



Meeting Agenda

DR. CHRISTINA MOYLAN, BOARD PRESIDENT

JENNIE SUTCLIFFE, WHOLE HEALTH COMMISSIONER
WILLIAM KLEPACK, M.D., MEDICAL DIRECTOR

January 27, 2026

<i>Call to Order</i>	12 Noon
I. Privilege of the Floor	Open to anyone, 3-minute limit
II. Approval Of Minutes	October 28, 2025
III. New Business	EH enforcement (8) and administrative actions (2)
IV. Monthly Reports	Division and reports for November & December . 2025
V. Adjournment (1:25 p.m.)	<i>A video recording of this meeting will be posted on the BOH YouTube Playlist.</i>

Summary of New Business

ENVIRONMENTAL HEALTH DIVISION ENFORCEMENT ACTIONS (40 MINS)

- Draft Resolution # EH-ENF-25-0016 – Ithaca Suzuki Institute, Operating without a Permit, Violation of Subpart 7-2 of the New York State Sanitary Code (Children's Camps) (5mins.)
- Draft Resolution # EH-ENF-25-0024 – Lev Kitchen, Violations of Subpart 14-1 of the New York State Sanitary Code (Food Service) (5 mins.)
- Draft Resolution # EH-ENF-25-0023 – John Joseph Inn, Violations of Subpart 7-1 & 5-1 of the New York State Sanitary Code (Temporary Residence & Public Water) (5mins.)
- Draft Resolution # EH-ENF-25-0025 – Fall Creek House, Violations of Subpart 14-1 of the New York State Sanitary Code (Food Service) (5 mins.)
- Draft Resolution # EH-ENF-25-0026 – Newfield Estates MHP, Operating without a Permit, Violation of Board of Health Orders and Part 17 of the New York State Sanitary Code (Mobile Home Parks) (5 min)
- Draft Resolution # EH-ENF-25-0027 – Casper's Kitchen, Violations of Subpart 14-1 of the New York State Sanitary Code (Food Service) (5 mins.)
- Draft Resolution # EH-ENF-25-0029 – The Dorm Hotel, Violations of Subpart 7-1 of the New York

State Sanitary Code (Temporary Residence (5 mins.)

- Draft Resolution # ENF-26-002 – Hanshaw Village Mobile Home Park, Violation of Board of Health Orders and Part 17 of the New York State Sanitary Code (Mobile Home Parks) (5 min)

OTHER ACTIONS (15 MINS)

- Approval to reappoint William Klepack, MD, to a two-year position (2026-2028) as the Tompkins County Health Department's Medical Director (5 mins)
- Review of Community Health Services Emergency Response Plan (10 mins)