



Youth Services Advisory Board Meeting
February Meeting Minutes
February 24, 2025 from 5:00 PM to 6:30 PM

Members in Attendance: Susan Ainslie, Ruth Merle-Doyle, Pat Buechel, Patty Van de Bogart, Christine Montague, Erica Crawley, Lisa Monroe, Christine Montague, Brianna Foster, Foote-Dean, and Marnie Kirchgessner

Members not in Attendance: Becky Koenig, Leonardo, Randy Brown (Not Voting), Vargas-Mendez, Susie Gutenberger-Fitzpatric, and Ian Schachner

Staff: Kate Shanks-Booth and Rick Alvord,

Guest: Joshua Jahani

Welcome - Meeting was called to order at 5:06 pm

Items voted on.

- Vote to approve Erica Crawley, Christine Montague, and all of the renewed appointments to the youth services board are welcome o join the board
 - Moved: Marnie Kirchgessner
 - Second: Patty Van de Bogart
 - Approved: Unanimously
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- '24 June, '24 August, September '24, '24 October, and December '24 Minutes – Vote
 - Moved: Marnie Kirchgessner
 - Second: Susan Ainslie
 - Approved: Unanimously
- Vote on Slate of 2025 Officers (Chai: Patty Van de Bogart, Vice-Chair: Lisa Monroe, and Secretary: Ruth Merle-Doyle
 - Moved: Pat Buechel
 - Second: Marnie Kirchgessner
 - Approved: Unanimously
- Patty moved that an “Executive Committee” be created for the Youth Services Board. It would consist of the Chair, Vice Chair, Secretary, and one At-Large member. These would be one-year terms, with renewal at the end of each year during vote on the new Slate of Officers.
 - Moved: Patty Van de Bogart
 - Second: Marnie Kirchgessner
 - Approved: Unanimously
- Kate suggested that YSB consider making a change to the By-Laws to allow two (2) of the At-Large seats to be filled with people who work for Tompkins County Departments (DSS/Probation) but may not live in Tompkins County. The Board overwhelmingly thought that this was a good idea and gave Kate the permission to work with the Clerks to determine what the

language might be, to allow those seats to be filled and also not lock them into the place where those are the only persons who could fill them.

Director's Report

- New County Admin started January 2025 – things are going well.
- County Budget process will start in May 2025 – there will be a Budget Retreat will be hosted by County Administration for the Department Heads and County Legislatures.
- The guest speaker at this retreat is an individual from the Office Of the New York State Comptroller's Office. There will be discussion around changing our Over Target Request (OTRs) in the upcoming budget process. There was good discussion, and concerns from the YSB members, with Kate saying she would have more information after March 20th – which is the date for the Budget Retreat.
- Theresa Albert has extended her retirement by two months, so she will be here for two more budget seasons. Kate said she is very grateful she is willing to do that.
- Kate provided an update on the project her team in the Cohort-11 team from the Health Foundation of Western and Central New York is looking at doing in this area.
- Kate provided an overview of a recent trip that she and the Youth Oversight Committee had at the Finger Lakes Residential Center in Lansing, NY. She hopes to be able to use some new funds provided by the GIVE grant to help support them getting trades education, but unsure if this will be allowed since the GIVE grant focuses on the City and Town of Ithaca.
- Kate also provided the details of the SOAP Executive Director coming to Ithaca for an educational opportunity at the end of April. She said more details would be forthcoming.
- Kate also talked about the money that was not spent in 2024 and explained why the funds went unused.

Annual Board Orientation (Part 2 of 3)

- Kate went over the Funded Agencies part of the Dept. Orientation for the Youth Services Board.

New/Old Business

- Kate spoke to the needs to do the upcoming needs assessments/AYR updates for the strategic plan and the upcoming RFP

Adjourn Next meeting:

- March 31, 2025

The meeting was called at 6:27 pm

Respectfully submitted by Kate Shanks-Booth