



Meeting Agenda

TCBOH Meeting July 22, 2025

12:00	I.	Call To Order	Dr. Christina Moylan, Board President
12:01	II.	Privilege Of the Floor	Anyone may address the Board. 3 minutes per person.
12:04	III.	Approval Of Minutes	Board Members
12:06	IV.	Financial Summary	Jeremy Porter, Fiscal Administrator
12:09	V.	Medical Director's Report	Dr. William Klepack, Medical Director
12:12	VI.	Commissioners Shared Report	Jennie Sutcliffe, Commissioner
12:15	VII.	Division Highlights Reports	<ul style="list-style-type: none">• Community Health (Rachel Buckwalter)• Health Promotion Program (Samantha Hillson)• Children with Special Care Needs (Jessica Clark Manderville)• Environmental Health (Elizabeth Cameron)

12:30 VIII. [New Business](#)

Enforcement Actions

ENVIRONMENTAL HEALTH

1. Draft Resolution # EH-ENF-25-0008 – C-Town Express, LLC, Violation of Adolescent Tobacco Use Prevention Act (ATUPA) (5 mins.)
2. Draft Resolution #EH-ENF-25-0011 - Asteri Ithaca, LLC, Violation of Article IV - Refuse Disposal (5 mins.)

Administrative Actions

COMMUNITY HEALTH SERVICES

1. Approval of revised policy for CHS, “Bag Technique Policy and Procedure.” (10 mins.)

12:50 IX. Adjournment
