

CHA/CHIP Steering Committee Charter

3/28/2024 Update

Partnership of Cayuga Health, Human Services Coalition, Cornell Master of Public Health Program, County Office for the Aging, County Youth Services, YMCA of Ithaca & Tompkins County, Cornell Cooperative Extension, TC3 Food Pantry/TC3 Health and Wellness Services, Food Bank of the Southern Tier, and Tompkins County Whole Health.

Mission:

We work to optimize the CHA/CHIP process by developing and operationalizing systems for ongoing assessment, monitoring, and evaluation that enable community members, specifically those with personal experience regarding barriers to health, to inform community health improvement.

Vision:

We are pursuing a future for our community that advances a more effective public health ecosystem, a more involved and informed public, and more equitable community health outcomes. All members of our community will have fair and just opportunities to reach their best health and well-being. Health and well-being does not just refer to the absence of disease, but also the presence of fulfillment, respect, and warmth.

Values and Objectives:

We seek to advance health equity through a CHA/CHIP process that is:

- Data-driven
 - Effective data sharing between organizations throughout the process.
 - Focus on evidence-based interventions, accurate assessment, inclusive collection of data, and informed evaluation.
- Sustainable
 - Work towards a CHI process with dedicated funding for coordination and stakeholder participation.
 - Equitable allocation of resources, to facilitate efficiency and longevity of the process.
- Collaborative
 - Cross-sectoral collaboration for power-sharing among diverse stakeholders.
 - Intentional and meaningful community involvement throughout the CHI process.

Working Agreements:

We will ...

- Seek out underrepresented voices
- Practice power sharing
- Acknowledge where our expertise ends and bring in additional knowledge
- Be open to making and hearing suggestions
- Use NACCHO's MAPP 2.0 tool as a framework

- Be present
- Be prepared for meetings
- Think bigger than ourselves and our organizations
- Listen and ask questions

Core Functions:**1. Assessment**

- a. We will monitor Tompkins County's population health status, factors that influence population health, and community needs and assets. This includes:
 - Taking inventory of established indicators and data collection methods across Tompkins County
 - Supporting organizations to improve consistency of data collection, including demographic data
- b. We will support CHIP intervention work groups in investigating, diagnosing and addressing health disparities in Tompkins County

2. Community Engagement

- a. We will maintain dialogue with underrepresented populations and the organizations that support these populations, about our county's population health status, factors that influence population health, and how to adapt evidence-based interventions shown to improve population health to fit local contexts.
- b. We will plan and carry out opportunities for community members with personal experience with barriers to health to participate in the CHA/CHIP process, including through sharing stories, feedback and input in community forums
- c. Providing follow up or "closing the loop" (w/ feedback and updates) to organizational stakeholders and community members (as response to engagement, ongoing actual process, show them how we responded to their input/knowledge/effort)

3. Assurance

- a. We will convene and support CHIP intervention work groups* to ensure the findings from assessment and community engagement inform the implementation of the CHIP's evidence-based interventions.
 - The CHIP intervention work groups include (as of 20222 CHA/CHIP): 1) Cancer Screening; 2) Chronic Disease Population Health; 3) Mental Health and Substance Use; and 4) Perinatal, Infant and Family Health/ Quarterly Prenatal Partner Workshop/CAB
- b. We will provide CHIP intervention work groups with a framework and tools for monitoring & evaluating the interventions

Membership:

New members can be added at the discretion of the committee as a whole. Membership preferences are given to community partners whose missions align with improving health and wellbeing in the community.