



Ithaca-Tompkins County Transportation Council

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AGENDA AND MEETING NOTICE

JOINT POLICY/PLANNING COMMITTEE MEETING

Date: Tuesday, June 17, 2025

Time: 1:00 – 3:00 P.M.

Location: Transit Center, 737 Willow Ave. Ithaca, N.Y.

Meeting is being held in-person; remote option is available.

Join Zoom Meeting: <https://us02web.zoom.us/j/88019153037>

Meeting ID: 880 1915 3037-- Passcode: 447630

Mobile: 1-929-436-2866, 88019153037#, *447630# US (NY)

I. Public Comment Period

Planning Committee Items:

- | | | |
|------|---|--------------------------|
| II. | Approval of May 20, 2025 Action Summary | Planning Committee Chair |
| III. | 2023-27 TIP Actions – Amendments | Staff |
| | a. FTA Funding Adjustments | |
| | b. New FTA 5307 Project | |
| IV. | Bridge and Pavement Condition Target Resolution | Fernando de Aragón |
| V. | MPO Self-Certification Resolution | Fernando de Aragón |
| VI. | 2026-2030 TIP Update Approval | Staff |

Policy Committee Items:

- | | | |
|-------|---|------------------------|
| VII. | Approval of April 15, 2025 Action Summary | Policy Committee Chair |
| VIII. | 2023-27 TIP Actions – Amendments | Staff |
| IX. | Bridge and Pavement Condition Target Resolution | Fernando de Aragón |
| X. | MPO Self-Certification Resolution | Fernando de Aragón |
| XI. | 2026-2030 TIP Update Approval | Staff |

Joint Committee Items:

- | | | |
|-------|--|------------------------|
| XII. | Resolution of Appreciation – Don Hartill | Staff |
| XIII. | Staff Transition Update | Policy Committee Chair |
| XIV. | Director's Report | Fernando de Aragón |
| XV. | Member Reports | Committee Members |
| XVI. | Adjournment | |

**** Please allow two hours for this meeting****
This meeting will be recorded.

ITEM I

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

Action Requested: This item is for informational purposes. No action required.

Planning Committee Items:

ITEM II

Approval of Planning Committee Action Summary – May 20, 2025

Report: The May 20, 2025 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the May 20, 2025 Action Summary.

ITEM III.a

TIP Actions – Amandements

FTA 5307 Funding Adjustments-2025

Report: Tompkins County, in coordination with TCAT and NYSDOT, is requesting an amendment to increase funding to four existing projects utilizing FFY 24/25 FTA Sect.5307 funding. This amendment will not affect the funding of projects within any other jurisdiction. More details in the TIP Action form below.

Action Requested: Planning Committee recommendation for Policy Committee approval of the proposed amendment to Sect. 5307 project funding in the 2023-2027 TIP.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

FTA 5307 Project Funding Adjustments - 2025

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on June 17, 2025, during a regularly scheduled joint meeting with the Planning Committee. The action on the 2023-2027 TIP and the current State Transportation Improvement Program (STIP) affects four (4) projects as described below.

Description:

Tompkins County requests the ITCTC approve a 2023-27 TIP/STIP amendment to the FTA Tables in FFY 2025. The amendment increases funding for four (4) existing projects utilizing FFY 24/25 FTA Sec. 5307, on behalf of Tompkins County. The project adjustments are described as follows:

Project Administration – PIN 382099

- Increases the funding for the FFY 24/25 phase to a new total of \$359,450
 - Funding breaks down as follows - \$287,560 Federal, \$35,945 State, \$35,945 Local

Mobility Management Programs and Services – PIN 382828

- Increases the funding for the FFY 24/25 phase to a new total of \$500,000
 - Funding breaks down as follows - \$400,000 Federal, \$50,000 State, \$50,000 Local

Operating Assistance – TCAT – PIN 382404

- Increases the funding for FFY 24/25 to a new total of \$6,512,052
 - Funding breaks down as follows - \$3,256,026 Federal, \$3,256,026 State

Gadabout Operating Expenses – PIN 382001

- Increases the funding for FFY 24/25 to a new total of \$1,400,000
 - Funding breaks down as follows - \$700,000 Federal, \$700,000 State

The table in Attachment A includes the project as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES - FFY 24/25**

BUS & BUS FACILITIES (FTA 5339)	DESCRIPTION	PIN#	2025	Revised 2025	Difference
Project Administration	This project reimburses county project administration costs of FTA grant-funded projects.	382099	\$188,750	\$359,450	\$170,700
Mobility Management programs and services.	Mobility Management programs and services.	382828	\$260,000	\$500,000	\$240,000
Operating Assistance – TCAT	Operating assistance for TCAT, includes Sec 5311 transfer.	382404	\$2,800,000	\$6,512,052	\$3,712,052
Gadabout Operating Expenses	Gadabout's operating expenses including payroll.	382001	\$0	\$1,400,000	\$1,400,000

TIP Actions – Amendments
New FTA 5307 Project

Report: Tompkins County requests the ITCTC approve a 2023-27 TIP amendment to the FTA Tables in FFY 2025. The amendment adds one new project utilizing FY 24/25 FTA Sect. 5307 funds. This amendment will not affect the funding of projects within any other jurisdiction. More details in the TIP Action form below.

Action Requested: Planning Committee recommendation for Policy Committee approval of the proposed amendment to add a new Sect. 5307 project in the 2023-2027 TIP.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM
****Amendment****

NEW FTA 5339 PROJECT-FFY 2025

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on June 17, 2025, during a regularly scheduled joint meeting with the Planning Committee. This amendment to the ITCTC's 2023-2027 TIP adds one (1) new project utilizing Section 5307 funding. The changes to the current TIP and State Transportation Improvement Program (2023-2026 STIP) affect Section 5307 in the FTA Tables for FFY 2025, as described below and in the attached table.

Description:

Tompkins County requests the ITCTC approve a 2023-27 TIP/STIP amendment to the FTA Tables in FFY 2025. The amendment adds one (1) new project utilizing FFY 24/25 FTA Sec. 5307 funds. The new project is described as follows:

MaaS App Software – County Capital Project – PIN 382028

- Creates new County Capital project with a FFY 24/25 phase for a total of \$46,800.
 - Funding breaks down as follows - \$37,440 Federal, \$4,680 State, \$4,680 Local

The table in Attachment A includes the project as it will appear in the TIP. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

2023-2027 Transportation Improvement Program Federal Transit Administration (FTA) Program Summary Tables – FFY 24/25					
Bus & Bus Facilities (FTA 5307	Description	PIN	2025	Revised 2025	Difference
MaaS App Software – County Capital Project	Transportation demand management platform to plan trips, contact mobility operators, and access customer service support	382028	\$0	\$46,800	\$46,800

Bridge and Pavement Condition Target Resolution

Report: Federal regulations require MPOs to establish their own performance targets or agree to support targets prepared by NYSDOT in coordination with MPOs. Staff requests the ITCTC approve Res.25-07 *Supporting NYSDOT's Updated Targets for Performance Measures Related to Bridge and Pavement Conditions*. The resolution is included below.

Action Requested: *Planning Committee motion recommending Policy Committee approval of Resolution 2025-07: Supporting New York State Department of Transportation's Updated Targets for Performance Measures Related to Bridge and Pavement Conditions.*

RESOLUTION 2025-07

SUPPORTING NEW YORK STATE DEPARTMENT OF TRANSPORTATION'S UPDATED TARGETS FOR PERFORMANCE MEASURES RELATED TO BRIDGE AND PAVEMENT CONDITIONS

- WHEREAS,** the Ithaca-Tompkins County Transportation Council has been designated by the Governor of the State of New York as the Metropolitan Planning Organization responsible for the comprehensive, continuing, and cooperative transportation planning process for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND
- WHEREAS,** the Metropolitan Transportation Planning final rule (23 CFR Part 450 and 49 CFR Part 613) require that metropolitan planning organizations establish performance targets that address performance measures or standards established under 23 CFR Part 490 (National Performance Management Measures), 49 U.S.C. 5326(c), and 49 U.S.C. 5329(d), to use in tracking progress toward attainment of critical outcomes for the region of the metropolitan planning organization, AND
- WHEREAS,** said federal regulations require that the selection of targets that address performance measures described in 23 U.S.C. 150(c) shall be in accordance with the appropriate target setting framework established in 23 CFR 490, and shall be coordinated with the relevant State(s) to ensure consistency, to the maximum extent practicable; AND
- WHEREAS,** said federal regulations require that metropolitan planning organizations establish performance targets no later than 180 days after the date on which the relevant State or provider of public transportation establishes performance targets, AND
- WHEREAS,** the New York State Department of Transportation (NYSDOT) adjusted the 2025 statewide pavement performance targets for the National Highway System (NHS) in September 2024, for the following categories:
- (1) Bridge Condition on the NHS,
 - (2) Pavement Condition on the NHS (by Interstate and Non-Interstate), AND
- WHEREAS,** the NYSDOT coordinated the establishment of its targets for each of the above performance categories with the 14 Metropolitan Planning Organizations (MPOs) in New York through the New York State Association of Metropolitan Planning Organizations (NYSAMPO), AND
- WHEREAS,** the Ithaca-Tompkins County Transportation Council may establish performance measure targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State's targets, or establish its own target within 180 days of the State establishing and reporting its safety targets,

NOW THEREFORE, BE IT RESOLVED, that the MPO Policy Committee has agreed to support NYSDOT's targets for Bridge and Pavement Condition as attached herein, AND

BE IT FURTHER RESOLVED, that the MPO Policy Committee will plan and program projects that contribute to the accomplishment of said targets to the extent that it is practicable.

This resolution having been considered and approved on June 17, 2025.

Pavement and Bridge Conditions Statewide Performance and Targets				
Performance Measures	2022 Performance	2023 Performance	2023 Target	2025 Target
Percent of Interstate pavements in good condition	36.9%	50.7%	53.2%	48.2%
Percent of Interstate pavements in poor condition	1.8%	1.0%	1.4%	1.6%
Percent of non-Interstate NHS pavements in good condition	16.3%	20.3%	22.3%	18.6%
Percent of non-Interstate NHS pavements in poor condition	7.5%	7.1%	9.3%	8.4%
Percent of NHS bridges (by deck area) in good condition	24.7%	24.1%	24.1%	21.1%
Percent of NHS bridges (by deck area) in poor condition	11.2%	13.0%	12.5%	12.8%

MPO Self-Certification Resolution

Report: Federal regulations (23 CFR §450.336) require that the State and MPO certify that the metropolitan transportation process is being carried out in accordance with all applicable requirements. This certification needs to take place concurrently with the submittal of the proposed TIP at least every 4 years.

The ITCTC, following guidance provided by NYSDOT, is submitting a Self-Certification resolution and accompanying narrative.

Action Requested: Motion recommending Policy Committee approval of Resolution 25-06: *Approving the Ithaca-Tompkins County Transportation Council 2025 MPO Self-Certification* – included below. **The full resolution with the attached narrative is included as a separate file in the agenda email.**

RESOLUTION 25-06 APPROVING THE ITHACA-TOMPKINS COUNTY TRANSPORTATION COUNCIL 2025 MPO SELF-CERTIFICATION

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization (MPO) for the Ithaca-Tompkins County Metropolitan Area; AND

WHEREAS, as the designated MPO, the *Ithaca-Tompkins County Transportation Council* is charged with conducting a "continuing, cooperative, and comprehensive" transportation planning process; AND

WHEREAS, in accordance with the joint Metropolitan Planning Rule, 23 CFR part 450/23 CFR part 613, the *Ithaca-Tompkins County Transportation Council* has conducted an MPO self-certification covering its 2025-2026 program year; AND

WHEREAS, the Transportation Policy Committee has reviewed the 2025 Self-Certification narrative prepared and recommended by its Staff Director and Planning Committee;

NOW THEREFORE BE IT RESOLVED, that in accordance with 23 CFR 450.336, the *Ithaca-Tompkins County Transportation Council*, the designated Metropolitan Planning Organization for the Ithaca-Tompkins County, New York, Metropolitan Area, hereby certifies that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- (1) 23 U.S.C. 134, 49 U.S.C. Section 5303;
- (2) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 200d-1) and 49 CFR part 21;
- (3) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (4) 49 CFR part 26, regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (5) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-Aid highway construction contracts;
- (6) The provisions of the American with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37 and 38;
- (7) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal finance assistance;
- (8) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and

- (9) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities;

BE IT FURTHER RESOLVED, that the 2025 MPO Self-Certification Narrative, labeled as "ATTACHMENT A" is hereby made an integral part of this resolution;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby instructs and authorizes its Staff Director to submit this resolution and all necessary documentation to the appropriate State and Federal agencies to ensure timely approval of this certification.

This resolution having been considered and approved on June 17, 2025.

ITEM VI.

2026-2030 TIP UPDATE APPROVAL

Report: The ITCTC has completed an update to the 5-year Transportation Improvement Program. The new 2026-30 TIP includes 14 FHWA funded projects that are continuing from the previous TIP and four new projects. In addition, the TIP includes FTA funded projects.

The ITCTC staff, project sponsors and NYSDOT met on April 7, 2025 to review project proposals, address questions and develop a draft program. In addition, there has been substantial ongoing coordination between ITCTC staff, NYSDOT and proposed local project sponsors. The result of all these deliberations was the program of projects considered by the Planning Committee in May.

The ITCTC announced a 30-day public comment period which ran from May 1 through June 6, 2025. The draft 2026-30 TIP including descriptive text, summary tables and charts and individual project tables have been posted prominently and continuously updated on the ITCTC website.

A public meeting was held Wednesday, May 14, 2025, and the draft TIP was circulated with ITCTC members and others in the transportation sector. ITCTC staff was contacted regarding a number of corrections to text and project tables. NYSDOT has provided comments on the text that accompanies the project tables. This input has been incorporated into the text. The performance measures and performance targets section of the TIP has been updated to include the latest narrative and figures in coordination with NYSDOT and other NY MPOs.

TIP Development Process summary:

- October 23, 2024 a message was sent initiating a review of existing projects that were expected to roll over to the new TIP. A meeting of sponsors of continuing projects took place December 12, 2025.
- October 23, 2024, NYSDOT Region 3 provided the ITCTC with federal funding sub-allocations that could be used to develop the 2026-2030 TIP. These sub-allocations totaled \$30,010,000, restricted by funding type and year available.
- On January 3, 2025 a message was sent requesting initial project proposals (IPP) for new projects to be included in the 2026-30 TIP. Total available funds (after accounting for continuing projects) was \$16,127,000.
- March 10, 2025 Tompkins County, the designated recipient of FTA funds, in coordination with TCAT, provided a draft program of FTA funded projects.
- April 7, 2025 - meeting to review IPPs and develop a draft program of projects.
- May 1-June 6, 2025 Public Comment Period

The draft proposed 2026-30 TIP was sent via email as an accompanying document to the agenda. It includes:

- o Text - TIP process, fund categories, performance measure evaluation/targets, financial plan
- o Summary charts and tables,
- o TIP FHWA project tables,
- o TIP FTA tables and
- o TIP maps

In summary, the 2026-30 TIP programs \$47,055,962 in federal FHWA funds and \$37,845,000 in federal FTA funds over a five-year period – Total Federal = \$84,900,962.

With the inclusion of state and local matches the programmed 5-year funds are as follows: FHWA=\$56,674,743; FTA=\$56,725,000; Total combined = \$113,399,743.

Action Requested: Motion recommending Policy Committee formal approval of Resolution 25-05: *Adopting the 2026-2030 Transportation Improvement Program* (below).

RESOLUTION 2025-05
ADOPTING THE 2026-2030 TRANSPORTATION IMPROVEMENT PROGRAM

- WHEREAS,** federal transportation legislation requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor and general units of local government as the Metropolitan Planning Organization for the Ithaca Metropolitan Area; AND
- WHEREAS,** federal transportation legislation requires the development of a Transportation Improvement Program; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council*, in accordance with 23 CFR part 450 and 49 CFR part 613, the Final Metropolitan Planning Rules jointly promulgated by the Federal Highway Administration and Federal Transit Administration, has developed a Transportation Improvement Program in conformance with §450.326 et al. of the aforementioned rule; AND
- WHEREAS,** the proposed Transportation Improvement Program was developed in cooperation with the New York State Department of Transportation, local transit operators and other local transportation partners, and after consultation with local, State and Federal agencies and organizations in compliance with federal requirements; AND
- WHEREAS,** the proposed Transportation Improvement Program, contains a five-year integrated program of federally funded transportation projects for the Ithaca metropolitan planning area to be implemented between October 1, 2025 and September 30, 2030; AND
- WHEREAS,** the proposed Transportation Improvement Program has been developed to be financially constrained; AND
- WHEREAS,** the developmental process of the proposed Transportation Improvement Program included a project evaluation process in order to facilitate the review and prioritization of project proposals; AND
- WHEREAS,** the proposed Transportation Improvement Program includes a formal project selection process that constitutes an "agreed to" procedure for the selection of projects for implementation in conformance with §450.332 of the joint planning regulation; AND
- WHEREAS,** there is a need to efficiently administer and implement the projects contained in this program, it is also recognized that the project costs shown on the program at this time are only reasonable estimates that may change during the course of project development; AND
- WHEREAS,** all projects in the previous Transportation Improvement Program that have not been implemented in part or in whole are included in the 2026-2030 Transportation Improvement Program; AND
- WHEREAS,** the proposed Transportation Improvement Program is consistent with all plans, goals, and objectives of the *Ithaca-Tompkins County Transportation Council* and shall be updated at least triennially with revisions to reflect changes in program emphasis and funding availability; AND
- WHEREAS,** such agreement and consistency determinations are taken to satisfy the annual State Implementation Plan consistency requirements; AND
- WHEREAS,** all Federal planning requirements relative to Title VI are being met and documented; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* attests and certifies that the metropolitan transportation planning process is being carried out in conformance with the requirements of the 23 CFR part 450 and 49 CFR part 613;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby adopts the five-year Transportation Improvement Program for the period October 1, 2025 through September 30, 2030;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* certifies the annual transportation program of projects to be consistent with all current plans, and recommends the initiation of those projects and plans so specified;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* agrees to use the Transportation Improvement Program as the project selection document for implementation to satisfy project selection requirements in federal regulations;

BE IT FURTHER RESOLVED, that the Transportation Policy Committee directs the Staff Director to submit this resolution and appropriate documentation of the program to those Federal and State agencies responsible for assuring its early implementation.

This resolution having been considered and approved on June 17, 2025.

Policy Committee Items:

ITEM VII

Approval of Policy Committee Action Summary – April 15, 2025

Report: The April 15, 2025 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the April 15, 2025 Action Summary.

ITEM VIII.a

TIP Actions – Amendments
FTA 5307 Funding Adjustments-2025

Report: Tompkins County, in coordination with TCAT and NYSDOT, is requesting an amendment to increase funding to four existing projects utilizing FFY 24/25 FTA Sect.5307 funding. This amendment will not affect the funding of projects within any other jurisdiction. More details and the TIP Action form can be found under Agenda Item III.a. above.

Action Requested: Policy Committee approval of the proposed amendment to Sect. 5307 project funding in the 2023-2027 TIP.

ITEM VIII.b

TIP Actions – Amandements
New FTA 5307 Project

Report: Tompkins County requests the ITCTC approve a 2023-27 TIP amendment to the FTA Tables in FFY 2025. The amendment adds one new project utilizing FY 24/25 FTA Sect. 5307 funds. This amendment will not affect the funding of projects within any other jurisdiction. More details and the TIP Action form can be found on Agenda Item III.b above.

Action Requested: Policy Committee approval of the proposed amendment to add a new Sect. 5307 project in the 2023-2027 TIP.

ITEM IX

Bridge and Pavement Condition Target Resolution

Report: Federal regulations require MPOs to establish their own performance targets or agree to support targets prepared by NYSDOT in coordination with MPOs. Staff requests the ITCTC approve Res.25-07 *Supporting NYSDOT's Updated Targets for Performance Measures Related to Bridge and Pavement Conditions*. The resolution is included under Agenda item IV above.

Action Requested: Policy Committee approval of Resolution 2025-07: *Supporting New York State Department of Transportation's Updated Targets for Performance Measures Related to Bridge and Pavement Conditions*.

ITEM X.

MPO Self-Certification Resolution

Report: Federal regulations (23 CFR §450.336) require that the State and MPO certify that the metropolitan transportation process is being carried out in accordance with all applicable requirements. This certification needs to take place concurrently with the submittal of the proposed TIP at least every 4 years.

The ITCTC, following guidance provided by NYSDOT, is submitting a Self-Certification resolution and its accompanying narrative. The resolution is included under Agenda item V above.

Action Requested: Policy Committee approval of Resolution 25-06: *Approving the Ithaca-Tompkins County Transportation Council 2025 MPO Self-Certification*. **The full resolution with the attached narrative is included as a separate file in the agenda email.**

ITEM XI.

2026-2030 TIP UPDATE APPROVAL

Report: The ITCTC has completed an update to the 5-year Transportation Improvement Program. The new 2026-30 TIP includes 14 FHWA funded projects that are continuing from the previous TIP and four new projects. In addition, the TIP includes a program of FTA funded projects.

Approval of the ITCTC update is via Resolution 25-05: *Adopting the 2026-2030 Transportation Improvement Program*. Additional details and the resolution are included under Agenda item VI above.

Action Requested: Policy Committee formal approval of Resolution 25-05: *Adopting the 2026-2030 Transportation Improvement Program*.

Joint Committee Items:

ITEM XII.

Staff Transition Update

Report: The Transportation Planning Director position has been listed by Tompkins County. The position announcement has been shared widely in the NY transportation professionals community, and with professional organizations including the NY State Association of MPOs, AMPO and the Association of State Highway and Transportation Officials.

The position description and other details can be found in the Tompkins County Human Resources vacancy list: <https://www.tompkinscivilservice.org/civilservice/vacancies> . The deadline for applications was 6/15/25.

Action Requested: This item is for information purposes.

ITEM XIII

Director's Report

Report:

- Professor Don Hartill, passed away on April 16, 2025. Don was a long-time member of the ITCTC serving as representative of the Village of Lansing, where he held many community leadership positions including mayor from 1996-2021. Don was a professor of physics at Cornell from 1968 to 2016.
- NYSAMPO Conference debrief.

Action Requested: This item is for information purposes.

ITEM XIV

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Action Requested: This item is for information purposes.

ITEM XV

Adjournment

The next scheduled ITCTC meetings:

ITCTC Planning Committee, July 15, 2025 at 10:00 a.m.

ITCTC Policy Committee, August 19, 2025 at 1:00 p.m.

The 2025 Meeting Schedule can be viewed on the ITCTC website:

<https://www.tompkinscountyny.gov/All-Departments/Ithaca-Tompkins-County-Transportation-Council/Meeting-Schedule>

*If you are unable to attend, please inform the ITCTC Office and arrange for your alternate to be in attendance.
Meetings may be cancelled in advance due to a lack of sufficient action items on the agenda.*

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR
AGENDA ITEM II & VII.**

II. Approval of Planning Committee Action Summary – May 20, 2025

VII. Approval of Policy Committee Action Summary – April 15, 2025

Approval of Action Summary
May 20, 2025 Meeting

PLANNING COMMITTEE MEETING ACTION SUMMARY
May 20, 2025 - 10:00 a.m.

Present: ***In Person:*** **Katie Borgella** (Tompkins County), **Ray Burger, Chair** (Town of Dryden), **Kelly Chapman** (Alt. Tompkins County), **Brent A. Cross** (Village of Cayuga Heights), **Timothy Logue** (City of Ithaca), **C.J. Randall** (Town of Ithaca), **Reed Huegerich** (Cornell University), **Katrina Bergan** (NYSDOT Reg.3), **Ruth Groff** (Town of Lansing), **Julie Baldwin** (Alt. NYSDOT).

Remote: **Kate Kelley-MacKenzie** (Town of Caroline), **Niels Tygensen** (Town of Ulysses), **Joel Slater** (Town of Ithaca).

Excused: **Jason Leifer** (Town of Dryden), **Matthew Rosenbloom** (TCAT), **Curt Parrish** (TCAT), **Kate Supron** (Cornell University), **John Licitra** (City of Ithaca), **David O'Shea** (Town of Ithaca), **Ronny Hardaway** (Village of Lansing), **John Courtney** (Village of Lansing), **Dave Roth** (NYSDOT Reg.3), **Joel Gagnon** (Town of Danby), **John Zepko** (Town of Lansing), **Stephanie Redmond** (Town of Enfield), **Ellard Keister** (Town of Groton), **Michael Allinger** (Town of Newfield), **Megan McDonald** (Tompkins County), **Greg Hutnik** (Town of Danby), **Trevor Jensen** (TCAT alternate for Matthew Rosenbloom).

Staff: **Fernando de Aragón, Jay Lambrix.**

Guests: **Frank Doldo** (Dept. Planning & Sustainability), **Courtney Horner** (Dept. Planning & Sustainability), **Tom Hoebbel** (Member of the Public).

At 10:15 a.m. Katie Borgella assumed the Chair and asked if there were any members of the public present who wished to speak.

I. Public Comment Period

Report: None

Action: This item is for informational purposes only. No action required.

II. Approval of Action Summary – March 20, 2025

Report: The March 20, 2025 Action Summaries are attached to the end of this meeting packet.

Action: This item was moved by **Katie Borgella**, seconded by **C.J. Randall**, and approved with unanimous consent.

III.a. 2023-2027 TIP Actions – Admin.Modification – 2024 ATC/MEP Table

Report: Tompkins County requests that the ITCTC approve a 2023-27 TIP Administrative Modification to the NYS Accelerated Transit Capital (ATC) and Modernization & Enhancement Program (MEP) Summary Table section. The modification adds new MEP/ATC Projects to the existing table. MEP and ATC are 100% State funds and are included in the TIP for information purposes. Details in the modification form below.

Action: This item was moved by **Reed Huegerich**, seconded by **Katie Borgella**, and approved with unanimous consent.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

**** Administrative Modification ****

New MEP/ATC Projects - 2024

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an administrative modification to the 2023-2027 Transportation Improvement Program (TIP) on May 20, 2025, during a regularly scheduled meeting. The action on the 2023-2027 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

Tompkins County requests that the ITCTC approve a 2023-27 TIP administrative modification to the NYS Accelerated Transit Capital (ATC) and Modernization & Enhancement Program (MEP) Summary Table section. The administrative modification adds two (2) new Gadabout bus projects and one (1) new TCAT project for a total of \$262,950 in additional ATC funds and a new overall total of \$1,280,413 for the MEP/ATC Project Table. MEP and ATC are 100% State funds and are included in the TIP for information purposes.

The table in Attachment A includes the project as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

Attachment A

OLD TABLE

2024 NYS Accelerated Transit Capital (ATC) and Modernization and Enhancement Program (MEP) Summary Table				
Project	PIN	ATC	MEP	Total
Gadabout Lot G Replacement Buses	382925	\$98,730	-	\$98,730
TCAT Facility Rehabilitation	382940	-	\$718,733	\$718,733
TCAT 40ft Electric Buses	382966	\$200,000	-	\$200,000
Total Funding:	-	\$298,730	\$718,733	\$1,017,463

UPDATED TABLE WITH NEW PROJECTS IN BOLD

2024 NYS Accelerated Transit Capital (ATC) and Modernization and Enhancement Program (MEP) Summary Table				
Project	PIN	ATC	MEP	Total
Gadabout Lot G Replacement Buses	382925	\$98,730	-	\$98,730
TCAT Facility Rehabilitation	382940	-	\$718,733	\$718,733
TCAT 40ft Electric Buses	382966	\$200,000	-	\$200,000
TCAT Facility Rehab	382416	\$72,950	-	\$72,950
Gadabout Purchase <30ft Bus	382013	\$136,870	-	\$136,870
Gadabout Purchase 3 <30ft Buses Local Share	382925	\$53,130	-	\$53,130
Total Funding:	-	\$561,680	\$718,733	\$1,280,413

III.b. 2023-2027 TIP Actions – Admin.Modification – TAP Projects Date Change

Report: Tompkins County requests that the ITCTC approve a 2023-27 TIP amendment to the NYS Accelerated Transit Capital (ATC) and Modernization & Enhancement Program (MEP) Summary Table section. The amendment adds a new MEP/ATC Project Table for 2024 on behalf of the Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout, and Tompkins County. MEP and ATC are 100% State funds and are included in the TIP for information purposes. Details in the amendment form below.

Question: Katie Borgella asked Fernando about the difference between TIP and TAP. Fernando clarified.

Action: This item was moved by Brent Cross, seconded by Tim Logue, and approved with unanimous consent.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

**** Administrative Modification ****

**MULTIPLE TAP PROJECT
OBLIGATION DATE CHANGES**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an administrative modification to the 2023-2027 Transportation Improvement Program (TIP) on May 20, 2025, during a regularly scheduled meeting. The change to the current State Transportation Improvement Program (2023-2027 STIP) affects two (2) FHWA TAP-FLEX projects as described below and in the attached tables.

Description:

NYSDOT, in coordination with the Village of Cayuga Heights and the City of Ithaca, is requesting an administrative modification to two (2) TAP projects. This administrative modification moves FFY 24/25 project phases over to FFY 25/26 to meet changing project schedules. This administrative modification does not change total funding levels for this project. In summary, the changes include the following:

PIN 395085 – Black Diamond Trail Connector

- Moves Construction and Inspection phases from FFY 24/25 to FFY 25/26.

PIN 395086 – Cayuga Heights: Sidewalk Connections

- Moves Construction and Inspection phases from FFY 24/25 to FFY 25/26.

The tables in Attachment A and B below include the projects as they will appear in the TIP. This administrative modification will not affect the funding of any other projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

Attachment A

EXISTING PROJECT:

TIP date 2022 **PIN** 395085 **BIN**

Project Name Black Diamond Trail Connector

Sponsor City of Ithaca

Description TAP Funds - 2022. This project will design and construct approximately 1.25 miles of a multi-use, active transportation facility, including two trail bridges, to extend the Black Diamond Trail and connect to the Gateway Trail. This gap filling project will build a key link in a regionally significant trail network, connecting various neighborhoods to commercial areas and recreational areas, including three state parks and two city parks. City of Ithaca, Tompkins CO. Total Federal Award Amount - \$2,200,000. Local Contribution Amount - \$550,000.

Fund Source: TAP FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	TAP-FLEX		\$0	11-22	\$50,000	\$0	\$0	\$0	\$0	\$50,000
B-4-Preliminary Design	TAP-FLEX		\$0	11-22	\$241,000	\$0	\$0	\$0	\$0	\$241,000
C-7-Detailed Design	TAP-FLEX		\$0	11-22	\$194,000	\$0	\$0	\$0	\$0	\$194,000
E-13-Rt of Way Incd	TAP-FLEX		\$0	11-22	\$10,000	\$0	\$0	\$0	\$0	\$10,000
D-10-Rt of Way Acq	TAP-FLEX		\$0	10-24	\$0	\$0	\$30,000	\$0	\$0	\$30,000
G-18-Construction	TAP-FLEX		\$0	05-25	\$0	\$0	\$2,020,000	\$0	\$0	\$2,020,000
H-22-Inspection	TAP-FLEX		\$0	05-25	\$0	\$0	\$205,000	\$0	\$0	\$205,000
Total:			\$0		\$495,000	\$0	\$2,255,000	\$0	\$0	\$2,750,000
Federal			\$0		\$396,000	\$0	\$1,804,000	\$0	\$0	\$2,200,000
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$99,000	\$0	\$451,000	\$0	\$0	\$550,000

AMENDED PROJECT:

Fund Source: TAP FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	TAP-FLEX		\$0	11-22	\$50,000	\$0	\$0	\$0	\$0	\$50,000
B-4-Preliminary Design	TAP-FLEX		\$0	11-22	\$241,000	\$0	\$0	\$0	\$0	\$241,000
C-7-Detailed Design	TAP-FLEX		\$0	11-22	\$194,000	\$0	\$0	\$0	\$0	\$194,000
E-13-Rt of Way Incd	TAP-FLEX		\$0	11-22	\$10,000	\$0	\$0	\$0	\$0	\$10,000
D-10-Rt of Way Acq	TAP-FLEX		\$0	10-24	\$0	\$0	\$30,000	\$0	\$0	\$30,000
G-18-Construction	TAP-FLEX		\$0	05-26	\$0	\$0	\$0	\$2,020,000	\$0	\$2,020,000
H-22-Inspection	TAP-FLEX		\$0	05-26	\$0	\$0	\$0	\$205,000	\$0	\$205,000
Total:			\$0		\$495,000	\$0	\$30,000	\$2,225,000	\$0	\$2,750,000
Federal			\$0		\$396,000	\$0	\$24,000	\$1,780,000	\$0	\$2,200,000
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$99,000	\$0	\$6,000	\$445,000	\$0	\$550,000

Note: All changes in Bold

Attachment B

EXISTING PROJECT:

TIP date 2022 **PIN** 395086 **BIN**

Project Name Cayuga Heights: Sidewalk Connections

Sponsor Village of Cayuga Heights

Description TAP Funds - 2022. The project entails the construction of approximately 1.1 miles of sidewalk along Cayuga Heights Road that will connect segments of sidewalk, will connect local destinations, provide safety for pedestrians and children walking to school, and foster the Village's walkable community goals. Village of Cayuga Heights, Tompkins CO. Total Federal Award Amount - \$2,191,000. Local Contribution Amount - \$547,800.

Fund Source: TAP FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	TAP-FLEX		\$0	11-22	\$166,000	\$0	\$0	\$0	\$0	\$166,000
B-4-Preliminary Design	TAP-FLEX		\$0	11-22	\$166,000	\$0	\$0	\$0	\$0	\$166,000
C-7-Detailed Design	TAP-FLEX		\$0	11-22	\$215,000	\$0	\$0	\$0	\$0	\$215,000
E-13-Rt of Way Incd	TAP-FLEX		\$0	11-22	\$5,000	\$0	\$0	\$0	\$0	\$5,000
D-10-Rt of Way Acq	TAP-FLEX		\$0	10-24	\$0	\$0	\$5,000	\$0	\$0	\$5,000
G-18-Construction	TAP-FLEX		\$0	05-25	\$0	\$0	\$1,741,000	\$0	\$0	\$1,741,000
H-22-Inspection	TAP-FLEX		\$0	05-25	\$0	\$0	\$441,000	\$0	\$0	\$441,000
Total:			\$0		\$552,000	\$0	\$2,187,000	\$0	\$0	\$2,739,000
Federal			\$0		\$441,600	\$0	\$1,749,600	\$0	\$0	\$2,191,200
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$110,400	\$0	\$437,400	\$0	\$0	\$547,800

AMENDED PROJECT:

Fund Source: TAP FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	TAP-FLEX		\$0	11-22	\$166,000	\$0	\$0	\$0	\$0	\$166,000
B-4-Preliminary Design	TAP-FLEX		\$0	11-22	\$166,000	\$0	\$0	\$0	\$0	\$166,000
C-7-Detailed Design	TAP-FLEX		\$0	11-22	\$215,000	\$0	\$0	\$0	\$0	\$215,000
E-13-Rt of Way Incd	TAP-FLEX		\$0	11-22	\$5,000	\$0	\$0	\$0	\$0	\$5,000
D-10-Rt of Way Acq	TAP-FLEX		\$0	10-24	\$0	\$0	\$5,000	\$0	\$0	\$5,000
G-18-Construction	TAP-FLEX		\$0	05-26	\$0	\$0	\$0	\$1,741,000	\$0	\$1,741,000
H-22-Inspection	TAP-FLEX		\$0	05-26	\$0	\$0	\$0	\$441,000	\$0	\$441,000
Total:			\$0		\$552,000	\$0	\$5,000	\$2,182,000	\$0	\$2,739,000
Federal			\$0		\$441,600	\$0	\$4,000	\$1,745,600	\$0	\$2,191,200
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$110,400	\$0	\$1,000	\$434,400	\$0	\$547,800

Note: All changes in Bold

IV. TIP Update

Report: The Transportation Improvement Program is scheduled to be updated by June 17, 2025. A call for initial highway project proposals resulted in nine proposals as listed in the IPP Submissions table below. After evaluation and a meeting of current and potential project sponsors on April 7, a draft program of highway projects was developed-see Project Directory Table (includes the two TAP projects from agenda Item III.b). The list include four new projects.

A draft 2026-2030 TIP has been prepared and has been made available for public comment. An online public meeting was set for May 14.

The latest TIP draft can be found in the ITCTC website: <https://www.tompkinscountyny.gov/All-Departments/Ithaca-Tompkins-County-Transportation-Council>

Comment: Katrina Bergan confirmed that it is time to request PINS for the new TIP projects. The ITCTC will make the request for PINS after the meeting.

Question: Katie Borgella asked the ITCTC to clarify how the new 26-30 TIP projects were selected, as well as how the IPP submission process was realized. Fernando walked the committee through the IPP process, as well as how existing projects from the current TIP were brought over into the new TIP. **Katrina Bergan** expanded on the criteria that are used to determine the eligibility of a project, and why certain projects did not make the cut.

Question: C.J. Randall asked what happens to projects that do not make the cut, and Fernando clarified that they can be resubmitted for the next TIP.

Action: This item is for information and discussion purposes.

IPP Submissions*			
Sponsor	Project Name	Description	Total
City of Ithaca	East State Street Rehabilitation	This project will address pavement failings, address storm sewer conditions, investigate retaining wall, address pedestrian facilities (ramps, crossings, sidewalks).	\$3,468,000
City of Ithaca	Hancock Street Bridge over Cascadilla Creek Replacement Project	Replaces the Hancock Street Bridge over Cascadilla Creek with a longer version and conducts minor roadway construction along the approaches to accommodate it.	\$3,250,000
City of Ithaca	Hector St. Mill & Pave	Mill and repave Hector St. from Warren Place to Florence Ave. The project also will repaint street lane, sidewalk, and uphill bike lane markings, as well as conduct minor repairs on drainage infrastructure and extend existing curbs.	\$1,375,000
City of Ithaca	NYS RT 79 Bridge over the Flood Control Channel Rehabilitation	Rehabilitates the NYS RT 79 Bridge over the Flood Control Channel. Work includes replacing key bridge bearings, cleaning and repainting girders, replacing deteriorated concrete, and repairing utility hangar assemblies.	\$2,017,000
City of Ithaca	Six Corners Intersection	Improve safety at the intersection for all modes of transportation while maintaining efficient operations at the Six Corners Intersection including Route 366: Ithaca Road, Dryden Rd, Maple Ave, Cornell Street, and Oak Ave.	\$2,873,000
City of Ithaca	Spencer Road Improvements	Makes pedestrian, road, and culvert improvements on Spencer Road from the Elmira Rd Roundabout to Quarry Rd.	\$1,140,000
NYSDOT	VPP/HMA Rt 96, Ithaca City Line to Village of Trumansburg	This project will repave and mill NY 96 from the City of Ithaca northern city line to the Village of Trumansburg southern boundary to address severe pavement deterioration.	\$2,350,000
Town of Enfield	Rumsey Hill Bridge	Replace aging Rumsey Hill Bridge and ensure the new design accommodates cyclists, pedestrians, and heavier vehicle traffic.	\$1,250,000

PROJECT DIRECTORY 2026-2030 TRANSPORTATION IMPROVEMENT PROGRAM SORTED BY PROJECT IDENTIFICATION NUMBER (PIN)		
PIN	PROJECT NAME	SPONSOR
301603	RT.96B Over Buttermilk Creek Tributary Bridge Replacement	NYS DOT
304728	Rt 96 Repaving and Safety Improvements, Village of Trumansburg South Village Line to North Village Line	NYS DOT
331439	Route 34 over Norfolk Southern RR Bridge Rehabilitation	NYS DOT
375619	Fall Creek Road (CR105) over Fall Creek, Bridge Rehabilitation. Tn. Dryden, Tompkins County	Tompkins County
375697	Podunk Rd. (CR 146) Bridge Replacement over Taughannock Creek	Tompkins County
375700	N. Cayuga Street over Fall Creek Bridge Replacement	City Ithaca
375701	Hector Street Culvert Rehabilitation	City Ithaca
375726	Town Line Rd over Lick Brook Bridge Replacement	Town Ithaca
375757	Falls Rd over Taughannock Creek Bridge Replacement	Tompkins County
395085	Black Diamond Trail Connector	City Ithaca
395086	Cayuga Heights: Sidewalk Connections	Vill. Cay.Heights
395090	Village of Dryden Safe Routes to School Sidewalk Project	Vill. Dryden
395091	East Shore Drive Bicycle and Pedestrian Safety Corridor	Town Ithaca
395092	West Main St. Sidewalk Project	Vill. Trumansburg
TBD	Cortland Street Bridge Replacement	Tompkins County
TBD	East State Street Rehabilitation	City Ithaca
TBD	Hancock Street Bridge over Cascadilla Creek Replacement Project	City Ithaca
TBD	Spencer Road Improvements	City Ithaca

V. Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Kathleen MacKenzie (Town of Caroline)

1. Work is continuing on the South Hill Extension rail trail.
2. Kathleen attended the Local Roads Extension webinar for state funds.

Brent Cross (Vil. of Cayuga Heights)

1. The Cayuga Heights Sidewalk Project (TAP Funds) – The reason for the project delay is due to the consultant adding a year to the Scoping process in order to negotiate easements.
2. Hearing requests for midblock crossings. The Village is looking to develop some form of criteria for such project consideration.

Reed Huegerich (Cornell University)

1. The University is in the process of identifying a few crosswalks on campus that need additional safety considerations.
2. This week is Commencement Week, so there will be a lot of activity, especially is weekend.
3. A new field hockey field is moving forward and will be under construction soon.

Katrina Bergan (New York State DOT)

1. DOT will be letting the 13/34/96 project in two weeks.
2. Katrina wanted to remind everyone to obligate as much of their projects as possible for the current Federal Fiscal Year. Anything after August 15th will be hard to obligate. She went on to list a number of projects in Tompkins County that need to meet this deadline.
 - a. **Comment:** Katie Borgella has noticed that the quality of consultant services has decreased recently.
 - b. **Comment:** Fernando let the committee know that the upcoming Joint Committee meeting would be an opportune time for members to obligate funds.
3. The Feds are trying to take away the Reconnected Communities funding from the City of Syracuse since they did not obligate their funds on time.

Tim Logue (City of Ithaca)

1. The City is close to design approval for the BUILD grant for redesigning Rt. 13.
2. Construction for the Black Diamond Trail extension is being pushed from 2026 to 2027.
3. The Active Transportation Plan is coming to a close and will be ready for adoption soon.
4. Addisu Gebre has been hired by DOT and has officially left the City of Ithaca.

Ruth Groff (Town of Lansing)

1. The town has received a grant for \$50,000 from the Park Foundation for their updated Trails Master Plan.
2. New York State DOT has given the green light to put up a 15-mph speed limit during school hours on Wildman Road.
3. The town recently had a groundbreaking ceremony for their new DPW building.

C.J. Randall (Town of Ithaca)

1. The Town executed their agreement with DOT for East Shore Drive project, and have started the preliminary design process.
2. The Town will be approving a Vision Zero resolution soon.

Katie Borgella (Tompkins County)

1. The CFA round is now open.

Frank Doldo (Dept. Planning and Sustainability)

1. There are a number of FTA funding a staff issue concerns due to federal policy. The best case scenario for next year is a flat funding amount.

2. They are going to try to get all of their projects obligated before the June 30th deadline.
 - a. Frank then asked if there is any unallocated money in the TIP that can be transferred over to FTA.
 - b. Katrina Bergan asked the ITCTC to conduct an inventory analysis to see if there are any FLEX funds available to be transferred over to FTA. She did raise concerns that even if there were funds available, the transfer would probably not be able to happen before the June 30th deadline.

Ray Burger (Town of Dryden)

1. The town is getting closer to a pedestrian bridge across Rt. 13 and has begun the design bidding process.

Fernando de Aragon (ITCTC)

1. Fernando gave an overview of the NYSAMPO Conference in Syracuse.
 - a. Kate Borgella mentioned the failed search to find Fernando's replacement as executive director, and that the position has been reposted with a new deadline of June 15th.

Action: This item is for information purposes.

VI. Adjournment

Action: Planning Committee members unanimously agreed to adjourn the May 20, 2025 ITCTC Planning Committee meeting at approximately 10:59 a.m.

Planning Committee Action:

Approval of 03/18/25 Action Summary:

March 18, 2025

Motion:

Second:

Vote:

ATTEST: _____
Ray Burger, Planning Committee Secretary

Approval of Action Summary
April 15, 2025 Meeting

POLICY COMMITTEE MEETING ACTION SUMMARY

April 15, 2025 - 1:00 p.m.

Present: ***In Person:*** Rod Howe, Chair (Town of Ithaca), Ray Burger (Town of Dryden), David Smith, Secretary (NYSDOT Region 3), Dave Roth (NYSDOT Reg.3), Laura Lewis (TCAT), Trevor Jensen (TCAT), Jennifer Biloski (Village of Cayuga Hts.), Timothy Logue (City of Ithaca), Mike Lane (Tompkins County Legislature), Natalie Mottl (City of Ithaca).

Remote: Ronny Hardaway (Village of Lansing), Joel Gagnon (Town of Danby), Ruth Groff (Town of Lansing).

Excused: Rich DePaolo (Town of Ithaca), Jason Leifer, Vice Chair (Town of Dryden), Don Hartill (Village of Lansing), Matthew Rosenbloom (TCAT), Randy Brown (Tompkins County Legislature), Linda Woodard (Village of Cayuga Heights), Robert Cantelmo, (City of Ithaca), Addisu Gebre (City of Ithaca), Reed Huegerich (Cornell University), Stephanie Redmond (Town of Enfield), Don Scheffler (Town of Groton), Ayla Schermer (FTA), Benjamin Fischer (FHWA), Michael Allinger (Town of Newfield).

Staff: Fernando de Aragón, Jay Lambrix.

Guests: Frank Doldo (Dept. Planning & Sustainability), Courtney Horner (Dept. Planning & Sustainability), Diana Kohl (Member of the Public), Ainsley de Wolf (Member of the Public), John Eckenrode (Member of the Public), John Licitra (City of Ithaca), Trevor Jensen (TCAT).

***At 1:00 p.m. Rod Howe assumed the Chair and asked
if there were any members of the public present who wished to speak.***

I. **Public Comment Period**

Report:

Comment: **Ainsley de Wolf** commented that road signs have gotten out of control in term of their size and number. She's concerned that these signs distract and cover up the natural beauty found along Tompkins County roads.

Response: **Rod Howe** mentioned that this is an issue to bring to the attention of the County and the Town of Ithaca and recommended that she get in touch with him to discuss this issue further.

Comment: **John Eckenrode** spoke on behalf of his neighbors with a request that there be a noise study analysis of the downtown and Cayuga Heights section of Rt. 13 to address residents' quality-of-life and adverse health affect concerns.

Response: In summary, the committee said that this will be a mid to long-term process that would require years of planning and implementation. The design upgrades to Rt. 13 will aim to slow vehicles when possible to reduce accidents, and subsequently noise.

Comment: **Jay Lambrix** asked about setting up highway noise barriers and implementing electric powertrain requirements at the state level.

Response: **David Smith** responded with saying that design guidelines do not allow for noise barriers in the particular context of Rt. 13, and that there are currently no guidelines for electric powertrains being considered at the state level.

Action: This item is for informational purposes only.

II. **Approval of Action Summary – February 25, 2025**

Report: The February 25, 2025 Action Summary is attached to the end of this meeting packet.

Action: This item was moved by **David Roth**, seconded by **David Smith**, and approved with unanimous consent.

ITEM III.a 2023-2027 TIP Actions – Amendment – New 2024 ATC/MEP Table

Report: Tompkins County requests that the ITCTC approve a 2023-27 TIP amendment to the NYS Accelerated Transit Capital (ATC) and Modernization & Enhancement Program (MEP) Summary Table section. The amendment adds a new MEP/ATC Project Table for 2024 on behalf of the Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout, and Tompkins County. MEP and ATC are 100% State funds and are included in the TIP for information purposes. Details in the amendment form below.

This TIP Action was reviewed with a recommendation for approval by the Planning Committee during their March 2025 meeting.

Action: This item was moved by **David Smith**, seconded by **Ray Burger**, and approved with unanimous consent.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

**** Amendment ****

New MEP/ATC Project Table - 2024

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on April 15, 2025, during a regularly scheduled meeting. The action on the 2023-2027 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

Tompkins County requests that the ITCTC approve a 2023-27 TIP amendment to the NYS Accelerated Transit Capital (ATC) and Modernization & Enhancement Program (MEP) Summary Table section. The amendment adds a new MEP/ATC Project Table for 2024 on behalf of the Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout, and Tompkins County. MEP and ATC are 100% State funds and are included in the TIP for information purposes.

A total of \$718,733 in MEP funds and \$298,730 in ATC funds are being programmed for the new project. The table in Attachment A includes the project as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

Attachment A

2024 NYS Accelerated Transit Capital (ATC) and Modernization and Enhancement Program (MEP) Summary Table				
Project	PIN	ATC	MEP	Total
Gadabout Lot G Replacement Buses	382925	\$98,730	-	\$98,730
TCAT Facility Rehabilitation	382940	-	\$718,733	\$718,733
TCAT 40ft Electric Buses	382966	\$200,000	-	\$200,000
Total Funding:	-	\$298,730	\$718,733	\$1,017,463

ITEM II.b 2023-2027 TIP Actions – Administrative Modification PIN 382011 Gadabout Replacement Buses

Report: Tompkins County requests that the ITCTC approve a minor funding adjustment for PIN 382011 to match actual grant funding. The total funding of this project will increase by \$7,158 from \$136,870 to \$144,028.

This TIP Action will be reported to the Planning Committee during their May 2025 meeting.

Action: This item was moved by **John Licitra**, seconded by **Ray Burger**, and approved with unanimous consent.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

**** Administrative Modification ****

FTA 5339 PROJECT FUNDING UPDATE

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an administrative modification to the 2023-2027 Transportation Improvement Program (TIP) on **April 15, 2025**, during a regularly scheduled meeting. The change to the current State Transportation Improvement Program (2023-2027 STIP) affects one (1) Section 5339 project in the FTA Tables for FFY 24/25, as described below and in the attached table.

Description:

Tompkins County, in coordination with TCAT, is requesting an administrative modification to one (1) FTA Sec. 5339 Bus and Bus Facility project. This administrative modification adds funding in FFY 24/25 to reflect actual available funding. The changes include the following:

PIN 382011 - Gadabout Replacement Buses

- Adjust funding for FFY 24/25 for a new total of \$144,028.
 - Funding breaks down as follows – \$115,222 Federal and \$14,403 State, \$14,403 Local.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM					
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES					
URBAN FORMULA (FTA 5339)	DESCRIPTION	PIN#	2025	Revised 2025	Difference
Gadabout Replacement Buses	Purchase replacement >30ft buses for Gadabout	382940	\$136,870	\$144,028	\$7,158

ITEM IV. TIP Update

Report: The Transportation Improvement Program is scheduled to be updated by June 17, 2025. A call for initial project proposals resulted in nine proposals as listed below. Staff and project applicants met April 7 to develop a draft program of projects. Through this collaborative effort we were able identify funding options for the four **highlighted** new projects – please note cost figures in the table are approximations. The new projects will be added to the 12 existing projects (second table below) that carry over to the new TIP for an anticipated total of 16 projects.

Staff is currently preparing the draft program of projects with adjusted totals assigned to specific funding categories. Once ready, the new draft TIP will be made available for public comment and a public meeting will be scheduled before finalizing the draft document for approval in June.

Action: This item is for information and discussion purposes only.

IPP Submissions			
Sponsor	Project Name	Description	Total
City of Ithaca	East State Street Rehabilitation	This project will address pavement failings, address storm sewer conditions, investigate retaining wall, address pedestrian facilities (ramps, crossings, sidewalks).	\$3,468,000
City of Ithaca	Hancock Street Bridge over Cascadilla Creek Replacement Project	Replaces the Hancock Street Bridge over Cascadilla Creek with a longer version and conducts minor roadway construction along the approaches to accommodate it.	\$3,250,000
City of Ithaca	Hector St. Mill & Pave	Mill and repave Hector St. from Warren Place to Florence Ave. The project also will repaint street lane, sidewalk, and uphill bike lane markings, as well as conduct minor repairs on drainage infrastructure and extend existing curbs.	\$1,375,000
City of Ithaca	NYS RT 79 Bridge over the Flood Control Channel Rehabilitation	Rehabilitates the NYS RT 79 Bridge over the Flood Control Channel. Work includes replacing key bridge bearings, cleaning and repainting girders, replacing deteriorated concrete, and repairing utility hangar assemblies.	\$2,017,000
City of Ithaca	Six Corners Intersection	Improve safety at the intersection for all modes of transportation while maintaining efficient operations at the Six Corners Intersection including Route 366: Ithaca Road, Dryden Rd, Maple Ave, Cornell Street, and Oak Ave.	\$2,873,000
City of Ithaca	Spencer Road Improvements	Makes pedestrian, road, and culvert improvements on Spencer Road from the Elmira Rd Roundabout to Quarry Rd.	\$1,140,000
NYSDOT	VPP/HMA Rt 96, Ithaca City Line to Village of Trumansburg	This project will repave and mill NY 96 from the City of Ithaca northern city line to the Village of Trumansburg southern boundary to address severe pavement deterioration.	\$2,350,000
Town of Enfield	Rumsey Hill Bridge	Replace aging Rumsey Hill Bridge and ensure the new design accommodates cyclists, pedestrians, and heavier vehicle traffic.	\$1,250,000
Tompkins County	Replacement of Cortland Street Bridge over Owasco Inlet	The project will completely remove and replace the existing bridge and reconstruct the roadway between Conger Boulevard and Main Street, including sidewalk improvements, new drainage, and guide railing.	\$3,620,000

Existing Projects Carrying Over into the 26-30 TIP		
Sponsor	PIN	Project Name
NYSDOT	301603	Rt 96B over Buttermilk Creek Tributary Bridge Replacement
NYSDOT	304728	Rt 96 Village of Trumansburg South Village Line to North Village Line
NYSDOT	331439	Route 34 over Norfolk Southern RR Bridge Rehabilitation
Tompkins County	375619	Fall Creek Road (CR105) over Fall Creek, Bridge Rehabilitation.
Tompkins County	375697	CO Rd 146 Bridge Replacement over Taughannock Creek
Tompkins County	375757	Falls Rd. over Taughannock Creek Bridge Replacement
City of Ithaca	375700	N. Cayuga Street over Fall Creek Bridge Replacement
City of Ithaca	375701	Hector St. Culvert Rehabilitation
Town of Ithaca	375726	Town Line Rd over Lick Brook Bridge Replacement
Town of Ithaca	395091	East Shore Drive Bicycle and Pedestrian Safety Corridor
Village of Dryden	395090	Village of Dryden Safe Routes to School Sidewalk Project
Village Trumansburg	395092	West Main St. Sidewalk Project

ITEM V. Staff Transition Update

Report:

The Transportation Planning Director position has been listed by Tompkins County. The position announcement has been shared with a number of professional organizations including the NY State Association of MPOs, AMPO and the American Planning Association.

The position description and other details can be found in the Tompkins County Human Resources vacancy list: <https://www.tompkinscivilservice.org/civilservice/vacancies> . The deadline for applications is 4/23/25.

Action: This item is for information purposes only.

*It was recommended that this position be advertised at the NYSAMPO conference in Syracuse.

ITEM VI. Director's Report

Report:

Ongoing grant funded projects-

- Safe Streets and Roads Tompkins – <https://safestreetstompkins.com/>
- Move Ithaca - <https://www.moveithaca.com/>

Action: This item is for information purposes only.

ITEM VII. Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Action: This item is for information purposes only.

1. Jennifer Biloski (Vil. Cayuga Heights)
 - a. Work continues on the Cayuga Heights Road sidewalk project with the focus on obtaining the necessary land easements.
 - i. Fernando asked about the Safe Routes to School project in Cayuga Heights.
 - ii. Jennifer said the response has been mostly positive, but there has been discussion about how to improve certain crossings and how best to maintain the sidewalks during the winter months.
2. Trevor Jensen (TCAT)
 - a. New bus schedules to be published shortly for the summer.
3. Ray Burger (Town of Dryden)
 - a. The town put out the solicitation for bids for the Rt. 13 pedestrian rail trail bridge.
4. Laura Lewis (TCAT)
 - a. Two new buses are arriving this summer to help support TCAT's aging fleet.
 - b. There has been some success in the hiring of new mechanics and bus operators.
5. John Licitra (City of Ithaca)
 - a. East State Street and Hector Street culverts are progressing well.
6. Natalie Mottl (City of Ithaca)
 - a. City of Ithaca Sidewalk program started up two weeks ago and a number of projects are progressing with a pause expected in June, and then to start again in August.
 - b. Safe Streets and Roads Tompkins – the final report is out for comment from municipalities and the results will be shared online for final public comments. Final adoption is expected by September of this year.
7. David Smith (NYSDOT)????
 - a. A June 5th letting is expected for the Rt 13/34/96 project with construction slated for later this year.
8. Courtney Horner (Dept. Planning and Sustainability)
 - a. Everyone is invited to the Transportation Scout Public Launch happening this week.
9. Frank Doldo (Dept. Planning and Sustainability)
 - a. Added that the County received \$850,000 from FTA to do a project, of which the Transportation Scout Public is a phase.
*Fernando commented that Scout is an app to help with finding alternative transportation
10. Ray Burger (Town of Dryden)
 - a. The Town of Dryden is working with the residents of the Forest Home community to address traffic concerns. A committee has been set up to try to reduce speeds and make it safer for walking and cycling.
11. Ruth Groff (Town of Lansing)
 - a. An RFP has been put out to produce a comprehensive rail trails program.
 - b. The town is in the process of finalizing trail easements.
 - c. Bids are opening tomorrow for new DPW facility.

12. Ronny Hardaway
 - a. Working on the installation of wiring along Dart Drive sidewalk and getting
 - b. Smaller sidewalks installations planning for next budget cycle.
13. David Smith (NYSDOT)
 - a. DOT has suspended any contracts with Flock Safety (a license plate reader provider) due to their failure to obtain proper permits.
14. Dave Roth (NYSDOT)
 - a. The state appreciates ITCTC's help and cooperation with the TIP process.

ITEM VIII. Adjournment

Action: Policy Committee members unanimously agreed to adjourn the January 21, 2025 ITCTC Planning Committee meeting at approximately 2:00 p.m.

Policy Committee Action:
Approval of 02/25/25 Action Summary:

February 25, 2025
By:

ATTEST: _____
David Smith, ITCTC Policy Committee Secretary

If you are unable to attend a meeting, please inform the ITCTC Office and arrange for your alternate to be in attendance. Meetings may be cancelled in advance due to a lack of sufficient action items on the agenda.