



## **Meeting Agenda**

*TCBOH Meeting February 25, 2025*

12:00	I.	<a href="#">Call To Order</a>	Dr. Christina Moylan, Board President
12:01	II.	<a href="#">Privilege Of The Floor</a>	Anyone may address the Board. 3 minutes per person.
12:04	III.	<a href="#">Approval Of Minutes</a>	Board Members
12:06	IV.	<a href="#">Financial Summary</a>	Jeremy Porter, Fiscal Administrator and Interim Commissioner
12:09	V.	<a href="#">Medical Director's Report</a>	Dr. William Klepack, Medical Director
12:12	VI.	<a href="#">Interim Commissioners Shared Report</a>	Jeremy Porter, Whole Health Interim Commissioner
12:15	VII.	<a href="#">Division Highlights Reports</a>	<ul style="list-style-type: none"><li>• <a href="#">Community Health</a> (Rachel Buckwalter)</li><li>• <a href="#">Health Promotion Program</a> (Samantha Hillson)</li><li>• <a href="#">Children with Special Care Needs</a> (TBA)</li><li>• <a href="#">Environmental Health</a> (Elizabeth Cameron)</li></ul>

---

12:30      VIII.    [New Business](#)

**Administrative Actions**

**ADMINISTRATIVE DISCUSSION**

1. Cancer Services Program Presentation, Courtney Maxson, Cancer Services Program Coordinator, Catholic Charities (15 mins.)
2. Oral Health Status Concerning the Children of Tompkins County Draft Resolution (10 mins.)

**Enforcement Actions**

**ENVIRONMENTAL HEALTH**

1. Draft Resolution # EH-ENF-25-0001 - New Park Event Venue & Suites, Violations of Subpart 7-1 of New York State Sanitary Code (Temporary Residence) (5 mins.)
2. Draft Resolution # EH-ENF-25-0002 – Hanshaw Village MHP, Violations of Part 17 of the New York State Sanitary Code & Article VI of the Tomkins County Sanitary Code (Mobile Home Parks/Sewage) (5 mins.)
3. Draft Resolution # EH-ENF-25-0003 – BOP!, Violations of Subpart 14-4 of the New York State Sanitary Code (Food Service) (5 mins.)

---

1:10      IX.    Adjournment

---

## APPROVAL OF MINUTES

**Tompkins County Board of Health  
January 28, 2025  
12:00 Noon  
Rice Conference Room and via Zoom**

**Present:** Christina Moylan, Ph.D., President; Melissa Dhundale, MD, Vice-President; Edward Koppel, MD; Shawn Black; and Frank Cantone

**Staff:** Frank Kruppa, Commissioner; Harmony Ayers-Friedlander, Deputy Commissioner of Mental Health Services; Brenda Grinnell Crosby, Deputy Public Health Director; Jeremy Porter, Fiscal Administrator; Dr. William Klepack, Medical Director; Samantha Hillson, Director of Health Promotion Program; Skip Parr, Senior Environmental Health Specialist; Adriel Shea, Senior Environmental Health Specialist; Rachel Buckwalter, Director of Community Health; Jessica Clark Mandeville, Director of Children with Special Care Needs; and Zoe Lincoln, Whole Health Planner; Sagarika Vemprala, Public Health Contractor; Allyson Castellani, Environmental Health Contractor; and Karan Palazzo, LGU Administrative Assistant.

**Excused:** Dr. Andreia de Lima; Samara Touchton; Ravinder Kingra; and Elizabeth Cameron, Director of Environmental Health

**Guests:** Bill Heumann, and Glenn Thornton of Hanshaw Village Cook Properties

**Call to Order:** Dr. Moylan called the regular meeting of the Board of Health (BOH) to order at noon. Introductions were made and the agenda was adjusted to move up the enforcement action discussion for a vote.

New County Administrator, Korsah Akumfi – Mr. Akumfi introduced himself to the BOH. He is very impressed with the achievements of Tompkins County Whole Health and looks forward to working with the department.

12:10 Dr. Dhundale moved to go into executive session to discuss the Public Health Director's position with Mr. Akumfi, seconded by Ms. Black; all were in favor.

12:45 Ms. Black moved to go out of executive session, seconded by Dr. Koppel; all were in favor.

**Privilege of the Floor:** Cook Properties CEO Bill Heumann discussed the stipulation agreement with the Board of Health, assuring them that all concerns are being addressed. Glenn Thornton from Thornton Engineering explained that he works on various projects for Cook Properties and that all items detailed

in the resolution will be addressed in the feasibility study, which will be submitted by the deadline. The BOH thanked them for their time and patience.

**Approval of December 3, 2024, BOH Minutes:** Dr. Dhundale moved to approve the minutes from December 3, 2024, and Ms. Black seconded the motion. All were in favor as written, with Mr. Cantone abstaining, the motion carried.

**Financial Summary:** Mr. Porter reported that they are in the process of building out the books from last year with no significant budget overages. The full year-end financials will be available in the next couple of months once the County has closed its books.

**Medical Director's Report and Discussion:** Dr. Klepack referred to his report included in the packet and noted that influenza is on the rise and COVID-19 is still prevalent.

With the federal government moving to withdraw from the World Health Organization (WHO) he emphasized the importance of public health agencies and is concerned about the impact on public health surveillance and response. There are major concerns about the spread of avian influenza (bird flu) becoming a pandemic. Without WHO participation, our ability to monitor and respond to such threats is significantly impaired. WHO is a key agency which monitors and responds to global health threats

Dr. Klepack also highlighted WHO's efforts to eliminate polio and its past success and eliminating smallpox. Crippling WHO at this time, cripples the effort to eradicate polio.

At the time of this report, the federal government has prevented public releases including public health releases from agencies, including the FDA and CDC. It is important to know that although our community is not receiving any health advisory reports from any national agency, NYS will not stop its sharing of important public health information.

**Administration Report:** Mr. Kruppa announced that this will be his last Board of Health (BOH) meeting as Public Health Director after 14 years in the position. He expressed his gratitude for the support he received from both the Board and the community. Although he is not leaving the community, he will be moving on to another organization with similar goals. Many Board members took the opportunity to express their appreciation and support for his work during his tenure.

**Opioid Data Doubling –** Dr. Moylan asked about data that shows opioid data doubling. Mr. Kruppa is not sure but believes it could be due to better reporting or more emergency response calls related to the opioid crisis. It could also be more people in need are receiving life-saving interventions.

**Status of unhoused individuals –** Dr. Moylan asked about the status of the unhoused. Mr. Kruppa said of the 40 unhoused individuals from the encampment, all are housed due to the housing service that

occurred with supports. He noted that there are still people in the encampments, and Environmental Health are in conversations moving with the City around the plan to clean up the next phase.

**Children with Special Care Needs (CSCN) Report:** Ms. Clark Manderville reported that they are onboarding a second special education teacher who will provide instruction to children in the early intervention program, creating an opportunity to reduce the waitlist to zero.

**Division for Community Health (DCH) Report:** Ms. Buckwalter reported that the health department is working to proactively coordinate with healthcare providers, farms, and the public to prepare and plan for potential avian influenza cases in the community. They are having conversations with local healthcare providers to ensure appropriate screening and testing processes are in place. They have also reached out to Cornell Cooperative Extension to start communication with local farms, as there have been cases of positive birds on farms in other counties. This is important because the department would be tasked with monitoring any exposed farm workers.

**Health Promotion Program Report:** Ms. Hillson reported that they have free Radon Test kits available at the health department for the Healthy Neighborhoods program. Radon test kits are also available from the State and big box stores. The Community Health Survey was launched last week. Flyers are available and there is a direct link to the survey on the webpage.

**Environmental Health (EH) Report:** Mr. Parr reported on Ms. Cameron's behalf. He had nothing to add to the written report included in the packet.

## ENVIRONMENTAL HEALTH

### Enforcement Actions:

- 1. Draft Resolution # EH-ENF-24-0019 – Hanshaw Village MHP, Violations of Board of Health Orders and Subpart 5-1 & 17 of the New York State Sanitary Code (PWS/Mobile Home Parks) (5 min)** Dr. Koppel moved to accept the resolution as written; seconded by Dr. Dhundale.

Mr. Parr explained that the resolution was amended from the initial proposal for better clarification of what was needed and is detailed in Exhibit B in the packet. The deadline was extended to February 17, 2025, and the final feasibility study is due by April 4, 2025.

Discussion: Previous fines were paid, and no additional fines were applied.

All were in favor; the vote to approve the resolution as written was unanimous.

**Administrative Actions (EH) (5 MINS)****1. The Oral Health Status and Recommendations Concerning the Children of Tompkins County.**

Ms. Vemprala presented findings from a survey on the oral health status of children in Tompkins County.

- Access to Dental Care: The survey found significant challenges for families in accessing dental care providers, especially pediatric dentists, and dentists who accept Medicaid
- Importance of Fluoride: The survey highlighted the need to educate the community on the importance of topical fluoride applications and fluoride supplements at home and address communication around fluoride in the water supply.
- Equity Concerns: The access issues were found to impact lower socioeconomic groups disproportionately, but also extended to families with jobs and insurance who still struggled to find appropriate dental care.

The health department is proposing a board resolution to raise awareness of these oral health challenges and inequities, to spark collaboration and action to address the identified problems. The board discussed the potential next steps, including reviewing a draft resolution at the next meeting.

Following next steps regarding the oral health issues for children in Tompkins County:

1. The health department will work on drafting a resolution that highlights the key findings from the oral health survey, the implications for equity, and the importance of addressing the problems.
2. The draft resolution will be shared with board members before the next meeting, so they can provide feedback and input on the content.
3. The discussion on the draft resolution will be put on the agenda for the next board meeting when more board members will be present to provide their perspectives.
4. The board expressed interest in reviewing the draft resolution but also wanted to ensure there was a clear plan in place to address the issues, rather than just issuing a statement.

The overall goal is to use the resolution as a way to raise awareness of the status of school children's oral health, emphasize causative areas, and stimulate community engagement.

The next meeting is on Tuesday, February 25<sup>th</sup>, 2025 @ noon.

The meeting adjourned at 1:45 pm

## FINANCIAL SUMMARY

*January 2025 Report | BOH Meeting February 25, 2025*

*\*See following page\**

# Tompkins County Financial Report for Public Health

Year: 25

Month: 1

Percentage of Year:		8.33%								
		<u>Expenditures</u>			<u>Revenues</u>			<u>Local Share</u>		
		Budget	Paid YTD	%	Budget	YTD	%	Budget	YTD	%
4010	PH ADMINISTRATION	2,058,308	230,599	11.20%	246,624	0		1,811,684	230,599	12.73%
4012	WOMEN, INFANTS & CHILDREN	642,016	32,826	5.11%	599,900	100	0.02%	42,116	32,726	77.70%
4015	VITAL RECORDS	93,411	4,994	5.35%	115,000	6,327	5.50%	-21,589	-1,333	6.17%
4016	COMMUNITY HEALTH	2,097,034	61,525	2.93%	582,517	12,548	2.15%	1,514,517	48,976	3.23%
4018	HEALTHY NEIGHBORHOOD PROG	210,818	6,285	2.98%	199,000	0		11,818	6,285	53.18%
4047	PLNG. & COORD. OF C.S.N.	2,171,715	79,837	3.68%	842,852	0		1,328,863	79,837	6.01%
4090	ENVIRONMENTAL HEALTH	2,486,232	73,982	2.98%	627,002	11,268	1.80%	1,859,230	62,714	3.37%
4092	PUB HLTH COVID SCHOOL GRN	0	0		0	0		0	0	
4095	PUBLIC HEALTH STATE AID				2,391,794	0		-2,391,794	0	
<b>Non-Mandate</b>		<b>9,759,534</b>	<b>490,048</b>	<b>5.02%</b>	<b>5,604,689</b>	<b>30,243</b>	<b>0.54%</b>	<b>4,154,845</b>	<b>459,805</b>	<b>11.07%</b>
2960	PRESCHOOL SPECIAL EDUCATI	4,915,000	-122	0.00%	3,400,000	0		1,515,000	-122	-0.01%
4017	MEDICAL EXAMINER PROGRAM	376,820	0		0	0		376,820	0	
4054	EARLY INTERV (BIRTH-3)	503,000	10,096	2.01%	130,000	0		373,000	10,096	2.71%
<b>Mandate</b>		<b>5,794,820</b>	<b>9,974</b>	<b>0.17%</b>	<b>3,530,000</b>	<b>0</b>	<b>0.00%</b>	<b>2,264,820</b>	<b>9,974</b>	<b>0.44%</b>
<b>Total Public Health</b>		<b>15,554,354</b>	<b>500,022</b>	<b>3.21%</b>	<b>9,134,689</b>	<b>30,243</b>	<b>0.33%</b>	<b>6,419,665</b>	<b>469,779</b>	<b>7.32%</b>

## BALANCES (Including Encumbrances)

		Available Budget	Revenues Needed			Available Budget	Revenues Needed
<b>Non Mandate</b>				<b>Mandate</b>			
4010	PH ADMINISTRATION	1,825,684	246,624	2960	PRESCHOOL SPECIAL EDUCATI	4,915,122	3,400,000
4012	WOMEN, INFANTS & CHILDREN	593,585	599,800	4017	MEDICAL EXAMINER PROGRAM	271,820	0
4015	VITAL RECORDS	88,218	108,673	4054	EARLY INTERV (BIRTH-3)	492,904	130,000
4016	COMMUNITY HEALTH	2,032,626	569,969			<b>5,679,846</b>	<b>3,530,000</b>
4018	HEALTHY NEIGHBORHOOD PROG	204,433	199,000				
4047	PLNG. & COORD. OF C.S.N.	2,089,865	842,852				
4090	ENVIRONMENTAL HEALTH	2,408,468	615,734				
4092	PUB HLTH COVID SCHOOL GRN	0	0				
4095	PUBLIC HEALTH STATE AID	0	2,391,794				
		<b>9,242,879</b>	<b>5,574,446</b>				
						<b>Total Public Health Balances</b>	
						<u>Available Budget</u>	<u>Revenues Needed</u>
						<b>14,922,726</b>	<b>9,104,446</b>

Comments: This shows expenses and revenues for January. Payroll is through 1/18/25 and no fringe on salary has been applied as the 2025 fringe rate has not yet been determined. Final claims for 2024 are being generated currently.

## **MEDICAL DIRECTOR REPORT**

*January 2025 Report | BOH Meeting February 25, 2025*

### **NOTE:**

Dr. Klepack will provide a verbal report at the February BOH meeting.

In the meantime, the avian influenza situation continues to evolve and not in a favorable direction. Influenza has continued to escalate in prevalence. The situation with regard to public health information generated on the federal level remains problematical.

## COMMISSIONER SHARED REPORT

January 2025 Report | BOH Meeting February 25, 2025

### Whole Health Highlights

- The Whole Health Commissioner position posting is being finalized and will be posted on our website when ready. In the interim, our team remains committed to advancing our work and fulfilling our mission, ensuring continuity in our programs and services and advancement of our Strategic Plan. We appreciate the dedication of our staff and partners as we move forward during this period of transition.
- Many of our Cross-Functional Teams are approaching the conclusion of their current projects/deliverables, with most expected to complete their work by the end of this month. As we transition to the next iteration of Cross-Functional Teams (and Agile team) work, we are preparing for a structured handoff of findings and recommendations. Some teams will be finalizing their work and delivering actionable recommendations for a different, future team, while others will present the proposed next steps for their current team to tackle to Senior Leadership for consideration. This hand off process reflects our ongoing commitment to collaborative problem-solving and continuous improvement across Whole Health Strategic Planning initiatives.

### Shared Topics Update

#### Strategic Planning/Merger

##### INTEGRATION:

*Merge the department structures to become one organization and increase our ability to better serve our clients and community.*

- We had our first All-Staff event of the year, held on Jan 29<sup>th</sup>. The theme of the day was collaboration, which we embedded into the agenda throughout the different sessions and activities of the day. We will continue digging into collaboration across the organization and will plan to transition over to a theme of customer-service partway through the year. We had the opportunity this year to partner with Cinemapolis as our morning venue for the Keynote Speaker, Claire Wardle!
- To deepen the work of our Strategic Plan we will also be initiating Agile Teams in 2025, which will work alongside and compliment the work of our Cross Functional Teams (CFTs). These Agile teams will be on shorter, more rapid and defined timelines with a focus on implementing CFT recommendations/findings that will ultimately save time, energy, and resources across the organization.

**CULTURE:**

*Align the organization around our shared mission and values-based culture to create an empowered, engaged, and cohesive team.*

- Our DEIB CFT is embarking on addressing our 2025 equity indicators as deliverables for 2025! We are excited to see the work of this team continue as they build on their successes from last year.
- EI #1: Cultural Alignment Assessment – Evaluate how well Whole Health’s policies, programs, and staff practices align with our Values-Based Culture to guide meaningful, long-term improvements.
- EI #2: Demographic Data Collection Toolkit – Standardize data collection to improve accuracy, ensure equity in service provision, and identify disparities. This will include best practices, training materials, and reporting recommendations.

**COMMUNITY:**

*Strengthen the collaborative effort within Tompkins County to equitably impact individual and population health.*

**DATA:**

*Review and establish effective data collection to measure programmatic, organizational and county progress towards achieving our priorities.*

## DIVISION FOR COMMUNITY HEALTH

January 2025 Report | BOH Meeting February 25, 2025

[tompkinscountyny.gov/health/chs](http://tompkinscountyny.gov/health/chs)

### Highlights

#### Communicable Disease

##### NOTABLE COMMUNICABLE DISEASE INVESTIGATIONS, JANUARY 2025:

- **Anaplasmosis** 1 case: Case patient is a 82 yo co-infected with Lyme, not hospitalized
- **Campylobacter** 3 cases: One case is a young school aged pediatric patient with overnight stay in hospital and shared household between two counties, one case is a 28yo with travel related illness acquired in Peru and one case is a teen with a wound as the source of infection with no GI symptoms
- **Strep Group A Invasive** 1 case: Case patient is a 40 yo with substance use and was hospitalized for 3 days
- **Varicella-** 1 case: Case is a pediatric patient who is too young for vaccination

##### IMMUNIZATIONS

- Our January Imms Clinic vaccinated 10 children and 15 adults for a variety of vaccinations.
- 3 Homebound vaccinations were completed in January for Covid and Flu.

##### COMMUNITY EDUCATION

- Community Health Nurse Karen Whetzel provided a training on Perinatal Hepatitis B to CMC Birthplace staff on January 23<sup>rd</sup>. Topics covered included lab testing, treatment, Tompkins county data trends and the importance of the Hepatitis B birth dose.

### Program Updates

##### SAFECARE PROGRAM

- Four families are currently enrolled in this program and receiving regular home visits. 8 SafeCare visits were completed in January.
- Senior Community Health Nurse Caryl Silberman is starting SafeCare coach training. Community Health Nurse Emily Baker will be starting SafeCare provider training in February. This will expand our capacity to support this program and handle increased referrals from DSS.

##### MOMS PLUS+

- Three MOMS PLUS+ nurses are continuing their CLC training and making home visits throughout January.

- Our MOMS PLUS+ nurses completed 76 home visits in January 2025 compared to 53 in December 2024!!
- There were 51 referrals made to the MOMS PLUS+ program in January 2025, up from 43 referrals made in December 2024.
- There were 23 new admissions to the MOMS PLUS+ program in January 2025, up from 15 new admissions in December 2024.
- There were 69 clients enrolled in the MOMS PLUS+ program in January 2025 compared to 66 in December 2024.

#### RABIES

- 15 rabies vaccines were administered to patients in the month of January. Exposures were from cats, bats, and dogs.

#### LEAD

- No changes to lead cases during month of January. 16 children in total are being followed for elevated blood lead levels.
- No new admissions/referrals for the months of January.

#### HIV AND COMMUNITY OUTREACH

- No HIV tests were done during January 2025.
- Our Community Health Nurse checked 11 blood pressures in January 2025 and made referrals to the CHW program and PPGNY.
- Topics discussed at Loaves and Fishes, Magnolia House and Asteri House included mental health and primary care access, medication management, STI screening, housing, pregnancy testing, food pantries, smoking as it relates to blood pressure, vaccines, Narcan and cancer screening.

#### WIC

- In January we served 542 individuals which is the highest number of people served in one month in four years.
- WIC is currently serving 87.80% of the target caseload of 1320.

#### [CHS Appendix](#)

- NYSDOH Communicable Disease Reports
- WIC Caseload table

## HEALTH PROMOTION PROGRAM

January 2025 Report | BOH Meeting February 25, 2025

[tompkinscountyny.gov/health/hpp](https://tompkinscountyny.gov/health/hpp)

### Highlights

- Launch of the CHI Tompkins Community Health Survey
- <https://bit.ly/TC-Health-Survey-2025> (available online in English, Spanish, and Chinese)

### STAFFING

- Anushka Bhargave, Graduate Public Health Fellow, joined HPP to support the CHI Tompkins process
- Raven Trotter started as HNP Project Assistant
- Interviews for internship program

### Program Updates

#### HEALTHY NEIGHBORHOODS PROGRAM

- Promotion of HNP in a press release regarding Radon Awareness Week.
- Project Assistant will support with home visits, products, and outreach/community building.

#### TOBACCO FREE TOMPKINS COUNTY

- Attended Ithaca High School to present to students about negative health outcomes associated with vaping.
- Met with NYS Senator Webb's office to educate about current NYS tobacco laws. Emphasis placed on retail and enforcement obstacles regarding sale of illegal flavored products.

#### COMMUNITY HEALTH WORKER (CHW) AND PICHHC/HIP TOMPKINS PROGRAMS

- CHW Sarah Curless started seeing their first clients this month, in both HiP (Healthy Infants Partnership) and the CHW program.
- There is a vacant CHW Position after a PICHHC CHW left this month for new opportunities.
- Community Action Board is meeting monthly. Projects include expanding doula training to more Black women in Tompkins County, facilitating another Sister Circle, facilitating conversation with medical community.

#### COMMUNITY HEALTH ASSESSMENT (CHA) & COMMUNITY HEALTH IMPROVEMENT PLAN (CHIP)

- Planning for Community Context Assessment, focused on qualitative data collection, with Cornell MPH and Civic Ensemble

- Community Status Assessment: Defining secondary data indicators, survey promotion and outreach
- Survey goal: 1200-1500 responses, representing all areas of the county

#### COMMUNICATIONS

- Wrap up of the Rural Health Institute's Harm Reduction Awareness Social Media Campaign, a 9-week effort to normalize harm reduction strategies, with increasing interest in community-wide Narcan training as the primary purpose of the campaign.
- Continued efforts to update and re-organize website pages following County-wide website transition in December 2024.

#### HPP Appendix

- Opioids, Monthly overdose calls to 911
- CHWs
- HNP, Monthly Activity table
- COVID-19
- Media
  - [Press releases](#)
- Outreach and Training (all staff)
- Committee and Partnership Meetings

## CHILDREN WITH SPECIAL CARE NEEDS

January 2025 Report | BOH Meeting February 25, 2025

[tompkinscountyny.gov/health/cscn](https://tompkinscountyny.gov/health/cscn)

### Highlights

#### Staff Training:

- EI Hub started live on October 15th state wide. There have been many training opportunities for all staff and support staff as processes have changed to meet the needs of the new system.
- Process for EI Hub has been finalized and the majority of the billing has gone through with less errors.

### Program Updates

#### EARLY INTERVENTION

- SLP hired by the county has picked up children off the therapy needs list. The SLP had 31 visits a week so far with more potential each week as her caseload grows.
- The proposal for the reallocation of funds to keep 2 positions and to allow for current providers to receive a stipend per service rendered, including ongoing services and evaluations has been approved by the legislator. Contacts with all therapists have been completed and sent out for private providers and agencies to sign.
- The other provider position at the county is now filled with a SI Teacher position. Her start date is 2/3/25. She will be picking up the whole SI wait list soon and will be available to take on more as needed.
- Early Intervention experiencing wait lists for all specialties.  
Speech (26) Feeding (3), OT (1), PT (18), SI (19), SW (2)
- Referrals received January: 39
- EI has made efforts to make relationships with core teams outside of the county. We have established relationships with Liberty Post in Syracuse and have gotten slots for families to travel there for evaluations. We have also created another local eval team at the Groton Elementary with Liberty Post. Racker has agreed to have more core slots on Mondays and offer 2 additional core slots per week of PT/ST with an occasional OT/ST slot.
- Currently serving 186 active/qualified children in Early Intervention. 1 Total Child Find Cases

#### CSCN Appendix

- Statistics based on Calendar Year
- Early Intervention Program statistical highlights
- Preschool Special Education Program statistical highlights

## ENVIRONMENTAL HEALTH

*January 2025 Report | BOH Meeting February 25, 2025*

[tompkinscountyny.gov/health/eh](https://tompkinscountyny.gov/health/eh)

### Highlights

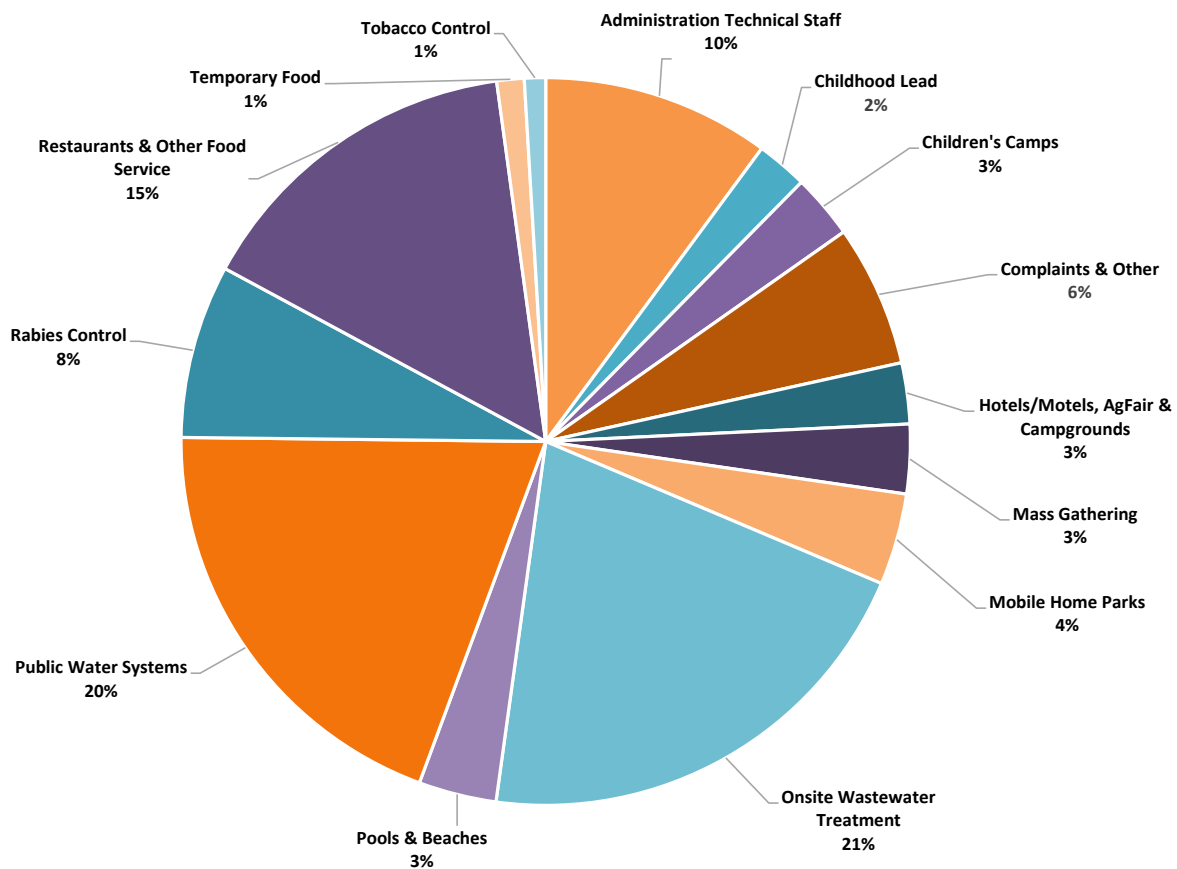
#### C&C TOBACCO/CHUCK'S GAS MART, INC. ENFORCEMENT UPDATE:

On May 23, 2023, the Board adopted Resolution #22-0052 assigning 3 or more points to C&C Tobacco, which required EH to make a referral to the appropriate agencies for suspension of their license to sell lottery tickets and their registration to sell tobacco/vapor products. C&C filed an Article 78 petition with the NYS Supreme Court: Tompkins County, seeking to annul the Board's action. This resulted on June 8, 2023, in the Court issuing an Order to Show Cause and a Temporary Restraining Order to Tompkins County Whole Health preventing the referrals to other agencies. Tompkins County was successful in this case, and on December 12, 2024, the NYS Supreme Court confirmed the determination made by Tompkins County Whole Health and dismissed the petition made by legal counsel of C&C Tobacco.

Following the ruling, EH made a referral to NYSDOH to have license to sell lottery tickets and the registration to sell tobacco/vape products suspended. On January 31, 2025, the NYS Gaming Commission sent notice to C&C tobacco informing them that a temporary suspension of their license is effective immediately for 1 year. On February 7, 2025, the NYS Department of Taxation and Finance informed C&C Tobacco that their registration to sell tobacco products is suspended effective February 13, 2025, for one-year. TCEH will be conducting follow-up inspections to ensure compliance with the suspensions.

## Summary of Activity

Staff Time in Environmental Health Programs - January 2025



[Also see appendix](#)

## Program Updates

### Food Program

#### FSE INSPECTIONS

The [results of food service establishment inspections](#) conducted in Tompkins County can be viewed directly on the Environmental Health website. Inspections can be sorted to meet the needs of the viewer (by facility, date, etc.) by clicking on the column heading of interest.

#### PLANS APPROVED THIS PERIOD

- La Tourelle Bar, T-Ithaca

**NEW PERMITS ISSUED**

- First Unitarian Society of Ithaca, C-Ithaca
- Madam Hatlers Teahouse & Emprium, V-Groton
- Mia Restaurant, C-Ithaca

**Boil Water Orders (BWOs)****NEW**

Facility Name	BWO Issued	Reason	Corrective Action	Status
Country Acres MHP	01/22/2025	Inadequate disinfection	Replace chlorinator pump & submit satisfactory samples	Satisfactory samples received; BWO released 01/31/25
Creekwood Apartments	01/28/2025	Inadequate disinfection	Restore adequate disinfection & submit satisfactory samples	Satisfactory samples received; BWO released 01/31/25
Hillview Terrace MHP	01/29/2025	Loss of Pressure	Restore adequate pressure & submit satisfactory samples	Satisfactory samples received; BWO released 02/07/25

**ONGOING**

Facility Name	BWO Issued	Reason	Corrective Action	Status
Dollar General North Lansing	02/08/2022	Operating without TCEH approval	Water System Approved	Monitoring System Operation; BOH Action Pending
Dollar General Freeville	03/11/2024	Inadequate disinfection	Restore adequate disinfection & submit satisfactory samples	Satisfactory samples pending; NOV issued
Stone Bend Farm	06/05/2024	Unsatisfactory sample results	Install sanitary well cap & ensure UV Disinfection System is operating	Satisfactory samples pending; NOV issued
Dollar General Dryden	11/14/2024	Inadequate disinfection	Restore adequate disinfection & submit satisfactory samples	Satisfactory samples pending; NOV issued

## RELEASED

Facility Name	BWO Issued	Reason	Corrective Action	Status
Newfield Estates	11/26/2024	Loss of Pressure	Restore adequate pressure & submit satisfactory samples	Satisfactory samples received; BWO released 1/21/25

## Summary of Open BOH Enforcement Actions

Date of BOH Action	Facility	Owner/ Operator	Basis for Action	Penalty Assessed	Next BOH Order Deadline	Status
05/23/23	C&C/Chuck's (EH-ENF-22-0052)	Chuck's Gas Mart, Inc.	ATUPA – Underage Sale of tobacco products	\$2,750	NA	1/31/25-lottery license suspended for 1 yr. 2/7/25-tobacco/vaping registration suspended for 1 yr effective 2/13/25.
12/05/23	Applegate Park MHP (EH-ENF-23-0024)	Joseph Giordano	Mobile Home Park – Violation of BOH Orders	\$1725 (may be waived pending compliance)	Continue compliance through 12/31/24	Monitoring compliance
06/25/24	Brew 22 Coffee & Espresso (EH-ENF-24-0006)	Riley Brewer	PWS/Food Service – Violation of BOH Orders	\$8,700 (payment agreement accepted 09/24/24); (\$4200 outstanding)	On payment plan; monitoring compliance (outstanding penalty due – 3/1/25)	Payment agreement void; 1/24/25 ltr notifying permit will not be renewed if payments not received by 3/1/25 (permit expires 3/31/25)
10/22/24	De Mohka Coffee	Abduljabbar Ahmed	Food Service – Operating without a permit	\$200	Penalty due 12/15/24	Awaiting payment; Late notice sent 1/27/25

12/03/24	Dos Amigos Restaurant (EH-ENF-24-0015)	Jorge C. Bouras	Food Service – Repeat Critical Violations	\$200	Penalty due 2/15/25	Awaiting payment
01/01/25	ZaZa Exotics (EH-ENF-24-0004)	ZaZa Exotics, Inc	ATUPA – Violation of BOH Orders; Sale of flavored vape to a minor	TBD (pending hearing and BOH action)	Hearing to be rescheduled	Hearing/BOH action pending
01/28/25	Hanshaw Village MHP (EH-ENF-24-0019)	CNY MHPS, LLC	PWS – Violation of BOH Orders	NA	Submit draft feasibility study 2/17/25	Awaiting compliance

### [EH Appendix](#)

- Summary of Activity

## NEW BUSINESS:

*January 2025 Report | BOH Meeting February 25, 2025*

### Actions

#### Administrative Actions

##### ADMINISTRATIVE DISCUSSION

1. Cancer Services Program Presentation, Courtney Maxson, Cancer Services Program Coordinator, Catholic Charities
2. Oral Health Status Concerning the Children of Tompkins County Draft Resolution

#### Enforcement Actions

##### ENVIRONMENTAL HEALTH

1. Draft Resolution # EH-ENF-25-0001 - New Park Event Venue & Suites, Violations of Subpart 7-1 of New York State Sanitary Code (Temporary Residence)
2. Draft Resolution # EH-ENF-25-0002 – Hanshaw Village MHP, Violations of Part 17 of the New York State Sanitary Code & Article VI of the Tomkins County Sanitary Code (Mobile Home Parks/Sewage)
3. Draft Resolution # EH-ENF-25-0003 – BOP!, Violations of Subpart 14-4 of the New York State Sanitary Code (Food Service)

*\*Find EH Enforcement Action Reports following this page\**

**CERTIFIED, REGULAR, & ELECTRONIC MAIL**

February 5, 2025

Magic Forest, LLC  
C/O Sara Abernethy  
9632 State Route 96  
Trumansburg, NY 14886

**Re: Tompkins County Board of Health Draft Resolution # EH-ENF-25-0001  
Operating a Temporary Residence without a Valid Permit  
New Park Event Venue & Suites, (T) Ulysses**

Dear Sara Abernethy:

Thank you for signing the Stipulation Agreement on January 10, 2025, for New Park Event Venue & Suites. Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, February 25, 2025**.

You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board in person or via zoom, please contact Adriel Shea or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,



C. Elizabeth Cameron, P.E.  
Director of Environmental Health

Enclosures: Draft Resolution, Stipulation Agreement and Orders, Inspection Report, and Case Summary

file: F:\EH\TEMPORARY RESIDENCE (TR)\Facilities (TR-4)\New Park Retreat\Enforcement\2025\Draft Res 25-0001.docx  
ec: Tompkins County Board of Health (via: SharePoint); CEO T-Ulysses; Supervisor T-Ulysses; Anne Koreman, TC Legislature; TCWH: Elizabeth Cameron, P.E., Director of Environmental Health; Frank Kruppa, Whole Health Commissioner; Brenda Crosby, Deputy Public Health Director; Adriel Shea; Kate Walker; Brenda Coyle  
scan: Signed copy to Accela

**DRAFT RESOLUTION # ENF-25-0001**

**New Park Venue & Suites  
Magic Forest, LLC/Sara Abernethy, Owner/Operator  
9632 State Route 96, (T) Ulysses  
Trumansburg, NY 14886**

**Whereas**, the owner/operator of a Temporary Residence must comply with the regulations established under Subpart 7-1 of the New York State Sanitary Code (NYSSC); **and**

**Whereas**, Part 7-1.3(a) of the NYSSC states no person shall operate a temporary residence without a permit to do so from the permit-issuing official; **and**

**Whereas**, Part 7-1.3(b) of the NYSSC states a renewal application for a permit to operate a temporary residence must be submitted at least 60 days before the expiration of an existing permit; **and**

**Whereas**, New Park Venue and Suites did not complete the permit renewal application until January 13, 2025, thirteen days after the expiration of the existing permit; **and**

**Whereas**, New Park Venue and Suites operated without a permit from January 1, 2025 through January 12, 2025; **and**

**Whereas**, Sara Abernethy, Owner, signed a Stipulation Agreement with Whole Health Commissioners Orders on January 10, 2025, agreeing that New Park Events Venue and Suites violated these provisions of the New York State Sanitary Code and; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health,  
That Magic Forest, LLC, Owner, is ordered to:**

1. Pay a penalty of \$400 for these violations, due by **April 15, 2025 (Do Not submit penalty payment until notified by the Tompkins County Environmental Health Division.); and**
2. Submit a complete renewal application, including fees (Total due is \$324.50; \$199.50 annual permit renewal fee, \$75 late fee and \$50 expedited permit fee), for a Permit to Operate a Temporary Residence for 2025 **(completed); and**
3. Submit a renewal application to obtain a Permit to Operate a Temporary Residence at least 60 days before expiration of existing permits, during each future year of operation.

**CASE SUMMARY – FOR RESOLUTION # ENF-25-0001**

**New Park Venue & Suites  
Magic Forest, LLC/Sara Abernethy, Owner/Operator  
9632 State Route 96, (T) Ulysses  
Trumansburg, NY 14886**

**Compiled on 1/27/2025**

Date	Action
August 30, 2024	Renewal application packet sent to operator by regular mail. Deadline for renewal, November 1, 2024.
October 2, 2024	Electronic mail notification sent to facility of upcoming permit renewal deadline with instructions for how to renew permit.
December 18, 2024	During annual temporary residence inspection, facility representative present was notified by TCEH staff that permit renewal materials had not been received and that immediate action would be needed to avoid operating without a permit and associated penalties. Facility representative stated that the matter would be resolved before the permit expiration date.
January 1, 2025	Permit to operate Temporary Residence was not renewed and did expire
January 6, 2025	Stipulation Agreement #ENF-25-0001 sent to operator by certified, regular and electronic mail. Operator responded for information regarding payment options and acceptable proof of insurance. Operator was sent payment information and additional renewal information by electronic mail.
January 7, 2025	Proof of Workers Comp and Disability insurance received. Application fee and late/expedited permit fees remained outstanding.
January 10, 2025	Signed stipulation agreement #ENF-25-0001 received
January 13, 2025	Payment received in full. Temporary Residence permit issued.

F:\EH\TEMPORARY RESIDENCE (TR)\Facilities (TR-4)\New Park Retreat\Enforcement\2025\New Park Case Summary-2025.docx

**CERTIFIED, REGULAR, & ELECTRONIC MAIL**

January 6, 2025

Magic Forest, LLC  
C/O Sara Abernethy  
9632 State Route 96  
Trumansburg, NY 14886

**Re: Stipulation Agreement # EH-ENF-25-0001  
Operating a Temporary Residence without a valid permit  
New Park Event Venue & Suites, (T) Ulysses**

Dear Sara Abernethy:

On August 30, 2024, Magic Forest LLC was sent a renewal application packet for a Permit to Operate a Temporary Residence for their facility New Park Event Venue & Suites. This application and related documents were due November 1, 2024, but as of the date of this letter and following several reminders provided by this office, we have not received your renewal application.

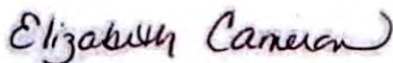
Part 7-1.3(a) of the New York State Sanitary Code (NYSSC) states that no person shall operate a temporary residence without a permit to do so from the permit-issuing official, while Part 7-1.3(b) states that a renewal application for a permit to operate a temporary residence must be submitted 60 days before the expiration of an existing permit. As the renewal application has not been received, the existing Permit to Operate a Temporary Residence for New Park Event Venue & Suites expired on December 31, 2024. **New Park Event Venue & Suites is currently operating without a permit.**

We have scheduled an office conference for **January 14, 2025, at 9:30 a.m.**, in the Environmental Health offices at 55 Brown Road, Ithaca, NY, during which we will discuss the enclosed Stipulation Agreement and Orders. This agreement is offered as an alternative to a formal administrative hearing.

If you choose to sign the agreement without discussion at the office conference, you may do so. The signed Stipulation Agreement must be received by this office prior to the date scheduled for the office conference.

Should you or a designated representative be unable to attend the office conference on the date indicated, please contact Adriel Shea at (607) 274-6688 as soon as possible to arrange a mutually agreeable earlier conference date.

Sincerely,



C. Elizabeth Cameron, P.E.  
Director of Environmental Health

Enclosures: Stipulation Agreement and Orders, and Renewal Application for a Permit to Operate a Temporary Residence

file: F:\EH\TEMPORARY RESIDENCE (TR)\Facilities (TR-4)\New Park Retreat\Enforcement\2025\Draft Stip 25-0001.docx  
ec: CEO T-Ulysses; Supervisor T-Ulysses; Anne Koreman, TC Legislature; TCWH: Elizabeth Cameron, P.E., Director of Environmental Health; Frank Kruppa, Whole Health Commissioner; Brenda Crosby, Deputy Public Health Director; Adriel Shea; Kate Walker; Brenda Coyle  
scan: Signed copy to Accela

*Diversity Through Inclusion*

**STIPULATION AGREEMENT AND ORDERS # ENF-25-0001**

**New Park Venue & Suites  
Magic Forest, LLC/Sara Abernethy, Owner/Operator  
9632 State Route 96, (T) Ulysses  
Trumansburg, NY 14886**

I, Sarah Abernethy, as a representative for New Park Venue & Suites, agree that I have been in violation of the New York State Sanitary Code for failing to submit a renewal application for a Permit to Operate a Temporary Residence 60 days prior to the expiration of the 2024 operating permit (Part 7-1.3[b]) and for operating a temporary residence without a permit to do so (Part 7-1.3[a]).

I agree to pay a penalty not to exceed \$400 for these violations following adoption of a resolution by the Board of Health. (*Do not submit penalty payment until notified by the Tompkins County Environmental Health Division.*)

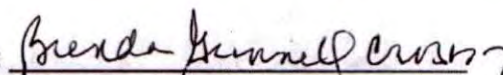
I also agree to comply with the following Orders when signed by the Tompkins County Whole Health Commissioner:

1. Submit a complete renewal application, including fees (Total due is \$324.50; \$199.50 annual permit renewal fee, \$75 late fee and \$50 expedited permit fee), for a Permit to Operate a Temporary Residence for 2025; **and**
2. Submit a renewal application to obtain a Permit to Operate a Temporary Residence at least 60 days before expiration of existing permits, during each future year of operation.

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed:  Date: 1/10/25

Sara Abernethy is hereby ordered to comply with these Orders of the Whole Health Commissioner.

Signed:  Date: 1/13/25  
fr Frank Kruppa  
Whole Health Commissioner

**CERTIFIED, REGULAR, & ELECTRONIC MAIL**

February 5, 2025

CNY MHPS, LLC  
Attention: Olivia Ditko  
90 Airport Drive, Suite 400  
Rochester, NY 14624

**Re: Tompkins County Board of Health Draft Resolution # EH-ENF-25-0002**  
**Untreated sewage on the surface of the ground**  
**Hanshaw Village mobile home park, (T) Dryden**

Dear Olivia Ditko:

Thank you for signing the Stipulation Agreement on January 13, 2025, for Hanshaw Village mobile home park. Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, February 25, 2025**.

You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board in person or via zoom, please contact Adriel Shea or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,



C. Elizabeth Cameron, P.E.  
Director of Environmental Health

Enclosures: Draft Resolution, Stipulation Agreement and Orders, Inspection Report, and Case Summary

hc: F:\EH\MOBILE HOME PARKS (MHP)\Facilities (MHP-4)\Hanshaw\Enforcement\2025\Draft Res 25-0002.docx  
ec: CEO T-Dryden; Supervisor T-Dryden; Greg N. Mezey, TC Legislature; NYSDEC: Matthew Russo, P.E.; TCWH: Elizabeth Cameron, P.E., Director of Environmental Health; Frank Kruppa, Whole Health Commissioner; Brenda Crosby, Deputy Public Health Director; Scott Freyburger, P.E., Public Health Engineer; Adriel Shea; Skip Parr; Adam Ace; Brenda Coyle  
file: Signed copy to Accela

**DRAFT RESOLUTION # EH-ENF-25-0002**

**Hanshaw Village Mobile Home Park  
CNY MHPS, LLC, Owner/Operator  
1871 Hanshaw Road, T-Dryden  
Dryden, NY 13068**

**Whereas**, the owner/operator of a Mobile Home Park must comply with the regulations established under Part 17 of the New York State Sanitary Code (NYSSC) and Article VI of the Tom-pkins County Sanitary Code (TCSC); **and**

**Whereas**, Section 17.6(b)(6) of the NYSSC states, *"Inadequately treated sewage on the surface of the ground shall be prohibited"*; **and**

**Whereas**, Article VI, S-6.02(b) of the TCSC states, *"No person shall expose or discharge human wastes or sewage to the atmosphere, or to the surface of the ground, or into any storm sewer or drain or into any water course or body of water..."*; **and**

**Whereas**, on December 13, 2024, Tom-pkins County Environmental Health (TCEH) staff observed sewage on the ground at 15 Harbor Circle, Hanshaw Village; **and**

**Whereas**, following the site visit on December 13, 2024, TCEH staff provided Hanshaw Village's operator, Olivia Ditko, with an inspection report citing the violation and providing instructions to abate the violation by December 20, 2024; **and**

**Whereas**, on January 3, 2025, TCEH staff observed that the violation had not been abated; **and**

**Whereas**, CNY MHPS, LLC, Owner, signed a Stipulation Agreement with Whole Health Commissioners Orders on January 13, 2025, agreeing that on December 13, 2024 and on January 3, 2025, Hanshaw Village violated both 17.6(b)(6) of the NYSSC and Article VI, S-6.02(b) of the TCSC; **now therefore be it**

**Resolved, on recommendation of the Tom-pkins County Board of Health,  
That CNY MHPS, LLC, Owner, is ordered to:**

1. Pay a penalty of \$400 for these violations, due by **April 15, 2025** (**Do Not** submit penalty payment until notified by the Tom-pkins County Environmental Health Division.); **and**
2. Immediately erect temporary fencing and lime the area where sewage has discharged to the ground surface *(completed)*; **and**
3. No later than **February 5, 2025**, and in compliance with all applicable State, local and municipal codes and regulations, abate the violation through maintenance and/or repair *(completed)*; **and**
4. Comply with all provisions of Part 17 of the New York State Code for Mobile Home Parks; **and**
5. Comply with all provisions of Article VI of the Tom-pkins County Sanitary Code for Sewage Holding, Treatment and Disposal.

**CASE SUMMARY – FOR RESOLUTION # EH-ENF-25-0002**

**Hanshaw Village Mobile Home Park  
CNY MHPS, LLC, Owner/Operator  
1871 Hanshaw Road, T-Dryden  
Dryden, NY 13068**

**Compiled on 2/3/2025**

<b>Date</b>	<b>Action</b>
December 13, 2024	Environmental Health (EH) staff visited the home at 15 Harbor Circle in Hanshaw mobile home park due to a complaint about untreated sewage. They confirmed the presence of sewage and documented it in an inspection report, providing a 7-day compliance deadline.
December 24, 2024	EH staff returned to site but couldn't determine compliance due to snowfall.
January 3, 2025	Sewage was again observed discharging to the ground surface during a reinspection.
January 13, 2025	EH issued stipulation agreement and orders to park owner, CNY MHPS, LLC.
January 13, 2025	CNY MHPS, LLC signed and returned the stipulation agreement to TCEH.
January 16, 2025	MHP owner claimed the issue was fixed, but a later visit found the riser pipe had popped off, causing another discharge.
January 21, 2025	MHP owner claimed the issue was fixed again, but water was shut off, preventing testing. A visit that day confirmed the issue appeared resolved.

**CERTIFIED, REGULAR, & ELECTRONIC MAIL**

January 13, 2025

CNY MHPS, LLC  
Attention: Olivia Ditko  
90 Airport Drive, Suite 400  
Rochester, NY 14624

**Re: Stipulation Agreement # EH-ENF-25-0002**  
**Untreated sewage on the surface of the ground**  
**Hanshaw Village mobile home park, (T) Dryden**

Dear Olivia Ditko:

On December 13, 2024, in response to a complaint about untreated sewage on the ground, staff from Tompkins County Environmental Health (TCEH) made a site visit to the home at 15 Harbor Circle within Hanshaw Village mobile home park. During the visit our staff confirmed the presence of sewage and documented it in an inspection report that was then emailed to you. A compliance deadline of 7 days from the date of the inspection was provided in the report.

On December 24, 2023, TCEH staff returned to 15 Harbor Ct to determine if the violation had been abated but could not make a determination because several inches of new snowfall covered the ground. During a reinspection on January 3, 2025, sewage was observed actively discharging to the ground surface.

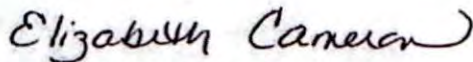
The discharge of untreated sewage to the ground surface is a violation of both Article VI of the Tompkins County Sanitary Code (S-6.02[b]) and Part 17 of the New York State Sanitary Code (17.6[6]).

We have scheduled an office conference for **January 28, 2025, at 9:30am**, in the Environmental Health offices at 55 Brown Road, Ithaca, NY, during which we will discuss the enclosed Stipulation Agreement and Orders. This agreement is offered as an alternative to a formal administrative hearing.

If you choose to sign the agreement without discussion at the office conference, you may do so. The signed Stipulation Agreement must be received by this office prior to the date scheduled for the office conference.

Should you or a designated representative be unable to attend the office conference on the date indicated, please contact Adriel Shea at (607) 274-6688 as soon as possible to arrange a mutually agreeable earlier conference date.

Sincerely,



C. Elizabeth Cameron, P.E.  
Director of Environmental Health

Enclosures: Stipulation Agreement and Orders, Mobile Home Park Inspection Summary Reports (12/13/24 & 1/3/25)

file: F:\EH\MOBILE HOME PARKS (MHP)\Facilities (MHP-4)\Hanshaw\Enforcement\2025\Stip 25-0002 - Hanshaw OWTs.docx

cc: CEO T-Dryden; Supervisor T-Dryden; Greg N. Mezey, TC Legislature; NYSDEC: Matthew Russo, P.E.; TCWH: Elizabeth Cameron, P.E., Director of Environmental Health; Frank Kruppa, Whole Health Commissioner; Brenda Crosby, Deputy Public Health Director; Scott Freyburger, Public Health Engineer; Adriel Shea; Skip Parr; Adam Ace; Brenda Coyle

scan: Signed copy to Accela

*Diversity Through Inclusion*

**STIPULATION AGREEMENT AND ORDERS # EH-ENF-25-0002**

**Hanshaw Village Mobile Home Park  
CNY MHPS, LLC, Owner/Operator  
1871 Hanshaw Road, T-Dryden  
Dryden, NY 13068**

CNY MHPS, LLC, agrees that on December 13, 2024 and on January 3, 2025, it was in violation of both Article VI of the Tompkins County Sanitary Code (S-6.02[b]) and Part 17 of the New York State Sanitary Code (17.6[6]) for the discharge of untreated sewage to the ground surface.

I agree to pay a penalty not to exceed \$400 for this violation following adoption of a resolution by the Board of Health. *(Do not submit penalty payment until notified by the Tompkins County Environmental Health Division.)*

I also agree to comply with the following Orders when signed by the Tompkins County Whole Health Commissioner:

1. Immediately erect temporary fencing and lime the area where sewage has discharged to the ground surface; and
2. No later than February 5, 2025, and in compliance with all applicable State, local and municipal codes and regulations, abate the violation through maintenance and/or repair; and
3. Comply with all provisions of Part 17 of the New York State Code for Mobile Home Parks; and
4. Comply with all provisions of Article VI of the Tompkins County Sanitary Code for Sewage Holding, Treatment and Disposal.

CNY MHPS, LLC understands this agreement is offered as an alternative to a formal administrative hearing and that CNY MHPS, LLC is subject to further action, including penalties up to \$2,000 per day, if it fails to comply with the orders.

Signed: Olivia Ditko Date: 1/13/2025

CNY MHPS, LLC is hereby ordered to comply with these Orders of the Whole Health Commissioner.

Signed: Brenda Brunell Cross Date: 1/13/25  
for Frank Kruppa  
Whole Health Commissioner

*Diversity Through Inclusion*

TOMPKINS COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH DIVISION  
55 BROWN ROAD  
Ithaca, NY 14850-0000  
(607) 274-6688  
TCEH@tompkins-co.org

## Mobile Home Park Inspection Summary Report

Operation: HANSHAW VILLAGE MHP (ID: 1141962 )  
Facility Name: HANSHAW VILLAGE  
Facility Code: 54-0676 Facility Email: oditko@cookproperties.com  
Facility Address: 1871 Hanshaw Road, Ithaca, NY 14850

### To the Attention of:

Olivia Ditko  
CNY MHPS, LLC  
90 Airpark Drive  
Suite 400  
Rochester, NY 14624  
Email: ODITKO@COOKPROPERTIES.COM

### Complaint Investigation

Date: December 13, 2024 03:31 PM  
Inspector: Adam Ace (aace@tompkins-co.org)  
Responsible Person: Received By Email  
Additional Email(s): ashea@tompkins-co.org

### Summary

Number of Public Health Hazards Found:	0
Number of Public Health Hazards NOT Corrected:	0
Number of Other Violations Found:	1

### Reinspection is Required

*Each item found in violation is reported below along with the code requirement.*

## NO PUBLIC HEALTH HAZARDS REPORTED

### SEWAGE

#### ITEM #24 WAS FOUND IN VIOLATION 1 TIME(S).

*All or parts of the item are violations.*

**Code Requirements:** Sewage system construction & maintenance {17.6 (b)(1),(2)}

**Inspector Findings:** Observed sewage next to riser pipe at 15 HARBOR CIR. It appears the sewer lateral was plugged at some point, and the blockage was left on the ground surface.

## Additional Information Collected During Inspection

Permitted Capacity: 149 Sites

Yes

Water Supply – On-site potable water source:

Per observed formal written agreement between existing park operator and tenants, tenants are responsible for:

Not Verified

Water Service Connection: Shut off and Riser Pipe Maintenance

Not Verified

Sewage: Connecting Pipe Maintenance

Not Verified

Other Utilities: Maintenance of Connection to Individual Home

Comments: Location: 15 HARBOR CIR

Issue: Observed sewage next to riser pipe at 15 HARBOR CIR. It appears the sewer lateral was plugged at some point, and the blockage materials was left on the ground surface by maintenance.

Required Actions:


Operator is advised that all components of septic systems must be operating as designed and surfacing sewage is prohibited. Remove the blockage material from around the sewer riser, treat with lime, and adequately dispose of the blockage material.

Compliance Deadline:

All required actions must be completed within 7 days from the date of this inspection to avoid penalties or enforcement actions. Repeated issues may escalate to a Part 1 violation of Public Health Code.



Inspector: Adam Ace (aace@tompkins-co.org)

Photo	Caption
	<p>15 Harbor Cir Hanshaw MHP, Sewage and assorted tissue paper products left on ground</p>

TOMPKINS COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH DIVISION  
55 BROWN ROAD  
Ithaca, NY 14850-0000  
(607) 274-6688  
TCEH@tompkins-co.org

## Mobile Home Park Inspection Summary Report

Operation: HANSHAW VILLAGE MHP (ID: 1141962 )  
Facility Name: HANSHAW VILLAGE  
Facility Code: 54-0676 Facility Email: oditko@cookproperties.com  
Facility Address: 1871 Hanshaw Road, Ithaca, NY 14850

### To the Attention of:

Olivia Ditko  
CNY MHPS, LLC  
90 Airpark Drive  
Suite 400  
Rochester, NY 14624  
Email: ODITKO@COOKPROPERTIES.COM

### Field Visit

Date: January 3, 2025 10:17 AM  
Inspector: Adam Ace (aace@tompkins-co.org)  
Responsible Person: Received By Email.  
Additional Email(s): ashea@tompkins-co.org

### Summary

Number of Public Health Hazards Found:	1
Number of Public Health Hazards NOT Corrected:	0
Number of Other Violations Found:	0

### Reinspection is Required

*Each item found in violation is reported below along with the code requirement.*

## PUBLIC HEALTH HAZARDS

### ITEM # 2 WAS FOUND IN VIOLATION 1 TIME(S). PUBLIC HEALTH HAZARD

*Part or parts of the item were observed to be in violation which were corrected at the time of inspection.*

**Code Requirements:** Disposal of all sewage & other liquid wastes {17.6 (b)(6)}

**Inspector Findings:** 15 HARBOR CIR- Actively discharging sewage onto the ground surface. See comments.

## NO NON-PUBLIC HEALTH HAZARDS REPORTED

## Additional Information Collected During Inspection

**Permitted Capacity: 149 Sites**

Yes

**Water Supply – On-site potable water source:**

**Per observed formal written agreement between existing park operator and tenants, tenants are responsible for:**

Not Verified

**Water Service Connection: Shut off and Riser Pipe Maintenance**

Not Verified

**Sewage: Connecting Pipe Maintenance**

Not Verified

**Other Utilities: Maintenance of Connection to Individual Home**

**Comments:** Original Inspection Date: 12/13/2024  
Location: 15 HARBOR CIR

Issue: Observed sewage next to riser pipe at 15 HARBOR CIR. It appears the sewer lateral was plugged at some point, and the blockage materials was left on the ground surface by maintenance.

Required Actions: Operator is advised that all components of septic systems must be operating as designed and surfacing sewage is prohibited. Remove the blockage material from around the sewer riser, treat with lime, and adequately dispose of the blockage material.

Compliance Deadline: All required actions must be completed within 7 days from the date of this inspection to avoid penalties or enforcement actions. Repeated issues may escalate to a Part 1 violation of Public Health Code.


Date of Revisit: 12/24/24

Comments: This was a follow-up visit on the original inspection conducted on 12/13/2024. Due to snow accumulation, the status could not be determined at this time. Will return when the snow is gone.

Date of Revisit: 1/03/25 Comments: Follow-up visit on the original inspection from 12/13/2024. Findings include an active discharge of sewage observed on the ground surface next to the riser pipe, including solid waste and tissue paper. See photo attached.



Inspector: Adam Ace (aace@tompkins-co.org)

Photo	Caption
	<p>15 HARBOR CIR- Sewage discharging to the ground surface</p>

**CERTIFIED, REGULAR, & ELECTRONIC MAIL**

February 11, 2025

Andy Jae  
BOP!  
118 Prospect St., Apt. 3D  
Ithaca, NY 14850

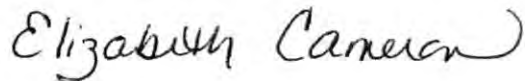
**Re: Draft Resolution # EH-ENF-25-0004**  
**Potentially hazardous foods held for an improper period of time at an unacceptable temperature**  
**BOP!, Throughout Tom-pkins County**

Dear Andy Jae:

Thank you for signing the Stipulation Agreement on February 2, 2025, for BOP!. Enclosed is a copy of the Draft Resolution that the Tom-pkins County Board of Health will consider at its meeting on **Tuesday, February 25, 2025.**

You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board in person or via zoom, please contact Kristee Morgan or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,



C. Elizabeth Cameron, P.E.  
Director of Environmental Health

Enclosures: Draft Resolution, Stipulation Agreement and Orders, Inspection Report, and Case Summary

ec: Tom-pkins County Board of Health (via: SharePoint); CEO C-Ithaca; TC Legislature: Rich John; TCWH: Elizabeth Cameron, P.E., Director of Environmental Health; Jeremy Porter, Interim Whole Health Commissioner; Brenda Crosby, Deputy Public Health Director; Kristee Morgan; Joan Pike; Brenda Coyle  
file: F:\EH\FOOD (SF)\FSE (SF)\Facilities (SF-4)\BOP!\Enforcement\Draft Resolution\25-0004.docx

**DRAFT RESOLUTION # ENF-25-0004****BOP!****Andy Jae, Owner/Operator  
118 Prospect St. Apt. 3D, Ithaca  
Throughout Tompkins**

**Whereas,** the owner/operator of a Mobile Food Service Establishment must comply with the regulations established under Part 14-4 of the New York State Sanitary Code; **and**

**Whereas,** it is a critical violation of Part 14-4 of NYSSC to maintain potentially hazardous foods at unacceptable temperatures (greater than 45°F or less than 140°F) for a period of time longer than that necessary for preparation or service; **and**

**Whereas,** on December 12 and December 17, 2024, the Environmental Health Division (EH) observed critical violations of Subpart 14-4 of the NYSSC where potentially hazardous foods were observed at temperatures of 55-65°F, and 51-58°F in cold holding; **and**

**Whereas,** Andy Jae, Operator, signed a Stipulation Agreement with Public Health Directors Orders on February 2, 2025, agreeing that BOP! violated these provisions of subpart 14-4 of the New York State Sanitary Code; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health,  
That Andy Jae, Owner/Operator, is ordered to:**

1. Pay a penalty of \$200 for these violations, due by **April 15, 2025 (Do Not** submit penalty payment until notified by the Tompkins County Environmental Health Division.); **and**
1. Maintain potentially hazardous foods below 45°F in cold holding; **and**
2. Provide and use enough conveniently located cold food storage facilities to maintain potentially hazardous foods at below 45°F; **and**
3. Comply with all the requirements of Subpart 14-4 of the New York State Code for Mobile Food Service Establishments.

**STIPULATION AGREEMENT AND ORDERS # ENF-25-0004**

**BOP!**  
**Andy Jae, Owner/Operator**  
**118 Prospect St. Apt. 3D, Ithaca**  
**Throughout Tom-pkins**

I, Andy Jae, as a representative for BOP!, agree that on December 12 and December 17, 2024, I was in violation of Subpart 14-4 of the New York State Sanitary Code for holding potentially hazardous foods for an improper period of time at an unacceptable temperature.

I agree to pay a penalty not to exceed \$200 for this violation/these violations following adoption of a resolution by the Board of Health. *(Do not submit penalty payment until notified by the Tom-pkins County Environmental Health Division.)*


I also agree to comply with the following Orders when signed by the Tom-pkins County Whole Health Commissioner:

1. Maintain temperatures of potentially hazardous foods below 45°F during cold holding; and
2. Comply with all the requirements of Subpart 14-4 of the New York State Code for Mobile Food Service Establishments.

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed:  Date: 2/2/2025

Andy Jae is hereby ordered to comply with these Orders of the Whole Health Commissioner.

Signed:  Date: 2/3/25  
 Frank Kruppa  
Whole Health Commissioner

TOMPKINS COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH DIVISION  
55 BROWN ROAD  
Ithaca, NY 14850-0000  
(607) 274-6688  
TCEH@tompkins-co.org

**Mobile Food Service Establishment Inspection Summary Report**

Operation: BOP! (ID: 1157532 )  
Facility Name: BOP!  
Facility Code: 54-AO28 Facility Email: sj626@cornell.edu  
Facility Address: Throughout Tompkins County, Ithaca, NY 14850

**To the Attention of:**

Andy Jae  
2709 Piedmont Ave  
Apt 5  
Montrose, CA 91020  
Email: sj626@cornell.edu

**Inspection**

Date: December 12, 2024 03:56 PM  
Inspector: Joan Pike (jpik@tompkins-co.org)  
Responsible Person: Andy Jae  
Additional Email(s): yy388@cornell.edu; kmorgan@tompkins-co.org

**Summary**

Number of Public Health Hazards Found:	1
Number of Public Health Hazards NOT Corrected:	0
Number of Other Violations Found:	1

**Reinspection is Required**

*Each item found in violation is reported below along with the code requirement.*

**ITEM #2 WAS FOUND IN VIOLATION 1 TIME(S). CRITICAL VIOLATION**

*Part or parts of the item were observed to be in violation which were corrected at the time of inspection.*

**Code Requirements:** Potentially hazardous food held for an improper period of time at an unacceptable temperature 20(b) (2), 40 (c), 50 (a): 60

**Inspector Findings:** Observed 2-1/4 pans each of bulgogi beef and cooked pork at between 55- 65°F. They had been cooked 4 hours earlier. Operator moved them out of cooler for service. Then held them at room temperature.

Corrective Action: Both were moved to refrigeration for rapid chilling. Education was provided.

Action: Potentially hazardous foods must be held out of the danger zone of between 45°F to 140°F.

## CONSTRUCTION / LIQUID WASTE AND SEWAGE / GARBAGE AND REFUSE

### ITEM #25 WAS FOUND IN VIOLATION 1 TIME(S).

*All or parts of the item are violations.*

**Code Requirements:** Handwashing facilities - inadequate, unkempt, no handwashing sign [14-4.140, 14-4.141, 14-4.142]

**Inspector Findings:** Observed that hand washing was not setup. Educated operator about the importance of hand washing.

Action: Hands must be washed regularly and before donning gloves. This prevents cross contamination and transmitting food born illness.

---

### Additional Information Collected During Inspection

Has Valid Permit

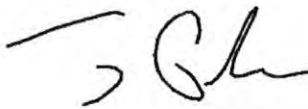
Choking Poster Displayed

No Economic Violation Reported

**Comments:** One Part I Critical Item Violations  
One Part II Blue Item Violations

Re inspection is required

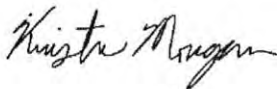
---



Inspector: Joan Pike (jpique@tompkins-co.org)



Received by: Andy Jae



12/13/2024

TOMPKINS COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH DIVISION  
55 BROWN ROAD  
Ithaca, NY 14850-0000  
(607) 274-6688  
TCEH@tompkins-co.org

## Mobile Food Service Establishment Inspection Summary Report

Operation: BOP! (ID: 1157532 )  
Facility Name: BOP!  
Facility Code: 54-AO28 Facility Email: sj626@cornell.edu  
Facility Address: Throughout Tompkins County, Ithaca, NY 14850

### To the Attention of:

Andy Jae  
2709 Piedmont Ave  
Apt 5  
Montrose, CA 91020  
Email: sj626@cornell.edu

### Re-Inspection

Date: December 17, 2024 03:33 PM  
Inspector: Mikhail Kern (mkern@tompkins-co.org)  
Responsible Person: Andy Jae  
Additional Email(s): yy388@cornell.edu

### Summary

Number of Public Health Hazards Found:	1
Number of Public Health Hazards NOT Corrected:	0
Number of Other Violations Found:	0

### Reinspection is Required

*Each item found in violation is reported below along with the code requirement.*

### ITEM #2 WAS FOUND IN VIOLATION 1 TIME(S). CRITICAL VIOLATION

*Part or parts of the item were observed to be in violation which were corrected at the time of inspection.*

**Code Requirements:** Potentially hazardous food held for an improper period of time at an unacceptable temperature 20 (b) (2), 40 (c), 50 (a): 60

**Inspector Findings:** Observed 3 containers of beef in sandwich unit between 51-58 degrees F.  
Correction: Potentially hazardous food must be kept below 45 degrees F at all times.  
Thermometer in unit read 42 degrees F. Operator turned set temperature of unit down from 42 to 33 degrees F for rapid chilling. Operator also closed the lid of the unit to keep cold air in. Discussed the importance of keeping food cold. Discussed the possibility of using a time waiver in lieu of cold holding.

### NO ADDITIONAL VIOLATIONS REPORTED

## Additional Information Collected During Inspection

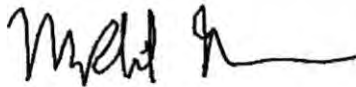
Has Valid Permit

Choking Poster Displayed

No Economic Violation Reported

**Comments:** Part 1: Critical violation observed of Item 2.  
Part 2: No violations observed.  
Reinspection required. Other item corrected from previous inspection.  
Enforcement to follow.

---



---

Inspector: Mikhail Kern (mkern@tomppkins-co.org)



---

Received by: Andy Jae

 12/17/24

**CASE SUMMARY – FOR RESOLUTION # ENF-25-0004**

**BOP!**

**Andy Jae, Owner/Operator  
118 Prospect St. Apt. 3D, Ithaca  
Throughout Tom-pkins**

**Compiled on February 3, 2025**

Date	Action
12/17/2024	Re-inspection by TCWH. Violation: See attached inspection report.
12/12/2024	Inspection by TCWH. <b>Violation:</b> See attached inspection report.
10/10/2024	Pre-Operational Inspection conducted by TCEH. Permit to operate issued for BOP!

## APPENDIX

- [Medical Director](#)
  - [Commissioner](#)
  - [Community Health Services](#)
  - [Health Promotion Program](#)
  - [Children with Special Care Needs](#)
  - [Environmental Health](#)
-

## Community Health Services

### WIC CASELOAD DATA FFY 2025

TCWH WIC Program	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	AVG.
Target Caseload	1320	1320	1320	1320	1320	1320	1320	1320	1320	1320	1320	1320	
Participation	1123	1099	1135	1159									1129
% Caseload Served	85.08%	83.26%	85.98%	87.80%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	85.53%
% Change Per Month	0.00%	-1.82%	2.73%	1.82%									0.68%
Enrolled	1189	1171	1181	1202									1186
Participation/ Enrollment	94.45%	93.85%	96.10%	96.42%									

### NYSDOH COMMUNICABLE DISEASE REPORTS

- See following pages.

N.Y.S. Department of Health  
Division of Epidemiology  
Communicable Disease Monthly Report\*, DATE: 03FEB25  
Rates are defined as: Cases/100,000 population/Month

County=TOMPKINS Month=January

	2025		2024		2023		2022		Ave (2022-2024)	
Disease	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate
ANAPLASMOSIS**	1	11.9	0	0.0	0	0.0	0	0.0	0	0.0
CAMPYLOBACTERIOSIS**	3	35.6	2	23.7	1	11.9	2	23.7	2	23.7
COVID-19	114	1353.7	262	3111.1	422	5011.0	5388	63979	2024	24034
CRYPTOSPORIDIOSIS**	0	0.0	0	0.0	2	23.7	0	0.0	1	11.9
DENGUE FEVER**	0	0.0	1	11.9	0	0.0	0	0.0	0	0.0
GIARDIASIS	0	0.0	3	35.6	1	11.9	0	0.0	1	11.9
HEPATITIS B,CHRONIC**	3	35.6	3	35.6	2	23.7	2	23.7	2	23.7
HEPATITIS C,ACUTE**	0	0.0	0	0.0	1	11.9	0	0.0	0	0.0
HEPATITIS C,CHRONIC**	0	0.0	3	35.6	1	11.9	1	11.9	2	23.7
INFLUENZA A, LAB CONFIRMED	302	3586.1	199	2363.0	68	807.5	5	59.4	91	1080.6
INFLUENZA B, LAB CONFIRMED	15	178.1	12	142.5	2	23.7	1	11.9	5	59.4
LYME DISEASE** *****	20	237.5	14	166.2	11	130.6	7	83.1	11	130.6
MALARIA	0	0.0	0	0.0	1	11.9	0	0.0	0	0.0
RESPIRATORY SYNCYTIAL VIRUS	87	1033.1	102	1211.2	0	0.0	0	0.0	34	403.7
SALMONELLOSIS**	0	0.0	0	0.0	1	11.9	0	0.0	0	0.0
SHIGELLOSIS**	0	0.0	2	23.7	0	0.0	0	0.0	1	11.9
STREP,GROUP A INVASIVE	1	11.9	1	11.9	0	0.0	1	11.9	1	11.9
STREP PNEUMONIAE,INVASIVE**	0	0.0	1	11.9	0	0.0	0	0.0	0	0.0
VARICELLA	1	11.9	0	0.0	0	0.0	0	0.0	0	0.0
YERSINIOSIS**	0	0.0	1	11.9	0	0.0	0	0.0	0	0.0
SYPHILIS TOTAL.....	1	11.9	1	11.9	0	0.0	1	11.9	1	11.9

	2025		2024		2023		2022		Ave (2022-2024)	
Disease	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate
- P&S SYPHILIS	0	0.0	0	0.0	0	0.0	1	11.9	0	0.0
- EARLY LATENT**	1	11.9	1	11.9	0	0.0	0	0.0	0	0.0
GONORRHEA TOTAL.....	7	83.1	2	23.7	10	118.7	2	23.7	5	59.4
- GONORRHEA	7	83.1	2	23.7	10	118.7	2	23.7	5	59.4
CHLAMYDIA	24	285.0	16	190.0	18	213.7	13	154.4	16	190.0

\*Based on month case created, or December for cases created in Jan/Feb of following year

\*\*Confirmed and Probable cases counted

\*\*\*Not official number

\*\*\*\* Beginning in 2022, extrapolated results were no longer used and all confirmed/probable cases are counted.

N.Y.S. Department of Health  
Division of Epidemiology  
Communicable Disease Monthly Report\*, DATE: 03FEB25  
Through December  
Rates are defined as: Cases/100,000 population/Month

County=TOMPKINS

	2025		2024		2023		2022		Ave (2022-2024)	
Disease	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate
AMEBIASIS	0	0.0	0	0.0	0	0.0	1	1.0	0	0.0
ANAPLASMOSIS**	1	1.0	107	105.9	116	114.8	66	65.3	96	95.0
BABESIOSIS**	0	0.0	29	28.7	34	33.6	11	10.9	25	24.7
BLASTOMYCOSIS	0	0.0	0	0.0	1	1.0	0	0.0	0	0.0
CAMPYLOBACTERIOSIS**	3	3.0	39	38.6	26	25.7	28	27.7	31	30.7
CHIKUNGUNYA**	0	0.0	0	0.0	1	1.0	0	0.0	0	0.0
COVID-19	129	127.6	1566	1549.6	2756	2727.1	16048	15880	6790	6718.9
CRYPTOSPORIDIOSIS**	0	0.0	8	7.9	7	6.9	11	10.9	9	8.9
CYCLOSPORA	0	0.0	4	4.0	0	0.0	0	0.0	1	1.0
DENGUE FEVER**	0	0.0	6	5.9	0	0.0	1	1.0	2	2.0
ECOLI SHIGA TOXIN**	0	0.0	3	3.0	4	4.0	3	3.0	3	3.0
EHRlichiosis (CHAFEENSIS)**	0	0.0	0	0.0	0	0.0	1	1.0	0	0.0
EHRlichiosis (EWINGII)**	0	0.0	0	0.0	1	1.0	1	1.0	1	1.0
ENCEPHALITIS, ARBO**	0	0.0	0	0.0	0	0.0	1	1.0	0	0.0
GIARDIASIS	0	0.0	16	15.8	14	13.9	13	12.9	14	13.9
HAEMOPHILUS INFLUENZAE, NOT TYPE B	0	0.0	4	4.0	1	1.0	4	4.0	3	3.0
HEPATITIS A	0	0.0	0	0.0	0	0.0	1	1.0	0	0.0
HEPATITIS B, ACUTE	0	0.0	0	0.0	1	1.0	0	0.0	0	0.0
HEPATITIS B, CHRONIC**	3	3.0	21	20.8	10	9.9	15	14.8	15	14.8
HEPATITIS C, ACUTE**	0	0.0	3	3.0	5	4.9	4	4.0	4	4.0
HEPATITIS C, CHRONIC**	0	0.0	17	16.8	22	21.8	20	19.8	20	19.8
HERPES INF, INFANT =< 60 DAYS	0	0.0	0	0.0	1	1.0	0	0.0	0	0.0
INFLUENZA A, LAB CONFIRMED	335	331.5	1130	1118.2	251	248.4	1341	1327.0	907	897.5

	2025		2024		2023		2022		Ave (2022-2024)	
Disease	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate
INFLUENZA B, LAB CONFIRMED	16	15.8	125	123.7	31	30.7	11	10.9	56	55.4
INFLUENZA UNSPECIFIED, LAB CONFIRMED	0	0.0	0	0.0	0	0.0	3	3.0	1	1.0
LEGIONELLOSIS	0	0.0	2	2.0	15	14.8	6	5.9	8	7.9
LISTERIOSIS	0	0.0	0	0.0	0	0.0	1	1.0	0	0.0
LYME DISEASE** ****	20	19.8	548	542.3	415	410.7	265	262.2	409	404.7
MALARIA	0	0.0	1	1.0	2	2.0	3	3.0	2	2.0
MENINGITIS, ASEPTIC	0	0.0	1	1.0	0	0.0	0	0.0	0	0.0
MONKEYPOX	0	0.0	0	0.0	0	0.0	3	3.0	1	1.0
PERTUSSIS**	0	0.0	16	15.8	0	0.0	0	0.0	5	4.9
Q FEVER**	0	0.0	1	1.0	0	0.0	0	0.0	0	0.0
RESPIRATORY SYNCYTIAL VIRUS	87	86.1	230	227.6	64	63.3	0	0.0	98	97.0
ROCKY MTN SPOT FEVER**	0	0.0	0	0.0	0	0.0	1	1.0	0	0.0
SALMONELLOSIS**	0	0.0	22	21.8	12	11.9	20	19.8	18	17.8
S.PARATYPHI	0	0.0	1	1.0	0	0.0	0	0.0	0	0.0
SHIGELLOSIS**	0	0.0	3	3.0	1	1.0	2	2.0	2	2.0
STREP, GROUP A INVASIVE	1	1.0	10	9.9	11	10.9	5	4.9	9	8.9
STREP, GROUP B INVASIVE	0	0.0	3	3.0	1	1.0	6	5.9	3	3.0
STREP PNEUMONIAE, INVASIVE**	0	0.0	6	5.9	3	3.0	8	7.9	6	5.9
TOXIC SHOCK SYNDROME, STREPTOCOCCAL**	0	0.0	0	0.0	1	1.0	0	0.0	0	0.0
TUBERCULOSIS***	0	0.0	0	0.0	1	1.0	1	1.0	1	1.0
TYPHOID FEVER	0	0.0	0	0.0	1	1.0	0	0.0	0	0.0
VARICELLA	1	1.0	1	1.0	0	0.0	0	0.0	0	0.0
VIBRIO - NON 01 CHOLERA**	0	0.0	0	0.0	3	3.0	2	2.0	2	2.0
WESTNILE VIRUS**	0	0.0	1	1.0	0	0.0	0	0.0	0	0.0
YERSINIOSIS**	0	0.0	5	4.9	1	1.0	6	5.9	4	4.0
SYPHILIS TOTAL.....	1	1.0	18	17.8	12	11.9	34	33.6	21	20.8

	2025		2024		2023		2022		Ave (2022-2024)	
Disease	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate
- P&S SYPHILIS	0	0.0	0	0.0	0	0.0	16	15.8	5	4.9
- EARLY LATENT**	1	1.0	9	8.9	6	5.9	15	14.8	10	9.9
- LATE LATENT**	0	0.0	9	8.9	6	5.9	2	2.0	6	5.9
- CONGENITAL SYPHILIS	0	0.0	0	0.0	0	0.0	1	1.0	0	0.0
GONORRHEA TOTAL.....	7	6.9	107	105.9	120	118.7	109	107.9	112	110.8
- GONORRHEA	7	6.9	107	105.9	120	118.7	109	107.9	112	110.8
CHLAMYDIA	29	28.7	276	273.1	328	324.6	377	373.1	327	323.6

\*Based on month case created, or December for cases created in Jan/Feb of following year

\*\*Confirmed and Probable cases counted; Campylobacter confirmed and suspect

\*\*\*Not official number

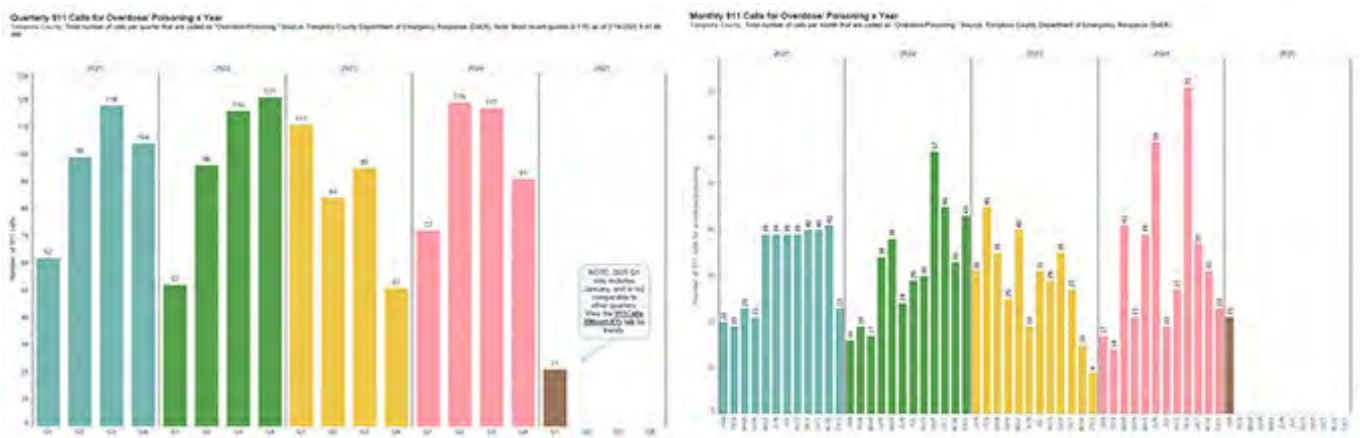
\*\*\*\* Beginning in 2022, exptropolated results were no longer used and all confirmed/probable cases are counted.

## Health Promotion Program

### Opioids

#### 911 CALL REPORTS

All calls that come into Tompkins County's 9-1-1 center are coded based on the type of emergency. To help direct the call, the dispatcher assigns each a "Nature." The Department of Emergency Response (DoER) sends the monthly totals to Whole Health for calls coded as "Overdose/Poisoning." [These are posted in graphic form on the WH website.](#) Thumbnail images are shown below.



[Click here for full size visuals on the WH website.](#)

### CHWs

Enrolled Clients	January 2025	YTD 2025	January 2024	TOTAL 2024
HiP Tompkins	31	31	31	64
General CHW Program	16	16	7	13

#### OUTREACH & TRAININGS

- Groton Resource Hub 1/7, 1/14, 1/21
- Community Action Board for HiP Tompkins 1/7
- Amici Apartments 1/6
- Loaves and Fishes 1/6, 1/13
- Magnolia House 1/13
- Asteri Apartments 1/27

## HNP

### MONTHLY STATS

HEALTHY NEIGHBORHOODS PROGRAM	January 2025	YTD 2025	January 2024	TOTAL 2024*
# of Initial Home Visits (including asthma visits)	15	15	19	241
# of Revisits	1	1	14	24
# of Asthma Homes (initial)	2	2	2	38
# of Homes Approached	0	0	69	152

### OUTREACH & TRAINING

- Webinar: Mastering the Art of De-Escalation: Strategies for Difficult Conversations
- Webinar: CO is a Silent Killer, But it Doesn't Need to Be: A Personal Story of Survival and Prevention Tips

### COVID-19

- Vaccine promotional video clip airing at Regal Cinema movies continues throughout month of January
- Continued tracking/promotion of data on new weekly positive COVID-19 cases (PCR & Antigen tests, as reported to NYSDOH), along with Flu and RSV, on newly launched "Respiratory Illnesses" [webpage](#), current disease activity. January saw a spike in Flu cases.

## Media

### SOCIAL MEDIA

- Wrap up of the Rural Health Institute's Harm Reduction Social Media Campaign
- Recruitment efforts for Community Services Board and Board Subcommittees
- Event promotion:
  - TCWH EH Rabies Vaccination Clinic, January 15, 2025
  - Weekly promotion of Dr. Klepack's WHCU interviews (topics covered in January included Seasonal Affective Disorder, HPAI and
- Highlighting awareness for January:
- Radon Awareness Week (Jan. 27-31, 2025)
- Winter Weather Safety

### PRESS RELEASES

- [Help Address Mental Health and Substance Use in Tompkins County](#) (1/6/25)
- [TCWH Commissioner Resigns after 14 yrs, Interim Commissioner Announced](#) (1/9/25)

- [Health Alert: The Flu is Now Prevalent in Tompkins County](#) (1/10/25)
- [Health Alert: Flu Prevalent in Tompkins County; Sharing Updated Data](#) (1/10/25)
- [Our Roadmap to Health: TCWH Launches Community Health Survey](#) (1/23/25)
- [Whole Health Buildings Closed to the Public: Wednesday, 01/29/2025](#) (1/27/25)
- [Radon Awareness Week \(1/27-1/31\): Test Your Home, Protect Your Health](#) (1/28/25)
- [Support Mental Health and Substance Use Prevention in Tompkins County](#) (1/30/25)

## Outreach & Training

Conducted by Health Promotion, PH Fellows, CSCN, and Mental Health staff

### OUTREACH

- Groton Community Resource Hub (1/7/25, 1/14/25, 1/28/25)
- Loaves and Fishes (1/6/25, 1/13/25)
- Tompkins Community Action (Asteri, Amici, Magnolia) (1/6/25, 1/13/25, 1/27/25)

### TRAINING

- Public Health Training Center: Mastering the Art of De-Escalation - Navigating Difficult Conversations
- PHCC: Ask Us Anything: The State of Social Media for Public Health Communicators
- New York's State Unintentional Drug Overdose Reporting System – Providing Data to Action

## Committee and Partnership Meetings

Group, Organization	Activity/Purpose	Date
Health Planning Council	Advisory Board and Executive Committee, Hillson reappointed as Secretary and Co-Chair of Community Health and Access Cte.	Bi-monthly
Community Health and Access Committee	Sub-committee of the HPC. Focus on telehealth, maternal health, etc.	Quarterly
COFA Advisory Board	Updates and Age Friendly	Quarterly
Suicide Prevention Coalition	In partnership with the Sophie Fund	Monthly
Immunization Coalition	Quarterly meeting, updates about COVID-19 vaccine and discussion/feedback, youth vaccination promo	Quarterly
Lead Poisoning Prevention Network	Quarterly meeting, review lead cases, prevention, new regulation	Quarterly
Cayuga Health Data Governance Committee	Oversight/advisory committee for the health equity team at Cayuga Health, focus on data collection for health equity, We Ask Because We Care campaign.	Quarterly
TC Cancer Screening Working Group	Regular meeting	Monthly
Aging Services Network	Regular meeting	Monthly
Homeless & Housing Taskforce	Regular meeting	Bi-monthly
PICHC Partners Meeting	Weekly meeting to discuss community health worker roles, align program design, collaborate w/community partners	Weekly
PICHC State Call	Monthly meeting for PICHC programs in NYS	Monthly
LATCH: Lactation Alliance for Tompkins County Health	Monthly meeting of community partners/stakeholders. Mission: To protect, promote, & support breastfeeding/ chestfeeding in Tompkins County, and to protect, promote, & support the rights of families to achieve their infant feeding goals.	Monthly

## Children with Special Care Needs (CSCN)

### STATISTICAL HIGHLIGHTS

- *See following pages.*

**Children with Special Care Needs Division  
Statistical Highlights 2025  
EARLY INTERVENTION PROGRAM**

Number of Program Referrals	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2025 Totals	2024 Totals	2023 Totals
<b>Initial Concern/reason for referral:</b>															
-- DSS Founded Case	2												2	1	0
-- Gestational Age	0												0	4	2
-- Gestational Age/Gross Motor	0												0	1	0
-- Global Delays	0												0	1	0
-- Hearing	0												0	4	1
-- Physical	0												0	0	0
-- Feeding	0												0	10	30
-- Feeding & Gross Motor	1												1	5	4
-- Feeding & Social Emotional	1												1	0	1
-- Gross Motor	6												6	32	48
-- Gross Motor & Fine Motor	0												0	1	5
-- Gross Motor, Speech & Social Emotional	0												0	5	2
Gross Motor, Speech& Hearing	0												0	4	0
-- Fine Motor	0												0	1	0
-- Social Emotional	0												0	3	5
-- Social Emotional & Adaptive	0												0	0	5
-- Speech	15												15	102	110
-- Speech & Cognitive	0												0	1	1
-- Speech & Feeding	1												1	3	3
-- Speech & Fine Motor	0												0	1	2
-- Speech & Gross Motor	0												0	6	13
-- Speech & Hearing	0												0	3	4
-- Speech & Sensory	1												1	2	0
-- Speech & Social Emotional	0												0	6	6
-- Speech, Feeding & Gross Motor	0												0	0	2
-- Speech, Fine Motor, Social/Emotional, Other	0												0	3	
-- Adaptive	0												0	0	0
-- Adaptive/Sensory	0												0	0	3
-- Adaptive/Fine Motor	0												0	0	3
-- Qualifying Congenital / Medical Diagnosis	0												0	0	8
-- Other -- Birth Trauma	0												0	3	3
-- Overall Development	0												0	4	
-- Sensory, Safety, Motor	0												0	1	
-- Child in Foster Care	0												0	2	
-- Maternal Drug Use	0												0	1	4
Total # of CYSHCN Referrals	0												0	10	13
Total # of Information and Referrals (I&R)	15												15	74	100
Total # of Child Find Referrals	1												1	3	7
<b>Total Number of CSCN ProgramReferrals</b>	<b>43</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>43</b>	<b>297</b>	<b>385</b>

<b>Caseloads</b>															
Total # of clients worked with during this month	183														
Average # of Cases per Full Time Service Coordinator	26.14														

### EARLY INTERVENTION PROGRAM

Billable Expenses/Visits	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2025 Totals	2024 Totals	2023 Totals
-- Intake visits	27												27	175	225
-- IFSP Meetings	0												0	2	303
-- Initial IFSP	1												1	22	
-- Core Evaluations	2												2	83	191
-- Core Evaluations with IFSP	13												13	88	
-- Supplemental Evaluations	5												5	33	54
-- Supplemental Evaluations with Amendment	1												1	16	
-- Observation Visits	18												18	321	290
-- IFSP Change Visit	3												3	19	
-- IFSP Review Visit	19												19	186	
-- CPSE meetings	2												2	64	63
-- SC Discuss	24												24	263	88
-- SC Visits	17												17	131	
-- Family Training/Team Meetings	0												0	0	3
-- Phone Call	167												167	1814	
-- OSC-Transfer Chart to OSC	4												4	68	
-- Transition meetings	8												8	44	47
-- Home Visit for Signature	3												3	14	
<b>Services and Evaluations Pending &amp; Completed</b>															
<b>Children with Services Pending(Needs List)</b>															
-- Feeding	7												7	84	67
-- Nutrition	0												0	0	0
-- Occupational Therapy	12												12	136	57
-- Physical Therapy	8												8	96	0
-- Social Work	4												4	48	55
-- Special Education	22												22	263	0
-- Speech Therapy	48												48	560	478

### EARLY INTERVENTION PROGRAM

Early Intervention Discharges	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2025 Totals	2024 Totals	2023 Totals
-- To CPSE	8												8	59	65
-- Aged out	1												1	14	30
-- Skilled out	1												1	22	27
-- Moved	1												1	9	13
-- Not Eligible/DNQ	3												3	62	62
-- Family Refused/Unable to Locate	1												1	26	36
--Child Deceased	0												0	0	1
<b>Total Number of Discharges</b>	15	0	0	0	0	0	0	0	0	0	0	0	15	192	234
<b>Child Find</b>															
Total # of Referrals	0												0	4	6
Total # of Children in Child Find	1												1	6	79
Total # Transferred to Early Intervention	0												0	3	2
Total # of Discharges	0												0	5	17

### PRESCHOOL SPECIAL EDUCATION PROGRAM

Clients Qualified and Receiving Services	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2025 Totals	2024 Totals	2023 Totals
Children per School District															
-- Ithaca	140														
-- Dryden	33														
-- Newfield	22														
-- Groton	29														
-- Moravia	0														
-- Lansing	34														
-- Trumansburg	12														
-- Cortland	0														
-- Homer	0														
-- Odessa-Montour	1														
-- Spencer VanEtten	0														
-- Candor	1														
-- Newark Valley	0														
<b>Total # of Qualified and Receiving Services</b>	272	0	0	0	0	0	0	0	0	0	0	0			

Services Provided	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2025	2024	2023
<b>Services /Authorized by Discipline</b>															
-- Speech Therapy (individual)	150												150		
-- Speech Therapy (group)	10												10		
-- Occupational Therapy (individual)	68												68		
-- Occupational Therapy (group)	0												0		
-- Physical Therapy (individual)	30												30		
-- Physical Therapy (group)	2												2		
-- Transportation	70												70		
-- Birnie Bus	21												21		
-- Dryden Central School District	7												7		
-- Ithaca City School District	36												36		
-- Parent	6												6		
-- Counseling	31												31		
-- Parent Counseling	23												23		
-- Service Coordination	20												20		
-- Assistive Technology	0												0		
-- Special Ed Itinerate Teacher (SEIT)	35												35		
-- 1:1 Tuition Aide (CB)	8												8		
-- Audiological Services	1												1		
-- Nutrition (OTHER)	0												0		
-- Teacher of the Deaf	1												1		
-- 1:1 Aide	3												3		
-- 1:1 Teacher Assistant	0												0		
-- Music Therapy	0												0		
-- Skilled Nursing	0												0		
-- Teacher of Visually Impaired	0												0		
<b>Total # of children rcvg. home based related svcs.</b>	<b>199</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>199</b>		

### PRESCHOOL SPECIAL EDUCATION PROGRAM

Number of Children Served Per School District Attending Tuition Based Programs	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2025	2024	2023
-- Ithaca	38														
-- Dryden	12														
-- Newfield	6														
-- Lansing	7														
-- Moravia	0														
--Groton	6														
-- Cortland	0														
--Newark Valley	0														
-- Trumansburg	4														
-- Homer	0														
-- Odessa Montour	0														
-- Spencer -Van Etten	0														
--Candor	1														

-- # attending Franziska Racker Centers	38														
-- # attending Ithaca City School District	28														
-- # attending Dryden Central School	7														
-- # attending South Seneca School District	0														
<b>Total # attending Special Ed Integrated Tuition Progr.</b>	<b>73</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>73</b>	

<b>Municipal Representation Committee on Preschool Special Education</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>2025 Totals</b>	<b>2024 Totals</b>	<b>2023 Totals</b>
-- Ithaca	18												18	243	225
-- Candor	0												0	3	2
-- Dryden	1												1	57	53
-- Groton	1												1	44	43
-- Homer	0												0	0	0
-- Lansing	1												1	30	22
-- Newfield	2												2	26	26
-- Trumansburg	0												0	16	13
-- Spencer VanEtten	0												0	1	1
-- Moravia	0												0	0	1
<b>Total CPSE Meetings Attended</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23</b>	<b>420</b>	<b>386</b>

## Environmental Health

### Division of Environmental Health Summary of Activity (2025)

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	2024 Totals
<b>FOOD PROTECTION PROGRAM - Restaurants &amp; Other Food Service</b>														
<b>Permitted Operations (550 Permitted Operations*)</b>														
Inspections**	27												27	845
Critical Violations	3												3	130
Other Violations	27												27	303
Plans Approved	1												1	22
Complaints Received	4												4	32
<b>Temporary FSE (150 Estimated Operations*)</b>														
Permits Issued	2												2	162
Inspections**	0												0	79
Critical Violations	0												0	12
Other Violations	0												0	7
<b>MOBILE HOME PARKS (38 Permitted Operations, 2019 Lots*)</b>														
Inspections**	0												0	31
Critical Violations	0												0	19
Other Violations	0												0	70
Complaints Received	1												1	11
<b>TEMPORARY RESIDENCES - Hotels &amp; Motels (35 Permitted Operations, 2241 Rooms*)</b>														
Inspections**	2												2	38
Critical Violations	0												0	45
Other Violations	0												0	36
Complaints Received	0												0	5
<b>MASS GATHERING (Fingerlakes GrassRoots Festival)</b>														
Inspections**	0												0	13
Critical Violations	0												0	10
Other Violations	0												0	131
Complaints Received	0												0	0
<b>MIGRANT FARM WORKER HOUSING (1 Operation)</b>														
Inspections**	0												0	2
Critical Violations	0												0	0
Other Violations	0												0	0
Complaint Investigations	0												0	0
<b>CAMPGROUNDS &amp; AGRICULTURAL FAIRGROUNDS (9 Operations, 595 Sites*)</b>														
Inspections**	0												0	21
Critical Violations	0												0	4
Other Violations	0												0	16
Complaints Received	0												0	0
<b>CHILDREN'S CAMPS (31 Operations)</b>														
Inspections**	0												0	47
Critical Violations	0												0	1
Other Violations	0												0	1
Injury/Illness Investigations	0												0	0
Complaints Received	0												0	0
<b>SWIMMING POOLS &amp; BATHING BEACHES - (50 Operations*)</b>														
Inspections**	10												10	83
Critical Violations	1												1	9
Other Violations	6												6	40
Injury/Illness Investigations	0												0	0
Complaints Received	0												0	0
<b>PUBLIC WATER SYSTEMS (PWS) 88 Community PWS, 63 Other PWS*)</b>														
Inspections**	6												6	131
Boil Water Orders Issued	3												3	30
Complaints Received	0												0	5

Division of Environmental Health  
Summary of Activity (2025)

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	2024 Totals
<b>ON-SITE WASTEWATER TREATMENT SYSTEMS (OWTS)</b>														
<b>Permits Issued</b>	7	0	0	0	0	0	0	0	0	0	0	0	7	231
New Construction/Conversions	4												4	118
Replacements	3												3	113
<b>Completion Certificates Issued</b>	9	0	0	0	0	0	0	0	0	0	0	0	9	178
New Construction/Conversions	6												6	70
Replacements	3												3	108
<b>ENGINEERING PLAN REVIEWS</b>														
Realty Subdivisions	0												0	1
OWTS	0												0	41
Collector Sewer	0												0	0
Public Water Systems	0												0	3
Water Main Extension	1												1	0
Cross-Connection Control Devices	0												0	8
Other Water System Modification	0												0	5
Other Engineering Reviews	0												0	0
<b>RABIES CONTROL PROGRAM</b>														
Potential Human Exposure Investigations	41												41	685
Human Post-X Treatments	8												8	190
Animal Specimens Tested	12												12	168
Animals Testing Positive	1												1	7
Pet Quarantine	0												0	2
Rabies Clinics Offered	1												1	4
Dogs Vaccinated	89												89	380
Cats Vaccinated	53												53	197
Ferrets Vaccinated	0												0	2
<b>CHILDHOOD LEAD PROGRAM</b>														
# of New EH Referrals w/ Elevated BLL	0												0	2
# of EH Investigations Initiated	0												0	2
# of Home Assessments Performed	0												0	2
# of Notice of Demands Sent	0												0	1
Lead Calls/Inquires Received by EH	0												0	0
<b>FOIL REQUESTS</b>														
Total Received	4												4	59
<b>ADOLESCENT TOBACCO USE PREVENTION ACT (ATUPA) (65 Operations *) &amp; CLEAN INDOOR AIR ACT (CIAA)</b>														
ATUPA (Adult & Minor) Compliance Checks	0												0	60
Violations	0												0	4
CIAA Complaints	0												0	0
<b>COMPLAINTS - General/Nuisance</b>														
Complaint Investigations Opened	5												5	38
<b>ENFORCEMENT ACTIONS</b>														
Total Cases	1												1	16
Cases Related to FSE	0												0	9
BOH Penalties Assessed	\$0												\$0	\$14,750
BOH Penalties Collected	\$400												\$400	\$14,650
<b>CUSTOMER SERVICE/SUPPORT</b>														
Calls Received	417												417	7002
Walk-In Customers	31												31	595
TCEH Emails Received	346												346	5683
Applications Processed	124												124	1645
Payment Receipts Processed	46												46	1340
Renewals/Billings Sent	139												139	884

\* As of 1/1/2025

\*\* Includes Pre-op, Inspection, Re-inspection, HAACP, Sanitary Surveys (Doesn't include Co-Inspector/Field Visits)