



ITCTC

ITHACA-TOMPKINS
COUNTY
TRANSPORTATION
COUNCIL

607-274-5570 | www.tcgov.co/itctc 121

East Court Street | Ithaca, NY

AGENDA AND MEETING NOTICE PLANNING COMMITTEE MEETING

Tuesday, January 20, 2026; 10:00 A.M. – 12:00 P.M. Transit Center, 737 Willow Ave. Ithaca, N.Y.

Meeting is being held in-person; hybrid option available via Zoom:

<https://us02web.zoom.us/j/86597405561?pwd=uW12moOLaFbjKi4xZkvX8hbAQZNPpf.1>

- | | | |
|------|---|--------------------------|
| I. | Public Comment | |
| II. | Approval of 12/16/2025 Joint Meeting Action Summary | Planning Committee Chair |
| III. | Review of the 2026-2027 UPWP and vote to recommend Resolutions 2026-01 and 2026-02 to send to the Policy Committee for approval | Thomas Knipe |
| IV. | Planning Committee Chair and Vice Chair Selection | Committee Members |
| V. | Director's Report | Tom Knipe |
| VI. | Member reports | Committee Members |
| VII. | Adjournment | |

**** Please allow two hours for this meeting**** This meeting will be recorded.

ITEM I

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

Action Requested: This item is for informational purposes.

ITEM II

Approval of Joint Committee Action Summary – December 16, 2025

Report: The December 16 Joint Committee Action Summary is attached to the end of this meeting packet. The Policy Committee will also approve the Joint Action Summary in February.

Action Requested: Motion to approve the December 16, 2025 Action Summary.

ITEM III

**Review and Approval of 2026-2027 UPWP and Resolution
2026-01 to send to the Policy Committee**

Report: The latest **draft** of the Simplified Statement of Work/UPWP for the April 1, 2026–March 31, 2027 fiscal year has been emailed to committee members for review and comment. The Policy Committee must approve a final UPWP during their February 17, 2026 meeting in order to meet the NYSDOT deadline of March 1. A copy of the draft UPWP was sent to NYSDOT's MPO Bureau for comments. **Please send any comments you may have to Thomas Knipe as soon as possible.**

Action Requested: Planning Committee vote to move the *2026-2027 UPWP* and Resolutions 2026-01 and 2026-02 to the Policy Committee for final approval.

RESOLUTION 2026-01

**APPROVAL OF THE 2026-2027 ITHACA-TOMPKINS COUNTY
TRANSPORTATION COUNCIL OPERATING BUDGET**

WHEREAS, the *Ithaca-Tompkins County Transportation Council* was designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area; AND

WHEREAS, as the designated Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area the *Ithaca-Tompkins County Transportation Council* receives certain federal and state grants for the purpose of conducting transportation planning activities in a “*comprehensive, continuing, and cooperative*” manner; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* is provided with administrative services, including budget and financial services, by its Host Agency, Tompkins County; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has reviewed its proposed SFY 2026-2027 Operating Budget for the period of April 1, 2026 through March 31, 2027;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby adopt the 2026-2027 Operating Budget for the period April 1, 2026 through March 31, 2027 and directs the Host Agency to implement said budget;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby authorize its Staff Director to take the necessary administrative actions to implement and administer said budget, as represented in “ATTACHMENT A”, which is hereby made an integral part of this resolution;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby request that the Host Agency take the appropriate actions necessary to cause this adopted budget to be fully implemented without interruption prior to March 31, 2026.

This resolution having been considered and approved on February 17, 2026.

Rod Howe, Chair

Elizabeth Parmley, Secretary

ATTACHMENT A
RESOLUTION 2026-01

2026-2027 ITCTC Operating Budget				
<i>CODE</i>	<i>DESCRIPTION</i>	<i>FHWA</i>	<i>FTA</i>	<i>TOTAL</i>
REVENUES:				
.4959	FEDERAL AID GRANT	\$359,198	\$51,510	\$410,708
	REPROGRAMMED FUNDS	\$34,000	\$0	\$34,000
	2.5% SET-ASIDE FUNDS	\$9,607		\$9,607
	TOTAL REVENUES	\$402,805	\$51,510	\$454,315
EXPENSES:				
	COMBINED SALARIES	220,931	30,059	250,990
.8800	FRINGE	106,018	14,457	120,475
.2206	COMPUTER EQUIPMENT	800	700	1,500
.2210	OTHER EQUIPMENT	0	300	300
.2214	FURNITURE & FIXTURES	0	250	250
.2230	COMPUTER SOFTWARE	0	150	150
.4303	OFFICE SUPPLIES	100	294	394
.4330	PRINTING	0	100	100
.4332	BOOKS/PUBLICATIONS	0	100	100
.4342	FOOD	0	0	0
.4400	PROGRAM EXPENSE	72,607	0	72,607
.4402	LEGAL ADVERTISING	250	100	350
.4412	TRAVEL/TRAINING	500	1,000	1,500
.4414	LOCAL MILEAGE	500	100	600
.4416	PROFESSIONAL DUES	200	0	200
.4424	EQUIPMENT RENTAL	200	200	400
.4425	SERVICE CONTRACTS	0	300	300
.4432	RENT	0	100	100
.4442	PROFESSIONAL SERVICE FEES	0	0	0
.4452	POSTAGE SERVICES	99	100	199
.4472	TELEPHONE	100	200	300
.4618	INTERDEPARTMENTAL CHARGE	500	3,000	3,500
	TOTAL EXPENSES	\$402,805	\$51,510	\$454,315

RESOLUTION 2026-02

APPROVAL OF THE 2026-2027 UNIFIED PLANNING WORK PROGRAM

- WHEREAS,** federal transportation legislation requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND
- WHEREAS,** the Metropolitan Planning Organizations are required to carry out a "*continuing, cooperative, and comprehensive*" urban transportation planning process that addresses all modes of transportation; AND
- WHEREAS,** in order to implement a continuous, cooperative, and comprehensive transportation planning process in the Ithaca-Tompkins County Metropolitan Area, it is a requirement to develop an annual Unified Planning Work Program (UPWP); AND
- WHEREAS,** the Ithaca-Tompkins County Transportation Council, in accordance with the requirements of regulations (23 CFR §450.308(d)), has developed a Simplified Statement of Work for fiscal year 2026-2027 that serves as the Unified Planning Work Program; AND
- WHEREAS,** in order to support the elements of the 2026-2027 Unified Planning Work Program, the *Ithaca-Tompkins County Transportation Council* continues its designation of the New York State Department of Transportation to be the grant applicant on its behalf; AND
- WHEREAS,** the New York State Department of Transportation has agreed to apply for necessary regular program funding under the Federal Transit Administration Section 5303 program, under the Federal Transit Administration Section 5307 program, and under the Federal Highway Administration "PL" transportation planning program in amounts consistent with this approved 2026-2027 Unified Planning Work Program;
- NOW THEREFORE BE IT RESOLVED,** that the *Ithaca-Tompkins County Transportation Council* hereby approves the 2026-2027 Unified Planning Work Program and directs the submission thereof to the appropriate Federal and State agencies and directs the filing of the appropriate grant applications to support the program;
- BE IT FURTHER RESOLVED,** that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Staff Director to execute and administer the 2026-2027 Unified Planning Work Program in cooperation with and with the assistance of the Transportation Planning Committee.

This resolution having been considered and approved on February 17, 2026.

Rod Howe, Chair

Elizabeth Parmley, Secretary

ITEM IV

Election of Officers for 2026

Report: Section II.B.4 of the Unified Operations Plan (UOP) calls for the election of a Chairperson for the Planning Committee to serve a term of one year. The UOP does not specify dates of the term. Historical practice has been to hold such an election annually together with the Policy Committee election, which is “held at the last meeting of the calendar year”. In addition, while the UOP does not specifically call for the election of a Vice-Chair, it has been the practice of the Planning Committee to elect such an officer. Since no election was held during the December, 2025 meeting, elections are to be held this week.

Staff suggests that the Vice-Chairperson conduct the nomination/election of the Chair. The current Chair would then conduct the nomination/election of a Vice Chair. **Members of the Planning Committee interested in being nominated, or in nominating someone else, should contact the Staff Director prior to the Planning Meeting.**

Action Requested: Nomination and election of a Planning Committee Chair and Vice-Chair for the year 2026.

ITEM V

Director’s Report

Report:

This agenda item is provided for the purpose of allowing the ITCTC Director to go over any additional information, updates, and upcoming projects at the ITCTC.

Action Requested: This item is for information purposes.

ITEM VI

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Action Requested: This item is for information purposes.

ITEM VII

Adjournment

The next ITCTC meetings:

ITCTC Policy Committee, February 17, 2026 at 1:00 p.m.

ITCTC Planning Committee, March 17, 2026 at 10:00 a.m.

Approval of Action Summary
December 16, 2025 – 1:00 p.m.

JOINT PLANNING/POLICY COMMITTEE MEETING ACTION SUMMARY

December 16, 2025 – 1:00 p.m.

Present:

Planning Committee:

In Person: Ray Burger (Town of Dryden), Katie Borgella (Tompkins County), Kelly Chapman (Tompkins County), Jason Leifer, Vice Chair (Town of Dryden), Brent Cross (Village of Cayuga Heights), John Licitra (City of Ithaca), C.J. Randall (Town of Ithaca), Kate Supron (Cornell University), David Roth (NYSDOT), Trevor Jensen (TCAT), Reed Huegerich (Cornell University), Katrina Bergan (NYSDOT), Kate Kelley-Mackenzie (Town of Caroline), Natalie Mottl (City of Ithaca).

Remote: Michael Allinger (Town of Newfield), Ronny Hardaway (Vil. of Lansing), Greg Hutnik (Town of Danby), Joel Gagnon (Town of Danby).

Policy Committee:

In Person: Elizabeth Parmley (NYSDOT), Jennifer Biloski (Vil. of Cayuga Heights), Rod Howe (Town of Ithaca), Ray Burger (Town of Dryden), Dave Roth (NYSDOT), Laura Lewis (TCAT), Michael Lane (Tompkins County), Reed Huegerich (Cornell University).

Remote: Ronny Hardaway (Village of Lansing), Joel Gagnon (Town of Danby), Michael Allinger (Town of Newfield).

Excused:

Planning Committee:

Tim Logue (City of Ithaca), David O'Shea (Town of Ithaca), John Courtney (Vil. of Lansing), Ellard Keister (Town of Groton), Ruth Groff (Town of Lansing), John Zepko (Town of Lansing), Niels Tyngsen (Town of Ulysses), Joe Slater (Town of Ithaca), Julie Baldwin (NYSDOT), Megan McDonald (Tompkins County), Stephanie Redmond (Town of Enfield), Matthew Rosenbloom (TCAT).

Policy Committee:

Rich DePaolo (Town of Ithaca), Jason Leifer (Town of Dryden), Randy Brown (Tompkins County), Linda Woodard (Vil. of Cayuga Heights), Robert Cantelmo (City of Ithaca), Tim Logue (City of Ithaca), Matthew Rosenbloom (TCAT), Stephanie Redmond (Town of Enfield), Don Scheffler (Town of Lansing), Ruth Groff (Town of Lansing), Benjamin Fischer (FHWA), Ayla Schermer (FTA).

Staff:

MPO: Thomas Knipe (ITCTC Director), Jay Lambrix (Transportation Analyst).
Dept. Planning & Sustainability: Frank Doldo (Chief Transportation Planner) (*Remote*), Courtney Horner (Transportation Planner).

Guests:

Jeffrey Smith (Member of the Public, Barton Loguidice), Adam Potter (City of Ithaca).

I. NYSAMPO Award Announcement

Report: This agenda item is provided for the purpose of announcing the winner of a NYSAMPO Award. Further details will be provided during the meeting.

Action: This item is for informational purposes. No action required.

II. Public Comment Period

Report: There were no public comments.

Action: This item is for informational purposes. No action required.

III. Approval of Action Summary – September 16, 2025

Report: The September 16, 2025 Joint Meeting Action Summary is attached to the end of this meeting packet.

Action: Moved by **Jennifer Biloski**, seconded by **Mike Lane**, and unanimously approved by the Policy Committee.

IV. TIP Administrative Modification – FTA 5311 Projects

Report: Tompkins County is requesting an amendment to change the PINs for six (6) existing FTA projects and to add three new FTA projects.. These changes will affect the FFY 2026-2030 TIPs. This amendment will not affect the funding of projects within any other jurisdiction. More details in the TIP Action form below.

Action: Planning Committee: Moved by **David Roth**, seconded by **Brent Cross**, and unanimously approved by the Planning Committee.

Policy Committee: Moved by **Jennifer Biloski**, seconded by **Elizabeth Parmley**, and unanimously approved by the Policy Committee.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

FTA Project PIN Changes - 2026

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 and 2026-2030 Transportation Improvement Programs (TIPs) on December 16, 2025, during a regularly scheduled joint meeting with the Planning Committee. The action on the 2026-2030 TIP and the current State Transportation Improvement Program (STIP) affects nine (9) projects as described below.

Description:

Tompkins County requests the ITCTC approve a 2026-30 TIP/STIP amendment to the FTA 5307 Tables for FFY 25/26. The amendment creates PINs for three (3) new FTA projects and new PINs for six (6) pre-existing FTA projects. The project adjustments are described as follows:

Pre-existing Projects with New PINS

Replacement Gadabout Paratransit Buses – PIN 382029 (Old PIN - 382929)

- Federal: \$778,566
- State: \$97,320
- Local: \$97,322
- Total \$973,208

Mobility Management Programs and Services – PIN 382031 (Old PIN - 382828)

- Federal: \$400,000
- State: \$50,000
- Local: \$50,000
- Total: \$500,000

Mobility Management – Upstate NY Community Mobility Training Conferences – PIN 382032 (Old PIN – 382833)

Operating Assistance, TCAT - PIN 382033 (Old PIN - 382404)

- Federal: \$455,374
- State: \$455,374
- Total: \$910,748

Operating Assistance, Gadabout - PIN 382034 (Old PIN - 382404)

- Federal: \$151,500
- State: \$151,500
- Total: \$303,000

Appalachian Development Transit Assistance Program - PIN 382035 (Old PIN – 382890)

- Federal: \$33,656
- State: \$33,656
- Total: \$67,312

New Projects

Replacement TCAT Diesel Buses – PIN 382030

- Federal: \$3,120,000
- State: \$390,000
- Local: \$390,000
- Total: \$3,900,000

Rides to Recovery - PIN 382036

- Federal: \$125,000
- State: \$125,000
- Total: \$250,000

First Mile Last Mile - PIN 382037

- Federal: \$125,000
- State: \$125,000
- Total: \$250,000

The table in Attachment A includes the project as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

ATTEST: _____
Rod Howe, *Chair, ITCTC Policy Committee*

Elizabeth Parmley, *Secretary, ITCTC Policy Committee*

Existing Projects

2026-2030 TRANSPORTATION IMPROVEMENT PROGRAM FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES - FFY 25/26						
BUS & BUS FACILITIES (FTA 5311)	DESCRIPTION	Current PIN#	New PIN	Current 2026	Revised 2026	Difference
Replacement Gadabout Paratransit Buses	Purchase replacement Paratransit Buses for Gadabout.	382925	382029	\$500,000	\$973,208	\$473,208
Mobility Management Programs and Services	Mobility Management Programs and Services	382828	382031	\$500,000	\$500,000	\$0
Mobility Management – Upstate NY Community Mobility Training Conferences	This project develops and puts on community mobility training conferences with a focus on Upstate NY.	382833	382032	\$25,000	\$25,000	\$0
Operating Assistance, TCAT	Operating assistance TCAT	382404	382033	\$460,000	\$910,748	\$450,748
Operating Assistance, Gadabout	Operating Assistance for Gadabout	382001	382034	\$150,000	\$382,029	(232,029)
Appalachian Development Transit Assistance Program	Operating assistance for TCAT.	382890	382035	\$30,000	\$67,312	\$37,312

New Projects

2026-2030 TRANSPORTATION IMPROVEMENT PROGRAM FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES - FFY 25/26			
BUS & BUS FACILITIES (FTA 5311)	DESCRIPTION	PIN	2026
Replacement TCAT Diesel Buses.	Purchase 40ft diesel buses for TCAT	382030	\$3,900,000
Rides to Recovery	Provide transportation for people in active recovery for substance abuse and mental health	382036	\$250,000
First Mile Last Mile	Provide transportation to the nearest bus stop for people who are not in walking distance	382037	\$250,000

V. **2025 ATC/MEP Project Table**

Report: Tompkins County is requesting an amendment to create a new 2025 MEP/ATC Project Table. These changes will affect both the FFY 2023-2027 and FFY 2026-2030 TIPs. This amendment will not affect the funding of projects within any other jurisdiction. More details in the TIP Action form below.

Action: Planning Committee: Moved by **David Roth**, seconded by **C.J. Randall**, and unanimously approved by the Planning Committee.

Policy Committee: Moved by **Mike Lane**, seconded by **John Licitra**, and unanimously approved by the Policy Committee.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

New MEP/ATC Project Table - 2025

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2026-2030 Transportation Improvement Programs (TIPs) on December 16, 2025, during a regularly scheduled joint planning/policy committee meeting. The action on the 2026-2030 TIP and the next State Transportation Improvement Program (STIP) affects four (4) projects as described below.

Description:

Tompkins County requests that the ITCTC approve a 2026-30 TIP amendment to the NYS Accelerated Transit Capital (ATC) and Modernization & Enhancement Program (MEP) Summary Table section. The amendment adds a new MEP/ATC Table for 2025 with a total of four (4) projects on behalf of the Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout, and Tompkins County. MEP and ATC are 100% State funds and are included in the TIP for information purposes.

A total of \$577,135 in ATC funds are being programmed for the four (4) new projects. The table in Attachment A includes the projects as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

ATTEST: _____
Rod Howe, *Chair, ITCTC Policy Committee*

David Roth, *Secretary, ITCTC Policy Committee*

2025 NYS Accelerated Transit Capital (ATC) and Modernization and Enhancement Program (MEP) Summary Table

Project	PIN	ATC	MEP	Total
TCAT Procurement and ERP Software		\$105,000	-	\$105,000
TCAT Bus Transmission and Engine Replacement		\$332,782	-	\$332,782
Gadabout Lot G Buses Local Match		\$20,217	-	\$20,217
Gadabout Lot E Bus Purchase		\$119,136	-	\$119,136
Total Funding:		\$577,135	\$0	\$577,135

VI. TIP Amendment PIN 305771: MbC Rt 13, Ithaca N. City Line to E. of Irish Settlement Rd/George Rd

Report: NYSDOT, and other sponsors, is requesting an amendment to create a new FFY 25/26 road paving project. These changes will affect both the FFY 2023-2027 and FFY 2026-2030 TIPs. This amendment will not affect the funding of projects within any other jurisdiction. More details in the TIP Action form below.

Action: Planning Committee: Moved by **C.J Randall**, seconded by **Katie Borgella**, and unanimously approved by the Planning Committee.

Policy Committee: Moved by **Mike Lane**, seconded by **Rod Howe**, and unanimously approved by the Policy Committee.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

New Project – MbC Rt. 13, Ithaca N. City Line to E. of Irish Settlement Rd.

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 and 2026-2030 Transportation Improvement Program (TIP) on December 16, 2025, during a regularly scheduled joint meeting with the Planning Committee. The action on the 2023-2027 and 2026-2030 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

NYSDOT, in coordination with the City of Ithaca, Towns of Ithaca and Dryden, and Villages of Cayuga Heights and Lansing, requests that the ITCTC approve a 2023-27 and 2026-30 TIP amendment to create a new paving project – MbC Rt. 13, Ithaca North City Line to East of Irish Settlement Rd/George Rd (PIN 305711). The amendment changes are as follows:

MbC Rt. 13, Ithaca North City Line to East of Irish Settlement Rd/George Rd (PIN 305711).

- a. Adds a FFY 25/26 Construction phase with a total of \$14,490,000 in NHPP funds
- b. Adds a FFY 25/26 Inspection phase with a total of \$1,500,000 in NHPP funds

The table in Attachment A includes one new project as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

ATTEST:

Rod Howe, Chair, ITCTC Policy Committee

David Roth, Secretary, ITCTC Policy Committee

NEW PROJECT: 23-27 TIP

TIP date 2026 **PIN** 305771 **BIN**
Project Name MbC Rt. 13, Ithaca North City Line to East of Irish Settlement Rd/George Rd.
Sponsor NYSDOT

Description This project will remove and replace the top 2.25 inches of asphalt on Route 13, from the Ithaca North City line to East of Irish Settlement Road/George Road, a distance of over 10.5 miles in the City of Ithaca, Towns of Ithaca and Dryden and Villages of Cayuga Heights and Lansing, in Tompkins County.

Fund Source: NHPP

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
G-18-Construction	NHPP		\$0	12-25	\$0	\$0	\$0	\$14,490,000	\$0	\$14,490,000
H-22-Inspection	NHPP		\$0	12-25	\$0	\$0	\$0	\$1,500,000	\$0	\$1,500,000
Total:			\$0		\$0	\$0	\$0	\$15,990,000	\$0	\$15,990,000
Federal Funding:			\$0		\$0	\$0	\$0	\$12,792,000	\$0	\$12,792,000
State Funding:			\$0		\$0	\$0	\$0	\$3,198,000	\$0	\$3,198,000
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

NEW PROJECT: 26-30 TIP

TIP date 2026 **PIN** 305771 **BIN**
Project Name MbC Rt. 13, Ithaca North City Line to East of Irish Settlement Rd/George Rd.
Sponsor NYSDOT

Description This project will remove and replace the top 2.25 inches of asphalt on Route 13, from the Ithaca North City line to East of Irish Settlement Road/George Road, a distance of over 10.5 miles in the City of Ithaca, Towns of Ithaca and Dryden and Villages of Cayuga Heights and Lansing, in Tompkins County.

Fund Source: NHPP

Project Element	Funding	Date	Obligated	Date	25/26	26/27	27/28	28/29	29/30	5 YR Total
G-18-Construction	NHPP		\$0	12-25	\$14,490,000	\$0	\$0	\$0	\$0	\$14,490,000
H-22-Inspection	NHPP		\$0	12-25	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Total:			\$0		\$15,990,000	\$0	\$0	\$0	\$0	\$15,990,000
Federal Funding:			\$0		\$12,792,000	\$0	\$0	\$0	\$0	\$12,792,000
State Funding:			\$0		\$3,198,000	\$0	\$0	\$0	\$0	\$3,198,000
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Note: Changes shown in bold

VII. TIP Administrative Modification Stewart Ave Bridge

Report: The City of Ithaca, with other sponsors, is requesting approval of an administrative modification to the Stewart Ave Bridge project. These changes will affect the FFY 2026-2030 TIP. This Administrative Modification will not affect the funding of projects within any other jurisdiction. More details in the TIP Action form below.

Action: Planning Committee: Moved by **Reed Huegerich**, seconded by **C.J. Randall**, and unanimously approved by the Planning Committee.

2026-2030 TRANSPORTATION IMPROVEMENT PROGRAM

****Administrative Modification****

Stewart Ave Bridge Project Funding Adjustments

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an administrative modification to the 2026-2030 Transportation Improvement Program (TIP) on December 16, 2025, during a regularly scheduled Planning Committee meeting. The action on the 2026-2030 TIP and the State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

The City of Ithaca, in coordination with Tompkins County, is requesting that the ITCTC approve a 2026-30 TIP administrative modification to add an additional NHPP Construction phase to the Stewart Ave Bridge Project (PIN 375669). This administrative modification will bring the project into the 2026 – 2030 TIP/STIP. The changes are as follows:

PIN 375669 - Stewart Ave Bridge Project

- a. Adds a new \$261,000 NHPP Construction phase for FFY 25/26, bringing the project into the new TIP.

The table in Attachment A includes one new project as it will appear in the TIP (note: changes shown in bold). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

ATTEST:

Ray Burger, *Chair, ITCTC Planning Committee*

VIII. Organizational Assessment Presentation & Discussion

Report: The ITCTC Director, Thomas Knipe, is presenting the results of a comprehensive internal ITCTC organizational assessment.

Action: This action is available for informational purposes only.

IX. Director's Salary Adjustment - Resolution

Report: The ITCTC is requesting an adjustment to the Director's pay structure in order to bring the Director's salary in line with the County salary scale for managerial employees.

Action: Policy Committee: Moved by **Elizabeth Parmley**, seconded by **John Licitra**, and unanimously approved by the Policy Committee.

RESOLUTION 2025-10

MODIFICATION OF THE DIRECTOR'S SALARY

WHEREAS, the Ithaca-Tompkins County Transportation Council (ITCTC) has a responsibility to perform transportation planning services in accordance with the approved Unified Planning Work Program (UPWP) of the ITCTC; AND

WHEREAS, the Ithaca-Tompkins County Transportation Council has engaged the services of Tom Knipe to serve as its Staff Director to manage and administer the performance of the aforementioned services on behalf of the ITCTC; AND

WHEREAS, the Ithaca Tompkins County Transportation Council has recently endeavored to bring the Staff Director salary in line with the Tompkins County salary schedule for managerial employees, and upon hiring the current Staff Director in July 2025, offered a salary in line with the posted 2025 salary schedule for Tompkins County managerial employees at Grade 88, and

WHEREAS, the Administrative Oversight Committee has conducted a three-month performance review of the Staff Director and, based upon that review and out of a desire to have the ITCTC Director salary keep pace with the 2026 Tompkins County managerial employee salary schedule, recommends an adjustment and appropriate increase in the salary of the incumbent; AND

WHEREAS, the Transportation Policy Committee has considered the recommendation of the Administrative Oversight Committee and has agreed to adjust the salary of the Staff Director by 3.0%, and

WHEREAS, the Transportation Policy Committee, while retaining independent authority to adjust the Director Salary now and in the future, wishes to also have the Director's salary aligned to the County's managerial salary schedule in years beyond 2026,

NOW THEREFORE BE IT RESOLVED, that the Ithaca-Tompkins County Transportation Council does hereby approve the adjustment of the salary of the incumbent Staff Director by an increase of 3.0% in 2026 to a hire rate of \$108,222 and a work rate of \$113,922, based upon a forty-hour work week effective January 1, 2026; and

BE IT FURTHER RESOLVED, that the annual increase thereafter shall be commensurate with the rate increase approved for the Management group for each of the years 2027, 2028, 2029 and 2030.

BE IT FURTHER RESOLVED, the Ithaca-Tompkins County Transportation Council, in accordance with the approved Memorandum of Understanding, does hereby direct the Host Agency, Tompkins County, to execute the necessary administrative procedures to implement this modification.

This resolution having been considered and approved on December 16, 2025.

Rod Howe, Chair

David Roth, Secretary

X. 2026 Draft Meeting Schedule

Report: The ITCTC is providing a preliminary draft of the upcoming 2026 AOC and Committee Meeting Schedule for questions, comments, and suggestions from the Planning and Policy committees.

Action: This action is available for informational purposes only.

DRAFT 2026 ITCTC Meeting Schedule

Planning Committee 10:00 a.m. – 12:00 p.m. (except as noted below)		Policy Committee 1:00 p.m. – 3:00 p.m. (except as noted below)
January 20, 2026		February 17, 2026
March 17, 2026		April 21, 2026
May 19, 2026	Joint Meeting @ 1pm	May 19, 2026
June 16, 2026		
July 21, 2026	Joint Meeting @ 1pm	July 21, 2026
August 18, 2026		September 15, 2026
November 17, 2026		
December 15, 2026	Joint Meeting @ 1pm	December 15, 2026

*Committee meetings are typically held on the third Tuesday of every month.

*Meetings are subject to cancellation if there is a lack of agenda items.

*The Administrative Oversight Committee will meet immediately after Joint meetings.

XI. Director’s Report

Report: This agenda item is provided for the purpose of allowing the ITCTC Director to go over any additional information, updates, and upcoming projects at the ITCTC.

Action: This item is for information purposes only.

XII. Member Report

1. C.J. Randall (Town of Ithaca)

- Getting subscription through Urban SDK (JOAI Tool) which takes aggregated cellphone data for road safety enforcement is being floated as a possible UPWP project
- Our draft PSR/FPR was submitted in October and they are expecting comments back soon for the East Shore Drive project.

2. David Roth (NYSDOT)

- CMAQ grant pre-screening is starting with webinars and other materials available for potential applicants

3. Trevor Jensen (TCAT)

- Bus schedule changes due to Winter Break
- Another two (2) electric buses are in the process of being procured.

4. Frank Doldo (Tompkins County)

- There are two (2) upcoming grant opportunities (both 100% covered by the State)...

- i. MEP Supplemental Grant – Solicitation is coming out in the next two (2) weeks with the deadline in April
- ii. Zero Emissions Transportation Grant (ZET)

5. John Licitra (City of Ithaca) (1:26:18)

- Stewart Ave Bridge over Fall Creek will have a three (3) month hard closure next year
- Hector Street Culvert should have design approval in late fall

6. Natlie Mottl (City of Ithaca)

- Dedicated signals for TCAT buses and firetrucks at 18 intersections. Looking to develop a framework to expand beyond its original parameters and into surrounding communities to create a network of signalized intersections.

7. Reed Huegerich (Cornell University)

- Cornell is prepping for Winter Break

8. Mike Lane (Tompkins County)

- It is Mike Lane's last committee meeting.
- They are hearing at the county that people are very unhappy with "flock" cameras due to the idea of surveillance and privacy issues.

9. Laura Lewis (TCAT)

- Laura will be stepping down from the committee as well. She will no longer be serving on the TCAT board as chair.

10. Kelly Chapman (Tompkins County)

- Waiting for design approval for a major project.

11. Brent Cross (Village of Cayuga Heights)

- This is Brent's last meeting as a full-time employee.
- Waiting for Design Approval, and might fall short when it comes to the TAP projects

12. Jason Leifer (Town of Dryden)

- Waiting for design approval for Freese Rd Bridge
- It might be possible to get it out to bid by July of 2026

13. Michael Allinger (Town of Newfield)

- Had a meeting with the engineers for their water project

XII. Adjournment

The next scheduled ITCTC meetings:

ITCTC Planning Committee meeting January 20, 2025 at 10:00 a.m.

ATTEST: _____
Elizabeth Parmley, NYSDOT Region 03 Director