	4	22	
9/5/2013	M	5	34	
9/6/2013	M	6	24	
9/5/2013	F	7	21	
9/10/2013	M	8	21	
9/12/2013	M	9	18	
9/10/2013	M	10	23	
9/12/2013	M	11	21	
9/20/2013	F	12	22	
9/19/2013	F	13	21	
9/19/2013	M	14	27	
9/19/2013	M	15	23	
9/25/2013	M	16	25	
9/26/2013	F	17	21	
9/30/2013	M	18	25	
9/29/2013	F	19	28	
9/30/2013	M	20	25	
9/11/2013	F	21	18	
9/11/2013	F	22	18	

EHEC SEROGROUP NON

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/4/2013	F	1	24	

GIARDIASIS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/3/2013	F	1	26	
9/5/2013	M	2	28	
9/24/2013	M	3	41	
9/26/2013	M	4	6	
9/27/2013	M	5	6	

GONORRHEA

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/4/2013	M	1	22	
9/5/2013	F	2	29	
9/11/2013	M	3	22	
9/12/2013	F	4	30	
9/19/2013	M	5	31	
9/25/2013	F	6	22	
9/25/2013	M	7	23	
9/28/2013	M	8	21	
9/27/2013	M	9	19	
9/27/2013	M	10	21	
9/30/2013	M	11	25	
9/11/2013	F	12	18	

HEPATITIS C ACUTE

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/11/2013	M	1	36	

HEPATITIS C CHRONIC

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/4/2013	M	1	46	

LEGIONELLOSIS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/27/2013	M	1	51	

LISTERIOSIS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/28/2013	M	1	72	

STREP GROUP A INVAS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/16/2013	F	1	25	

STREP GROUP B INVAS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/26/2013	M	1	80	

YERSINIOSIS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
9/26/2013	M	1	52	

TOTAL DISEASE COUNT 48 *

***Total disease count does not include individuals who received rabies post-exposure vaccine.**

October Summary of DC103s by Disease without Name

CAMPYLOBACTERIOSIS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/4/2013	F	1	77	
10/18/2013	M	2	35	

CHLAMYDIA

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/1/2013	M	1	36	
10/3/2013	F	2	24	
10/1/2013	M	3	22	
10/3/2013	F	4	17	
10/1/2013	M	5	21	
10/5/2013	F	6	26	
10/4/2013	M	7	35	
10/7/2013	F	8	24	
10/3/2013	M	9	23	
10/4/2013	M	10	20	
10/9/2013	F	11	22	
10/10/2013	F	12	21	
10/13/2013	F	13	24	
10/14/2013	F	14	33	
10/15/2013	F	15	20	
10/15/2013	F	16	16	
10/17/2013	M	17	24	
10/17/2013	F	18	21	
10/17/2013	M	19	21	
10/21/2013	M	20	21	
10/21/2013	M	21	32	
10/17/2013	M	22	24	
10/21/2013	M	23	32	
10/23/2013	M	24	18	
10/23/2013	F	25	26	
10/26/2013	M	26	36	
10/25/2013	F	27	22	
10/28/2013	M	28	28	
10/31/2013	F	29	24	
10/31/2013	M	30	20	
10/2/2013	M	31	22	

EHEC

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/8/2013	F	1	21	
10/19/2013	F	2	10	

GIARDIASIS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/3/2013	M	1	41	
10/6/2013	F	2	1	
10/12/2013	F	3	3	

GONORRHEA

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/10/2013	M	1	24	
10/8/2013	F	2	20	
10/8/2013	M	3	23	
10/10/2013	M	4	18	
10/16/2013	M	5	31	
10/16/2013	M	6	21	
10/22/2013	M	7	22	
10/31/2013	F	8	17	

GONORRHEA, UNCOMPLIC

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/3/2013	F	1	17	
10/1/2013	M	2	21	
10/4/2013	M	3	20	

HEPATITIS C

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/15/2013	F	1	42	
10/16/2013	F	2	27	
10/24/2013	F	3	19	
10/24/2013	M	4	24	

LEGIONELLOSIS

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/5/2013	F	1	57	

LYME

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/9/2013	M	1	10	

STREP GROUP B

DIAGNOSIS DATE	SEX	RUNNING COUNT	AGE	OTHER
10/8/2013	F	1	68	
10/18/2013	M	2	68	

TOTAL DISEASE COUNT 57 *

***Total disease count does not include individuals who received rabies post-exposure vaccine.**

TOMPKINS COUNTY, N.Y.

2013 Communicable Disease Report

DISEASE	2012 TOTALS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2013 TOTALS
AIR-BORNE ENVIRONMENTAL DISEASE	2	0	0	0	0	0	0	1	1	1	1	0	0	4
LEGIONELLOSIS	2	0	0	0	0	0	0	1	1	1	1	0	0	4
ARTHROPODA-BORNE DISEASES	21	0	0	1	1	2	10	13	8	0	1	0	0	36
ANAPLASMOSIS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BABESIOSIS	1	0	0	0	0	0	0	0	0	0	0	0	0	0
*LYME DISEASE	20	0	0	1	0	2	10	13	7	0	1	0	0	34
MALARIA	0	0	0	0	1	0	0	0	1	0	0	0	0	2
BLOODBORNE DISEASES	82	6	6	9	7	8	3	4	5	2	4	0	0	54
HEPATITIS C, ACUTE	5	0	0	0	0	0	0	0	2	1	1	0	0	4
HEPATITIS C, CHRONIC	77	6	6	9	7	8	3	4	3	1	3	0	0	50
CENTRAL NERVOUS SYSTEM DISEASES	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MENINGITIS, BACTERIAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
GASTROINTESTINAL ILLNESSES	74	4	2	5	8	5	6	11	11	9	7	0	0	68
BACTERIAL	42	1	1	4	7	3	4	9	4	4	4	0	0	41
CAMPYLOBACTERIOSIS	21	0	1	2	4	1	2	0	3	1	2	0	0	16
E. COLI 0157:H7	2	0	0	0	0	0	1	2	0	1	2	0	0	6
LISTERIOSIS	1	0	0	0	0	0	0	1	0	1	0	0	0	2
SALMONELLOSIS	14	1	0	2	3	0	1	6	1	0	0	0	0	14
SHIGELLOSIS	3	0	0	0	0	1	0	0	0	0	0	0	0	1
YERSINIOSIS	1	0	0	0	0	1	0	0	0	1	0	0	0	2
PARASITIC	32	3	1	1	1	2	2	2	7	5	3	0	0	27
AMEBIASIS	1	1	0	0	0	0	0	0	0	0	0	0	0	1
CRYPTOSPORIDIOSIS	12	1	1	0	1	2	2	0	5	0	0	0	0	12
CYCLOSPORIASIS	1	0	0	0	0	0	0	0	0	0	0	0	0	0
GIARDIASIS	18	1	0	1	0	0	0	2	2	5	3	0	0	14
MYCOBACTERIUM AGENTS	4	0	0	0	0	1	0	0	0	0	0	0	0	1
TUBERCULOSIS	4	0	0	0	0	1	0	0	0	0	0	0	0	1
RABIES EXPOSURE	108	2	2	3	2	9	12	16	25	20	4	0	0	95
ADMINISTERED @ TCHD	96	1	1	3	2	9	11	16	19	20	4	0	0	86
ADMINSTERED @ GANNETT	12	1	1	0	0	0	1	0	6	0	0	0	0	9
SEXUALLY TRANSMITTED DISEASES	319	29	21	31	26	20	23	20	22	34	42	0	0	268
CHLAMYDIAL INFECTIONS	283	26	19	27	22	18	20	20	19	22	31	0	0	224
GONORRHEA	31	3	2	4	4	1	3	0	3	12	11	0	0	43
LYMPHOGRANULOMA VENEREUM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SYPHILIS, INFECTIOUS	5	0	0	0	0	1	0	0	0	0	0	0	0	1
INVASIVE DISEASES, NOT VACCINE PREV.	14	1	1	0	0	0	1	0	2	2	2	0	0	9
STREPT GROUP A	7	0	0	0	0	0	0	0	0	1	0	0	0	1
STREPT GROUP B	7	1	1	0	0	0	1	0	2	1	2	0	0	8
VACCINE PREVENTABLE DISEASES	149	2	4	1	3	1	5	2	2	0	0	0	0	20
DIPHTHERIA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HAEMOPHILUS INFLUENZAE, INVASIVE	1	0	0	0	0	0	0	0	0	0	0	0	0	0
HEPATITIS A	1	0	0	0	0	0	0	0	0	0	0	0	0	0
HEPATITIS B, ACUTE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HEPATITIS B, CHRONIC	16	0	0	1	1	0	1	1	1	0	0	0	0	5
MEASLES	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MUMPS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PERTUSSIS	122	1	2	0	0	0	1	1	0	0	0	0	0	5
RUBELLA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
STREPT PNEUMO, INVASIVE	4	1	2	0	2	0	1	0	0	0	0	0	0	6
TETANUS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	5	0	0	0	0	1	2	0	1	0	0	0	0	4
GRAND TOTAL OF REPORTS	773	44	36	50	47	46	60	67	76	68	61	0	0	555

*Due to high incidence, Tompkins Co. designated "sentinel county" by NYSDOH, only 20% of reported lab confirmed cases are investigated.

5/2013 Miscellaneous = 1 Rocky Mountain Spotted Fever

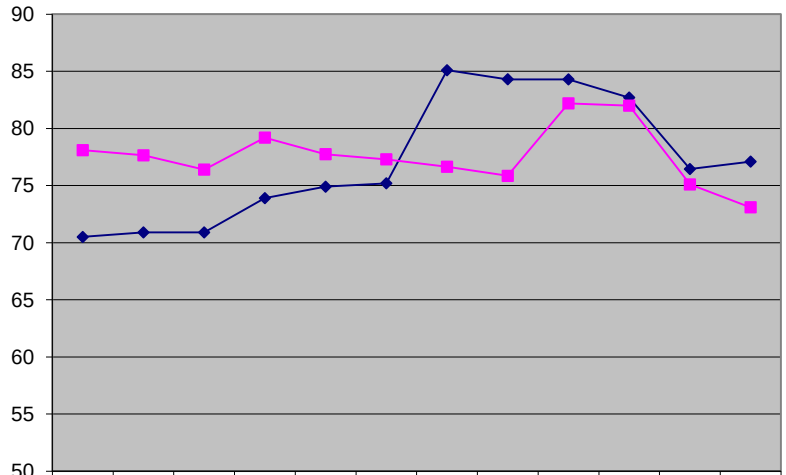
6/2013 Miscellaneous = 1 Meningitis, Aseptic and 1 Herpes Simplex II Encephalitis

8/2013 Miscellaneous = 1 Hepatitis Unknown

11/18/13

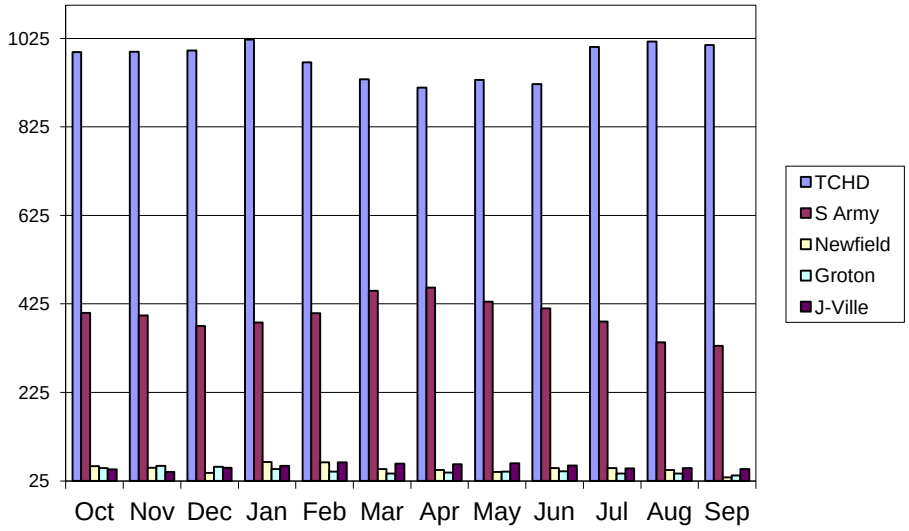
Tompkins County WIC Dashboard for November BOH Meeting - Report of official NYS WIC statistics

Percentage of Caseload Target

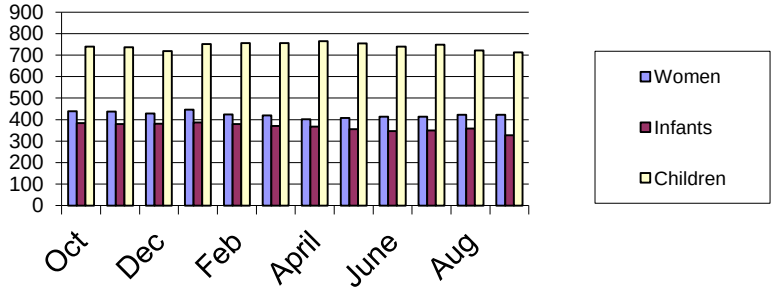


	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FFY12	70.50	70.90	70.90	73.90	74.90	75.20	85.10	84.31	84.30	82.71	76.45	77.10
FFY 13	78.10	77.65	76.40	79.20	77.75	77.30	76.65	75.85	82.20	82.00	75.10	73.10

WIC Participants Receiving Benefits at each Site



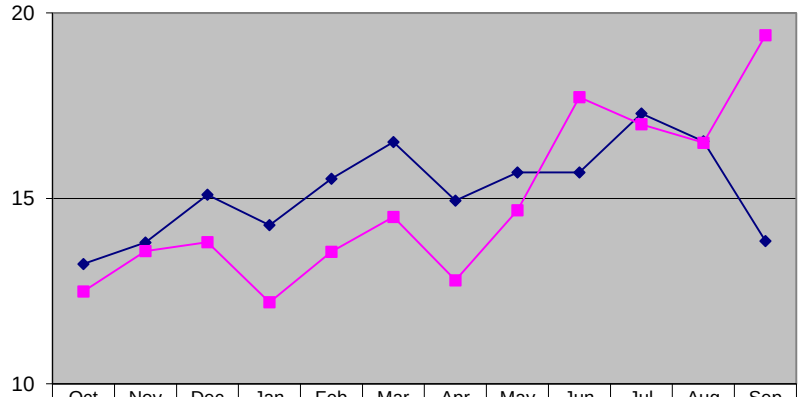
Total Number of Women, Infants & Children Receiving Benefits



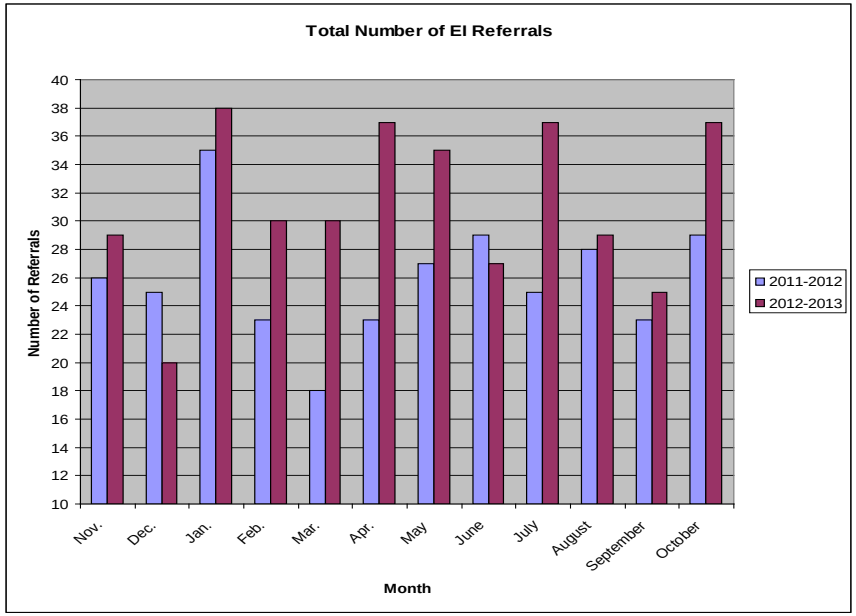
Total WIC Participation	September 2012	September 2013
	1542	1462

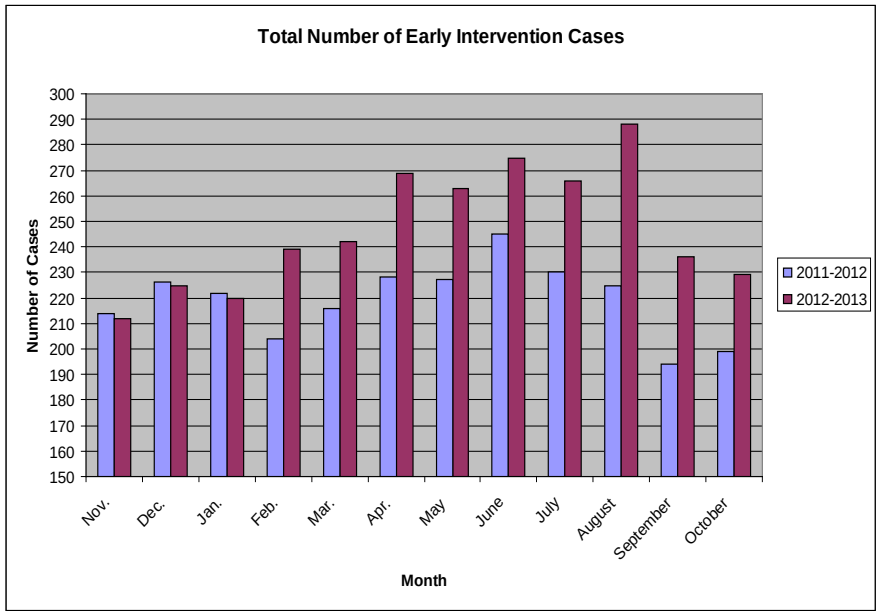
WIC ParticipantTarget Caseload	FFY 2012	FFY 2013
	2000	2000

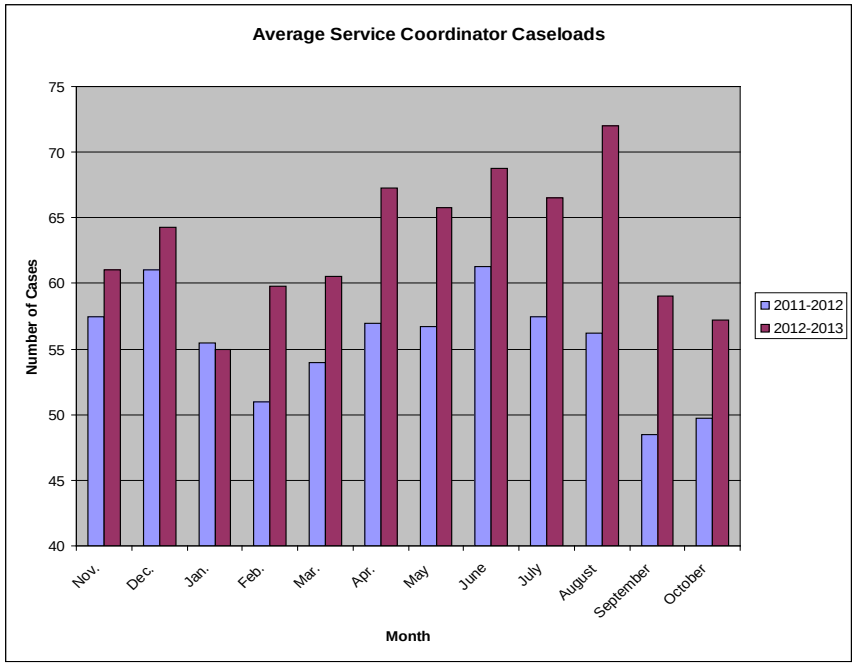
Participant No Show Rate

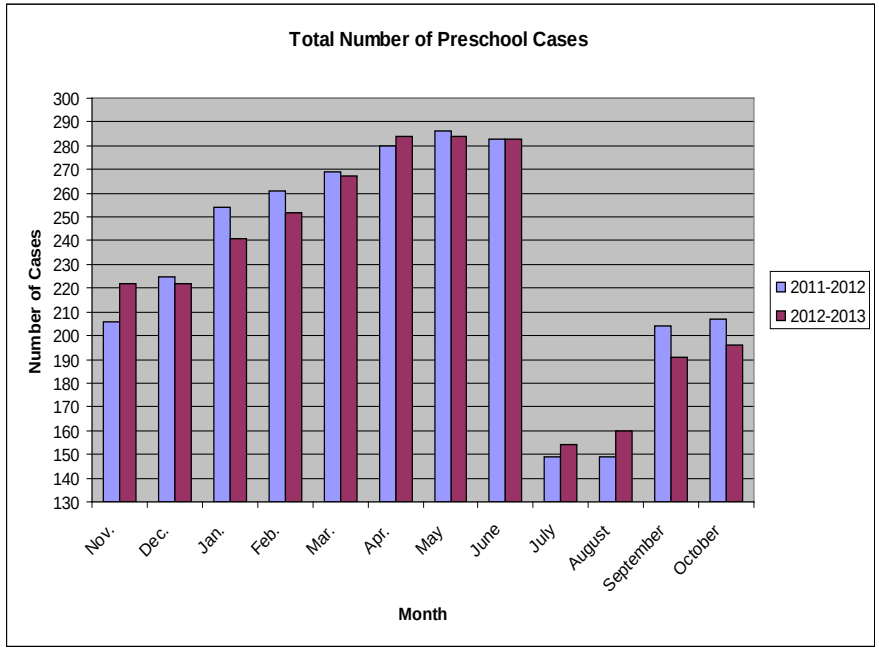


	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FFY12	13.23	13.81	15.10	14.28	15.53	16.52	14.94	15.70	15.70	17.29	16.54	13.85
FFY 13	12.49	13.58	13.82	12.20	13.56	14.50	12.79	14.68	17.73	17.00	16.50	19.40


Total Number of EI Referrals
Number of Referrals
40
38
36
34
32
30
28
26
24
22
20
18
16
14
12
10
Nov.
Dec.
Jan.
Feb.
Mar.
Apr.
May
June
July
August
September
October
Month
2011-2012
2012-2013


Total Number of Early Intervention Cases
Number of Cases
300
290
280
270
260
250
240
230
220
210
200
190
180
170
160
150
Nov.
Dec.
Jan.
Feb.
Mar.
Apr.
May
June
July
August
September
October
Month
2011-2012
2012-2013


Average Service Coordinator Caseloads
Number of Cases
75
70
65
60
55
50
45
40
Nov.
Dec.
Jan.
Feb.
Mar.
Apr.
May
June
July
August
September
October
Month
2011-2012
2012-2013


Total Number of Preschool Cases
Number of Cases
300
290
280
270
260
250
240
230
220
210
200
190
180
170
160
150
140
130
Nov.
Dec.
Jan.
Feb.
Mar.
Apr.
May
June
July
August
September
October
Month
2011-2012
2012-2013

Children with Special Care Needs Division														
Statistical Highlights 2013														
													2013	2012
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals
Early Intervention Program														
Number of Program Referrals	38	30	30	37	35	27	37	29	25	37	0	0	325	310
Initial Concern/reason for referral:														
-- Birth/Medical History													0	5
-- DSS Founded Case		1	3			2	2	1	1				10	5
-- Failed MCHAT Screening													0	1
-- Gestational Age	3	1	1	1	1	3	3	1	1				15	11
-- Global Delays				1		1				1			3	5
-- Hearing				1					1				2	0
-- Physical														
-- Feeding		3		1	1	1		1					7	9
-- Gross Motor	7	4	8	8	8	9	8	4	6	9			71	61
-- Gross Motor & Feeding				1	1								2	2
-- Gross Motor & Fine Motor				2	1					1			4	4
-- Gross Motor & Social Emotional			2		1								3	4
-- Fine Motor			2	1									3	2
-- Fine Motor/Vision													0	0
-- Vision													0	1
-- Social Emotional	2	2	1	1	2			2	2	3			15	10
-- Social Emotional & Adaptive									1				1	5
-- Social Emotional & Cognitive													0	0
-- Social Emotional & Feeding		1											1	0
-- Social Emotional & Vision													0	0
-- Speech	16	12	8	7	9	8	15	13	12	13			113	110
-- Speech & Adaptive													0	0
-- Speech & Cognitive	1												1	0
-- Speech & Gross Motor			2	2		1		1					6	13
-- Speech & Social Emotional	2	1	1	1	3			2	1				11	15
-- Speech & Feeding				1				2		1			4	3
-- Speech & Hearing		1	1										2	5
-- Transfer from other Municipality													0	4
-- Adaptive						1							1	1
-- Adaptive/Feeding	4									1			5	3
-- Vision													0	0
-- Qualifying Congenital / Medical Diagnosis	2	2	1	4		1				4			14	4
-- Child Find (At Risk)	1	2		5	8		6	2		4			28	27
Total # of clients qualified and receiving svcs	181	201	203	229	235	247	240	253	208	200				
Total # of clients pending intake/qualification	39	38	39	40	28	28	26	35	28	29				
Total # qualified and pending	220	239	242	269	263	275	266	288	236	229	0	0		
Average # of Cases per Service Coordinator	55	59.75	60.5	67.25	65.75	68.75	66.5	72	59	57.25	0	0		
# of Family/Client visits														
-- Intake visits	24	27	25	16	25	24	33	25	23	35			257	239
-- Introduction Visits	0	0	0	0	0	0	0	0	0	0			0	26
-- IFSP Meetings	48	46	43	52	54	26	36	32	48	36			421	444
-- Amendments	13	14	14	20	23	23	33	17	15	20			192	194
-- Evaluations	30	29	29	35	34	25	30	26	28	36			302	252
-- Clinic Visit	0	0	0	0	0	0	0	0	0	0			0	0
-- DSS Visit	0	0	1	1	1	0	3	0	1	1			8	0

Children with Special Care Needs Division														
Statistical Highlights 2013														
													2013	2012
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals
-- EIOD visits	4	0	6	10	1	0	5	17	13	5			61	42
Early Intervention Program (continued)														
-- Observation Visits	42	28	37	35	26	23	22	31	32	33			309	425
-- CPSE meetings	10	2	8	2	8	13	8	4	1	6			62	86
-- Family meetings	0	0	0	0	0	2	0	0	0				2	8
-- Program Visit	0	1	0	2	0	1	1	0	0	2			7	5
-- Family Training/Team Meetings	1	0	0	0	1	0	0	0	0	1			3	20
-- Transition meetings	22	6	10	2	6	3	31	3	7	8			98	121
-- Other Visits	0	0	2	0	0	3	0	1	1	2			9	21
# of Individualized Family Service Plans Completed	48	48	42	52	53	38	31	35	44	42			433	474
# of Amendments to IFSPs Completed	13	15	14	21	24	30	34	18	17	21			207	226
Children with Services Pending														
-- Assistive Tech	0	0	1	0	0	3	1	1	0	0				
-- Audiological	0	0	0	0	0	0	1	0	0	0				
-- Feeding	0	0	0	0	0	0	0	0	0	0				
-- Group Developmental Intervention	0	0	0	0	0	0	0	0	0	0				
-- Nutrition	1	0	0	0	0	0	0	0	0	0				
-- Occupational Therapy	1	1	0	1	5	0	0	0	0	0				
-- Physical Therapy	0	1	1	0	0	0	0	1	5	5				
-- Social Work	0	0	0	1	2	1	2	0	0	0				
-- Special Education	1	0	0	1	1	1	0	0	0	0				
-- Speech Therapy	0	0	0	0	0	0	0	0	0	2				
# of Evaluations Pending	9	4	7	11	2	0	9	9	10	8	0	0		
Type:														
-- Diagnostic Psychological														
-- Developmental Pediatrician														
-- Other										1				
-- Supplemental Evaluations	9	4	7	11	2	0	9	9	10	7	0	0		
Type:														
-- Audiological	1	0	3	3	1	0	3	5	3	0				
-- Auditory Brain Response (ABR)	0	0	0	0	0	0	0	0	0	0				
-- Feeding	0	1	1	1	0	0	0	2	1	0				
-- Physical Management Clinic	0	0	0	0	0	0	0	0	0	0				
-- Physical Therapy	1	0	1	1	1	0	0	0	1	4				
-- Speech	2	2	1	2	0	0	3	0	1	1				
-- Occupational Therapy	5	1	1	4	0	0	3	2	4	2				
-- Vision	0	0	0	0	1	0	1	1	0	0				
# of Evaluations Completed	7	6	5	3	13	9	6	2	6	9	0	0	66	62
Type:														
-- Diagnostic Psychological													0	2
-- Developmental Pediatrician	1												1	0
-- Other													0	1
-- Supplemental Evaluations	6	6	5	3	13	9	6	2	6	9	0	0	65	59
Type:														
-- Audio	0	1	2	1	3	2	1	1	1	0			12	13
-- Feeding	0	0	0	0	0	0	0	0	1	0			1	10

Children with Special Care Needs Division														
Statistical Highlights 2013														
													2013	2012
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals
-- Occupational Therapy	4	4	2	1	6	2	2	0	3	8			32	18
-- Physical Management Clinic	0	0	0	0	0	0	0	0	0	0			0	2
-- Physical Therapy	1	1	0	1	1	2	1	0	0	0			7	6
-- Social Emotional	0	0	0	0	0	1	2	0	0	0			3	1
Early Intervention Program (continued)														
-- Speech Therapy	1	0	1	0	3	2	0	1	1	1			10	7
-- Vision	0	0	0	0	0	0	0	0	0	0			0	2
Autism Spectrum														
-- Children currently diagnosed:	0	0	0	0	0	0	0	0	0	1				
-- Children currently suspect:	6	5	8	10	14	3	15	4	9	16				
Children with 'Other' Diagnosis														
-- Agenesis Corpus Collosum	0	0	0	1	1	1	0	0	0	0				
-- Bronchopulmonary Displasia (DPD)	0	0	0	0	0	0	0	0	0	3				
-- Cardiac Anomolies	2	1	1	3	3	4	3	3	1	2				
-- Cerebral Palsy	3	2	2	5	5	4	3	3	2	2				
-- Chromosome 22Q Deletion	1	1	1	1	1	1	1	1	1	1				
-- Cleft Lip/Palate	2	2	2	2	2	2	2	2	2	2				
-- Congenital Anomoly	0	2	2	1	1	1	1	1	0	0				
-- Congenital Hand Deformity	0	0	0	0	0	0	1	1	0	0				
-- Craniosynostosis	0	0	0	0	0	0	0	0	1	1				
-- Cyclic Neutropenia	0	1	1	1	1	1	1	1	1	1				
-- Down Syndrome	1	1	1	2	2	1	1	1	2	0				
-- Gastroesophageal reflux disease (GERD)	0	1	1	0	0	0	0	0	0	0				
-- Hearing Impairment	0	0	0	1	1	1	0	0	0	1				
-- Hydrocephalus	2	2	2	3	3	3	4	4	1	2				
-- Hydronephrosis	0	0	0	0	0	0	0	0	0	3				
-- Hypotonia -- Severe	1	1	1	1	1	1	0	0	0	0				
-- Laryngomalacia	1	1	1	1	1	1	1	1	0	1				
-- Leg Abnormality	0	0	0	0	0	0	0	0	0	1				
-- Metabolic Disorder	0	1	1	1	1	1	1	1	0	0				
-- Microcephaly	0	0	0	0	0	0	0	0	0	3				
-- Microtia Atresia	1	1	1	1	1	0	1	1	1	1				
-- Musculoskeletal Anomoly	1	1	1	1	1	1	1	1	0	0				
-- Nasal Encephalocele	1	1	1	1	1	1	1	1	0	1				
-- Neurofibromatosis Type 1	2	2	2	2	2	2	2	2	1	2				
-- Pierre Robin with Cleft Palate	0	0	0	0	0	0	0	0	1	0				
-- Prematurity	8	7	7	8	14	15	19	19	7	19				
-- Prematurity (Micro)	6	4	4	7	4	9	6	6	2	2				
-- Radial Nerve Palsy	0	0	0	0	0	0	1	1	0	0				
-- Spina Bifida	1	1	1	1	1	1	1	1	0	1				
-- Tay Sachs Disease	1	1	1	0	0	0	0	0	0	0				
-- Temporal & Frontal Subdural Hematomas	0	0	0	1	0	0	0	0	0	0				
-- Torticollis	6	5	5	7	8	8	9	9	0	5				
-- Transposition	1	0	0	0	0	0	0	0	0	0				
-- Type 1 Diabetes	0	1	1	1	1	1	0	0	1	1				
-- Ventriculomegaly	1	1	1	1	0	1	1	1	0	0				
-- Vocal Cord Paralysis	0	0	0	0	0	0	1	1	0	0				
-- Scaphocephaly	0	0	0	0	0	0	1	1	0	0				

Children with Special Care Needs Division														
Statistical Highlights 2013														
													2013	2012
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals
Children Discharged from Early Intervention	21	10	23	9	24	25	15	32	53	21	0	0	233	235
-- To CPSE	10	1	1	0	0	12	4	6	37	1			72	86
-- Aged out	0	0	0	0	3	0	0	2	0	1			6	7
-- Declined	1	1	2	2	2	2	1	6	2	0			19	16
-- Skilled out	6	3	4	1	4	0	5	4	8	6			41	53
-- Moved	2	1	0	1	4	4	1	3	3	2			21	17
Early Intervention Program (continued)	2	4	15	4	11	7	3	10	3	11			70	55
-- Not Eligible	0	0	1	1	0	0	1	1	0	0			4	3
-- Other														
Child Find														
Total # of Referrals	2	2	2	6	9	1	1	2	2	4			31	29
Total # of Children in Child Find	27	26	28	21	30	26	26	28	27	29				
Initial Consents Sent	0	8	1	4	3	0	0	0	9	2			27	
Initial Consents Resent	0	0	0	1	0	0	0	0	0	0			1	
Consents Returned	0	4	1	0	2	2	2	0	0	0			11	
ASQs Sent	8	13	7	9	9	2	2	0	14	9			73	
ASQs Returned	0	5	12	5	4	2	2	0	5	10			45	
MD Letters sent with ASQ Results	8	4	0	0	3	2	2	0	5	0			24	
Total # Transferred to Early Intervention	0	0	1	2	0	1	1	0	0	1			6	7
Total # of Discharges	0	0	1	12	4	5	5	0	3	2			32	21
Preschool Special Education														
Total # of clients qualified and receiving svcs	241	252	267	284	284	283	154	160	191	196	0	0		
Children per School District														
-- Ithaca	132	139	142	148	143	142	86	85	87	88				
-- Dryden	37	37	43	47	55	58	32	34	37	37				
-- Lansing	21	24	25	27	27	25	7	9	25	26				
-- Newfield	29	29	33	34	32	30	16	16	23	24				
-- Groton	11	12	14	16	15	15	7	7	8	10				
-- Trumansburg	11	11	10	11	11	12	6	7	10	10				
-- Spencer VanEtten	0	0	0	0	0	0	0	1	0	0				
-- Newark Valley	0	0	0	0	0	0	0	0	0	0				
-- Odessa-Montour	0	0	0	0	0	0	0	0	0	0				
-- Candor	0	0	0	1	1	1	0	1	1	1				
-- Moravia	0	0	0	0	0	0	0	0	0	0				
-- Cortland	0	0	0	0	0	0	0	0	0	0				
Breakdown of services received														
-- Speech Therapy (individual)	131	136	146	161	163	157	52	55	100	104				
-- Speech Therapy (group)	7	12	12	12	9	7	2	2	6	7				
-- Occupational Therapy (individual)	34	38	41	48	50	50	25	26	37	38				
-- Occupational Therapy (group)	3	3	2	1	2	2	0	0	1	1				
-- Physical Therapy (individual)	21	22	24	26	25	24	5	5	21	22				
-- Physical Therapy (group)	0	1	1	1	1	1	1	1	0	0				
-- Transportation														
-- Birnie Bus	32	35	36	35	35	38	34	36	32	35				
-- Ithaca City School District	29	34	34	33	33	30	35	36	25	26				

Children with Special Care Needs Division														
Statistical Highlights 2013														
													2013	2012
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals
-- Parent	1	1	1	2	2	2	0	2	0	0				
-- Birnie Bus/Parent	0	0	0	0	0	0	1	0	0	0				
-- Service Coordination	16	17	20	19	18	16	3	3	5	6				
-- Counseling	35	38	44	51	48	50	27	27	33	37				
-- 1:1 (Tuition Program) Aide	0	4	5	6	6	5	0	6	0	0				
-- Special Education Itinerate Teacher	25	29	32	36	36	36	25	25	22	25				
-- Parent Counseling	8	7	8	11	10	10	3	3	9	9				
-- Program Aide	0	0	0	0	0	1	2	0	0	0				
Preschool Special Education (continued)														
-- Psychological Services	0	0	0	0	0	0	0	0	0	0				
-- ASL Interpreter	0	0	0	0	0	0	0	0	0	0				
-- Audiological Services	0	0	0	0	0	2	0	0	0	0				
-- Teacher of the Deaf	0	0	0	0	0	0	0	0	0	0				
-- Auditory Verbal Therapy	0	0	0	0	0	0	0	0	0	0				
-- Teacher of the Visually Impaired	0	1	1	1	1	1	0	0	0	0				
-- Nutrition	3	3	3	3	3	3	0	3	4	4				
-- Assistive Technology Services	1	1	0	0	0	0	0	0	0	0				
Total # of children rcvg. home based related svcs.	169	177	191	210	208	209	84	86	133	135				
Total # attending Special Ed Integrated Tuition Progr.	72	75	76	74	76	74	70	74	58	61				
-- # attending Franziska Racker Centers	44	46	47	45	48	46	41	44	33	38				
-- # attending Ithaca City School District	28	29	29	29	28	28	29	30	25	23				
Children from each school district														
(attending tuition based programs)														
-- Ithaca	37	38	38	38	36	35	36	35	25	26				
-- Dryden	12	11	12	10	13	13	12	14	9	10				
-- Lansing	3	4	4	3	3	3	2	3	5	5				
-- Groton	5	6	6	6	6	6	5	5	2	2				
-- Newfield	12	13	13	13	14	13	12	12	12	13				
-- Trumansburg	3	3	3	4	4	4	3	4	5	5				
-- Odessa-Montour	0	0	0	0	0	0	0	0	0	0				
-- Spencer VanEtten	0	0	0	0	0	0	0	1	0	0				
-- Moravia	0	0	0	0	0	0	0	0	0	0				
Municipal Representation														
Committee on Preschool Special Education														
-- Ithaca	30	23	28	28	32	26	0	15	6	20			208	
-- Dryden	13	8	4	14	20	11	0	3	3	4			80	
-- Groton	0	0	0	0	5	0	0	0	0	2			7	
-- Lansing	1	1	2	1	8	12	0	2	0	0			27	
-- Newfield	1	4	1	16	13	2	0	0	0	0			37	
--Trumansburg	0	0	1	1	2	0	0	0	0	3			7	

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

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Public Health Director
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ENVIRONMENTAL HEALTH DIVISION
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ENVIRONMENTAL HEALTH HIGHLIGHTS
October 2013

Outreach and Division News

EH/ITS Permit Management Software Project: We completed the configuration document and the Onsite Wastewater Treatment System (OWTS) permit management software (Accela Automation) is in the process of being configured by the consultants (Redmark). Adriel Shea, Brenda Coyle, Greg Potter, and Liz Cameron are now working with Redmark in twice-weekly webex sessions to refine what Redmark has configured.

Brenda Crosby, with input from Greg Potter at ITS, is researching credit card companies so that we'll be able to accept credit card payments on-line when the new software goes live.

Accela Automation allows the public to access information on-line. Adriel Shea, Brenda Coyle and Liz Cameron are working on the process for digitizing the files in the six 5-drawer file cabinets for the OWTS program. We anticipate a long, frustrating, painfully slow process due to the variety of types and forms of information in the files.

CEHD Fall Meeting: Skip Parr and Liz Cameron attended the Conference of Environmental Health Director's fall meeting at the Embassy Suites in Syracuse on October 8 and 9. Speakers included the new Director of the NYSDOH Center for Environmental Health, Dr. Nathan Graber; Paul Heisig, a geologist who spoke on Gas Drilling; and Professor Katrina Korfmacher with the University of Rochester – Health Impact Assessments; as well as speakers from NYSDOH.

Finger Lakes GrassRoots Festival: The NYSDOH has determined that the Finger Lakes GrassRoots Festival should be regulated under the Mass Gathering Code. Previously, we issued permits for their campgrounds each year. Audrey Balander, Skip Parr, Anne Wildman, and Liz Cameron participated in a conference call with NYSDOH on October 15 and had a meeting with representatives from GrassRoots on October 29 regarding these changes. This will be the first time we've issued a Mass Gathering permit in Tompkins County.

HNP Proposal: The NYSDOH issued a competitive Request for Application (RFA) for the Healthy Neighborhoods Program (HNP). HNP staff – Eric Shearer, Pat Jebbett, and Sarah Caputi, plus Senior Sanitarians Skip Parr and Steven Kern are working on pulling together the detailed information required for the proposal. Interested counties participated in an introductory conference call with NYSDOH on October 28. The proposal is due to NYSDOH by December 16.

Hydrilla – Year 3 continues: Herbicide applications have ended for the year. Monitoring results and other information remain available at StopHdrilla.org. Anne Wildman and Steven Kern continue to participate in the twice-monthly local and state-wide meetings and telecoms as scheduled.

Gas Drilling: Liz Cameron attended a panel presentation "*Prospects for Shale Gas in New York*" on Wednesday, October 30, at Cornell University. The speakers included Brian Bock, formerly a USGS geologist; Jerry Acton, a retired systems engineer; Low Allstadt, formerly an Executive VP for Mobil Oil; and Chip Northrup, an oil and gas investor formerly with Atlantic Richfield. The excellent presentations covered shale gas from geologic and economic perspectives. The speakers concluded that the prospects for significant shale gas production in New York are slim. As one presenter stated, "They came; they saw; they left." However, concerns remain due to "wild cat" speculators and from the problems resulting from ancillary activities (flowback disposal, brine use on roads, land spreading of drill cuttings, compressor stations). A video recording of the forum will be available on YouTube under the title noted above.

Rabies Control Program

There was one rabid bat, confirmed by the New York State Wadsworth Laboratory during October. This bat was caught by a vaccinated cat. It was determined that no human exposure occurred and the cat received the required booster shot.

The Autumn Series of rabies clinics for dogs, cats, and ferrets continued during October, with clinics in Caroline, Trumansburg, and Ithaca. 530 dogs and cats were vaccinated during these clinics. Keeping pets vaccinated is State law and protects both the pet and the family; the clinics work toward that goal.

Key Data Overview		
	This Month	**YTD**
Bites[1]	21	200
Non Bites[2]	1	63
Referrals to Other Counties	5	46
Submissions to the NYS Rabies Lab	11	188
Human Post-Exposure Treatments	1	84
Unvaccinated Pets 6-Month Quarantined[3]	0	3
Unvaccinated Pets Destroyed[4]	0	0
Rabid Animals (Laboratory Confirmed)	1	8

[1]"Bites" include all reported bites inflicted by mammals and any other wounds received while saliva is present.
[2]"Non-bites" include human exposures to saliva of potentially rabid animals. This also includes bats in rooms with sleeping people or young children where the bat was unavailable for testing.
[3]When an otherwise healthy, unvaccinated pet has contact with a rabid animal, or suspect rabid animal, that pet must be quarantined for 6 months or euthanized. Quarantine must occur in a TCHD-approved facility (such as a kennel) at the owner's expense. If the pet is still healthy at the end of 6 months, the exposure did not result in rabies and the pet is released.
[4] Pets must be euthanized if they are unvaccinated and have been in contact with a rabid or suspect rabid animal and begin to display signs consistent with rabies. Alternatively, a pet is euthanized if a prescribed 6-month quarantine cannot be performed or the owners elect euthanasia instead of quarantine.

Reports by Animal Type								
	Bites		**Animals sent to the NYS Rabies Laboratory**				**Rabid Animals**	
	Month	**YTD**	**By TCHD**	**By Vet College (Cornell)**	**Totals**		**Month**	**YTD**
					Month	**YTD**		
Cat	12	72	3	0	3	13	0	0
Dog	8	108	1	0	1	8	0	0
Cattle	0	1	0	0	0	1	0	0
Horse/Mule	0	0	0	0	0	1	0	0
Sheep/Goat	0	0	0	0	0	0	0	0
Other Domestic	0	2	0	1	1	1	0	0
Raccoon	0	1	0	1	1	4	0	1
Bats	0	5	5	0	5	118	1	6
Skunks	0	1	0	0	0	1	0	0
Foxes	0	3	0	0	0	6	0	1
Other Wild	1	7	0	0	0	35	0	0
Totals	**21**	**200**	**9**	**2**	**11**	**188**	**1**	**8**

Childhood Lead Program

	This Month	YTD
A: Active Cases (total referrals):	0	0
A1: # of Children w/ BLL>19.9ug/dl	0	2
A2: # of Children w/ BLL 10-19.9ug/dl	0	4
B: Total Environmental Inspections:		
B1: Due to A1	2	10
B2: Due to A2	0	0
C: Hazards Found:		
C1: Due to B1	0	7
C2: Due to B2	0	0
D: Abatements Completed:	0	0
E: Environmental Lead Assessment Sent:	0	6
F: Interim Controls Completed:	0	0
G: Complaints/Service Requests (w/o medical referral):	2	47
H: Samples Collected for Lab Analysis:		
- Paint	0	0
- Drinking Water	1	3
- Soil	0	4
- XRF	0	6
- Dust Wipes	2	8
- Other	0	0

Food Program

Routine facility inspections *are conducted to protect public health. The inspections are made without advance notice to ensure that food processes are adequate, safe, and meet code requirements. It is important to keep in mind that inspections are only a "snapshot" in the entire year of a facility's operation and they are not always reflective of the day-to-day operations and overall condition of the operation.*

The following inspections were conducted with no critical violation(s) noted:

Bandwagon Brewpub, C-Ithaca
Bookers Backyard BBQ, T-Lansing
Corner Store, C-Ithaca
CU-Catering Conference Kitchen, T-Ithaca
CU-Duffield Hall, C-Ithaca
CU-Temple of Zeus, C-Ithaca
Crossroads Bar & Grill, T-Lansing
Dryden Community Café, V-Dryden
Dryden Hotel, V-Dryden
Falls Restaurant, V-Trumansburg
Felicia's Atomic Lounge, C-Ithaca
First Presbyterian Church of Ithaca, C-Ithaca
Franziska Racker Center, T-Ulysses
Golden City, V-Dryden
The Haunt, C-Ithaca
IC Terrace Dining Hall, T-Ithaca
ICSD-Belle Sherman Annex, C-Ithaca
ICSD-Belle Sherman Elementary, C-Ithaca
ICSD-Beverly J. Martin Elementary, C-Ithaca
ICSD-Boynton Middle School, C-Ithaca
ICSD-Cayuga Heights Elementary, V-Cayuga Heights
ICSD-Dewitt Middle School, V-Lansing
ICSD-Enfield Elementary, T-Enfield
ICSD-Fall Creek Elementary, C-Ithaca
ICSD-Ithaca High School, C-Ithaca
Ithaca Ale House, C-Ithaca
Lincoln Street Diner, C-Ithaca
Mahogany Grill, C-Ithaca
Manndible Café, C-Ithaca
Mehak, C-Ithaca
Mercato Bar & Kitchen, C-Ithaca
Mexeo, C-Ithaca
Mia, C-Ithaca
Newfield Central Elementary School, T-Newfield
Newfield Central Middle/High School, T-Newfield
Purity Ice Cream Mobile, C-Ithaca
Rascal's, T-Ulysses
Razorback Barbeque, C-Ithaca
The Rhine House, C-Ithaca
Rose's Home Dish, C-Ithaca
Seabring Inn, T-Newfield
Seneca Place Food / Kilpatricks, C-Ithaca

Serendipity Catering, T-Ithaca
Smart Yogurt – Ithaca Mall, V-Lansing
Stella's Barn, T-Newfield
Subway Sandwiches and Salads, V-Trumansburg
Unwind, V-Lansing
Taughannock Farms Inn, T-Ulysses
Tompkins Cortland Community College, T-Dryden
Varna Community Association, T-Dryden

The Hazard Analysis Critical Control Point (HACCP) Inspection is an opportunity for the establishment to have the health department review food processes in the facility to make sure that all potential hazards are identified and to assure that the best food safety practices are being used.

None

Re-Inspections *are conducted at any establishments that had a critical violation(s) to ensure that inadequate or unsafe processes in a facility have been corrected.*

The following re-inspections were conducted with no violations noted:

BonJour Coffee Shop, C-Ithaca
Casablanca Mediterranean Restaurant, C-Ithaca
CU-Jansens at Bethe House, C-Ithaca
CU-Tammany Coffeehouse, C-Ithaca
Dondee's Fish 'N' Chips, Throughout
Hal's Delicatessen, C-Ithaca
Hazelnut Kitchen, V-Trumansburg
IC Food Court, T-Ithaca
IC Towers Dining, T-Ithaca
Statler Hotel Banfi's, C-Ithaca
Statler Hotel Terrace Dining, C-Ithaca
Taste of Thai, C-Ithaca
Tokyo Hibachi, Sushi & Asian Bistro, C-Ithaca

Critical violations *may involve one or more of the following: the condition of food (e.g. food that may be at improper temperatures on delivery or damaged by rodents), improper food cooking and storage temperatures (e.g. food cooked to and/or held at improper temperatures), improper food preparation practices (e.g. preparing ready-to-eat foods with bare hands), and water and/or sewage issues (e.g. low disinfection levels in the water system). These critical violations relate directly to factors that could lead to food related illness.*

Critical Violations were found at the following establishments:

Hazelnut Kitchen, V-Trumansburg

Cooked or prepared foods were subject to cross-contamination from raw foods. Storage was rearranged during the inspection.

Stella's, C-Ithaca

Cooked or prepared foods were subject to cross contamination from raw foods on a re-inspection. Storage was rearranged during the inspection. Board of Health action will follow.

Tokyo Hibachi, Sushi & Asian Bistro, C-Ithaca

Accurate thermometer was not available to evaluate potentially hazardous food temperatures during cooking, cooling, reheating and holding.

Potentially hazardous foods were not kept at or below 45°F during cold holding. Product being held in a food preparation cooler was observed to be at 68°F. Product was discarded during the inspection.

BonJour Coffee Shop, C-Ithaca

Accurate thermometer was not available to evaluate potentially hazardous food temperatures during cooking, cooling, reheating and holding.

Potentially hazardous foods were not kept at or below 45°F during cold holding. Product held in a food service cooler was observed to be at 58°F. Product was removed from service and chilled to 45°F or less before use.

Casablanca Mediterranean Restaurant, C-Ithaca

Potentially hazardous foods were not cooled by an approved method. Products were observed at 54°F and 52°F in two coolers.

Hal's Delicatessen, C-Ithaca

Enough refrigerated storage equipment was not maintained so that potentially hazardous foods were kept at or below 45°F in cold holding. Products were observed in a cooler at 49-58°F and were moved to a functioning cooler to be chilled to 45°F or less before use.

Taste of Thai, C-Ithaca

Potentially hazardous foods were not cooled by an approved method. Products were observed at 75°F and 84°F in two separate cooling units. Products were removed from the coolers to be cooled using appropriate methods.

At the Ridge, T-Lansing

Accurate thermometer was not available to evaluate potentially hazardous food temperatures during cooking, cooling, reheating and holding.

Boatyard Grill, C-Ithaca

Potentially hazardous foods were not kept at or below 45°F during cold holding. Product being held in a food service cooler was observed to be at 49-54°F. Products were removed from service and chilled to 45°F or less before use.

Dryden Veterans Memorial Home, T-Dryden

Cooked or prepared foods were subject to cross-contamination from raw foods. Storage was rearranged during the inspection.

Temporary Food Service Operation Permits *are issued for single events at one location. The Food Protection Program* ***issued 28 temporary permits****.*

Temporary food operation inspections *are conducted to protect public health. The inspections are made without advance notice to ensure that the food processes at the event are adequate, safe, and meet code requirements. The operation must correct Critical Violations during the inspection. When a Temporary Food Operation has Critical Violation/s, a re-inspection is conducted when the event is longer than one day.*

The following inspections were conducted with no violation(s) noted:

Alpha Epsilon Pi, C-Ithaca
B & B Kettle Corn, C-Ithaca
Cayuga Medical Center, C-Ithaca
Cornell University Dairy Science Club, T-Ithaca
Lao Village, C-Ithaca
Playland Amusements Blooming Onion, C-Ithaca
Playland Amusements Cotton Candy, C-Ithaca
Playland Amusements French Fry, C-Ithaca
Playland Amusements Lemonade, C-Ithaca
Travelers Kitchen, C-Ithaca
Trumansburg Lions Club, T-Ulysses
Twisted Tree Farm, C-Ithaca
Vail Bros, Inc, C-Ithaca

Critical Violations were found at the following establishments:

None

Pre-Operational inspections *are conducted, following a thorough review of proposed plans, at new or extensively remodeled facilities to ensure code compliance prior to opening to the public.*

The following pre-operational inspections were conducted:
Smart Yogurt - Ithaca Mall, V-Lansing
CU-Café Jennie, C-Ithaca

Plans Approved:
Creekside Café, V-Trumansburg

New Permits Issued:
Fat Jacks BBQ, C-Ithaca
Friends & Pho, V-Lansing
Unwind, V-Lansing

The Food Protection Program ***received and investigated one complaint*** *related to issues and/or problems at permitted food service establishments.*

Engineering Plans Approved

- 10 Ladoga Park, 330 GPD Replacement Sewage System, Lansing-T
- 20 Asbury Road, 330 GPD Sewage System, Lansing-T
- 244 Sebring Road, 330 GPD Sewage System, Newfield-T
- Cedarview Homes, Two 660 GPD Sewage Systems, Newfield-T
- Ithaca Commons Water Main Replacement, 900 linear ft of 16" DI Pipe, Ithaca-C
- Taughannock Falls State Park Overlook Bathrooms, 1500 GPD Sewage System, Ulysses-T
- Trumansburg Shurfine, 2050 GPD Replacement Sewage System, Ulysses-T

One plan for cross-connection control to protect municipal water systems from hazardous connections was approved this month.

Problem Alerts/Emergency Responses

- 13-01-12 Brookwoods Mobile Manor, T-Lansing. Boil Water Order (BWO) issued 10/18/13 due to turbidity in the distribution lines. The lines were flushed and satisfactory sample results obtained. BWO released 11/12/13.

BWOs remain in effect at:
- 13-01-11 German Cross Roads Apartments, T-Dryden Boil Water Order (BWO) issued 9/13/13 due to positive coliform samples. Awaiting plans for system to be reconfigured and permanent disinfection added. Expect installation to be completed in November.
- 13-01-08 Dryden Lake Golf Course, T-Dryden. Boil Water Order (BWO) issued 8/31/13 due to positive coliform sample result. Permanent disinfection installed, chlorine residual established, samples were satisfactory, BWO released 10/8/13.
- 13-01-05 Speedsville Grocery Store, T-Caroline. BWO issued 8/2/13 due to positive coliform results. Disinfection waiver revoked. Permanent disinfection installed. BWO released 11/4.
- 12-01-08 J-A-M Mobile Home Park, T-Lansing. BWO issued 8/16/12 due to positive total coliform results. Lost disinfection waiver. Currently under BOH orders to submit plans and install disinfection or to connect to municipal water. Plans for connection to municipal water received.

Healthy Neighborhoods Program

	This Month	YTD
# Home Visits	34	34
# Revisits	7	7
# Asthma Homes	2	2
# Homes Approached	43	43
Products Distributed:		
Carbon Monoxide Detectors	13	13
Smoke Detectors	9	9
Fire Extinguishers	31	31
Surge Protectors	0	0
Radon Test Kits	8	8
Batteries for SD/CO	17	17
HEPA Vacuums	0	0

Vinegar	31	31
Baking Soda	32	32
Spray Bottles	0	0
Brushes	29	29
Mops	0	0
Buckets	10	10
Baby Gates	0	0
Safety Latches	2	2
Door Knob	10	10
Stove Knobs	8	8
Pest Control Products	0	0
Nightlights	16	16
No-Slip Bathtub Strips	27	309
Pillow Case	4	4
Flashlights	26	26

On October 4, Pat Jebbett conducted outreach for Healthy Neighborhood Program at the Salvation Army food pantry. Eleven people received information about the program.

On October 26, Pat conducted HNP outreach at the Groton food pantry. Sixteen people signed up for home visits and twenty more received information about the program.

Status of Enforcement Actions

Office Conference Held:

Ulysses WD #3, T-Ulysses, Doug Austic, operator: water system violation; signed Stipulation Agreement with PHD Orders on 10/30/2013; to BOH 11/26/2013.

PDR's Catering, C-Ithaca, Penny Kinsman, owner: repeat food service violations; signed Stipulation Agreement with PHD Orders 10/23/2013; to BOH 11/26/2013.

Stella's, C-Ithaca, Matthew Garner, owner: repeat food service violations, signed Stipulation Agreement with PHD Orders on 10/30/2013; to BOH 11/26/2013.

Office Conferences Scheduled:

Triphammer Mobil, V-Lansing; Carman Evenson, manager: Adolescent Tobacco Use Prevention Act (ATUPA) violation, 11/13/2013.

Kwik Fill A0033, C-Ithaca; David Naish, manager: ATUPA violation, 11/13/2013.

Spruce Row Campground, T-Enfield, Scott Sherwood, owner: water system violations; 11/20/2013

Compliance Schedules/Board of Health Orders/PH Director's Orders:

- Ithaca City PWS, Svante Myrick, Mayor: plan review violations; signed Stipulation Agreement on 8/26/2013; BOH assessed $1000 penalty on 9/24/2013; **payment received, case closed**.
- Al's Concession, Trumansburg Fair, Al Belchy, owner: repeat food service violations; signed Stipulation Agreement with PHD Orders on 9/10/2013; BOH assessed $400 penalty on 9/24/2013; **payment received, case closed**.
- Trumansburg Shur Save, V-Trumansburg, Jim Seafuse, owner: Adolescent Tobacco Use Prevention Act (ATUPA) violation; signed Stipulation Agreement on 9/9/2013; BOH assessed $500 penalty on 9/24/2013; **Payment received, case closed**.
- Village of Dryden, PWS: water system violations; signed a Compliance Schedule with PHD Orders on 11/15/2012; BOH ordered Compliance on 12/11/2012; **awaiting compliance.**

- Beaconview MHP, T-Dryden, Rudy George, owner: water system violations, signed Stipulation Agreement with PHD Orders on 8/12/2013; BOH assessed Timetable of Compliance and penalty on 8/27/2013; **awaiting compliance; penalty sent to collection (see below).**
- JAM MHP, T-Lansing, Jack and Mary Burns, owners: water system violations, signed Stipulation Agreement with PHD Orders on 8/12/2013; BOH assessed Timetable of Compliance and penalty on 8/27/2013; **payment received, awaiting compliance.**

Referred to Collection:

- CC's, C-Ithaca, Jian Wang
- Blue Frog Café, V-Lansing, Karina Murphy; paid 10/28/2013; both cases closed
- P&Y Convenience, T-Lansing, Min Gyu Park
- William Crispell, T-Caroline – two penalties
- 1795 Mecklenburg Road, T-Enfield, V. Bruno
- Beaconview MHP, T-Dryden, Rudy George

Training

Janice Koski, Skip Parr, Audrey Balander, Pat Jebbet, Eric Shearer and Sara Caputi attended Bloodborne Pathogens training on October 21, 2013.

Most of staff attended HIPPA training as part of an all-Health Department staff meeting on October 31, 2013

Skip Parr continued the Supervising for Success Level 1 training series that consists of six courses offered through TC3.biz. On October 11th, Skip attended the "The Art of Listening, Giving and Receiving Feedback" course and on October 25th, he attended the "Embracing Differences: Developing Confidence and Competence in Managing Diversity" course.

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
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CERTIFIED AND REGULAR MAIL

November 5, 2013

Elizabeth Thomas, Supervisor
Town of Ulysses
10 Elm Street
Trumansburg, New York 14886

Re: Tompkins County Board of Health Draft Resolution # 13.1.20
Ulysses WD #3 – TTHM Exceeding Maximum Contaminant Level

Dear Supervisor Thomas:

Thank you for signing the Compliance Schedule on October 30, 2013, for the Town of Ulysses Water District #3 Community Public Water System.

Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, November 26, 2013**. You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Steve Maybee, P.E., Public Health Engineer or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

We appreciate your cooperation to date and working with us to abate these violations.

Sincerely,

C. Elizabeth Cameron

C. Elizabeth Cameron, P.E.
Director of Environmental Health

Enclosure(s) – Draft Resolution, Compliance Schedule and Orders, Ulysses Disinfection Byproduct Sampling Results

pc: Steven Kern, TCHD; Cyril "Skip" Parr, TCHD
F:\EH\WATER (SW)\Public Water (SW)\Facilities (SW-4)\Ulysses WD3\Enforcement\UlyssesDraftBOHResolution13.1.20
ec: James Dennis, TC Legislature; Elizabeth Thomas; Doug Austic, Water Operator, Town of Ulysses; Elizabeth Cameron, P.E., TCHD; Frank Kruppa, Public Health Director; John Strepelis, P.E., NYSDOH
scan: Signed copy to eh

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DRAFT RESOLUTION # 13.1.20 FOR

Town of Ulysses Water District #3 PWS
Elizabeth Thomas, Supervisor, Town of Ulysses
10 Elm St.
Trumansburg, NY 14886

Whereas, it is a violation of Subpart 5-1.52 of the New York State Sanitary Code (NYSSC) to exceed the Maximum Contaminant Level (MCL) for Total Trihalomethanes (TTHMs) of 80 ug/l; **and**

Whereas, the Ulysses Water District #3 (WD#3) Public Water System exceeded the Maximum Contaminant Level (MCL) for Total Trihalomethanes (TTHMs) of 80 ug/l; **and**

Whereas, Elizabeth Thomas, Town of Ulysses Supervisor, signed a Stipulation Agreement with Public Health Director's Orders on October 30, 2013, agreeing that the Ulysses WD #3 was in violation of these provisions the New York State Sanitary Code; **now therefore be it**

Resolved, on recommendation of the Tompkins County Board of Health, that the Town of Ulysses, is ordered to:

1. Provide notification of the TTHM violations to all users in compliance with Tier 2 public notification requirements for every quarter that there is an MCL violation for TTHMs; **and**
2. Comply with Tier 3 public notification requirements for the sampling violation by preparing a corrected notice for the public **by December 31, 2013**; **and**
3. Submit an engineering report and plans to the Tompkins County Health Department **before December 31, 2013** to reduce TTHMs below the quarterly running annual maximum contaminant level of 80 ug/l; **and**
4. Complete construction of the TTHM reduction project **before December 31, 2014**; **and**
5. Collect all water quality samples as required in Subpart 5-1 of the NYSSC, including quarterly monitoring for TTHMs and haloacetic acids (HAA5s), during the time period in which they are due to be sampled; **and**
6. Comply with the Stage 2 Disinfections and Disinfection Byproduct Rule (Stage 2 DBP Rule) which takes effect for Schedule 4 systems **on October 1, 2013**; **and**
7. Calculate the running annual average (RAA) for TTHMs and HAA5 samples and submit with the laboratory reports a table summarizing the results and the RAA; **and**
8. Comply with all Subpart 5-1 requirements of the NYSSC, including public notification requirements for any violations.

TOMPKINS COUNTY HEALTH DEPARTMENT
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COMPLIANCE SCHEDULE AND ORDERS # 13.1.20

Town of Ulysses Water District #3 PWS
Elizabeth Thomas, Supervisor, Town of Ulysses Representative
10 Elm St.
Trumansburg, NY 14886

I, Town of Ulysses Supervisor, as a representative for the Ulysses Water District #3 (WD#3) Public Water System, agree that the Ulysses WD#3 exceeded the Maximum Contaminant Level (MCL) for Total Trihalomethanes (TTHM) of 80ug/l which is a violation of Subpart 5-1.52 of the New York State Sanitary Code (NYSSC).

I also agree to comply with the following Orders when signed by the Tompkins County Public Health Director:

1. Provide notification of the TTHM violations to all users in compliance with Tier 2 public notification requirements for every quarter that there is an MCL violation for TTHMs; **and**
2. Comply with Tier 3 public notification requirements for the sampling violation by preparing a corrected notice for the public **by December 31, 2013; and**
3. Submit an engineering report and plans to the Tompkins County Health Department **before December 31, 2013** to reduce TTHM below the quarterly running annual maximum contaminant level of 80ug/l; **and**
4. Complete construction of the TTHM reduction project **before December 31, 2014; and**
5. Collect all water quality samples as required in Subpart 5-1 of the NYSSC, including quarterly monitoring for TTHMs and haloacetic acids (HAA5s), during the time period in which they are due to be sampled; **and**
6. Comply with the Stage 2 Disinfections and Disinfection Byproduct Rule (Stage 2 DBP Rule) which take effect for Schedule 4 systems **on October 1, 2013; and**
7. Calculate the running annual average (RAA) for TTHMs and HAA5 samples and submit with the laboratory reports a table summarizing the results and the RAA; **and**
8. Comply with all Subpart 5-1 requirements of the NYSSC, including public notification requirements for any violations.

I understand this agreement is offered as an alternative to a formal administrative hearing and that the Town of Ulysses is subject to further action if it fails to comply with the Orders.

Signed: Elizabeth Thomas Date: 10/30/2013

Elizabeth Thomas, Supervisor, as a representative for Ulysses WD#3 Public Water System is hereby ordered to comply with these Orders of the Public Health Director.

Signed: Frank Kruppa Date: 10/30/13
Frank Kruppa
Public Health Director

Ulysses Water District
Disinfection Byproduct Sampling Results

	Total Haloacetic Acids (HAA5)	MCL = 60 ug/l	Total Trihalomethanes (TTHM)	MCL = 80 ug/l
Sample Date	**Level (ug/l)**	**Running Annual Average (ug/l)**	**Level (ug/l)**	**Running Annual Average (ug/l)**
3/7/2010	29.3		41	
8/11/2010	28		**96.8**	
11/3/2010	24.4	26.20	63.6	80.2
2/23/2011	21	24.47	42.1	67.50
6/15/2011	40	28.35	80	70.63
8/10/2011	34	29.85	71	64.18
10/19/2011	16.2	27.80	96.8	72.48
3/7/2012	30	30.05	55.2	75.75
5/9/2012	32.5	28.18	74.5	74.38
8/22/2012	14	23.18	104.1	**82.65**
12/20/2012	29.2	29.20	61.6	73.85
3/27/2013	30	26.43	63	75.80
6/12/2013	27.9	25.28	91.8	80.13
8/7/2013	25.41	28.13	104	80.10
10/16/2013	14.9	24.55	105	**90.95**

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CERTIFIED AND REGULAR MAIL

November 6, 2013

Penny Kinsman
PDR's Catering
89 Old Ithaca Road
Horseheads, NY 14845

Re: Tompkins County Board of Health Draft Resolution # 13.11.24
PDR's Catering, Temporary Food Service, Apple Harvest Festival, C-Ithaca

Dear Penny Kinsman:

Thank you for signing the Stipulation Agreement on October 23, 2013 for PDR Catering.

Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, November 26, 2013**. You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,

C. Elizabeth Cameron

C. Elizabeth Cameron, P.E.
Director of Environmental Health

Enclosure(s) – Draft Resolution and Stipulation Agreement and Orders, case summary

pc: F:\EH\FOOD (SF)\TEMP FSE (STF)\Facilities\PDR's Catering\Draft Resolution #13.11.24.doc
ec: Tompkins County Board of Health (via; Shelley Comisi, TCHD)
Mayor C-Ithaca; Leslyn McBean-Clairborne,TC Legislature; Elizabeth Cameron, P.E., Director of Environmental Health; Frank Kruppa, Public Health Director; Anne Wildman, TCHD; Kristee Morgan, TCHD; Skip Parr, TCHD; Brenda Coyle, TCHD; Steven Kern, TCHD
scan: Signed copy to eh

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DRAFT RESOLUTION # 13.11.24 FOR

PDR's Catering
Penny Kinsman, Owner/Operator
89 Old Ithaca Road
Horseheads, NY 14845

Whereas, the Owner/Operator of a Temporary Food Service Establishment must comply with the regulations established under Subpart 14-2 of the New York State Sanitary Code; **and**

Whereas, this Subpart requires a Temporary Food Service Establishment to obtain and display a valid permit; **and**

Whereas, On October 4, 2013, Tompkins County Health Department staff observed PDR's Catering operating a temporary food service and serving food to the public at the Apple Harvest Festival in the City of Ithaca, NY, without a valid permit; **and**

Whereas, Penny Kinsman, Owner/Operator, signed a Stipulation Agreement with Public Health Director's Orders on October 23, 2013, agreeing that PDR's Catering violated these provisions of the New York State Sanitary Code; **now therefore be it**

Resolved, on recommendation of the Tompkins County Board of Health,
That Penny Kinsman, Owner/Operator, is ordered to:

1. Pay a penalty of $400 for these violations, due within 30 days notice. (**Do Not** submit penalty payment until notified by the Tompkins County Health Department.); **and**
2. To obtain a valid temporary food service permit by submitting a complete temporary food service application fourteen days prior operating a temporary food service establishment in Tompkins County. A valid operating permit must be displayed while operating in Tompkins County.

TOMPKINS COUNTY HEALTH DEPARTMENT
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STIPULATION AGREEMENT AND ORDERS # 13.11.24

PDR's Catering
Penny Kinsman, Owner/Operator
89 Old Ithaca Road
Horseheads, NY 14845

I, Penny Kinsman, as a representative for PDR's Catering, agree that on October 4, 2013, I was in violation of Subpart 14-2 of New York State Sanitary Code for operating without a valid temporary food service permit.

I agree to pay a penalty not to exceed $400 for this violation following adoption of a resolution by the Board of Health. *(**Do not** submit penalty payment until notified by the Tompkins County Health Department.)*

I also agree to comply with the following Orders when signed by the Tompkins County Public Health Director:

1. To obtain a valid temporary food service permit by submitting a complete temporary food service application fourteen days prior operating a temporary food service establishment in Tompkins County. A valid operating permit must be displayed while operating in Tompkins County.

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed: Penny Kinsman Date: 10-23-13

Penny Kinsman is hereby ordered to comply with these Orders of the Public Health Director.

Signed: FLS Date: 10/31/13
Frank Kruppa
Public Health Director

Jan.01.2011 12:00 AM bit bucket 6077955022 PAGE. 1/ 2

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

CASE SUMMARY – FOR RESOLUTION # 13.11.24

PDR's Catering
Penny Kinsman, Owner
89 Old Ithaca Road, T-Horseheads
Horseheads, NY 14845

Compiled by Anne Wildman on 11/05/13

Date	Action
10/04/13	On routine inspection of Ithaca Apple Festival vendors, a TCHD inspector approached PDR's Catering and asked to see their permit. The operator said he did not have it and would call his business partner, Penny Kinsman. When TCHD staff returned to the booth a few minutes later the operator stated that there had been a failure of communication between him and his partner; each thought that the other had applied for the permit. A formal inspection was not conducted, but it appeared to TCHD staff that there were no other obvious operating violations. Since the incident took place after close of TCHD business on the Friday afternoon, the operator realized that he would be unable to obtain a permit to operate for the remainder of the Festival, and asked whether he would have to shut down his operation; he also indicated that this would impose extreme hardship on his business. The TCHD inspector called the Director of Environmental Health for guidance on how to proceed. The TCHD inspector briefed the Director, informing her that the Vendor held a Catering Permit in Chemung County, had a history of several temporary permits in Tompkins County and that, to the inspector's knowledge, all previous operations in the County had been violation-free. The Director of Environmental Health instructed the inspector to notify the operator that his business would be issued a notice of violation and subject to enforcement by the Tompkins County Board of Health for operating without a valid permit, and informed the Public Health Director. This information was relayed to the operator.
5/31/13	PDR's Catering was issued a Temporary Food Service Establishment Permit for the 2013 Ithaca Festival and operated without any observed violations.
9/28/12	PDR's Catering was issued a Temporary Food Service Establishment Permit for the 2012 Ithaca Apple Harvest Festival and operated without any observed violations.
6/1/12	PDR's Catering was issued a Temporary Food Service Establishment Permit for the 2012 Ithaca Festival and operated without any observed violations.
9/30/11	PDR's Catering was issued a Temporary Food Service Establishment Permit for the 2011 Ithaca Apple Harvest Festival and operated without any observed violations.

TOMPKINS COUNTY HEALTH DEPARTMENT
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CERTIFIED AND REGULAR MAIL

November 5, 2013

Matthew Garner
Stella's
403 College Avenue,
Ithaca, NY 14850

Re: Tompkins County Board of Health Draft Resolution # 13.10.25
Stella's, Food Service Establishment, C-Ithaca

Dear Matthew Garner:

Thank you for signing the Stipulation Agreement on October 30, 2013 for Stella's.

Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, November 26, 2013**. You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,

C. Elizabeth Cameron

C. Elizabeth Cameron, P.E.
Director of Environmental Health

Enclosure(s) – Draft Resolution, Stipulation Agreement and Orders, and Case Summary

pc: Mary Druce, 1106 Merrill CT, Columbia MO 65203
Matt Garner, 95 Brown Road, Suite 177, Box 1045, Ithaca, NY 14850
F:\EH\FOOD (SF)\FSE (SF)\Facilities (SF-4)\Stella's Collegetown\Draft Resolution 13.10.25.doc

ec: Tompkins County Board of Health (via; Shelley Comisi, TCHD)
Mayor Myrick C-Ithaca; Leslyn McBean-Clairborne,TC Legislature; Elizabeth Cameron, P.E., Director of Environmental Health; Frank Kruppa, Public Health Director; Kristee Morgan, TCHD; Steven Kern, TCHD; Skip Parr, TCHD; Brenda Coyle, TCHD

scan: Signed copy to eh

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

DRAFT RESOLUTION # 13.10.25 FOR

Stella's
Matthew Garner, Streetcar LLC, Owner
403 College Avenue, C-Ithaca
Ithaca, NY 14850

Whereas, the owner/operator of a Food Service Establishment must comply with the regulations established under Subpart 14-1 of the New York State Sanitary Code; **and**

Whereas, on September 17, 2013, the Tompkins County Health Department observed and recorded a critical violation that included failure to protect cooked or prepared foods from cross-contamination with raw foods. Whole shell eggs were observed stored above olives and relish, and next to blueberries in the bar cooler; **and**

Whereas, on October 9, 2013, the Tompkins County Health Department observed and recorded a critical violation that included failure to protect cooked or prepared foods from cross-contamination with raw foods. Whole shell eggs in a plastic container were observed stored in the bar cooler above mint leaves and mustard; **and**

Whereas, Matthew Garner, Owner, signed a Stipulation Agreement with Public Health Director's Orders on October 30, 2013, agreeing that Stella's violated these provisions of the New York State Sanitary Code and the Tompkins County Sanitary Code; **now therefore be it**

Resolved, on recommendation of the Tompkins County Board of Health,
That Matthew Garner, Owner, is ordered to:

1. Pay a penalty of $400 for these violations, due within 30 days notice. (**Do Not** submit penalty payment until notified by the Tompkins County Health Department.); **and**
2. Store and protect all prepared food not subject to further cooking against cross-contamination from raw food requiring cooking and comply with all the requirements of Subpart 14-1 of the NYSSC.

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

STIPULATION AGREEMENT AND ORDERS # 13.10.25

Stella's
Matthew Garner, Streetcar LLC, Owner/Operator
403 College Avenue, C-Ithaca
Ithaca, NY 14850

I, Matthew Garner, as a representative for Stella's, agree that on September 17, 2013, and October 9, 2013, I was in violation of Subpart 14-1 of the New York State Sanitary Code (NYSSC) for failure to protect cooked food from cross-contamination with raw food.

I agree to pay a penalty not to exceed $400 for this violation following adoption of a resolution by the Board of Health. *(**Do not** submit penalty payment until notified by the Tompkins County Health Department.)*

I also agree to comply with the following Orders when signed by the Tompkins County Public Health Director:

1. To store and protect all food not subject to further washing or cooking against cross-contamination from food requiring washing and cooking and comply with all the requirements of Subpart 14-1 of the NYSSC.

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed: _____ Date: 10. 30. 13

Matthew Garner is hereby ordered to comply with these Orders of the Public Health Director.

Signed: _____ Date: 10/31/13
Frank Kruppa
Public Health Director

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

CASE SUMMARY – FOR RESOLUTION #13.10.25
Stella's
Streetcar LLC
403 College Avenue, C-Ithaca
Ithaca, NY 14850

Compiled by Kristee Morgan on October 9, 2013, Updated by Skip Parr November 1, 2013

Date	Action
10/30/13	Skip Parr met with Matthew Garner at office conference. Stipulation agreement was signed.
10/9/2013	**Re-inspection:** Cooked or prepared foods are subject to cross contamination from raw foods. Observed whole shell eggs in a plastic container in the bar cooler stored above mint leaves and mustard for use at the bar.
09/17/2013	**Inspection:** Cooked or prepared foods are subject to cross-contamination from raw foods. Observed whole shell eggs stored above olives and relish, and next to blueberries in the bar cooler. Food workers to not use proper utensils to eliminate bare hand contact with prepared foods. Observed food worker preparing a spinach salad with bare hands.
03/22/2013	**Re-inspection:** Violations observed during inspection of 03/04/2012 were corrected.
03/04/2012	**Inspection:** Potentially hazardous foods are not stored under refrigeration. Observed product on a service counter at 58-60°F.
09/20/2012	Re-inspection: Violations observed during inspection of 09/05/2012 were corrected.
09/05/2012	**Inspection:** Enough refrigerated storage equipment is not maintained so that potentially hazardous foods are kept at or below 45°F during cold holding. Product was observed in a cooler at 50°F.
01/12/2012	Inspection: No violations noted.
08/17/2011	Re-inspection: Violation observed during inspection of 7/27/2011 corrected.
07/27/2011	**Inspection:** Potentially hazardous foods not kept at or above 140°F during hot holding. Product was observed at 110-115°F in a hot holding unit.
02/04/2011	Inspection: No violations noted.
08/17/2010	Inspection: No violations noted.
02/23/2010	Re-inspection: Violations observed during inspection of 02/04/2010 corrected.
02/04/2010	**Inspection:** Potentially hazardous foods were not kept at or below 45°F during cold holding. Product observed in cooler at 50-55°F. Accurate thermometers not available or used to evaluate potentially hazardous foods during cooking, cooling, reheating and holding.
8/18/2009	Inspection: HACCP Inspection
03/12/2009	Inspection: No violations noted.
10/14/2008	Inspection: No violations noted.
08/29/2008	Permit to Operate issued to Streetcar LLC

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

CERTIFIED AND REGULAR MAIL

November 7, 2013

Rudolph George
Beaconview Mobile Home Park
1991 RT 37 W, APT 164
Toms River, NJ 08757

Re: Tompkins County Board of Health Draft Resolution # 13.18.29
Violation of Board of Health Orders Dated August 27, 2013
Beaconview Mobile Home Park, T- Dryden

Dear Mr. George:

Enclosed is the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, November 26, 2013**. Resolution #13.18.15 required that the existing water storage tank serving Beaconview Mobile Home Park to be replaced with storage tanks as per the engineering plans approved by this office, by October 31, 2013. As of this date, the replacement storage tanks have not been installed.

You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,

C. Elizabeth Cameron

C. Elizabeth Cameron, P.E.
Director of Environmental Health

Enclosure(s) – Draft Resolution and Final Resolution #13.18.15

pc: Steven Kern, TCHD;
F:\EH\MOBILE HOME PARKS (MHP)\Facilities (MHP-4)\Beaconview\Enforcement\Draft Resolution 13.18.29.doc
ec: Tompkins County Board of Health; CEO T-Dryden; Supervisor T-Dryden; Martha Robertson, TC Legislature; Frank Kruppa, Public Health Director; Elizabeth Cameron, P.E., Director of Environmental Health; Steve Maybee, P.E., TCHD; John Strepelis, P.E.; Skip Parr, TCHD; Brenda Coyle, TCHD
scan: Signed copy to eh

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

DRAFT RESOLUTION # 13.18.29 FOR

Beaconview Mobile Home Park
Rudolph George, Owner/Operator
2185 Hanshaw Road, T-Dryden
Ithaca, NY 14850

Whereas, it is a violation of Part 5.171 and Appendix 5-A.7 of the New York State Sanitary Code to fail to exercise due care and diligence in the operation and maintenance of a public water facility and its appurtenances; **and**

Whereas, on July 11, 2012, the water storage tank serving the water supply at Beaconview Mobile Home Park was observed by Health Department staff to be significantly deteriorated and leaking; **and**

Whereas, on November 27, 2012, engineering plans for the replacement of the existing water storage tank at Beaconview Mobile Home Park were approved by this office; **and**

Whereas, on July 2, 2013, Health Department staff observed that the replacement storage tanks were not installed and that the existing water storage tank serving Beaconview Mobile Home Park was still significantly deteriorated and leaking; **and**

Whereas, Rudolph George, Owner, signed a Stipulation Agreement with Public Health Director's Orders on August 12, 2013, agreeing that Beaconview Mobile Home Park violated these provisions of the New York State Sanitary Code; **and**

Whereas, on August 27, 2013, the Tompkins County Board of Health ordered Rudolph George to, in part, install replacement storage tanks as per the engineering plans approved by this office on November 26, 2012, by October 31, 2013; **and**

Whereas, as of November 1, 2013, the replacement storage tanks have not been installed as ordered; **now therefore be it**

Resolved, on recommendation of the Tompkins County Board of Health,
That Rudolph George, Owner, is ordered to:

1. Pay an additional penalty of $800 for violating Tompkins County Board of Health Orders, due within 30 days notice. (**Do Not** submit penalty payment until notified by the Tompkins County Health Department.); **and**
2. Maintain the existing storage tank to be free of leaks until replacement storage tanks are installed. Inspect the existing water storage tank weekly. Any opening shall be repaired within 24 hours. The inspections, findings and repairs must be documented and submitted to this office with the Monthly Operating Reports by the **10th of the following month**; **and**
3. Install replacement storage tanks as per the engineering plans approved by this office on November 26, 2012. Installation must be completed with oversight by a professional engineer by **May 30, 2014**; **and**
4. Have a professional engineer complete Form DOH-5025, Engineer's Certification Public Water Improvement Project Completion Form and submit it to this office no later than **June 16, 2014**.

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

CASE SUMMARY – FOR RESOLUTION # 13.18.29

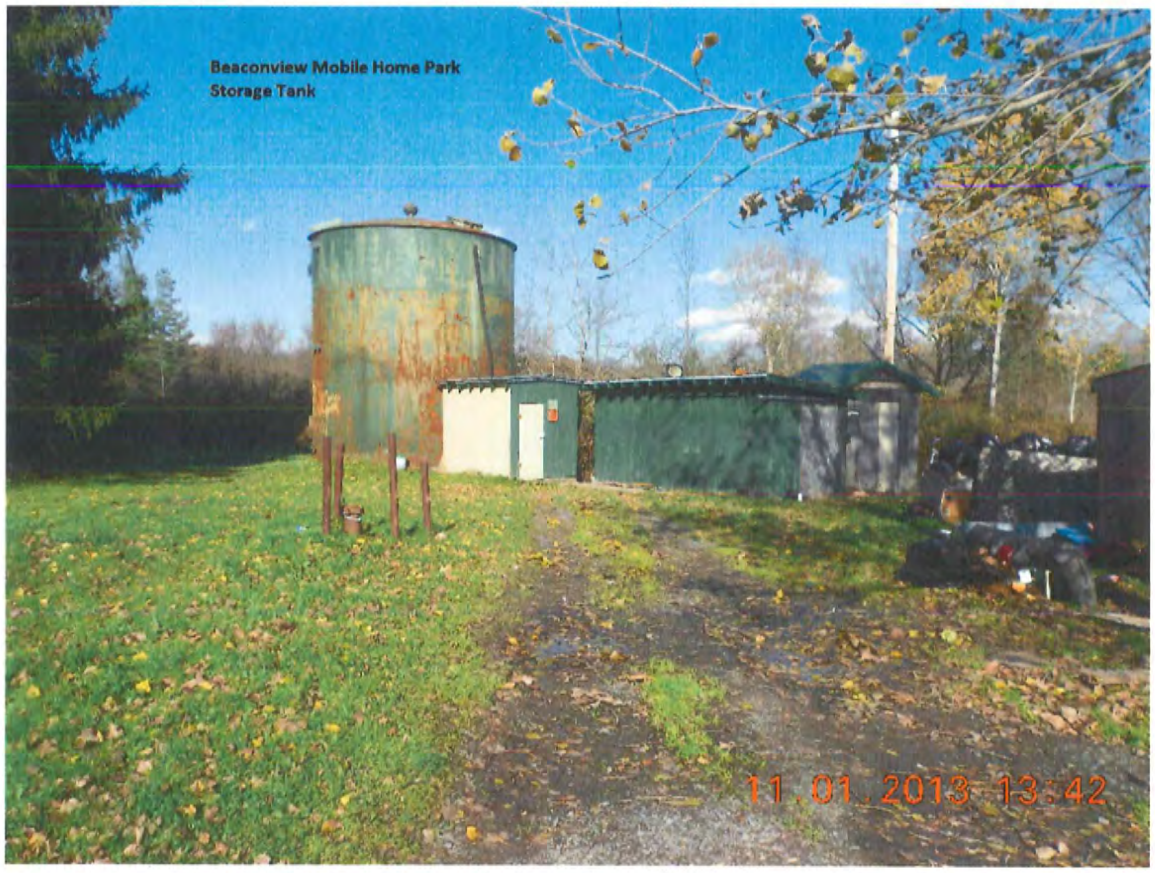
Beaconview Mobile Home Park
Rudy George, Owner/Operator
2185 Hanshaw Road, T-Dryden
Ithaca, NY 14850

Compiled by Skip Parr on July 10, 2013
Update November 14, 2013 by Skip Parr

Date	Action
11/1/13	Field visit by Skip Parr verified that no action was taken by park owner to replace the tank.
10/22/13	2013 Water inspection report sent to owner stating that violation of BOH orders would result in further action.
10/16/13	Annual Water system inspection performed by Skip Parr. Tank weeping but no flowing leaks. No progress observed on tank replacement.
8/27/13	BOH adopted Resolution requiring Replacement of Storage tank by 10/31/13 and to have engineering certification submitted by 11/15/13.
8/12/13	Signed Stipulation Agreement received.
7/24/13	TCHD sent Stipulation Agreement and set Office Conference date for 8/12/13.
7/2/13	Skip Parr and Steve Maybee observed leak in tank.
6/19/13	Received email from owner stating building would be started in late September. Dimensions of building did not meet requirements of engineer specs. Responded stating the proposal was not acceptable.
6/12/13	Letter sent by Health Department to owner stating timetable for replacement due 6/28/13.
5/9/13	Received email from consulting engineer stating he was no longer working on construction phase of project and that owner would be the lead.
3/21/13	Email received by consulting engineer stating that installation would likely occur in May 2013.
12/6/12	Annual Water System Inspection report sent to owner requesting timetable of installation of approved plans by 1/31/13.
11/27/12	Plans approved by Public Health Engineer.
11/26/12	Final plans received for tank replacement. Consulting engineer worked with Public Health Engineer and received extensions for submittal.
7/12/12	Several weeping leaks observed; Notice of Violation sent requiring evaluation of storage tank by a professional engineer due August 13, 2012.
8/15/11	Annual Water System Inspection Report sent to owner. Condition of storage tank elevated to a deficiency. Recommended bringing tank into compliance with current standards or plan for replacement.
1/15/11	Boil Water Notice issued to park residents due to low pressure caused by

	distribution pump failure. Boil water order ended 1/24/11.
5/14/10	Annual Water System Inspection Report sent to owner recommending planning for future replacement of storage tank due to corrosion.
8/14/09	Annual Water System Inspection Report sent to new owner recommending planning for future replacement of storage tank due to corrosion.
6/30/09	Consulting engineer, John Andersson, requests review of Beaconview records because he was hired by new owner to design a replacement water tank. New owner later backs out of project due to costs.
6/19/09	Rudolph George takes over ownership of the park
9/16/08	Annual Water System Inspection Report sent to previous owner recommending planning for future replacement of storage tank due to corrosion.

Beaconview Mobile Home Park Storage Tank Photos



Rudy George
1991 Rt 37 W apt 164
Toms River, NJ 08757

11/13/13

Skip,

as Per our phone conversation, on Tuesday, November 12, I tried getting Quotes to replace the Water Tank, to no avail, there is a man that dosen"t like Me, and tells the people that come to give me a quote, that I don"t pay. also when someone comes to look at the park to buy it he discourages them by telling lies, I have been told this by several people, he claims He is visiting a tenant, and I cant stop him from visiting, i have no choice yhay is why I am trying to sell the park, I am not making any money by selling, but I have too many problems, with repairs, collecting rents,evictions, and more . I am 78 Years Old and Live in New Jersey, over 300 Mile from the Park, My age prevents Me from going to park as often as I should, I am waiting for a Contract to sell the park, as soon as I get it I will fax You a copy to verify that I am selling, I would appreciate You Waiving the fines imposed because of not replacing the Tank, I was not ignoring it, I know a fine acts as a deterrent, also to teach a lesson, But, I was not ignoring You, as I told You over the phone, also as previously mentioned, I am not making any Money by selling I just want out, due to all the aggravation, DSS pays pays temporary assistance, and will notify me that they are not paying as of the 1st of the month, and I get notification on the 1st which is when the rent is due, and after an eviction which takes time, because they get a welfare lawyer, I have to make repairs because they trash the home to get even for evicting them, so thats why i"m selling, too many problems, so I am asking, Please help Me. waive the Fine.

Rudy George

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NOV 15 2013

TOMPKINS COUNTY
HEALTH DEPARTMENT

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

CERTIFIED AND REGULAR MAIL

November 14, 2013

Barry Klenowski c/o David Naish
Kwik Fill A0033
303 Elmira Rd
Ithaca, NY 14850

RE: Tompkins County Board of Health Draft Resolution # 13.40.27
Violation of Adolescent Tobacco Use Prevention Act (ATUPA)
Kwik Fill A0033, C-Ithaca

Dear Barry Klenowski:

Thank you for signing the Stipulation Agreement on November 11, 2013 for Kwik Fill A0033.

Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, November 26, 2013**. You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,

C. Elizabeth Cameron

C. Elizabeth Cameron, P.E.
Director of Environmental Health

Enclosures – Stipulation Agreement

pc: F:\EH\TOBACCO\ATUPA\Facilities - Violations\Kwik Fill A0033\Draft BOH Resolution.doc
United Refining Company of Pennsylvania, Barry Klenowski, 15 Bradley Street, Warren, PA 16365
ec: Tompkins County Board of Health
TC Legislator Pamela Mackesey; C-Ithaca Mayor; C-Ithaca CEO; Frank Kruppa, TCHD;
C. Elizabeth Cameron, PE, TCHD; Steven Kern, TCHD, Eric Shearer, TCHD, Skip Parr, TCHD, Brenda Coyle, TCHD
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TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

DRAFT RESOLUTION # 13.40.27 FOR

Kwik Fill A0033
Barry Klenowski
303 Elmira Rd, C-Ithaca
Ithaca, New York 14850

Whereas, the representative of a business that sells retail tobacco products must comply with the regulations of Article 13-F, Section 1399-cc of the New York State Public Health Law (NYSPHL); **and**

Whereas, on October 25, 2013, the Tompkins County Health Department observed the sale of a tobacco product to a minor at Rite Aid #4716; **and**

Whereas, Barry Klenowski, Representative, signed a Stipulation Agreement with Public Health Director's Orders on November 11, 2013, agreeing that Kwik Fill A0033 violated Article 13-F, Section 1399-cc of the NYSPHL; **now therefore be it**

Resolved, on recommendation of the Tompkins County Board of Health,
That Barry Klenowski, Representative, is ordered to:

1. Pay a penalty, not to exceed $450 plus a $50 state mandatory surcharge for this violation, due within 30 days of notice. (**Do Not** submit penalty payment until notified by the Tompkins County Health Department); **and**

2. Prohibit the sale of tobacco products to minors.

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

STIPULATION AGREEMENT AND ORDERS # 13.40.18

Kwik Fill A0033
Barry Klenowski
303 Elmira Rd, C-Ithaca
Ithaca, New York 14850

I, Barry Klenowski, as a representative Kwik Fill A0033, agree that on October 25, 2013, the facility was in violation of New York State Public Health Law, Article 13F, Section 1399-cc for selling tobacco to a minor.

I understand that the facility will be assigned two points for this violation of the ATUPA law unless I can demonstrate that the employee completing the sale possessed a certificate from a state certified tobacco sales training program. In that case, I will be assigned one point. These points will be removed in three years.

I understand that at least three inspections will be conducted each year for the next three years. If I am assigned a total of three or more points due to future sales to a minor, my registration to sell tobacco and, if I am a lottery agent, my lottery license, will be suspended for 6 months.

I agree to pay a penalty, not to exceed $450 plus a $50 surcharge for this violation, following adoption of a resolution by the Board of Health. *(**Do not** submit penalty payment until notified by the Tompkins County Health Department.)*

I also agree to comply with the following Orders when signed by the Tompkins County Public Health Director:

1. To prohibit the sale of tobacco products to minors.

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed: Barry Klenowski Date: 11-11-13

Barry Klenowski is hereby ordered to comply with these Orders of the Public Health Director.

Signed: Brenda L Gunnell Crosby for Frank Kruppa Date: 11/12/13
Public Health Director

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NOV 12 2013
TOMPKINS COUNTY
HEALTH DEPARTMENT

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
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CERTIFIED AND REGULAR MAIL

November 14, 2013

Cheryl Anderson c/o Carmen Evenson
Triphammer Road Mobil
2311 N Triphammer Rd
Lansing, NY 14882

RE: Tompkins County Board of Health Draft Resolution # 13.40.28
Violation of Adolescent Tobacco Use Prevention Act (ATUPA)
Triphammer Road Mobil, T-Ithaca

Dear Cheryl Anderson:

Thank you for signing the Stipulation Agreement on November 11, 2013, for Triphammer Road Mobil.

Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, November 26, 2013**. You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,

C. Elizabeth Cameron

C. Elizabeth Cameron, P.E.
Director of Environmental Health

Enclosures – Stipulation Agreement

pc: F:\EH\TOBACCO\ATUPA\Facilities - Violations\Triphammer Road Mobil\Draft BOH Resolution.doc
ec: Tompkins County Board of Health
Cheryl Anderson, Lehigh Gas Corp.; TC Legislator Dooley Kiefer; V-Lansing Mayor; V-Lansing CEO; Frank Kruppa, TCHD; C. Elizabeth Cameron, PE, TCHD; Steven Kern, TCHD, Eric Shearer, TCHD, Skip Parr, TCHD, Brenda Coyle, TCHD
scan: Signed copy to EH

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

DRAFT RESOLUTION # 13.40.28 FOR

Triphammer Road Mobil
Cheryl Anderson
2311 N Triphammer Rd, T-Ithaca
Ithaca, New York 14850

Whereas, the representative of a business that sells retail tobacco products must comply with the regulations of Article 13-F, Section 1399-cc of the New York State Public Health Law (NYSPHL); **and**

Whereas, on October 25, 2013, the Tompkins County Health Department observed the sale of a tobacco product to a minor at Triphammer Road Mobil; **and**

Whereas, Cheryl Anderson, Representative, signed a Stipulation Agreement with Public Health Director's Orders on November 11, 2013, agreeing that Triphammer Road Mobil violated Article 13-F, Section 1399-cc of the NYSPHL; **now therefore be it**

Resolved, on recommendation of the Tompkins County Board of Health,
That Cheryl Anderson, Representative, is ordered to:

1. Pay a penalty, not to exceed $450 plus a $50 state mandatory surcharge for this violation, due within 30 days of notice. (**Do Not** submit penalty payment until notified by the Tompkins County Health Department); **and**

2. Prohibit the sale of tobacco products to minors.

TOMPKINS COUNTY HEALTH DEPARTMENT
Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
http://www.tompkins-co.org/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

STIPULATION AGREEMENT AND ORDERS # 13.40.18

Triphammer Road Mobil
Cheryl Anderson
2311 N Triphammer Rd, T-Ithaca
Ithaca, New York 14850

I, Cheryl Anderson, as a representative of Triphammer Road Mobil, agree that on October 25, 2013, the facility was in violation of New York State Public Health Law, Article 13F, Section 1399-cc for selling tobacco to a minor.

I understand that I will be assigned two points for this violation of the ATUPA law unless I can demonstrate that I possessed a certificate from a state certified tobacco sales training program. In that case, I will be assigned one point. These points will be removed in three years.

I understand that at least three inspections will be conducted each year for the next three years. If I am assigned a total of three or more points due to future sales to a minor, my registration to sell tobacco and, if I am a lottery agent, my lottery license, will be suspended for 6 months.

I agree to pay a penalty, not to exceed $450 plus a $50 surcharge for this violation, following adoption of a resolution by the Board of Health. *(**Do not** submit penalty payment until notified by the Tompkins County Health Department.)*

I also agree to comply with the following Orders when signed by the Tompkins County Public Health Director:

1. To prohibit the sale of tobacco products to minors.

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed: Cheryl Anderson Date: 11/11/2013

Cheryl Anderson is hereby ordered to comply with these Orders of the Public Health Director.

Signed: [illegible] for Frank Kruppa, Public Health Director Date: 11/12/13

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Date: October 14, 2013
Memo to: Members of the Tompkins County Board of Health
From: C. Elizabeth Cameron, P.E., Director of Environmental Health
Subject: Proposed Interim Mass Gathering Fee for 2014

Through discussions with NYSDOH, we have determined that the Finger Lakes GrassRoots Festival should be regulated under NYS Sanitary Code Subpart 7-4, Mass Gatherings, instead of under Subpart 7-3, Campgrounds. This will be our first experience implementing the Mass Gathering Code. The Finger Lakes GrassRoots Festival Organization is cooperating fully as we work through the process.

With this change, one of the potentially significant impacts will be the fees assessed. The Health Department assessed campground fees to GrassRoots of approximately $1000 to $1500 each year for the past five years, depending on the number of camping sites permitted. The Mass Gathering fees on our 2014 schedule are $4000/day for the permit plus $6000 for the plan review. This would be a total of $18,000 for GrassRoots.

It appears the Tompkins County Mass Gathering fee was originally based on staffing a 24-hour command post. Upon further review of the Sanitary Code and based on discussions with NYSDOH, command post facilities must be available to us but do not require 24/7 staffing. While we will not fully understand the financial costs to the Health Department until we have actually gone through the mass gathering permitting process, we believe the proposed fee is excessive. We plan to propose a new fee in 2015 based on our 2014 experience and would like to establish an interim fee for 2014.

We recommend establishing an interim Mass Gathering permit fee for 2014 of $1500 (plus $80/staff-hr in the event that we must respond to an incident) and $1000 for the Mass Gathering Plan Review fee.

In previous years, the Health Department has permitted and inspected the three campgrounds at GrassRoots (totaling about 1600 sites) plus the temporary food vendors. The Health Department inspected the campgrounds to ensure there was an adequate and safe supply of drinking water, adequate toilet and lavatory facilities, adequate fire protection, noxious weed control, camp size requirements were met, and sanitary food service. The food vendors are permitted individually and not included in the Campground or Mass Gathering permits. We are not expecting a significant difference in our on-site requirements under the Mass Gathering permit. Most of the effort will be in the plan review requirements. A draft Mass Gathering checklist that we obtained from NYSDOH is attached to indicate our new requirements.

Based on our current understanding of the code requirements and our past experience with the operation, I believe the permit fee will cover our field costs for normal operation. I do not expect the Plan Review fee to cover our costs, especially given the learning curve going through this process for the first time; however, I think the total received ($2500) will be consistent with the 20% cost recovery generally obtained when reviewing all Environmental Health fees and costs.

The following information is attached for your review in considering this request:

- Finger Lakes GrassRoots Fee History
- NYS Mass Gathering Fees 2013
- Draft Mass Gathering Checklist

ec: Finger Lakes GrassRoots Organization

FINGER LAKES GRASSROOTS FESTIVAL FEE HISTORY

Year	EH Staff Time (hr)	EH Unit Cost ($/hr)	Total Recorded EH Cost	OnSite Fee	Next Door Fee	OffSite Fee	GrassRoots Fees Paid
2013	38.1	$77.00	$2,933.70	$703.50	$385.00	$320.00	$1,408.50
2012	45.2	$76.59	$3,461.87	$678.50	$360.00	$295.00	$1,333.50
2011	23.9	$75.41	$1,802.30	$678.50	$295.00	$378.20	$1,351.70
2010	5.8	$79.94	$463.65	$658.50	$275.00	$358.20	$1,291.70
2009	12.7	$75.44	$958.09	$658.50	na	$358.20	$1,016.70

TCHD Mass Gathering Fee		
	Permit	**Plan Review**
2013	$4000/day	$6,000
interim fee - 2014	$1,500	$1,000

MASS GATHERING FEES 2013

COUNTY	PERMIT FEE	PLAN REVIEW FEE	EVENT HELD
Cattaraugus	1,000.00 – 1,500.00	1,000.00 (site plan)	
Cayuga	25,000.00-100,000.00		
Chemung		500.00	
Chenango	500.00		
Clinton	3,025.00		
Columbia	2,500.00 +expenses	2,500.00	
Cortland	1,250.00-120,000.00	10% of fee	
Dutchess		250.00	
Genesee	2,500.00	220.00	
Madison	2,000.00/event+expenses		Yes – 2012 (proposed to increase to $3500+ expenses)
Monroe	840.00		
Oneida	100,000.00		
Orleans	250.00		Previously, none now
Oswego		15,000.00 (Local Law)	Yes
Putman		2,500.00	
Rensselaer		250.00	
Schenectady	650.00		Yes
Schoharie	500.00		
Seneca	200.00	200.00	
Suffolk	11,500.00	11,500.00	
Tioga		756.00	
Tompkins	4,000.00/day	6,000.00	
Westchester	100.00-600.00		
NYS	500.00		CNYRO, Hornell, Oneonta, Watertown

(Note: Ulster previously had a mass gathering. They have no fee established.)

DRAFT 10/15/13

MASS GATHERING CHECKLIST

*This checklist may be used by the permit-issuing officials to determine implementation of code requirements

NAME OF FACILITY	Date of checklist	___/___/_____
LOCATION OF FACILITY, COUNTY	TOWN, VILLAGE, OR CITY	

CODE & SUBPART	DOH USE ONLY		
	YES	NO	REMARKS
7-4.2 Permit Requirements			
(a) Permit Required			
(b) Application submitted 15 days before first advertising			
(b)Application submitted 45 days before first day of gathering			
(b)Water and Sewage facilities constructed 48 hours before first day of gathering			
(b)Application accompanied by plans, reports, and specs per PIO:			
Water supply & sewage facilities			
Adequate drainage			
Adequate toilet and lavatory facilities			
Adequate refuse storage & disposal facilities			
Wholesome food & sanitary food service			
Adequate medical facilities			
Insect & noxious weed control			
Adequate fire protection			
Other matters appropriate for security of life or health			
(e)permit will be posted or made available by operator upon request			
7-4.7 Engineering Report			
(a)General information on application			
(b)location & legal description of property (cert. copies disclosing nature of interest of the applicant relating to such property)			
(c)Dates and hours including travel time			
(d)Program & plans with emphasis on the following:			
(1)off-road parking plans (rate of up to 100 passenger cars or 30 buses per acre)			
(2) transportation plans (rate of no less than 20,000 persons per hour, including statement from Madison County Sherriff, State Police, and DOT certifying satisfactory traffic control)			
(3)detailed map of area (to scale) showing location of:			
Privies			
Hand-washing			
Water supplies			
Areas of assemblage			
Camping areas			
Food service areas			
Refuse storage, handling, & disposal areas			
Emergency access & egress roads			
(4)total # of people permitted to the event (net			

assembly area of at least 50 sq. ft/person + 50 sq. ft/person for camping area for 50% of the total population)			
(5)plan for limiting attendance, number & location of ticket booths, entrances, provisions for keeping non-ticket holders out			
(6)statement to complete construction, installation services, facilities, and weed/insect control at least 48 hours before event			
(7)detailed food service plan			
(8)detailed sign plan to locate facilities & roadways			
(9)statement from local fire authorities			
(10)detailed emergency situations plan (food, medical, evacuation, emergency access roads)			
(11)statement from local civil defense director (or emergency management director)			
(12)command post for MCDOH (at least one building/trailer w/ communication system)			
(13)statement on mosquito & biting fly populations			Based on guidance from BCDC, this can be waived.
(14)detailed plan for elimination of noxious weeds (48 hrs prior)			
(15)detailed security plan			
(16)letter from municipality (re: zoning & planning regs. met)			
(e)100 persons per toilet & 750 per hand-washing, 50% male toilets to be urinals			
(f)location of potable water (one pint per person/per hour/maximum hourly attendance) one drinking fountain per 1000 persons			
(g)refuse plan (disposal & cleaned w/ 48 hrs after)			
(h)plans for first aid, arrangements with hospitals, etc.			
(i)plans for amplifying (no more than 70dB on the A scale of a sound level meter)			
(j)plans for lighting public areas			
(k)plans showing activity is adequately buffered from residential areas (w/in 500 ft. radius)			
7-4.3 Miscellaneous: Duties of Operator			
(a)operator agrees to exclude employees and not allow anyone to work at a mass gathering with significant risk of disease to the public.			
(b)Review child supervision (children under 16 not accompanied by and adult shall be supervised by adequate and competent adult supervision)			
(c)satisfactory arrangements to assure adequate medical/nursing supervision and care at, or readily available, to the mass gathering			
(d)Person in charge identified to be on site at all times (acceptable to PIO)			
(e)MCDOH is permitted timely access to property to access compliance			
(f)site provided with a network of interior & access roads – clear at all times for emergency vehicles			
(g)site map provided to all attendees showing location of facilities			
(h)separate overnight camping area(s) provided			
(i)adequate light for toilet areas, service areas, and walkways			
(j)maintenance & internal security staff acceptable to PIO			
(k)traffic controls measures in place to preclude hazards to vehicles/pedestrians			

(l)no flammable or volatile liquids or materials stored in or adjacent – adequate fire fighting equipment available.			
(m)provide services & facilities outlined in engineering report approved by PIO.			
(n)provide emergency healthcare services required under Part 18			
7-4.5 Water and Sewage			
(a)existing and proposed water supply complies with mcl and turbidity per Subpart 5-1 and shall meet the following:			
(1)drinking water adequate quantity and quality (complies with 5-1), non-potable sources not easily accessible			
(2)source protected from contamination			
(3)absence of cross-connections, anti-siphon devices used			
(4)no common drinking utensils identified, drinking fountains of sanitary design			
(5)water treatment process/ records maintained			
(6)immediate notification of treatment changes/operation			
(7)minimum of 20 pounds per square inch, at peak demand, in all distribution points			
(b)adequate facilities provided to treat or dispose of sewage:			
(1)means of how sewage to be disposed (see code for treatment systems)			
(2)permit/approval for sewage discharge based on plans issued by PIO.			
(3)Construction in accordance with plans			
(4)no inadequately treated sewage to be discharged on ground			
7-4.8 Liability and Property Damage Insurance			
Applicant to provide evidence of public liability insurance – amount to be determined by PIO			
Written hold-harmless agreement to the public-at-large for any loss or damage above and beyond			
7-4.9 Proof of Financial Resources			
Proof of financial resources sufficient to execute plans as submitted			
7-4.10 Other Requirements			
Structures at mass gathering for overnight occupancy by workers meet the requirements of Subpart 7-1			