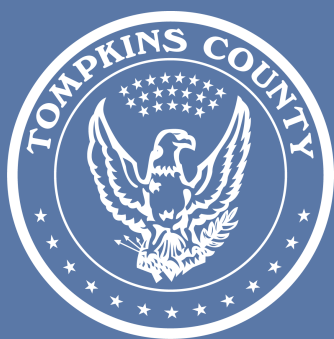
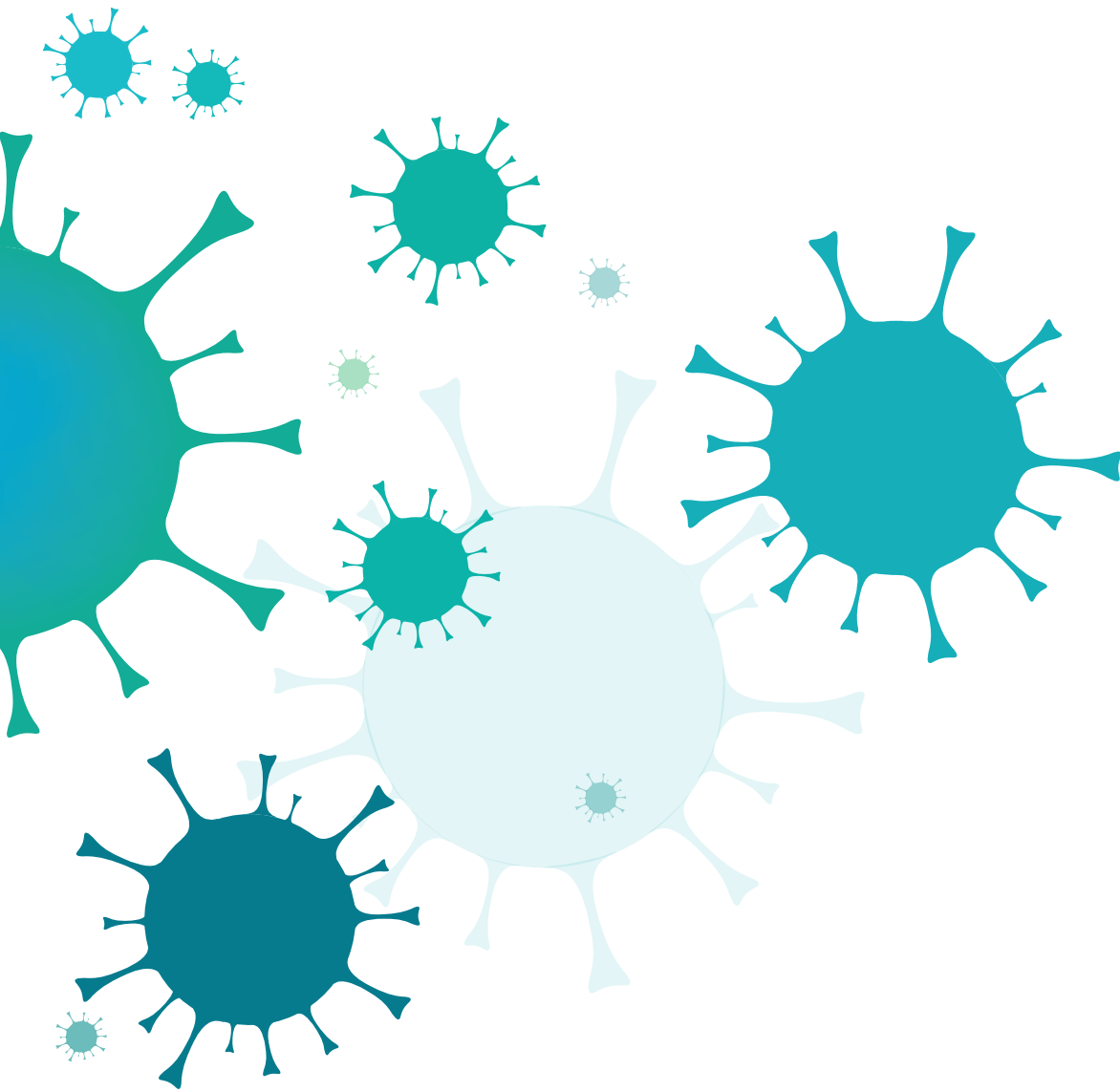


Tompkins County, N.Y.



2021 Annual Budget





Inclusion Through
Diversity

Tompkins County Administration

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COUNTY ADMINISTRATOR

Jason Molino

DEPUTY COUNTY ADMINISTRATORS

Lisa Holmes and Amie Hendrix

"Promoting excellence in County operations while respecting the needs of the people we serve."

September 14, 2019

To the Honorable Members of the Tompkins County Legislature:

I am pleased to present you the Recommended 2021 Tompkins County Operating Budget and 2021-2025 Capital Program.

The Recommended \$189 million Budget is balanced with a property tax levy increase of 4.97%, which exceeds our tax cap of .88%. It is also recommended that the County's solid waste annual fee increase from \$60 to \$65. If approved, the Budget will add \$83 to the tax bill of a median home valued at \$200,000. While striving to maintain service levels to best serve our community, the recommended budget calls for a \$1.2 million decrease in local spending, and a 6% reduction the County's full-time equivalent positions.

The impacts COVID-19 have had on the County budget have been daunting and will likely change the way the County does business for years, if not decades to come. In response to COVID-19 and preventing the spread of the disease, our local, state and national economies suffered closures and shut downs, leading to unfathomable unemployment decimating consumer spending and disposable income. As a result, 2020 has left the County with unprecedented losses in revenue. As of August 31, the County has experienced more than a 15% decrease in sales tax compared to 2019, 40% decrease in hotel tax and numerous withholdings of state aid payments. Collectively, revenue projections for 2020 can range between \$7 million and \$16 million less than 2019 depending on state aid withholdings.

In immediate response to these changes, the County took swift and necessary action to curtail spending and minimize the negative impact of revenue shortfalls for the 2020 budget. From March to June several key initiatives were executed, bringing short-term relief to the County budget. They initiatives included: a hiring freeze, spending freeze, temporary furloughs of 100 employees, suspension of several capital expenditures, mid-year reductions to supporting agencies, an early retirement incentive and changes in retiree healthcare benefits. In total, mid-year reductions in spending equaled \$5.8 million. Unfortunately decreases in local revenue are uncertain, and combined with possible state aid reductions, yet to be determined by the Governor, the total revenue shortfall could exceed \$12 million in 2020. In total, 2020 could experience a general fund operating deficit as large as \$7 million under the worst of circumstances.

In prior years, the County budget benefited from a strong local economy, and continual development of real estate contributed to the rising property values, spreading the cost of government services across a broader tax base. Despite shrinking revenues throughout the budget, this robust growth in tax base has remained strong throughout the pandemic acting as an underlining support to the County's most credible revenue, property taxes.

The proposed property tax levy is up 4.97%, and the property tax rate is up by 1.17%, to \$6.38 per \$1,000, which is primarily due to the strong growth of the County's tax base. While the proposed tax rate breaks the County's six-year streak of the County tax rate decline, the proposed 2020 tax rate remains lower than 2011.

Fiscal Environment

It is important to understand and recognize the economic environment that has shaped the recommended budget.

Unemployment: In past years the County budget has benefited from a strong local economy. As of February 2020, the County unemployment rate was at a low of 3.5%. The August unemployment rate for Tompkins County now stands at 9.9%. This is still 6% lower than the rest of the state (15.9%) and .3% less than the rest of the country

(10.2%). Still, the consequences of drastic spikes in unemployment impact the County budget in many ways – from sales tax collections to temporary assistance cases.

State Budget: Even prior to COVID-19 becoming prevalent in the country, the state budget was struggling to balance. The 2020-21 Executive Budget was submitted in January with a \$6 billion shortfall. Now mid-pandemic, the state's budget shortfall is hovering around \$14 billion. While the Governor was given broad authority this year to make mid-year budget changes, none have been handed out to date. However, the Governor has indicated that without federal relief to assist with the economic hardships caused from the pandemic, localities could be hit with a 20% or higher reduction in state aid. This undoubtedly will translate into replacing state dollars with local dollars to support services.

The local impacts of a global pandemic

The impacts due to the global pandemic on the County budget are easily identified by declining revenues, increasing human service needs and rising mandated costs.

Sales Tax: Sales tax is the County's second largest revenue and the County's largest non-property revenue. Current estimates indicate that the County's 2020 sales tax receipts will be \$4.7 million short of budget. This is reflective of the economic shut down from the spring, early closure of higher education institutions and the increase in unemployment.

While monthly sales tax receipts are showing improvement over prior months (reflecting less of a decrease in sales tax from the prior year), the 2021 budget is still \$3.3 million less than what we budgeted in 2020. This projected drop-in sales tax revenue is the single most significant factor impacting the 2021 budget.

Making matters worse the State has diverted sales tax from all counties to support a fund for fiscally distressed healthcare facilities. This translates into a \$564,000 sweep from County sales tax revenues. This, in addition to last year's County funded AIM aid diversion, has resulted in nearly \$1 million of County sales tax now going to State mandated purposes which otherwise would be coming to the County.

Mandates: The total local cost of \$22.2 million represents a larger increase in property tax-supported mandates than in recent years. This year's increase in mandated programs is \$490,000, or a 2.26% increase over 2020.

Increases in public assistance needs, particularly around expected increases in emergency shelter costs and Safety Net cases have increased local costs for these services 33% over 2020. This continues to be exacerbated with a greater shift of cases from federal to state assistance programs. With that shift comes a greater local responsibility as 71% of their cost is local funding and 29% is from New York State. In combination with reduced State funding for foster care placements, both have contributed to a local share increase of \$800,000, or 51% over 2020.

Also, a change that was instituted with the adoption of the 2020-21 state budget was a shift in mandated cost for 730 restoration services. This shift placed 100% of the cost on counties starting in April. This accounts for \$360,000, or a 27% increase over 2020.

Thankfully some relief has come due to an increase in eFMAP funding as it has decreased weekly Medicaid payments. This increased aid, which was imposed by federal legislation, not state legislation, achieved a \$1.38 million, or 11.7% reduction in mandated Medicaid payments.

State Aid: The Governor has yet to exercise his authority in mid-year financial plan adjustments, and the state 2021-22 budget will not be adopted until April. As has been the case over the past decade, it is not uncommon for the state to adopt its budget and a few months into the county's fiscal year, we find ourselves facing an increase in state mandates or reduction in state aid. This year will be no different. The Governor has been forthcoming in stating publicly that in the absence of federal relief, localities should expect a cut in state aid to the tune of 20% or

greater. While any action taken this year may only impact the current fiscal year, it is likely to carry over into future years.

These three areas alone – sales tax, mandates, and state aid – explain much of the pressure on the County budget.

A difficult response

In most years the budget process starts with the Legislature setting a fiscal goal providing direction to the County Administrator to craft a budget within an agreed upon tax levy goal and spending targets. The “unknowns” about the local economy, drastic swings in revenue and unpredictable outcome of COVID-19 created an impossibility in setting a fiscal goal this past May. As a result, all department heads and agencies were requested to submit two budgets, a flat budget with no increase in local share and a reduction budget with a 12% reduction in local share. As the summer passed, the negative impacts on revenue due to shutting down the economy made it obvious that the reduction budget would become the baseline for developing the recommended budget. As a result, a 12% reduction in local share was the starting point for budget discussions.

The recommended budget provides for a manageable balance between expenditure reductions and a tax levy increase.

Revenues: The budget recommends a 4.97% increase in the property tax levy, generating \$2.5 million in new revenue. Part of this increase in property tax levy is due to the estimated \$3.2 million decrease in sales tax and \$835,000 decrease in casino revenue when compared to 2020 budget. In total, unallocated revenue, which includes sales tax and casino revenue, is expected to decrease by \$4.2 million, or 10%, when compared to the 2020 adopted budget.

Expenditures: All departments and agencies submitted budgets within the requested guidelines of a 12% local share reduction. Some of these reductions were requested for restoration by departments through the Over Target Request (OTR) process. Overall, general fund spending decreased \$3.7 million, or 1.89%.

This has required cuts in nearly every aspect of county operation. While some reductions are more severe than others, every department and supporting agency has risen to the challenge in approaching the way they do business differently.

These cuts also include a reduction in the county’s annual Capital contribution by \$770,000.

Over Target Requests: Generally, OTR’s are used to support specific expenditures beyond departmental baseline target budgets. This year the vast majority of OTR’s that were requested, and ultimately recommended, represent the reinstatement of cut funding to budgets versus additional expenditures above the target budget. Target OTRs, requesting an increase in baseline target budgets, do impact the property tax levy, while One-time/Rollover OTRs impact fund balance.

In total, departments and agencies submitted \$3.6 million in OTR’s to support specific expenditures. I recommended \$1.85 million in Target OTRs and \$1.2 million One-time OTRs. There was also \$640,754 in Rollover requests.

There are several OTRs that are focused on streamlined or improved operations, such as the reduction and transfer of GIS staff and functions from Planning and Sustainability, Assessment and Emergency Response to be consolidated under ITS supervision. This will allow similar GIS functions and staff to work closer together on related activities.

I have also initiated an OTR focused on innovation within the organization providing resources to County departments to assist with streamlining and improving operational efficiency. This OTR is being submitted as a two year “Cost-saver” as outlined in the County’s Fiscal Policy.

Lastly, there are several OTRs that have been included but I have not recommended. These OTRs were created for the Legislature to consider if you so choose, as they add to or remove County programs that were funded and provided by the County in prior years.

Workforce: In order to achieve meaningful reductions in expenditures, reducing labor costs is unavoidable. The recommended budget proposes the elimination of 47 FTEs that are currently funded in the 2020 budget. The workforce level supported by the 2021 budget will be 6.12% smaller than in 2020.

Of the 47 FTEs, 18 positions are currently filled with employees. To support those 18 employees, our Human Resources Department worked diligently and in partnership with the department heads from Social Service, Health, Mental Health, Assessment and Probation, to develop a placement strategy to match impacted employees' qualifications with those departments that need to fill vacant positions. As a result, all the impacted employees will be offered a vacant position if they want one. In short, any existing employee whose position is proposed to be eliminated in 2021 that wants a job with the County, will have one.

COVID-19 has forced countless employers across the region and country to downsize, increasing the number of people unemployed. Tompkins County will not be one of the employers contributing increased unemployment rates.

Capital Program: The adopted 2020 Capital Plan provided a bold funding strategy to achieve the goal of net-zero emissions in County operations by committing to a significant investment. Despite current budget constraints, those capital commitments remain a necessity for maintaining critical infrastructure.

While the proposed budget decreases the annual capital contribution by 11% or \$770,000 it maintains a strong commitment to core capital projects by reevaluating the size and timeline for several projects. As a result, all projects outlined in the 2020 Capital Plan continue to be recommended in some form or fashion in 2021.

Contingent Fund: As a result of unknown cuts in state aid or increased unfunded mandates, the proposed budget includes an additional \$1 million in target funding for the contingent fund. Not knowing the full extent in cuts of state aid, this increase in contingent fund will provide some buffer to the unknown.

Risks

There are several risks inherent in this budget.

Sales Tax: The 2021 budget assumes an 8.9% decrease in sales tax compared to the 2020 budgeted amount. The uncertainty of the economy compounded by the severe increase in unemployment only contributes to an already unpredictable outcome for sales tax. It is expected that 2021 will generate greater sales tax returns than 2020 actuals as the region begins its economic recovery but remains over \$2 million behind 2019.

State Aid: While the recommended budget does not assume any further decreases in state aid than what is already known from the state's 2020-21 budget, state aid by far is the most concerning and unpredictable factor of the 2021 budget. Currently the state is experiencing liquidity issues and has confirmed that the temporary withholding of some state aid from counties will become permanent if federal relief does not come to the states. With federal relief still uncertain, it is likely that the State will issue striking cuts in state aid.

As referenced earlier, the recommended budget proposes an increase in the contingent fund by adding an additional \$1 million for unanticipated increases in state mandated costs or decreases in state aid. To increase the contingent fund any further would require an additional increase in taxes or further staffing reductions.

Public Assistance: The pandemic has resulted in spikes in SNAP applications, Medicaid cases, Safety Net cases and HEAP cases. In general, new cases grew in numbers following the discontinuation of expanded unemployment benefits. This combined with existing cases for temporary assistance, has increased total cases over 2019 levels.

The full impact of increased needs has not yet been fully realized but will become more obvious as we move into 2021.

Recycling and Materials Management: The solid waste and recycling industry nationwide is still recovering from an unprecedented jolt of uncertainty. Moreso the Recycling and Materials Management budget is still coping from the crippling impact of the crash of recycling markets over the past several years and contractual increases from the new collection contract in 2018. That said, the budget is showing positive signs compared to 2019 as the increase in solid waste fee has helped fund revenues stabilize. Over the course of the next two months more will come forward regarding the forecast of the 2021 budget and beyond with the outcome of this year's RFP process for the solid waste facility which is currently being analyzed by staff. A recommendation will be presented to the Legislature before years end.

Airport: The COVID-19 shutdowns and travel restrictions have placed difficult constraints on air travel across the country. As a result, both leisure and business air travel have shown slow signs of activity and recovery. Currently at ITH two of the three airlines carriers are operating flights with general aviation traffic close to normal. With the future of leisure and business air travel still at unprecedented lows, the remainder of 2020 and 2021 remain uncertain.

The CARES Act did provide \$1.8 million of relief to the County that can be applied to either operational or capital expenditures. How this is to be applied will be determined closer to year end after a fuller picture of revenue shortfalls are understood.

Budget Outcomes

There are several important outcomes that should be taken away from the proposed budget:

- The proposed tax levy increase, while still an increase, remains manageable considering the circumstances and current economic environment due to the COVID-19 pandemic.
- Despite a reduction in staffing by over 6% and the elimination of 47 FTEs, no employee will be laid off.
- A commitment to investing in the County's infrastructure, facilities and minimizing greenhouse gas emissions remains priority.
- The use of fund balance and reserves is limited primarily to one-time expenditures rather than operating expenses.
- The budget provides for all departments to continue to maintain service levels.
- Lastly, the proposed budget creates a solid foundation to move forward under unprecedented circumstances.

With the course of the pandemic changing daily, the proposed budget curtails spending, supports realistic revenues and prepares for the unknown with a supported contingency. The framework of County services remains stable and prepared to adjust for an unfamiliar future.

Fiscal Summary

The bottom line for the 2021 proposed budget is as follows:

Total Budget: The Recommended 2021 budget stands at \$189 million. This represents a \$3.7 million or 1.89% decrease in total spending over the 2020 adopted budget.

Local Dollar Budget: The local dollar budget is the portion of the budget that is not reimbursed by the state or federal governments, nor offset by earned program income. It is spending that must be supported by local dollars—mostly by local sales and property tax revenue. The 2021 local dollar budget decreased by \$1.2 million, or 1.36% less than in 2020.

Property Tax Levy Increase: The gap between total expenses and all other revenue is filled by the property tax. The recommended budget would be balanced by a property tax levy of \$2,549,801, an increase of 4.97% over 2020. The recommended levy exceeds the projected property tax cap.

Property Tax Rate: Because of the continued growth in property values in the County, the recommended 2021 property tax rate will increase a mere \$.07 to \$6.38 per \$1,000 from the 2020 tax rate of \$6.31 per \$1,000, an increase of 1.17%. The taxable assessed value grew 3.9% over the prior year.

Impact on Owner of Median-Valued Home: Over the past year, the median value of a single-family home in Tompkins County has risen from \$190,000 to \$200,000. The recommended budget would increase the County property tax bill for the owner of a median-valued home by \$83.

In Closing

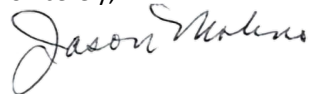
As I transmit the recommended budget, we are still in the midst of fighting against a global pandemic. My appreciation goes out to all our employees over the past eight months as they have overcome insurmountable challenges to ensure our residents receive needed services.

Putting together the county budget is challenging enough in “normal” times, but when combined with the turbulent times of the past year, I owe an enormous debt of gratitude to our department heads. Putting together a budget with severe cuts in resources, while leading departments during a time of such uncertainty speaks volumes about their character, perseverance and reliance as leaders. Thank you.

A special thanks goes to Kevin McGuire, as his mastery of the budgeting system and attention to detail makes the budget a complete and succinct document. A special thanks also goes to Autumn Edwards who spends countless hours addressing last minute format changes to the budget book, and graciously manages my budget meeting calendar with patience.

I look forward to working with the Legislature in the coming weeks to delve into the details of the budget and arrive at a 2021 spending plan that aligns with the priorities and values of our community.

Sincerely,



Jason Molino
County Administrator

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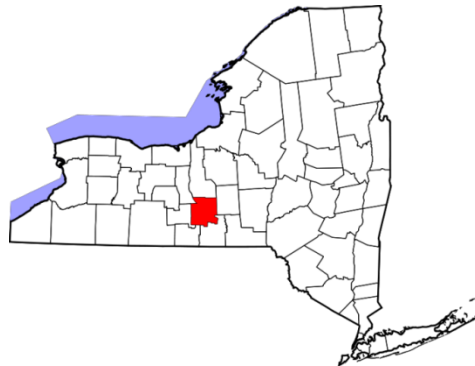
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Tompkins County Overview



Tompkins County is located in the south central portion of New York State at the south end of Cayuga Lake. Upon its founding in 1817, the county was named after Daniel D. Tompkins, the 4th Governor of New York and the 6th Vice President of the United States.

As of the 2010 Census, the County has a population of 101,564 and a land mass of 460 square miles; equaling a population density of 221 people per square mile.

Unlike most other counties in New York State, Tompkins County has enjoyed population growth over the last decade. The presence of large institutions of higher education, including Cornell University, Ithaca College, and Tompkins-Cortland Community College, has provided a degree of population and economic stability that distinguishes the County from many other areas of the State.

The County has an extensive transit network anchored by a public bus system, Tompkins Consolidated Area Transit (TCAT), and the Ithaca Tompkins Regional Airport. The County is served by several major State highways. Intercity bus service also connects the area to the surrounding regions, with direct service to New York City.

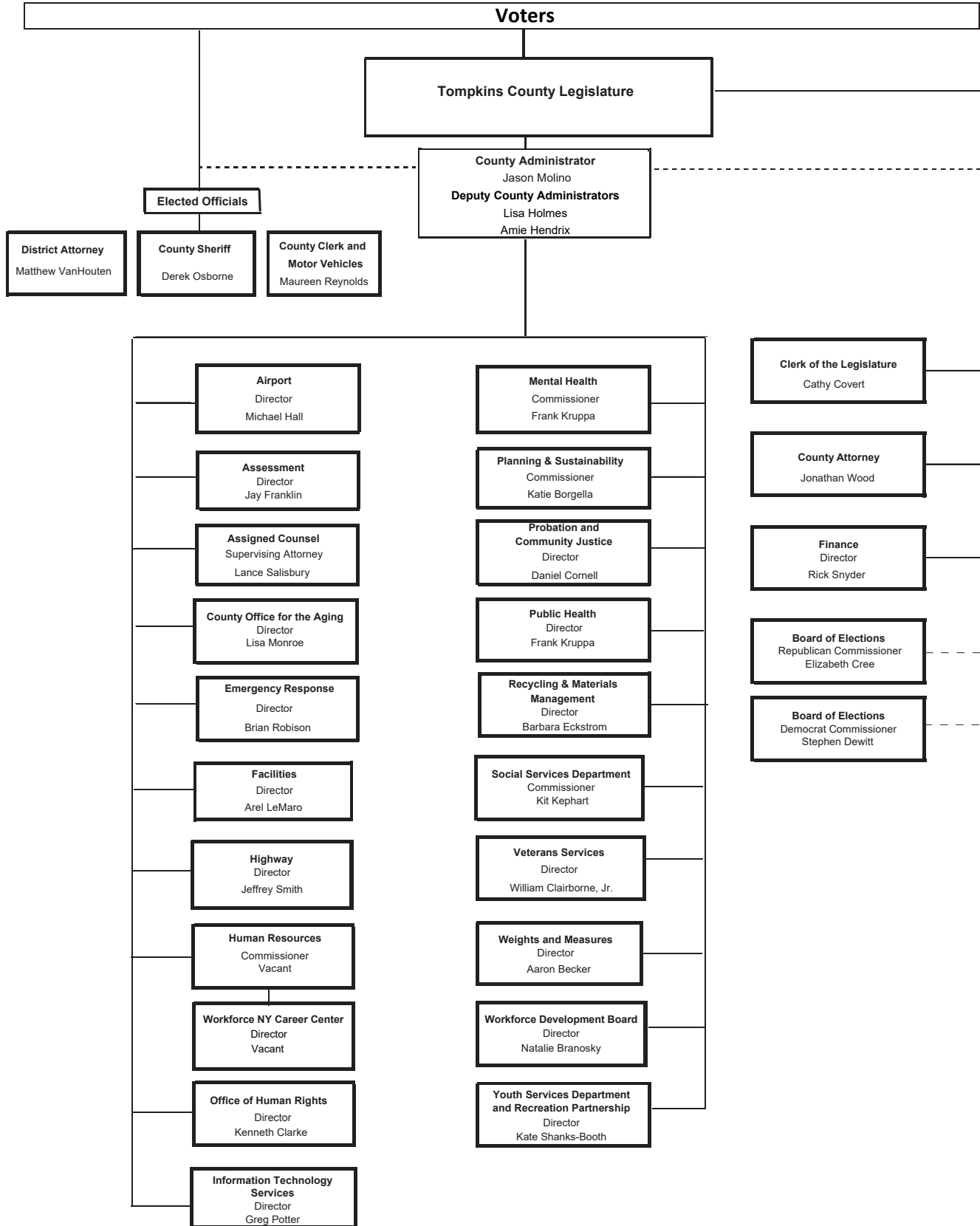
Within the county, there are five local newspapers that are published on a daily to a weekly basis. These include: The Ithaca Journal [1814, daily], The Cornell Daily Sun [1880, daily], The Ithacan [1932, weekly], The Ithaca Times [1979, weekly], and Tompkins Weekly [2006, weekly]. The Cornell Daily Sun and The Ithacan are student-run publications through Cornell University and Ithaca College respectively.

Tompkins County is governed under home rule, which provides for the separation of the Legislative and Executive Branches of government. The Tompkins County Charter was approved in 1968 and took effect in 1970. The County has a legislature-administrator form of government where a 14-member legislature elected from single member districts appoints a County Administrator who “oversees and coordinates the operations of county government to successfully carry out the policies of the County Legislature.”¹ Legislators are elected to four year terms. Other elected officials include the District Attorney, Sheriff, and County Clerk.

The County is composed of: nine townships – Lansing, Groton, Dryden, Caroline, Danby, Newfield, Enfield, Ulysses, and Ithaca; six villages – Cayuga Heights, Dryden, Freeville, Groton, Lansing, and Trumansburg; and one city – City of Ithaca, which is also the county seat with a population of 30,014.

¹<http://tompkinscountyny.gov/ctyadmin>

Tompkins County Organization Chart



Tompkins County Legislature (2018 - 2021)

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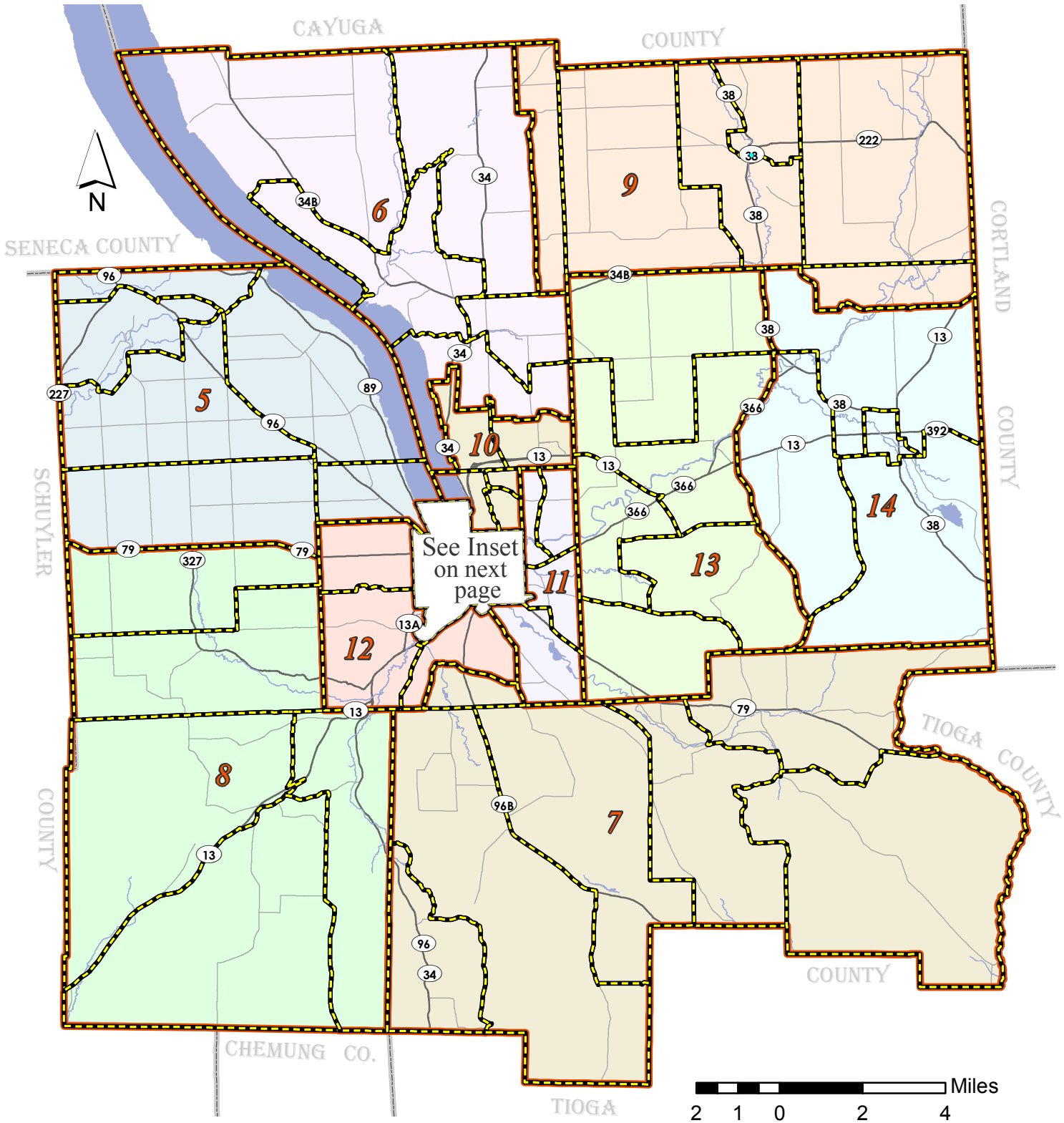
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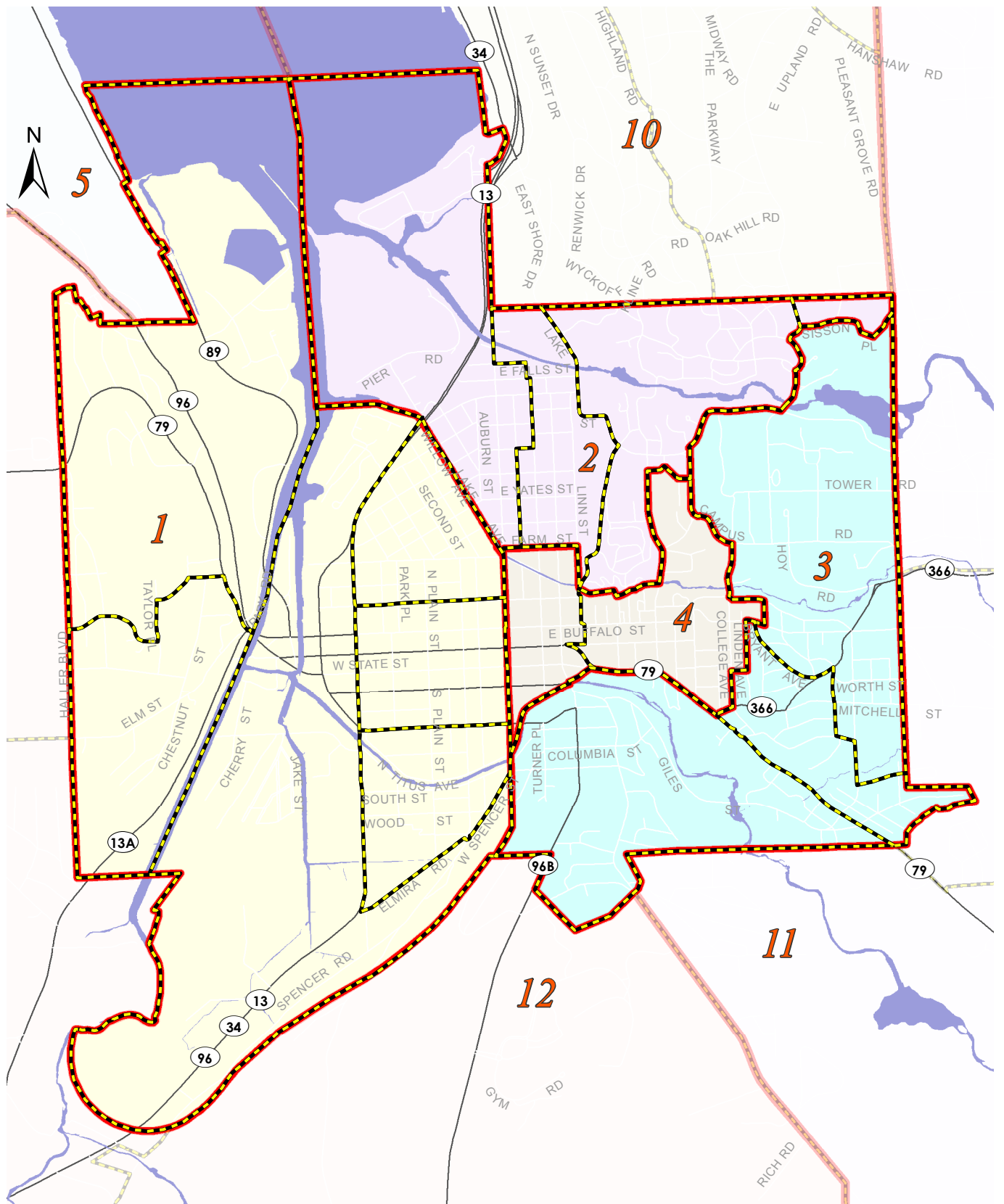
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County Legislative District Map



County Legislative District Map City of Ithaca Detail



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District Attorney

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Health Department

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Ithaca-Tompkins County Transportation Council
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Mental Health Department
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Office of Human Rights
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Planning and Sustainability
Katie Borgella
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Probation and Community Justice
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Sheriff's Office and Jail
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Tourism Promotion and Community Arts Partnership
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Workforce Development Board
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Tompkins County Agency Contact List

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Child Development Council

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Cooperative Extension

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Finger Lakes Library System

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Groton Public Library

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The History Center

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Human Services Coalition/ Community Agencies

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Lansing Community Library

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Newfield Public Library

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Opportunities, Alternatives, and Resources (OAR)

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Tompkins Community Action

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Ulysses Philomathic Library

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2021 TOMPKINS COUNTY BUDGET OVERVIEW
Consolidated Budget by Category

Expenditures	2020	2021	Difference	
	Modified*	Recommended	\$	%
Salary and Wages	45,633,037	43,213,615	-2,419,422	-5.30
Overtime	905,011	999,556	94,545	10.45
Premium Pay	681,738	648,639	-33,099	-4.86
Fringe Benefits	22,372,867	22,125,338	-247,529	-1.11
Automotive Equipment	793,590	565,892	-227,698	-28.69
Highway Equipment	567,700	320,000	-247,700	-43.63
Other Capital Equip	910,692	559,437	-351,255	-38.57
Highway Materials	2,350,862	2,330,642	-20,220	-0.86
Vehicle Fuel and Maint	1,005,911	908,237	-97,674	-9.71
Other Supplies	1,191,155	1,057,514	-133,641	-11.22
Travel Training	645,623	449,425	-196,198	-30.39
Professional Services	7,884,913	7,027,196	-857,717	-10.88
Mandate - Asgn Counsel	2,020,000	1,795,000	-225,000	-11.14
Mandate - PreK and EI	6,443,711	6,513,000	69,289	1.08
Mandate - Econ Security	9,889,777	10,311,139	421,362	4.26
Mandate - Medicaid	11,786,299	10,407,170	-1,379,129	-11.70
Mandate - Child Care	8,363,655	7,888,137	-475,518	-5.69
Mandate-Inmate Boarding	103,348	74,672	-28,676	-27.75
Mandate - Inmate Medical	314,000	330,000	16,000	5.10
Mandate - Other	899,492	1,273,452	373,960	41.57
All Other Contr. Svcs	6,936,319	5,459,904	-1,476,415	-21.29
Program Expense**	27,663,437	26,219,091	-1,444,346	-5.22
Maintenance	683,220	564,220	-119,000	-17.42
Utilities	1,371,885	1,204,088	-167,797	-12.23
Rent	503,212	479,532	-23,680	-4.71
Other***	5,583,035	7,168,627	1,585,592	28.40
Contrib to SP Agencies	17,877,770	14,776,618	-3,101,152	-17.35
Other Finance***	7,091,460	6,304,261	-787,199	-11.10
Pending Leg. Initiatives	81,116	0	-81,116	-100.00
Total Expenditures	192,554,835	180,974,402	-11,580,433	-6.01
Revenues				
Federal Aid	19,930,985	18,710,370	-1,220,615	-6.12
State Aid**	38,145,885	33,004,230	-5,141,655	-13.48
Local Revenues***	15,203,988	14,452,770	-751,218	-4.94
Other Revenues	12,564,495	12,088,435	-476,060	-3.79
Interfund Transf and Rev	13,597,704	10,765,298	-2,832,406	-20.83
Use of Fund Balance	655,720	173,825	-481,895	-73.49
Total Revenues	100,098,777	89,194,928	-10,903,849	-10.89
Net Local	92,456,058	91,779,474	-676,584	-0.73
Sales Tax and Unallocated Revenue	39,531,637	36,078,440	-3,453,197	-8.74
Property Tax Levy	51,268,103	53,817,904	2,549,801	4.97
Use of Reserves	1,543,552	1,242,376	-301,176	-19.51
Applied Rollover (Rev.)	112,766	640,754	527,988	468.22
Property Tax Rate	6.31	6.38	0.07	1.05
County Property Taxes on Median-valued Home****	1,200	1,276	76.41	6.37
Tompkins County Taxable Base*****	8,120,516,586	8,435,716,129	315,199,543	3.88

*2020 Modified Budget dollar amounts downloaded from County's Financial System on July 8, 2020.

**2020 Dollar amounts adjusted to exclude \$8,887,007 in pass through for "Raise The Age (RTA) Gap Funding."

***Adjusted to Exclude Distribution of Sales Tax Pass Through to municipalities.

****Median home value of \$190,000 applied in 2020 Calculations and \$200,000 applied in 2021 Calculations.

*****Taxable Base value for 2021 current as of Oct. 22, 2020. 2020 Value revised per Nov. 2019 correction from Assessment Ofc.

2021 Budget - Local Dollars - Target, Requests, and Recommended

Department	Target	OTR Requested	OTR Recommended
Airport	0	0	0
Animal Control - SPCA	32,726	0	0
Assessment Department	1,046,874	-36,515	-36,515
Assigned Counsel	1,786,264	60,162	60,162
Board of Elections	751,831	75,573	75,573
Capital Program	6,105,074	0	0
Child Development Council	0	0	0
Contingent Fund	1,900,000	0	0
Cornell Cooperative Extension	662,627	35,000	35,000
County Administration	1,017,746	389,495	149,116
County Attorney	395,244	32,541	32,541
County Clerk	467,367	0	0
County Historian	0	0	0
County Office for the Aging	914,284	0	0
Debt Service Fund	0	0	0
District Attorney	1,689,432	270,425	270,425
Emergency Response Department	2,985,113	61,776	61,776
Facilities Department	3,967,346	51,805	51,805
Finance Department	959,005	258,516	179,258
Health Department	5,709,271	95,392	95,392
Highway Department	0	0	0
Highway Machinery	0	0	0
History Center in Tompkins County	46,590	0	0
Human Resources, Department of	1,093,343	30,000	30,000
Human Rights, Office of	297,890	0	0
Human Services Coalition - Community Agencies	750,169	324,179	259,250
Human Services Coalition of Tompkins County	429,094	0	0
Information Technology Services	1,506,343	505,355	505,355
Insurance Reserve	527,211	0	0
Interfund Distribution	6,679,656	41,257	41,257
Ithaca-Tompkins Co. Transportation Council	0	0	0
Legislature & Clerk of the Legislature	810,520	127,471	125,440
Memorial Celebrations	7,500	0	0
Mental Health Department	2,218,718	280,951	79,252
Outside Colleges	440,000	0	0
Planning and Sustainability, Department of	933,889	-13,707	-14,707
Probation and Community Justice	2,775,524	0	0
Recycling and Materials Management, Department of	0	0	0
Rural Library Services	170,797	0	0
Sales Tax Distribution	0	0	0
Sheriff's Office	5,287,772	442,705	442,705
Sheriff's Office - Jail	5,429,107	0	0
Social Services Department	20,494,784	558,914	558,914
Soil & Water Conservation District	336,083	0	0
Tompkins Center for History & Culture	0	0	0
Tompkins Community Action	226,439	0	0
Tompkins Consolidated Area Transit	960,731	19,215	19,215
Tompkins Cortland Community College	3,076,216	0	0
Tompkins County Area Development	224,768	0	0
Tompkins County Public Library	3,248,191	0	50,000
Tourism Promotion	0	0	0
Transportation Planning	99,352	0	0
Unallocated Revenues	-37,875,151	0	0
Veterans Service Agency	107,654	13,420	13,420
Weights & Measures Department	102,762	0	0
Workforce Development Board	0	0	0
Workforce NY Career Center	0	0	0
Youth Services Department	1,106,138	0	0
Youth Services Recreation Partnership	64,550	8,802	8,802
Totals	51,966,844	3,632,732	3,093,436

Summary of Over Target Requests

Assessment Department

OTR #	1	Priority	1	Admin Assistant Level 1			
		Account		Requested		Recommended	
1355	5100053	ADMIN ASSISTANT LEVEL 1		36,982	Target	36,982	Target
1355	58800	FRINGES		18,410	Target	18,410	Target
Local Share				55,392		55,392	
<hr/>							
OTR #	76	Priority	2	Geospatial Information System Consolidation (Part 2)			
		Account		Requested		Recommended	
1355	5100071	GIS ANALYST		-58,602	Target	-58,602	Target
1355	58800	FRINGES		-29,172	Target	-29,172	Target
1355	54425	SERVICE CONTRACTS		-4,133	Target	-4,133	Target
Local Share				-91,907		-91,907	
Total of Assessment Department OTRs				-36,515		-36,515	

Assigned Counsel

OTR #	62	Priority	1	Restore Supervising Attorney Hours			
		Account		Requested		Recommended	
1170	5100027	SUPERVISING ATTRNY		40,167	Target	40,167	Target
1170	58800	FRINGES		19,995	Target	19,995	Target
Local Share				60,162		60,162	
Total of Assigned Counsel OTRs				60,162		60,162	

Board of Elections

OTR #	32	Priority	1	Senior Voting Machine Technician			
		Account		Requested		Recommended	
1450	5100079	SEN VOTG MAC TEC		50,456	Target	50,456	Target
1450	58800	FRINGES		25,117	Target	25,117	Target
Local Share				75,573		75,573	
<hr/>							
OTR #	33	Priority	2	OTR for Travel & Training			
		Account		Requested		Recommended	
1450	54412	TRAVEL/TRAINING		10,000	Rollover	10,000	Rollover
1450	41084	USE OF ROLLOVER		-10,000	Rollover	-10,000	Rollover
Local Share				0		0	
Total of Board of Elections OTRs				75,573		75,573	

Cornell Cooperative Extension

OTR # 22 Priority 1 OEM Continuation

	Account	Requested	Recommended
2981 54400	PROGRAM EXPENSE	15,000 One-time	15,000 One-time
	Local Share	15,000	15,000

OTR # 23 Priority 2 Food System Planning

	Account	Requested	Recommended
2981 54400	PROGRAM EXPENSE	20,000 One-time	20,000 One-time
	Local Share	20,000	20,000

Total of Cornell Cooperative Extension OTRs		35,000	35,000
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County Administration

OTR # 61 Priority 1 Chief Equity and Diversity Officer

		Account	Requested		Recommended
1230	5100013	CHF EQUITY & INCLUS	83,867	One-time	83,867 One-time
1230	58800	FRINGES	41,749	One-time	41,749 One-time
1230	54416	MEMBERSHIP DUES	1,000	One-time	1,000 One-time
1230	54412	TRAVEL/TRAINING	2,500	One-time	2,500 One-time
Local Share			129,116		129,116

OTR # 63 Priority 2 Innovation Initiative

		Account	Requested		Recommended
1230	51000	REGULAR PAY	69,582	Rollover	69,582 Rollover
1230	58800	FRINGES	39,616	Rollover	39,616 Rollover
1230	54412	TRAVEL/TRAINING	3,000	Rollover	3,000 Rollover
1230	51000	REGULAR PAY	10,000	Rollover	10,000 Rollover
1230	41084	USE OF ROLLOVER	-122,198	Rollover	-122,198 Rollover
Local Share			0		0

OTR # 64 Priority 3 Streaming Technology & Operations - Simplified Solution

		Account	Requested		Recommended
1988	54442	PROFESSIONAL SERVICES	20,000	One-time	20,000 One-time
1988	52222	COMMUNICATIONS EQUIP	30,000	Rollover	30,000 Rollover
1988	41084	USE OF ROLLOVER	-30,000	Rollover	-30,000 Rollover
Local Share			20,000		20,000

OTR # 65 Priority 4 Streaming Technology & Operations - Improved Solution

		Account	Requested		Recommended
1988	54442	PROFESSIONAL SERVICES	46,000	One-time	0 One-time
1988	52222	COMMUNICATIONS EQUIP	50,000	One-time	0 One-time
1988	54412	TRAVEL/TRAINING	2,000	Target	0 Target
1988	51000	REGULAR PAY	55,000	Target	0 Target
1988	58800	FRINGES	27,379	Target	0 Target
Local Share			180,379		0

OTR # 81 Priority 5 Community Outreach Worker Program

		Account	Requested		Recommended
1230	54442	PROFESSIONAL SERVICES	60,000	Target	0 Target
Local Share			60,000		0

Total of County Administration OTRs 389,495 149,116

County Attorney

OTR # 55 Priority 1 Restore Deputy County Attorney Hours

Account		Requested	Recommended
1420	5100026 DEP CNTY ATTNY	14,783 Target	14,783 Target
1420	52206 COMPUTER EQUIPMENT	2,300 Target	2,300 Target
1420	54332 BOOKS	6,899 Target	6,899 Target
1420	54412 TRAVEL/TRAINING	1,200 Target	1,200 Target
1420	58800 FRINGES	7,359 Target	7,359 Target
Local Share		32,541	32,541
Total of County Attorney OTRs		32,541	32,541

District Attorney

OTR # 10 Priority 1 Confidential Investigator

Account		Requested	Recommended
1165	5100020 CONFIDENTIAL	56,609 One-time	56,609 One-time
1165	58800 FRINGES	28,180 One-time	28,180 One-time
Local Share		84,789	84,789

OTR # 28 Priority 2 Restore Funding for ADA 1

Account		Requested	Recommended
1165	5100023 ASST DISTR ATTNY - LVL 1	69,288 Target	69,288 Target
1165	58800 FRINGES	34,492 Target	34,492 Target
Local Share		103,780	103,780

OTR # 78 Priority 3 Restoration of Operating Funds

Account		Requested	Recommended
1165	54400 PROGRAM EXPENSE	2,640 Target	2,640 Target
1165	54442 PROFESSIONAL SERVICES	29,932 Target	29,932 Target
1165	54332 BOOKS	14,668 Target	14,668 Target
1165	54303 OFFICE SUPPLIES	7,000 Target	7,000 Target
1165	51600 LONGEVITY	7,108 Target	7,108 Target
1165	54414 LOCAL MILEAGE	3,175 Target	3,175 Target
1165	54412 TRAVEL/TRAINING	6,359 Target	6,359 Target
1165	54330 PRINTING	10,974 Target	10,974 Target
Local Share		81,856	81,856
Total of District Attorney OTRs		270,425	270,425

Emergency Response Department

OTR # 66 Priority 1 Succession Planning

Account		Requested	Recommended
3410	5100079 SYSTEMS MGR	34,643 One-time	34,643 One-time
3410	58800 FRINGES	17,245 One-time	17,245 One-time
Local Share		51,888	51,888

OTR # 67 Priority 2 Back-up Dispatch Center Project Management

Account		Requested	Recommended
3410	5100026 ASST DIR OF EMERGENCY	34,643 One-time	34,643 One-time
3410	58800 FRINGES	17,245 One-time	17,245 One-time
Local Share		51,888	51,888

OTR # 77 Priority 3 Geospatial Information System Consolidation (Part 3)

Account		Requested	Recommended
3411	54425 SERVICE CONTRACTS	-42,000 Target	-42,000 Target
Local Share		-42,000	-42,000

Total of Emergency Response Department OTRs 61,776 61,776

Facilities Department

OTR # 27 Priority 1 HVAC Maint. Van, Computers, and Maintenance

Account		Requested	Recommended
1620	52206 COMPUTER EQUIPMENT	6,000 One-time	6,000 One-time
1620	54470 BUILDING REPAIRS	45,805 One-time	45,805 One-time
1620	52231 VEHICLES	39,000 Rollover	39,000 Rollover
1620	41084 USE OF ROLLOVER	-39,000 Rollover	-39,000 Rollover
Local Share		51,805	51,805

Total of Facilities Department OTRs 51,805 51,805

Finance Department

OTR # 8 Priority 1 Payroll Specialist

Account		Requested	Recommended
1315	5100034 PAYROLL SPECIALIST	26,458 Target	0 Target
1315	58800 FRINGES	13,171 Target	0 Target
Local Share		39,629	0

OTR # 9 Priority 2 Purchasing Assistant

Account		Requested	Recommended
1345	5100052 PURCHASE ASST	26,458 Target	0 Target
1345	58800 FRINGES	13,171 Target	0 Target
Local Share		39,629	0

OTR # 72 Priority 3 Restore Funding for Finance Operations

Account		Requested	Recommended
1310	5100054 ADMIN ASST LEVEL 4	3,329 Target	3,329 Target
1310	54303 OFFICE SUPPLIES	1,600 Target	1,600 Target
1310	54330 PRINTING	1,400 Target	1,400 Target
1310	54400 PROGRAM EXPENSE	12,500 Target	12,500 Target
1310	54412 TRAVEL/TRAINING	1,800 Target	1,800 Target
1310	54452 POSTAGE	1,650 Target	1,650 Target
1310	58800 FRINGES	1,657 Target	1,657 Target
1315	5100031 ACCT CLERK/TYPIST	4,666 Target	4,666 Target
1315	5100032 SR ACCT CLERK/TYP	8,993 Target	8,993 Target
1315	5100033 PRIN ACCT CLK TYP	5,297 Target	5,297 Target
1315	52206 COMPUTER EQUIPMENT	3,337 Target	3,337 Target
1315	52214 OFFICE FURNISHINGS	2,000 Target	2,000 Target
1315	52230 COMPUTER SOFTWARE	1,000 Target	1,000 Target
1315	54303 OFFICE SUPPLIES	2,319 Target	2,319 Target
1315	54330 PRINTING	500 Target	500 Target
1315	54332 BOOKS	520 Target	520 Target
1315	54412 TRAVEL/TRAINING	5,000 Target	5,000 Target
1315	54416 MEMBERSHIP DUES	270 Target	270 Target
1315	54442 PROFESSIONAL SERVICES	35,600 Target	35,600 Target
1315	58800 FRINGES	9,436 Target	9,436 Target
1315	54452 POSTAGE	500 Target	500 Target
1345	5100061 BUYER	2,941 Target	2,941 Target
1345	54412 TRAVEL/TRAINING	7,000 Target	7,000 Target
1345	54332 BOOKS	50 Target	50 Target
1345	54402 LEGAL ADVERTISING	50 Target	50 Target
1345	54416 MEMBERSHIP DUES	340 Target	340 Target
1345	54452 POSTAGE	100 Target	100 Target
1345	54472 TELEPHONE	150 Target	150 Target
1345	58800 FRINGES	1,464 Target	1,464 Target
Local Share		115,469	115,469

OTR # 71 Priority 4 Relinquishing GTCM Health Ins. Consortium Duties

Account		Requested	Recommended
1315	41240 COMPTROLLER FEES	63,789 Target	63,789 Target
Local Share		63,789	63,789

OTR # 73 Priority 5 Buyer Succession Planning

		Account	Requested		Recommended	
1345	51000	REGULAR PAY	19,531	Rollover	19,531	Rollover
1345	58800	FRINGES	9,723	Rollover	9,723	Rollover
1345	41084	USE OF ROLLOVER	-29,254	Rollover	-29,254	Rollover
Local Share			0		0	
Total of Finance Department OTRs			258,516		179,258	

Health Department

OTR # 84 Priority 1 Restore Crucial Staff Hours in CSN Unit

		Account	Requested		Recommended	
4047	5100021	SR COMMUNITY HLTH	4,780	Target	4,780	Target
4047	5100029	DIR/CHILD W/SPEC	5,786	Target	5,786	Target
4047	5100052	SR. ACCOUNT	5,996	Target	5,996	Target
4047	5100058	COMM HEALTH NURSE	43,452	Target	43,452	Target
4047	5100067	ADMIN COORDINATOR	3,673	Target	3,673	Target
4047	58800	FRINGES	31,705	Target	31,705	Target
Local Share			95,392		95,392	
Total of Health Department OTRs			95,392		95,392	

Human Resources, Department of

OTR # 19 Priority 1 Training

		Account	Requested		Recommended	
1987	54412	TRAVEL/TRAINING	30,000	One-time	30,000	One-time
Local Share			30,000		30,000	
Total of Human Resources, Department of OTRs			30,000		30,000	

Human Rights, Office of

OTR # 56 Priority 1 Education and Promotion

		Account	Requested		Recommended	
8040	54333	EDUCATION AND	10,000	Rollover	10,000	Rollover
8040	41084	USE OF ROLLOVER	-10,000	Rollover	-10,000	Rollover
Local Share			0		0	
Total of Human Rights, Office of OTRs			0		0	

Human Services Coalition - Community Agencies

OTR #	14	Priority	1	Child Development Council Building Access to Child Care		
		Account		Requested		Recommended
6305	54400	PROGRAM EXPENSE		50,000	One-time	50,000 One-time
		Local Share		50,000		50,000
OTR #	16	Priority	1	College Initiative Upstate		
		Account		Requested		Recommended
6315	54400	PROGRAM EXPENSE		110,000	One-time	110,000 One-time
		Local Share		110,000		110,000
OTR #	12	Priority	2	LawNY Early Intervention Homelessness Prevention		
		Account		Requested		Recommended
6305	54400	PROGRAM EXPENSE		40,000	One-time	0 One-time
		Local Share		40,000		0
OTR #	17	Priority	2	Endeavor House Case Management		
		Account		Requested		Recommended
6315	54400	PROGRAM EXPENSE		20,000	One-time	20,000 One-time
		Local Share		20,000		20,000
OTR #	13	Priority	3	LawNY Reentry Project		
		Account		Requested		Recommended
6305	54400	PROGRAM EXPENSE		25,000	One-time	25,000 One-time
		Local Share		25,000		25,000
OTR #	18	Priority	3	Parolee/Housing Case Manager		
		Account		Requested		Recommended
6315	54400	PROGRAM EXPENSE		50,000	One-time	50,000 One-time
		Local Share		50,000		50,000
OTR #	15	Priority	4	Advocacy Center Child Interview Room Transition/Child Advocacy Center		
		Account		Requested		Recommended
6305	54400	PROGRAM EXPENSE		4,250	One-time	4,250 One-time
		Local Share		4,250		4,250
OTR #	20	Priority	4	OAR Core Services		
		Account		Requested		Recommended
6315	54400	PROGRAM EXPENSE		24,929	Target	0 Target
		Local Share		24,929		0

Information Technology Services

OTR # 21 Priority 1 Funding for Increased Costs of Service Contracts

	Account	Requested	Recommended
1680	54425 SERVICE CONTRACTS	34,956 Target	34,956 Target
Local Share		34,956	34,956

OTR # 29 Priority 2 Professional Services Contracts

	Account	Requested	Recommended
1680	54425 SERVICE CONTRACTS	27,500 Target	27,500 Target
Local Share		27,500	27,500

OTR # 30 Priority 3 Personal Services - Microcomputer Specialist

	Account	Requested	Recommended
1680	5100063 MICROCOMPUTER SPEC	55,646 Target	55,646 Target
1680	58800 FRINGES	27,610 Target	27,610 Target
Local Share		83,256	83,256

OTR # 31 Priority 4 Personal Services - Systems Analyst

	Account	Requested	Recommended
1680	5100071 SYSTEMS ANALYST	62,975 Target	62,975 Target
1680	58800 FRINGES	31,349 Target	31,349 Target
Local Share		94,324	94,324

OTR # 74 Priority 5 Geospatial Information System Consolidation (Part 1)

	Account	Requested	Recommended
1683	52214 OFFICE FURNISHINGS	50,000 One-time	50,000 One-time
1683	5100071 GIS ANALYST	109,871 Target	109,871 Target
1683	58800 FRINGES	55,565 Target	55,565 Target
1683	51600 LONGEVITY	1,750 Target	1,750 Target
1683	54425 SERVICE CONTRACTS	46,133 Target	46,133 Target
1683	54412 TRAVEL/TRAINING	2,000 Target	2,000 Target
Local Share		265,319	265,319

Total of Information Technology Services OTRs

505,355

505,355

Interfund Distribution

OTR # 68 Priority 1 Partial Funding for Youth Svcs Associate in Workforce Development

Account		Requested	Recommended
9502	54400 PROGRAM EXPENSE	41,257 Target	41,257 Target
Local Share		41,257	41,257
Total of Interfund Distribution OTRs		41,257	41,257

Legislature & Clerk of the Legislature

OTR # 7 Priority 1 Deputy Clerk

Account		Requested	Recommended
1040	5120035 DEP CLERK, LEGISLA	55,833 One-time	55,833 One-time
1040	58800 FRINGES	27,794 One-time	27,794 One-time
Local Share		83,627	83,627

OTR # 25 Priority 2 Restore hours of Deputy Clerk Position

Account		Requested	Recommended
1040	5100035 DEP CLERK, LEGISLA	27,916 Target	27,916 Target
1040	58800 FRINGES	13,897 Target	13,897 Target
Local Share		41,813	41,813

OTR # 26 Priority 3 NACO Membership

Account		Requested	Recommended
1920	54416 MEMBERSHIP DUES	2,031 One-time	0 One-time
Local Share		2,031	0
Total of Legislature & Clerk of the Legislature		127,471	125,440

Mental Health Department

OTR # 6 Priority 1 Wellness Court Coordinator

Account		Requested	Recommended
4310	5100056 MH COURT RESOURCE	52,912 One-time	52,912 One-time
4310	58800 FRINGES	26,340 One-time	26,340 One-time
Local Share		79,252	79,252

OTR # 60 Priority 2 Discontinue County Health Homes Program

Account		Requested	Recommended
4330	41607 MEDICAID INS PYMTS	-620,000 Target	0 Target
4330	43486 OMH FLEX	-183,752 Target	0 Target
4330	5100055 PROG DIRECTOR-CARE	82,212 Target	0 Target
4330	5100056 CASEWORKER	385,722 Target	0 Target
4330	5100075 CASEWORKER ASST	53,500 Target	0 Target
4330	5100058 SR. CASEWORKER	69,427 Target	0 Target
4330	51600 LONGEVITY	4,250 Target	0 Target
4330	52206 COMPUTER EQUIPMENT	6,000 Target	0 Target
4330	52206 COMPUTER EQUIPMENT	10,000 Target	0 Target
4330	54303 OFFICE SUPPLIES	3,000 Target	0 Target
4330	54330 PRINTING	700 Target	0 Target
4330	54400 PROGRAM EXPENSE	74,375 Target	0 Target
4330	54412 TRAVEL/TRAINING	4,000 Target	0 Target
4330	54424 EQUIPMENT RENTAL	1,019 Target	0 Target
4330	54472 TELEPHONE	15,000 Target	0 Target
4330	58800 FRINGES	296,246 Target	0 Target
Local Share		201,699	0

Total of Mental Health Department OTRs	280,951	79,252
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Planning and Sustainability, Department of

OTR #	2	Priority	1	Southern Tier 8 Dues			
		Account		Requested		Recommended	
8020	54416	MEMBERSHIP DUES		10,000	Target	10,000	Target
		Local Share		10,000		10,000	
OTR #	11	Priority	2	Municipal Housing Affordability and Infrastructure Fund			
		Account		Requested		Recommended	
8020	54400	PROGRAM EXPENSE		15,000	One-time	15,000	One-time
		Local Share		15,000		15,000	
OTR #	5	Priority	3	Hazardous Materials Storage and Reduction Education			
		Account		Requested		Recommended	
8020	54400	PROGRAM EXPENSE		1,000	One-time	0	One-time
		Local Share		1,000		0	
OTR #	75	Priority	4	Geospatial Information System Consolidation (Part 4)			
		Account		Requested		Recommended	
8020	5100071	GIS ANALYST		-25,635	Target	-25,635	Target
8020	51600	LONGEVITY		-875	Target	-875	Target
8020	58800	FRINGES		-13,197	Target	-13,197	Target
		Local Share		-39,707		-39,707	
Total of Planning and Sustainability, Department				-13,707		-14,707	

Sheriff's Office

OTR # 79 Priority 1 Restore Funding for Two Road Patrol Deputies

Account		Requested	Recommended
3113	5100041 DEPUTY SHERIFF	129,000 Target	129,000 Target
3113	58800 FRINGES	64,216 Target	64,216 Target
Local Share		193,216	193,216

OTR # 80 Priority 2 Restore Funding for Sheriff Operations

Account		Requested	Recommended
3113	52231 VEHICLES	150,000 One-time	150,000 One-time
3113	5100042 DEPUTY SHERIFF (PT)	5,000 Target	5,000 Target
3113	58800 FRINGES	2,489 Target	2,489 Target
3113	52220 DEPARTMENTAL	10,000 Target	10,000 Target
3113	54425 SERVICE CONTRACTS	82,000 Target	82,000 Target
Local Share		249,489	249,489
Total of Sheriff's Office OTRs		442,705	442,705

Social Services Department

OTR # 34 Priority 1 Restore Senior Financial Investigator in Child Support Division

Account		Requested	Recommended
6010	5100065 SR FINANCE INVEST	51,269 Target	51,269 Target
6010	58800 FRINGES	25,522 Target	25,522 Target
6010	41811 CHILD SUPPORT	-11,371 Target	-11,371 Target
6010	44610 DSS ADM	-42,235 Target	-42,235 Target
6010	43610 DSS ADM	-1,923 Target	-1,923 Target
Local Share		21,262	21,262

OTR # 35 Priority 2 Restore RN position supporting ATI programs

Account		Requested	Recommended
6010	5100056 REG. PROF. NURSE	55,091 Target	55,091 Target
6010	58800 FRINGES	27,424 Target	27,424 Target
6010	44610 DSS ADM	-20,629 Target	-20,629 Target
Local Share		61,886	61,886

OTR # 36 Priority 3 Restore Substance Abuse Evaluator to full-time

Account		Requested	Recommended
6010	5100007 SUBSTANCE ABUSE	23,150 Target	23,150 Target
6010	58800 FRINGES	11,524 Target	11,524 Target
6010	43610 DSS ADM	-10,749 Target	-10,749 Target
Local Share		23,925	23,925

OTR # 37 Priority 4 Restore Social Welfare Examiner in SNAP

Account		Requested	Recommended
6010	5100053 SOC. WEL. EXAM.	46,300 Target	46,300 Target
6010	58800 FRINGES	23,048 Target	23,048 Target
6010	43610 DSS ADM	-1,387 Target	-1,387 Target
6010	44610 DSS ADM	-6,935 Target	-6,935 Target
6010	43601 MEDICAL ASSISTANCE	-13,870 Target	-13,870 Target
6010	44601 MEDICAL ASSISTANCE	-13,870 Target	-13,870 Target
6010	44611 FOOD STAMPS	-13,870 Target	-13,870 Target
Local Share		19,416	19,416

OTR # 38 Priority 5 Restore Receptionist in Child Support Division

Account		Requested	Recommended
6010	5100050 RECEPTIONIST	34,052 Target	34,052 Target
6010	51600 LONGEVITY	1,000 Target	1,000 Target
6010	58800 FRINGES	17,449 Target	17,449 Target
6010	41811 CHILD SUPPORT	-7,774 Target	-7,774 Target
6010	44610 DSS ADM	-28,876 Target	-28,876 Target
6010	43610 DSS ADM	-1,315 Target	-1,315 Target
Local Share		14,536	14,536

OTR # 39 Priority 6 Homeless Outreach, Prevention, Friendship Center

Account		Requested	Recommended
6010	54400 PROGRAM EXPENSE	127,498 Target	127,498 Target
6010	44610 DSS ADM	-12,750 Target	-12,750 Target
6010	43610 DSS ADM	-2,550 Target	-2,550 Target
6010	43601 MEDICAL ASSISTANCE	-25,500 Target	-25,500 Target
6010	44601 MEDICAL ASSISTANCE	-25,499 Target	-25,499 Target
6010	44611 FOOD STAMPS	-25,500 Target	-25,500 Target
Local Share		35,699	35,699

OTR # 51 Priority 7 Psychosocial Evaluations and Mental Health Clinical services

Account		Requested	Recommended
6070	54400 PROGRAM EXPENSE	50,206 Target	50,206 Target
6070	43670 SERVICES FOR	-31,128 Target	-31,128 Target
Local Share		19,078	19,078

OTR # 40 Priority 8 Fatherhood Initiative

Account		Requested	Recommended
6010	54442 PROFESSIONAL SERVICES	28,000 Target	28,000 Target
6010	43610 DSS ADM	-17,360 Target	-17,360 Target
Local Share		10,640	10,640

OTR # 41 Priority 9 Reducing 3 positions from 40 to 35 hours

Account		Requested		Recommended	
6010	5100058 SR. CASEWORKER	8,658	Target	8,658	Target
6010	5100053 SOC. WEL. EXAM.	6,614	Target	6,614	Target
6010	5100065 SECURITY OFFICER	5,972	Target	5,972	Target
6010	58800 FRINGES	10,575	Target	10,575	Target
6010	44610 DSS ADM	-3,183	Target	-3,183	Target
6010	43610 DSS ADM	-636	Target	-636	Target
6010	43601 MEDICAL ASSISTANCE	-6,364	Target	-6,364	Target
6010	44601 MEDICAL ASSISTANCE	-6,365	Target	-6,365	Target
6010	44611 FOOD STAMPS	-6,364	Target	-6,364	Target
Local Share		8,907		8,907	

OTR # 52 Priority 10 Multi-systemic Therapy

Account		Requested		Recommended	
6070	54400 PROGRAM EXPENSE	211,133	Target	211,133	Target
6070	43670 SERVICES FOR	-130,902	Target	-130,902	Target
Local Share		80,231		80,231	

OTR # 53 Priority 11 Dispositional Alternatives Program

Account		Requested		Recommended	
6070	54400 PROGRAM EXPENSE	250,782	Target	250,782	Target
6070	43670 SERVICES FOR	-155,485	Target	-155,485	Target
Local Share		95,297		95,297	

OTR # 46 Priority 12 Samaritan Center

Account		Requested		Recommended	
6010	54442 PROFESSIONAL SERVICES	34,104	Target	34,104	Target
6010	44610 DSS ADM	-3,410	Target	-3,410	Target
6010	43610 DSS ADM	-682	Target	-682	Target
6010	43601 MEDICAL ASSISTANCE	-6,821	Target	-6,821	Target
6010	44601 MEDICAL ASSISTANCE	-6,821	Target	-6,821	Target
6010	44611 FOOD STAMPS	-6,821	Target	-6,821	Target
Local Share		9,549		9,549	

OTR # 47 Priority 13 Social Welfare Examiner in Employment

Account			Requested	Recommended
6010	5100053	SOC. WEL. EXAM.	46,300 Target	46,300 Target
6010	58800	FRINGES	23,048 Target	23,048 Target
6010	44610	DSS ADM	-6,935 Target	-6,935 Target
6010	43610	DSS ADM	-1,387 Target	-1,387 Target
6010	43601	MEDICAL ASSISTANCE	-13,870 Target	-13,870 Target
6010	44601	MEDICAL ASSISTANCE	-13,870 Target	-13,870 Target
6010	44611	FOOD STAMPS	-13,870 Target	-13,870 Target
Local Share			19,416	19,416

OTR # 48 Priority 14 Keyboard Specialist in Medicaid Division

Account			Requested	Recommended
6010	5100050	KEYBD SPEC	34,052 Target	34,052 Target
6010	51600	LONGEVITY	1,500 Target	1,500 Target
6010	58800	FRINGES	17,698 Target	17,698 Target
6010	44610	DSS ADM	-5,325 Target	-5,325 Target
6010	43610	DSS ADM	-10,650 Target	-10,650 Target
6010	43601	MEDICAL ASSISTANCE	-1,065 Target	-1,065 Target
6010	44601	MEDICAL ASSISTANCE	-10,651 Target	-10,651 Target
6010	44611	FOOD STAMPS	-10,650 Target	-10,650 Target
Local Share			14,909	14,909

OTR # 44 Priority 15 COPS: Expanded Family Supports

Account			Requested	Recommended
6010	43610	DSS ADM	-77,281 One-time	-77,281 One-time
6010	54400	PROGRAM EXPENSE	77,281 One-time	77,281 One-time
6010	41084	USE OF ROLLOVER	-138,287 Rollover	-138,287 Rollover
6010	54400	PROGRAM EXPENSE	138,287 Rollover	138,287 Rollover
Local Share			0	0

OTR # 42 Priority 16 COPS: Preventive Youth Services

Account			Requested	Recommended
6010	43610	DSS ADM	-19,332 One-time	-19,332 One-time
6010	54400	PROGRAM EXPENSE	19,332 One-time	19,332 One-time
6010	41084	USE OF ROLLOVER	-34,593 Rollover	-34,593 Rollover
6010	54400	PROGRAM EXPENSE	34,593 Rollover	34,593 Rollover
Local Share			0	0

OTR # 43 Priority 17 COPS: Parenting Education

		Account	Requested		Recommended	
6010	43610	DSS ADM	-15,030	One-time	-15,030	One-time
6010	54400	PROGRAM EXPENSE	15,030	One-time	15,030	One-time
6010	41084	USE OF ROLLOVER	-26,894	Rollover	-26,894	Rollover
6010	54400	PROGRAM EXPENSE	26,894	Rollover	26,894	Rollover
Local Share			0		0	

OTR # 45 Priority 18 COPS: Primary School Family Support

		Account	Requested		Recommended	
6010	43610	DSS ADM	-30,742	One-time	-30,742	One-time
6010	54400	PROGRAM EXPENSE	30,742	One-time	30,742	One-time
6010	41084	USE OF ROLLOVER	-55,009	Rollover	-55,009	Rollover
6010	54400	PROGRAM EXPENSE	55,009	Rollover	55,009	Rollover
Local Share			0		0	

OTR # 54 Priority 19 Locally-funded STEHP expansion

		Account	Requested		Recommended	
6010	54400	PROGRAM EXPENSE	110,485	Rollover	110,485	Rollover
6010	41084	USE OF ROLLOVER	-110,485	Rollover	-110,485	Rollover
Local Share			0		0	

OTR # 57 Priority 20 Replacement computers

		Account	Requested		Recommended	
6010	52206	COMPUTER EQUIPMENT	30,000	Target	30,000	One-time
6010	44610	DSS ADM	-1,029	Target	-1,029	One-time
6010	43610	DSS ADM	-3,459	Target	-3,459	One-time
6010	43601	MEDICAL ASSISTANCE	-1,958	Target	-1,958	One-time
6010	43655	NYSCCBG	-662	Target	-662	One-time
6010	44601	MEDICAL ASSISTANCE	-1,944	Target	-1,944	One-time
6010	44611	FOOD STAMPS	-2,853	Target	-2,853	One-time
6010	44619	CHILD CARE	-806	Target	-806	One-time
Local Share			17,289		17,289	

OTR # 58 Priority 21 Replacement fleet vehicles

		Account	Requested	Recommended
6010	52231	VEHICLES	125,000 Target	125,000 One-time
6010	44610	DSS ADM	-101 Target	-101 One-time
6010	43610	DSS ADM	-26,580 Target	-26,580 One-time
6010	43601	MEDICAL ASSISTANCE	-1,325 Target	-1,325 One-time
6010	43655	NYSCCBG	-5,083 Target	-5,083 One-time
6010	44601	MEDICAL ASSISTANCE	-1,317 Target	-1,317 One-time
6010	44611	FOOD STAMPS	-926 Target	-926 One-time
6010	44619	CHILD CARE	-6,196 Target	-6,196 One-time
Local Share			83,472	83,472

OTR # 49 Priority 22 Information Aide in Family Treatment Court

		Account	Requested	Recommended
6010	5100021	INFORMATION AIDE	14,606 Target	14,606 Target
6010	58800	FRINGES	7,271 Target	7,271 Target
6010	44610	DSS ADM	-2,188 Target	-2,188 Target
6010	43610	DSS ADM	-438 Target	-438 Target
6010	43601	MEDICAL ASSISTANCE	-4,375 Target	-4,375 Target
6010	44601	MEDICAL ASSISTANCE	-4,375 Target	-4,375 Target
6010	44611	FOOD STAMPS	-4,375 Target	-4,375 Target
Local Share			6,126	6,126

OTR # 50 Priority 23 Senior Typist

		Account	Requested	Recommended
6010	5100051	SENIOR TYPIST	39,694 Target	39,694 Target
6010	51600	LONGEVITY	1,500 Target	1,500 Target
6010	58800	FRINGES	20,506 Target	20,506 Target
6010	44610	DSS ADM	-6,170 Target	-6,170 Target
6010	43610	DSS ADM	-1,234 Target	-1,234 Target
6010	43601	MEDICAL ASSISTANCE	-12,340 Target	-12,340 Target
6010	44601	MEDICAL ASSISTANCE	-12,340 Target	-12,340 Target
6010	44611	FOOD STAMPS	-12,340 Target	-12,340 Target
Local Share			17,276	17,276

Total of Social Services Department OTRs 558,914 558,914

Tompkins Consolidated Area Transit

OTR # 70 Priority 1 2% Increase in TCAT Underwriter Share

		Account	Requested	Recommended
5630	54400	PROGRAM EXPENSE	19,215 Target	19,215 Target
Local Share			19,215	19,215
Total of Tompkins Consolidated Area Transit			19,215	19,215

Tompkins County Public Library

OTR # 83 Priority 1 Funding to Support Library Collections

		Account	Requested	Recommended
7411	54400	PROGRAM EXPENSE	0 One-time	50,000 One-time
Local Share			0	50,000
Total of Tompkins County Public Library OTRs			0	50,000

Veterans Service Agency

OTR # 24 Priority 1 TCDVS Restoration for Service

		Account	Requested	Recommended
6510	5100026	DIRECTOR OF VETERANS	4,762 Target	4,762 Target
6510	58800	FRINGES	2,371 Target	2,371 Target
6510	52206	COMPUTER EQUIPMENT	1,337 Target	1,337 Target
6510	54303	OFFICE SUPPLIES	400 Target	400 Target
6510	54330	PRINTING	100 Target	100 Target
6510	54400	PROGRAM EXPENSE	1,365 Target	1,365 Target
6510	54412	TRAVEL/TRAINING	1,500 Target	1,500 Target
6510	54414	LOCAL MILEAGE	400 Target	400 Target
6510	54416	MEMBERSHIP DUES	135 Target	135 Target
6510	54425	SERVICE CONTRACTS	850 Target	850 Target
6510	54452	POSTAGE	100 Target	100 Target
6510	54472	TELEPHONE	100 Target	100 Target
Local Share			13,420	13,420
Total of Veterans Service Agency OTRs			13,420	13,420

Weights & Measures Department

OTR #	3	Priority	1	W&M's Replacement Vehicle			
		Account		Requested		Recommended	
3630	52231	VEHICLES		27,284	Rollover	27,284	Rollover
3630	41084	USE OF ROLLOVER		-27,284	Rollover	-27,284	Rollover
Local Share				0		0	
Total of Weights & Measures Department OTRs				0		0	

Workforce Development Board

OTR #	59	Priority	1	Youth Services Associate - request for 50% funding			
		Account		Requested		Recommended	
6290	5100014	YOUTH SERVICES		27,545	Target	27,545	Target
6290	58800	FRINGES		13,712	Target	13,712	Target
6290	42801	INTERFUND REVENUES		-41,257	Target	-41,257	Target
Local Share				0		0	
Total of Workforce Development Board OTRs				0		0	

Youth Services Department

OTR #	69	Priority	1	Restore Funding for Training Program			
		Account		Requested		Recommended	
7020	54442	PROFESSIONAL SERVICES		7,750	Rollover	7,750	Rollover
7020	41084	USE OF ROLLOVER		-7,750	Rollover	-7,750	Rollover
Local Share				0		0	
Total of Youth Services Department OTRs				0		0	

Youth Services Recreation Partnership

OTR #	4	Priority	1	Recreation Partnership restoration			
		Account		Requested		Recommended	
7021	54400	PROGRAM EXPENSE		8,802	Target	8,802	Target
Local Share				8,802		8,802	
Total of Youth Services Recreation Partnership				8,802		8,802	

Unallocated Revenues

	2020 Adopted	2021 Recommended	Difference	
			\$	%
GAIN FROM SALE TAX PROP	35,060	35,060	0	0.00 %
PYMTS IN LIEU TAXES	780,070	730,272	-49,798	-6.38 %
INT & PENALTIES PROP TAXE	930,000	940,000	10,000	1.08 %
TAX INSTALL SERVICE CHARG	157,000	157,000	0	0.00 %
SALES TAX 3%	35,731,739	32,553,000	-3,178,739	-8.90 %
ROOM TAX	183,077	73,108	-109,969	-60.07 %
DEED TRANSFER TAX	814,691	750,000	-64,691	-7.94 %
CLERK FEES	900,000	840,000	-60,000	-6.67 %
INTEREST & EARNINGS	89,200	89,200	0	0.00 %
RENTS	262,916	310,548	47,632	18.12 %
LEGAL SETTLEMENTS	524,000	600,000	76,000	14.50 %
GIFTS & DONATIONS	28,963	28,963	0	0.00 %
CASINO LICENSING FEES	1,510,731	675,000	-835,731	-55.32 %
COURT FACILITIES AID	93,000	93,000	0	0.00 %
	42,040,447	37,875,151	-4,165,296	-9.91 %

Tompkins County Full-Time Equivalents

Department	2020	2021	Difference	
	Adopted	Recommended	#	%
Airport	15.00	15.00	0.00	0.00
Assessment Department	12.50	10.00	-2.50	-20.00
Assigned Counsel	5.57	5.57	-0.00	-0.00
Board of Elections	9.95	8.65	-1.30	-13.07
County Administration	11.00	9.00	-2.00	-18.18
County Attorney	3.00	3.00	0.00	0.00
County Clerk	20.75	19.25	-1.50	-7.23
County Office for the Aging	12.82	11.32	-1.50	-11.70
District Attorney	16.18	15.18	-1.00	-6.18
Emergency Response Department	32.00	28.00	-4.00	-12.50
Facilities Department	34.00	33.00	-1.00	-2.94
Finance Department	13.20	13.00	-0.20	-1.52
Health Department	66.35	61.85	-4.50	-6.78
Highway Department	40.44	33.94	-6.50	-16.07
Highway Machinery	6.00	5.00	-1.00	-16.67
Human Resources, Department of	9.00	9.00	0.00	0.00
Human Rights, Office of	3.00	3.00	0.00	0.00
Information Technology Services	12.50	14.00	1.50	12.00
Ithaca-Tompkins Co. Transportation Council	3.22	3.00	-0.22	-6.83
Legislature & Clerk of the Legislature	18.00	18.00	0.00	0.00
Mental Health Department	65.70	54.50	-11.20	-17.05
Planning and Sustainability, Department of	10.70	9.76	-0.94	-8.79
Probation and Community Justice	36.00	32.00	-4.00	-11.11
Recycling and Materials Management, Department of	13.90	13.50	-0.40	-2.88
Sheriff's Office	49.00	48.00	-1.00	-2.04
Sheriff's Office - Jail	50.40	49.40	-1.00	-1.98
Social Services Department	181.43	179.50	-1.93	-1.06
STOP DWI	0.00	0.00	0.00	0.00
Transportation Planning	1.00	1.00	0.00	0.00
Veterans Service Agency	1.00	1.00	0.00	0.00
Weights & Measures Department	2.00	1.00	-1.00	-50.00
Workforce Development Board	2.85	3.85	1.00	35.09
Workforce NY Career Center	8.15	9.15	1.00	12.27
Youth Services Department	5.00	4.00	-1.00	-20.00
Grand Total	771.61	725.42	-46.19	-5.99

Tompkins County Human Service Mandates
(Local Cost)

	2020 Adopted	2021 Recommended	Difference	
			\$	%
Assigned Counsel	1,795,000	1,570,000	-225,000	-12.53
Child Care	1,571,225	2,373,910	802,685	51.09
Economic Security	2,866,764	3,814,440	947,676	33.06
Medicaid	11,776,299	10,397,170	-1,379,129	-11.71
Other	1,316,840	1,678,124	361,284	27.44
PreK and Early Intervention	2,387,449	2,370,030	-17,419	-0.73
Mandate Totals	21,713,577	22,203,674	490,097	2.26

Tompkins County Benefits

(Total - Excluding Employee Contributions)

Estimate and Components Breakdown - Distributed Fringe

	2020	2021	Difference	
	Adopted	Recommended	\$	%
Payroll	\$47,105,293	\$44,861,810	-\$2,243,483	-4.8%
Retirement Not Amortized (NA)	\$6,302,688	\$6,484,775	\$182,086	2.9%
FICA	\$3,391,581	\$3,315,288	-\$76,293	-2.2%
Worker's Comp	\$750,858	\$749,192	-\$1,666	-0.2%
Health Insurance	\$11,924,234	\$11,538,458	-\$385,776	-3.2%
Supplemental Benefits	\$104,103	\$103,182	-\$921	-0.9%
Unemployment Insurance	\$71,129	\$139,072	\$67,943	95.5%
Total Fringe Benefits	\$22,544,593	\$22,329,966	-\$214,627	-1.0%
Fringe Benefit Rate	47.86%	49.78%		
Total (from above)		\$22,329,966		
Discount for 10% Fringe Positions		-\$157,219		
Variance in Departmental Estimates		-\$47,409		
Total Allocated Fringe		\$22,125,338		

Status of General Fund Balance

	Note	Year End 2019	Est. Applied 2020	Recommended 2021	After 2020-21 Applications
<u>Assignments and Commitments</u>					
Prepaid Expenses		3,170,138	-	-	3,170,138
Committed		-	-	-	-
Restricted	1	565,979	-	-	565,979
Assigned Appropriated	2	2,177,796	-	-	2,177,796
Assigned Unappropriated					
Encumbrances		1,052,388	-	-	1,052,388
Historian		15,597	-	-	15,597
Assigned for Employee Benefits		-	-	-	-
RAA Fund		1,141,402	-	-	1,141,402
Total Assigned General Fund Balance		8,123,300	-	-	8,123,300
<u>Unassigned General Fund Balance</u>		46,215,293			34,212,793
Total Equity		54,338,593	(6,491,068)	(5,511,432)	42,336,093

Unassigned General Fund Balance		46,215,293		34,212,793
General Fund Revenues	3	194,088,718		189,861,409
Fund Balance as % of General Fund		23.8%		18.0%

Notes

- 1 Planning/Capital Reserve, Stop DWI, and Room Tax Reserves
- 2 Allocated in 2020 budget
- 3 2019 General Fund revenues based on final Modified 2019 Budget; 2021 General Fund revenues based on 2021 Recommended total revenues.

Statement of Fund Balances

FUND (as of 12/31/19)	Total Fund Balance	Actual Unassigned Fund Balance	Actual Percent of Fund Budgeted Revenues	Target for Unassigned Fund Balance	Target Percent of Fund Budgeted Revenues
General	54,338,593	46,215,293	23.8%	19,408,872	10.0%
Solid Waste	2,354,018	2,058,901	32.7%	630,325	10.0%
Airport	1,269,371	1,254,997	38.6%	162,544	5.0%
Road	745,286	745,286	9.3%	398,919	5.0%
Highway Machinery	635,036	635,036	36.0%	88,287	5.0%
Debt Service	2,261,409	2,261,409	34.0%	665,468	10.0%

CONSTITUTIONAL TAX MARGIN and DEBT LIMIT

2021 Recommended Budget

2020 Constitutional Tax Margin*

2021 Constitutional Debt Limit

Total Taxing Power	\$112,682,071
Tax Levy Subject to Tax Limit	\$39,496,444
Tax Margin Available	\$73,185,627
% of Taxing Power - 2020	35.05%
% of Taxing Power - 2019	35.37%
% of Taxing Power - 2018	38.89%

Debt Limit	\$546,835,221
Total Indebtedness	\$59,246,970
Debt Capacity Available	\$487,588,251
% of Debt Limit - 2021	10.83%
% of Debt Limit - 2020	10.44%
% of Debt Limit - 2019	9.99%
% of Debt Limit - 2018	11.06%

Constitution Tax Margin = 1.5 % of 5 year average full valuation

Constitution Debt Limit = 7% of 5 year average full valuation

2020 5 year average full valuation - \$7,512,138,045

2021 5 year average full valuation - \$7,811,931,725

**NY State review and subsequent adjustments to 2020 Constitutional Tax Limit (CTL) filing were not concluded until 9/24/2020. 2021 CTL Filing will be carried out in November 2020.*

Use of Rollover

(2021 Recommended)

Departments	Carried over from Prior Years	2019 Certified Rollover	Total Available	Requested for Use in 2020*	Recommended for use 2021	Return to General Fund	Remaining Balance
Assessment Department	0	1,795	1,795	0	0	0	1,795
Board of Elections	0	80,049	80,049	0	10,000	0	70,049
County Administration	73,349	91,441	164,790	0	152,198	0	12,592
County Attorney	21,558	2,983	24,541	0	0	0	24,541
County Historian	19,265	1,781	21,046	0	0	0	21,046
County Office for the Aging	-38,063	65,622	27,559	0	0	0	27,559
District Attorney	8,423	38,300	46,723	0	0	0	46,723
Facilities Department	-5,338	77,686	72,348	0	39,000	0	33,348
Finance Department	143,049	131,303	274,352	0	29,254	0	245,098
Health Department	187,836	117,578	305,414	0	0	0	305,414
Information Technology Services	0	4,024	4,024	0	0	0	4,024
Legislature	4,728	7,296	12,024	0	0	0	12,024
Office of Human Rights	42,473	115,440	157,913	0	10,000	0	147,913
Human Resources	6,364	4,551	10,915	0	0	0	10,915
Probation and Community Justice Department	35,015	48,839	83,854	0	0	0	83,854
Sheriff's Office	0	73,333	73,333	0	0	0	73,333
Social Services Department	289,339	75,929	365,268	0	365,268	0	0
Veterans Service Agency	0	3,483	3,483	0	0	0	3,483
Weights and Measures	22,548	6,686	29,234	0	27,284	0	1,950
Youth Services Department	22,044	8,485	30,529	0	7,750	0	22,779
TOTAL	\$832,590	\$956,604	\$1,789,194	\$0	\$640,754	\$0	\$1,148,440

Note: Rollover excludes net negative accounts, therefore total is higher than Assigned Unappropriated Rollover

*The customary current year rollover process was suspended in anticipation of the operating deficit expected to result from COVID19 impacts on revenue. However, departmental rollover has been applied in the 2021 Recommended Budget.

Property Tax Cap Summary

	2020 Adopted	2021 Recommended
Cap Limits		
Increase in Tax Levy (%)	5.41%	0.88%
Increase in Tax Levy (\$)	\$2,700,584	\$448,945
Total Tax Levy at Cap	\$52,598,890	\$51,717,048
 Tompkins County Levy		
Increase in Tax Levy (%)	2.75%	4.97%
Increase in Tax Levy (\$)	\$1,369,797	\$2,549,801
Total Tax Levy	\$51,268,103	\$53,817,904
Resulting Annual Carryover	\$687,601 *	\$0 *

As permitted by law:

Authorization to Override Cap, Local Law: No. 4 of 2019	No. 1 of 2020
Authorization to Override, repealed by Local Law: No. 8 of 2019	

**NYS Estimated Annual Carryover based on the actual difference between Levy and Levy Cap or 1.5% of 2020 Levy Limit, whichever is lower.*

Tompkins County Room Tax

\$1,906,955 Projected 2021 Room Tax Revenue in Tompkins County

10% For Administrative Responsibilities

\$190,696 County Revenue

\$0 Additional to Tompkins County Area Development

\$103,218 To Planning Department for Strategic Planning and Staffing

\$1,613,041 Remainder to Tourism Promotion and Development

4% of percent projected Room Tax Revenue

\$76,278 for Ithaca Downtown Conference Center (6475.54802)

Places in the budget to find 41113 - Room Tax as revenue:

Amt.	Unit#	Department
\$1,613,041	6475	Tourism Promotion and Development
\$0	6420	Tompkins County Area Development

Planning Department Administration (funding not Part of the Administrative 10%)

Amt.	Unit#	Department
\$103,218	8020	Community Planning*

Components of the Administrative 10%

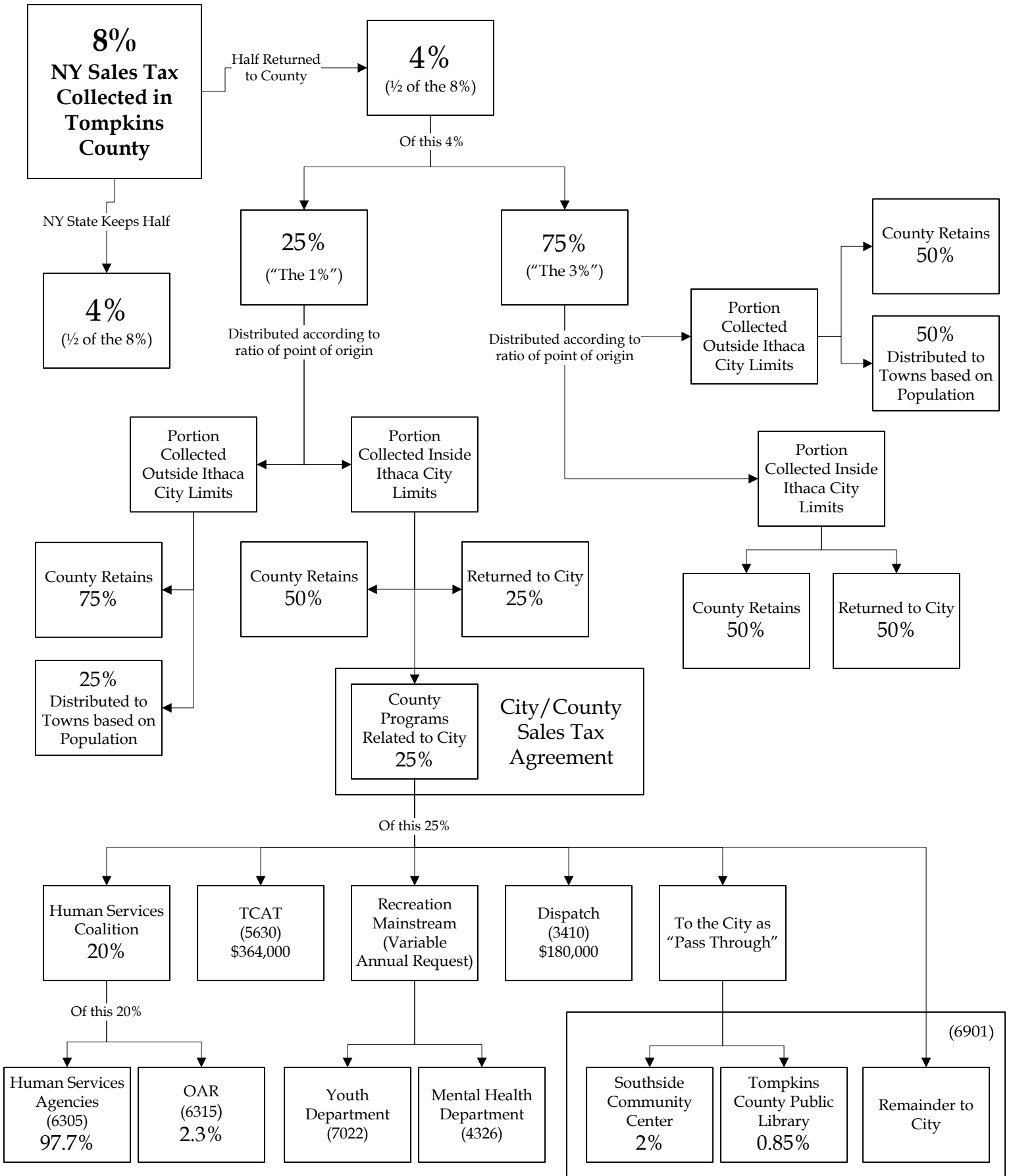
Amt.	Unit#	Department
\$55,577	8020	Community Planning*
\$15,680	1989	County Administration
\$18,817	1310	Budget & Finance
\$25,089	1315	Comptroller
\$3,137	1420	County Attorney
\$72,396	9999	Unallocated Revenues
\$190,696	10% of Projected Room Tax	

*\$103,218 8020 Community Planning**

*\$55,577 8020 Community Planning**

\$158,795 Total Room Tax Contribution to Planning Department Admin.

How Sales Tax is Distributed in Tompkins County



2021-2025 CAPITAL PLAN AND BUDGET

- **2021 Project Approval Request (PAR) Forms for New and Active Projects (with expanded Narratives)**
- **2021-2025 Capital Plan Financial Tables:**
 - **Project Summary**
 - **Project Cash Flow**
 - **Summary of Budget Impact**
 - **Budget Impact Details**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Aircraft Rescue & Fire Fighting (ARFF) Vehicle

AIR4602

Start Year: 2024 **Completion Year:** 2024 **Project Type:** Equipment
Co. Committee: Facilities and Infrastructure **Program Manager:** Mike Hall
Department: Airport **Project Manager:** Josh Nalley
Location: Ithaca Tompkins Regional Airport, 72 Brown Road, Ithaca, NY 14850

Description

This project includes the acquisition of a new aircraft rescue and firefighting (ARFF) vehicle meeting the requirements of FAA Advisory Circular 150/5220-10E and 14 CFR Part 139. The ARFF vehicle will be an all-wheel drive, diesel powered vehicle having a mechanical foam/water system designed for extinguishing flammable and combustible liquid fuel fires. The vehicle would be capable of carrying sufficient water and AFFF (foam) to supplement the existing fleet of vehicles (2 total) such that the total quantity of water for foam production carried by all three vehicles is at least 3,000 gallons. Sponsor also intends to acquire vehicle equipment including medical supply kits, firefighting tools, and personal protective gear and apparatus. The equipment and supplies will be bid separately from the ARFF vehicle.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$600,000	\$0	\$0	\$0	\$0	\$600,000	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$600,000	\$0	\$0	\$0	\$0	\$600,000	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<p>SEQR Type: TYPE II</p> <p>Anticipated Environmental Assessment Form (EAF) outcome:</p> <p>Other Agencies Involved:</p>	<p>Local Share</p> <p>Federal Funds: \$540,000</p> <p>State Funds: \$30,000</p> <p>Airport/PFC's \$30,000</p>
	<hr/> <p>Total: \$600,000</p>

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Airport Master Plan/Pavement Management Plan

2021 - 2

Start Year: 2021 *Completion Year:* 2021 *Project Type:* Other
Co. Committee: Facilities and Infrastructure *Program Manager:* Michael S. Hall
Department: Airport *Project Manager:* Josh Nalley
Location: 72 Brown Road, Ithaca, NY 14850

Description

After ITH met with the Federal Aviation Administration (FAA) they recommended a full Master Plan to include an update to the Airport Pavement Management Survey (APMS). This will update the 2012 Airport Layout Plan to determine its current and future needs. The study will provide planning guidelines for the future development of the Airport to satisfy present and future aviation demand as well as current SOPs, as well as consideration for maximizing economic development opportunities. The airport master plan will take into consideration the full list of elements described in the advisory circular, including an airport layout plan update, property maps, Exhibit A, and APMS. Updates to the sustainability/resiliency elements will also be investigated as part of the plan. Updates to the aeronautical surveys and base mapping for the Airport Geographic Information System (AGIS) and ALP will be in accordance with Advisory Circulars 150/5300-16,-17, and -18 for a Part 139 Airport.

Ithaca Tompkins Regional Airport was the first airport to complete a Green/Sustainable Master Plan. As a result of other non-AIP funding initiatives, a majority of the capital development projects identified on the existing ALP have been completed or are no longer effective. In addition, the Airport Property boundary has changed and warrants an update to the 2012 Master Plan. The dynamic at ITH is such that GA activity has continued to increase, both in the number of operations and the amount of infrastructure development that has occurred, and requires an update to ensure future planning needs are considered for the next 10 – 20 year planning term. Consideration for both aeronautical and non-aeronautical development needs to be considered to correlate to the Airport’s business model and shared-services initiatives, which were not part of overall planning considerations during the previous Master Plan. Additionally, the current FAA TAF forecast differs from the previous master plan and requires a new study to develop a more accurate forecast.

The Airport be completing a FULL rewrite/new master plan and include any adjustments, additions, changes, etc. that need to maintain the Airport.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tompkins County 2021 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources												
<p><i>SEQR Type:</i> TYPEII</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Local Share</td> <td style="padding: 2px 5px;"></td> </tr> <tr> <td style="padding: 2px 5px;">Federal Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$450,000</td> </tr> <tr> <td style="padding: 2px 5px;">State Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$25,000</td> </tr> <tr> <td style="padding: 2px 5px;">Airport (PFC's or Operating Budget)</td> <td style="padding: 2px 5px; text-align: right;">\$25,000</td> </tr> <tr> <td colspan="2" style="padding: 10px 5px 5px 5px;"><hr/></td> </tr> <tr> <td style="padding: 2px 5px;">Total:</td> <td style="padding: 2px 5px; text-align: right;">\$500,000</td> </tr> </table>	Local Share		Federal Funds:	\$450,000	State Funds:	\$25,000	Airport (PFC's or Operating Budget)	\$25,000	<hr/>		Total:	\$500,000
Local Share													
Federal Funds:	\$450,000												
State Funds:	\$25,000												
Airport (PFC's or Operating Budget)	\$25,000												
<hr/>													
Total:	\$500,000												

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Airport Wide Obstruction Study and Removal

2018 - 1

Start Year: 2024 *Completion Year:* 2026

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Michael Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

This project is the initial study for the removal/mitigation of trees identified as penetrations to the Airport and determined to be obstructions. The initial plan was to begin this project in 2018 with the initial study of the obstructions, but it has been pushed back to a start date of 2024. The actual removal of obstructions is set to be completed in 2026. The study and design (2024 and 2025) will determine the environmental impacts as well as the SEQR Type.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$250,000	\$0	\$0	\$0	\$0	\$250,000	\$0
Total:	\$450,000	\$0	\$0	\$0	\$0	\$250,000	\$200,000
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPEII

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$405,000
State Funds:	\$22,500
Aiport (PFC's)	\$22,500

Total: **\$450,000**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: ARFF SRE Building

2018 - 25

Start Year: 2018 *Completion Year:* 2023

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Mike Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road

Description

Due to FAA requirements of vehicle size and type, the current building is unsuitable for additional expansion to meet the FAA requirements. The \$4,000,000 is a very rough estimate on what the costs will be, and a more accurate cost will be developed during the 2021 design phase as part of the detailed eligibility review for Airport Improvement Program (AIP) funding.

The Airport received a grant from the FAA to complete a feasibility study on the construction of the Aircraft Rescue Fire Fighting (ARFF) and Snow Removal Equipment (SRE) Building at the Airport.

It was determined there is a need for a new building - to hold all mandated equipment, as well as the need for it to be in a location where it allows safe egress from the building.

The design phase is set for 2021, with construction scheduled for 2023 - of which once the design phase is complete, we will have updated environmental impacts (if any) as well as the SEQR Type.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0
Construction:	\$4,000,000	\$0	\$0	\$0	\$4,000,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$4,550,000	\$150,000	\$400,000	\$0	\$4,000,000	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$4,095,000
State Funds:	\$227,500
PFC's/ Airport	\$227,500

Total: **\$4,550,000**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Expand Public and Rental Car Parking

14-6

Start Year: 2022 *Completion Year:* 2022 *Project Type:* Other
Co. Committee: Facilities and Infrastructure *Program Manager:* Michael S. Hall
Department: Airport *Project Manager:* Josh Nalley
Location: 72 Brown Road, Ithaca, NY 14850

Description

Expand the public and rental car parking.
 During certain times of the year - the airport parking lot was at capacity. With the expansion and planned increase in passengers and service - it was determined that there will be a need for additional parking.
 Looking at the current parking configuration and determine what options are available to increase the capacity. In 2020 the County Legislature passed Resolution # 2020-55 authorizing the collection of a Consolidated Facilities Charge (CFC) to cover the project costs directly related to rental car operations. The fee is set at \$3.00 per transaction day, and will be kept in a separate account and used to fund projects such as this, and others that are approved and relate to rental car concessions at ITH.
 The airport will look at completing a study as well as design of the new parking lot(s).

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
Construction:	\$120,000	\$0	\$0	\$120,000	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
Total:	\$150,000	\$0	\$30,000	\$120,000	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources	
<i>SEQR Type:</i> TYPEII	Local Share	
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds:	
<i>Other Agencies Involved:</i>	State Funds:	
	Other	\$150,000
	Total:	\$150,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Install LED Airfield and Taxiway Lighting - Design and Construction 14-4

Start Year: 2020 **Completion Year:** 2022 **Project Type:** Other
Co. Committee: Facilities and Infrastructure **Program Manager:** Michael S. Hall
Department: Airport **Project Manager:** Josh Nalley
Location: 72 Brown Road, Ithaca, NY 14850

Description

Replace all Taxiway Lighting with LED Lights.

The design of the project - Rehabilitate Taxiway Lighting - will be completed in 2020 and a review of the current Airport Layout Plan (ALP) to ensure the project is consistent with the ALP. This project/design will include site inspection, as well as a review of plans, specifications, reports, and studies. The final phase of the design will include layout of the replacement plan. The funding for the design of this project is estimated to be \$147,000, which will be fully funded by the FAA due to the CARES Act. The construction portion of, scheduled for 2022, is estimated to cost \$1,000,000, with 90% Federal, 5% NYS and 5% Airport/PFC's.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$147,000	\$147,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,147,000	\$147,000	\$0	\$1,000,000	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental **Funding Sources**

SEQR Type: TYPEII
Anticipated Environmental Assessment Form (EAF) outcome:
Other Agencies Involved:

Local Share	
Federal Funds:	\$1,047,000
State Funds:	\$50,000
Airport/PFC's	\$50,000
Total:	\$1,147,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Parallel Taxiway Rehabilitation - Phase 3

AIRP460

Start Year: 2018 **Completion Year:** 2021 **Project Type:** Other
Co. Committee: Facilities and Infrastructure **Program Manager:** Mike Hall
Department: Airport **Project Manager:** Josh Nalley
Location: Ithaca Tompkins Regional Airport, 72 Brown Road, Ithaca, NY 14850

Description

Complete rehabilitation of the Parallel Taxiway - broken into four phases for funding reasons. The phases will overlap with design/construction taking place in different years. The overall project will include: design of each phase by C&S Companies. Construction will include, but not limited to, milling, tack coat, construction of a true and leveling course to reestablish longitudinal and transverse grades, 2 to 3 inch bituminous surface course, new pavement markings, placement of topsoil, etc. C&S will also provide contract administration to ensure the contractors work is proceeding, provide consultation, hold pre-construction and pre-paving meetings, review submittals, prepare drawings and change orders as required, etc. C&S will also provide construction observation, whereas a full time resident engineer or inspector will oversee the project, observe the work, attend meetings, observe testing and inspections, etc. The design of the Parallel Taxiway (A&D) Phase 3 was completed in 2018.

Construction of Parallel Taxiway (A&D) Phase 3 is scheduled for 2021, along with the construction portion of the General Aviation (GA) Apron.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$131,600	\$131,600	\$0	\$0	\$0	\$0	\$0
Construction:	\$1,437,000	\$0	\$1,437,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,568,600	\$131,600	\$1,437,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II
Anticipated Environmental Assessment Form (EAF) outcome:
Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$1,411,740
State Funds:	\$78,430
Airport/PFC's	\$78,430

Total: **\$1,568,600**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Parrallel Taxiway Rehabilitation - Phase 4

2022PT4

Start Year: 2022 *Completion Year:* 2025 *Project Type:* Other
Co. Committee: Facilities and Infrastructure *Program Manager:* Mike Hall
Department: Airport *Project Manager:* Josh Nalley
Location: Ithaca Tompkins Regional Airport, 72 Brown Road, Ithaca, NY 14850

Description

Complete rehabilitation of the Parallel Taxiway - broken into four phases for funding reasons. The phases will overlap with design/construction taking place in different years. The overall project will include: design of each phase by C&S Companies. Construction will include, but not limited to, milling, tack coat, construction of a true and leveling course to reestablish longitudinal and transverse grades, 2 to 3 inch bituminous surface course, new pavement markings, placement of topsoil, etc. C&S will also provide contract administration to ensure the contractors work is proceeding, provide consultation, hold pre-construction and pre-paving meetings, review submittals, prepare drawings and change orders as required, etc. C&S will also provide construction observation, whereas a full time resident engineer or inspector will oversee the project, observe the work, attend meetings, observe testing and inspections, etc. This is the FINAL Phase (Phase 4) of the Taxiway Rehabilitation Project - which began in 2016. This Phase includes the final portion of Taxiway A, along with Taxiway E & F. This project could be completed prior to the 2025 end date.

Construction of Phase 2 of this Taxiway Rehabilitation Multi-Phase project is scheduled to be completed, along with installation of the Navigational Aids (NAVAIDs).

Construction of Phase 3 of this Taxiway Rehabilitation Multi-Phase project is scheduled to be completed, along with the General Aviation (GA) Apron Rehabilitation.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$211,000	\$0	\$0	\$211,000	\$0	\$0	\$0
Construction:	\$1,429,000	\$0	\$0	\$0	\$0	\$0	\$1,429,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,640,000	\$0	\$0	\$211,000	\$0	\$0	\$1,429,000
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tompkins County 2021 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources												
<p><i>SEQR Type:</i> TYPE II</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Local Share</td> <td style="padding: 2px 5px; text-align: right;">\$1,476,000</td> </tr> <tr> <td style="padding: 2px 5px;">Federal Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$82,000</td> </tr> <tr> <td style="padding: 2px 5px;">State Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$82,000</td> </tr> <tr> <td style="padding: 2px 5px;">Airport/PFC's</td> <td style="padding: 2px 5px; text-align: right;">\$82,000</td> </tr> <tr> <td colspan="2" style="padding: 10px 5px 5px 5px;"> <hr style="border: 0; border-top: 1px solid black;"/> </td> </tr> <tr> <td style="padding: 5px 5px 5px 5px;">Total:</td> <td style="padding: 5px 5px 5px 5px; text-align: right;">\$1,640,000</td> </tr> </table>	Local Share	\$1,476,000	Federal Funds:	\$82,000	State Funds:	\$82,000	Airport/PFC's	\$82,000	<hr style="border: 0; border-top: 1px solid black;"/>		Total:	\$1,640,000
Local Share	\$1,476,000												
Federal Funds:	\$82,000												
State Funds:	\$82,000												
Airport/PFC's	\$82,000												
<hr style="border: 0; border-top: 1px solid black;"/>													
Total:	\$1,640,000												

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Runway Lighting - Rehabilitation - LED

AIRP460

Start Year: 2024 *Completion Year:* 2025 *Project Type:* Other
Co. Committee: Facilities and Infrastructure *Program Manager:* Mike Hall
Department: Airport *Project Manager:* Josh Nalley
Location: Ithaca Tompkins Regional Aiport, 72 Brown Road, Ithaca, NY 14850

Description

This project includes rehabilitation of existing runway edge lights with new medium intensity LED taxiway lights, including signage upgrades with LED lighting. Approximately 14,000 LF of runway pavement will have the edge lights rehabilitated. Rehabilitation of the lights will include replacing light fixture lenses, transformers, and cabling. The project would also include rehabilitation of the existing airfield lighting vault to replace the lighting regulators.

Last replaced in the mid-1990s, the existing quartz-style edge lights are approaching the end of their useful service life. As a Part 139 certificate holder, Ithaca Tompkins Regional Airport is required to properly maintain the runway lighting system for air carrier use in accordance with FAR Part 139 Subpart D Section 139.311. This includes replacement of missing or nonfunctioning equipment. Replacement of the obsolete quartz lighting system with new energy efficient LED fixtures will improve visibility and safety on the airport and would extend the useful life of the overall system. An analysis of the airfield lighting vault will be conducted to demonstrate a need to replace the taxiway lighting regulators to provide for more efficient and reliable operation.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$200,000	\$0	\$0	\$0	\$0	\$200,000	\$0
Construction:	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$2,500,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$2,700,000	\$0	\$0	\$0	\$0	\$200,000	\$2,500,000
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<p><i>SEQR Type:</i> TYPE II</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<p>Local Share</p> <p>Federal Funds: \$2,430,000</p> <p>State Funds: \$135,000</p> <p>Airport/PFC's \$135,000</p>
	<p>Total: \$2,700,000</p>

Tompkins County 2021 Project Approval Request (PAR) Form

Project: SRE Equipment (Broom/Blower)

AIR4602

Start Year: 2023 *Completion Year:* 2023 *Project Type:* Equipment
Co. Committee: Facilities and Infrastructure *Program Manager:* Mike Hall
Department: Airport *Project Manager:* Josh Nalley
Location: Ithaca Tompkins Regional Airport, 72 Brown Road, Ithaca, NY 14850

Description

The Ithaca Tompkins Regional Airport intends to acquire its second high-speed Multi-Tasking Equipment consisting of a carrier vehicle, snow plow, and tow behind rotary broom with a high velocity air unit. A new MTE will account for one plow truck and one rotary broom and allow the airport to maintain adequate equipment to clear Priority 1 areas. The equipment is necessary to maintain the primary operational surfaces during snow events in accordance with the approved Snow and Ice Control Plan. This project will preserve the safety and efficiency of the Airport and this equipment is required to maintain operational safety criteria in accordance with the Advisory Circulars.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$600,000	\$0	\$0	\$0	\$600,000	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$600,000	\$0	\$0	\$0	\$600,000	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<p><i>SEQR Type:</i> TYPE II</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<p>Local Share</p> <p>Federal Funds: \$540,000</p> <p>State Funds: \$30,000</p> <p>Airport/PFC's \$30,000</p>
	<hr/> <p>Total: \$600,000</p>

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Terminal Security Improvements, Baggage Make-Up Expansion & Fuel Farm

14-2

Start Year: 2017 *Completion Year:* 2019

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Michael S. Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

Baggage Make-Up area expansion to accommodate new TSA Equipment and relocating TSA employees from airline space to their own space. Expanding departure lounge to compensate loss of space due to TSA Offices relocating to this location.

In 2019 the terminal expansion project was complete except for a few punch list items.

In 2020 the Customs Facility is being finalized as well as the Fuel Farm Project - which will allow for shared services, as well as additional revenue for the airport. The funding is still a work in progress, as we are continuously working to secure funding to cover costs and reduce the amount needed to bond.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$3,071,126	\$3,071,126	\$0	\$0	\$0	\$0	\$0
Construction:	\$33,668,874	\$33,668,874	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$2,900,000	\$2,900,000	\$0	\$0	\$0	\$0	\$0
Total:	\$39,640,000	\$39,640,000	\$0	\$0	\$0	\$0	\$0
Total Local:	\$9,989,814	\$9,989,814	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPEII

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:

Funding Sources

Local Share	\$6,730,000
Federal Funds:	\$10,000,000
State Funds:	\$15,700,000
Airport/PFC's	\$6,000,000
Other (CDBG, NYSERDA, etc.)	\$1,210,000

Total: **\$39,640,000**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Backup Dispatch Center/Systems Upgrade

DOER202

Start Year: 2020 *Completion Year:* 2022 *Project Type:* Other
Co. Committee: Public Safety *Program Manager:* Brian Robison
Department: Emergency Response *Project Manager:* Brian Wilbur
Location: To Be Determined

Description

Tompkins County does not currently have a back up dispatch center in the event that the primary center is deemed unusable for any reason. Best practices and accreditation standards identify the need for a redundant (back up) center to ensure public safety and uninterrupted services. We are currently working to identify potential partners for a shared back up dispatch center. Once identified, planning, design and project costs, etc. will be determined.

A needs assessment was conducted identifying this as a critical need. We have identified a few potential partner agencies.

Significant steps in 2020: Continued work on identifying a potential partner agency followed by determination of location, planning, design and cost estimates. The goal is to be shovel ready.

For 2021, Provided DoER and a partner agency are able to secure funding, anticipate the build out of a shared back up dispatch center.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$250,000	\$0	\$0	\$250,000	\$0	\$0	\$0
Construction:	\$6,450,000	\$0	\$0	\$0	\$6,450,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$6,750,000	\$0	\$50,000	\$250,000	\$6,450,000	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<p><i>SEQR Type:</i> TYPE II</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p> <p>To be determined</p>	<p>Local Share</p> <p>Federal Funds:</p> <p>State Funds: \$6,750,000</p> <hr/> <p>Total: \$6,750,000</p>

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Equipment Renewal and Replacement (2021-2025)

DOER202

Start Year: 2021 *Completion Year:* 2026 *Project Type:* Equipment
Co. Committee: Public Safety *Program Manager:* Brian Robison
Department: Emergency Response *Project Manager:* Brian Wilbur
Location: 92 Brown Road, Ithaca, NY 14850

Description

The communications equipment that is at the center of the Department of Emergency Response's operations has limited reliable lives and needs to be replaced on a regular cycle to ensure continuity of operations in critical public safety functions. Local dollars would be contributed to this capital project on a regular basis to build up a reserve to fund a regular equipment replacement schedule.

In 2019 this project/budget line was utilized to complete the following: Tower top AMP replacement, ProQA program upgrade, Rehab Trailer (will be complete in 2020), DoER Office Cubicle project.

In 2020, we expect to complete 2nd tower top amp replacement; microwave upgrade project (funds transfer into 34.21); scheduled maintenance previously deferred;

For 2021, continued scheduled maintenance and to-be-determined capital planning, design and construction of back up dispatch center is expected.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$844,878	\$0	\$223,930	\$200,792	\$56,812	\$30,824	\$332,520
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$844,878	\$0	\$223,930	\$200,792	\$56,812	\$30,824	\$332,520
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPE II	Local Share \$844,878
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds:
<i>Other Agencies Involved:</i>	State Funds:
	Total: \$844,878

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Cold Storage Building

2019FACI

Start Year: 2019 *Completion Year:* 2021

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Arel LeMaro/Jon Negley

Department: Facilities Department

Project Manager: Arel LeMaro

Location:

Description

Project is the construction of a 60' x 100' (6,000 SF) cold storage building at Public Works property located at Bostwick Road to be shared with TC Soil and Water Conservation District and Facilities. Having lost storage space with sale of Old Library, Facilities Department has additional need for cold storage. Currently TCSWCD is utilizing Highway space for storage needs.

Design and bidding. Construction had been planned for 2020 but due to COVID-19 is being delayed to 2021. Construction.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$40,000	\$0	\$40,000	\$0	\$0	\$0	\$0
Construction:	\$160,000	\$0	\$160,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Total Local:	\$140,000	\$0	\$140,000	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$140,000
 Federal Funds:
 State Funds:
 State Grant (to be obtained by TCSW) \$60,000

Total: \$200,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Facility Restoration Project

1

Start Year: 2014 *Completion Year:* Ongoing *Project Type:* Building
Co. Committee: Facilities and Infrastructure *Program Manager:* Arel LeMaro
Department: Facilities Department *Project Manager:* Arel LeMaro
Location: Various Locations

Description

This request is intend to address facilities capital maintenance/restoration projects and address the backlog of deferred maintenance that currently exists in the County's facilities. Years of underfunding maintenance budgets and under investing in County owned facilities have caused a significant backlog of deferred maintenance.

The purpose of this ongoing multi-year project is to replace building systems, equipment, or components that have exceeded their design life. These fall into the following categories: roofing, HVAC, fire alarm, electrical, site, building envelope, flooring, and elevator. Priority is given to projects that address: 1.) life safety and code compliance issues, and 2.) damage and deterioration of facilities. The overall goal is the maintenance of the functional and financial value of the facilities to the County.

Once deferred maintenance is caught up, the ongoing facility capital maintenance and repair needs in future years will be addressed through this funding. If on-going needs are not addressed, the county will likely be faced with the same problem in future years. Funds will be used to correct deficiencies in facilities in worse condition in order to prevent further deterioration.

The 2019 Capital Plan Update continues the approach of methodically planning for investment in County facilities to address a significant backlog of deferred maintenance with the continuation of the Facility Restoration Project. The 2019 Update calls for investing \$1.4M every year in facilities maintenance starting in 2021 to address both deferred and scheduled building maintenance needs.

Several major restoration projects have been completed since 2014 such as fire alarm system upgrades, parking lot restoration projects, roofing replacements, masonry restoration, etc.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$650,000	\$250,000	\$200,000	\$0	\$200,000	\$0	\$0
Construction:	\$6,250,000	\$3,850,000	\$1,200,000	\$0	\$1,200,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$6,900,000	\$4,100,000	\$1,400,000	\$0	\$1,400,000	\$0	\$0
Total Local:	\$6,600,000	\$4,100,000	\$1,100,000	\$0	\$1,400,000	\$0	\$0

Tompkins County 2021 Project Approval Request (PAR) Form

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$10,200,000

Federal Funds:

State Funds:

Total: \$10,200,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Green Facilities

2020FACI

Start Year: 2020 *Completion Year:* 2040

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Arel LeMaro

Department: Facilities Department

Project Manager: Arel LeMaro

Location: Various County buildings

Description

The Tompkins County Energy Strategy adopted by the Legislature in August 2019, called for an inventory and analysis of County facilities and fleet to determine a financially sound path to net-zero emissions. To help the County make this transition to a net-zero emissions future, the 2019 Capital Plan Update includes two new programs. One is focused on providing funding for improvements to facilities to reduce energy consumption, move away from fossil fuels for thermal needs, and install renewable energy systems.

The 2020 adopted budget included \$200,000 to hire expert consultants to assist in the detailed engineering work required to move these projects forward, envisioning that planning work will occur in 2020/21 with investments commencing in 2022/23. Furthermore, the proposed 2020 Capital Plan provided a funding strategy to achieve the goal of net-zero emissions in County operations by 2035 by committing \$100 million in investment over the next fifteen years.

While COVID-19 has created unexpected budgetary constraints and delays in the originally set time schedule for this initiative, the proposed 2021 Capital Plan remains committed to achieving a sound financial path to net-zero emissions of County operations by 2040.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$700,000	\$0	\$200,000	\$0	\$0	\$0	\$500,000
Total Local:	\$700,000	\$0	\$200,000	\$0	\$0	\$0	\$500,000

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPE II	Local Share \$26,200,000
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds:
<i>Other Agencies Involved:</i>	State Funds:
	NY State \$4,000,000
	Total: \$30,200,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: New Downtown Office Building

2020FACI

Start Year: 2021 *Completion Year:* 2024

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Arel LeMaro

Department: Facilities Department

Project Manager: TBD

Location: N. Tioga Street

Description

In September 2018 the Legislature took action to purchase several adjoining properties along N.Tioga/Sears Streets in the City of Ithaca. In 2018/2019 staff completed a feasibility study to identify the practicality of combining several offices/departments spread across downtown in one facility located on these parcels. Preliminary estimates for new construction, \$24-\$26 million, have been incorporated into the proposed Capital Plan.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$2,500,000	\$0	\$2,500,000	\$0	\$0	\$0	\$0
Design:	\$1,600,000	\$0	\$0	\$1,600,000	\$0	\$0	\$0
Construction:	\$24,000,000	\$0	\$0	\$0	\$24,000,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$28,100,000	\$0	\$2,500,000	\$1,600,000	\$24,000,000	\$0	\$0
Total Local:	\$28,100,000	\$0	\$2,500,000	\$1,600,000	\$24,000,000	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$28,100,000

Federal Funds:

State Funds:

Total: **\$28,100,000**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Public Safety Building Improvements

FACIL202

Start Year: 2021 *Completion Year:* 2022 *Project Type:* Building
Co. Committee: Facilities and Infrastructure *Program Manager:* Derek Osborne
Department: Facilities Department *Project Manager:* Arel LeMaro
Location: TBD

Description

In 2020 a space needs assessment was conducted which included cost options for significantly renovating the Public Safety building to constructing a new facility including jail pod scenario's. Costs for these scenario's ranged from \$23M to \$45M. All scenario's also included energy upgrades to making the Public Safety building part of the County's Net-zero efforts for all county facilities.

During this time significant bail and criminal justice reforms were put into place by the State of New York. As a result, the County's jail population continued to decline to unprecedented levels. While COVID-19 has impacted most of the 2020 in unpredictable and unfamiliar ways, it is still too early to determine the long-term impacts on the County's jail population from the bail and criminal justice reforms.

As a result, it is recommended that the County pause on making any significant improvements to the Public Safety building for several years until consistent base line data can be produced to understand the long-term impacts of the bail and criminal justice reforms on the jail. Instead, it is recommended the County move forward with approximately \$4M of needed improvements to keep the facility functioning adequately and safely for County employees and inmates. These improvements would include upgrades to the building envelope/interior, HVAC/plumbing systems, security and detention hardware systems and electrical system. These improvements will provide need upgrades to keep the facility operational and minimize any unanticipated failures in the immediate future. Design would take place in 2021 and construction 2022.

Over the next several years, the County will monitor the impacts of bail and criminal justice reforms to make informed decisions about the next investment for the Public Safety building.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$0
Construction:	\$3,750,000	\$0	\$0	\$3,750,000	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$4,000,000	\$0	\$250,000	\$3,750,000	\$0	\$0	\$0
Total Local:	\$4,000,000	\$0	\$250,000	\$3,750,000	\$0	\$0	\$0

Tompkins County 2021 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources										
<p><i>SEQR Type:</i> TYPE II</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<table><tr><td>Local Share</td><td>\$4,000,000</td></tr><tr><td>Federal Funds:</td><td></td></tr><tr><td>State Funds:</td><td></td></tr><tr><td colspan="2"><hr/></td></tr><tr><td>Total:</td><td>\$4,000,000</td></tr></table>	Local Share	\$4,000,000	Federal Funds:		State Funds:		<hr/>		Total:	\$4,000,000
Local Share	\$4,000,000										
Federal Funds:											
State Funds:											
<hr/>											
Total:	\$4,000,000										

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Bridge New York 6 Culvert Projects Various Locations

Start Year: 2020 **Completion Year:** 2023 **Project Type:** Bridge
Co. Committee: Facilities and Infrastructure **Program Manager:** Jeff Smith
Department: Highway Department **Project Manager:** John Webert
Location: Various Locations - See Description

Description

Bridge New York Culvert Grant has been awarded to Tompkins County to replace 6 Culverts at various locations. NYSDOT will manage complete project. Culverts are 100% funded by NYS. Funding is capped any cost above Grant Funds is paid by Tompkins County.

Feature Carried ----- Feature Crossed
 CR 174 Pine Tree Road ---- Six-Mile Creek Trib
 CR 110 Ellis Hollow Road --- Six-Mile Creek Trib
 CR 107 Peruville Road ---- Owasco Inlet
 CR 186 Conlon Road ---- Salmon Creek Trib
 CR 119 Coddington Road ---- Six-Mile Creek Trib
 CR 115 Valley Road ---- Six-Mile Creek Trib

DOT is progressing these 6 culvert projects. They have hired the consultant Bergman. Engineering estimates for the 6 culverts are in excess of available funding by an average of \$200,000 for each.

Detailed Design and Approval as well as Bidding and Award are planned for 2020.

Construction is planned for 2021.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$691,500	\$691,500	\$0	\$0	\$0	\$0	\$0
Construction:	\$3,633,410	\$0	\$3,633,410	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$252,000	\$0	\$252,000	\$0	\$0	\$0	\$0
Total:	\$4,576,910	\$691,500	\$3,885,410	\$0	\$0	\$0	\$0
Total Local:	\$1,516,400	\$116,400	\$1,400,000	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:
 NYSDOT, NYSDEC, ACOE

Funding Sources

Local Share \$1,516,400
 Federal Funds:
 State Funds: \$3,070,510

Total: **\$4,586,910**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Central Chapel Road Bridge over Boice Creek

PIN 3756

Start Year: 2019 *Completion Year:* 2021 *Project Type:* Bridge
Co. Committee: Facilities and Infrastructure *Program Manager:* Jeff Smith
Department: Highway Department *Project Manager:* John Webert
Location: Central Chapel Road Bridge over Boice Creek, Town of Caroline

Description

This bridge is structurally deficient and functionally obsolete. Full replacement of the existing bridge with a new bridge including standard guide rail and erosion control up and downstream. The new bridge will retain the same alignment as the existing bridge and will be constructed of a concrete wearing surface on a prestressed concrete box beams and steel piles, concrete abutments and wing walls, with concrete approach pads.

Detailed Design was started in prior year.
 Design Approval and Bidding planned for 2020.
 Construction is planned for 2021.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
Design:	\$196,000	\$196,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$889,000	\$0	\$889,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$106,000	\$0	\$106,000	\$0	\$0	\$0	\$0
Total:	\$1,206,000	\$211,000	\$995,000	\$0	\$0	\$0	\$0
Total Local:	\$60,300	\$60,300	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental Funding Sources

SEQR Type: UNLISTED
Anticipated Environmental Assessment Form (EAF) outcome: EAF Short
Other Agencies Involved:
 DOT, DEC, ACE

Local Share	\$60,300
Federal Funds:	\$1,145,700
State Funds:	
Total:	\$1,206,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Cortland Street Bridge Replacement

Start Year: 2020 **Completion Year:** 2021 **Project Type:** Bridge
Co. Committee: Facilities and Infrastructure **Program Manager:** Jeff Smith
Department: Highway Department **Project Manager:** John Webert
Location: Cortland Street, Groton BIN 2263090

Description

The project will remove the two existing adjacent 14-foot diameter corrugated metal pipes that carry West Cortland Street over the Owasco Inlet and replace them with a new bridge, including sidewalks and public water and sewer main upgrades, if required.

Anticipating to apply for Birdge New York Funding to offset local cost. May decide to delay another year. This will be discussed at Capital Project Update 2021.

No work has been started at this time. Anticipate applying for Bridge New York Funding to offset local cost. Next round of applications is expected early 2021 with decisions early 2022. May want to delay an additional year.

Will update this during Capital Program Update 2021.

Procure Engineering Design Services and complete design work in 2021.

Bidding and Construction are planned for 2022.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
Design:	\$245,000	\$0	\$245,000	\$0	\$0	\$0	\$0
Construction:	\$1,325,000	\$0	\$0	\$1,325,000	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,620,000	\$0	\$295,000	\$1,325,000	\$0	\$0	\$0
Total Local:	\$1,620,000	\$0	\$295,000	\$1,325,000	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:

NYSDEC, Army Corps of Engineers

Funding Sources

Local Share \$1,620,000

Federal Funds:

State Funds:

Total: \$1,620,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Etna Lane CR 109 Bridge over Fall Creek

PIN 3756

Start Year: 2019 *Completion Year:* 2021 *Project Type:* Bridge
Co. Committee: Facilities and Infrastructure *Program Manager:* Jeff Smith
Department: Highway Department *Project Manager:* John Webert
Location: Etna Lane Bridge over Fall Creek, Town of Dryden

Description

Full replacement of the existing bridge with a new, 35'-4" wide bridge to accommodate pedestrian traffic, including standard bridge/guide rail. Bridge will be constructed with a concrete deck wearing surface with concrete approach slabs on concrete prestressed box beams and concrete abutments and wingwalls on steel piles. Eliminate posted condition. Any private utilities, buried or overhead, will be supported or relocated as necessary at utility company's cost. Due to proximity of the intersection with Upper and Lower Creek Roads, the intersection will be closed during construction and a 2.5 mile detour will be utilized.

Select Consultant, formalize agreement, start design
 Design Approval and Bidding are planned for 2020.
 Construction is planned for 2021.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0
Design:	\$346,000	\$346,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$1,500,000	\$0	\$1,500,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$165,000	\$0	\$165,000	\$0	\$0	\$0	\$0
Total:	\$2,036,000	\$371,000	\$1,665,000	\$0	\$0	\$0	\$0
Total Local:	\$101,800	\$101,800	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> UNLISTED	Local Share \$101,800
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i> Neg Dec	Federal Funds: \$1,934,200
<i>Other Agencies Involved:</i> DEC, ACE, DOT	State Funds:
	Total: \$2,036,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek

375619

Start Year: 2020

Completion Year: 2024

Project Type: Bridge

Co. Committee: Facilities and Infrastructure

Program Manager: Jeff Smith

Department: Highway Department

Project Manager: John Webert

Location: Fall Creek Road CR 105 over Fall Creek

Description

This bridge is a 3-barrel concrete box culvert with a condition rating of less than 5.0, indicating greater than minor deterioration is present.

Project is planned in future years. No work on this project has commenced.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$10,000	\$0	\$0	\$0	\$10,000	\$0	\$0
Land:	\$10,000	\$0	\$0	\$0	\$5,000	\$5,000	\$0
Design:	\$100,000	\$0	\$0	\$0	\$100,000	\$0	\$0
Construction:	\$600,000	\$0	\$0	\$0	\$0	\$600,000	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$90,000	\$0	\$0	\$0	\$0	\$90,000	\$0
Total:	\$810,000	\$0	\$0	\$0	\$115,000	\$695,000	\$0
Total Local:	\$162,000	\$0	\$0	\$0	\$23,000	\$139,000	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:

NYSDOT, NYSDEC, Army Corps of Engineers

EPA

Funding Sources

Local Share \$162,000

Federal Funds: \$648,000

State Funds:

Total: **\$810,000**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Falls Road Bridge

Start Year: 2022 **Completion Year:** 2023 **Project Type:** Bridge
Co. Committee: Facilities and Infrastructure **Program Manager:** Jeff Smith
Department: Highway Department **Project Manager:** John Webert
Location: Falls Road Bridge, Town of Ulysses BIN 3314450

Description

Falls Road over Taughannock Creek is considered a gateway to the Taughannock State Park, part of the area's cultural and environmental resources. Maintaining safe entrance to the park will bolster the economy through tourism.

Project is planned for future years. No work has commenced.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$30,000	\$0	\$0	\$30,000	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$170,000	\$0	\$0	\$170,000	\$0	\$0	\$0
Construction:	\$1,300,000	\$0	\$0	\$0	\$1,300,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,500,000	\$0	\$0	\$200,000	\$1,300,000	\$0	\$0
Total Local:	\$1,500,000	\$0	\$0	\$200,000	\$1,300,000	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:
 NYSDOT, NYSDEC, EPA
 SHPO, Army Corps of Engineers

Funding Sources

Local Share	\$1,500,000
Federal Funds:	
State Funds:	
Total:	\$1,500,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Highway Department Shop and Wash Bay Improvements

Start Year: 2019 **Completion Year:** 2021 **Project Type:**
Co. Committee: Facilities and Infrastructure **Program Manager:** Jeff Smith
Department: Highway Department **Project Manager:** John Webert
Location: 170 Bostwick Road County Highway Department

Description

The shop bays are antiquated and in need of floor and floor plan improvements, Proper HVAC and Ventilation improvements, Roof leaks and block walls are cracking showing fatigue. Wash bay improvements will help with maintenance of fleet. Improved and efficient lighting.

Conceptual Design and Cost Estimates are complete.

Finalize Design, cost estimates and sequencing of project. Likely won't progress to bid in 2020.

Bidding and Construction is planned for 2021.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$450,000	\$50,000	\$400,000	\$0	\$0	\$0	\$0
Total Local:	\$450,000	\$50,000	\$400,000	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPEII
Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec
Other Agencies Involved:

Funding Sources

Local Share	\$450,000
Federal Funds:	
State Funds:	
Total:	\$450,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Ludlowville Road Bridge over Salmon Creek Replacement

375618

Start Year: 2017 *Completion Year:* 2021 *Project Type:* Bridge
Co. Committee: Facilities and Infrastructure *Program Manager:* Jeff Smith
Department: Highway Department *Project Manager:* John Webert
Location: Ludlowville Road over Salmon Creek

Description

This bridge is structurally deficient and functionally obsolete. It is narrow with an open metal grating deck which is especially slippery when wet and has proved hazardous for bicycle and motorcycle operators. It is not ADA compliant. Sidewalks, railings, and approach railing transitions are sub-standard. The abutments are over 85 years old. The superstructure is approximately 50 years old.

Design Approval and Right of Way.

Right of Way complete. Permission to bid. Presently Advertised to bid, (6/2020) Award and Construction. State was able to provide additional \$90,000 to offset local cost, August 2020.

Construction is planned for this year. Likely completed in 2021.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0
Land:	\$19,000	\$19,000	\$0	\$0	\$0	\$0	\$0
Design:	\$140,000	\$140,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$1,246,000	\$0	\$1,246,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$247,000	\$247,000	\$0	\$0	\$0	\$0	\$0
Total:	\$1,662,000	\$416,000	\$1,246,000	\$0	\$0	\$0	\$0
Total Local:	\$472,400	\$297,400	\$175,000	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED
Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec
Other Agencies Involved:
 NYSDOT, NYSDEC, EPA
 SHPO, Army Corps of Engineers

Funding Sources

Local Share	\$472,400
Federal Funds:	\$1,189,600
State Funds:	
Total:	\$1,662,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Road Maintenance Program

12-02

Start Year: 2014 **Completion Year:** Ongoing **Project Type:** Road
Co. Committee: Facilities and Infrastructure **Program Manager:** Jeff Smith
Department: Highway Department **Project Manager:** Nick Ensign
Location: Tompkins County

Description

This project supports a ten-year highway rehabilitation, reconstruction, and maintenance plan. A subsequent 5-year 'round' of funding is projected.

The Road Maintenance Bond Funds have provided for Enhanced funding for road paving and bridge work. These funds have helped provide for a incremental improvement each year in our Overall Average Pavement Quality for all county roads.

Road Maintenance Bond Funds are utilized for road and bridge improvements. During this unusual year (Covid19) these funds allowed the department to begin road work and paving when other funding sources (state CHIP's) was in question.

The Highway Maintenance Bond Program has been instrumental in stabilizing and improving the Overall Pavement Quality and is expected to allow continued improvement. Additionally, these funds both allow the department to fund preservation activities on roads as well as widen road section with paved shoulders to both improve safety and longevity.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$17,400,000	\$9,600,000	\$1,800,000	\$1,800,000	\$1,800,000	\$2,400,000	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$17,400,000	\$9,600,000	\$1,800,000	\$1,800,000	\$1,800,000	\$2,400,000	\$0
Total Local:	\$17,400,000	\$9,600,000	\$1,800,000	\$1,800,000	\$1,800,000	\$2,400,000	\$0

SEQR and Environmental

SEQR Type: TYPEII

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:
 NYSDEC

Funding Sources

Local Share	\$17,400,000
Federal Funds:	
State Funds:	
Total:	\$17,400,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: ITS Infrastructure Replacement/Maintenance (2020-2024)

ITS 2020

Start Year: 2020 *Completion Year:* 2024 *Project Type:* Equipment
Co. Committee: Governmental Operations *Program Manager:* Greg Potter
Department: Information Technology Services *Project Manager:* Loren Cottrell
Location: Various County Buildings

Description

Tompkins County ITS maintains core infrastructure in 17 buildings supporting 27 departments. This equipment includes but is not limited to servers, storage, phones, cameras, uninterruptible power supplies and network components. The ITS department has determined the need to replace aging equipment to support Tompkins County technology needs and provide a stable platform for departments.

Projects completed to date include:

- Purchase and preliminary configuration for 40+ Cisco 48 port data switches.
- Purchase of core Uptown data center located at Department of Emergency Response.
- Purchase and preliminary configuration of video camera storage (DVR) and Salient software.
- Final configuration and installation of equipment implementation listed above.
- Replacement of Wireless Access Points.
- Replacement, improvement and expansion of selective video camera equipment due to end of life.
- Upgrade of Internet load balancing and redundancy management equipment (Fatpipe).

Significant 2021 projects include:

- Upgrade of Mitel phone equipment to improve alternative work arrangements.
- Purchase of replacement phones.
- Replacement, improvement and expansion of selective video camera equipment due to end of life.
- Increase Storage Area Network (SAN) storage capacity.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$1,280,710	\$506,030	\$106,000	\$156,322	\$248,000	\$264,358	\$0
Other:	\$117,000	\$39,500	\$10,600	\$15,400	\$25,000	\$26,500	\$0
Total:	\$1,397,710	\$545,530	\$116,600	\$171,722	\$273,000	\$290,858	\$0
Total Local:	\$1,397,710	\$545,530	\$116,600	\$171,722	\$273,000	\$290,858	\$0

Tompkins County 2021 Project Approval Request (PAR) Form

SEQR and Environmental

SEQR Type:

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	\$1,397,710		
Federal Funds:			
State Funds:			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Total:</td> <td style="text-align: right;">\$1,397,710</td> </tr> </table>		Total:	\$1,397,710
Total:	\$1,397,710		

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Aquifer Study Program

13-01-Pla

Start Year: 2003 *Completion Year:* 2024

Project Type: Other

Co. Committee: Planning, Development, and Environmental Quality

Program Manager: Katie Borgella

Department: Planning and Sustainability Department

Project Manager: Darby Kiley

Location: 121 E. Court Street, Old Courthouse

Description

In partnership with the United States Geological Survey, Tompkins County initiated an aquifer study program to help protect Tompkins County’s groundwater resources and drinking water supplies. County funds from this program leverage Federal funds to conduct consecutive studies of individual aquifers in the County. Participating municipalities also provide a portion of the necessary funding, and the County's portion is limited to 35% of the total study cost plus well drilling costs. The products of the studies are unique to each aquifer and generally include investigation of surface water and groundwater interaction, groundwater movement, and vulnerability of the respective groundwater resources.

Working in partnership with individual towns and the USGS, the Aquifer Study Program has completed six aquifer studies.

- Upper Buttermilk Creek and Danby Creek Valleys
- Upper Sixmile Creek and West Branch Owego Creek Valleys
- Lower Sixmile Creek and Willseyville Creek Trough
- Virgil Creek and Dryden Lake Valleys
- Pony Hollow Creek Valley
- Enfield Creek Valley

In 2020, an aquifer study for the Lower Fall Creek aquifer system will be initiated. This will be the final aquifer study funded under the County’s Aquifer Study Capital Program.

The Lower Fall Creek Aquifer Study is a four-year study that will begin in the 2020 budget year and County funding contributions will be finalized in the 2024 budget year. The final report typically takes another year to be published.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$4,082,381	\$3,833,381	\$79,400	\$67,000	\$56,500	\$46,100	\$0
Total:	\$4,082,381	\$3,833,381	\$79,400	\$67,000	\$56,500	\$46,100	\$0
Total Local:	\$1,441,680	\$1,341,680	\$42,150	\$29,750	\$19,250	\$8,850	\$0

Tompkins County 2021 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPEII	Local Share \$1,441,680
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds: \$1,199,021
<i>Other Agencies Involved:</i>	State Funds:
	Municipality/Others \$1,441,680
	Total: \$4,082,381

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Green Fleet

PLNG202

Start Year: 2021 *Completion Year:* 2025 *Project Type:* Equipment
Co. Committee: Planning, Energy, and Environmental Quality *Program Manager:* Katie Borgella
Department: Planning and Sustainability Department *Project Manager:* Scott Doyle
Location: N/A

Description

The County Green Fleet capital program will establish and maintain a passenger fleet of plug-in electric vehicles (PEVs) by 2025, replacing County passenger vehicles that are now or recently were gasoline-powered vehicles. The capital program includes a full cycle of replacement of those PEVs, as well.

The County has been working with a consultant to inventory and evaluate the County’s fleet and to lay out a detailed scheme for replacing gasoline-powered vehicles with PEVs and for managing the fleet more efficiently.

Between 2021 and 2025, the focus will be on replacing gasoline-powered vehicles and installing charging stations. The cost estimate of \$350,000 per year includes funds to purchase approximately 12 vehicles and related charging stations, while also accounting for the potential resale value of those older gasoline vehicles. In 2025, the focus will shift to replacing older electric vehicles with newer models and upgrading charging stations, as needed.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$1,750,000	\$0	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,750,000	\$0	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Total Local:	\$1,750,000	\$0	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPEII	Local Share \$1,750,000
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds:
<i>Other Agencies Involved:</i>	State Funds:
	Total: \$1,750,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: Natural Infrastructure

17-03-Pla

Start Year: 2017 *Completion Year:* 2026

Project Type: Other

Co. Committee: Planning, Energy, and Environmental Quality

Program Manager: Katie Borgella

Department: Planning and Sustainability Department

Project Manager: Scott Doyle

Location:

Description

The Natural Infrastructure Capital Program provides funding to protect natural systems that can help mitigate the adverse impacts of climate change. Currently, the focus is on: 1) mitigating the potential for downstream flooding and sedimentation, and 2) establishing important migratory corridors to enable plant and animal species to be more resilient in face of a changing climate. Eligible applicants for this program include local governments and non-profit 501(c)(3) organizations that have been operational for at least 3 years and have proven capacity to own, hold and steward land for conservation purposes.

Since the initiation of the Natural Infrastructure Capital Program, the County Legislature has authorized participation in six acquisition projects that provide permanent protection to 880 acres. Expenditures from the Natural Infrastructure Capital Program approved by the Legislature from initiation through 2019 totaled \$185,500.

In 2021, the County will continue conversations with partners to identify projects eligible for this funding.

Specific projects to be funded in future years are identified on a rolling basis. Unexpended funds roll forward from year to year to allow for flexibility in funding projects, allowing the County to respond effectively to the variable nature of real estate transactions.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$1,400,000	\$400,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0
Total:	\$1,800,000	\$800,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Total Local:	\$1,800,000	\$800,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

SEQR and Environmental

SEQR Type: TYPE I

Anticipated Environmental Assessment Form (EAF) outcome: Negative Declaration

Other Agencies Involved:

Will vary on a project-by-project basis.

Funding Sources

Local Share \$1,800,000

Federal Funds:

State Funds:

Total: **\$1,800,000**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: RSWC Facility Upgrade Phase I

SOLW20

Start Year: 2021 *Completion Year:* 2021 *Project Type:* Building
Co. Committee: Facilities and Infrastructure *Program Manager:* Barbara Eckstrom
Department: Recycling and Materials Management *Project Manager:* Barbara Eckstrom
Location: 160 Commercial Ave., Ithaca NY 14850

Description

Asset management of County owned RSWC land, facilities and equipment. Pending responses to the Request for Proposals projects will be planned in 3 phases starting in 2021 through 2023.

2020 will see the completion of the RFP Award/Bid process for the daily operation and marketing of the RSWC. This process will provide some additional clarification and specifics for the Capital Improvements to be covered in this and subsequent phases.

Project RSWC Upgrade Phase 1 activities planned for 2021 will include planning, design, construction and replacement of equipment at the RSWC. Construction will include pavement upgrades, relocate the yard waste processing area, repairs to a trench drain, replacement of two overhead doors, repairs to loading bay, replacement of sprinkler system piping, and assessment of exhaust and supply fans.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$45,000	\$0	\$45,000	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$799,000	\$0	\$799,000	\$0	\$0	\$0	\$0
Equipment:	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$944,000	\$0	\$944,000	\$0	\$0	\$0	\$0
Total Local:	\$944,000	\$0	\$944,000	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPE II	Local Share \$426,770
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i> N/A	Federal Funds:
<i>Other Agencies Involved:</i> NYSDEC	State Funds:
	Equipment Reserve \$100,000
	Capital Construction Reserve \$417,230
	Total: \$944,000

Tompkins County 2021 Project Approval Request (PAR) Form

Project: RSWC Facility Upgrade Phase II

SOLW20

Start Year: 2022 *Completion Year:* 2022 *Project Type:* Site Work-Improvement
Co. Committee: Facilities and Infrastructure *Program Manager:* Barbara Eckstrom
Department: Recycling and Materials Management *Project Manager:* Barbara Eckstrom
Location: 160 Commercial Ave, Ithaca NY 14850

Description

Asset management of County owned RSWC land, facilities and equipment. Responses from the Request for Proposals projects will be planned in 3 phases starting in 2021 through 2023.

Project RSWC Upgrade Phase II activities planned for 2022 will include planning and design, upgrade guard rails, fencing repairs, clean storm water ditches, office entry doors, exhaust fans, floor repairs at drop off bays and replace overhead door at food scraps building.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$25,000	\$0	\$0	\$25,000	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$195,000	\$0	\$0	\$195,000	\$0	\$0	\$0
Equipment:	\$34,000	\$0	\$0	\$34,000	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$254,000	\$0	\$0	\$254,000	\$0	\$0	\$0
Total Local:	\$254,000	\$0	\$0	\$254,000	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

NYSDEC

Funding Sources

Local Share \$254,000
 Federal Funds:
 State Funds:

Total: **\$254,000**

Tompkins County 2021 Project Approval Request (PAR) Form

Project: RSWC Facility Upgrade Phase III

SOLW20

Start Year: 2023 *Completion Year:* 2023 *Project Type:* Site Work-Improvement
Co. Committee: Facilities and Infrastructure *Program Manager:* Barbara Eckstrom
Department: Recycling and Materials Management *Project Manager:* Barbara Eckstrom
Location: 160 Commercial Ave, Ithaca NY 14850

Description

Asset management of County owned RSWC land, facilities and equipment. Responses from the Request for Proposals projects will be planned in 3 phases starting in 2021 through 2023.

Project RSWC RFP Phase III activities planned for 2023 will include planning and design, pavement upgrades, scale upgrades and general building repairs.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Planning	\$25,000	\$0	\$0	\$0	\$25,000	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$305,000	\$0	\$0	\$0	\$305,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$330,000	\$0	\$0	\$0	\$330,000	\$0	\$0
Total Local:	\$330,000	\$0	\$0	\$0	\$330,000	\$0	\$0

SEQR and Environmental	Funding Sources
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SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:
 NYSDEC

Local Share	\$330,000
Federal Funds:	
State Funds:	
Total:	\$330,000

2021-2025 Capital Program, Summary of Projects, By Fund and Department

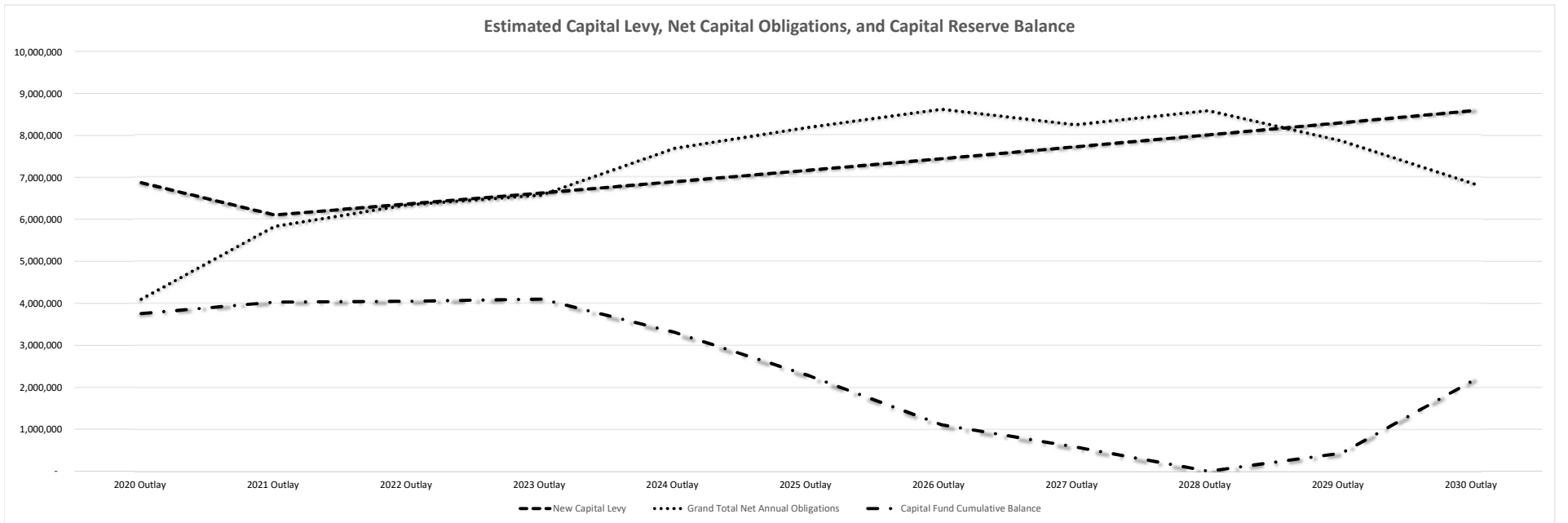
Projects	Total Cost	Local Cost
General Fund		
Emergency Response		
Backup Dispatch Center/Systems Upgrades	6,750,000	6,750,000
Equipment Renewal and Replacement	848,269	-
Emergency Response Total	7,598,269	6,750,000
Facilities Department		
Cold Storage Building	200,000	140,000
Downtown Facility	28,100,000	28,100,000
Facility Restoration Project-2021	1,400,000	1,400,000
Facility Restoration Project-2023	1,400,000	1,400,000
Facility Restoration Project-2025	1,400,000	1,400,000
Facility Restoration Project-2027	1,400,000	1,400,000
Green Facilities	30,200,000	26,200,000
Public Safety Building Improvements	4,000,000	4,000,000
Facilities Department Total	68,100,000	64,040,000
Highway Department		
Bridge New York 6 Culvert Projects Various Locations	4,576,910	1,516,400
Central Chapel Road Bridge over Boice Creek	1,206,000	60,300
Cortland Street Bridge Replacement	1,620,000	1,620,000
Etna Lane CR 109 Bridge over Fall Creek	2,036,000	101,800
Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek	810,000	162,000
Falls Road Bridge	1,500,000	1,500,000
Highway Department Shop and Wash Bay Improvements	450,000	450,000
Road Maintenance Program	10,200,000	10,200,000
Highway Department Total	22,398,910	15,610,500
Information Technology Services		
ITS Infrastructure Replacement/Maintenance	1,497,710	1,497,710
Information Technology Services Total	1,497,710	1,497,710
Planning and Sustainability Department		
Aquifer Study Program	4,082,381	1,441,680
Green Fleet	1,750,000	1,750,000
Natural Infrastructure	1,800,000	1,800,000
Planning and Sustainability Department Total	7,632,381	4,991,680
General Fund Total	107,227,270	92,889,890
Enterprise Funds		
Airport		
Aircraft Rescue & Fire Fighting (ARFF) Vehicle	600,000	-
Airport Master Plan Update/Pavement Management Plan	500,000	-
Airport Wide Obstruction Study and Removal	450,000	-
ARFF SRE Building	4,550,000	-
Expand Public and Rental Car Parking	150,000	-
Install LED Airfield and Taxiway Lighting - Design and Construction	1,147,000	-
Parallel Taxiway Rehabilitation - Phase 3	1,568,600	-
Parallel Taxiway Rehabilitation - Phase 4	1,640,000	-
Runway Lighting - Rehabilitation - LED	2,700,000	-
SRE Equipment (Broom/Blower)	600,000	-
Airport Total	13,905,600	-
Recycling and Materials Management		
RSWC Facilities and Site Upgrade	1,528,000	1,528,000
Recycling and Materials Management Total	1,528,000	1,528,000
Enterprise Funds Total	15,433,600	1,528,000
Grand Total	122,660,870	94,417,890

Capital Plan: 2021-25 Project Cash Flow

	<u>Pre-2021</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>Total 2021-2025</u>
General Fund							
Emergency Response							
Backup Dispatch Center/Systems Upgrades	-	50,000	250,000	6,450,000	-	-	6,750,000
Equipment Renewal and Replacement	468,058	223,930	200,792	56,812	30,824	332,520	844,880
Emergency Response Total	468,058	273,930	450,792	6,506,812	30,824	332,520	7,594,880
Facilities Department							
Cold Storage Building	-	200,000	-	-	-	-	200,000
Downtown Facility	-	2,500,000	1,600,000	24,000,000	-	-	28,100,000
Facility Restoration Project-2021	9,700,000	1,400,000	-	-	-	-	1,400,000
Facility Restoration Project-2023	-	-	-	1,400,000	-	-	1,400,000
Facility Restoration Project-2025	-	-	-	-	-	-	-
Facility Restoration Project-2027	-	-	-	-	-	-	-
Green Facilities	-	200,000	-	-	-	-	200,000
Public Safety Building Improvements	-	250,000	3,750,000	-	-	-	4,000,000
Facilities Department Total	9,700,000	4,550,000	5,350,000	25,400,000	-	-	35,300,000
Highway Department							
Bridge New York 6 Culvert Projects Various Locations	691,500	3,885,410	-	-	-	-	3,885,410
Central Chapel Road Bridge over Boice Creek	211,000	995,000	-	-	-	-	995,000
Cortland Street Bridge Replacement	-	295,000	1,325,000	-	-	-	1,620,000
Etna Lane CR 109 Bridge over Fall Creek	371,000	1,665,000	-	-	-	-	1,665,000
Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek	-	-	-	115,000	695,000	-	810,000
Falls Road Bridge	-	-	200,000	1,300,000	-	-	1,500,000
Highway Department Shop and Wash Bay Improvements	-	450,000	-	-	-	-	450,000
Road Maintenance Program	9,600,000	1,800,000	1,800,000	1,800,000	2,400,000	2,400,000	10,200,000
Highway Department Total	10,873,500	9,090,410	3,325,000	3,215,000	3,095,000	2,400,000	21,125,410
Information Technology Services							
ITS Infrastructure Replacement/Maintenance	545,530	116,600	171,722	273,000	290,858	100,000	952,180
Information Technology Services Total	545,530	116,600	171,722	273,000	290,858	100,000	952,180
Planning and Sustainability Department							
Aquifer Study Program	3,833,381	79,400	67,000	56,500	46,100	-	249,000
Green Fleet	-	350,000	350,000	350,000	350,000	350,000	1,750,000
Natural Infrastructure	800,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Planning and Sustainability Department Total	4,633,381	629,400	617,000	606,500	596,100	550,000	2,999,000
General Fund Total	26,220,469	14,660,340	9,914,514	36,001,312	4,012,782	3,382,520	67,971,470
Enterprise Funds							
Airport							
Aircraft Rescue & Fire Fighting (ARFF) Vehicle	-	-	-	-	600,000	-	600,000
Airport Master Plan Update/Pavement Management Plan	-	500,000	-	-	-	-	500,000
Airport Wide Obstruction Study and Removal	-	-	-	-	250,000	200,000	450,000
ARFF SRE Building	150,000	400,000	-	4,000,000	-	-	4,400,000
Expand Public and Rental Car Parking	-	30,000	120,000	-	-	-	150,000
Install LED Airfield and Taxiway Lighting - Design and Construction	147,000	-	1,000,000	-	-	-	1,000,000
Parallel Taxiway Rehabilitation - Phase 3	131,600	1,437,000	-	-	-	-	1,437,000
Parallel Taxiway Rehabilitation - Phase 4	-	-	211,000	-	-	1,429,000	1,640,000
Runway Lighting - Rehabilitation - LED	-	-	-	-	200,000	2,500,000	2,700,000
SRE Equipment (Broom/Blower)	-	-	-	600,000	-	-	600,000
Airport Total	428,600	2,367,000	1,331,000	4,600,000	1,050,000	4,129,000	13,477,000
Recycling and Materials Management							
RSWC Facilities and Site Upgrade	-	944,000	254,000	330,000	-	-	1,528,000
Recycling and Materials Management Total	-	944,000	254,000	330,000	-	-	1,528,000
Enterprise Funds Total	428,600	3,311,000	1,585,000	4,930,000	1,050,000	4,129,000	15,005,000
Grand Total	26,649,069	17,971,340	11,499,514	40,931,312	5,062,782	7,511,520	82,976,470

Summary of Budget Impact--Total Existing and Proposed Debt Service and Cash Capital Outlays

Existing Obligations	2020 Outlay	2021 Outlay	2022 Outlay	2023 Outlay	2024 Outlay	2025 Outlay	2026 Outlay	2027 Outlay	2028 Outlay	2029 Outlay	2030 Outlay
Existing Debt-Bond	5,989,062	5,096,035	5,083,852	5,089,608	5,089,148	5,100,958	5,101,171	5,091,191	4,186,863	3,416,969	2,368,256
Existing Debt-BAN	235,990	283,474	728,088	728,088	728,088	728,088	728,088	728,088	728,088	728,088	728,088
Leases/Other	183,536	52,000	52,000	52,000	52,000	57,183	-	-	-	-	-
Other Capital Payments	140,000	131,000	131,000	131,000	131,000	131,000	131,000	131,000	131,000	131,000	131,000
Contributions-Existing	(1,098,146)	(671,549)	(663,506)	(671,745)	(670,254)	(673,586)	(612,178)	(610,419)	(463,383)	(415,752)	(396,063)
Total Existing Net Obligations	5,450,442	4,890,960	5,331,434	5,328,951	5,329,982	5,343,643	5,348,081	5,339,861	4,582,568	3,860,305	2,831,281
New Obligations											
2021-25 Projects	157,585	6,522,780	8,426,381	6,456,886	4,477,634	8,843,179	5,008,377	4,448,377	5,041,078	5,041,078	5,041,078
Contributions-2021-25 Projects	(206,250)	(2,367,000)	(1,611,560)	(5,020,241)	(1,520,241)	(4,599,241)	(670,241)	(470,241)	(470,241)	(470,241)	(470,241)
Use of Fund Balance/Reserves-2021-25 Projects	(1,302,585)	(3,213,664)	(5,800,792)	(186,812)	(595,187)	(1,396,883)	(1,064,363)	(1,064,363)	(564,363)	(564,363)	(564,363)
Total New Net Obligations	(1,351,250)	942,116	1,014,029	1,249,832	2,362,205	2,847,054	3,273,772	2,913,772	4,006,473	4,006,473	4,006,473
Grand Total Net Annual Obligations	4,099,192	5,833,076	6,345,463	6,578,783	7,692,188	8,190,697	8,621,853	8,253,633	8,589,042	7,866,779	6,837,755
Prior Year's Budgeted Capital Levy	6,375,113	6,874,096	6,105,074	6,365,260	6,629,348	6,897,398	7,169,469	7,445,620	7,725,914	8,010,412	8,299,178
Capital Levy Growth	498,983	(769,022)	260,186	264,088	268,050	272,070	276,152	280,294	284,498	288,766	293,097
New Capital Levy	6,874,096	6,105,074	6,365,260	6,629,348	6,897,398	7,169,469	7,445,620	7,725,914	8,010,412	8,299,178	8,592,275
Surplus/(Deficit)	2,774,904	271,998	19,797	50,565	(794,789)	(1,021,229)	(1,176,233)	(527,719)	(578,630)	432,399	1,754,520
Capital Fund Cumulative Balance	3,758,739	4,030,737	4,050,534	4,101,099	3,306,310	2,285,081	1,108,848	581,129	2,500	434,899	2,189,419



Budget Impact--Detailed Total Existing and Proposed Debt Service and Cash Capital Outlays

	2020 Outlay	2021 Outlay	2022 Outlay	2023 Outlay	2024 Outlay	2025 Outlay	2026 Outlay	2027 Outlay	2028 Outlay	2029 Outlay	2030 Outlay
2021-25 Projects											
Aircraft Rescue & Fire Fighting (ARFF) Vehicle		-	-	-	600,000	-	-	-	-	-	-
Airport Master Plan Update/Pavement Management Plan		500,000	-	-	-	-	-	-	-	-	-
Airport Wide Obstruction Study and Removal		-	-	-	250,000	200,000	200,000	-	-	-	-
Aquifer Study Program		42,150	29,450	19,250	8,850	-	-	-	-	-	-
ARFF SRE Building		400,000	-	4,000,000	-	-	-	-	-	-	-
Backup Dispatch Center/Systems Upgrades		50,000	250,000	130,000	564,363	564,363	564,363	564,363	564,363	564,363	564,363
Bridge New York 6 Culvert Projects Various Locations		-	182,334	182,334	182,334	182,334	182,334	182,334	182,334	182,334	182,334
Central Chapel Road Bridge over Boice Creek		80,200	-	-	-	-	-	-	-	-	-
Cold Storage Building		-	-	-	-	-	-	-	-	-	-
Cortland Street Bridge Replacement		5,900	5,900	5,900	194,791	194,791	194,791	194,791	194,791	194,791	194,791
Downtown Facility		2,500,000	1,600,000	35,200	480,000	1,456,177	1,456,177	1,456,177	1,456,177	1,456,177	1,456,177
Equipment Renewal and Replacement	157,585	223,930	200,792	56,812	30,824	332,520	-	-	-	-	-
Etna Lane CR 109 Bridge over Fall Creek		137,000	-	-	-	-	-	-	-	-	-
Expand Public and Rental Car Parking		30,000	120,000	-	-	-	-	-	-	-	-
Facility Restoration Project-2021		-	168,338	168,338	168,338	168,338	168,338	168,338	168,338	168,338	168,338
Facility Restoration Project-2023		-	-	-	168,338	168,338	168,338	168,338	168,338	168,338	168,338
Facility Restoration Project-2025		-	-	-	-	168,338	168,338	168,338	168,338	168,338	168,338
Facility Restoration Project-2027		-	-	-	-	-	168,338	168,338	168,338	168,338	168,338
Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek		-	-	3,240	19,479	19,479	19,479	19,479	19,479	19,479	19,479
Falls Road Bridge		-	-	-	180,362	180,362	180,362	180,362	180,362	180,362	180,362
Green Facilities	-	200,000	-	-	-	-	500,000	140,000	564,363	564,363	564,363
Green Fleet		350,000	350,000	350,000	350,000	350,000	-	-	-	-	-
Highway Department Shop and Wash Bay Improvements		-	-	-	-	-	-	-	-	-	-
Install LED Airfield and Taxiway Lighting - Design and Construction		-	1,000,000	-	-	-	-	-	-	-	-
ITS Infrastructure Replacement/Maintenance		116,600	171,722	273,000	290,858	100,000	-	-	-	-	-
Natural Infrastructure		200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Parallel Taxiway Rehabilitation - Phase 3		1,437,000	-	-	-	-	-	-	-	-	-
Parallel Taxiway Rehabilitation - Phase 4		-	211,000	-	-	1,429,000	-	-	-	-	-
Public Safety Building Improvements		250,000	3,750,000	-	-	-	-	-	-	-	-
Road Maintenance Program		-	156,285	312,570	468,855	677,236	885,616	885,616	885,616	885,616	885,616
RSWC Facilities and Site Upgrade		-	30,560	120,241	120,241	120,241	120,241	120,241	120,241	120,241	120,241
Runway Lighting - Rehabilitation - LED		-	-	-	200,000	2,500,000	-	-	-	-	-
SRE Equipment (Broom/Blower)		-	-	600,000	-	-	-	-	-	-	-
2021-25 Projects Total	157,585	6,522,780	8,426,381	6,456,886	4,477,634	8,843,179	5,008,377	4,448,377	5,041,078	5,041,078	5,041,078
Contributions-2021-25 Projects											
Airport Federal/State Aid		(2,248,650)	(1,264,450)	(4,370,000)	(997,500)	(3,922,550)	(190,000)	-	-	-	-
Airport PFC's		(118,350)	(66,550)	(230,000)	(52,500)	(206,450)	(10,000)	-	-	-	-
BAN Interest Payments/Airport PFCs for Terminal Project	(206,250)	-	(250,000)	(300,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)
Solid Waste for Facilities and Site Upgrade		-	(30,560)	(120,241)	(120,241)	(120,241)	(120,241)	(120,241)	(120,241)	(120,241)	(120,241)
Contributions-2021-25 Projects Total	(206,250)	(2,367,000)	(1,611,560)	(5,020,241)	(1,520,241)	(4,599,241)	(670,241)	(470,241)	(470,241)	(470,241)	(470,241)
Contributions-Existing	(1,098,146)	(671,549)	(663,506)	(671,745)	(670,254)	(673,586)	(612,178)	(610,419)	(463,383)	(415,752)	(396,063)
Existing Debt-BAN											
Coddington Road (Burns I/S)		14,000	-	-	-	-	-	-	-	-	-
Ludlowville Road Bridge over Salmon Creek Replacement	29,740	29,740	-	-	-	-	-	-	-	-	-
Terminal Security Improvements/Baggage Make-Up Expansion/ Fuel Farm	206,250	239,734	728,088	728,088	728,088	728,088	728,088	728,088	728,088	728,088	728,088
Existing Debt-BAN Total	235,990	283,474	728,088	728,088	728,088	728,088	728,088	728,088	728,088	728,088	728,088
Existing Debt-Bond											
2014 Public Improvements (Bldg, Bridges, TC3)	619,394	619,594	614,594	619,494	619,094	617,831	620,681	617,500	620,550	618,000	-
2015 Various Projects	797,494	793,994	795,269	796,206	796,806	796,250	794,500	798,950	797,650	795,750	798,250
2016 Various Projects	258,500	264,100	259,500	264,900	265,100	265,200	260,200	265,200	-	-	-
2017 Various Projects	559,156	559,656	559,956	555,106	555,106	559,856	564,306	563,166	556,188	-	-
2018 Various Projects	205,963	207,513	204,013	205,350	206,356	207,138	207,563	207,625	207,563	-	-
2019 Various Projects	414,286	413,150	413,400	413,350	413,000	412,350	416,325	414,925	413,225	416,150	-
2020 Various Projects		192,496	193,888	191,869	194,603	197,050	199,313	196,538	198,488	200,119	196,706
HSAnnex, RSW & CCE Building (2012)	240,820	242,233	243,033	243,733	244,333	244,833	240,233	240,288	-	-	-
Public Safety Improvements, SW, Roads, Leg, VOIP (2013)	307,800	299,600	306,400	297,600	288,800	295,000	295,600	285,800	281,000	281,000	275,600
Refunding of 2004 Bond (2013)	809,750	-	-	-	-	-	-	-	-	-	-
Refunding of 2005 & 2007 (2014)	664,000	387,000	380,100	382,800	383,250	386,250	378,500	384,750	-	-	-
Refunding of 2010 (2014)	1,111,900	1,116,700	1,113,700	1,119,200	1,122,700	1,119,200	1,123,950	1,116,450	1,112,200	1,105,950	1,097,700
Existing Debt-Bond Total	5,989,062	5,096,035	5,083,852	5,089,608	5,089,148	5,100,958	5,101,171	5,091,191	4,186,863	3,416,969	2,368,256
Leases/Other											
Energy Performance	131,536	-	-	-	-	-	-	-	-	-	-
Human Services Bulding Annex-Mortgage	52,000	52,000	52,000	52,000	52,000	57,183	-	-	-	-	-
Leases/Other Total	183,536	52,000	52,000	52,000	52,000	57,183	-	-	-	-	-
Other Capital Payments											
Fiscal Agent Fees	80,000	71,000	71,000	71,000	71,000	71,000	71,000	71,000	71,000	71,000	71,000
Local Share--Federal Projects	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Other Capital Payments Total	140,000	131,000	131,000	131,000	131,000	131,000	131,000	131,000	131,000	131,000	131,000
Use of Fund Balance/Reserves-2021-25 Projects											
Emergency Response (R&R funds from annual State grant)	(157,585)	(223,930)	(450,792)	(186,812)	(595,187)	(896,883)	(564,363)	(564,363)	(564,363)	(564,363)	(564,363)
Use of Airport-Fund balance		(239,734)	-	-	-	-	-	-	-	-	-
Use of D-Fund balance	(600,000)	-	-	-	-	-	-	-	-	-	-
Use of General-Fund balance/Reserves		(2,750,000)	(5,350,000)	-	-	(500,000)	(500,000)	(500,000)	-	-	-
Use of HQ-Fund balance	(545,000)	-	-	-	-	-	-	-	-	-	-
Use of Fund Balance/Reserves-2021-25 Projects Total	(1,302,585)	(3,213,664)	(5,800,792)	(186,812)	(595,187)	(1,396,883)	(1,064,363)	(1,064,363)	(564,363)	(564,363)	(564,363)
Grand Total	4,099,192	5,833,076	6,345,463	6,578,783	7,692,188	8,190,697	8,621,853	8,253,633	8,589,042	7,866,779	6,837,755

Airport

The mission of the Ithaca Tompkins Regional Airport is to provide a safe, efficient, clean, and enjoyable facility that exceeds the expectations of the traveling public, the airport tenants, and other airport users. The airport provides a vital link to the outside world by allowing business and leisure travelers to fly in directly to the community. The airport serves the community's travel needs by providing access to the national and international aviation system. The airport budget for 2021 is wholly funded through fees, rents, and federal aid.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	898,676	938,290	955,982	908,167	0	0	908,167
Overtime	60,241	82,291	59,768	83,001	0	0	83,001
Premium Pay	32,550	38,182	29,332	27,340	0	0	27,340
Fringe Benefits	418,574	450,990	456,037	507,013	0	0	507,013
Automotive Equipment	48,557	0	148,000	95,000	0	0	95,000
Other Capital Equip	39,303	62,411	24,750	33,250	0	0	33,250
Highway Materials	30,443	41,949	47,900	52,900	0	0	52,900
Vehicle Fuel and Maint	52,189	47,415	52,000	53,000	0	0	53,000
Other Supplies	120,465	133,959	88,100	87,600	0	0	87,600
Travel Training	33,402	45,340	63,500	53,000	0	0	53,000
Professional Services	204,408	187,048	443,460	329,970	0	0	329,970
All Other Contr. Svcs	544,415	504,939	595,105	633,605	0	0	633,605
Maintenance	144,944	167,275	192,000	194,000	0	0	194,000
Utilities	124,613	90,980	158,500	130,000	0	0	130,000
Other	330,628	310,372	341,080	349,100	0	0	349,100
Other Finance	50,350	51,450	206,250	264,734	0	0	264,734
Total Expenditures	3,133,758	3,152,891	3,861,764	3,801,680	0	0	3,801,680
Revenues							
Federal Aid	0	0	0	239,734	0	0	239,734
Local Revenues	1,506,316	1,426,613	1,644,839	1,703,300	0	0	1,703,300
Other Revenues	1,811,385	2,047,243	1,779,216	1,774,008	0	0	1,774,008
Use of Fund Balance	0	0	345,483	84,638	0	0	84,638
Total Revenues	3,317,701	3,473,856	3,769,538	3,801,680	0	0	3,801,680
Dept. Net Local	-183,943	-320,965	92,226	0	0	0	0

Airport

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Account Clerk Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Coordinator	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Airport Director	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Airport Firefighter/ Operations	9.00	9.00	9.00	9.00	9.00	0.00	0.00	9.00
Airport Firefighter/ Operations	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Airport Manager	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Airport Operation Supervisor/ ARFF	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Airport Terminal Services Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Airport Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deputy Director of Airport	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Airport	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	15.00	15.00	15.00	15.00	15.00	0.00	0.00	15.00

Airport

5610 AIRPORT

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	898,676	938,290	955,982	908,167	0	0	908,167
Overtime	60,241	82,291	59,768	83,001	0	0	83,001
Premium Pay	32,550	38,182	29,332	27,340	0	0	27,340
Fringe Benefits	418,574	450,990	456,037	507,013	0	0	507,013
Automotive Equipment	48,557	0	148,000	95,000	0	0	95,000
Other Capital Equip	39,303	62,411	24,750	33,250	0	0	33,250
Highway Materials	30,443	41,949	47,900	52,900	0	0	52,900
Vehicle Fuel and Maint	52,189	47,415	52,000	53,000	0	0	53,000
Other Supplies	120,465	133,959	88,100	87,600	0	0	87,600
Travel Training	33,402	45,340	63,500	53,000	0	0	53,000
Professional Services	204,408	187,048	443,460	164,000	0	0	164,000
All Other Contr. Svcs	544,415	504,939	595,105	633,605	0	0	633,605
Maintenance	144,944	167,275	192,000	194,000	0	0	194,000
Utilities	124,613	90,980	158,500	130,000	0	0	130,000
Other	330,628	310,372	341,080	349,100	0	0	349,100
Other Finance	50,350	51,450	206,250	264,734	0	0	264,734
Total Expenditures	3,133,758	3,152,891	3,861,764	3,635,710	0	0	3,635,710
Revenues							
Federal Aid	0	0	0	239,734	0	0	239,734
Local Revenues	1,506,316	1,426,613	1,644,839	1,703,300	0	0	1,703,300
Other Revenues	1,811,385	2,047,243	1,779,216	1,774,008	0	0	1,774,008
Use of Fund Balance	0	0	345,483	84,638	0	0	84,638
Total Revenues	3,317,701	3,473,856	3,769,538	3,801,680	0	0	3,801,680
Budgeting Unit Net Local	-183,943	-320,965	92,226	-165,970	0	0	-165,970

5615 AIRPORT CUSTOMS FACILITY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Professional Services	0	0	0	165,970	0	0	165,970
Total Expenditures	0	0	0	165,970	0	0	165,970
Budgeting Unit Net Local	0	0	0	165,970	0	0	165,970

Assessment Department

The mission of the Tompkins County Department of Assessment is to maintain equitable and accurate market driven property assessments on a yearly basis for real property tax administration. The Department yearly assesses properties at 100% of fair market value in order to equitably distribute the tax burden among the taxable properties within Tompkins County, to administer real property tax exemptions as provided by the New York State Real Property Tax Law and to educate the public about Real Property Assessment Administration.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	741,355	716,258	796,501	696,886	-21,620	-21,620	675,266
Overtime	175	0	0	0	0	0	0
Premium Pay	8,640	44,042	9,875	8,125	0	0	8,125
Fringe Benefits	336,452	349,450	385,932	350,954	-10,762	-10,762	340,192
Automotive Equipment	0	35,935	0	0	0	0	0
Other Capital Equip	7,284	8,856	3,500	16,800	0	0	16,800
Vehicle Fuel and Maint	6,778	2,419	5,500	3,700	0	0	3,700
Other Supplies	9,944	9,344	13,358	11,846	0	0	11,846
Travel Training	9,253	12,028	11,000	8,000	0	0	8,000
Professional Services	0	5,000	0	0	0	0	0
All Other Contr. Svcs	17,626	14,134	14,461	16,122	-4,133	-4,133	11,989
Program Expense	2,250	2,000	2,250	2,250	0	0	2,250
Utilities	4,022	4,038	5,500	5,500	0	0	5,500
Other	19,613	13,303	18,264	13,103	0	0	13,103
Total Expenditures	1,163,392	1,216,807	1,266,141	1,133,286	-36,515	-36,515	1,096,771
Revenues							
Local Revenues	54,765	54,576	55,000	55,000	0	0	55,000
Other Revenues	0	11,515	0	0	0	0	0
Interfund Transf and Rev	29,600	0	30,796	31,412	0	0	31,412
Total Revenues	84,365	66,091	85,796	86,412	0	0	86,412
Dept. Net Local	1,079,027	1,150,716	1,180,345	1,046,874	-36,515	-36,515	1,010,359

Assessment Department

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Assistant Level 1	0.00	0.00	0.00	1.00	0.00	1.00	1.00	1.00
Assessment Account Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Assessment Account	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Assistant Director of Assessment	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Real Property Appraiser	1.00	1.00	1.00	1.00	3.00	0.00	0.00	3.00
Director of Assessment	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Analyst	0.00	0.00	0.00	1.00	1.00	-1.00	-1.00	0.00
Project Assistant	0.50	0.70	0.70	0.00	0.00	0.00	0.00	0.00
Real Property Appraiser	2.00	3.00	3.00	3.00	2.00	0.00	0.00	2.00
Real Property Systems Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Real Property Systems Supervisor	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Valuation Specialist	0.50	0.50	0.50	0.50	0.00	0.00	0.00	0.00
Valuation Specialist	2.00	2.00	2.00	2.00	1.00	0.00	0.00	1.00
	10.00	11.20	11.20	12.50	10.00	0.00	0.00	10.00

Assessment Department

1355 ASSESSMENT

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	741,355	716,258	796,501	696,886	-21,620	-21,620	675,266
Overtime	175	0	0	0	0	0	0
Premium Pay	8,640	44,042	9,875	8,125	0	0	8,125
Fringe Benefits	336,452	349,450	385,932	350,954	-10,762	-10,762	340,192
Automotive Equipment	0	35,935	0	0	0	0	0
Other Capital Equip	7,284	8,856	3,500	16,800	0	0	16,800
Vehicle Fuel and Maint	6,778	2,419	5,500	3,700	0	0	3,700
Other Supplies	9,944	9,344	13,358	11,846	0	0	11,846
Travel Training	9,253	12,028	11,000	8,000	0	0	8,000
Professional Services	0	5,000	0	0	0	0	0
All Other Contr. Svcs	17,626	14,134	14,461	16,122	-4,133	-4,133	11,989
Program Expense	2,250	2,000	2,250	2,250	0	0	2,250
Utilities	4,022	4,038	5,500	5,500	0	0	5,500
Other	19,613	13,303	18,264	13,103	0	0	13,103
Total Expenditures	1,163,392	1,216,807	1,266,141	1,133,286	-36,515	-36,515	1,096,771
Revenues							
Local Revenues	54,765	54,576	55,000	55,000	0	0	55,000
Other Revenues	0	11,515	0	0	0	0	0
Interfund Transf and Rev	29,600	0	30,796	31,412	0	0	31,412
Total Revenues	84,365	66,091	85,796	86,412	0	0	86,412
Budgeting Unit Net Local	1,079,027	1,150,716	1,180,345	1,046,874	-36,515	-36,515	1,010,359

Assessment Department

OTR # 1 **Priority** 1 **OTR Name** Admin Assistant Level 1

Description This position is an integral part of our office. We currently have 3 phone lines for our office and this position is our primary public contact person. Without this position, we are reduced to a single clerical position however for at least 6 months out of the year, the existing clerical position is dedicated to processing real property tax exemptions or running tax bills. There is also no office coverage for vacation or even lunch breaks. The office coverage is picked up by the Director/Asst Director in the times there is no office staff. We are already reducing our office staff by 1 FTE and if this position is not funded, our office staff is down 2 FTEs to a single individual. This is not manageable for an extended period of time for an office with as much public interaction as ours.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1355	5100053	ADMIN ASSISTANT LEVEL 1	36,982	TARGET	36,982	TARGET
1355	58800	FRINGES	18,410	TARGET	18,410	TARGET
Local Share			55,392		55,392	

OTR # 76 **Priority** 2 **OTR Name** Geospatial Information System Consolidation (Part 2)

Description Currently four different departments have five GIS staff working separately on GIS related functions. The departments of Information Technology Services, Assessment, Planning and Sustainability and Emergency Response all have departmentally specific, but related geospatial needs. The retirement of one employee from DOER in 2020 presents the opportunity to restructure workflow and supervision of GIS Services.

This OTR recommends the transfer of two employees from two departments (Assessment and Planning and Sustainability) to Information Technology to be supervised by one GIS Systems Administrator. This transfer of staff would provide a more comprehensive oversight to County-wide GIS functions and capitalizes on keeping similarly trained staff together and working more collectively on related functions. The consolidation does require a net increase in Target funding over the -12% reduction in budget. Under this proposal total GIS staff would consist of one GIS Systems Administrator, two GIS Analysts, and one GIS Analyst/Web Developer.

This OTR reduces funding in this department which will be transferred to ITS as part of accomplishing the GIS Consolidation.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1355	5100071	GIS ANALYST	-58,602	TARGET	-58,602	TARGET
1355	58800	FRINGES	-29,172	TARGET	-29,172	TARGET
1355	54425	SERVICE CONTRACTS	-4,133	TARGET	-4,133	TARGET
Local Share			-91,907		-91,907	

Assessment Department Total		-36,515		-36,515
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Assigned Counsel

Assigned Counsel receives and reviews all applications for free attorney services and determines eligibility. Financial eligibility levels include: automatic eligibility for public assistance, poverty level, and inability to afford counsel. Attorneys are provided for charges including violations, misdemeanors, felonies, and appeals in criminal court, and most matters in family court.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	250,003	255,968	371,165	355,828	40,167	40,167	395,995
Overtime	227	184	0	0	0	0	0
Premium Pay	5,195	5,406	3,250	4,250	0	0	4,250
Fringe Benefits	115,682	121,860	179,194	179,247	19,995	19,995	199,242
Other Capital Equip	7,534	3,630	6,770	0	0	0	0
Other Supplies	1,224	1,390	1,890	1,890	0	0	1,890
Travel Training	6,397	10,582	6,000	10,000	0	0	10,000
Professional Services	5,213	0	0	0	0	0	0
Mandate - Asgn Counsel	2,165,924	1,861,770	2,020,000	1,795,000	0	0	1,795,000
All Other Contr. Svcs	417	2,582	459	459	0	0	459
Utilities	560	456	852	852	0	0	852
Other	3,661	2,235	4,713	4,133	0	0	4,133
Total Expenditures	2,562,037	2,266,063	2,594,293	2,351,659	60,162	60,162	2,411,821
Revenues							
State Aid	343,548	212,038	392,351	477,089	0	0	477,089
Other Revenues	82,200	106,518	87,207	88,306	0	0	88,306
Total Revenues	425,748	318,556	479,558	565,395	0	0	565,395
Dept. Net Local	2,136,289	1,947,507	2,114,735	1,786,264	60,162	60,162	1,846,426

Assigned Counsel

Full Time Equivalent

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Assistant Level III	0.38	0.57	0.57	0.57	0.57	0.00	0.00	0.57
Data Collector Indigent Defense	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Grants & Training Cor.	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Supervising Attorney	0.54	0.54	0.54	1.00	0.88	0.12	0.12	1.00
	3.92	4.11	4.11	5.57	5.45	0.12	0.12	5.57

Assigned Counsel

1170 PLNG. & COORD.(LEG.DEF.)

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	208,652	213,386	313,966	298,629	40,167	40,167	338,796
Overtime	227	184	0	0	0	0	0
Premium Pay	5,195	5,406	3,250	4,250	0	0	4,250
Fringe Benefits	96,954	102,021	151,819	150,773	19,995	19,995	170,768
Other Capital Equip	7,534	3,630	6,770	0	0	0	0
Other Supplies	1,224	1,390	1,890	1,890	0	0	1,890
Travel Training	6,397	10,582	6,000	10,000	0	0	10,000
Professional Services	5,213	0	0	0	0	0	0
All Other Contr. Svcs	417	2,582	459	459	0	0	459
Utilities	560	456	852	852	0	0	852
Other	2,095	2,105	2,080	1,500	0	0	1,500
Total Expenditures	334,468	341,742	487,086	468,353	60,162	60,162	528,515
Revenues							
State Aid	120,566	84,729	167,351	252,089	0	0	252,089
Total Revenues	120,566	84,729	167,351	252,089	0	0	252,089
Budgeting Unit Net Local	213,902	257,013	319,735	216,264	60,162	60,162	276,426

1171 DEFENSE OF INDIG. ATTYS.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Asgn Counsel	2,165,924	1,861,770	2,020,000	1,795,000	0	0	1,795,000
Total Expenditures	2,165,924	1,861,770	2,020,000	1,795,000	0	0	1,795,000
Revenues							
State Aid	222,982	127,309	225,000	225,000	0	0	225,000
Other Revenues	0	685	0	0	0	0	0
Total Revenues	222,982	127,994	225,000	225,000	0	0	225,000
Budgeting Unit Net Local	1,942,942	1,733,776	1,795,000	1,570,000	0	0	1,570,000

Assigned Counsel

1172 SCHUYLER CTY PLNG & COORD

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	41,351	42,582	57,199	57,199	0	0	57,199
Fringe Benefits	18,728	19,839	27,375	28,474	0	0	28,474
Other	1,566	130	2,633	2,633	0	0	2,633
Total Expenditures	61,645	62,551	87,207	88,306	0	0	88,306
Revenues							
Other Revenues	82,200	105,833	87,207	88,306	0	0	88,306
Total Revenues	82,200	105,833	87,207	88,306	0	0	88,306
Budgeting Unit Net Local	-20,555	-43,282	0	0	0	0	0

Assigned Counsel

OTR # 62 **Priority** 1 **OTR Name** Restore Supervising Attorney Hours

Description This OTR asks for \$60,162 in Target funding to cover wage and fringe costs for restoring the Supervising Attorney from 35 hours per week to 40.

This is necessary to insure proper coordination and supervision for the Assigned Counsel and public defense services.

<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
1170	5100027 SUPERVISING ATTRNY	40,167	TARGET	40,167	TARGET
1170	58800 FRINGES	19,995	TARGET	19,995	TARGET
Local Share		60,162		60,162	
Assigned Counsel Total		60,162		60,162	

Board of Elections

The Board of Elections is responsible for the administration of elections and the coordination of voter registration in Tompkins County. It supervises all federal, county, city, town, and village elections, and also provides technical assistance and support services to school and fire districts. The Board of Elections is a bipartisan office with two appointed Commissioners representing the state's major political parties. The Board of Elections is a State mandated program.

Mission Statement:

"We believe an individual's most important right of citizenship is your right to vote. The Board of Elections remains committed to protecting your right and to promote fair, open, and accessible elections."

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	456,058	450,753	557,554	400,874	50,456	50,456	451,330
Overtime	767	1,595	81	0	0	0	0
Premium Pay	5,000	7,382	6,792	6,075	0	0	6,075
Fringe Benefits	209,160	214,172	267,164	201,784	25,117	25,117	226,901
Other Capital Equip	16,053	235,481	441	0	0	0	0
Other Supplies	61,305	25,741	81,425	62,030	0	0	62,030
Travel Training	6,802	9,395	10,000	0	10,000	10,000	10,000
All Other Contr. Svcs	27,911	28,387	47,050	47,821	0	0	47,821
Program Expense	140,688	70,116	146,233	65,000	0	0	65,000
Utilities	1,441	1,378	2,000	2,000	0	0	2,000
Other	28,731	32,482	69,139	34,170	0	0	34,170
Total Expenditures	953,916	1,076,882	1,187,879	819,754	85,573	85,573	905,327
Revenues							
State Aid	2,181	144,248	0	0	0	0	0
Other Revenues	112,210	146,392	157,916	67,923	0	0	67,923
Applied Rollover (Rev.)	0	0	12,388	0	10,000	10,000	10,000
Total Revenues	114,391	290,640	170,304	67,923	10,000	10,000	77,923
Dept. Net Local	839,525	786,242	1,017,575	751,831	75,573	75,573	827,404

Board of Elections

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Clerk	0.00	0.00	0.00	1.50	1.50	0.00	0.00	1.50
Commissioner of Elections	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Deputy Commissioner of Elections	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Senior Elections Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Senior Voting Technicians	1.00	2.00	1.00	2.00	0.00	1.00	1.00	1.00
Voting Machine Technicians	0.15	0.30	0.15	0.45	0.15	0.00	0.00	0.15
	7.15	8.30	7.15	9.95	7.65	1.00	1.00	8.65

Board of Elections

1450 BOARD OF ELECTIONS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	456,058	450,753	557,554	400,874	50,456	50,456	451,330
Overtime	767	1,595	81	0	0	0	0
Premium Pay	5,000	7,382	6,792	6,075	0	0	6,075
Fringe Benefits	209,160	214,172	267,164	201,784	25,117	25,117	226,901
Other Capital Equip	13,592	0	441	0	0	0	0
Other Supplies	1,669	2,055	3,225	3,830	0	0	3,830
Travel Training	6,802	9,395	10,000	0	10,000	10,000	10,000
All Other Contr. Svcs	27,695	28,171	46,834	47,605	0	0	47,605
Program Expense	132,688	70,116	146,233	65,000	0	0	65,000
Utilities	0	27	0	0	0	0	0
Other	1,178	886	1,640	1,640	0	0	1,640
Total Expenditures	854,609	784,552	1,039,964	726,808	85,573	85,573	812,381
Revenues							
Other Revenues	15,671	95,567	15,000	11,074	0	0	11,074
Applied Rollover (Rev.)	0	0	12,388	0	10,000	10,000	10,000
Total Revenues	15,671	95,567	27,388	11,074	10,000	10,000	21,074
Budgeting Unit Net Local	838,938	688,985	1,012,576	715,734	75,573	75,573	791,307

1451 ELECTIONS EXPENSE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Supplies	58,855	23,686	78,200	58,200	0	0	58,200
All Other Contr. Svcs	0	216	216	216	0	0	216
Utilities	1,441	1,351	2,000	2,000	0	0	2,000
Other	27,553	31,596	67,499	32,530	0	0	32,530
Total Expenditures	87,849	56,849	147,915	92,946	0	0	92,946
Revenues							
Other Revenues	96,539	50,825	142,916	56,849	0	0	56,849
Total Revenues	96,539	50,825	142,916	56,849	0	0	56,849
Budgeting Unit Net Local	-8,690	6,024	4,999	36,097	0	0	36,097

Board of Elections

1452 ELECTIONS GRANT

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Capital Equip	2,461	235,481	0	0	0	0	0
Other Supplies	781	0	0	0	0	0	0
All Other Contr. Svcs	216	0	0	0	0	0	0
Program Expense	8,000	0	0	0	0	0	0
Total Expenditures	11,458	235,481	0	0	0	0	0
Revenues							
State Aid	2,181	144,248	0	0	0	0	0
Total Revenues	2,181	144,248	0	0	0	0	0
Budgeting Unit Net Local	9,277	91,233	0	0	0	0	0

Board of Elections

OTR # 32 **Priority** 1 **OTR Name** Senior Voting Machine Technician

Description This OTR asks for \$75,573 in Target funding to restore 1 FTE in the Senior Voting Machine Technician. In creating a budget for 2021 with a 12 % reduction we reduced the position of Senior Voting Machine Technician.

Beginning in 2009, when we acquired the new optical scan machines, we have funded the position of Senior Voting Machine Technician at 1 FTE in odd numbered (local) years. We were able to fill their work schedule at that level. Beginning in 2019, the Senior Voting Machine Technicians became responsible for maintaining and preparing all of our Electronic Poll Books for each election (including 9 days of Early Voting) in addition to maintaining and preparing our aging fleet of voting machines for each election. The only way that we could begin to accomplish this with 0.5 FTE in 2021 is to pull workers from other positions who do not have the technical ability to work on the equipment. In doing so, they would be putting off doing their work. The time that the workload would increase for Senior Voting Machine Technicians is the same time period that the work for the rest of our staff will increase. We can say with confidence that 0.5 FTE will not be enough and will need 1 FTE to give us a chance to succeed in accomplishing the work that needs to be done.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1450	5100079	SEN VOTG MAC TEC	50,456	TARGET	50,456	TARGET
1450	58800	FRINGES	25,117	TARGET	25,117	TARGET
Local Share			75,573		75,573	

OTR # 33 **Priority** 2 **OTR Name** OTR for Travel & Training

Description We are asking to restore training in elections as it could not be more pertinent than now. Our world is ever changing as legislation is changing quickly on how we are conduct elections with more being introduced for 2021. Our staff is new and need access to training that provides pertinent information and best practices in elections. We are unique and need exposure to other boards and the State Board of Elections for pertinent information.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1450	54412	TRAVEL/TRAINING	10,000	ROLLOVER	10,000	ROLLOVER
1450	41084	USE OF ROLLOVER	-10,000	ROLLOVER	-10,000	ROLLOVER
Local Share			0		0	

Board of Elections Total		75,573		75,573
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Capital Program

Tompkins County's Capital Projects Program is a five-year planning guide for major, non-recurring projects such as construction, land purchase, or infrastructure systems. Costs in the Capital Program may be paid for entirely or with a combination of cash, state or federal grants, or through the issuance of bonds. Several projects have been paid for with tobacco settlement funds that were securitized (sold on the bond market) to gain a lump sum to be applied to the capital program. Inclusion in the Capital Program does not, by itself, authorize approval of any particular project. Funds must still be appropriated in the County budget, and in almost all cases, bids must be received and any borrowing must be approved.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	5,036,926	5,097,334	6,874,096	6,105,074	0	0	6,105,074
Other Finance	1,092,471	3,117,802	0	0	0	0	0
Total Expenditures	6,129,397	8,215,136	6,874,096	6,105,074	0	0	6,105,074
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	6,129,397	8,215,136	6,874,096	6,105,074	0	0	6,105,074

Capital Program

9576 CONTRIB. TO CONSTRUCTION

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Finance	1,092,471	3,117,802	0	0	0	0	0
Total Expenditures	1,092,471	3,117,802	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	1,092,471	3,117,802	0	0	0	0	0

9961 CONTRIB. TO DEBT SERVICE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	5,036,926	5,097,334	6,874,096	6,105,074	0	0	6,105,074
Total Expenditures	5,036,926	5,097,334	6,874,096	6,105,074	0	0	6,105,074
Budgeting Unit Net Local	5,036,926	5,097,334	6,874,096	6,105,074	0	0	6,105,074

Contingent Fund

An account to which funds have been appropriated for unforeseen expenses and opportunities. Money in the contingent fund must be transferred to another account from which it may then be spent.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	0	0	533,808	1,900,000	0	0	1,900,000
Pending Leg. Initiatives	0	0	81,116	0	0	0	0
Total Expenditures	0	0	614,924	1,900,000	0	0	1,900,000
Dept. Net Local	0	0	614,924	1,900,000	0	0	1,900,000

Contingent Fund

1990 CONTINGENT FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Expenditures							
Program Expense	0	0	533,808	1,900,000	0	0	1,900,000
Pending Leg. Initiatives	0	0	81,116	0	0	0	0
Total Expenditures	0	0	614,924	1,900,000	0	0	1,900,000
Budgeting Unit Net Local	0	0	614,924	1,900,000	0	0	1,900,000

County Administration

County Administration, under the leadership of the County Administrator, oversees and coordinates all operational aspects of county government in order to successfully carry out the policies of the County Legislature. Among the department's responsibilities are: preparing preliminary and final budget documents; handling requests for information made under the Freedom of Information Law (FOIL); administering all aspects of the County Compliance Program, ensuring adherence to federal and state regulations, and local laws; providing executive oversight of the County's Diversity and Inclusion initiatives, including policy implementation, monitoring diversity metrics, and advising on program strategy; maintaining the Administrative Manual that contains the policies and procedures that guide the operation of county government; providing information to the Legislators for use in decision-making on a wide range of issues; performing contract and risk management, and making sure the public and the media are well-informed on County issues.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	517,335	716,654	848,165	597,428	218,449	163,449	760,877
Overtime	251	34	0	0	0	0	0
Premium Pay	20,220	22,104	6,750	4,000	0	0	4,000
Fringe Benefits	243,716	344,296	409,164	299,391	108,744	81,365	380,756
Other Capital Equip	27,521	19,637	10,900	6,000	80,000	30,000	36,000
Other Supplies	4,312	4,117	6,115	5,115	0	0	5,115
Travel Training	13,953	8,474	22,199	15,850	7,500	5,500	21,350
Professional Services	130,421	101,832	124,518	26,500	126,000	20,000	46,500
All Other Contr. Svcs	31,808	38,788	51,984	48,659	0	0	48,659
Program Expense	5,285	2,556	10,047	22,577	0	0	22,577
Utilities	1,159	1,155	1,305	1,230	0	0	1,230
Other	12,166	17,576	7,676	6,676	1,000	1,000	7,676
Total Expenditures	1,008,147	1,277,223	1,498,823	1,033,426	541,693	301,314	1,334,740
Revenues							
Local Revenues	12,500	15,373	15,680	15,680	0	0	15,680
Applied Rollover (Rev.)	0	0	0	0	152,198	152,198	152,198
Total Revenues	12,500	15,373	15,680	15,680	152,198	152,198	167,878
Dept. Net Local	995,647	1,261,850	1,483,143	1,017,746	389,495	149,116	1,166,862

County Administration

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Specialist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Chief Equity and Diversity Officer	0.00	0.00	0.00	1.00	0.00	1.00	1.00	1.00
Compliance Program Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Contracts Coordinator	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
County Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Administrator	1.00	1.00	2.00	2.00	2.00	0.00	0.00	2.00
Executive Assistant to County	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Innovation Director	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Performance Measurement/CJ	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Pub Admin Management Fellows	0.00	2.00	0.00	1.00	0.00	0.00	0.00	0.00
Public Information Officer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary to Co. Administrator	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
	7.00	10.00	9.00	11.00	7.00	2.00	2.00	9.00

County Administration

1230 COUNTY ADMINISTRATION

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	344,026	517,312	645,273	527,876	163,449	163,449	691,325
Premium Pay	15,003	18,854	3,500	4,000	0	0	4,000
Fringe Benefits	162,748	251,080	310,504	264,768	81,365	81,365	346,133
Other Capital Equip	27,521	19,637	10,900	6,000	0	0	6,000
Other Supplies	3,398	3,614	5,050	4,050	0	0	4,050
Travel Training	13,481	6,203	19,849	15,000	5,500	5,500	20,500
Professional Services	69,953	70,214	86,000	20,000	60,000	0	20,000
All Other Contr. Svcs	14,267	14,943	27,684	28,659	0	0	28,659
Program Expense	1,437	893	2,824	15,077	0	0	15,077
Utilities	619	661	730	730	0	0	730
Other	12,166	17,576	7,276	6,676	1,000	1,000	7,676
Total Expenditures	664,619	920,987	1,119,590	892,836	311,314	251,314	1,144,150
Revenues							
Applied Rollover (Rev.)	0	0	0	0	122,198	122,198	122,198
Total Revenues	0	0	0	0	122,198	122,198	122,198
Budgeting Unit Net Local	664,619	920,987	1,119,590	892,836	189,116	129,116	1,021,952

1232 PERF MSMT/CRIM JUST COORD

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	54,749	74,936	76,484	0	0	0	0
Premium Pay	0	500	500	0	0	0	0
Fringe Benefits	24,796	33,958	36,845	0	0	0	0
Travel Training	0	1,447	1,500	0	0	0	0
Program Expense	0	0	800	0	0	0	0
Other	0	0	400	0	0	0	0
Total Expenditures	79,545	110,841	116,529	0	0	0	0
Budgeting Unit Net Local	79,545	110,841	116,529	0	0	0	0

County Administration

1236 WDIC

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Supplies	0	444	1,000	1,000	0	0	1,000
Travel Training	472	824	850	850	0	0	850
Professional Services	29,450	600	7,500	6,500	0	0	6,500
Program Expense	3,793	1,608	5,500	4,500	0	0	4,500
Total Expenditures	33,715	3,476	14,850	12,850	0	0	12,850
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	33,715	3,476	14,850	12,850	0	0	12,850

1988 PUBLIC INFORMATION

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	60,765	62,434	63,204	69,552	55,000	0	69,552
Overtime	235	0	0	0	0	0	0
Premium Pay	750	1,000	1,000	0	0	0	0
Fringe Benefits	27,966	29,554	30,728	34,623	27,379	0	34,623
Other Capital Equip	0	0	0	0	80,000	30,000	30,000
Other Supplies	914	59	65	65	0	0	65
Travel Training	0	0	0	0	2,000	0	0
Professional Services	31,018	31,018	31,018	0	66,000	20,000	20,000
All Other Contr. Svcs	11,541	17,845	18,300	20,000	0	0	20,000
Program Expense	55	55	923	3,000	0	0	3,000
Utilities	477	427	500	500	0	0	500
Total Expenditures	133,721	142,392	145,738	127,740	230,379	50,000	177,740
Revenues							
Applied Rollover (Rev.)	0	0	0	0	30,000	30,000	30,000
Total Revenues	0	0	0	0	30,000	30,000	30,000
Budgeting Unit Net Local	133,721	142,392	145,738	127,740	200,379	20,000	147,740

County Administration

1989 RISK MANAGEMENT

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	57,795	61,972	63,204	0	0	0	0
Overtime	16	34	0	0	0	0	0
Premium Pay	4,467	1,750	1,750	0	0	0	0
Fringe Benefits	28,206	29,704	31,087	0	0	0	0
All Other Contr. Svcs	6,000	6,000	6,000	0	0	0	0
Utilities	63	67	75	0	0	0	0
Total Expenditures	96,547	99,527	102,116	0	0	0	0
Revenues							
Local Revenues	12,500	15,373	15,680	15,680	0	0	15,680
Total Revenues	12,500	15,373	15,680	15,680	0	0	15,680
Budgeting Unit Net Local	84,047	84,154	86,436	-15,680	0	0	-15,680

County Administration

OTR # 61 **Priority** 1 **OTR Name** Chief Equity and Diversity Officer

Description This OTR asks for year two of three years of One-time funding for a Chief Equity and Diversity Officer for Tompkins County and to support a County membership with GARE (Government Alliance for Racial Equity). The funding being requested is \$129,116 for 2021.

The recommendation for this position came from the Diversity & Inclusion Infusion Team that was responsible for reviewing the results from the 2018 Workplace Climate Survey, focusing specifically on the questions around diversity & inclusion. They assessed the results, shared some of their own experiences working for Tompkins County, reviewed the work that other municipalities and governments around the country are doing to remove racial inequities in their communities, and also researched national best practices. From their research and discussions over the last few months, they have come up with two immediate recommendations for Tompkins County: 1) to create and hire a Chief Equity and Diversity Officer; and 2) Tompkins County to join GARE (Government Alliance for Racial Equity).

A Chief Equity and Diversity Officer is focused on building trust within the organization and in the community and providing equal access for all employees and residents. By understanding how municipal operations affect race and equity, local government can begin to transform systems and create better outcomes for all. This will increase our capacity as an organization to transform from an institution that directly or indirectly perpetuates racial inequities into one that actively advances racial equity both internally and externally.

GARE is a national network of governments working to achieve racial equity and advance opportunities for all, while providing tools to put theory into action.

In 2020 the County joined GARE and in September 2020 hired the CEDO.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1230	5100013	CHF EQUITY & INCLUS	83,867 ONE-TIME	83,867 ONE-TIME
1230	58800	FRINGES	41,749 ONE-TIME	41,749 ONE-TIME
1230	54416	MEMBERSHIP DUES	1,000 ONE-TIME	1,000 ONE-TIME
1230	54412	TRAVEL/TRAINING	2,500 ONE-TIME	2,500 ONE-TIME
		Local Share	129,116	129,116

County Administration

OTR # 63 **Priority** 2 **OTR Name** Innovation Initiative

Description This OTR asks for one of two years of funding in the amount of \$122,198 to fund the creation of a Tompkins County Government Innovation Initiative. This OTR is being submitted as a "Cost Saver" initiative as outlined in the County's Fiscal Policy 05-02 (Section 2.07). A Cost Saver per the policy is defined as a program that can reduce County spending in other County budgeting unit(s), or increase revenue to the general fund or to the Solid Waste Fund.

Tompkins County has often been a pioneer at the county government level and now we find ourselves in a place where we must be a pioneer again. As we enter the realities of 2021, our departments face budget constraints and a new service landscape. To continue to provide the high-quality services for our community we need to continue what we have done while building new systems and services that meet newly defined needs in differing ways.

To meet the needs of our community and provide the resources to our departments we have to think boldly and creatively. One way that we think we can advance and change our services is to introduce an innovation function to our organization. Although government innovation is a relatively new concept, with only a few county governments having created the internal innovation infrastructure, it is something that Tompkins County can embrace to move us forward in this challenging time.

The Tompkins County Innovation Initiative will function as an internal consultancy. Supported by the Innovation Director this internal team of five will work with departments to identify operational challenges. Innovation initiative staff will be existing County staff members who are redeployed one day per week to serve as the Innovation Team. Team members will have experience and training on process improvement, project management, data and performance analysis, behavior change, facilitation and engagement, and more.

The Innovation Initiative members will work with departmental staff to generate solutions to the challenges defined by the departments. Members will develop plans and assist in creating the infrastructure to launch the solutions, as well as provide oversight to the implementation of the solutions. The final function of the team is to measure the impact of the solution as well as modify the solution to achieve a better impact.

A challenge that the innovation initiative will address is that departments often are stuck in the tyranny of the day to day. Our departments are focused on distributing social services, assessing properties, plowing roads, maintaining public safety and so much more. Often they don't have time to sit down and develop new solutions to problems, so they develop work arounds or continue to implement the "it's always been done this way" solution. Now with a changing workforce, new challenges and technologies to implement our departments are stretched even more thin.

In a time when we have no alternative other than to adapt our service delivery, this is the most effective way to ensure that we are still meeting the needs of our residents. We propose that we create an innovation function for a trial period of three years. The Director of Innovation will report to the County Administrator and recruit a team of five who will serve under the innovation initiative. During that time, we will regularly evaluate the performance and report annually the cost savings and progress made.

The cost for the Innovation Initiative in 2021 is \$122,198 and will cover an Innovation Director, stipends for five employees to be redeployed into this function, and supplies.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1230	51000	REGULAR PAY	69,582 ROLLOVER	69,582 ROLLOVER
1230	58800	FRINGES	39,616 ROLLOVER	39,616 ROLLOVER
1230	54412	TRAVEL/TRAINING	3,000 ROLLOVER	3,000 ROLLOVER
1230	51000	REGULAR PAY	10,000 ROLLOVER	10,000 ROLLOVER
1230	41084	USE OF ROLLOVER	-122,198 ROLLOVER	-122,198 ROLLOVER
		Local Share	0	0

County Administration

OTR # 64 **Priority** 3 **OTR Name** Streaming Technology & Operations - Simplified Solution

Description

This OTR asks for \$50,000 in One-time funding to implement a succession plan and solution for streaming County Legislature and Committee meetings, replacing an existing \$31,000 contract in County Administration's budget.

Currently the technology and equipment used for production and broadcasting Legislature meetings is over 7 years old and is having greater maintenance needs. Following a "Smart Work" assessment in 2019, and ongoing conversations about succession planning for Jim Blizzard / the CCE Contract, it is clear that there needs to be a more sustainable and long-term option to manage streaming and technology and equipment at the Legislature chambers.

Several factors should be taken into consideration with respect to longer-term solutions. For example, the scope of work will be different based on whether we continue to broadcast live to cable through Spectrum or recorded replay, recording/streaming all committee meetings, not just Legislature meetings, to the County YouTube channel as we have during COVID-19, and what type of production of meetings is desired. All of these factors will have an impact on the technology necessary in the production booth, the equipment and service contracts needed, and the technical expertise necessary to facilitate production/streaming.

Recognizing the need for a succession plan for the CCE contract, this solution would reduce streaming output to a one camera (wide-angle) setup, with ability to switch to stream presentations also shown on the screen in the chambers. This would also provide live streaming through the County website (IQM2) and simulcast to the County YouTube channel. Meetings would be recorded and could be replayed on the Spectrum PEG channels.

Implementation of this solution involves reconfiguration of the controls on pre-existing tablets used by Legislative Clerks or other staff members as appropriate and purchase of additional equipment.

This option would use a stationary wide-angle camera that would provide full room view of meeting but not provide zoom capability to a specific speaker. This option would also allow all Legislature and committee meetings to be streamed live from the County website and YouTube channel, and recorded for replay on the Spectrum PEG channel. In total, this option provides for a one-time equipment purchase, a six-month transition with CCE, after which the County would no longer require the support from CCE, eliminating the annual contract of \$31,000.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1988	54442	PROFESSIONAL SERVICES	20,000 ONE-TIME	20,000 ONE-TIME
1988	52222	COMMUNICATIONS EQUIP	30,000 ROLLOVER	30,000 ROLLOVER
1988	41084	USE OF ROLLOVER	-30,000 ROLLOVER	-30,000 ROLLOVER
		Local Share	20,000	20,000

County Administration

OTR # 65 **Priority** 4 **OTR Name** Streaming Technology & Operations - Improved Solution

Description

This OTR asks for \$96,000 in One-time funding and \$84,379 in Target funding to implement a succession plan and long-term, sustainable solution for streaming County Legislature and Committee meetings, replacing an existing \$31,000 contract in County Administration's budget.

Currently the technology and equipment used for production and broadcasting Legislature meetings is over 7 years old and is having greater maintenance needs. Following a "Smart Work" assessment in 2019, and ongoing conversations about succession planning for Jim Blizzard / the CCE Contract, it is clear that there needs to be a more sustainable and long-term option to manage streaming and technology and equipment at the Legislature chambers.

Several factors should be taken into consideration with respect to longer-term solutions. For example, the scope of work will be different based on whether we continue to broadcast live to cable through Spectrum or recorded replay, recording/streaming all committee meetings, not just Legislature meetings, to the County YouTube channel as we have during COVID-19, and what type of production of meetings is desired. All of these factors will have an impact on the technology necessary in the production booth, the equipment and service contracts needed, and the technical expertise necessary to facilitate production/streaming.

Recognizing the need for a succession plan for the CCE contract, this solution would transition the work from a contract arrangement to being done in-house. Streaming output would continue with a multi-camera setup and the goal would be to enhance our outputs and further invest in the sustainability of the studio setup. This setup may also increase media production capacity for the organization more broadly. Additional staffing and ongoing investments would be necessary.

This solution would provide live streaming through the County website (IQM2) and simulcast to the County YouTube channel for Legislature and committee meetings. Legislature meetings would continue to be broadcasted live on the Spectrum PEG Channel, while Committee meetings could be recorded and replayed on the Spectrum PEG channel if programing allows.

Implementation of this solution involves the hiring of an additional full-time staff member to manage the production/streaming of all Legislature meetings and committee meetings. This position would report to the Communications Director and would allow for more flexibility to use additional technology in a post-COVID world and increased media production in support of other communication functions, including the tompkinscountyny.gov website. A significant investment would need to be made to maintain the equipment/capacity and upgrade equipment or code/programming as appropriate. This option would require a one-year transition with CCE, after which the County would no longer require the support from CCE, eliminating the annual contract of \$31,000.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1988	54442	PROFESSIONAL SERVICES	46,000 ONE-TIME	0 ONE-TIME
1988	52222	COMMUNICATIONS EQUIP	50,000 ONE-TIME	0 ONE-TIME
1988	54412	TRAVEL/TRAINING	2,000 TARGET	0 TARGET
1988	51000	REGULAR PAY	55,000 TARGET	0 TARGET
1988	58800	FRINGES	27,379 TARGET	0 TARGET
		Local Share	180,379	0

OTR # 81 **Priority** 5 **OTR Name** Community Outreach Worker Program

Description

The proposed budget recommends the discontinuation of Community Outreach Worker contribution of \$60,000 in Target Funding to Family and Children's Services to comply with the 12% reduction.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1230	54442	PROFESSIONAL SERVICES	60,000 TARGET	0 TARGET
		Local Share	60,000	0

County Administration Total 389,495 149,116

County Attorney

The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the County Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, solid waste and health department matters, capital projects and County property transactions, and acts as Presentment Agency in juvenile cases in Family Court.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	266,701	262,697	288,399	273,616	14,783	14,783	288,399
Premium Pay	3,563	2,596	4,411	4,675	0	0	4,675
Fringe Benefits	122,402	123,693	140,139	138,533	7,359	7,359	145,892
Other Capital Equip	1,649	3,498	2,550	250	2,300	2,300	2,550
Other Supplies	13,956	11,854	16,599	9,700	6,899	6,899	16,599
Travel Training	254	379	1,500	300	1,200	1,200	1,500
Professional Services	6,375	8,633	30,350	10,000	0	0	10,000
All Other Contr. Svcs	853	853	1,100	1,100	0	0	1,100
Program Expense	0	325	510	510	0	0	510
Maintenance	0	85	0	0	0	0	0
Utilities	415	269	600	600	0	0	600
Other	558	664	750	750	0	0	750
Total Expenditures	416,726	415,546	486,908	440,034	32,541	32,541	472,575
Revenues							
Local Revenues	15,500	16,075	16,137	16,137	0	0	16,137
Interfund Transf and Rev	27,000	0	28,091	28,653	0	0	28,653
Total Revenues	42,500	16,075	44,228	44,790	0	0	44,790
Dept. Net Local	374,226	399,471	442,680	395,244	32,541	32,541	427,785

County Attorney

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
County Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Attorney	0.50	0.50	0.50	0.50	0.25	0.25	0.25	0.50
Paralegal	1.00	0.50	0.50	0.50	0.50	0.00	0.00	0.50
Secretary/Paralegal Aid	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	3.50	3.00	3.00	3.00	2.75	0.25	0.25	3.00

County Attorney

1420 COUNTY ATTORNEY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	266,701	262,697	288,399	273,616	14,783	14,783	288,399
Premium Pay	3,563	2,596	4,411	4,675	0	0	4,675
Fringe Benefits	122,402	123,693	140,139	138,533	7,359	7,359	145,892
Other Capital Equip	1,649	3,498	2,550	250	2,300	2,300	2,550
Other Supplies	13,956	11,854	16,599	9,700	6,899	6,899	16,599
Travel Training	254	379	1,500	300	1,200	1,200	1,500
Professional Services	6,375	8,633	30,350	10,000	0	0	10,000
All Other Contr. Svcs	853	853	1,100	1,100	0	0	1,100
Program Expense	0	325	510	510	0	0	510
Maintenance	0	85	0	0	0	0	0
Utilities	415	269	600	600	0	0	600
Other	558	664	750	750	0	0	750
Total Expenditures	416,726	415,546	486,908	440,034	32,541	32,541	472,575
Revenues							
Local Revenues	15,500	16,075	16,137	16,137	0	0	16,137
Interfund Transf and Rev	27,000	0	28,091	28,653	0	0	28,653
Total Revenues	42,500	16,075	44,228	44,790	0	0	44,790
Budgeting Unit Net Local	374,226	399,471	442,680	395,244	32,541	32,541	427,785

County Attorney

OTR # 55 **Priority** 1 **OTR Name** Restore Deputy County Attorney Hours

Description This OTR asks for \$32,541 in Target funding to restore hours back to 0.5 FTE level for the Deputy County Attorney, for which funding removed from the budget to meet -12% scenario.

<u>Account</u>			<u>Requested</u>		<u>Recommended</u>	
1420	5100026	DEP CNTY ATTNY	14,783	TARGET	14,783	TARGET
1420	52206	COMPUTER EQUIPMENT	2,300	TARGET	2,300	TARGET
1420	54332	BOOKS	6,899	TARGET	6,899	TARGET
1420	54412	TRAVEL/TRAINING	1,200	TARGET	1,200	TARGET
1420	58800	FRINGES	7,359	TARGET	7,359	TARGET
Local Share			32,541		32,541	
County Attorney Total			32,541		32,541	

County Clerk

The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings. A County Clerk

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	911,093	951,886	1,036,040	950,349	0	0	950,349
Overtime	2,730	2,189	0	0	0	0	0
Premium Pay	21,952	16,383	11,832	10,050	0	0	10,050
Fringe Benefits	430,298	450,854	501,511	478,087	0	0	478,087
Automotive Equipment	0	35,935	0	0	0	0	0
Other Capital Equip	24,632	38,651	37,800	33,500	0	0	33,500
Vehicle Fuel and Maint	1,160	913	1,000	1,000	0	0	1,000
Other Supplies	10,960	10,672	9,575	9,575	0	0	9,575
Travel Training	3,569	4,571	4,500	6,000	0	0	6,000
Professional Services	42,187	11,185	35,556	58,219	0	0	58,219
All Other Contr. Svcs	102,553	74,674	102,400	102,400	0	0	102,400
Maintenance	130	39	0	0	0	0	0
Utilities	2,861	2,728	3,300	3,300	0	0	3,300
Rent	8,640	8,640	9,000	9,000	0	0	9,000
Other	15,069	14,367	14,800	15,580	0	0	15,580
Total Expenditures	1,577,834	1,623,687	1,767,314	1,677,060	0	0	1,677,060
Revenues							
State Aid	18,437	557,336	0	0	0	0	0
Local Revenues	1,105,151	1,172,726	1,108,014	1,126,202	0	0	1,126,202
Other Revenues	76,942	68,119	103,372	83,491	0	0	83,491
Total Revenues	1,200,530	1,798,181	1,211,386	1,209,693	0	0	1,209,693
Dept. Net Local	377,304	-174,494	555,928	467,367	0	0	467,367

County Clerk

Full Time Equivalent

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Assistant Level 1	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Administrative Recording Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
County Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Clerk	2.00	2.00	2.00	2.00	0.00	0.00	0.00	0.00
DMV Supervisor	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Executive Deputy Clerk	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Mail & Records Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Motor Vehicle Examiner	5.25	5.25	6.00	5.00	5.50	0.00	0.00	5.50
Principal Recording Clerk	2.00	3.00	2.00	2.00	1.00	0.00	0.00	1.00
Project Assistant	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Recording Clerk	2.75	2.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Motor Vehicle Examiner	3.00	2.75	2.75	2.75	2.75	0.00	0.00	2.75
Senior Recording Clerk	1.00	1.00	2.00	3.00	3.00	0.00	0.00	3.00
	19.00	19.00	19.75	20.75	19.25	0.00	0.00	19.25

County Clerk

1346 CENTRAL SERVICES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	41,594	42,428	43,118	43,118	0	0	43,118
Premium Pay	750	1,000	1,000	1,250	0	0	1,250
Fringe Benefits	19,177	20,233	21,115	22,086	0	0	22,086
Automotive Equipment	0	35,935	0	0	0	0	0
Vehicle Fuel and Maint	1,160	913	1,000	1,000	0	0	1,000
Utilities	99	61	80	80	0	0	80
Total Expenditures	62,780	100,570	66,313	67,534	0	0	67,534
Revenues							
Other Revenues	0	5,000	0	0	0	0	0
Total Revenues	0	5,000	0	0	0	0	0
Budgeting Unit Net Local	62,780	95,570	66,313	67,534	0	0	67,534

1410 COUNTY CLERK

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	460,587	488,830	519,609	482,389	0	0	482,389
Overtime	842	1,108	0	0	0	0	0
Premium Pay	16,297	6,349	6,750	5,750	0	0	5,750
Fringe Benefits	215,187	229,938	251,915	242,996	0	0	242,996
Other Capital Equip	23,377	35,775	35,800	27,500	0	0	27,500
Other Supplies	9,025	8,226	6,700	6,700	0	0	6,700
Travel Training	3,569	4,451	4,500	6,000	0	0	6,000
Professional Services	41,892	11,018	35,480	58,144	0	0	58,144
All Other Contr. Svcs	102,071	74,479	102,000	102,000	0	0	102,000
Maintenance	130	25	0	0	0	0	0
Utilities	577	672	720	720	0	0	720
Other	11,083	11,378	10,300	11,080	0	0	11,080
Total Expenditures	884,637	872,249	973,774	943,279	0	0	943,279
Revenues							
State Aid	18,437	557,336	0	0	0	0	0
Local Revenues	295,044	313,247	308,014	336,202	0	0	336,202
Other Revenues	67,685	53,960	92,372	72,491	0	0	72,491
Total Revenues	381,166	924,543	400,386	408,693	0	0	408,693
Budgeting Unit Net Local	503,471	-52,294	573,388	534,586	0	0	534,586

County Clerk

1411 MOTOR VEHICLES

				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020		2021		
	Actual	Actual	Modified				
Expenditures							
Salary and Wages	408,912	420,628	473,313	424,842	0	0	424,842
Overtime	1,888	1,081	0	0	0	0	0
Premium Pay	4,905	9,034	4,082	3,050	0	0	3,050
Fringe Benefits	195,934	200,683	228,481	213,005	0	0	213,005
Other Capital Equip	1,255	2,876	2,000	6,000	0	0	6,000
Other Supplies	1,935	2,446	2,875	2,875	0	0	2,875
Travel Training	0	120	0	0	0	0	0
Professional Services	295	167	76	75	0	0	75
All Other Contr. Svcs	482	195	400	400	0	0	400
Maintenance	0	14	0	0	0	0	0
Utilities	2,185	1,995	2,500	2,500	0	0	2,500
Other	3,986	2,989	4,500	4,500	0	0	4,500
Total Expenditures	621,777	642,228	718,227	657,247	0	0	657,247
Revenues							
Local Revenues	810,107	859,479	800,000	790,000	0	0	790,000
Other Revenues	65	0	0	0	0	0	0
Total Revenues	810,172	859,479	800,000	790,000	0	0	790,000
Budgeting Unit Net Local	-188,395	-217,251	-81,773	-132,753	0	0	-132,753

1460 RECORDS MANAGEMENT

				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020		2021		
	Actual	Actual	Modified				
Expenditures							
Rent	8,640	8,640	9,000	9,000	0	0	9,000
Total Expenditures	8,640	8,640	9,000	9,000	0	0	9,000
Revenues							
Other Revenues	9,192	9,159	11,000	11,000	0	0	11,000
Total Revenues	9,192	9,159	11,000	11,000	0	0	11,000
Budgeting Unit Net Local	-552	-519	-2,000	-2,000	0	0	-2,000

County Historian

The county historian is an appointed officer of the County charged with the collection, preservation, and use of county records, and with education and promotion of county history. The historian also coordinates the activities and lends aid to the appointed municipal historians in the county and currently serves on the State Commissioner of Education's Local History Advisory Council.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	8,363	15,555	12,750	5,500	0	0	5,500
Total Expenditures	8,363	15,555	12,750	5,500	0	0	5,500
Revenues							
Other Revenues	7,500	7,750	7,750	5,500	0	0	5,500
Total Revenues	7,500	7,750	7,750	5,500	0	0	5,500
Dept. Net Local	863	7,805	5,000	0	0	0	0

County Historian

7520 COUNTY HISTORIAN

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	8,363	15,555	12,750	5,500	0	0	5,500
Total Expenditures	8,363	15,555	12,750	5,500	0	0	5,500
Revenues							
Other Revenues	7,500	7,750	7,750	5,500	0	0	5,500
Total Revenues	7,500	7,750	7,750	5,500	0	0	5,500
Budgeting Unit Net Local	863	7,805	5,000	0	0	0	0

County Office for the Aging

The mission of the Tompkins County Office for the Aging (COFA) is to assist the older adult population of Tompkins County to remain independent in their homes as long as possible and appropriate, and with a decent quality of life. COFA seeks to make life better for older adults, and with the help of its advisory committee, to keep them informed about events and issues that affect their lives. Through close cooperation with other community organizations, COFA strives for a network of services that promotes independent living for older adults. Services are offered directly through the Office for the Aging and through subcontracts with community agencies. The needs of minorities, low income persons, frail elderly, and those who living alone are of special concern. COFA receives funding from the Federal government through the Older Americans Act.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	615,471	570,943	650,804	620,103	0	0	620,103
Premium Pay	18,704	37,398	7,909	8,222	0	0	8,222
Fringe Benefits	283,440	283,426	315,260	312,781	0	0	312,781
Other Capital Equip	388	14,619	1,650	0	0	0	0
Vehicle Fuel and Maint	618	1,193	1,150	1,600	0	0	1,600
Other Supplies	8,416	17,053	16,456	13,492	0	0	13,492
Travel Training	1,046	2,407	6,080	2,550	0	0	2,550
Professional Services	0	6,500	0	0	0	0	0
All Other Contr. Svcs	1,359,714	1,377,317	1,594,818	1,512,686	0	0	1,512,686
Program Expense	41,934	27,575	15,313	18,573	0	0	18,573
Utilities	2,624	1,660	3,390	2,370	0	0	2,370
Other	7,366	7,619	10,324	7,949	0	0	7,949
Total Expenditures	2,339,721	2,347,710	2,623,154	2,500,326	0	0	2,500,326
Revenues							
Federal Aid	546,442	529,073	548,751	509,328	0	0	509,328
State Aid	765,772	993,926	980,434	988,770	0	0	988,770
Local Revenues	40,028	33,272	32,400	30,500	0	0	30,500
Other Revenues	71,042	55,707	26,950	57,444	0	0	57,444
Total Revenues	1,423,284	1,611,978	1,588,535	1,586,042	0	0	1,586,042
Dept. Net Local	916,437	735,732	1,034,619	914,284	0	0	914,284

County Office for the Aging

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Account Clerk/Typist	0.67	0.60	0.60	0.60	0.60	0.00	0.00	0.60
Administrative Assistant 4	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Aging Services Specialist	2.80	4.00	4.00	3.00	4.00	0.00	0.00	4.00
Deputy Director	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Dietitian	0.23	0.23	0.23	0.23	0.23	0.00	0.00	0.23
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Aide	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Long Term Care Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
N Y Connects Coordinator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Ombudsman Program & Outreach	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Outreach Worker	2.85	2.85	2.99	2.99	1.49	0.00	0.00	1.49
Principal Account Clerk/Typist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Senior Account Clerk/Typist	0.71	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	12.26	12.68	12.82	12.82	11.32	0.00	0.00	11.32

County Office for the Aging

6771 LTC OMBUDSMAN

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	128,579	83,535	98,780	99,445	0	0	99,445
Premium Pay	13,704	5,430	500	1,000	0	0	1,000
Fringe Benefits	64,440	41,449	47,515	50,002	0	0	50,002
Other Capital Equip	0	1,257	0	0	0	0	0
Vehicle Fuel and Maint	185	227	150	550	0	0	550
Other Supplies	532	450	500	500	0	0	500
Travel Training	106	269	580	400	0	0	400
Program Expense	1,713	883	1,000	2,000	0	0	2,000
Utilities	120	340	240	360	0	0	360
Other	1,047	1,058	1,200	800	0	0	800
Total Expenditures	210,426	134,898	150,465	155,057	0	0	155,057
Revenues							
Federal Aid	113,000	114,929	114,929	114,929	0	0	114,929
Total Revenues	113,000	114,929	114,929	114,929	0	0	114,929
Budgeting Unit Net Local	97,426	19,969	35,536	40,128	0	0	40,128

6772 TITLE III-B

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	144,279	139,855	212,163	202,669	0	0	202,669
Premium Pay	2,750	17,277	2,250	2,250	0	0	2,250
Fringe Benefits	66,590	73,228	102,618	102,009	0	0	102,009
Other Capital Equip	0	10,367	0	0	0	0	0
Vehicle Fuel and Maint	300	580	650	700	0	0	700
Other Supplies	2,625	643	10,627	8,957	0	0	8,957
Travel Training	899	1,405	5,250	1,900	0	0	1,900
All Other Contr. Svcs	17,175	19,711	17,262	17,282	0	0	17,282
Program Expense	0	3,523	7,584	977	0	0	977
Utilities	1,910	610	2,400	1,260	0	0	1,260
Other	5,010	5,258	8,362	6,462	0	0	6,462
Total Expenditures	241,538	272,457	369,166	344,466	0	0	344,466
Revenues							
Federal Aid	71,092	71,132	69,997	68,034	0	0	68,034
Other Revenues	0	18	100	100	0	0	100
Total Revenues	71,092	71,150	70,097	68,134	0	0	68,134
Budgeting Unit Net Local	170,446	201,307	299,069	276,332	0	0	276,332

County Office for the Aging

6773 AGING BY DESIGN

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	9,289	12,102	0	0	0	0	0
Premium Pay	124	0	0	0	0	0	0
Fringe Benefits	4,263	5,639	0	0	0	0	0
Other Supplies	0	12,539	0	0	0	0	0
All Other Contr. Svcs	8,850	3,850	0	0	0	0	0
Program Expense	1,525	561	0	0	0	0	0
Total Expenditures	24,051	34,691	0	0	0	0	0
Revenues							
Other Revenues	30,000	15,000	0	0	0	0	0
Total Revenues	30,000	15,000	0	0	0	0	0
Budgeting Unit Net Local	-5,949	19,691	0	0	0	0	0

6774 SNAP

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	10,819	10,783	11,120	11,120	0	0	11,120
Premium Pay	0	0	289	347	0	0	347
Fringe Benefits	4,900	5,024	5,460	5,708	0	0	5,708
All Other Contr. Svcs	231,082	231,082	231,082	231,082	0	0	231,082
Total Expenditures	246,801	246,889	247,951	248,257	0	0	248,257
Revenues							
State Aid	158,924	197,415	204,941	204,941	0	0	204,941
Total Revenues	158,924	197,415	204,941	204,941	0	0	204,941
Budgeting Unit Net Local	87,877	49,474	43,010	43,316	0	0	43,316

County Office for the Aging

6775 TITLE V

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	13,221	0	0	0	0	0	0
Fringe Benefits	1,899	0	0	0	0	0	0
Total Expenditures	15,120	0	0	0	0	0	0
Revenues							
Federal Aid	15,119	0	0	0	0	0	0
Total Revenues	15,119	0	0	0	0	0	0
Budgeting Unit Net Local	1	0	0	0	0	0	0

6776 NUTRITION FOR THE ELDERLY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
All Other Contr. Svcs	442,509	445,563	447,897	447,897	0	0	447,897
Total Expenditures	442,509	445,563	447,897	447,897	0	0	447,897
Revenues							
Federal Aid	139,095	141,664	144,215	141,029	0	0	141,029
Total Revenues	139,095	141,664	144,215	141,029	0	0	141,029
Budgeting Unit Net Local	303,414	303,899	303,682	306,868	0	0	306,868

6777 CSEP

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	47,882	59,205	56,624	53,122	0	0	53,122
Premium Pay	168	3,349	2,625	2,625	0	0	2,625
Fringe Benefits	21,762	29,144	28,356	27,751	0	0	27,751
Other Supplies	55	0	0	0	0	0	0
All Other Contr. Svcs	98,423	89,462	115,777	110,177	0	0	110,177
Program Expense	170	0	0	5,600	0	0	5,600
Other	100	0	0	0	0	0	0
Total Expenditures	168,560	181,160	203,382	199,275	0	0	199,275
Revenues							
State Aid	135,100	153,336	152,439	161,797	0	0	161,797
Other Revenues	0	0	50	50	0	0	50
Total Revenues	135,100	153,336	152,489	161,847	0	0	161,847
Budgeting Unit Net Local	33,460	27,824	50,893	37,428	0	0	37,428

County Office for the Aging

6778 HEAP

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	37,262	35,398	34,526	22,754	0	0	22,754
Premium Pay	0	3,142	245	0	0	0	0
Fringe Benefits	16,876	17,956	16,642	11,327	0	0	11,327
Other	200	0	0	0	0	0	0
Total Expenditures	54,338	56,496	51,413	34,081	0	0	34,081
Revenues							
Federal Aid	33,644	33,644	33,644	0	0	0	0
Other Revenues	0	0	0	33,644	0	0	33,644
Total Revenues	33,644	33,644	33,644	33,644	0	0	33,644
Budgeting Unit Net Local	20,694	22,852	17,769	437	0	0	437

6779 CARE COMPASS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Capital Equip	0	0	1,000	0	0	0	0
Professional Services	0	6,500	0	0	0	0	0
Program Expense	500	-761	0	0	0	0	0
Total Expenditures	500	5,739	1,000	0	0	0	0
Revenues							
Other Revenues	6,955	11,300	1,000	0	0	0	0
Total Revenues	6,955	11,300	1,000	0	0	0	0
Budgeting Unit Net Local	-6,455	-5,561	0	0	0	0	0

County Office for the Aging

6780 EISEP

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	23,940	12,633	13,526	13,526	0	0	13,526
Premium Pay	0	1,064	0	0	0	0	0
Fringe Benefits	10,842	6,381	6,474	6,733	0	0	6,733
Other Supplies	55	0	0	0	0	0	0
All Other Contr. Svcs	315,554	303,443	439,165	367,870	0	0	367,870
Program Expense	1,391	5,900	0	0	0	0	0
Other	150	0	0	0	0	0	0
Total Expenditures	351,932	329,421	459,165	388,129	0	0	388,129
Revenues							
State Aid	157,108	215,587	224,194	223,732	0	0	223,732
Other Revenues	594	255	500	500	0	0	500
Total Revenues	157,702	215,842	224,694	224,232	0	0	224,232
Budgeting Unit Net Local	194,230	113,579	234,471	163,897	0	0	163,897

6781 TITLE III-E

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	22,864	24,847	24,076	24,076	0	0	24,076
Premium Pay	510	0	0	0	0	0	0
Fringe Benefits	10,586	11,577	11,523	11,985	0	0	11,985
Other Supplies	551	265	785	285	0	0	285
Travel Training	0	505	0	0	0	0	0
All Other Contr. Svcs	40,886	36,056	41,207	35,207	0	0	35,207
Program Expense	102	523	600	500	0	0	500
Other	100	100	100	100	0	0	100
Total Expenditures	75,599	73,873	78,291	72,153	0	0	72,153
Revenues							
Federal Aid	33,807	35,632	38,255	37,456	0	0	37,456
Other Revenues	23,929	21,669	21,000	21,000	0	0	21,000
Total Revenues	57,736	57,301	59,255	58,456	0	0	58,456
Budgeting Unit Net Local	17,863	16,572	19,036	13,697	0	0	13,697

County Office for the Aging

6782 CARE GIVERS TRAINING

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	14,193	13,677	13,263	13,263	0	0	13,263
Premium Pay	304	500	1,000	1,000	0	0	1,000
Fringe Benefits	6,566	6,605	6,826	7,100	0	0	7,100
Other Capital Equip	0	0	400	0	0	0	0
Other Supplies	1,083	400	600	350	0	0	350
Other	150	150	150	75	0	0	75
Total Expenditures	22,296	21,332	22,239	21,788	0	0	21,788
Revenues							
State Aid	17,717	19,897	19,611	19,611	0	0	19,611
Total Revenues	17,717	19,897	19,611	19,611	0	0	19,611
Budgeting Unit Net Local	4,579	1,435	2,628	2,177	0	0	2,177

6784 CASH IN LIEU

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
All Other Contr. Svcs	105,298	114,891	110,000	110,000	0	0	110,000
Total Expenditures	105,298	114,891	110,000	110,000	0	0	110,000
Revenues							
Federal Aid	105,298	114,891	110,000	110,000	0	0	110,000
Total Revenues	105,298	114,891	110,000	110,000	0	0	110,000
Budgeting Unit Net Local	0	0	0	0	0	0	0

County Office for the Aging

6787 PERS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	31,666	16,401	23,092	20,890	0	0	20,890
Premium Pay	750	5,136	0	0	0	0	0
Fringe Benefits	14,681	10,034	11,052	10,399	0	0	10,399
Other Capital Equip	0	0	250	0	0	0	0
Vehicle Fuel and Maint	133	386	350	350	0	0	350
Other Supplies	409	1,119	844	600	0	0	600
Program Expense	3,966	4,964	0	0	0	0	0
Other	609	853	512	512	0	0	512
Total Expenditures	52,214	38,893	36,100	32,751	0	0	32,751
Revenues							
Local Revenues	40,028	33,272	32,400	30,500	0	0	30,500
Other Revenues	7,393	7,414	3,700	1,850	0	0	1,850
Total Revenues	47,421	40,686	36,100	32,350	0	0	32,350
Budgeting Unit Net Local	4,793	-1,793	0	401	0	0	401

6788 MIPPA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	3,627	4,972	3,979	3,979	0	0	3,979
Fringe Benefits	1,643	2,316	1,905	1,981	0	0	1,981
All Other Contr. Svcs	7,500	7,528	7,492	7,493	0	0	7,493
Total Expenditures	12,770	14,816	13,376	13,453	0	0	13,453
Revenues							
Federal Aid	13,321	13,376	13,376	13,376	0	0	13,376
Total Revenues	13,321	13,376	13,376	13,376	0	0	13,376
Budgeting Unit Net Local	-551	1,440	0	77	0	0	77

County Office for the Aging

6791 NEW YORK CONNECT

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	1,996	0	0	0	0	0	0
Fringe Benefits	904	0	0	0	0	0	0
Total Expenditures	2,900	0	0	0	0	0	0
Revenues							
State Aid	14,863	0	0	0	0	0	0
Total Revenues	14,863	0	0	0	0	0	0
Budgeting Unit Net Local	-11,963	0	0	0	0	0	0

6793 HEALTH INSURANCE COUNS.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	12,892	11,240	11,074	11,074	0	0	11,074
Premium Pay	277	0	0	0	0	0	0
Fringe Benefits	5,964	5,236	5,300	5,513	0	0	5,513
Other Supplies	0	168	600	300	0	0	300
All Other Contr. Svcs	19,825	12,693	16,747	16,910	0	0	16,910
Other	0	200	0	0	0	0	0
Total Expenditures	38,958	29,537	33,721	33,797	0	0	33,797
Revenues							
Federal Aid	16,987	0	19,257	19,420	0	0	19,420
State Aid	28,255	29,229	13,864	13,864	0	0	13,864
Other Revenues	635	30	600	300	0	0	300
Total Revenues	45,877	29,259	33,721	33,584	0	0	33,584
Budgeting Unit Net Local	-6,919	278	0	213	0	0	213

County Office for the Aging

6795 TITLE III D/HEALTH PROMO.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
All Other Contr. Svcs	8,679	5,935	5,078	5,084	0	0	5,084
Total Expenditures	8,679	5,935	5,078	5,084	0	0	5,084
Revenues							
Federal Aid	5,079	3,805	5,078	5,084	0	0	5,084
State Aid	0	5,550	0	0	0	0	0
Total Revenues	5,079	9,355	5,078	5,084	0	0	5,084
Budgeting Unit Net Local	3,600	-3,420	0	0	0	0	0

6796 WRAP

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	1,041	0	0	0	0	0	0
Fringe Benefits	471	0	0	0	0	0	0
All Other Contr. Svcs	0	15,935	28,525	26,525	0	0	26,525
Program Expense	32,502	10,732	0	0	0	0	0
Total Expenditures	34,014	26,667	28,525	26,525	0	0	26,525
Revenues							
Other Revenues	1,536	0	0	0	0	0	0
Total Revenues	1,536	0	0	0	0	0	0
Budgeting Unit Net Local	32,478	26,667	28,525	26,525	0	0	26,525

County Office for the Aging

6797 BALANCING INCENTIVE PROGR

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	111,921	139,945	140,695	140,695	0	0	140,695
Premium Pay	117	1,500	1,000	1,000	0	0	1,000
Fringe Benefits	51,053	65,878	67,815	70,536	0	0	70,536
Other Capital Equip	388	2,995	0	0	0	0	0
Other Supplies	3,106	1,469	2,500	2,500	0	0	2,500
Travel Training	41	228	250	250	0	0	250
All Other Contr. Svcs	63,933	66,819	65,932	65,932	0	0	65,932
Program Expense	65	74	580	580	0	0	580
Utilities	594	710	750	750	0	0	750
Total Expenditures	231,218	279,618	279,522	282,243	0	0	282,243
Revenues							
State Aid	253,805	273,708	279,522	279,522	0	0	279,522
Other Revenues	0	21	0	0	0	0	0
Total Revenues	253,805	273,729	279,522	279,522	0	0	279,522
Budgeting Unit Net Local	-22,587	5,889	0	2,721	0	0	2,721

6798 UNMET NEEDS (OFA)

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	0	6,350	7,886	3,490	0	0	3,490
Fringe Benefits	0	2,959	3,774	1,737	0	0	1,737
All Other Contr. Svcs	0	24,349	68,654	71,227	0	0	71,227
Program Expense	0	1,176	5,549	8,916	0	0	8,916
Total Expenditures	0	34,834	85,863	85,370	0	0	85,370
Revenues							
State Aid	0	99,204	85,863	85,303	0	0	85,303
Total Revenues	0	99,204	85,863	85,303	0	0	85,303
Budgeting Unit Net Local	0	-64,370	0	67	0	0	67

Debt Service Fund

Governmental Accounting standards require that all debt obligations be reported in a separate Fund. The Debt Service Fund provides the resources for all annual debt principal and interest payments. This fund is financed by payments from the General Fund, Solid Waste Fund, Airport Fund and payments from other entities that have benefited from financings of capital improvements. Historically, the General Fund provides the majority of the resources for debt service.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			Total Rec
				Target	Req OTR's	Rec OTR's	
Expenditures							
Program Expense	1,415	70,657	80,000	71,000	0	0	71,000
Other	393,544	444,423	552,536	456,474	0	0	456,474
Other Finance	6,258,444	6,079,261	5,989,063	5,096,036	0	0	5,096,036
Total Expenditures	6,653,403	6,594,341	6,621,599	5,623,510	0	0	5,623,510
Revenues							
Local Revenues	301,008	290,836	210,213	36,168	0	0	36,168
Other Revenues	971,971	746,769	519,587	407,747	0	0	407,747
Interfund Transf and Rev	6,058,358	5,604,409	5,891,799	5,179,595	0	0	5,179,595
Total Revenues	7,331,337	6,642,014	6,621,599	5,623,510	0	0	5,623,510
Dept. Net Local	-677,934	-47,673	0	0	0	0	0

Debt Service Fund

1380 FISCAL AGENT FEES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	1,415	70,657	80,000	71,000	0	0	71,000
Total Expenditures	1,415	70,657	80,000	71,000	0	0	71,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	1,415	70,657	80,000	71,000	0	0	71,000

9710 SERIAL BONDS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Finance	6,258,444	6,079,261	5,989,063	5,096,036	0	0	5,096,036
Total Expenditures	6,258,444	6,079,261	5,989,063	5,096,036	0	0	5,096,036
Revenues							
Local Revenues	301,008	290,836	210,213	36,168	0	0	36,168
Other Revenues	925,334	659,586	519,587	407,747	0	0	407,747
Interfund Transf and Rev	6,058,358	5,604,409	5,891,799	5,179,595	0	0	5,179,595
Total Revenues	7,284,700	6,554,831	6,621,599	5,623,510	0	0	5,623,510
Budgeting Unit Net Local	-1,026,25	-475,570	-632,536	-527,474	0	0	-527,474

9730 BAN

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other	78,472	129,350	369,000	404,474	0	0	404,474
Total Expenditures	78,472	129,350	369,000	404,474	0	0	404,474
Revenues							
Other Revenues	46,637	87,183	0	0	0	0	0
Total Revenues	46,637	87,183	0	0	0	0	0
Budgeting Unit Net Local	31,835	42,167	369,000	404,474	0	0	404,474

Debt Service Fund

9789 OTHER DEBT- LEASES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2021		
Expenditures							
Other	315,072	315,073	183,536	52,000	0	0	52,000
Total Expenditures	315,072	315,073	183,536	52,000	0	0	52,000
Budgeting Unit Net Local	315,072	315,073	183,536	52,000	0	0	52,000

District Attorney

The Tompkins County District Attorney's Office is responsible for prosecuting criminal offenses defined under State law, committed within Tompkins County. A broad range of offenses are prosecuted, including the most serious felonies (murder, rape, robbery, etc.) down to traffic infractions (e.g., speeding).

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,163,425	1,190,389	1,333,179	1,191,147	125,897	125,897	1,317,044
Overtime	0	30	0	0	0	0	0
Premium Pay	7,377	13,870	4,250	0	7,108	7,108	7,108
Fringe Benefits	522,450	561,172	640,093	592,953	62,672	62,672	655,625
Other Capital Equip	4,815	12,058	16,452	0	0	0	0
Other Supplies	24,176	26,948	36,142	0	32,642	32,642	32,642
Travel Training	2,628	2,906	6,359	0	6,359	6,359	6,359
Professional Services	19,238	27,092	39,932	0	29,932	29,932	29,932
All Other Contr. Svcs	2,181	2,181	5,936	2,640	0	0	2,640
Program Expense	0	0	0	0	2,640	2,640	2,640
Utilities	1,257	1,373	360	0	0	0	0
Other	6,948	7,406	13,696	5,363	3,175	3,175	8,538
Total Expenditures	1,754,495	1,845,425	2,096,399	1,792,103	270,425	270,425	2,062,528
Revenues							
State Aid	114,351	114,351	102,671	102,671	0	0	102,671
Other Revenues	0	8,209	0	0	0	0	0
Total Revenues	114,351	122,560	102,671	102,671	0	0	102,671
Dept. Net Local	1,640,144	1,722,865	1,993,728	1,689,432	270,425	270,425	1,959,857

District Attorney

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Admin Assistant Level 1	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Assistant District Attorney	6.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant District Attorney - Level 1	0.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00
Assistant District Attorney - Level 2	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Assistant District Attorney - Level 3	0.00	0.00	2.00	4.00	0.00	0.00	0.00	0.00
Assistant District Attorney - Level 4	0.00	0.00	4.00	2.00	5.00	0.00	0.00	5.00
Assistant District Attorney Local	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Confidential Investigator	1.30	1.30	1.30	2.18	1.30	0.88	0.88	2.18
Deputy District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary to the District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary/Paralegal Aide to DA	1.20	1.20	1.20	3.00	3.00	0.00	0.00	3.00
	12.50	13.50	13.50	16.18	13.30	1.88	1.88	15.18

District Attorney

1165 DISTRICT ATTORNEY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	1,163,425	1,190,389	1,333,179	1,191,147	125,897	125,897	1,317,044
Overtime	0	30	0	0	0	0	0
Premium Pay	7,377	13,870	4,250	0	7,108	7,108	7,108
Fringe Benefits	522,450	561,172	640,093	592,953	62,672	62,672	655,625
Other Capital Equip	4,815	12,058	16,452	0	0	0	0
Other Supplies	24,176	26,948	36,142	0	32,642	32,642	32,642
Travel Training	2,628	2,906	6,359	0	6,359	6,359	6,359
Professional Services	19,238	27,092	39,932	0	29,932	29,932	29,932
All Other Contr. Svcs	2,181	2,181	5,936	2,640	0	0	2,640
Program Expense	0	0	0	0	2,640	2,640	2,640
Utilities	1,257	1,373	360	0	0	0	0
Other	6,948	7,406	13,696	5,363	3,175	3,175	8,538
Total Expenditures	1,754,495	1,845,425	2,096,399	1,792,103	270,425	270,425	2,062,528
Revenues							
State Aid	114,351	114,351	102,671	102,671	0	0	102,671
Other Revenues	0	8,209	0	0	0	0	0
Total Revenues	114,351	122,560	102,671	102,671	0	0	102,671
Budgeting Unit Net Local	1,640,144	1,722,865	1,993,728	1,689,432	270,425	270,425	1,959,857

District Attorney

OTR # 10 **Priority** 1 **OTR Name** Confidential Investigator

Description The criminal justice reform which became effective 1/1/2020 significantly increased the administrative burden on the DA's Office staff. The new discovery laws require the DA's Office to collect, screen, organize and distribute documentation from law enforcement agencies on a scale that is exponentially greater than what was done prior to 1/1/2020. It would be impossible to comply with the new legislation without the third investigator at 27 hours per week. The administrative burden will increase in 2021 when the NY State Police begin using body worn cameras. This position was created in the 2020 budget and was made a three year OTR based upon an amendment during the budget meetings.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1165	5100020	CONFIDENTIAL	56,609 ONE-TIME	56,609 ONE-TIME
1165	58800	FRINGES	28,180 ONE-TIME	28,180 ONE-TIME
Local Share			84,789	84,789

OTR # 28 **Priority** 2 **OTR Name** Restore Funding for ADA 1

Description The District Attorney's Office has had one vacancy for an Assistant DA since 1/1/2020. Because of the limited court operations during the pandemic, we have been able to function with 8 attorneys instead of the full roster of 9. In 2021 it is critical that we fill the 9th attorney position. Without the 9th attorney, the DA's Office will not have enough attorneys to staff the ATI courts that are so important to our criminal justice system. When we added the 9th attorney in 2018, based upon the needs of the ATI system, Wellness and Recovery Court did not even exist. We have been able to participate fully in that court as well as the treatment courts and Integrated Domestic Violence Court with a staff of 9 attorneys but with 8 attorneys we will not have enough attorney hours to do so. This will harm the community.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1165	5100023	ASST DISTR ATTNY - LVL 1	69,288 TARGET	69,288 TARGET
1165	58800	FRINGES	34,492 TARGET	34,492 TARGET
Local Share			103,780	103,780

District Attorney

OTR # 78 **Priority** 3 **OTR Name** Restoration of Operating Funds

Description This OTR asks for the restoration of \$81,856 in Target funding that was removed across multiple expense categories in order to meet the requested -12% reduction.

PROGRAM EXPENSE:

\$2,640 - The NY Prosecutor's Training Institute provides access to the Digital Evidence Management System (DEMS) for a monthly fee based upon the amount of storage used by each county. The cost of this service is \$220 per month for up to 2 TB of storage. DEMS is the most efficient and cost effective means by which to provide discovery materials to defense attorneys. This was approved as an OTR for the 2020 budget but will be an annual expense in 2021 and future years.

PROFESSIONAL SERVICES:

\$4,932 - Based upon the DA's Office usage of county bandwidth, related to discovery requirements which took effect on 1/1/2020, in consultation with County ITS, it was determined that the best course of action would be to set up a dedicated internet connection for the DA's Office. This was the subject of a resolution in 2020 to pay for the expense in 2020 from the contingent fund and will be an ongoing expense in 2021 and future years.

\$25,000 - Grand Jury Stenographer expenses are incurred on a weekly basis depending on how many cases are presented to the Grand Jury. This is an expense that is essential for the prosecution of felony cases.

BOOKS:

\$14,668 - Criminal law books are updated each year to include changes to Criminal Procedure Law and Penal Law.

PRINTING:

\$10,974 - Printing and copying expenses.

OFFICE SUPPLIES:

\$7,000 - Office supplies for ongoing operations of office.

LONGEVITY:

\$7,108 - Longevity for employees.

LOCAL MILEAGE:

\$3,175 - Reimbursement for use of personal vehicles for attorneys and staff to travel to local criminal courts.

TRAVEL/TRAINING

\$6,359 - Expense of continuing education for attorney staff and related travel expenses.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1165	54400	PROGRAM EXPENSE	2,640	TARGET	2,640	TARGET
1165	54442	PROFESSIONAL SERVICES	29,932	TARGET	29,932	TARGET
1165	54332	BOOKS	14,668	TARGET	14,668	TARGET
1165	54303	OFFICE SUPPLIES	7,000	TARGET	7,000	TARGET
1165	51600	LONGEVITY	7,108	TARGET	7,108	TARGET
1165	54414	LOCAL MILEAGE	3,175	TARGET	3,175	TARGET
1165	54412	TRAVEL/TRAINING	6,359	TARGET	6,359	TARGET
1165	54330	PRINTING	10,974	TARGET	10,974	TARGET
		Local Share	81,856		81,856	
District Attorney Total			270,425		270,425	

Emergency Response Department

The Department of Emergency Response oversees the countywide emergency dispatch and communications system that allows residents to call 911 to receive emergency medical, fire, police, or other emergency help from any phone in Tompkins County. The E-911 system, through the use of computer-aided dispatch, is used to locate the location and phone ID of the caller and also to maintain communication with fire, police, hospital, and other emergency personnel in the field. The department implements Mutual Aid/Disaster Plans which provide for fire, emergency medical, and other emergency management assistance when local services have exceeded their equipment and personnel resources. In coordination with Tompkins-Cortland Community College, the department provides for training of emergency medical personnel; and with the NYS Office of Fire Prevention and Control and Office of Emergency Management, provides fire training for 17 local fire departments and emergency management training for local governments and agencies.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,661,897	1,803,770	1,941,886	1,666,569	69,286	69,286	1,735,855
Overtime	102,514	125,292	38,552	38,552	0	0	38,552
Premium Pay	95,196	66,963	57,773	61,773	0	0	61,773
Fringe Benefits	840,938	930,035	975,488	831,544	34,490	34,490	866,034
Other Capital Equip	14,003	13,401	26,000	12,251	0	0	12,251
Vehicle Fuel and Maint	3,721	7,700	4,000	5,200	0	0	5,200
Other Supplies	4,676	4,857	6,686	6,686	0	0	6,686
Travel Training	4,837	7,273	11,016	11,016	0	0	11,016
Professional Services	1,249	13,755	3,500	3,500	0	0	3,500
All Other Contr. Svcs	1,054,091	1,039,167	1,094,116	1,078,476	-42,000	-42,000	1,036,476
Program Expense	32,176	36,601	24,000	34,000	0	0	34,000
Maintenance	29,790	45,386	40,000	40,000	0	0	40,000
Utilities	103,046	88,515	91,500	85,600	0	0	85,600
Rent	60,306	60,467	62,000	62,000	0	0	62,000
Other	1,265	8,226	31,128	625,118	0	0	625,118
Other Finance	0	493,965	0	0	0	0	0
Total Expenditures	4,009,705	4,745,373	4,407,645	4,562,285	61,776	61,776	4,624,061
Revenues							
Federal Aid	191,195	0	150,000	150,000	0	0	150,000
State Aid	709,182	833,630	715,172	715,172	0	0	715,172
Local Revenues	642,970	670,208	580,000	580,000	0	0	580,000
Other Revenues	135,609	134,506	132,000	132,000	0	0	132,000
Total Revenues	1,678,956	1,638,344	1,577,172	1,577,172	0	0	1,577,172
Dept. Net Local	2,330,749	3,107,029	2,830,473	2,985,113	61,776	61,776	3,046,889

Emergency Response Department

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Director - ER Dispatch	0.00	1.00	0.00	1.00	0.00	0.50	0.50	0.50
Assistant Director Fire and EM	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant EMS Response Coordinator	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Co. Fire & Disaster Coordinator	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Communications Center Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Community Preparedness	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Emergy Response	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Emergency Response	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dispatch Supervisor/CAD System	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dispatch Supervisors	5.00	5.00	5.00	5.00	5.00	0.00	0.00	5.00
Dispatcher/Cad System Specialist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Dispatchers	15.00	15.00	16.00	16.00	15.00	0.00	0.00	15.00
E911 Program Specialist	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Professional Development	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Systems Manager	1.00	1.00	1.00	1.00	0.00	0.50	0.50	0.50
	29.50	30.50	31.00	32.00	27.00	1.00	1.00	28.00

Emergency Response Department

3410 FIRE & DISASTER COORD.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	1,618,145	1,761,008	1,896,347	1,666,569	69,286	69,286	1,735,855
Overtime	102,514	125,291	38,552	38,552	0	0	38,552
Premium Pay	94,630	65,963	56,773	61,773	0	0	61,773
Fringe Benefits	820,866	909,646	953,214	831,544	34,490	34,490	866,034
Other Capital Equip	14,003	13,401	26,000	12,251	0	0	12,251
Other Supplies	4,730	4,857	6,686	6,686	0	0	6,686
Travel Training	4,837	7,273	11,016	11,016	0	0	11,016
All Other Contr. Svcs	1,795	1,795	1,800	1,800	0	0	1,800
Program Expense	32,176	36,601	24,000	34,000	0	0	34,000
Utilities	1,755	878	1,500	600	0	0	600
Other	1,265	1,426	1,660	1,685	0	0	1,685
Total Expenditures	2,696,716	2,928,139	3,017,548	2,666,476	103,776	103,776	2,770,252
Revenues							
State Aid	0	5,172	15,172	15,172	0	0	15,172
Local Revenues	180,000	180,001	180,000	180,000	0	0	180,000
Other Revenues	3,222	54	0	0	0	0	0
Total Revenues	183,222	185,227	195,172	195,172	0	0	195,172
Budgeting Unit Net Local	2,513,494	2,742,912	2,822,376	2,471,304	103,776	103,776	2,575,080

Emergency Response Department

3411 EMERGENCY COMMUNICATIONS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	43,752	42,762	45,539	0	0	0	0
Overtime	0	1	0	0	0	0	0
Premium Pay	566	1,000	1,000	0	0	0	0
Fringe Benefits	20,072	20,389	22,274	0	0	0	0
Vehicle Fuel and Maint	3,721	7,700	4,000	5,200	0	0	5,200
Other Supplies	-54	0	0	0	0	0	0
Professional Services	1,249	13,755	3,500	3,500	0	0	3,500
All Other Contr. Svcs	1,052,296	1,037,372	1,092,316	1,076,676	-42,000	-42,000	1,034,676
Maintenance	29,790	45,386	40,000	40,000	0	0	40,000
Utilities	101,291	87,637	90,000	85,000	0	0	85,000
Rent	60,306	60,467	62,000	62,000	0	0	62,000
Other	0	6,800	29,468	623,433	0	0	623,433
Other Finance	0	493,965	0	0	0	0	0
Total Expenditures	1,312,989	1,817,234	1,390,097	1,895,809	-42,000	-42,000	1,853,809
Revenues							
Federal Aid	191,195	0	150,000	150,000	0	0	150,000
State Aid	709,182	828,458	700,000	700,000	0	0	700,000
Local Revenues	462,970	490,207	400,000	400,000	0	0	400,000
Other Revenues	132,387	134,452	132,000	132,000	0	0	132,000
Total Revenues	1,495,734	1,453,117	1,382,000	1,382,000	0	0	1,382,000
Budgeting Unit Net Local	-182,745	364,117	8,097	513,809	-42,000	-42,000	471,809

Emergency Response Department

OTR # 66 **Priority** 1 **OTR Name** Succession Planning

Description This OTR proposes \$51,888 in One-time funding for wages and fringes for the Systems Administrator position at 1/2 (half) time for 1 year (2021). The current Systems Administrator will be retiring at the end of 2020 after 26 years with Tompkins County and 18 years in the current position.

There is significant institutional knowledge that needs to be transferred to his replacement to ensure continuity of operations vital to the 911 center operations. This position is also plays an essential role in the back-up center project. By funding the position at 1/2 time, we will ensure the necessary knowledge transfer, training and project work is completed prior to the end of 2021. This is OTR is for one year.

<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3410 5100079 SYSTEMS MGR	34,643 ONE-TIME	34,643 ONE-TIME
3410 58800 FRINGES	17,245 ONE-TIME	17,245 ONE-TIME
Local Share	51,888	51,888

OTR # 67 **Priority** 2 **OTR Name** Back-up Dispatch Center Project Management

Description This OTR proposes \$51,888 in One-time funding for wages and fringes for the Assistant Director of Department of Emergency Response, for project management for 6-months ending June 30, 2021.

The Assistant Director's institutional knowledge and expertise in project management and dispatch operations are vital to the planning process for a back-up dispatch center. The County has recognized the need for a back-up 911 dispatch center in the event our primary center becomes incapacitated for any reason and its vital importance to the health and safety of county residents and visitors. This position has been identified as the Department's primary lead on the back-up center project.

<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3410 5100026 ASST DIR OF EMERGENCY	34,643 ONE-TIME	34,643 ONE-TIME
3410 58800 FRINGES	17,245 ONE-TIME	17,245 ONE-TIME
Local Share	51,888	51,888

OTR # 77 **Priority** 3 **OTR Name** Geospatial Information System Consolidation (Part 3)

Description Currently four different departments have five GIS staff working separately on GIS related functions. The departments of Information Technology Services, Assessment, Planning and Sustainability and Emergency Response all have departmentally specific, but related geospatial needs. The retirement of one employee from DOER in 2020 presents the opportunity to restructure workflow and supervision of GIS Services.

This OTR recommends the transfer of two employees from two departments (Assessment and Planning and Sustainability) to Information Technology to be supervised by one GIS Systems Administrator. This transfer of staff would provide a more comprehensive oversight to County-wide GIS functions and capitalizes on keeping similarly trained staff together and working more collectively on related functions. The consolidation does require a net increase in Target funding over the -12% reduction in budget. Under this proposal total GIS staff would consist of one GIS Systems Administrator, two GIS Analysts, and one GIS Analyst/Web Developer.

This OTR reduces funding in this department which will be transferred to ITS as part of accomplishing the GIS Consolidation.

<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3411 54425 SERVICE CONTRACTS	-42,000 TARGET	-42,000 TARGET
Local Share	-42,000	-42,000

Emergency Response Department Total	61,776	61,776
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Facilities Department

The Facilities Department provides engineering, maintenance, and cleaning services for the County's facilities. Services provided include planning, design, code review, construction management, and contract administration of operations and capital projects; and the cleaning, maintenance, repair, and renovation of County-owned facilities. The Facilities Department has responsibility for the following facilities: Public Safety Building, Emergency Response Center, Public Library, Human Services Building, Mental Health Building, Public Works Facility, Main Courthouse, Old Jail, Old Courthouse, Building C, Solid Waste Management Office, Health Department Building, Human Services Annex, and the Tompkins Center for History & Culture.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,329,479	1,498,164	1,586,080	1,558,308	0	0	1,558,308
Overtime	6,832	6,820	5,865	5,865	0	0	5,865
Premium Pay	32,002	54,207	42,150	41,150	0	0	41,150
Fringe Benefits	623,511	726,613	782,078	799,130	0	0	799,130
Automotive Equipment	0	33,172	97,000	0	39,000	39,000	39,000
Other Capital Equip	4,898	29,978	47,500	5,000	6,000	6,000	11,000
Vehicle Fuel and Maint	25,847	26,307	21,300	16,300	0	0	16,300
Other Supplies	58,396	58,117	64,300	63,725	0	0	63,725
Travel Training	408	691	2,500	1,500	0	0	1,500
Professional Services	0	86,537	0	0	0	0	0
All Other Contr. Svcs	163,685	181,029	186,866	196,718	0	0	196,718
Maintenance	368,439	328,531	290,000	227,195	45,805	45,805	273,000
Utilities	1,007,197	753,446	820,600	745,335	0	0	745,335
Rent	167,180	170,800	183,667	185,135	0	0	185,135
Other	23,675	58,232	134,625	111,545	0	0	111,545
Other Finance	315,073	315,073	183,536	52,000	0	0	52,000
Total Expenditures	4,126,622	4,327,717	4,448,067	4,008,906	90,805	90,805	4,099,711
Revenues							
Other Revenues	13,792	24,254	0	0	0	0	0
Interfund Transf and Rev	64,553	64,553	70,060	41,560	0	0	41,560
Applied Rollover (Rev.)	0	0	0	0	39,000	39,000	39,000
Total Revenues	78,345	88,807	70,060	41,560	39,000	39,000	80,560
Dept. Net Local	4,048,277	4,238,910	4,378,007	3,967,346	51,805	51,805	4,019,151

Facilities Department

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Assistant - Level 4	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Associate Civil Engineer	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Carpenter	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Cleaner	17.00	17.00	17.00	17.00	17.00	0.00	0.00	17.00
Cleaning Operations Supervisor	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Deputy Director of Facilities	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Facilities	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Facilities Shopkeeper	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
General Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
HVAC Systems Technician	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Maintenance Mechanic	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Maintenance Worker	1.00	1.00	2.00	2.00	2.00	0.00	0.00	2.00
Seasonal Worker	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Senior Cleaner	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
	32.50	32.50	33.00	34.00	33.00	0.00	0.00	33.00

Facilities Department

1620 BLDG. & GRND. MAINTENANCE

	2018 Actual	2019 Actual	2020 Modified	Target	2021		Total Rec
				Req OTR's	Rec OTR's		
Expenditures							
Salary and Wages	1,329,479	1,498,164	1,586,080	1,558,308	0	0	1,558,308
Overtime	6,832	6,820	5,865	5,865	0	0	5,865
Premium Pay	32,002	54,207	42,150	41,150	0	0	41,150
Fringe Benefits	623,511	726,613	782,078	799,130	0	0	799,130
Automotive Equipment	0	33,172	97,000	0	39,000	39,000	39,000
Other Capital Equip	4,898	29,978	47,500	5,000	6,000	6,000	11,000
Vehicle Fuel and Maint	25,847	26,307	21,300	16,300	0	0	16,300
Other Supplies	58,396	58,117	64,300	63,725	0	0	63,725
Travel Training	408	691	2,500	1,500	0	0	1,500
Professional Services	0	86,537	0	0	0	0	0
All Other Contr. Svcs	163,685	181,029	186,866	196,718	0	0	196,718
Maintenance	307,625	317,551	260,000	227,195	45,805	45,805	273,000
Utilities	7,752	8,438	7,600	7,335	0	0	7,335
Other	851	1,314	2,325	1,545	0	0	1,545
Total Expenditures	2,561,286	3,028,938	3,105,564	2,923,771	90,805	90,805	3,014,576

Revenues

Other Revenues	13,792	21,202	0	0	0	0	0
Interfund Transf and Rev	36,053	36,053	41,560	41,560	0	0	41,560
Applied Rollover (Rev.)	0	0	0	0	39,000	39,000	39,000
Total Revenues	49,845	57,255	41,560	41,560	39,000	39,000	80,560
Budgeting Unit Net Local	2,511,441	2,971,683	3,064,004	2,882,211	51,805	51,805	2,934,016

1621 UTILITIES, TAXES, INSUR.

	2018 Actual	2019 Actual	2020 Modified	Target	2021		Total Rec
				Req OTR's	Rec OTR's		
Expenditures							
Maintenance	60,814	10,980	30,000	0	0	0	0
Utilities	999,445	745,008	813,000	738,000	0	0	738,000
Rent	167,180	170,800	183,667	185,135	0	0	185,135
Other	22,824	56,918	132,300	110,000	0	0	110,000
Other Finance	315,073	315,073	183,536	52,000	0	0	52,000
Total Expenditures	1,565,336	1,298,779	1,342,503	1,085,135	0	0	1,085,135
Revenues							
Other Revenues	0	3,052	0	0	0	0	0
Interfund Transf and Rev	28,500	28,500	28,500	0	0	0	0
Total Revenues	28,500	31,552	28,500	0	0	0	0
Budgeting Unit Net Local	1,536,836	1,267,227	1,314,003	1,085,135	0	0	1,085,135

Facilities Department

OTR # 27 **Priority** 1 **OTR Name** HVAC Maint. Van, Computers, and Maintenance

Description This funding will allow for the purchase of a new HVAC maintenance van to replace an existing 12 year old vehicle that has exceeded its service life and is no longer functional. The van will be used by our HVAC Systems Technician that services all County facilities. This OTR is also for regular replacement of staff computers and regular building repairs.

This vehicle expense contained in this OTR was approved in the 2020 Budget but was later offered as a part of a 2020 mid-year budget cut. It is our intention to add \$30,000 per year of these funds for ongoing expenses back into the department's target budget incrementally during 2022 through 2024.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1620	52231	VEHICLES	39,000 ROLLOVER	39,000 ROLLOVER
1620	52206	COMPUTER EQUIPMENT	6,000 ONE-TIME	6,000 ONE-TIME
1620	54470	BUILDING REPAIRS	45,805 ONE-TIME	45,805 ONE-TIME
1620	41084	USE OF ROLLOVER	-39,000 ROLLOVER	-39,000 ROLLOVER
		Local Share	51,805	51,805
Facilities Department Total			51,805	51,805

Finance Department

The Finance Director is the County's chief fiscal officer, whose duty it is to receive, disburse and account for all financial transactions of the organization.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	667,101	745,599	823,202	784,338	97,673	44,757	829,095
Overtime	228	1,863	0	0	0	0	0
Premium Pay	12,670	17,448	8,000	4,250	0	0	4,250
Fringe Benefits	308,054	356,372	397,813	392,560	48,622	22,280	414,840
Other Capital Equip	14,353	7,394	36,048	2,463	6,337	6,337	8,800
Other Supplies	6,673	7,796	14,357	5,058	6,389	6,389	11,447
Travel Training	4,914	9,995	19,350	4,450	13,800	13,800	18,250
Professional Services	66,350	60,460	103,600	68,000	35,600	35,600	103,600
All Other Contr. Svcs	37,196	32,042	34,586	34,786	0	0	34,786
Program Expense	21,453	20,592	34,500	22,000	12,500	12,500	34,500
Utilities	962	1,081	1,250	1,095	150	150	1,245
Other	22,308	20,873	27,980	23,760	2,910	2,910	26,670
Total Expenditures	1,162,262	1,281,515	1,500,686	1,342,760	223,981	144,723	1,487,483
Revenues							
Local Revenues	183,106	203,812	211,143	204,272	-63,789	-63,789	140,483
Other Revenues	175,307	198,170	145,911	145,911	0	0	145,911
Interfund Transf and Rev	30,107	31,954	32,753	33,572	0	0	33,572
Applied Rollover (Rev.)	0	0	35,350	0	29,254	29,254	29,254
Total Revenues	388,520	433,936	425,157	383,755	-34,535	-34,535	349,220
Dept. Net Local	773,742	847,579	1,075,529	959,005	258,516	179,258	1,138,263

Finance Department

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Account Clerk	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Account Clerk/Typist	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Admin Asst Level 4	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Administrative Assistant	1.85	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant Level 3	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Buyer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Finance Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Accounting Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Finance Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Payroll Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	0.50	0.00	1.00
Principal Account Clerk/Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Purchase Assistant	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.00
Senior Account Clerk/Typist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Treasury Manager	1.00	1.00	1.00	1.20	1.00	0.00	0.00	1.00
	12.85	13.00	13.00	13.20	13.00	1.00	0.00	13.00

Finance Department

1310 TREASURY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	196,866	208,409	212,010	201,681	3,329	3,329	205,010
Premium Pay	1,500	2,868	1,750	500	0	0	500
Fringe Benefits	89,840	98,434	102,305	100,646	1,657	1,657	102,303
Other Capital Equip	4,494	0	0	0	0	0	0
Other Supplies	3,948	4,761	8,488	2,600	3,000	3,000	5,600
Travel Training	1,063	1,820	4,000	2,200	1,800	1,800	4,000
All Other Contr. Svcs	14,218	14,341	14,510	14,710	0	0	14,710
Program Expense	21,453	20,592	34,500	22,000	12,500	12,500	34,500
Utilities	262	336	400	395	0	0	395
Other	10,273	8,934	12,000	10,500	1,650	1,650	12,150
Total Expenditures	343,917	360,495	389,963	355,232	23,936	23,936	379,168
Revenues							
Local Revenues	109,484	113,728	115,394	115,394	0	0	115,394
Other Revenues	175,307	198,170	145,911	145,911	0	0	145,911
Interfund Transf and Rev	17,027	17,894	18,341	18,800	0	0	18,800
Applied Rollover (Rev.)	0	0	10,350	0	0	0	0
Total Revenues	301,818	329,792	289,996	280,105	0	0	280,105
Budgeting Unit Net Local	42,099	30,703	99,967	75,127	23,936	23,936	99,063

Finance Department

1315 ACCOUNTING

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	418,303	488,657	552,362	526,768	45,414	18,956	545,724
Overtime	157	1,775	0	0	0	0	0
Premium Pay	4,834	3,463	4,500	2,000	0	0	2,000
Fringe Benefits	191,792	230,106	266,514	263,221	22,607	9,436	272,657
Other Capital Equip	6,507	7,220	35,123	1,000	6,337	6,337	7,337
Other Supplies	2,618	2,895	5,469	2,108	3,339	3,339	5,447
Travel Training	3,716	7,155	7,350	1,250	5,000	5,000	6,250
Professional Services	66,350	60,460	103,600	68,000	35,600	35,600	103,600
All Other Contr. Svcs	16,978	17,701	20,076	20,076	0	0	20,076
Utilities	461	605	500	500	0	0	500
Other	1,167	1,532	3,240	2,450	770	770	3,220
Total Expenditures	712,883	821,569	998,734	887,373	119,067	79,438	966,811
Revenues							
Local Revenues	73,622	90,084	95,749	88,878	-63,789	-63,789	25,089
Interfund Transf and Rev	13,080	14,060	14,412	14,772	0	0	14,772
Applied Rollover (Rev.)	0	0	25,000	0	0	0	0
Total Revenues	86,702	104,144	135,161	103,650	-63,789	-63,789	39,861
Budgeting Unit Net Local	626,181	717,425	863,573	783,723	182,856	143,227	926,950

1345 PURCHASING

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	51,932	48,533	58,830	55,889	48,930	22,472	78,361
Overtime	71	88	0	0	0	0	0
Premium Pay	6,336	11,117	1,750	1,750	0	0	1,750
Fringe Benefits	26,422	27,832	28,994	28,693	24,358	11,187	39,880
Other Capital Equip	3,352	174	925	1,463	0	0	1,463
Other Supplies	107	140	400	350	50	50	400
Travel Training	135	1,020	8,000	1,000	7,000	7,000	8,000
All Other Contr. Svcs	6,000	0	0	0	0	0	0
Utilities	239	140	350	200	150	150	350
Other	478	169	740	250	490	490	740
Total Expenditures	95,072	89,213	99,989	89,595	80,978	41,349	130,944
Revenues							
Applied Rollover (Rev.)	0	0	0	0	29,254	29,254	29,254
Total Revenues	0	0	0	0	29,254	29,254	29,254
Budgeting Unit Net Local	95,072	89,213	99,989	89,595	51,724	12,095	101,690

Finance Department

1950 TAXES ON CO. OWN. PROP.

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Other	10,390	10,238	12,000	10,560	0	0	10,560
Total Expenditures	10,390	10,238	12,000	10,560	0	0	10,560
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	10,390	10,238	12,000	10,560	0	0	10,560

Finance Department

OTR # 8 **Priority** 1 **OTR Name** Payroll Specialist

Description This OTR asks for \$39,629 in Target funding to create a part time payroll specialist position to assist w/ fringe calculations & computer input.

	<u>Account</u>		<u>Requested</u>	<u>Recommended</u>
1315	5100034	PAYROLL SPECIALIST	26,458 TARGET	0 TARGET
1315	58800	FRINGES	13,171 TARGET	0 TARGET
Local Share			39,629	0

OTR # 9 **Priority** 2 **OTR Name** Purchasing Assistant

Description Part time Purchasing Assistant to assist Buyer processing purchase orders, answering Pcard questions and other duties

	<u>Account</u>		<u>Requested</u>	<u>Recommended</u>
1345	5100052	PURCHASE ASST	26,458 TARGET	0 TARGET
1345	58800	FRINGES	13,171 TARGET	0 TARGET
Local Share			39,629	0

Finance Department

OTR # 72 **Priority** 3 **OTR Name** Restore Funding for Finance Operations

Description This OTR requests \$115,469 in Target funding to restore funding in order to maintain services provided by Finance Department at current levels. Some items have been reduced where we felt we could do so with minimal impact to departments, staff, municipalities, taxpayers, and others that we serve.

Initial review of expenditure reductions to meet a -12% target indicated that such reductions would require reduced services for other County departments, staff, municipalities, and vendors, including limiting hours, frequency of check runs, and/or pushing duties of procurement to departments, which could result in greater costs and inefficiencies for departments and municipalities along with limited services to employees and taxpayers.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1310	5100054	ADMIN ASST LEVEL 4	3,329	TARGET	3,329	TARGET
1310	54303	OFFICE SUPPLIES	1,600	TARGET	1,600	TARGET
1310	54330	PRINTING	1,400	TARGET	1,400	TARGET
1310	54400	PROGRAM EXPENSE	12,500	TARGET	12,500	TARGET
1310	54412	TRAVEL/TRAINING	1,800	TARGET	1,800	TARGET
1310	54452	POSTAGE	1,650	TARGET	1,650	TARGET
1310	58800	FRINGES	1,657	TARGET	1,657	TARGET
1315	5100031	ACCT CLERK/TYPIST	4,666	TARGET	4,666	TARGET
1315	5100032	SR ACCT CLERK/TYP	8,993	TARGET	8,993	TARGET
1315	5100033	PRIN ACCT CLK TYP	5,297	TARGET	5,297	TARGET
1315	52206	COMPUTER EQUIPMENT	3,337	TARGET	3,337	TARGET
1315	52214	OFFICE FURNISHINGS	2,000	TARGET	2,000	TARGET
1315	52230	COMPUTER SOFTWARE	1,000	TARGET	1,000	TARGET
1315	54303	OFFICE SUPPLIES	2,319	TARGET	2,319	TARGET
1315	54330	PRINTING	500	TARGET	500	TARGET
1315	54332	BOOKS	520	TARGET	520	TARGET
1315	54412	TRAVEL/TRAINING	5,000	TARGET	5,000	TARGET
1315	54416	MEMBERSHIP DUES	270	TARGET	270	TARGET
1315	54442	PROFESSIONAL SERVICES	35,600	TARGET	35,600	TARGET
1315	58800	FRINGES	9,436	TARGET	9,436	TARGET
1315	54452	POSTAGE	500	TARGET	500	TARGET
1345	5100061	BUYER	2,941	TARGET	2,941	TARGET
1345	54412	TRAVEL/TRAINING	7,000	TARGET	7,000	TARGET
1345	54332	BOOKS	50	TARGET	50	TARGET
1345	54402	LEGAL ADVERTISING	50	TARGET	50	TARGET
1345	54416	MEMBERSHIP DUES	340	TARGET	340	TARGET
1345	54452	POSTAGE	100	TARGET	100	TARGET
1345	54472	TELEPHONE	150	TARGET	150	TARGET
1345	58800	FRINGES	1,464	TARGET	1,464	TARGET
Local Share			115,469		115,469	

Finance Department

OTR # 71 **Priority** 4 **OTR Name** Relinquishing GTCM Health Ins. Consortium Duties

Description This OTR asks for \$63,789 in Target funding to replace revenue from the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC). When the Consortium was established, Tompkins County Finance Department assumed a number of daily administrative functions such as invoicing and acceptance of payments, and other monthly operational responsibilities, such as journal entries, monthly financials, quarterly reports and filings to New York State financial services. Additionally our Finance Department staff work with Consortium consultants regularly.

The Consortium has grown considerably over the past ten years, including the hiring of two professional staff over the last year. They are now interested in taking on the financial management functions that Tompkins County has provided for the past decade. This transition of duties will free up time for the Director of Finance, Deputy Director of Finance (10%), and Accounting Specialist (70%) in the Finance office.

Because the Finance Department needs additional staff time to support critical payroll and purchasing functions, this transition of duties will be welcomed and will improve operational efficiencies in our office.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1315	41240	COMPROLLER FEES	63,789	TARGET	63,789	TARGET
		Local Share	63,789		63,789	
<hr/>						
OTR #	73	Priority	5	OTR Name Buyer Succession Planning		
Description	This OTR asks for \$29,254 in One-time funding to allow for 4 months of overlap and knowledge transfer in the Buyer position of the Finance Department's Purchasing unit. Currently the staff person who fills the position of Buyer is expected to retire in mid-2021.					
		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1345	51000	REGULAR PAY	19,531	ROLLOVER	19,531	ROLLOVER
1345	58800	FRINGES	9,723	ROLLOVER	9,723	ROLLOVER
1345	41084	USE OF ROLLOVER	-29,254	ROLLOVER	-29,254	ROLLOVER
		Local Share	0		0	
<hr/>						
Finance Department Total			258,516		179,258	

Health Department

The mission of the Tompkins County Health Department (TCHD) is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy and the provision of services. The Department achieves its mission through collaboration with local providers, human service agencies, schools, business and individuals. As a full service health department TCHD provides a full range of services. The Environmental Health (EH) division monitors and ensures drinking water quality, safety of recreational and food preparation facilities; investigates rabies, lead and other environmental exposures; regulates on-site sewage systems and residential development, environmental hazards; and enforces anti-smoking and tobacco control regulations. The Department is also responsible for communicable disease surveillance, investigation and reporting. TCHD's pre- and post- natal care programs provide a healthy start to families and children; and TCHD ensures that children with special health care needs receive necessary services. Prevention of chronic diseases such as cancer, heart disease and diabetes through education and community collaboration encourages public health and wellness. Through the Community Health Assessment and management of population based data, TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status. Forensic services are provided via a Medical Examiner to determine cause of death through investigation and certification. Public health preparedness and response is accomplished by means of a Health Related Emergency Operations Plan and public education. The Vital Records Unit administers the system of vital statistic registration of birth and death certificates.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	3,658,463	3,720,596	4,024,125	3,715,166	63,687	63,687	3,778,853
Overtime	2,102	3,533	0	0	0	0	0
Premium Pay	122,257	124,150	50,214	49,163	0	0	49,163
Fringe Benefits	1,705,401	1,783,282	1,944,665	1,868,299	31,705	31,705	1,900,004
Automotive Equipment	23,321	128,650	0	0	0	0	0
Other Capital Equip	27,364	36,715	16,388	9,464	0	0	9,464
Vehicle Fuel and Maint	13,738	7,888	11,800	11,700	0	0	11,700
Other Supplies	208,437	182,870	208,233	169,564	0	0	169,564
Travel Training	24,716	34,874	38,429	20,698	0	0	20,698
Professional Services	238,403	273,028	316,455	254,562	0	0	254,562
Mandate - PreK and EI	5,447,869	5,952,719	6,443,711	6,513,000	0	0	6,513,000
Mandate - Other	206,897	245,626	276,942	288,226	0	0	288,226
All Other Contr. Svcs	60,029	79,827	119,789	112,690	0	0	112,690
Program Expense	14,375	8,699	10,638	2,638	0	0	2,638
Utilities	34,607	24,857	32,396	31,671	0	0	31,671
Rent	177,907	178,057	178,057	178,057	0	0	178,057
Other	52,705	52,268	60,259	56,901	0	0	56,901
Total Expenditures	12,018,591	12,837,639	13,732,101	13,281,799	95,392	95,392	13,377,191
Revenues							
Federal Aid	766,117	768,849	786,278	762,453	0	0	762,453
State Aid	4,188,357	4,603,677	5,048,695	4,970,693	0	0	4,970,693
Local Revenues	1,690,173	1,652,013	1,622,313	1,667,535	0	0	1,667,535
Other Revenues	199,404	365,424	193,215	171,847	0	0	171,847
Interfund Transf and Rev	28,749	12,963	30,330	0	0	0	0
Total Revenues	6,872,800	7,402,926	7,680,831	7,572,528	0	0	7,572,528
Dept. Net Local	5,145,791	5,434,713	6,051,270	5,709,271	95,392	95,392	5,804,663

Health Department

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Account Clerk/Typist	2.00	2.00	2.00	2.00	1.00	0.00	0.00	1.00
Administrative Assistant - Level 2	2.00	2.00	2.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant - Level 3	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant 4	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant Level 1	0.00	0.00	1.00	2.00	2.00	0.00	0.00	2.00
Administrative Coordinator	3.00	3.00	2.00	2.00	2.00	0.00	0.00	2.00
Billing Coordinator/System	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Community Health Nurse	15.60	15.60	15.60	15.60	14.60	0.00	0.00	14.60
Deputy Medical Examiner	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deputy Registrar of Vital Records	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director Health Promotion Program	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Children with Special Care	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Community Health	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Environmental Health	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Health and Safety	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Healthy Neighborhoods Education	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Aide	2.75	2.75	2.00	2.00	1.00	0.00	0.00	1.00
Keyboard Specialist	2.00	2.00	2.00	1.00	0.50	0.00	0.00	0.50
Medical Director	0.25	0.25	0.25	0.25	0.25	0.00	0.00	0.25
Planner/Evaluator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Engineer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Preparedness	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Sanitarian	9.50	9.50	9.50	9.50	9.50	0.00	0.00	9.50
Public Health Technician	0.39	0.39	1.00	1.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Senior Community Health Nurse	2.00	2.00	2.00	2.00	3.00	0.00	0.00	3.00
Senior Public Health Sanitarian	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Supervising Community Health Nurse	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
WIC Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
WIC Nutrition Educator II	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
WIC Program Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
WIC Program Nutritionist	2.00	2.00	3.00	3.00	3.00	0.00	0.00	3.00
	66.69	66.49	67.35	66.35	61.85	0.00	0.00	61.85

Health Department

2960 PRESCHOOL SPECIAL EDUCATI

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Expenditures							
Mandate - PreK and EI	4,918,436	5,390,979	5,788,711	5,860,000	0	0	5,860,000
Total Expenditures	4,918,436	5,390,979	5,788,711	5,860,000	0	0	5,860,000
Revenues							
State Aid	2,223,739	2,484,215	2,867,762	2,863,000	0	0	2,863,000
Local Revenues	874,670	964,486	870,000	960,000	0	0	960,000
Total Revenues	3,098,409	3,448,701	3,737,762	3,823,000	0	0	3,823,000
Budgeting Unit Net Local	1,820,027	1,942,278	2,050,949	2,037,000	0	0	2,037,000

4010 PH ADMINISTRATION

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Expenditures							
Salary and Wages	626,296	657,650	732,500	718,244	0	0	718,244
Overtime	22	35	0	0	0	0	0
Premium Pay	16,920	32,175	8,988	9,850	0	0	9,850
Fringe Benefits	286,151	317,055	354,876	362,445	0	0	362,445
Automotive Equipment	0	128,650	0	0	0	0	0
Other Capital Equip	5,972	4,715	2,920	4,574	0	0	4,574
Vehicle Fuel and Maint	13,203	7,524	11,000	11,000	0	0	11,000
Other Supplies	6,824	6,182	10,484	9,800	0	0	9,800
Travel Training	6,805	4,799	11,050	7,850	0	0	7,850
Professional Services	5,250	0	0	0	0	0	0
All Other Contr. Svcs	2,847	1,179	2,179	2,176	0	0	2,176
Program Expense	10,571	4,267	0	0	0	0	0
Utilities	4,913	3,376	4,664	4,330	0	0	4,330
Rent	77,986	77,986	77,986	77,986	0	0	77,986
Other	8,771	19,795	33,123	32,165	0	0	32,165
Total Expenditures	1,072,531	1,265,388	1,249,770	1,240,420	0	0	1,240,420
Revenues							
Federal Aid	87,540	88,829	84,619	83,362	0	0	83,362
State Aid	48,136	47,703	48,903	50,000	0	0	50,000
Local Revenues	1,385	40	0	0	0	0	0
Other Revenues	0	70,990	0	0	0	0	0
Total Revenues	137,061	207,562	133,522	133,362	0	0	133,362
Budgeting Unit Net Local	935,470	1,057,826	1,116,248	1,107,058	0	0	1,107,058

Health Department

4011 EMERGING LEADERS IN PH

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Supplies	0	900	0	0	0	0	0
Travel Training	4,724	16,839	5,000	0	0	0	0
Professional Services	1,600	60,824	38,551	0	0	0	0
Total Expenditures	6,324	78,563	43,551	0	0	0	0
Revenues							
Other Revenues	0	122,113	43,551	0	0	0	0
Total Revenues	0	122,113	43,551	0	0	0	0
Budgeting Unit Net Local	6,324	-43,550	0	0	0	0	0

4012 WOMEN, INFANTS & CHILDREN

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	286,571	279,280	302,546	297,444	0	0	297,444
Overtime	185	22	0	0	0	0	0
Premium Pay	3,440	13,544	4,000	4,750	0	0	4,750
Fringe Benefits	131,430	136,437	146,713	150,432	0	0	150,432
Automotive Equipment	23,321	0	0	0	0	0	0
Other Capital Equip	1,330	4,115	2,800	0	0	0	0
Vehicle Fuel and Maint	535	364	800	700	0	0	700
Other Supplies	28,082	28,333	25,325	3,695	0	0	3,695
Travel Training	6,855	4,109	8,164	965	0	0	965
Professional Services	26,150	25,402	31,590	39,910	0	0	39,910
All Other Contr. Svcs	3,549	3,803	3,902	929	0	0	929
Program Expense	3,326	3,850	1,938	1,938	0	0	1,938
Utilities	4,634	3,450	4,910	5,674	0	0	5,674
Rent	15,374	15,524	15,524	15,524	0	0	15,524
Other	1,320	1,769	2,600	1,000	0	0	1,000
Total Expenditures	536,102	520,002	550,812	522,961	0	0	522,961
Revenues							
Federal Aid	517,610	519,771	550,812	522,961	0	0	522,961
Other Revenues	18,890	0	0	0	0	0	0
Total Revenues	536,500	519,771	550,812	522,961	0	0	522,961
Budgeting Unit Net Local	-398	231	0	0	0	0	0

Health Department

4013 OCCUPATIONAL HLTH.& SFTY.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	40,950	61,860	63,446	55,303	0	0	55,303
Fringe Benefits	18,546	28,820	30,365	27,530	0	0	27,530
Other Supplies	2,377	526	1,400	1,100	0	0	1,100
Travel Training	132	1,424	2,000	500	0	0	500
Professional Services	1,368	2,858	2,000	3,200	0	0	3,200
All Other Contr. Svcs	6,349	7,049	8,800	8,800	0	0	8,800
Utilities	601	523	588	588	0	0	588
Rent	664	664	664	664	0	0	664
Other	389	619	1,050	750	0	0	750
Total Expenditures	71,376	104,343	110,313	98,435	0	0	98,435
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	71,376	104,343	110,313	98,435	0	0	98,435

4014 MEDICAL EXAMINER

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Professional Services	18,987	0	0	0	0	0	0
Other	247	0	0	0	0	0	0
Total Expenditures	19,234	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	19,234	0	0	0	0	0	0

Health Department

4015 VITAL RECORDS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	44,238	45,132	46,520	46,351	0	0	46,351
Premium Pay	750	1,000	1,000	1,250	0	0	1,250
Fringe Benefits	20,375	21,493	22,743	23,696	0	0	23,696
Other Capital Equip	477	0	0	0	0	0	0
Other Supplies	1,362	1,221	2,650	2,650	0	0	2,650
All Other Contr. Svcs	1,405	406	1,405	1,606	0	0	1,606
Utilities	437	174	264	228	0	0	228
Rent	1,844	1,844	1,844	1,844	0	0	1,844
Other	170	24	200	200	0	0	200
Total Expenditures	71,058	71,294	76,626	77,825	0	0	77,825
Revenues							
Local Revenues	112,256	109,632	108,000	108,000	0	0	108,000
Total Revenues	112,256	109,632	108,000	108,000	0	0	108,000
Budgeting Unit Net Local	-41,198	-38,338	-31,374	-30,175	0	0	-30,175

Health Department

4016 COMMUNITY HEALTH

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	775,363	748,312	824,833	717,089	0	0	717,089
Overtime	1,895	2,289	0	0	0	0	0
Premium Pay	20,302	17,953	11,900	8,900	0	0	8,900
Fringe Benefits	361,214	356,373	400,460	361,397	0	0	361,397
Other Capital Equip	8,098	7,224	1,018	390	0	0	390
Other Supplies	129,343	111,306	125,337	111,165	0	0	111,165
Travel Training	905	1,931	2,935	4,593	0	0	4,593
Professional Services	159,795	157,309	182,636	177,774	0	0	177,774
All Other Contr. Svcs	13,932	9,770	23,734	23,634	0	0	23,634
Utilities	9,125	5,658	8,702	7,447	0	0	7,447
Rent	28,648	28,648	28,648	28,648	0	0	28,648
Other	16,341	8,353	636	336	0	0	336
Total Expenditures	1,524,961	1,455,126	1,610,839	1,441,373	0	0	1,441,373
Revenues							
Federal Aid	84,645	90,617	77,379	74,695	0	0	74,695
State Aid	63,763	67,817	72,990	72,990	0	0	72,990
Local Revenues	212,747	108,575	186,851	143,900	0	0	143,900
Other Revenues	21,653	33,167	3,664	20,397	0	0	20,397
Interfund Transf and Rev	28,749	12,963	30,330	0	0	0	0
Total Revenues	411,557	313,139	371,214	311,982	0	0	311,982
Budgeting Unit Net Local	1,113,404	1,141,987	1,239,625	1,129,391	0	0	1,129,391

4017 MEDICAL EXAMINER PROGRAM

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Other	206,897	245,626	276,942	288,226	0	0	288,226
Total Expenditures	206,897	245,626	276,942	288,226	0	0	288,226
Revenues							
Other Revenues	0	380	0	0	0	0	0
Total Revenues	0	380	0	0	0	0	0
Budgeting Unit Net Local	206,897	245,246	276,942	288,226	0	0	288,226

Health Department

4018 HEALTHY NEIGHBORHOOD PROG

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	88,623	89,620	96,601	96,002	0	0	96,002
Overtime	0	22	0	0	0	0	0
Premium Pay	975	1,238	1,238	1,050	0	0	1,050
Fringe Benefits	39,718	40,246	44,441	45,806	0	0	45,806
Other Capital Equip	322	0	3,000	3,500	0	0	3,500
Other Supplies	26,538	24,651	24,644	23,307	0	0	23,307
Travel Training	40	80	200	500	0	0	500
Utilities	437	174	420	1,274	0	0	1,274
Rent	1,519	1,519	1,519	1,519	0	0	1,519
Other	349	184	305	755	0	0	755
Total Expenditures	158,521	157,734	172,368	173,713	0	0	173,713
Revenues							
State Aid	157,916	158,458	172,368	173,713	0	0	173,713
Total Revenues	157,916	158,458	172,368	173,713	0	0	173,713
Budgeting Unit Net Local	605	-724	0	0	0	0	0

4047 PLNG. & COORD. OF C.S.N.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	809,917	788,290	900,231	810,362	63,687	63,687	874,049
Premium Pay	44,965	44,366	9,850	9,500	0	0	9,500
Fringe Benefits	387,175	388,125	435,565	408,127	31,705	31,705	439,832
Other Capital Equip	4,016	1,139	1,500	1,000	0	0	1,000
Other Supplies	5,874	3,738	5,407	4,492	0	0	4,492
Travel Training	1,227	2,110	2,000	1,000	0	0	1,000
All Other Contr. Svcs	6,665	29,325	35,133	35,333	0	0	35,333
Utilities	7,082	7,272	7,770	7,770	0	0	7,770
Rent	19,862	19,862	19,862	19,862	0	0	19,862
Other	16,182	11,269	10,500	9,850	0	0	9,850
Total Expenditures	1,302,965	1,295,496	1,427,818	1,307,296	95,392	95,392	1,402,688
Revenues							
Federal Aid	62,727	53,514	57,848	65,815	0	0	65,815
State Aid	111,251	120,584	116,875	120,875	0	0	120,875
Local Revenues	76,013	77,560	80,000	80,000	0	0	80,000
Other Revenues	126,376	100,621	128,500	130,000	0	0	130,000
Total Revenues	376,367	352,279	383,223	396,690	0	0	396,690
Budgeting Unit Net Local	926,598	943,217	1,044,595	910,606	95,392	95,392	1,005,998

Health Department

4048 PHYS.HANDIC.CHIL.TREATMNT

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	0	0	8,000	0	0	0	0
Total Expenditures	0	0	8,000	0	0	0	0
Revenues							
State Aid	0	0	4,000	0	0	0	0
Total Revenues	0	0	4,000	0	0	0	0
Budgeting Unit Net Local	0	0	4,000	0	0	0	0

4054 EARLY INTERV (BIRTH-3)

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - PreK and EI	529,433	561,740	655,000	653,000	0	0	653,000
Total Expenditures	529,433	561,740	655,000	653,000	0	0	653,000
Revenues							
State Aid	239,308	282,827	318,500	319,970	0	0	319,970
Local Revenues	40,317	0	0	0	0	0	0
Other Revenues	906	539	0	0	0	0	0
Total Revenues	280,531	283,366	318,500	319,970	0	0	319,970
Budgeting Unit Net Local	248,902	278,374	336,500	333,030	0	0	333,030

Health Department

4090 ENVIRONMENTAL HEALTH

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Expenditures							
Salary and Wages	986,505	1,050,452	1,057,448	974,371	0	0	974,371
Overtime	0	1,165	0	0	0	0	0
Premium Pay	34,905	13,874	13,238	13,863	0	0	13,863
Fringe Benefits	460,792	494,733	509,502	488,866	0	0	488,866
Other Capital Equip	7,149	19,522	5,150	0	0	0	0
Other Supplies	8,037	6,013	12,986	13,355	0	0	13,355
Travel Training	4,028	3,582	7,080	5,290	0	0	5,290
Professional Services	25,253	26,635	61,678	33,678	0	0	33,678
All Other Contr. Svcs	25,282	28,295	44,636	40,212	0	0	40,212
Program Expense	478	582	700	700	0	0	700
Utilities	7,378	4,230	5,078	4,360	0	0	4,360
Rent	32,010	32,010	32,010	32,010	0	0	32,010
Other	8,936	10,255	11,845	11,845	0	0	11,845
Total Expenditures	1,600,753	1,691,348	1,761,351	1,618,550	0	0	1,618,550

Revenues

Federal Aid	13,595	16,118	15,620	15,620	0	0	15,620
State Aid	192,872	179,022	177,908	177,908	0	0	177,908
Local Revenues	372,785	391,720	377,462	375,635	0	0	375,635
Other Revenues	31,579	37,614	17,500	21,450	0	0	21,450
Total Revenues	610,831	624,474	588,490	590,613	0	0	590,613
Budgeting Unit Net Local	989,922	1,066,874	1,172,861	1,027,937	0	0	1,027,937

4095 PUBLIC HEALTH STATE AID

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Revenues							
State Aid	1,151,372	1,263,051	1,269,389	1,192,237	0	0	1,192,237
Total Revenues	1,151,372	1,263,051	1,269,389	1,192,237	0	0	1,192,237
Budgeting Unit Net Local	-1,151,37	-1,263,05	-1,269,38	-1,192,23	0	0	-1,192,23

Health Department

OTR # 83 **Priority** 1 **OTR Name** Restore Crucial Staff Hours in CSN Unit

Description This OTR is for \$95,392 of Target funding to restore hours of the Community Health Nurses and Administrative Staff from the Health Department's Children with Special Care Needs unit from 37.5 hours to 40 hours per week. A reduction in hours was part of the 12% reduction budget.

While total caseloads for this unit have been decreasing in recent years, the community health nurses have supported the Health Departments public health nurses with COVID-19 response, specifically with the Health Departments contact tracing efforts. Considering COVID-19 response will continue into 2021 restoring the Community Health Nurses to 40 hours per week will ensure the Health Department can meet children with special care need and assist with COVID-19 response.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4047	5100021	SR COMMUNITY HLTH	4,780	TARGET	4,780	TARGET
4047	5100029	DIR/CHILD W/SPEC	5,786	TARGET	5,786	TARGET
4047	5100052	SR. ACCOUNT	5,996	TARGET	5,996	TARGET
4047	5100058	COMM HEALTH NURSE	43,452	TARGET	43,452	TARGET
4047	5100067	ADMIN COORDINATOR	3,673	TARGET	3,673	TARGET
4047	58800	FRINGES	31,705	TARGET	31,705	TARGET
Local Share			95,392		95,392	
Health Department Total			95,392		95,392	

Highway Department

The Highway Division maintains approximately 302 highway miles, 109 bridges, and more than 4,600 signs in Tompkins County. The mission of the Highway Division is "to provide highway and bridge construction, maintenance, and emergency services safely, effectively, and efficiently for our local and traveling public, while promoting self-esteem growth as individuals".

County Road Administration: Administrative staff provides services to the public, as well as internal customers, by managing the required information needed to maintain the Highway Division.

Highway Maintenance: Road maintenance staff constructs, maintains, and repairs roads; maintains intersections and roadside drainage; eliminates roadside hazards; and repairs guiderails.

Snow Removal: The Highway Division also serves the public with snow and ice maintenance on most County Roads, as well as some Town Roads, working to provide safe driving conditions for the traveling public during inclement winter weather.

Bridges: This program includes design and construction of new bridges and bridge repairs for spans of 20 feet or more on County roads and 25 feet or more on Town roads. Its purpose is to preserve and efficiently maintain the 109 bridge structures for the safety of people, goods, and services.

Traffic Control: The Highway Division serves the public in maintaining and replacing signage and pavement markings, which includes close to 302 miles of roadway and approximately 4,638 signs.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,665,037	1,800,844	1,868,337	1,657,682	0	0	1,657,682
Overtime	97,277	51,703	81,094	82,991	0	0	82,991
Premium Pay	12,058	39,085	29,556	28,383	0	0	28,383
Fringe Benefits	773,368	863,201	901,711	880,636	0	0	880,636
Other Capital Equip	11,803	10,229	20,400	12,000	0	0	12,000
Highway Materials	2,531,011	2,602,487	2,297,862	2,274,492	0	0	2,274,492
Vehicle Fuel and Maint	11	0	0	0	0	0	0
Other Supplies	19,630	8,752	18,475	18,475	0	0	18,475
Travel Training	11,076	8,616	7,000	6,000	0	0	6,000
Professional Services	0	-125	1,700	1,700	0	0	1,700
All Other Contr. Svcs	1,537,429	1,541,373	1,601,682	70,068	0	0	70,068
Program Expense	130,963	142,382	140,000	140,000	0	0	140,000
Utilities	6,198	7,907	9,000	9,000	0	0	9,000
Other	654,842	697,770	785,540	703,540	0	0	703,540
Other Finance	724,675	1,264,093	0	0	0	0	0
Total Expenditures	8,175,378	9,038,317	7,762,357	5,884,967	0	0	5,884,967
Revenues							
State Aid	2,776,096	2,769,657	2,476,509	2,476,509	0	0	2,476,509
Other Revenues	28,769	73,953	96,000	8,000	0	0	8,000
Interfund Transf and Rev	4,936,912	5,134,014	5,189,848	3,400,458	0	0	3,400,458
Total Revenues	7,741,777	7,977,624	7,762,357	5,884,967	0	0	5,884,967
Dept. Net Local	433,601	1,060,693	0	0	0	0	0

Highway Department

Full Time Equivalent

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Account Clerk Typist	1.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	0.00	0.00	1.00	0.00	0.00	1.00
Assistant Highway Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Associate Civil Engineer	1.50	1.50	1.00	1.00	1.00	0.00	0.00	1.00
Bridge Mechanic	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Civil Engineer	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
County Highway Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Engineering Technician	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Heavy Equipment Operator	9.00	10.00	9.00	9.00	8.00	0.00	0.00	8.00
Highway Crew Supervisor	2.00	2.00	3.00	3.00	3.00	0.00	0.00	3.00
Highway Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Motor Equipment Operator	9.00	8.00	8.00	9.00	10.00	0.00	0.00	10.00
Project Assistant (PW	0.00	0.00	0.00	4.50	0.00	0.00	0.00	0.00
Seasonal Worker	3.44	3.44	3.94	3.94	3.94	0.00	0.00	3.94
Senior Highway Crew Super	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Sr. Account Clerk/Typist	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Sr. Engineering Technician	0.00	0.00	2.00	2.00	2.00	0.00	0.00	2.00
Sr. Sign Mechanic	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Welder	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	35.94	35.94	35.94	40.44	33.94	0.00	0.00	33.94

Highway Department

3310 TRAFFIC CONTROL

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Capital Equip	7,515	-14	12,500	8,000	0	0	8,000
Highway Materials	18,111	14,604	18,000	12,000	0	0	12,000
All Other Contr. Svcs	32,241	32,046	35,868	15,868	0	0	15,868
Program Expense	130,963	142,382	140,000	140,000	0	0	140,000
Utilities	5,711	7,907	9,000	9,000	0	0	9,000
Total Expenditures	194,541	196,925	215,368	184,868	0	0	184,868
Revenues							
Other Revenues	1,310	111	1,000	1,000	0	0	1,000
Interfund Transf and Rev	216,932	214,368	214,368	183,868	0	0	183,868
Total Revenues	218,242	214,479	215,368	184,868	0	0	184,868
Budgeting Unit Net Local	-23,701	-17,554	0	0	0	0	0

5010 COUNTY ROAD ADMIN.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	169,498	178,622	183,960	147,921	0	0	147,921
Overtime	6,346	1,101	2,000	2,000	0	0	2,000
Premium Pay	270	1,000	1,000	1,000	0	0	1,000
Fringe Benefits	79,894	84,193	89,479	75,128	0	0	75,128
Other Capital Equip	403	0	0	0	0	0	0
Other Supplies	2,524	2,222	3,250	3,250	0	0	3,250
Travel Training	2,050	1,165	3,000	2,000	0	0	2,000
Professional Services	0	0	200	200	0	0	200
All Other Contr. Svcs	1,806	2,235	2,600	2,000	0	0	2,000
Other	1,046	688	1,300	1,300	0	0	1,300
Total Expenditures	263,837	271,226	286,789	234,799	0	0	234,799
Revenues							
Other Revenues	2,000	2,142	2,000	2,000	0	0	2,000
Interfund Transf and Rev	283,953	276,171	284,789	232,799	0	0	232,799
Total Revenues	285,953	278,313	286,789	234,799	0	0	234,799
Budgeting Unit Net Local	-22,116	-7,087	0	0	0	0	0

Highway Department

5110 MAINT. ROADS & BRIDGES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	1,495,539	1,622,222	1,684,377	1,509,761	0	0	1,509,761
Overtime	90,931	50,602	79,094	80,991	0	0	80,991
Premium Pay	11,788	38,085	28,556	27,383	0	0	27,383
Fringe Benefits	693,474	779,008	812,232	805,508	0	0	805,508
Other Capital Equip	3,885	10,243	7,900	4,000	0	0	4,000
Highway Materials	2,072,351	2,136,646	1,879,862	1,882,492	0	0	1,882,492
Vehicle Fuel and Maint	11	0	0	0	0	0	0
Other Supplies	17,004	6,092	15,025	15,025	0	0	15,025
Travel Training	6,811	6,901	3,000	3,000	0	0	3,000
Professional Services	0	-125	1,500	1,500	0	0	1,500
All Other Contr. Svcs	1,021,263	1,160,360	1,122,214	21,200	0	0	21,200
Utilities	487	0	0	0	0	0	0
Other	540	324	2,150	2,150	0	0	2,150
Other Finance	724,675	1,264,093	0	0	0	0	0
Total Expenditures	6,138,759	7,074,451	5,635,910	4,353,010	0	0	4,353,010
Revenues							
State Aid	2,776,096	2,769,657	2,476,509	2,476,509	0	0	2,476,509
Other Revenues	25,459	35,037	93,000	5,000	0	0	5,000
Interfund Transf and Rev	2,943,737	3,136,185	3,066,401	1,871,501	0	0	1,871,501
Total Revenues	5,745,292	5,940,879	5,635,910	4,353,010	0	0	4,353,010
Budgeting Unit Net Local	393,467	1,133,572	0	0	0	0	0

5111 BRIDGES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Highway Materials	122,365	122,384	125,000	105,000	0	0	105,000
Other Supplies	102	438	200	200	0	0	200
Travel Training	2,215	550	1,000	1,000	0	0	1,000
All Other Contr. Svcs	111,413	133,671	111,000	31,000	0	0	31,000
Other	25	0	90	90	0	0	90
Total Expenditures	236,120	257,043	237,290	137,290	0	0	137,290
Revenues							
Other Revenues	0	36,663	0	0	0	0	0
Interfund Transf and Rev	257,290	237,290	237,290	137,290	0	0	137,290
Total Revenues	257,290	273,953	237,290	137,290	0	0	137,290
Budgeting Unit Net Local	-21,170	-16,910	0	0	0	0	0

Highway Department

5142 SNOW REMOVAL COUNTY

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Highway Materials	318,184	328,853	275,000	275,000	0	0	275,000
All Other Contr. Svcs	370,706	213,061	330,000	0	0	0	0
Other	653,231	696,758	782,000	700,000	0	0	700,000
Total Expenditures	1,342,121	1,238,672	1,387,000	975,000	0	0	975,000
Revenues							
Interfund Transf and Rev	1,235,000	1,270,000	1,387,000	975,000	0	0	975,000
Total Revenues	1,235,000	1,270,000	1,387,000	975,000	0	0	975,000
Budgeting Unit Net Local	107,121	-31,328	0	0	0	0	0

Highway Machinery

The Highway Shop supports the Highway Division by servicing, maintaining, and repairing the vehicles and equipment used to maintain County roads. The vehicle fleet consists of one or more of the following: 10-Wheel dump truck/snow plow, pick-up truck, utility truck, service truck, tractor-trailer, mower tractor, car, van, and miscellaneous small vehicles. The equipment fleet consists of one or more of the following: gradall, excavator, small loader, large loader, dozer, and miscellaneous other equipment.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	285,378	305,425	318,116	271,811	0	0	271,811
Overtime	1,035	341	5,480	4,387	0	0	4,387
Premium Pay	2,244	5,316	5,373	5,426	0	0	5,426
Fringe Benefits	131,956	145,771	157,445	140,192	0	0	140,192
Automotive Equipment	119,040	121,885	167,300	0	0	0	0
Highway Equipment	641,034	358,250	567,700	320,000	0	0	320,000
Other Capital Equip	44,508	38,016	14,000	7,000	0	0	7,000
Highway Materials	1,062	0	0	0	0	0	0
Vehicle Fuel and Maint	631,051	633,367	655,000	585,000	0	0	585,000
Other Supplies	5,227	3,744	5,950	5,950	0	0	5,950
All Other Contr. Svcs	19,065	19,557	27,600	27,600	0	0	27,600
Maintenance	16,249	46,916	20,000	10,000	0	0	10,000
Utilities	14,458	14,768	13,500	11,500	0	0	11,500
Other	325	24	250	250	0	0	250
Total Expenditures	1,912,632	1,693,380	1,957,714	1,389,116	0	0	1,389,116
Revenues							
Other Revenues	121,854	373,484	194,000	54,000	0	0	54,000
Interfund Transf and Rev	1,501,798	1,392,252	1,699,714	1,335,116	0	0	1,335,116
Total Revenues	1,623,652	1,765,736	1,893,714	1,389,116	0	0	1,389,116
Dept. Net Local	288,980	-72,356	64,000	0	0	0	0

Highway Machinery

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Equip Service/Parts Room Tech	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Equipment Service Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Heavy Equipment Mechanic	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Sr. Heavy Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	6.00	6.00	6.00	6.00	5.00	0.00	0.00	5.00

Highway Machinery

5130 HIGHWAY MACHINERY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	285,378	305,425	318,116	271,811	0	0	271,811
Overtime	1,035	341	5,480	4,387	0	0	4,387
Premium Pay	2,244	5,316	5,373	5,426	0	0	5,426
Fringe Benefits	131,956	145,771	157,445	140,192	0	0	140,192
Automotive Equipment	119,040	121,885	167,300	0	0	0	0
Highway Equipment	641,034	358,250	567,700	320,000	0	0	320,000
Other Capital Equip	44,508	38,016	14,000	7,000	0	0	7,000
Highway Materials	1,062	0	0	0	0	0	0
Vehicle Fuel and Maint	631,051	633,367	655,000	585,000	0	0	585,000
Other Supplies	5,227	3,744	5,950	5,950	0	0	5,950
All Other Contr. Svcs	19,065	19,557	27,600	27,600	0	0	27,600
Maintenance	16,249	46,916	20,000	10,000	0	0	10,000
Utilities	14,458	14,768	13,500	11,500	0	0	11,500
Other	325	24	250	250	0	0	250
Total Expenditures	1,912,632	1,693,380	1,957,714	1,389,116	0	0	1,389,116
Revenues							
Other Revenues	121,854	373,484	194,000	54,000	0	0	54,000
Interfund Transf and Rev	1,501,798	1,392,252	1,699,714	1,335,116	0	0	1,335,116
Total Revenues	1,623,652	1,765,736	1,893,714	1,389,116	0	0	1,389,116
Budgeting Unit Net Local	288,980	-72,356	64,000	0	0	0	0

Human Resources, Department of

The Personnel Department administers the Civil Service Program for all County departments, BOCES, Tompkins Cortland Community College, Towns and Villages, and area school districts including recruitment, testing, and notification functions. Serves as the lead for diversity initiatives including recruitment, retention, employee orientation, and training. The department administers the County's benefits program, which encompasses health insurance, workers' compensation, disability, flexible benefits, deferred compensation, and retirement programs. The Personnel Department operations also include contract negotiations, disciplinary, grievance, and arbitration issues and actions.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	516,722	541,055	613,089	611,447	0	0	611,447
Overtime	1,173	1,615	0	0	0	0	0
Premium Pay	30,279	19,341	2,000	1,750	0	0	1,750
Fringe Benefits	247,830	261,087	294,382	305,249	0	0	305,249
Other Capital Equip	7,715	6,995	3,300	3,300	0	0	3,300
Other Supplies	7,037	11,333	7,752	7,152	0	0	7,152
Travel Training	84,024	124,774	168,680	47,159	30,000	30,000	77,159
Professional Services	93,494	76,143	81,420	54,000	0	0	54,000
All Other Contr. Svcs	0	5,700	6,900	6,900	0	0	6,900
Program Expense	13,733	8,090	13,647	13,647	0	0	13,647
Utilities	676	605	800	800	0	0	800
Other	33,517	56,002	36,939	41,939	0	0	41,939
Total Expenditures	1,036,200	1,112,740	1,228,909	1,093,343	30,000	30,000	1,123,343
Revenues							
Other Revenues	0	50	0	0	0	0	0
Total Revenues	0	50	0	0	0	0	0
Dept. Net Local	1,036,200	1,112,690	1,228,909	1,093,343	30,000	30,000	1,123,343

Human Resources, Department of

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Commissioner of Human Resources	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner of Human	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Benefits Administrator	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Benefits Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Employee Leave Associate	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Employee Relations Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
HR Program Administrator	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
HR Systems & Program Administrator	1.00	1.00	0.00	1.00	1.00	0.00	0.00	1.00
Human Resources Associate	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Mgr Talnt Aquire &	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Personnel Assistant	2.00	2.00	3.00	1.00	1.00	0.00	0.00	1.00
Personnel Assistant Trainee	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Personnel Associate	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Personnel Technician	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Assistant	0.00	0.75	0.75	0.00	0.00	0.00	0.00	0.00
Recruitment Administrator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
	8.00	8.75	9.75	9.00	9.00	0.00	0.00	9.00

Human Resources, Department of

1430 PERSONNEL

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	516,722	541,055	613,089	611,447	0	0	611,447
Overtime	1,173	1,615	0	0	0	0	0
Premium Pay	30,279	19,341	2,000	1,750	0	0	1,750
Fringe Benefits	247,830	261,087	294,382	305,249	0	0	305,249
Other Capital Equip	7,715	6,995	3,300	3,300	0	0	3,300
Other Supplies	7,037	11,333	7,752	7,152	0	0	7,152
Travel Training	2,996	1,842	7,500	6,046	0	0	6,046
Professional Services	89,342	76,143	54,000	54,000	0	0	54,000
All Other Contr. Svcs	0	5,700	6,900	6,900	0	0	6,900
Program Expense	13,733	8,090	13,647	13,647	0	0	13,647
Utilities	676	605	800	800	0	0	800
Other	33,517	56,002	36,939	41,939	0	0	41,939
Total Expenditures	951,020	989,808	1,040,309	1,052,230	0	0	1,052,230
Revenues							
Other Revenues	0	50	0	0	0	0	0
Total Revenues	0	50	0	0	0	0	0
Budgeting Unit Net Local	951,020	989,758	1,040,309	1,052,230	0	0	1,052,230

1987 INSERVICE TRAINING

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Travel Training	81,028	122,932	161,180	41,113	30,000	30,000	71,113
Professional Services	4,152	0	27,420	0	0	0	0
Total Expenditures	85,180	122,932	188,600	41,113	30,000	30,000	71,113
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	85,180	122,932	188,600	41,113	30,000	30,000	71,113

Human Resources, Department of

OTR # 19 **Priority** 1 **OTR Name** Training

Description Organization-wide training funds have been underutilized consistently for the past three (3) years. In 2018 the County utilized \$85,180 in training funds. In 2019 the County used \$122,932. To date in 2020, the County has used \$30,070. Over that same period, the \$27,000 set aside annually in the training budget for Smart-Work initiatives has been virtually untouched. In 2021, we expect that in-person training opportunities as well as travel will still be curtailed due to COVID-19. The reduction in the Human Resources training budget during this period of fiscal austerity takes these factors into account. Given these circumstances, we anticipate that this one time over-target request will adequately serve the organizations training needs for 2021. Moving forward, we would seek to develop a strategic training program for the organization and incrementally replenish and right-size the organization's training budget by adding approximately \$30,000 per year to target funding in 2022 through 2024.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1987	54412	TRAVEL/TRAINING	30,000 ONE-TIME	30,000 ONE-TIME
		Local Share	30,000	30,000
Human Resources, Department of Total			30,000	30,000

Human Rights, Office of

The Tompkins County Office of Human Rights (TCOHR) is charged with supporting individuals who experience discrimination and providing human rights education and outreach programming opportunities for County residents. TCOHR offers telephone or in-person consultation addressing questions of rights, disputes and alleged violations of anti-discrimination laws which provide protection in employment, fair housing, credit, public accommodation and public nonsectarian educational institutions. Referrals to legal aid societies, human services agencies and the New York State Department of Human Rights (NYSDHR) are often provided to address a number of questions and concerns.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	193,308	145,268	170,621	170,601	0	0	170,601
Overtime	0	264	0	0	0	0	0
Premium Pay	1,000	13,142	1,250	1,250	0	0	1,250
Fringe Benefits	88,101	73,926	82,257	85,547	0	0	85,547
Other Capital Equip	2,896	0	0	0	0	0	0
Other Supplies	1,945	2,177	32,134	12,492	10,000	10,000	22,492
Travel Training	3,562	359	10,525	5,525	0	0	5,525
Professional Services	0	15,000	8,000	8,000	0	0	8,000
All Other Contr. Svcs	823	823	850	850	0	0	850
Program Expense	2,220	8,603	25,975	10,975	0	0	10,975
Utilities	1,411	1,784	1,750	1,750	0	0	1,750
Rent	449	0	0	0	0	0	0
Other	175	0	1,400	900	0	0	900
Total Expenditures	295,890	261,346	334,762	297,890	10,000	10,000	307,890
Revenues							
Applied Rollover (Rev.)	0	0	0	0	10,000	10,000	10,000
Total Revenues	0	0	0	0	10,000	10,000	10,000
Dept. Net Local	295,890	261,346	334,762	297,890	0	0	297,890

Human Rights, Office of

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Education and Outreach Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Paralegal Aide	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Receptionist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	4.00	4.00	3.00	3.00	3.00	0.00	0.00	3.00

Human Rights, Office of

8040 HUMAN RIGHTS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	193,308	145,268	170,621	170,601	0	0	170,601
Overtime	0	264	0	0	0	0	0
Premium Pay	1,000	13,142	1,250	1,250	0	0	1,250
Fringe Benefits	88,101	73,926	82,257	85,547	0	0	85,547
Other Capital Equip	2,896	0	0	0	0	0	0
Other Supplies	1,945	2,177	32,134	12,492	10,000	10,000	22,492
Travel Training	3,562	359	10,525	5,525	0	0	5,525
Professional Services	0	15,000	8,000	8,000	0	0	8,000
All Other Contr. Svcs	823	823	850	850	0	0	850
Program Expense	2,220	8,603	25,975	10,975	0	0	10,975
Utilities	1,411	1,784	1,750	1,750	0	0	1,750
Rent	449	0	0	0	0	0	0
Other	175	0	1,400	900	0	0	900
Total Expenditures	295,890	261,346	334,762	297,890	10,000	10,000	307,890
Revenues							
Applied Rollover (Rev.)	0	0	0	0	10,000	10,000	10,000
Total Revenues	0	0	0	0	10,000	10,000	10,000
Budgeting Unit Net Local	295,890	261,346	334,762	297,890	0	0	297,890

Human Rights, Office of

OTR # 56 **Priority** 1 **OTR Name** Education and Promotion

Description OHR is requesting a restoration of \$10,000 for education and promotion which was cut in order to meet the 12% budget reduction for 2021. Such funding would provide additional resources to produce programming in light of the inability to organize in-person events. This programming would address issues of racism, anti-racism and equity related to current protests; housing in the time of a pandemic; the future of affirmatively affirming fair housing (housing programs to be planned with CNY Fair Housing, which has a contract with the County); collaborations with County departments (e.g., DSS, Veterans Services, Chief Equity Diversity Officer) on agreed-upon focus areas; Black Men Thriving in Ithaca; LGBTQ+ concerns, among other concerns.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8040	54333	EDUCATION AND	10,000 ROLLOVER	10,000 ROLLOVER
8040	41084	USE OF ROLLOVER	-10,000 ROLLOVER	-10,000 ROLLOVER
Local Share			0	0
Human Rights, Office of Total			0	0

Information Technology Services

Tompkins County Information Technology Services provides County departments with technical resources, infrastructure, and staff to assist individual departments and broader county efforts in the implementation and ongoing support of technology solutions and systems related to governmental missions, programs, and policy. The department is organized into five units which include: Administration, Telecommunications/Application Support, Network Systems Support, Geographic Information Systems (GIS), and ITS Public Safety Support. Primary responsibilities include the management of core computer networking systems, mobile devices, telephone services, numerous software applications, and departmental/organizational IT projects.

The GIS Unit provides for the development, maintenance, and distribution of geographic data sets and cartographic mapping products, including support of related software, applications, Internet-based mapping services, and tax mapping.

The IT Public Safety Support program is designed to meet the advancing technology requirements for local law enforcement agencies and the dispatch center. The project also is intended to bridge gaps between local and New York State law enforcement databases to retrieve and analyze information useful to improve emergency response functions and the protection of local citizens.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	831,909	873,484	901,916	746,737	228,492	228,492	975,229
Overtime	1,696	2,459	2,000	2,000	0	0	2,000
Premium Pay	28,473	39,350	13,000	10,625	1,750	1,750	12,375
Fringe Benefits	389,630	425,142	438,836	378,010	114,524	114,524	492,534
Other Capital Equip	39,730	24,040	14,000	8,514	50,000	50,000	58,514
Vehicle Fuel and Maint	758	478	2,400	2,400	0	0	2,400
Other Supplies	972	1,352	1,150	1,150	0	0	1,150
Travel Training	7,414	8,290	10,000	9,470	2,000	2,000	11,470
Professional Services	2,417	0	4,000	4,000	0	0	4,000
All Other Contr. Svcs	346,676	406,438	441,044	403,305	108,589	108,589	511,894
Utilities	3,806	4,243	4,610	5,370	0	0	5,370
Other	230	163	395	295	0	0	295
Total Expenditures	1,653,711	1,785,439	1,833,351	1,571,876	505,355	505,355	2,077,231
Revenues							
Other Revenues	11,705	14,935	17,794	18,347	0	0	18,347
Interfund Transf and Rev	43,828	43,742	43,863	47,186	0	0	47,186
Applied Rollover (Rev.)	0	0	6,028	0	0	0	0
Total Revenues	55,533	58,677	67,685	65,533	0	0	65,533
Dept. Net Local	1,598,178	1,726,762	1,765,666	1,506,343	505,355	505,355	2,011,698

Information Technology Services

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Assistant II	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative/Computer Assistant	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Deputy Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Financial Systems Administrator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
GIS Analyst	0.00	0.00	0.00	0.00	0.00	2.00	2.00	2.00
GIS Analyst/Web Developer	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
GIS Systems Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Technician/Web Developer	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Information Security & Compliance	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Microcomputer Specialist	0.00	1.00	1.00	1.00	0.00	1.00	1.00	1.00
Network/Systems Administrator	1.00	1.00	1.00	1.50	1.00	0.00	0.00	1.00
Project Assistant	0.00	0.20	0.00	0.00	0.00	0.00	0.00	0.00
Public Safety Systems Administrator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Systems Administrator	0.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
Systems Analyst	2.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00
Systems Analyst/Technician	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Telecommunications Program	1.00	1.00	1.50	0.00	0.00	0.00	0.00	0.00
	12.00	12.20	12.50	12.50	10.00	4.00	4.00	14.00

Information Technology Services

1680 INFORMAT. TECH. SERVICES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	639,514	684,257	767,120	611,941	118,621	118,621	730,562
Overtime	932	2,459	2,000	2,000	0	0	2,000
Premium Pay	16,005	35,593	10,250	7,875	0	0	7,875
Fringe Benefits	296,502	335,138	373,006	309,540	58,959	58,959	368,499
Other Capital Equip	38,645	22,562	10,000	8,164	0	0	8,164
Vehicle Fuel and Maint	758	478	2,400	2,400	0	0	2,400
Other Supplies	825	1,318	1,150	1,150	0	0	1,150
Travel Training	3,493	3,808	8,000	7,470	0	0	7,470
Professional Services	2,417	0	4,000	4,000	0	0	4,000
All Other Contr. Svcs	327,326	385,088	399,844	381,955	62,456	62,456	444,411
Utilities	2,861	3,389	3,980	4,380	0	0	4,380
Other	73	163	395	295	0	0	295
Total Expenditures	1,329,351	1,474,253	1,582,145	1,341,170	240,036	240,036	1,581,206
Revenues							
Other Revenues	2,680	3,085	9,144	9,165	0	0	9,165
Interfund Transf and Rev	43,828	43,742	43,863	47,186	0	0	47,186
Applied Rollover (Rev.)	0	0	6,028	0	0	0	0
Total Revenues	46,508	46,827	59,035	56,351	0	0	56,351
Budgeting Unit Net Local	1,282,843	1,427,426	1,523,110	1,284,819	240,036	240,036	1,524,855

1683 GIS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	124,574	128,813	134,796	134,796	109,871	109,871	244,667
Overtime	764	0	0	0	0	0	0
Premium Pay	1,750	2,750	2,750	2,750	1,750	1,750	4,500
Fringe Benefits	57,558	61,388	65,830	68,470	55,565	55,565	124,035
Other Capital Equip	1,085	1,478	4,000	350	50,000	50,000	50,350
Other Supplies	147	34	0	0	0	0	0
Travel Training	3,921	3,305	2,000	2,000	2,000	2,000	4,000
All Other Contr. Svcs	19,350	21,350	41,200	21,350	46,133	46,133	67,483
Utilities	540	494	630	990	0	0	990
Total Expenditures	209,689	219,612	251,206	230,706	265,319	265,319	496,025
Revenues							
Other Revenues	9,025	11,850	8,650	9,182	0	0	9,182
Total Revenues	9,025	11,850	8,650	9,182	0	0	9,182
Budgeting Unit Net Local	200,664	207,762	242,556	221,524	265,319	265,319	486,843

Information Technology Services

1685 ITS CRIM JUST SUPPORT

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	67,821	60,414	0	0	0	0	0
Premium Pay	10,718	1,007	0	0	0	0	0
Fringe Benefits	35,570	28,616	0	0	0	0	0
Travel Training	0	1,177	0	0	0	0	0
Utilities	405	360	0	0	0	0	0
Other	157	0	0	0	0	0	0
Total Expenditures	114,671	91,574	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	114,671	91,574	0	0	0	0	0

Information Technology Services

OTR #	21	Priority	1	OTR Name	Funding for Increased Costs of Service Contracts		
Description	Increased costs for Annual Subscription Services \$28,956 increased costs for Payroll, ACA, Leave Management and Timekeeping software (Workforce Ready) contracted through Kronos which were previously contracted through Infor and Timeforce. \$6,000 increased costs for O365 licensing contracted through Dell.						
		Account		Requested		Recommended	
1680	54425	SERVICE CONTRACTS		34,956	TARGET	34,956	TARGET
Local Share				34,956		34,956	
OTR #	29	Priority	2	OTR Name	Professional Services Contracts		
Description	Due to the 12% budget reduction, service contracts for Professional Service with FirstLight and Lynx were significantly reduced. This OTR is to maintain current levels of funding for engineering and support provided by both FirstLight and Lynx for critical IT infrastructure for Tompkins County.						
		Account		Requested		Recommended	
1680	54425	SERVICE CONTRACTS		27,500	TARGET	27,500	TARGET
Local Share				27,500		27,500	
OTR #	30	Priority	3	OTR Name	Personal Services - Microcomputer Specialist		
Description	Due to the 12% budget reduction, ITS had to remove one FTE position in the title of Microcomputer Specialist. This OTR is to maintain current levels of funding for the Microcomputer Specialist in the 2021 budget. If funding for this position is not approved, ITS will not be able to maintain current levels of services and require existing employees to respond to daily work orders.						
		Account		Requested		Recommended	
1680	5100063	MICROCOMPUTER SPEC		55,646	TARGET	55,646	TARGET
1680	58800	FRINGES		27,610	TARGET	27,610	TARGET
Local Share				83,256		83,256	
OTR #	31	Priority	4	OTR Name	Personal Services - Systems Analyst		
Description	Due to the 12% budget reduction, ITS had to remove one FTE position in the title of Systems Analyst. This OTR is to maintain current levels of funding for a Systems Analyst position in the 2021 budget. If funding for this position is not approved, ITS will not be able to maintain current levels of services and require existing employees to respond to daily work orders and other project based activities.						
		Account		Requested		Recommended	
1680	5100071	SYSTEMS ANALYST		62,975	TARGET	62,975	TARGET
1680	58800	FRINGES		31,349	TARGET	31,349	TARGET
Local Share				94,324		94,324	

Information Technology Services

OTR # 74 **Priority** 5 **OTR Name** Geospatial Information System Consolidation (Part 1)

Description

This OTR asks for \$50,000 in One-time funding, the transfer of \$173,614 in Target Funding, and \$41,705 in new Target funding for the consolidation of GIS functions into the ITS Department.

Currently four different departments have five GIS staff working separately on GIS related functions. The departments of Information Technology Services, Assessment, Planning and Sustainability and Emergency Response all have departmentally specific, but related geospatial needs. The retirement of one employee from DOER in 2020 presents the opportunity to restructure workflow and supervision of GIS Services.

This OTR recommends the transfer of two employees from two departments (Assessment and Planning and Sustainability) to Information Technology to be supervised by one GIS Systems Administrator. This transfer of staff would provide a more comprehensive oversight to County-wide GIS functions and capitalizes on keeping similarly trained staff together and working more collectively on related functions. The consolidation does require a net increase in Target funding over the -12% reduction in budget. Under this proposal total GIS staff would consist of one GIS Systems Administrator, two GIS Analysts, and one GIS Analyst/Web Developer.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1683	5100071	GIS ANALYST	109,871	TARGET	109,871	TARGET
1683	58800	FRINGES	55,565	TARGET	55,565	TARGET
1683	51600	LONGEVITY	1,750	TARGET	1,750	TARGET
1683	54425	SERVICE CONTRACTS	46,133	TARGET	46,133	TARGET
1683	54412	TRAVEL/TRAINING	2,000	TARGET	2,000	TARGET
1683	52214	OFFICE FURNISHINGS	50,000	ONE-TIME	50,000	ONE-TIME
Local Share			265,319		265,319	
Information Technology Services Total			505,355		505,355	

Insurance Reserve

Insurance Reserve Fund - Funds set aside to pay for potential losses that Tompkins County has chosen to self-insure, including most negligence claims, auto claims, and the costs of defending such claims.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Other	236,601	434,292	243,500	243,500	0	0	243,500
Other Finance	200,000	300,000	300,000	300,000	0	0	300,000
Total Expenditures	436,601	734,292	543,500	543,500	0	0	543,500
Revenues							
Other Revenues	17,253	23,303	16,289	16,289	0	0	16,289
Total Revenues	17,253	23,303	16,289	16,289	0	0	16,289
Dept. Net Local	419,348	710,989	527,211	527,211	0	0	527,211

Insurance Reserve

9904 SELF INSURANCE RESERVE				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Expenditures							
Other	236,601	434,292	243,500	243,500	0	0	243,500
Other Finance	200,000	300,000	300,000	300,000	0	0	300,000
Total Expenditures	436,601	734,292	543,500	543,500	0	0	543,500
Revenues							
Other Revenues	17,253	23,303	16,289	16,289	0	0	16,289
Total Revenues	17,253	23,303	16,289	16,289	0	0	16,289
Budgeting Unit Net Local	419,348	710,989	527,211	527,211	0	0	527,211

Interfund Distribution

This is the General Fund distribution to Workforce Development, County Highway, and various supplemental and fringe benefit accounts

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	5,198,979	5,134,014	5,626,098	4,923,313	41,257	41,257	4,964,570
Other	0	0	845,853	2,100,181	0	0	2,100,181
Other Finance	0	0	0	102,850	0	0	102,850
Total Expenditures	5,198,979	5,134,014	6,471,951	7,126,344	41,257	41,257	7,167,601
Revenues							
Local Revenues	312,047	283,419	310,000	272,800	0	0	272,800
Other Revenues	0	0	0	173,888	0	0	173,888
Total Revenues	312,047	283,419	310,000	446,688	0	0	446,688
Dept. Net Local	4,886,932	4,850,595	6,161,951	6,679,656	41,257	41,257	6,720,913

Interfund Distribution

9101 ALLOWANCE FOR NEGOTIATION

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Other	0	0	845,853	2,100,181	0	0	2,100,181
Total Expenditures	0	0	845,853	2,100,181	0	0	2,100,181
Revenues							
Other Revenues	0	0	0	162,038	0	0	162,038
Total Revenues	0	0	0	162,038	0	0	162,038
Budgeting Unit Net Local	0	0	845,853	1,938,143	0	0	1,938,143

9502 CONTRIBUTION TO COMM DEV

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	262,067	0	336,250	276,139	41,257	41,257	317,396
Total Expenditures	262,067	0	336,250	276,139	41,257	41,257	317,396
Budgeting Unit Net Local	262,067	0	336,250	276,139	41,257	41,257	317,396

9509 CONTRIBUTION TO DM FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	0	0	100,000	1,246,716	0	0	1,246,716
Total Expenditures	0	0	100,000	1,246,716	0	0	1,246,716
Budgeting Unit Net Local	0	0	100,000	1,246,716	0	0	1,246,716

9513 CONTRIBUTION TO CL FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Other Finance	0	0	0	11,850	0	0	11,850
Total Expenditures	0	0	0	11,850	0	0	11,850
Revenues							
Other Revenues	0	0	0	11,850	0	0	11,850
Total Revenues	0	0	0	11,850	0	0	11,850
Budgeting Unit Net Local	0	0	0	0	0	0	0

Interfund Distribution

9522 CONTRIBUTION TO D FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	4,936,912	5,134,014	5,189,848	3,400,458	0	0	3,400,458
Total Expenditures	4,936,912	5,134,014	5,189,848	3,400,458	0	0	3,400,458
Revenues							
Local Revenues	312,047	283,419	310,000	272,800	0	0	272,800
Total Revenues	312,047	283,419	310,000	272,800	0	0	272,800
Budgeting Unit Net Local	4,624,865	4,850,595	4,879,848	3,127,658	0	0	3,127,658

9525 CONTRIBUTION TO EM FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Other Finance	0	0	0	91,000	0	0	91,000
Total Expenditures	0	0	0	91,000	0	0	91,000
Budgeting Unit Net Local	0	0	0	91,000	0	0	91,000

Interfund Distribution

OTR # 68 **Priority** 1 **OTR Name** Partial Funding for Youth Svcs Associate in Workforce Development

Description

This is the Interfund Distribution component of a Target OTR to fund 50% of a Youth Services Associate position with the Workforce Development Board. (The County's support for the Workforce Development Board (CD-Fund) comes from this Interfund Distribution unit in the General Fund and enters the Workforce Development Board's budget unit as interfund revenue.)

Please see the Workforce Development Board section of the budget for a more thorough description of the OTR.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
9502	54400	PROGRAM EXPENSE	41,257 TARGET	41,257 TARGET
		Local Share	41,257	41,257
		Interfund Distribution Total	41,257	41,257

Ithaca-Tompkins Co. Transportation Council

The Ithaca-Tompkins County Transportation Council (ITCTC) is the Metropolitan Planning Organization (MPO) for Tompkins County. The ITCTC is charged with facilitating county-wide transportation planning and is responsible for working jointly and cooperatively with all transportation related agencies in Tompkins County, to promote comprehensive inter modal transportation planning; and providing transportation related information and analyses. The ITCTC is responsible for preparing and updating the Transportation Improvement Plan, a five year program of federally funded transportation projects; and the Transportation Long Range Plan, a county-wide plan with a 20 year horizon. Tompkins County is the host organization for the ITCTC, which is wholly federally funded.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	156,697	186,703	266,215	204,093	0	0	204,093
Premium Pay	3,014	3,893	6,037	3,250	0	0	3,250
Fringe Benefits	72,309	89,191	129,645	103,215	0	0	103,215
Other Capital Equip	5,989	2,670	16,841	12,000	0	0	12,000
Other Supplies	6,181	2,513	24,588	5,400	0	0	5,400
Travel Training	2,579	2,270	5,698	4,000	0	0	4,000
Professional Services	4,800	10,595	24,780	6,019	0	0	6,019
All Other Contr. Svcs	19,534	19,534	8,578	5,300	0	0	5,300
Program Expense	8,840	0	79,000	1,000	0	0	1,000
Utilities	1,636	1,298	2,384	6,000	0	0	6,000
Rent	0	275	3,725	800	0	0	800
Other	3,895	6,039	21,694	14,100	0	0	14,100
Total Expenditures	285,474	324,981	589,185	365,177	0	0	365,177
Revenues							
Federal Aid	267,356	310,409	589,185	365,177	0	0	365,177
Other Revenues	15,900	7,500	0	0	0	0	0
Total Revenues	283,256	317,909	589,185	365,177	0	0	365,177
Dept. Net Local	2,218	7,072	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Planning Analyst	0.56	0.51	0.51	0.51	0.00	0.00	0.00	0.00
Transportation Analyst	0.60	0.60	0.60	0.71	1.00	0.00	0.00	1.00
Transportation Planning Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	3.16	3.11	3.11	3.22	3.00	0.00	0.00	3.00

Ithaca-Tompkins Co. Transportation Council

5650 RIDE SHARE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
All Other Contr. Svcs	18,000	18,000	0	0	0	0	0
Other	0	600	0	0	0	0	0
Total Expenditures	18,000	18,600	0	0	0	0	0
Revenues							
Other Revenues	15,900	7,500	0	0	0	0	0
Total Revenues	15,900	7,500	0	0	0	0	0
Budgeting Unit Net Local	2,100	11,100	0	0	0	0	0

5651 17/18 FTA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	4,699	0	0	0	0	0	0
Fringe Benefits	2,331	0	0	0	0	0	0
Other Capital Equip	5,500	0	0	0	0	0	0
Travel Training	0	1,100	0	0	0	0	0
Professional Services	0	1,000	0	0	0	0	0
All Other Contr. Svcs	200	0	0	0	0	0	0
Other	1,225	0	0	0	0	0	0
Total Expenditures	13,955	2,100	0	0	0	0	0
Revenues							
Federal Aid	13,979	2,100	0	0	0	0	0
Total Revenues	13,979	2,100	0	0	0	0	0
Budgeting Unit Net Local	-24	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5652 18/19 FHWA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	117,857	34,675	0	0	0	0	0
Premium Pay	1,250	2,323	0	0	0	0	0
Fringe Benefits	53,637	17,311	0	0	0	0	0
Other Capital Equip	489	1,310	0	0	0	0	0
Other Supplies	5,346	74	0	0	0	0	0
Professional Services	4,000	0	0	0	0	0	0
All Other Contr. Svcs	28	1,339	0	0	0	0	0
Program Expense	8,840	0	0	0	0	0	0
Utilities	753	462	0	0	0	0	0
Other	670	2,736	0	0	0	0	0
Total Expenditures	192,870	60,230	0	0	0	0	0
Revenues							
Federal Aid	192,658	60,024	0	0	0	0	0
Total Revenues	192,658	60,024	0	0	0	0	0
Budgeting Unit Net Local	212	206	0	0	0	0	0

5654 19/20 FHWA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	0	136,816	49,359	0	0	0	0
Premium Pay	0	1,750	2,144	0	0	0	0
Fringe Benefits	0	64,558	23,995	0	0	0	0
Other Capital Equip	0	1,360	15,641	0	0	0	0
Other Supplies	0	2,312	17,938	0	0	0	0
Travel Training	0	802	4,698	0	0	0	0
Professional Services	0	9,595	19,405	0	0	0	0
All Other Contr. Svcs	0	167	6,778	0	0	0	0
Program Expense	0	0	79,000	0	0	0	0
Utilities	0	836	1,664	0	0	0	0
Rent	0	275	3,225	0	0	0	0
Other	0	2,622	15,644	0	0	0	0
Total Expenditures	0	221,093	239,491	0	0	0	0
Revenues							
Federal Aid	0	220,735	239,491	0	0	0	0
Total Revenues	0	220,735	239,491	0	0	0	0
Budgeting Unit Net Local	0	358	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5655 19/20 FTA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	0	15,212	0	0	0	0	0
Fringe Benefits	0	7,322	0	0	0	0	0
Total Expenditures	0	22,534	0	0	0	0	0
Revenues							
Federal Aid	0	26,974	0	0	0	0	0
Total Revenues	0	26,974	0	0	0	0	0
Budgeting Unit Net Local	0	-4,440	0	0	0	0	0

5656 20/21 FHWA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	0	0	190,587	0	0	0	0
Premium Pay	0	0	3,893	0	0	0	0
Fringe Benefits	0	0	93,078	0	0	0	0
Other Capital Equip	0	0	1,200	0	0	0	0
Other Supplies	0	0	6,400	0	0	0	0
Travel Training	0	0	500	0	0	0	0
Professional Services	0	0	5,375	0	0	0	0
All Other Contr. Svcs	0	0	1,300	0	0	0	0
Utilities	0	0	720	0	0	0	0
Rent	0	0	500	0	0	0	0
Other	0	0	4,188	0	0	0	0
Total Expenditures	0	0	307,741	0	0	0	0
Revenues							
Federal Aid	0	0	307,741	0	0	0	0
Total Revenues	0	0	307,741	0	0	0	0
Budgeting Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5657 FTA 20/21

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	0	0	26,269	0	0	0	0
Fringe Benefits	0	0	12,572	0	0	0	0
Other Supplies	0	0	250	0	0	0	0
Travel Training	0	0	500	0	0	0	0
All Other Contr. Svcs	0	0	500	0	0	0	0
Other	0	0	1,862	0	0	0	0
Total Expenditures	0	0	41,953	0	0	0	0
Revenues							
Federal Aid	0	0	41,953	0	0	0	0
Total Revenues	0	0	41,953	0	0	0	0
Budgeting Unit Net Local	0	0	0	0	0	0	0

5658 FHWA 21/22

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	0	0	0	204,093	0	0	204,093
Premium Pay	0	0	0	3,250	0	0	3,250
Fringe Benefits	0	0	0	103,215	0	0	103,215
Other Capital Equip	0	0	0	12,000	0	0	12,000
Other Supplies	0	0	0	5,400	0	0	5,400
Travel Training	0	0	0	4,000	0	0	4,000
Professional Services	0	0	0	6,019	0	0	6,019
All Other Contr. Svcs	0	0	0	5,300	0	0	5,300
Program Expense	0	0	0	1,000	0	0	1,000
Utilities	0	0	0	6,000	0	0	6,000
Rent	0	0	0	800	0	0	800
Other	0	0	0	14,100	0	0	14,100
Total Expenditures	0	0	0	365,177	0	0	365,177
Revenues							
Federal Aid	0	0	0	365,177	0	0	365,177
Total Revenues	0	0	0	365,177	0	0	365,177
Budgeting Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5680 17/18 FHWA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	34,141	0	0	0	0	0	0
Premium Pay	1,764	-180	0	0	0	0	0
Fringe Benefits	16,341	0	0	0	0	0	0
Other Supplies	78	0	0	0	0	0	0
Travel Training	25	0	0	0	0	0	0
All Other Contr. Svcs	1,167	28	0	0	0	0	0
Utilities	233	0	0	0	0	0	0
Other	1,064	0	0	0	0	0	0
Total Expenditures	54,813	-152	0	0	0	0	0
Revenues							
Federal Aid	54,860	0	0	0	0	0	0
Total Revenues	54,860	0	0	0	0	0	0
Budgeting Unit Net Local	-47	-152	0	0	0	0	0

8681 APRIL 2015 FTA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Supplies	135	0	0	0	0	0	0
Total Expenditures	135	0	0	0	0	0	0
Revenues							
Federal Aid	135	0	0	0	0	0	0
Total Revenues	135	0	0	0	0	0	0
Budgeting Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

8697 2016/2017 FTA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Supplies	622	127	0	0	0	0	0
Travel Training	2,554	368	0	0	0	0	0
Professional Services	800	0	0	0	0	0	0
All Other Contr. Svcs	139	0	0	0	0	0	0
Utilities	650	0	0	0	0	0	0
Other	897	81	0	0	0	0	0
Total Expenditures	5,662	576	0	0	0	0	0
Revenues							
Federal Aid	5,724	576	0	0	0	0	0
Total Revenues	5,724	576	0	0	0	0	0
Budgeting Unit Net Local	-62	0	0	0	0	0	0

8699 2016/2017 FHWA

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other	39	0	0	0	0	0	0
Total Expenditures	39	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	39	0	0	0	0	0	0

Legislature & Clerk of the Legislature

The County Legislature is the Elective Governing body of the County and adopts an annual budget, local laws, resolutions, policies, and makes decisions to meet the needs of County residents and communities. The mission of the Tompkins County Legislature is to collectively meet the needs of residents and communities and to realize the Legislature

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	498,262	512,878	572,981	491,952	27,916	27,916	519,868
Overtime	190	93	0	0	55,833	55,833	55,833
Premium Pay	13,872	3,500	4,000	4,000	0	0	4,000
Fringe Benefits	232,032	240,624	276,144	246,885	41,691	41,691	288,576
Other Capital Equip	22,928	6,266	8,827	820	0	0	820
Other Supplies	5,814	4,463	4,975	3,579	0	0	3,579
Travel Training	9,453	9,668	15,000	15,000	0	0	15,000
All Other Contr. Svcs	20,468	20,468	22,069	22,069	0	0	22,069
Program Expense	0	144	3,000	0	0	0	0
Utilities	442	584	862	862	0	0	862
Other	25,575	23,172	27,570	25,353	2,031	0	25,353
Total Expenditures	829,036	821,860	935,428	810,520	127,471	125,440	935,960
Revenues							
Other Revenues	0	9,490	0	0	0	0	0
Applied Rollover (Rev.)	0	0	7,000	0	0	0	0
Total Revenues	0	9,490	7,000	0	0	0	0
Dept. Net Local	829,036	812,370	928,428	810,520	127,471	125,440	935,960

Legislature & Clerk of the Legislature

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative/Computer Assistant	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Chief Deputy Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Clerk of the Legislature	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Clerk	1.00	1.00	1.00	1.00	0.50	1.50	1.50	2.00
Legislator	14.00	14.00	14.00	14.00	14.00	0.00	0.00	14.00
	17.00	17.00	17.00	18.00	16.50	1.50	1.50	18.00

Legislature & Clerk of the Legislature

1010 LEGISLATURE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	310,300	310,300	310,300	310,300	0	0	310,300
Fringe Benefits	140,535	144,569	148,510	154,467	0	0	154,467
Other Capital Equip	13,457	0	0	0	0	0	0
Other Supplies	656	761	675	500	0	0	500
Travel Training	9,453	9,668	15,000	15,000	0	0	15,000
Program Expense	0	144	3,000	0	0	0	0
Utilities	0	114	0	0	0	0	0
Other	12,519	9,238	11,000	11,000	0	0	11,000
Total Expenditures	486,920	474,794	488,485	491,267	0	0	491,267
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	486,920	474,794	488,485	491,267	0	0	491,267

1040 CLERK, LEGISLATURE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	187,962	202,578	262,681	181,652	27,916	27,916	209,568
Overtime	190	93	0	0	55,833	55,833	55,833
Premium Pay	13,872	3,500	4,000	4,000	0	0	4,000
Fringe Benefits	91,497	96,055	127,634	92,418	41,691	41,691	134,109
Other Capital Equip	9,471	6,266	8,827	820	0	0	820
Other Supplies	5,158	3,702	4,300	3,079	0	0	3,079
All Other Contr. Svcs	20,468	20,468	22,069	22,069	0	0	22,069
Utilities	442	470	862	862	0	0	862
Other	1,688	2,338	2,526	2,526	0	0	2,526
Total Expenditures	330,748	335,470	432,899	307,426	125,440	125,440	432,866
Revenues							
Other Revenues	0	9,490	0	0	0	0	0
Applied Rollover (Rev.)	0	0	7,000	0	0	0	0
Total Revenues	0	9,490	7,000	0	0	0	0
Budgeting Unit Net Local	330,748	325,980	425,899	307,426	125,440	125,440	432,866

Legislature & Clerk of the Legislature

1920 MUNICIPAL DUES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other	11,368	11,596	14,044	11,827	2,031	0	11,827
Total Expenditures	11,368	11,596	14,044	11,827	2,031	0	11,827
Budgeting Unit Net Local	11,368	11,596	14,044	11,827	2,031	0	11,827

Legislature & Clerk of the Legislature

OTR # 7 **Priority** 1 **OTR Name** Deputy Clerk

Description Request for second year of funding that was approved for three years during 2020 budget process. Approval of funding for Deputy Clerk position will allow for continued planning that includes extensive training in preparation of the retirement of two long-term employees in 1-3 years.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1040	5120035	DEP CLERK, LEGISLA	55,833 ONE-TIME	55,833 ONE-TIME
1040	58800	FRINGES	27,794 ONE-TIME	27,794 ONE-TIME
Local Share			83,627	83,627

OTR # 25 **Priority** 2 **OTR Name** Restore hours of Deputy Clerk Position

Description Restoration of hours of Deputy Clerk position will allow the Department to maintain its current level of service while undergoing succession planning for the positions of Clerk and Chief Deputy Clerk. Due to COVID-19 and medical leave within the Office during 2020 the restoration of these hours is critical in order to adequately plan for retirements of two managerial staff within the Department.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1040	5100035	DEP CLERK, LEGISLA	27,916 TARGET	27,916 TARGET
1040	58800	FRINGES	13,897 TARGET	13,897 TARGET
Local Share			41,813	41,813

OTR # 26 **Priority** 3 **OTR Name** NACO Membership

Description Continue membership in National Association of Counties that was approved as one-time funding in 2020 Budget

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1920	54416	MEMBERSHIP DUES	2,031 ONE-TIME	0 ONE-TIME
Local Share			2,031	0

Legislature & Clerk of the Legislature Total	127,471	125,440
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Memorial Celebrations

This budgeting unit holds the appropriation with which Tompkins County supports memorial celebrations and parades, such as those on Flag Day and Veterans Day, as well as paying for the bulk purchase of US Flags (12" x 18") for distribution to and placement in the cemeteries within Tompkins County on the graves of veterans.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	6,608	6,768	7,500	7,500	0	0	7,500
Total Expenditures	6,608	6,768	7,500	7,500	0	0	7,500
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	6,608	6,768	7,500	7,500	0	0	7,500

Memorial Celebrations

7550 CELEBRATIONS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	6,608	6,768	7,500	7,500	0	0	7,500
Total Expenditures	6,608	6,768	7,500	7,500	0	0	7,500
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	6,608	6,768	7,500	7,500	0	0	7,500

Mental Health Department

The Tompkins County Mental Health Department provides assessment, counseling, individual and group therapies, medication management, treatment, case management and crisis services to adults, children, and families with mental health challenges. All Tompkins County residents can receive these services regardless of ability to pay, based on a sliding fee scale. The department also provides court-ordered evaluations for family court; services to drug courts; and evaluates, provides or monitors mental health services for jail inmates. To provide these services it utilizes psychiatrists (MDs), psychiatric social workers, nurse practitioners, nurses, and other service providers. The Mental Health Department also sets policy for a comprehensive system of community-based preventative, rehabilitative, and treatment services for individuals and families affected by mental illness, chemical use disorders, and developmental disabilities. To accomplish this, the department administers state aid to mental health professionals and not-for-profit agencies with whom it contracts to provide a full array of additional mental health programs including advocacy, education, respite, 24-hour crisis counseling, outreach, referral, training, case management, employment, housing, alcohol and substance abuse services, and homeless services. In addition, the department contracts for a full range of services to individuals affected by developmental disabilities. These services include recreation mainstreaming, employment, speech therapy, occupational therapy, physical therapy, and counseling.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	3,768,252	3,776,255	4,461,673	3,823,856	643,773	52,912	3,876,768
Overtime	932	2,496	0	0	0	0	0
Premium Pay	127,436	152,574	33,800	32,350	4,250	0	32,350
Fringe Benefits	1,766,398	1,831,327	2,151,534	1,919,620	322,586	26,340	1,945,960
Other Capital Equip	15,989	5,040	184,857	47,000	16,000	0	47,000
Vehicle Fuel and Maint	4,845	2,936	5,700	8,700	0	0	8,700
Other Supplies	15,612	17,977	27,600	24,100	3,700	0	24,100
Travel Training	19,036	17,852	27,326	16,000	4,000	0	16,000
Professional Services	188,948	296,891	397,836	195,200	0	0	195,200
Mandate - Other	350,616	233,188	156,000	506,000	0	0	506,000
All Other Contr. Svcs	3,562	3,562	3,823	2,813	1,019	0	2,813
Program Expense	5,526,715	5,796,768	5,762,778	5,676,829	74,375	0	5,676,829
Utilities	29,803	24,151	32,000	13,000	15,000	0	13,000
Other	67,739	57,658	100,853	70,582	0	0	70,582
Total Expenditures	11,885,883	12,218,675	13,345,780	12,336,050	1,084,703	79,252	12,415,302
Revenues							
Federal Aid	1,361,233	1,301,988	1,284,332	1,318,540	0	0	1,318,540
State Aid	4,793,506	4,736,073	4,667,124	4,407,469	183,752	0	4,407,469
Local Revenues	4,010,656	4,398,623	4,446,405	3,732,405	620,000	0	3,732,405
Other Revenues	582,857	682,416	683,918	658,918	0	0	658,918
Total Revenues	10,748,252	11,119,100	11,081,779	10,117,332	803,752	0	10,117,332
Dept. Net Local	1,137,631	1,099,575	2,264,001	2,218,718	280,951	79,252	2,297,970

Mental Health Department

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Assisant, Level 3	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant	4.70	4.00	3.00	3.00	3.00	0.00	0.00	3.00
Administrative Assistant, Level 2	4.00	6.00	6.00	6.00	6.00	0.00	0.00	6.00
Administrative Computer Assistant	1.00	1.00	1.00	2.00	2.00	0.00	0.00	2.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Case Aide	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Casework Assistant	3.00	4.00	4.00	3.00	3.00	1.00	0.00	3.00
Caseworker	7.00	8.00	8.00	8.00	1.00	7.00	0.00	1.00
Clinic Supervisor	3.00	3.00	1.00	1.00	1.00	0.00	0.00	1.00
Community Mental Health Nurse	9.00	8.60	7.00	6.00	5.00	0.00	0.00	5.00
Deputy Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director, Mental Health Clinic	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Dual Recovery Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employment Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Administrator	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Forensic Counselor	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Medical Director/ MH	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
MH Court Resource Coord	0.00	0.00	0.00	1.00	0.00	1.00	1.00	1.00
Nurse Practitioner	1.00	1.00	1.00	1.00	2.00	0.00	0.00	2.00
Program Director - Care Managment	1.00	1.00	1.00	1.00	0.00	1.00	0.00	0.00
Program Director - PROS	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Psychiatric Social Worker	15.00	16.00	15.00	14.00	14.00	0.00	0.00	14.00
Psychiatrist	1.70	1.70	0.70	0.70	0.50	0.00	0.00	0.50
Quality Assurance/Improvement	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Rehabilitation Specialist	2.00	2.00	2.00	4.00	2.00	0.00	0.00	2.00
Senior Caseworker	1.00	1.00	1.00	1.00	0.00	1.00	0.00	0.00
Senior Psychiatric Social Worker	0.00	1.00	3.00	3.00	3.00	0.00	0.00	3.00
Senior Typist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	65.40	67.30	63.70	65.70	53.50	11.00	1.00	54.50

Mental Health Department

4310 M.H. ADMINISTRATION

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	863,818	956,744	1,186,745	1,085,344	52,912	52,912	1,138,256
Overtime	183	1,335	0	0	0	0	0
Premium Pay	25,274	25,718	10,750	13,000	0	0	13,000
Fringe Benefits	402,807	456,641	573,121	546,756	26,340	26,340	573,096
Other Capital Equip	13,448	1,514	15,500	10,000	0	0	10,000
Other Supplies	6,636	5,202	6,900	6,900	0	0	6,900
Travel Training	4,760	9,839	7,600	5,000	0	0	5,000
Professional Services	115,720	91,889	86,776	95,000	0	0	95,000
All Other Contr. Svcs	-1,031,13	-1,019,158	-1,324,445	-1,335,454	0	0	-1,335,454
Program Expense	838	60,594	800	800	0	0	800
Utilities	9,752	12,239	12,000	13,000	0	0	13,000
Other	8,103	9,512	11,182	11,182	0	0	11,182
Total Expenditures	420,201	612,069	586,929	451,528	79,252	79,252	530,780
Revenues							
Federal Aid	395,465	338,563	318,563	285,000	0	0	285,000
State Aid	186,740	242,101	199,910	145,439	0	0	145,439
Local Revenues	0	152	0	0	0	0	0
Other Revenues	4,413	31,250	25,000	0	0	0	0
Total Revenues	586,618	612,066	543,473	430,439	0	0	430,439
Budgeting Unit Net Local	-166,417	3	43,456	21,089	79,252	79,252	100,341

Mental Health Department

4311 MENTAL HEALTH CLINIC

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	2,033,887	1,972,349	2,261,317	2,318,262	0	0	2,318,262
Overtime	749	862	0	0	0	0	0
Premium Pay	69,321	107,507	15,550	16,350	0	0	16,350
Fringe Benefits	954,446	970,417	1,089,709	1,162,170	0	0	1,162,170
Other Capital Equip	1,009	3,526	141,574	34,000	0	0	34,000
Vehicle Fuel and Maint	0	0	0	8,500	0	0	8,500
Other Supplies	6,195	7,893	11,800	11,800	0	0	11,800
Travel Training	10,984	6,058	14,000	10,000	0	0	10,000
Professional Services	72,767	204,737	309,260	100,000	0	0	100,000
All Other Contr. Svcs	768,109	759,200	994,772	1,136,644	0	0	1,136,644
Program Expense	8,704	5,247	11,000	11,000	0	0	11,000
Other	54,049	45,878	81,006	56,500	0	0	56,500
Total Expenditures	3,980,220	4,083,674	4,929,988	4,865,226	0	0	4,865,226
Revenues							
State Aid	796,284	566,230	509,757	509,757	0	0	509,757
Local Revenues	3,040,220	3,267,695	3,314,732	3,239,732	0	0	3,239,732
Other Revenues	1,340	0	0	0	0	0	0
Total Revenues	3,837,844	3,833,925	3,824,489	3,749,489	0	0	3,749,489
Budgeting Unit Net Local	142,376	249,749	1,105,499	1,115,737	0	0	1,115,737

Mental Health Department

4312 PERSONAL RCVRY ORNTD SVCS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	310,430	353,332	408,973	408,973	0	0	408,973
Premium Pay	750	1,968	500	3,000	0	0	3,000
Fringe Benefits	140,934	165,534	195,974	205,080	0	0	205,080
Other Capital Equip	365	0	12,341	3,000	0	0	3,000
Vehicle Fuel and Maint	0	10	200	200	0	0	200
Other Supplies	1,292	3,703	6,800	5,400	0	0	5,400
Travel Training	2,252	1,181	3,726	1,000	0	0	1,000
Professional Services	461	265	1,800	200	0	0	200
All Other Contr. Svcs	94,998	93,908	133,715	201,623	0	0	201,623
Program Expense	1,149	1,661	1,500	1,500	0	0	1,500
Other	5,587	2,268	8,665	2,900	0	0	2,900
Total Expenditures	558,218	623,830	774,194	832,876	0	0	832,876
Revenues							
State Aid	51,072	50,176	66,000	94,760	0	0	94,760
Local Revenues	364,459	366,690	438,000	404,000	0	0	404,000
Total Revenues	415,531	416,866	504,000	498,760	0	0	498,760
Budgeting Unit Net Local	142,687	206,964	270,194	334,116	0	0	334,116

4314 CLIENT FISCAL MGMT.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	10,840	9,800	11,277	11,277	0	0	11,277
Fringe Benefits	4,909	5,011	5,397	5,614	0	0	5,614
Total Expenditures	15,749	14,811	16,674	16,891	0	0	16,891
Revenues							
State Aid	7,656	9,800	11,441	11,441	0	0	11,441
Total Revenues	7,656	9,800	11,441	11,441	0	0	11,441
Budgeting Unit Net Local	8,093	5,011	5,233	5,450	0	0	5,450

Mental Health Department

4318 I.C.M. CHILDREN'S NEEDS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	22,949	24,531	0	0	0	0	0
Total Expenditures	22,949	24,531	0	0	0	0	0
Revenues							
State Aid	26,527	24,383	0	0	0	0	0
Total Revenues	26,527	24,383	0	0	0	0	0
Budgeting Unit Net Local	-3,578	148	0	0	0	0	0

4321 UNITY HOUSE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	341,478	346,389	344,131	347,547	0	0	347,547
Total Expenditures	341,478	346,389	344,131	347,547	0	0	347,547
Revenues							
State Aid	341,478	346,390	344,131	347,547	0	0	347,547
Total Revenues	341,478	346,390	344,131	347,547	0	0	347,547
Budgeting Unit Net Local	0	-1	0	0	0	0	0

4323 BOCES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	28,093	46,394	108,132	109,435	0	0	109,435
Total Expenditures	28,093	46,394	108,132	109,435	0	0	109,435
Revenues							
State Aid	28,093	46,395	108,132	109,435	0	0	109,435
Total Revenues	28,093	46,395	108,132	109,435	0	0	109,435
Budgeting Unit Net Local	0	-1	0	0	0	0	0

Mental Health Department

4324 MENTAL HEALTH ASSOC.

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Expenditures							
Program Expense	427,220	432,426	422,268	431,217	0	0	431,217
Total Expenditures	427,220	432,426	422,268	431,217	0	0	431,217
Revenues							
State Aid	395,736	400,946	390,789	403,515	0	0	403,515
Total Revenues	395,736	400,946	390,789	403,515	0	0	403,515
Budgeting Unit Net Local	31,484	31,480	31,479	27,702	0	0	27,702

4325 ALCOHOLISM COUNCIL

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Expenditures							
Program Expense	397,718	393,599	394,701	380,914	0	0	380,914
Total Expenditures	397,718	393,599	394,701	380,914	0	0	380,914
Revenues							
State Aid	320,121	320,818	321,921	330,068	0	0	330,068
Total Revenues	320,121	320,818	321,921	330,068	0	0	330,068
Budgeting Unit Net Local	77,597	72,781	72,780	50,846	0	0	50,846

4326 ITHACA YOUTH BUREAU

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Expenditures							
Program Expense	136,334	136,334	136,334	130,614	0	0	130,614
Total Expenditures	136,334	136,334	136,334	130,614	0	0	130,614
Revenues							
Local Revenues	88,673	88,673	88,673	88,673	0	0	88,673
Total Revenues	88,673	88,673	88,673	88,673	0	0	88,673
Budgeting Unit Net Local	47,661	47,661	47,661	41,941	0	0	41,941

Mental Health Department

4327 SUICIDE PREVENTION

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	206,835	207,466	202,555	202,778	0	0	202,778
Total Expenditures	206,835	207,466	202,555	202,778	0	0	202,778
Revenues							
State Aid	157,762	168,392	163,481	168,393	0	0	168,393
Total Revenues	157,762	168,392	163,481	168,393	0	0	168,393
Budgeting Unit Net Local	49,073	39,074	39,074	34,385	0	0	34,385

4328 EMERGENCY COMM. SHELTER

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	32,754	73,147	65,513	81,465	0	0	81,465
Total Expenditures	32,754	73,147	65,513	81,465	0	0	81,465
Revenues							
Federal Aid	33,279	30,936	33,280	33,280	0	0	33,280
State Aid	45,876	42,208	32,233	48,185	0	0	48,185
Total Revenues	79,155	73,144	65,513	81,465	0	0	81,465
Budgeting Unit Net Local	-46,401	3	0	0	0	0	0

4329 CHALLENGE INDUSTRIES

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	589,025	597,159	587,457	490,992	0	0	490,992
Total Expenditures	589,025	597,159	587,457	490,992	0	0	490,992
Revenues							
State Aid	530,023	544,159	528,458	439,073	0	0	439,073
Total Revenues	530,023	544,159	528,458	439,073	0	0	439,073
Budgeting Unit Net Local	59,002	53,000	58,999	51,919	0	0	51,919

Mental Health Department

4330 HEALTH HOME

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	549,277	484,030	593,361	0	590,861	0	0
Overtime	0	299	0	0	0	0	0
Premium Pay	32,091	17,381	7,000	0	4,250	0	0
Fringe Benefits	263,302	233,724	287,333	0	296,246	0	0
Other Capital Equip	1,167	0	15,442	0	16,000	0	0
Vehicle Fuel and Maint	4,845	2,926	5,500	0	0	0	0
Other Supplies	1,489	1,179	2,100	0	3,700	0	0
Travel Training	1,040	774	2,000	0	4,000	0	0
All Other Contr. Svcs	171,593	169,612	199,781	0	1,019	0	0
Program Expense	68,083	72,609	74,375	0	74,375	0	0
Utilities	20,051	11,912	20,000	0	15,000	0	0
Total Expenditures	1,112,938	994,446	1,206,892	0	1,005,451	0	0
Revenues							
State Aid	183,752	183,752	201,880	0	183,752	0	0
Local Revenues	517,304	675,413	605,000	0	620,000	0	0
Total Revenues	701,056	859,165	806,880	0	803,752	0	0
Budgeting Unit Net Local	411,882	135,281	400,012	0	201,699	0	0

4331 ALPHA HOUSE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	1,138,072	1,137,592	1,143,986	1,180,283	0	0	1,180,283
Total Expenditures	1,138,072	1,137,592	1,143,986	1,180,283	0	0	1,180,283
Revenues							
Federal Aid	932,489	932,489	932,489	1,000,260	0	0	1,000,260
State Aid	205,583	205,103	211,497	180,023	0	0	180,023
Total Revenues	1,138,072	1,137,592	1,143,986	1,180,283	0	0	1,180,283
Budgeting Unit Net Local	0	0	0	0	0	0	0

Mental Health Department

4332 ADULT SUPPORTIVE HOUSING

				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020			2021	
	Actual	Actual	Modified				
Expenditures							
Program Expense	1,055,025	1,120,099	1,103,758	1,133,026	0	0	1,133,026
Total Expenditures	1,055,025	1,120,099	1,103,758	1,133,026	0	0	1,133,026
Revenues							
State Aid	1,055,025	1,120,100	1,103,758	1,133,026	0	0	1,133,026
Total Revenues	1,055,025	1,120,100	1,103,758	1,133,026	0	0	1,133,026
Budgeting Unit Net Local	0	-1	0	0	0	0	0

4333 FAMILY & CHILDREN'S SVC.

				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020			2021	
	Actual	Actual	Modified				
Expenditures							
Program Expense	277,893	280,344	270,551	280,345	0	0	280,345
Total Expenditures	277,893	280,344	270,551	280,345	0	0	280,345
Revenues							
State Aid	277,895	280,344	270,551	280,345	0	0	280,345
Total Revenues	277,895	280,344	270,551	280,345	0	0	280,345
Budgeting Unit Net Local	-2	0	0	0	0	0	0

4336 CATHOLIC CHARITY

				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020			2021	
	Actual	Actual	Modified				
Expenditures							
Program Expense	6,114	6,260	5,117	6,250	0	0	6,250
Total Expenditures	6,114	6,260	5,117	6,250	0	0	6,250
Revenues							
State Aid	6,115	6,620	5,117	6,250	0	0	6,250
Total Revenues	6,115	6,620	5,117	6,250	0	0	6,250
Budgeting Unit Net Local	-1	-360	0	0	0	0	0

4390 PSYCHIATRIC EXPENSE

				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020			2021	
	Actual	Actual	Modified				
Expenditures							
Mandate - Other	350,616	233,188	156,000	506,000	0	0	506,000
Total Expenditures	350,616	233,188	156,000	506,000	0	0	506,000
Budgeting Unit Net Local	350,616	233,188	156,000	506,000	0	0	506,000

Mental Health Department

6301 FRANZISKA RACKER CENTER

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	788,431	854,917	890,600	888,663	0	0	888,663
Total Expenditures	788,431	854,917	890,600	888,663	0	0	888,663
Revenues							
State Aid	177,768	178,156	198,068	200,212	0	0	200,212
Other Revenues	577,104	651,166	658,918	658,918	0	0	658,918
Total Revenues	754,872	829,322	856,986	859,130	0	0	859,130
Budgeting Unit Net Local	33,559	25,595	33,614	29,533	0	0	29,533

Mental Health Department

OTR # 6 **Priority** 1 **OTR Name** Wellness Court Coordinator

Description This is a continuation of last year's OTR. This OTR funds the MH Court Resource Coordinator position. We have also written a grant that could cover all or part of this salary but determination will not be made until the fall 2020.

<u>Account</u>		<u>Requested</u>	<u>Recommended</u>
4310	5100056 MH COURT RESOURCE	52,912 ONE-TIME	52,912 ONE-TIME
4310	58800 FRINGES	26,340 ONE-TIME	26,340 ONE-TIME
Local Share		79,252	79,252

Mental Health Department

OTR # 60 **Priority** 2 **OTR Name** Discontinue County Health Homes Program

Description The proposed budget recommends the discontinuation of the County-run Health Home Program. Both the Mental Health Commissioner and County Administrator recommend the discontinuation of the County providing this service as it is not a mandatory service for the County and there are other service providers in the community to continue to service these clients. However, the OTR has been submitted for the Legislature to consider if they choose to reinstate the service.

Health Homes provides care management services to ensure all service providers involved in an individual's care are working together and sharing the necessary information in supporting an individual's recovery. A Health Home Care Manager is expected to help coordinate not just medical, mental health and substance abuse service, but also social service needs of an individual as well.

These services are contracted with Tompkins County Mental Health Department by New York State through the lead Health Home (HHUNY) in our area; however, it is not a mandated service for the County provide. Because case loads per case manager are limited and reimbursement for services is limited by New York State, the County's costs cannot be fully recovered, and the County has been subsidizing the service on behalf of New York State.

While some improvements have been made in cost recovery, with the possibility of decreased State aid and the existing municipal cost structure, it is not possible to provide this service without continued annual County subsidy.

Considering there are other agencies in the community that are contracted by New York State to provide this service without County funds, primarily Southern Tier AIDS Program (STAP), any county clients could continue to receive services from another provider to ensure no client goes without service.

The savings to the County is \$201,699 annually in the Mental Health Department budget. In addition, there are nine county vehicles that are five years old and are expected to be replaced. By discontinuing the program, the County would save an additional \$250,000 in vehicle replacement costs.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4330	41607	MEDICAID INS PYMTS	-620,000	TARGET	0	TARGET
4330	43486	OMH FLEX	-183,752	TARGET	0	TARGET
4330	5100055	PROG DIRECTOR-CARE	82,212	TARGET	0	TARGET
4330	5100056	CASEWORKER	385,722	TARGET	0	TARGET
4330	5100075	CASEWORKER ASST	53,500	TARGET	0	TARGET
4330	5100058	SR. CASEWORKER	69,427	TARGET	0	TARGET
4330	51600	LONGEVITY	4,250	TARGET	0	TARGET
4330	52206	COMPUTER EQUIPMENT	6,000	TARGET	0	TARGET
4330	52206	COMPUTER EQUIPMENT	10,000	TARGET	0	TARGET
4330	54303	OFFICE SUPPLIES	3,000	TARGET	0	TARGET
4330	54330	PRINTING	700	TARGET	0	TARGET
4330	54400	PROGRAM EXPENSE	74,375	TARGET	0	TARGET
4330	54412	TRAVEL/TRAINING	4,000	TARGET	0	TARGET
4330	54424	EQUIPMENT RENTAL	1,019	TARGET	0	TARGET
4330	54472	TELEPHONE	15,000	TARGET	0	TARGET
4330	58800	FRINGES	296,246	TARGET	0	TARGET
Local Share			201,699		0	
Mental Health Department Total			280,951		79,252	

Outside Colleges

This budgeting unit holds the appropriation with which Tompkins County fulfills the state-mandate to reimburse tuition expenses for Tompkins County residents attending community colleges outside Tompkins County.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Mandate - Other	411,450	367,282	440,000	440,000	0	0	440,000
Total Expenditures	411,450	367,282	440,000	440,000	0	0	440,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	411,450	367,282	440,000	440,000	0	0	440,000

Outside Colleges

2490 COMM.COLL.O'SIDE COUNTY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2021		
Expenditures							
Mandate - Other	411,450	367,282	440,000	440,000	0	0	440,000
Total Expenditures	411,450	367,282	440,000	440,000	0	0	440,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	411,450	367,282	440,000	440,000	0	0	440,000

Planning and Sustainability, Department of

The County Charter charges the Department of Planning and Sustainability with preparing a comprehensive plan for the development of the county; collecting and distributing data and information on the County's population, land use, housing, environment, and community facilities; preparing planning studies and analyses; coordinating sustainability efforts within County government and collaborating with others on community-wide and regional sustainability efforts; and acting as a resource for county agencies and communities seeking funding from sources other than County government. The Department's focus is on implementing the Tompkins County Comprehensive Plan, and related strategies in the areas of housing, energy, conservation, development, and tourism. The Department is also responsible for administration of the County's Tourism program.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	623,600	750,767	772,521	739,835	-25,635	-25,635	714,200
Premium Pay	19,402	8,250	8,500	8,250	-875	-875	7,375
Fringe Benefits	289,448	352,681	370,577	371,402	-13,197	-13,197	358,205
Automotive Equipment	0	35,935	0	0	0	0	0
Other Capital Equip	11,801	3,960	6,525	4,611	0	0	4,611
Vehicle Fuel and Maint	675	472	840	500	0	0	500
Other Supplies	3,324	5,472	7,785	4,000	0	0	4,000
Travel Training	2,825	2,201	3,785	2,836	0	0	2,836
Professional Services	180,798	162,614	201,944	13,700	0	0	13,700
All Other Contr. Svcs	2,928	6,086	7,950	7,250	0	0	7,250
Program Expense	111,788	97,723	168,740	56,800	16,000	15,000	71,800
Utilities	1,240	806	1,700	1,000	0	0	1,000
Rent	200	75	900	800	0	0	800
Other	5,430	110,544	78,137	7,076	10,000	10,000	17,076
Total Expenditures	1,253,459	1,537,586	1,629,904	1,218,060	-13,707	-14,707	1,203,353
Revenues							
Federal Aid	118,909	0	0	0	0	0	0
State Aid	109,806	88,769	117,500	102,500	0	0	102,500
Local Revenues	146,076	168,150	170,561	159,171	0	0	159,171
Other Revenues	61,692	77,549	211,144	15,000	0	0	15,000
Interfund Transf and Rev	0	2,184	4,200	7,500	0	0	7,500
Applied Rollover (Rev.)	0	0	20,000	0	0	0	0
Total Revenues	436,483	336,652	523,405	284,171	0	0	284,171
Dept. Net Local	816,976	1,200,934	1,106,499	933,889	-13,707	-14,707	919,182

Planning and Sustainability, Department of

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Associate Planner	0.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner of Planning	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Analyst	0.88	0.88	0.88	0.88	0.50	-0.50	-0.50	0.00
Planning Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk/Typist	1.00	0.88	0.88	0.88	0.88	0.00	0.00	0.88
Principal Plnner - Tourism Program	0.94	0.94	0.94	0.94	0.88	0.00	0.00	0.88
Senior Planner	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
	8.82	10.70	10.70	10.70	10.26	-0.50	-0.50	9.76

Planning and Sustainability, Department of

8020 COMMUNITY PLANNING

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	623,600	750,767	772,521	739,835	-25,635	-25,635	714,200
Premium Pay	19,402	8,250	8,500	8,250	-875	-875	7,375
Fringe Benefits	289,448	352,681	370,577	371,402	-13,197	-13,197	358,205
Automotive Equipment	0	35,935	0	0	0	0	0
Other Capital Equip	11,664	3,960	6,525	4,611	0	0	4,611
Vehicle Fuel and Maint	675	472	840	500	0	0	500
Other Supplies	2,998	5,472	7,785	4,000	0	0	4,000
Travel Training	2,825	2,201	3,785	2,836	0	0	2,836
Professional Services	15,892	73,321	201,944	13,700	0	0	13,700
All Other Contr. Svcs	2,928	6,086	7,950	7,250	0	0	7,250
Program Expense	7,940	0	153,740	41,800	16,000	15,000	56,800
Utilities	1,240	806	1,700	1,000	0	0	1,000
Rent	0	75	900	800	0	0	800
Other	3,930	13,448	78,137	7,076	10,000	10,000	17,076
Total Expenditures	982,542	1,253,474	1,614,904	1,203,060	-13,707	-14,707	1,188,353
Revenues							
State Aid	39,421	7,500	117,500	102,500	0	0	102,500
Local Revenues	145,000	168,150	170,561	159,171	0	0	159,171
Other Revenues	6,622	40,438	196,144	0	0	0	0
Interfund Transf and Rev	0	2,184	4,200	7,500	0	0	7,500
Applied Rollover (Rev.)	0	0	20,000	0	0	0	0
Total Revenues	191,043	218,272	508,405	269,171	0	0	269,171
Budgeting Unit Net Local	791,499	1,035,202	1,106,499	933,889	-13,707	-14,707	919,182

8021 CAP RESERVE - RES PROTECT

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	0	0	0	0	0	0	0

Planning and Sustainability, Department of

8022 TOURISM PLAN & PROG DEVEL

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Capital Equip	137	0	0	0	0	0	0
Other Supplies	326	0	0	0	0	0	0
Rent	200	0	0	0	0	0	0
Total Expenditures	663	0	0	0	0	0	0
Revenues							
Local Revenues	1,076	0	0	0	0	0	0
Total Revenues	1,076	0	0	0	0	0	0
Budgeting Unit Net Local	-413	0	0	0	0	0	0

8027 GOVERNMENT PLANNING

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Professional Services	164,906	89,293	0	0	0	0	0
Program Expense	93,848	97,723	0	0	0	0	0
Other	1,500	97,096	0	0	0	0	0
Total Expenditures	260,254	284,112	0	0	0	0	0
Revenues							
Federal Aid	118,909	0	0	0	0	0	0
State Aid	70,385	81,269	0	0	0	0	0
Other Revenues	55,070	35,000	0	0	0	0	0
Total Revenues	244,364	116,269	0	0	0	0	0
Budgeting Unit Net Local	15,890	167,843	0	0	0	0	0

8710 COUNTY FORESTRY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	10,000	0	15,000	15,000	0	0	15,000
Total Expenditures	10,000	0	15,000	15,000	0	0	15,000
Revenues							
Other Revenues	0	2,111	15,000	15,000	0	0	15,000
Total Revenues	0	2,111	15,000	15,000	0	0	15,000
Budgeting Unit Net Local	10,000	-2,111	0	0	0	0	0

Planning and Sustainability, Department of

OTR # 2 **Priority** 1 **OTR Name** Southern Tier 8 Dues

Description The Legislature joined Southern Tier 8 (ST8) for a three-year trial (2018-2020). Funding this request would place the dues for ST8 in target funding, establishing a clear intention of long-term membership in this regional board.

The County has paid \$30,000 in membership dues since re-joining ST8. During that time, organizations in Tompkins County have already received over \$800,000 in grant funds. Grant recipients have included the Alcohol and Drug Council of Tompkins County, Groundswell Center for Local Food and Farming, the Town of Newfield, Cooperative Extension of Tompkins County, and Alternatives Impact. A report evaluating the County's membership in ST8 is available upon request.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	54416	MEMBERSHIP DUES	10,000 TARGET	10,000 TARGET
		Local Share	10,000	10,000

OTR # 11 **Priority** 2 **OTR Name** Municipal Housing Affordability and Infrastructure Fund

Description

Year 2 of a 3-year OTR: In 2019, the Legislature funded a 1-year OTR to launch the Tompkins County Municipal Housing Affordability Grant Program to assist municipalities pursuing efforts to support housing affordable to County residents. In the 2020 Budget, the Legislature approved the continuation of the program as a three-year OTR with an expanded focus to include municipal infrastructure necessary to support affordable housing. This year's request would continue this effort in 2021 at a reduced level of funding, in recognition of the difficult budget year.

Since the program launched in March 2019, three projects have been funded. Two have been completed: the Town of Lansing's Town Center Traffic Study (\$10,000) and the Village of Dryden's hiring of a grant consultant to pursue a housing focused grant program (\$5,000). The other project, funded and in progress, is the Town of Danby's Septic Oriented Development Hamlet Center Study (\$10,000). This program's assistance to the Village of Dryden resulted in a March 2020 Community Development Block Grant (CDBG) award of \$500,000 to provide rehabilitation assistance for low income homeowners in the Village. Its assistance to the Town of Lansing provided the report which is necessary for the State to consider any future funding for a second phase of the Milton Meadows affordable housing development; the first phase received an estimated \$15.7 million in state and federal funds.

We are requesting that the grant program be extended into 2021 in order to continue to encourage collaboration and partnership between the County and municipal governments, and to continue to enhance capacity of municipalities applying for state or federal funding related to housing affordability and supportive infrastructure improvements.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	54400	PROGRAM EXPENSE	15,000 ONE-TIME	15,000 ONE-TIME
		Local Share	15,000	15,000

OTR # 5 **Priority** 3 **OTR Name** Hazardous Materials Storage and Reduction Education

Description

The Environmental Management Council's Climate Adaptation Committee continues to promote resilience in the face of the increased likelihood of flooding. One component of concern is the fate of hazardous materials in a flood situation. Many chemicals and commercial products used in homes and local businesses can be especially hazardous when mixed with flood waters. The approach will consist of two parts, with printed materials providing information for both:

- 1) Remind residents and small businesses which household and commercial materials pose a hazard and how to properly and safely store them.
- 2) Assist residents in accessing the current system for participation in household hazardous waste reduction.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	54400	PROGRAM EXPENSE	1,000 ONE-TIME	0 ONE-TIME
		Local Share	1,000	0

Planning and Sustainability, Department of

OTR # 75 **Priority** 4 **OTR Name** Geospatial Information System Consolidation (Part 4)

Description

Currently four different departments have five GIS staff working separately on GIS related functions. The departments of Information Technology Services, Assessment, Planning and Sustainability and Emergency Response all have departmentally specific, but related geospatial needs. The retirement of one employee from DOER in 2020 presents the opportunity to restructure workflow and supervision of GIS Services.

This OTR recommends the transfer of two employees from two departments (Assessment and Planning and Sustainability) to Information Technology to be supervised by one GIS Systems Administrator. This transfer of staff would provide a more comprehensive oversight to County-wide GIS functions and capitalizes on keeping similarly trained staff together and working more collectively on related functions. The consolidation does require a net increase in Target funding over the -12% reduction in budget. Under this proposal total GIS staff would consist of one GIS Systems Administrator, two GIS Analysts, and one GIS Analyst/Web Developer.

This OTR reduces funding in this department which will be transferred to ITS as part of accomplishing the GIS Consolidation.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
8020	5100071	GIS ANALYST	-25,635	TARGET	-25,635	TARGET
8020	51600	LONGEVITY	-875	TARGET	-875	TARGET
8020	58800	FRINGES	-13,197	TARGET	-13,197	TARGET
Local Share			-39,707		-39,707	
Planning and Sustainability, Department of			-13,707		-14,707	

Probation and Community Justice

The Department of Probation and Community Justice provides the following mandatory services, stipulated within the Executive Law, as follows: (1) Intake, defined as a service for Family Court cases, designed to resolve problems on a voluntary basis and refer only those matters that require Court intervention; (2) Investigations, defined as a service whereby Probation Officers look into the legal and social background of persons who have been convicted of crimes, or of those charged with violations of articles within the Family Court Act, or of persons interested in finalizing a private adoption, in order to offer a recommendation to the Court with regard to sentence or disposition; (3) Supervision, defined as the monitoring of individuals sentenced to or placed on Probation, for the purpose of guaranteeing their compliance with specific Court-ordered conditions. The Probation Department also offers discretionary services including a wide range of alternative programs, designed to function together as a system of graduated sanctions. The services include differential supervision, community service, specialized caseloads, electronic monitoring, drug courts, and day reporting. Additionally, probation officers conduct drug testing and monitor compliance. When probationers fail to comply with their conditions of Probation, officers are charged with the responsibility of reporting to the courts and, if necessary, filing a Violation of Probation. Additionally, clients who perform well while under supervision are recommended for early discharge from Probation.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	2,179,734	2,239,196	2,432,358	2,176,940	0	0	2,176,940
Overtime	71	154	0	0	0	0	0
Premium Pay	85,136	46,093	29,250	27,000	0	0	27,000
Fringe Benefits	1,012,458	1,063,598	1,178,125	1,097,122	0	0	1,097,122
Other Capital Equip	22,991	38,338	35,136	35,000	0	0	35,000
Vehicle Fuel and Maint	4,281	2,900	5,400	4,400	0	0	4,400
Other Supplies	17,045	15,945	18,830	17,477	0	0	17,477
Travel Training	19,371	16,186	13,750	10,688	0	0	10,688
Professional Services	88,723	78,304	117,488	90,521	0	0	90,521
All Other Contr. Svcs	850	-142	0	0	0	0	0
Program Expense	1,619	1,631	8,774	1,900	0	0	1,900
Utilities	6,058	6,269	7,140	7,140	0	0	7,140
Other	18,355	18,284	19,950	19,950	0	0	19,950
Total Expenditures	3,456,692	3,526,756	3,866,201	3,488,138	0	0	3,488,138
Revenues							
State Aid	344,891	347,801	352,024	344,189	0	0	344,189
Local Revenues	31,945	31,464	30,800	30,800	0	0	30,800
Other Revenues	328,638	334,328	341,058	337,625	0	0	337,625
Total Revenues	705,474	713,593	723,882	712,614	0	0	712,614
Dept. Net Local	2,751,218	2,813,163	3,142,319	2,775,524	0	0	2,775,524

Probation and Community Justice

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Account Clerk Typist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant Level 2	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant-Level 1	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant-Level 3	1.00	1.00	1.00	2.00	1.00	0.00	0.00	1.00
Administrative Services Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Probation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk Typist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Probation Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Officer	12.00	12.00	13.00	13.00	11.00	0.00	0.00	11.00
Probation Supervisor	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Probation Systems Analyst	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Security Officer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Account Clerk/Typist	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Probation Officer	6.00	7.00	7.50	7.00	7.00	0.00	0.00	7.00
Work Project Supervisor	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Workforce Development Specialist	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
	34.00	35.00	36.50	36.00	32.00	0.00	0.00	32.00

Probation and Community Justice

3140 PLNG. & COORD. (PROBAT.)

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	134,218	138,522	165,100	139,981	0	0	139,981
Premium Pay	2,125	2,500	2,625	2,375	0	0	2,375
Fringe Benefits	61,750	65,763	80,273	70,865	0	0	70,865
Total Expenditures	198,093	206,785	247,998	213,221	0	0	213,221
Revenues							
State Aid	16,961	16,068	15,702	17,711	0	0	17,711
Other Revenues	40,850	40,545	42,618	42,618	0	0	42,618
Total Revenues	57,811	56,613	58,320	60,329	0	0	60,329
Budgeting Unit Net Local	140,282	150,172	189,678	152,892	0	0	152,892

3141 ALTERNATIVES TO INCARC.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	595,850	650,293	689,368	679,781	0	0	679,781
Overtime	6	31	0	0	0	0	0
Premium Pay	62,708	16,871	12,475	12,825	0	0	12,825
Fringe Benefits	298,500	310,956	335,902	344,779	0	0	344,779
Other Capital Equip	2,340	2,685	6,955	7,000	0	0	7,000
Vehicle Fuel and Maint	4,281	2,900	5,400	4,400	0	0	4,400
Other Supplies	1,667	1,208	2,670	2,670	0	0	2,670
Travel Training	5,211	4,308	4,300	2,088	0	0	2,088
Professional Services	27,391	22,430	38,500	27,075	0	0	27,075
All Other Contr. Svcs	85	0	0	0	0	0	0
Program Expense	160	0	0	0	0	0	0
Utilities	927	883	960	960	0	0	960
Other	5,748	4,334	5,250	5,250	0	0	5,250
Total Expenditures	1,004,874	1,016,899	1,101,780	1,086,828	0	0	1,086,828
Revenues							
State Aid	106,806	101,228	99,405	101,525	0	0	101,525
Local Revenues	927	864	760	760	0	0	760
Other Revenues	6,972	4,938	10,000	10,000	0	0	10,000
Total Revenues	114,705	107,030	110,165	112,285	0	0	112,285
Budgeting Unit Net Local	890,169	909,869	991,615	974,543	0	0	974,543

Probation and Community Justice

3142 PROBATION INTAKE/INVESTIG

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	1,337,245	1,332,715	1,457,439	1,264,674	0	0	1,264,674
Overtime	65	123	0	0	0	0	0
Premium Pay	15,524	22,825	11,725	10,000	0	0	10,000
Fringe Benefits	599,128	630,250	703,142	634,533	0	0	634,533
Other Capital Equip	20,651	35,653	28,181	28,000	0	0	28,000
Other Supplies	8,757	7,354	11,997	11,992	0	0	11,992
Travel Training	13,990	11,778	9,200	8,350	0	0	8,350
Professional Services	20,272	15,358	31,300	26,527	0	0	26,527
All Other Contr. Svcs	340	0	0	0	0	0	0
Program Expense	1,459	1,631	8,774	1,900	0	0	1,900
Utilities	4,857	4,587	5,340	5,340	0	0	5,340
Other	12,607	13,950	14,700	14,700	0	0	14,700
Total Expenditures	2,034,895	2,076,224	2,281,798	2,006,016	0	0	2,006,016
Revenues							
State Aid	203,143	213,491	219,931	210,209	0	0	210,209
Local Revenues	31,018	30,600	30,040	30,040	0	0	30,040
Other Revenues	268,316	276,345	285,007	285,007	0	0	285,007
Total Revenues	502,477	520,436	534,978	525,256	0	0	525,256
Budgeting Unit Net Local	1,532,418	1,555,788	1,746,820	1,480,760	0	0	1,480,760

3160 ATI INITIATIVES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	112,421	117,666	120,451	92,504	0	0	92,504
Premium Pay	4,779	3,897	2,425	1,800	0	0	1,800
Fringe Benefits	53,080	56,629	58,808	46,945	0	0	46,945
Other Supplies	3,380	2,951	3,415	2,815	0	0	2,815
Travel Training	170	100	250	250	0	0	250
Professional Services	27,243	21,885	28,381	28,608	0	0	28,608
All Other Contr. Svcs	425	-142	0	0	0	0	0
Utilities	274	799	840	840	0	0	840
Total Expenditures	201,772	203,785	214,570	173,762	0	0	173,762
Revenues							
State Aid	17,981	17,014	16,986	14,744	0	0	14,744
Total Revenues	17,981	17,014	16,986	14,744	0	0	14,744
Budgeting Unit Net Local	183,791	186,771	197,584	159,018	0	0	159,018

Probation and Community Justice

3989 DRUG COURT SUPP GRNT - 2016

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Supplies	1,381	-32	0	0	0	0	0
Professional Services	1,828	0	0	0	0	0	0
Total Expenditures	3,209	-32	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	3,209	-32	0	0	0	0	0

3990 DRUG COURT SUPP GRNT - 2013

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Supplies	1,860	2,804	748	0	0	0	0
Professional Services	4,964	10,641	2,685	0	0	0	0
Total Expenditures	6,824	13,445	3,433	0	0	0	0
Revenues							
Other Revenues	12,500	12,500	3,433	0	0	0	0
Total Revenues	12,500	12,500	3,433	0	0	0	0
Budgeting Unit Net Local	-5,676	945	0	0	0	0	0

3994 RE-ENTRY PROGRAM

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Supplies	0	1,660	0	0	0	0	0
Professional Services	7,025	7,990	16,622	8,311	0	0	8,311
Total Expenditures	7,025	9,650	16,622	8,311	0	0	8,311
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	7,025	9,650	16,622	8,311	0	0	8,311

Recycling and Materials Management, Department of

The mission of the Recycling and Materials Management Department is to develop and implement a sustainable materials management strategy for Tompkins County. With a focus on the state's solid waste management hierarchy, this approach utilizes and prioritizes environmentally sound, cost-effective, socially responsible, and safe practices. This is accomplished through coordinated administrative, operational, and educational programs that maximize diversion with the 4R's (Reduce, Reuse, Recycle, and Rebuy) as a focal point.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	791,149	817,194	812,205	783,094	0	0	783,094
Overtime	1,432	1,531	9,600	9,600	0	0	9,600
Premium Pay	16,952	11,935	10,286	10,050	0	0	10,050
Fringe Benefits	351,884	367,136	387,922	399,607	0	0	399,607
Automotive Equipment	44,214	0	0	0	0	0	0
Other Capital Equip	56,505	61,674	132,263	81,755	0	0	81,755
Highway Materials	861	1,516	5,100	3,250	0	0	3,250
Vehicle Fuel and Maint	3,726	2,816	14,267	7,418	0	0	7,418
Other Supplies	31,987	27,248	33,651	23,922	0	0	23,922
Travel Training	11,055	9,243	15,644	3,450	0	0	3,450
Professional Services	4,288,070	4,241,170	4,637,997	4,660,802	0	0	4,660,802
All Other Contr. Svcs	7,405	23,918	28,564	32,766	0	0	32,766
Program Expense	61,875	58,363	65,750	65,900	0	0	65,900
Maintenance	43,161	28,768	44,720	43,220	0	0	43,220
Utilities	28,878	31,202	36,850	33,019	0	0	33,019
Other	181,569	151,689	208,820	205,679	0	0	205,679
Other Finance	759,828	176,552	175,227	175,634	0	0	175,634
Total Expenditures	6,680,551	6,011,955	6,618,866	6,539,166	0	0	6,539,166
Revenues							
State Aid	103,748	810,811	167,000	144,898	0	0	144,898
Other Revenues	5,583,711	5,502,323	6,119,174	6,293,231	0	0	6,293,231
Interfund Transf and Rev	0	0	0	11,850	0	0	11,850
Use of Fund Balance	0	0	310,237	89,187	0	0	89,187
Total Revenues	5,687,459	6,313,134	6,596,411	6,539,166	0	0	6,539,166
Dept. Net Local	993,092	-301,179	22,455	0	0	0	0

Recycling and Materials Management, Department of

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Account Clerk Typist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant 2	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00
Administrative Assistant 3	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant 4	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Assistant Recycling Specialist	3.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Communication & Administrative	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Communications Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Recycling and	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Recycling and Materials	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Food Scrap Driver	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Information Aide	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Principal Account Clerk/Typist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recycling Assistant	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	1.00	1.00	2.00	1.00	1.00	0.00	0.00	1.00
Senior Weigh Scale Operator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Solid Waste Enforcement Officer	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Waste Reduction & Recycling	1.00	4.00	3.00	3.00	3.00	0.00	0.00	3.00
Weigh Scale Operator	1.00	0.90	0.80	0.90	0.50	0.00	0.00	0.50
	14.00	14.40	14.30	13.90	13.50	0.00	0.00	13.50

Recycling and Materials Management, Department of

8160 SOLID WASTE DISPOSAL

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	220,758	225,739	131,322	180,569	0	0	180,569
Overtime	1,114	843	4,800	4,800	0	0	4,800
Premium Pay	13,428	5,164	2,536	2,550	0	0	2,550
Fringe Benefits	106,726	107,970	66,362	93,546	0	0	93,546
Other Capital Equip	156	0	0	0	0	0	0
Highway Materials	265	55	3,650	650	0	0	650
Vehicle Fuel and Maint	814	0	0	0	0	0	0
Other Supplies	2,724	2,906	3,015	3,100	0	0	3,100
Professional Services	1,250,053	1,320,402	1,476,606	1,415,771	0	0	1,415,771
All Other Contr. Svcs	3,075	20,756	23,525	25,525	0	0	25,525
Program Expense	61,307	58,000	65,000	0	0	0	0
Maintenance	22,048	23,468	34,000	7,500	0	0	7,500
Utilities	0	0	0	1,199	0	0	1,199
Other	59,732	36,612	88,196	74,758	0	0	74,758
Other Finance	175,315	176,552	175,227	175,634	0	0	175,634
Total Expenditures	1,917,515	1,978,467	2,074,239	1,985,602	0	0	1,985,602
Revenues							
Other Revenues	2,124,972	1,903,236	2,074,239	1,985,602	0	0	1,985,602
Total Revenues	2,124,972	1,903,236	2,074,239	1,985,602	0	0	1,985,602
Budgeting Unit Net Local	-207,457	75,231	0	0	0	0	0

Recycling and Materials Management, Department of

8163 RECYCLING

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	303,901	319,961	362,591	224,406	0	0	224,406
Overtime	218	425	4,800	4,800	0	0	4,800
Premium Pay	948	2,298	4,250	5,750	0	0	5,750
Fringe Benefits	123,239	130,414	167,551	116,961	0	0	116,961
Automotive Equipment	44,214	0	0	0	0	0	0
Other Capital Equip	30,481	36,004	101,499	47,330	0	0	47,330
Highway Materials	0	0	0	1,150	0	0	1,150
Vehicle Fuel and Maint	815	0	0	0	0	0	0
Other Supplies	17,707	9,456	10,890	5,942	0	0	5,942
Travel Training	10,602	8,923	12,044	2,150	0	0	2,150
Professional Services	1,035,970	925,422	1,088,684	1,283,153	0	0	1,283,153
Maintenance	17,500	0	3,500	0	0	0	0
Other	12,382	6,022	4,255	1,715	0	0	1,715
Other Finance	584,513	0	0	0	0	0	0
Total Expenditures	2,182,490	1,438,925	1,760,064	1,693,357	0	0	1,693,357
Revenues							
State Aid	19,997	774,767	108,000	108,000	0	0	108,000
Other Revenues	1,325,107	1,208,005	1,629,609	1,585,357	0	0	1,585,357
Total Revenues	1,345,104	1,982,772	1,737,609	1,693,357	0	0	1,693,357
Budgeting Unit Net Local	837,386	-543,847	22,455	0	0	0	0

Recycling and Materials Management, Department of

8164 SOLID WASTE RECY. & COLL.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	39,137	40,964	49,369	87,724	0	0	87,724
Overtime	16	70	0	0	0	0	0
Premium Pay	0	385	0	0	0	0	0
Fringe Benefits	17,732	19,297	23,628	43,669	0	0	43,669
Other Capital Equip	18,186	12,731	14,238	12,951	0	0	12,951
Highway Materials	52	0	500	500	0	0	500
Vehicle Fuel and Maint	0	1,333	5,500	3,966	0	0	3,966
Other Supplies	6,904	6,099	6,300	7,550	0	0	7,550
Professional Services	1,516,507	1,582,730	1,633,303	1,643,794	0	0	1,643,794
All Other Contr. Svcs	0	0	500	1,000	0	0	1,000
Other	0	16	0	0	0	0	0
Total Expenditures	1,598,534	1,663,625	1,733,338	1,801,154	0	0	1,801,154
Revenues							
State Aid	0	0	21,000	0	0	0	0
Other Revenues	1,575,221	1,571,138	1,712,338	1,801,154	0	0	1,801,154
Total Revenues	1,575,221	1,571,138	1,733,338	1,801,154	0	0	1,801,154
Budgeting Unit Net Local	23,313	92,487	0	0	0	0	0

8165 SOLID WASTE REDUCTION

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	13,035	11,707	27,135	61,363	0	0	61,363
Premium Pay	0	125	0	0	0	0	0
Fringe Benefits	5,904	5,524	12,987	30,547	0	0	30,547
Other Capital Equip	4,400	3,418	4,176	15,024	0	0	15,024
Vehicle Fuel and Maint	1,046	0	0	0	0	0	0
Other Supplies	2,367	2,910	6,586	0	0	0	0
Professional Services	188,416	176,607	153,884	36,856	0	0	36,856
Other	816	255	230	1,980	0	0	1,980
Total Expenditures	215,984	200,546	204,998	145,770	0	0	145,770
Revenues							
Other Revenues	189,171	203,700	204,998	133,919	0	0	133,919
Interfund Transf and Rev	0	0	0	11,850	0	0	11,850
Total Revenues	189,171	203,700	204,998	145,769	0	0	145,769
Budgeting Unit Net Local	26,813	-3,154	0	1	0	0	1

Recycling and Materials Management, Department of

8166 OLD LANDFILLS & FACILITIES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	35,963	37,984	14,650	17,019	0	0	17,019
Overtime	0	7	0	0	0	0	0
Premium Pay	538	1,088	1,750	0	0	0	0
Fringe Benefits	16,538	18,206	7,849	8,472	0	0	8,472
Highway Materials	544	1,461	950	950	0	0	950
Vehicle Fuel and Maint	362	0	0	0	0	0	0
Other Supplies	0	0	0	450	0	0	450
Travel Training	110	0	300	300	0	0	300
Professional Services	187,583	131,566	176,500	174,259	0	0	174,259
Maintenance	3,600	5,300	7,220	7,500	0	0	7,500
Utilities	203	221	300	300	0	0	300
Total Expenditures	245,441	195,833	209,519	209,250	0	0	209,250
Revenues							
Other Revenues	183,533	200,000	209,519	209,250	0	0	209,250
Total Revenues	183,533	200,000	209,519	209,250	0	0	209,250
Budgeting Unit Net Local	61,908	-4,167	0	0	0	0	0

Recycling and Materials Management, Department of

8168 SOLID WASTE ADMIN

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	164,552	163,511	212,488	200,668	0	0	200,668
Overtime	84	179	0	0	0	0	0
Premium Pay	1,875	2,225	1,750	1,750	0	0	1,750
Fringe Benefits	75,413	77,346	102,534	100,764	0	0	100,764
Other Capital Equip	3,282	9,521	12,350	6,450	0	0	6,450
Vehicle Fuel and Maint	689	1,483	8,767	3,452	0	0	3,452
Other Supplies	2,285	5,688	6,600	6,480	0	0	6,480
Travel Training	193	145	1,750	200	0	0	200
Professional Services	14,111	6,974	8,022	7,000	0	0	7,000
All Other Contr. Svcs	2,619	1,768	2,267	2,269	0	0	2,269
Program Expense	568	363	750	65,900	0	0	65,900
Maintenance	0	0	0	24,720	0	0	24,720
Utilities	24,721	27,135	30,550	28,300	0	0	28,300
Other	107,104	107,407	114,049	126,356	0	0	126,356
Total Expenditures	397,496	403,745	501,877	574,309	0	0	574,309
Revenues							
Other Revenues	89,874	389,816	191,640	485,123	0	0	485,123
Use of Fund Balance	0	0	310,237	89,187	0	0	89,187
Total Revenues	89,874	389,816	501,877	574,310	0	0	574,310
Budgeting Unit Net Local	307,622	13,929	0	-1	0	0	-1

Recycling and Materials Management, Department of

8169 HOUSEHOLD HAZARDOUS WASTE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	13,803	17,328	14,650	11,345	0	0	11,345
Overtime	0	7	0	0	0	0	0
Premium Pay	163	650	0	0	0	0	0
Fringe Benefits	6,332	8,379	7,011	5,648	0	0	5,648
Other Supplies	0	189	260	400	0	0	400
Travel Training	150	175	1,550	800	0	0	800
Professional Services	95,430	97,469	100,998	99,969	0	0	99,969
All Other Contr. Svcs	1,711	1,394	2,272	3,972	0	0	3,972
Maintenance	13	0	0	3,500	0	0	3,500
Utilities	3,954	3,846	6,000	3,220	0	0	3,220
Other	1,535	1,377	2,090	870	0	0	870
Total Expenditures	123,091	130,814	134,831	129,724	0	0	129,724
Revenues							
State Aid	83,751	36,044	38,000	36,898	0	0	36,898
Other Revenues	95,833	26,428	96,831	92,826	0	0	92,826
Total Revenues	179,584	62,472	134,831	129,724	0	0	129,724
Budgeting Unit Net Local	-56,493	68,342	0	0	0	0	0

Sales Tax Distribution

Tompkins County receives most* of the sales tax generated within the County and then distributes portions of the collections to towns, villages, and the City of Ithaca based on a statutory formula. This budgeting unit reflects the direct cash payments by the County to the towns, villages, and City of Ithaca for their respective shares of the sales tax.

*(The exception is a direct payment by the State to the City of Ithaca for its 50% share of the basic 3% county sales tax generated within the City.)

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Other	13,317,276	11,374,831	13,275,977	12,047,949	0	0	12,047,949
Other Finance	688,765	754,642	776,908	685,591	0	0	685,591
Total Expenditures	14,006,041	12,129,473	14,052,885	12,733,540	0	0	12,733,540
Revenues							
Local Revenues	14,006,041	12,129,474	14,052,885	12,733,540	0	0	12,733,540
Total Revenues	14,006,041	12,129,474	14,052,885	12,733,540	0	0	12,733,540
Dept. Net Local	0	-1	0	0	0	0	0

Sales Tax Distribution

1985 DISTRIBUTION OF SALES TAX

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other	13,317,27	11,374,831	13,275,977	12,047,949	0	0	12,047,949
Total Expenditures	13,317,27	11,374,831	13,275,977	12,047,949	0	0	12,047,949
Revenues							
Local Revenues	13,317,27	11,374,832	13,275,977	12,047,949	0	0	12,047,949
Total Revenues	13,317,27	11,374,832	13,275,977	12,047,949	0	0	12,047,949
Budgeting Unit Net Local	0	-1	0	0	0	0	0

6901 COUNTY/CITY PROGRAM

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Finance	688,765	754,642	776,908	685,591	0	0	685,591
Total Expenditures	688,765	754,642	776,908	685,591	0	0	685,591
Revenues							
Local Revenues	688,765	754,642	776,908	685,591	0	0	685,591
Total Revenues	688,765	754,642	776,908	685,591	0	0	685,591
Budgeting Unit Net Local	0	0	0	0	0	0	0

Sheriff's Office

The Tompkins County Sheriff's Office in collaboration with surrounding community agencies, is an active participant in building and strengthening community partnerships that progressively foster the public safety interests of the County's residents and visitors. The Sheriff's Office team continually strives to inspire the confidence and respect of the community it serves, through all-inclusive leadership and accountability. The Sheriff's Office encourages innovative concepts that promote development in new directions, focus on achieving exceptional service to the public, and continually aim to be a model of excellence in the area of law enforcement.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	3,132,007	3,241,047	3,375,943	3,162,703	134,000	134,000	3,296,703
Overtime	391,494	281,431	384,130	380,330	0	0	380,330
Premium Pay	320,438	243,253	68,000	64,000	0	0	64,000
Fringe Benefits	1,741,579	1,738,061	1,788,940	1,760,161	66,705	66,705	1,826,866
Automotive Equipment	169,272	218,101	187,290	37,290	150,000	150,000	187,290
Other Capital Equip	31,587	64,802	105,320	41,887	10,000	10,000	51,887
Vehicle Fuel and Maint	97,403	96,274	124,199	109,699	0	0	109,699
Other Supplies	97,714	80,961	91,023	78,602	0	0	78,602
Travel Training	17,042	18,586	22,000	15,000	0	0	15,000
Professional Services	37,570	12,309	15,825	15,825	0	0	15,825
All Other Contr. Svcs	52,630	51,321	64,638	91,958	82,000	82,000	173,958
Program Expense	11,127	7,469	35,700	21,700	0	0	21,700
Utilities	19,830	22,785	23,400	23,400	0	0	23,400
Other	7,650	7,063	13,282	13,282	0	0	13,282
Total Expenditures	6,127,343	6,083,463	6,299,690	5,815,837	442,705	442,705	6,258,542
Revenues							
Federal Aid	3,424	2,028	0	0	0	0	0
State Aid	65,468	23,444	26,465	26,465	0	0	26,465
Local Revenues	178,649	150,563	150,000	140,000	0	0	140,000
Other Revenues	248,045	175,290	152,100	121,600	0	0	121,600
Interfund Transf and Rev	244,981	226,088	240,000	240,000	0	0	240,000
Total Revenues	740,567	577,413	568,565	528,065	0	0	528,065
Dept. Net Local	5,386,776	5,506,050	5,731,125	5,287,772	442,705	442,705	5,730,477

Sheriff's Office

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Account/Permit Clerk	3.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Executive Assistant to the Sheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Investigator	4.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Lieutenant	1.00	1.00	1.00	1.00	3.00	0.00	0.00	3.00
Part Time Deputy	0.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Road Patrol Deputy	26.56	26.00	26.00	28.00	26.00	2.00	2.00	28.00
Senior Investigator	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Sergeant	7.00	7.00	7.00	7.00	6.00	0.00	0.00	6.00
Sheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Sr. Account and Permit Clerk	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Victim Advocate/Recovery Specialist	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
	44.56	46.00	46.00	49.00	46.00	2.00	2.00	48.00

Sheriff's Office

3110 CIVIL

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	439,862	450,581	453,945	453,945	0	0	453,945
Overtime	15,357	7,686	10,890	10,890	0	0	10,890
Premium Pay	3,163	9,497	4,950	2,700	0	0	2,700
Fringe Benefits	207,682	218,025	224,839	232,739	0	0	232,739
Other Capital Equip	1,058	7,376	6,033	1,000	0	0	1,000
Other Supplies	4,162	9,837	9,808	8,808	0	0	8,808
Travel Training	2,659	3,504	4,000	2,000	0	0	2,000
All Other Contr. Svcs	10,737	9,540	15,620	12,620	0	0	12,620
Utilities	1,022	756	900	900	0	0	900
Other	6,163	6,142	6,732	6,732	0	0	6,732
Total Expenditures	691,865	722,944	737,717	732,334	0	0	732,334
Revenues							
Local Revenues	109,261	98,277	110,000	100,000	0	0	100,000
Other Revenues	8,089	7,716	4,500	5,000	0	0	5,000
Total Revenues	117,350	105,993	114,500	105,000	0	0	105,000
Budgeting Unit Net Local	574,515	616,951	623,217	627,334	0	0	627,334

3111 SWAT

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Capital Equip	815	6,038	6,000	3,000	0	0	3,000
Other Supplies	0	21	0	0	0	0	0
Travel Training	3,961	3,452	6,000	3,000	0	0	3,000
Total Expenditures	4,776	9,511	12,000	6,000	0	0	6,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	4,776	9,511	12,000	6,000	0	0	6,000

Sheriff's Office

3113 LAW ENFORCEMENT

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified		2021		
Expenditures							
Salary and Wages	2,656,199	2,743,732	2,863,158	2,708,758	134,000	134,000	2,842,758
Overtime	376,062	273,660	373,240	369,440	0	0	369,440
Premium Pay	295,431	221,318	61,300	61,300	0	0	61,300
Fringe Benefits	1,507,690	1,492,429	1,535,103	1,527,422	66,705	66,705	1,594,127
Automotive Equipment	169,272	218,101	187,290	37,290	150,000	150,000	187,290
Other Capital Equip	26,725	50,320	93,287	37,887	10,000	10,000	47,887
Vehicle Fuel and Maint	97,403	96,274	124,199	109,699	0	0	109,699
Other Supplies	74,848	73,423	74,200	63,200	0	0	63,200
Travel Training	10,372	11,630	12,000	10,000	0	0	10,000
Professional Services	0	600	825	825	0	0	825
All Other Contr. Svcs	41,893	41,781	49,018	79,338	82,000	82,000	161,338
Utilities	18,808	22,029	22,400	22,400	0	0	22,400
Other	729	489	5,900	5,900	0	0	5,900
Total Expenditures	5,275,432	5,245,786	5,401,920	5,033,459	442,705	442,705	5,476,164
Revenues							
Federal Aid	3,424	2,028	0	0	0	0	0
State Aid	51,884	11,735	20,000	20,000	0	0	20,000
Local Revenues	69,388	52,286	40,000	40,000	0	0	40,000
Other Revenues	119,550	84,928	95,600	64,600	0	0	64,600
Interfund Transf and Rev	244,981	226,088	240,000	240,000	0	0	240,000
Total Revenues	489,227	377,065	395,600	364,600	0	0	364,600
Budgeting Unit Net Local	4,786,205	4,868,721	5,006,320	4,668,859	442,705	442,705	5,111,564

Sheriff's Office

4250 STOP DWI

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	35,946	46,734	58,840	0	0	0	0
Overtime	75	85	0	0	0	0	0
Premium Pay	21,844	12,438	1,750	0	0	0	0
Fringe Benefits	26,207	27,607	28,998	0	0	0	0
Other Capital Equip	2,989	1,068	0	0	0	0	0
Other Supplies	18,704	-2,320	7,015	6,594	0	0	6,594
Travel Training	50	0	0	0	0	0	0
Professional Services	37,570	11,709	15,000	15,000	0	0	15,000
Program Expense	11,127	7,469	35,700	21,700	0	0	21,700
Utilities	0	0	100	100	0	0	100
Other	758	432	650	650	0	0	650
Total Expenditures	155,270	105,222	148,053	44,044	0	0	44,044
Revenues							
State Aid	13,584	11,709	6,465	6,465	0	0	6,465
Other Revenues	120,406	82,646	52,000	52,000	0	0	52,000
Total Revenues	133,990	94,355	58,465	58,465	0	0	58,465
Budgeting Unit Net Local	21,280	10,867	89,588	-14,421	0	0	-14,421

Sheriff's Office

OTR # 79 **Priority** 1 **OTR Name** Restore Funding for Two Road Patrol Deputies

Description This OTR asks for the restoration of \$193,216 in Target funding to retain two Deputy Sheriff positions.

Last year, the Legislature graciously approved two additional Deputy Sheriff positions. It was recognized at the time that we needed the two positions on a newly created swing shift of 3:00 pm to 1:00 am from Thursday through Sunday. This would allow us to provide additional coverage during our busiest days and hours. It was also thought that these deputies could be community focused and assist us with our outreach efforts in alignment with Pillar 4 of President Obama's Task Force on 21st Century Policing guidelines, and now Governor Cuomo's Executive Order 203.

During 2020, we were able to hire two additional deputies, however they have been in the police academy for most of the year. Additionally, we have had two senior deputies out on long term disability, awaiting retirement processing with NYS.

Losing these two positions would essentially reverse this opportunity before it even began.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	5100041	DEPUTY SHERIFF	129,000 TARGET	129,000 TARGET
3113	58800	FRINGES	64,216 TARGET	64,216 TARGET
Local Share			193,216	193,216

OTR # 80 **Priority** 2 **OTR Name** Restore Funding for Sheriff Operations

Description This OTR is requesting \$150,000 in one-time funding and \$99,489 in target funding. The One-time funding is support the vehicle replacement program. It is our intent to add back approximately \$50,000 per year to target funding for regularly scheduled vehicle replacement in 2022 through 2024.

The request for Target funding is to support part-time deputies that are used to off-set overtime costs, departmental equipment replacement and a service contract for the continuation of the body camera/tazer replacement and upgrade program. The service contract for body camera/tazer replacement provides the department with regular service, maintenace and upgrades of 45 body cameras and 20 tazers. In addition, this contract provides the department with equipment upgrades in 2.5 and 5 years at no additional cost. This will also provide body cameras for all deputies.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	52231	VEHICLES	150,000 ONE-TIME	150,000 ONE-TIME
3113	5100042	DEPUTY SHERIFF (PT)	5,000 TARGET	5,000 TARGET
3113	58800	FRINGES	2,489 TARGET	2,489 TARGET
3113	52220	DEPARTMENTAL	10,000 TARGET	10,000 TARGET
3113	54425	SERVICE CONTRACTS	82,000 TARGET	82,000 TARGET
Local Share			249,489	249,489
Sheriff's Office Total			442,705	442,705

Sheriff's Office - Jail

It is the responsibility of the Corrections Division of the Tompkins County Sheriff's Office to provide a safe and secure environment for inmates committed to the custody of the Sheriff, as well as for inmates, staff, and visitors.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	2,531,306	2,628,595	2,806,518	2,694,299	0	0	2,694,299
Overtime	268,282	280,554	240,654	257,654	0	0	257,654
Premium Pay	366,750	365,677	76,397	72,747	0	0	72,747
Fringe Benefits	1,433,626	1,526,215	1,468,072	1,485,421	0	0	1,485,421
Automotive Equipment	79,584	80,763	69,000	69,000	0	0	69,000
Other Capital Equip	19,760	42,300	47,819	15,454	0	0	15,454
Vehicle Fuel and Maint	86,349	71,847	75,304	70,769	0	0	70,769
Other Supplies	247,722	248,852	259,473	259,473	0	0	259,473
Travel Training	13,468	10,161	10,000	10,000	0	0	10,000
Professional Services	770	2,421	2,000	2,000	0	0	2,000
Mandate-Inmate Boarding	72,096	35,573	103,348	74,672	0	0	74,672
Mandate - Inmate Medical	299,685	277,893	314,000	330,000	0	0	330,000
Mandate - Other	16,245	25,398	26,550	39,226	0	0	39,226
All Other Contr. Svcs	21,324	38,054	41,455	62,316	0	0	62,316
Program Expense	286	0	0	0	0	0	0
Maintenance	3,447	3,330	4,000	4,000	0	0	4,000
Utilities	4,198	6,332	4,376	4,376	0	0	4,376
Other	14,552	5,852	15,700	12,700	0	0	12,700
Total Expenditures	5,479,450	5,649,817	5,564,666	5,464,107	0	0	5,464,107
Revenues							
State Aid	3,112	5,234	0	0	0	0	0
Local Revenues	330	60,507	0	0	0	0	0
Other Revenues	164,736	136,439	35,000	35,000	0	0	35,000
Total Revenues	168,178	202,180	35,000	35,000	0	0	35,000
Dept. Net Local	5,311,272	5,447,637	5,529,666	5,429,107	0	0	5,429,107

Sheriff's Office - Jail

Full Time Equivalent

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Captain of Corrections	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Cook (Jail)	1.40	1.40	1.40	1.40	1.40	0.00	0.00	1.40
Corrections Officers	35.00	35.00	35.00	35.00	35.00	0.00	0.00	35.00
Forensic Counselor	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Jail Nurse	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Part Time Corrections Officer	0.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Psychiatrist	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Reg. Professional Nurse	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Sergeant	6.00	6.00	6.00	6.00	6.00	0.00	0.00	6.00
Undersheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	45.40	48.40	50.40	50.40	49.40	0.00	0.00	49.40

Sheriff's Office - Jail

3150 CORRECTIONS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	2,531,306	2,628,595	2,806,518	2,694,299	0	0	2,694,299
Overtime	268,282	280,554	240,654	257,654	0	0	257,654
Premium Pay	366,750	365,677	76,397	72,747	0	0	72,747
Fringe Benefits	1,433,626	1,526,215	1,468,072	1,485,421	0	0	1,485,421
Automotive Equipment	79,584	80,763	69,000	69,000	0	0	69,000
Other Capital Equip	19,760	42,300	47,819	15,454	0	0	15,454
Vehicle Fuel and Maint	86,349	71,847	75,304	70,769	0	0	70,769
Other Supplies	247,722	248,852	259,473	259,473	0	0	259,473
Travel Training	13,468	10,161	10,000	10,000	0	0	10,000
Professional Services	770	2,421	2,000	2,000	0	0	2,000
All Other Contr. Svcs	21,324	38,054	41,455	62,316	0	0	62,316
Program Expense	286	0	0	0	0	0	0
Maintenance	3,447	3,330	4,000	4,000	0	0	4,000
Utilities	4,198	6,332	4,376	4,376	0	0	4,376
Other	14,552	5,852	15,700	12,700	0	0	12,700
Total Expenditures	5,091,424	5,310,953	5,120,768	5,020,209	0	0	5,020,209
Revenues							
State Aid	3,112	5,234	0	0	0	0	0
Local Revenues	330	60,507	0	0	0	0	0
Other Revenues	164,736	88,430	35,000	35,000	0	0	35,000
Total Revenues	168,178	154,171	35,000	35,000	0	0	35,000
Budgeting Unit Net Local	4,923,246	5,156,782	5,085,768	4,985,209	0	0	4,985,209

3151 MEDICAL AND BOARDING

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate-Inmate Boarding	72,096	35,573	103,348	74,672	0	0	74,672
Mandate - Inmate Medical	299,685	277,893	314,000	330,000	0	0	330,000
Mandate - Other	16,245	25,398	26,550	39,226	0	0	39,226
Total Expenditures	388,026	338,864	443,898	443,898	0	0	443,898
Revenues							
Other Revenues	0	48,009	0	0	0	0	0
Total Revenues	0	48,009	0	0	0	0	0
Budgeting Unit Net Local	388,026	290,855	443,898	443,898	0	0	443,898

Social Services Department

The Department of Social Services provides benefits and services to sustain families and individuals in need, primarily through its administration of Federal- and/or State-mandated entitlement programs, as occasionally supplemented by grant- or locally-funded initiatives.

Social Services' staff determine applicants' eligibility for public assistance programs and, through those program, help recipients to meet their basic needs for food, clothing, shelter, heating, and utilities. To assist these clients to increase and maintain self-sufficiency, our program offerings include employment services, education and training, subsidized day care, and establishment and collection of child support.

Social Services provides protective services to at-risk families, children, and adults. It administers adoption subsidies for hard-to-place youths, and manages and pays for foster care and detention placements. In order to minimize the number and duration of such placements, the department historically has maximized its use of preventive services in the belief that doing so is both socially progressive and fiscally prudent.

Lastly, the Department makes eligibility determinations for Medicaid and provides supports to facilitate clients' access to health care through that program.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			Total Rec
				Target	Req OTR's	Rec OTR's	
Expenditures							
Salary and Wages	8,520,967	8,892,453	9,646,054	9,214,492	365,758	365,758	9,580,250
Overtime	3,052	2,269	77,787	79,343	0	0	79,343
Premium Pay	285,265	339,279	141,001	133,502	4,000	4,000	137,502
Fringe Benefits	3,989,340	4,303,248	4,721,315	4,692,928	184,065	184,065	4,876,993
Automotive Equipment	0	0	125,000	0	125,000	125,000	125,000
Other Capital Equip	26,552	54,730	79,869	32,120	30,000	30,000	62,120
Vehicle Fuel and Maint	21,512	18,101	23,390	23,390	0	0	23,390
Other Supplies	41,657	87,753	78,220	81,730	0	0	81,730
Travel Training	63,620	70,914	103,582	88,000	0	0	88,000
Professional Services	485,064	500,157	621,903	539,843	62,104	62,104	601,947
Mandate - Econ Security	9,489,869	9,885,845	9,889,777	10,311,139	0	0	10,311,139
Mandate - Medicaid	11,650,048	11,632,334	11,786,299	10,407,170	0	0	10,407,170
Mandate - Child Care	6,893,395	5,953,322	8,363,655	7,376,016	512,121	512,121	7,888,137
All Other Contr. Svcs	22,140	20,874	21,031	17,914	0	0	17,914
Program Expense	6,377,667	9,589,435	11,594,169	10,850,783	635,151	635,151	11,485,934
Maintenance	48	0	5,000	0	0	0	0
Utilities	56,954	56,560	58,220	63,258	0	0	63,258
Other	56,608	333,334	558,310	640,798	0	0	640,798
Total Expenditures	47,983,758	51,740,608	57,894,582	54,552,426	1,918,199	1,918,199	56,470,625
Revenues							
Federal Aid	12,227,942	11,812,709	12,833,439	11,472,384	341,389	341,389	11,813,773
State Aid	13,757,846	18,321,161	23,304,553	21,202,479	633,483	633,483	21,835,962
Local Revenues	1,637,976	1,320,239	1,177,366	1,382,779	19,145	19,145	1,401,924
Other Revenues	399,239	339,966	17,263	0	0	0	0
Applied Rollover (Rev.)	0	0	0	0	365,268	365,268	365,268
Total Revenues	28,023,003	31,794,075	37,332,621	34,057,642	1,359,285	1,359,285	35,416,927
Dept. Net Local	19,960,755	19,946,533	20,561,961	20,494,784	558,914	558,914	21,053,698

Social Services Department

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Account Clerk/Typist	1.00	2.00	2.00	3.00	1.00	0.00	0.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	2.00	2.00	2.00	2.00	1.00	0.00	0.00	1.00
Administrative Assistant - Level 1	6.00	1.00	9.43	8.43	5.00	0.00	0.00	5.00
Administrative Assistant - Level 2	2.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant - Level 3	2.00	1.00	3.00	3.00	4.00	0.00	0.00	4.00
Administrative Assistant - Level 4	2.00	2.00	2.00	1.00	2.00	0.00	0.00	2.00
Case Aide	5.00	3.00	3.00	4.00	4.00	0.00	0.00	4.00
Case Supervisor "A"	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Case Supervisor "B"	9.00	8.00	9.00	9.00	9.00	0.00	0.00	9.00
Casework Assistant	2.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Caseworker	19.00	20.00	19.00	20.00	19.00	0.00	0.00	19.00
Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Coordinator of Child Support	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Operations	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Division Coordinator	4.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Financial Investigator	7.00	6.00	6.00	5.00	5.00	0.00	0.00	5.00
Fiscal Coordinator	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Information Aide	6.29	9.29	3.00	2.00	5.00	0.50	0.50	5.50
Keyboard Specialist	7.00	7.00	4.00	3.00	2.00	1.00	1.00	3.00
Long Term Care/Adult Protective	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Microcomputer Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Principal Account Clerk/Typist	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Principal Social Welfare Examiner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Development Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Receptionist	4.00	4.00	3.00	2.00	1.00	1.00	1.00	2.00
Registered Professional Nurse	5.00	4.00	4.00	4.00	3.00	1.00	1.00	4.00
Security Officer	3.15	3.15	3.00	3.00	3.00	0.00	0.00	3.00
Senior Account Clerk/Typist	2.00	2.00	0.00	2.00	3.00	0.00	0.00	3.00
Senior Caseworker	20.00	19.00	23.00	24.00	25.00	0.00	0.00	25.00
Senior Clerk	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Financial Investigator	1.00	2.00	1.00	1.00	0.00	1.00	1.00	1.00
Senior Social Welfare Examiner	12.00	14.00	13.00	13.00	14.00	0.00	0.00	14.00
Senior Typist	1.00	1.00	1.00	1.00	0.00	1.00	1.00	1.00
Social Services Attorney	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Social Welfare Examiner	42.00	43.00	40.00	42.00	39.00	2.00	2.00	41.00
Staff Development and Quality	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Substance Abuse Evaluator	1.00	1.00	1.00	1.00	0.50	0.50	0.50	1.00
Systems Analyst	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Transition Workforce Specialist	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	183.44	182.44	178.43	181.43	171.50	8.00	8.00	179.50

Social Services Department

6010 PLNG. & COORD. (DSS)				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020	2021			
	Actual	Actual	Modified				
Expenditures							
Salary and Wages	8,520,967	8,892,453	9,646,054	9,214,492	365,758	365,758	9,580,250
Overtime	3,052	2,269	77,787	79,343	0	0	79,343
Premium Pay	285,265	339,279	141,001	133,502	4,000	4,000	137,502
Fringe Benefits	3,989,340	4,303,248	4,721,315	4,692,928	184,065	184,065	4,876,993
Automotive Equipment	0	0	125,000	0	125,000	125,000	125,000
Other Capital Equip	26,552	54,730	79,869	32,120	30,000	30,000	62,120
Vehicle Fuel and Maint	21,512	18,101	23,390	23,390	0	0	23,390
Other Supplies	41,657	87,753	78,220	81,730	0	0	81,730
Travel Training	63,620	70,914	103,582	88,000	0	0	88,000
Professional Services	485,064	500,157	621,903	539,843	62,104	62,104	601,947
All Other Contr. Svcs	22,140	20,874	21,031	17,914	0	0	17,914
Program Expense	5,461,531	8,668,968	11,594,169	10,850,783	635,151	635,151	11,485,934
Maintenance	48	0	5,000	0	0	0	0
Utilities	56,954	56,560	58,220	63,258	0	0	63,258
Other	56,608	164,370	439,910	440,646	0	0	440,646
Total Expenditures	19,034,31	23,179,676	27,736,451	26,257,949	1,406,078	1,406,078	27,664,027

Revenues							
Federal Aid	6,628,404	6,701,766	6,740,309	6,307,160	341,389	341,389	6,648,549
State Aid	8,598,736	12,431,490	16,353,492	15,590,630	315,968	315,968	15,906,598
Local Revenues	254,110	204,920	277,714	256,289	19,145	19,145	275,434
Other Revenues	937	49,520	17,263	0	0	0	0
Applied Rollover (Rev.)	0	0	0	0	365,268	365,268	365,268
Total Revenues	15,482,18	19,387,696	23,388,778	22,154,079	1,041,770	1,041,770	23,195,849
Budgeting Unit Net Local	3,552,123	3,791,980	4,347,673	4,103,870	364,308	364,308	4,468,178

6055 DAYCARE				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020	2021			
	Actual	Actual	Modified				
Expenditures							
Mandate - Econ Security	1,453,802	1,440,052	1,563,945	1,459,107	0	0	1,459,107
Total Expenditures	1,453,802	1,440,052	1,563,945	1,459,107	0	0	1,459,107
Revenues							
State Aid	1,390,021	1,370,864	1,481,962	1,377,124	0	0	1,377,124
Local Revenues	4,240	3,713	11,231	11,231	0	0	11,231
Other Revenues	718	0	0	0	0	0	0
Total Revenues	1,394,979	1,374,577	1,493,193	1,388,355	0	0	1,388,355
Budgeting Unit Net Local	58,823	65,475	70,752	70,752	0	0	70,752

Social Services Department

6070 PURCHASE OF SERVICES

				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020	2021			
	Actual	Actual	Modified				
Expenditures							
Mandate - Child Care	0	0	1,174,211	841,638	512,121	512,121	1,353,759
Program Expense	916,136	920,467	0	0	0	0	0
Total Expenditures	916,136	920,467	1,174,211	841,638	512,121	512,121	1,353,759
Revenues							
Federal Aid	-20,073	-15,372	158,998	0	0	0	0
State Aid	480,478	770,795	591,687	563,684	317,515	317,515	881,199
Local Revenues	3,833	450	1,685	1,685	0	0	1,685
Other Revenues	6,784	0	0	0	0	0	0
Total Revenues	471,022	755,873	752,370	565,369	317,515	317,515	882,884
Budgeting Unit Net Local	445,114	164,594	421,841	276,269	194,606	194,606	470,875

6100 MEDICAID

				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020	2021			
	Actual	Actual	Modified				
Expenditures							
Mandate - Medicaid	11,647,88	11,632,334	11,776,299	10,397,170	0	0	10,397,170
Total Expenditures	11,647,88	11,632,334	11,776,299	10,397,170	0	0	10,397,170
Revenues							
Other Revenues	159,216	0	0	0	0	0	0
Total Revenues	159,216	0	0	0	0	0	0
Budgeting Unit Net Local	11,488,66	11,632,33	11,776,29	10,397,17	0	0	10,397,17

6101 MEDICAL ASSISTANCE

				Target	Req OTR's	Rec OTR's	Total Rec
	2018	2019	2020	2021			
	Actual	Actual	Modified				
Expenditures							
Mandate - Medicaid	2,166	0	10,000	10,000	0	0	10,000
Total Expenditures	2,166	0	10,000	10,000	0	0	10,000
Revenues							
Federal Aid	10,357	13,866	-67,600	-67,600	0	0	-67,600
State Aid	-10,499	-29,097	-62,400	-62,400	0	0	-62,400
Local Revenues	166,478	110,633	140,000	140,000	0	0	140,000
Total Revenues	166,336	95,402	10,000	10,000	0	0	10,000
Budgeting Unit Net Local	-164,170	-95,402	0	0	0	0	0

Social Services Department

6106 SPEC. NEEDS ADULT FAM.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Child Care	0	0	2,000	2,000	0	0	2,000
Total Expenditures	0	0	2,000	2,000	0	0	2,000
Revenues							
State Aid	0	0	2,000	2,000	0	0	2,000
Total Revenues	0	0	2,000	2,000	0	0	2,000
Budgeting Unit Net Local	0	0	0	0	0	0	0

6109 FAMILY ASSISTANCE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Econ Security	4,040,934	3,500,178	3,941,533	3,091,018	0	0	3,091,018
Total Expenditures	4,040,934	3,500,178	3,941,533	3,091,018	0	0	3,091,018
Revenues							
Federal Aid	3,162,604	2,925,311	3,720,061	2,916,347	0	0	2,916,347
State Aid	1,173	20,335	2,288	1,904	0	0	1,904
Local Revenues	547,964	508,109	129,660	73,504	0	0	73,504
Other Revenues	3,427	10,168	0	0	0	0	0
Total Revenues	3,715,168	3,463,923	3,852,009	2,991,755	0	0	2,991,755
Budgeting Unit Net Local	325,766	36,255	89,524	99,263	0	0	99,263

6119 CHILD CARE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Child Care	6,440,638	5,429,160	5,435,990	5,971,836	0	0	5,971,836
Total Expenditures	6,440,638	5,429,160	5,435,990	5,971,836	0	0	5,971,836
Revenues							
Federal Aid	2,379,244	2,119,496	2,208,187	2,255,639	0	0	2,255,639
State Aid	2,124,845	2,139,215	2,175,980	1,772,045	0	0	1,772,045
Local Revenues	117,747	71,318	125,731	326,545	0	0	326,545
Other Revenues	211,329	255,619	0	0	0	0	0
Total Revenues	4,833,165	4,585,648	4,509,898	4,354,229	0	0	4,354,229
Budgeting Unit Net Local	1,607,473	843,512	926,092	1,617,607	0	0	1,617,607

Social Services Department

6123 DELINQUENT CARE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Child Care	406,968	524,162	1,751,454	560,542	0	0	560,542
Total Expenditures	406,968	524,162	1,751,454	560,542	0	0	560,542
Revenues							
Federal Aid	1,749	4,802	5,000	5,000	0	0	5,000
State Aid	165,166	191,104	1,635,062	470,266	0	0	470,266
Local Revenues	5,816	109	6,500	0	0	0	0
Total Revenues	172,731	196,015	1,646,562	475,266	0	0	475,266
Budgeting Unit Net Local	234,237	328,147	104,892	85,276	0	0	85,276

6129 STATE TRAINING SCHOOLS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Child Care	45,789	0	0	0	0	0	0
Other	0	168,964	118,400	200,152	0	0	200,152
Total Expenditures	45,789	168,964	118,400	200,152	0	0	200,152
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	45,789	168,964	118,400	200,152	0	0	200,152

6140 SAFETY NET

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Econ Security	3,675,356	4,719,731	3,993,031	5,556,631	0	0	5,556,631
Total Expenditures	3,675,356	4,719,731	3,993,031	5,556,631	0	0	5,556,631
Revenues							
Federal Aid	117,045	85,755	88,484	75,838	0	0	75,838
State Aid	871,343	1,335,166	966,724	1,417,960	0	0	1,417,960
Local Revenues	414,166	347,394	389,093	487,674	0	0	487,674
Other Revenues	15,679	24,141	0	0	0	0	0
Total Revenues	1,418,233	1,792,456	1,444,301	1,981,472	0	0	1,981,472
Budgeting Unit Net Local	2,257,123	2,927,275	2,548,730	3,575,159	0	0	3,575,159

Social Services Department

6141 FUEL CRISIS ASSIST. STATE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Econ Security	42,435	41,119	65,000	65,000	0	0	65,000
Total Expenditures	42,435	41,119	65,000	65,000	0	0	65,000
Revenues							
Federal Aid	-51,388	-22,915	-20,000	-20,000	0	0	-20,000
Local Revenues	119,420	68,544	85,000	85,000	0	0	85,000
Other Revenues	0	518	0	0	0	0	0
Total Revenues	68,032	46,147	65,000	65,000	0	0	65,000
Budgeting Unit Net Local	-25,597	-5,028	0	0	0	0	0

6142 EMERG. AID TO ADULTS

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Mandate - Econ Security	277,342	184,765	326,268	139,383	0	0	139,383
Total Expenditures	277,342	184,765	326,268	139,383	0	0	139,383
Revenues							
State Aid	136,583	91,289	157,758	69,266	0	0	69,266
Local Revenues	4,202	5,049	10,752	851	0	0	851
Other Revenues	1,149	0	0	0	0	0	0
Total Revenues	141,934	96,338	168,510	70,117	0	0	70,117
Budgeting Unit Net Local	135,408	88,427	157,758	69,266	0	0	69,266

Social Services Department

OTR # 34 **Priority** 1 **OTR Name** Restore Senior Financial Investigator in Child Support Division

Description

This position provides oversight and direction to the Child Support Division in the absence of the Child Support Coordinator, while managing a caseload, and preparing petitions for court.

Eliminating this position will increase the caseload sizes and workload of the employees remaining in the Child Support Division, leave the work group with no administrative coverage when the Coordinator is out of the office, and complicate succession planning for the division.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	5100065	SR FINANCE INVEST	51,269	TARGET	51,269	TARGET
6010	58800	FRINGES	25,522	TARGET	25,522	TARGET
6010	41811	CHILD SUPPORT	-11,371	TARGET	-11,371	TARGET
6010	44610	DSS ADM	-42,235	TARGET	-42,235	TARGET
6010	43610	DSS ADM	-1,923	TARGET	-1,923	TARGET
Local Share			21,262		21,262	

OTR # 35 **Priority** 2 **OTR Name** Restore RN position supporting ATI programs

Description

This position directly supports the County's Family Treatment Court (FTC) and Alternatives to Incarceration (ATI) programs by conducting all jail substance use disorder evaluations and treatment referrals.

When it was created, this position was located in Social Services because treatment referrals require significant interaction with other department staff to secure Medicaid and Temporary Assistance for inpatient and residential treatment.

While we support those programs philosophically, and consider them to be cost savers for the county as a whole, they are not mandatory from a State or Federal perspective.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	5100056	REG. PROF. NURSE	55,091	TARGET	55,091	TARGET
6010	58800	FRINGES	27,424	TARGET	27,424	TARGET
6010	44610	DSS ADM	-20,629	TARGET	-20,629	TARGET
Local Share			61,886		61,886	

Social Services Department

OTR # 36 **Priority** 3 **OTR Name** Restore Substance Abuse Evaluator to full-time

Description Half of this position is funded within our "baseline -12%" budget. That half performs mandatory assessments for clients that are applying for Temporary Assistance and have work requirements that may be impeded by a substance abuse concern.

This OTR seeks funding for the other 0.5 FTE portion of this position, which performs the following non-mandatory functions:

- > substance use screening and evaluation during early stages of Child Protective case investigations to determine if treatment is indicated;
- > Teen Intervene services to youth to address substance use disorders before more costly legal interventions are necessary;
- > evaluations of emergency shelter clients on public assistance case sanctions, for whom interventions may help them to qualify for services.

If this position is reduced to half-time, the Department will lost the ability to identify and intervene on a preventive basis with our Homeless and Children's Services clients who have problems with substance abuse. Depending on the growth and composition of our Temporary Assistance caseloads, we may not be able to fully provide mandated services to clients of those programs.

In both circumstances, the resulting case outcomes will increase the county's mandate program costs.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	5100007	SUBSTANCE ABUSE	23,150	TARGET	23,150	TARGET
6010	58800	FRINGES	11,524	TARGET	11,524	TARGET
6010	43610	DSS ADM	-10,749	TARGET	-10,749	TARGET
Local Share			23,925		23,925	

OTR # 37 **Priority** 4 **OTR Name** Restore Social Welfare Examiner in SNAP

Description The employee encumbering this position recently retired, and the Department has re-distributed her caseload among our remaining SNAP workers.

We are concerned that if this position is not funded and not filled, the Department may not be able to meet state and federal mandates for processing SNAP cases -- and our ability to process additional work will be at risk when currently waived regulatory requirements are again enforced or if SNAP applications increase in response to the current health and economic crises.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	5100053	SOC. WEL. EXAM.	46,300	TARGET	46,300	TARGET
6010	58800	FRINGES	23,048	TARGET	23,048	TARGET
6010	43610	DSS ADM	-1,387	TARGET	-1,387	TARGET
6010	44610	DSS ADM	-6,935	TARGET	-6,935	TARGET
6010	43601	MEDICAL ASSISTANCE	-13,870	TARGET	-13,870	TARGET
6010	44601	MEDICAL ASSISTANCE	-13,870	TARGET	-13,870	TARGET
6010	44611	FOOD STAMPS	-13,870	TARGET	-13,870	TARGET
Local Share			19,416		19,416	

Social Services Department

OTR # 38 **Priority** 5 **OTR Name** Restore Receptionist in Child Support Division

Description This position is the only clerical position in the Child Support Division, and is responsible for filing, pulling, and organizing all records for the Division, assists legal counsel to prepare for court appearances, and completes all necessary paperwork relating to Personal Service of Child Support orders by local law enforcement agencies around the country.

If this position is eliminated, the work of this position will be assigned to the Financial Investigators -- necessarily taking away from their work of establishing and enforcing Child Support orders.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	5100050	RECEPTIONIST	34,052	TARGET	34,052	TARGET
6010	51600	LONGEVITY	1,000	TARGET	1,000	TARGET
6010	58800	FRINGES	17,449	TARGET	17,449	TARGET
6010	41811	CHILD SUPPORT	-7,774	TARGET	-7,774	TARGET
6010	44610	DSS ADM	-28,876	TARGET	-28,876	TARGET
6010	43610	DSS ADM	-1,315	TARGET	-1,315	TARGET
Local Share			14,536		14,536	

OTR # 39 **Priority** 6 **OTR Name** Homeless Outreach, Prevention, Friendship Center

Description St. John's Community Service operates this program out of their building, providing shelter guests and other homeless persons with a safe space to get warm, get a cup of coffee, do their laundry, and obtain provisions during food bank distributions. In so doing, they necessarily engage with the staff who run the shelter -- which may in time lead to their accepting shelter and other services they may qualify for from that agency and others -- including the Department of Social Services.

While the Department values and supports this program, these particular services are not mandated by the Federal or State governments.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	54400	PROGRAM EXPENSE	127,498	TARGET	127,498	TARGET
6010	44610	DSS ADM	-12,750	TARGET	-12,750	TARGET
6010	43610	DSS ADM	-2,550	TARGET	-2,550	TARGET
6010	43601	MEDICAL ASSISTANCE	-25,500	TARGET	-25,500	TARGET
6010	44601	MEDICAL ASSISTANCE	-25,499	TARGET	-25,499	TARGET
6010	44611	FOOD STAMPS	-25,500	TARGET	-25,500	TARGET
Local Share			35,699		35,699	

OTR # 51 **Priority** 7 **OTR Name** Psychosocial Evaluations and Mental Health Clinical services

Description Under this contract, Liberty Resources staff perform psycho-social evaluations of children's services clients and also act as the Family Treatment Court team's Mental Health Liaison.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6070	54400	PROGRAM EXPENSE	50,206	TARGET	50,206	TARGET
6070	43670	SERVICES FOR	-31,128	TARGET	-31,128	TARGET
Local Share			19,078		19,078	

Social Services Department

OTR #	40	Priority	8	OTR Name Fatherhood Initiative		
Description	Under this contract a Catholic Charities employee provides case management services and conducts both individual support and weekly group counseling sessions with the goal of helping fathers to engage with their at risk children and to interact successfully with the child welfare system.					
		Account		Requested		Recommended
6010	54442	PROFESSIONAL SERVICES	28,000	TARGET	28,000	TARGET
6010	43610	DSS ADM	-17,360	TARGET	-17,360	TARGET
Local Share			10,640		10,640	
OTR #	41	Priority	9	OTR Name Reducing 3 positions from 40 to 35 hours		
Description	The Department has three job titles in which, although multiple persons serve, only a single position has enjoyed a 40 hour workweek:					
	<ul style="list-style-type: none"> > Senior Caseworker (Family Treatment Court unit) > Social Welfare Examiner (Fraud Investigation unit) > Security Officer (HSB Security unit) 					
	If funding for the additional 5 hours for these positions is not approved, then desirable-but-not-mandatory responsibilities will be discontinued.					
		Account		Requested		Recommended
6010	5100058	SR. CASEWORKER	8,658	TARGET	8,658	TARGET
6010	5100053	SOC. WEL. EXAM.	6,614	TARGET	6,614	TARGET
6010	5100065	SECURITY OFFICER	5,972	TARGET	5,972	TARGET
6010	58800	FRINGES	10,575	TARGET	10,575	TARGET
6010	44610	DSS ADM	-3,183	TARGET	-3,183	TARGET
6010	43610	DSS ADM	-636	TARGET	-636	TARGET
6010	43601	MEDICAL ASSISTANCE	-6,364	TARGET	-6,364	TARGET
6010	44601	MEDICAL ASSISTANCE	-6,365	TARGET	-6,365	TARGET
6010	44611	FOOD STAMPS	-6,364	TARGET	-6,364	TARGET
Local Share			8,907		8,907	
OTR #	52	Priority	10	OTR Name Multi-systemic Therapy		
Description	Under this contract, Liberty Resources therapists provide preventive services to youth aged 10 and older who, due to serious antisocial behaviors, are at immediate risk of an out-of-home placement, or (to accelerate their reunification) youth who are already in an out-of-home placement. The 2020 agreement anticipated that between 30 and 33 families would be served.					
		Account		Requested		Recommended
6070	54400	PROGRAM EXPENSE	211,133	TARGET	211,133	TARGET
6070	43670	SERVICES FOR	-130,902	TARGET	-130,902	TARGET
Local Share			80,231		80,231	
OTR #	53	Priority	11	OTR Name Dispositional Alternatives Program		
Description	Under this agreement, Family and Children's Services provides preventive services with an unwavering commitment to community-based care. Three full-time staff and one part-time supervisor work in community, home, and school settings with children at imminent or serious risk of foster care placement and their families. The individualized service plans are strength-based, child-centered, and family-focused.					
	If funding is not approved for this contract, Department staff will need to provide case management services and utilize mandatory preventive services from alternate providers.					
		Account		Requested		Recommended
6070	54400	PROGRAM EXPENSE	250,782	TARGET	250,782	TARGET
6070	43670	SERVICES FOR	-155,485	TARGET	-155,485	TARGET
Local Share			95,297		95,297	

Social Services Department

OTR # 46 **Priority** 12 **OTR Name** Samaritan Center

Description Under this contract the Department contributes toward the cost of this Catholic Charities-run program, which provides one-time financial assistance, free clothing, and loans for housing rental deposits to county residents who need them, and offers classes on home budgeting, nutrition, and other selected topics to assist clients to achieve and maintain economic stability.

While we believe the program is a valuable resource to the community, it is not covered under any Federal or State mandate.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	54442	PROFESSIONAL SERVICES	34,104	TARGET	34,104	TARGET
6010	44610	DSS ADM	-3,410	TARGET	-3,410	TARGET
6010	43610	DSS ADM	-682	TARGET	-682	TARGET
6010	43601	MEDICAL ASSISTANCE	-6,821	TARGET	-6,821	TARGET
6010	44601	MEDICAL ASSISTANCE	-6,821	TARGET	-6,821	TARGET
6010	44611	FOOD STAMPS	-6,821	TARGET	-6,821	TARGET
Local Share			9,549		9,549	

OTR # 47 **Priority** 13 **OTR Name** Social Welfare Examiner in Employment

Description This Social Welfare Examiner position in the Employment Division has been unfilled since the worker that held the position retired at the end of 2019.

Because we've been unable to make new hires, we've re-organized and consolidation caseloads to accommodate our current service provision needs.

However, many of the Federal and State requirements for which this Division is responsible are currently on hold due to epidemic-related waivers. As those are lifted, or as public assistance caseloads rise, it may not be possible to continue to meet our mandates without it.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	5100053	SOC. WEL. EXAM.	46,300	TARGET	46,300	TARGET
6010	58800	FRINGES	23,048	TARGET	23,048	TARGET
6010	44610	DSS ADM	-6,935	TARGET	-6,935	TARGET
6010	43610	DSS ADM	-1,387	TARGET	-1,387	TARGET
6010	43601	MEDICAL ASSISTANCE	-13,870	TARGET	-13,870	TARGET
6010	44601	MEDICAL ASSISTANCE	-13,870	TARGET	-13,870	TARGET
6010	44611	FOOD STAMPS	-13,870	TARGET	-13,870	TARGET
Local Share			19,416		19,416	

OTR # 48 **Priority** 14 **OTR Name** Keyboard Specialist in Medicaid Division

Description This position is one of three providing clerical support to our Medicaid Division. Because this position has been vacant since March, after the hiring freeze, we have redistributed the work to accommodate the absence. But our ability to satisfy all program mandates without filling this position may need to be re-evaluated when many requirements of the Medicaid program that are currently waived are once again enforced.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	5100050	KEYBD SPEC	34,052	TARGET	34,052	TARGET
6010	51600	LONGEVITY	1,500	TARGET	1,500	TARGET
6010	58800	FRINGES	17,698	TARGET	17,698	TARGET
6010	44610	DSS ADM	-5,325	TARGET	-5,325	TARGET
6010	43610	DSS ADM	-10,650	TARGET	-10,650	TARGET
6010	43601	MEDICAL ASSISTANCE	-1,065	TARGET	-1,065	TARGET
6010	44601	MEDICAL ASSISTANCE	-10,651	TARGET	-10,651	TARGET
6010	44611	FOOD STAMPS	-10,650	TARGET	-10,650	TARGET
Local Share			14,909		14,909	

Social Services Department

OTR # 44 **Priority** 15 **OTR Name** COPS: Expanded Family Supports

Description State funding supporting Community Option Preventive Services (COPS) has decreased; but we believe that the Child Development Council's services under this agreement are among the factors which have contributed to our district's reduction in detention and foster care placements (and the Mandate Program costs associated with them.)

Services under this contract include: assessment, referral, education and support in the areas of prenatal care, parenting skills, and child development education.

		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
6010	41084	USE OF ROLLOVER		-138,287	ROLLOVER	-138,287	ROLLOVER
6010	54400	PROGRAM EXPENSE		138,287	ROLLOVER	138,287	ROLLOVER
6010	43610	DSS ADM		-77,281	ONE-TIME	-77,281	ONE-TIME
6010	54400	PROGRAM EXPENSE		77,281	ONE-TIME	77,281	ONE-TIME
Local Share				0		0	

OTR # 42 **Priority** 16 **OTR Name** COPS: Preventive Youth Services

Description State funding supporting Community Option Preventive Services (COPS) has decreased; but we believe that The Advocacy Center's services under this agreement are among the factors which have contributed to our district's reduction in detention and foster care placements (and the Mandate Program costs associated with them.)

Services under this contract include:

- > 24 x 7 trauma informed crisis intervention and support services
- > hospital accompaniments with sexually abused youth needing medical care and evidence collection
- > supportive counseling
- > information and referral
- > risk reduction education & prevention
- > legal advocacy and accompaniment to services related to victimization including police and court
- > safe and confidential shelter domestic violence victims and their children
- > safety planning, and
- > ongoing emotional support.

		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
6010	41084	USE OF ROLLOVER		-34,593	ROLLOVER	-34,593	ROLLOVER
6010	54400	PROGRAM EXPENSE		34,593	ROLLOVER	34,593	ROLLOVER
6010	43610	DSS ADM		-19,332	ONE-TIME	-19,332	ONE-TIME
6010	54400	PROGRAM EXPENSE		19,332	ONE-TIME	19,332	ONE-TIME
Local Share				0		0	

Social Services Department

OTR # 43 **Priority** 17 **OTR Name** COPS: Parenting Education

Description State funding supporting Community Option Preventive Services (COPS) has decreased; but we believe that the Cornell Cooperative Extension's services under this agreement are among the factors which have contributed to our district's reduction in detention and foster care placements (and the Mandate Program costs associated with them.)

The specific services provided under this contract vary from year-to-year. The 2020 agreement specifies provision of
 > 4 "Parenting Skills" workshops
 > 2 "Parenting Styles" and/or "Strengthening Families" workshops
 > 1 "Thriving with Your Spirited Child" workshop; and
 > 1 workshop for foster and adoptive parents.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	41084	USE OF ROLLOVER	-26,894 ROLLOVER	-26,894 ROLLOVER
6010	54400	PROGRAM EXPENSE	26,894 ROLLOVER	26,894 ROLLOVER
6010	43610	DSS ADM	-15,030 ONE-TIME	-15,030 ONE-TIME
6010	54400	PROGRAM EXPENSE	15,030 ONE-TIME	15,030 ONE-TIME
Local Share			0	0

OTR # 45 **Priority** 18 **OTR Name** COPS: Primary School Family Support

Description State funding supporting Community Option Preventive Services (COPS) has decreased; but we believe that the Tompkins Community Actions's services under this agreement are among the factors which have contributed to our district's reduction in detention and foster care placements (and the Mandate Program costs associated with them.)

Services provided under this contract: Engaging primary school educators and low income parents toward increasing their children's success.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	41084	USE OF ROLLOVER	-55,009 ROLLOVER	-55,009 ROLLOVER
6010	54400	PROGRAM EXPENSE	55,009 ROLLOVER	55,009 ROLLOVER
6010	43610	DSS ADM	-30,742 ONE-TIME	-30,742 ONE-TIME
6010	54400	PROGRAM EXPENSE	30,742 ONE-TIME	30,742 ONE-TIME
Local Share			0	0

OTR # 54 **Priority** 19 **OTR Name** Locally-funded STEHP expansion

Description This is a request for local funding to supplement 100% grant-funded rental assistance for low-income households who either are facing eviction or are already homeless. Providing rental assistance in order to either maintain people in permanent housing or to help them to find permanent housing is a cost-effective alternative to housing them in the emergency shelter system.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	54400	PROGRAM EXPENSE	110,485 ROLLOVER	110,485 ROLLOVER
6010	41084	USE OF ROLLOVER	-110,485 ROLLOVER	-110,485 ROLLOVER
Local Share			0	0

Social Services Department

OTR #	57	Priority	20	OTR Name	Replacement computers		
Description	This is a combined "Equipment/Previously Support with State-Federal Aid/Maintenance of Effort" request. Social Services has historically budgeted for replacement of ~20% of its personal computers each year, but couldn't afford to do so within our assigned Fiscal Target for 2021.						
		Account		Requested		Recommended	
6010	52206	COMPUTER EQUIPMENT		30,000	TARGET	30,000	ONE-TIME
6010	44610	DSS ADM		-1,029	TARGET	-1,029	ONE-TIME
6010	43610	DSS ADM		-3,459	TARGET	-3,459	ONE-TIME
6010	43601	MEDICAL ASSISTANCE		-1,958	TARGET	-1,958	ONE-TIME
6010	43655	NYSCCBG		-662	TARGET	-662	ONE-TIME
6010	44601	MEDICAL ASSISTANCE		-1,944	TARGET	-1,944	ONE-TIME
6010	44611	FOOD STAMPS		-2,853	TARGET	-2,853	ONE-TIME
6010	44619	CHILD CARE		-806	TARGET	-806	ONE-TIME

Local Share 17,289 17,289

OTR #	58	Priority	21	OTR Name	Replacement fleet vehicles		
Description	This is another combined "Equipment/Previously Support with State-Federal Aid/Maintenance of Effort" request. Social Services has historically budgeted for replacement of ~1/3 of its vehicle fleet each year, but could not afford to do so within our assigned Fiscal Target for 2021.						
		Account		Requested		Recommended	
6010	52231	VEHICLES		125,000	TARGET	125,000	ONE-TIME
6010	44610	DSS ADM		-101	TARGET	-101	ONE-TIME
6010	43610	DSS ADM		-26,580	TARGET	-26,580	ONE-TIME
6010	43601	MEDICAL ASSISTANCE		-1,325	TARGET	-1,325	ONE-TIME
6010	43655	NYSCCBG		-5,083	TARGET	-5,083	ONE-TIME
6010	44601	MEDICAL ASSISTANCE		-1,317	TARGET	-1,317	ONE-TIME
6010	44611	FOOD STAMPS		-926	TARGET	-926	ONE-TIME
6010	44619	CHILD CARE		-6,196	TARGET	-6,196	ONE-TIME

Local Share 83,472 83,472

OTR #	49	Priority	22	OTR Name	Information Aide in Family Treatment Court		
Description	This part time position supervises collection of urine samples in connection with the Family Treatment Court Program. The person that has held this position in recent years has been on a leave of absence for about a year to care for a family member in failing health.						
	While this is a valuable position, and appreciated by clients who feel more comfortable providing a sample with someone of the same gender, it is a logical candidate for elimination in the county's current financial circumstances.						
		Account		Requested		Recommended	
6010	5100021	INFORMATION AIDE		14,606	TARGET	14,606	TARGET
6010	58800	FRINGES		7,271	TARGET	7,271	TARGET
6010	44610	DSS ADM		-2,188	TARGET	-2,188	TARGET
6010	43610	DSS ADM		-438	TARGET	-438	TARGET
6010	43601	MEDICAL ASSISTANCE		-4,375	TARGET	-4,375	TARGET
6010	44601	MEDICAL ASSISTANCE		-4,375	TARGET	-4,375	TARGET
6010	44611	FOOD STAMPS		-4,375	TARGET	-4,375	TARGET

Local Share 6,126 6,126

Social Services Department

OTR # 50 **Priority** 23 **OTR Name** Senior Typist

Description This has been a floating clerical support position, assigned to help out in whichever part of the agency was suffering most from temporary staff shortages.

While undeniably valuable, this position would be among the easiest to manage without if staffing needs to be reduced.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	5100051	SENIOR TYPIST	39,694	TARGET	39,694	TARGET
6010	51600	LONGEVITY	1,500	TARGET	1,500	TARGET
6010	58800	FRINGES	20,506	TARGET	20,506	TARGET
6010	44610	DSS ADM	-6,170	TARGET	-6,170	TARGET
6010	43610	DSS ADM	-1,234	TARGET	-1,234	TARGET
6010	43601	MEDICAL ASSISTANCE	-12,340	TARGET	-12,340	TARGET
6010	44601	MEDICAL ASSISTANCE	-12,340	TARGET	-12,340	TARGET
6010	44611	FOOD STAMPS	-12,340	TARGET	-12,340	TARGET
Local Share			17,276		17,276	
Social Services Department Total			558,914		558,914	

Tompkins Center for History & Culture

Opening in 2019 the Tompkins Center for History and Culture will be a vibrant cultural destination on the Commons in downtown Ithaca, NY. It will deliver engaging multimedia exhibits and program experiences on local and regional history and on Tompkins County's impact on the world. TCHC has three main goals: 1) build community by offering opportunities to deepen connections among County residents through sharing of narratives and place-based initiatives; 2) engage the public in a vibrant exploration of our unique community through history, heritage and cultural lenses; and 3) orient visitors to local tourism opportunities. Also, the co-location of the Downtown Visitors Center generates additional opportunities for the CVB's visitor services staff to engage more visitors in exploring the community.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Other Supplies	0	441	0	0	0	0	0
All Other Contr. Svcs	448	15,229	50,000	0	0	0	0
Program Expense	0	0	0	56,000	0	0	56,000
Maintenance	1,177	34,003	87,500	0	0	0	0
Utilities	13,676	41,377	38,000	0	0	0	0
Rent	0	0	0	4,200	0	0	4,200
Other	0	1,659	20,000	5,000	0	0	5,000
Other Finance	0	0	0	30,000	0	0	30,000
Total Expenditures	15,301	92,709	195,500	95,200	0	0	95,200
Revenues							
Other Revenues	0	160,357	195,500	4,200	0	0	4,200
Interfund Transf and Rev	0	0	0	91,000	0	0	91,000
Total Revenues	0	160,357	195,500	95,200	0	0	95,200
Dept. Net Local	15,301	-67,648	0	0	0	0	0

Tompkins Center for History & Culture

7989 TOMP CTR FOR HIST&CULTURE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Other Supplies	0	441	0	0	0	0	0
All Other Contr. Svcs	448	15,229	50,000	0	0	0	0
Program Expense	0	0	0	56,000	0	0	56,000
Maintenance	1,177	34,003	87,500	0	0	0	0
Utilities	13,676	41,377	38,000	0	0	0	0
Rent	0	0	0	4,200	0	0	4,200
Other	0	1,659	20,000	5,000	0	0	5,000
Other Finance	0	0	0	30,000	0	0	30,000
Total Expenditures	15,301	92,709	195,500	95,200	0	0	95,200
Revenues							
Other Revenues	0	160,357	195,500	4,200	0	0	4,200
Interfund Transf and Rev	0	0	0	91,000	0	0	91,000
Total Revenues	0	160,357	195,500	95,200	0	0	95,200
Budgeting Unit Net Local	15,301	-67,648	0	0	0	0	0

Tourism Promotion

Hotel room occupancy tax (established by Local Law No. 4 of 1989) is used to strengthen Tompkins County's tourism products and marketing to insure a healthy tourism industry in Tompkins County. The Convention and Visitors Bureau is supported by these funds, and other initiatives are also financed by this program to encourage the development of, and out-of-county marketing for, attractions, events, and activities that will increase stay-over visitors in Tompkins County. The room tax fund balance is a result of tourism program revenues exceeding expenditures in prior years. Hotel room occupancy taxes are used for the enhancement of the general economy of Tompkins County through promotion of tourism.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Professional Services	0	0	193,064	163,940	0	0	163,940
Program Expense	86,622	88,820	0	0	0	0	0
Other	2,092,555	2,218,380	1,279,434	1,301,800	0	0	1,301,800
Other Finance	100,000	0	0	76,278	0	0	76,278
Total Expenditures	2,279,177	2,307,200	1,472,498	1,542,018	0	0	1,542,018
Revenues							
Local Revenues	2,339,050	2,356,662	1,472,498	1,542,018	0	0	1,542,018
Total Revenues	2,339,050	2,356,662	1,472,498	1,542,018	0	0	1,542,018
Dept. Net Local	-59,873	-49,462	0	0	0	0	0

Tourism Promotion

6475 ROOM TAX

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Professional Services	0	0	193,064	163,940	0	0	163,940
Program Expense	86,622	88,820	0	0	0	0	0
Other	2,092,555	2,218,380	1,279,434	1,301,800	0	0	1,301,800
Other Finance	100,000	0	0	76,278	0	0	76,278
Total Expenditures	2,279,177	2,307,200	1,472,498	1,542,018	0	0	1,542,018
Revenues							
Local Revenues	2,339,050	2,356,662	1,472,498	1,542,018	0	0	1,542,018
Total Revenues	2,339,050	2,356,662	1,472,498	1,542,018	0	0	1,542,018
Budgeting Unit Net Local	-59,873	-49,462	0	0	0	0	0

Transportation Planning

Transportation Planning oversees Federal and State Grant and County Mobility Management. Grant management includes developing proposals, reporting and monitoring sub-recipients compliance with Federal and State regulations. The unit manages a \$15 million portfolio of Federal Transit Administration (FTA) grants and New York State Transit Operating Assistance program. Mobility management includes coordinating county and regional programs: manage Tompkins County's Coordinated Transportation Planning program with ITCTC; support the implementation of the seven-county regional mobility plan to improve inter-county commuting and access to regional health care centers (MoveTogetherNY.org); support Way2Go County mobility education program; work with individuals, human service agencies and others to identify service gaps and strategies to improve mobility services with all mobility providers. Additional responsibilities include: organizing regional workshops/meetings; assisting ITCTC to develop the Transportation Improvement Plan (TIP) and State TIP and consulting with ITCTC, TCAT, Gadabout, and other agencies on public transportation projects. In 2018-19, Transportation Planning coordinates the FTA On-Ramp Project to develop a business model for a Mobility-as-a-Service pilot.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	77,685	88,134	76,466	76,466	0	0	76,466
Overtime	0	49	0	0	0	0	0
Premium Pay	1,500	1,750	1,750	1,750	0	0	1,750
Fringe Benefits	34,393	37,087	37,434	38,936	0	0	38,936
Other Capital Equip	0	60	400	400	0	0	400
Other Supplies	133	104	1,001	4,000	0	0	4,000
Travel Training	2,494	2,914	4,100	1,500	0	0	1,500
All Other Contr. Svcs	432,362	510,655	520,653	576,935	0	0	576,935
Program Expense	3,649	3,293	8,900	8,900	0	0	8,900
Other	1,265	334	5,150	5,127	0	0	5,127
Total Expenditures	553,481	644,380	655,854	714,014	0	0	714,014
Revenues							
Federal Aid	383,618	726,501	485,198	557,366	0	0	557,366
State Aid	40,539	0	57,463	57,296	0	0	57,296
Other Revenues	2,388	831	2,000	0	0	0	0
Total Revenues	426,545	727,332	544,661	614,662	0	0	614,662
Dept. Net Local	126,936	-82,952	111,193	99,352	0	0	99,352

Transportation Planning

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Chief Transportation Planner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00

Transportation Planning

5631 TRANSPORTATION PLANNER

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	77,685	88,134	76,466	76,466	0	0	76,466
Overtime	0	49	0	0	0	0	0
Premium Pay	1,500	1,750	1,750	1,750	0	0	1,750
Fringe Benefits	34,393	37,087	37,434	38,936	0	0	38,936
Other Capital Equip	0	60	400	400	0	0	400
Other Supplies	133	104	1,001	4,000	0	0	4,000
Travel Training	2,494	2,914	4,100	1,500	0	0	1,500
All Other Contr. Svcs	432,362	510,655	520,653	576,935	0	0	576,935
Program Expense	3,649	3,293	8,900	8,900	0	0	8,900
Other	1,265	334	5,150	5,127	0	0	5,127
Total Expenditures	553,481	644,380	655,854	714,014	0	0	714,014
Revenues							
Federal Aid	383,618	726,501	485,198	557,366	0	0	557,366
State Aid	40,539	0	57,463	57,296	0	0	57,296
Other Revenues	2,388	831	2,000	0	0	0	0
Total Revenues	426,545	727,332	544,661	614,662	0	0	614,662
Budgeting Unit Net Local	126,936	-82,952	111,193	99,352	0	0	99,352

Unallocated Revenues

Unallocated Revenues include: Sales Tax, Interest Income, Rent on County owned properties, Payments in Lieu of Tax, Interest & Penalties on delinquent taxes, and other non-departmental revenue

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
State Aid	2,074,448	2,035,590	1,603,731	768,000	0	0	768,000
Local Revenues	88,433,626	91,011,165	90,799,740	36,078,440	0	0	36,078,440
Other Revenues	1,175,305	1,235,310	905,079	1,028,711	0	0	1,028,711
Total Revenues	91,683,379	94,282,065	93,308,550	37,875,151	0	0	37,875,151
Dept. Net Local	-91,683,379	-94,282,065	-93,308,550	-37,875,151	0	0	-37,875,151

Unallocated Revenues

9999 UNALLOCATED REVENUE				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
State Aid	2,074,448	2,035,590	1,603,731	768,000	0	0	768,000
Local Revenues	88,433,62	91,011,165	90,799,740	36,078,440	0	0	36,078,440
Other Revenues	1,175,305	1,235,310	905,079	1,028,711	0	0	1,028,711
Total Revenues	91,683,37	94,282,065	93,308,550	37,875,151	0	0	37,875,151
Budgeting Unit Net Local	-91,683,3	-94,282,0	-93,308,5	-37,875,1	0	0	-37,875,1

Veterans Service Agency

Pursuant to the County Charter and Executive Law § 357, Tompkins County is required to have a County Veterans Service Agency as well as a Director to serve the County. The mission of the office is to provide entitlement information and advocacy assistance to military personnel, veterans, and their dependents in matters relating to veterans law. The Director is required to be accredited as a Veterans Service Organization (VSO) representative within eighteen months of appointment. Accreditation shall mean the authority granted by the United States Department of Veterans Affairs to assist veterans and their family members in the preparation, presentation, and prosecution of claims for benefits pursuant to federal regulations. The Tompkins County Legislature established the Tompkins County Veterans Service Agency in 2019.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	0	28,556	76,187	71,425	4,762	4,762	76,187
Fringe Benefits	0	13,304	36,463	35,555	2,371	2,371	37,926
Other Capital Equip	0	1,669	2,186	0	1,337	1,337	1,337
Other Supplies	0	406	800	0	500	500	500
Travel Training	0	1,591	1,500	674	1,500	1,500	2,174
All Other Contr. Svcs	0	0	0	0	850	850	850
Program Expense	0	1,312	1,500	0	1,365	1,365	1,365
Utilities	0	27	840	0	100	100	100
Other	0	137	1,300	0	635	635	635
Total Expenditures	0	47,002	120,776	107,654	13,420	13,420	121,074
Revenues							
Other Revenues	0	500	0	0	0	0	0
Total Revenues	0	500	0	0	0	0	0
Dept. Net Local	0	46,502	120,776	107,654	13,420	13,420	121,074

Veterans Service Agency

Full Time Equivalent

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Director of Veterans Services	0.00	0.00	0.00	1.00	0.75	0.25	0.25	1.00
	0.00	0.00	0.00	1.00	0.75	0.25	0.25	1.00

Veterans Service Agency

6510 VETERANS SERVICE AGENCY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	0	28,556	76,187	71,425	4,762	4,762	76,187
Fringe Benefits	0	13,304	36,463	35,555	2,371	2,371	37,926
Other Capital Equip	0	1,669	2,186	0	1,337	1,337	1,337
Other Supplies	0	406	800	0	500	500	500
Travel Training	0	1,591	1,500	674	1,500	1,500	2,174
All Other Contr. Svcs	0	0	0	0	850	850	850
Program Expense	0	1,312	1,500	0	1,365	1,365	1,365
Utilities	0	27	840	0	100	100	100
Other	0	137	1,300	0	635	635	635
Total Expenditures	0	47,002	120,776	107,654	13,420	13,420	121,074
Revenues							
Other Revenues	0	500	0	0	0	0	0
Total Revenues	0	500	0	0	0	0	0
Budgeting Unit Net Local	0	46,502	120,776	107,654	13,420	13,420	121,074

Veterans Service Agency

OTR # 24 **Priority** 1 **OTR Name** TCDVS Restoration for Service

Description This OTR requests the restoration of \$13,328 in funding reduced to achieve the target reduction goal of -12%. This request includes the restoration of the Director's position to full time with fringe. It also includes restoring the target budget lines of:
 - Equipment at \$1,337 of \$2,186
 - Supplies at \$500 of \$800
 - Contractual at \$4,450 of \$5,140

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6510	5100026	DIRECTOR OF VETERANS	4,762	TARGET	4,762	TARGET
6510	58800	FRINGES	2,371	TARGET	2,371	TARGET
6510	52206	COMPUTER EQUIPMENT	1,337	TARGET	1,337	TARGET
6510	54303	OFFICE SUPPLIES	400	TARGET	400	TARGET
6510	54330	PRINTING	100	TARGET	100	TARGET
6510	54400	PROGRAM EXPENSE	1,365	TARGET	1,365	TARGET
6510	54412	TRAVEL/TRAINING	1,500	TARGET	1,500	TARGET
6510	54414	LOCAL MILEAGE	400	TARGET	400	TARGET
6510	54416	MEMBERSHIP DUES	135	TARGET	135	TARGET
6510	54425	SERVICE CONTRACTS	850	TARGET	850	TARGET
6510	54452	POSTAGE	100	TARGET	100	TARGET
6510	54472	TELEPHONE	100	TARGET	100	TARGET
Local Share			13,420		13,420	
Veterans Service Agency Total			13,420		13,420	

Weights & Measures Department

The mission of Weights and Measures is to uphold the relevant State Agriculture and Market Laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., scales, gasoline pumps, fuel oil dispensers) in the County. Devices not in compliance are either ordered out of service for repair or condemned. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and responds to consumer complaints and questions. Fees are assessed for device testing and are used to offset the cost of operating the program. This is a state-mandated program.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	84,997	104,806	113,295	63,025	0	0	63,025
Overtime	0	40	0	0	0	0	0
Premium Pay	1,821	6,006	2,000	500	0	0	500
Fringe Benefits	39,320	51,646	55,181	31,623	0	0	31,623
Automotive Equipment	0	0	0	23,318	27,284	27,284	50,602
Other Capital Equip	0	1,310	0	0	0	0	0
Vehicle Fuel and Maint	2,365	909	2,661	3,461	0	0	3,461
Other Supplies	249	161	325	325	0	0	325
Travel Training	272	88	400	400	0	0	400
All Other Contr. Svcs	185	185	200	200	0	0	200
Program Expense	523	497	1,450	650	0	0	650
Utilities	1,513	1,505	1,760	1,760	0	0	1,760
Other	201	202	275	275	0	0	275
Total Expenditures	131,446	167,355	177,547	125,537	27,284	27,284	152,821
Revenues							
Local Revenues	25,366	24,932	22,775	22,775	0	0	22,775
Applied Rollover (Rev.)	0	0	0	0	27,284	27,284	27,284
Total Revenues	25,366	24,932	22,775	22,775	27,284	27,284	50,059
Dept. Net Local	106,080	142,423	154,772	102,762	0	0	102,762

Weights & Measures Department

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Director of Weights & Measures	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Inspector of Weights & Measures	0.50	0.50	1.00	1.00	0.00	0.00	0.00	0.00
	1.50	1.50	2.00	2.00	1.00	0.00	0.00	1.00

Weights & Measures Department

3630 WEIGHTS & MEASURES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	84,997	104,806	113,295	63,025	0	0	63,025
Overtime	0	40	0	0	0	0	0
Premium Pay	1,821	6,006	2,000	500	0	0	500
Fringe Benefits	39,320	51,646	55,181	31,623	0	0	31,623
Automotive Equipment	0	0	0	23,318	27,284	27,284	50,602
Other Capital Equip	0	1,310	0	0	0	0	0
Vehicle Fuel and Maint	2,365	909	2,661	3,461	0	0	3,461
Other Supplies	249	161	325	325	0	0	325
Travel Training	272	88	400	400	0	0	400
All Other Contr. Svcs	185	185	200	200	0	0	200
Program Expense	523	497	1,450	650	0	0	650
Utilities	1,513	1,505	1,760	1,760	0	0	1,760
Other	201	202	275	275	0	0	275
Total Expenditures	131,446	167,355	177,547	125,537	27,284	27,284	152,821
Revenues							
Local Revenues	25,366	24,932	22,775	22,775	0	0	22,775
Applied Rollover (Rev.)	0	0	0	0	27,284	27,284	27,284
Total Revenues	25,366	24,932	22,775	22,775	27,284	27,284	50,059
Budgeting Unit Net Local	106,080	142,423	154,772	102,762	0	0	102,762

Weights & Measures Department

OTR # 3 **Priority** 1 **OTR Name** W&M's Replacement Vehicle

Description Weights & Measures is requesting a One-Time OTR of \$27,284 to cover the cost over & above the W&M's \$23,318 base budget vehicle line-item to cover the \$50,602 expense of a suitable, properly outfitted replacement vehicle. A 3/4 ton pick-up truck with a cargo bed slide and lockable bed cap to replace current vehicle (Van) is the item the OTR is requested for.

The current Weights & Measures van is a 2008 model year for which reliability is becoming a concern when Weights & Measures has a direct impact on the accuracy of goods weighed, metered, or measured for sale in Tompkins County totaling millions of dollars annually.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3630	52231	VEHICLES	27,284 ROLLOVER	27,284 ROLLOVER
3630	41084	USE OF ROLLOVER	-27,284 ROLLOVER	-27,284 ROLLOVER
Local Share			0	0
Weights & Measures Department Total			0	0

Workforce Development Board

The Workforce Development Board enhances the productivity and competitiveness of Tompkins County by developing and coordinating employment and training resources that meet employer workforce needs and facilitate employment and development opportunities for individuals. Key to these efforts, is a continuous contact with the business community. This is done in partnership with economic development to ensure that workforce priorities are aligned with economic development strategies in a manner that is responsive to current needs and future demand.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	120,871	124,978	213,406	226,716	27,545	27,545	254,261
Premium Pay	2,431	1,675	1,675	425	0	0	425
Fringe Benefits	55,844	59,008	102,937	113,071	13,712	13,712	126,783
Other Capital Equip	697	3,804	2,000	1,624	0	0	1,624
Other Supplies	532	1,801	4,050	2,550	0	0	2,550
Travel Training	2,274	2,958	8,000	4,000	0	0	4,000
All Other Contr. Svcs	305,333	225,323	237,552	194,775	0	0	194,775
Program Expense	7,212	10,181	16,000	5,815	0	0	5,815
Utilities	1,860	1,808	2,600	2,900	0	0	2,900
Rent	13,238	13,575	17,677	19,632	0	0	19,632
Other	3,870	4,254	6,193	4,959	0	0	4,959
Total Expenditures	514,162	449,365	612,090	576,467	41,257	41,257	617,724
Revenues							
Federal Aid	336,593	342,129	374,425	387,000	0	0	387,000
Other Revenues	94,658	29,929	17,675	24,000	0	0	24,000
Interfund Transf and Rev	132,028	0	219,990	165,467	41,257	41,257	206,724
Total Revenues	563,279	372,058	612,090	576,467	41,257	41,257	617,724
Dept. Net Local	-49,117	77,307	0	0	0	0	0

Workforce Development Board

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Coordinator	0.85	1.35	1.35	0.85	0.85	0.00	0.00	0.85
Deputy Workforce Development	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Youth Services Associate	0.00	0.00	0.00	0.00	0.50	0.50	0.50	1.00
	1.85	2.35	2.35	2.85	3.35	0.50	0.50	3.85

Workforce Development Board

6290 WORKFORCE DEV BOARD

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	120,871	124,978	213,406	226,716	27,545	27,545	254,261
Premium Pay	2,431	1,675	1,675	425	0	0	425
Fringe Benefits	55,844	59,008	102,937	113,071	13,712	13,712	126,783
Other Capital Equip	697	3,804	2,000	1,624	0	0	1,624
Other Supplies	532	1,801	4,050	2,550	0	0	2,550
Travel Training	2,274	2,958	8,000	4,000	0	0	4,000
All Other Contr. Svcs	305,333	225,323	237,552	194,775	0	0	194,775
Program Expense	7,212	10,181	16,000	5,815	0	0	5,815
Utilities	1,860	1,808	2,600	2,900	0	0	2,900
Rent	13,238	13,575	17,677	19,632	0	0	19,632
Other	3,870	4,254	6,193	4,959	0	0	4,959
Total Expenditures	514,162	449,365	612,090	576,467	41,257	41,257	617,724
Revenues							
Federal Aid	336,593	342,129	374,425	387,000	0	0	387,000
Other Revenues	94,658	29,929	17,675	24,000	0	0	24,000
Interfund Transf and Rev	132,028	0	219,990	165,467	41,257	41,257	206,724
Total Revenues	563,279	372,058	612,090	576,467	41,257	41,257	617,724
Budgeting Unit Net Local	-49,117	77,307	0	0	0	0	0

Workforce Development Board

OTR # 59 **Priority** 1 **OTR Name** Youth Services Associate - request for 50% funding

Description 50% of the Youth Services Associate's wage and fringe is necessary for the fulfillment of the Workforce Development Board's strategic and programmatic responsibilities as outlined in Federal and State law. The remaining 50% has already been identified from departmental funding sources. This OTR will enable the Tompkins County Workforce Development Board to more adequately plan for and serve young people and other groups disproportionately affected by high unemployment and job loss.

If adopted, this OTR will be funded by an increase in interfund revenues that are raised and originate in the General Fund and are appropriated to the Workforce Development Board (CD-Fund). Therefore, a corresponding increase in the General Fund's "Contribution to Comm Dev" unit (9502, in the Interfund Distribution section of the Budget) is required.

<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6290 5100014 YOUTH SERVICES	27,545 TARGET	27,545 TARGET
6290 58800 FRINGES	13,712 TARGET	13,712 TARGET
6290 42801 INTERFUND REVENUES	-41,257 TARGET	-41,257 TARGET
Local Share		0
Workforce Development Board Total		0

Workforce NY Career Center

The Office of Employment and Training provides Workforce Innovation and Opportunity Act Programs that offer employment services for Adults, Dislocated Workers and Youth. Employment services may include job development, job readiness, employment assessment, one-on-one employment counseling and training. New regulations state there are no income eligibility guidelines, however, intensive and training services are priority based, as determined by the local Workforce Development Board. In addition, workforce development services are provided to area businesses to assist them with obtaining, retaining, and training employees to meet the needs of their business.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	518,463	624,908	707,882	669,544	0	0	669,544
Overtime	73	1,744	0	0	0	0	0
Premium Pay	4,532	2,483	1,825	575	0	0	575
Fringe Benefits	173,986	209,368	244,183	245,003	0	0	245,003
Other Capital Equip	2,261	3,234	3,200	1,000	0	0	1,000
Other Supplies	1,056	1,952	6,600	1,276	0	0	1,276
Travel Training	2,963	8,781	9,000	5,000	0	0	5,000
All Other Contr. Svcs	3,419	2,316	2,320	2,677	0	0	2,677
Program Expense	91,666	153,993	373,437	151,327	0	0	151,327
Utilities	8,991	8,825	9,840	8,500	0	0	8,500
Rent	21,473	20,769	48,186	19,908	0	0	19,908
Other	4,240	5,583	8,870	7,874	0	0	7,874
Total Expenditures	833,123	1,043,956	1,415,343	1,112,684	0	0	1,112,684
Revenues							
Federal Aid	720,265	871,054	1,204,694	907,623	0	0	907,623
Other Revenues	58,914	90,714	94,389	94,389	0	0	94,389
Interfund Transf and Rev	130,039	0	116,260	110,672	0	0	110,672
Total Revenues	909,218	961,768	1,415,343	1,112,684	0	0	1,112,684
Dept. Net Local	-76,095	82,188	0	0	0	0	0

Workforce NY Career Center

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Administrative Coordinator	0.15	0.15	0.15	0.15	0.15	0.00	0.00	0.15
Communications Specialist	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Employment and Training Clerk	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Employment and Training Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Workforce Development Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Workforce Development Specialist	1.50	1.50	3.00	4.00	4.00	0.00	0.00	4.00
Workforce Transition Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
	6.65	6.65	7.15	8.15	9.15	0.00	0.00	9.15

Workforce NY Career Center

6292 EMPLOYMENT & TRAINING

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Salary and Wages	518,463	624,908	707,882	669,544	0	0	669,544
Overtime	73	1,744	0	0	0	0	0
Premium Pay	4,532	2,483	1,825	575	0	0	575
Fringe Benefits	173,986	209,368	244,183	245,003	0	0	245,003
Other Capital Equip	2,261	3,234	3,200	1,000	0	0	1,000
Other Supplies	1,056	1,952	6,600	1,276	0	0	1,276
Travel Training	2,963	8,781	9,000	5,000	0	0	5,000
All Other Contr. Svcs	3,419	2,316	2,320	2,677	0	0	2,677
Program Expense	91,666	153,993	373,437	151,327	0	0	151,327
Utilities	8,991	8,825	9,840	8,500	0	0	8,500
Rent	21,473	20,769	48,186	19,908	0	0	19,908
Other	4,240	5,583	8,870	7,874	0	0	7,874
Total Expenditures	833,123	1,043,956	1,415,343	1,112,684	0	0	1,112,684
Revenues							
Federal Aid	720,265	871,054	1,204,694	907,623	0	0	907,623
Other Revenues	58,914	90,714	94,389	94,389	0	0	94,389
Interfund Transf and Rev	130,039	0	116,260	110,672	0	0	110,672
Total Revenues	909,218	961,768	1,415,343	1,112,684	0	0	1,112,684
Budgeting Unit Net Local	-76,095	82,188	0	0	0	0	0

Youth Services Department

It is the mission of the Tompkins County Youth Services Department to invest time, resources and funding in communities to enable all youth to thrive in school, work and life. The Tompkins County Charter and NYS Executive Law charge the Department with planning and coordinating youth services throughout Tompkins County.

TCYSD is a planning entity which provides direct services for youth through assessing youth needs, contracting with appropriate youth program providers, monitoring the performance of funded programs, coordinating public and private youth programs, supporting the training of youth workers and their organizations, and assisting local municipalities to assess and address their local youth needs.

Utilizing a continuum of care approach which weaves a web of youth services across Tompkins County, funding recommendations provided by the Youth Services Board utilize the department's resources to provide support for recreation, prevention, and intervention programs run by not-for-profit agencies and municipalities that provide over 40 programs serving over 7,000 youth per year.

Working with our collaborative partners the Youth Services Department is committed to making Tompkins County a place where all youth are given the opportunity to thrive.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			Total Rec
				Target	Req OTR's	Rec OTR's	
Expenditures							
Salary and Wages	278,931	292,177	327,953	271,506	0	0	271,506
Overtime	50	41	0	0	0	0	0
Premium Pay	4,000	3,500	3,500	1,750	0	0	1,750
Fringe Benefits	127,886	137,431	155,226	132,447	0	0	132,447
Other Capital Equip	6,028	0	3,000	0	0	0	0
Other Supplies	1,800	2,956	4,437	3,150	0	0	3,150
Travel Training	13,276	16,102	7,200	1,000	0	0	1,000
Professional Services	45,155	57,968	69,600	39,350	7,750	7,750	47,100
All Other Contr. Svcs	722	722	740	740	0	0	740
Program Expense	835,090	903,281	926,564	830,853	0	0	830,853
Utilities	572	588	700	650	0	0	650
Other	20,625	8,393	16,650	15,125	0	0	15,125
Other Finance	228,680	224,733	237,384	206,729	0	0	206,729
Total Expenditures	1,562,815	1,647,892	1,752,954	1,503,300	7,750	7,750	1,511,050
Revenues							
State Aid	175,056	184,595	139,433	139,433	0	0	139,433
Local Revenues	228,680	224,733	237,384	206,729	0	0	206,729
Other Revenues	95,388	103,052	92,928	51,000	0	0	51,000
Applied Rollover (Rev.)	0	0	32,000	0	7,750	7,750	7,750
Total Revenues	499,124	512,380	501,745	397,162	7,750	7,750	404,912
Dept. Net Local	1,063,691	1,135,512	1,251,209	1,106,138	0	0	1,106,138

Youth Services Department

Full Time Equivalents

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Target	OTR Req	OTR Rec	2021 Total Rec
Admin Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Coordinator of Community Youth	1.00	1.00	2.00	2.00	1.00	0.00	0.00	1.00
Deputy Director of Youth Services	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Planner	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Program Management Specialist	1.50	2.00	0.00	0.00	0.00	0.00	0.00	0.00
	5.50	6.00	5.00	5.00	4.00	0.00	0.00	4.00

Youth Services Department

7020 YOUTH BUREAU				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Salary and Wages	278,931	292,177	327,953	271,506	0	0	271,506
Overtime	50	41	0	0	0	0	0
Premium Pay	4,000	3,500	3,500	1,750	0	0	1,750
Fringe Benefits	127,886	137,431	155,226	132,447	0	0	132,447
Other Capital Equip	6,028	0	3,000	0	0	0	0
Other Supplies	1,800	2,956	4,437	3,150	0	0	3,150
Travel Training	13,276	16,102	7,200	1,000	0	0	1,000
Professional Services	45,155	57,968	69,600	39,350	7,750	7,750	47,100
All Other Contr. Svcs	722	722	740	740	0	0	740
Program Expense	1,927	714	400	0	0	0	0
Utilities	572	588	700	650	0	0	650
Other	20,625	8,393	16,650	15,125	0	0	15,125
Total Expenditures	500,972	520,592	589,406	465,718	7,750	7,750	473,468
Revenues							
State Aid	7,543	0	7,526	7,526	0	0	7,526
Other Revenues	95,388	103,052	92,928	51,000	0	0	51,000
Applied Rollover (Rev.)	0	0	32,000	0	7,750	7,750	7,750
Total Revenues	102,931	103,052	132,454	58,526	7,750	7,750	66,276
Budgeting Unit Net Local	398,041	417,540	456,952	407,192	0	0	407,192
7022 YOUTH PROGRAMS				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	521,187	538,221	529,007	481,355	0	0	481,355
Other Finance	228,680	224,733	237,384	206,729	0	0	206,729
Total Expenditures	749,867	762,954	766,391	688,084	0	0	688,084
Revenues							
State Aid	167,513	184,595	131,907	131,907	0	0	131,907
Local Revenues	228,680	224,733	237,384	206,729	0	0	206,729
Total Revenues	396,193	409,328	369,291	338,636	0	0	338,636
Budgeting Unit Net Local	353,674	353,626	397,100	349,448	0	0	349,448

Youth Services Department

7026 MUNICIPAL YOUTH SERVICES

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	311,976	364,346	397,157	349,498	0	0	349,498
Total Expenditures	311,976	364,346	397,157	349,498	0	0	349,498
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	311,976	364,346	397,157	349,498	0	0	349,498

Youth Services Department

OTR # 69 **Priority** 1 **OTR Name** Restore Funding for Training Program
Description This OTR asks for \$7,750 in One-time funding to restore reduced funding for the Department of Youth Services delivery of training programs.

To continually grow and improve service offerings by youth providers, we know that ongoing learning is essential for youth service workers. Over the last 5 years, we have built a training series that non-profits, county departments, school personnel, and community members have come to rely on and value greatly. Many organizations have needed to eliminate their training budgets due to financial constraints, but the necessity is still there. Our training series fills that gap; serving 300-400 participants by offering 10-13 trainings throughout the year. With a 12% reduction in our budget, our training efforts will be significantly affected. We feel, due to the current circumstance we are now living in with the COVID-19 pandemic, the need for increased training and education around a variety of topics will be crucial, especially in the coming year.

This request will allow the Youth Services Department training series to continue for youth workers so that high-quality services can remain as we all adjust to the new normal of virtual programming, social distancing, mask-wearing, and the struggle to stay connected to youth and families in meaningful ways.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7020	54442	PROFESSIONAL SERVICES	7,750 ROLLOVER	7,750 ROLLOVER
7020	41084	USE OF ROLLOVER	-7,750 ROLLOVER	-7,750 ROLLOVER
Local Share			0	0
Youth Services Department Total			0	0

Youth Services Recreation Partnership

The Intermunicipal Recreation Partnership is comprised of ten municipalities and Tompkins County, enabling 90% of the County's youth to be eligible to participate in a wide array of year-round recreation programs at discounted prices. With eleven municipal partners, it is one of the largest and most successful collaborations of its kind in the United States.

The Recreation Partnership jointly plans, funds, and oversees a set of 30+ programs through the Ithaca Youth Bureau, that no single community could afford to offer on its own. The Partnership is cost-effective by avoiding duplication of some programs and by centralizing others to achieve economies of scale. The Partnership provides the primary source of public recreation for some municipalities and it offers speciality camps, sports and non-competitive arts and culture programs that complement the local recreation programs of other communities. In 2014, the Partnership served over 3,000 different young people from throughout the municipalities in Tompkins County.

The inter-municipal agreement establishing the Partnership commits the County to two forms of support.

1. A new partnership agreement was reauthorized in 2017 for 2018-2022. By a large majority, the County Legislature committed to contributing 25% of the total municipal cost of programs that are not covered by program fees or other revenues. The City of Ithaca and Town of Ithaca, as the largest users of the programs, also agree to each pay 25% of the net costs and the smaller municipal members agree to share the remaining 25% based on an approved cost-sharing formula.

2. The County Youth Services Department provides in-kind staff support to the governing board of the Partnership that includes: collecting all municipal contributions, managing contracts with its primary provider the Ithaca Youth Bureau, and others as directed, making payments on behalf of the Partnership, and assisting committees in evaluating programs, soliciting requests for proposals as needed, analyzing expenditures and revenues, and/or helping to generate alternative revenues. Staff support is included in the Planning & Coordination Program of the Youth Services Department.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	282,020	287,660	293,412	284,610	8,802	8,802	293,412
Total Expenditures	282,020	287,660	293,412	284,610	8,802	8,802	293,412
Revenues							
Other Revenues	211,515	215,745	220,060	220,060	0	0	220,060
Total Revenues	211,515	215,745	220,060	220,060	0	0	220,060
Dept. Net Local	70,505	71,915	73,352	64,550	8,802	8,802	73,352

Youth Services Recreation Partnership

7021 RECREATION PARTNERSHIP

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	282,020	287,660	293,412	284,610	8,802	8,802	293,412
Total Expenditures	282,020	287,660	293,412	284,610	8,802	8,802	293,412
Revenues							
Other Revenues	211,515	215,745	220,060	220,060	0	0	220,060
Total Revenues	211,515	215,745	220,060	220,060	0	0	220,060
Budgeting Unit Net Local	70,505	71,915	73,352	64,550	8,802	8,802	73,352

Youth Services Recreation Partnership

OTR # 4 **Priority** 1 **OTR Name** Recreation Partnership restoration

Description The Recreation Partnership has been in existence for nearly three decades and is truly a one of a kind collaboration between Tompkins County and its municipalities. The Recreation Partnership Agreement provides a commitment from the County as a keystone supporter of the Inter-municipal Recreation Partnership. The collaboration itself is based on a contract for services with the City of Ithaca Youth Bureau providing a wide array of year-round recreation programs at discounted prices. The City of Ithaca, Town of Ithaca and Tompkins County each equally contribute 25% of the total municipal cost of programs that are not covered by program fees or other revenues, with the remaining 25% split among the smaller municipalities of Caroline, Danby, Enfield, Dryden, Groton, Ulysses, Newfield, and the Village of Lansing. The amount that each of the smaller municipalities pays is determined by an approved cost-sharing formula. This contract for services allows local youth, particularly those from lower socioeconomic levels, accessibility to participate in Ithaca Youth Bureau programs at reduced rates. The Recreation Partnership is often cited as an excellent example of inter-governmental collaboration that saves money and expands services by reducing duplication and offering diversity and economies of scale that no partner could provide alone.

The County's 2020 contribution is \$73,353. In the 2021 budget, we've been asked to show a (-12%) reduction in local funds. This would reduce the amount that Tompkins County would contribute to \$64,551, a decrease of \$8,802. The collaboration works on the understanding that each partner of the Recreation Partnership maintains their contribution at the same level as the other partners. Thus, meaning Tompkins County's reduction of \$8,802 would quickly snowball into a \$35,209 reduction. This would translate into a drastic reduction in programs offered. The impact would be felt by youth and families across all municipalities. The loss of more public recreation programs would further exacerbate the financial and social stresses on families that depend on high quality, affordable recreation programs.

With this OTR, we are asking, for the amount of \$8,802, to bring the funding provided by Tompkins County back up to the 2020 funding level of \$73,353. Maintaining this level of funding will allow the Recreation Partnership to continue with minimal disruptions to its programming.

<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7021 54400 PROGRAM EXPENSE	8,802 TARGET	8,802 TARGET
Local Share	8,802	8,802
<hr/>		
Youth Services Recreation Partnership Total	8,802	8,802

Animal Control - SPCA

SPCA of Tompkins County Cat Spay/Neuter/Vaccination Program

The SPCA of Tompkins County was founded in 1902 to protect companion animals. We are a no-kill shelter dedicated to preventing animal cruelty and overpopulation. We promote responsible pet stewardship by providing education, counseling and training to nurture and enhance the human-animal bond. Our mission-based programs include adoption services, humane education and support for Tompkins County residents and their animals in need. The SPCA of Tompkins County is an open-admission, no-kill shelter; we do not refuse animals in need because of age, medical condition, species or breed. No-kill means that the SPCA is committed to placing every animal who is healthy, treatable or manageable in medical and behavioral terms. However, this does not imply that we have unlimited capacity or resources. Every summer the shelter experiences an overwhelming influx of cats, many of whom are unplanned, unwanted newborn kittens. Even with the ability to place over 100 kittens in foster care at a time, the SPCA cannot meet the demand of incoming cats. Furthermore, housing hundreds of cats in cages at the shelter is not a humane, sustainable or financially feasible way to solve the problem.

The solution to cat overpopulation is a comprehensive spay/neuter program to prevent the birth of thousands of kittens each year.

The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval may sign up for the SPCA's weekly Spay/Neuter Clinic held every Tuesday and one weekend a month. In 2008, this program provided surgery and vaccinations for 1,030 cats, thereby preventing thousands of unwanted, unvaccinated kittens from flooding the community. From January through June, 2009, nearly 600 cats have been altered and rabies vaccinated due to Tompkins County's partnership in this program.

By working together, the SPCA, Tompkins County and its residents can continue this community-wide approach to the growing problem of cat overpopulation, and protect itself against the spread of rabies. The Cat Spay/Neuter/Vaccination Program's \$100,000 budget is funded in nearly equal thirds by each partner.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	35,745	36,460	37,189	32,726	0	0	32,726
Total Expenditures	35,745	36,460	37,189	32,726	0	0	32,726
Dept. Net Local	35,745	36,460	37,189	32,726	0	0	32,726

Animal Control - SPCA

3520 ANIMAL CONTROL

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2021		
Expenditures							
Program Expense	35,745	36,460	37,189	32,726	0	0	32,726
Total Expenditures	35,745	36,460	37,189	32,726	0	0	32,726
Budgeting Unit Net Local	35,745	36,460	37,189	32,726	0	0	32,726

Child Development Council

The Child Development Council is designated as Tompkins County's Child Care Resource and Referral (CCRR) agency by the New York State Office of Children and Family Services, and has a mission to promote the accessibility, growth, and development of quality child care.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	0	50,000	0	0	0	0	0
Total Expenditures	0	50,000	0	0	0	0	0
Dept. Net Local	0	50,000	0	0	0	0	0

Child Development Council

6303 CHILD DEVELOPMENT COUNCIL

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	0	50,000	0	0	0	0	0
Total Expenditures	0	50,000	0	0	0	0	0
Budgeting Unit Net Local	0	50,000	0	0	0	0	0

Cornell Cooperative Extension

Cornell Cooperative Extension of Tompkins County is a unique education resource that equips citizens to improve their lives and communities. Cooperative Extension's mission to strengthen youth, adults, families, and communities is achieved through learning partnerships with citizens, businesses, organizations, and governmental agencies that put knowledge to work. Cornell Cooperative Extension of Tompkins County is part of a statewide and national network that extends the research of the land grant universities to local residents. Local funding leverages state and federal support as well as other grants and volunteer resources.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	820,946	884,221	836,985	662,627	35,000	35,000	697,627
Total Expenditures	820,946	884,221	836,985	662,627	35,000	35,000	697,627
Dept. Net Local	820,946	884,221	836,985	662,627	35,000	35,000	697,627

Cornell Cooperative Extension

2981 COOPERATIVE EXTENSION

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	820,946	884,221	836,985	662,627	35,000	35,000	697,627
Total Expenditures	820,946	884,221	836,985	662,627	35,000	35,000	697,627
Budgeting Unit Net Local	820,946	884,221	836,985	662,627	35,000	35,000	697,627

Cornell Cooperative Extension

OTR # 22 **Priority** 1 **OTR Name** OEM Continuation

Description Continuation of partial funding for a new position in charge of operations and administrative management for the association. The position focuses on improving systems and processes to facilitate the development of a more inclusive organization and improve efficiency in its operations, facilities and programming. The association's tripling in size (staffing and programming) and complexity over the last 18 years necessitates changes in management structures in the association.

Partial funding for this position was approved in the 2018 budget in an OTR that provided \$30,000 in Target funding and projected using One-Time funds for several years. The position was revisited in the 2019 budget process and \$30,000 in One-Time funds were allocated, and \$30,000 in One-Time funds were allocated again for 2020 with the expectation that a final \$15,000 in One-Time funding would be allocated in 2021. After 2021 the position will be self-sustaining.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	15,000 ONE-TIME	15,000 ONE-TIME
		Local Share	15,000	15,000

OTR # 23 **Priority** 2 **OTR Name** Food System Planning

Description Continuation (year 2 of 2 years) of a request for one-time funds being sought in cooperation with the Tompkins County Food Policy Council, to develop a Tompkins County Food System Plan. Funding is needed to continue the process of plan development (i.e. Year 2 of the 2 year effort) paying a portion of the salary of the staff hired to facilitate community meetings and help with plan preparation. CCE Tompkins Agriculture Team members will coordinate the effort in partnership with the Tompkins County Food Policy Council.

What is a Local Food System Plan and why is it needed?

A Food System Plan will focus on identifying the resources that exist in our community to achieve food security for all, uncover gaps that put our residents at risk of food insecurity and address a wide range of vulnerabilities such as future farmers, land access, changing food supply channels and food safety regulations, and climate related impacts on food production. Many communities across the country have developed food system plans, and the Tompkins County Food Policy Council has researched these plans and identified common themes and approaches, which will be used in developing a plan for our county. A food system plan supports the county comprehensive plan goals for Healthy Communities, Reduction of Greenhouse Gas emissions (through local food production), and for addressing the needs of underserved populations.

We are requesting \$20,000 in one-time funds for the second year of the two year effort, Matching funds were secured from the Park Foundation and The Community Foundation in 2019 and early 2020.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	20,000 ONE-TIME	20,000 ONE-TIME
		Local Share	20,000	20,000

Cornell Cooperative Extension Total	35,000	35,000
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History Center in Tompkins County

The History Center in Tompkins County (THC) is the leading provider of historical services in Tompkins County. THC, serving as a public trust for Tompkins County, preserves in perpetuity and provides ongoing access to the archives, artifacts, and stories that have shaped the history of Tompkins County. THC delivers a diverse array of practical and educational programs and services to Tompkins County residents. THC is a unique resource that supports cultural and economic development through strong partnerships with public and private organizations throughout the County. Virtually 100% of THC's holdings relate specifically to the development of Tompkins County - its people, organizations, businesses, government, educational and cultural assets, and communities. Providing safe and accessible housing for the County's historic collections is a commitment that the County must make to the public. To fulfill that commitment, The History Center provides the service to the County that upholds that public trust.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	137,290	194,536	198,227	46,590	0	0	46,590
Total Expenditures	137,290	194,536	198,227	46,590	0	0	46,590
Dept. Net Local	137,290	194,536	198,227	46,590	0	0	46,590

History Center in Tompkins County

7510 THE HISTORY CENTER

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	137,290	194,536	198,227	46,590	0	0	46,590
Total Expenditures	137,290	194,536	198,227	46,590	0	0	46,590
Budgeting Unit Net Local	137,290	194,536	198,227	46,590	0	0	46,590

Human Services Coalition - Community Agencies

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private non-profit corporation focusing on efficient, effective planning and delivery of human service programs. The programs of the Coalition work together to enhance consumer access to services, to identify service needs, and to promote sharing of information. HSC provides technical assistance and advocacy to and for Tompkins County organizations, funders and policy makers; recommends and coordinates County funding to community human service agencies that provide or enhance services the County does not offer.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	1,254,210	1,420,888	1,631,215	1,159,312	324,179	259,250	1,418,562
Other	0	4,800	0	0	0	0	0
Total Expenditures	1,254,210	1,425,688	1,631,215	1,159,312	324,179	259,250	1,418,562
Revenues							
State Aid	11,727	19,219	0	0	0	0	0
Local Revenues	358,506	381,709	398,751	409,143	0	0	409,143
Total Revenues	370,233	400,928	398,751	409,143	0	0	409,143
Dept. Net Local	883,977	1,024,760	1,232,464	750,169	324,179	259,250	1,009,419

Human Services Coalition - Community Agencies

6305 BASIC SUBSISTENCE

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	871,908	994,993	1,152,884	904,241	119,250	79,250	983,491
Total Expenditures	871,908	994,993	1,152,884	904,241	119,250	79,250	983,491
Revenues							
Local Revenues	350,260	372,930	389,580	399,733	0	0	399,733
Total Revenues	350,260	372,930	389,580	399,733	0	0	399,733
Budgeting Unit Net Local	521,648	622,063	763,304	504,508	119,250	79,250	583,758

6315 OAR CORE SVCS.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	382,302	425,895	478,331	255,071	204,929	180,000	435,071
Other	0	4,800	0	0	0	0	0
Total Expenditures	382,302	430,695	478,331	255,071	204,929	180,000	435,071
Revenues							
State Aid	11,727	19,219	0	0	0	0	0
Local Revenues	8,246	8,779	9,171	9,410	0	0	9,410
Total Revenues	19,973	27,998	9,171	9,410	0	0	9,410
Budgeting Unit Net Local	362,329	402,697	469,160	245,661	204,929	180,000	425,661

Human Services Coalition - Community Agencies

OTR # 14 **Priority** 1 **OTR Name** Child Development Council Building Access to Child Care

Description

This request is for the third full year of a three-year One-Time OTR. It grew out of conversations among County Legislators, area businesses and parents about the need for more child care and the barriers to addressing this need. Building Access to Child Care is a planning and development project with an ultimate goal of increasing child care supply in Tompkins County. Development of a network that offers business services and quality improvement supports will connect providers with time and cost savings that effectively reduce the costs of doing business and increase net income and sustainability.

The funding supports an .8 Child Care Developer position that works with developers and home based childcare providers. While the Legislature's original commitment to this program would include funding at the \$25,000 level for 2021, the Child Development Council has requested, and the Human Services Coalition is recommending, funding for a full year due to: the significant strains on the child care system in Tompkins County resulting from the COVID-19 crisis, the importance of maintaining and expanding child care options for families to enable people to return to work, and the ongoing barriers that current economic conditions place on current and prospective child care providers.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	50,000 ONE-TIME	50,000 ONE-TIME
		Local Share	50,000	50,000

OTR # 16 **Priority** 1 **OTR Name** College Initiative Upstate

Description

This request is for One-Time OTR funding for OAR's College Initiative Upstate (CIU) The Tompkins County Legislature has funded CIU through One-Time OTR funding for the past four years.

In 2019, 48 students enrolled in college were supported by CIU's college program, including 18 first-time CIU students. The spring cohort had 36 students and the fall cohort had 37. 10 students earned Associate's Degrees and two earned Bachelor's Degrees. 22 new students enrolled in CIU's college prep program, with 15 graduating from college prep and 6 enrolling in college.

This request for \$110,000 includes a continuation of last year's OTR funding at the same level. The Human Services Coalition review committee notes that due to the challenging budget year they are recommending this funding as a One-Time Request, but would otherwise recommend this funding as a Target Request.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6315	54400	PROGRAM EXPENSE	110,000 ONE-TIME	110,000 ONE-TIME
		Local Share	110,000	110,000

OTR # 12 **Priority** 2 **OTR Name** LawNY Early Intervention Homelessness Prevention

Description

This request is for the third year of a three-year One-Time OTR approved by the Legislature beginning in 2019 for additional para-professional staffing in LawNY to provide early intervention support services to county residents facing the threat of eviction. A full-time paralegal supports LawNY housing attorneys and provides direct advocacy services outside the courtroom, primarily to intervene before an urgent need becomes a crisis. Clients' lives are often complicated by domestic violence, sexual assault, arrest and incarceration, drug and alcohol abuse, addiction, treatment and recovery, and family law issues including divorce and custody, employment issues, unemployment, and shelter eligibility issues. A paralegal can act as an advocate and case manager to ensure that individuals receive the supportive services they need.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	40,000 ONE-TIME	0 ONE-TIME
		Local Share	40,000	0

Human Services Coalition - Community Agencies

OTR # 17 **Priority** 2 **OTR Name** Endeavor House Case Management

Description This request is for continued One-Time OTR funding for case management at Endeavor House, which has provided a safe haven for many men returning home from prison or jail over the past two years. Last year's one-time OTR funding has allowed OAR to expand onsite Endeavor House programming and community building efforts to assist residents with transitioning successfully into more permanent housing. Demand for these services remains high, and there are currently 98 formerly incarcerated males on the Endeavor House waiting list. Continued one-time funding would maintain stability at Endeavor House and provide residents with the skills needed to move more easily into permanent housing.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6315	54400	PROGRAM EXPENSE	20,000 ONE-TIME	20,000 ONE-TIME
		Local Share	20,000	20,000

OTR # 13 **Priority** 3 **OTR Name** LawNY Reentry Project

Description This OTR asks for another year of one-time funding for LawNY's ReEntry Project. From October 2014 through September 2017, LawNY received Fellowship funding from Equal Justice Works and AmeriCorps to sponsor a recent law graduate to provide legal advice and assistance to ex-offenders. When funding for that project ended unexpectedly, LawNY approached the County Legislature to replace the Fellowship funding and received funding that allowed LawNY to reinstate the Reentry Project. LawNY works with OAR, URO, Probation and others to continue these efforts. An attorney with more than twenty years of litigation experience in Criminal Defense, as well as Family Law, coordinates the Reentry Project.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	25,000 ONE-TIME	25,000 ONE-TIME
		Local Share	25,000	25,000

OTR # 18 **Priority** 3 **OTR Name** Parolee/Housing Case Manager

Description This request is for the third year of a three-year One-Time OTR previously approved by the Legislature. OAR has expanded its work in assisting individuals with reentry into the community substantially in the past few years. In particular, OAR now works with parolees returning home after prison and both returning parolees and those coming home from county jail with locating housing. The demand for safe, affordable and accessible housing for this population greatly exceeds the supply so OAR has forged even stronger partnerships with other housing providers and serves on the Coordinated Assessment Team of the Tompkins County Continuum of Care. OAR is the only service provider currently addressing the full spectrum of unmet needs facing parolees. OAR works closely with the local parole office. This combined position will continue our work in both parolee case management and housing case management addressing unmet needs in the following areas: employment, housing, mental health and/or substance abuse through intensive coordination with other service providers.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6315	54400	PROGRAM EXPENSE	50,000 ONE-TIME	50,000 ONE-TIME
		Local Share	50,000	50,000

OTR # 15 **Priority** 4 **OTR Name** Advocacy Center Child Interview Room Transition/Child Advocacy Center

Description This request is for one-time funding to support costs associated with transitioning the Advocacy Center's Child Interview Room from Tompkins County-owned space to the Advocacy Center's administrative offices. In 2019, the Advocacy Center completed work with the New York State Office of Family and Children Services (OCFS) to become an approved Child Advocacy Center. This approval is contingent on the relocation of the Child Interview Room, creation of a family friendly waiting room, and start of new clinical therapy services. This is a one-time expense to prepare Advocacy Center facilities to meet OCFS requirements and to satisfy the contingent approval.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	4,250 ONE-TIME	4,250 ONE-TIME
		Local Share	4,250	4,250

Human Services Coalition - Community Agencies

OTR # 20 **Priority** 4 **OTR Name** OAR Core Services

Description This request is for Over-Target funding for OAR core services, which include OAR's bail fund, assigned counsel intakes, housing applications, and work with clients who are reentering the community after incarceration. In response to COVID-related budget cuts, OAR has already laid off one staff person; additional cuts would bring OAR below their ability to provide the services that Tompkins County relies upon to reduce the jail population, provide alternatives to incarceration, and support returning members of the community.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6315	54400	PROGRAM EXPENSE	24,929 TARGET	0 TARGET
		Local Share	24,929	0
Human Services Coalition - Community			324,179	259,250

Human Services Coalition of Tompkins County

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private not-for-profit corporation focusing on the efficient, effective planning and delivery of health and human service programs. The three programs of the Coalition, Human Service Planning, Health Planning Council and Information and Referral (2-1-1 Tompkins) work together to enhance consumer access to services, to facilitate cooperation among service providers, and to advise community funders. The Human Services Coalition provides technical assistance and advocacy to and for Tompkins County agencies, funders and policy-makers.

The Human Services Coalition consists of the following programs:

Human Service Planning (HSP) provides oversight and coordination of County and City funding for community human service agencies and makes recommendations for action. It encourages collaboration and coordination among service providers to develop a well-organized delivery system. HSP documents gaps in services and works to identify resources both in the community and outside of the community to fill those gaps. The program also provides technical and organizational support and training for provider organizations to help ensure a strong, efficient service delivery system in Tompkins County. It convenes the HSC Workshop Series, Homeless & Housing Task Force, the Continuum of Care, and monthly Human Services Forums.

The Health Planning Council (HPC) strengthens services and networks to improve the health of Tompkins County residents. The program identifies gaps in the service network and seeks funds to improve services. The HPC leads the Tompkins Health Network which facilitates the integration of components into a functioning, cost-effective system.

2-1-1/ Information and Referral Services (2-1-1/ I&R) operates at the hub of the Tompkins County services network to promote effective service delivery and efficient allocation of community resources 24 hours a day, seven days a week, 365 days a year. These services include a central telephone information service providing consumers with community information and referrals to service providers appropriate to their situation. The information technology component of the service is the only comprehensive data base of community information for Tompkins County. 2-1-1/ I&R also offers a chat service at <211tompkins.org>; maintains the "Tompkins County Services Directory" on the Web at <211tompkins.org>, and publishes the "Tompkins County Community Services Guide," "Resources for Working Families," and "Unemployed Local Resources For You."

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Professional Services	108,918	111,096	113,318	99,720	0	0	99,720
Program Expense	346,298	368,224	374,289	329,374	0	0	329,374
Total Expenditures	455,216	479,320	487,607	429,094	0	0	429,094
Dept. Net Local	455,216	479,320	487,607	429,094	0	0	429,094

Human Services Coalition of Tompkins County

4080 HEALTH PLANNING COUNCIL

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	71,596	73,028	74,489	65,550	0	0	65,550
Total Expenditures	71,596	73,028	74,489	65,550	0	0	65,550
Budgeting Unit Net Local	71,596	73,028	74,489	65,550	0	0	65,550

6308 HSC PLANNING & COORD.

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Program Expense	274,702	295,196	299,800	263,824	0	0	263,824
Total Expenditures	274,702	295,196	299,800	263,824	0	0	263,824
Budgeting Unit Net Local	274,702	295,196	299,800	263,824	0	0	263,824

6311 HSC INFO. & REFERRAL

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Professional Services	108,918	111,096	113,318	99,720	0	0	99,720
Total Expenditures	108,918	111,096	113,318	99,720	0	0	99,720
Budgeting Unit Net Local	108,918	111,096	113,318	99,720	0	0	99,720

Rural Library Services

This funding supports the Finger Lakes Library System (FLLS) and 5 local libraries. They include the Groton Public Library, Southworth Library of Dryden, Newfield Public Library, Ulysses Philomathic Library of Trumansburg, and the Lansing Community Library. These libraries work successfully as collaborative entities though they maintain their unique identities and serve their unique communities. They work very closely together, and through their joint efforts, bring more to the citizens of the county than they might as individual entities.

For the 2021 Budget, the allocation is: 5 community libraries at \$30,955 each, plus FLLS at \$16,022.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	186,550	197,349	194,087	170,797	0	0	170,797
Total Expenditures	186,550	197,349	194,087	170,797	0	0	170,797
Dept. Net Local	186,550	197,349	194,087	170,797	0	0	170,797

Rural Library Services

7410 LIBRARIES

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Program Expense	186,550	197,349	194,087	170,797	0	0	170,797
Total Expenditures	186,550	197,349	194,087	170,797	0	0	170,797
Budgeting Unit Net Local	186,550	197,349	194,087	170,797	0	0	170,797

Soil & Water Conservation District

The mission of the Tompkins County Soil and Water Conservation District is to assist citizens and units of local government in making sound decisions concerning the management of soil, water, and related natural resources. The District is governed by a Board of Directors and is operated by six full-time staff members including a District Manager, Secretary/ Treasurer, Grazing Technician, Resource Conservation Specialist, Education Coordinator and a Conservation Technician. The District staff provides technical assistance to the residents of Tompkins County in the areas of soil, water, and other natural resource conservation issues.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	352,131	246,974	381,913	336,083	0	0	336,083
Total Expenditures	352,131	246,974	381,913	336,083	0	0	336,083
Dept. Net Local	352,131	246,974	381,913	336,083	0	0	336,083

Soil & Water Conservation District

8730 SOIL & WATER CONSERVATION

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2021		
Expenditures							
Program Expense	352,131	246,974	381,913	336,083	0	0	336,083
Total Expenditures	352,131	246,974	381,913	336,083	0	0	336,083
Budgeting Unit Net Local	352,131	246,974	381,913	336,083	0	0	336,083

Tompkins Community Action

Tompkins Community Action (TCAction) is a private, not-for-profit charitable organization that began in 1964 as a grassroots effort to improve the lives of low-income children, families, and individuals in Tompkins County. The agency assists over 5,000 individuals through implementation of 15 to 20 programs annually, tailored to the needs of an ever-changing community. The agency leverages federal, state, county & private funds to provide services that include: rental housing assistance, subsidized and supportive, permanent and transitional homeless housing; energy reduction measures; early childhood education; family development and advocacy services; and afterschool enrichment activities for middle school youth. Mission Statement: "Tompkins Community Action collaborates with individual and organizations to sustain and improve economic opportunity for families and individuals impacted directly or indirectly by poverty."

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Professional Services	347,325	317,272	296,667	226,439	0	0	226,439
Total Expenditures	347,325	317,272	296,667	226,439	0	0	226,439
Dept. Net Local	347,325	317,272	296,667	226,439	0	0	226,439

Tompkins Community Action

6307 TOMPKINS COMMUNITY ACTION

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Professional Services	347,325	317,272	296,667	226,439	0	0	226,439
Total Expenditures	347,325	317,272	296,667	226,439	0	0	226,439
Budgeting Unit Net Local	347,325	317,272	296,667	226,439	0	0	226,439

Tompkins Consolidated Area Transit

Tompkins Consolidated Area Transit (TCAT) is a joint venture of Cornell University, the City of Ithaca, and Tompkins County to provide public transit service to Tompkins County and a portion of Tioga County. The program also supports Gadabout transportation services to senior citizens and disabled persons and para-transit service in compliance with the Americans with Disabilities Act.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	11,015,160	14,168,255	10,681,181	8,158,228	19,215	19,215	8,177,443
Total Expenditures	11,015,160	14,168,255	10,681,181	8,158,228	19,215	19,215	8,177,443
Revenues							
Federal Aid	2,219,938	5,435,932	1,674,683	1,699,376	0	0	1,699,376
State Aid	6,116,688	6,527,669	6,881,767	4,334,121	0	0	4,334,121
Local Revenues	1,565,092	1,414,256	1,164,000	1,164,000	0	0	1,164,000
Total Revenues	9,901,718	13,377,857	9,720,450	7,197,497	0	0	7,197,497
Dept. Net Local	1,113,442	790,398	960,731	960,731	19,215	19,215	979,946

Tompkins Consolidated Area Transit

5630 TRANSPORTATION SERVICES

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Contrib to SP Agencies	11,015,16	14,168,255	10,681,181	8,158,228	19,215	19,215	8,177,443
Total Expenditures	11,015,16	14,168,255	10,681,181	8,158,228	19,215	19,215	8,177,443
Revenues							
Federal Aid	2,219,938	5,435,932	1,674,683	1,699,376	0	0	1,699,376
State Aid	6,116,688	6,527,669	6,881,767	4,334,121	0	0	4,334,121
Local Revenues	1,565,092	1,414,256	1,164,000	1,164,000	0	0	1,164,000
Total Revenues	9,901,718	13,377,857	9,720,450	7,197,497	0	0	7,197,497
Budgeting Unit Net Local	1,113,442	790,398	960,731	960,731	19,215	19,215	979,946

Tompkins Consolidated Area Transit

OTR # 70 **Priority** 1 **OTR Name** 2% Increase in TCAT Underwriter Share

Description This OTR asks for \$19,215 in Target Funding to provide a 2% increase in Tompkins County's Underwriter Share of support for TCAT at the request of the TCAT Board of Directors.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
5630	54400	PROGRAM EXPENSE	19,215 TARGET	19,215 TARGET
Local Share			19,215	19,215
Tompkins Consolidated Area Transit Total			19,215	19,215

Tompkins Cortland Community College

Tompkins Cortland Community College is part of the State University of New York (SUNY) system, and is accredited by the New York State Education Department and the Middle States Association. The curriculum prepares students for careers that include business administration, accounting, hotel and restaurant management, sport management, computer forensics, engineering science, communications, electronics, and computer information systems. Many of the 34-degree programs prepare students for transfer to a four-year college or university. TC3 is primarily supported by tuition, New York State operating assistance, and support from its local sponsors, Tompkins and Cortland counties.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	2,976,233	3,086,233	3,205,045	3,076,216	0	0	3,076,216
Total Expenditures	2,976,233	3,086,233	3,205,045	3,076,216	0	0	3,076,216
Dept. Net Local	2,976,233	3,086,233	3,205,045	3,076,216	0	0	3,076,216

Tompkins Cortland Community College

2495 TOMP. CORT. COMM. COLLEGE

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Contrib to SP Agencies	2,976,233	3,086,233	3,205,045	3,076,216	0	0	3,076,216
Total Expenditures	2,976,233	3,086,233	3,205,045	3,076,216	0	0	3,076,216
Budgeting Unit Net Local	2,976,233	3,086,233	3,205,045	3,076,216	0	0	3,076,216

Tompkins County Area Development

Tompkins County Area Development (TCAD) is the county's economic development agency. TCAD's core objective is to retain, create and attract quality employment opportunities for local residents as well as to strengthen the local tax base. TCAD helps existing businesses to expand, helps entrepreneurs start new businesses, and attracts business development and enhances the general quality of life and the building of a healthy, sustainable economy. This includes airport service, workforce development, housing, sewer, and water infrastructure, and technical support to businesses and municipalities.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	245,500	250,410	295,418	224,768	0	0	224,768
Total Expenditures	245,500	250,410	295,418	224,768	0	0	224,768
Revenues							
Local Revenues	205,000	187,808	127,709	0	0	0	0
Total Revenues	205,000	187,808	127,709	0	0	0	0
Dept. Net Local	40,500	62,602	167,709	224,768	0	0	224,768

Tompkins County Area Development

6420 TC AREA DEVELOPMENT

				Target	Req OTR's	Rec OTR's	Total Rec
	2018 Actual	2019 Actual	2020 Modified	2021			
Expenditures							
Contrib to SP Agencies	245,500	250,410	295,418	224,768	0	0	224,768
Total Expenditures	245,500	250,410	295,418	224,768	0	0	224,768
Revenues							
Local Revenues	205,000	187,808	127,709	0	0	0	0
Total Revenues	205,000	187,808	127,709	0	0	0	0
Budgeting Unit Net Local	40,500	62,602	167,709	224,768	0	0	224,768

Tompkins County Public Library

Tompkins County Public Library (TCPL) strives to meet and celebrate the aspirations of our community. We foster opportunities for people of all ages to discover, connect, and create throughout Tompkins County. We envision a library where everyone can belong and find joy in learning, discovery, and personal growth. TCPL believes that the library is for everyone. We value diverse opinions and respect free speech. Different points of view are allowed and welcomed. TCPL also supports patrons' right to a library environment free of harassment and intimidation. TCPL views all manifestations of prejudice and intolerance that target particular individuals or interfere with patrons' ability to use the library as contradictory to our mission and violations of our Code of Conduct. We expect patrons and staff to contribute to a welcoming environment. TCPL contributes to the economic, cultural, and educational well-being of the county by providing free and equal access to materials holdings of over 225,000 and an equally robust digital collection. The library provides resources for job seekers (creating email accounts, accessing employment resources, technology skill building, career assessment support, resume software and online applications), and supports adult literacy through English learning computers, conversation sessions, and an extensive world language collection. Our youngest county residents receive access to early literacy programs, with babies being eligible for their own library cards. Early learning computers provide an introduction to reading, phonics, math, science, and music; and programs such as Baby and Toddler storytime provide opportunities for children to develop an early love of literacy and learning. TCPL serves as the primary resource for a large homeschool population. The well-equipped and welcoming Teen Center, Digital Lab, and Makerspace create opportunities for instruction, creative pursuits, and self-improvement through library staff and resources as well as local experts. Community members rely on the library for assistance with accessing and navigating e-government resources. For many County residents, TCPL is the only place for access to the internet and computer services. TCPL provides free test proctoring for those seeking job advancement and degree completion. We collaborate with dozens of organizations and county agencies to present programs on important educational and social issues, provide free space for meetings, discussion and a welcoming facility to all. In addition the main library in downtown Ithaca, TCPL serves as the Central Library of the Finger Lakes Library System, supporting libraries in the five counties served by the system including the Tompkins County rural libraries, and directly supports community libraries in Danby and Caroline.

Consolidated Budget

	2018 Actual	2019 Actual	2020 Modified	2021			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	3,559,359	3,618,751	3,696,126	3,248,191	0	50,000	3,298,191
Total Expenditures	3,559,359	3,618,751	3,696,126	3,248,191	0	50,000	3,298,191
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	3,559,359	3,618,751	3,696,126	3,248,191	0	50,000	3,298,191

Tompkins County Public Library

7411 PUBLIC LIBRARY

	2018 Actual	2019 Actual	2020 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2021			
Expenditures							
Contrib to SP Agencies	3,559,359	3,618,751	3,696,126	3,248,191	0	50,000	3,298,191
Total Expenditures	3,559,359	3,618,751	3,696,126	3,248,191	0	50,000	3,298,191
Revenues							
Total Revenues	0	0	0	0	0	0	0
Budgeting Unit Net Local	3,559,359	3,618,751	3,696,126	3,248,191	0	50,000	3,298,191

Tompkins County Public Library

OTR # 83 **Priority** 1 **OTR Name** Funding to Support Library Collections
Description This OTR asks for \$50,000 in One-time funding to support the Tompkins County Public Library (TCPL) in maintaining their collections.

This OTR was not requested by the Tompkins County Public Library (TCPL) and is being brought forward and recommended by the County Administrator. TCPL is facing a significant reduction in their collection budget due to the economic impact of Covid-19. While the Friends of Tompkins County Public Library and the Tompkins County Public Library Foundation continue their efforts to support the library, financial uncertainty remains.

With the proposed OTR to offset these losses, TCPL would purchase fiction and non-fiction materials for all ages to better support community library collections in Caroline and Danby, and would add a pick-up location for library materials in Enfield. These funds would ensure that excellent resources would be widely available to these communities despite collection budget reductions. TCPL would also partner with the Ithaca City School District on the Enfield project. These resources, as is true of all resources at the library, would be available to all readers throughout the County thanks to the One Card, Many libraries initiative.

<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7411 54400 PROGRAM EXPENSE	0 ONE-TIME	50,000 ONE-TIME
Local Share	0	50,000
Tompkins County Public Library Total	0	50,000

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
<u>Airport</u>			
<u>Airline</u>			
Apron Fees - Parking Fee for Aircraft	0.75	0.00	(Rate x Landed Weight)
Landing Fee for Aircraft	6.03	8.02	Rate x Landed Weight
<u>Airline</u>			
Terminal Airline Rental Rate (Average Rate)		54.60	Average Rate Charged for ALL Airline Rental Space
<u>Airline Rental Rates</u>			
Type 1 (Ticket Counter/ Holdrooms)	83.11	122.75	/ft
Type 2 (Bag Claim)	74.80	110.47	/ft
Type 3 (Bag Make-Up, Operations)	58.18	85.92	/ft
Type 4 (Tug Drives)	20.78	30.69	/ft
<u>Auto</u>			
Avis - Monthly Minimum or 10% of Gross	11500.00	11500.00	Min or 10% of Gross
Hertz - Monthly Min or 10% of Gross	3500.00	3500.00	Min or 10% of Gross
Hertz & Avis - Car Wash	290.67	300.63	x CPI%
Hertz & Avis - Counter	1289.60	1289.60	/month
Ithaca Dispatch - Rental Rate	0.00	0	
Ground Transportation/Cabs - Commission		NaN	2018 - Geo Fence & Short Term Parking Lot (Cabs/Uber/Lyft)
<u>Auto</u>			
Rental Car Ready/Return Spaces	35.00	35.00	Per Space/Per Month
CFC (Consolidated Facilities Charge)		3.00	per transaction day
<u>County T-Hangars</u>			
Large (Monthly)	339.26	350.21	x CPI%
Small (Monthly)	279.88	288.91	x CPI%
<u>EHFC</u>			
EHFC (Monthly - purchased Innovative Dynamics Hangar)	399.36	412.23	x CPI%
EHFC (Monthly)	1122.44	1158.64	x CPI%
<u>ID Badges</u>			
Badge Renewal	10.00	10.00	
New Badge	20.00	20	/badge
Replacement if original badge is lost	20.00	20	
<u>Miscellaneous</u>			
Communique	50.00	50	% Gross Revenue
<u>Parking</u>			
Long-term	0.00	0	First 30 Minutes
Long-term	2.00	2.00	31-60 Minutes
Long-term	3.00	3.00	61 Minutes - 2 Hours
Long-term	4.00	4.00	2-3 Hours
Long-term	5.00	5.00	3-4 Hours
Long-term	6.00	6.00	4-5 Hours
Long-term	7.00	7.00	5-24 Hours

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Long-term	35.00	35.00	Weekly
Short-term	0.00	0	First 30 Minutes
Short-term	2.00	2.00	31-60 Minutes
Short-term	3.00	3.00	61 Minutes - 2 Hours
Short-term	5.00	5.00	2-3 Hours
Short-term	7.00	7.00	3-4 Hours
Short-term	8.00	8.00	4-5 Hours
Short-term	9.00	9.00	5-24 Hours
Short-term	45.00	45.00	Weekly
<u>Taughannock</u>			
Aircraft Landing Fee	0.00	0	Based on Aircraft Landing Weight
Monthly Rental	5262.94	5464.76	/month x CPI %
Per gallon fuel sales fee	0.06	0.06	each
<u>Terminal Cleaning</u>			
Monthly Office Rental	0.00	0.00	each
<u>Assessment Department</u>			
<u>Fees</u>			
CD Copy of Tax Maps	0.00	0.00	
Copies	0.25	0.25	
Custom Reports/Maps	100.00	100.00	per hour
Imagemate Online Site License	400.00	400.00	
Imagemate Online User	90.00	90.00	
Memorandum of Apportionment	30.00	30.00	
Print Tax Bills for Towns/Villages	0.25	0.25	per bill
Printed Copy of Individual Tax Maps (Black and White)	2.00	2.00	
Printed Copy of Individual Tax Maps (Color)	4.00	4.00	
Printed Copy of Tax Maps	600.00	600.00	
<u>Mapping Fee</u>			
Subdivision Mapping Fee: 1-3 parcels	25.00	25.00	1-3 parcels
Subdivision Mapping Fee: 4-9 parcels	50.00	50.00	4-9 parcels
Subdivision Mapping Fee: more then 9 parcels	100.00	100.00	more than 9 parcels
<u>Miscellaneous</u>			
School Tax Bills - Processing	1000.00	1000.00	
School Tax Bills - Printing per parcel	1.00	1.00	
<u>Board of Elections</u>			
<u>Fees</u>			
CD - Customized	10.00	10.00	add \$5 for flash drive
CD - Export	5.00	5.00	add \$5 for flash drive
CD - Super	20.00	20.00	add \$5 for flash drive
Copies of Lists	0.15	0.15	per page
Copies of Petitions	0.25	0.25	per page
Copies of Records	0.25	0.25	per page
Labels	10.00	10.00	plus \$.015 per label

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Pollbooks	30.00	30.00	
<u>County Administration</u>			
<u>Fees</u>			
FOIL Requests	0.25	0.25	per page (not to exceed)
<u>County Clerk</u>			
<u>Business Certificates</u>			
Amend	25.00	25.00	
Discontinue	0.00	0.00	
Filing Fee	25.00	25.00	
<u>Civil & Matrimonial Actions</u>			
Certificate of Dissolution	5.00	5.00	
Foreclosure Index Numbers	400.00	400.00	
Index Numbers for Actions or Proceedings	210.00	210.00	
Motion or Cross-Motion	45.00	45.00	
Notice of Appeal	65.00	65.00	
Request for Judicial Intervention	95.00	95.00	
Separation Agreement	5.00	5.00	
Stipulation of Settlement/Discontinuance	35.00	35.00	
Trial Note of Issue w/ Jury (additional)	65.00	65.00	
Trial Note of Issue w/o Jury	30.00	30.00	
<u>Copies</u>			
Exemplified	15.00	15.00	
Oversized Map Copy - 11x17	5.00	5.00	
Oversized Map Copy - 18x24	10.00	10.00	
Oversized Map Copy - 24x36	15.00	15.00	
Per Page	0.65	0.65	
Printed Case on Appeal (maximum)	30.00	30.00	
Printed Case on Appeal (minimum)	4.00	4.00	
To Certify	5.00	5.00	
<u>Judgments</u>			
File Transcript	10.00	10.00	
Income Execution	5.00	5.00	
Issue Transcript / Certificate of Disposition	5.00	5.00	
Property Execution	5.00	5.00	
To File Satisfaction / Certificate of Disposition	0.00	0.00	
<u>Liens</u>			
Affidavits of Service (for Mechanics Lien)	5.00	5.00	
Building Loan Agreement	25.00	25.00	
Extension of a Mechanics Lien	0.00	0.00	
Mechanics Lien	15.00	15.00	
Notice of Lending	15.00	15.00	
<u>Motor Vehicle</u>			
Civil Penalty Fee - 31-60 Days	10.00	10.00	a day

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Civil Penalty Fee - 61-90	12.00	12.00	a day
Road Test - Commercial Skills Test	40.00	40.00	
Civil Penalty Fee - Re-Application	100.00	100.00	
Civil Penalty Fee - Re-Installation	25.00	25.00	
Civil Penalty Fee - Up to 30 days	8.00	8.00	a day
Compliance Transaction - Co-term Permit Renewal	75.00	75.00	Between \$65-\$75
Compliance Transaction - Co-terminus Permit Original	92.50	92.50	Between \$80-\$92.50
Compliance Transaction - DDP Entrollment (CL) Fee	75.00	75.00	
Compliance Transaction - DMV Abstracts	10.00	10.00	
Compliance Transaction - Intransit Permit	12.50	12.50	
Compliance Transaction - License Amendment DJ & D with Drivers Ed	5.00	5.00	
Compliance Transaction - Lic Duplicate	17.50	17.50	
Compliance Transaction - Lic Original	55.00	55.00	
Compliance Transaction - Lic Original/Renewal	64.50	64.50	
Compliance Transaction - Non-Driver Original	6.50	6.50	62 and older
Fees - Abstracts with Renewals	10.00	10.00	
Fees - CDL Core Test Permit/No Permit	10.00	10.00	
Fees - CDL Endorsement Permit/No Permit	5.00	5.00	
Fees - CDL Permit renewed	22.50	22.50	
Fees - Suspension Fee - 0 Tolerance	100.00	100.00	
Fees - Suspension Termination Fee	50.00	50.00	
Fees - Title Duplicate	20.00	20.00	
Fees - Title Only Receipts	50.00	50.00	
Fees - Title Only Receipts with Lien	55.00	55.00	
Fees - Zero Tolerance/Civil Penalty	100.00	100.00	
Fees - Zero Tolerance/Civil Penalty/Re App	100.00	100.00	
No Fee Skills Test - Non Coterm Permit Original	23.50	23.50	
No Fee Skills Test - Non Coterm Permit Renewal	23.50	23.50	
No Fee Skills Test - Permit Amendment	12.50	12.50	
No Fee Skills Test - Permit Duplicate	17.50	17.50	
Re-Application Fee - Reg. Activity depending on the vehicle weight	10.00	10.00	
Re-Application Fee - Reg. ATV	12.50	12.50	
Re-Application Fee - Reg. Boat 14 ft - 15 ft	26.25	26.25	
Re-Application Fee - Reg. Duplicate	3.00	3.00	
Re-Application Fee - Reg. Motorcycle	17.50	17.50	
Re-Application Fee - Reg. Original depending on weight/class	26.00	26.00	
Re-Application Fee - Reg. Snowmobile w/ Snow Club Cert	45.00	45.00	
Re-Application Fee - Sales tax (retention per vehicle)	0.50	0.50	
Re-Application Fee - Special Registration (added to Reg. Fee depending upon type of plate)	31.25	31.25	per year
Re-Application Fee - Surrender Receipts/Duplicate	1.00	1.00	
<u>Motor Vehicle</u>			
Re-Application Fee - Reg Boat 16-25ft	57.50	57.50	

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Re-Application Fee - Reg. Boat - over 26 ft	93.75	93.75	
Fees - CDL Permit original	12.50	12.50	
Re-Application Fee - Reg. Snowmobile w/out Snow Club Cert	100.00	100.00	
<u>Notice of Attachment of Real Property</u>			
File & Record ? in addition to Index Number	35.00	35.00	
Noting each cross reference (the first is free)	0.50	0.50	
<u>Passports</u>			
Ages 16 and over (Book)	110.00	110.00	
Ages 16 and over (Card)	30.00	30.00	
Execution Fee (retained by County Clerk)	35.00	35.00	
Expediting Fee (additional)	60.00	60.00	
Photos	8.00	8.00	
Under 16 (Book)	80.00	80.00	
Under 16 (Card)	15.00	15.00	
<u>Recording Fees</u>			
Assignments - Each Additional Mortgage	5.50	5.50	
Assignments - Each Additional Page	5.00	5.00	
Assignments - First Page	50.00	50.00	
Assignments - Notation for First Mortgage	0.50	0.50	
Deed - Each Additional Page	5.00	5.00	
Deed - First Page	50.00	50.00	
Deed - Notations	0.50	0.50	
Deed - RP-5217 (if 7A, 7B, 7E or BOTH 7G & 8 are checked)	125.00	125.00	
Deed - RP-5217 (if any other box is checked)	250.00	250.00	
Deed - TP-584	5.00	5.00	
Deed - Transfer Tax	6.00	6.00	per 1000
Discharges - Additional Mortgage with no new money	0.50	0.50	
Discharges - Each Additional Mortgage with new money	0.00	0	double the fee of the first
Discharges - Each Additional Page	5.00	5.00	
Discharges - First Page	50.00	50.00	
Discharges - Notation for First Mortgage	0.50	0.50	
Maps	10.00	10.00	
Miscellaneous - Each Additional Page	5.00	5.00	
Miscellaneous - First Page	50.00	50.00	
Miscellaneous - Notations (for each one listed)	0.50	0.50	
Mortgage - Affidavit of Exemptions	5.00	5.00	
Mortgage - Each Additional Page	5.00	5.00	
Mortgage - First Page	50.00	50.00	
Mortgage - Mortgage Tax (Additional)	0.25	0.25	per 100
Mortgage - Mortgage Tax (Basic)	0.50	0.50	per 100
Mortgage - Mortgage Tax (Special)	0.25	0.25	per 100
Mortgage - Notations	0.50	0.50	
UCC-1, UCC-3	40.00	40.00	

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
UCC-11	25.00	25.00	
<u>Searches</u>			
Each Record (per name - every 2 years or portion thereof)	5.00	5.00	
<u>Emergency Response Department</u>			
<u>Charges</u>			
911 Surcharge - Wireless	0.30	0.30	per phone
911 Surcharge - Wireline	1.00	1.00	per line
<u>Finance Department</u>			
<u>Fees</u>			
Advertising Fee for Delinquent Taxes	10.00	10.00	
Copies	1.00	1.00	
Filing fee for November 1 listing of delinquent taxes	5.00	5.00	
Mailing Notice for Ithaca City School District Delinquent Taxes	1.00	1.00	
Tax Search Fee	30.00	30.00	
Title Search Fee for Foreclosure Properties	150.00	150.00	
<u>Fees</u>			
Foreclosure Fees	0.00	0.00	5% of the Assessed Value
<u>Health Department</u>			
<u>Division for Community Health</u>			
Diabetes Prevention Program	300.00	300.00	Sliding Fee scale available
Lead Screening	0.00	0.00	TBD - charge is pending contract pricing; sliding fee scale available
Nursing Per hour Administrative Charge	0.00	0	To be set after cost report completion
Tuberculosis Screening (PPD/Mantoux)	37.54	37.54	Pending actual costs; sliding fee scale available
Vaccinations (Hepatitis B)	85.65	85.65	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Influenza)	35.00	38.00	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Measles, Mumps, Rubella (MMR))	112.72	112.72	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Pneumococcal)	0.00	0	No longer being offered
Vaccinations (Rabies Post Exposure)	324.00	324.00	charge may adjust pending vaccine cost
Vaccinations (Tetanus/Diphtheria (Td))	72.33	72.33	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Tetanus/Diphtheria/Pertussis (Tdap))	75.77	75.77	charge may adjust pending vaccine cost;

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Vaccinations (Vaccine Administration Fee Adult, set by Federal Government)	40.00	40.00	sliding fee scale available
Vaccinations (Vaccine for Children Administration Fee, set by Federal gov't)	25.10	25.10	sliding fee scale available
Vaccinations (Zostavax)	0.00	0	not offered
<u>Division for Community Health</u>			
Vacinations (Adult Hep A)	82.15	82.15	charge may adjust pending vaccine cost; sliding fee scale available
<u>Environmental Health - On-Site Wastewater Treatment</u>			
Construction Permit Application - Application Renewal/Transfer	80.00	80.00	Application may be renewed 1x prior to expiration; Application transfer prior to expiration
Construction Permit - New Construction/Conversion	425.00	425.00	
Construction Permit - Replacement	335.00	335.00	
Construction Permit - Transfer/Renewal	80.00	80.00	Permit may be renewed 1x prior to expiration; Permit transfer prior to expiration
Construction Permit - Septic Tank Replacement/Pump Chamber Replacement	105.00	105.00	
Plan Review - 0-499 GPD Design Rate	190.00	190.00	
Plan Review - 1,000-1,999 GPD	340.00	340.00	
Plan Review - 2,000+ GPD	540.00	540.00	
Plan Review - 500-999 GPD	230.00	230.00	
<u>Environmental Health - On-Site Wastewater Treatment</u>			
Construction Permit - New Construction w/Engineer Plans; no site evaluation	250.00	250.00	
Construction Permit - Replacement System w/Engineer Plans; no Site Evaluation or TCHD Referral	175.00	175.00	
Holding Tank Permit Renewal	50.00	50.00	
Holding Tank Plan Review & Initial Permit	160.00	160.00	
Other OWTS Modifications/Multiple Submissions	160.00	160.00	
<u>Environmental Health - Operating Permit and Plan</u>			
Temporary Food Service Establishments - Complex Menu, 1 day or multiple days; Single event	150.00	150.00	
Temporary Food Service Establishments - Simple Menu, 1 day event	65.00	65.00	
Temporary Food Service Establishments - Simple Menu, multiple, consecutive or non-consecutive days (up to 8 days in 120 days)	100.00	100.00	
Temporary Permit Late Fees - Rush processing (Received 3 days or less before event)	50.00	25.00	
<u>Environmental Health - Operating Permit and Plan</u>			
Agricultural Fairground Operation Permit	400.00	400.00	
Campground Plan Review	200.00	200.00	
Children's Camp Operating Permit	200.00	200.00	
Food Service Establishment Operating Permit (Additional	85.00	85.00	

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Mobile)			
Food Service Establishment Operating Permit (High Risk)	450.00	450.00	
Food Service Establishment Operating Permit (Low Risk)	210.00	210.00	
Food Service Establishment Operating Permit (Medium Risk)	375.00	375.00	
Food Service Establishments Plan Review (High Risk)	210.00	210.00	
Food Service Establishments Plan Review (Low Risk)	150.00	150.00	
Food Service Establishments Plan Review (Medium Risk)	210.00	210.00	
Food Service Establishments Plan Review (Push Cart)	100.00	100.00	
Mass Gathering Operating Permit (Existing event)	2000.00	2000.00	Plus \$80 per staff/hr for incident response, if needed
Mass Gathering Operating Permit (New event per day)	4100.00	4100.00	Plus \$80 per staff/hr for incident response, if needed
Mass Gathering Plan Review (Existing events)	5000.00	5000.00	
Mass Gathering Plan Review (New event)	12000.00	12000.00	
Mobile Home Park Operating Permit	150.00	150.00	plus \$3.50 per unit/lot
Mobile Home Park Plan Review	460.00	460.00	plus \$30 per unit/lot
Recreational Aquatic Facility Operating Permit - Slide and Wave Pool/Spray Park/Other Aquatic Facility	360.00	360.00	
Recreational Aquatic Facility Operating Permit - Swimming Pool/Bathing Beach	335.00	335.00	
Recreational Aquatic Facility Plan Review - Over 5,000 Sq.Ft.	770.00	770.00	
Recreational Aquatic Facility Plan Review - Up to 5,000 Sq.Ft.	360.00	360.00	
Temporary Residence/Campground Operating Permit	150.00	150.00	plus \$2.75 per unit/site
<u>Environmental Health - Operating Permit and Plan</u>			
Temporary Residence Operating Permit	175.00	175.00	plus \$3.50 per unit/site
<u>Environmental Health - Other Fees</u>			
Temporary Permit Late Fees - Expedited processing (Received less than 2 weeks, more than 3 days)	25.00	25.00	
<u>Environmental Health - Other Fees</u>			
Copies	0.25	0.25	
Duplicate Rabies Certificates	0.00	0.00	multiple certificates per occurrence
Electronic Copies of Oversized Files (each additional 10 pages)	0.00	0.00	
Electronic Copies of Oversized Files (up to 10 pages)	0.00	0.00	
Environmental Impact Statement Review	0.00	0	(Where Tompkins County is lead agency, fee assessed as allowed by 6NYCRR 617.7)
Late Application Fee	50.00	50.00	May be waived at TCHD discretion
Refund Requests (within 6 months of receipt)	25.00	25.00	
Sanitary Codes	0.00	0.00	
Waiver/Variance Request	75.00	75.00	Requiring Board of Health action
<u>Environmental Health - Other Fees</u>			
Late Application/Expedited Permit 3 days or less	100.00	50.00	

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Waiver from NYS Appendix 75-A (OWTS)	75.00	75.00	Unless due to TCHD referral
<u>Environmental Health - Other Plan Review</u>			
Collector Sewer, 6" and larger <5,000'	150.00	150.00	
Collector Sewer, 6" and larger >5,000'	250.00	250.00	
<u>Environmental Health - Other Plan Review</u>			
Other Engineering Review	160.00	160.00	may be waived at TCHD discretion
<u>Environmental Health - Realty Subdivisions</u>			
Preliminary Development Review	400.00	400.00	Where soil testing is required. (Preliminary development fees are applied to the Realty Subdivision fee upon full plan submittal when submitted within 12 months)
Realty Subdivision Approval Renewal	200.00	200.00	
Realty Subdivision Development Review	800.00	800.00	Subtract Preliminary Development fees paid)
Realty Subdivision Development Review - per lot NYS filing fee	12.50	12.50	
Realty Subdivision Development Review - add per lot with individual OWTS	55.00	55.00	
Realty Subdivision Development Review - add per lot with individual water	35.00	35.00	
<u>Environmental Health - Water System Operating and</u>			
Construction Permit and Plan Review - Community Water System (Part 5, NYSSC) <100,000 gpd	450.00	450.00	
Construction Permit and Plan Review - Cross-Connection Control	200.00	200.00	plus \$50/device
Construction Permit and Plan Review - Distribution Water Main - 6" or larger <5,000'	300.00	300.00	
Construction Permit and Plan Review - Distribution Water Main - 6" or larger >5,000'	400.00	400.00	
Construction Permit and Plan Review - Non-Community Water System	210.00	210.00	
Construction Permit and Plan Review - Other Water System Modification	160.00	160.00	May be waived at TCHD discretion
Construction Permit and Plan Review - Water Storage Tank > 500,000 gal	500.00	500.00	
Operating - Bottled/Bulk Haulers, Ice Plants	360.00	360.00	
Operating - Community Water System (Groundwater)	200.00	200.00	
Operating - Community Water System (Surface Water)	1800.00	1800.00	
Operating - Non-Community Water System (with sources)	105.00	105.00	
<u>Environmental Health - Water System Operating and</u>			
Community Water System (Part 5, NYSSC) >= 100,000gpd	1000.00	1000.00	
<u>Vital Records</u>			
Certified Copies, Birth and Death Certificates	30.00	30.00	First copy; subsequent copies on same visit/same record \$15.00 each
<u>Highway Department</u>			
<u>Fees</u>			

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Annual Maintenance	750.00	750.00	per year
Contractor U/G Installations (Excavation)(in travelway)	75.00	75.00	per permit
Contractor U/G Installations(out of travelway)	25.00	25.00	plus \$2 per foot, per permit
Divisible Hauling	25.00	25.00	per permit
Divisible Load Weight	10.00	10.00	per permit
Driveway Culvert	100.00	100.00	per permit
Driveway or Roadway - Commercial Entrance (Major)	500.00	500.00	per permit
Driveway or Roadway - Commercial Entrance (Minor)	150.00	150.00	per permit
Driveway or Roadway - Subdivision (Major)	500.00	500.00	per permit
Driveway or Roadway - Subdivision (Minor)	150.00	150.00	per permit
Driveway or Roadway - Temporary Access	50.00	50.00	per permit
Miscellaneous	100.00	100.00	per permit
Non-Divisible Hauling	100.00	100.00	per permit
O/H Utilities	50.00	50.00	plus \$2 per unit, per permit
Phone Booths, Bus Shelters, etc	50.00	50.00	per permit
Utilities Installations (Bridges/Culverts)	500.00	500.00	per permit
Driveway Paving	25.00	25.00	per permit

Information Technology Services

Fees

GIS - Private Organization - Custom Work/Consultations	60.00	60.00	per hour
GIS - Private Organization - Digital Data Distribution	60.00	60.00	per hour
GIS - Public or Not-for-Profit Custom Work	25.00	25.00	per hour

Mental Health Department

Fees

Psychiatric Assessment	133.88	133.88	30 or 45 minute session -- Psychiatrist
Psychotherapy Session	125.50	125.50	30 minute session -- completed by either a Social Worker or a Registered Nurse
Crisis 15min/unit	80.89	80.89	
Family Therapy	251.03	251.03	One hour visit with client and family
Family Therapy w/o patient	125.50	125.50	30 minute visit with family only
Full Psychotherapy	167.35	167.35	45 minute session -- completed by either a Social Worker or a Registered Nurse
Group Therapy (not Family)	64.86	64.86	
Intake Assessment	209.19	209.19	
Medication Administration with monitoring and education	83.68	83.68	Completed by Registered Nurse
Medication Management Visit	133.88	133.88	Completed by Psychiatrist

Fees

Health Monitoring 15 minutes	50.56	50.56
Health Monitoring 30 minutes	62.75	62.75

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Health Monitoring 45 minutes	90.64	90.64	
PROS Preadmission	143.16	143.16	
PROS Community Rehabilitation Services 2 - 12 hours	218.82	218.82	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 13 - 27 Hours	514.32	514.32	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 61+ hours	928.44	928.44	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 28-43 hours	734.16	734.16	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 44 - 60 hours	803.70	803.70	Tier Rate is dependent on the number of hours of service received per month
PROS Clinical Treatment Add-on	259.73	259.73	
PROS Ongoing Rehabilitation and Support	357.97	357.97	
PROS Integrated Rehabilitation	417.46	417.46	
Intake Assessment w/Medical Services	209.19	209.19	45 minute assessment completed by Psychiatrist or NP
Psychotherapy Add-on	75.31	75.31	30 Minutes completed by Psychiatrist or NP
Psychotherapy Add-on	117.15	117.15	45 minute completed by Psychiatrist or NP
Crisis - Complex	488.10	488.10	1 Hour Crisis visit with two clinicians
Crisis - Per Diem	1171.46	1171.46	3 Hours with two clinicians
Complex Care Management	19.52	19.52	5 minute follow up within 14 days of order
Smoking Cessation Session	25.62	25.62	3-15 minutes - completed by RN, MD, or NP
Alc and/or drug Screening or Intervention	56.69	56.69	Completed by qualified clinician
<u>Planning and Sustainability, Department of</u>			
<u>Circuit Rider</u>			
Planning Services - available only to municipalities	24.00	24.00	per hour
<u>Circuit Rider</u>			
Planning Services to help implement the County Comprehensive Plan - no longer applicable	0.00	0.00	per hour
<u>Fees</u>			
Copies	0.25	0.25	per page
Maps - 18" x 24" (Arch C)	6.00	6.00	per map
Maps - 24" x 36" (Arch D)	12.00	12.00	per map
Maps - 36" x 36"	18.00	18.00	per map
Maps - 36" x 44" (Ansi E)	21.00	21.00	per map

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Maps - 36" x 48" (Arch E)	24.00	24.00	per map
GIS Custom Work/Consultations - (3) Beyond Free Service - Municipality/Non-Profit	30.00	30.00	per hour
<u>Fees</u>			
GIS Custom Work/Consultations - (1) Municipalities	0.00	0.00	per hour; free custom GIS work and printed maps up to \$500 in value per calendar year, as time permits
GIS Custom Work/Consultations - (2) Non-Profits	0.00	0.00	per hour; free custom GIS work and printed maps up to \$100 in value per calendar year, as time permits
GIS Custom Work/Consultations - (4) Private Organization/Individual	60.00	60.00	
<u>Probation and Community Justice</u>			
<u>Fees</u>			
Bad Check Charge	15.00	15.00	each
Copies	0.25	0.25	per page
Drug Test Administered	7.00	7.00	per test
Supervision Fees (sliding scale) max	30.00	30.00	per month
Surcharge on Criminal Court Restitution Money Paid through Probation	5.00	5.00	%
<u>Recycling and Materials Management, Department of</u>			
<u>Annual Fee</u>			
Aged & Health Homes	0.02	0.02	per Sq.Ft.
All Others	0.04	0.05	per Sq.Ft.
Colleges	241834.00	263864.00	
Recreational & Warehouses	0.02	0.02	per Sq.Ft.
Residential	60.00	65.00	per unit
Seasonal	30.00	32.50	per unit
<u>Disposal Fee</u>			
Licensed Haulers (per ton)	93.00	96.00	per ton
Residential and Commercial Permit Holders - (per ton)	93.00	96.00	per ton
Residential and Commercial Permit Holders - Flat Rate Tier #1	15.00	15.00	
Residential and Commercial Permit Holders - Flat Rate Tier #2	30.00	30.00	
Residential and Commercial Permit Holders - Flat Rate Tier #3	45.00	45.00	
<u>Fees</u>			
Disposal Coupons (automobiles)	10.00	10.00	Garbage & Yard Waste
Disposal Coupons (SUV/Minivans)	15.00	15.00	Garbage & Yard Waste
Hauler's License Fee (per additional vehicle)	25.00	25.00	
Hauler's License Fee (per application)	100.00	100.00	
Punch Cards - five 35lb bags	12.00	15.00	Garbage
Tire Disposal - Each for 10 or less per trip	3.00	3.00	ea
Tire Disposal - per ton	285.00	285.00	per ton

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Yard Waste - Scale Fee (per ton)	90.00	90.00	per ton
<u>Fees</u>			
Freon	20.00	20.00	Per unit
Electronic Recycling	5.00	10.00	each CRT (TV, monitor, etc.)
Food Scrap Transport Container	12.00	12.00	ea
Commercial Recycling	30.00	30.00	ton
Single Stream Recycling	30.00	60.00	ton
<u>Fines</u>			
Illegal Dumping Fine (minimum)	50.00	50.00	
Returned Check Fee	20.00	20.00	
Uncovered Load Surcharge (first offense)	10.00	10.00	
Uncovered Load Surcharge (second offense)	20.00	20.00	
Uncovered Load Surcharge (third offense)	40.00	40.00	
<u>Other</u>			
Baskets	0.00	0.00	na
Compost Base	10.00	10.00	
Compost Bins	40.00	40.00	
Compost Turner	16.00	16.00	
Recycling Bin Wheel Kits	0.00	0.00	We don't sell anymore
Recycling Bins (18 Gallon)	10.00	10.00	
Recycling Bins (22 Gallon)	14.00	14.00	
Tarps	5.00	5.00	
<u>Other</u>			
Geo Compost Bin	30.00	30.00	
Apartment Style Bins	8.00	8.00	
Food Scrap Recycling	20.00	0.00	Per Ton
<u>Permits</u>			
Commercial (each additional vehicle)	20.00	20.00	
Commercial (First Vehicle)	40.00	40.00	
Residential (for 2 years)	20.00	20.00	
<u>Permits</u>			
Temporary Permit	15.00	15.00	
<u>Sheriff's Office</u>			
<u>Attachment</u>			
Additional levy, each	57.00	57.00	
Execute and levy	72.00	72.00	
If summons to be served	17.00	17.00	per party
Serve defendant, each	17.00	17.00	
<u>Civil Arrest</u>			
Arrest One Person - If Committed (with Subsequent Discharge)	20.00	20.00	additional
Arrest One Person (Original and two Copies)	57.00	57.00	
<u>Civil Process</u>			
Summons (with or without a complaint), or Subpoena (4	17.00	17.00	plus mileage

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Copies per Party)			
<u>Eviction</u>			
"3 day" or "30 day" notices (Three Copies per Party)	17.00	17.00	plus mileage
Eviction/Removal (Original & 4 Copies per Party)	107.00	107.00	plus mileage
Notice of petition & petition (Three Copies per Party)	62.00	62.00	plus mileage
Order for Possession or Writ of Assistance (Original & 4 Copies per Party)	107.00	107.00	plus mileage
<u>Execution</u>			
Personal Property (Original and 5 Copies)	85.00	85.00	plus mileage
Real Property (Original and 5 Copies)	95.00	95.00	plus mileage
<u>Income Execution</u>			
Both Stages (Original and 5 copies)	86.00	86.00	
First Stage Only (Original and 5 copies)	49.00	49.00	
Second Stage Only (Original and 5 copies)	47.00	47.00	
<u>Income Execution for Support</u>			
Serve on Debtor Only (Original and 3 Copies)	32.00	32.00	plus mileage
Serve on Employer Only (Original and 3 Copies)	32.00	32.00	plus mileage
<u>Miscellaneous</u>			
Amendment	3.00	3.00	
Background Checks	10.00	10.00	
Copies	0.25	0.25	per page
Dealer Permit	10.00	10.00	
Duplicate	5.00	5.00	
Fingerprint Fee	10.00	10.00	Per Card
New Pistol Permit Fee	10.00	10.00	
Picture Fee for Pistol Permit	3.00	3.00	
Picture for Duplicate	3.00	3.00	
Pistol Application	1.00	1.00	
Sheriff's Identification	15.00	15.00	
<u>Order of Seizure</u>			
Each Additional	57.00	57.00	
Execute Against One Party	137.00	137.00	
If Summons to be Served	17.00	17.00	per party
<u>Orders (Citations) & Mandates</u>			
Orders (Citations) & Mandates (Three Copies per Party)	47.00	47.00	plus mileage
<u>Property Execution</u>			
Notice to Judgement debtor	62.00	62.00	
Real Property (Original and 5 Copies)	70.00	70.00	plus mileage
Straight/Demand (Original and 5 Copies)	100.00	100.00	plus mileage
Third Party - Financial Institution (Original and 5 Copies)	100.00	100.00	plus mileage
Third Party - Non-Financial institution (Original and 5 Copies)	40.00	40.00	plus mileage
<u>Realty Deeds Pursuant to Court Order</u>			
Realty Deeds Pursuant to Court Order	67.00	67.00	
Realty Deeds Pursuant to Court Order (each additional	22.00	22.00	

Tompkins County 2020/2021 Schedule for Fees

Department Type, Fee Type and Fee	2020	2021	Notes
Deed)			
<u>Social Services Department</u>			
<u>Annual Fee</u>			
Child Support parent fee	35.00	35.00	NYS-mandated fee charged to custodial parents who've never received public assistance
<u>Fees</u>			
Attorney Fee	91.90	91.90	per hour
<u>Weights & Measures Department</u>			
<u>Fees</u>			
Bulk Milk Tank (1,585 gal. Max. cap.)	80.00	80.00	per tank
Bulk Milk Tank (793 gal. Max. cap.)	40.00	40.00	per tank
Linear Measure (over 39 inches)	8.00	8.00	per device
Linear Measure (up to 39 inches)	4.00	4.00	per device
Other: Late Fees	50.00	50.00	per violation
Petroleum - Blend Dispensing Pump	40.00	40.00	\$20 per measuring chamber
Petroleum - Dual Dispensing Pump	40.00	40.00	\$20 per measuring chamber
Petroleum - Single Dispensing Pump	20.00	20.00	per measuring chamber
Scale (15,432 lb. Max. cap.)	140.00	140.00	per device
Scale (3,307 lb. Max. cap.)	100.00	100.00	per device
Scale (33 lb. max. cap.) 1st five (5)	20.00	20.00	per device
Scale (33 lb. max. cap.) additional	10.00	10.00	per device
Scale (33 lb. max. cap.) retest	10.00	10.00	per device
Scale (661 lb. Max. cap.)	40.00	40.00	per device
Scale (661 lb. Max. cap.) retest	20.00	20.00	per device
Timing Devices (time is basis for charge)	4.00	4.00	per device
Vehicle Metering System (79 gpm or less)	100.00	100.00	per device
Vehicle Metering System (over 79 gpm)	120.00	120.00	per device
Wire and Cordage Measuring Devices	20.00	20.00	per device

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Airport					
Air Temp	CFR Heating/Air Conditioning System	5,000	6,500	6,500	2,500
Alpine Systems	MUFIDS Maintenance/Service	3,000	3,000	6,000	19,500
Ames	Shop Rags & Carpet Runners	850	850	850	2,376
BerNational Controls	Security System	9,000	9,000	1,500	2,500
Boyd Group	Air Service Development Consultants	34,500	40,000	40,000	20,000
Burris Plumbing	Misc. Plumbing Work	1,500	1,500	1,500	0
C&S Companies	SPDES Water Testing & Sampling				39,000
Casella	Trash/Recycling Removal	8,000	8,000	8,000	8,000
Chamberlain Climate Control	Maintenance of Refrigeration Equipment	500	500	500	0
Communique	Advertising/Marketing Consultant & Social Media	78,000	78,000	78,000	78,000
Cummins Northeast	Generator Repair	1,000	1,000	1,500	1,500
David Brown's Refrigeration	Terminal Cafe' Equipment	750	750	750	0
Duval	Scott Pak Inspection Test	1,500	1,500	1,500	1,500
Energetix	Drug and Alcohol Testing	300	300	300	350
Ewan Barr	Air Service/Business Development Consultant	30,000	0	0	0
Fairweather Enterprises	Customer Service Reps.	209,040	215,000	0	0
First Due	Hose Testing	1,500	1,500	1,500	1,500
FirstLight	Terminal Wi-Fi		6,060	6,036	6,036
Functional Communications	Terminal Music	2,300	2,300	2,300	2,400
Gotta Do	Glycol Hauling	13,000	13,000	15,000	15,000
Grease Busters	Cleaning of Terminal Grill	1,100	1,100	1,200	2,400
Greene's Water Softener Service	Water Softener Service	1,000	1,000	1,000	1,000
GreenScene Lawn & Garden	Exterior Landscaping	37,409	37,737	39,595	42,800
GreenScene Lawn & Garden	Winter Maintenance of Culligan Drive		10,000	13,000	13,000
Harob/Hurst	Extrication Tools Service	2,000	2,000	2,000	2,000
Integrated Water Management	Cooling Tower Treatment	1,200	1,200	1,200	1,200
Ithaca Overhead Door	Misc. Door Work	1,000	1,000	1,000	1,000
Jean McPheeters Consulting	Grant Consultant	2,000	2,000	2,000	2,000
Life Safety	Terminal Fire Alarm Inspection/Service	3,500	3,500	0	0
LSL/Benefactor	Glycol Sampling Tests	1,200	1,200	3,000	0
Microbac	SPEDES Sampling/Testing	5,000	5,000	6,000	0
Modular Mechanical	HVAC Controls	20,000	20,000	0	0
Monroe Extinguisher Service	Fire Extinguisher Service & Repair	1,500	1,500	1,500	1,500
Northland Capital Equipment	GPS Software for Airfield			10,500	10,500
On Site Solutions (OSS)	Parking Lot Equipment	2,500	2,500	0	0
Overhead Door	Door Repair/Replacement	1,500	1,500	1,500	0
Pasco	HVAC Controls	5,000	5,000	0	5,993
Postler & Jaeckle Corp. (P&J)	Terminal HVAC		5,000	0	13,500
Retterer & Sons, LLC	Terminal & Customs Cleaning & Sidewalk Snow Removal	163,260	134,704	138,224	250,000
Richardson Brothers	Misc. Electrical Work	3,500	3,500	3,500	2,500
Ricondo & Associates	Airline Rates Agreement & Support	5,000	20,000	20,000	25,000

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Roto Rooter	Misc. Plumbing Work	750	750	1,000	500
Safety Kleen	Terminal and CFR Oil Water Seperator Service	3,000	5,000	7,500	7,500
SDM Landscaping	Winter Maintenance of Culligan Drive	10,000	0	0	0
Securitas/Ambassador	Terminal Security			215,000	103,000
SemTech	Motor Repair	2,000	2,000	0	0
Shopkeep	Terminal Cafe' POS				3,000
Spectrum	CFR Wireless Internet	1,300	3,000	3,500	5,400
SRI Sprinkler	Fire Sprinkler System	2,000	2,000	2,000	0
Tradewind Scientific	TRACR Aim System	10,000	10,000	10,000	10,000
Unknown	Interior Landscaping	5,700	5,700	10,000	7,500
Unknown	Marketing/Promoting Airport	70,000	70,000	70,000	70,000
Unknown	Pump Testing	650	650	650	650
West Fire Systems	Terminal & CFR Building Fire Alarm Panel	800	800	2,500	8,500
		\$ 763,609	\$ 748,101	\$ 739,105	\$ 790,605

Assessment Department

ESRI	Computer Services	3,022	3,022	3,022	3,022
Fountain Spatial	Tax Map Maintenance	2,000	2,000	2,000	2,000
NYS Office of Real Property Services	Computer Services	2,100	2,100	2,100	2,100
Systems Development Group	Computer Services	6,600	6,600	6,600	6,600
		\$ 13,722	\$ 13,722	\$ 13,722	\$ 13,722

Assigned Counsel

CMS Imaging(price includes toner and service)	Maintenance of Copier	400	430	459	459
		\$ 400	\$ 430	\$ 459	\$ 459

Board of Elections

KNOWINK	annual software license/maintenance agreement, annual initiation fees for early voting			15,425	15,425
National Time Sharing Inc.	Maintenance Fee (Voter Registration Syst.)	27,695	27,695	27,695	32,180
West Fire Systems, Inc	annual Hanshaw office security system monitoring		216	216	216
		\$ 27,695	\$ 27,911	\$ 43,336	\$ 47,821

County Administration

Clear Impact	Results Based Accountability Software Licenses	11,400	15,400	14,400	14,400
Clear Impact	Vendor-provided Training for Implementation of Results Based Accountability (RBA) model	7,500	8,900	6,000	0
Cooperative Extension	Broadcasting, Taping, Web Support	31,018	31,018	31,018	0
Discover eGov (Catalog & Commerce)	1/2 Maint. of Electronic Contracts/RFP/Bids Module	6,000	6,000	6,000	6,000
Discover eGov (Catalog & Commerce)	Annual Maintenance Contract for Budget Track budgeting system	9,600	9,600	9,600	9,600
Ethics Unlimited, LLC (dba Verify Comply)	Contract for Exclusion Screening			1,320	1,320

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Family & Children's Svcs of Ithaca	County share of Downtown Community Outreach Worker Program	20,000	20,000	60,000	60,000
Kinney Management	K-Checks Exclusion Screening	3,038	3,038	0	0
Language Line Svcs & Empire Interpreting Svc	Translation Services (variable amounts)	20,000	20,000	20,000	20,000
Sensory Technologies	Maintenance and repair of Legislature Chambers A.V. System	9,000	8,960	12,800	15,000
Survey Monkey	Annual Membership for Web Survey Design/Use	300	300	360	1,200
TBD	Online Policy Manual and Policy Tracking	1,800	1,800	0	0
TBD	Trainer for Climate Survey follow-up	30,000	30,000	0	0
Time Warner Cable	Broadband Internet & Cable TV Svc. for Legislature Broadcast Support for "Live in Ithaca" program	2,279	2,327	500	0
Tompkins County Chamber of Commerce	Support for "Live in Ithaca" program		10,000	0	0
Tompkins County Youth Services	Program Coordination for Results Based Accountability implementation	34,262	0	0	0
		\$ 186,197	\$ 167,343	\$ 161,998	\$ 127,520

County Clerk

FLTG	bunker storage lease	9,000	9,000	9,000	9,000
General Code	Laserfiche service contract	83,000	83,000	83,000	83,000
PropertyInfo	electronic document management system	17,000	17,000	17,000	17,000
		\$ 109,000	\$ 109,000	\$ 109,000	\$ 109,000

County Office for the Aging

Caregivers, StafKings, Comfort Keepers, Home Instead	Caregiver Respite & Home Care	30,350	41,207	41,207	35,207
Caregivers, StafKings, Comfort Keepers, Home Instead	Home Care	322,813	343,302	343,302	272,007
Finger Lakes Independent Center	Registry	10,753	10,753	10,753	10,753
Foodnet	Half-time casemanager to manage services related to home delivered meal clients			31,192	31,192
Foodnet	Home Delivered Meals	58,629	58,629	58,629	58,629
Foodnet (NSIP Subcontract)	Congregate & Home Delivered Meals	120,000	110,000	110,000	110,000
Foodnet (Title IIIC 1&2 Contract)	Congrete & Home Delivered Meals	439,888	439,888	447,897	447,897
Foodnet (WIN Subcontract)	Home Delivered Meals	231,082	231,082	231,082	231,082
Human Services Coalition	New York Connects	5,000	5,000	5,000	5,000
Ithaca Neighborhood Housing Services	Home Repair			31,192	31,192
Ithaca Neighborhood Housing Services	Small home and repair safety program			28,525	26,525
Legal Aid of Western New York	Legal Services	5,359	5,359	5,359	5,359
Lifelong	Assistance in determining if clients are eligible for low income subsidy and/or medicare savings program		7,492	7,492	7,493
Lifelong	Health Insurance Counseling	16,584	16,584	16,747	16,910
Lifelong	Northside/Southside Program	9,603	9,603	9,603	9,603
Lifelong	Senior Fitness	4,475	4,449	5,078	5,084

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Lifelong (Perviously Senior Citizens' Center)	Senior Circle Newsletter	10,823	10,823	10,823	10,823
TC Department of Social Services--NY Connects	I & A and Options Counseling	60,932	60,932	60,932	60,932
TC Department of Social Services-EISEP	Long Term Care Unit Case Management	95,863	95,863	95,863	95,863
TC Dept of Social Services	half-time case aide located at LTC			37,462	40,035
		\$ 1,422,154	\$ 1,450,966	\$ 1,588,138	\$ 1,511,586

District Attorney

New York Prosecutors Training Institute (NYPTI)	Increased storage capacity (2TB) for Digital Evidence Management System (DEMS)			2,640	2,640
		\$ 0	\$ 0	\$ 2,640	\$ 2,640

Emergency Response Department

AK Associates	911 phone system maintenance	26,000	27,000	27,000	27,000
AK Associates	Basic Maintenance				26,000
AK Associates	Rapid SOS	2,500	2,500	336	336
Brite Computers	MDT Support	15,000	15,000	15,000	15,000
DTN	On-Line Weather				2,100
ESRI	CAD Support (Server holds maps)	8,000	9,000	9,000	9,000
Firstlight	Wi-Fi Public Access	0	3,500	3,700	3,700
GeoLynx	SHI Addressing (program)	0	4,000	4,000	4,000
GoDaddy	Tompkins Ready (three years)				60
IamResponding	Electronic Paging Transmission/Back-up				9,200
Locution	Text-Speech Voice Paging Module	14,000	14,000	14,000	14,000
Motorola	Radio System/Microwave	695,000	701,000	722,030	655,120
Pictometry Inc.	Cloud-based Enterprise Application	3,000	3,000	3,000	3,000
Priority Dispatch	EMD Support	3,500	3,500	7,200	7,200
SHI International	GIS Data Manager Licenses & An. Support				9,000
Spatial Station-Datamaster	911 Address Database Software	24,000	26,000	26,000	26,000
Spectrum	Back up connections	3,000	1,000	1,000	1,000
Spillman	Computer Aided Dispatch/Mobile Data	150,000	153,000	160,000	160,000
Spillman	Locution Interface	1,000	1,000	1,000	1,000
SwiftReach	Mass Notification System	20,000	21,500	21,500	21,500
United Radio	Paging System	30,000	31,000	31,000	31,000
UPS System	911 Center UPS System	4,000	4,000	4,000	4,000
Verizon	E911 Services				41,760
West Safety Solutions	Text-2-911				5,700
		\$ 999,000	\$ 1,020,000	\$ 1,049,766	\$ 1,076,676

Facilities Department

Access Lifts & Ramps, Inc.	Access Lift Maintenance Service	960	960	960	960
ALSCO	Fire Retardant Safety Clothing Rental	1,460	1,460	1,460	1,612
Ames Linen	Health Dept Mat Rental & Cleaning Service	2,080	2,080	2,080	2,160

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Bolton Point, Village of Lansing, City of Ithaca	Water/Sewer	99,445	100,445	102,445	100,100
Casella (formerly WeCare Waste & Recycling)	Recycling	3,880	3,880	3,880	3,880
Casella (formerly WeCare Waste & Recycling)	Trash/Rubbish Disposal	15,630	15,630	15,630	15,630
Center Ithaca - TTH Associates	Assigned Council Rent	0	0	0	28,745
City and Town of Ithaca	Taxes, Sidewalk Assessment Fees	8,300	8,300	8,300	9,000
City of Ithaca	Rent for 18 parking spaces @ W. State Street	12,145	12,458	11,945	11,945
City of Ithaca	Stormwater Sewer Fees	5,555	5,555	5,555	7,900
Davis-Ulmer	Fire Sprinkler System Testing & Inspection	7,840	8,840	7,840	7,840
Dude Solutions	Energy Manager and Utility Bill Processing		4,163	4,163	4,860
G&H Fire Extinguisher	Fire Extinguisher Service	2,000	2,000	2,000	2,000
Gravity Renewables	Hydroelectric Utility Vendor	350,000	350,000	350,000	350,000
Hancock Plaza Real Estate	DMV Rent	65,938	67,257	68,603	69,170
Haylor, Freyer, & Coon, Inc.	Property & Boiler Insurance	160,000	120,000	122,000	100,000
Hill & Marks/Sanico/Riley	Cleaning Supplies, Paper Products & Ice Melt	52,000	49,000	50,000	50,000
Infor Global (Previously: Datastream Systems)	Infor EAM Technical Support	3,901	3,901	3,901	3,901
Integrated Water Management	Water Treatment Service (Boilers & Cooling Towers)	5,220	5,220	5,220	5,220
Irish. LLC	Human Rights Rent	29,492	29,990	30,589	31,200
Johnson Controls	Controls Service Contract/M&V Reporting	92,867	92,429	94,884	98,438
Misc. Service Contracts	Service Contracts	5,708	363	1,635	0
NYSEG/Constellation Energy	Electric Utilities Vendors	170,720	195,720	185,720	140,720
NYSEG/Direct Energy	Natural Gas Utilities Vendors	150,000	160,000	155,000	125,000
Pat Cozzarin Pest Management	Pest Management	2,000	2,000	2,000	1,500
Penn Power Systems	Emergency Generator Maintenance	4,020	4,020	4,020	4,020
Schug Realty, LLC	Board of Elections Rent	44,075	45,397	44,075	44,075
Solar Liberty	Solar Panel Equipment Leases	14,280	14,280	14,280	14,280
SunPower Systems	Library Solar Panel Annual System Testing & PM	4,110	4,110	4,110	2,140
TBD	Annual Life/Safety Inspections	2,000	2,000	2,000	0
Thyssen Krupp Elevator Corp.	Elevator Maintenance Service	17,680	17,730	16,060	16,060
Timberline	Timberline Cost Accounting Service Plan	1,335	1,335	1,335	1,789
Various Materials & Supplies Vendors	Materials & Supplies Vendors	270,000	260,000	260,000	250,000
West Fire Systems	Fire Alarm, Security, and Elevator Cellular Communicator Service				11,470
West Fire Systems	Fire Alarm System Testing & Inspection	7,090	7,630	7,090	7,090
West Fire Systems	Fire Alarm/Security Central Monitoring Service	3,264	3,648	3,648	3,648
		\$ 1,614,995	\$ 1,601,801	\$ 1,592,428	\$ 1,526,353

Finance Department

e-Gov	Online bid system	6,000	6,000	0	0
Insero	Auditing	100,000	100,000	100,000	64,250
JACK VENESKY	Cost Allocation	3,600	3,600	3,600	3,750

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Superion	Sungard maintenance	20,500	18,000	20,076	20,076
SYSTEMS EAST	Tax Collection Software	10,600	10,600	10,500	10,650
WILLIAMSON	Town Tax Collection Software	4,500	4,500	3,600	3,600
		\$ 145,200	\$ 142,700	\$ 137,776	\$ 102,326

Health Department

Accela	Software Maintenance Agreement	17,950	23,000	25,799	28,781
All Ears Hearing	Hearing Consultant/Evaluations	600	500	100	100
Bangs Ambulance/Tompkins County Funeral Directors	Removals	108,000	25,000	35,000	37,800
BioServ	Medical Waste Disposal	845	845	845	845
Birnie Bus/Ithaca City School District/Parent	Transportation - Preschool Special Ed	781,203	680,000	874,300	760,000
Birnie Bus/Parent	Transportation - Early Intervention	5,000	5,000	5,000	3,000
Cayuga Medical Center at Ithaca	Facility Use/Labs/Radiology			35,380	42,728
Cayuga Medical Center at Ithaca & Affiliates	Radiology, Consulting, Rabies Rx, Lab, etc.	68,170	83,170	43,085	42,900
CDD Lab/Quest Diagnostics	STD Labs	15,000	35,000	30,000	32,000
CMA, J. Venesky, & others TBD	TBMD, Indirect Cost, Med Rec, etc.	8,391	8,345	8,352	8,585
Cornell Cooperative Extension of Tompkins County	Lead Education	7,500	7,500	7,500	0
Cornell Cooperative Extension of Tompkins County	Radon Grant	8,332	8,332	8,332	8,332
Cornell University	Work Study Program	2,000	2,000	0	0
Early Intervention Service Providers (NYSDOH holds contracts)	Early Intervention Services	650,000	650,000	650,000	650,000
Ecospect, Cayuga Medical Center at Ithaca	Lead Testing	2,000	2,000	16,854	17,444
Finger Lakes Business Services	Answering Service	5,200	5,200	5,200	5,200
Hearing Officer, Robert Spitzer	Hearings	1,620	1,620	1,620	1,620
iCentral	EHR Software Maintenance	7,200	28,008	33,000	33,200
Industrial Hearing Testing	Hearing screenings per regulations		2,600	1,900	3,100
McCarthy & Conlon, LLC	Mcaid Cost Rept-D&TC, LHCSA Statistical Consult	9,000	8,000	8,000	8,000
Microbac NY/Community Science Institute	Environmental Lab Services	5,800	5,800	40,328	12,328
MSDSOnline	SDS documents		6,649	7,049	7,049
NMS Labs	Forensic Labs	26,000	29,892	35,000	25,000
Our Lady of Lourdes/Twin Tier Pathology	Autopsies/Forensic Labs - shared\$\$	66,000	3,900	3,900	5,600
Pathology Associates of Ithaca	Medical Examiner Program/autopsies		143,500	160,720	172,720
Planned Parenthood of the Southern Finger Lakes	STD Clinic	60,000	57,000	68,000	68,000
Pre-school Service Providers	Pre-school Services	4,400,000	4,316,060	4,914,411	5,100,000
Property Info	Software Vendor/Vital Records	999	999	999	1,200
sCube	support, automation of processes, training for Permit Management Software			15,000	7,594
TBD	Expanded Peer Counselors	42,640	39,260	31,590	39,910
TenEleven	Software Maintenance (Electronic Health Record)	20,000	12,113	17,020	17,020
Tompkins County SPCA	Rabies Program	11,398	11,398	11,398	11,398

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Various Churches/Community Centers	WIC Leases	2,400	2,200	2,400	2,400
		\$ 6,333,248	\$ 6,204,891	\$ 7,098,082	\$ 7,153,854

Highway Department

(7) Town Highway Departments	Snow & Ice Removal on County Roads	630,000	665,000	782,000	700,000
Airgas East	Cylinder Lease	3,500	3,500	3,500	3,500
ArcView/ESRI	GIS Software (w/Planning)	300	300	300	300
Atlantic Testing	Pavement Soil Testing	750	750	750	750
Bid Item - Highway Striping	Pavement Markings	140,000	140,000	140,000	140,000
CarteGraph	Sign Program Maintenance	5,482	2,918	2,918	2,918
CME Associates, Inc.	Pavement Soil Testing	750	750	750	750
DiKat, Inc.	Traffic Light Maintenance	12,000	12,000	12,000	12,000
Energetix	Drug/Alcohol Testing	1,400	1,400	1,400	1,400
Sage Software, Inc.	Maintenance - Timberline Job Cost System	1,350	1,350	2,000	2,000
SignCad	Maintenance of Software	950	950	950	950
TBD (ZONES?)	AutoCad Drafting Software Support	1,500	1,500	1,500	1,500
The Computing Center	Fax & Printer Maintenance	200	200	200	200
		\$ 798,182	\$ 830,618	\$ 948,268	\$ 866,268

Highway Machinery

Cummins Northeast, Inc.	Electronic Support for Diesel Engines	800	800	800	800
Dossier Systems	fleet management software subscription			7,500	7,500
Filtrec	Lift Inspections	1,000	1,000	1,000	1,000
Fleetmax	Maintenance Support for Parts Program	750	750	750	750
Safety Kleen Corp.	Waste Oil Pickup	1,800	1,800	1,800	1,800
Sanford & Burtis	Fire Extinguisher Inspection	1,000	1,000	1,000	1,000
SLEC	Lift Inspections	1,500	1,500	1,500	1,500
STADIUM INTERNATIONAL	ON-LINE SERVICE	2,500	2,500	2,500	2,500
Syn-Tech Systems	Fuel System Computer Back-up	1,250	1,250	1,250	1,250
TBD	Lift Inspections (Admar or JM Equipment?)	500	500	500	500
Unifirst	Uniform Rental/Cleaning	9,000	9,000	9,000	9,000
		\$ 20,100	\$ 20,100	\$ 27,600	\$ 27,600

Human Resources, Department of

Catalog & Commerce	Online Software Maintenance	6,900	6,900	6,900	6,900
Roemer Wallens Gold and Mineaux	Attorney Services Negotiations	54,000	54,000	54,000	54,000
TC3.biz	Smart Work Training	0	27,420	27,420	27,420
TC3.biz	TCCOG Training Academy	0	10,000	10,000	10,000
		\$ 60,900	\$ 98,320	\$ 98,320	\$ 98,320

Human Rights, Office of

CNY Fair Housing	"Affirmatively Furthering Fair Housing" Program		8,000	8,000	8,000
Community Dispute Resolution Center (CDRC)	Conflict Coaching for OHR Clients		5,000	0	0
IKON Office Solution	Rental of Canon Copier	200	200	850	850

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
		\$ 200	\$ 13,200	\$ 8,850	\$ 8,850
Information Technology Services					
AllMode	Software & System Maintenance Shoretel	23,000	23,000	21,000	21,800
ARIN	ISP Redundancy Registration (BGP)	100	100	100	150
AT&T	MiFi				450
BMC	Software Maintenance TrackIt	2,825	2,825	2,807	2,900
BSI	Software Maintenance HR/Payroll Tax Codes	5,500	5,500	5,633	0
Computing Center	Software & Maintenance Red Hat Linux Insight Server			1,200	1,200
Dell	Microsoft Office 365	73,000	90,000	95,000	95,000
Discover eGov	County Website Support & Maintenance	12,500	12,500	13,200	13,200
Dot.GOV Registration	Domain Renewal (TompkinsCountyNY.gov)	125	400	400	400
ESRI	Software Maintenance Enterprise GIS	15,650	15,650	16,350	16,350
FirstLight	Dark Fiber & Primary ISP	27,615	27,615	33,483	28,683
FirstLight	Professional Service Contract	5,000	10,000	10,000	2,500
FirstLight	Public WiFi	10,254	10,291	10,365	10,365
FirstLight	Software and Maintenance Cisco Firewall		12,700	8,200	8,475
FirstLight	Software and Maintenance Fatpipe		5,800	5,125	7,800
FirstLight	Software and Maintenance for KnowBe4 Security Awareness and Training	6,000	6,000	6,000	6,000
Go Daddy	Security Certificate Renewal	150	168	0	160
Help Systems	Software Maintenance InterMapper	850	890	890	890
Infor	Software Maintenance Infor HR/Payroll	61,500	64,000	71,346	0
isolved HCM	Software Maintenance TimeForce	4,500	4,500	0	0
Kronos SaaShr	WorkForce Ready, Leave, ACA, Payroll				71,044
Latitude GEO	Software Maintenance Online GIS	3,700	4,160	5,000	5,000
Lynx	Professional Services Contract	15,000	30,000	30,000	10,000
Lynx	Software Maintenance NetApp	2,000	0	18,933	23,100
Lynx	Software Maintenance VMWare	17,500	20,000	18,909	18,909
Network Solutions	Domain Renewal (Tompkins-co.org)		165	0	0
SHI	Bomgar Help Desk Support			4,600	6,200
SHI	Software and Maintenance Redhat Linux Spillman Server		1,700	1,200	1,200
SHI	Software Maintenance SOPHOS	16,000	15,000	15,665	15,665
SHI	Software Maintenance Varonis	9,320	7,500	8,300	8,350
Site Improve	Website compliance software				11,426
Spectrum	Secondary ISP	5,400	5,400	7,188	10,788
TBD	Annual IT Security Audit	15,000	15,000	5,000	0
Verizon	Data Line to Human Rights Office Location	1,000	1,000	1,000	1,000
Verizon	ITS MiFi		500	500	500

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Vertiv	UPS Maintenance (Annex C Datacenter)	3,800	3,800	3,800	3,800
		\$ 337,289	\$ 396,164	\$ 421,194	\$ 403,305
Ithaca-Tompkins Co. Transportation Council					
Caliper Corporation	TransCAD technical support	2,000	2,000	2,000	2,000
		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Legislature & Clerk of the Legislature					
Grannicus	Minute and Media Traq	19,096	19,096	19,669	19,669
Poet Laureate (Determined Annually)	Fulfill County Poet Laureate Role			3,000	0
		\$ 19,096	\$ 19,096	\$ 22,669	\$ 19,669
Mental Health Department					
10e11	EHR Vendor Annual Fees		55,000	55,000	55,000
10e11	EHR Vendor Mainenance		17,276	17,276	26,000
Ability Network	Annual Costs as Third Party Billing Conduit	9,276	0	0	0
ALCOHOL AND DRUG COUNCIL	CLINIC AND EDUCATION SERVICES	377,503	377,503	394,701	380,914
Auguste Duplan	Contractual Child Psychiatric Services	97,760	97,760	97,760	100,000
CATHOLIC CHARITIES OF TOMPKINS COUNTY	PARENT ADVOCACY PROGRAM SUPPORT	5,117	5,117	5,117	6,250
CAYUGA ADDICTION RECOVERY SERVICES (CARS)	Residential and Clinic Services	1,119,369	1,119,369	1,143,986	1,180,283
CHALLENGE WORKFORCE SOLUTIONS	EMPLOYMENT, TRAINING AND PLACEMENT	585,365	587,457	587,457	490,992
Ciaschi, Dieters-Hagen, Little and Mickelson	Annual Consolidated Fiscal Report Audit	5,000	5,000	5,000	5,000
CMC	Part Time Psychiatric Services		208,000	208,000	0
FAMILY AND CHILDREN'S SERVICES OF ITHACA	CLINIC, RESPITE, EDUCATION AND ADVOCACY	270,551	270,551	270,551	280,345
FRANZISKA RACKER CENTER	Day Treatment, SPOA Children & BOCES funds	753,924	753,924	890,600	888,663
Gadabout	Transportation	3,500	3,500	3,500	0
Information Management Associates (IMA)	Billing Software Subscription	78,000	0	8,000	9,000
Information Management Associates (IMA)	Annual Costs				
ITHACA YOUTH BUREAU	Contractual Billable Services	15,000	0	0	0
LAKEVIEW HEALTH SERVICES	RECREATION SUPPORT SERVICES TO CHILDREN	136,334	136,334	136,334	130,614
MENTAL HEALTH ASSOCIATION	RESIDENTIAL SERVICES	1,019,035	1,019,035	1,103,758	1,133,026
Mental Health Association	ADVOCACY, EDUCATION, SUPPORT SERVICES	390,789	390,789	390,789	403,515
Shredding Services	Support Groups at Jail and Probation		31,479	31,479	27,702
St. Johns Community Services	Shredding Services	1,500	1,500	1,500	0
SUICIDE PREVENTION AND CRISIS SERVICES	EMERGENCY SHELTER AND CASE MANAGEMENT SERVICES	65,513	65,513	65,513	81,465
TST BOCES	CRISIS HOTLINE AND COMMUNITY EDUCATION	202,555	202,555	202,555	202,778
UNITY HOUSE	EDUCATION AND PREVENTION	106,657	108,132	108,132	109,435
	RESIDENTIAL SERVICES	193,266	193,266	344,131	347,547
		\$ 5,436,014	\$ 5,649,060	\$ 6,071,139	\$ 5,858,529

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Planning and Sustainability, Department of					
Community Science Institute	Preliminary/Planning Studies	28,000	33,000	0	0
Consultants-various	Preliminary/Planning Studies	52,781	85,739	0	0
Energy Consultants - various	Services related to Clean Energy Community grant		61,496	0	0
Engineering - Energy	BEA energy consulting			17,500	0
ESRI	Computer Licenses	2,250	4,150	0	0
Federal Emergency Management Agency	Grant Funds	0	80,750	0	0
Forester	Forest management	15,000	15,000	15,000	15,000
IDA	BEA support			35,000	0
IDA	Energy Consultant	35,000	35,000	0	0
Interns - various	Preliminary/Planning Studies	1,500	0	0	0
Municipalities	Municipal Housing Affordability Fund			50,000	15,000
NYS OPRHP	Grant Funds - Snowmobile Trail Grant	40,000	40,000	0	0
NYS OPRHP	Grant Funds - Snowmobile Trail Grant			40,000	-40,000
Planning Consultants - various	Preliminary/Planning Studies	45,000	0	0	0
Planning consultants - various	Preliminary/Planning Studies	0	0	0	4,000
Snowmobile Clubs - various	Snowmobile Trail Maintenance	40,000	40,000	0	0
Snowmobile clubs - various	Snowmobile Trail Maintenance			40,000	40,000
Taitem Engineering	BEA energy consulting			23,900	3,200
Towns and Villages (TBD)	Grants up to \$5K for planning & infrastructure in parks		50,000	50,000	0
Various	Flood Mitigation Projects	25,000	25,000	0	0
various	Flood Mitigation Projects			25,000	0
		\$ 284,531	\$ 470,135	\$ 296,400	\$ 37,200

Probation and Community Justice

Alcohol & Drug Council of TC	Client Services		900	0	0
Alcohol & Drug Council of Tompkins County (ADCTC)	Client Services	2,918	2,977	2,977	2,977
Alcohol Monitoring Systems	Client Services		1,500	11,000	6,000
BOCES	Client Services	17,503	17,853	11,348	11,575
BOCES	Client Services	17,503	17,853	11,348	11,575
BOCES	Client Services	20,000	20,000	0	0
Cayuga Addiction Recovery Services	Client Services		2,100	0	0
Cornell Cooperative Extension of TC	Client Services	2,600	2,600	2,652	2,652
Cornell Cooperative Extension of TC	Client Services	2,600	2,600	2,652	2,652
Cornell Cooperative Extension of TC	Client Services		2,500	0	0
Cornell Cooperative Extension of TC	Client Services			8,752	8,752
Cornell Cooperative Extension of TC	Client Services			8,752	8,752
Cornell Cooperative Extension of TC	Client Services			16,622	8,311
Secure Alert DBA Track Group	Client Services	24,500	38,500	38,500	27,075
The Learning Web	Client Services		3,750	0	0
Various staff members	Administrative Services	200	200	200	200

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
		\$ 87,824	\$ 113,333	\$ 114,803	\$ 90,521
Recycling and Materials Management, Department of					
Art Departement	Graphic Design-Activity Book	650	0	0	0
Assessment	Solid Waste Annual Fee Assistance	29,600	30,192	30,796	31,412
AxiaMed	Credit Card Authorization Fees	22,000	25,000	43,000	40,000
Barton & Logudice	Additional Services	0	1,500	1,500	1,500
Barton & Logudice	Closure monitoring	14,911	15,358	16,125	46,924
Barton & Logudice	RSWC 360 Compliance Permit	0	2,000	2,000	2,000
Casella	Curbside Recycling Collection	1,490,116	1,544,296	1,542,697	1,579,729
Casella	Food Scraps Transfer	76,000	46,602	42,000	0
Casella	Fuel Surcharge	0	92,600	88,406	63,185
Casella	Processing Trigger Expense				128,800
Casella	Recycling and Solid Waste Center, SS Processing	801,231	745,437	764,547	935,582
Casella	Transfer, Haul & Disposal	1,186,758	1,273,589	1,476,106	1,415,771
Cayuga Compost	Food Scraps Processing: Cty transferred from RSWC	117,684	122,259	93,720	79,500
Cayuga Compost	Food Scraps Processing: Direct haul to Cayuga Compost	0	0	39,600	26,500
CCE	Food Waste Prevention Classes				3,600
Challenge Industries	County department paper shredding	19,008	13,585	11,040	10,876
City of Ithaca	In lieu of taxes	39,842	63,000	65,000	65,000
Clean Harbors Inc.	Fluorescent tubes and other special recyclables				8,825
Clean Harbors Inc.	HHW collection events	106,946	101,946	91,348	88,084
Cooperative Extension	Home Composting Assistance	51,760	50,207	44,807	28,611
Cornell Waste Management Initiative	Compost Operation Technical Assistance	1,025	0	0	0
Crystal Rock Water	Monthly service	1,500	1,400	0	0
Data Momentum	Secure website hosting for online sales	360	0	0	0
Davis Ulmer	Annual HHW Building Inspection (non sprinkler)	398	398	398	398
Davis Ulmer	Quarterly fire alarm tesing for HHW	1,300	1,100	1,100	1,100
Davis Ulmer	RSWC fire alarm inspection/testing	398	398	398	398
Finance	SWAF & other financial services	27,000	31,954	32,753	33,572
Fingerlakes Reuse Center	Operation of Reuse Center	127,300	123,481	102,485	0
Flourish Design	Design of brochures & ads for disposal	800	800	500	0
Flourish Design	Graphic design	500	0	1,000	500
Flourish Design	Graphic design for Drop Spots & Food Scraps	3,000	2,000	430	360
Flourish Design	Graphic Design-Recycling Coll Brochure & Map	650	650	1,200	480
Flourish Design	New Website Development	15,000	0	0	0
Flourish Design	Website licensing & maintenance		850	1,750	500
Friendship Donation Network	Partnership for food waste prevention & donation	3,900	225	0	0
G & H Extinguishers	Annual Fire Extinguisher Service	140	175	175	175
Gotta Do	Leachate Hauling	71,625	80,013	80,958	92,767

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
GreenScene	Plowing and landscaping	23,000	23,500	24,000	24,720
Ithaca Wastewater Treatment	Leachate treatment	12,790	16,554	16,750	19,193
ITS	Computer Services (computer repair & assistance)	3,930	4,051	4,055	5,223
ITS	Computer services (phone, email)	3,000	3,000	3,000	3,000
J Wood	Attorney fees	27,000	27,540	28,091	28,653
Johnson Controls	HVAC Service Agreement	3,800	0	0	0
Natural Upcycling	Food Scraps Collection - for Mobile Home Parks	25,000	0	0	0
Paradigm Software	Weigh scale software maintenance	2,000	2,000	6,300	6,300
ReCollect	Website waste wizard	0	6,200	6,272	6,500
Scale Service	Scale maintenance and certification				19,000
ScienceCenter	Sustainability Corner	2,500	2,500	2,080	0
SERA	Assistance with Waste Characterization	3,000	5,500	5,700	0
TC Facilities	HHW building rent	420	420	420	420
TC Facilities	HHW heating system maintenance	140	140	140	140
TC Facilities	Misc office repairs/painting/sidewalk repairs	5,200	9,000	5,000	5,000
TC Facilities	Rent, maintenance, cleaning	35,633	35,633	36,000	36,000
TC Highway	Vehicle maintenance	4,500	6,000	10,500	10,500
Test America	Leachate Sampling	270	980	980	0
Test America	RSWC-SPDES Lab Analysis & Regulatory Fee	180	180	305	0
Test America	Water quality testing	18,084	18,383	18,382	0
To Be Determined	Advertising for various waste reduction programs	1,000	500	0	0
To Be Determined	Caswell Cap Repairs		12,000	12,000	4,000
To Be Determined	Constant Contact/Evernote & other electronic services	1,200	1,000	1,000	840
To Be Determined	Education & outreach for reuseable dishware	1,575	1,575	0	0
To Be Determined	Facility maintenance (cap road repairs, valve repairs)	2,500	2,500	29,500	9,750
To Be Determined	Food Scrap Drop Spot attendants	29,188	31,587	53,400	43,400
To Be Determined	Food Scraps Drop Spot site maintenance	5,000	3,600	2,000	2,000
To Be Determined	General building maintenance for HHW	2,500	2,500	3,500	3,500
To Be Determined	General maintenance RSWC	18,500	20,000	10,000	7,500
To Be Determined	HHW advertising	2,000	1,250	1,250	120
To Be Determined	HHW upgrade website online registration	500	60	0	0
To Be Determined	Ithaca CRT Coordination	5,408	5,569	5,950	0
To Be Determined	Mowing & brush clearing at Hillview Landfill	4,900	4,900	5,470	7,000
To Be Determined	Public Space Recycling & Trash Collection	9,384	0	0	0
To Be Determined	Public Space-recycling bin installation	500	500	1,500	0
To Be Determined	Radio/Newspaper/Other ads for Food Scraps & RSWC	10,135	5,000	3,000	750
To Be Determined	Radio/Newspaper/Other ads for Illegal Dumping/Uncovered	500	500	500	0

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
	Loads				
To Be Determined	Snow removal & cinders (Hillview leachate area)	2,500	2,500	1,750	500
Tom Hoebbel	Food Scraps & Recycling Collection Video	1,695	1,895	495	495
Tom Hoebbel	Photography for 4R Program & food waste prevention	500	500	945	1,995
Volney Multiplex	Depot Alarm monitoring & maintenance	264	264	264	264
Volney Multiplex	RSWC Alarm Monitoring & Maintenance	264	264	264	264
Weights and Measures	HHW scale inspection fees	100	100	100	100
		\$ 4,481,962	\$ 4,631,160	\$ 4,876,702	\$ 4,933,276

Sheriff's Office

Axon	Body Camera/Taser Replacement Schedule	5,280	5,880	5,880	48,000
Biometrics4All, Inc.	Livescan Service	1,800	1,800	1,800	1,800
KRONOS/Workforce	Time Management System				7,200
LEADS Online	Criminal Investigations Software			3,133	3,133
LexisNexis	Investigations/Records Searches Contract	800	800	1,800	1,800
Linstar	ID Machine Service Contract	2,171	2,171	2,400	2,400
LiveTrac	CID GPS Unit	480	480	505	505
Meggitt	Firearms Simulator Service	3,500	3,500	3,500	3,500
Offender Watch	Annual contract for mandated Sex Offender Registry	7,000	7,000	7,000	7,000
RICOH USA, INC	Copier Lease			2,000	2,000
RICOH USA, INC	Copier Lease			2,570	2,570
Tyler Technologies	Civil Serve Program	6,613	8,911	7,650	7,650
Vigilant Solutions	License Plate Reader Program	3,000	4,000	4,000	4,000
Visual Staff Scheduler	Scheduling program	400	400	400	400
		\$ 31,044	\$ 34,942	\$ 42,638	\$ 91,958

Sheriff's Office - Jail

Biometrics4All, Inc.	Livescan Service	1,800	1,800	1,800	1,800
Black Creek	Level One Service Plan 173.20156.1				17,083
Black Creek	Software maintenance - SP05005.21	16,781	18,631	22,940	31,622
KRONOS/Workforce	Time Management System				7,200
PowerDMS	Accreditation Database (7/3/21-1/2/22)			7,157	3,735
		\$ 18,581	\$ 20,431	\$ 31,897	\$ 61,440

Social Services Department

Catholic Charities	CPS Mentoring	41,000	41,000	41,000	41,000
Catholic Charities	Fatherhood Initiative	28,000	28,000	28,000	0
Catholic Charities	Samaritan Center	34,104	34,104	34,104	0
CBC Innovis	Credit Bureau	500	500	200	200
Challenge Industries	Non-Custodial Parent Employment	40,000	60,000	0	0
Child Development Council	Expanded Family Support Services (COPS)	114,540	114,540	215,568	0
Child Development Council	FAR Public-Private Partnership	101,031	101,031	0	0
Child Development Council	In-home Daycare Quality	41,316	41,316	41,316	41,316

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
	Improvement				
Child Development Council	Provider Recruitment, Training, and Development	83,432	83,432	83,432	83,432
Child Development Council	Provider Registration/Inspections/Investigation	113,139	113,139	113,139	113,139
Child Development Council	Teen Pregnancy and Parenting Program (TP3)	61,800	61,800	61,800	61,800
Children's Home of Wyoming Conference	RTA "Anchor County"		3,047,370	3,055,719	3,055,719
CLEAR	Online investigations resources	2,520	2,520	2,520	2,520
Coop Ext	Facilitated Parenting Time	26,000	28,000	28,000	28,000
Coop Ext	Strengthening Families	33,000	33,000	33,000	33,000
Cooperative Extension	Parenting Education (COPS)	26,831	26,831	33,589	0
Cooperative Extension	Prevention and Family Recovery	24,500	24,500	24,500	0
Dr. Klepack	Local Professional Director	1,662	2,288	2,288	2,428
Family and Children's Services	Dispositional Alternatives Program (DAP)	250,782	250,782	250,782	0
Foodnet	Home-Delivered Meals	39,000	43,000	43,000	50,000
Human Services Coalition	STEHP	10,716	10,716	10,716	10,000
LabCorp	Paternity Testing	12,000	12,000	12,000	12,000
Learning Web	Life Skills (Independent Living)	64,834	64,834	64,834	64,834
Learning Web	Preventing Cycle of Abuse & Violence Young Families			74,500	66,990
Learning Web	STEHP	76,903	76,903	91,000	90,024
Lexis/Nexis	AccurInt online credit ck/skip tracing	4,680	4,680	4,680	4,680
Lexis/Nexis	Legal Research	1,600	1,600	1,600	1,600
Liberty Resources	Mental Health	43,507	44,377	45,265	0
Liberty Resources	Multi-Systemic Therapy	186,724	190,458	194,267	0
Liberty Resources	Preventive Services	20,000	20,000	20,000	0
Liberty Resources	SAMSHA-funded Mental Health Clinic services	45,900	45,900	46,818	49,084
Racker Center	Family Resolutions Project	20,600	20,600	20,600	20,600
Ricoh	Multi-function device, per-image charges	10,320	10,320	5,134	5,134
St. John's Community Services	"Code Blue"/Cold Weather Policy		500,000	1,200,000	1,200,000
St. John's Community Services	Outreach, Prevention, Friendship Center	51,078	51,078	127,498	0
t.b.d.	Accountant: Single Audit	0	0	0	5,000
t.b.d.	Child Parent Psychotherapy Training and Technical Assistance	42,160	42,160	42,160	0
t.b.d.	HMIS Hosting and Reporting Services	10,320	10,320	18,000	12,600
t.b.d.	Peer Recovery Coach Training	12,000	12,000	12,000	0
tbd	Fingerprinting of home visiting staff	5,775	5,775	0	0
tbd	Lease 3 EIDR-compatible large format scanners	4,641	4,641	0	0
TC COFA	HEAP Administration	22,363	22,363	33,644	33,644
TC COFA	HEAP Early Mail Out	11,281	11,281	0	0
TC Probation	0.5 FTE SWAP Crew Supervisor (Work Experience Placements)	39,817	39,817	42,618	42,618

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
TC Probation	Non-COPS, non-STSJP portion of Pre-PINS program	20,158	20,158	17,254	42,076
TC Probation	STSJP-funded Detention Prevention Services	71,826	71,826	99,000	91,542
TC Probation	Youth Preventive Services (COPS)	254,739	254,739	160,000	159,889
TC Public Health	Early Intervention	135,000	135,000	135,000	0
TC Public Health	Local Early Intervention Agency (LEIA) Pass-through	132,000	132,000	132,000	130,000
TC Public Health	Safe Care Home Visitation	46,081	46,081	30,330	20,397
TC Sheriff	JD Transports	44,000	44,000	44,000	44,000
TC Youth Services	Safe Harbor grant pass-through	50,000	60,000	60,000	51,000
TC3	Continuing Education	75,000	73,282	73,282	61,000
The Advocacy Center	After-hour shelter staffing	17,472	17,472	17,472	17,472
The Advocacy Center	Child Sexual Abuse Project (COPS)	53,925	53,925	53,925	0
The Advocacy Center	Knowledge is Power	25,000	25,000	25,000	25,000
The Advocacy Center	Non-residential Domestic Violence Services	64,406	64,406	64,406	64,406
The Advocacy Center	Preventing Cycle of Abuse & Violence Young Families			74,500	66,990
Tompkins Community Action	Primary School Family Support (COPS)	85,751	85,751	85,751	0
Tompkins Community Action	STEHP	207,522	207,522	231,000	189,000
University of Rochester	Child-Parent Psychotherapy Training and Technical Assistance		12,150	12,150	0
various foster parents	MAPP/GPS Co-leaders	2,000	2,000	2,000	2,150
various professionals	Psychological Evaluations	50,000	50,000	50,000	25,000
various providers	Homemaker Services	5,000	5,000	5,000	10,000
various providers	Transport services - non-medical	22,000	22,000	22,000	28,000
Verizon	Cellphones	24,095	18,000	18,000	22,038
William George Agency	RTA "Anchor County"		5,815,355	5,831,288	5,831,288
William George Agency	Therapeutic Day Program	366,033	366,033	366,033	366,033
Youth Advocacy Program	YAP Preventive Services	280,536	280,536	280,536	491,805
		\$ 3,429,160	\$ 12,837,452	\$ 13,432,215	\$ 12,598,842

STOP DWI

Alcohol and Drug Council	Rehabilitation Services	15,000	15,000	15,000	15,000
Local police agencies - various	Public Protection	51,000	0	0	0
		\$ 66,000	\$ 15,000	\$ 15,000	\$ 15,000

Tourism Promotion

CAP	ACOD Grant Program Admin			13,000	11,760
CAP	General Operating Support			43,295	33,120
CAP	Market the Arts program - suspended 2021			10,650	0
CCE Tompkins	Beautification Program			103,210	68,080
City of Ithaca	Conference Center (4% of room tax)				76,278
DIA	Downtown Ambassadors			36,790	21,160
DIA	Festivals Program			28,710	22,080
TC Chamber of Commerce	Beautification Program Admin - suspended 2021			10,000	0

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
TC Chamber of Commerce / CVB	Official TPA for Tompkins County. 2019-2023 Agreement			1,433,000	1,104,000
TCAD	Capital Grant Program Admin - suspended 2021			16,000	0
Various	ACOD grant recipients				186,040
Various	Strategic Tourism Implementation Grants - suspended 2021			49,830	0
Various	Tourism marketing grant recipients - suspended 2021			20,000	0
Various	Tourism product development grant recipients - suspended 2021			713,749	0
				\$ 2,478,234	\$ 1,522,518

Transportation Planning

Cornell Cooperative Extension of TC	Way2Go County: Transportation Education	239,400	231,459	180,000	180,000
Cornell Cooperative Extension of TC	Way2Go Regional - Transportation Education	144,120	124,631	78,622	78,622
GADABOUT	Mobility Management				13,343
GADABOUT	Operating Assistance	92,404	97,000	97,656	84,313
SCMP	Special Community Mobility Projects	101,250	101,250	101,250	101,250
SCMP Rollover	Special Community Mobility Projects	12,250	12,250	12,250	18,750
To Be Determined	Rideshare Mobility Management				10,000
To Be Determined	Rural CARES Mobility Management				15,657
To Be Determined	Rural CARES Operating Assistance				75,000
		\$ 589,424	\$ 566,590	\$ 469,778	\$ 576,935

Veterans Service Agency

Adobe	Subscription				200
DataSpec Inc.	VetraSpec User Fee				449
Zoom	Videoconference Package				200
					\$ 849

Weights & Measures Department

Nover Engelstein & Assoc.	Computer Services	200	200	200	200
		\$ 200	\$ 200	\$ 200	\$ 200

Workforce Development Board

Finger Lakes Workforce Investment Board	Fiscal and Program Monitoring	2,640	2,640	3,500	3,500
Unknown	Summer Youth Employment Program	210,668	202,769	192,124	192,124
		\$ 213,308	\$ 205,409	\$ 195,624	\$ 195,624

Youth Services Department

Child Development Council	Teen Pregnancy and Parenting Program	40,066	40,662	41,269	37,552
City of Ithaca	Matching funds for Municipal Youth Services	23,868	24,345	24,832	21,852
City of Ithaca Youth Bureau	City Sales Tax Agreement	228,680	224,733	237,384	206,729
City of Ithaca Youth Bureau	One-to-One Program	52,215	52,991	53,783	48,938
City of Ithaca Youth Bureau	Outing Program	10,297	10,450	10,606	9,650

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
City of Ithaca Youth Bureau	Recreation Support Services	86,417	87,702	89,012	80,994
City of Ithaca Youth Bureau	Youth Employment Services	50,170	50,916	51,677	47,022
Cooperative Extension	Program Managers in Danby, Enfield, Caroline	47,596	53,549	94,110	53,610
Cooperative Extension	Staff supervision and training	58,600	104,772	114,667	112,427
Cooperative Extension	Urban Outreach Program	20,593	20,899	21,211	19,300
Cooperative Extension	Youth Employment Coordination	20,808	21,224	21,648	19,050
Family & Children's Services	Open Doors Program	77,961	79,120	80,302	73,069
Learning Web	Youth Exploration Program	82,207	83,429	84,675	77,048
Learning Web	Youth Outreach Program for Homeless Youth	93,661	95,052	96,472	87,782
Town of Dryden	Matching funds for Municipal Youth Services	32,603	33,255	33,920	35,658
Town of Ithaca	Matching funds for Municipal Youth Services	28,004	28,564	29,135	28,279
Town of Lansing	Matching funds for Municipal Youth Services	17,886	18,244	18,609	19,280
Town of Newfield	Matching funds for Municipal Youth Services	10,975	11,195	11,419	10,048
Town of Ulysses	Matching funds for Municipal Youth Services	23,798	24,274	24,759	24,956
Town/Village Groton	Matching funds for Municipal Youth Services	23,123	23,585	24,058	24,338
		\$ 1,029,528	\$ 1,088,961	\$ 1,163,548	\$ 1,037,582
Youth Services Recreation Partnership					
City of Ithaca	Recreation Partnership	282,020	287,660	293,412	293,412
		\$ 282,020	\$ 287,660	\$ 293,412	\$ 293,412

Appendix C

- **Tompkins County List of Memberships by Department**
- **Chart of Accounts**

Tompkins County List of Memberships

Airport	2018	2019	2020	2021
AAAE (Northeast Chapter)	50	50	50	50
American Association of Airport Executives AAAE	550	275	275	275
Chemung County Chamber of Commerce	0	450	450	425
Cortland County Chamber of Commerce	300	303	303	325
New York Airport Management Association	750	750	750	750
Sustainable Tompkins	50	50	50	0
Tompkins County Area Development	1,500	4,000	4,000	4,000
Tompkins County Chamber of Commerce	500	500	500	500
Tompkins County Chiefs Association/FECATC	10	10	100	100
US Contract Tower Association AAAE	2,300	2,600	2,700	2,700
Watkins Glen Chamber of Commerce	0	250	250	250
Women in Aviation	0	0	0	500
	\$ 6,010	\$ 9,238	\$ 9,428	\$ 9,875
Assessment Department	2018	2019	2020	2021
Caspio	468	468	468	468
Central Region County Directors	25	25	25	25
IAAO	175	175	175	175
IAO	150	150	150	150
Ithaca Board of Realtors	450	450	0	0
Ithaca Journal	120	120	120	120
New York State Assessors Association	850	850	850	850
NYS Appraisal Licenses	660	660	660	660
NYSRPTDA	75	75	75	75
SHRM	0	0	0	130
	\$ 2,973	\$ 2,973	\$ 2,523	\$ 2,653
Assigned Counsel	2018	2019	2020	2021
NYS Chief Defender's Association	80	80	80	500
	\$ 80	\$ 80	\$ 80	\$ 500
Board of Elections	2018	2019	2020	2021
NYS Election Commissioners Association	140	140	140	0
	\$ 140	\$ 140	\$ 140	\$ 0
County Administration	2018	2019	2020	2021
Engaging Local Gov't Leaders Network	0	0	300	300
Government Alliance for Racial Equity (GARE)	0	0	1,000	1,000
ICMA	0	1,040	1,131	1,131
ICMA	0	0	815	815
Nat'l Assoc of County Administrators (NACA)	0	0	175	175
NYS City/County Management Association (NYS CMA)	0	0	400	400
NYS County Administrator's Association (of NYSAC)	400	400	400	400
Society of Corporate Compliance and Ethics	0	0	325	325
Southern Tier East Regional Planning Development Board	10,000	0	0	0
Tompkins County Chamber of Commerce	0	0	1,800	1,800
	\$ 10,400	\$ 1,440	\$ 6,346	\$ 6,346
County Attorney	2018	2019	2020	2021

Tompkins County List of Memberships

NYS Association of County Attorneys	500	500	500	500
	\$ 500	\$ 500	\$ 500	\$ 500
County Clerk	2018	2019	2020	2021
NYALGRO	30	30	30	30
NYSACC	300	300	300	300
	\$ 330	\$ 330	\$ 330	\$ 330
County Office for the Aging	2018	2019	2020	2021
National Association of Area Agencies on Aging	2,075	1,880	2,380	2,380
New York State Area Agencies on Aging	1,337	1,364	1,364	1,364
Statewide Senior Action	75	75	75	75
	\$ 3,487	\$ 3,319	\$ 3,819	\$ 3,819
District Attorney	2018	2019	2020	2021
New York State Prosecutors Training Institute	0	1,875	1,875	1,875
NYS District Attorneys Association	1,875	1,875	1,875	1,875
	\$ 1,875	\$ 3,750	\$ 3,750	\$ 3,750
Emergency Response Department	2018	2019	2020	2021
Assoc of Public Safety Comm Officers	850	850	860	860
NENA	150	150	150	150
NYS 911 Coordinators Association	0	0	0	25
NYSEMA	0	0	150	150
	\$ 1,000	\$ 1,000	\$ 1,160	\$ 1,185
Facilities Department	2018	2019	2020	2021
American Public Works Association (APWA)	199	205	205	205
International Codes Council (ICC)	240	240	240	240
International Codes Council (ICC)	50	55	55	0
International Executive Housekeeping Association	200	100	100	0
International Facilities Management Assoc. (IFMA)	301	321	321	0
International Facilities Management Assoc. (IFMA)	0	0	0	0
National Fire Protection Association (NFPA)	175	175	175	175
Project Management Institute (PMI)	130	129	129	0
	\$ 1,295	\$ 1,225	\$ 1,225	\$ 620
Finance Department	2018	2019	2020	2021
ASSOC. OF GOVT ACCOUNTANTS	140	140	140	140
GFOA	840	840	840	840
NIGP	0	0	190	190
NYS County Treasurers & finance officers (Drew)	0	0	100	100
NYS COUNTY TREASURERS & FINANCE OFFICERS (Rick)	100	100	100	100
NYS Government Finance Officers (Drew)	0	0	170	170
NYS GOVERNMENT FINANCE OFFICERS (Rick)	170	170	170	170
SAMPO - PURCHASING	100	100	150	150
SAMPO - Purchasing (Drew)	0	0	150	150
	\$ 1,350	\$ 1,350	\$ 2,010	\$ 2,010
Health Department	2018	2019	2020	2021
American Industrial Hygiene Association	215	0	0	0

Tompkins County List of Memberships

American Public Health Association	750	750	750	750
American Water Works Association	205	205	205	205
Conference of Env Hlth Directors	30	30	30	30
National Environmental Health Association	110	110	220	220
National WIC Association & NYS WIC Assoc.	300	300	300	0
NYS Assoc. for Food Protection	40	40	40	40
NYS Assoc. of County Coroners & ME's	330	0	0	0
NYS Assoc. of County Health Officials	2,341	2,675	3,298	3,298
NYS Public Health Association	250	250	250	250
Rural Health Network (S2AY Network)	4,000	4,000	4,000	4,000
	\$ 8,571	\$ 8,360	\$ 9,093	\$ 8,793

Highway Department	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
NYS Assoc. of Town Sup't. of Highway	150	150	150	150
NYS County Highway Sup'ts. Assoc.	300	300	300	300
TC Town Highway Sup'ts. Association	75	100	100	100
TC Town Highway Sup'ts. Association	75	100	100	100
	\$ 600	\$ 650	\$ 650	\$ 650

Human Resources, Department of	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Diversity Consortium	100	100	100	100
NYS Assoc. of Personnel and Civil Service Officers	150	100	100	100
NYS Public Employer Labor Relations Association	0	215	215	215
NYS Association of Self Insured Counties	0	55	55	55
SHRM - National Organization	200	209	209	209
Tompkins County SHRM	150	640	640	640
	\$ 600	\$ 1,319	\$ 1,319	\$ 1,319

Human Rights, Office of	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Diversity Consortium of Tompkins County	0	0	0	0
	\$ 0	\$ 0	\$ 0	\$ 0

Information Technology Services	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
NYS LGITDA	50	50	50	50
SUGA	195	195	195	195
	\$ 245	\$ 245	\$ 245	\$ 245

Ithaca-Tompkins Co. Transportation Council	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
American Planning Association (APA)	500	500	500	500
Association of MPOs (NARC)	400	400	400	400
Institute of Transportation Engineers (ITE)	300	300	300	300
NY Parks & Trails	75	75	75	75
NYS Traffic Safety Board	150	150	150	150
Sustainable Tompkins	75	75	75	75
	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500

Legislature & Clerk of the Legislature	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cayuga Lake Watershed Intermunicipal	900	0	0	0
Conservation Leaders Network	45	45	0	0
National Association of Counties (NACO)	0	0	2,000	2,031
New York State Association of Counties	11,498	11,709	11,744	11,827

Tompkins County List of Memberships

NYS Assoc. of Clerks of County Legislative Boards	100	100	100	100
	\$ 12,543	\$ 11,854	\$ 13,844	\$ 13,958
Mental Health Department	2018	2019	2020	2021
Conference of Mental Hygiene	100	0	0	0
Integrity Partners	0	17,000	17,000	0
New York Association of Rehabilitation Services (NYAPRS)	4,100	2,075	2,075	0
NYS Conference of Local MH Hygiene Directors	3,286	3,385	3,487	3,487
	\$ 7,486	\$ 22,460	\$ 22,562	\$ 3,487
Planning and Sustainability, Department of	2018	2019	2020	2021
American Institute of Certified Planners	0	135	135	135
American Institute of Certified Planners	0	145	145	135
American Planning Association-Tourism Section	0	0	0	0
American Planning Association; AICP	585	657	657	681
Cayuga Lake Watershed Intermunicipal	0	900	900	900
County Planning Directors	75	75	75	75
ICLEI	1,750	1,750	1,750	1,750
New York Planning Federation	0	0	0	0
NYS Association of EMCs	75	75	75	0
Planners Advisory Service	0	0	0	0
Southern Tier 8 Regional Board	0	10,000	10,000	10,000
Stormwater Coalition of Tompkins County	1,500	1,500	1,500	1,500
	\$ 3,985	\$ 15,237	\$ 15,237	\$ 15,176
Probation and Community Justice	2018	2019	2020	2021
American Probation & Parole Association	50	50	50	50
Association of Women Executives in	100	100	0	0
Council of Probation Administrators	500	500	700	700
Council of Probation Administrators	0	250	700	700
National Assoc. of Probation Executives	50	50	0	0
	\$ 700	\$ 950	\$ 1,450	\$ 1,450
Recycling and Materials Management, Department of	2018	2019	2020	2021
Chamber of Commerce	125	100	100	0
Chamber of Commerce	520	545	545	0
Local Ithaca First	0	0	0	0
National Recycling Coalition	0	500	500	250
North American Hazardous Materials Mgmt Assoc	90	90	180	90
NYS Product Stewardship Council	0	0	250	250
NYSAR3	280	210	210	70
NYSASWM	0	0	0	100
Responsible Purchasing Network	350	0	0	0
Rotary Club	260	305	0	0
Scalehouse Licenses	90	105	105	105
Sustainable Tompkins	0	0	0	0
SWANA/NYSSWM	75	0	0	0
TBD	30	24	0	0
US Composting Council	295	295	295	295

Tompkins County List of Memberships

	\$ 2,115	\$ 2,174	\$ 2,185	\$ 1,160
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Sheriff's Office				
Icap	0	0	0	0
New York State Sheriff's Association	250	450	450	450
SNYPJOA	0	0	0	0
	\$ 250	\$ 450	\$ 450	\$ 450
Social Services Department				
New York Public Welfare Association (NYPWA)	5,010	5,160	5,315	5,315
NYS Association of Fiscal Administrators	15	15	15	15
Staff Development Association of New York	15	15	15	15
Western Region Commissioner's Association	25	25	25	25
	\$ 5,065	\$ 5,215	\$ 5,370	\$ 5,370
STOP DWI				
STOP-DWI Coordinators Association	650	650	500	500
	\$ 650	\$ 650	\$ 500	\$ 500
Transportation Planning				
New York Public Transit Assoc	350	350	350	350
	\$ 350	\$ 350	\$ 350	\$ 350
Veterans Service Agency				
American Legion Post 221	0	0	0	45
County Veterans Service Officers Association of the State of New York	0	0	0	30
National Association of County Veterans Service Officers, Inc.	0	0	0	60
	\$ 0	\$ 0	\$ 0	\$ 135
Weights & Measures Department				
N.Y.S. Weights & Measures Assoc.	75	75	75	75
National conference of Weights & Measures	175	175	175	175
	\$ 250	\$ 250	\$ 250	\$ 250
Workforce Development Board				
National Association of Workforce Boards	900	0	1,000	1,000
New York State Association of Trng & Empl. Prof.	3,000	3,000	3,000	3,000
Tompkins County Chamber of Commerce	375	375	375	0
	\$ 4,275	\$ 3,375	\$ 4,375	\$ 4,000
Workforce NY Career Center				
Diversity Consortium of Tompkins County	100	100	80	80
Society for Human Resource Managers	240	240	130	0
	\$ 340	\$ 340	\$ 210	\$ 80
Youth Services Department				
Association of NYS Youth Bureaus	200	200	200	200
Chamber of Commerce	350	0	0	0
Coalition for Homeless Youth	350	300	300	0
Community Anti-Drug Coalitions of America	0	0	0	0
Empire State Coalition	0	0	0	0
Executive Exchange Association of TC	100	100	100	100

NYS/Functional Units by Department/Agency (with Mandate Class)

NYS/Functional Unit and Account titles are presented here as they appear in Tompkins County's Financial System, where, due to character limits in title fields, they are often heavily abbreviated and/or truncated.

Airport

- 5610 AIRPORT (Discretionary)
- 5615 AIRPORT CUSTOMS FACILITY (Discretionary)

Animal Control - SPCA

- 3520 ANIMAL CONTROL (Discretionary)

Assessment Department

- 1355 ASSESSMENT (Locally Mandated Responsibilities)

Assigned Counsel

- 1170 PLNG. & COORD.(LEG.DEF.) (Discretionary)
- 1171 DEFENSE OF INDIG. ATTYs. (Mandate)
- 1172 SCHUYLER CTY PLNG & COORD (Discretionary)

Board of Elections

- 1450 BOARD OF ELECTIONS (Locally Mandated Responsibilities)
- 1451 ELECTIONS EXPENSE (Locally Mandated Responsibilities)
- 1452 ELECTIONS GRANT (Locally Mandated Responsibilities)

Capital Program

- 9576 CONTRIB. TO CONSTRUCTION (Discretionary)
- 9961 CONTRIB. TO DEBT SERVICE (Other Fixed Costs)

Child Development Council

- 6303 CHILD DEVELOPMENT COUNCIL (Discretionary)

Contingent Fund

- 1990 CONTINGENT FUND (Other Fixed Costs)

Cornell Cooperative Extension

- 2981 COOPERATIVE EXTENSION (Discretionary)

County Administration

- 1230 COUNTY ADMINISTRATION (Discretionary)
- 1232 PERF MSMT/CRIM JUST COORD (Discretionary)
- 1236 WDIC (Discretionary)
- 1988 PUBLIC INFORMATION (Discretionary)
- 1989 RISK MANAGEMENT (Discretionary)

County Attorney

- 1420 COUNTY ATTORNEY (Discretionary)

County Clerk

- 1346 CENTRAL SERVICES (Locally Mandated Responsibilities)
- 1410 COUNTY CLERK (Locally Mandated Responsibilities)
- 1411 MOTOR VEHICLES (Locally Mandated Responsibilities)
- 1460 RECORDS MANAGEMENT (Locally Mandated Responsibilities)

County Historian

- 7520 COUNTY HISTORIAN (Discretionary)

County Office for the Aging

- 6771 LTC OMBUDSMAN (Discretionary)
- 6772 TITLE III-B (Discretionary)
- 6773 AGING BY DESIGN (Discretionary)
- 6774 SNAP (Discretionary)
- 6775 TITLE V (Discretionary)
- 6776 NUTRITION FOR THE ELDERLY (Discretionary)
- 6777 CSEP (Discretionary)

- 6778 HEAP (Discretionary)
- 6779 CARE COMPASS (Discretionary)
- 6780 EISEP (Discretionary)
- 6781 TITLE III-E (Discretionary)
- 6782 CARE GIVERS TRAINING (Discretionary)
- 6784 CASH IN LIEU (Discretionary)
- 6786 ASSISTIVE TECHNOLOGY (Discretionary)
- 6787 PERS (Discretionary)
- 6788 MIPPA (Discretionary)
- 6789 BIP - CARE GIVERS SUPPORT (Discretionary)
- 6791 NEW YORK CONNECT (Discretionary)
- 6793 HEALTH INSURANCE COUNS. (Discretionary)
- 6795 TITLE III D/HEALTH PROMO. (Discretionary)
- 6796 WRAP (Discretionary)
- 6797 BALANCING INCENTIVE PROGR (Discretionary)
- 6798 UNMET NEEDS (OFA) (Discretionary)
- 6799 DIRECT CARE WORKER PROGRA (Discretionary)

Debt Service Fund

- 1380 FISCAL AGENT FEES (Other Fixed Costs)
- 9710 SERIAL BONDS (Other Fixed Costs)
- 9730 BAN (Other Fixed Costs)
- 9789 OTHER DEBT- LEASES (Other Fixed Costs)

District Attorney

- 1165 DISTRICT ATTORNEY (Locally Mandated Responsibilities)

Emergency Response Department

- 3410 FIRE & DISASTER COORD. (Discretionary)
- 3411 EMERGENCY COMMUNICATIONS (Other Fixed Costs)

Facilities Department

- 1620 BLDG. & GRND. MAINTENANCE (Discretionary)
- 1621 UTILITIES, TAXES, INSUR. (Other Fixed Costs)

Finance Department

- 1310 TREASURY (Discretionary)
- 1315 ACCOUNTING (Discretionary)
- 1345 PURCHASING (Discretionary)
- 1362 TAX ADVERTISING EXPENSE (Discretionary)
- 1364 EXP. OF TAX ACQ. PROPERTY (Discretionary)
- 1950 TAXES ON CO. OWN. PROP. (Discretionary)

FRINGE

- 9108 FRINGE BENEFITS (Other Fixed Costs)

Health Department

2960 PRESCHOOL SPECIAL EDUCATI (Mandate)
 4010 PH ADMINISTRATION (Locally Mandated Responsibilities)
 4011 EMERGING LEADERS IN PH (Discretionary)
 4012 WOMEN, INFANTS & CHILDREN (Locally Mandated Responsibilities)
 4013 OCCUPATIONAL HLTH. & SFTY. (Locally Mandated Responsibilities)
 4014 MEDICAL EXAMINER (Locally Mandated Responsibilities)
 4015 VITAL RECORDS (Locally Mandated Responsibilities)
 4016 COMMUNITY HEALTH (Locally Mandated Responsibilities)
 4017 MEDICAL EXAMINER PROGRAM (Mandate)
 4018 HEALTHY NEIGHBORHOOD PROG (Discretionary)
 4047 PLNG. & COORD. OF C.S.N. (Discretionary)
 4048 PHYS.HANDIC.CHIL.TREATMNT (Locally Mandated Responsibilities)
 4054 EARLY INTERV (BIRTH-3) (Mandate)
 4090 ENVIRONMENTAL HEALTH (Locally Mandated Responsibilities)
 4095 PUBLIC HEALTH STATE AID (Locally Mandated Responsibilities)

HF FUND

1689 BUDGETING SYSTEM (Discretionary)

HH FUND

8102 CASWELL ROAD LANDFILL (Discretionary)

Highway Department

3310 TRAFFIC CONTROL (Discretionary)
 5010 COUNTY ROAD ADMIN. (Discretionary)
 5110 MAINT. ROADS & BRIDGES (Discretionary)
 5111 BRIDGES (Discretionary)
 5142 SNOW REMOVAL COUNTY (Discretionary)

Highway Machinery

5130 HIGHWAY MACHINERY (Discretionary)

History Center in Tompkins County

7510 THE HISTORY CENTER (Other Fixed Costs)

HM FUND

4301 MENTAL HEALTH (Discretionary)

Human Resources, Department of

1430 PERSONNEL (Locally Mandated Responsibilities)
 1987 INSERVICE TRAINING (Locally Mandated Responsibilities)

Human Rights, Office of

8040 HUMAN RIGHTS (Discretionary)

Human Services Coalition - Community Agencies

6305 BASIC SUBSISTENCE (Discretionary)
 6315 OAR CORE SVCS. (Discretionary)

Human Services Coalition of Tompkins County

4080 HEALTH PLANNING COUNCIL (Discretionary)
 6308 HSC PLANNING & COORD. (Discretionary)
 6311 HSC INFO. & REFERRAL (Discretionary)

HZ FUND

5108 BROOKTONDALE RD STABILIZA (Discretionary)
 5112 EAST HILL SAFETY CROSSWAL (Discretionary)
 5114 BRIDGE IMPROVEMNT (Discretionary)
 5317 SOUTH ST STABILIZATION (Discretionary)
 5324 DODGE ROAD BRIDGE (Discretionary)
 5325 ELLIS HOLLOW ROAD (Discretionary)

Information Technology Services

1680 INFORMAT. TECH. SERVICES (Discretionary)
 1683 GIS (Discretionary)
 1685 ITS CRIM JUST SUPPORT (Discretionary)

Insurance Reserve

9904 SELF INSURANCE RESERVE (Discretionary)

Interfund Distribution

9101 ALLOWANCE FOR NEGOTIATION (Other Fixed Costs)
 9502 CONTRIBUTION TO COMM DEV (Discretionary)
 9505 CONTRIBUTION TO B FUND (Discretionary)
 9509 CONTRIBUTION TO DM FUND (Discretionary)
 9513 CONTRIBUTION TO CL FUND (Discretionary)
 9522 CONTRIBUTION TO D FUND (Discretionary)
 9525 CONTRIBUTION TO EM FUND (Discretionary)

Ithaca-Tompkins Co. Transportation Council

5650 RIDE SHARE (Discretionary)
 5651 17/18 FTA (Discretionary)
 5652 18/19 FHWA (Discretionary)
 5654 19/20 FHWA (Discretionary)
 5655 19/20 FTA (Discretionary)
 5656 20/21 FHWA (Discretionary)
 5657 FTA 20/21 (Discretionary)
 5658 FHWA 21/22 (Discretionary)
 5680 17/18 FHWA (Discretionary)
 8664 FTA 14/15 (Discretionary)
 8665 14/15 FHWA (Discretionary)
 8669 FTA 11/12 (Discretionary)
 8672 FTA 13/14 (Discretionary)
 8673 FHWA 13/14 (Discretionary)
 8674 FTA 12/13 (Discretionary)
 8675 FHWA 12/13 (Discretionary)
 8678 2015/2016 FHWA (Discretionary)
 8679 NYSERDA (Discretionary)
 8681 APRIL 2015 FTA (Discretionary)
 8697 2016/2017 FTA (Discretionary)
 8699 2016/2017 FHWA (Discretionary)

Legislature & Clerk of the Legislature

1010 LEGISLATURE (Discretionary)
 1040 CLERK, LEGISLATURE (Discretionary)
 1920 MUNICIPAL DUES (Discretionary)

Memorial Celebrations

7550 CELEBRATIONS (Discretionary)

Mental Health Department

4310 M.H. ADMINISTRATION (Discretionary)
 4311 MENTAL HEALTH CLINIC (Discretionary)
 4312 PERSONAL RCVRY ORNTD SVCS (Discretionary)
 4314 CLIENT FISCAL MGMT. (Discretionary)
 4316 INTENSIVE CASE MGMT. (Discretionary)
 4318 I.C.M. CHILDREN'S NEEDS (Discretionary)
 4321 UNITY HOUSE (Discretionary)
 4323 BOCES (Discretionary)
 4324 MENTAL HEALTH ASSOC. (Discretionary)
 4325 ALCOHOLISM COUNCIL (Discretionary)
 4326 ITHACA YOUTH BUREAU (Discretionary)
 4327 SUICIDE PREVENTION (Discretionary)
 4328 EMERGENCY COMM. SHELTER (Discretionary)
 4329 CHALLENGE INDUSTRIES (Discretionary)
 4330 HEALTH HOME (Discretionary)
 4331 ALPHA HOUSE (Discretionary)
 4332 ADULT SUPPORTIVE HOUSING (Discretionary)
 4333 FAMILY & CHILDREN'S SVC. (Discretionary)
 4336 CATHOLIC CHARITY (Discretionary)
 4390 PSYCHIATRIC EXPENSE (Mandate)
 6301 FRANZISKA RACKER CENTER (Discretionary)

Outside Colleges

2490 COMM.COLL.O'SIDE COUNTY (Mandate)

Planning and Sustainability, Department of

8020 COMMUNITY PLANNING (Discretionary)
 8021 CAP RESERVE - RES PROTECT (Discretionary)
 8022 TOURISM PLAN & PROG DEVEL (Discretionary)
 8027 GOVERNMENT PLANNING (Discretionary)
 8710 COUNTY FORESTRY (Discretionary)

Probation and Community Justice

3140 PLNG. & COORD. (PROBAT.) (Locally Mandated Responsibilities)
 3141 ALTERNATIVES TO INCARC. (Locally Mandated Responsibilities)
 3142 PROBATION INTAKE/INVESTIG (Locally Mandated Responsibilities)
 3160 ATI INITIATIVES (Discretionary)
 3989 DRUG COURT SUPP GRNT - 2016 (Locally Mandated Responsibilities)
 3990 DRUG COURT SUPP GRNT - 2013 (Locally Mandated Responsibilities)
 3994 RE-ENTRY PROGRAM (Discretionary)

Recycling and Materials Management, Department of

8160 SOLID WASTE DISPOSAL (Discretionary)
 8163 RECYCLING (Discretionary)
 8164 SOLID WASTE RECY. & COLL. (Discretionary)
 8165 SOLID WASTE REDUCTION (Discretionary)
 8166 OLD LANDFILLS & FACILITIES (Discretionary)
 8168 SOLID WASTE ADMIN (Discretionary)
 8169 HOUSEHOLD HAZARDOUS WASTE (Discretionary)

Rural Library Services

7410 LIBRARIES (Discretionary)

Sales Tax Distribution

1985 DISTRIBUTION OF SALES TAX (Discretionary)
 6901 COUNTY/CITY PROGRAM (Discretionary)

Sheriff's Office

3110 CIVIL (Locally Mandated Responsibilities)

3111 SWAT (Discretionary)
 3113 LAW ENFORCEMENT (Discretionary)
 4250 STOP DWI (Discretionary)

Sheriff's Office - Jail

3150 CORRECTIONS (Other Fixed Costs)
 3151 MEDICAL AND BOARDING (Mandate)

Social Services Department

6010 PLNG. & COORD. (DSS) (Locally Mandated Responsibilities)
 6055 DAYCARE (Mandate)
 6070 PURCHASE OF SERVICES (Mandate)
 6100 MEDICAID (Mandate)
 6101 MEDICAL ASSISTANCE (Mandate)
 6106 SPEC. NEEDS ADULT FAM. (Mandate)
 6109 FAMILY ASSISTANCE (Mandate)
 6119 CHILD CARE (Mandate)
 6123 DELINQUENT CARE (Mandate)
 6129 STATE TRAINING SCHOOLS (Mandate)
 6140 SAFETY NET (Mandate)
 6141 FUEL CRISIS ASSIST. STATE (Mandate)
 6142 EMERG. AID TO ADULTS (Mandate)

Soil & Water Conservation District

8730 SOIL & WATER CONSERVATION (Discretionary)

Tompkins Center for History & Culture

7989 TOMP CTR FOR HIST&CULTURE (Discretionary)

Tompkins Community Action

6307 TOMPKINS COMMUNITY ACTION (Discretionary)

Tompkins Consolidated Area Transit

5630 TRANSPORTATION SERVICES (Other Fixed Costs)

Tompkins Cortland Community College

2495 TOMP. CORT. COMM. COLLEGE (Other Fixed Costs)

Tompkins County Area Development

6420 TC AREA DEVELOPMENT (Discretionary)

Tompkins County Public Library

7411 PUBLIC LIBRARY (Discretionary)

Tourism Promotion

6475 ROOM TAX (Discretionary)

Transportation Planning

5631 TRANSPORTATION PLANNER (Discretionary)

Unallocated Revenues

9999 UNALLOCATED REVENUE (Unallocated Revenue)

Veterans Service Agency

6510 VETERANS SERVICE AGENCY (Locally Mandated Responsibilities)

Weights & Measures Department

3630 WEIGHTS & MEASURES (Locally Mandated Responsibilities)

Workforce Development Board

6290 WORKFORCE DEV BOARD (Discretionary)

Workforce NY Career Center

6292 EMPLOYMENT & TRAINING (Discretionary)

Youth Services Department

7020 YOUTH BUREAU (Discretionary)

7022 YOUTH PROGRAMS (Discretionary)

7026 MUNICIPAL YOUTH SERVICES (Discretionary)

Youth Services Recreation Partnership

7021 RECREATION PARTNERSHIP (Discretionary)

Accounts by Account Classification

All Other Contr. Svcs

54120 LEGAL DEFENSE ATTY FEES
 54121 OTHER CT ORDERED EXPENSES
 54406 FAMILY CT ATTY CHGG
 54411 ROAD/BRIDGE CONTRACTS
 54422 EQUIPMENT MAINTENANCE
 54423 VENDOR RENTAL
 54424 EQUIPMENT RENTAL
 54425 SERVICE CONTRACTS
 54435 AIRP FOOD SERV/CONCESS
 54491 SUBCONTRACTS
 54606 ADM & OVERHEAD
 54607 PUBLIC WORKS ADMIN
 54616 ABTD SUPPORT SERVICES
 54617 COLLECTION SUPPORT SVCS

Applied Rollover (Rev.)

41084 USE OF ROLLOVER

Automotive Equipment

52231 VEHICLES

Federal Aid

44089 OTHER FEDERAL AID V
 44145 SAMSHA
 44389 OTHER PUBLIC SAFETY AID
 44391 CNR/INMATE MEALS
 44392 AIRPORT SECURITY/TSA
 44401 FED AID PUBLIC HEALTH
 44402 WIC
 44447 PHC-CASE MANAGEMENT
 44451 MEDICAID ADMIN/FED.
 44472 PROGRAMS FOR AGING
 44489 FED AID OTHER HEALTH
 44490 FED AID MH
 44492 HOMELESS
 44495 OASAS, FEDERAL
 44589 FEDERAL AID, BRIDGES
 44592 FEDERAL AID AIRPORT
 44594 FED AID MASS TRANSIT
 44601 MEDICAL ASSISTANCE
 44609 AFDC
 44610 DSS ADM
 44611 FOOD STAMPS
 44612 DETENTION PREVENTION
 44613 HOME RELIEF
 44615 FFFS
 44619 CHILD CARE
 44623 JUVENILE DELIQUENTS
 44635 JOBS
 44640 FEDERAL SAFETY NET
 44641 HEAP
 44643 FED: FOOD ASST. PROGRAM
 44661 F&CS BLOCK GRANT
 44670 SERVICES FOR RECIPIENTS
 44689 OTHER SOCIAL SERVICES
 44700 REPAY ECON DEV LOANS
 44772 OFA FEDERAL AID

44780 FED AID WIB ADMIN STIMULU
 44782 FED AID WIA ADULT STIMULU
 44783 FED AID WIA YTH STIMULUS
 44784 FEDERAL AID WIOA - NDWG
 44789 SUMMER FEEDING PROGRAM
 44790 FEDERAL AID JOB TRAINING
 44792 FEDERAL AID, WIA ADULT
 44793 FEDERAL AID, WIA YOUTH
 44794 FEDERAL AID, WIA DW
 44795 FEDERAL AID, TANF SUM YTH
 44796 FEDERAL AID, EMERGENCY DW
 44797 FEDERAL AID, TAA
 44820 PROGRAMS FOR YOUTH
 44910 HUD HOMEOWNERSHIP
 44959 FEDERAL AID
 44960 EMERGENCY DISASTER ASST

Fringe Benefits

58800 FRINGES
 58810 RETIREMENT
 58820 VOLUNTARY DEFINED CONTRIB
 58830 FICA
 58840 WORKERS COMP
 58850 TRANSIT PASS
 58860 HEALTH
 58861 PRESCRIPTION INS
 58865 DENTAL
 58870 UNEMPLOYMENT
 58874 IME
 58875 EAP
 58876 WELLNESS PROGRAM
 58877 EMPLOYEE RECOGNITION
 58878 FLEXIBLE BENEFITS

Highway Equipment

52233 HIGHWAY EQUIPMENT

Highway Materials

54312 HIGHWAY MATERIALS

Interfund Transf and Rev

42801 INTERFUND REVENUES
 42822 TRANSFER FROM COUNTY ROAD
 42899 INTERFUND REVENUES
 42966 TC3 PAYMENT
 42970 MENTAL HEALTH BUILDING
 42976 E 911
 45031 INTERFUND(A)
 45032 INTERFUND(CT)
 45033 INTERFUND(CL)
 45034 INTERFUND H
 45035 INTERFUND (D)
 45036 INTERFUND(CD)
 45037 INTERFUND(DM)
 45039 TASC CONTRIBUTION
 45710 BONDS
 45730 BANS
 45731 BANS REDEEMED FROM APPROP

Interfund Transf and Rev

45785 INSTAL PURCHASE DEBT
 45791 04 REFUND BONDS ESCROW

Local Revenues

41001 REAL PROPERTY TAXES
 41051 GAIN FROM SALE TAX PROP
 41081 PYMTS IN LIEU TAXES
 41082 USE OF RESERVES
 41090 INT & PENALTIES PROP TAXE
 41091 TAX INSTALL SERVICE CHARG
 41100 REAL PROPERTY TAX ITEMS
 41107 SALES TAX 3%- TOWNS
 41108 SALES TAX 1% -TOWNS
 41109 SALES TAX 1%-CITY
 41110 SALES TAX 3%
 41111 SALES TAX 1%
 41113 ROOM TAX
 41114 INT & PENTALTIES ROOM TAX
 41115 NON PROP TAX REDUCE TWN
 41136 AUTOMOBILE USE TAX
 41140 E911 SURCHG
 41187 MORTG REC TAX--CONTR
 41188 MORTGAGE REC TAX- DIRECT
 41189 DEED TRANSFER TAX
 41230 TREASURER FEES
 41235 TAX ADVERTISING
 41240 COMPTROLLER FEES
 41250 ASSESSORS FEES
 41255 CLERK FEES
 41256 MOTOR VEHICLE USE FEE
 41260 PERSONNEL FEES
 41270 SHARED SERVICE CHARGES
 41273 SHARED SERV CHRGS SUPP BF
 41289 OTHER GEN GOVERNMENT
 41510 SHERIFF FEES
 41515 ATI FEES
 41525 PRISONER CHARGES
 41580 PROBATION RESTITUTION
 41589 OTHER PUB SAFE DEPART INC
 41601 PUBLIC HEALTH FEES
 41603 CLINIC FEES
 41605 CHRGS CARE OF HANDICAPPED
 41607 MEDICAID INS PYMTS
 41608 MEDICAID CHHA - MOMS
 41609 MATERNAL CHILD OFFC VISIT
 41610 HOME NURSING CHGS
 41611 HOME CARE CHARITY CARE
 41612 CARE AT HOME
 41613 MATERNAL CHILD HOME VISIT
 41614 TB DOT
 41615 LAB FEES
 41616 HLTH EDUCATION REVENUES
 41620 MENTAL HEALTH FEES
 41621 SKYLIGHT FEES
 41623 MH CSS FEES
 41632 MH ICM FEES
 41650 PERS CHGS
 41655 COFA COST SHARE
 41688 IMMUNIZATION CHGRS

41689 OTHER HEALTH CHGS
 41690 DENTAL PROGRAM
 41770 LANDING FEES CHGS
 41771 APRON FEES
 41774 CONCESSIONS
 41780 FUEL FARM COMMISSIONS
 41789 PFC
 41792 TRANSIT INCOME
 41801 REPAY MEDICAL ASSISTANCE
 41809 REPAY AFDC
 41810 MEDICAL INCENTIVE EARNING
 41811 CHILD SUPPORT INCENTIVE
 41819 REPAY CHILD CARE
 41823 REPAY JUVENILE DELQ
 41840 REPAY HOME RELIEF
 41841 REPAY HEAP
 41842 REPAY EMERGENCY AID
 41848 REPAY BURIALS
 41855 DAY CARE
 41870 REPAY PURCHASE OF SERV.
 41894 SOCIAL SERVICES CHARGES
 41962 INSPECTION FEES
 41972 CHGS-PROGRAMS FOR AGING
 41989 OTHER ECON ASST

Maintenance

54311 MAINTENANCE
 54470 BUILDING REPAIRS
 54476 BLDG & GROUND MAIN/REPAIR

Other

54125 INDIVUAL DEVELOPMENT ACCT
 54401 EMPLOYEE RECOGNITION
 54402 LEGAL ADVERTISING
 54403 MANDATE CONTIGENCY
 54404 PASS THRU EXPENSE
 54405 ATI SUPPORT
 54407 CHARGEBACKS
 54408 INDP LIVING
 54414 LOCAL MILEAGE
 54416 MEMBERSHIP DUES
 54434 RECRUITMENT
 54436 AIRPORT DAY
 54439 PRISONER CLOTHING
 54444 DEVELOPMENT GRANTS
 54445 INTERMUNICIPAL AGREEMENTS
 54446 TOWN SERVICES
 54447 PRINTING
 54452 POSTAGE
 54462 INSURANCE
 54463 RISK MANAGEMENT
 54467 OUTPATIENT MED CHGS
 54468 MENTAL HEALTH TRANSPORTS
 54469 BOARDING OF PRISONERS
 54475 FAC ENVIRONMENTAL TESTING
 54479 EXTRADITION
 54480 NEWSLETTER
 54481 PUBLIC INFORMATION
 54483 WITNESS FEES
 54484 DARE PROGRAM
 54485 CONFIDENTIAL INVESTIGATIO

Other

54486 SHARED COST INITIATIVE
 54487 TSA CONTRACT
 54488 TAXES
 54489 CREDIT CARD FEES
 54492 ROOM TAX RESERVE
 54497 STRATEGIC TOURISM PLAN
 54499 HEALTH FACILITY ASSESSMNT
 54568 RABIES CONTROL
 54601 RECISSION RELIEF
 54605 CENTRALLY DISTRIB. ITEMS
 54618 INTERDEPARTMENTAL CHARGE
 54619 ARTS & CULTL ORGS STABIL
 54620 BEAUTIFICATION, ART&SIGN
 54621 CAP-OPERATING TICKET CNTR
 54622 CAP-OPERATING ASSISTANCE
 54623 COMMUNITY CELEBRATIONS
 54624 PROJECT GRANTS
 54625 TOURISM CAPITAL GRANTS
 54626 MARKETING AND ADV GRANTS
 54627 FL TOURISM ALLIANCE
 54628 NEW TOUR INITIATIVE GRANT
 54629 DISCOVERY TRAIL
 54630 TOWN OF DRYDEN
 54631 RECOGNITION AWARDS
 54632 CVB
 54651 RENEWAL/REPLACEMENT COSTS
 54833 HOUSEHOLD HAZARDOUS WASTE
 54901 MICRO-COMPUTER SERVICES
 54905 CENTRALLY DISTRIB ITEMS
 56001 PRINCIPAL PAYMENTS DEBT
 56665 MENTAL HEALTH
 57001 INTEREST PAYMENTS DEBT
 57665 INTEREST HS BLDG

Other Capital Equip

52125 MECHANICAL EQUIPMENT
 52202 NETWORK COMPONENTS
 52206 COMPUTER EQUIPMENT
 52210 OFFICE EQUIPMENT
 52211 CHAIRS
 52212 DESKS,BOOKCASES
 52214 OFFICE FURNISHINGS
 52219 PERS UNITS
 52220 DEPARTMENTAL EQUIPMENT
 52221 SAFETY/RESCUE/EMERG EQUIP
 52222 COMMUNICATIONS EQUIP
 52223 NAVIGATION PROGRAM EQUIP
 52230 COMPUTER SOFTWARE
 52234 BLDG/GR MAIN EQUIPMENT
 52235 LAB EQUIPMENT
 52236 RECYCLING EQUIPMENT
 52249 EQUIPMENT RESERVE
 52720 PREV YRS ENC EQUIPMENT
 52999 EQUIPMENT RESERVE

Other Finance

52101 LAND ACQUISITION
 54666 CITY S/TAX AGMT
 54700 PREVIOUS YRS ENCUMBRANCE

54801 CONTRIBUTION TO INSURANCE
 54802 CONTRIBUTION TO CONSTRUCT
 54804 CONTRIBUTION TO GENERAL
 54805 CONTRIBUTION TO EM
 54806 CONTRIB TO RECYCL MAT MGT
 54807 CONTRIB TO TCHC RESERVE
 54808 CONTRIBUTION TO DEBT SERV
 54904 SUPPLEMENTAL BENEFITS
 56620 TCA BLDG
 56621 2004 REFUNDING
 56622 NEW FINANCINGS
 56623 2014
 56625 2006
 56626 2004 REFUNDING B
 56631 LANDFILL CLOSURE
 56634 TC 3
 56640 COMPUTER
 56642 REFUNDING ESCROW
 56645 E 911
 56650 2005
 56660 2007
 56675 2010
 56690 2013
 56691 2003 REFUNDING
 56692 2012
 56693 BUILDING IMPROVEMENTS
 56694 2013 REFUNDING
 56695 2014 REFUNDING B
 56696 2014 REFUNDING A
 56697 2015
 56698 2016
 56699 2017
 56700 2018
 56701 2019
 56702 2020 BOND PRINCIPAL
 57700 INTEREST 2018
 57701 INTEREST 2019
 57702 INTEREST 2020
 57720 INTEREST TCA
 57721 INTEREST 2004 A
 57722 INTEREST NEW FINANCINGS
 57723 INTEREST 2014
 57725 INTEREST 2006
 57726 INTEREST 2004 B
 57731 INTEREST LANDFILL CLOSURE
 57732 INTEREST 2015 REF B
 57734 INTEREST TC 3
 57740 INTEREST COMPUTER
 57742 INTEREST GIS PLANNING
 57745 INTEREST E 911
 57750 INTEREST 2005
 57760 INTEREST 2007
 57775 INTEREST 2010
 57790 INTEREST 2013
 57791 INTEREST 2003
 57792 INTEREST 2012
 57793 INTEREST BUILDING IMPROVE
 57794 2013 INTEREST REFUNDING
 57795 INTEREST 2014 REF B
 57796 INTEREST 2014 REF A

Other Finance

57798 INTEREST 2016
 57799 INTEREST 2017
 59239 CONSTRUCTION EXPENSE

Other Revenues

41232 FORECLOSURE FEES
 41772 AIRPORT DAY
 42070 CONTRIB FR PRIV AGENCIES
 42075 DEPARTMENTAL CHARGES
 42089 RECREATION CHARGES
 42115 PLANNING FEES
 42130 SW ANNUAL FEE
 42131 DISPOSAL FEES
 42132 DEPOT FEES
 42133 SWAF DELINQUENT
 42134 PUNCH CARD CHARGES
 42135 FINANCE CHARGE
 42136 SEPTAGE CHRGS
 42137 SW DISPOSAL COUPONS
 42138 SW BIN SALES
 42139 RECYCLING
 42140 DROP OFF FEES
 42170 CD PROGRAM INCOME (ED)
 42189 OTHER HOME & COMM SERVICE
 42215 ELECTION EXPENSE
 42222 PARTICIPANT ASSESSMENTS
 42225 LOCAL REVENUE (FEDERAL)
 42226 SALE OF SUPPLIES
 42228 DATA PROCESSING
 42229 TELECOMMUNICATIONS
 42238 COMMUNITY COLLEGE CHRGS
 42260 SHERIFF OTHR GOVTS
 42268 DOG CONTROL
 42302 SNOW REMOVAL
 42372 PLANNING OTHR GOVTS
 42401 INTEREST & EARNINGS
 42410 RENTS
 42411 CD PROGRAM INCOME(HO)
 42450 COMMISSIONS
 42545 LICENSES
 42590 PERMITS
 42610 FINES, FORFEITURES, BAILS
 42611 FINES & PENALTIES
 42615 STOP DWI FINES
 42625 FORFEITURE/STATE - RSTD
 42626 FORFEITURE/FEDERAL - RSTD
 42650 SALE OF SCRAP
 42652 SALE OF FOREST PRODUCTS
 42655 MINOR SALES, OTHER
 42660 SALE OF REAL PROPERTY
 42665 SALE OF EQUIPMENT
 42680 INSURANCE RECOVERIES
 42681 LEGAL SETTLMENTS
 42701 REFUND OF PRIOR YR EXPENS
 42702 ATI PROGRAM
 42705 GIFTS & DONATIONS
 42706 DARE DONATIONS
 42710 PREMIUM ON OBLIGATIONS
 42770 OTHER MISCELL REVENUES

42771 INTERDEPARTMENT REVENUE
 42773 SECURITY SYSTEM
 42797 OTHER LOCAL GOVT CONTRIBU
 42799 MISCELL LOCAL SOURCES
 42802 INTERFUND REV VEHICLE SER

Other Supplies

54302 COMPUTER/NET WK SUPPLIES
 54303 OFFICE SUPPLIES
 54304 CLEANING SUPPLIES
 54305 CLIENT TRANSPORTATION
 54307 ELECTRICAL SUPPLIES
 54313 PHOTOGRAPHY SUPPLIES
 54319 PROGRAM SUPPLIES
 54330 PRINTING
 54332 BOOKS
 54333 EDUCATION AND PROMOTION
 54336 SMAL TOOL ALLOWANCE
 54340 CLOTHING
 54342 FOOD
 54346 NAVIGATION
 54347 AMMUNITION
 54352 DENTAL
 54353 BIOLOGICALS
 54354 MEDICAL
 54357 COMPOST MATERIALS
 54358 RECYCLABLES

Overtime

51200 OVERTIME PAY
 51200049 PROJECT ASSISTANT
 51200051 JTPA PARTICIPANT
 51200075 VOTING MACH TECH
 51200077 COMMUNICATION ASSISTANT
 51200082 SR WEIGH SCALE OP
 51200096 WIC CLERK
 51200098 PUB SAFE SYS ADMIN
 51200099 ADMIN RECORDING CLK
 51200144 YOUTH SERVICES ASSOCIATE
 51200203 CONFIDENTIAL INVESTIGATOR
 51200204 COMMUNICATIONS SPECIALIST
 51200209 HLTH NEIGHBOR EDUC COORD
 51200210 MOT. VEH. BUR. SUPR.
 51200212 CHIEF DEPUTY CLERK LEGISL
 51200214 INFORMATION AIDE
 51200216 HR SYSTEMS & PROGM ADMIN
 51200218 SR COMMUNITY HLTH NURSE
 51200237 DIR MENT.HLT CLIN
 51200259 PROBATION SYSTEM ANALYST
 51200291 MGR TALNT ACQUIRE & ENGAGE
 51200307 EM SERV DISP/CAD SYS SPEC
 51200311 SECRETARY, DA
 51200312 PARALEGAL TO CA
 51200313 EMPLOYEE BENEFITS COORD
 51200316 EXEC ASST TO C/ADM
 51200318 ACCOUNT CLERK/TYPIST
 51200320 SR ACCT CLERK/TYPIST
 51200326 ADMIN ASSISTANT
 51200330 SECRETARY
 51200331 PAYROLL COORDINATOR
 51200332 HUMAN RESOURCES ASSOCIATE

Overtime

51200333 PERSONNEL ASST	51200575 REHABILITATION SPECIALIST
51200334 PRIN ACCT CLERK/TYPIST	51200577 ASST REL PROP APPR
51200335 SEC TO COUNTY ADMIN	51200579 PHYS. THERAPIST
51200338 CONTRACTS COORD	51200580 COMM HEALTH NURSE
51200340 PUBLIC INFO OFFICER	51200581 SR. CASEWORKER
51200341 ADMIN SERVICES COORD	51200585 PROBATION OFFICER
51200342 VICTIM & RECOVERY SPEC	51200586 DEP DIR OF AIRPORT OP/ARF
51200344 PERSONNEL ASSOC	51200589 QUAL ASSURANCE/IMPROVE CO
51200345 EMPLOYEE LEAVE ASSOC	51200590 PLANNER
51200349 PAYROLL SPECIALIST	51200591 COM MENT HLT NURSE
51200351 DEP CLERK, LEGISLA	51200594 CASE SUPERVISOR
51200352 EXT ASST TO SHERIFF	51200595 PUB HEALTH SANIT.
51200356 SEC/PARA AID TO DA	51200597 SR. PROB. OFFICER
51200357 PERS ASST TRAIN	51200598 WIC PROG. DIR.
51200358 DISPATCH SUP/CAD SYS SPEC	51200599 PSYCH. SOC. WORKER
51200360 ADMIN SPECIALIST	51200601 SUPV COMM HLTH NUR
51200362 INFORMATION AIDE	51200602 DEP DIR OF AIRPORT ADMIN
51200401 CORRECTIONS CORP	51200607 SR PUB HLTH SANIT
51200402 DISPATCHER	51200609 SR.PLANNER
51200403 COOK (JAIL)	51200611 SUPV. PSYCHOLOGIST
51200406 CORRECTIONS OFFICER	51200614 BUYER
51200407 CORRECTIONS OFFICER (PT)	51200621 CONT TREATMT SPEC
51200411 CORRECTIONS SGT	51200622 PROGRAMMER/ANALYST
51200412 SGT-DEPUTY SHERIFF	51200630 PURCHASING CLERK
51200413 CRIM. INVESTIGATOR	51200632 WRK. PRJ. SUPV.
51200417 SR. CRIM. INVEST.	51200636 GIS ADMINISTRATOR
51200419 DEPUTY SHERIFF	51200637 SYSTEMS ANALYST TECH
51200420 DEPUTY SHERIFF (PT)	51200638 MICROCOMPUTER SPEC
51200421 HEAD COOK, JAIL	51200639 EDUC. & OUTREACH COORD
51200424 CIVIL/ACCT PER CLERK	51200640 PUBLIC HEALTH ENG
51200425 SECRETARY	51200650 SECURITY OFFICER
51200428 LIEUTENANT DEPUTY SHERIFF	51200653 CLINIC SUPERVISOR
51200429 ACCT CLERK/TYPIST	51200655 PROGRAM MGMT SPEC
51200430 SR CIVIL/ACCT PER CLERK	51200656 TEAM LEADER
51200431 KEYBOARD SPEC	51200658 SR. FINANCE INVEST.
51200503 CLERK	51200670 PROGRAM COORD AC
51200505 MTR. VEH. EXAM	51200671 SECRETARY
51200506 RECEPTIONIST	51200673 PRIN ACCT CLK TYP
51200507 KEYBOARD SPECIALIST	51200674 ADMIN COORDINATOR
51200511 CASE AIDE	51200675 FORENSIC COUNSEL
51200513 ACCOUNT CLERK/TYPIST	51200678 TELE COMM TECH
51200517 OUTREACH WORKER	51200682 ENVIRON PLANNER
51200518 SENIOR CLERK	51200684 PLAN ANALYST
51200519 SENIOR TYPIST	51200685 PRINC RECORD CLERK
51200521 PROGRAM AND OUTREACH SPEC	51200687 RECORDING CLERK
51200529 SR ACCOUNT CLERK/TYPIST	51200690 SR RECORDING CLERK
51200531 ADMIN ASSISTANT LEVEL 1	51200691 SR ELECTIONS CLERK
51200533 ADMIN ASST LEVEL 2	51200694 CIRCUIT RIDER PLNR
51200535 ADMIN. ASSISTANT	51200697 SR. PSYCH. SOC. WORKER
51200538 SOC. WEL. EXAM.	51200707 JAIL NURSE
51200540 ADMIN ASSISTANT LEVEL 3	51200709 REAL PROP. APPRAISER
51200541 ADMIN ASST LEVEL 4	51200711 COORD COMM YOUTH
51200551 EMERG SVCS DISP	51200713 GIS TECH
51200554 PUBLIC HEALTH TECH	51200714 GIS ANALYST
51200558 SR. SOC. WEL. EXAM.	51200716 HLTH ED PROMO DIR
51200559 AGING SVCS SPECIAL.	51200717 COMM DEV PLANNER
51200562 CASEWORKER	51200719 SYSTEMS ANALYST
51200565 REG. PROF. NURSE	51200725 SYSTEMS ADMINISTRATOR
51200571 AGING SVCS PLANNER	51200726 WEIGH SCALE OPER
	51200727 WGTS & MEAS INSPEC

Overtime

51200730 REAL PROP SYS SPEC
 51200731 ADMIN COMPUTER ASST
 51200732 GIS PROJECT LEADER
 51200735 VALU SPECIALIST
 51200738 NET/SYSTEMS/ADMIN
 51200739 TELECOM/PROGRAMMING/ADMIN
 51200741 FACIL & SECURITY MGR
 51200744 EX ASST COMM ELEC
 51200751 SR EMERG SVC DIS
 51200757 SPEC ED COORD
 51200761 WORKFORCE DEV SPEC
 51200764 CAPITAL PROGRAM COORDINAT
 51200766 FINANCIAL SYSTEMS ADMIN
 51200769 CA DISP SYS COORD
 51200771 COM & ADMIN COORD
 51200777 SOLID WASTE ASSISTANT
 51200778 PRIN PLANNER
 51200781 TRAN WRKFORCE COOR
 51200783 TRANS WKFORCE SPEC
 51200784 PC TECH/WEB DEV
 51200786 DIV COORD TRNE
 51200789 MAIL & REC CLERK
 51200790 WORKFORCE DEVEL COORD
 51200792 E 911 PROG SPEC
 51200793 SEN VOTG MC TEC
 51200794 SYSTEMS MGR
 51200796 SENIOR VAL SPEC
 51200797 DISPATCH SUPERVISOR
 51200799 SR MOTOR VEH EXAM
 51200801 CLEANER
 51200802 GUARD
 51200803 SENIOR CLEANER
 51200804 SEASONAL WORKER
 51200805 MAINTENANCE WORKER
 51200806 LABORER
 51200808 SR HEAVY EQUIPMENT MECHAN
 51200809 MOTOR EQUIP OPER
 51200810 HEAVY EQUIP OPER
 51200812 WELDER
 51200813 SIGN MECHANIC
 51200814 SOL WASTE OP SPEC
 51200817 AIRPORT MAINT SUPER
 51200818 RECYCLING ASSISTANT
 51200822 ELECTRICIAN
 51200823 CLEANING SUPER
 51200825 SR HI CREW SUPER
 51200831 RECYCLING SPEC
 51200835 ENGINEERING TECH
 51200837 ASSOC CIVIL ENG
 51200840 BRIDGE MECHANIC
 51200841 HIGHWAY CREW SUPV
 51200842 CIVIL ENGINEER
 51200849 HEAVY EQUIP MECH
 51200850 HIGHWAY TECHNICIAN
 51200851 AIRPORT TER SRV COOR
 51200852 ARCHITECT DESIGNER
 51200853 FISCAL COORDINATOR
 51200854 SW ENFORCEMENT OFF
 51200855 PAINTER/MECHANIC

51200856 EQUIPMENT SVC TECH
 51200857 AIR FIRE OP TECH
 51200858 AIR FIRE/OP TECH TR
 51200861 GEN MAINT SUPER
 51200862 HVAC SYS TECH
 51200863 MAINT MECHANIC
 51200864 CARPENTER
 51200865 FAC SHOPKEEPER
 51200866 SR SIGN MECHANIC
 51200867 ASST RECYCLING SPEC
 51200868 WST RED REC & REC SPEC
 51200870 AIR OPS/ARFF CF
 51200871 EQUIP SER/PART RM TECH
 51200872 SR ENGINEERING TECHNICIAN
 51300802 GUARD

Premium Pay

51300 SHIFT PAY
 51300307 EM SERV DISP/CAD SYS SPEC
 51300358 DISPATCH SUP/CAD SYS SPEC
 51300401 CORRECTIONS CORP.
 51300402 DISPATCHER
 51300406 CORRECTIONS OFFICER
 51300411 CORRECTIONS SGT
 51300412 SGT-DEPUTY SHERIFF
 51300413 CRIM. INVESTIGATOR
 51300417 SR. CRIM. INVES
 51300419 DEPUTY SHERIFF
 51300420 DEPUTY SHERIFF (PT)
 51300421 HEAD COOK, JAIL
 51300428 LIEUTENANT DEPUTY SHERIFF
 51300518 SENIOR CLERK
 51300551 EMERG SVCS DISP
 51300586 DEP DIR OF AIRPORT OP/ARF
 51300678 TELE COMM TECH
 51300751 SR EMERG SVC DIS
 51300769 CA DISP SYS COORD
 51300794 SYSTEMS MGR
 51300797 DISPATCH SUPERVISOR
 51300801 CLEANER
 51300803 SENIOR CLEANER
 51300804 SEASONAL WORKER
 51300806 LABORER
 51300809 MOTOR EQUIP OPER
 51300810 HEAVY EQUIP OPER
 51300812 WELDER
 51300813 SIGN MECHANIC
 51300817 AIRPORT MAINT SUPER
 51300818 RECYCLING ASSISTANT
 51300822 ELECTRICIAN
 51300825 SR HI CREW SUPER
 51300840 BRIDGE MECHANIC
 51300841 HIGHWAY CREW SUPV
 51300849 HEAVY EQUIP MECH
 51300851 AIRPORT TER SRV COOR
 51300855 PAINTER/MECHANIC
 51300856 EQUIPMENT SVC TECH
 51300857 AIR FIRE OP TECH
 51300858 AIR FIRE OP TECH TR
 51300866 SR SIGN MECHANIC

Premium Pay

51300870 AIR OPS/ARFF CF
 51300871 EQUIP SERV/PARTS RM TECH
 51400 DISABILITY PAY
 51400999 DISABILITY
 51500 OTHER PAY 207C
 51500294 PROGRAM DIRECTOR CSS
 51500406 CORRECTIONS OFFIC.
 51500412 SGT-DEPUTY SHERIFF
 51500413 CRIM INVESTIGATOR
 51500419 DEPUTY SHERIFF
 51600 LONGEVITY
 51700 PREMIUM PAY

Professional Services

54442 PROFESSIONAL SERVICES

Program Expense

54400 PROGRAM EXPENSE

Rent

54432 RENT

Salary and Wages

51000 REGULAR PAY
 51000002 BOARD MEMBER
 51000003 SHERIFF
 51000004 COUNTY CLERK
 51000005 DISTRICT ATTORNEY
 51000006 LEGISLATOR
 51000049 PROJECT ASSISTANT
 51000051 JTPA PARTICIPANT
 51000052 CONSERVATION DIST ADMIN
 51000053 ASSIST COUNTY HIGHWAY DIR
 51000054 COMMUNICATIONS CTR MANAGE
 51000055 COURT ATTENDANT
 51000056 CORRECTIONS CAPTAIN
 51000057 PROFESSIONAL DEV COORDINA
 51000058 GRANTS AND TRAINING COORD
 51000059 STARLIGHT WORKERS
 51000060 TITLE V COFA
 51000061 PLANNING ADMINISTRATOR
 51000066 ASSIST ASSESS ACCT SPCLST
 51000074 ELECTION WORKER
 51000075 VOTING MACH TECH
 51000076 SUBSTANCE ABUSE EVALUATOR
 51000077 COMMUNICATION ASST
 51000078 RECRD MGMT SPEC
 51000079 CASE SUP GRADE A
 51000080 PUBLIC HLTH SOCIAL WORK
 51000081 LONG TRM CARE SPEC
 51000082 SR WEIGH SCALE OP
 51000083 MOBILITY PROG SPEC
 51000084 REHAB TEAM LEADER
 51000085 WIC TEAM LEADER
 51000086 WIC NUTRI EDUCATOR
 51000087 SUP VISIT PRG CORD
 51000088 M HLTH ASSESS SPEC
 51000089 M HLTH THERAP SPEC
 51000090 GIS ANALYST/WEB DEVELOPER
 51000092 PRIN REC CK CIV DV

51000093 RECYCLING MGR
 51000094 DIR YOUTH SERVICES
 51000095 DIR-HLTH PROMO PRG
 51000096 WIC CLERK
 51000097 COMM PLAN COMM SUS
 51000098 PUB SAFE SYS ADMIN
 51000099 ADMIN RECORDING CLK
 51000135 COMMUNICATIONS COORD
 51000136 CLEANING OPERATIONS SUPV
 51000137 COMMUNICATIONS DIRECTOR
 51000139 CHF EQUITY & INCLUS OFCR
 51000140 PERF MSMT/CRIM JUST COORD
 51000141 RECYCLING DRIVER
 51000142 RECYCLING OPERATIONS SPEC
 51000144 YOUTH SERVICES ASSOCIATE
 51000166 DEP MEDICAL EXAM
 51000167 DIR ENVIRON HLTH
 51000168 NURSE PRACTITIONER MH
 51000169 ASST F&E MGT DIR
 51000170 COMMUNITY PREPAREDNESS CD
 51000171 CHIEF TRAN PLANNER
 51000172 EARLY INTERV DIV
 51000173 COM CENTER MGR
 51000174 DEP COMM PERSONNEL
 51000175 DEP COMM ELECTIONS
 51000176 ASST DA LOC CRM CT
 51000177 ASST DIR FACIL
 51000178 CLERK, LEGISLATURE
 51000179 DIR OF FACILITIES
 51000180 ASST EMS DIR
 51000181 ASST DIR ASSESSMENT
 51000182 DIR DISPATCH CTR
 51000183 EMP BENEFITS MGR
 51000184 CORR LIEUTENANT
 51000185 DOM VIO PREV COORD
 51000186 DEP PROB DIR II
 51000187 WKFORCE DEVEL DIR
 51000188 DIR DEPT EMER RES
 51000189 EMPLOYMENT & TRAINING DIR
 51000190 DEPUTY HIGHWAY DIRECTOR
 51000191 COMM JUSTICE DIR
 51000192 ASST HIGHWAY MGR
 51000193 CAPT DEP SHERIFF
 51000194 HR PROGRAM ADMINISTRATOR
 51000195 DIR INF TECH SVCS
 51000196 DEP COMM MENT HLTH
 51000197 ACTING COMM SOCIAL SERVIC
 51000198 RECYCLING SUPV
 51000199 CRIMINAL JUSTICE COORD
 51000200 FISCAL OFFICER
 51000201 COMMR. OF ELECT.
 51000202 DEPUTY CO. CLERK
 51000203 CONFIDENTIAL INVESTIGATOR
 51000204 COMMUNICATIONS SPECIALIST
 51000205 ASST CO FIRE & DIS COOR
 51000206 DIR. ADM SERVICES
 51000207 DIR. WGTS & MEAS.
 51000208 GEN. BLDG. SUPER.
 51000209 HLTH NEIGHBOR EDUC COORD
 51000210 MOT. VEH. BUR. SUPR.

Salary and Wages

51000211 PROBATION SUPER.	51000275 SUPERVISING ATTRNY
51000212 CHIEF DEPUTY CLERK LEGISL	51000276 EQUIPMENT SERV MGR
51000213 CLERK, LEGISLATURE	51000277 DEP DISTRICT ATTNY
51000214 INFORMATION AIDE	51000278 DEPUTY DIRECTOR, OFA
51000215 DIR, OFF. FOR AGING	51000279 DEP DIR RECYC & MAT MAN
51000216 E & T DIRECTOR II	51000280 PROG DEVELOP SPEC
51000218 SR COMMUNITY HLTH NURSE	51000281 ACTING DISTRICT ATTORNEY
51000219 UNDERSHERIFF	51000282 DEPUTY CO. ADMN.
51000220 YOUTH BUR. DIR.	51000283 DEP COMM PLANNING
51000221 MANAGEMENT FELLOW	51000284 DIR. OF HUMAN RIGHTS
51000222 PW ADMINISTRATOR	51000285 COMM MH SVCS
51000223 STOP-DWI COORD.	51000286 DEPUTY DIR OF PUBLIC HLTH
51000224 AIRPORT DIRECTOR	51000287 FISCAL ADMINISTRATOR
51000225 AIRPORT MANAGER	51000288 EMERGENCY SERVICES COORD
51000226 ASST. CTY ATTORNEY	51000290 CHIEF CORR OFFICER
51000227 ASST. DIR. ASSESS.	51000291 MGR TALNT ACQUIRE & ENGAGE
51000228 ASST. DIS. ATTORN.	51000292 DIR/CHILD W/SPEC
51000229 CO. FIRE & DIS CO.	51000293 DIR. OF SVCS.
51000230 DIR OF PAT. SRVCS.	51000294 PROGRAM DIR. CSS
51000231 ASST DISTR ATTNY - LVL 1	51000295 TRANS PLANNING DIR
51000232 PUB. HEALTH ADMN.	51000296 BGT & FIN MANAGER
51000233 SOC. SRVCS. ATTORN	51000297 EMP SAFETY & HEALTH COOR
51000234 ASST DISTR ATTNY - LVL 2	51000298 MEDICAL DIRECTOR/MH
51000235 TOBACCO EDUC COORD	51000307 EM SERV DISP/CAD SYS SPEC
51000237 DIR MENT. HLT CLIN	51000310 DEP CLERK, BD/REPS
51000238 PROBATION DIR. II	51000311 SECRETARY, DA
51000239 SR. CIVIL ENG.	51000312 PARALEGAL TO CA
51000240 SR. PUB. HLTH. ENG.	51000313 EMPLOYEE BENEFITS ADMIN
51000241 ASST DISTR ATTNY - LVL3	51000315 DEP. MED. EXAM.
51000242 COMM. OF PERSONNEL	51000316 EXEC ASST TO C/ADM
51000243 COMM. OF PLANNING	51000317 EMPLOYEE BENEFITS ASSIST
51000244 DIR. OF ASSESS.	51000318 ACCT CLERK/TYPIST
51000246 COMPTROLLER	51000320 SR ACCT CLERK/TYP
51000247 COMM. SOC. SRVCS.	51000321 KEYBOARD SPEC
51000248 COUNTY ATTORNEY	51000326 ADMIN ASSISTANT
51000249 DIRECTOR OF COMM HLTH	51000327 AUDITOR
51000250 PUBLIC HLTH. DIR.	51000329 RECEPTIONIST
51000251 DEPUTY WORKFORCE DEVL DIR	51000330 SECRETARY
51000252 DIR ACCT SVCS	51000331 PAYROLL COORDINATOR
51000253 COUNTY ADMIN.	51000332 HUMAN RESOURCES ASSOCIATE
51000254 MEDICAL DIRECTOR	51000333 PERSONNEL ASST
51000255 PRG. DIR. DAY TRMT	51000334 PRIN ACCT CLK TYP
51000256 DEPUTY DIRECTOR/YOUTH SVC	51000335 SEC TO COUNTY ADMIN
51000257 RECYC & MAT MAN DIRECTOR	51000337 SEC/PARALEG AIDE CA
51000258 PERS/BEN ASSOCIATE	51000338 CONTRACTS COORD
51000259 PROBATION SYSTEM ANALYST	51000339 PERSONNEL TECHNICIAN
51000260 PSYCHIATRIST	51000340 PUBLIC INF OFFICER
51000261 COMPLIANCE PROGRAM COORD	51000341 ADMIN SRVCS COORD
51000262 DEP CNTY ATTNY	51000342 VICTIM & RECOVERY SP
51000264 DEPUTY DIRECTOR/EMERG RES	51000343 SYSTEMS ANALYST
51000265 DIRECTOR OF VETERANS SVCS	51000344 PERSONNEL ASSOC
51000266 COUNTY HWY MANAGER	51000345 EMPLOYEE LEAVE ASSOC
51000267 TREASURY MANAGER	51000346 DOM VIO PREV COORD
51000268 ASST DIR OF EMERGENCY RES	51000347 ORG DEVELOP COORD
51000269 ASTDIR ASM/INT OPR	51000348 CON SEC TO SHERIFF
51000270 COUNTY HIGHWAY DIRECTOR	51000349 PAYROLL SPECIALIST
51000271 ASST DISTR ATTNY - LVL4	51000350 ASST TO DA
51000273 DEPUTY FACILITIES DIRECTO	51000351 DEP CLERK, LEGISLA
51000274 AST AIRPRT MANAGER	51000352 EX ASST TO SHERIFF
	51000353 PUBLIC AFF OFF

Salary and Wages

51000354 PUB INF OFF TRN	51000535 ADMIN. ASSISTANT
51000355 CHIEF DEP CLK	51000536 FINAN. INVEST.
51000356 SEC/PARA AID TO DA	51000537 PROGRAM DIRECTOR PROS
51000357 PERS ASST TRAIN	51000538 SOC. WEL. EXAM.
51000358 DISPATCH SUP/CAD SYS SPEC	51000539 DIRECTOR OF OPERATIONS
51000359 PROGRAM ANALYST	51000540 ADMIN ASSISTANT LEVEL 3
51000360 ADMIN SPECIALIST	51000541 ADMIN ASST LEVEL 4
51000361 PROGRAMMER/ANALYST	51000542 DEP DIRECTOR OF ITS
51000362 INFORMATION AIDE	51000543 DENTAL HYGIENIST
51000401 CORRECTIONS CORP	51000546 NY CONNECTS COORDINATOR
51000402 DISPATCHER	51000547 OMBUDS PROG & OUTRCH SPEC
51000403 COOK (JAIL)	51000548 NURSE PRACTITIONER IN PSY
51000404 PUB HLTH PREP COORD	51000551 EMERG SVCS DISP.
51000405 DEP SHERIFF, JAIL	51000554 PUBLIC HEALTH TECH
51000406 CORRECTIONS OFFIC.	51000555 PROG DIRECTOR-CARE MANAGE
51000407 CORRECTIONS OFFICER (PT)	51000558 SR SOC WEL EXAM
51000411 CORRECTIONS SGT.	51000559 AGING SVCS SPECIAL
51000412 SGT-DEPUTY SHERIFF	51000561 MH COURT RESOURCE COORD
51000413 CRIM. INVESTIGATOR	51000562 CASEWORKER
51000414 DEP COMM OF SOCIAL SERVIC	51000564 ASSOCIATE PLANNER
51000415 DEPUTY DIRECTOR OF FINANC	51000565 REG. PROF. NURSE
51000417 SR. CRIM. INVEST.	51000567 WELFARE INVEST.
51000419 DEPUTY SHERIFF	51000568 PRIN SOC WEL EXAM
51000420 DEPUTY SHERIFF (PT)	51000570 FINANCE DIRECTOR
51000421 HEAD COOK, JAIL	51000571 AGING SVCS PLANNER
51000424 CIVIL/ACCT PER CLERK	51000572 WIC PROG NUTRITIONIST
51000425 SECRETARY	51000574 COORD OF CHILD SUP
51000426 CIVIL PROCESS SERV	51000575 REHABILITATION SPECIALIST
51000428 LIEUTENANT DEPUTY SHERIFF	51000577 ASST REL PROP APPR
51000429 SHERIFF'S CLERK	51000579 PHYS. THERAPIST
51000430 SR CIVIL/SCCT PER CLERK	51000580 COMM HEALTH NURSE
51000431 KEYBOARD SPEC	51000581 SR. CASEWORKER
51000500 REAL PROP SYS SUPR	51000584 STAFF DEV. COORD.
51000502 HLTHCARE SEC&PRIV OFFICER	51000585 PROBATION OFFICER
51000503 CLERK	51000586 DEP DIR OF AIRPORT OP/ARF
51000504 ACCOUNT CLERK	51000589 QUAL ASSURANCE/IMPROVE CO
51000505 MTR. VEH. EXAM	51000590 PLANNER
51000506 RECEPTIONIST	51000591 COMM MENT HLT NURSE
51000507 KEYBD SPEC	51000592 ACCT. SUPERVISOR
51000508 STAFF SOCIAL WORKER	51000594 CASE SUPERVISOR
51000509 DAT ENT MACH OPER	51000595 PUB HEALTH SANIT.
51000510 WIC NUTRITION EDUCATOR II	51000597 SR. PROB. OFFICER
51000511 CASE AIDE	51000598 WIC PROG. DIR.
51000513 ACCT. CLERK/TYPIST	51000599 PSYCH. SOC. WORKER
51000515 GIS TECHNICIAN/WEB DEVEL	51000601 SUPV COMM HLTH NUR
51000516 WATER RESOURCES PLANNER	51000602 DEP DIR OF AIRPORT ADMIN
51000517 OUTREACH WORKER	51000603 EMPLOYMENT SPECIALIST
51000518 SENIOR CLERK	51000604 HEAD SOC WEL EX
51000519 SENIOR TYPIST	51000607 SR PUB HLTH SANIT
51000520 PROBATION ASSIST.	51000609 SR.PLANNER
51000521 PROGRAM AND OUTREACH SPEC	51000610 PLANNING ADMINISTRATOR
51000522 VALUATION SUPPORT SPECIAL	51000611 SUPV. PSYCHOLOGIST
51000524 NUTRITION AIDE	51000612 SR. COMMUNITY MH NURSE
51000525 DATA COLLECTOR	51000614 BUYER
51000526 PURCHASE ASST	51000615 MAIL CLERK
51000529 SR. ACCOUNT CLERK/TYPIST	51000619 PARALEGAL AIDE
51000530 INFO SEC COMPLIANCE OFFIC	51000621 CONT TREATMT SPEC
51000531 ADMIN ASSISTANT LEVEL 1	51000622 PROGRAMMER/ANALYST
51000533 ADMIN ASST LEVEL 2	51000627 SR WELFARE INVEST
	51000628 MEDICAL SOC WKR

Salary and Wages

51000629 PRIN PLAN TOURISM PROG DI	51000727 WGTS & MEAS INSPECTOR
51000630 PURCHASING CLERK	51000728 LONGTERM CARE COOR
51000631 PROBATION OFF TRN	51000730 REAL PROP SYS SPEC
51000632 WRK. PRJ. SUPV.	51000731 ADMIN COMPUTER ASST
51000633 CENTRAL SERVICES SUPER	51000732 GIS PROJECT LEADER
51000634 YOUTH BUREAU PLANNER	51000735 VALUE SPECIALIST
51000636 GIS ADMINISTRATOR	51000736 SR PARALEGAL AIDE
51000637 SYSTEMS ANALYST TECH	51000737 LANDS PROGRAM MGR
51000638 MICROCOMPUTER SPEC	51000738 NET/SYSTEMS/ADMIN
51000639 EDUC. & OUTREACH COORD	51000739 TELCOM/PRGRMING AD
51000640 PUBLIC HEALTH ENG	51000741 FACIL & SECURITY MGR
51000641 CHIEF OF TRAN PLNG	51000742 REAL PROP TAX SVCS ASST
51000647 BILLING COORD/SYSTEMS ADM	51000743 JOB DEVELOPER
51000650 SECURITY OFFICER	51000744 EX ASST COMM ELEC
51000651 DATA OFFICER INDIGT LEGAL	51000745 FAM/CHILD OUT WKR
51000653 CLINIC SUPERVISOR	51000746 PURCH/SYSTEMS COORD
51000654 HEALTH AIDE	51000747 QUALITY COORD
51000655 PROGRAM MGMT SPEC	51000748 IMPLEMENT COORD
51000656 TEAM LEADER	51000750 CASEWORKER ASST
51000657 YOUTH CARE WORKER	51000751 SR EMERG SVC DIS
51000658 SR FINANCE INVEST	51000752 DIETITIAN
51000668 PROG ANALYST TRAINEE	51000753 WATER SYS SPEC
51000669 RECORDS OFFICER	51000754 ADMIN SVC COORD
51000670 PROGRAM COORD AC	51000755 EMP INFO ASSOC
51000671 SECRETARY	51000756 SECURITY SUPER
51000672 PLANNER/EVALUATOR	51000757 SPECIAL ED COORD
51000673 PRIN ACCT CLK TYP	51000760 STAFF DEV QUAL COR
51000674 ADMIN COORDINATOR	51000761 WORKFORCE DEV SPEC
51000675 FORENSIC COUNSEL	51000762 YOUTH FAM SVC COORD
51000676 TRANS ANALYST	51000763 PUB HLTH EDUCATOR
51000678 TELE COMM TECH	51000764 CAPITAL PROG COORDINATOR
51000679 SR PLANNER-ENERGY SPEC	51000765 ASSMT ACCT SPEC
51000681 STAFF DEV SPEC	51000766 FIN SYSTEMS ADMIN
51000682 ENVIRON PLANNER	51000767 FISCAL COORD
51000684 PLAN ANALYST	51000768 ASST ASMT ACT SPEC
51000685 PRINC RECORD CLERK	51000769 CA DISP SYS COORD
51000686 CASE MANAGER PHCP	51000770 CORD DUAL RECOVERY SRVS
51000687 RECORDING CLERK	51000771 COM & ADMIN COORD
51000689 EMER SVCS COORD	51000772 PROB ADMIN
51000690 SR RECORDING CLERK	51000773 YOUTH EMP SPEC
51000691 SR ELECTIONS CLERK	51000774 EARLY INTER DIR
51000694 CIRCUIT RIDER PLANNER	51000775 DIR PRE SPEC ED
51000697 SR. PSYCH. SOC. WORKER	51000776 DEP REG VITAL REC
51000698 SR DATA ENTRY OPR	51000777 SOLID WASTE ASSISTANT
51000707 JAIL NURSE	51000778 PRIN PLANNER
51000708 LEGAL UNIT ADMIN	51000779 EMP & TRAIN CLERK
51000709 REAL PROP. APPRAISER	51000780 BIO TERR PREP COORD
51000710 REAL PROP APP TRN	51000781 TRAN WRKFORCE COORD
51000711 COORD COMM YOUTH	51000782 FISCAL COORDINATOR
51000712 NURSE PRAC/PHYS ASST	51000783 TRANS WKFORCE SPEC
51000713 GIS TECH	51000784 PC TECH/WEB DEV
51000714 GIS ANALYST	51000785 NUTRITION ED
51000715 FINANCIAL ANALYST	51000786 DIV COORD TRNE
51000716 HLTH ED PROMO DIR	51000787 HOUSING SPEC
51000717 COMM DEV PLANNER	51000788 TRANS SPEC-DSS
51000719 SYSTEMS ANALYST	51000789 MAIL & REC CLERK
51000722 MANAGED CARE COOR	51000790 WORKFORCE DEVEL COORD
51000725 SYSTEMS ADMINISTRATOR	51000791 DIVISION COORD
51000726 WEIGH SCALE OPR	51000792 E911 PROG SPEC
	51000793 SEN VOTG MAC TEC

Salary and Wages

51000794 SYSTEMS MGR
 51000795 FAM SVC CRD FAM CT
 51000796 SENIOR VAL SPEC
 51000797 DISPATCH SUPERVISOR
 51000798 LIFE SKILLS COORDINATOR
 51000799 SR MOTOR VEH EXAM
 51000801 CLEANER
 51000802 GUARD
 51000803 SENIOR CLEANER
 51000804 SEASONAL WORKER
 51000805 MAINTENANCE WORKER
 51000806 LABORER
 51000808 SR HEAVY EQUIPMENT MECHANIC
 51000809 MOTOR EQUIP OPER
 51000810 HEAVY EQUIP OPER
 51000811 MNT WRKR/PLUMBER/STM
 51000812 WELDER
 51000813 SIGN MECHANIC
 51000814 SOL WASTE OP SPEC
 51000817 AIRPORT MAINT SUPER
 51000818 RECYCLING ASSISTANT
 51000822 ELECTRICIAN
 51000823 CLEANING SUPER
 51000825 SR HI CREW SUPER
 51000829 SR MAINT WORKER
 51000830 RECYCLING COORD
 51000831 RECYCLING SPEC
 51000835 ENGINEERING TECH
 51000837 ASSOC CIVIL ENG
 51000840 BRIDGE MECHANIC
 51000841 HIGHWAY CREW SUPV
 51000842 CIVIL ENGINEER
 51000843 HWY CREW SUBV PERUV
 51000846 SW OPERATIONS SPECIALIST
 51000849 HEAVY EQUIP MECH
 51000850 HIGHWAY TECHNICIAN
 51000851 AIRPORT TER SRV COOR
 51000852 ARCHITECT DESIGNER
 51000853 FISCAL COORDINATOR
 51000854 SW ENFORCEMENT OFF
 51000855 PAINTER/MECHANIC
 51000856 EQUIPMENT SVC TECH
 51000857 AIR FIRE OP TECH
 51000858 AIR FIRE OP TECH TRAINEE
 51000859 CONSTRUCT SUPER
 51000860 ARCH DESIGN II
 51000861 GEN MAINT SUPER
 51000862 HVAC SYS TECH
 51000863 MAINT MECHANIC
 51000864 CARPENTER
 51000865 FAC SHOPKEEPER
 51000866 SR SIGN MECHANIC
 51000867 ASST RECYCLE SPEC
 51000868 WST RED& REC SPEC
 51000870 AIR OPS/ARFF CF
 51000871 EQUIP SERV/PARTS RM TECH
 51000872 SR ENGINEERING TECHNICIAN
 51000907 RABIES CLERICAL
 51000999 DISABILITY

51009999 TOTAL 51000 CATEGORY
 51800 ON CALL

State Aid

43001 STATE REVENUE SHARING
 43016 CASINO LICENSING FEES
 43021 COURT FACILITIES AID
 43030 DA SALARY
 43089 OTHER STATE AID
 43277 PRESCHOOL SPECIAL EDUCATI
 43310 PROBATION SERVICES
 43315 NAVIGATION
 43330 COURT SECURITY REIMB
 43389 OTHER PUBLIC SAFETY
 43390 REIMB STATE PRISONERS
 43391 CNR/INMATE MEALS
 43401 PUBLIC HEALTH WORK
 43411 E1 AND CHILD FIND
 43448 PHCP TREATMENT
 43449 EARLY INTERVENTION
 43465 NYS RTA REIMBURSE
 43481 KENDA'S LAW
 43482 SUPERVISED OUTPATIENTS MH
 43483 DRUG FREE RESIDENTIAL MH
 43484 OMH COMMISSIONERS PERFORM
 43485 OHM COM REINVESTMETN
 43486 OMH FLEX
 43488 ICM MH
 43489 OTHER HEALTH INCOME
 43490 KENDRA'S LAW
 43491 MH OT620
 43493 MENTAL RETARDATION OT 620
 43494 MH OMR 620
 43495 MH DAAA
 43497 MH CSS
 43499 OMH CONTRACT REVENUE
 43501 CHIPS
 43502 MICA
 43589 BRIDGES
 43592 DOT GRANTS
 43594 MASS TRANSIT
 43601 MEDICAL ASSISTANCE
 43602 MMIS
 43606 ADULT FAMILY HOMES
 43609 AFDC
 43610 DSS ADM
 43611 FOOD STAMPS
 43612 DETENTION PREVENTION
 43613 HOME RELEIF
 43615 JOBS ADM
 43616 LOCAL ADMINISTRATION FUND
 43619 CHILD CARE
 43623 JUVENILE DELINQUENTS
 43635 JOBS
 43640 STATE SAFETY NET
 43642 EMERGENCY ASST
 43643 STATE: FOOD ASST. PROGRAM
 43648 BURIALS
 43650 STATE 65% NET OF FED
 43655 NYSCCBG

State Aid

43661 F&CS BLOCK GRANT
43670 SERVICES FOR RECIPIENTS
43671 PYS SERVICE FOR RECEIPIEN
43790 STATE AID JOB TRAINING
43803 PROGRAMS FOR AGING
43808 OFA STATE AID
43820 PROGRAMS FOR YOUTH
43959 STATE AID PLANNING
43960 EMERGENCY DISASTER ASST
43989 OTHER HOME/COMMUNITY SVCS
43997 HOME & COMM SVCS CAP GTS
43999 STATE AID

Travel Training

54412 TRAVEL/TRAINING

Use of Fund Balance

42796 APPROPRIATED FUND BALANCE

Utilities

54471 ELECTRIC
54472 TELEPHONE
54473 HEAT
54474 WATER/SEWER

Vehicle Fuel and Maint

54306 AUTOMOTIVE SUPPLIES
54310 AUTOMOTIVE FUEL
54421 AUTO MAINTENACE/REPAIRS

OTR and Amendment Tracking 2020 OTRs and Amendments

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Assigned Counsel	2020	Making Supervising Attorney Position Full-Time	ONE TIME	ONE TIME	Implemented	Supv. Atty added hours particularly helpful in communicating executive orders to staff, attorneys, and courts. Grant signed to cover year two.	82,068	82,068
		New Position - Data Collector, Indigent Defense	TARGET	TARGET	Implemented	Data Collector started on 3/23/2020; now integral to team; reports submitted to ILS on time and with all required data.	56,929	0
Assigned Counsel Total							138,997	82,068
Board of Elections	2020	NTS Voter Database Software Contract Increase	TARGET	TARGET	Implemented	Funding increase covered additional contract expense; database software in use.	4,155	4,155
		One-time Funding for 2020 Elections	ONE TIME	ONE TIME	In Progress	Some additional staffing already in place; remainder will be brought on for General Election.	160,811	160,811
		Target Funding for Early Voting and Extended Hours	ROLLOVER	ROLLOVER	In Progress	Some additional staffing already in place; remainder will be brought on for General Election.	12,388	0
			TARGET	TARGET	Implemented	Funding covered extra election in April and will support General Election as well.	30,122	30,122
Board of Elections Total							207,476	195,088
Capital Program	2020	Net-zero Emissions by 2035	TARGET	TARGET	Not started	Postponed until 2021 due to COVID.	124,746	124,746
Capital Program Total							124,746	124,746
Contingent Fund	2020	AMENDMENT - Support for Van for CCE's Rural Youth Svcs Program	TARGET	TARGET	Not started	Funding removed from Contingent Fund as part of COVID Cost-cutting.	6,116	6,116
		AMENDMENT - Multi-year (3) Funding OTR #50 CoC Landlord Liaison	ONE TIME	ONE TIME	Not started	Funding removed from Contingent Fund as part of COVID Cost-cutting.	50,000	50,000
		AMENDMENT - Funding for City of Ithaca's LEAD Program	ONE TIME	ONE TIME	Not started	Program not started. Funding removed from Contingent Fund as part of COVID Cost-cutting.	25,000	25,000
Contingent Fund Total							81,116	81,116
Cornell Cooperative Extension	2020	OEM Continuation	ONE TIME	ONE TIME	Implemented	Incumbent (since March 2019) serves on CCETC Leadership Team, etc.	30,000	30,000
		Strategic Planning	ONE TIME	ONE TIME	Not Funded		0	0
		Ag District Review	ONE TIME	ONE TIME	Implemented	Ag District Review completed and approved.	5,000	5,000
		Tompkins County Food System Planning	ONE TIME	ONE TIME	In Progress	Position filled, funds matched, planning underway and coordinating with Food System Task Force.	20,000	20,000
		Urban Outreach "Bridge" funding	ONE TIME	ONE TIME	Implemented	This funding "tipped the balance" for the Board to add funds for Urban Outreach program.	18,000	18,000
		Graduate Student Consulting/Internship Program	ONE TIME	ONE TIME	Implemented	Coordinator hired; 2,000 hrs of grad student time since Sept 2019.	11,000	11,000
Cornell Cooperative Extension Total							84,000	84,000
County Administration	2020	Management Fellows Program	ONE TIME	ONE TIME	Implemented	Fellow began work with Co. Admin 5/16/2019, including Census, Climate Survey follow-up, OTR/Amendment Tracking, COVID impacts analysis, etc. Partial furlough in 2020.	70,139	70,139
		Countywide Chamber of Commerce Membership	TARGET	TARGET	Implemented	Chamber of Commerce Membership centralized, allowing county staff and legislators to attend chamber events, etc.	1,800	1,800
		Increased Maint. Cost of Leg. Broadcast Equip.	TARGET	TARGET	Implemented	OTR funding applied to ongoing contract for maintenance of Legislature broadcast equipment.	2,140	2,140
		Target funding increase for COW Program	TARGET	TARGET	Not started	For both 2019 and 2020 an executed contract was not presented to Tompkins County for signature and funds were not invoiced. Update: Recent contact from Children & Family Svcs to establish contracts and payments.	40,000	40,000
				Continue Funding for Performance Measurement and Criminal Justice Coordination	ONE TIME	ONE TIME	Implemented	Funding applied to ongoing work of Performance Mgt/Criminal Justice coordinator and related contracts and activities. Partial furlough in 2020.
		Chief Equity and Diversity Officer	ONE TIME	ONE TIME	Implemented	CEDO delayed somewhat by COVID, then hired, started 9/8/2020; working with JEDI, etc.	133,406	133,406
County Administration Total							384,414	384,414
County Clerk	2020	QuickFields Agent - Laserfiche	ONE TIME	ONE TIME	Implemented	We purchased the license and are utilizing the software upgrade in Laserfiche.	18,300	18,300
		Succession Planning for Deputy Clerk DMV	ONE TIME	ONE TIME	Not started	COVID happened – doing the best we can.	30,746	30,746
County Clerk Total							49,046	49,046
County Historian	2020	Fund Implementation of Historical Commission Recommendations	ONE TIME	ONE TIME	Implemented	Historical pamphlet/brochure in production, with delivery expected Fall 2020.	5,000	5,000
County Historian Total							5,000	5,000
District Attorney	2020	Additional Paralegal	TARGET	TARGET	Implemented	Position filled in late 2019; works on compiling discovery packets for every single case.	78,531	78,531
		Office Supplies	TARGET	ONE TIME	Implemented	Additional funding covering increased office supply expense in complying with Criminal Justice reform measures.	3,500	3,500
		Postage	TARGET	ONE TIME	Implemented	Additional funding covering increased postage expense in complying with Criminal Justice reform measures.	2,000	2,000
		Additional Confidential Investigator	TARGET	ONE TIME	Implemented	Position filled in late 2019; extensive work on discovery, especially digital evidence (e.g., Body Cam footage).	83,702	83,702
		Additional Digital Storage Contract	TARGET	TARGET	Implemented	Additional contract established in late 2019, enabling use of Digital Evidence Mgt. System.	2,640	2,640
District Attorney Total							170,373	170,373
Emergency Response Department	2020	One-Time - Project Manager	ONE TIME	ONE TIME	Implemented	OTR funding applied to pay and fringes through the end of 2020	102,838	102,838
		Service Contracts Increase	TARGET	TARGET	Implemented	OTR funding applied to service contracts for increase costs in 2020	38,316	38,316
Emergency Response Department Total							141,154	141,154
Facilities Department	2020	Zero-Turn Mower	ONE TIME	ONE TIME	Implemented	Great mower for County's larger properties; saves time.	14,000	14,000

OTR and Amendment Tracking

2020 OTRs and Amendments

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Facilities Department	2020	HVAC Maintenance Van	ONE TIME	ONE TIME	Not started	Postoned purchase; funding taken as part of COVID Cost-cutting; requested for 2021 in OTR. Initially postponed due to COVID; but will purchase Fall 2020.	39,000	39,000
		Facilities Vehicle	ONE TIME	ONE TIME	Not started		29,000	29,000
		Facilities Vehicle 2	ONE TIME	ONE TIME	Not started		29,000	29,000
		19 ft. Genie Scissor Lift	ONE TIME	ONE TIME	Implemented		15,000	15,000
		Walk Behind floor scrubber	ONE TIME	ONE TIME	Implemented		7,000	7,000
Facilities Department Total						133,000	133,000	
Finance Department	2020	P-Card Module	ROLLOVER	ROLLOVER	In Progress	Meeting scheduled with vendor.	25,000	0
		Staffing to 40hrs	TARGET	TARGET	Implemented	Staff moved to 40hrs/wk; decrease in Comp Time accruals.	16,745	16,745
		Staffing for Retirement	ROLLOVER	ROLLOVER	Implemented	The funded overlap in staffing covered the transition.	10,350	0
Finance Department Total						52,095	16,745	
Highway Department	2020	Public Works Apprenticeship Program	ONE TIME	ONE TIME	In Progress	Apprentices hired, trained, but then sent home when COVID hit.	132,000	0
Highway Department Total						132,000	0	
Highway Machinery	2020	Replace Road Side Mower using Target Funding	TARGET	TARGET	Implemented	Roadside mower purchases and in service; auction of old one pending.	100,000	0
		Replace 4 Pickup Trucks	ONE TIME	ONE TIME	In Progress	Four pickup trucks orders and on the way. Purchase delayed by limited supply due to COVID19.	164,000	64,000
Highway Machinery Total						264,000	64,000	
History Center in Tompkins County	2020	TCHC Leadership	ONE TIME	ONE TIME	Not Funded		0	0
		Off site storage	TARGET	ONE TIME	Implemented	OTR reduced in Q3 and Q4 due to COVID cutbacks; partially covered costs of off-site storage for 2020.	10,000	10,000
History Center in Tompkins County Total						10,000	10,000	
Human Services Coalition - Community Agencies	2020	Parolee/Housing Case Manager	ONE TIME	ONE TIME	Implemented	Endeavor House has served 46 Parolees in 2020 YTD.	50,000	50,000
		LawNY Reentry Project	ONE TIME	ONE TIME	Implemented	48 clients in 2020; 27 cases closed.	25,000	25,000
		LawNY Early Intervention Homelessness Prevention	ONE TIME	ONE TIME	Implemented	16 new cases in 2020; expecting increase when eviction moratorium expires.	40,000	40,000
		Child Development Council Building Access to Child Care	ONE TIME	ONE TIME	Implemented	Funding supports staffing 4 days/wk; with COVID, focus shifted to supporting existing providers.	50,000	50,000
		The Reach Project Dental Care Services	ONE TIME	ONE TIME	Not Funded		0	0
		Southside Community Center	ONE TIME	ONE TIME	Not Funded		0	0
		Continuum of Care Efforts to End Homelessness	TARGET	ONE TIME	Not started	2020 Grants postponed due to COVID; CoC will roll funds into 2021.	50,000	50,000
		Contingency for Agencies for Capacity, Program, Emergencies	ONE TIME	ONE TIME	Not started	Contingency Funds not used so far in 2020; other funders have been generous in support for Agencies; HSC will roll funds into 2021.	25,000	25,000
		Executive Director Transition	ONE TIME	ONE TIME	Not started	Director's retirement postponed; plan is for funding to be applied to supporting a 2021 succession in the role.	12,000	12,000
		College Initiative Upstate	TARGET	ONE TIME	Implemented	College Prep: 8 participants Spring Semester and 6 Graduates. Enrolled College: 34 enrolled Spring Semester, with 25 completing and 3 new graduates; 34 enrolled Fall. (COVID pushed TC3 to online instruction, and some participants withdrew.)	110,000	110,000
Human Services Coalition - Community Agencies Total						380,000	380,000	
Human Services Coalition of Tompkins County	2020	Planning & Coordination Rent Increase	TARGET	TARGET	Implemented	HSC has moved to TC3's Downtown Extension Center.	14,000	14,000
		Landlord Liaison (AMENDED - multi-year (3) and moved to Contingent Fund)	ONE TIME	ONE TIME	Not started	Canceled/Postponed and not withdrawn from Contingent Fund due to COVID fiscal impact. May come back in future years.	0	0
Human Services Coalition of Tompkins County Total						14,000	14,000	
Information Technology Services	2020	Succession Planning	ONE TIME	ONE TIME	Implemented	OTR funding covered cost of staff overlap for a retirement, knowledge transfer, and smooth transition.	54,805	54,805
			ROLLOVER	ROLLOVER	Implemented	OTR funding covered cost of staff overlap for a retirement, knowledge transfer, and smooth transition.	1,528	0
		Census 2020 Reapportionment Software	ROLLOVER	ROLLOVER	Not started	Not started due to Census delays and will be postponed for a few years, funds will be returned at the end of the year.	4,500	0
		Data Conversion Software	ONE TIME	ONE TIME	Not started	Not Started and will not be implemented, funds will be returned at the end of the year.	2,750	2,750
			TARGET	TARGET	Not started	Not Started and will not be implemented, funds will be returned at the end of the year.	600	600
Information Technology Services Total						76,183	70,155	

OTR and Amendment Tracking

2020 OTRs and Amendments

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Interfund Distribution	2020	Fund Public Works Apprenticeship Program in Highway Dept.	ONE TIME	ONE TIME	In Progress	Apprentices hired, trained, but then sent home when COVID hit.	44,000	44,000
		Fund Deputy Workforce Development Director Position	TARGET	TARGET	Not started	Filling Deputy Director position delayed by transition in Director role; intend Deputy Director hire in late 2020 or early 2021.	53,065	53,065
		Target Funding for Highway Equipment Purchase	TARGET	TARGET	Implemented	Roadside mower purchases and in service; auction of old one pending.	100,000	100,000
Interfund Distribution Total							197,065	197,065
Legislature & Clerk of the Legislature	2020	Creation of Position - Succession Planning	ROLLOVER	ROLLOVER	Implemented	New clerk hired and working.	7,000	0
		National Association of Counties Membership	TARGET	ONE TIME	Implemented	New clerk hired and working.	82,555	82,555
		AMENDMENT - Monetary Support for Poet Laureate	ONE TIME	ONE TIME	Implemented	Dues paid; membership obtained.	2,300	2,300
			ONE TIME	ONE TIME	Implemented	\$3,000 paid to Poet Laureate, January 2020.	3,000	3,000
Legislature & Clerk of the Legislature Total							94,855	87,855
Mental Health Department	2020	Wellness Court Coordinator	ONE TIME	ONE TIME	Implemented	Wellness Court Resource Coordinator position funded for 2020; and Coordinator continuing to support positive outcomes for Wellness Court participants.	68,456	43,456
Mental Health Department Total							68,456	43,456
Planning and Sustainability, Department of	2020	Advisory Board Priorities	ONE TIME	ONE TIME	Implemented	EMC Climate Adaptation Committee printed brochures and \$1,000 of the \$2,000 returned as COVID cost cutting; WRC Clean Boating Map designed, printed, and distributed, \$4,500 returning as COVID Cost Cutting.	10,000	10,000
		Southern Tier 8 Membership Dues	ONE TIME	ONE TIME	Implemented	Dues paid; County Staff and Legislators participating; grant funding awarded to entities in County, leveraging \$27 for each \$1 dues over 3yr per.	10,000	10,000
		Business Energy Advisors Program	ONE TIME	ONE TIME	Implemented	To date 32 businesses with planned new construction projects have been supported through this program.	35,000	-55,000
		Municipal Housing Affordability and Infrastructure Grant Program	TARGET	TARGET	Implemented	To date 32 businesses with planned new construction projects have been supported through this program.	101,310	101,310
			ONE TIME	ONE TIME	Not started	No new grants in 2020; funds returned as part of COVID Cost Cutting.	30,000	30,000
		AMENDMENT - Fund Parks Grants Program	ROLLOVER	ROLLOVER	Not started	No new grants in 2020; funds returned as part of COVID Cost Cutting.	20,000	0
			ONE TIME	ONE TIME	Not started	No grants made; funding returned as part of COVID cost cutting.	50,000	50,000
Planning and Sustainability, Department of Total							256,310	146,310
Probation and Community Justice	2020	Local Target Funding for SCRAM Bracelets	TARGET	TARGET	Implemented	Monitoring DWI Clients for Alcohol - good tool for reducing recidivist behaviors.	11,000	6,400
Probation and Community Justice Total							11,000	6,400
Sheriff's Office	2020	Road Patrol Bulletproof Vests	TARGET	TARGET	Implemented	Purchased bullet-proof vests and initiated routine replacement schedule.	5,000	5,000
		Restructure the STOP DWI Program	TARGET	TARGET	Implemented	STOP DWI Coordinator relocated to TCSD early in 2020, but partial furlough has prevented implementation of key initiatives.	89,588	89,588
		Target Increase to Add Additional Deputy (Part 1)	TARGET	TARGET	Implemented	New deputy hired and has been at the Police Academy since March.	55,061	55,061
		Target Funding for 2nd Additional Deputy	TARGET	TARGET	Implemented	New deputy hired and has been at the Police Academy since March.	96,232	96,232
Sheriff's Office Total							245,881	245,881
Sheriff's Office - Jail	2020	Electronic Medication Administration Record Module	TARGET	TARGET	Implemented	Electronic Medication Administration module purchased and in operation.	4,500	4,500
		Bulletproof Vest for Transport Duties	TARGET	TARGET	Implemented	Purchased bullet-proof vests and initiated routine replacement schedule.	5,000	5,000
		Increase Fiscal Target for Additional Deputy (Part 2)	TARGET	TARGET	Implemented	New deputy hired and has been at the Police Academy since March.	-55,061	-55,061
Sheriff's Office - Jail Total							-45,561	-45,561
Social Services Department	2020	STHP Program - Local Expansion	ONE TIME	ONE TIME	Implemented	Project successful; Legislature authorized additional local funding in 2020.	42,000	42,000
		HSB Security Risk Assessment	ONE TIME	ONE TIME	Implemented	Withdrawn to implement in late 2019; but assessment and report developed in 2020; action pending.	0	0
		Caseworker for increasing "Representative Payee" caseload	ONE TIME	ONE TIME	Implemented	Caseworker was hired and our APS unit is now serving the persons for whom Mental Health had been acting as Representative Payee.	40,730	20,210
Social Services Department Total							82,730	62,210
Soil & Water Conservation District	2020	Water Resource Engineer	TARGET	TARGET	In Progress	Recruited, but unable to hire full-time; then COVID reductions for Q3 & Q4 reduced OTR funding by half. Now contracting for engineering for projects.	130,000	130,000
		Agricultural Conservation Technician/Outreach Coordinator	TARGET	TARGET	Not Funded		0	0

OTR and Amendment Tracking 2020 OTRs and Amendments

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Soil & Water Conservation District Total							130,000	130,000
Tompkins Community Action	2020	Amici House	ONE TIME	ONE TIME	Implemented	OTR applied to close funding gap; funding restored in next CoC application; Amici residents doing well.	39,350	39,350
Tompkins Community Action Total							39,350	39,350
Tompkins Cortland Community College	2020	Support TC3 Bus Intel & Data Analytics Project	ONE TIME	ONE TIME	Implemented	The software has assisted the College to be more data-informed, having more ready access to data, and has allowed us to hire skilled data analysts to help the College continue to make improvements.	80,000	80,000
Tompkins Cortland Community College Total							80,000	80,000
Tompkins County Area Development	2020	Water and Sewer Infrastructure Study Update	ONE TIME	ONE TIME	In Progress	Work started in Jan 2020; completion expected by year's end.	40,000	40,000
Tompkins County Area Development Total							40,000	40,000
Tompkins County Public Library	2020	AMENDMENT - Support TCPL's Jail Outreach Program	ONE TIME	ONE TIME	Not started	COVID has ended in-person outreach to Jail population. Staff reductions have reduced capacity for this kind of programming.	5,000	5,000
Tompkins County Public Library Total							5,000	5,000
Unallocated Revenues	2020	AMENDMENT - Increase Sales Tax and Legal Settlements Revenues to Reduce Property Tax Levy	TARGET	TARGET	Implemented	Increased revenue projections reduced 2020 Tax Levy	0	-100,000
Unallocated Revenues Total							0	-100,000
Weights & Measures Department	2020	New Inspectors Training	ONE TIME	ONE TIME	Implemented	Inspector finished training and transitioned into Dept. Head role after retirement of previous Director.	37,165	37,165
Weights & Measures Department Total							37,165	37,165
Workforce Development Board	2020	Add Deputy Workforce Development Director position	TARGET	TARGET	Not started	Filling Deputy Director position delayed by transition in Director role; intend Deputy Director hire in late 2020 or early 2021.	53,065	0
Workforce Development Board Total							53,065	0
Youth Services Department	2020	Achieving Youth Results Pitch Program	ROLLOVER	ROLLOVER	In Progress	Allocated \$17,000 to programs that were selected; programs adjusting to COVID19.	20,000	0
		COLA for Contractors of Youth Services	TARGET	TARGET	Implemented	Funding passed on to municipalities and agencies per agreement.	14,646	14,646
		Structural Support and System Sustainability	TARGET	TARGET	Implemented	CCE Hired Assistant Coordinator; Danby increased Prog. Mgr. hours.	7,800	7,800
		Tompkins County Youth Survey	ROLLOVER	ROLLOVER	In Progress	Planning for October survey.	3,000	0
		Municipal Youth Services System Recognition and Networking Event	ROLLOVER	ROLLOVER	Not started	Program on hold due to COVID19.	6,000	0
		Office furnishings Sit-to-Stand Desks	ROLLOVER	ROLLOVER	Not started	Staff not in office--telework and furloughs.	3,000	0
		AMENDMENT - Salary Adjustments for Rural Youth Managers	TARGET	TARGET	Implemented	Contract has been increased and funds allocated.	39,490	39,490
Youth Services Department Total							93,936	61,936
Grand Total							3,836,852	3,041,972

Program Impact Assessment

Department: Airport

Section 1: Program Name, Purpose, Goals

Program Code: AIRP001
Program Name: Commercial Airline Operations
Program Purpose: Provides scheduled air service to/from local community.
Other Goals: Provides necessary element for local economy.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$1,948,364 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$1,948,364 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 217894

Other Key Metric (description): 2019 Enplanements

Other Key Metric (count or quantity): 108993

d) How long has program existed? (# of years or start year): 1956

e) Number of staff assigned to program (FTEs): 11.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Currently the airport contributes more than \$66.8 million annually to the local economy. The local business community, particularly the larger entities like Cornell University and Ithaca College, have stressed how vital it is to their wellbeing to have the availability of scheduled airline service in the community.

Section 7 - Other Factors for Consideration

Federal grant assurances require that airport owners accepting Airport Improvement Program (AIP) grants shall maintain the airport in an operational condition for at least 20 years after the last grant was accepted. Alternatively, they may cease operation of the airport upon the repayment to the FAA of such federal AIP grants. In terms of manpower allocated 11.5 FTE's would be sufficient for Commercial Airline Operations. However, Federal Regulations and Aircraft Rescue and Fire Fighting mandates would require 17 FTE's.

Program Impact Assessment

Department: Airport

Section 1: Program Name, Purpose, Goals

Program Code: AIRP002
Program Name: General Aviation (Private and Corporate) Operations
Program Purpose: Provides access to and from the community for private and corporate aircraft operations.
Other Goals: Provides necessary element for local economy.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$1,564,763 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$1,564,763 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 9395
Other Key Metric (description): 2019 GA Aircraft Operations (visitors)
Other Key Metric (count or quantity): 29609

d) How long has program existed? (# of years or start year): 1956 **e) Number of staff assigned to program (FTEs):** 5.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Currently the airport contributes more than \$66.8 million annually to the local economy. In addition to the pleasures of recreational flying, people increasingly use private and corporate aircraft in the conduct of business, to optimize the use of their increasingly scarce time. This is particularly true for alumni visiting Cornell and Ithaca College.

Section 7 - Other Factors for Consideration

Federal grant assurances require that airport owners accepting Airport Improvement Program (AIP) grants shall maintain the airport in an operational condition for at least 20 years after the last grant was accepted. Alternatively, they may cease operation of the airport upon the repayment to the FAA of such federal AIP grants. In terms of manpower allocated 5.5 FTE's would be sufficient for General Aviation Operations. However, for a complete airport operation without Commercial Airline Operations it would require 8.0 FTE's.

Program Impact Assessment

Department: Animal Control - SPCA

Section 1: Program Name, Purpose, Goals

Program Code: ANIM001

Program Name: Cat Spay/Neuter/Vaccination Program

Program Purpose: The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval sign up for one of the SPCA's weekly Spay/Neuter Clinics.

Other Goals: New York State mandates that all cats are vaccinated against the spread of rabies (Public Health Law Section 2141). New York State has also established and implemented an animal population control program (Agriculture & Markets Article VII, Section 117-a). Neither of these programs addresses the free-roaming cat population present in every community. The Cat Spay/Neuter/Vaccination Program targets income-qualified residents and locations where large colonies of free-roaming cats are present. This program provides Tompkins County residents who wish to contribute to the solution of cat overpopulation and help to prevent the spread of rabies, but have limited resources, access to affordable veterinary services.

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost: \$32,726 **Total Program Cost:** \$155,338

Explain Cost: Over the past ten years, the SPCA has Spayed/Neutered over 17,000 animals for members of our local community. The total program cost of the program is based on continuing to do a similar number of surgeries, approx 1800, in the upcoming year. The costs reflect salaries/wages, veterinary/surgical costs, application/mail expenses, and medical supplies associated with the S/N program. Additional costs such as overhead/facility are NOT included.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$113,689

Explain Revenue: Revenue is comprised of fees collected from individuals using the program, private grants specifically awarded to support S/N programs, and individual donations to the program.

Net Local Cost to County: \$32,726 **Program Cost to County:** \$32,726

Explain Net Local: Net Local is the SPCA's Tompkins County 2021 Fiscal Target and is included in the Revenue figure in the "Explain Revenue" field.

Section 4 - Key Program Metrics:

People Served: approx 1000 (dogs removed)

Other Key Metric (description): In 2019 the SPCA was able to service 2494 animals through this program. We Spayed/Neutered a total of 506 Dogs and 1988 cats. Of these cats, 236 were feral/free roaming. 996 of these cats were owned by members of the community who were unable to have their cat spayed/neutered without financial assistance from the SPCA. We administered a total of 2123 (an increase of 823 over 2018) rabies vaccines from 1/1/19-12/30/19.

Other Key Metric (count or quantity): 2494

d) How long has program existed? (# of years or start year): 12 **e) Number of staff assigned to program (FTEs):** 1.5

Section 5 - Impact Assessment (check all impact statements that apply)

Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.

Reduces a significant, identifiable risk to the health and welfare of individuals or the community.

Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.

Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduces a significant, identifiable risk to the health and welfare of individuals in the community: This program provides rabies vaccinations to well over a thousand cats each year thereby contributing to the reduced risk of the spread of rabies in Tompkins County. Rabies is a viral disease which almost always leads to death, unless treatment is provided soon after exposure. New York State frequently leads the nation in the number of rabid animals. Pet vaccination is important because vaccinated pets act as a barrier between wild animals and people to keep the rabies virus from spreading. While compliance with New York State mandated rabies vaccination can be monitored and enforced for dogs via the licensing system, there is no enforcement mechanism for cat vaccinations. Since many of the cats that access this program are feral/free-roaming and more likely to be exposed to rabid wildlife, this is an important public safety initiative. Provides an enhanced quality of life to current residents of the community: It is estimated that there are more than 40,000 "community cats" (feral and stray/free-roaming) in Tompkins County. Many residents have experienced bothersome behavior from community cats including cat fights during mating season, the use of gardens as litter boxes, and spraying of smelly urine. It is impossible to eliminate this population of cats: when community cats are removed from their habitat, others simply move in to take advantage of the resources that are present there (access to food and shelter). It is possible, however, to stabilize and ultimately reduce the population of community cats. The Trap-Neuter-Return component of this program helps the community by stabilizing the population of the feral colony and, over time, reducing it. At the same time, nuisance behaviors such as spraying, loud noise and fighting are largely eliminated and no more kittens are born. Yet, the benefit of natural rodent control is continued. At the same time fewer kittens are born and brought to the SPCA which allows for the Agency to serve more people and animals in need.

Section 7 - Other Factors for Consideration

The average cost of a spay/neuter surgery and rabies vaccine for a cat is \$80. The program serves approximately 1,700 publicly owned cats/depending on the year and level of grant funding at a direct veterinary cost of \$95,000-105,000. The balance of the program budget is allocated to staff time/salaries, medical equipment and supplies, and administration expenses (application materials, postage, forms and supplies). The County's support of this program is critical and accounts for more than 400 surgeries and rabies vaccinations for Tompkins County residents and their pets and community cats. There is no other low/no cost resource for community members that want to prevent litters of unwanted kittens. The success of this program is dependent on increasing the number of animals that are reached and on sustaining the program long term.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP001

Program Name: 4-H Youth Development

Program Purpose: The mission of the 4-H Youth Development Program is to connect youth to hands-on learning opportunities that help them to grow into competent, caring, and contributing members of society. The vision is a world in which youth and adults learn, grow, and work together as catalysts for positive change. The 4-H Youth Development Program serves youth ages 5-21 through out of school time (OST) programs through multiple delivery methods including a) 4-H Clubs; b) 4-H Urban Outreach; c) Rural Youth Services; d) Primitive Pursuits; and youth horticulture programs linked with the Ithaca Children's Garden. The 4-H Youth Development Program contributes to design, improvement and support of systems that promote development of ALL youth in the county with an overall goal of ensuring that every youth has the opportunity to achieve his or her potential. Our youth development programs work with more than 30% of the youth in Tompkins County.

Other Goals: Improve academic performance of county youth; develop a skillful workforce through youth employment and life skills programs; promote leadership development among youth; protect the environment; increase overall availability of local food and increase access to healthy food for low income people; provide safe spaces for youth during OST; improve energy efficiency and promote development of renewable energy; keep youth from entering the juvenile justice system; and increase retention of young people in Tompkins County.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$141,000 **Total Program Cost:** \$2,155,000

Explain Cost: In addition to the total cost to the county budget CCETC secures funding from other sources to cover the overall total program cost of over \$2 million. >80% of costs are for salaries and benefits for more than 70 positions.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$2,014,000

Explain Revenue: \$2,014,000 - Total Program Revenues - Includes contracts for Rural Youth Services, 4-H Urban Outreach; program fees, contributions, fringe benefits, grants, NYS contributions and federal funds for workstudy student interns.

Net Local Cost to County: \$141,000 **Program Cost to County:** \$141,000

Explain Net Local: Includes support for Youth Development Team Leader, Youth Educators, program assistance, matching funds for internships

Section 4 - Key Program Metrics:

People Served: 6325

Other Key Metric (description): Number of Youth-adult "partnerships" (long-term interactions)

Other Key Metric (count or quantity): 2475

d) How long has program existed? (# of years or start year): 70+ yrs **e) Number of staff assigned to program (FTEs):** 30.5 FTE + 37,900 hours of volunteer= 19 FTE

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CCETC operates 4 youth development programs under the umbrella of 4-H Youth Development: Rural Youth Services is a collaborative program offering educational youth development opportunities, primarily to middle school aged youth. Programs are offered after school, in school, evenings and weekends year round in nine rural municipalities in Tompkins County. Programs are designed to provide opportunities for youth to learn life skills, develop relationships with other youth and with the Program Manager, and contribute through community service, in a supportive comfortable environment. Opportunities for supported first-time employment are also offered. Value: RYS provides positive youth development opportunities in home, rural communities, targeting middle-school aged youth, especially those at risk. Local program oversight by Youth Commissions and Community Councils assure responsiveness to local needs. Programs are provided by well trained and supported staff who build long-term relationships with youth (youth/adult partnerships. 4-H Urban Outreach provides after school and summer programming to youth ages 5-13 living in the city of Ithaca. The program empowers youth and adults by creating opportunities that build academic and life skills through experiential learning and homework tutoring. The program provides youth with healthy relationships with positive adult role models (local volunteers and college students), homework and literacy tutoring, engaging in skill-building, exposure to the community, and opportunities for community engagement. Value: 4-H Urban Outreach helps improve academic performance and prevent risky behaviors such as delinquency, alcohol/drug use, antisocial behavior, sexual activity and/or entrance into the Juvenile Justice System. The program also helps ensure safety through its structured supervised environment, with youth being at higher risk of being victims of crime during after school hours. (National Youth Violence Prevention Resource Center). The U.S. Department of Education and Department of Justice report that students in after school programs have higher self-confidence, fewer behavioral problems, and are better able to handle conflicts. The program saves apartment complex owners money as well, by keeping youth residents positively occupied. According to the SUCCESS Foundation, urban communities can see dropout rates greater than 50%. Fewer than half of all dropouts get jobs. But programs like ours keep kids successful in school. Afterschool improves school attendance and engagement in learning. Afterschool improves test scores and grades. (Afterschool Alliance 2008). Many homes in our program areas consist of single-parent/guardian families, facing challenges of unemployment, illiteracy, lack of transportation, or general isolation from local opportunities. These youth already have high risk factors and struggle socially and academically. Without Urban 4-H, families will become further isolated, and risk factors will increase even more. Youth will no longer receive tutoring and enrichment services which help them learn to read and succeed in school. It costs approximately \$8.00 per child per day to run Urban 4-H after school programming. Primitive Pursuits is a year-round nature awareness and immersion program designed to: connect youth with bioregional knowledge and experience; develop life skills through outdoor challenges in small groups; and offer marketable skills valued in outdoor education and the workforce in general. Enrollment in this program grows by about 15% each year, and currently serves over 1,200 youth annually. Notably, these are not one-time participants but rather youth who come repeatedly, for several hours at a time, over the course of one week or many weeks. A core vision is for all youth in our community to have access to daily connections with the natural world and to mentoring opportunities. Value: Children with views of and contact with nature score higher on tests of concentration and self-discipline. The greener the experience, the better the scores (Wells 2000, Taylor et al. 2002). Children who play regularly in natural environments show more advanced motor fitness, including coordination, balance and agility, and they are sick less often (Grahn, et al. 1997, Fjortoft & Sageie 2001). Exposure to natural environments improves children's cognitive development by improving their awareness, reasoning and observational skills (Pyle 2002). Nature buffers the impact of life's stresses on children and helps them deal with adversity. The greater the amount of nature exposure, the greater the benefits (Wells & Evans 2003). The 4-H Club Program provides long-term, positive youth development opportunities for students 5-19 years of age. Over 200 adult volunteers provide opportunities for club members to build skills, exercise leadership, form relationships with caring adults, engage in character building activities and to help their communities. 250 youth are currently enrolled in the 4-H club program. Value: A 2 year NY study of 4-H club members found that (1) Statistically significant differences were shown for youth who remain in 4-H for one year or more for the following skills: leadership, conflict resolution, communication, self-confidence, healthy choices, knowledge of nutrition and record keeping. (2) When compared to other youth, young people involved in 4-H have higher educational achievement and higher motivation for future education. (3) Youth in 4-H make more civic contributions to their communities than youth in other out-of-school programs. (4) Youth involved in 4-H make more healthy choices. CCE-TC also provides extensive opportunities for youth involvement in horticulture, through youth employment and through our programming with the Ithaca Children's Garden. More than 1,000 youth participate in our joint programming with the ICG or take advantage of the Garden's learning opportunities.

Section 7 - Other Factors for Consideration

By definition our youth development programs are directed to one of the most vulnerable segments of the community's population (children) but in addition our programs are designed to reach at-risk youth, and more than 50% of the youth who participate in our programs are considered to be at-risk. The county's support is significant but is also used to leverage 15 times that amount and results in over 30 benefits-paid positions, (plus >40 other positions) filled mainly by individuals in their 20's and 30's who are starting families in Tompkins County, and who, without these positions, would have to leave the county.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP002

Program Name: Commercial Agriculture and Forestry

Program Purpose: Increase profitability and sustainability of 550 Tompkins County farm enterprises that own one-third of the land in Tompkins County and contribute \$67 million in annual product sales. Promote local food production and marketing to yield at least \$20 million in retail sales. Programming is expanding to forest land management and forest product marketing, including wood for wood pellet production and value-added products from maple syrup..

Other Goals: Implementation of the Tompkins County Agriculture & Farmland Plan and support for Agriculture District review as mandated by the State; support for development of municipal agriculture & farmland protection plans that help achieve County Conservation Plan goals; raise awareness of and increase appreciation for the importance and value of agriculture among the general Tompkins County population. Farm viability through business and marketing support results in jobs and local economic activity. New farmer training and local food production.

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost: \$121,000 **Total Program Cost:** \$591,000

Explain Cost: 90% of total costs are for salaries and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$470,000

Explain Revenue: \$470,000 Total Program Revenue - Fed, state and commercial business funding, fringe benefits, and grants

Net Local Cost to County: \$121,000 **Program Cost to County:** \$121,000

Explain Net Local: Includes amount we pay for shared (with neighboring counties) livestock, dairy, cropping, pasture, and farm business management specialists; plus a portion of the salaries of the Ag Team Leader and the staff focused on farmland protection and farmland planning

Section 4 - Key Program Metrics:

People Served: 3200

Other Key Metric (description): Jobs dependent on a viable ag and forestry sector (Direct employment=946)

Other Key Metric (count or quantity): 3433

d) How long has program existed? (# of years or start year):
90+

e) Number of staff assigned to program (FTEs):
6.5 FTE (part of 2 regional teams with 9 Ag specialists serving TC) +204 volunteers

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduces Significant Identifiable Risk: Promotion of sustainable farming practices to ensure pesticide application safety and food safety, which also contribute to prevention of risks to long term health of individuals and community. Programs also preserve land for farm and food production and contribute to food security. In addition sustainable farming practices prevent environmental contamination; integrated pest management reduces pesticide use; nutrient management plans prevent phosphorous build up in soil and water; over 15,000 acres of TC land are in organic production including dairy and livestock farms and crop farms. Infrastructure: maintains 53% of land in ag districts as open space and working farms; contributes to biodiversity; maintains our capacity for farm and food production; market development: expands marketing options for farmers (farmers' markets, agritourism, wholesale, etc) Quality of Life: maintains open space/rural landscapes; provide farm access thru farm based events and agritourism promotion Contributes to long-term quality of economic conditions: The set of programs maintains local capacity for farm, forest and food production, contributing to 3400 jobs and generating over \$65 million in direct farm product sales; and promotes rural quality of life valued by many residents. Addresses Current Problem: the economic wellbeing of over 200 farm families and other job holders in ag sector are at risk with the volatile market for food and agricultural commodities and the entire suite of activities in our program help to address that current problem. Marketing is a key challenge for all farmers whether it is prices or market access. CCETC helps farmers make better marketing decisions and helps them access markets including institutional and wholesale sales via Cornell and Regional Access. Some farms who have changed their market channels saved a day's labor a week while maintaining or increasing returns. Others have increased sales by \$1000 to \$5000. New focus on forest product development, including renewable energy production addresses climate change and rising energy costs and will lead to new job development in this underutilized sector.

Section 7 - Other Factors for Consideration

Farmers contribute nearly twice as much in property taxes as they receive from the county in services (1996 Cost of Community Service study conducted by CCETC), and are a growing economic driver for this county's economy.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP003

Program Name: Commercial, Community and Home Horticulture

Program Purpose: Support Commercial Horticulture Economic Sector through Business Support and Consumer Education; enhance value of local residential and commercial property.

Other Goals: Enhance the value of private and public properties. Promote environmentally sound practices and reduce pesticide use. Monitor and report on pest and invasive species outbreaks. Instill an appreciation of gardening and the environment among youth and young adults to raise career awareness and future gardeners/environmentalists. Create entry level jobs and a market for start-up enterprises. Enhance tourism by helping make the county's private properties more attractive and more welcoming to out-of-town visitors. Promote gardening as a means of building community connections.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$53,000 **Total Program Cost:** \$298,000

Explain Cost: >70% of total goes for salary and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$245,000

Explain Revenue: \$245,000 - Total Program Revenue - Small grants (state and local), fundraising, fees for classes, contributions, federal funding for university work-study students, fringe benefits

Net Local Cost to County: \$53,000 **Program Cost to County:** \$53,000

Explain Net Local: Includes partial support for Horticulture Team Leader and 4 Horticulture Educators.

Section 4 - Key Program Metrics:

People Served: 14,800

Other Key Metric (description): Number of local businesses and jobs that directly benefit from the programs

Other Key Metric (count or quantity): 40 and 500, respectively

d) How long has program existed? (# of years or start year): >35 years **e) Number of staff assigned to program (FTEs):** 3.75 FTE +265 vol; part of a regional network

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Short-term identifiable risk: 1) Pesticide poisoning; longer term: Pesticide contamination of water and land; 2) Invasive pests such as hemlock woolly adelphid, emerald ash borer (EAB), and others threaten our forests and landscapes requiring education regarding proper action to minimize impacts (Ohio report on EAB losses estimated at between \$0.3 to \$1.3 billion). Protects or attends to needs of most vulnerable members: Youth are increasingly disconnected with outdoor play leading to social isolation and lack of physical activity. Ithaca Children's Garden Youth programs connected over 3000 youth with a

variety of outdoor experiences. More than 40 youth take advantage of our youth employment programs in horticulture. Contributes to current and long term economy: 46 nurseries and greenhouses with \$20 Million in sales annually and 500 jobs; CCE Plant sale generates over \$100,000 sales for 40 businesses and 10 garden groups in 4 hours in May each year (and generates \$4,000 in sales tax revenue for county during that time). Horticultural plantings promote environmental quality by increasing plant diversity and habitat, reducing runoff, and sequestering carbon; and improve the value of residential properties by 5-15%; adding on average \$9,500 to the value of house sales. Attractive outdoor environments in residential and business communities contribute to enhanced quality of life and to tourism.

Section 7 - Other Factors for Consideration

A significant percentage of the 3,900 hours of volunteer time are spent on answering the 2900 annual calls to our "Growline" to help people make sound pest and plant management decisions that result in reduced pesticide use and promote healthy landscapes. Our partnership with Ithaca Children's Garden enables us to reach over 3,000 children between the ages of 2 and 10 who participate in a large range of educational programs that introduce very young people to the world of horticulture. The same partnership also provides job training opportunities for more than 20 low income youth and draws in over 15 university interns-- about 20% of the interns stay on in the area after graduation from university and thus this program has a recruitment and retention component for keeping young educated people in the region.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP004

Program Name: Community Beautification and Citizen Pruners

Program Purpose: Enhance aesthetic appeal of Tompkins County to promote tourism and improve quality of life of Tompkins County residents. Preserve the investment the City is making in trees through early training and pruning. Engage volunteers in community service to stimulate pride in community and teach horticultural skills that may result in jobs or small business development.

Other Goals: Help promote the development of horticulture as a strong sector of the county economy; provide opportunities for volunteers to develop job skills in the horticulture sector; reduce potential storm damage and power outages caused by falling trees and tree limbs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$7,000	Total Program Cost:	\$141,000
Explain Cost:	\$141,000 Total Program Cost - Includes salary, fringe and approximately 10,000 in grants to rural communities		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$134,000
Explain Revenue:	\$134,000 Total Program Revenue - Includes donations, fees and fringe benefits		
Net Local Cost to County:	\$7,000	Program Cost to County:	\$7,000
Explain Net Local:	County contribution comes from motel tax, not from property or sales tax revenues.		

Section 4 - Key Program Metrics:

People Served: Thousands

Other Key Metric (description): 22 Sites planted in Ithaca; 8 rural towns involved; 75 businesses participate in beautification program; >840,000 visitors to Tompkins County. Thousands of city trees pruned.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
20 years Community Beautification; 25 years Citizen Pruners	1.6 FTE + 90 volunteers; 3100 hours of volunteer time

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Infrastructure: Signage and permanent gardens at gateways to county and villages; Long-Term quality of community's social, economic and environmental conditions: promotes pride in county and towns by its residents; promotes tourism (\$156 Million industry and 840,000 visitors annually) to the county. Citizen pruners maintain hundreds of trees (1500 trees per year) on city property and tree lawns, reducing the incidence of downed trees and limbs during major storm events.

Section 7 - Other Factors for Consideration

Funds for the program do not come from county property tax proceeds. Beautification Brigade Volunteers (26) and Citizen Pruner (15) volunteers contribute over 3000 hours per year for a value over \$75,000 in services to the community. Additionally businesses throughout the city and county contribute thousands of dollars worth of flowers to improve the appearance of common areas near their establishments. Several landscape businesses have been started by former Citizen Pruners. Other impacts: many of the plants for the Beautification program are purchased locally, over \$10,000 in 2019. This supports our local horticulture businesses. The Community Beautification Program co-hosts Open Gardens with the Garden Conservancy: 2 days in 2013 attracted 800 people, 30% from out of the area. Enhances tourism. Dollars generated (approx. \$5000) are split between the program and the Garden Conservancy helps to preserve historic garden sites throughout the country. (Generally held every 2 out of 3 years).

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP005

Program Name: Community Development

Program Purpose: Support leadership and community development around targeted priority issues; programs and workshops on leadership development, strategic planning and communication skills, and networking support to help individuals and communities implement community-based initiatives to address issues identified by communities as critical or high priority. Works with people in re-entry, as well as policies development to improve outcomes for people in re-entry.

Other Goals: Community development efforts focused on tourism, energy efficiency and renewable energy, parenting and strengthening families, food justice and social equity, job and wealth creation among lower income communities, youth development and youth employment, transportation alternatives and solid waste reduction.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$39,000	Total Program Cost:	\$218,000
Explain Cost:	80% of costs are for salary and benefits of 4 staff; 20,000 for small grants		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$179,000
Explain Revenue:	\$179,000 - Total Program Revenue - Includes state, federal and foundation grants, fringe benefits, federal support of interns		
Net Local Cost to County:	\$39,000	Program Cost to County:	\$39,000
Explain Net Local:	Covers partial costs of salaries for 2 program educators and 1 program assistant		

Section 4 - Key Program Metrics:

People Served: 12,200

Other Key Metric (description): Number of informal leaders initiating efforts in their communities

Other Key Metric (count or quantity): 299

d) How long has program existed? (# of years or start year): decades
e) Number of staff assigned to program (FTEs): 2.5 FTE + 1700 volunteer hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduces significant identifiable risk: Re-entry efforts are aimed at supporting people at high risk for returning to jail Other Boxes checked: The specific issues addressed depend on community and community leader priorities. Recent efforts include playground development in mobile home park and apt complexes; support for development of local food and crafts markets, leadership skills training and networking for nearly 300 leaders from low income communities, organizing and promoting businesses related to solid waste reduction, transportation alternatives and value-added food enterprises; systemic

improvements in issues related to food security, and a program to support parents of special needs children in Groton, now expanding to Newfield, Dryden and elsewhere. Recent evaluation efforts have identified the workforce development aspects of our community and leadership development efforts. Graduates of the Natural Leaders' Initiative training program are reporting improvements in employment, both in terms of salary levels and responsibilities.

Section 7 - Other Factors for Consideration

The vast majority of the resources are targeted to work with low-income populations, and are being strategically allocated to identify and strengthen informal leadership in those populations and communities as a long-term investment in self-help in those communities. The modest cost to the county also results in 3 benefits-paid jobs, two of which are filled by individuals who come from low-income populations.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP006

Program Name: Consumer Education (Consumer Decision-Making and Protection, Food Safety, Lead/Radon Education,)

Program Purpose: Develop smart consumers as last line of defense against numerous health and home hazards, as a way of helping low and middle income households cope with uncertain and volatile economic conditions and to promote the development of strong local businesses. Provides training on food safety that restaurants are required to do. Address lead and radon issues throughout the county.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$21,000 **Total Program Cost:** \$55,000

Explain Cost: Total Program Cost - More than 80% of costs are for salary and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$34,000

Explain Revenue: \$34,000 - Total Program Revenue - Includes 14,000 in pass-thru funds from NY DOH; fringe benefits; small grants

Net Local Cost to County: \$21,000 **Program Cost to County:** \$21,000

Explain Net Local: partial support of Consumer and Finance Management Educator

Section 4 - Key Program Metrics:

People Served: 1120

Other Key Metric (description): Potential regular audience through media outlets - Television (Channel 15), radio spots, newspapers, newsletters (700+ on mailing lists), info racks throughout county, website

Other Key Metric (count or quantity): 44000

d) How long has program existed? (# of years or start year): decades
e) Number of staff assigned to program (FTEs): 0.75+ 700 hours of volunteer time

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Lead and radon poisoning are direct and immediate threats as well as long term threats, and most commonly occur in low-income housing. Consumer frauds are most often perpetrated on senior citizens; landlord tenant issues and used car repairs are the most frequent topics on our consumer help-line and highest attended consumer workshops. Food safety training now reaches nearly half the restaurants in the county, and food safety and food business development programs targeted to beginning caterers resulted in at least 10 new business start-ups since 2013. Expansion of food preservation programming has more than tripled the number of county residents getting food preservation certifications or taking other preservation classes.

Section 7 - Other Factors for Consideration

While this program does not target specific populations research shows that the populations most at risk of consumer frauds and living in housing with highest levels of environmental hazards are low income and elderly populations. The small amount of funding from the county allows us to leverage enough other funds to employ nearly a full-time staff person dedicated to consumer education, including food safety and preservation. Reducing that amount would result in the loss of that position.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP007

Program Name: Energy Efficiency and Renewable Energy

Program Purpose: Develop local energy efficiency and renewable energy economic sector; reduce energy usage; increase local renewable energy production.

Other Goals: Use the expanding sector for the development of jobs and businesses owned by members of low income communities and for county residents returning from penal institutions. Contribute to the county's goals for reducing climate change gas emissions. Recruit and retain new university graduates from Cornell and Ithaca College. Reduce residential utility costs for county residents through reduced overall energy use, and reduced usage of fossil fuels with a conversion to increased use of lower-cost renewables, which also allows them to take greater control of their energy costs for decades.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$51,000	Total Program Cost:	\$1,750,000
Explain Cost:	90% of costs are for salary and benefits and contracts with local contractors		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$1,699,000
Explain Revenue:	This includes 90% matching funds from federal programs for interns, NYSERDA/OCFS/other grants, fringe benefits for staff		
Net Local Cost to County:	\$51,000	Program Cost to County:	\$51,000
Explain Net Local:	Includes partial support for Environment Team Leader, other Environmental Educators, program assistance and matching funds for interns.		

Section 4 - Key Program Metrics:

People Served: 8500

Other Key Metric (description): Ranking of the county in the state for Home Performance retrofits for single family homes; Number of jobs generated in past 10 years: >250.

Other Key Metric (count or quantity): Number 1 or 2 (1st or 2d highest ranking county in NY); 250 jobs

d) How long has program existed? (# of years or start year): >20 years

e) Number of staff assigned to program (FTEs): 9.25 FTE + 150 volunteers

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The number of people we reach includes 135 local leaders through a leader education program, workshops on energy efficiency and renewable energy, policy changes related to neighborhood and school based home energy benchmarking, educational program on Climate Change, tabling at events, outreach to contractors to become certified, employees of local firms, establishment of 2030 District, and outreach and education to residential building landlords as well as owners of commercial buildings and their maintenance contractors. Does not include hits on website, policy actions to increase funding for

energy efficiency or the work of the agency in support of efforts of other organizations in the county. Attends to needs of most vulnerable populations: Energy efficiency is one of the cheapest methods of addressing the affordable housing issue. Home heating and electrical utility costs are increasingly a significant portion of the total cost of living. Long-term quality of economic condition: Nearly all the energy used in TC is imported into the county, and represents a drain on the local economy. Every dollar saved on energy use and every dollar's worth of energy produced in TC has a high economic multiplier. Our programs in coordination with others in the county are now resulting in county home retrofit rates that are the highest in the state and have the potential to save millions of dollars a year through energy efficiency. Addresses a current problem: The higher retrofit rates and other activities in energy efficiency are creating jobs: more than 250 in the past seven years. Energy efficiency is one of the most effective methods for dealing with the need for CO2 emissions reductions.

Section 7 - Other Factors for Consideration

The program has HUGE potential financial and environmental impact and that potential is starting to be realized, with the creation of dozens of jobs in the past several years. Economically the county's residents could eventually save about \$35 million/year in energy, and generate over 1700 job-years in the process, with more than two thirds of the money needed to retrofit homes coming from outside the region in the form of grants and credits. Moreover the renewable energy potential from biomass energy sources that could be put to use today has an economic value of well over \$15 Million/year. The economic activity that would be generated from saving \$35 Million/ year through energy efficiency and producing \$15 Million worth of energy locally could result in the creation of more than 500 permanent jobs in the region. Policy makers and residents need reliable, unbiased information in order to make sound decisions.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP008

Program Name: Financial Management Education (Education on Consumer Credit, Household Financial Mgt, Bankruptcy-related Financial Mgt)

Program Purpose: Develop financial literacy for all residents of county.

Other Goals: Promote greater productivity of workforce through reduction of major stressor. Evidence shows that concerns/worries over personal finances reduces worker productivity (and exacerbates difficulties in personal/familial relationships).

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$21,000	Total Program Cost:	\$49,000
Explain Cost:	Total Program Cost - More than 85% of costs are for salary and benefits		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$28,000
Explain Revenue:	Total Program Revenue - Includes fringe benefits and funding through small grants and contracts.		
Net Local Cost to County:	\$21,000	Program Cost to County:	\$21,000
Explain Net Local:	Partial support for Financial Mgt. Educator		

Section 4 - Key Program Metrics:

People Served: 200

Other Key Metric (description): Potential regular audience through media outlets - Television (Channel 15), radio spots, newspapers, newsletters (700+ on mailing lists), info racks throughout county, website

Other Key Metric (count or quantity): 20000

d) How long has program existed? (# of years or start year): 20+ years
e) Number of staff assigned to program (FTEs): 1 FTE + 50 vol hrs

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Credit card debts and bankruptcy are direct and immediate threats as well as long term threats to the economic well-being of individuals, local enterprises and to the entire county. Financial illiteracy is recognized as one of the most important factors in home foreclosures, and also impacts employability, insurance rates and successful credit/debt management. While financial management education is needed by (and provided to) individuals from all population levels the populations most at risk of dislocation as a result of financial mismanagement or simply most in need of learning how to stretch what few dollars they earn are those individuals on fixed incomes and other low-income populations. Data from a recent survey of 30 participants randomly sampled from all those who participated in 2009: 93% were able to identify specific changes they had implemented including tracking expenses, budgeting and financial planning, applying specific money management skills, developing saving plans, and saving money on expenditures. 69% indicated they were setting financial goals, 83% were tracking spending, and

90% indicated they were paying bills on time as a result of participating in Making Ends Meet. 93% indicated increased confidence in managing financial resources with over half indicating a significant increase in confidence.

Section 7 - Other Factors for Consideration

This program addresses the needs of individuals who are either on the verge of needing social services (and thus are able to avoid availing of county-funded social services) or have just begun to receive some form of support from the county. The Department of Social Services routinely refers their new clients to our financial management classes and one-on-one educational offerings with the intent to provide their clients with the tools to more quickly return to a situation where they don't need county-funded support. Other departments and agencies do too. The small amount of support for this program provided by the county enables us to just keep the program going while we search for other revenue streams to re-grow and sustain the program and to train volunteers who provide an additional .2 FTE worth of time for one-on-one sessions, and also to train staff and volunteers of other county departments and agencies who in turn work directly with their own clients.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP009

Program Name: Governance/Administration/Facilities

Program Purpose: Govern, train, manage, and house Cornell Cooperative Extension of Tompkins County (CCETC).

Other Goals: Reduce costs and improve efficiency for nonprofits' operations by adapting or developing and testing tools and approaches for more efficient operations and then sharing with other nonprofits in the county.

Section 2: Program Type

Program Type: Mandate Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$259,985	Total Program Cost:	\$864,910
Explain Cost:	Total Program Cost - Includes facilities costs, salary and fringes for admin staff, liability insurance and staff development costs, Board expenses, equipment, supplies		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$605,925
Explain Revenue:	Total Program Revenue - Includes state funding for ED salary, fringe benefits on admin salaries, recovery from grants.		

Net Local Cost to County:	\$259,985	Program Cost to County:	\$259,985
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 65,000 county residents served

Other Key Metric (description): Ratio of program staff to admin staff; increased from 5 to 1 twelve years ago to 9.5:1 today.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 90+ years **e) Number of staff assigned to program (FTEs):** 8.25 FTE + 2021 vol hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Our meeting facilities are used by more than 50 local nonprofits and business associations; over 35,000 people attended meetings and classes in our facilities. Our organization alone offered more than 3,000 classes throughout the year in those facilities. More than 20 businesses used our commercial kitchens in 2019. Administratively, we continue to lead the state (among CCE associations) in numbers of HR and financial transactions per FTE, and our unit costs for Finance, HR and IT are the lowest in the state. We've been able to improve retention rates among staff as a result of finding other jobs within the organization when grant-funded positions end, and by increasing staff development opportunities. We worked with 18 other CCE associations to centralize external audit services, resulting in 40% reduction in audit costs AND improved sharing of best practices in financial mgt with the other associations. Our centralized website platform continues to save us \$5,000 or more a year in hosting, maintenance and updating costs. Our online expense reimbursement software is now saving us about 0.75 full time equivalent of staff time, reducing our bookkeeping costs by nearly 20%.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP010

Program Name: Environmental Issues

Program Purpose: Provide education, information and facilitation services related to hydrilla, water quality and other critical environmental issues facing Tompkins County.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$33,000	Total Program Cost:	\$173,250
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Explain Cost: Includes a portion of environmental educators' and interns' salaries.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$140,250
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Explain Revenue: Total Program Revenue - Includes Foundation Grants, Federal Funds for Interns, Fringe benefits

Net Local Cost to County:	\$33,000	Program Cost to County:	\$33,000
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Explain Net Local: \$33,000 in base program funding.

Section 4 - Key Program Metrics:

People Served: 1500

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 15 years	e) Number of staff assigned to program (FTEs): .5 FTE + 450 vol hrs
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduction of significant identifiable risk to health and welfare: The work with water quality, drainage ditch monitoring, collaborations with organizations addressing harmful algal blooms, all contribute to reducing risks to health and welfare. Prevention of risks over long term: Green buildings are designed to be resource efficient, including use of materials, energy, and water throughout their life. They are also built to avoid or significantly reduce harmful off-gassing from construction materials and other sources of building pollution that can cause adverse health issues. Through programs like the Green Buildings Open House and the Green Building Seminar Series, we have empowered thousands of area residents to affordably implement materials, methods, and technologies to make their homes more resilient and healthier for their occupants, their community, and the planet. Long-term quality of community economic condition: Potential annual size of the green building economic sector including local building materials is estimated to be at least \$15-20 Million. Evidence of the growth potential: CCE has partnered with a local builders' alliance (called the Ithaca Green Builders Alliance (IGBA) and over the 8 years of its partnership, IGBA grew from 5 members to over 70, and the local green buildings tour attendance has grown from about 200 to

nearly 2,000 and has become the largest tour in the Northeastern US. IGBA officially disbanded as a non-profit in 2014 but the association with its former members continues.

Section 7 - Other Factors for Consideration

The following programs have specific additional benefits: Local Building Materials Initiative: recently funded initiative to study the potential size of the market for locally produced building materials, work with current manufacturers to increase the market, identify potential entrepreneurs to fill gaps in materials that could be manufactured locally, and create a database of locally produced building materials to distribute to builders and other end-users (including homeowners) in order to help promote them. Green Buildings Open House: a biannual event that attracts nearly 2000 people to tour green buildings in the County, with seminars and other educational programming. This event has been identified as directly resulting in homeowners being spurred to adopt specific green methods and materials they otherwise may not have been familiar with. Green Building Web Site: completely revamped in 2013, these sites provide information on green building products, materials, and methods; definitions of green building and discussions of the various rating systems; information on the local building materials initiative, the Seminar Series (including past presentations), and the Open House; a homeowner survey that feeds a database of green building in the County; specific local case studies; and an extensive list of additional resources.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP011

Program Name: Local Foods Program

Program Purpose: Expand the variety, production, profitability, availability, access, appreciation and consumption of local foods.

Other Goals: Increase food access, food security, preserve capacity for food production, develop future farmers, promote organic and sustainable farming practices, create jobs, increase added-value processing, market expansion, improve diet and health, and reduce obesity. There is also a special emphasis on wealth creation in low income communities through support to members of those communities for the development of food-related enterprises.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$36,000	Total Program Cost:	\$210,000
Explain Cost:	Used for salaries, funds for interns and work study students, promotional materials		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$174,000
Explain Revenue:	Total Program Revenue - Grants, other support from fed., state and foundations; matching funds from student internships; fundraising; fringe benefits.		
Net Local Cost to County:	\$36,000	Program Cost to County:	\$36,000
Explain Net Local:	Includes partial support for Team Leaders in Ag/Hort and Nutrition/Wellness, Local Foods Educators, matching funds for internships		

Section 4 - Key Program Metrics:

People Served: more than 10,000

Other Key Metric (description): Businesses supported through program efforts. Also local produce consumption increased from 5.6% to more than 20% in the past 15 years; growth in farms using Community Supported Agriculture (CSA), CSA shares sold (>2,000), subsidized CSA shares purchased by low income households (160)

Other Key Metric (count or quantity): 300

d) How long has program existed? (# of years or start year): 20+ years **e) Number of staff assigned to program (FTEs):** 4.0 FTE + 510 vol hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Contributes to prevention of risks: Increasing fruit and vegetable consumption reduces heart and other diseases. Vulnerable populations: Low income CSA shares result in 60% subsidies for >1200 persons in county. Food stamp and farmers market nutrition program coupon use in farmers' markets has increased significantly (\$20,000 food stamp dollars and FMNP coupons spent on local foods). Local foods group is working with Cornell researchers to examine ways to increase access to local foods for vulnerable populations. Infrastructure: 9 farmers markets (up from 1 fifteen years ago), 41 CSAs (up from two 18 years ago);

25 meat producers (up from none 15 years ago). The new teaching kitchen is helping new food businesses get started. Ithaca Hummus started in one of our commercial kitchens. Quality of life/long term quality of community's social, economic, environmental condition: Markets are tourist destination: 1/3 of visitors to Ithaca Farmers Market are tourists bringing in tourism dollars and generating additional tax revenues for the county. Local food enterprises are growing in number and size: (45 vegetable farms, 21 fruit farms, 25 livestock farms; >25 restaurants are buying from local producers).

Section 7 - Other Factors for Consideration

A group of local leaders have been working for nearly two years after identifying the vulnerabilities of the local food system because of climate change. These vulnerabilities would likely affect the most vulnerable populations in the county, and thus need to be addressed. The group of leaders is soliciting resources to develop a broad-based planning effort that would draw on the knowledge of those same populations as well as other stakeholders to identify strategic actions to address our local food system vulnerabilities. Ultimately a shift of just 10% of the food budget to buying local food results in a local food economy totaling more than \$20 Million (includes groceries as well as dining out). That shift has taken place already with the growth from 5% to 15% in the last 15 years. An additional 10% shift, with the resultant increase in sales of \$20 Million more, is clearly feasible. The rise of the local foods movement has also played a significant role in tourism development here, as evidenced by the Ithaca Farmers' Market study that indicates that 30% of the patrons are tourists. The increased economic activity from these two sources (tourism combined with the growth in restaurant sales of local foods) clearly impacts sales tax revenues. Studies have shown that developing food-related enterprises are one of the most common routes out of poverty for low income households and the organization has helped support the growth in the number of micro-enterprises owned by low-income community members. We provide infrastructure, workshops, direct technical support and links to buyers.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP012

Program Name: Nutrition Education

Program Purpose: Improve health and wellbeing of low-income households through improved nutritional intake.

Other Goals: Reduce costs of high quality food for low income households. Use the need and increased desire for high quality foods to support the establishment and growth of food-related enterprises by members of low income communities. Improve academic performance among youth through improved access to healthy foods at schools. Provide workforce development opportunities in food-related businesses

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$20,000	Total Program Cost:	\$495,000
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Explain Cost: Total Program Cost - 60% of costs are for salary and benefits. Includes funds for subsidization of CSA shares and market boxes for low income households, and provisions for community and backyard gardens in low income neighborhoods.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$475,000
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Explain Revenue: Total Program Revenue - Federal and state grants; fundraising and contributions; and fringe benefits.

Net Local Cost to County:	\$20,000	Program Cost to County:	\$20,000
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Explain Net Local: Includes partial support for Nutrition Team Leader and nutrition educators; matching funds for interns.

Section 4 - Key Program Metrics:

People Served: 11,050 (includes duplicates)

Other Key Metric (description): % improved in at least one of four nutrition practices

Other Key Metric (count or quantity): 98% (of the 846 individual participants who were surveyed)

d) How long has program existed? (# of years or start year): > 20 years	e) Number of staff assigned to program (FTEs): 6 FTE
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Impact on Health: Incidence of obesity and related diseases like diabetes are more common in low-income populations in part because of the lower cost of calorie-dense foods. Our nutrition education programs are free and intended for households who are eligible for federal food assistance programs. Adults and youth engage with our nutrition educators in their community centers, schools, food pantries, gardens, farmers markets and grocery stores. They learn how to shop smarter, use nutrition information to make healthier choices, and cook nutritious, affordable meals filled with fruits and vegetables, whole grains and lean protein. Workshops often involve parents and their children cooking and tasting new foods together, which

helps increase parent confidence to prepare healthier meals for their families at home. Research and common knowledge demonstrate that good nutrition improves health and well-being in the short and long term. Impact on infrastructure: Our nutrition education programs attract hundreds of volunteers who build their capacity to become change agents for healthier food in their own communities through their experiences working alongside our educators and participating in web-based or in-person training. Many of our past and current volunteers are now working on food market development in their communities.

Section 7 - Other Factors for Consideration

(1) Leveraging of 20,000 dollars of county funds into more than 450,000 program dollars that results in the hiring of 6 benefits paid positions for workers who come from the same low-income populations they work with, and for two other staff. (2) Nutrition/hands-on cooking classes offered in every town of the county and targeted to low-income populations in the communities where they live. (3) Opportunities for low income would-be entrepreneurs to try out their business ideas with relatively little risk.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP013

Program Name: Parenting Education and Family Support

Program Purpose: Improve parents' knowledge and skills in raising children particularly for households in stressed conditions.

Other Goals: Improve workforce skills and worker productivity. Contribute to an overall system of support for households at risk of substance abuse. Improve outcomes for youth in at risk households, by promoting conditions that enhance their ability to achieve their full potential.

Section 2: Program Type

Program Type: Mandate -Discretionary

Section 3: Program Costs

County Budgeted Cost: \$36,000 **Total Program Cost:** \$256,000

Explain Cost: >85% of costs are for wages and benefits of more than 20 individuals

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$220,000

Explain Revenue: Total Program Revenue - Small grants, state funding for an expanded program, private donations, fringe benefits

Net Local Cost to County: \$36,000 **Program Cost to County:** \$36,000

Explain Net Local: Partial support of full-time educator who trains comm.-based facilitators, matching funds for internships, and of senior staff time for development, mgt. & evaluation of programs

Section 4 - Key Program Metrics:

People Served: 1450

Other Key Metric (description): Number of children that don't have to be placed in foster care

Other Key Metric (count or quantity): >15

d) How long has program existed? (# of years or start year): decades **e) Number of staff assigned to program (FTEs):** 2.75 FTE +1915 vol/intern hours

Section 5 - Impact Assessment (check all impact statements that apply)

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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Parenting education programs can significantly reduce identifiable risk to the welfare of our most vulnerable members of the community, our children, and contribute to long term improved quality of the community's social and economic condition. Participation is mandated and voluntary in the parenting education programs provided to the community by Cornell Cooperative Extension of Tompkins County. In addition to participants being mandated many parents are encouraged by Social Services, therapists, court, etc. to attend parenting classes. We provide programs for parents whose children are in foster care, parents who are at risk of having their children removed from the home and placed in foster care, parents who are separating or divorcing, parents who are receiving services for mental health and substance abuse issues, parents who hear about our

programs and come because they want to improve their parenting. We provide parenting education in the home , with the parent(s) and child(ren), for parents who are identified as needing improved parenting skills if their children are to be returned (or remain) in their home All other things being equal parents who are doing a good job raising their kids have higher productivity, fewer absences from work, and raise kids with better life skills and work skills, reducing risks of delinquency and increasing the likelihood of higher productivity as adults.

Section 7 - Other Factors for Consideration

While our parenting education programs are open to anyone the populations most often attending classes are those in stress, whether from economic hardship or divorce/separation. In recent years the number of people attending classes has more than doubled and in fact we have been forced to limit class sizes and turn people away. Our ability to leverage county funds allows us to double the number of FTEs working in this program, plus train more than 20 facilitators who are then able to teach parenting classes in their communities. Their training and the work in their communities leads to them improving their own performance in their work as well as to their supplementing their incomes. Studies in Michigan (MI Children's Trust Fund) and Colorado (CO Children's Trust Fund) demonstrate the cost effectiveness of parenting education as a preventive measure against child abuse and the cost effectiveness of the same. Both studies suggest that costs for prevention are about 5% of what it costs to treat. The studies acknowledge that prevention activities will not reduce child abuse or maltreatment completely but even a 25% reduction would mean that every dollar invested in parenting education would save about \$5 in treatment of children for abuse or neglect.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP014

Program Name: Home Compost Education

Program Purpose: Reduce household and event costs for waste disposal; Reduce overall waste stream and support County's waste reduction effort.

Other Goals: Improve local soils; Help people connect with the environment.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$10,000	Total Program Cost:	\$95,000
Explain Cost:	Total Program Cost - Pays for staff salaries, benefits, overhead and program costs		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$85,000
Explain Revenue:	45,000 is paid for out of the solid waste fee assessed on every household. Remaining revenue comes from small grants and fringe benefits on salary		
Net Local Cost to County:	\$10,000	Program Cost to County:	\$10,000
Explain Net Local:	Covers the time spent by supervisor to support the staff person in the program plus program assistance support.		

Section 4 - Key Program Metrics:

People Served: 7840

Other Key Metric (description): Estimate of the number of tons of food and yard waste diverted in 2018 through backyard composting in Tompkins County; 95 Active program volunteers (Master Composters) in 2018

Other Key Metric (count or quantity): 5,230 tons of food waste and 7,274 tons of yard waste

d) How long has program existed? (# of years or start year): >20 years **e) Number of staff assigned to program (FTEs):** 1 + 1,990 hours (=1 FTE) of volunteer time

Section 5 - Impact Assessment (check all impact statements that apply)

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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Educating and empowering people to compost results in less garbage which, in itself, has positive short and long-term economic and environmental impacts. Less garbage means less truck traffic and emissions, conservation of space in landfills and a reduced negative impact of landfills in the long-run (it also means reduced expenses for the county for solid waste disposal). In addition, the practice of composting connects individuals to their waste, and by extension to the environment, and builds an aware market for compost and compost related businesses: TC has seen several business start-ups related to composting in recent years. The net result includes new business opportunities and fewer fossil fuels and resources used to manage and dispose of material that otherwise could be used in ways to further conserve resources and promote health.

Section 7 - Other Factors for Consideration

Not long ago, we did not recycle glass, metal and plastic. Now it seems crazy to think that we would landfill these materials that still have value, and instead expend immense amounts of energy to mine new materials. The next step is organics. Composting - both backyard and large-scale - conserves valuable organic matter to use again on local properties and farms. In the future, when composting is more widely practiced, we will pay less to landfill materials, and also pay less for products to improve our soils. Another benefit is our ability to reduce carbon emissions through composting. The practice of composting, and in particular onsite composting (at or close to the source where the inputs are generated), is nature's way of recycling carbon. It has a net carbon emission of 0. In a time when the threat of climate change is becoming better understood and communities are starting to scramble to figure out how to reduce their carbon emissions, composting instead of landfilling provides one clear solution (of many needed) .

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP015

Program Name: Way2Go

Program Purpose: Increase access to and use of affordable and sustainable transportation options.

Other Goals: Improved job access and household economic stability. Facilitate community involvement and access to resources by underrepresented groups such as seniors, people with disabilities and low-income households. Help meet county's goals for emissions reduction of climate change gases.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$12,000 **Total Program Cost:** \$337,000

Explain Cost: Total Program Cost - Over 85% is for salary and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$325,000

Explain Revenue: Total Program Revenue - Funds are federally sourced, passed through the county; also includes federal contribution to workstudy students and fringe benefits for staff

Net Local Cost to County: \$12,000 **Program Cost to County:** \$12,000

Explain Net Local: Covers the cost of overall supervision of the program

Section 4 - Key Program Metrics:

People Served: 6,100

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 9 years **e) Number of staff assigned to program (FTEs):** 4 FTE + 2760 vol/intern hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Way2Go prioritizes serving senior citizens, people with physical and mental disabilities and low-income households across the county. Coordinated community travel training services are also planned. In this way, it helps vulnerable members of the community gain access to jobs, healthcare and other essential resources. The program also supports individual and neighborhood quality of life by promoting health-boosting, community-building, affordable and low-pollution forms of transportation. This also contributes to long-term carbon-emissions reduction, and better prepares the community for future scarcity and high prices of fossil fuels. By facilitating dialog and collective innovation among transportation providers and planners, Way2Go fosters the efficient and innovative development of alternative transportation systems and services.

Section 7 - Other Factors for Consideration

Way2Go supports workforce diversity by providing transportation education and supporting transportation access for vulnerable and underserved populations. This also saves overall business and community costs of job turnover and unemployment. Through volunteer ride programs and promoting ridesharing, Way2Go helps build community self-help networks critical to facing broader economic and environmental challenges.

Program Impact Assessment

Department: County Administration

Section 1: Program Name, Purpose, Goals

Program Code: ADMI001

Program Name: County Compliance Program (including Administrative Policy Manual coordination)

Program Purpose: To ensure appropriate, consistent, and well-considered conduct across all organizational divisions and levels of County government. To sustain a strong and consistent culture of statutory, regulatory and ethical compliance throughout County government by administering a proactive County-wide agenda, integrating best practice and legal and compliance requirements that support all areas of County operations to improve monitoring systems and internal controls, identify and mitigate risk, and demonstrate transparency.

Other Goals: An appointed County Compliance Officer and Compliance Committee established to: 1. Monitor developments and changes in state and federal laws as these relate to waste, fraud, and abuse. 2. Facilitate communication among departments on compliance issues, including outreach and training. 3. Review, revise, and recommend Administrative policies/procedures as needed. 4. Coordinate, facilitate, and monitor compliance efforts county wide. 5. Develop internal controls, including assisting department heads and managers with establishing compliance procedures specific to their operations, and conduct reviews to ensure compliance with legal and regulatory requirements. 6. Administer the confidential Compliance HelpLine.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$144,080 **Total Program Cost:** \$0
Explain Cost: Staff time, annual maintenance agreement for Electronic Policy Manual (final year), annual contract for Verify Comply exclusion screening service, funding for translation and interpretation services (under Title VI), and miscellaneous office supplies and overhead costs.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$144,080 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Quarterly or bi-annual meetings of the Compliance Committee; Compliance training provided for all new hires, Annual and special compliance trainings provided for County staff; Annual Compliance Report; Monthly Exclusion screening of all new hires, existing employees, governing board members, and contractors; Ongoing Maintenance and development of 100+ administrative policies; Ongoing maintenance of various compliance documents; Ongoing maintenance of County Compliance Web Page.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2011 **e) Number of staff assigned to program (FTEs):** 1.25

Section 5 - Impact Assessment (check all impact statements that apply)

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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Helps ensure that leadership, employees, operational structures and practices, and technology are working in agreement to manage risk. Provides a standard for reducing the likelihood of improper or unethical conduct. Provides a methodology that encourages employees to actively identify and report potential problems. Improves the ability to quickly and accurately respond to operational compliance concerns. Provides structure for introducing new policies and revising existing policies, ensuring consistency in operations and organizational behavior (via the Administrative Policy Manual).

Section 7 - Other Factors for Consideration

The County Compliance Program was established in response to: *Expanded regulations *Changes in economics that call for greater emphasis on managing risk and controlling waste, fraud, and abuse *Increased need for transparency in administrative practices, data management, and reporting *Regulatory authorities passing on these monitoring functions to localities. The Program helps to identify and reduce risk, and ensures that established policies, procedures, and operations adhere to the standards and requirements set by law and regulatory authorities.

Program Impact Assessment

Department: County Administration

Section 1: Program Name, Purpose, Goals

Program Code: ADMI002

Program Name: Budget Coordination

Program Purpose: To align available financial resources with programmatic priorities established by the Legislature.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$187,292	Total Program Cost:	\$0
Explain Cost:	Staff time (Co. Admin, Budget Coordinator, Admin Specialist), office supplies, printing costs, and other overhead costs, plus, new for 2016, the annual maintenance agreement for the new online budgeting system, Budget Track.		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
Explain Revenue:			

Net Local Cost to County:	\$187,292	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description):

2017 Output Data: Units Adopting/Using/Entering Requests via Online Budgeting System: County Departments (30); Supported Agencies (12); non-department units (10). Size of 2017 operating budget: \$173,377,692 expenditures. Budget delivered on-time to Tompkins County Legislature, with dramatically reduced error rate due to proper functioning of Recommended Budget report generated by Budget software system.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): **e) Number of staff assigned to program (FTEs):**
1.45

Section 5 - Impact Assessment (check all impact statements that apply)

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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The annual budget is a foundational County document, used to align resources with priorities, inform the public about the way its money is being spent, and establish financial and management accountabilities within county departments and agencies. The coordination function vested with County Administration includes both the management of the complex logistics of the budget process and strategic involvement in the development of a tentative budget by the County Administrator and a final budget as enacted by the Legislature

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: County Administration

Section 1: Program Name, Purpose, Goals

Program Code: ADMI003

Program Name: Contracts Coordination

Program Purpose: To ensure that all County contracts for goods and services are consistent with law, regulation, and policy and maintained in a manner that allows for audit and inspection.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$110,221	Total Program Cost:	\$0
Explain Cost:	Staff time, electronic contracts system maintenance agreement, miscellaneous office and overhead costs.		

County Budgeted Revenue:	\$15,680	Total Non-County Revenue:	\$0
Explain Revenue:	Allocation of Room Tax to offset Contracts Oversight		

Net Local Cost to County:	\$110,221	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): 800 Annual contracts - In 2018. Zero lawsuits and claims filed against County due to contractual legal liability.

Other Key Metric (count or quantity): 800

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
28 yrs	1.2

Section 5 - Impact Assessment (check all impact statements that apply)

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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The County Administrator must authorize County contracts, binding the County to the terms of those contracts. Prior to the Administrator's signature (or the signature of his/her designee), contracts must be reviewed to ensure compliance with all applicable laws, rules, and regulations, including requirements relating to competitive bidding, vendor insurance, legislative resolutions, the assignment of risks and responsibilities, and performance payment structure. Once approved, contracts must be maintained in a manner that allows ease of access for auditors and county managers, and periodically updated for items such as vendor insurance renewals.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: County Administration

Section 1: Program Name, Purpose, Goals

Program Code: ADMI004

Program Name: Performance Measurement

Program Purpose: To objectively understand how well the County is doing in reaching the intended outcomes of its major programs, and to use the insights gained as a way to continually improve performance.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$126,818	Total Program Cost:	\$0
Explain Cost:	Staff time, miscellaneous office supplies, overhead costs, and an OTR to support the implementation of the Results-Based Accountability (RBA) model across the county, beginning with the Human Services departments.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
Explain Revenue:			
Net Local Cost to County:	\$126,818	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): 2017 included initial start-up work with 10 County Departments for implementation of Results-Based Accountability (RBA) Model.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2009 **e) Number of staff assigned to program (FTEs):** 0.78

Section 5 - Impact Assessment (check all impact statements that apply)

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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

As resources continue to be stretched, the need for the highly efficient and effective delivery of services has grown. Anecdotes and expert testimonials can provide a strong indication of performance, but the most reliable way to assess performance, particularly over time, is through the establishment and monitoring of measurable criteria that fairly reflect the intended outcome of a program. Such "data driven" management is increasingly prevalent among local governments and allows managers to focus on areas where performance deficiencies warrant their involvement.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: County Administration

Section 1: Program Name, Purpose, Goals

Program Code: ADMI005

Program Name: Public Information Media

Program Purpose: To enable residents to be aware of, and engaged in, the activities of their County government by televising all meetings of the full County Legislature and providing audio and video transcripts of those meetings via the internet.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$53,992	Total Program Cost:	\$0
Explain Cost:	Staff time, professional services contract with Cornell Cooperative Extension for broadcast and recording of Legislative meetings, miscellaneous office supplies, and overhead costs, including a service contract with Time Warner Cable for broadband access.		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$53,992	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): regular and special legislative sessions and expanded budget committee meetings; occasional committee meetings; and county-sponsored events.

Other Key Metric (count or quantity): 38

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
20+	0.1

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Televising all meetings of the full Legislature, as well as Expanded Budget Committee meetings (through government access cable TV and live web stream), provides the public the opportunity to gain first-hand knowledge and develop a deeper understanding of policy issues that come before the Legislature, resulting in a more informed and engaged citizenry, and supports one of the County's guiding principles: transparency in government. The web-based archive of audio and video transcripts of each meeting, including media files linked to the meeting agenda, enhances a citizen's ability to research issues that have been considered by the Legislature. Audio-visual services are provided through a contract between the County and Cornell Cooperative Extension of Tompkins County. This contract also provides special projects support to the Public Information Office and other County departments upon request.

Program Impact Assessment

Department: County Administration

Section 1: Program Name, Purpose, Goals

Program Code: ADMI006

Program Name: Public Information Office

Program Purpose: To enable residents to be aware of, and engaged in, the activities of their County government.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$124,329	Total Program Cost:	\$0
Explain Cost:	Staff time, miscellaneous office supplies, supplies and registration fees for community events, and other overhead costs.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
Explain Revenue:			
Net Local Cost to County:	\$124,329	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): 163 web/news items; 36 televised meetings; 9 community outreach events

Other Key Metric (count or quantity): 239

d) How long has program existed? (# of years or start year): 27 yrs (since 1992) **e) Number of staff assigned to program (FTEs):** 1.19

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The County's Public Information Officer manages dissemination of public information on County government issues and facilitates ways to incorporate public input into decision-making - considering the public's need to know, the need for public input, and information needed to educate residents concerning the range of County operations and services. The program oversees televising of all County Legislature meetings; distributes via the web and through the news media immediate summaries of all major actions taken by the Legislature, its committees, and affiliated agencies such as the Tompkins County Council of Governments; serves as the primary media contact point regarding County issues; supports internal communication initiatives; and manages web-based content, including social media. It advises Legislators, department heads, staff, and advisory boards (as requested) concerning public information strategy; and guides activities of the Public Information Advisory Board, which advises the Legislature on ways to inform and engage the public. As part of the effort to educate residents on County operations and services, the program initiates and oversees County participation in community outreach events, including management of event logistics and coordination of participation in specific events by County departments and staff. Under the County's Comprehensive Emergency Management Plan, the Public Information Officer is responsible for

coordinating public information during a major disaster or emergency, and coordinates an Emergency PIO Team, made up primarily of other County staff, to support this effort and provide necessary back-up and staffing.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: County Administration

Section 1: Program Name, Purpose, Goals

Program Code: ADMI007

Program Name: Risk Management

Program Purpose: To minimize the risk and cost of injury or accidents associated with county facilities or activities and to ensure the County maintains adequate cash reserves and insurance coverage to manage the financial consequences when accidents, injuries, or property damages do occur.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$58,097 **Total Program Cost:** \$0

Explain Cost: Staff time, miscellaneous office supplies, and overhead costs.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue: Room Tax Revenue

Net Local Cost to County: \$58,097 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): -investigation of incidents that pose liability threats/risks to County and conducted safety audits on every County-owned building and all leased spaces. Risk Manager serves on County's Safety Committee.

Other Key Metric (count or quantity): 150 accident investigations

d) How long has program existed? (# of years or start year): 28 yrs **e) Number of staff assigned to program (FTEs):** .51

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The risk management program allows the County to focus on the establishment of reasonable and appropriate levels of insurance coverage, monitor and maintain cash reserves adequate to pay for legitimate claims against the County, and mitigate potential sources of accident or injury. Risk mitigation activities are both pro-active and reactive (investigation of every incident involving personal injury or discerning circumstances to determine risk mitigation measures).

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: County Administration

Section 1: Program Name, Purpose, Goals

Program Code: ADMI008

Program Name: Special Projects

Program Purpose: To provide central support, including stakeholder engagement, project management, strategic planning, and implementation support for high-level, high-priority projects and strategic initiatives that cross departmental lines or that have organization wide or community wide impact.

*Ensure high-quality and timely responses to legislative inquiries and inquires from oversight bodies.

*Handle special requests that are organization wide in focus. *Lead selected special projects that require cross-functional engagement with key staff across the organization, and with external stakeholders.

Other Goals:

*Assist with monitoring emerging trends, prepare background materials, and develop proposed action strategies. *Help develop proposals to support innovative approaches to address a critical need or to take advantage of a unique programming opportunity.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$470,133 **Total Program Cost:** \$0

Explain Cost:

Miscellaneous office supplies, overhead costs, and targeted spending for: county share of Downtown Ithaca Community Outreach Worker program. Staff time is allocated to issues that arise during the course of a year, such as the ongoing jail-related issues, ATI and Criminal Justice Coordination, and Shared Services development and implementation, etc.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$470,133 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): **e) Number of staff assigned to program (FTEs):**
3.15

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Department is currently coordinating several projects or on-going activities that contribute to operational efficiencies and cost savings (shared services studies); community development (advancing broadband accessibility); the County's capacity to

respond to diverse funding opportunities (grants development and management center); and ensuring a welcoming and inclusive work environment and becoming an "employer of choice" (Workplace Climate Survey initiative).

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: County Administration

Section 1: Program Name, Purpose, Goals

Program Code: ADMI009

Program Name: Tompkins County Administration

Program Purpose: To ensure policies and programs authorized by the County Legislature are delivered efficiently and effectively by County departments and agencies, and that feedback from departments to the Legislature is clear and open, ensuring responsive policy development by the Legislature.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$208,180	Total Program Cost:	\$0
Explain Cost:	Staff time, miscellaneous office supplies, overhead costs, a Rollover OTR to share a vehicle purchase with the Assessment Department, and miscellaneous expenditures related to the activities and administration of the WDIC program.		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$208,180	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): departments and major physical service divisions

Other Key Metric (count or quantity): 26

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
1.37	1.37

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Administration Department provides central management to a relatively decentralized County organization by monitoring the performance of departments and agencies, promoting cross-departmental communication and collaboration, and developing or administering systems such as the annual budget and the new program inventory and assessment system that enhance accountability and an understanding of management expectations. Administration is also a conduit of information from departments and agencies to the Legislature.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: County Attorney

Section 1: Program Name, Purpose, Goals

Program Code: ATTY001

Program Name: County Attorney's Office

Legal Advisor of the County government and departments. Diminish County liability. The County Attorney's Office also performs important functions such as collections, annual tax foreclosure, handles personnel issues, grievances and lawsuits.

Program Purpose:

Other Goals: Diminish County liability; recoup taxpayer monies through collections and administering of tax foreclosure; advise County departments and Legislature

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$676,355 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$83,080 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$593,275 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Departments and major physical service divisions served

Other Key Metric (count or quantity): 26

d) How long has program existed? (# of years or start year): 1934 **e) Number of staff assigned to program (FTEs):** 2.34

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, personnel issues and grievances, solid waste and Health Department matters, capital projects and County property transactions.

Section 7 - Other Factors for Consideration

Contracting these duties out to outside legal counsel would be very cost prohibitive and inefficient. Approximately 90 hours per week are spent on these duties, and at a conservative estimate of \$200 per hour, it would cost about \$900,000 for 50 weeks per year.

Program Impact Assessment

Department: County Attorney

Section 1: Program Name, Purpose, Goals

Program Code: ATTY002

Program Name: Family Court Work by County Attorney's Office

Presentation of Juvenile delinquency and Persons in Need of Supervision cases in Family Court , Adult

Program Purpose: Support viol, violations of probation. Purpose is to increase public safety, juvenile accountability and family access to services, victim representation, financial support for dependents.

Other Goals:

Section 2: Program Type

Program Type: Mandate â Mandate

Section 3: Program Costs

County Budgeted Cost: \$308,409 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$6,500 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$301,909 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): JD and PINS petitions

Other Key Metric (count or quantity): 126

d) How long has program existed? (# of years or start year): 1972 **e) Number of staff assigned to program (FTEs):** .66

Section 5 - Impact Assessment (check all impact statements that apply)

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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

In July 1983, New York State Legislature (NYS Family Court Act § 254) mandated that the County Attorney's Office handle prosecution of juvenile delinquency cases and concurrently therewith pursuant to Office of Court Administration directive, persons in need of supervision cases, Article 3 and 7 cases in Family Court. The County Attorney must also, as counsel for county departments, handle violation cases regarding support violations for the Tompkins County Probation Department. The work undertaken by the County Attorney's Office in presenting juvenile matters in Family Court is one of the most important duties of the office. State Law is clear that these matters must be presented by the county attorney and cannot be delegated to or delivered by other agencies. There are many crucial factors to this, including holding juveniles accountable for their actions and maintaining public safety where youth are involved.

Section 7 - Other Factors for Consideration

Equally as important is that this process supplies the vehicle by which the youth and family can access services, supports and supervision to modify the youth's behavior. Victims are an important user of our services. As mandated under NYS Rules of Court 129.3, the county attorney must keep victims apprised of their court case, including the victim's role, what they can expect from the court and the prosecution, the stages of the justice process, how the court can address the needs of the victim at sentencing/disposition, steps that can be taken to protect the victim including orders of protection, and appearance and release of the accused. Coordination of information between the schools, probation, the courts, victims, witnesses and police agencies is critical to effectuate appropriate resolution of these matters. Another component of the family court work is the presentation of probation's violation petitions when adult payment of support is not made as directed by the court as a condition of probation. Payment of support is critical to the wellbeing of dependent children. Over 80% of families this office touches are from single parent or split households and these households predominantly have fewer resources proportionally than the general public. Service of these youths and the neighborhoods they touch is key to improving their resources and chances to be more productive. The fact that this office accomplishes this work with 1.16 FTEs, much of which is carried out by an experienced paralegal with specialization in the juvenile justice field, is an indisputable cost saving to the county. Even if allowed by law, with an average of 48 hours per week spent on this mandated family court work, a parallel cost if done by outside legal counsel at a conservative \$200 per hour for 50 weeks per year could amount to over \$480,000 annually.

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG001

Program Name: Administration - Operations

Program Purpose: To provide administrative services (financial, managerial, purchasing, contract administration, human resources, recordkeeping, payroll, training, cost accounting, etc.) to support all Facilities Division programs. Provide Tompkins County employees, the public, and taxpayers with quality facilities and services consisting of the most efficient, cost effective, and timely methods available in the operation and maintenance of all County owned physical facilities.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$260,799 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$260,799 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 15

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** 2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program provides the necessary administrative services to support all Facilities Department programs and allow them to be successful in delivering the required services and meeting all the various policies, codes, and regulations.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG002

Program Name: Capital Program Management Engineering/Construction Mgmt. Services

Program Purpose: The planning, development, and implementation of the County Capital Program as it relates to the construction, alteration, demolition, and repair of all County facilities. Provides engineering, and related engineering services, including preparation of plans and specifications for County facilities, and supervises the design and construction of all capital facilities projects. Provides for the maintenance of County engineering records related to facilities.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$220,107 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$220,107 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities/Capital Projects

Other Key Metric (count or quantity): 16

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** 1.6

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

As required by the County Charter, the Facilities Department is responsible for providing engineering advice on all matters related to County facilities and directs the development of designs for buildings and other related facilities and supervises the design and construction of all capital building projects.

Section 7 - Other Factors for Consideration

Prior to 2003 there were 4 staff dedicated to this program, however in 2004 after a restructuring that resulted in merging the Engineering and Buildings & Grounds divisions to create the Facilities Department those positions were eliminated. The Director of Facilities provides engineering advice and oversight for this program and retains architectural and engineering consultants and in-house technical staff, as may be required, to carry out the necessary services of this program.

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG003

Program Name: Cleaning Operations

Program Purpose: To maintain County buildings in a clean and sanitary condition.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost: \$1,269,469 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$27,187 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$1,242,282 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Buildings

Other Key Metric (count or quantity): 16

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** 19.875

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program maintains the built environment in a clean and sanitary condition as required by the New York State Property Maintenance Code which is intended to provide minimum requirements to safeguard health and general welfare as they are affected by the occupancy and maintenance of structures and premises.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG004

Program Name: Code Compliance

Program Purpose: To assure that County facilities are in compliance with New York State Building Codes and Property Maintenance Codes.

Other Goals:

Section 2: Program Type

Program Type: Mandate Discretionary

Section 3: Program Costs

County Budgeted Cost: \$27,137 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$27,137 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities/Capital Projects (18/3)

Other Key Metric (count or quantity): 21

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** 0.2 FTE and Consultants

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program conducts periodic inspections to verify that County facilities are in compliance with New York State Building Codes and the Property Maintenance Code, and issues building permits for all new construction, alterations, and additions to County buildings.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG005

Program Name: Debt Service for Energy Efficiency

Program Purpose: Debt services payments for energy efficiency projects completed in 2005 and 2006 at 13 County facilities as part of an Energy Performance contract with Johnson Controls, Inc. The energy savings are used to pay the debt service.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$183,536 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$28,500 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$155,036 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Buildings

Other Key Metric (count or quantity): 13

d) How long has program existed? (# of years or start year): 2006 **e) Number of staff assigned to program (FTEs):**

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG006

Program Name: Facilities Restoration

Program Purpose: Program to address facility condition deficiencies by replacing or upgrading major building systems or components that have exceeded their service life.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$1,100,000	Total Program Cost:	\$0
Explain Cost:	Program funding resumes in 2020 with an increase in investment by \$300,000 every three years to address deferred and scheduled building maintenance and repair expenses. The 2020-2022 annual allocation is \$1,100,000.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
Explain Revenue:			
Net Local Cost to County:	\$1,100,000	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 15

d) How long has program existed? (# of years or start year): 2005 **e) Number of staff assigned to program (FTEs):** Use Consultants & Contractors

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program focuses on reducing the backlog of deferred maintenance and conducting scheduled building maintenance and repair by the effective use of resources to correct deficiencies on facilities in worse condition in order to prevent further and frequently accelerating deterioration, thereby reducing the probability of large unplanned expenditures in the future.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG007

Program Name: Facilities Maintenance/Repair

Program Purpose: To operate and maintain County facilities in good repair and structurally sound.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$1,258,645	Total Program Cost:	\$0
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Explain Cost:

County Budgeted Revenue:	\$14,373	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$1,244,272	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 15

d) How long has program existed? (# of years or start year): 1985	e) Number of staff assigned to program (FTEs): 9.5
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program maintains the County's facilities in good repair and structurally sound as required by the New York State Building Codes and Property Maintenance Code.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG008

Program Name: Grounds Keeping/ Landscaping

Program Purpose: To maintain County grounds (lawns, trees, and plantings) in accordance with normally accepted standards.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$17,260 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$17,260 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 12

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** 0.625

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program contributes to maintaining the quality of the exterior environment by providing services that will enhance the appearance of the grounds of County facilities in keeping with the requirements of the New York State Property Maintenance Code.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG009

Program Name: Indoor Air Quality / Environmental Testing & Mitigation/ Workplace Safety

Program Purpose: To conduct environmental testing and mitigation in response to indoor air quality and environmental issues. Also, conduct assessments/studies/inspections in response to workplace safety hazards.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$15,182 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$15,182 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 17

d) How long has program existed? (# of years or start year): 1994 **e) Number of staff assigned to program (FTEs):** 0.1 and Consultants

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program allows for the investigation, testing, and mitigation of indoor environmental and air quality complaints, and the investigation, assessment and mitigation of workplace safety hazards as required to safeguard the health and safety of building occupants.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG010

Program Name: Pest management

Program Purpose: To maintain facilities free from rodent and insect infestation, and grounds free from weeds.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$5,862	Total Program Cost:	\$0
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$5,862	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 17

d) How long has program existed? (# of years or start year): 1985	e) Number of staff assigned to program (FTEs): Outsourced
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Allows for prompt extermination or removal of insects, rodents, and weeds, by processes not injurious to human health in alignment with the County's Mission statement to provide adequate facilities to support approved County programs.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG011

Program Name: Property Insurance

Program Purpose: Payment of property damage insurance and boiler insurance premiums for County properties.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost: \$15,200 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$152,000 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Properties

Other Key Metric (count or quantity): 21

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** 0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Allows for payment of property and boiler insurance to limit exposure to the County in the event of accidental loss or damage, vandalism, or catastrophic loss or damage to County facilities and contents and boiler systems.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG012

Program Name: Rents

Program Purpose: Payment of rents for County leased properties (DMV, Assigned Counsel, Human Rights, Board of Elections Storage, and HSB parking).

Other Goals:

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost: \$183,667 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$183,667 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Properties

Other Key Metric (count or quantity): 5

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** 0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Allows for timely payment of rent for those County departments in leased space in alignment with the County's Mission statement to provide adequate facilities to support approved County programs.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG013

Program Name: Snow & Ice Removal Operations

Program Purpose: To maintain County parking lots, sidewalks, and entrances free of snow and ice, and safe for vehicles and pedestrians.

Other Goals:

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost: \$18,921 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$18,921 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 15

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** 0.2 + Overtime

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program maintains sidewalks, walkways, driveways, and parking lots free from ice and snow as required by local law and the New York State Property Maintenance Code.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG014

Program Name: Specialty Cleaning Operations

Program Purpose: Provides specialty cleaning operations requiring outside contractors such as carpet cleaning, upholstery cleaning, waxing floors, window washing, etc.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 16

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** Outsourced

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program contributes to maintaining the quality of the built environment by providing services that will prolong the service life and enhance the appearance of carpets, resilient floors, upholstered furniture, and exterior windows.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG015

Program Name: Utilities

Program Purpose: Payment of hydroelectric, electric, natural gas, and water utilities for County facilities. Also includes payment of improvement taxes for certain facilities, and stormwater and sidewalk assessment fees for all County facilities located in the City of Ithaca. Also includes Solar Liberty annual solar equipment lease payments for installations on 7 County buildings.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost: \$821,300 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$821,300 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 16

d) How long has program existed? (# of years or start year): 1985 **e) Number of staff assigned to program (FTEs):** 0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Allows for payment of hydroelectric, electric, natural gas, water, water improvement taxes, and city sidewalk assessment bills for County facilities in alignment with the County's Mission statement to provide adequate facilities to support approved County programs.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Facilities Department

Section 1: Program Name, Purpose, Goals

Program Code: BLDG016

Program Name: Workplace Violence Prevention Control Measures Implementation

Program Purpose: Implementation of engineering control measures at County facilities as required by the New York State Workplace Violence Prevention Act for Public Employees.

Other Goals:

Section 2: Program Type

Program Type: Mandate -Discretionary

Section 3: Program Costs

County Budgeted Cost: \$43,182 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$43,182 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Facilities

Other Key Metric (count or quantity): 17

d) How long has program existed? (# of years or start year): 2009 **e) Number of staff assigned to program (FTEs):** 0.1 FTE and Consultants

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program provides for planning, design, and implementation of engineering control measures to eliminate or reduce workplace violence risk factors in County facilities in compliance with the New York State Workplace Violence Prevention Act for Public Employees. Measures implemented respond to recommendations from countywide Workplace Violence Prevention assessments.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: History Center in Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: DEWI001

Program Name: The History Center in Tompkins County

The History Center in Tompkins County is a local history museum and research library located on The Commons in Tompkins County. Our mission is to help our community to use the tools of history to understand the past, gain perspective on the present, and play an informed role in shaping the future.

Program Purpose: The History Center accomplishes our mission primarily through several principal departments - our Archives and Collections, Exhibits, and Programs, with an added emphasis on programs for young audiences. Through these three departments, we preserve and encourage access to our unique collections, create opportunities for people to learn about themselves and their place in the world, and bring historical perspectives to discussions on current issues. We are stewards of our shared local history for future generations of Tompkins County residents.

Other Goals: In addition to our historical function within Tompkins County, The History Center in Tompkins County also take seriously our role as a cultural engine of economic activity and growth. Through exhibits, programs, and in-person research, The History Center attracts visitors to Tompkins County, boosting local economic activity. The dramatic increase in foot traffic to The History Center's new location - from both Tompkins County residents and out-of-county visitation - is a testament to our increased impact before COVID-19. When public health allows, we know that our work will be essential to rebuilding our community and welcoming visitors back.

Section 2: Program Type

Program Type: Mandate Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$165,640	Total Program Cost:	\$485,974
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Explain Cost: The History Center's budget for FY 2020-21 includes the following major expenses: salaries for 7 full time staff (pre-COVID-19), occupancy/rent for the exhibit hall/offices/archives and collections, program and exhibit development costs, and contracted services. Historically, the support provided by Tompkins County legislature has been to cover occupancy expenses for the organization. With the transition into the new Tompkins Center for History and Culture, the County also extended its funding to include resources for a professional bookkeeper to help manage the financial aspects of the new partnership.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$297,274
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Explain Revenue: THC budgeted revenue for FY 20-21 includes federal, state and county grants; foundation support; and individual giving. The projected revenue for our next fiscal year includes some significant changes, due to the impact of COVID-19. On the revenue side, The History Center received relief grants from the National Endowment for the Humanities and Humanities New York. This income will help sustain the organization during the coming year, and offsets a piece of lost revenue. We are projecting decreases across all of our income streams based on our assessment of COVID-19's impact.

Net Local Cost to County:	\$165,640	Program Cost to County:	\$165,640
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Explain Net Local: The projected cuts in County allocation from FY 19-20 are significant, but The History Center has been able to successfully secure temporary relief assistance at both the federal and state levels. We anticipate being able to continue service in the coming year, and are continually grateful for the support Tompkins County is able to provide for the museum. Without the County's support, we would not be able to survive in our new location.

Section 4 - Key Program Metrics:

People Served: 25000

Other Key Metric (description): The History Center has seen an explosion in our in-person visits from the exhibit hall. Although we have had to extrapolate our first year's worth of data due to the disruption from COVID-19, the data from the first 8 months of operation showed significant increase in foot traffic. Average monthly attendance for the exhibit hall increased from 200 per month to 1250 per month at the new location, which translates to 15000 visits to the exhibit hall. The total people served also includes program participants, a large variety of field trips to the museum and the 8 Square Schoolhouse, and remote research queries.

Other Key Metric

(count or quantity): 15000

d) How long has program existed? (# of years or start year):
1935 (with origins back to 1863)

e) Number of staff assigned to program (FTEs): 7

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The History Center preserves the county's material past through archival and collections care and makes those resources available to the public through our research library, exhibits and public programming aimed at a broad cross section of the community. THC is a member of the Discovery Trail and Kids Discover the Trail, and currently serves most 4th graders from the county's school districts through the living history program at the Eight Square Schoolhouse. THC's mission statement demonstrates a commitment to ensuring that our shared history fosters connections and is part of the cultural fabric of Tompkins County.

Section 7 - Other Factors for Consideration

The History Center, through its professional employees, committed trustees and volunteers has expanded its services to a greater number of community residents and tourists. We have been on a slow and intentional growth trajectory given our transition to the Tompkins Center for History and Culture. Our strategic plan is in the process of being updated. Our marketing and branding efforts have been enhanced. We are a foundational and key partner in the Tompkins Center for History and Culture offering dynamic and innovative programming and exhibits. Enhanced initiatives include capturing oral histories, place based educational initiatives including a focus on sustainability, and heritage tourism. There are numerous opportunities to partner with our co-located TCHC partners as well as other community based organizations.

Program Impact Assessment

Department: Human Resources, Department of

Section 1: Program Name, Purpose, Goals

Program Code: PERS002

Program Name: Civil Service Administration

Program Purpose: Civil Service administration, overseeing 54 civil divisions and over 2,100 classified positions, position classification, job specifications, compensation studies, application review, examination, eligible list maintenance, civil service job postings, civil service training, civil service compliance, municipal relations, appointments, reductions in force/layoffs, payroll certification, employee tracking (roster cards), position control, and discipline/grievance/arbitration issues and actions.

Other Goals: Provide customer support and service to potential job applicants, county employees and municipalities concerning civil service matters. Promote diversity within Tompkins County's workforce by providing outreach to communities of color.

Section 2: Program Type

Program Type: Mandate -Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$551,782
Explain Cost:	Staff salaries and related costs associated with Civil Service examinations, etc.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
Explain Revenue:			
Net Local Cost to County:	\$0	Program Cost to County:	\$551,782
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served: 2200

Other Key Metric (description): Number of classified positions within Tompkins County including towns, villages, school districts, public library, soil and water district, BOCES, and Tompkins Community College.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
1909	4.00

Section 5 - Impact Assessment (check all impact statements that apply)

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- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

New York State Civil Service Law, Title B, Section 17 requires that the personnel officer of a county shall administer the provisions of civil service with respect to the offices and employment in the classified service of such county and the civil divisions there in including school districts, except cities which are operating under one of the option forms of civil service administration provided in section fifteen of this chapter and the city school districts of such cities. This includes all County departments, BOCES, Tompkins Cortland Community College, towns, villages, and area school districts including recruitment, testing, and notification functions. The City of Ithaca and Ithaca City School District administer their own civil service functions.

Section 7 - Other Factors for Consideration

The Personnel Department serves a key function in diversity initiatives including recruitment, employee orientation, retention, recognition and training.

Program Impact Assessment

Department: Human Resources, Department of

Section 1: Program Name, Purpose, Goals

Program Code: PERS003

Program Name: Human Resources

Employee Benefit Administration (for active and retired county employees) - Administer the Health Insurance, Medical, Dental, Vision, EAP, Flex Benefits, Wellness, Deferred Compensation, and Retirement benefits. Employee Leaves Administration - Administers Worker's Compensation, Disability plan, 207c, accruals, leave of absence program. Staff Development & Training - Offering funds for centralized training for Tompkins County employees through TC3.biz, TCOGG, Smart work, supervisory training (supervising for success) and other training specific to departmental needs. Recruitment - Recruitment of a diverse and highly qualified talent pool for Tompkins County. Human Resources - orientation, on-boarding, labor law compliance/mandates, policy administration, affirmative action/EEOC/ADA, workplace investigations, discipline, labor relations, recruitment and retention, succession planning, coaching/mentoring, personnel file maintenance, wage and salary administration, employee recognition, oversight of 4 collective bargaining agreements as well as management and confidential groups, union relations, contract negotiations, contract interpretations, grievances, mediation, arbitration hearings, disciplinary actions, and management guidance.

Other Goals:

Section 2: Program Type

Program Type: Mandate-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$744,196
Staff salary, training funds, employee recognition funds, and related professional services costs.

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$0 **Program Cost to County:** \$744,196

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 750

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1909 **e) Number of staff assigned to program (FTEs):** 5.00

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Section 7 - Other Factors for Consideration

Employee Benefits - HR Department administers the County's benefits program, which encompasses employee and retiree health insurance for the County, Public Library, and TC3; workers' compensation, flexible benefits, deferred compensation, and retirement programs for the County and Public Library, and disability for the County. Training - We currently work closely with TC3.biz to customize training to fit our needs and to take advantage of better pricing that TC3 is able to offer us. The Employee Assistance Program is an additional provider of training.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI001

Program Name: Advocacy Center of Tompkins County

Program Purpose: The mission of the Advocacy Center of Tompkins County is to prevent and reduce sexual and domestic abuse through supportive services and education in our community. The Advocacy Center provides services to victims of domestic violence, sexual assault and child sexual abuse. Our Advocates provide comprehensive crime victim and supportive services to these vulnerable youth and adults and their non-offending family members. The Advocacy Center is the only agency in Tompkins County that provides specialized services for victims of domestic and sexual violence. Through Client Services, we serve youth and adults impacted by domestic violence, sexual assault, and child sexual abuse in Tompkins County. Our Education Department provides outreach and prevention education for youth, community members, college students and professionals.

Other Goals: The Advocacy Center facilitates the multidisciplinary Sex Abuse Investigation Team (SAIT). The SAIT meets weekly and reviews all new cases of sexual assault, child sexual abuse and sex trafficking that have entered the criminal justice or child protective systems and reviews all cases that remain in the system until disposition. Child fatalities and severe child physical abuse cases are also reviewed and tracked by this team. There is regular attendance by staff from: law enforcement, the District Attorney's Office, the County Attorney's Office, the Probation Department, Child Protective Services, Sex Offense Compliance Court, Sexual Assault Nurse Examiners, and Advocacy Center Advocates and Program Director.

Section 2: Program Type

Program Type: Mandate -Discretionary

Section 3: Program Costs

County Budgeted Cost: \$63,053 **Total Program Cost:** \$1,716,383

Explain Cost: Total includes: Personnel Expenses \$1,354,218; Non-Personnel Expenses \$362,165. County Budgeted Cost includes \$4,250 in One Time OTR.

County Budgeted Revenue: \$25,995 **Total Non-County Revenue:** \$1,590,605

Explain Revenue: Total includes: Other TC Funding \$360,813; NYS \$1,097,372; Other \$29,175; Program Fees \$3,000; Contributions, Fundraising \$74,250. Proposed City Sales Tax Portion: \$25,995

Net Local Cost to County: \$37,058 **Program Cost to County:** \$37,058

Explain Net Local: County Levy Portion. Includes \$4,250 in One Time OTR for Child Interview Room.

Section 4 - Key Program Metrics:

People Served: 1,423

Other Key Metric (description): People served - the number of youth and adult victims of child sexual abuse, domestic violence and sexual assault who received services. Other Key Metric - Youth & adults who attended education programs and trainings

Other Key Metric (count or quantity): 5,879

d) How long has program existed? (# of years or start year): 1977 **e) Number of staff assigned to program (FTEs):** 16.6

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition..

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Advocacy Center's Client Services Program provides supportive services to youth and adult victims of domestic violence, sexual assault, rape, child sexual abuse, teen dating violence, sex trafficking, children who witness domestic violence and adult survivors of child sexual abuse. Our Advocates provide comprehensive crime victim and supportive services to these vulnerable victims and their non-offending family members. The program served 1,423 youth and adults during 2019. Our Advocates can provide support from the disclosure of abuse through the healing process. Contact with victims and families is often first made from a referral from a professional or through our 24 hour hotline where we can provide crisis intervention, emotional support and information about options for reporting, legal interventions and medical services or other community services as appropriate. Other services include: ongoing emotional support and case management; emergency confidential shelter; support groups; therapy services and referrals; civil legal services; and housing advocacy. If there is a report made to law enforcement, child protective services, or a petition in Family Court, we support the victim and family through that process and accompany victims to interviews or court appearances. If victims have to appear or testify in court, our staff helps them prepare for that process and are with them in court for support. Our Advocates also act as the liaison between the criminal justice system and the victim/family, ensuring that victims receive updates about their legal case and that their questions and concerns about this often complicated and lengthy process are addressed. Our Advocates are working with youth and adults in every municipality and school district in the county. Our services are flexible and can meet the unique needs of different survivors and their families. The Advocacy Center's Education Department provides prevention education to youth, community members, college students and professionals throughout Tompkins County. All education staff have prevention and outreach programming responsibilities to different segments of the community. In 2019 we provided 290 education programs for 5,879 youth and adults. The Advocacy Center's Education Department provides prevention education to youth, community members, college students and professionals throughout Tompkins County. Educators consult with community members and professionals and support organizations on development of policies and practices that promote safety and accountability.

Section 7 - Other Factors for Consideration

We saw historic increases in demand for services in 2017 and those increases sustained through 2019. We're currently experiencing a surge of increased demand for services as pandemic restrictions begin to ease. In May 2020 our hotline answered 26% more calls compared to May of the previous year.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI002

Program Name: Alternatives Impact's Free Community Tax Preparation VITA program

Program Purpose: The purpose of Alternatives Impact is to promote economic advancement for low-income households and underserved communities.

Other Goals: The goal of the Volunteer Income Tax Assistance (VITA) Program is to provide free income tax preparation for low-income households in Tompkins County. The program also serves to increase awareness and utilization of the federal and state Earned Income Tax Credits (EITC) and other financial strategies and asset-building opportunities.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$22,658	Total Program Cost:	\$150,859
Explain Cost:	Total includes: Personnel(salary, benefits, taxes) \$90,297; Rent, Insurance, Travel, Program Supplies, Acctg \$9,364; 2-1-1 Service \$12,478; Administration and Overhead \$38,720		
County Budgeted Revenue:	\$10,016	Total Non-County Revenue:	\$140,304
Explain Revenue:	Total includes: IRS \$40,800; Other Grants & Contributions \$10,025; Alternatives FCU In-Kind Support \$79,463. Proposed City Sales Tax Portion: \$10,016		
Net Local Cost to County:	\$12,642	Program Cost to County:	\$12,642
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 2,029

Other Key Metric (description): In 2019 (2018 tax year), filers at Alternatives' Tompkins County VITA sites received \$4,269,673 in federal and state refunds, including \$1,308,433 in Federal EITC, \$1,087,184 in Federal child tax credits, and \$80,834 in Federal education tax credits. In a typical year, the vast majority of our work is finished by mid-April so we can fully report our results for the entire year by early May. In 2020 we are still serving clients, although on a reduced basis, so we cannot report 2020 numbers. However, we can say that year to date (June 15,2020) we have prepared 1363 returns and are on track to do another 200 or so by July 15th.

Other Key Metric (count or quantity): see description

d) How long has program existed? (# of years or start year): 2003 **e) Number of staff assigned to program (FTEs):** 1.2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The goals of the VITA Program are 1) to provide free income tax preparation for low-income households in Tompkins County, and 2) to increase awareness and utilization of the Earned Income Tax Credit (EITC) and other financial strategies and asset-building opportunities. Eligibility is limited to any size household with income less than \$55,000. The actual median household income of clients was \$22,151 in 2019 and \$19,820 in 2018, making this a highly targeted program that reaches very low-income people. VITA reduces poverty in Tompkins County because it: * helps low-income households access the deductions, refunds and tax credits they deserve, which can increase their income by as much as 33%. The EITC is the federal government's largest anti-poverty program, but a large number of those eligible for it do not receive the money they have earned and need; * saves these taxpayers the cost of preparation at commercial firms; * offers alternatives to the predatory lending practices of many commercial preparers, saving these families hundreds of dollars; * provides education about credit reports, credit scores, and how to improve them. We offer each filer the opportunity to meet with a counselor, to learn about their credit score and how it affects their financial well-being; and * encourages families to save some of their refund or pay down existing debt and take advantage of asset-building programs, including IRAs, US savings bonds, a high yield VITA Saver's Certificate created by Alternatives FCU, and Individual Development Accounts.

Section 7 - Other Factors for Consideration

The VITA program has expanded its services to rural sites, including Danby, Dryden, Groton, Newfield, and Caroline, and increased the number of households served since it began in 2003. Because the VITA program increases the income of many poor families, it reduces the benefits they need to apply for and receive from the County. In addition, County personnel, such as those in the Department of Social Services, refer clients to our service rather than having to directly help with tax returns. We provide education on credit reports, credit scores, and how to improve them. We encourage families to save some of their refund or pay down existing debt and take advantage of asset-building programs, including IRAs, US savings bonds and Individual Development Accounts. Since 2009, Tompkins 2-1-1 Information and Referral Services has handled the scheduling of appointments for more than 1,700 low-income households each year. This partnership has relieved tax program volunteers of an enormous burden, replaced the clerical assistant formerly provided by the Department of Social Services, and significantly increased awareness of the 2-1-1 program for many more families in the community. The VITA program also works closely with the Accounting program at Ithaca College's Business School, providing students with real-life tax preparation experience as VITA volunteers. The VITA program is a part of Alternatives Impact. Alternatives Impact supports the community development work of Alternatives, including training and support for micro-enterprises, financial counseling and education for individuals and small business owners, Individual Development Accounts (IDAs), and youth credit union accounts in the area schools. With the exception of 1.2 FTEs employed to run the program, all of the tax filing work is completed by volunteers. The Free Community Tax Preparation VITA program is aligned with Alternatives' mission to build wealth and create economic opportunity for under-served people and communities.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI004

Program Name: Ithaca Neighborhood Housing Services Minor Repair Program (formerly known as Tompkins County Home Repair)

Recognizing that people deserve to live with dignity, Ithaca Neighborhood Housing Services, Inc. is dedicated to increasing sustainable, secure, and affordable housing options for rural residents through construction, education, and advocacy. The Minor Repair Program provides small or emergency home repairs to low-income seniors and disabled homeowners in every community in Tompkins County, except the City of Ithaca. Small repairs are defined as those up to \$5,000 in cost or up to 50 hours in labor to complete. These repairs enable residents to age-in-place safely and comfortably. The Minor Repair Program provides no-cost professional labor; while generally, clients are responsible for the cost of materials, since October of 2019, materials for clients who are at or under 80% AMI have been covered through various funding sources. Making health and safety repairs as well as making homes more aging-accessible help them avoid more costly and impersonal institutional care. The Minor Repair Program prioritizes repairs that improve the health and safety of homeowners, especially preventative measures that will reduce the incidence of falls and other accidents. Experienced Minor Repair Specialist performs a comprehensive 10-Point Health & Safety Inspection of the entire home. The inspection often reveals additional problems of which the homeowner had no knowledge. A program goal is to identify and fix small problems early to avoid having larger more costly issues later. Leaking faucets and running toilets can increase utility costs very quickly. Inadequate door and window locks, substandard clothes dryer venting and inoperative smoke and CO detectors can cause serious situations to arise.

Program Purpose:

An additional service provided through the program is to link homeowners with other agencies that can provide additional services. Information and referrals are provided for NYSERDA's programs such as their no-cost Weatherization and Empower Programs and the Assisted Home Performance program. In addition to creating a more comfortable living environment, energy upgrades help to lower utility costs. **Other Goals:** INHS's Construction Services Department staff often provide consulting services when homeowners are hiring their own contractor as well as providing general advice regarding home maintenance. Over the last couple of years, we have referred clients to the Tompkins County Health Department's Healthy Neighborhoods Program and for many years have collaborated closely with the Tompkins County Office for the Aging.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$48,027 **Total Program Cost:** \$224,260

Explain Cost: The costs of the Minor Repair Program includes skilled construction labor, tools, project materials, shop supplies, insurance, administrative staff, and employee benefits

County Budgeted Revenue: \$21,231 **Total Non-County Revenue:** \$194,037

Explain Revenue: Total includes: NYS, TCOFA and Other Grants \$110,647; Contributions \$2,000; INHS Operating Support \$60,159. Note: Due to additional funding, clients no longer have to pay for supplies. Proposed City Sales Tax Portion: \$21,231

Net Local Cost to County: \$26,796 **Program Cost to County:** \$26,796

Explain Net Local: County Levy Portion

Section 4 - Key Program Metrics:

People Served: 76

Other Key Metric (description): Households on waiting list

Other Key Metric (count or quantity): Varied between 15-25 Households

d) How long has program existed? (# of years or start year): 2001 **e) Number of staff assigned to program (FTEs):** 2.5

Section 5 - Impact Assessment (check all impact statements that apply)

Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.

Reduces a significant, identifiable risk to the health and welfare of individuals or the community.

Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.

Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

a) The Minor Repair Program prevents a direct, severe, and immediate threat to the health and welfare of individuals by providing home repairs that allow these individuals to continue to live safely and independently in their own homes. There are several households that are uninhabitable due to health and safety issues (e.g. leaking roof causes electrical issues forcing the homeowner to live elsewhere until it can be fixed). b) The Minor Repair Program reduces a significant, identifiable risk to the health and welfare of individuals by providing home repairs that allow these individuals to continue to live safely and independently in their own homes, avoiding more costly alternatives. c) The Minor Repair Program contributes to the prevention of risks to the long-term health and welfare of individuals. Falls are the leading cause of injury, deaths, hospitalizations and emergency department visits among adults 65 and older. Making repairs to seniors' homes helps reduce and/or eliminate these risks. It also allows INHS staff doing repairs to identify other risk factors that can be dealt with, or referred to partner agencies, before accidents happen. This preventive program contributes to the long-term health and welfare of the community. d) In our most recent fiscal year the Minor Repair Program served: 34 female heads of household - average age 73, average income of \$18,424; 10 single male heads of household - average age 70, average income \$17,002; and 27 couples - average age of 69, average income of \$29,185. Several clients were referred to other agencies (FLIC, COFA) or other INHS programs for repairs determined to be beyond the scope of the Minor Repair Program. j) The Minor Repair Program helps avoid higher future social and financial costs by both keeping seniors healthier and able to remain in their homes while also maintaining existing housing stock for future generations.

Section 7 - Other Factors for Consideration

This is the only program of its kind in Tompkins County. INHS partners with COFA, TC DSS, FLIC, and TCA to identify clients in need and serves clients in rural Tompkins County. INHS also administers a companion program for residents within the City of Ithaca through a different funding source.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI005

Program Name: Cancer Resource Center of the Finger Lakes

Program Purpose: The mission of the Cancer Resource Center of the Finger Lakes is to create and sustain a community of support for people living with and affected by cancer. In a phrase, they exist so that "no one has to face cancer alone."

Other Goals: CRC provides information and individualized support, networking and support groups, a free wig and other personal items boutique, wellness programs, volunteer support and a resource center within the hospital, transportation assistance, financial advocacy and assistance, education programs, and resources and referrals on a community-wide basis.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$39,719	Total Program Cost:	\$477,630
Explain Cost:	Total Operating Budget: Personnel Expenses \$323,270; Operations, Occupancy, Fundraising, Professional Fees and Contracts, and Office Expenses \$154,360		
County Budgeted Revenue:	\$17,558	Total Non-County Revenue:	\$451,912
Explain Revenue:	CRC does not charge clients for services. Our revenue comes from donations, fundraising events, and grants. Proposed City Sales Tax Portion: \$17,558		
Net Local Cost to County:	\$22,161	Program Cost to County:	\$22,161
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 900

Other Key Metric (description): Number of people receiving CRC's monthly e-newsletter

Other Key Metric (count or quantity): 12,500

d) How long has program existed? (# of years or start year): 1994 **e) Number of staff assigned to program (FTEs):** 4.6

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CRC's programming provides many cost savings to the county. CRC works with county departments such as the Office for the Aging to help at-risk individuals who are in cancer treatment. CRC has trained financial volunteers who help clients find financial resources for expenses and medical costs of cancer treatment. CRC provides an enhanced quality of life for anyone affected by cancer through one-to-one information and individual support. CRC answers questions, identifies resources, and helps individuals (and their loved ones) navigate through cancer diagnosis, treatment, and recovery. They provide consultation to other human services professionals and workplaces on how to support someone with cancer. Wellness programs are designed for individuals both in treatment, and for those who have completed treatment who wish to maintain and improve their well-being through exercise, nutrition, and complementary therapies. CRC offers multiple support groups, including groups for women, men, caregivers, young adults, colorectal and prostate cancer patients, and those living with cancer as a chronic disease. CRC serves many individuals who are compromised and at-risk because of financial difficulties, mental illness, and other complicating factors. CRC also supports the caregivers and friends of a loved one with cancer, and has a program to support children whose parents are diagnosed with cancer. County residents also benefit from the Resource Center through a lending library on cancer and wellness topics and a boutique with new and gently-used wigs, scarves, and mastectomy bras. CRC publishes a variety of education and community information booklets, including a Guide to Cancer Support Programs in Tompkins County that is updated annually and is available in print and online; other publications on cancer topics are available free of charge for clients and community members. A monthly e-newsletter with agency news and cancer resources is distributed to more than 12,500 individuals. A monthly education program features presentations on various cancer related topics that can benefit cancer patients and community members.

Section 7 - Other Factors for Consideration

Community Partnerships: Collaboration with Cayuga Medical Center resulted in the creation of a Cancer Resource Room on the CMC campus to better serve patients who are at the hospital for treatment or appointments. Trained CRC volunteers and staff work with patients at CMC's main campus five days a week and also at CMC's East campus. CRC acts as an essential educational resource and it fills a specialized niche for cancer patients not being covered by other agencies. This initial collaboration has developed into a solid working relationship and partnership between the two organizations. CRC also collaborates with Cornell University. The CU Transportation department supports the organization by providing vouchers for CRC to reserve Campus-to-Campus bus tickets for an individual with cancer (free of charge) and a caregiver travelling to the city for medical care and treatment. This saved county residents over \$100,000 in 2019. The CU Veterinary School also collaborates with CRC to provide a curriculum for doctoral students to present their cancer research to our clients and community members, and CRC provides opportunities for the students to engage with our clients outside of their lab experience such as when they become "members" of a support group. CRC has many other partnerships, including collaborations with local salons and spas to provide skin care, wig styling and other support services, local human services and wellness organizations who provide workshops, local businesses who support our annual Walkathon and 5K Run, etc. Note that the American Cancer Society (ACS) does not provide financial support to the Cancer Resource Center. We do maintain positive communication with ACS regional contacts, refer clients back and forth depending on the need, and keep each other informed of each other's upcoming programs and events.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI006

Program Name: Catholic Charities of Tompkins-Tioga County Samaritan Center/Immigrant Services

Program Purpose: Samaritan Center Programs: The Samaritan Center provides urgent, short-term assistance to low-income families and individuals in immediate financial crisis, helping hundreds of individuals and households with one-time assistance to avoid disruption of gas and/or electric service. Samaritan Center also helps individuals keep their car on the road in order to maintain employment or help with gas voucher to get to an interview or to a new job until a paycheck is received. We also help provide semester long bus passes to help someone get to college or a trade school to help build on their skills to be more marketable in the employment arena. The Samaritan Center has helped many families or individuals with security deposit which helps prevent homelessness. There are many people who are in need of clothes and the Samaritan Center provides a clothing closet to help ensure that people have appropriate clothing for an interview, a job, daily wear and to stay warm in the winter. We navigator services to other collaboration within the county to help individuals receive the services that they are in need of. We provide a 4-bedroom transitional home for single homeless, or about to be homeless woman to help them to become stable and get into their own home and obtain employment. Immigrant Services Programs: Immigrant Services Program (ISP) provides comprehensive services for low-income immigrants residing in Tompkins County in order to better their integration into our community. We also provide job coaching.

Other Goals: The Mission of Catholic Charities of Tompkins/Tioga (CCTT)-To support all people in need and advocate for social justice and human dignity in partnership with the Diocese of Rochester and the greater community.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$89,367 **Total Program Cost:** \$437,556

Explain Cost: The Samaritan Center, Immigrant Services and Place to Stay total program expenses are included. 51% of the budget is directed to personnel cost; 26% for direct assistance to individuals; 23% other operation.

County Budgeted Revenue: \$39,506 **Total Non-County Revenue:** \$395,029

Explain Revenue: Total revenue is provided by government funding at 48%, 46% public support, and 6% other sources. Proposed City Sales Tax Portion: \$39,506

Net Local Cost to County: \$49,861 **Program Cost to County:** \$49,861

Explain Net Local: County Levy Portion

Section 4 - Key Program Metrics:

People Served: 3472

Other Key Metric (description): #ESL Services

Other Key Metric (count or quantity): 100

d) How long has program existed? (# of years or start year): 1997 **e) Number of staff assigned to program (FTEs):** 7

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to

support/direct service programs within the department or other county departments and agencies

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Immigrant Services contributes to the prevention of risk to the long-term health and welfare of individuals and the community by addressing a gap in services in our community. It provides in-depth case management to clients navigating the complicated immigrant system and directly helping them with the completion and filing of USCIS forms or referring them to an immigrant attorney for assistance when necessary so they can lead meaningful and productive lives in our community. The ISP program refers clients to an immigration attorney to offer legal assistance, i.e., to keep families together, assist in enrolling children in public schools, etc. The ISP Director is accredited by the BIA to be a legal advocate. ISP also provides job finding assistance to immigrants and refugees who have limited English-proficiency, limited education and/or formal work experience. Helping them access the job market in Tompkins County and find viable employment ultimately contributes to the long-term quality of the community's economic condition. The Samaritan Center attends to the needs of the most vulnerable members of the community by providing access to free clothing, personal care products, transportation and utility assistance. The center has provided security deposits to homeless and low-income individuals. We facilitate enrollment for SNAP benefits and are a local site for Child health Plus enrollment. The Samaritan Center's services remain in high demand, with about 850-900 people coming to the Ithaca office each month for services and/or referrals. The Personal Care Products program remains in great demand with distributing the products in the Ithaca Office as well as in Groton, Danby and Caroline and Dryden. We help navigate many people to appropriate resources throughout Tompkins County. The service has helped individuals who are currently homeless to find a safe place to stay as well as those that are close to becoming homeless. Samaritan Center also runs a 4 bedroom home for women who are about to be or are homeless. We provide case management to help each person become stable in get into their own home.

Section 7 - Other Factors for Consideration

Catholic Charities employs and serves people without regard to religious affiliation or spiritual identity. Collaboration: CCTT works in partnership with local human service agencies (i.e. Department of Social Services and Tompkins Community Action) in seeking out solutions for homeless individuals and those at risk of eviction: community coalition, United Way, the local diocese, local faith communities, and interfaith groups, addressing gaps in services in a collaborative fashion to respond to urgent needs of individuals, families and the community. They work with several rural food pantries in the county, and have an active, dedicated group of volunteers that maintain these sites. The SNAP Outreach worker makes regular visits to the pantries to provide education and information regarding SNAP and nutrition. The organization leverages county funding with financial and volunteer contributions from faith communities, private individuals, foundations, businesses, and other public funds. Cost Saving: Catholic Charities provides a safety net for low-income people helping them to navigate crisis situations so as to avoid a total downward spiral that would lead to an ongoing dependence on DSS services.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI007

Program Name: Community Dispute Resolution Center, Inc. (CDRC)

Program Purpose: CDRC's mission is to Foster Constructive Responses to Conflict, through mediation, facilitation conflict coaching, education and training services. CDRC accomplishes its mission by: using the mediation process and mediation skills to facilitate communication between individuals and groups; educating people about conflict; teaching people to respond constructively to their own conflicts; training people to help others who are involved in conflict; partnering with organizations in the community to develop policies and programs that foster constructive responses to conflict; modeling an organization that welcomes differences, cares for the people who work with it, and deals with its own conflicts in constructive ways.

Other Goals: CDRC's services generate public cost savings by mediating cases for less than they can be adjudicated, thereby decreasing public court dockets. CDRC services can also be a violence prevention measure for the community.

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$40,280	Total Program Cost:	\$188,846
Explain Cost:	Total Personnel Expenses \$155,257, Non-Personnel Expenses \$33,589		
County Budgeted Revenue:	\$17,806	Total Non-County Revenue:	\$164,831
Explain Revenue:	Total includes: NYS Court System \$113,193, United Way \$14,483, Contributions \$4,155, Program Fees \$10,209, Other Grants \$4,748; Interest \$237. Proposed City Sales Tax Portion: \$17,806		
Net Local Cost to County:	\$22,474	Program Cost to County:	\$22,474
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 753

Other Key Metric (description): Number of people who chose mediation to resolve their conflicts through mediation, conciliation or facilitation.

Other Key Metric (count or quantity): 398

d) How long has program existed? (# of years or start year): 1983 **e) Number of staff assigned to program (FTEs):** 3.6

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CDRC reduces a significant, identifiable risk to the health and welfare of individuals and the community by providing mediation services. These services spare the community the costs, both direct and indirect, of unresolved conflict escalation that can result in broken family relationships and even lead to violence. CDRC contributes to the long-term quality of the community's social, economic, environmental, and cultural condition through multiple collaborations with the County. Among the many formal and informal collaborations in which CDRC engages within Tompkins County, the key partnerships include: adult conflict education with professional groups; participation within the Tompkins County Probation Department and on the Criminal Justice/Alternatives to Incarceration Advisory Board; our cross-referral relationships with members of the Aging Services Network (most notably Office for the Aging); member of the Tompkins County Diversity Consortium to advance CDRC efforts in diversity, inclusion and community building; and most fundamentally, sharing of services with the Ithaca City Small Claims Court and the Tompkins County Family Court. CDRC protects or attends to the needs of the most vulnerable members of the community by leveling the playing field in providing people of low income an empowering means to address conflict constructively, without the burden of expensive legal fees. CDRC mediation services are available at low or no cost to all residents of Tompkins County. CDRC mediation programs provide an enhanced quality of life to current residents of the community. Programs typically address conflicts involving custody and visitation, the placement and care of elderly citizens, workplace disputes and disagreements between neighbors. Conflict is inevitable. Poorly handled, it is costly, financially and otherwise. Managed well in the expert hands of CDRC mediators, conflict becomes an empowering process of life-long skill building that results in constructive, satisfying, long-term and affordable resolution for all participating parties. CDRC's Conflict Coaching program addresses a current problem that may otherwise result in higher social or financial costs in the future. The Conflict coach provides support in helping to make informed decisions about a situation by offering resources and tools that will help to make clear and informed decisions going forward.

Section 7 - Other Factors for Consideration

Cost savings: The most conservative estimates (based on the average costs to the public for paying court expenses to cover the categories of cases CDRC successfully mediates) indicate that the public saves at minimum \$2.00 for every \$1.00 invested in CDRC's mediation programs, and this payback does not occur years down the road but on the day the services are delivered, thus shrinking the docket's backlog. It is more cost effective to mediate at CDRC than to adjudicate in public courts. County funding provides a local match that is required for state funding. No other agency is currently equipped to meet the state's mandate to provide mediation services. County funding is a local match, so cuts at the county level decrease overall funding geometrically. The New York State Unified Court System continues to restore funding for all mediation centers across the State who took significant funding cuts in 2011. CDRC is receiving restorative funding based on our ability to receive a local match so funding from Tompkins County is even more crucial now as we continue to provide needed conflict resolution services to the Tompkins County communities. While CDRC services are mainly provided to adults in the Tompkins County community, 229 minor children benefited when their family members chose mediation to resolve their dispute. CDRC continues to rank high in the state system of mediation centers in each of the six metrics including; cases per capita, percent of cases mediated, mediations per capita, persons served per capita, average case duration, and resolution rate (the percentage of cases in which parties reach an agreement). CDRC staff and volunteers have always been resourceful as we continue to provide quality mediation services for the Tompkins County community as we rely on our Tompkins County funding to do so.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI008

Program Name: Downtown Ithaca Children's Center

Program Purpose: The Downtown Ithaca Children's Center (DICC) provides a creative and culturally diverse environment that fosters the emotional, social, and intellectual development of children. We achieve this goal when family, staff, and community collaborate and support each other. The continued tuition assistance program allows us to offer quality care, food, wellness, culturally responsive teaching, and education to 50% of families impacted by poverty. This funding creates access and wellness for families who otherwise would not have choice, care, and work. They remain in the workforce while their children are in safe and quality environments for teaching and learning. In addition to this, we strive to deconstruct the negative stereotypes, statistics, and tracking associated with race, class, gender, ability, and language. We know and understand that when individuals who have been marginalized are empowered through their strengths and abilities, the entire community thrives. This program creates an asset mindset (respect and development) among those served and shifts from a deficit mindset (fix it) often stereotyped of people who are disenfranchised. Currently, families have demonstrated a 98% work sustainability rate of employment for at least 30 hours per week because of the ability to have this option for childcare and education as well as agency and voice at DICC.

Other Goals: DICC has multiple program components with intended purpose and outcomes including: 1) family and staff leadership and development to create empowerment, shared decision making and adult development; 2) staff development with other schools and systems to focus on continuity and reciprocal school and center readiness for children and adults; 3) youth work internships to provide employment and experience to youth ranging in age from 14 to 21 who are disconnected, invisible, and struggling in our community due to homelessness and factors related to race and class that have inhibited their options and purpose moving forward; 4) curriculum and assessment in teaching and learning to assure that all children make at least 1 to 2 years' growth in one year's time; 5) teaching and learning about diversity through literature and the arts to optimize young children's moral and intellectual strengths and abilities to see themselves and others through an inclusive lens and ways of being in a community; 6) assuring that the staff represents those served and that children and families see themselves through a diverse staff with whom they leave their children; 7) community centered approach towards our work so that everyone connected to DICC is in communication, collaboration, and connected to the mission, vision, goals, and intended outcomes; 8) fiscal accountability and sustainability needed in the non-profit child care and community centered context; and 9) continuing education partnerships/scholarships with TC3 and SUNY Cortland for DICC employees and interns and flexible work scheduling to access courses; and 10) 100% living wage organization

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$126,514	Total Program Cost:	\$1,393,163
Explain Cost:	Total includes: Salaries, Fringe & Payroll Taxes \$1,136,006; Program Costs \$67,227; Rent, Utilities, Maint., Insur., & Office \$78,606; Other \$55,920; Deprec. \$55,404.		
County Budgeted Revenue:	\$55,927	Total Non-County Revenue:	\$1,325,947
Explain Revenue:	Total includes: Program Fees \$1,113,270; Grants & Fundraising \$156,750. Proposed City Sales Tax Portion: \$55,927.		
Net Local Cost to County:	\$70,587	Program Cost to County:	\$70,587
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 147

Other Key Metric (description): 98% of families who are subsidized maintain full employment for at least 30 hrs./wk.; 96% of the children showed 1-2 years growth at each age level (up from 73%); 94% staff employment stability rate; 100% enrollment capacity with wait lists at each age level; 100% living wage organization; all DSS eligible families are fully subsidized in addition to their parent fee share; increased community and higher ed. partnerships; interns have remained in high school, transitioned to the work force and/or entered college; increases noted in staff/family leadership participation, fundraising, board membership, staff development, and inclusive practices; increased enrollment of 20 children due to moving the school age children to a classroom at BJM. This has created a new toddler classroom of 10 children and 10 additional children for the school age program; staff attended the Facing Race conference in Detroit and have been doing turnkey work with all staff; longitudinal studies are initiated to assess literacy skills and reading levels at the 3rd grade level for children who attended DICC; 100% compliance and 5 year relicensing with OCFS; also please refer to the sections in the application that detail program evaluation, changes/challenges

Other Key Metric 95 children/131 wait list
(count or quantity):

d) How long has program existed? (# of years or start year): 1996
e) Number of staff assigned to program (FTEs): 26.9

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

DICC contributes to prevention of risks to the long-term health and welfare of individual children and the community. 50% of the families are impacted by poverty and the stereotypes and factors associated with race, class, gender, ability, and language. We are deconstructing those negative impacts through our programming and shifting to an assets/strengths based mindset. This directly impacts teaching and learning in preparation for children to enter the school systems; creates a real world experience in the diversity and inclusive practices at DICC; reduces referrals to special education and disproportional representation of those disenfranchised; helps children with self-regulatory and intrinsic management that impacts their abilities to achieve, think critically, engage and seek solutions; and assures that children develop to their optimal capacities and beyond, socially, emotionally, intellectually, culturally, and physically. Adults are impacted in the following areas: leadership and agency within systems; sustainability in the work force; shared development regarding their children's strengths and needs; engagement with cross cultural and equitable practices and policies; involvement with board memberships and decision making; increased communication and trust across agencies and systems; teen and post-teen preparation for life, career and college choices; continuing adult education; deconstruction of "isms" in efforts to assure equity, access, choice, wellness, and engagement throughout the community. DICC contributes to the immediate and long-term quality of the community's social, physical, economic, environmental, intellectual, and cultural condition in a positive, proactive, and systemic way through community-centered beliefs and practices. This directly aligns with growth and success for all children and adults - individually and collectively. In our efforts to create and sustain a diverse staff, we recruited and hired a new Program Director, Tieara Leckey, who is a formidable black woman to help lead us forward in our work on diversity, inclusion and anti-bias practices necessary to provide an equitable and quality early childhood care and education. We next commit to retention and support for her and us. She grew up in Ithaca and is a 2000 Ithaca HS graduate who left the area to complete her degrees and education and has returned to this place she loves, believes in and will lead with great skill, expertise, joy and passion. The search was extensive, and we are thrilled with the time, efforts and hiring after an excellent human resource process including staff, families, board members and community partners. DICC demonstrates sustainability and strength through the Pandemic Crisis to date. Please refer to question #2 in the application that details the impacts of COVID19. We are currently reopened with 51% of the children returned and 90% of staff maintained. The plan, pending any new/other pandemic and economic factors, is to reach full enrollment in September - children and staff. We could not have done this without the help of HSC, Park, Community Foundation, United Way, Barbara Lifton, Legacy and private donors. The collaborative efforts have resulted in: necessary full time care for 80 % of children impacted by poverty and their essential working family members; food of 2 meals daily and 1 snack; continuity of teaching and learning; safety, wellness and belonging; and equitable childhood strengths, needs, resources and access.

Section 7 - Other Factors for Consideration

DICC is committed to employing a diverse staff so that children are surrounded by a diverse group of qualified, loving adults and other children. Also, in this setting, children from many backgrounds learn to be comfortable with adults who come from cultures very different from their own, and identify with their caretakers as role-models. We have demonstrated a 94% stability rate of employment which is a significant change from 68%. Our Center is the only facility in the area that has at least 50% of its clients impacted by poverty. They receive Childcare Assistance provided by the Tompkins County Department of Social Services. However, the tuition received from TCDSS is well below the actual cost of care. The County/City funds we are seeking will go directly to making up the difference between our actual cost of care and the program fees that are currently received from TCDSS. This assures stability to the work force and to individuals directly impacted by this opportunity. We provide an excellent vegetarian nutrition program. We work very closely with families around choice, preferences, and

excitement for wellness and nutrition. We work with local vendors and support the food economics in our community. We contract out to local businesses for all operations at DICC. We are committed to employment for women and minority businesses as well as established independent contract service providers who have overcome the race, ability, and class stereotypes of failure in our community, and are well established resource people. At DICC we are so thankful for all that is provided to us from our community supports and collaborations. We feel a strong commitment to give back to the community outside of our learning environment and creating reciprocity that benefits all in the education and care of children and the overall wellness of staff, families, and adults with whom we connect.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI009

Program Name: Tompkins County Food Distribution Network, including Loaves and Fishes, Our Brothers and Sisters Table at Salvation Army and Advocacy Center.

Program Purpose: The TCFDN's mission continues to strive to reduce and eliminate hunger and food insecurity within the borders of Tompkins County in providing quality food staples and health care supplies.

Other Goals: The member pantries also provide resources for clients to help them plan and apply for benefits through partner agencies in order to stabilize their households.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$55,000 **Total Program Cost:** \$55,115

Explain Cost: Food Distribution Network has no paid staff as pantries are run by volunteers. Personnel costs for Loaves and Fishes, Brothers & Sisters Table, and Advocacy Center are not covered through this grant.

County Budgeted Revenue: \$24,314 **Total Non-County Revenue:** \$24,514

Explain Revenue: The Network receives funding from: NYSHPNAP, FEMA/EFSP, United Way, Fundraising, and Donations (cash, produce & product) from individuals, local businesses, congregations, & letter carriers. Proposed City Sales Tax Portion: \$24,314

Net Local Cost to County: \$30,686 **Program Cost to County:** \$30,686

Explain Net Local: County Levy Portion. All funds will be sent directly to the Food Bank of the Southern Tier and will be divided among the pantries and soup kitchens to purchase food and health supplies.

Section 4 - Key Program Metrics:

People Served: 156,169

Other Key Metric (description): Total number of meals provided by pantries and meal sites in 2019. (Note: total number of people served is not an unduplicated count)

Other Key Metric (count or quantity): 865,869

d) How long has program existed? (# of years or start year): 1983 **e) Number of staff assigned to program (FTEs):** 0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The food provided by 15 Pantries, 2 Shelters, and 2 Soup Kitchens reduces a significant, identifiable risk to the health and welfare of individuals of the community. In addition to assisting with basic nutritional needs, the food provided reduces the families' need to choose between food and other necessities such as rent, utilities, transportation and medical needs. The Tompkins County Food Distribution Network (TCFDN) attends to the needs of the most vulnerable members of the community by addressing the ever growing need for food security. The TCFDN continues to provide nutritious meals and health care supplies to clients and their families in this time of uncertainty. Our pantries also try to help clients to understand the important role nutritional food has in their health and wellbeing. The Network remains at the front line of some of the issues of our county, mainly the lack of affordable housing and transportation. These issues affect those least able to cope: the working poor, families on fixed incomes, the homeless and jobless who are already food insecure. Many clients are experiencing food insecurity for the first time and struggle with issues of pride and generational traditions which makes delivery of services much more challenging and necessary. The TCFDN provides an enhanced quality of life to current residents of the community not only by reducing hunger and improving nutrition but also by our caring response to their situations. Individuals who use soup kitchen meal services include the unemployed persons on inadequate public assistance and their children, recipients of mental health services, the disabled, the working poor, transients, the homeless, people in crisis and anyone in need of companionship.

Section 7 - Other Factors for Consideration

The Tompkins County Food Distribution Network (TCFDN) provides information and education to clients along with the food and health care supplies striving to give clients more information and knowledge in order to help them manage their household budgets and gain a sense of control in their lives. The overall goal is to reach as many County residents in need as possible and to educate and help them to work towards a more secure food situation within their households. Loaves and Fishes also provides advocacy during mealtimes. This includes listening, referrals and practical support for basic needs (housing, medical, food, clothing, etc.). The County/City funds provide a match allowing the network to leverage additional sources of revenue when applying for HPNAP (Hunger Prevention Nutrition Assistance Program) funding through the Food Bank of the Southern Tier. Thank You for your continued support of the Tompkins County Food Distribution Network. The Network members purposefully plan and implement innovative projects to support the needs of households with low income. Projects are geared toward education and practical experience for individuals to gain exposure and confidence such as growing sustainable fresh food. Projects depend on and thrive with partner agencies and community volunteers. Ongoing projects include: Farmer's Market Coupons, Finger Lakes Independence Center (FLIC), Catholic Charities and NOEP Coordinator, Just Say Yes to Fruits and Vegetables (JSY), Cornell Cooperative Extension provides recipes and food information for clients, Tompkins Community Action Victory Garden Project provides vegetable and fruit starts, seeds, buckets, compost, and community resources to a minimum of 125 residents every year. Friendship Donations Network food Hubs are located in several sites in Tompkins County to help supply food pantries with fresh vegetables donated by local gardeners. Each year we try to find new ways to help those in need and greatly appreciate the agencies who partner with us to assist clients in making changes in their lives.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI010

Program Name: Ithaca Health Alliance (for Ithaca Free Clinic)

Program Purpose: The Ithaca Health Alliance fulfills its mission to facilitate access to health care for all with a focus on the needs of the uninsured and under-insured by providing free integrated medical care and medically related support services through the operation of the Ithaca Free Clinic. The Free Clinic provides health care services to those members of our community who earn too much to be eligible for Medicaid, are too young to be eligible for Medicare, and do not earn nearly enough to afford the usable health insurance plans available through the ACA's Market Place. These are good people, stuck in a bad place. The Ithaca Free Clinic provides services for these individuals that they can find nowhere else. Founded in 1997, the Ithaca Health Alliance is celebrating 23 years of active service to our community. The Ithaca Free Clinic is now in its 14th year of operation. All health care services are provided by qualified and skilled community volunteers. All services are free to all members of our community who find themselves without health insurance coverage or access to healthcare.

Other Goals: In addition to providing free integrated primary healthcare, the Free Clinic operates a Chronic Care program, provides on-site insurance navigators to qualify and enroll patients in managed Medicaid health insurance programs, provides financial and medically related patient advocacy services, provides nutritional education and counseling, underwrites the cost of diagnostic testing, provides individual and community grants to help off-set emergency care costs and support community health education programs, provides access to free public mammography and kidney screenings, provides patient access to medical specialists (dental care, urology, neurology, etc.), seeks and secures access to free maintenance medication (like insulin, asthma inhalers) for patients in need, operates a free "Food Pantry" to supply patients with access to fresh fruits, vegetables, and nutritional food items, provides free pre-employment physicals, in partnership with Arnot Hospital provides HIV care to community members, and in April 2019, opened the community's first free Optometry Clinic, providing free eye exams and access to free prescription eye glasses to those in need. In June 2019, the Free Clinic introduced two-way video language translation services. The Free Clinic now provides services in 250 languages, including American Sign Language.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$44,334	Total Program Cost:	\$294,600
Explain Cost:	Total includes: Staff \$204,355; Facility Overhead \$52,745; Other Operations \$37,500.		
County Budgeted Revenue:	\$19,599	Total Non-County Revenue:	\$271,149
Explain Revenue:	Total includes: Contributions \$122,500; Other Grants \$121,000; Other \$8,050. Proposed City Sales Tax Portion: \$19,599		
Net Local Cost to County:	\$24,735	Program Cost to County:	\$24,735
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 915

Other Key Metric (description): (1) Total # of patient visits to the clinic in 2019. (2) Total # first-time patients in 2019.

Other Key Metric (count or quantity): (1) 5,120 patient visits (2) 580 new, first-time patients in 2019

d) How long has program existed? (# of years or start year): 2006 - Ithaca Free Clinic
e) Number of staff assigned to program (FTEs): 4

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Uninsured and under-insured County residents can receive free conventional medical and therapeutic services from volunteer healthcare providers at the Free Clinic four afternoons per week. Walk-in primary care visits with medical practitioners are available Mondays 2-6 pm and Thursdays 4-7 pm. Free wellness classes take place on Wednesdays from 3 pm to 7 pm. Free pre-employment physicals and annual gynecological exams are available by appointment. Therapeutic practitioners see patients by appointment on these days and on Tuesdays from 3-7 pm. The Free Clinic offers acupuncture care (provided by licensed acupuncturists), chiropractic services (provided by licensed Chiropractors), clinical herbalism, massage therapy sessions (provided by licensed massage therapists), mental health counseling (provided by licensed clinical social workers), nutrition consultations (provided by Registered Dietitians), and occupational therapy (provided in partnership with Ithaca College's OT program). The Free Clinic operates a Chronic Care Program to address the chronic care needs of uninsured patients. There is no other program of this kind found anywhere else in our region. The Chronic Care program provides case-managed health care services to uninsured individuals with chronic health conditions. Services include regularly scheduled appointments, diagnostic support, educational and mental health support, targeted coaching support, and monthly patient case reviews by the entire Chronic Care team. In addition, the Chronic Care program operates a "Food Pharmacy" that provides scheduled access to fresh fruits, vegetables, and nutritional food items for Chronic Care, Free Clinic patients, and beginning in September 2019, to the community at large. IFC's new Optometry/Optician service (provided in partnership with the Ithaca Lions Club) provided eye care to 47 patients and prescription eye glasses to 52 patients. Free Clinic insurance navigators, in 2019, enrolled 69 individuals in various Medicaid health care plans, removing them from Free Clinic rolls while providing access to better health care coverage. With support provided by County/City funding, the Free Clinic treated nearly 915 patients, through 5,120 patient visits in 2019. IFC saw a 13% increase in the number of first-time patients in 2019. The vast majority of the men and women who were Free Clinic patients in 2019 are described by economists as the working poor. Fifty-seven percent of Free Clinic patients in 2019 were employed but earned too much to be eligible for Medicaid, worked at businesses that did not provide health insurance, earned too little to afford health insurance via the Affordable Care Act, or had recently lost health insurance and needed medical attention. Seventy-five percent of patients were from families with total incomes that were 80% percent or less than the calculated 2019 Tompkins County median income. The largest percentage of Free Clinic patients (86%) were residents of Tompkins County. In 2019, the Free Clinic provided integrated health care services, medical supplies, and financial aid services to our community with an estimated market value of \$814,568. The estimated market values for services provided are based on the average amount of money paid to central New York health care providers by insurance companies on submitted claims. Using best available data, the Cornell Institute for Public Affairs determined that funded intervention and prevention services provided by the Free Clinic annually, will bring an estimated return on investment (ROI) of between \$1.3 to \$1.7 million dollars to Tompkins County, in the form of reduced future health care costs and increased quality of life for patients, over the course of the next ten years. By the end of 2019, 252 volunteers had contributed 13,024 hours of service with an estimated market value of \$347,022. This figure is not included as part of the estimated market value of Free Clinic services listed above. Discharge surveys conducted in 2019 indicated that nearly fifty percent of patients would not have sought health care at all if Free Clinic services had been unavailable, including persons with serious medical conditions. In addition, 2019 discharge surveys indicated that an estimated 235 persons would have gone to the local hospital emergency room if Free Clinic services had been unavailable. Using the calculated average cost of an ER visit (\$1,233), the Free Clinic eliminated \$289,755 in potential medical costs. A recent study estimated every uninsured person costs local hospitals \$900 in uncompensated care costs each year. Using this figure, Free Clinic services helped our local hospital avoid an estimated \$211,500 in uncompensated care costs in 2019. These numbers are not included in the \$814,568 service value figure referenced above.

Section 7 - Other Factors for Consideration

No other agency or organization in the area provides free health care of this kind for area residents, and the Ithaca Health Alliance's culture of inclusion contributes to many patients' perception of the Free Clinic as their medical home, not merely a resource. To ensure quality care for Clinic visitors, avoid duplication of services, and conserve resources, the Health Alliance works with more than 60 partner agencies and institutions for service referrals and other resources. The Free Clinic operates a "clinic without walls" program that allows providers who are unable to volunteer at IFC to treat patients pro bono or on a sliding-scale basis in their offices. Currently, providers who participate in this program offer neurology, urology, otolaryngology, gastroenterology, audiology, optometry, dentistry, podiatry, cardiology, acupuncture, and physical therapy for IFC patients by referral. The Free Clinic has always been, and continues to be, committed to creating an environment of respect and inclusion for every person in need of Free Clinic services.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI011

Program Name: Tompkins County Senior Citizen's Council, Inc. DBA Lifelong

The mission of Lifelong is to enhance the lives of older adults in Tompkins County. Lifelong achieves its mission through the provision of several types of programming. We offer a variety of Health and Wellness Activities at Lifelong's downtown Ithaca location and throughout the County (various Ithaca locations, Brooktondale, Lansing, Trumansburg, and Newfield). Lifelong Learning provides classes, workshops and presentations in a myriad of subject areas taught by volunteer teachers, professors and local experts. Our semester based catalog contains opportunities to learn about art and film, community, finance, gardening, political issues, health and wellness, languages, humanities and technology, to name a few. Lifelong manages two very important volunteer run programs; TCE, or Tax Counseling for the Elderly, offers free preparation of State and Federal Tax returns and HIICAP, or Health Insurance Information Counseling and Assistance Program, which provides assistance in unraveling the complex Medicare process. Both programs provide income support to area residents. Lifelong is the hub for a variety of active social groups including, but not limited to, book clubs, Mahjong, knitting, golf, plays, music, and vegan cooking. Our Northside Southside program offers social and cultural programming. Lifelong offers travel opportunities, civic engagement through volunteerism with our Volunteers Connected program and special events throughout the year.

Program Purpose:

Lifelong will continue to seek new and exciting offerings which will appeal to and honor the older adults in Tompkins County who depend on us for helping them connect with friends and peers, and remain active, vibrant and engaged. Introduced in 2018, with support from the Office for the Aging, the free program called AMP (Aging Mastery Program) is still being offered. This evidenced based program is designed to help one create a playbook for aging well. As a membership based organization, we'll strive to increase our membership. Our evening offerings have appealed to those who are still working but want to take advantage of the wonderful programming offered by Lifelong so we'll hope to increase those opportunities. We strive to prevent social isolation, and will continue to seek collaborative opportunities with area agencies as evidenced in a recent collaboration with the Cancer Resource Center entitled Women Thriving Through Exercise geared for older women and cancer survivors.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$72,431	Total Program Cost:	\$377,481
Explain Cost:	Total includes: Personnel Expenses \$231,921; Non-Personnel Exp. \$145,560		
County Budgeted Revenue:	\$32,019	Total Non-County Revenue:	\$331,900
Explain Revenue:	Total includes: Govt Fees and Grants \$73,131; Community/Foundation Grants \$24,800; Program Fees and Dues \$98,250; Contributions/Fundraising Events \$61,950; Other Income \$41,750. Proposed City Sales Tax Portion: \$32,019		
Net Local Cost to County:	\$40,412	Program Cost to County:	\$40,412
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 1685

Other Key Metric (description): New members in 2019

Other Key Metric (count or quantity): 325

d) How long has program existed? (# of years or start year): 1952

e) Number of staff assigned to program (FTEs): 5.11

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Lifelong activities help keep our members fit and active and, hopefully, avoid illness and injury and the associated costs of doctors and hospitalizations. In 2019, 1188 participated in our activity classes. A sampling of 100 participant surveys shows 83% said participating in Lifelong activities makes their physical health better, and 89% said that coming to Lifelong makes their psychological/social health better. Lifelong Learning offered 179 classes, presentations, workshops and special events in a wide variety of topics presented by knowledgeable and enthusiastic instructors. Our Northside Southside and Coffeehouse events continue to promote cultural presentations and are well attended. Though we're unsure what it will look like this year, the community looks forward to our annual Martin Luther King Jr., luncheon held at Southside Community Center and our annual picnic held at Titus Towers. Due to COVID19, Lifelong's TCE (Tax Counseling for the Elderly) which provides free tax preparation to seniors, those with limited income and those with disabilities, ended rather abruptly in March. Concern for clients, volunteers and staff meant we weren't able to meet our set goal. However, we were still able to prepare returns for 658 clients with refunds amounting to over \$545,000. Being that the average adjusted gross income for our clients was \$33,500, these additions to the household income are very significant. This year we increased the number of volunteers to 35 volunteer preparers and 6 volunteer greeters. HIICAP (Health Insurance Information Counseling and Assistance Program) volunteers increased to 14 certified counselors and 5 additional volunteers who field appointments calls and provide data entry for this program on a regular basis. Free, unbiased counseling was provided to 571 clients this past year, with a focus on assisting individuals with obtaining the best and most affordable health care coverage for their personal situation. Despite currently not being able to meet with clients in person due to COVID19, HIICAP counselors are now offering sessions via Zoom or telephone to meet the needs of our clients. We've noted an increase in requests for our services from clients who have either taken early retirement or have lost employment related to the pandemic. Both our free tax program and HIICAP will be working on continuing to offer these important services remotely if necessary. Our Coordinator is developing contingency plans for Medicare's Open Enrollment Period in the fall, as well as the tax program next year should there be a resurgence of COVID19. Volunteers Connected works in partnership with United Way's Get Connected. Our current roster of 336 volunteers help support 54 area not-for-profit agencies.

Section 7 - Other Factors for Consideration

With the number of older adults continuing to grow, Lifelong, and the programs and services we provide, is a very important part of this community. By attending classes, socializing, exercising, teaching or volunteering, our members remain active and engaged - so important to aging well. Incorporated in 1952, Lifelong has a great deal of experience providing services to older adults in multiple municipalities. Our evening programs are well received and available to those still working but wanting to take advantage of some great offerings. In keeping with our Strategic Plan, our Executive Director serves on the Boards of Gadabout, Cornell's REAC (Retiree Engagement Advisement Committee) and COFA's Advisory Committee and we continue to seek outreach and tabling opportunities and speaking engagements. Our Executive Director and staff regularly attend trainings and workshops offered throughout the community. The Senior Circle, published in partnership with Tompkins County Office for the Aging is a much-anticipated quarterly newspaper mailed to over 11,000 seniors and is a great source of information and articles. One of the main goals this year of the Executive Director is to establish an official succession plan and create an Associate Director position. This last year has shown us how important such a plan can be.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI013

Program Name: Legal Assistance of Western New York, Inc. (formerly known as Tompkins-Tioga Neighborhood Legal Services)

Program Purpose: LawNY focuses on issues essential to low-income residents' abilities to secure and maintain decent, affordable housing, to obtain adequate food and health care, and to maintain a subsistence income sufficient to preserve shelter, nutrition, and health. LawNY offers free legal assistance to provide housing advocacy and homelessness prevention services and facilitates access to the justice system in a variety of administrative agency and court proceedings.

Other Goals: LawNY's goals are to avert homelessness, to secure entitlement to benefits, and to facilitate access to the justice system by providing free and accessible information and referral services, legal advice and counsel, brief service, and extended legal representation in a variety of forums. Special grants and contracts allow additional services to focus on particular legal problems, specific target populations, or Other Goals: alternative service delivery models including mortgage foreclosure defense and prevention, services to victims of sexual assault or domestic violence, brief service to senior citizens, employment and reentry focused services to residents with criminal records, and volunteer recruitment to provide pro bono services to low-income clients.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$105,711	Total Program Cost:	\$123,573
Explain Cost:	Total includes: Personnel - \$102,302; Non-personnel - \$21,271. County Budgeted Cost includes \$65,000 in One Time OTRs.		
County Budgeted Revenue:	\$17,997	Total Non-County Revenue:	\$30,570
Explain Revenue:	Total includes: OCA JCLS \$12,573. Proposed City Sales Tax Portion: \$17,997		
Net Local Cost to County:	\$87,714	Program Cost to County:	\$87,714
Explain Net Local:	County Levy Portion. Incl. \$25,000 in One Time OTR for Reentry Project and \$40,000 (Year 3 of 3 multi-year One Time OTR) for Early Intervention Support Services.		

Section 4 - Key Program Metrics:

People Served: 1,641 cases were open during all or part of 2019
In 2019: LawNY-Ithaca documented 836 requests for service which were pre-screened at reception. 259 callers outside service area, over-income, or otherwise ineligible for LawNY services received information and referral services. 577 callers received comprehensive intake interviews and cases were opened for them. LawNY-Ithaca handled 225 housing cases, including the following favorably resolved extensive service cases: 43 evictions prevented, 30 evictions delayed, 11 foreclosures avoided or delayed, 23 favorable enforcement of tenant's rights. 68 housing cases received advice and counsel and 58 received brief service. 78 Public Benefits cases were resolved favorably for clients that receive Medicaid or Medicare benefits, SSI, Social Security, UIB, SNAP (Food Stamps), Public Assistance or other benefits. 43 Public Benefits cases received advice and counsel and 45 cases received brief service. LawNY provided advice and counsel or brief service to clients for 32 consumer cases, 8 clients stopped collection activity through litigation and settlement. Brief service was provided to 5 clients with employment cases. 42 clients with family cases were served. Limited assistance was provided to 12 clients who obtained divorce judgments with assistance from pro se and pro bono clinics. 24 clients were assisted through the Legal Assistance to Victims of Sexual Assault or Domestic Violence project. 3 clients received legal assistance to enforce or modify custody, visitation, or support orders. 49 cases were opened for the newly funded Re-entry project. 31 clients received assistance with wills, estates, and various advance care directives. The Reentry Project served 72 clients in 2019, assisting them with 105 different legal issues. The Early Intervention Homelessness Prevention Project provided counsel and advice, case management and advocacy services to 53 unduplicated individuals in 2029, closing cases for 37 clients in the calendar year 2019.

Other Key Metric (description): 577 case intakes opened in 2019; 555 cases closed in 2019; Information & Referral service provided to 259 hotline callers.

Other Key Metric (count or quantity): 259 hotline callers.

d) How long has program existed? (# of years or start year): 1979 - opened Ithaca office

e) Number of staff assigned to program (FTEs): 0.85 FTE Staff Attorney; 1.0 FTE Staff Paralegal

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

LawNY represents homeless people, those threatened with the loss of public or subsidized housing/homelessness (eviction, foreclosure, bankruptcy), and people whose limited means of support are threatened by eligibility issues related to public benefits including SSI, Social Security disability, HEAP, Food Stamps (SNAP), Medicaid, or Unemployment Insurance Benefits. LawNY also represents ex-offenders to reduce barriers to employment and provides legal services to victims of domestic violence and sexual assault. Clients and the County both benefit from legal solutions that prevent homelessness or abject poverty: low income residents receive subsistence income; the County saves on the costs related to homeless shelters. Retroactive awards to clients tend to be spent or invested in the community as clients become able to afford upgrades in their housing arrangements, purchase cars and other goods and services locally, and otherwise stimulate the local economy. LawNY also provides legal education presentations and consultations to community groups or agencies about welfare and benefits matters, housing issues, and self-advocacy. LawNY has leveraged local matching funds to secure several AmeriCorps positions, greatly increasing the Agency's urgent response capability. LawNY has consistently maintained a significant fund balance in anticipation of potential financial difficulties from year to year. Increases in state and federal funding since 2012 have allowed us to replace staff when vacancies occur through attrition, but often leave us with vacant staff slots for extended periods of time while we await budgetary news and pursue hiring in a deliberate manner. Preventive legal work saves substantial money by resolving problems before they escalate. For example, preventing an eviction by obtaining an advance allowance from DSS or negotiating a payment plan with a landlord can cost the County nothing (recipients usually repay the County for such advances); whereas placement in the emergency shelter or a motel costs hundreds of dollars. Similarly, Disability Advocacy moves disabled clients from public assistance to SSI, leveraging federal money into the local economy; the County recovers reimbursement from SSA; and future Medicaid payments are reimbursed from federal funds.

Section 7 - Other Factors for Consideration

LawNY conducts telephone and walk-in intake interviews on demand, with no waiting for appointments. LawNY has maintained full staffing and regular office hours by remotely working by telephone and Internet during the pandemic lockdown. LawNY has improved efficiency and accessibility by developing new pre-screening protocols for disability cases, unemployment cases, evictions, and foreclosures and conducts several pro se and pro bono uncontested divorce clinics to meet the most urgent and frequent needs of their clients. LawNY recently added volunteer wills and advance care directives clinics to their services. AmeriCorps members also regularly attend meal sessions at Loaves and Fishes to offer intake and outreach information to the guests, staff, and volunteers there. LawNY partners formally with The Advocacy Center, COFA, and others. LawNY routinely makes referrals to and receives referrals from The Advocacy Center for clients suffering from domestic violence or sexual assault. LawNY contracts with the Tompkins County Office for the Aging to serve senior citizens without imposing financial guidelines for service. LawNY participates with the Aging Services Coalition; staff have made presentations to the Coalition and have conducted training for the Ombudsman Program at COFA. State funding for the foreclosure prevention program has been renewed for another year, resuming in July 2020, and LawNY intends to continue to represent low-income foreclosure defendants in seeking to retain and refinance their housing in conjunction with local housing counseling agencies. From October 2014 through September 2017 LawNY Ithaca served as the host site for one of four Equal Justice Works/AmeriCorps Employment Opportunity Legal Corps (EJW EOLC) fellows, focusing on employment related reentry issues for clients with criminal records. When funding for that project ended unexpectedly, LawNY approached the County Legislature to replace the Fellowship funding and received funding that allowed LawNY to reinstate the Reentry Project in 2018. Statistics for 2019 show a continuing success in delivering service to the Reentry client population. We received a new Pro Bono Innovation Grant for 2019 to 2020, resulting in the placement of a program-wide Pro Bono Coordinator in the Ithaca office. The new attorney in that position coordinates the Ithaca office's pro se/pro bono divorce clinic, recruiting volunteer law students, attorneys, Cornell Law faculty members and a group of Collaborative Law practicing attorneys in Ithaca and is now working to recruit attorneys to participate in the State's Attorney Emeritus pro bono program by offering estate planning and administration services and advance care directives to low-income seniors in Tompkins County. In 2015 and 2019, LawNY-Ithaca hosted planning meetings for the LawNY Diversity, Equity, and Inclusion Workgroup, focusing discussions on matters of diversity related to both service delivery and workforce development. Diversity in staffing and client service, including identification of potential issues of racial justice, are renewed focal areas for LawNY's 2019 Strategic Planning initiative. LawNY sent teams of staff members to the Shriver Center on Poverty Law's Racial Justice Institute in 2015 and again in 2020. LawNY program-wide has housed several specialized regional projects which provided resources and support in Tompkins County including EJW/AmeriCorps Fellowship projects targeting Veterans and victims of Elder Abuse, an EJW/NYSOCFS funded Fellowship providing advice and representation in Immigration matters, an EJW Project serving victims of campus sexual assault, a regional Consumer hotline

providing online intake for a broad range of consumer-related matters, and an IOLA funded regional Consumer, Bankruptcy, and Foreclosure Project. Continued local funding is essential to allow LawNY to maintain a secure base from which to deliver core services to our clients and to add special programs whose funders typically pay only for salaries going to direct service deliverables without allowing for sharing overhead expenses. During the first year of the Early Intervention Homelessness Project (2019), our Staff Paralegal developed a caseload of 53 clients for whom she acted as primary advocate and case manager. She was able to prevent one eviction from public housing and five evictions by private landlords; one other threatened eviction was delayed and two clients were able to obtain access to housing that was initially denied. 13 clients received counsel and advice with regard to their rights as tenants and 9 tenants were represented in negotiations with landlords that were ultimately not resolved in our clients' favor. She represented clients at two administrative hearings, obtaining a favorable decision in one of those appeals. She was also able to obtain favorable results in two out of three public benefits matters that would have escalated to eviction situations if she had been unable to secure regular income maintenance benefits for those clients. She was able to conclude 37 cases during the calendar year 2019. New in 2019: LawNY entered into a contract with the Continuum of Care (Tompkins County) to provide services to homeless individuals who have mental impairments, including drug or alcohol abuse. LawNY has developed an Engaged Cornell Project with a Professor at Cornell's School of Industrial and Labor Relations to provide a clinical education component for his students in a class on Unemployment and Poverty. The in-office clinical component originally scheduled to begin this Spring has been postponed to a later semester due to the Covid-19 crisis. We have two Summer Interns working remotely on the Project during the Summer and hope to have it fully up and running with ILR undergrads and/or graduate students in the Fall 2020 semester. Coming in 2020: LawNY is now recruiting attorneys to fill three Fellowship positions funded by the US DOJ Office of Crime Victims through Equal Justice Works to represent victims of Elder Abuse throughout the LawNY service area. One of the Fellows will be housed in the Ithaca Office to serve residents of Tompkins, Tioga, Chemung, and Schuyler Counties, working closely with the E-MDT Committees and Adult Protective Services there. LawNY has also been awarded a contract for State funding through the Enterprise Institute to bolster our Rochester-based Fair Housing Project and to expand it into the eight previously unserved Southern Tier Counties, including Tompkins and Tioga Counties, with "tester/trainer" staff to be based in our Bath office. They will be coordinating services in Tompkins County with the Human Rights Office and Fair Housing CNY to address housing discrimination claims. During the initial year of the project, LawNY staff will focus on outreach, education, and the recruitment of volunteer testers to support the filing of complaints through the State and federal administrative and judicial venues.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI014

Program Name: Friendship Center - St. John's Community Services

The Friendship Center, the component of Homeless Services that receives funding from the County/City, is a daytime drop-in center that provides a safe place for anyone seeking reprieve from the elements or needing its assistance in bridging a service gap. It is a safe haven that provides street level outreach to people who are homeless or have moved frequently and need assistance to stabilize their living situation. The Center provides prevention services, hospitality services, (bag lunches, coffee, and other beverages, showers, use of phones and computers, information and referrals, support and access to our Food Pantry).

Program Purpose: The Friendship Center provides outreach and prevention without which there could be an increase in shelter nights and a higher cost to Tompkins County Department of Social Services (TCDSS). The Center Other Goals: also provides meals and helps to maintain a baseline of nutrition options in the community with the help of other organizations (i.e., Loaves and Fishes).

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost: \$49,648 **Total Program Cost:** \$315,975

Explain Cost: Total includes: Personnel \$209,505; Non-Personnel \$106,470

County Budgeted Revenue: \$21,948 **Total Non-County Revenue:** \$282,244

Explain Revenue: Total includes: NYS Funding \$32,000; Local Govt Funding \$211,796; United Way \$16,500. Proposed City Sales Tax Portion: \$21,948.

Net Local Cost to County: \$27,700 **Program Cost to County:** \$27,700

Explain Net Local: County Levy Portion

Section 4 - Key Program Metrics:

People Served: 784

Other Key Metric (description): Number placed into permanent and supportive housing.

Other Key Metric (count or quantity): 150

d) How long has program existed? (# of years or start year): 2014 (1983 - 2013 previously by the Red Cross, until 2018 by the Rescue Mission) **e) Number of staff assigned to program (FTEs):** 3

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Friendship Center prevents a direct, severe, and immediate threat to the health and welfare of individuals by providing a safe physical environment where people can find protection against the elements, have use of bathroom and shower facilities, be served a meal or groceries, and connect with professionals who can help direct people to needed services. The Friendship Center acts as a necessary bridge to services for those who are in the most need in our community. These services all contribute to the prevention of risks to the long-term health and welfare of individuals and help to avert higher costs of care that would occur if vulnerable individuals had no place to turn for help. Without the Friendship Center and the services that it provides (prevention and outreach), there would be an increase in the need for medical attention and shelter bed nights which would cause an increased cost to the county tax payers. The Friendship Center attends to the needs of the most vulnerable members of the community and provides a physical infrastructure for community residents. The lack of Affordable Housing in this community has been well documented. Finding safe housing is a major hurdle for many and can be impossible to navigate for those dealing with mental and physical challenges. The Homeless Services Program provides a safe, supportive, physical structure without which vulnerable people would be at risk; many of those who seek shelter have physical or mental health challenges. The Friendship Center keeps these vulnerable individuals engaged and offers services on terms that can be accepted by those in need. The Friendship Center addresses a current problem that may otherwise result in higher social or financial costs to our community.

Section 7 - Other Factors for Consideration

The Friendship Center offers the Tompkins County community a resource that no other agency provides. The program delivers financial dividends by preventing clients from needing to enter the Emergency homeless shelter, which is a considerably more costly option.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI015

Program Name: Southside Community Center

Program Purpose: The Southside Community Center continues to be in the center of the Southside neighborhood and the Black community of the greater Ithaca area. We provide services to families and others who reside in the Greater Ithaca/Tompkins County area. Our immediate community has traditionally dealt with various issues and challenges including disproportionate hardships in education, employment, housing, income, medical access, basic nutrition, and health. The Southside Community Center is an active place that provides cultural pride, activities, and community space for engagement.

Other Goals: The space is utilized for a variety of purposes and for people of all ages. The building supports computer education workshops for children, adults and seniors; recreational activities that include dance, basketball, and martial arts instruction; monthly food pantry; performing and summer camp program space for the Community Unity Music Education Program; monthly pet clinic providing treatment to animals throughout the greater Ithaca area by students and professors from the Cornell Veterinarian School at a low income fee; after school homework help for youth from grades K-12; Unity Studio (recording/digital music), open gym activities, educational/recreation space for an elementary aged science program, gym space for sports practices and physical education classes; RIBs (Recycling Ithaca's Bikes), located on Buffalo Street, offers children and adults throughout the county opportunities to own and maintain bicycles; and finally the center hosts various community events including a number of annual cultural events, such as Kwanzaa, the Juneteenth Festival, and the Puerto Rican Festival during the summer months.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$19,859	Total Program Cost:	\$480,689
Explain Cost:	Total includes: Salaries & Payroll Taxes \$342,400; Non-Personnel \$138,289.		
County Budgeted Revenue:	\$8,779	Total Non-County Revenue:	\$459,468
Explain Revenue:	Total includes: Government \$151,789; Public Support (grants & private donations) \$208,500; Program Fees \$65,000; Rentals \$15,000; Other \$10,400. Proposed City Sales Tax Portion: \$8,779		
Net Local Cost to County:	\$11,080	Program Cost to County:	\$11,080
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 4,532

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1934	e) Number of staff assigned to program (FTEs): 6.00
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.

[] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Southside Community Center (SSCC) is a not for profit community center located in Ithaca, N.Y. The Center was incorporated in 1934 to serve the cultural, political, social, recreational and educational needs of the area's African American community. The center has grown and diversified the population it serves over the years. Although still a hub for African American issues, concerns, culture and education, the center is open to everyone, as it provides services to youth, adults, seniors and the community at large. The Center attracts and engages participants throughout Tompkins County. Program participants are positively impacted by the services provided by SSCC. This is evident by the high and regular engagement of individuals and groups of people in SSCC functions and opportunities. Community members connect with SSCC for reasons that may include personal growth (e.g. job search, feeding family members) or simply the desire to contribute to cultural shifts and transformations needed in the community and surrounding areas (e.g. increasing literacy, political awareness). Southside Community Center, Inc. thrives through its collaboration with various organizations including Community Unity Music Education Program (CUMEP)- a not for profit organization, Greater Ithaca Activities Center (GIAC), Cornell Cooperative Extension, Youth Advocacy Program (YAP), Family Reading Partnership, Dorothy Cotton Institute (DCI), Multi Cultural Resource Center, Healthy Foods For All (HFFA), Ithaca Housing Authority, Sustainable Tompkins, OAR, Learning Web, Ithaca Police Department, New Roots Charter School, Ithaca Youth Bureau, Family and Children Services, Ithaca City School District, TST BOCES, TCA, Day Care Council, Office for the Aging, Cornell University, Ithaca College, Village of Ithaca, various churches, community agencies and committed community groups and individuals.

Section 7 - Other Factors for Consideration

It is important to note that the services provided by Southside Community Center, Inc. are unique because of its location, history, mission, and present status. Southside has always been an organization with a lot of potential and heart; with the necessary funds, general resources, and positive/healthy contributions from community members. Southside Community Center, Inc. represents an institution that will produce future social and financial dividends. Any elimination of current programming or access to the facility would likely have adverse long-term consequences on the day-to-day experiences of Ithaca's under-served populations. The Center continues to provide a safe haven for many people of Ithaca and people from neighborhoods throughout the county. Guided by the Afrocentric philosophy of bringing people together by creating and maintaining a village, the Southside Community Center provides services to all people representing racial, social, and economic diversity. By valuing the collectivism embedded in African culture, advocacy and alliances are formed to transform lives and uplift communities. With a human rights philosophy and authentic support from existing agencies and institutions, the Center will continue to provide basic needs, significant care, and cultural enrichment to people from neighborhoods throughout Tompkins County. Thus, our services are directly in line with the County's mission. Three areas of service that have demonstrated impact on the community and continue to improve for the purposes of social transformation include youth enrichment/empowerment, nutrition services, and cultural/community events. Our youth enrichment/empowerment services are comprised of multiple components including our after school/summer camp programs, serving as a youth employment site, and teen leadership/empowerment programs (such as Girtography, Formation, and Dollar Dance). Our after school program is designed for all participants (youth and caretakers) to feel safe and supported by the Center's staff and resources. The program aims to strengthen and focus on skills relevant to the development and maintenance of a beloved community and self-pride. Themes and activities integrate Kwanzaa principles (unity, self-determination, collective work/responsibility, cooperative economics, purpose, creativity, faith) and are embedded in an Afrocentric philosophy, while incorporating local initiatives, goals, and objectives (e.g. ICSD Educational Improvement Plan). Participants, representing multiple racial/ethnic identities, are encouraged to honor their heritage and recognize the ways in which they come from greatness. In addition to the strengthening of academic and social functioning, specific activities and goals also involve sustainability education and active involvement, as participants explore their relationship with the earth and its exploitation. A curriculum on the ways in which participants can contribute to "green" and sustainable living (e.g. recycling, composting, walking, biking, etc.) is also embedded in the program. Programs designed for teens specifically support an active learning environment, healthy and effective conflict management/problem solving skills. Goals include an effective increase in self-esteem, determination, and overall well-being of adolescents. Programs provide a space for dialogue between teenagers about topics that affect their lives, as well as larger structural issues. These include but are not limited to capitalism, racism, sexism, poverty and sexuality. The information is presented in a manner that is both engaging and informative through dialogue, creative writing, photography, movies, field trips, art projects, and interactions with community members/resources. Fundamentally, the youth program provides enrichment to children and teens designed to support them with making healthy contributions to society. The Southside Community Center, Inc. Youth Program provides services to children (grades K-5th) and teens (grades 6th-12th). Additionally, Southside Community Center serves a youth employment site for Workforce, The Learning Web, and Y.E.S. By providing employment opportunities where teens can work with younger children, plan events, work the front desk, perform financial duties, etc. We are teaching skills that are empowering, uplifting, and in preparation for later employment opportunities.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI016

Program Name: Tompkins Learning Partners

Program Purpose: The mission of TLP is to help adults and incarcerated individuals who live or work in Tompkins County meet their personal literacy goals, free of charge, by improving their ability to read, write, speak English, and use math and computers. Students achieve these goals by working together with professionally trained and supported volunteer tutors. Our target population is under-resourced and possesses very low to intermediate literacy levels. We specifically target this population because increases in literacy and language skills lead to positive outcomes for employability and health, as well as the ability to access resources, support children in school, and fully engage in community life.

Other Goals: The focus of this program is adult education. When students make improvements in reading, writing, math, English and computer skills, they maintain, gain, or improve employment and increase their overall quality of life. Further, when students do better in the employment sector, fewer burdens are placed on the county for social service benefits. If an unemployed person were to receive \$10,000 per year in public benefits, then it would take roughly 12 students going off assistance to equal the funding the agency receives from the county. In the past year, 16 students got jobs for the first time, with a total of 98 students employed either full or part-time.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$110,700	Total Program Cost:	\$277,449
Explain Cost:	Total includes: Personnel \$230,349; Non-Personnel \$47,100		
County Budgeted Revenue:	\$48,937	Total Non-County Revenue:	\$195,704
Explain Revenue:	Total includes: NYS Education Dept. \$72,267; United Way \$12,500; \$62,000 in Contributions, Local Grants, Fundraising, etc. Proposed City Sales Tax Portion: \$48,937		
Net Local Cost to County:	\$61,763	Program Cost to County:	\$61,763
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 178

Other Key Metric (description): Tutoring hours, provided by 93 volunteer tutors in one year.

Other Key Metric (count or quantity): 8,429

d) How long has program existed? (# of years or start year): 1983 **e) Number of staff assigned to program (FTEs):** 4.8

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TLP enhances the economic opportunity and well-being of some of Tompkins County's most vulnerable residents. Each year, about 90% of our students are low-income while 35% of ESL students are refugees. 85% of TLP students read at the fourth grade level or lower, with many reading at the very lowest levels. In addition to literacy challenges, many TLP students face other barriers including lack of transportation or childcare, inadequate housing, or poor health. Our programs foster opportunities for learning and personal growth and help students develop literacy and life skills that allow them to fully participate in civic life and better identify resources for overcoming barriers. TLP also contributes to the long-term quality of the community's social, economic, environmental, and cultural conditions by helping adults improve their literacy and language skills. Improvements in these skills lead to increased self-confidence, independence, participation in employment, and engagement in the community. County funding supports our Adult Basic Education (ABE) and English as a Second Language (ESL) programs. TLP students work with their tutors to improve basic literacy, language, numeracy, and computer skills in order to achieve personal goals such as: obtaining a high school equivalency credential, passing the driver's permit test, passing the test for U.S. citizenship, improving health literacy, increasing participation in their children's educations, communicating with neighbors, reading and responding to mail and email independently, and/or gaining or improving employment. This past year, there were 40 ABE students. These individuals were born in the U.S. and mostly read at the low-beginning level. Most sought to improve general literacy and numeracy skills for personal or employment reasons. Others had more specific goals such as passing the TASC (Test Assessing Secondary Completion--the new GED in NYS). TLP also provides ABE services to men and women who are incarcerated at the Tompkins County Jail. We work in collaboration with BOCES Adult Education and Cornell Education Services for the Incarcerated (CESI) to match tutors with incarcerated individuals seeking help with literacy and math skills. Our ESL program serves students who are immigrants and refugees now residing in Tompkins County. Many seek to improve their listening, speaking, reading and writing skills in English. Others enroll at TLP to study for the TASC test, citizenship interviews, or for help with other individual goals. In the past academic year, there were 138 ESL students from 29 different countries. Services are provided at our office and at libraries and other public facilities throughout the county. TLP carefully considers students' schedules and locations when making a tutor match, and as a result, we are able to meet students' needs more effectively than programs with less flexibility. This is especially helpful for students who are working or who have transportation or childcare barriers that limit their ability to get to traditional ABE or ESL classes. Due to COVID-19, TLP has adapted to tutoring via distance learning methods. Tutors and staff use Zoom, Skype, Facetime and other online platforms to meet with students. Those without internet access or computer skills receive paper packets in the mail and meet by phone with their tutors to review materials. Throughout the pandemic, TLP has offered case management for students, connecting them to help with: finding food, accessing health care, applying for unemployment, communicating with their children's schools, accessing resources for domestic violence victims, and other vital services. Case management has been and will continue to be a key component of our program. TLP strives to be a bridge for students who currently lack the literacy and/or language skills needed to access critical services independently. TLP closely collaborates with the BOCES Adult Education and English as a Second Language programs to further support students who participate in these programs. We also partner with the new Open Doors: Julie Rudd Coulombe ESL program. TLP students may choose to co-enroll with BOCES or Open Doors in addition to TLP if their schedules permit. We recognize that our programs are complementary and look forward to continuing our collaboration with BOCES and Open Doors on behalf of adult learners in our community. However, we also recognize that TLP is distinct in offering free literacy help for the lowest level adult learners through intermediates in a customized one-on-one setting. This can be particularly helpful for those who need tailored instruction or who require flexible meeting times and locations. Unlike BOCES or Open Doors we serve only those who are, or plan to be, permanent residents of Tompkins County - not college students, their spouses or visitors. In the past academic year, 52% of TLP students moved up at least one NRS (National Reporting System) level on post-tests. NRS levels span between 1 and 3 traditional grade levels, so advancing one level may mean moving up by 2 or more grades. Many other TLP students demonstrated increases in literacy and numeracy skills on post-tests, but these were not enough to step up to the next NRS level. Students also achieved other important goals beyond test scores. For example, 7 passed one or more subject tests on the TASC test, 4 obtained high school equivalency, 10 volunteered in their communities for the first time, 19 passed their interviews for U.S. citizenship, 2 secured internships, and 5 enrolled at TC3.

Section 7 - Other Factors for Consideration

TLP provides an enhanced quality of life to current residents of the community. TLP students reported gains in self-confidence, increases in reading at home to their young children or grandchildren, and more success in finding and retaining paid employment. In addition, TLP is the only agency that helps prepare immigrants and refugees to pass the U.S. Citizenship test in partnership with Catholic Charities Immigration Services Program. Tompkins Learning Partners provides citizenship instruction with specially trained tutors, while Catholic Charities' DOJ credentialed representative provides legal immigration assistance with paperwork as well as case management. Catholic Charities and TLP also began providing enhanced citizenship and immigration services through the Office for New Americans (ONA) grant beginning in May 2019. These services include things like workshops on community identified needs for refugees and immigrants (such as women's health and preparing for higher education), and additional legal assistance through Journey's End Refugee Services in Buffalo.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI017

Program Name: Women's Opportunity Center CORE program (Employment and Training Program)

The mission of the Women's Opportunity Center (WOC) is to lead low-income women to the pathway out of poverty by providing them with job-readiness skills. The WOC overarching goal is to navigate, guide and provide women the opportunity to feel empowered to join the workforce, earn equitable compensation and attain economic security for their household or their selves. The WOC provides supported services that can cater to personal development, time management; financial literacy; health and wellness; personal development, professional clothing closet and personal hygiene. Services that the center provides also has helped many with scholarship that can help with removal to barriers that interfere with employment by providing scholarships, transportation support education support, guidance, and referrals to other programs in the community. The WOC is committed to pursuing the mission by working and providing all WOC members access to multiple comprehensive program which focuses on individualized career counseling, trainings in a cohort setting to develop current computer programs in Google Suite and Microsoft Suite, Quick books, hands on training that includes Customer Service/Retail Training and Administration training to become work-ready and retain employment. The WOC in Tompkins County was founded in 1979 and started out as a volunteer, grassroots, community-based organization that assisted women in transition from becoming displaced due to separation, divorce or newly windowed. For the past 40 years, the WOC which is a non-profit has kept the vision and have served women who live in Tompkins County. Most of these women falls under 200% Federal Poverty Guideline. These women are single mothers, separated, divorced, widowed, have a spouse in jail, or substance abuse placement and have lost a significant loss of income without the support of their spouses. These women may receive multiple services with the support of local the Department of Social Services. These women area also displaced and have not re-enter the workforce due being a victim of domestic violence, are homeless, have dealt with substance abuse, have past or current minor criminal charge; mild disability due trauma; spouse of a veteran, have language barrier and are working but are underemployed. The primarily goal is to develop the current job skills that is needed to get these women ready for work, get employment and retain employment. In 2017, WOC leadership team evaluated the service model noting that we had a larger percentage of clients that were struggling in isolation. While most of them needed assistance with individualized employment services, we were also getting feedback that these women were seeking community for support with other women. In response to this, WOC launched a pilot program in 2017, the Leadership, Employment, and Development Skills (LEADS) Training Program. The idea would be to provide all the same employment services, with the goal of formatting an intensive 12-week session where a cohort of women would go through the process together. We knew that not all of our clients would utilize this service, but those who did had notable success. In 2018, WOC provided four operating classes divided into different session to allow the clients to choose the best training track to fit their career development plan they created at their intake. Still at this time these training sessions are filled with women, particularly those who are single-mothers, women of color, those fleeing domestic violence, and the generally marginalized populations who are seeking help that will provide the need to change in their lives, not just for themselves but also for their families. The support provided by Tompkins County is critical not only for WOC programming but also to our ability to operate year-round. We are grateful for your continued support over the years.

Program Purpose: The Women's Opportunity Center also owns and operates a Retail Training Center (RTC), The Mary Durham Boutique, where we specifically focus on giving clients with little to no work history the opportunity to gain real work experience in customer service. Redesigned: Small Business Retail Customer Services: LEADS (Leadership, Employment and Development Skills): courses that is taught focuses on communication, business math, business management, merchandising and design, consumer trends, products and inventory, branding, business planning, policy and procedures, presentation, marketing, and delivering exceptional customer service, QuickBooks, POS System, Microsoft Office Suite, and Google Suite. All trainees have the opportunity to complete apprenticeships as a Mary Durham Boutique sales associates under the supervision of the retail training coordinator. Other Services Available with the Women's Opportunity Center: * GED information * Information, resources and referrals to appropriate higher education and other certifications for work as well as other appropriate external resources and agencies * Professional and Personal Development Book Club * Pre-employment skills including resume writing, cover letters, interviewing and presentation skills * One-On-One Life and Career Coaching- redevelop to benefit virtual platform * Professional Outfits from our Clothing Closet * Computer Skills Training * Lunch and Learn Sessions * 90-day Retention Support * Access to washer and dryer to wash work-related clothing WOC is committed to continuing to deliver a holistic approach because we know that the largest barriers to employment our clients often face are internal barriers. In focusing on computer skills, employment readiness skills, self-confidence, and financial literacy, we believe we are giving our clients the tools that they will need to reach financial self-sufficiency. Over the years, we have been very fortunate to build a contingent of regular donors and customers who support both our mission, and the Mary Durham Boutique/ Retail Training Center. However, the support provided by Tompkins County is essential in the day-to-day staffing and operation of the RTC. Again, we are thankful for your support, and our women are forever changed because of your help.

Other Goals: The Women's Opportunity Center also owns and operates a Retail Training Center (RTC), The Mary Durham Boutique, where we specifically focus on giving clients with little to no work history the opportunity to gain real work experience in customer service. Redesigned: Small Business Retail Customer Services: LEADS (Leadership, Employment and Development Skills): courses that is taught focuses on communication, business math, business management, merchandising and design, consumer trends, products and inventory, branding, business planning, policy and procedures, presentation, marketing, and delivering exceptional customer service, QuickBooks, POS System, Microsoft Office Suite, and Google Suite. All trainees have the opportunity to complete apprenticeships as a Mary Durham Boutique sales associates under the supervision of the retail training coordinator. Other Services Available with the Women's Opportunity Center: * GED information * Information, resources and referrals to appropriate higher education and other certifications for work as well as other appropriate external resources and agencies * Professional and Personal Development Book Club * Pre-employment skills including resume writing, cover letters, interviewing and presentation skills * One-On-One Life and Career Coaching- redevelop to benefit virtual platform * Professional Outfits from our Clothing Closet * Computer Skills Training * Lunch and Learn Sessions * 90-day Retention Support * Access to washer and dryer to wash work-related clothing WOC is committed to continuing to deliver a holistic approach because we know that the largest barriers to employment our clients often face are internal barriers. In focusing on computer skills, employment readiness skills, self-confidence, and financial literacy, we believe we are giving our clients the tools that they will need to reach financial self-sufficiency. Over the years, we have been very fortunate to build a contingent of regular donors and customers who support both our mission, and the Mary Durham Boutique/ Retail Training Center. However, the support provided by Tompkins County is essential in the day-to-day staffing and operation of the RTC. Again, we are thankful for your support, and our women are forever changed because of your help.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$39,719	Total Program Cost:	\$259,867
Explain Cost:	Total includes: Personnel \$184,467; Non-Personnel \$75,400		
County Budgeted Revenue:	\$17,558	Total Non-County Revenue:	\$273,629
Explain Revenue:	Total includes: NYS DOL \$139,000; Federal Funding \$25,000; United Way \$20,571; Donations \$48,000; Other Grants \$23,500. Proposed City Sales Tax Portion: \$17,558		
Net Local Cost to County:	\$22,161	Program Cost to County:	\$22,161
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 225

The Women's Opportunity Center of Tompkins County served 225 women, 110 who received full services from intake process, to on the job training; computer support, computer workshop series, QuickBooks or career counseling including personal development and job coaching to find employment and retain employment for 180 days. In 2019-2020 61 women became employed and 27 retained employment for 90 days and 18 retained employment for 180 days. The organization also provided support for transportation to get to work; professional clothing; also provided multiple pieces of clothing and personal hygiene products from the Free Clothing Closet, to provide the clients with interview-type clothing to begin their new career paths. In 2019, WOC delivered two QuickBooks sessions with the goal of women becoming credentialed; 2 women became certified.

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
41 years	6.0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

WOC attends to the needs of the most vulnerable members of our local community by offering a holistic job-readiness program and assisting participants in removing their barriers to employment. All participants fall under the federal 200% poverty guidelines. Staff provides each participant seeking assistance from WOC with one-on-one career counseling, including resume and cover letter preparation and interview practice, and assists them in finding employment and meeting their career goals. WOC offers computer training on different software programs to participants who need training, from beginner to advanced levels, and opportunities to gain work experience at WOC's Retail Training Center. Staff delivers services to the rural population, and will be continuing with providing remote services for the population who need a flexible schedule, do not have transportation, child care needs; and other barriers from having them come to the main office for training. The Center provides opportunities to enhance the quality of life of Tompkins County's low-income families by providing them with training and leading them to the pathway out of poverty. Many of the participants have no/minimal job experience and have multiple barriers that prevent them from finding employment. One of their main obstacles is the lack of self-confidence as their partners have abused many of them. Transportation and childcare are also significant barriers they need to overcome before they secure employment. WOC's Non-traditional Scholarship Fund assists participants in removing barriers to training and employment by providing such necessities as gas cards; bus passes, books, and clothing. In addition, the Scholarship Fund enables staff to provide immediate assistance to participants to help them complete their training, find a job and retain it for at least 90 days.

The WOC contributes to the long-term quality of our community's social, economic, environmental, and cultural well-being by providing mothers with opportunities to become job ready and find employment. A working mother will be able to provide food for her family, which will become a permanent solution to that family's child hunger issue. Child hunger has become one of the major issues in our communities. Working mothers also will become role models for their children and will guide their families out of the generational poverty cycle. WOC works closely with other non-profit agencies in Tompkins County to avoid duplication of services. Staff refers participants to other agencies, including the One-Stop, as appropriate to provide them with maximum opportunities to become job ready. The dollar value of WOC's services has been calculated as 1:16, when counting the income of the participants, which creates buying power for them and savings for the State and the County when they leave the welfare system as a result of finding a job. WOC addresses a current problem that may otherwise result in higher social or financial costs in the future. Participants are competing for minimum wage jobs with individuals who have more qualifications and work experience than they do. By working closely with DSS, in having WOC as a Work Experience site, we help participants learn marketable skills that allow them to compete in the current job market and get out of the welfare system, which saves our county money. Last year, 61 women found employment through WOC's support. Considering an average income to be \$10.00 per hour for 30 hours per week, the earnings were over \$2 million. In July 2008, the Center expanded its services by opening the Retail Training Center to help women with minimum or no work experience learn customer service skills and gain current work experience. The program Retail Training Boutique at the Mary Durham is located at 110 West Court Street which is also used as a work site for any qualified client and is great host spot for work experience clients that are mandated by Department of Social Services to gain work experience. We are achieving one of our goals at the Boutique to encourage county residents to donate local and shop local.

Section 7 - Other Factors for Consideration

County Funding has played a major role in helping women from WOC to help with finding employment and helping with retention and overcoming barriers to also retain employment. The County funds not only support and strengthen WOC's programs, which help women find the pathway to economic independence but they also provide the necessary matching funds to secure Federal funds to expand our employment programs. Last year we secured a Federal grant to serve Food-Stamp recipients to find employment using the county funding as matching funds. For the Food Stamp project, the ratio of local dollars to the federal dollar is 1:1. We are assisting women who are receiving food stamps to be trained and find employment. WOC contributes to the long-term quality of our community's social, economic, environmental, and cultural well-being by providing mothers with opportunities to become job ready and find employment.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI018

Program Name: Village at Ithaca

Program Purpose: In administering Village at Ithaca (VAI) programs and services to families and their school age students, VAI wants to ensure students, particularly African American, Latino/a, low-income, and other underserved students, consistently meet or exceed local and New York State standards of achievement.

Other Goals: To advocate for systemic change in public education and other historically oppressive systems in order to create equal opportunities for traditionally underserved children and families.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$27,803	Total Program Cost:	\$152,920
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Explain Cost: Total includes: Personnel \$118,670; Non-Personnel \$34,250

County Budgeted Revenue:	\$12,291	Total Non-County Revenue:	\$137,211
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Explain Revenue: Total includes: Revenue from individual donors, local foundations, and fundraising events. Proposed City Sales Tax Portion: \$12,291

Net Local Cost to County:	\$15,512	Program Cost to County:	\$15,512
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Explain Net Local: County Levy Portion

Section 4 - Key Program Metrics:

People Served: 154

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
2002	2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Village at Ithaca impacts the lives of children and families by providing through a combination of direct support services and broader advocacy work in order to increase opportunities for post-secondary success for traditionally marginalized populations. VAI is particularly focused on closing the achievement gap and dismantling the school to prison pipeline by partnering with families and school districts to decrease the use of exclusionary discipline and support inclusionary educational practices. Through our Student Success Center, we provide year-long academic and mentoring support to school-aged children. Through our Family Advocacy Program, we match families with staff or volunteer advocates to support parents and caregivers in navigating the public school system and related services. Village at Ithaca strives to support students and families holistically by tailoring our support services to individual family needs whenever possible, as we believe that parents and caregivers are in the best position to decide exactly what support their children need to maintain success.

Section 7 - Other Factors for Consideration

Village at Ithaca is committed to working in partnership with other community agencies in order to ensure that our work is done effectively. Over the years, we have developed strong partnerships with the Ithaca City School District, Greater Ithaca Activities Center, Cornell Public Service Center and Southside Community Center. In the past year, we have also begun collaborations with the Child Development Council/TP3, The Learning Web, the Youth Advocacy Program, Lighthouse/Possibilities and the Ithaca Children's Garden. We are cultivating relationships with each of the school districts in Tompkins County and are currently providing support services to families in every Tompkins County municipality. It is our goal to work collaboratively throughout the county to support implementing best practices for educational equity on behalf of all students county-wide.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI019

Program Name: The Ithaca/Tompkins Continuum of Care's Efforts to End Homelessness

Program Purpose: The Continuum of Care (CoC) is a local planning body of public, private, non-profit and government agencies working together to end homelessness in Tompkins County. The purpose of this program is to fund new and innovative initiatives to aid in the CoC's goals of ending and preventing homelessness, and to support existing programs that are working toward this goal. 3 agencies were funded via the initial \$50,000 grant: OAR, the Advocacy Center and Catholic Charities.

Other Goals: Strengthening the relationships and communications between service providers in the county; providing more public education and outreach to the community on issues related to homeless services and supportive housing options; prioritizing the most vulnerable and at-risk families and individuals in the community.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$0
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Through the Coordinated Assessment, the CoC is able to keep track of all homeless individuals and track their ability to find and keep housing. The Coordinated Assessment Team meets monthly to go over the list and coordinate efforts to move people off of the list into housing.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
20	1.3

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

By providing funds for the CoC to be creative in ending homelessness. People were diverted from homelessness through the partnership between Catholic Charities and INHS, which provided rental subsidies until families could obtain an Section 8 voucher. Families were diverted from the DV shelter directly to apartments through these funds and OAR was able to complete Endeavor House which has been full since its opening and provides housing for formerly incarcerated individuals who often end up in the shelter. In year two, the funding went to the Learning Web to support a housing specialist to help young people find and keep housing, to support the Independent Living Study and to meet the OCFS inspection standards. Year three was for support specialists at both LawNY and Saint John's Community Services.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI020

Program Name: Child Development Council

Program Purpose: Building Access to Child Care is an initiative that has been funded by Tompkins County since July 2018. It grew out of conversations among County Legislators, area businesses and parents about the dire need for more child care and the systemic barriers that are holding our community back from easily addressing this need. Building Access to Child Care is a planning and development project with an ultimate goal of increasing child care supply in Tompkins County. Development of a Network that offers business services and quality improvement supports will connect providers with time and cost savings that effectively reduce the the costs of doing business and increase net income and sustainability. We envision a community where partnerships are built around the child care needs of children and their families, creating a network of small but sustainable group family child care homes.

Other Goals: Goal 1: Capitalize on the growth in affordable housing; influence the availability of housing stock that also meets the regulatory specifications for home-based child care. Goal 2: Recruit, train and support qualified child care providers. Goal 3: Create comprehensive supports for shared business services that will reduce the demands of program management and limit the closing of established programs. The Council will create a formal GFDC network, linking these providers (co-located or not) to have access to shared services, such as a shared pool of pre-qualified substitute teachers, business analysis and data monitoring and central fee collection.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$50,000	Total Program Cost:	\$50,000
Explain Cost:	Salary, Fringe & Admin for Bldg Access to Child Care project		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
Explain Revenue:			
Net Local Cost to County:	\$50,000	Program Cost to County:	\$50,000
Explain Net Local:	This is a One Time \$50,000 OTR		

Section 4 - Key Program Metrics:

People Served: 182+

Other Key Metric (description): People who benefited from support through child care capacity building; time and cost savings; recruitment, retention, and sustainability efforts; and partnerships and structural support, as outlined in Section 6.

Other Key Metric (count or quantity): 50+

d) How long has program existed? (# of years or start year): 2018 **e) Number of staff assigned to program (FTEs):** 0.8

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The need for child care in Tompkins County is extensive and continues to put pressure on parents who must have it in order to work, on employers who face a worker shortage, and on the education of children, especially for those who live in low income households that face the toxic stressors of poverty. Decades of research indicate quality child care helps to mitigate the challenges of poverty and inequity and is tied to improved outcomes for children and society at large. Tompkins County only has enough regulated care for 1/3 of the children under the age of six. Workforce Investment Board and area employers face a worker shortage; lack of child care is a barrier for recruitment and retention of workers. Infant care is the hardest to find and costs the most to deliver. Child care is a complex and diverse system of education that lacks stability. BACC addresses the root causes of insufficient care and the obstacles to building a more robust system of care. Child care is experiencing high closure rates, especially in home based care where there are longer hours, isolation from peers (higher burnout), and a need for business skills along with early childhood experience. Yet, licensed home care meets a specific need for extended day and evening care. They are more widely distributed throughout the county, whereas centers are closer to the city core. And, they offer smaller group sizes and accommodate siblings in group together. Supporting home-based child care development in affordable housing properties has the potential to increase the supply of child care throughout the county, increase the earning potential of the provider and support community economic development through its own receipts and the recirculation of those funds locally, as well as by supporting other employers by enabling parents to work. 2019 marked the second of three years planned to build the supply of child care in Tompkins County. While many - but not all - of our goals have been realized, the work of the Child Care Planner/Developer has been adapted and expanded since the inception of this innovative work. This section highlights accomplishments facilitated by the work of the Child Care Planner/Developer over 2019. Building Child Care Infrastructure Child Care Capacity * Overall increase in the number of child care slots: Infants increased 13%, Preschool up 3.5% Hours Saved * Early Care Business Alliance (ECBA) pilot child care network started August 2019 * Members receive access to: Alliance CORE child care business management software and a tablet for programmatic use, reducing time spent after hours managing business services * All pilot members are new providers - baseline time data is currently being collected "We are loving the CORE system, especially now that we are doing our billing through it. We currently do attendance, billing, immunization records, parent correspondence and kiosk messaging with hopes of doing more in the future. It has definitely saved us time as opposed to doing everything on paper especially gathering all the necessary information for taxes." Cost Savings (Shared Services) *Tablets granted through Early Learning Ventures for Alliance CORE use at pilot sites (\$210 total savings) *Alliance CORE training granted to each of three sites (\$3,600 total savings) *Alliance CORE monthly participation scholarships received (\$150 total savings) *Child and Adult Food Program (CACFP) - Meal reimbursement program September-December ECBA Providers received \$1835 in reimbursement for meals served to children in their care *Shared Services ECNY will be expanding and offering additional savings opportunities and we are still planning to develop unique savings opportunities with local and regional vendors *Start up support and funding totaling \$5,844 provided to three (3) (pilot) sites to develop infrastructure: yard fencing, basement egress window, carpeting Recruitment, Retention and Sustainability * Facilitation and development of NYS Early Childhood Assistant and Home-based Child Care Provider Registered Apprenticeships - TC3 staff will begin with their first cohort of 8 Early Childhood Assistant Apprentices Summer 2020 Partnerships and Structural Support * Ithaca Neighborhood Housing Services - OK with child care being offered in their properties - Confirm legality of child care in LIHTC units - Identified 27 units that appear to meet child care regulations - Now including "two remote exits" in property description = potential for G/FDC * Early Learning Ventures - Granted tablets to ECBA pilot sites (\$210 value) - Provided training scholarships for ECBA pilot sites and Child Care Planner/Developer (\$4,800) - Alliance CORE monthly participation scholarships received (\$150 total savings) * Coordination of Employer Collaborative to support child care infrastructure - \$60,000 commitment from one employer to date (\$20,000/year for 3 years committed to help fund incentives for child care development and retention) * Participating in NYS CCR&R discussion re: Shared Services Network pilot for NY state * Increasing collaboration with TC3 re: Registered Apprenticeships * Increasing collaboration with Workforce Development to increase entry into the Early Care & Education field Community Outreach: 132 reached * Monthly Become a Provider sessions, started in February 2019 11 sessions, 19 attendees; out of these, 3 providers/2 programs started, two+ license-exempt providers * Raising of America film showings: 7 showings, 110 views (2019) * The Council was awarded the 2020 Chamber of Commerce Non-profit of the year award = Marketing video with child care and business support highlighted * Council trainings opened to community = 3 community members attended website development course

Section 7 - Other Factors for Consideration

The Child Development Council, established in 1967 is the only organization to offer comprehensive support for the development and growth of quality child care in Tompkins County. In the 80's, Child Care Resource and Referral (CCRR) agencies were established under NYS Social Services Law. Although NYS provides funding for CCRR services, milestones are tailored to NYS goals, are paid based on strict definitions of units of services, and are not generalized for comprehensive local community planning. Child care workforce expansion and increased diversity of providers are foundational promises inherent in the goals of the BACC. Future social and financial dividends will be realized through child care program development. Quality and sustainability will be enhanced for programs participating in the BACC Network. Long-term financing of the child care Network will need to be established. To further our goal of recruitment and training new people to the early care and education field, we are developing a Child Care Workforce Development Pipeline that ties education at Tompkins-Cortland Community College and TST BOCES with paid apprenticeship opportunities, start-up bonuses and financial support and longevity bonuses for individuals working towards opening their own home-based child care program.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI021

Program Name: Loaves & Fishes of Tompkins County

Program Purpose: For 37 years, the Loaves & Fishes Free Meal and Advocacy Programs have offered Tompkins County residents a welcoming community where guests can share a meal with others and, if needed, receive practical assistance and support. Loaves & Fishes provides a nutritious free meal each weekday to all who come. Additionally, limited funds, bus passes, blankets, winter clothing, personal care and food items are available to guests for emergencies. Typically, over 25 social service agencies provide direct outreach to our guests during meal times. We usually rely on 125 community volunteers each week. Due to Covid-19, we are offering hardy meals to-go at our front door and preparing meals for distribution in collaboration with other front-line agencies. Since April, we have seen the demand for our meals increase significantly. We are serving nearly double the amount of meals each day compared to this time last year. We distribute nearly 250 meals each day and nearly 5,000 meals each month. Loaves & Fishes is the only community kitchen in Tompkins County that is open five days each week including on holidays. It is also important to note that approximately one-half of the guests we serve live outside the city limits. We serve Tompkins County residents suffering from poverty and hunger including those who are unemployed or under employed, persons on inadequate public assistance and their children, individuals with chronic mental and physical health challenges, the working poor, transients, veterans, the homeless, people in crisis - and anyone in need of companionship. All are welcome.

Other Goals: Loaves & Fishes of Tompkins County addresses the following community needs: Addresses food insecurity by: serving free hot nutritious meals each weekday; providing limited emergency meal coupons to a local food establishment; providing emergency food if needed (not a pantry); informing and referring individuals to other emergency food agencies. Addresses an individual's lack of basic needs by: providing staff and volunteer advocates who listen, make referrals and accompany individuals to meetings with helping agencies and speak on their behalf if necessary; providing limited emergency money; facilitating outreach of local agencies during mealtimes; facilitating a weekly health screening with a county public health nurse. Addresses an individual's social isolation by: offering hospitality, by developing caring friendships during mealtimes; nurturing a community of people (guests, volunteers, staff) who care for and serve one another; encouraging staff, volunteers and guests to eat together to overcome social isolation and barriers (class, race, ability); inviting guests to work alongside volunteers/staff in the meal program and advocacy, encouraging a sense of community and self-empowerment. Addresses the need for volunteer, working and learning opportunities by: mentoring and supervising individuals from The Learning Web, Youth Employment Service, Greater Ithaca Activities Center Hospitality Employment & Training Program in all aspects of food hospitality; supervising student interns from the local colleges; training and supervising individuals from Unity House, Franziska Racker Center, Challenge, civic groups, schools, and churches in kitchen work; training and supervising those needing to complete community service hours from the local schools and the parole office. Addresses the indifference to the needs of the poor and marginalized by: bringing an awareness of poverty and hunger in Tompkins County through our newsletter, articles, public service announcements, events and the work of our Advocacy Program. Addresses the needs of people of color suffering from poverty (as, for example, nearly one-half of all Tompkins County African Americans are living in poverty) by: offering a menu that regularly includes dishes that appeal to people of color; offering Special Meal events honoring various cultures that are supported by collaborations with community groups and individuals representing each culture; widely distributing Loaves & Fishes public relations materials which include a color bar; prominently displaying in the dining hall "United Against Hate" and "Black Lives Matter" signs; Loaves & Fishes staff and volunteer's participation in community events sponsored by organizations such as Tompkins County Diversity Coalition, Greater Ithaca Activities Center, Southside Community Center and the Tompkins County Latino Association; prominently displaying of and consistent enforcement of the Loaves & Fishes Code of Conduct that includes the Loaves & Fishes Anti-Discrimination and Anti-Harassment Policy; on-going organization's commitment to diversifying the staff and volunteers.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$18,668	Total Program Cost:	\$352,399
Explain Cost:	Total includes: Personnel \$235,699; Non-Personnel \$116,700.		
County Budgeted Revenue:	\$8,252	Total Non-County Revenue:	\$340,370
Explain Revenue:	Total includes: Contributions & Fundraising \$229,300; Grants \$100,318; Other \$2,500. Proposed City Sales Tax Portion: \$8,252		
Net Local Cost to County:	\$10,416	Program Cost to County:	\$10,416
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 15,901
Total number of meals served in 2019

Other Key Metric (description):

Other Key Metric (count or quantity): 30,789

d) How long has program existed? (# of years or start year): 37 years **e) Number of staff assigned to program (FTEs):** 4.33

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Loaves & Fishes provides a particularly effective environment to learn when people are in crisis or have unmet basic needs, such as lack of adequate housing or medical care. Most people when hungry will seek help in obtaining food, as it becomes a matter of survival. However, many people are less likely to ask for help if they have other, unmet, but often critical needs because they have no idea how to get these needs met or have given up the expectation that their life can be any different. Additionally, many of our guests have no family, friends or co-workers that can offer assistance to them during times of need. During meal times, our guests commonly reveal to other guests, staff and volunteers in one way or another that they need help. Then they are directed to our staff or to a volunteer advocate who are equipped to assist our guests. The Loaves & Fishes Advocacy Program provides information to our guests about existing social services and resources, actively link guests to these services when needed and, in general, provide on-going emotional and practical support to our guests during times of crisis or significant transitions. Loaves & Fishes establishes and maintains working relationships with many social service agencies and their staff who service our guests, and communicates regularly with staff from other agencies to facilitate much needed services to our guests. Loaves & Fishes, Tompkins County's only community kitchen that is open 5 days each week, specifically aligns with the Tompkins County Mission to "Encourage and support programs that: * deliver needed services * serve vulnerable populations * strengthen families and communities * enhance (residents') quality of life and * Operate a well-run organization by: * using a well-trained, diverse workforce of employees, qualified contractors, and volunteers."

Section 7 - Other Factors for Consideration

Loaves & Fishes is truly a community organization. The following exemplifies the abundance of community support we experience in various and substantial ways throughout each year. 72% of our expenses are covered by individual contributions primarily from local residents. Additionally, our operating costs are significantly reduced by our reliance on volunteers who help us prepare and serve each meal and help us clean up after each meal. The total number of volunteer hours are conservatively estimated to be worth \$3,800 per week and \$200,000 per year. Our many volunteers allow us to fulfill our mission with a very small, mostly part-time staff of seven people (FTE - 4.33). In addition, we receive an abundance of food donations that last year was valued at \$37,000. We also greatly benefit from the generosity of the St. John's Church who allow us to use their facilities rent-free. Loaves & Fishes is an American Red Cross (ARC) designated emergency site for Tompkins County. Should the need arise, the ARC can request the use of our facility for emergency sheltering or feeding of Tompkins County residents. For example, in the event of a community emergency, Loaves & Fishes will work with the ARC to provide 175 - 200 meals twice a day and/or open our facility to enable residents to cool down or warm up. Loaves & Fishes can also prepare and package meals the ARC will pick up and deliver to those in need. Furthermore, due to our downtown location, during a state of emergency our site can provide support for essential Tompkins County government workers and first responders.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI022

Program Name: REACH Project, Inc.

Program Purpose: REACH provides equitable, non-stigmatizing, and compassionate primary care services to the medically underserved populations of Tompkins County and upstate New York. Currently seeking status as a Federally Qualified Health Center (FQHC), REACH will be expanding services to include dental care services on-site in Ithaca, NY. These services will allow REACH to address the need for dental care among a population that may not otherwise have access while improving patient health outcomes.

Other Goals: The addition of dental care services will allow REACH to provide more comprehensive care in an environment that encourages increased patient participation in care and trusting patient/provider relationships. Dental services will be contracted through a local practitioner and further drive community partnerships in the efforts to address equity in healthcare in Tompkins County. Last, the ability to offer preventative dental care will reduce long-term health concerns among the populations served.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 4,000

Other Key Metric (description): Number of visits

Other Key Metric (count or quantity): 19,000

d) How long has program existed? (# of years or start year): 2018 **e) Number of staff assigned to program (FTEs):** 44 FTEs if approved as an FQHC

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Since opening in February 2018, REACH engaged approximately 1,100 unique patients, nearly 80% of whom are Medicaid beneficiaries, from New York State. While REACH is located in Tompkins County, 40% of patients travel from outside of the county to REACH due to extremely poor access to stigma-free primary healthcare services and low-threshold MAT. Most patients that receive services at REACH reside in and around the Southern Tier region of New York State, a mostly rural area with significant health disparities. Of REACH's total patient population, 472 (64%) resided in Tompkins County in 2018. The average patient age among this population was 36 years old with range of 1 to 73 years. Table 1 provides the distribution of race and ethnicity of patients served in 2018. As an FQHC, REACH is expecting to serve over 4,000 unique patients generating over 19,000 visits. Because REACH is targeting the medically underserved, it is anticipated that there will be a significant reduction in avoidable hospital use for the population served. Many patients served by REACH have not engaged in regular primary care for 10 years or more, so the quality of life improvement and health outcomes improvement will be significant for these individuals. REACH has demonstrated that offering low threshold, culturally competent care results in a significant reduction in avoidable hospital use. For example, during the period of January through October 2017, there were 246 ED visits for Medicaid beneficiaries with OUD in Tompkins County, and 85 inpatient admissions. In reviewing the same time period for 2018, the total ED visits for this population decreased by 26% and the inpatient admissions decreased by 9%. Given that REACH opened in February 2018 and has rapidly expanded access to MAT and integrated primary care and behavioral health to Medicaid beneficiaries in 2018, this data may provide early evidence that the REACH model is already making a positive impact on the health outcomes of this vulnerable population.

Section 7 - Other Factors for Consideration

It is important to note that the level of integration achieved by REACH (Level 5 as defined by SAMHSA) has had a tremendous impact on improving the health of the local and regional community-specifically those with Opioid Use Disorder (OUD) and other behavioral health conditions. The model that REACH has implemented, which is low threshold and based on harm reduction principles, has proven to be extremely effective at engaging patients into treatment, and has attracted high-quality providers, for less cost than a traditional hospital-owned medical practice. Through expanding services to include obstetrics care and dental services, REACH is able to provide greater access of much needed services for the medically underserved populations of in New York State's Southern Tier Region. In Tompkins County, the largest demographic living in poverty are females between the ages of 18-24, which represents a significant percentage of households with single mothers. As 40% of primary care providers are closed to Medicaid patients, this can mean that new and expecting mothers are forced to forgo routine pre and post-natal care. Thus, potentially resulting in poor health outcomes for both the mother and child. The HPSA score provided by the Health Resources and Services Administration for dental services in Tompkins County is 15. This expresses that there is a moderate need for dental services in Tompkins County. The Robert Wood Johnson Foundation reports that there is only one dental provider for every 1,810 individuals in the county. Among the patient population at REACH, it has been observed that many have not received recent or routine dental care. Furthermore, the New York State Department of Health reports that when last estimated, only 28.1% of Medicaid beneficiaries in Tompkins county have received one or more dental visits within the last year. Providing these services at REACH assist in creating more equitable access to healthcare in Tompkins County.

Program Impact Assessment

Department: Human Services Coalition of Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: HSCA001

Program Name: Human Services Planning (HSP)

Program Purpose: HSP encourages cooperation among providers to develop a well-organized service delivery system and it facilitates discussions that lead to collective solutions and partnerships that avoid duplication of services and encourage the best use of community resources. Human Services Planning strengthens the service delivery system in Tompkins County by providing the following services: skill building workshops and technical assistance that strengthen area nonprofits; networking through the HSC Forums and Homeless and Housing Task Force which leads to collaborations that promote the best use of community resources; being the lead agency for the Ithaca/Tompkins Continuum of Care that fosters a coordinated response to providing services and housing to those who are homeless or in danger of becoming homeless; technical assistance to boards and chief executives through in-house consultations; on-line communication tools and resources for the entire non-profit community; Monitoring and review of agencies requesting funding through the County/City funding process, the federal FEMA Emergency Food and Shelter Program process and through the TC Social Service League.

Other Goals: a) HSP provides and manages the Human Services Listserv that provides a fast, free method for organizations and individuals to share information, distribute resources, post jobs, attract volunteers, and connect with over 3,000 interested individuals on a variety of subjects. This saves organizations and individuals both time and money. b) HSP facilitates the County/City Funding Review process that recommends funding for local non-profits, assuring that the residents of Tompkins County have the services they need to be productive members of the community and that agencies have the financial and technical support that they need to provide equal access to services for Tompkins County residents. c) HSP serves as the lead agency for the Continuum of Care which plans and coordinates services for those who are homeless or in danger of becoming homeless. In this capacity, HSP submits a yearly grant to HUD that brings over \$200,000 into the community to support housing and services for vulnerable, homeless residents of the county. d) HSP facilitates the Coordinated Entry process where those who are experiencing homelessness are placed on the list for available housing after assessment for vulnerability, making sure that the most vulnerable are housed first and that they don't fall through the cracks. e) HSP provides capacity building workshops that serve the nonprofit community. They also provide staff support for two affinity groups, the FINZ group of finance staff and the EXEX group of executive directors, these two groups meet monthly to give participants a venue for advanced training, to discuss changes in policy, to share information, to discuss current issues, to exchange best practices, to network, and to provide all-around moral support. f) HSP consults directly with boards and agency directors to help solve problems and build agency capacity. g) HSP runs the bi-monthly Homeless and Housing Task Force and HSC Forum, educational and networking meetings to provide nonprofit staff a place to share information, learn about new programs and ideas and form collaborations. h) HSP provides technical tools and resources on its website such as: the non-profit Salary and Benefit Survey, the Meeting Space Directory, Foundation Directory, Media Contact List and resources for Boards of Directors.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$263,824	Total Program Cost:	\$400,110
Explain Cost:	County funding is used for Human Services Planning staff salaries, staff benefits and operating expenses. It supports 4.21 FTEs including the following positions: Executive Director (1.00), Finance Director (.26), Director of Community Services (.35), Director of Training and Leadership Development (.69), Continuum of Care Coordinator (1.00), Housing Assistant (.20), Administrative Coordinator (.45), and Program/Accounting Assistant (.26). Total includes: Personnel Expenses \$351,550; Non-Personnel Expenses \$48,560.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$97,890
Explain Revenue:	Non-County Revenue includes: Local govt. grants \$15,890 (portion of City of Ithaca and portion of Town of Ithaca); Local foundations \$44,000 (support for the Continuum of Care Coordinator and the Housing Tompkins Project); HUD (CoC) \$14,000; United Way \$8,500 (incl. Designated Donors); Social Service League \$2,000; FEMA \$1,500; Consulting \$2,500; HSC Workshops \$5,000; Other \$4,500.		
Net Local Cost to County:	\$263,824	Program Cost to County:	\$263,824
Explain Net Local:	County Levy portion.		

Section 4 - Key Program Metrics:

People Served: 4636 (see breakdown below, numbers are not unduplicated)
Other Key Metric (description): In 2019: 1. 228 people attended 5 Homeless and Housing Task Force meetings averaging over 45 attendees at each meeting. The attendees gained knowledge and discussed current issues in providing homeless services. They learned about new programs and policies, efforts to increase housing, and services. It also serves as a forum for leaders to gain and share information about the needs they see in the community, and for municipal officials to reach a wide range of providers for input and guidance. 2. 224 people attended 5 HSC Forums with an average attendance of 45 people. 3. There were 344 attendees at 23 workshops including 29 attendees from County departments. 4. There are 3,300 members on the HSC Listserv. 5. There were 19 agencies that went through our City/County funding review process. 6. 9 agencies received funding through our FEMA process 7. 512 homeless people were placed on the Coordinated Assessment list

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1974
e) Number of staff assigned to program (FTEs): 4.21

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

3rd & 4th bullet) As the lead agency for the TC Continuum of Care (CoC), HSP attends to the needs of the most vulnerable members of the community by coordinating a group of 30 agencies and individuals who provide services and housing to those who are homeless or in danger of becoming homeless. As the lead agency, we write and submit the yearly grant that supports these services. Last year the Ithaca/Tompkins Continuum was awarded over \$213,000 in funding. We also collect all of the HUD required data and are the managers of the Coordinated Entry list where, during 2019, 512 homeless individuals were assessed for their vulnerability and 225 were housed off of the list. During 2020 when the community went into lockdown from the virus, HSP staff quickly gathered providers, and funding to make sure those who were experiencing homelessness had sinks, port-a-johns and masks necessary for their safety. This team continues to meet to address the ever-changing needs of the homeless population during the pandemic. 7th bullet) HSP contributes to the long-term quality of the community by providing workshops and consulting for nonprofits. The workshops are designed to build agencies' capacity, train staff and boards, and provide best practices in areas that impact the ability of organizations to provide service. In 2019, 23 workshops were conducted for a total of 344 individuals including 29 county staff. To meet the needs of the individual agencies impacted by the COVID 19 crisis, HSP set up a program funded by a consortium of local funders to provide free consultants to agencies to help them prepare how best to cope with the financial and organizational impacts of COVID. 8th bullet) HSP assists the central administrative services of agencies by providing staff support for nonprofit finance managers, executive directors, and board chairs to create a stable organizational environment through its consulting and workshops. HSP also provides opportunities for nonprofit staff to network, share information, and develop collaborations through the bi-monthly Homeless & Housing Task Force meetings, the Human Services Forums, and the Ithaca/Tompkins Continuum of Care Committee (CoC). HSP works with county funded agencies throughout the year including conducting the yearly review of agencies requesting County/City funding. In 2020 our citizen review committee screened applications from 19 agencies. The year-long review and monitoring process saves both time and money for the County and supports services that are essential to county residents. HSP manages the Human Services Listserv with 3,300 participants which is used by departments, agencies and community members.

Section 7 - Other Factors for Consideration

The Human Service Planning/HSC: 1) Serves as lead agency for the distribution of Emergency Food and Shelter Program (FEMA) funds. 2) Facilitates the process for the distribution of funding from the Social Service League of Ithaca foundation. 3) Brings together appropriate stakeholders to work on a diverse array of community-wide issues. HSP advocates for a comprehensive, coordinated human services system that meets the needs of individuals, government, and the private sector. 4) HSC staff represent the Human Services Community on a variety of committees including the Tompkins County Planning Advisory Board, Ithaca Urban Renewal Governance Committee, CARS board, the Transportation Advisory Committee, Funders Group, Family and Children's Services Board, United Way of Tompkins County and various task forces and search committees.

Program Impact Assessment

Department: Human Services Coalition of Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: HSCA002

Program Name: 2-1-1/Information and Referral

Program Purpose: 211 Tompkins provides comprehensive community information and referral services to those who live and work in Tompkins County. 2-1-1 Tompkins is recognized as the primary source for help finding services and information to address issues of daily living. In addition to comprehensive information and referral services by phone, text message, chat, email, web, and in person, the program provides follow-up and advocacy services, quality assurance customer service surveys quarterly, community services presentations, and call center and database development services for the not-for-profit and public sector network. All 2-1-1 Tompkins services are free to individuals, confidential, and focused on the needs of the consumer.

2-1-1 Tompkins serves as an important link in the health and human services system in Tompkins County, linking individuals who are seeking support to resources and information that can help to meet their needs. 2-1-1 also supports other service providers by acting as a primary vehicle for widely disseminating accurate and up-to-date information. During the COVID-19 pandemic, 2-1-1 Tompkins has worked closely with a range of other partners to get critical information to community members or to enable them to access needed services in support of public health, basic needs, employment, and more. Examples include: activation in support of public health needs in March 2020 by Tompkins County Public Information/Tompkins County Health Department in order to serve as the designated contact center for general health information and inquiries, freeing Health Department staff to respond to specific COVID-related needs; serving as the designated contact center for the Ithaca City School District for families without internet access to request school-year meal deliveries while schools were closed; working with the Child Development Council and other partners to serve as an identified gateway for special pandemic-related service or supplies sign-ups; participating closely with the Tompkins County COVID Food Task Force to better direct community members to a growing list of food options; and collaborating with the United Way of Tompkins County on upcoming expanded supports for people with COVID-related job or other economic losses. Over the first six months of 2020, 2-1-1 has fielded 11,050 requests, up more than 50% over 2019 numbers. Most of this sustained increase is due directly to the pandemic or to increased community need resulting from the economic impacts of the shutdown.

Other Goals: Ongoing programming includes: * 2-1-1 Tompkins provides screening and scheduling services for the Alternatives Federal Credit Union Volunteer Income Tax Program (VITA), Health Planning Council Health Insurance Navigator Program, and Community Health Advocate Access to Health Services. * 2-1-1 takes requests for medical transportation for the volunteer organization FISH (Friends In Service Helping). 2-1-1 Specialists use a screening tool that stores rider information and ride requests which are transmitted to FISH daily. Since 2018, 2-1-1 has been providing additional support to FISH including creating daily driver schedules, communicating with drivers, and other administrative assistance. * For Medicaid beneficiaries with significant health needs, 2-1-1 brokers non-emergency transportation services for trips not covered by the Medicaid Transportation benefit. Eligible purposes include social service appointments, groceries after a hospital stay or medically-directed diet change, substance use recovery or support groups, and more. * 2-1-1 supports transportation information requests for the Cornell Cooperative Extension Way2Go Program. * Disaster Recovery Planning: 2-1-1 Tompkins participates in disaster recovery planning with Tompkins County Dept. of Emergency Response and emergency sub-groups focusing on people with disabilities and information management. A Memorandum of Understanding is in place defining the relationship between 2-1-1 and the Emergency Response department. * Gap Information: Data collected at 2-1-1 identifies met and unmet needs of residents and provides agencies, funding organizations, and legislators with a rational basis for decision making on current and emerging needs across a wide range of human services and other non-profits.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$99,720	Total Program Cost:	\$275,690
Explain Cost:	Supports general 2-1-1/Information and Referral operating expenses including salaries and fringe. Supports 3.98 FTEs, which includes a Call Center Manager, one FT and three PT Call Center Specialists, portion of Director of Community Services position, and portions of three administrative staff. Total includes: Personnel Expenses \$234,490; Non-Personnel Expenses \$41,200.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$142,763
Explain Revenue:	Non-County Revenue includes: Portion of City of Ithaca and Town of Ithaca support \$13,090; FISH and STEHP \$33,195 (addl Tompkins County grants); CDBG \$15,000; 2-1-1 NY \$27,000; Seven Valleys/Cortland \$20,000; Supports for Health \$7,500; VITA \$12,478; Way2Go \$7,500; United Way \$7,000.		
Net Local Cost to County:	\$99,720	Program Cost to County:	\$99,720
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 12,757

In 2019 (last full completed year), 2-1-1 fielded 12,757 requests for assistance, including: 3,944 income tax-related inquiries (including 3,866 for the VITA program), 1,632 transportation-related inquiries (including 1,210 contacts related to FISH), and 2,959 health- or behavioral health-related calls (of which 1,194 were for health insurance navigation or assistance, a 20% increase). VITA calls include callers from Cortland County who are also served by Tompkins County-based Alternatives Federal Credit Union.

Other Key Metric (description):

Other Key Metric (count or quantity): 12,757 total calls, text messages, chats, emails, walk-in visits, and email requests in 2018; 7,700 Web-based resource directory searches, resulting in 26,000 program details accessed in 2018.

d) How long has program existed? (# of years or start year): 1978
e) Number of staff assigned to program (FTEs): 3.98

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

* Reduces a significant, identifiable risk to the health and welfare of individuals or the community; Addresses a current problem that may otherwise result in higher social or financial costs in the future: 2-1-1 Tompkins services provide consumers with the information and referrals they need to address important concerns. Many consumers contact 2-1-1 as these needs arise, so 2-1-1 specialists are able to support them before the issues become more significant (and potentially more costly). All contacts with 2-1-1 are logged and summarized, allowing for these needs and risks to be identified and monitored at the community level. 2-1-1 enables community members to be efficiently connected to the services and supports they need, saving costs to other local human service and government agencies and more quickly serving these individuals and families. 2-1-1 specialists are also trained to dig deeper, when appropriate, to identify underlying factors that can be addressed. * Contributes to the prevention of risks to the long-term health and welfare of individuals and the community: Among other supports, 2-1-1 works with the Health Planning Council (a Human Services Coalition program) on both the Health Insurance Navigator and Community Health Advocate programs, assisting individuals with scheduling an appointment with a navigator to sign up for affordable insurance and providing more comprehensive assistance to callers with health-related needs, such as access to in-network doctors or dentists. * Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, and individuals with physical or mental health challenges): 2-1-1 receives many requests for assistance both on behalf of, and directly from, Tompkins County's most vulnerable populations. Through effective assessment, referral and, in some situations, follow-up and advocacy, 2-1-1 helps ensure a smoother transition to critical community services for those most in need. 2-1-1 maintains and continuously updates an online schedule and database of food and shelter resources. 2-1-1 is often the primary resource for people who need assistance navigating the complex social services network; those in need who have not yet connected to a helping organization or who fall through the cracks end up in the 2-1-1 center for assistance with these critical tasks. * Provides an enhanced quality of life to current residents of the community: 2-1-1 Tompkins provides easy access to trained community services specialists who help people assess their needs and provide information on and referrals to the most appropriate community services or recreation, educational, or cultural resources. In 2019, 2-1-1 Tompkins responded to nearly 13,000 requests for information on community services from County and regional residents by phone, text message, walk-in, email, or online chat. In addition, 2-1-1's searchable database assisted 9,777 searches from 7,841 unique devices, resulting in 22,360 pages of program and service information shared with people seeking help. * Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition: The 2-1-1 database contains continually-updated information on community groups from political, environmental, and cultural organizations. Trained 2-1-1 Specialists prioritize informational needs and quickly retrieve relevant information from the database for inquirers. Local health and human service providers often report to 2-1-1 staff how they use the service. We identified nearly 200 contacts last year from providers, calling on behalf of their clients or patients. * Maintains a high standard of governance, transparency, justice, and financial stewardship: 2-1-1 Tompkins is managed under the oversight of the Human Services Coalition, which is governed by a Board of Directors made up of leaders from Tompkins County's social service, government, and education sectors. HSC is a leading provider of technical assistance, capacity building, and best practices for the nonprofit sector in the county. 2-1-1 Tompkins regularly shares information on its contacts, needs and unmet needs of consumers, and quality assurance with partners and the community.

Section 7 - Other Factors for Consideration

2-1-1 Tompkins/Information and Referral is available to all members of the community. Because of the quality of service provided by 2-1-1, the program needs to adapt to changing communication styles. 2-1-1 Tompkins offers text messaging as an option for connecting with our trained specialists. Individuals can access 2-1-1 by texting 898211 (TXT211) from a cellular phone, connecting to a live specialist in the 2-1-1 Tompkins office during business hours. 2-1-1 is committed to helping individuals reach assistance in the most comfortable manner, and text messaging provides an important option for today's community members who prefer to communicate in that medium. Text messaging even allows 2-1-1 to share referral information with traditional phone callers to ensure they have accurate details saved for future use. 2-1-1 is updating our online searchable database to be more optimized for mobile searches on phone or tablet and to provide better mapping capabilities. We frequently work with other partners to use 2-1-1 resource information or needs data rather than creating new databases. 2-1-1 continues to Screen individuals for STEHP (Solutions to End Homelessness Program), which provides housing case management for eligible individuals. We are a member of the 2-1-1 Finger Lakes network, which includes call centers in Bath and Rochester, NY. 2-1-1 Lifeline in Rochester provides our after-hours coverage, providing local residents with 24/7/365 access to 2-1-1. Call specialists in Rochester have access to our database and local programs. With our partnerships with 2-1-1 Finger Lakes and the 2-1-1 NY statewide system there are protocols in place for disaster-related coverage. All of the 2-1-1 call centers in this region of New York use the same database software; in the case of a disaster situation, we have the ability to share our data, such as shelter and food information, with the other 2-1-1 locations so that they can easily relay this crucial information to Tompkins county residents.

Program Impact Assessment

Department: Human Services Coalition of Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: HSCA003

Program Name: Health Planning Council

The purpose/mission of the Health Planning Council (HPC) is to improve the health and well-being of Tompkins County residents by increasing access to quality health care services and supporting healthy lifestyles. Health Planning Council (HPC) convenes stakeholders who impact or are impacted by health-related issues to promote collaborative problem-solving. By establishing neutral forums for sharing information, HPC ensures that community-wide input is part of the planning and problem-solving process. HPC hosts educational programs that are open to the public and cover emerging trends in health care, local programs, and health-related initiatives. During the 2019 calendar year public presentations included: * "The State of the Art in Hospital-Physician-Payer Partnerships that Successfully Create Value for a Community" (34 Board members, guests and staff) * "The Impact of Rural Health Funding on the Local Economy and Local Health Workforce Initiatives in Tompkins County", (32 Board members, guests, and staff) * "Improving Population Health Through Innovative Local Food Partnerships: Leveraging Local Food to Improve Patient Health-Expansion of the South Central New York Fruit and Vegetable Rx Program and FV Rx Prescription Fruit and Vegetable Program - A Project of Healthy Food for All and Cayuga Center for Healthy Living", (41 Board members, guests, and staff) * "Transportation as a Determinant of Health: Where are We Today?" (30 Board members, guests, and staff) * "Community Health Improvement Plan for Tompkins County - An Update" and "Legalization of THC-A Discussion of Public Health Issues" (44 Board members, guests, and staff) HPC collaborates with many local agencies and organizations to address issues in the community. One of the long-standing programs launched by the Health Planning Council is Urgent Rx, a partnership programs that brings together United Way, Cayuga Medical Center, Ithaca Free Clinic, Southern Tier Aids Program Hub Services, Kinney Drugs, Wegmans, and Green Street Pharmacy to help residents without insurance obtain prescription medicine. In 2019, The Reach Clinic joined the network of delivery sites for the program. HPC staffs the Long Term Care Committee, with member representatives from provider organizations, education, government, and community agencies across multiple sectors. This Committee serves as the Long Term Care Council for NY Connects, an information and referral program that serves older adults and individuals with disabilities of all ages. The Long Term Care Committee convened several workgroups during 2019 focusing on a range of topics: falls prevention screening events, planning the home health aide recognition event, creating a web-based compilation of resources for adults over 50 years of age preparing for their retirement years. HPC is one of the partners of the Age Friendly Center for Excellence initiative led by the County Office for the Aging.

Program Purpose:

Other Goals:

HPC also administers the Health Insurance Navigators program, which offers one on one assistance to enroll adults and children into subsidized and private health insurance plans on the NYS Health Exchange. The Community Health Advocate program helps consumers use their health insurance more effectively and assists with resolving billing issues. HPC administers the Rural Health Network which partners with health and human service agencies to identify and address needs. Under the New York State Delivery System Reform Incentive Payment Program, a Medicaid waiver project for NYS, HPC participates in three programs that address the connection of Medicaid members to services, and a fourth that uses a new care coordination system to track services and referrals.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$65,550	Total Program Cost:	\$416,780
Explain Cost:	Supports general Health Planning Council operating expenses including salaries and fringe. This includes 5.21 FTEs including HPC Director, Community Health Advocates Coordinator, Navigator Coordinator, Community Health Outreach Coordinator, portion of Director of Community Services position, and portion of three administrative positions. Total includes: Personnel Expenses \$361,180; Non-Personnel Expenses \$55,600.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$318,099
Explain Revenue:	Non-County Revenue includes: Portion of City of Ithaca support \$11,990; NYS THN \$106,250; Community Health Outreach/CHO \$30,000; Navigator \$90,000; Community Health Advocate/CHA \$47,719; United Way through Urgent Rx \$6,450; TC COFA Long Term Care \$5,690; Other Grants \$20,000.		
Net Local Cost to County:	\$65,550	Program Cost to County:	\$65,550
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 3000

Other Key Metric (description): 3000 served directly through programs. Since HPC's planning covers the health of the entire county, the entire county benefits from its work. 1. Health Insurance Navigation: For 2019, HPC helped 996 individuals and families with applying for health insurance. 2. Community Health Advocates: HPC

facilitated 673 cases, resolving a variety of health service related issues. 3. Urgent Rx. 444 vouchers were issued covering 683 prescription drugs for uninsured residents.

Other Key Metric
(count or quantity): above

d) How long has program existed? (# of years or start year): 1968
e) Number of staff assigned to program (FTEs): 5.21

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

1. Reduces a significant, identifiable risk to the health and welfare of individuals or the community: (a) HPC improves access to health care, by helping people obtain health insurance. Staff also helps people with using their health insurance to obtain medical services. (b) Urgent Rx provides vouchers for free prescriptions to individuals without health insurance who present at Cayuga Medical Center's Emergency Department or Convenient Care Center, Ithaca Free Clinic, Reach and the STAP Hub for episodic conditions (i.e. pneumonia and other urgent medical needs). Helping people to implement their treatment plans keeps medical conditions from worsening and enables HPC to reach out to clients for advice about health insurance options or other programs in the community. 2. Contributes to the prevention of risks to the long-term health and welfare of individuals and the community (a) HPC promotes healthy communities and supports the Community Health Improvement Plan which prioritizes the prevention of chronic disease and the promotion of mental health and prevention of substance abuse. 3. Protects or attends to the needs of the most vulnerable members of the community (a) HPC participates in Care Compass Network, a provider system formed under a Medicaid Waiver issued by the Center for Medicare and Medicaid Services for New York State. It is providing community navigation and activation for Medicaid beneficiaries. (b) Health Insurance Navigator services help all TC residents and especially those most vulnerable, with considering their options in an unbiased way. HPC also helps seniors who are transitioning from Marketplace Medicaid to Medicare, and enrolling into programs to support costs. (c) Community Health Advocates - helps people to access and secure health care, d) Population Health Improvement Program - HPC's rural health network is part of the five-county regional program that is focusing on transportation barriers and mental health stigma; (e) HPC initiated its Community Health Outreach Program targeting Medicaid members who may not be using services to optimize individual health. 4. Provides an enhanced quality of life to current residents - HPC's Long Term Care Committee is the Long Term Care Council for NY Connects, a required advisory group of the program that emphasizes a "No wrong door" policy for people with disabilities, and long term needs. 5. Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition - HPC is a member of the Workforce Transformation Committee which examines gaps in provider needs and solutions that will improve medical services delivery and support for Medicaid beneficiaries. In 2019, the Committee initiated several projects to provide master training to build workforce skills in motivational interviewing, health literacy, and SBIRT. Several Tompkins County providers were the recipients of funding to participate in these train the trainer programs. Another workforce development pilot program funded innovative proposals to develop or retain healthcare staff.

Section 7 - Other Factors for Consideration

Every Tompkins County resident benefits from HPC's work to enhance population health. HPC accomplishes this by bringing together stakeholders in a neutral forum to identify areas of need and find ways to address these needs through community collaborations. HPC is able to respond quickly to new grant opportunities that require the support of an existing coalition because its Advisory Board and Committee membership have broad representation from health care providers, community-based organizations, consumers, local government, advocacy groups, and consumers. HPC leverages its funding to bring in additional resources to the County. In 2019 \$554,009 came from non-local sources to employ over five full-time equivalents. HPC works closely with its sister rural health programs from the southern tier and eastern counties under that State's DSRIP (Delivery Systems Reform Incentive Payment) Program. As DSRIP transforms the health care service delivery system and places new demands on the County's workforce, HPC will fulfill its role as convener of local and regional partners to ensure that the pipeline prepares for an appropriate supply and mix of health care professionals. New York State's overall health care costs and per capita spending are among the highest in the nation, outpacing inflation and overall economic growth and impacting wages, employment, and the ability to fund other public services.

Program Impact Assessment

Department: Ithaca-Tompkins Co. Transportation Council

Section 1: Program Name, Purpose, Goals

Program Code: ITTC001

Program Name: Data Management

Program Purpose: To implement data collections, analysis and maintenance activities. Most of these tasks are ongoing in nature unless specified otherwise.

Other Goals: Collect and/or assemble, maintain, and analyze socio-economic, land use, and travel pattern data. Participate in local GIS planning projects in order to create and maintain necessary geographic-based data sets. Conduct and analyze special transportation studies. Compile, maintain and/or analyze traffic data and facility condition information in coordination with municipal, state and private sources. Assist Tompkins County in the maintenance of a computerized highway inventory. Collect and maintain data and prepare an updated bicycling suitability map of the county every two years. Maintain an address database to assure the inclusion of Title VI and Environmental Justice (EJ) constituencies in the transportation planning decision-making process. Under the Title VI and EJ initiatives use Census data to identify geographic areas and populations that may be impacted by transportation projects. Work with NYSDOT, FHWA, US Census bureau and other agencies and local partners to review the Tompkins County Highway Federal Classification System as well as to define and manage data associated with the Ithaca Urbanized Area and Traffic Analysis Zones in Tompkins County. Maintain and operate the existing ITCTC TransCAD travel demand model and provide modeling assistance to local entities. Analyze social-economic, land use, and travel pattern data and make this available for municipalities and the general public. Install/maintain the Environmental Protection Agency's Motor Vehicle Emission Simulator (MOVES) emissions modeling system and train staff for its operation.

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost: \$99,354 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$99,354 **Total Non-County Revenue:** \$0

Explain Revenue: Program is 100% federally funded and hosted by the county.

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 104,268

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 27 years **e) Number of staff assigned to program (FTEs):** 0.85

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.

- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.

- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Data Management program of the ITCTC can pinpoint problems and help find solutions, contributing to the long-term quality of the county. While analyzing data, ITCTC staff sometime discovers transportation problems and/or needs within the county, these needs most often involve the most vulnerable and under-served populations; the ITCTC assists local entities in finding solutions. Under the Title VI and EJ initiatives the ITCTC uses Census data to identify geographic areas and populations that may be impacted by transportation projects. The ITCTC address database must meet Title VI and EJ standards to assure the inclusion of diverse and often under-served constituencies in our decision-making process. Data collected and analyzed by the ITCTC is made available to local and state entities; reports, tables, and graphs using the data are accessible to the public on our website. Emphasis areas in the ITCTC work program include continued implementation of the Coordinated Public Transit-Human Services Transportation Plan and participation in efforts to address issues of community livability and social justice, as well as coordinating with appropriate agencies to ensure that transportation services are seamless, comprehensive and accessible to all citizens.

Section 7 - Other Factors for Consideration

This program could be handled by the regional NYSDOT (in Syracuse) if the ITCTC were to be eliminated, however adverse long-term effects of this could be a shift of focus and loss of services to the county. A regional (i.e. NYSDOT) rather than local (i.e. ITCTC) management of these programs could result in a lessened ability to access local data and/or the travel demand model. The ITCTC is actively involved assisting a wide variety of local entities by providing data analysis and support.

Program Impact Assessment

Department: Ithaca-Tompkins Co. Transportation Council

Section 1: Program Name, Purpose, Goals

Program Code: ITTC002

Program Name: Implementation Planning and Programming

Program Purpose: To provide technical support to specific transportation planning and capital projects. A number of these tasks are ongoing in nature unless specified otherwise.

Participate in transportation planning efforts conducted by ITCTC partners, as appropriate. Coordination and assistance to local governments and community groups in trail development efforts as indicated in the ITCTC Transportation Trail/Corridor Study, the Tompkins Priority Trails Strategy and the LRTP. Work cooperatively with Tompkins County, Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout and other parties involved in the implementation of the Coordinated Public Transit-Human Services Transportation Plan. Work cooperatively with local agencies to address the needs of transportation-disadvantaged populations, specifically the elderly, youth, disabled and those with low income. Work cooperatively with TCAT and its partners in advancing service and operational improvements to the transit system. Assist TCAT and other interested agencies in conducting technical analyses associated with transit system planning activities. Support TCAT in its efforts to prepare a Transit Development Plan (TDM). Assist NYSDOT and participating entities in ongoing management of the ITCTC 2017-2021 TIP and the State TIP. Participate in the development and approval of a new 2020-2024 Transportation Improvement Program (TIP) and State TIP update. Participate in the development and implementation of Cayuga Lake Scenic Byway and the Blue Way Trail initiatives and programs. Continue to work cooperatively with local partners to increase the active transportation modal share (walking, bicycling, transit, shared transportation services). Continue to work cooperatively with local interested parties to expand the Finger Lakes Rideshare program and car share program. Work with the City of Ithaca, NYSDOT, TCAT and municipal partners to plan and implement a corridor study of SR13 through Tompkins County. Provide a reasonable level of on-call technical assistance to ITCTC partners and the general public. Continue to maintain the Regional ITS Architecture for Tompkins County. Work with Move Together NY to implement recommendations of the Regional Transportation Study and to advance initiatives from regional mobility managers.

Other Goals:

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost: \$189,775 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$189,775 **Total Non-County Revenue:** \$0

Explain Revenue: Program is 100% federally funded and hosted by the county.

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 104,268

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 27 years **e) Number of staff assigned to program (FTEs):** 1.4

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

[X] Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The ITCTC provides a high level of technical support, cooperation, and assistance to area municipalities and local interested parties in the advancement, development, and implementation of many local programs: - Trail development, Coordinated Public Transit-Human Services Transportation Plan, address the needs of transportation disadvantaged populations (elderly, youth, disabled and low income), Tompkins County Comprehensive Plan, Regional ITS Architecture, enhancing carshare, rideshare, and vanpool programs, the coordination of statewide safety planning efforts, and the effort to attract Automated Transit Network systems research and development activities to this area. These activities work to provide an enhanced quality of life to the community in the present and the future. The ITCTC role is crucial in ensuring that Federal transportation dollars are strategically directed at addressing the most critical eligible transportation projects and programs in Tompkins County.

Section 7 - Other Factors for Consideration

The ITCTC provides the county with an agency that has a specific and special expertise with transportation issues, their effects on varied populations, data analysis, grant management, and research into solutions. The consequences of losing this agency would be a loss of funds for the planning and enhancement of transportation options in the county as well as a loss of staff support that has worked with every municipality and numerous agencies in this area.

Program Impact Assessment

Department: Ithaca-Tompkins Co. Transportation Council

Section 1: Program Name, Purpose, Goals

Program Code: ITTC003

Program Name: Plan Appraisal

Program Purpose: To implement activities that support the monitoring, revision, implementation and update of the 2035 Long Range Transportation Plan (LRTP) and its goals, sub-goals, and objectives, and other recommended actions. Most of these actions are ongoing in nature unless specified otherwise.

Other Goals: Prepare and process amendments to the 2035 LRTP in accordance with the principles and rules of the FAST Act and the policies and procedures of the ITCTC. Advance the implementation of an LRTP update; deadline for approval is December 2019. Graphic design for the document, tables and data is planned to be contracted to a graphic design firm. Monitor changes in Federal transportation legislation and amend the LRTP and other ITCTC operating documents to meet new federal requirements. Facilitate and promote local efforts to develop and implement bicycle/pedestrian and multi-use trail plans and activities that promote increased mobility. Assist and facilitate the efforts of community and participating entities to undertake projects and activities that are in accordance with the principles of the FAST Act (e.g. land use/transportation planning, transit accessibility, safety, etc.). Participate and support efforts to implement the Coordinated Public Transit-Human Services Transportation Plan for Tompkins County; priority projects are updated annually and the Coordinated Plan as a whole will be updated in 2020.

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost: \$79,096 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$79,096 **Total Non-County Revenue:** \$0

Explain Revenue: Program is 100% federally funded and hosted by the county.

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 104,268

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 27 years **e) Number of staff assigned to program (FTEs):** 0.55

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The goals and objectives of the LRTP include trail development, transit improvements, enhanced transportation safety, information technologies to support improved mobility, support for alternatives to single occupancy vehicle use, scenic byways, consideration of new technologies, etc. All of these things contribute to the long-term quality of Tompkins County for all county residents.

Section 7 - Other Factors for Consideration

The focus of the Plan Appraisal program is the ITCTC 20-year Long Range Transportation Plan (LRTP), which serves all residents of the county. Without an ITCTC there would be no LRTP and no agency to facilitate, assist, and promote community and participating entities implementing projects that support the goals and objectives.

Program Impact Assessment

Department: Ithaca-Tompkins Co. Transportation Council

Section 1: Program Name, Purpose, Goals

Program Code: ITTC004

Program Name: Program Coordination

Program Purpose: Facilitate the administrative tasks and financing associated with the general operation of the ITCTC/MPO. Most of these tasks are ongoing in nature unless specified otherwise.

Other Goals: Basic grant administration functions, including contract management and reimbursement requests. Facilitate day-to-day administrative operations (e.g., purchasing, bookkeeping, and budgeting). Participate in various professional organizations for the benefit of the ITCTC/MPO. Conduct training and orientation for MPO participants, as necessary. Grant management for county-wide ride-sharing service. Managing implementation of a Regional Transportation Study. Develop and administer the ITCTC Unified Planning Work Program; administer and manage the Unified Operations Plan as necessary. Monitor evolving federal transportation legislation, rules and guidelines and ensure the ITCTC meets all federal requirements of the metropolitan planning process. Assist and cooperate with Tompkins County, as host agency for the ITCTC, in fulfilling the requirement of its Hosting Agreement with NYSDOT. Develop and maintain a web-site that makes ITCTC reports, projects, and data available to the public. Print and distribute a free bicycling suitability map of the county.

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost: \$177,573 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$177,573 **Total Non-County Revenue:** \$0

Explain Revenue: Program is 100% federally funded and hosted by the county.

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 104,268

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 27 years **e) Number of staff assigned to program (FTEs):** 1.2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Implementation and/or support and assistance of local programs (such as CarShare, Rideshare, Way2Go, and the Regional Transportation Study) provides greater mobility options for all residents throughout the county, thereby increasing accessibility to employment, healthcare, social, and educational opportunities for the typically under-served community. This contributes to the overall quality of life in our area.

Section 7 - Other Factors for Consideration

This program could be handled by the regional NYSDOT (in Syracuse) if the ITCTC were to be eliminated, however adverse long-term effects of this could be a shift of focus and loss of funds. Currently the ITCTC/MPO places a strong emphasis on accessibility for all citizens within the county and the inclusion of multi-modal transportation options. This not only increases mobility, but the addition of trails for pedestrians and bicycles enhances the appearance of our communities and aids in attracting visitors to the area which contributes to the local economy. In addition to working with highway departments to secure state and federal funding needed for road and bridge maintenance and improvements, the ITCTC is instrumental in finding grant opportunities for municipalities, and is involved with the local colleges and universities to provide enhanced transportation for the community. A regional (i.e. NYSDOT) rather than local (i.e. ITCTC) management of these programs could result in less innovative projects geared towards improving the overall quality of life simply due to the lack of local presence and personal knowledge that comes from living in the community that you serve.

Program Impact Assessment

Department: Legislature & Clerk of the Legislature

Section 1: Program Name, Purpose, Goals

Program Code: REPS001

Program Name: Tompkins County Legislature

Program Purpose: The County Legislature is the Elective Governing body of the County and adopts an annual budget, local laws, resolutions, policies, and makes decisions to meet the needs of County residents and communities.

Other Goals:

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$481,877	Total Program Cost:	\$0
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$493,621	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 493621

**Other Key Metric
(description):**

**Other Key Metric
(count or quantity):**

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
1817	14

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Tompkins County Legislature's mission is to "collectively meet the needs of our residents and communities and to realize the Legislators' articulated vision. County government will perform those functions not provided as well by individuals, the private sector, other levels of government, or the not-for-profit sector. County activities will be designed to protect and enhance the lives of the County's diverse residents and communities in ways that are compassionate, ethical, and creative within the limits of what residents financially support."

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Legislature & Clerk of the Legislature

Section 1: Program Name, Purpose, Goals

Program Code: REPS002

Program Name: Tompkins County Legislature, Clerk's Office

Program Purpose: The Clerk processes and certifies the actions of the Legislature and performs the day-to-day administrative duties related to activities of the Legislature.

Other Goals:

Section 2: Program Type

Program Type: Mandate - Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$432,899	Total Program Cost:	\$0
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$432,899	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 101564

Other Key Metric (description): In 2019 the Legislature and its standing committees held 177 meetings, adopted 299 resolutions, 9 local laws, and made approximately 150 appointments to advisory boards.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):	1817	e) Number of staff assigned to program (FTEs):	4
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Clerk coordinates and facilitates the gathering, assembling, and processing of information that relates to issues being discussed or acted upon by the Legislature. The Clerk maintains the official records and actions of the Legislature and adheres to strict requirements relating to public information as defined in the New York State Open Meetings Law. The Clerk's office strives to be a "paperless office" to the greatest extent possible. By taking advantage of new technologies, the office has been able to maintain existing staff levels with increasing responsibilities, while greatly improving the public's access to information. Program services provided include but are not limited to: oversight of meeting management program that provides public access to meeting materials and live web streaming of Legislature meetings, records management; public information; process and certify Legislative actions taken; support administratively the Legislature, its committees, and the Tompkins County Council of Governments; publish legal notices and publications; and process appointments for approximately 50 advisory boards, commissions, and councils.

Program Impact Assessment

Department: Opportunities, Alternatives, and Resources (OAR)

Section 1: Program Name, Purpose, Goals

Program Code: OARB001

Program Name: Opportunities, Alternatives and Resources (OAR) of Tompkins County (2019)

County funding supports OAR Core Services. These services, provided at both the jail and the office, include but are not limited to: OAR's bail fund, assigned counsel intakes, housing applications, obtaining forms of identification, and our work with clients who are reentering the community. At the office OAR has a Drop-In Center that serves as a safe, supportive place for clients to come in and chat, use the phone/computer/fax and work 1:1 with Client Services Workers. In the past 5 years OAR has saved the county approximately \$1 M with the bail fund, the Drop-In has served approximately 6,671 individuals, provided approximately 350 IDs, completed 522 housing applications and 1075 assigned counsel forms. OAR's caseload has increased over 10% in the past year in spite of the welcome reduction in numbers incarcerated at the Tompkins County Jail.

Program Purpose:

The one time funding provided in 2020 for a part-time Endeavor House Program manager has greatly improved operations. The Parolee Case Manager that the county has funded for the past two years has developed RBAs with Dave Sanders and OAR has clear measurables around our work with parolees. The vast majority of parolees recidivate due to technical violations, not new charges. Our work with parolees in finding both housing and employment reduces the likelihood of reincarceration. The mission of the College Initiative Upstate (CIU) program is to create pathways from jail and prison to college for people with criminal justice involvement. The goal of CIU is to eliminate individual and structural barriers to education, promote leadership, economic security, stability, civic participation and long-term success for incarcerated and formerly incarcerated people and their families. CIU provides a comprehensive bridge to college services to all men and women formerly incarcerated or court involved in Tompkins County. This includes people incarcerated at the Tompkins County jail (TCJ); participants in Probations Alternative to Incarceration (ATI) programs; and formerly incarcerated individuals under the supervision of TC Department of Probation or NYS Division of Parole. Several courts are now offering CIU as an alternative to incarceration. A high school diploma or high school equivalency diploma is required for participation. Federal Pell and NYS TAP grants are available to almost every one coming out of jail or prison because they have earned little or no income during the previous year due to incarceration or participation in ATI programs. Filling a gap in Tompkins County: CIU is the only reentry education program in New York State providing post-secondary education services in a rural jail and largely rural county. The program's wraparound services and support address the critical and overlooked need for access to a quality college education after incarceration for largely first-generation students. The College Prep class is offered three times over the course of the year. DCJS funding approved by CJATI covers approximately 50% of the cost of this new initiative (\$18,400). CIU has also worked with Dave Sanders over the past year and has developed RBAs to more adequately measure the program's impact. CIU has matched county funding through private sources over the past two years.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$460,000	Total Program Cost:	\$618,797
Explain Cost:	Total Includes: Personnel \$486,997; Non-Personnel \$131,800. County Budgeted Cost includes 1) \$24,929 in Target OTR for OAR General Services 2) \$180,000 in One Time OTRs for a) \$110,000 CIU (College Initiative Upstate) b) \$50,000 Parolee Case Manager (Year 3 of 3 multi year OTR) c) \$20,000 Endeavor House.		
County Budgeted Revenue:	\$9,410	Total Non-County Revenue:	\$167,960
Explain Revenue:	Total includes: Other NYS Funding \$18,900; Federal Funding \$18,000; Other Grants \$77,500; Contributions \$24,000; Rent \$20,000; Interest \$150. Proposed City Sales Tax Portion: \$9,410.		
Net Local Cost to County:	\$450,590	Program Cost to County:	\$450,590
Explain Net Local:	County Levy Portion. Includes 1) \$24,929 in Target OTR for OAR General Services 2) \$180,000 in One Time OTRs for a) \$110,000 CIU (College Initiative Upstate) b) \$50,000 Parolee Case Manager (Year 3 of 3 multi year OTR) c) \$20,000 Endeavor House.		

Section 4 - Key Program Metrics:

People Served: 1984

Other Key Metric (description): OAR's Core Services of jail in-reach and assistance with transitioning back into the community reached 1,622 in FY 2017 and 1,849 in FY 2018.

Other Key Metric (count or quantity): d) How long has program existed? (# of years or start year): 43 Years e) Number of staff assigned to program (FTEs): 7.2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

OAR serves the inmates and former inmates of the Tompkins County Jail and their friends and families. OAR also serves individuals returning to Tompkins County from state prison. Most of these individuals were previously inmates of the Tompkins County Jail. The new College Initiative Upstate program serves court involved individuals (pre-trial diversion), inmates and former inmates of the Tompkins County Jail and Tompkins County residents released from State prison in successfully applying for and completing higher education. Many of these individuals are among the most marginalized in our community. In Tompkins County, 90 percent of the reentry population has been incarcerated in jail (versus prison), at least 75 percent of jail inmates meet the criteria for substance abuse dependence, and 95 percent of TCJ inmates live below the poverty level.

Section 7 - Other Factors for Consideration

The work of OAR saves the county money in averted board out costs, unnecessary incarceration and lost opportunity costs for those incarcerated. Due to the County's significant investments in ATIs the jail population has been significantly reduced over the past two years. Continued investment is necessary to maintain this progress. Permanent supportive housing for a small, but significant, cohort of OAR's clients would multiply these savings through reduced recidivism and excessive trips to the emergency room. OAR is grateful for the County's advance appropriation of \$100,000 in 2017 to allow us to purchase Endeavor House. OAR continues to look for other opportunities to more efficiently expand housing for the formerly incarcerated. If we could find a property that would house 15-20 formerly incarcerated individuals on one site, OAR could more efficiently deliver services and address and unmet need.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS001

Program Name: Finger Lakes Library System

Program Purpose: To expand and support library services for all residents of Tompkins County.

Other Goals: Encourage cooperation and coordination among all local libraries so they might offer more service to their communities than they would be able to alone.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$16,022	Total Program Cost:	\$1,883,278
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Explain Cost: 1,883,278 is the Finger Lakes Library Systems entire budget for service to 33 local libraries in a five county region.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$1,867,256
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Explain Revenue: Total revenue of \$1,883,278. Of this, 80% comes from NYS, 20% from Counties served, Friends of TCPL and other grant sources. We receive an additional \$18,000 from other counties, and \$71,00 from the Friends of TCPL (Note: scheduled to be cut entirely this year due to the Friends not being able to hold in-person booksales).

Net Local Cost to County:	\$16,022	Program Cost to County:	\$16,022
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Explain Net Local: Base county contribution \$16,022 (a 12 percent decrease from last year)

Section 4 - Key Program Metrics:

People Served: 317,3002

Other Key Metric (description): Finger Lakes Library System serves a total population of 317,302 residents in five counties.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): Since 1958	e) Number of staff assigned to program (FTEs): 13.36
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Finger Lakes Library System utilizes County funding to provide services to support the cooperation and sharing of library resources and technology within the county. These services are traditionally the most important to the least advantaged members of our communities, especially in hard times. Tompkins County residents turn to their local libraries for essential information, access to the internet and online services, job searching etc. Residents also utilize our libraries for lifelong learning, recreational reading and as community gathering spaces for discussion and programs. County support assists the System in delivering services and support specifically to Tompkins County libraries and residents to strengthen local services and reduce geographic barriers.

Section 7 - Other Factors for Consideration

Libraries have traditionally worked together to enhance the services they provide to their communities. They also work closely with other community agencies in cooperative programs. Libraries are extremely efficient and represent the ideals promoted by government in this regard. Tompkins County residents represent the largest use of library services in our System. More than 60% of Tompkins County residents have a library card. County funding offsets the costs Finger Lakes Library System incurs to provide the mechanism for resource sharing among the Tompkins County libraries. Delivery and technology provided by the System expand member library collections and patron access. The rising costs of operating expenses including the purchase and renovation of a new building for System headquarters, maintenance and fuel for delivery vans, increasing health and NYS Retirement benefits and materials have impacted the System and its services. It is critical for the System to remain funded at current levels to meet MOE requirements. A Maintenance of Effort (MOE) of local funding is required for all public library systems to be eligible for state aid under Education Law, Section 272 (1) (j) (1) and (2). Failure to meet the MOE triggers a 25% reduction of the library system's state aid.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS002

Program Name: Groton Public Library

Program Purpose: The Groton Public Library provides information access to all residents of Tompkins County.

Other Goals: The Library has become the youth center for our community as well as a space for the public. We provide free programs for all ages, health information, job seeker resources, technology classes, and free Internet.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$30,955 **Total Program Cost:** \$309,796

Explain Cost: \$309,796 is our total budget. Groton is currently undergoing a capital improvement expansion project of \$250,00 with \$125,000 coming from a NY State Construction Aid grant and \$125,000 of the fund balance being used.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$278,841

Explain Revenue: 198,255 is received by tax levy; the remaining comes from grants, donations, etc.

Net Local Cost to County: \$30,955 **Program Cost to County:** \$30,955

Explain Net Local: This amount approximates our county contribution with a 12 percent decrease from last year.

Section 4 - Key Program Metrics:

People Served: 6,024 population

Other Key Metric (description): Total Registered Borrowers - 1,889; Circulated Items - 36,989; Program Attendance - 5,405 ; Library Visits - 22,645

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1896 **e) Number of staff assigned to program (FTEs):** 3.45

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Groton Public Library continues to provide free programming on healthy living, contributing to the prevention of risks to long term health and welfare of the members of the community. Groton is a food desert and the Library is helping to mitigate this serious issue. The Library started Healthy Tuesdays where we give away free produce and food to our community. And once a month we have a session about healthy living with either a presenter or a film. The Library has started a committee called Growing Groton that oversees the first community/communal garden for the community. This garden will provide fresh produce for our seniors, and our low-income families in particular. The Library is also a pick-up spot for our local organic farms CSA (community supported agriculture). We continue to protect and attend to the needs of the most vulnerable in our community, the young, the elderly, the unemployed, by providing year round programs for our children; providing free educational programs for adults; providing books, materials, and free Internet access to everyone regardless of circumstances; providing large print books and audiobooks to the elderly; and our building is handicapped accessible including our restroom. The Library is the only free place with air conditioning or heat in our rural community. The Library enhances and contributes to the quality of life and the community's cultural, social, and economic condition by providing our services for free thus allowing many the ability to educate themselves and providing exposure to the arts and entertainment which frees up resources for life's necessities. We maintain a high standard of governance, transparency, and stewardship by having open board meetings, a yearly budget voted on by the public, and constantly soliciting patron and community feedback on how to improve our Library. By continuing to provide these services, we are helping people get through these hard economic times while still being able to enjoy life and not be deprived of many of the services we take for granted. If we were unable to provide these services, many community members including children would have no internet access and no form of entertainment such as movies and programs as well as reduced exposure to reading. We also provide a safe environment for children to come when not at school.

Section 7 - Other Factors for Consideration

The Groton community remains a lower socioeconomic area, forcing many of our community members to sacrifice services in order to be able to afford necessities such as food. And even the cost and availability of fresh food is out of reach of many in the community. The Library is not only able to provide many of these services that our community must sacrifice and all for free but now we can provide a source of fresh and healthy food for all. And we assist many of our unemployed with their job searches and job applications. And many of our patrons are elderly and are unable to drive far making our location close and convenient. And we will get the books to the handicapped for free. The long-term consequences of elimination are, as stated above, a group of young people unable to reach their full potential as contributing members of society. Especially in Groton, many families are impoverished and this is their only opportunity to be exposed to reading, arts and entertainment, and free Internet access.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS003

Program Name: Lansing Library

Program Purpose:

The mission of the Lansing Community Library is to maintain and improve the quality of life for the citizens of the Lansing community by providing access to information, cultural resources and opportunities for personal enrichment. The Lansing Community Library will provide informational, educational and recreational reading for users for all ages. The Lansing Community Library will provide expertise and current technology for equal access to high quality library services, materials, personnel and facilities. The Lansing Community Library will always seek to have a dynamic dialogue with the residents of this area to ensure that it is addressing community needs.

Other Goals:

We provide free access to high speed internet, continuing education, ebooks with instruction, computer literacy classes, school readiness, storyhours, two Lego league teams, teen/tween. And adult books clubs, after school programs, exercise classes, writers groups, early literacy programs, speaker series, art openings. Our community rooms are constantly used by local nonprofit organizations, boy/girl scouts, tutors, school groups, Town of Lansing, sports coaches, and many more.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$30,955	Total Program Cost:	\$262,940
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Explain Cost:

\$262,940 is our total cost. Our funds are from the Town tax levy, county support, fundraising and grants.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$231,985
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Explain Revenue:

\$231,985 is our total non-county revenue. We receive funds from property taxes and Tompkins County support which are used for operations. Programming and technology is funded by grants and fundraising. Town of Lansing tax was \$208,340

Net Local Cost to County:	\$30,955	Program Cost to County:	\$30,955
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Explain Net Local:

Tompkins County share (\$30,955). This is a 12% decrease from last year.

Section 4 - Key Program Metrics:

People Served: 3897

Other Key Metric (description): a) 2,304 registered borrowers; 82,031 items circulated; 36,600 Library visits, 9,665 Program Attendance

Other Key Metric (count or quantity): Annual circulation 62,200

d) How long has program existed? (# of years or start year): 14 years	e) Number of staff assigned to program (FTEs): 4
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Lansing Community Library (LCL) provides important library services to the greater Lansing community. We provide programs for school readiness, literacy, job searching, cultural awareness, and entertainment. Over half of Lansing does not have access to high speed internet and/or does not have a computer at home. This technological disadvantage accentuates the growing digital divide between the rural poor and the more affluent members of society. LCL also provides important exposure to books and digital resources to those who cannot afford these materials at home. LCL is the only community organization in Lansing that is open to all stratus of society. We provide volunteer opportunities to over 35 volunteers, from teens to senior citizens. LCL provides adult educational opportunities, computer literacy instruction for the elderly, and partner with other county organization to provide many extended education classes. Any reduction in funding will result in a cut is services to our needy rural community. We will be unable to be open as many hours and will have to reduce the number of extended education programs the library provides.

Section 7 - Other Factors for Consideration

Libraries are one of the few places where all members of society are welcome. Our rural libraries service the most unreserved in our population, and provide much needed access to new technology. We are on the front lines providing job search assistance, volunteer opportunities, and we bridge the reading gap for children over the summer. We provide a warm (or cool), friendly, welcoming place for every member of our community to meet, read, share, and learn. In addition, Tompkins County rural libraries rely heavily on the Finger Lakes Library System to provide interlibrary loan, technology support, professional development opportunities, and materials. LCL cannot provide effective library services without the support of a functioning system. We are leaders of our communities and many times the largest employers, outside of the schools. As leaders, our libraries should be adequately staffed with those staff paid a living wage. Our libraries can not afford to bring our staff up to a living wage without the assistance and commitment form the County.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS004
Program Name: Newfield Public Library
Program Purpose: Newfield Public Library provides equal access to a comprehensive collection of materials and services to meet the informational and recreational needs of the community.
Other Goals: The library conducts programs that are educational and recreational, provides an appealing community environment with meeting rooms and free wifi, maintains computers that are available to the community, and reading and viewing materials that fit the needs of the community.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$30,955	Total Program Cost:	\$132,976
Explain Cost:	\$132,976 is Total Cost of 2020 budget		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$102,021
Explain Revenue:	\$102,021 is the total of non-county revenue, which includes town funding, school ballot, fund raisers, donations and all other receipts.		
Net Local Cost to County:	\$30,955	Program Cost to County:	\$30,955
Explain Net Local:	Requested county funding (\$30,955). This is a 12% decrease from last year.		

Section 4 - Key Program Metrics:

People Served: 5,179
Other Key Metric (description): Registered Users - 969 Item Circulation - 30,481 Program Attendance - 2,279 Library Visits - 13,595
Other Key Metric (count or quantity):
d) How long has program existed? (# of years or start year): Since 1894 (121 years) **e) Number of staff assigned to program (FTEs):** 2.75

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

County funding for the Newfield Public Library has a large impact on this community. as with all libraries, we are the cornerstone of a strong democracy. This community uses the library for life-long learning, to conduct job searches, complete job applications and work, for research into economic, medical and political topics and for community meetings. The library contributes to the quality of life in this small, rural community, particularly in new technologies. Broadband internet is not widely available or affordable in Newfield so many residents visit the library for internet access in order to conduct the essential activities of everyday life.

Section 7 - Other Factors for Consideration

Libraries are unique entities whose services are not duplicated by any other organization. We serve patrons of all ethnicities, abilities and socioeconomic levels. Libraries exemplify many of the goals in the county legislature's mission statement. We strengthen families and communities, we enhance quality of life and we respect and protect individual freedom of expression and privacy. Other ways we fulfill the county's mission is by providing an organization where individual learning and growth opportunities abound. We also support art and culture by providing learning opportunities through programs and materials.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS005

Program Name: Southworth Library (Dryden)

Program Purpose: Our mission is to serve the greater Dryden area with free materials to read and view for educational and recreational use and as an informational resource. Our services are available to all, regardless of income level or educational background. We also provide additional services to help educate and assist our residents with their information needs, computer assistance, and are able to provide materials that they may be unable to retrieve for themselves through Interlibrary Services.

Other Goals: We provide free access to internet computers, assistance with their use and functions such as online job search and networking, direct assistance with informational needs and a community location for meetings and small gatherings. We provide the local community with arts and literature experiences through performers, reading programs, discussion series and films, and extra-curricular clubs. We also provide outreach programs to local Headstart, daycares, and to the local senior citizen residential facility.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$30,955	Total Program Cost:	\$172,218
Explain Cost:	\$172,218 projected 2020 budget included income from Tompkins county, Dryden village and town, village of Freeville, fund drive and endowment funds		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$141,263
Explain Revenue:	\$141,263 income from Dryden village and town, fund drive and endowment funds		
Net Local Cost to County:	\$30,955	Program Cost to County:	\$30,955
Explain Net Local:	County funding (\$30,955). This is a 12% decrease from last year.		

Section 4 - Key Program Metrics:

People Served: 6066

Other Key Metric (description): 100,864 Items circulated; 42,061 visitors to the library; 11,209 program attendance, 4,626 registered borrowers

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 133 years **e) Number of staff assigned to program (FTEs):** 3.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Southworth Library provides literacy services to our community including children, the elderly, those with economic disadvantages and educational needs for all ages. We provide free computer and internet connectivity and assistance and help many people with their online employment needs. We have helped many residents with their tax and employment requirements which are now online and somewhat incomprehensible to many of them. Our services provide an enhanced quality of life for all our residents through our free and easily accessible materials and can obtain materials from a five county area and beyond through inter-library loan. This is especially useful for those who cannot travel or choose not to because of rising fuel costs, time constraints or other factors. Our facility provides a safe place for gatherings, cultural events and small group meetings and has been a community center for Dryden for over 100 years. Our outreach services to the senior citizens and to those in daycare and Head Start facilities provide literacy services and events for those with physical or educational disadvantages. The library and library services have always been a critical factor in order to promote the advancement and diffusion of knowledge for all members of a community regardless of their socio-economic status or background. The Southworth Library provides resources for those families with pre-school children as their first literacy and pre-literacy exposure and training. We also provide cultural experiences through professional family performances which we are able to bring to the community through outside grant funding or our own programming budget. We regularly participate with the New York State Summer Reading initiative and through our own programming to provide family friendly, free entertainment, workshops, book clubs and classes for our local children, teens, adults and families. The Southworth Library operates as a chartered library within the New York State System and is run by a Board of Trustees in a frugal and fiscally conservative manner. Our services are further complemented as a member of the FingerLakes Library System.

Section 7 - Other Factors for Consideration

The Southworth Library, as a library committed to serving the rural area of the town of Dryden, provides literacy and computer services for those who need a local resource. Our convenient location and small environment provide library services and materials for many who would otherwise not utilize any at all. Our unique services maintain a level of cultural and educational literacy for our community as well as providing informational resources. We provide assistance with internet and computer access and inquiries for our local area and provide outreach for those who cannot come to the library. If the library services were not available or not as readily available through lack of funding, these areas would all suffer and the financial and cultural deficit would be evident. Many people rely exclusively on the use the library for job searching, online employment access as well as tax information and for their informational and technology needs.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS006

Program Name: Ulysses Philomathic Library

Program Purpose: The Ulysses Philomathic Library is an educational and cultural resource center which strives to meet the informational, creative and leisure needs of all community residents. To that end, the library will provide a broad collection of materials and access to a wide network of contemporary resources and media.

Other Goals: Provide free continuing education for all ages in the form of books, e-books with instruction, speakers series, computer and language classes, chair yoga sessions, weekly/bi-weekly early literacy storytimes, summer reading programs teen and tween programming, and book discussion/writing groups. The community uses the library for formal and informal meeting spaces for girl scouts, community chorus, community theater practice, garden clubs, school sports coaches' meetings, robotics, and many other non-profit group needs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$30,955 **Total Program Cost:** \$348,386

Explain Cost: Our total funding of \$348,386 comes from a tax levy, village, town and county support, association membership, grants, and other fundraising events.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$317,431

Explain Revenue: Total revenues non-county: \$317,431. All government funding supports personnel costs; membership sustains operations and maintenance; and grants allow programming.

Net Local Cost to County: \$30,955 **Program Cost to County:** \$30,955

Explain Net Local: Amount above represents County support (\$30,955). This is a 12% decrease from last year.

Section 4 - Key Program Metrics:

People Served: 4,695

Other Key Metric (description): a) registered borrowers = 2,837 b) annual circulation = 47,251 c) program attendance = 6,431 d) annual library visits = 47,251

Other Key Metric (count or quantity): b) annual circulation 64,507

d) How long has program existed? (# of years or start year): 206 years **e) Number of staff assigned to program (FTEs):** 5.0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

A reduction of funding would result in fewer open hours and reduced computer access, as well as potential lay-offs. We are unable to continue to offer more services for less funding. As our budget is small, even seemingly minor cuts have dramatic impact on the what we are able to offer our patrons. On the other hand, the money we receive is directly invested in the education and well-being of our entire community. Our programs serve all ages for education, community meetings, job seeking, early literacy, tax support, homework help and more. The library was a resource 47,846 times for the community in 2014.

Section 7 - Other Factors for Consideration

Our library serves each sector of our community essentially and specifically. We offer rewarding volunteer opportunities for 112 people - seniors and students alike. We have hundreds of children who participate in library programming aged zero to teen. Our meeting rooms are consistently busy with groups, organizations, tutoring sessions, and other community projects. Our wi-fi and computers are used by dozens of people every day. Staff is available to help the many patrons who come seeking jobs, electronic media instruction, tax support, and health care information as well. As digital access to books grow our limited collection budgets are strained to provide content in these new formats and expanding platforms even with system support.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI001

Program Name: Administration/Operations

Program Purpose: To provide administrative oversight over the entire Soil and Water Conservation District including program evaluation, program budgeting, grant/contract administration, invoicing and purchasing, employee oversight, and continued operational management.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$336,083	Total Program Cost:	\$396,083
Explain Cost:	-100% of District Manager Salary -100% of Senior Account Clerk Salary -100% of SWCD Engineer Salary (adjusted mid 2020 to enter into private consultant contractual relationships) -20% of Resource Conservation Specialist Salary -10% of Natural Resource Program Specialist Salary -10% of Conservation Aide Salary -10% of Water Resource Engineer Salary -10% of Seasonal Worker Salary -Office, Contractual (i.e.-insurance) & Field Equipment Expenses (~\$80,000)		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$60,000
Explain Revenue:	-\$336,083 is the Districts Target Funding Request supported by the Budget. -NYS Reimbursement of expenses according to NYS District Law = \$60,000. The District needs to show at least \$120,000 of local expenses related to conservation work to be reimbursed the \$60,000		

Net Local Cost to County:	\$336,083	Program Cost to County:	\$336,083
Explain Net Local:	This is the Administrative and Operational Costs to Tompkins County for the District.		

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): The funding for the Administrative and operational expenses of the District allows for better usage of programmatic and grants funds to implement conservation throughout the County.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
1942- District Formed	2.6

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The District is governed by a 5 member Board of Directors and currently has a staff of 5 full time employees. The Administrative function of the District serves to enable the programmatic and grant implementation capacities of the District in a wide variety of natural resource related areas such as water quality, soil health, invasive species, and flood prevention.

Section 7 - Other Factors for Consideration

The District has been actively seeking a full-time engineer to hire in 2020. A lack of applicants led the District to open the search to a Statewide market in February/March. 1 applicant was considered, but ultimately rejected our offer of employment in late March. The COVID-19 pandemic then led to a loss of funding to the District from the County and we have responded by readjusting our budget and entering into separate contractual relationships with private consultants to provide the services needed by a full-time engineer. These contractual relationships will last indefinitely until economic situations improve and we can restore full funding for a full-time District Engineer.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI002

Program Name: Agricultural Environmental Management (AEM)

Program Purpose: Farmers have long been regarded as the original stewards of the land because a farm's livelihood directly depends on the health and vitality of the soil and water resources. AEM is designed to help farmers further protect those and other important natural resources. By participating in AEM, farmers can document their environmental stewardship and contribute to a positive image of agriculture in their communities. If a potential environmental concern is identified through the AEM assessment process, farmers can take steps to plan for and then implement an appropriate course of action through the AEM approach.

Other Goals: -Document environmental stewardship activities that farmers have already undertaken; -Implement Best Management Practices (BMPs) on farms consistent with the resources of each individual farm; -Help farmers understand and comply with existing and future environmental regulations; -Reduce farmers exposure to liability; -Increase the awareness of nonfarm community members of how agriculture benefits the environment and their communities, and how farmers are already working to protect natural resources; -Increase farmers awareness of how farm practices affect the environment on and off the farm; -Provide a one-stop-shopping service to farmers in terms of finding out about, applying for and meld together various local, state and federal assistance and incentive programs; -Use limited public program and financial resources efficiently by working on farms with the greatest potential for impacting the environment

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$65,000
covers 55% of a Program Specialists Salary and 25% of a Conservation Aides salary to implement the program along with associated mileage, fees, and overhead costs.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$65,000
Explain Revenue: NYS provides the District up to \$65,000 in reimbursable funding for this program

Net Local Cost to County: \$0 **Program Cost to County:** \$0
Explain Net Local: This is a self-supported State funded program

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): In our program year 15 (May 2019-December 2019) we completed inventories and assessments of conservation risk/opportunity on 18 farms, implemented 6 completed conservation projects and 5 ongoing conservation projects.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 15 **e) Number of staff assigned to program (FTEs):** 0.7

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The AEM assessment, planning and implementation process helps to target limited local, state and federal technical and financial resources to farms with the greatest potential for impacting the environment. The farmer is always the ultimate decision-maker in cooperation with members of local AEM teams and qualified private consultants which help to ensure that farm business objectives are met while also achieving local, state and federal environmental and water quality goals.

Section 7 - Other Factors for Consideration

Since watersheds do not respect municipal boundaries and farmers can/do affect multiple watersheds at times, this program is unique to be funded at a state level but implemented at a local and watershed level. Investments into this program benefit the local economy through wise business planning of farmers, lowered environmental remediation costs and a healthier environment.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI006

Program Name: Invasive Species - Hydrilla

Program Purpose: To provide educational, monitoring, implementation and invasive species control in the Cayuga Inlet, Fall Creek, Sixmile Creek, and Cascadilla Creek to eradicate the invasive plant Hydrilla. This serves to maintain the functional use of the Cayuga Inlet/ Cayuga Lake for tourism, recreation and commercial uses.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$150,000

Explain Cost: -22% of FTE salary -herbicide application costs -education/outreach costs

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$150,000

Explain Revenue: Revenue comes from reimbursement of funds through US Fish and Wildlife Service Grants and cooperative working agreements with the US Army Corps of Engineers.

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: entire county

Other Key Metric (description): over 200 acres of waterbody eradicated of Hydrilla

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 9 years **e) Number of staff assigned to program (FTEs):** 0.2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

One of the most aggressive aquatic plants to invade North America, called hydrilla, was first detected in August 2011 in the Cayuga Inlet by a volunteer on board the Floating Classroom (the first spotting was in the Linderman Creek area of the Inlet). In a follow-up survey, Robert L. Johnson, a local plant expert with Cornell University and Racine-Johnson Aquatic Ecologists, located several areas of the Inlet with extensive populations of hydrilla. In August 2013, hydrilla was found in Fall Creek and in the shallow southeast corner of Cayuga Lake. If it is not contained, it is likely to spread into a vast network of interconnected water bodies in New York State and beyond, including the Great Lakes via its reproductive structures (tubers and turions). In order to eradicate this invasive weed the District has been working relentlessly to apply herbicide to the Cayuga Inlet and associated tributaries, and now Fall Creek. Without this effort, drastic negative consequences could result. This program has been funded solely by State and Federal grants with County assistance in 2012 of \$25,000.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

One of the most aggressive aquatic plants to invade North America, called hydrilla, was first detected in August 2011 in the Cayuga Inlet by a volunteer on board the Floating Classroom (the first spotting was in the Linderman Creek area of the Inlet). In a follow-up survey, Robert L. Johnson, a local plant expert with Cornell University and Racine-Johnson Aquatic Ecologists, located several areas of the Inlet with extensive populations of hydrilla. In August 2013, hydrilla was found in Fall Creek and in the shallow southeast corner of Cayuga Lake. If it is not contained, it is likely to spread into a vast network of interconnected water bodies in New York State and beyond, including the Great Lakes via its reproductive structures (tubers and turions). In order to eradicate this invasive weed the District has been working relentlessly to apply herbicide to the Cayuga Inlet and associated tributaries, and now Fall Creek. Without this effort, drastic negative consequences could result. This program has been funded solely by State and Federal grants with County assistance in 2012 of \$25,000.

Section 7 - Other Factors for Consideration

Hydrilla has been eradicated except for portions of the southeast corner of Cayuga Lake. Funding through the US Fish and Wildlife Service for herbicide treatments will cease after 2020. It is anticipated that the Army Corps of Engineers will provide service after this in 2021 to fund herbicide treatments, but that is still an unknown. After the year 2021 it will be difficult to find funding to continue the Hydrilla program.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI007

Program Name: Ag Value Assessment - Soil Group Worksheets

Program Purpose: To provide services to the public for delineating soils on agricultural land for taxable value assessment through the NYS Agriculture and Markets established rates and analyzed by the Tompkins County Assessment Department for program eligibility.

Other Goals:

Section 2: Program Type

Program Type: Mandate -Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$4,000
Explain Cost:	5% (\$3,700) of Natural Resource Program Specialist and Conservation Aide Salary		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$4,000
Explain Revenue:	~\$4,000 Revenue generated from fees to landowners for worksheet completion.		

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 82 Farms

Other Key Metric (description): 82 worksheets completed in 2019. 3,218.80 acres mapped and submitted to Assessment Department for enrollment in tax reduction program.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): over 30 years	e) Number of staff assigned to program (FTEs): 0.05
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Section 5 - Impact Assessment (check all impact statements that apply)

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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Completion of Soil Group Worksheets enables local residents to receive a reduced assessment and aids in the protection of agricultural land by reducing costly taxes for large land-based farmers.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI008

Program Name: Stormwater Technical Assistance Program

Program Purpose: To provide the County and all the Town's with professional services related to the Stormwater Phase 2 and Construction Disturbance Permits regulated by the NYSDEC.

Other Goals:

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$10,000
Explain Cost:	10% (\$10,000) of Resource Conservation Specialist Salary		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$10,000
Explain Revenue:	(\$10,000) in revenue from Stormwater Coalition services and Town Contracts		
Net Local Cost to County:	\$0	Program Cost to County:	\$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): 5 Contracts with Town's and Stormwater Coalition were secured in 2019 to provide professional services in relation to soil erosion on construction sites.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 10 years **e) Number of staff assigned to program (FTEs):** 0.10

Section 5 - Impact Assessment (check all impact statements that apply)

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- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Storm water is defined as water from rain or melting snow that doesn't soak into the ground but runs off into waterways. It flows from rooftops, over paved areas and bare soil, and through sloped lawns while picking up a variety of materials on its way. The quality of runoff is affected by a variety of factors and depends on the season, local meteorology, geography and upon activities which lie in the path of the flow. As it flows, storm water runoff collects and transports pollutants to surface waters. Although the amount of pollutants from a single residential, commercial, industrial or construction site may seem unimportant, the combined concentrations of contaminants threaten our lakes, rivers, wetlands and other water bodies. Pollution conveyed by stormwater

degrades the quality of drinking water, damages fisheries and habitat of plants and animals that depend on clean water for survival. Pollutants carried by stormwater can also affect recreational uses of water bodies by making them unsafe for wading, swimming, boating and fishing. A Stormwater Coalition was formed in the County soon after the Phase 2 Stormwater Laws were enacted to encourage communication, education/outreach and support across jurisdictions of this new requirement on Municipal Separate Storm Sewer Systems (MS4) Regions, of which Tompkins County is part of. The Soil and Water District leads this organization and provides professional guidance to the members on the regulations of the various Stormwater permits passed down from State and Federal agencies such as the EPA and DEC. Having 2 trained staff members as Certified Professionals in Erosion and Sediment Control makes them the go to agency for any Stormwater related question within the County. The District also provides 4 Hour Contractor Trainings to local Contractor's to bring them into compliance with the State regulations.

Section 7 - Other Factors for Consideration

Not only does the District provide services to the Stormwater Coalition, but it also provides direct services to Towns within Tompkins County to assist CEO's enforce the regulations mandated by the State and review Stormwater Pollution Prevention Plans (SWPPP's) developed by contractor's and local developers.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI011

Program Name: Water Quality Improvement in the Fingerlakes (part of FLOWPA)

Program Purpose: The Finger-Lakes Lake Ontario Watershed Protection Alliance (FLOWPA) program is funded to Soil and Water Conservation Districts within the watersheds of Lake Ontario and the Finger Lakes (which Tompkins is part of) to implement water quality improvement programs in each member county region. The Tompkins County FLOWPA program conducts water quality improvement projects related to Agricultural Best Management Practice Implementation, Stormwater Management, Water Quality Monitoring and Streambank Stabilization. This program is reviewed yearly by the Water Resources Council of Tompkins County to help set priorities for the program. The District also helps to offset some of its staff time through this funding source to shift it away from administrative expenses to the County.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$66,270
Explain Cost:	\$66,270 in expenses for program -10% FTE Salary -supplies and equipment for water quality improvement related projects		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$88,360
Explain Revenue:	\$88,360 in Revenue comes from NYS Environmental Protection Fund each year to the District.		
Net Local Cost to County:	\$0	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): 2 erosion and sediment control projects utilizing compost, 1 streambank project, 1 agricultural Best Management Practice project, 1 United State Geological Survey stream gauging station funded on Sixmile Creek (helps predict flooding and other valuable uses), over 30 samples collected for water quality monitoring in Cayuga Lake Watershed

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): over 20 years **e) Number of staff assigned to program (FTEs):** 0.10

Section 5 - Impact Assessment (check all impact statements that apply)

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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The FLOWPA program is funded through the NYS Environmental Protection Fund. 10% of a District Technician's salary is funded through this program to provide design and planning services for streambank stabilization projects and Ag BMP installations. Money also goes to the volunteer effort of the Community Science Institute to conduct water quality monitoring in the Cayuga Lakes watershed. Funding for the United States Geological Survey (USGS) Gauging station's have also been funded through this program along with wetland and aquifer studies in the Towns of Dryden, Enfield, Newfield, Caroline and Ithaca. Much of this work contributes directly to the improvement of water quality which enhances the life of each and every Tompkins County resident.

Section 7 - Other Factors for Consideration

Much of the work of this program directly affects Harmful Algae Blooms and is mechanism that is used by the District to combat them.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI012

Program Name: Non-Agricultural Soil and Water Quality Improvement Project Implementation

Program Purpose: Obtaining funding from sources such as the NYSDEC Water Quality Improvement Program, Great Lakes Restoration Initiative Funding, Chesapeake Bay Funding, US Fish and Wildlife Service and other grant programs the District pursues Soil and Water Quality Improvement projects on non-agricultural lands. This includes roadside ditch maintenance/improvements, streambank stabilization projects, and stormwater control

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$756,000
Explain Cost:			-\$50,000 for 2019 portion of NYSDEC Water Quality Improvement Grant to hydroseed ditches -\$700,000 for NYSDEC Water Quality Improvement Grant to stabilize stream channels in the Cayuga Inlet -\$6,000 for NYS Soil and Water District Law Part B Funding to implement Best Management Practices throughout the County
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$756,000
Explain Revenue:			
Net Local Cost to County:	\$0	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): -92,464 feet of roadside ditch hydro-seeded -1 educational pond space designed at the Groton Elementary School

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 20+ years **e) Number of staff assigned to program (FTEs):** 1.25

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program seeks to improve, through various (non-county) funding mechanisms, the quality and quantity of our soil and water resources not affected by agricultural practices. By stabilizing soil and keeping water resources from running off the landscape during intense storms the District improves the health of Cayuga/Owasco Lake and the Chesapeake Bay. Reducing the risk of HABs in each of those waterbodies is also a major impact that affects all the items listed in this assessment.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP001

Program Name: Amici House

Program Purpose:

TCAction provides decent, safe, affordable housing and supportive services to individuals and families 18-25 years of age, who are experiencing homelessness. TCAction Supportive Service staff; Housing Manager, Resident Partner, Resident Assistants, and Life Skills Trainer encourage adherence to the lease agreement as well as support goal planning activities and personalized skill building tailored to each resident's individual and family needs through an Individualized Service Plan. In addition, staff members provide support to promote self-sufficiency in areas such as life skills, financial literacy, job preparation and skill building, as well as, educational tutoring for High School Equivalency Exam preparation, child and family development and family reunification. The Resident Assistants provide a staff presence, monitor for lease compliance, and maintain the residence during non-traditional hours. Linking baseline support services to Head Start/Early Head Start program services will provide safe, appropriate childcare, enhanced parenting skill development as well as support opportunities for young families to participate in training opportunities, obtain and maintain employment.

Other Goals:

Amici House outreach has been added to our existing system for our Supportive Housing Programs as another program option for young people experiencing homelessness. TCAction's existing partnerships with St. Johns Emergency Shelter, The Advocacy Center, TC DSS Foster Care and Special Services Unit, Family and Children's Services and The Learning Web Youth Outreach Programs create strong referral systems for young individuals and families. There are written referral partnership agreements with these agencies as well. Amici House families are categorically eligible for enrollment in the Head Start and Early Head Start program based upon their homeless status upon moving into Amici House. The integration of Head Start and Early Head Start (HS/EHS) programming into the Amici House service delivery creates opportunities for educational research based child care for parents and children ages birth through 5 as well as program services for women through the developmental stages of their pregnancy. All pregnant women and families of age eligible children residing at the Amici House will benefit from participation in the year-round Classroom based or Home based programming that includes developmental, hearing, vision, speech screenings as well as resources to ensure a medical home and special services to mitigate developmental delays; often caused from traumas of experiencing homelessness. TCAction participates (also created and fostered) the Continuum of Care Community Wide Coordinated Assessment System All housing and service providers who receive funding from the U.S. Department of Housing and Urban Development (HUD) through the Continuum of Care (CoC) or Emergency Solutions Grants (ESG) are required to participate in the Coordinated Assessment System (CAS) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. Coordinated Assessment (also referred to as Coordinated Entry) system. The Coordinated Assessment system (CAT) is a proven national best practice and all housing and service providers in the county are encouraged to participate. When implemented effectively, coordinated assessment can minimize the time and frustration consumers who are in crisis may face when trying to access services. The objective of Amici House subsidized housing program is to support Residents in achieving goals that will result in increased self-sufficiency. TCAction staff work with Residents to design a plan that defines and identifies resources to achieve their goals. This plan is called a Program Participation Agreement. Within the first week of occupancy, Residents will create a Program Participation Agreement that will outline short term and long term goals as well as a commitment to participating in Amici House events. Amici House events include tenant meetings, training opportunities and group activities. Within 30 days of occupancy, Residents will be expected to implement their goal plan, defined in the agreement.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$444,929

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$444,929

Explain Revenue: Services and Operating Expenses NYS Empire State Supportive Housing Initiative (ESSHI) U.S. Department of Housing and Urban Development/Continuum of Care (HUD - COC)

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 36

Other Key Metric (description): We constructed and manage 23 enhanced studio apartments for 18-25 year old heads of households with or without children, experiencing homelessness. This Supportive Housing Program opened on January 29, 2019 and was filled immediately. Amici House was constructed as part of a project that included building a large Childcare Center (Five classrooms with staff offices and professional kitchen) which is adjacent to the residential supportive housing and on our main campus located at the end of Spencer Rd in the City of Ithaca. Childcare opened on September 5th, 2018

Other Key Metric (count or quantity): 23 units

d) How long has program existed? (# of years or start year): 2019
e) Number of staff assigned to program (FTEs): 5.5

Section 5 - Impact Assessment (check all impact statements that apply)

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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Providing decent, safe and affordable housing to an extremely vulnerable population in our community who might otherwise be living in unsafe/inhabitable situations or in the Tompkins County Shelter System.

Section 7 - Other Factors for Consideration

TCAction programming includes: TCAction Supportive Service staff; Housing Manager, Resident Partner, Resident Assistants, and Life Skills Trainer encourage adherence to the lease agreement as well as support goal planning activities and personalized skill building tailored to each resident's individual and family needs through an Individualized Service Plan. In addition, staff members provide support to promote self-sufficiency in areas such as life skills, financial literacy, job preparation and skill building, as well as, educational tutoring for High School Equivalency Exam preparation, child and family development and family reunification. The Resident Assistants provide a staff presence, monitor for lease compliance, and maintain the residence during non-traditional hours. Linking baseline support services to Head Start/Early Head Start program services will provide safe, appropriate childcare, enhanced parenting skill development as well as support opportunities for young families to participate in training opportunities, obtain and maintain employment. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Assessment System (CAS) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CAS uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CAS community wide homeless waiting list will be used to fill vacancies at Amici House.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP002

Program Name: Assisted Home Performance with Energy Star

Assists income-eligible households (owners of single-family homes and owners of two-to-four unit residential buildings) to lower their energy bills and make their homes safer and more comfortable. Income-eligible households (less than 80% of Tompkins County median income) can qualify for a grant up to \$5,000 to pay up to 50 percent of the of the energy efficiency improvements. Tompkins Community Action serves as a "constituency-based-organization (CBO) on behalf of NYSERDA for this program. CBOs are dedicated to helping homeowners access and participate in the Assisted Home Performance with Energy Star program. As as CBO, we help homeowners through the process of improving their home's energy efficiency so that they can save money and live more comfortably in their home. Tompkins Community Action is proud to maintain our certification (renewed annually) as a "NY Home Performance with Energy Star Contractor" by NYSERDA. Our "Participating Contractor" status means that NYSERDA has established various best practices with which we are obligated to comply. These include: the use of state-of-the-art diagnostic tools and building science principles to cost-effectively reduce energy consumption, while simultaneously addressing health and safety issues pertaining to indoor air quality, ventilation, and moisture control; certification requirements for our employees through the Building Performance Institute (BPI); knowledge of advanced building science methods; and a commitment to ethical business practices. Our past performance as a "participating contractor" with NYSERDA is used as a basis for our request for annual application approval. The quality of our workmanship has been validated by NYSERDA's Quality Assurance/Quality Control Processes. Our continuing participation as a partner with NYSERDA assures that homeowners in Tompkins Country will receive the best, most up to date materials and expertise to improve the energy performance, durability, comfort and safety of their homes.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$43,218
Explain Cost:			
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$43,218
Explain Revenue:		New York State Energy Research Authority (NYSERDA) Consumer investment to project	
Net Local Cost to County:	\$0	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Households

Other Key Metric (count or quantity): 10

d) How long has program existed? (# of years or start year): 2007 **e) Number of staff assigned to program (FTEs):** 1

Section 5 - Impact Assessment (check all impact statements that apply)

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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

[] Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Assisted Home Performance with Energy Star (AHP) helps income eligible households lower their energy bills and make their homes safer and more comfortable by matching up to 50% of costs (up to \$5,000) of improvement costs. Improvements include insulation upgrades and air sealing, heating systems repair or replacement, water heater repairs or replacements, ENERGY STAR appliances, and health & safety measures. The subsidy is provided by NYSERDA. These measures contribute to the health and well being of the occupants by reducing drafts and improving moisture conditions; and at the same time, reducing their utility bills. The program assists income-eligible households (owners of single-family homes and owners of two-to-four unit residential buildings) having incomes at less than 80% of Tompkins County median income). Tompkins Community Action, as a NYSERDA recognized constituency-based-organization, Our energy auditor provides assessments to homeowners to help them understand opportunities for energy improvement in their homes.

Section 7 - Other Factors for Consideration

The energy efficiency gains in homes contribute to the long-term residential energy efficiency and climate protection goals the County has identified in its "Climate Protection Initiative". The homes served show reduced energy consumption and lower greenhouse gas emissions for years to come. Our energy services programs collaborate with others in the TC Climate Protection Initiative, striving to meet the County's carbon reduction goals long term.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP003

Program Name: Chartwell House

Program Purpose: To provide supportive services and safe, decent affordable housing for men in recovery from substance abuse who are experiencing homelessness.

Other Goals: The program supports each tenant to stabilize in housing while working on individual goals of education or employment. The support also includes promoting life skills and building a sense of community while learning how to be responsible tenants and neighbors.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$24,067 **Total Program Cost:** \$161,722

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$137,655

Explain Revenue: HUD-Continuum of Care Project Based Vouchers NYS Single Room Occupancy - Office of Temporary and Disability Assistance

Net Local Cost to County: \$24,067 **Program Cost to County:** \$24,067

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 12 IndividualsPeople

Other Key Metric (description): # of household units

Other Key Metric (count or quantity): 12

d) How long has program existed? (# of years or start year): 2000 **e) Number of staff assigned to program (FTEs):** 2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Chartwell House is a supportive housing program that offers permanent housing for previously homeless, disabled men who are active in recovery from substance abuse. Chartwell House is made up of 12 SRO's (single room occupancy units) where Project Based Rental Assistance vouchers are attached, therefore providing long term affordability. Each tenant is responsible for paying 30% of their monthly adjusted income towards rent, participating in house activities, and working towards individually selected goals. Supportive services focus on improving life skills, work force development, education and being a responsible tenant and neighbor. We explore the responsibilities of fatherhood as it relates to the residents. Several tenants have pursued reunification with their children with our support. This program provides decent, safe and affordable housing to a very vulnerable population in our community who might otherwise be living in inhabitable situations or in the Tompkins County Shelter System.

Section 7 - Other Factors for Consideration

This program provides men experiencing homelessness and disabled with stable, affordable housing and support services; both are vital for self sufficiency. Without this program's affordable housing and support, options would be extremely limited in Tompkins County. This program is a vital, stable link in our County's Homeless Continuum of Care. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Assessment System (CAS) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CAS uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CAS community wide homeless waiting list is the Chartwell House waiting list.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP004

Program Name: Corn Street Apartments

Program Purpose: To provide supportive services and safe, decent and affordable housing for young families experiencing homelessness.

Other Goals: This program offers support to young families to stabilize their housing, learn to be responsible tenants and neighbors, while working on goals related to parenting, education, employment and improving life skills. This program connects these families to Early Head Start and Head Start programming.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$26,264	Total Program Cost:	\$145,460
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$119,196
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Explain Revenue: HUD-COC / SHFYA / Project Based Vouchers

Net Local Cost to County:	\$26,264	Program Cost to County:	\$26,264
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 6 households

Other Key Metric (description): # of housing units

Other Key Metric (count or quantity): 6

d) How long has program existed? (# of years or start year): 2006	e) Number of staff assigned to program (FTEs): 1.5
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Supportive Housing for Families Program at The Corn Street Apartments provides permanent, subsidized housing and supportive services for homeless families, targeting pregnant or parenting youth between the ages of 18 & 25. Each family is supported with housing stabilization and Early Head Start/Head Start program opportunities. Supportive services focus on life skills, parenting, workforce development, education and being a responsible tenant and neighbor. The program offers six units of permanent housing which are subsidized by Project Based Rental Assistance to ensure long term affordability. The tenant family pays 30% of the household's monthly income towards rent and utilities. This program provides safe and affordable housing to a very vulnerable population in our community who might otherwise be living in inhabitable situations or in the Tompkins County Shelter System.

Section 7 - Other Factors for Consideration

This program provides young adults with housing and supportive services, both are vital for self sufficiency. Without this program's affordable housing and support, options for these families would be extremely limited in Tompkins County. This program is a vital, stable link in our County's Homeless Continuum of Care. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Assessment System (CAS) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CAS uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CAS community wide homeless waiting list is used to fill vacancies in the Supportive Housing for Families Program at Corn Street Apartments.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP005

Program Name: Early Head Start

A federally funded program that enhances young children's physical, social, emotional and cognitive development from birth to three years of age and the enhancement of families as a child's first teacher.

Program Purpose: Additionally, program includes enrolling expectant families to support access to comprehensive health care and child development education prior to birth and during early months after birth supporting both the needs of the newborn and their families.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$72,397 **Total Program Cost:** \$1,863,121

Explain Cost: The Office of Head Start expects a local contribution to their generous dollars and we appreciate the support of the legislature.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$1,790,724

Explain Revenue: U.S. Dept. of Health & Human Services

Net Local Cost to County: \$72,397 **Program Cost to County:** \$73,397

Explain Net Local: U.S. Dept. of Health & Human Services - Office of Head Start

Section 4 - Key Program Metrics:

People Served: 152 children and families

Other Key Metric (description): Children and Families living at or below 100% of Federal Poverty line.80 class room 72 home based

Other Key Metric (count or quantity): 152 children and their families

d) How long has program existed? (# of years or start year): 10 years **e) Number of staff assigned to program (FTEs):** 29

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Early Head Start was launched in 1995 to provide comprehensive child and family development services for low-income pregnant women and families with infants and toddlers, ages birth to three years. Early Head Start (EHS) programs were established to provide early, continuous, intensive child development and family support services on a year-round basis. Like Head Start, the program enhances children's physical, social, emotional, and cognitive development; skill development facilitating families efforts to fulfill parental roles; and supporting each families goals as they move toward self-sufficiency. The Advisory Committee for Services to Infants and Toddlers provided a set of principles to guide the creation of the Early Head Start program. They are designed to nurture healthy attachments between parent and child (and child and caregiver), emphasize a strength-based, relationship-centered approach to services, and encompass the full range of a family's needs

from pregnancy through a child's third birthday. These principals include: an emphasis on High Quality services which recognize the critical opportunity of EHS programs to positively impact children and families in the early years and beyond; Prevention and Promotion Activities that promote healthy development and recognize and address atypical development at the earliest stage possible; positive relationships and continuity fostering the critical importance of early attachments on healthy development in early childhood and beyond. Families are viewed as a child's first, and most important, relationship; parent involvement activities offer meaningful and strategic skill development as well as participation in developing program service delivery, advocacy and governance; Inclusion strategies that respect the unique developmental trajectories of young children in the context of a typical setting, including children with disabilities, are supported through individualized service plans that include cultural competence, acknowledging the profound role that culture plays in early development. Program delivery also recognizes and incorporates the influence of cultural values and beliefs that guide families' approaches to child development. Programs work within the context of home languages for all children and families implementing comprehensive, flexible and responsive services supporting children and families moving across various program options, meeting life situational demands. Transition planning supports family needs moving to Head Start as well as other community development programs. Community collaboration is essential to EHS program delivery, meeting the comprehensive needs of families. Our strong community partnerships support these expansive services to children and families enhancing child and family outcomes and goal attainment.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP006

Program Name: EmPower NY

Program Purpose: The EmPower NY Program (a program of NYSEERDA) focuses on cost-effective electricity reduction measures, lighting and refrigerator replacements, and other energy and cost-saving home performance strategies including insulation and air draft reduction processes. Homes with high heating costs are targeted. The Program serves both homeowners and renters (with the approval of the landlord). This is a free service for NYSEG and National Grid customers who meet the program's eligibility requirements: utility bills must be in owner's/tenant's name; the client must reside in a one to four unit building; and the client must be Home Energy Assistance Program (HEAP) or Weatherization Assistance Program eligible.

This is a popular program for low and moderate-income Tompkins County residents. Given the important and extensive energy upgrades and savings that can be enjoyed by the customer, there is a good deal of demand for this program. Our crew members hold multiple Building Performance Institute (BPI) certifications. These include, Building Envelope Professional; Heat Professional; Building Analyst Professional; Quality Control Inspector; Manufactured Homes Professional; etc. which allows us to address and meet virtually all the building envelope needs a Tompkins County homeowner (renter) may face, based upon their free audit (if income eligible). Should the homeowner (or renter) be over income for this program, in most cases they are income eligible for the Green Jobs Green NY program that we also operate.

Other Goals: Education about energy consumption: assist low- and moderate-income homeowners and renters to better understand methods they may use to reduce their energy expenses by utilizing more efficient technologies, primarily electrical reduction systems.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$88,118

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$88,118

Explain Revenue: New York State Energy Research and Development Authority (NYSEERDA)

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 29 Households

Other Key Metric (description): Households with low-incomes (including rental units with the approval of the landlord)

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2005 **e) Number of staff assigned to program (FTEs):** 1

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

EmPower NY provides free cost-effective improvements to income eligible NYSEG and National Grid customers, to help lower the cost and consumption of electricity. There are two sub-programs associated with the EmPower NY Program: Energy Reduction and Home Performance. Energy Reduction includes improvements associated with energy-efficient lighting, showerheads and faucets; hot water tank and pipe insulation; refrigerator and freezer replacement; and other electric reduction measures. Home Performance includes all ER measures as well as additional weatherization services such as blown insulation and foam insulation. A key component of both programs is the education of the occupants to nurture habits that conserve energy usage. These measures contribute to the health and the quality of life of the occupants and improve their economic well being by reducing their utility bills. The program targets high energy users whose incomes are at or below 60% of NY State median income. It most often serves seniors, persons with disabilities and families with children.

Section 7 - Other Factors for Consideration

The efficiency gains in homes contribute to the long-term energy efficiency and climate protection goals the County has identified in its "Climate Protection Initiative". The homes served will show reduced energy consumption and greenhouse gas emissions for years to come. Tompkins Community Action's Energy Services programs collaborate with others in the TC Climate Protection Initiative, striving to meet the County's carbon reduction goals.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP008

Program Name: Head Start

Program Purpose: A federally funded program that promotes school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social, and other services to enrolled children ages 3 to 5 years and their families

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$53,838 **Total Program Cost:** \$2,132,166

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$2,078,328

Explain Revenue: Dept of Health and Human Services - Office of Head Start

Net Local Cost to County: \$53,838 **Program Cost to County:** \$53,838

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 198 total children and their families

Other Key Metric (description): Children and Families living at 100% of Federal Poverty line.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 53 years **e) Number of staff assigned to program (FTEs):** 51

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Head Start provides comprehensive child development services to economically disadvantaged children and families, with a special focus on helping preschoolers develop the early reading, math, science, social and language skills they need to be successful in school. Head Start engages parents in their children's learning and helps them in making progress towards their own educational, literacy and employment goals. Head Start's commitment to wellness embraces a comprehensive vision for health for children, families and staff. The objective is to ensure that, through collaboration among families, staff and health professionals, every child's health and developmental concerns are identified early; services are individualized and families are linked to ongoing sources of continuous accessible care to meet and address needs. Head Start provides children with a safe nurturing, engaging, enjoyable and secure learning environment, in order to help them gain the awareness and confidence necessary to succeed; skills essential for a success primary education. Each child is treated as an individual in an inclusive community that values, respects and responds to diversity. Program services include the delivery of two-thirds of the daily required nutrition of each child; food service delivery includes parent involvement and nutrition training opportunities. This

varied program opportunity and experience supports the continuum of children's growth and development which includes family engagement in both program activities as well as the individualized learning plan their child experiences. Head Start also supports families opportunities for growth and goal planning through identifying their own strengths, needs and interests and building their own solutions. Family Partners support families as they meet their these goals, nurture that development in the context of family and culture, expand the role of families as their children's educators and build their advocacy skills in their communities. The Head Start program serves families within the context of the community, collaborating with other agencies and groups to expand and ensure quality program delivery services. These collaborations also provide community members with opportunities to expand their education and workplace experiences through internships and volunteering. Head Start programming also provides for ongoing education, certification and training for staff to ensure meeting the changing needs of children and families as well as meeting staff professional development goals. Starting in program year 2014.2015, Tompkins Community Action Head Start programming provided 48 weeks of programming, expanding services by 10 weeks per year. In 2017 we opened three classrooms at the newly constructed 210 Hancock Street in the City of Ithaca named the Sally G. Dullea Center and in Sept of 2019 we opened five new classrooms, commercial training kitchen and offices in the Harriet Giannelis Childcare Center on our main campus at the end of Spencer Rd in the City of Ithaca adjacent to Amici House, a TCAction Supportive Housing Program for young families.

Section 7 - Other Factors for Consideration

We share 58 children with our "Delegate", we delegate 58 children and monies to the Ithaca City School District (ICSD) and those Head Start children and their families receive Head Start programming in several elementary schools in the ICSD. We train and monitor the Delegate staff and programming as if it was ours. We have closed all Head Start Classrooms through this pandemic and have been delivering meals and educational activities through you-tube,videos and hands on activities, always keeping in close, but no contact programming. We are opening for a summer session on July 27, 2020 with a smaller group;children and their families who are transitioning to Kindergarten in the fall and those children with high needs all who have Individualized Educational Plans. Regular programming is set to restart in the beginning of September 2020.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP010

Program Name: Housing Choice Voucher Program (HCVP - Section 8)

Program Purpose: To provide families and individuals with low incomes decent, safe and affordable housing.

Other Goals: Also provides services to voucher holders with the Family Unification Program, Family Self Sufficiency Program and a Home Ownership Option.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$622,230

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$622,230

Explain Revenue: HUD / NYS HCR

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 1120 Households

Other Key Metric (description): Households receiving subsidies at any moment in time

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1981 **e) Number of staff assigned to program (FTEs):** 8

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Housing Choice Voucher Program (HCVP) provides rental subsidies to approximately 1120 income-eligible individuals and families in Tompkins County. Participants pay between 30-40% of their monthly adjusted income towards their housing cost and the remainder is directly paid to the landlord. Yearly this program pays in excess of 8 million dollars to Tompkins County landlords. Staff provide support to assist in the location of housing and negotiation of rents to secure leases. Staff also perform health and safety inspections on each housing unit before rental assistance can begin and at least once per year thereafter. The Family Self Sufficiency (FSS) Program, a voluntary, five-year program open to HCVP participants that provides support, resources and networking opportunities focusing on employment and increased household income to build assets and reach their goal of self-sufficiency. More than 1/3 of the 105 households in the FSS Program increase their earned income and build HUD FSS escrow accounts that can be accessed after goals are reached. The Home Ownership Option provides an opportunity for HCVP participants to purchase a home by converting the rental subsidy voucher to a home mortgage subsidy. Through individual saving plans, maintaining employment and securing a mortgage participants are able to use their share of housing costs toward mortgage payments. FSS staff provide participant support and resources in repairing poor credit, creating

a savings plan and the steps to obtaining a mortgage. There are 33 nre homeowners since the inception of the program in 2000.

Section 7 - Other Factors for Consideration

The HCVP is also administered by the Ithaca Housing Authority at a similar voucher portfolio; both programs run extensive waiting lists of one to two years based on the date of application. TCAction funding flows through the NYS Homes and Community Renewal and Ithaca Housing Authority's funding comes directly from U.S. Dept of Housing and Urban Development. At this time, there are 1200 applicants on our waiting list.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP013

Program Name: Primary School Family Support Program

Program Purpose: Provides support, resources, training opportunities and referrals to build strong school relationships for families with children entering kindergarten through second grade.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$85,751

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$85,751

Explain Revenue: NYS COPS / DSS pass through

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 75 families

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1998 **e) Number of staff assigned to program (FTEs):** 1.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

We believe that the first and most important teacher in a child's life is the parent(s). Our program is designed to work with families, to help them identify their strengths and support them in areas they have identified as goals. PSFSP Family Partners uses a family development approach to: Form partnerships with each family; Provide information on needs of children; Provide information on home circumstances that affect children's school success; Assist families in assessing their strengths and areas for improvements; as well as developing and implementing plans for improvement; and enhancing learning and skills development for families throughout Tompkins County with children transitioning to kindergarten through the second grade. Family advocates provide support, resources and referrals to build strong school and parent/guardian relationships. TCA's collaborative relationship with school officials serves to enhance the benefits of parent/teacher conferences and mediation on behalf of children. Advocates work directly with families through home visits, classroom observation, parent networking events and resource referrals.

Section 7 - Other Factors for Consideration

In their research on adolescent development, Peter Scales and Nancy Leffert note the following regarding parental support. Parental support has been associated with positive outcomes such as lower levels of substance abuse, delinquency, and early sexual intercourse, higher levels of academic performance and better mental health (Developmental Assets: A Synthesis of Scientific Research of Adolescent Development (Parent Involvement in School), 1999). They go on to say that support and involvement from parents has been associated, directly or indirectly with higher adolescent self-esteem, self-concept, academic self-concept, self-worth, positive feelings about self and perceived competence, more positive development of other psychosocial traits such as lower acceptance of unconventional behavior, less psychological stress, greater ego and identity development, less aggressive conflict resolution, greater pro-social values and moral reasoning, greater psycho-social competence, fewer eating disorders, high school engagement, motivation, aspirations, attendance, personal responsibility for achievement, higher grades and higher standardized test scores. Furthermore, they noted that almost the entire typically strong association between a family's socioeconomic status and children's academic achievement disappears when parent involvement enters the picture.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP015

Program Name: TCAction Initiatives and Community Outreach

Program Purpose: Connecting consumers to programs, services and community opportunities.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$182,616

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$182,616

Explain Revenue: Community Service Block Grant

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 3281 individuals

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 53 years **e) Number of staff assigned to program (FTEs):** 2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAction Initiatives fund professional staff to support 114 living wage positions, which includes professional development seminars and trainings. Information technology staff provides database collection and reporting data to ensure for community needs assessment, planning and meeting grant funding requirements. Our Client Intake System provides for single point of entry and links our consumers to agency wide programs and community resources. Funds support staff credentialing in critical areas such as: mandated reporting, first aid and CPR that enhance staff community service. These funds also develop and maintain frequent and accessible outreach material and community events.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP016

Program Name: TCAction Food Pantry

Program Purpose: To provide vulnerable households with nutritious food and personal care items.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$40,744

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$40,744

Explain Revenue:

Hunger Prevention and Nutrition Assistance Program (HPNAP) Community Service Block Grant, NYS Dept. of State, Division of Community Services. Foundation requests, Community Donations: individuals, United Way, Friendship Donation Network, Food Distribution Network, fraternities and sororities of local colleges, we purchase food and personal care items, when available, from the Food Bank of the Southern Tier and US Post Office food drives to name a few donators.

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 500 households

Other Key Metric (description): visits = food boxes (3-5 days of food)

Other Key Metric (count or quantity): 6000 visits

d) How long has program existed? (# of years or start year): 1980 **e) Number of staff assigned to program (FTEs):** 1.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Households receive three to five days' worth of food and personal care items once a month. During this Pandemic we increased the usage to once a week and gleaned food from all over Tompkins County. Households may choose foods based on family preferences and their dietary needs and we are planning to provide a menu of choices for households to reduce waste. TCAction closed the Food Pantry during construction of Amici House and the Harriet Giannelis Childcare Center. We reopened July 16, 2019. Operating Schedule: Currently, we are taking no contact appointments through telephone for Tuesday, Weds and Thursdays, and folks pick up their pantry on the TCAction loading dock. With the addition of the Community Services Block Grant (CSBG) CARES Grant in 2020-2022, we plan to begin a no-contact delivery service for those households who

cannot drive or do not have access to a vehicle as soon as the money is available. We plan to partner with COFA, DSS Adult Protection and DSS Special Services to provide this programming.

Section 7 - Other Factors for Consideration

TCAction is a member of the Food Distribution Network of Tompkins County. We are one of three pantries in the County which does not have a residency requirement, other than the County of Tompkins. We accept donations, encourage food drives and appreciate the 5+ volunteers over the past year who have helped us at our pantry. We invited community partners to "table" during our pantry hours pre-pandemic and often CCETC Nutritionist prepared dishes utilizing items we were distributing for pantry participants to "taste" encouraging people to try new foods and different preparation methods; we hope to continue that practice when the pandemic allows. We are members of the Food Bank of the Southern Tier and participate in their strategic planning, grant review processes and legislative events.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP020

Program Name: Weatherization Assistance Program

Program Purpose: Since 1977, Tompkins Community Action's energy services programs have assisted low-income homeowners and renters to reduce energy expenses by making homes more efficient. Our objective is to improve the health, safety and energy efficiency of homes throughout Tompkins County by providing a formal, comprehensive, in-depth assessment of buildings and then addressing energy efficiency deficiencies. Under the Weatherization Assistance Program, Tompkins Community Action installs energy savings measures for income eligible households including: insulation; heating systems and hot water tanks; inspecting the efficiency of appliances and providing information about cost-effective upgrades; reducing air infiltration; installing carbon monoxide and smoke detectors; and providing full home health and safety checks. The Weatherization Program is available at no cost to income-qualified Tompkins County homeowners and renters. Landlords renting to households with low incomes must contribute an owner investment to participate.

Other Goals: Provide Tompkins County residents with energy education, and worksites for Weatherization crew member trainees to learn green job skills.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$22,400 **Total Program Cost:** \$422,400

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$400,000

Explain Revenue: U. S. Dept of Energy & NYS Homes and Community Renewal (NYSHCR) pass-through

Net Local Cost to County: \$22,400 **Program Cost to County:** \$22,400

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 53 households

Other Key Metric (description): households with low-incomes

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1977 **e) Number of staff assigned to program (FTEs):** 6

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Weatherization Assistance Program provides an initial, comprehensive assessment of buildings to identify energy efficiency deficits. The program then initiates the installation of energy saving measures in owner-occupied homes and rental units to resolve these deficiencies. Our program is available at no cost to income-qualified Tompkins County homeowners, renters and landlords. Energy saving measures can include: insulation and air sealing, heating system repairs or replacement, hot water heater repairs or replacements, refrigerator replacements, installation of Carbon Monoxide (CO) detectors & smoke detectors, energy efficient light bulbs, faucets, and showerheads, and health and safety checks of combustible appliances. Energy use data shows, on average, participants have historically realized a 25-35% reduction in energy use. Many anecdotal reports have indicated increased comfort, lower bills, reduced drafts and moisture problems which contribute to the long term health and quality of life of the occupants. The program targets seniors, persons with disabilities and families with children, all at or below 60% of NY State median income.

Section 7 - Other Factors for Consideration

The efficiency gains in homes contribute to the long-term energy efficiency and climate protection goals espoused by our County. The homes served will show reduced energy consumption and greenhouse gas emissions for years to come. Tompkins Community Action's Energy Services collaborates with others in the Tompkins County Climate Protection Initiative, striving to meet the County's carbon reduction goals long term.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP022

Program Name: Victory Garden

Program Purpose: To provide fresh, nutritious food and to introduce and support home gardening for consumers.

Victory Garden Project distributes a variety of vegetable plant seedlings to approximately 200 households with low incomes to start their own home gardens. Each gardener has their choice of up to twenty vegetable plants and seeds. Families with limited or no garden space take home 5-gallon buckets filled with soil in order to grow a container garden. Young children are offered picture books to support positive growing experiences with their families. Two Intergenerational Gardening sites generally bring together the very young (Head Start 3-5 year olds with elders in their neighborhoods) to plant and tend vegetable gardens at the Child Care and Community Cafe in Groton, NY and at the Longview Head Start site in Ithaca, NY. This year we had no collaborations, due to social distancing and safety precautions. In addition, the TCAction Victory Garden donated to community gardens during the pandemic. All seedlings are grown and donated to TCAction by the Cornell University Horticulture Department under the leadership of Professor Neil Mattson.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$16,580

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$16,580

Explain Revenue: Community Service Block Grant

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 200

Other Key Metric (description): households with low incomes & community gardens

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2010 **e) Number of staff assigned to program (FTEs):** 0.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

On May 23 & 24, 2020 Tompkins Community Action (TCAction) held its 10th Annual Victory Garden giveaway to over 150 households and 3 project gardens for families and individuals with limited incomes. The results are amazing; returning gardeners become volunteers, and mentors, children are eating vegetables they've never eaten before and families are

learning skills that last a lifetime. The program was designed 10 years ago to assist households of modest means who are served by TCAction and who live in the cities, towns, villages and countryside of Tompkins County, particularly those experiencing persistent poverty. TCAction could never implement this program without the following partnerships: Doug Robinson who was instrumental in developing the foundation of the program; Neil Mattson and Kendra Hutchins and their team at Cornell University Horticulture Department who provides TCAction consumers with over 15,000 healthy vegetable seedlings and beneficial flowers. Lowes and Home Depot donate contractor buckets for container gardening; loyal and hardworking Cargill volunteers who have been part of this project for 9 years (were not able to participate this year); organizing plants, drilling seep holes in buckets, filling those buckets with composted soil, completing garden orders picked out by the consumers, for delivering plants to households with no transportation and to Early Head Start/Head Start sites, Cooperative Extension Master Gardeners Ed Epstein and Janine Willis and Nutrition Program Educator Tina Snyder, and many dedicated volunteers from the community including TCAction Program participants often participate, this year, however, TCAction held a no-contact appointment Victory Garden, similar to the Food Pantry pick ups and donated several flats to the Ithaca Community Gardens for which they were very grateful.

Section 7 - Other Factors for Consideration

TCAction Victory Garden Program introduces new sustainability tools and methods that support household's efforts to improve the quality of their lives by growing their own foods. Hundreds of Tompkins County residents who have low incomes have learned about horticulture, sustainable gardening practices and the preparation of healthy meals using produce they have selected and grown in their gardens. The major goal of the program is to provide the initial seedlings and seeds necessary to start a family garden and to offer gardening coaching.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP024

Program Name: Magnolia House

Program Purpose: To provide safe, affordable, supportive housing to women with substance abuse disorders (and their children) who are experiencing homelessness.

This program offers support to women (and a child) to stabilize in appropriate housing, maintain sobriety by supporting community connections, learn to be responsible tenants and neighbors, while working on goals related to parenting, education, employment and improving life skills. This program connects the families to TCA's Early Head Start and Head Start programming are integrated into the services provided to families.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$27,473 **Total Program Cost:** \$229,432

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$201,959

Explain Revenue: HUD-COC / SHFYA / Project Based Vouchers

Net Local Cost to County: \$27,473 **Program Cost to County:** \$27,473

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 17 households

Other Key Metric (description): number of housing units

Other Key Metric (count or quantity): 14

d) How long has program existed? (# of years or start year): 2014 **e) Number of staff assigned to program (FTEs):** 2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Magnolia House provides permanent subsidized housing and supportive services for homeless women and a child if appropriate. Each family is supported with housing stabilization and Early Head Start/ Head Start program opportunities if a child is part of the tenant's life. Supportive services focus on life skills, work force development, education and being a good tenant and neighbor. The program offers 14 units of permanent housing which are subsidized by Project Based Rental Assistance to ensure long term affordability. The tenant family pays 30% of the household's monthly income towards rent.

Section 7 - Other Factors for Consideration

This is the only permanent housing option for women in recovery in the area. Magnolia House creates an affordable housing and supportive services option for women (and their children). This program is a vital, stable link in our County's Homeless Continuum of Care. In addition, we are in partnership with the new Mental Health Court Team, Family Treatment Court Team, Tompkins County Probation, Cayuga Addiction Recovery Services and Alcohol and Drug Council to provide comprehensive programming. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Assessment System (CAS) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CAS uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CAS community wide homeless waiting list is used to fill vacancies at Magnolia House.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP027

Program Name: Solutions to End Homelessness Program (STEHP)

Program Purpose: To provide financial assistance and supportive services to help households stabilize their housing and prevent eviction. This program is for those who are imminently at risk of homelessness or to rapidly rehouse those who are in the shelter system.

Other Goals: The program supports housing stability and increasing employment income with an emphasis on learning to budget household resources to prevent future incidences of homelessness.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$442,607

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$442,607

Explain Revenue: NYS Funding / TCDSS Pass through

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 30 households

Other Key Metric (description): 29

Other Key Metric (count or quantity): households

d) How long has program existed? (# of years or start year): 2011 **e) Number of staff assigned to program (FTEs):** 1.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAAction, through our partnership in the Solutions to End Homelessness Program (STEHP), provides intensive support for individuals and families who were at risk of homelessness or who were homeless, to secure and maintain safe and affordable housing. Tompkins Community Action is a partner in this grant with Tompkins County Department of Social Services. Our focus is to provide financial assistance and supportive services to help households stabilize their housing and prevent evictions due to non payment of rent. The goal of the program is to provide short term financial assistance to assist households with rent arrears, ongoing rent and security deposits. Staff help identify housing options and mediate issues between tenants and landlords as needed to minimize conflict over the lease. STEHP offers up to twelve months of rental assistance to help households stabilize and increase employment income. Each unit is inspected prior to leasing, to make sure the unit is decent, safe and sanitary. All units must pass a rent reasonableness test to make sure that the rent being charged is appropriate for the location, size and type of housing unit. Each household's income is re-certified every three months and the family or individual

becomes responsible for more rent incrementally, until they are responsible for the entire rent at exit of the program. Staff facilitate connections with employment specialists at Workforce NY, Women's Opportunity Center and Challenge Industries. While building a Housing Stability Plan, support staff work with participants to identify ways to increase household income and maximize current resources in order to prevent another eviction. Staff also mediate issues with landlords, explain and interpret the lease, support responsible tenancy habits and connect households to community resources.

Section 7 - Other Factors for Consideration

This program provides support to households to achieve housing stability in safe and affordable housing. The program is a vital link in our County's Continuum of Care. The need for homeless prevention continues to grow as rent prices increase in Tompkins County and vacancy rates remain very low.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: EOCP011

Program Name: Tenant Based Rental Assistance

Program Purpose: To serve individuals and families with 30% AMI or less who chronically experience homelessness and are very hard to house (lack of references, difficult rental histories), to identify appropriate housing options, provide security deposits and ongoing rental assistance while providing intensive case management services.

Other Goals: Goal #1 in the City of Ithaca Consolidated Plan 2013-2019 is "Improve and Expand Affordable Housing Options: Increase total supply of affordable rental and homeowner units; support tenant based rental assistance, security deposit assistance, and homeowner purchase assistance to increase the affordability of existing units, support homeowner rehab and mini-repair; support residential accessibility improvements; and support the addition of new transitional and supportive housing units." TCAction's TBRA Program will support the community goal of increasing the affordability of existing units by providing security deposit assistance and ongoing rental assistance. The proposed program also targets individuals and families with very low incomes experiencing homelessness which are listed as a priority population in the City of Ithaca Consolidated Plan 2013-2019. TCAction received a waiver allowing us not to impose the "owner investment" requirement for the Weatherization Assistance Program for those landlords who are renting to people using this program.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$200,000

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$200,000

Explain Revenue: Source: NYS Homes and Community Renewal HOME (total 2 year grant is \$400,000) We applied for and received an additional TBRA grant for an additional 2 years! we are in our second two year grant which will end in 2020. We plan to apply for additional programming.

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 40 households

Other Key Metric (description): 40 households experiencing homelessness

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2017 **e) Number of staff assigned to program (FTEs):** 1.0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Additionally, the Ithaca/Tompkins Continuum of Care Ten Year Plan to End Homelessness supports the development of subsidy programs and increased housing opportunities for community members experiencing homelessness. As part of the CoC, our understanding of the homeless population in Tompkins County is directed by the data reflected in the information submitted as part of HUD's Annual Homeless Assessment Report (AHAR).

Section 7 - Other Factors for Consideration

The TBRA Program provides rental subsidy for a household on the Housing Choice Voucher Program (HCVP) waiting list to secure safe and affordable housing while waiting on the list. Currently there are 1200 applicants on the waiting list with an estimated twelve months wait time. We expect that each TBRA participant will come to the top of the HCVP waiting list prior to the maximum assistance limit of twenty-four months. The Housing Specialist will assist with the transition from TBRA to HCVP by assisting with the eligibility process and communicate with the owner to ensure the household maintains their unit through the transition period. TCAction has been a Local Administrator for the HCVP, in good standing, since 1981 through NYS Homes and Community Renewal making the delivery of a TBRA program straightforward and simple by replicating the current systems in place to determine eligibility via income and household certification; conduct Housing Quality Standards inspections and coordinate the appropriate follow up with owners. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Assessment System (CAS) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CAS uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CAS community wide homeless waiting list would be the TBRA waiting list.

Program Impact Assessment

Department: Tompkins County Area Development

Section 1: Program Name, Purpose, Goals

Program Code: EWDA001

Program Name: Tompkins County Area Development, Inc.

Program Purpose: Mission: TCAD is dedicated to building a thriving and sustainable economy that improves the quality of life in Tompkins County by fostering the growth of business and employment. Vision: A flourishing economy with exciting, innovative firms that inspire and attract a talented workforce.

Other Goals: TCAD delivers a wide range of services to the County Legislature, other local governments, and local employers that enhance economic prosperity in Tompkins County. TCAD is recognized as the economic development organization serving Tompkins County. For the Legislature, TCAD manages the Tompkins County Industrial Development Agency, Tompkins County Development Corporation, and the Tourism Capital Grants Program. We also develop and implement the County's Economic Development Strategy and have assisted the Workforce Development Board with its workforce strategy and the airport with its efforts to acquire State and federal grant funding. TCAD provides economic development leadership at the local, regional, and State level. TCAD continues to collaborate with local government and other stakeholders on various infrastructure issues related to energy, sewer, water, and housing. For local employers, TCAD manages a unique Revolving Loan Fund program, providing high-risk capital to pre-revenue as well as more mature companies. We also help employers access other local, regional, State and federal programs. Our Business Retention & Expansion program provides a foundation for all we do, helping to ensure we are aware of existing employers' needs and growth potential. TCAD also collaborates with other local and regional organizations to provide technical assistance to established business and industry as well as a growing entrepreneurial community. TCAD coordinates economic development activities across the County through the Economic Development Collaborative, a quarterly meeting of planning and economic development professionals, direct business service providers, and municipal and county representatives.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$224,768	Total Program Cost:	\$894,400
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Explain Cost: This is a preliminary TCAD budget for 2021. It represents a 12% decrease over the 2020 budget. A final budget will be approved by TCAD's Board of Directors in the fall.

County Budgeted Revenue:	\$89,396	Total Non-County Revenue:	\$669,632
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Explain Revenue: TCAD's revenue comes from three primary sources: employer investment pledged over the 5-year term 2019-2023; fee based income; and Tompkins County. Employer investment is projected to cover 31% of total revenues, which represents just 80% of pledged investment as a result of COVID-19 anticipated reductions, however this number could decrease significantly as it is difficult to foresee how business will recover. Fee based income, which can vary widely each year, is projected to represent 37% of revenues. Tompkins County support represents 24% of total revenue.

Net Local Cost to County:	\$135,372	Program Cost to County:	\$224,768
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Explain Net Local: The County entered into a five-year memorandum of understanding with TCAD to provide funding for 2019-2023 (Resolution 2018-132). The MOU provided for \$260,527 in support from the County in 2021. As a result of the impacts of COVID-19, that projected amount has been effectively reduced by 14%.

Section 4 - Key Program Metrics:

People Served: see below

Other Key Metric (description): see below

Other Key Metric (count or quantity): see below

d) How long has program existed? (# of years or start year): 1964	e) Number of staff assigned to program (FTEs): 5
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.

[X] Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

[X] Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

[X] Provides an enhanced quality of life to current residents of the community.

[X] Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.

[X] Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

In 2019, TCAD assisted 23 projects that will generate \$87 million in new private investment, retain 159 and create 54 new jobs with a projected average wage of over \$18 per hour. TCAD events reached over 800 stakeholders and we met with over 40 key customers over the course of the year. In 2019, the IDA approved nine new projects, including an off-site community solar array, two multi-family affordable housing projects, and two manufacturing/R&D expansions. The IDA also reviewed and updated the Enhanced Energy Incentive Policy to promote the transition to renewable energy. In 2018 (the most recent state reporting year), the Tompkins County IDA had 49 active projects that paid \$3.7 million in new property taxes. Those projects have retained and/or created 2,309 jobs with an average wage of over \$26 an hour. In 2019, TCAD awarded \$410,000 in revolving loan funds to 4 businesses that will retain 55 and create 57 new jobs over the next three years: Emmy's Organics, South Hill Cider, Dutch Harvest Farm Event Venue, and Rosie App. A new Opportunity Fund is being established to support early startup companies with funding that would not otherwise be available locally. An Emergency Relief Loan Program was created and awarded five loans in less than three weeks to companies impacted by the COVID-19 pandemic. In 2019, The Tourism Capital Grant program delivered \$200,000 to local tourism destinations, leveraging \$3.1 million in private investment.

Section 7 - Other Factors for Consideration

-As a result of COVID-19, TCAD convened an Economic Recovery Cabinet in 2020 comprised of leaders from key sector employers to share information and identify needs moving forward. TCAD has also convened local and regional economic, community, and workforce development service providers to streamline resources, identify gaps, and develop new resources in response to COVID-19. Resources include a list of funding resources, local sources for PPE, and re-opening guidance. A consumer confidence campaign was launched as phased re-opening began to support safe work practices and promote the businesses that are pivoting to find new ways to serve the community and stay in business. • Updated the 2015 Tompkins County Economic Development Strategy • Cosponsored the annual Economic Summit • Convene the Economic Development Collaborative • Participate in an advisory role to the Business Energy Advisors Program • Maintain leadership position on State's Regional Economic Development Council • Assisted businesses with the State's annual Consolidate Funding Application, which resulted in a \$220,000 capital grant award to Transonic Systems to increase global competitiveness, \$1,184,000 to the YMCA to increase community and childcare space, and \$700,000 for the Codrington Road Community Center to increase childcare and afterschool care. - Continued collaboration with the Workforce Development Board, meeting with key sector employers to facilitate access to workforce resources. - Staff the TCAD Foundation (FLRPnet), which launched the Food Business Incubation Program in 2018. -Support BOCES's PTECH initiative

Program Impact Assessment

Department: Tompkins County Public Library

Section 1: Program Name, Purpose, Goals

Program Code: LIBR001

Program Name: Tompkins County Public Library

Tompkins County Public Library (TCPL) strives to meet and celebrate the aspirations of our community. We foster opportunities for people of all ages to discover, connect, and create throughout Tompkins County. We envision a library where everyone can belong and find joy in learning, discovery, and personal growth. TCPL believes that the library is for everyone. We value diverse opinions and respect free speech. Different points of view are allowed and welcomed. TCPL also supports patrons' right to a library environment free of harassment and intimidation. TCPL views all manifestations of prejudice and intolerance that target particular individuals or interfere with patrons' ability to use the library as contradictory to our mission and violations of our Code of Conduct. We expect patrons and staff to contribute to a welcoming environment.

Program Purpose: TCPL contributes to the economic, cultural, and educational well-being of the county by providing free and equal access to materials holdings of over 225,000 and an equally robust digital collection. The library provides resources for job seekers (creating email accounts, accessing employment resources, technology skill building, career assessment support, resume software and online applications), and supports adult literacy through English learning computers, conversation sessions, and an extensive world language collection. Our youngest county residents receive access to early literacy programs, with babies being eligible for their own library cards. Early learning computers provide an introduction to reading, phonics, math, science, and music; and programs such as Baby and Toddler storytime provide opportunities for children to develop an early love of literacy and learning. TCPL serves as the primary resource for a large homeschool population. The well-equipped and welcoming Teen Center, Digital Lab, and Makerspace create opportunities for instruction, creative pursuits, and self-improvement through library staff and resources as well as local experts. Community members rely on the library for assistance with accessing and navigating e-government resources. For many County residents, TCPL is the only place for access to the internet and computer services. TCPL provides free test proctoring for those seeking job advancement and degree completion. We collaborate with dozens of organizations and county agencies to present programs on important educational and social issues, provide free space for meetings, discussion and a welcoming facility to all. In addition the main library in downtown Ithaca, TCPL serves as the Central Library of the Finger Lakes Library System, supporting libraries in the five counties served by the system including the Tompkins County rural libraries, and directly supports community libraries in Danby and Caroline.

Other Goals: TCPL provides free test proctoring for those seeking job advancement and degree completion. We collaborate with dozens of organizations and county agencies to present programs on important educational and social issues, provide free space for meetings, discussion and a welcoming facility to all. In addition the main library in downtown Ithaca, TCPL serves as the Central Library of the Finger Lakes Library System, supporting libraries in the five counties served by the system including the Tompkins County rural libraries, and directly supports community libraries in Danby and Caroline.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$3,248,191 **Total Program Cost:** \$3,865,323

Explain Cost: Projected total 2021 Library operating budget is \$3,865,323. The County share of \$3,248,191 represents 84% of the total budget.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$617,132

Explain Revenue: Projected other revenue totals \$617,132. The financial impact of Covid-19 has been an average 16% decrease from all revenue sources.

Net Local Cost to County: \$3,248,191 **Program Cost to County:** \$3,248,191

Explain Net Local: Tompkins County Public Library is grateful for Tompkins County support. The Library will continue to provide essential services to our community as resources allow.

Section 4 - Key Program Metrics:

People Served: 101,564

Other Key Metric (description): In 2019, key Library activities continued at approximately the same level. The Library continues to welcome over 400,000 in person visits per year, circulated approximately 300,000 items, and responded to 34,000 reference requests. In addition, the Library has offered approximately 1,500 programs with approximately 35,000 in attendance. During the pandemic, the Library has moved its programming to a virtual platform. We continue to reach readers and new users through these services.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1968 **e) Number of staff assigned to program (FTEs):** 38.58

Section 5 - Impact Assessment (check all impact statements that apply)

Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.

Reduces a significant, identifiable risk to the health and welfare of individuals or the community.

Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.

Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCPL contributes to the well-being of our community by providing free and open access to services, resources, and programs that foster literacy, and support education, civic engagement, personal growth and community connections. We are an anchor institution for our community. The Library provides help with e-government resources like health care information and forms, census count completion, tax forms and instructions, helps to set up email accounts, find and use employment resources. For those returning to the workforce, improving work skills or taking classes, we offer services such as test proctoring and job skill assessments. For our growing international population, we have materials and databases in many languages for those seeking English as second language resources and offer a heavily used ESL program during the fall, winter and spring. We also offer adult literacy collections and ESL practice sessions. One of the most important mandates of public libraries is to support literacy and education. We have a number of programs in direct support including early childhood literacy story times, collaborations such as Kids Discover the Trail (with Ithaca City Schools and Trumansburg Schools), summer reading programs for all ages, and numerous other literacy programs. We offer one on one tutorials as well as provide classroom instruction for visiting classes, camps and organizations. We offer adult based literacy materials and partner with TST BOCES and Tompkins Learning Partners for services. The physical collection continues to be heavily used in-house, through interlibrary lending and through traditional circulation. We see an increased use of e-books, online audiobooks, magazines and music. The reference librarians routinely help people with every type of device for reading and smartphone but also in basic instruction in how to use the devices. Wireless use is also increasing and we routinely reach our maximum bandwidth every day. TCPL has over one million online connections to the website, catalog, information sites, full text resources, digital collections, downloadable books, audio books and music. The facility was heavily used for reading, access to information and programs, tutoring and study with more than 400,000 visitors annually. We are also a place for people in need in cold weather, we offered a warm place when many buildings are closed, when there were heat warnings, we offered a cool place. As the world of information and technology continues a rapid transformation, one of the most important services we provide is equal and unbiased access to essential technology, increasingly online information and internet connectivity. In a struggling economy where even applications for entry level jobs must be filled out online, this is an important public service. Our Reference desk is increasingly focused on digital literacy. We continue to see the range of need from people who have no computer or no connectivity and those who have never had an email account, to people who need more sophisticated assistance, and those asking for help with their e-readers and smartphones. Our reference staff answered approximately 32,000 reference questions. We consistently evaluate staff positions for efficiency and effectiveness, for example, we are piloting a books by mail program without increasing staff.

Section 7 - Other Factors for Consideration

Many in our community struggle to stretch every dollar; so they turn to the library to help them seek employment, access information and applications available only online. For that reason, and to provide greater social equity the library became free in 2019 and continues to analyze our programs and services toward removing access barriers. For many the cost for an internet connection is still higher than many can afford; though it remains an essential tool for all aspects of life. The Library which serves as a necessary hub and resource for other county departments and agencies as well as social services, arts, culture and education, is a social safety net for many of our most vulnerable citizens. Our main resource sharing is a sustainable initiative for the County, and the estimate by the Library/County Blue ribbon panel that we have a seven dollar return for every dollar invested remains an accurate picture of the Library's impact for everyone in the County we serve.

Program Impact Assessment

Department: Transportation Planning

Section 1: Program Name, Purpose, Goals

Program Code: TCAT001

Program Name: Transportation Planning

Program Purpose: Transportation Planning oversees Federal and State Public Transportation Grant Management and County Mobility Management. Grant management is active oversight of the complete grant process from initiation to close-out. Staff develops and executes grant strategies. This is a multi-year process involving Federal Transit Administration (FTA), New York State Department of Transportation, subrecipients such as TCAT, Gadabout and others, and the County. It requires expertise in Federal and State regulations and active reporting and monitoring of subrecipients' compliance with the regulations. In 2018, FTA conducted a Triennial (3-year) Review of the County's compliance with Federal requirements. There were fifteen deficiencies, ten in procurement. As a result, the staff initiated a weekly oversight program of TCAT's procurement which will continue until the next review in 2021. In 2018, the unit manages a multi-million dollar portfolio of 8 Federal Transit Administration (FTA) grants, 5 New York State Transit Grants and the State Transit Operating Assistance program (STOA). Additional responsibilities include: working with TCAT and other subrecipients to propose projects for the Ithaca-Tompkins County Transportation Council (I-TCTC)'s Transportation Improvement Plan (TIP) and State TIP. Planning involves consulting with I-TCTC, TCAT, Gadabout, City of Ithaca and local agencies, advocates, the public and the other parties on public transportation projects.

Other Goals: Mobility Management includes working with I-TCTC to manage the County's Coordinated Transportation Planning by which mobility operators, human service agencies and individuals work together to strengthen community mobility services. Staff manages the County's Special Community Mobility Program (SCMP) with the I-TCTC which has resulted in contracts with: Gadabout (expanded paratransit service), Challenge Industries (travel training), Center for Community Transportation (Ithaca Carshare) (bikeshare community outreach), FISH volunteer driver program (pay a mileage rate to volunteers), 211 Tompkins (trip reservations for FISH), and CCETC Way2Go (translations of mobility information brochures and subtitles for mobility videos) to comply with County's Title VI Civil Rights Program. Staff manages the County contract with Cornell Cooperative Extension of Tompkins County (CCETC) for the Way2Go County and MoveTogetherNY (Regional) community mobility education programs. Staff works with I-TCTC and other partners on Tompkins county rideshare and implementing regional mobility projects. In 2018-2019, staff participated in the Federal Transit Administration On-Ramp Program and received technical assistance to develop a mobility-as-a-service business model. In 2019, staff worked with TCAT, 211 Information & Referral, Center for Community Transportation and ITCTC to apply for federal and state funding to develop a Multi-modal Trip Planning and Customer Service Pilot, which, if successful, would be developed in 2020 and deployed in 2021. The County, I-TCTC, City, Cornell, Ithaca College and other institutions all have greenhouse gas reduction goals which require reducing driving alone and maximizing the use of alternatives. Mobility Management involves collaborating with mobility operators to create new mobility choices services. Tompkins County is recognized as a state and national trendsetter in mobility management and shared mobility. Transportation Planning budget includes Tompkins County's subsidy for Gadabout's operating expenses for paratransit services for seniors and people with disabilities.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$655,853
Explain Cost:	Transportation Service Contracts=\$ 520,653 Administration= \$135,200		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$544,551
Explain Revenue:	Misc Income: \$3,000 (State travel reimbursement) NYSDOT: \$64,076 (Federal grant local match) Federal: \$573,720 (Federal Transit Administration grants for the Transportation Planning Program)		
Net Local Cost to County:	\$0	Program Cost to County:	\$111,302
Explain Net Local:	County support for Gadabout Transportation Services operations: \$97,656 County support for rideshare marketing program: \$2,875 County 10% match for Federal grants: \$10,662		

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Number of federal & state grants - 15 Community transportation services in Tompkins County directly supported by the program: TCAT, Gadabout, Ithaca Carshare, FISH volunteer transportation to medical services in-County and regional, 2-1-1 Fish call-taking, Finger Lakes Rideshare, Way2Go community mobility education (Cornell Cooperative Extension), School Success Transportation (volunteer drivers to school meetings & transportation staff liaisons), Center for Community Transportation - Bike/Walk Tompkins (bicycle safety training for community members). The budget includes federal & state funding for Move Together NY - a regional mobility management program of Tompkins, Cayuga, Cortland, Tioga, Chemung, Schuyler & Seneca Counties, which is implementing the 2013 Regional Transportation

Study of the ITCTC. The program's objective is to increase affordable inter-county travel for work and access to medical services. The Way2Go staff of Cornell Cooperative Extension manages this program. More information is at www.MoveTogetherNY.org. Staff secured Federal funding through NYSDOT to plan and host conferences in Ithaca during 2017- 2020. On June 16-17, 2020, we will hold the National Transit Institute's Advancing Mobility Management workshop in Ithaca.

Other Key Metric
(count or quantity): 15

d) How long has program existed? (# of years or start year): 2006
e) Number of staff assigned to program (FTEs): 1

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Grant management: Staff plays an essential role in securing federal and state funds for county public transportation. Staff has a successful record as the County's grant manager with FTA, NYSDOT, TCAT, ITCTC, GADABOUT and other mobility providers. There are 13 active grants in the portfolio. Mobility management: Staff plays a leadership role in developing strategies and programs to improve transportation services for households with low incomes, people with disabilities and seniors by employing existing services more efficiently or by addressing gaps in services. This includes: creating collaborative teams of agencies, completing required planning actions to be eligible for funding, obtaining grants and implementing projects. Programs and projects in which the Transportation Planner has played a key role include: developing mobility management strategies in ITCTC Long Range Plan, Tompkins County's Way2Go mobility education program, 211 Trip Plan Database, GADABOUT's New Freedom paratransit service for people with disabilities, Special Community Mobility Projects and planning a mobility-as-a-service pilot. Operating Support for GADABOUT: The budget includes County's financial subsidy for GADABOUT, which supports operating their regular service to seniors and persons with disabilities in the County. Gadabout's ridership was 53,688 in 2018. In the first six months of 2019, Gadabout's ridership increased 6.2% (1,642 passengers).

Section 7 - Other Factors for Consideration

Federal and State Grant Management: Successful grant management is essential for TCAT and GADABOUT to be sustainable. As a Designated Recipient, Tompkins County manages Federal Transit Admin. grants and oversees agencies' spending of federal transportation funds, to ensure compliance with federal requirements and laws. Further, the County oversees compliance with state requirements for state grants. The County must demonstrate it has the technical capacity (expertise and staff) to receive, manage and expend federal and state grant funds. The County's grant management work could be contracted to a third party contractor, although the County would retain all of its contract responsibilities with FTA and NYSDOT, and be financially responsible for a contractor's performance. While grant management can be contracted out, expertise is scarce. Mobility Management: Mobility management is an approach to designing and delivering transportation services that starts and ends with the customer. It begins with a community vision in which the entire transportation network - public transit, private operators, cycling and walking, volunteer drivers, and others, works together with customers and stakeholders to deliver the transportation options that best meet our community's needs. Mobility management addresses longstanding transportation problems faced by County residents, with a focus on rural residents, individuals with disabilities, seniors, persons with limited income, youth, and coordinating mobility services of non-profit agencies. Staff works on local, regional and state level projects impacting the County including: regional rideshare for commuters and travel to regional medical centers, a regional effort to reinvent delivery of medical services, and addressing adverse impacts of the State's operation of Non-emergency Medicaid Transportation services. Staff works with public and private mobility operators, mobility information providers, educational institutions and other stakeholders to nurture the development of an inclusive, affordable, sustainable, connected, 21st Century community mobility system. Mobility management includes developing a Coordinated Transportation Plan required for the FTA Sec 5310 Enhanced Mobility for Seniors and Individuals with Disabilities grant program. Further, it is considered a best practice for use in the FTA urban and rural formula programs in developing community mobility projects. The County has an active coordinated plan work program with monthly meetings. Mobility management and coordinated planning could be contracted out to a consultant. Expertise in this subject is more available than for federal and state transit grant management.

Program Impact Assessment

Department: Workforce Development Board

Section 1: Program Name, Purpose, Goals

Program Code: WORK005

Program Name: Tompkins Workforce Development Board

Program Purpose: Administer federal Workforce Innovation and Opportunity Act and other Funds in a locally planned and controlled manner, provide both short and long term planning for a qualified, skilled workforce so that companies can grow and expand and build workers capacity to pursue vocationally and economically rewarding work.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost: \$582,894 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$452,361 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$130,533 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 98 - training

Other Key Metric (description): Median Earnings 6 months later - \$29599 Total payroll earned by all customers - \$11,829,879

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1999 **e) Number of staff assigned to program (FTEs):** 2.35

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The quality of our workforce has a direct impact on the long term economic growth of Tompkins County. It is increasingly clear in today's economy that the success or failure of companies is contingent on having a quality workforce available. Our role is to ensure that a trained workforce is available and that our residents have the opportunity to pursue vocationally and economically rewarding work. The impact of the loss of county funding would require that the Tompkins Workforce Development Board merge with another local workforce development board. This has been tried in the past and the attempts have not met the needs of our residents or our businesses. Local control of federal Workforce Innovation and Opportunity Act funds has been central to our success in developing the workforce of Tompkins County.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Workforce NY Career Center

Section 1: Program Name, Purpose, Goals

Program Code: WORK001

Program Name: Tompkins Workforce New York - Administrative Services 2020

Tompkins Workforce New York Career Center is a comprehensive system approach for accessing employment and training related services for businesses, job seekers, and workers in Tompkins County. This program area provides administrative support for all Tompkins Workforce New York collaborative programs and agencies, overall communication and coordination, oversight of all WIOA contracts, coordination of non-WIOA funding opportunities and projects, grant writing and collaboration, production of metrics and performance reports, attendance at local and community-wide meetings, and fiscal oversight and reports.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$85,714	Total Program Cost:	\$0
Explain Cost:	Expenses associated with administration coordination of Tompkins Workforce NY Career Center		

County Budgeted Revenue:	\$51,423	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$34,291	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):	e) Number of staff assigned to program (FTEs):
1998	.35

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Workforce Innovation and Opportunity Act went into effect on July 1, 2015. It provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs of job seekers and businesses/employers. WIOA supersedes Titles I and II of the WIA Act of 1998 and amends the Wagner-Peyser Act and Rehabilitation Act of 1973. It outlines a more strategic framework for the delivery of workforce investment activities through the partnership system. Administrative support is critical to the successful operation of this system. Since a significant portion of our program funding is Federal WIOA Act funding, we have required mandates upon accepting local WIOA allocations and

reduce/expand our services as funding allocations change. Our limited local funding completes and provides necessary local support, administration and connections.

Section 7 - Other Factors for Consideration

* Our largest program funding streams are a combination of MD and DM. To receive Federal Workforce Innovation and Opportunity Act (WIOA) formula funding, the County must abide by WIOA laws, regulations and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.

Program Impact Assessment

Department: Workforce NY Career Center

Section 1: Program Name, Purpose, Goals

Program Code: WORK002

Program Name: Tompkins Workforce New York - Business Services 2020

Tompkins Workforce New York Career Center is a comprehensive system approach for accessing employment related services for businesses, job seekers and workers in Tompkins County. "Business Services" provide and assist local employers in meeting current and future workforce needs. Listing of

Program Purpose: Business Services: Computerized Job Seeker > Jobs Matching Job Bank - Job Postings Labor Market Information and Customized Recruiting Training and Training Funding Labor Law Interpretation Workforce Diversification Assistance Work Incentive and Subsidy Programs Layoff/Transition Assistance and WARN Rapid Response ADA and Benefits, Health and Safety Consultations

Other Goals:

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost: \$68,527 **Total Program Cost:** \$0

Explain Cost: Expenses associated with business services.

County Budgeted Revenue: \$62,031 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$6,496 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 346

Other Key Metric (description):

Other Key Metric (count or quantity): 349

d) How long has program existed? (# of years or start year): 1998 **e) Number of staff assigned to program (FTEs):** 0.7

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

When we receive/accept WIOA funding, there are resulting performance expectations for recruitment, job placement and retention. Without regular, effective business services and up-to-date knowledge of the labor market trends, Tompkins County will not retain a competitive edge in the workforce and economic arena. With strategic, focused business services, Tompkins County organizations and businesses will compete for and attract qualified, skilled employees, strengthen human resource practices, and provide guidance in challenging economic times. Since a significant portion of our program funding is Federal Workforce Innovation and Opportunity Act funding, we have required mandates upon accepting local WIOA allocations and reduce/expand our services as allocations change.

Section 7 - Other Factors for Consideration

* Our largest program funding streams are a combination of MD and DM. To receive Federal and State WIOA (Workforce Innovation and Opportunity Act) formula funding, the County must abide by laws, regulations and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.

Program Impact Assessment

Department: Workforce NY Career Center

Section 1: Program Name, Purpose, Goals

Program Code: WORK003

Program Name: Tompkins Workforce New York - Job Seeker Services 2020

Program Purpose: Tompkins Workforce New York Career Center is a comprehensive system approach for accessing employment and training related services for businesses, job seekers, and workers in Tompkins County. "Job Seeker Services" provide information, resources and tools needed for a successful work search for Tompkins County job seekers, unemployed and under-employed individuals. The following services are currently provided by this program area: Career Center Resource Room (technology/computers, library, copier, fax, etc.) One-on-One Job Search Assistance Job Openings via Job Bank and Website: <http://newyork.us.jobs> Comprehensive Assessments, Career Counseling and Exploration Workshops and Job Training Opportunities Veterans Services Professional Networking Groups Job, Career and Recruitment Fairs and Community Events Youth; Worker Readiness, Employment and Educational Support Disability Services, Special Needs Assistance and Work Incentives

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$361,741	Total Program Cost:	\$0
Explain Cost:	Expenses associated with provision of services to customers.		
County Budgeted Revenue:	\$324,315	Total Non-County Revenue:	\$0
Explain Revenue:			
Net Local Cost to County:	\$37,426	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served: 1419

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1998 **e) Number of staff assigned to program (FTEs):** 4.1

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Workforce Innovation and Opportunity Act went into effect on July 1, 2015. It provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs of job seekers and businesses/employers. WIOA supersedes Titles I and II of the WIA Act of 1998 and amends the Wagner-Peyser Act and Rehabilitation Act of 1973. It outlines a more strategic framework for the delivery of workforce investment activities through the

partnership system. With a current unemployment rate hovering around 3% and continued economic recovery for businesses, individuals and families, we continue to prioritize and focus on job connections, employment, training and skill development and job creation. There are appx. 2,400 establishments with employees representing over 60,000 workers. We also actively and consistently work with partners to ensure outcomes with these other collaborative efforts: TAA (Trade Adjustment Assistance) Adult Literacy (BOCES, Challenge, DSS and Adult Learning Partners) Tourism and Hospitality (STPB, Chamber, DIA, TC3 and City of Ithaca) Green Jobs Initiative (CCE, IC, CU, Green Resource Hub, SEEN and Sustainability Center) OTDA / TANF Summer Youth Employment (DSS, RYS, Challenge, IYB and Youth Services) Internship Programs with IC, CU and Chamber of Commerce Disability Employment Initiative / EN Network / Ticket to Work / ACCES-VR /

Section 7 - Other Factors for Consideration

* Our largest program funding streams are a combination of MD and DM. To receive Federal and State WIA (Workforce Innovation and Opportunity Act) formula funding, the County must abide by Workforce Investment Act laws, regulations and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.

Program Impact Assessment

Department: Workforce NY Career Center

Section 1: Program Name, Purpose, Goals

Program Code: WORK004

Program Name: Tompkins Workforce New York - Training Services 2020

Program Purpose: Tompkins Workforce New York Career Center is a comprehensive system approach for accessing employment and training related services for businesses, job seekers, and workers in Tompkins County. "Training Services" include providing information, resources, assessments, assistance, case management and funding for education, training courses or certificates to upgrade skills and enhance employability. We have strong partnerships with local providers such as TC3, TC3.biz, TST BOCES, AFCU, etc. A universal population of Tompkins County is served however some funding streams have priority or eligibility requirements; veterans, individuals with disabilities, 55+ populations, low income families, displaced workers, students, at risk youths, and individuals impacted by closings.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$899,361	Total Program Cost:	\$0
Explain Cost:	Expenses associated with training customers.		
County Budgeted Revenue:	\$861,314	Total Non-County Revenue:	\$0
Explain Revenue:			
Net Local Cost to County:	\$38,047	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served: 197

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1998 **e) Number of staff assigned to program (FTEs):** 3.0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Workforce Innovation and Opportunity Act went into effect on July 1, 2015. It provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs of job seekers and businesses/employers. WIOA supersedes Titles I and II of the WIA Act of 1998 and amends the Wagner-Peyser Act and Rehabilitation Act of 1973. It outlines a more strategic framework for the delivery of workforce investment activities through the partnership system. When we receive/accept WIOA funding, there are intake, eligibility, assessment, training provision requirements and performance expectations. We assisted individuals in obtaining and completing educational, training or

certification programs. Current staffing size is necessary to complete program mandates. Since a significant portion of our program funding is Federal Workforce Innovation and Opportunity funding, we have required mandates upon accepting local WIOA allocations and reduce or expand our services as allocations change. Our limited local funding completes and provides necessary local support, administration and connections.

Section 7 - Other Factors for Consideration

* Our largest program funding streams are a combination of MD and DM. To receive Federal and State WIOA (Workforce Innovation and Opportunity Act) formula funding, the County must abide by laws, regulations and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.

AN OVERVIEW OF THE TOMPKINS COUNTY PERFORMANCE MEASUREMENT INITIATIVE

In 2017, eight county departments began the process of implementing an annual Results Based Accountability™ (RBA) process. RBA is a disciplined way of thinking and taking action that communities use to improve the well-being of client populations within programs, departments, and entire systems. In 2018, a second group of seven county departments began the RBA process, followed by a third group of eight departments in 2019. Beginning in the fall of 2020, the last eight departments as well as the Human Services Coalition contracts began drafting potential performance measures. Performance measures for groups 1-3 are included in this section, group four will be still be completing traditional program impact assessments for 2021 budget.



RBA looks at program performance by asking three simple questions:

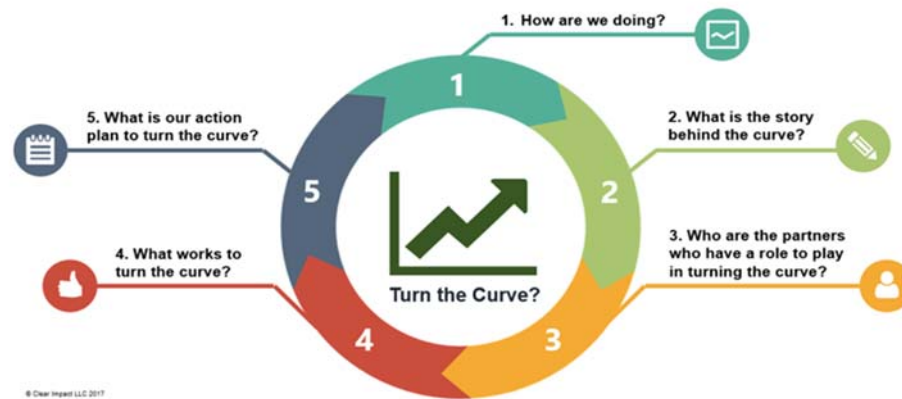
- How much do you do? (Quantity of Effort) **Red Box**
- How well do you do it? (Quality of Effort) **Blue Box**
- Is anyone better off as a result? (the Effect) **Green Boxes**

After initial training, County departments selected what they felt would be the most significant measures highlighting their departmental work. These measures are referred to as the Departmental Headline Measures. These measures do not encompass every task and program that each department accomplishes but rather showcases some of the most important areas of their work. Headline measures have Communication Power (the power to provide an understanding to a broad range of audiences), Proxy Power (the data says something of central importance about the department) and Data Power (the department can use high quality data on a timely basis). The information collected, and collection methods vary greatly as each department collects data differently based on their work and desired outcomes. For some departments, data is collected monthly, others quarterly, and for many, the data is collected on an annual basis. Some measures are new with no trend data, while other departments have standing data that can span more than a decade.

The RBA framework will ultimately showcase effort, effect, strategy, change, and growth. It's important to note, that this is a process that requires time to mature. Measurement design and data collection is a continual process, and it will be several years before the system is complete and can be fully utilized in supporting continual improvement and department need via the Turn the Curve (TTC) process as shown below. While the newer user groups develop performance measures, group one will be the first to apply the Turn the Curve process. TTC is a way to use the data to develop action plans to improve performance, support growth, and/or continue successful practices by discussing the results with a variety of stakeholders. RBA enables policy-makers, funders, and program administrators to identify how well departments are doing in achieving their outcomes and

where they might need to make changes. The goal of performance management is to improve performance through collecting metrics and applying the TTC process to make changes within the systems impact our community.

Note: Due to COVID-19 the Turn the Curve has not yet been established.



Performance Measurement Performance Reports by Groupings

2017 Group One (9) - G1	2018 Group Two (7) - G2	2019 Group Three (7) - G3	2020 Group Four (10) – G4
Overview of Group 1 Performance Reports: Page 3 Assessment: Pages 4-6 County Clerk: Pages 7-9 DMV: Pages 10-11 Social Service: Pages 12-17 Highway: Pages 18-20 ITS: Pages 21-24 Mental Health: Pages 25-32 Probation: Pages 33-41 Youth Services: Pages 42-47	Overview of Group 2 Performance Reports: Page 48 Assigned Counsel: Pages 49-51 District Attorney: Pages 52 -54 Health Department: Pages 55-62 Recycling & Materials Management: Pages 63-68 Sheriff/Corrections: Pages 69-70 Weights and Measures: Pages 71-73	Overview of Group 3 Performance Reports: Page 74 Office of Aging: Pages 75-77 Board of Elections: Pages 78-80 Emergency Response: Pages 81-82 Finance: Pages 83-84 Human Rights: Page 85 Planning & Sustainability: Pages 86-90 Sheriff/Road Patrol: Pages 91-92	To be included in 2021 Report: Airport, Ithaca/Tompkins Regional County Administration County Attorney County Legislature, Office to the Facilities Human Resources Tompkins Workforce NY Career Veterans Services Workforce Development Board Human Services Coalition

In addition to the Departmental Performance Reports we have begun collecting RBA information for the Alternatives to Incarceration programming. The Alternatives to Incarceration Performance Report can be found on pages 93-96.

Departmental Performance Report – Group 1

At present, we can offer a glimpse of departmental measures being collected by Group One (G1). Since, RBA is self-developed and individualized, you will find that each department has their own unique way of showcasing their measures. Once more, while these are not all the measures being collected by each department, they are those considered the most significant to showcase their work. The graphs show trend data and may vary from department to department. Below is the RBA Performance Report template with a brief description for each section.

Tompkins County (Grouping #) Department Name				Year: 2019	
Department/ Program Purpose:			Customers Clients:		
The purpose, goals, and programs of the department			The people that the department serves		
			Partners:		
			Individuals or organizations that the department works with that could influence the performance measures		
Results Based Accountability™ Headline Performance Measures					
Each department provides services that improve the quality of life of the people they serve. Performance measures provide the means to know how well the department is doing at providing their services. Headline performance measures highlight some of the department's most important actions and their impact on their customers/clients' quality of life.					
HOW MUCH	# in 2019		How Much Performance Measure		
How much does the department/unit do in this area? (Quantity/ Effort)			Story Behind the Data		
Most departments will have charts and graphs that showcase their information. As mentioned above, not all departments have available data for past measures, in those cases only the 2019 numbers are provided.			is an opportunity for the departments to briefly explain the meaning behind the numbers and the factors that are strongly influencing the data.		
HOW WELL	#/% related to 2019		How Well Performance Measure		
How well does the department do this? (Quality/ Effort)			Story Behind the Data		
BETTER OFF	#/% related to 2019		Better Off Performance Measure		
Is anyone better off as a result of the work the department does? (Quantity/ Quality of Effect)			Story Behind the Data		
Story Behind the Impact: What does the overall data tell us?					
This area is used for Turn the Curve information and additional information related to the data provided. As indicated above departments were not expected to complete this information in 2020, however a few departments included their story.					
Department Services: The information below was previously captured in the Program Impact Assessments					
Program	# Served	Total Cost	Local	# FTE's	Impact Assessment: Why is this funded?
The Departmental Program Areas	The number of people served	The total cost for this program area	Local cost for this program area	# of Full-Time Equivalents	Program Narrative
					Department

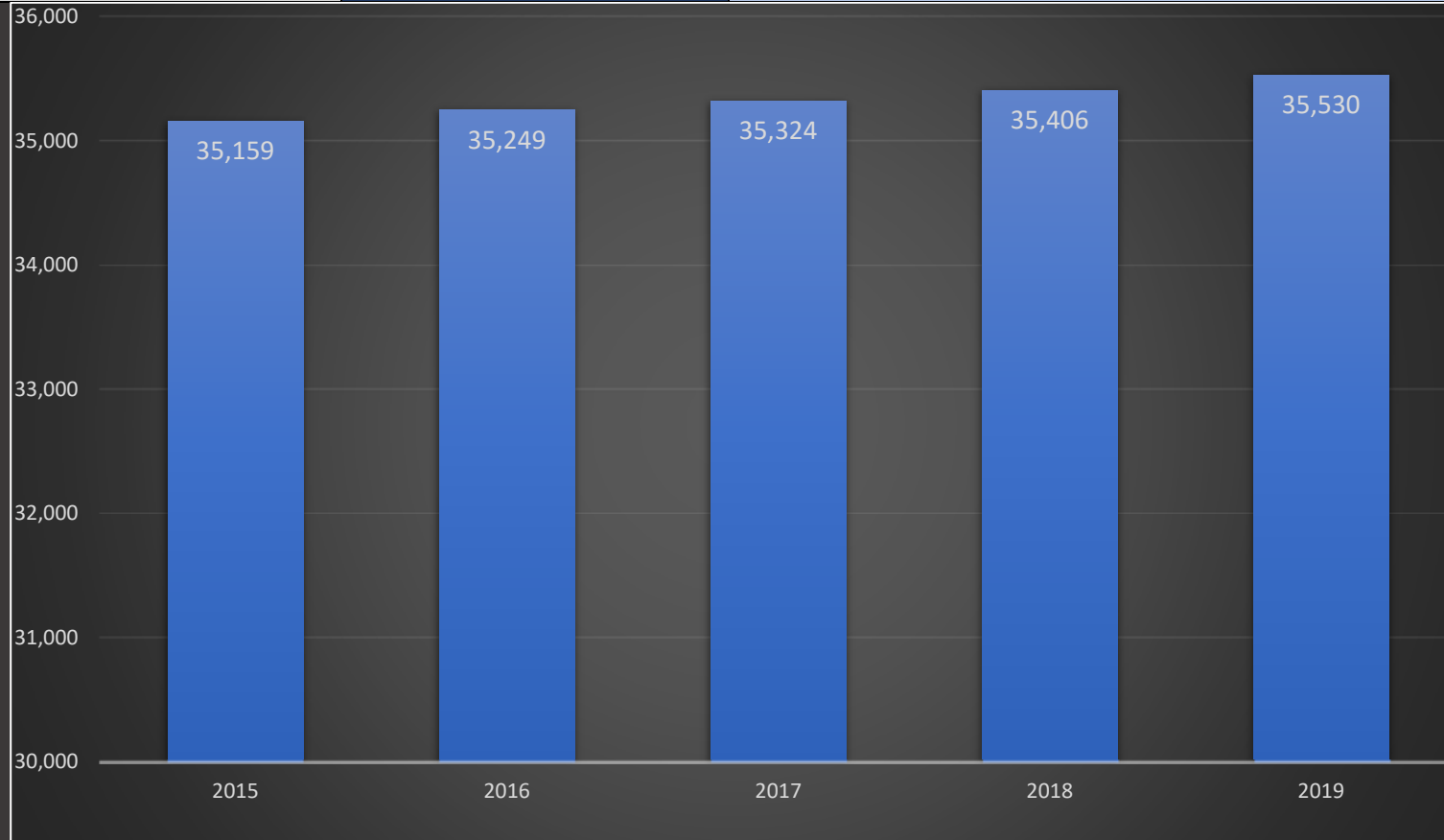
Tompkins County (G1) Department: Assessment

Year: 2019

Department/ Program Purpose:	Customers Clients:
Provides the agency that oversees the assessment function in the county. Tompkins County is the only true countywide assessing unit in NY State	All municipalities within and all residents of Tompkins County, and all interested parties of real estate data regarding Tompkins County.
	Partners:
	none

Results Based Accountability™ Headline Performance Measures

HOW MUCH	35,530	Total Number of Parcels
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GRAPH 1: # of parcels:

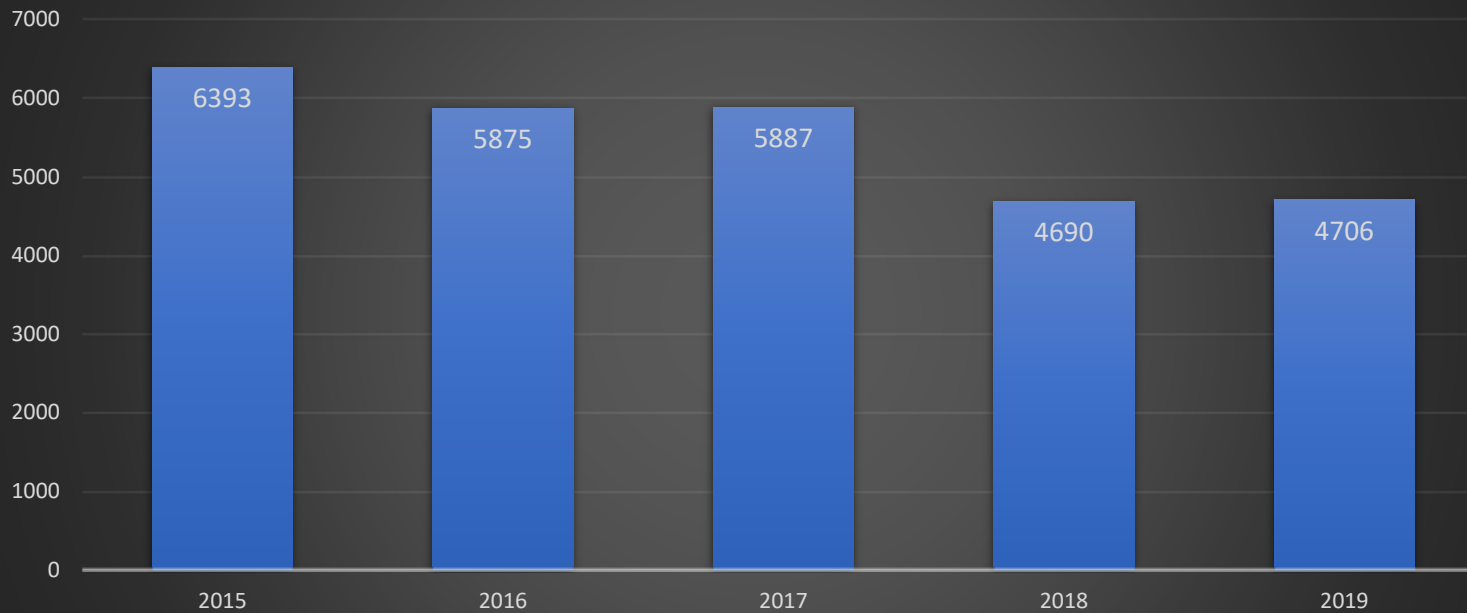
This graph shows the total number of parcels in the County. Since 1999, the County has “grown” by 2,686 parcels which is roughly the size of the Town of Ulysses (including the Village of Trumansburg).

We have taken on the work of “one more town” based upon the number of parcels with 7 less staff members.

HOW WELL:

4,706: 1

Parcel to Staff Ratio



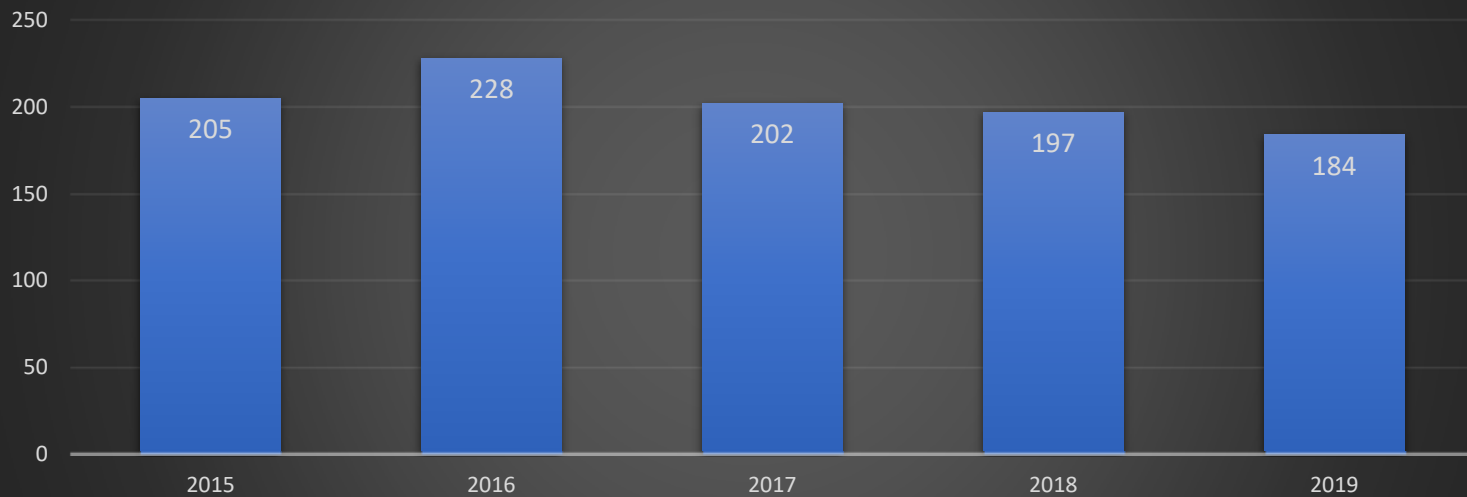
GRAPH 2: % of parcels/ Staff (ratio)

This shows the number of parcels per FTE. The International Association of Assessing Officers have recommended a staffing level of 4,000 parcels per employee.

BETTER OFF:

184 | 8.8%

Number of Grievances | Percentage of Tentative Assessments Grieved



GRAPH 3: #/ % of tentative assessments grieved

This shows the number of parcels who have contested their assessment during the year. In the assessment process, you plan for 20% of the changes to come in to have their value reviewed, you hope for 10% but you expect 15%.

Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Real Property Inventory	80,000 Tax Roll Parcels Produced	\$276,793	\$224,527	2.0	A County's Real Property Tax Service Agency function varies from county to county. The typical functions that are performed are: production of tax rolls/bill, corrections of errors, training/orientation of assessment staff, and maintenance of Real Property Info database. Without the production of tax rolls, the county/town/village/schools have nothing to levy their taxes upon. As the State of NY creates new and burdensome initiatives regarding the real property tax and how it will be used for things that it is not designed to be used for, more work will be placed upon this program area of the office. The School Tax Relief (STAR) Registration Program created a large increase of hours for this segment and the newly formed Property Tax Freeze will be an administrative nightmare
Real Property Tax Exemption	8,000 processed	\$109,137	\$109,137	1.5	This program is essential to the function of an Assessment Unit. To receive state aid, one requirement is that at least 90% of all sales must be processed (average number of sales per year = 2,300). We are also required to mail all sales that involve someone's primary residence a STAR application. On a yearly basis, at least 5,000 renewal applications are mailed to the previous year's recipients. For 3,500 of these applications, the mailing of the application is mandatory while the remaining is only suggested.
Mapping Resources	2,600 deeds	\$127,055	\$125,055	1.25	The tax map unit is charged with reading all real property legal descriptions and translating those documents into a tax map used exclusively for the levy of real property taxes. The use of these tax maps has expanded exponentially since they were digitized in 1998. The increased use of GIS has created uses for the tax maps for which they were never designed to be used for. Currently, we have an advanced tax mapping product. We have 1 tax map technician on staff and a Valuation Specialist who will spend 1/2 their time performing tax mapping work. This training will allow the Valuation Specialist to then bring GIS into the valuation process
Valuation	35,249 parcels	\$746,438	\$714,908	7.75	There are many places in New York State that have not reassessed property since the Civil War. There is no mechanism in law to force a municipality to value property on an annual basis or at a uniform percentage of value. We currently assess all properties each year at 100% fair market value ensuring an equitable distribution of the tax burden. This valuation cycle has proven to be easily understandable and contributes positively to the county's bond rating

ASSESSMENT

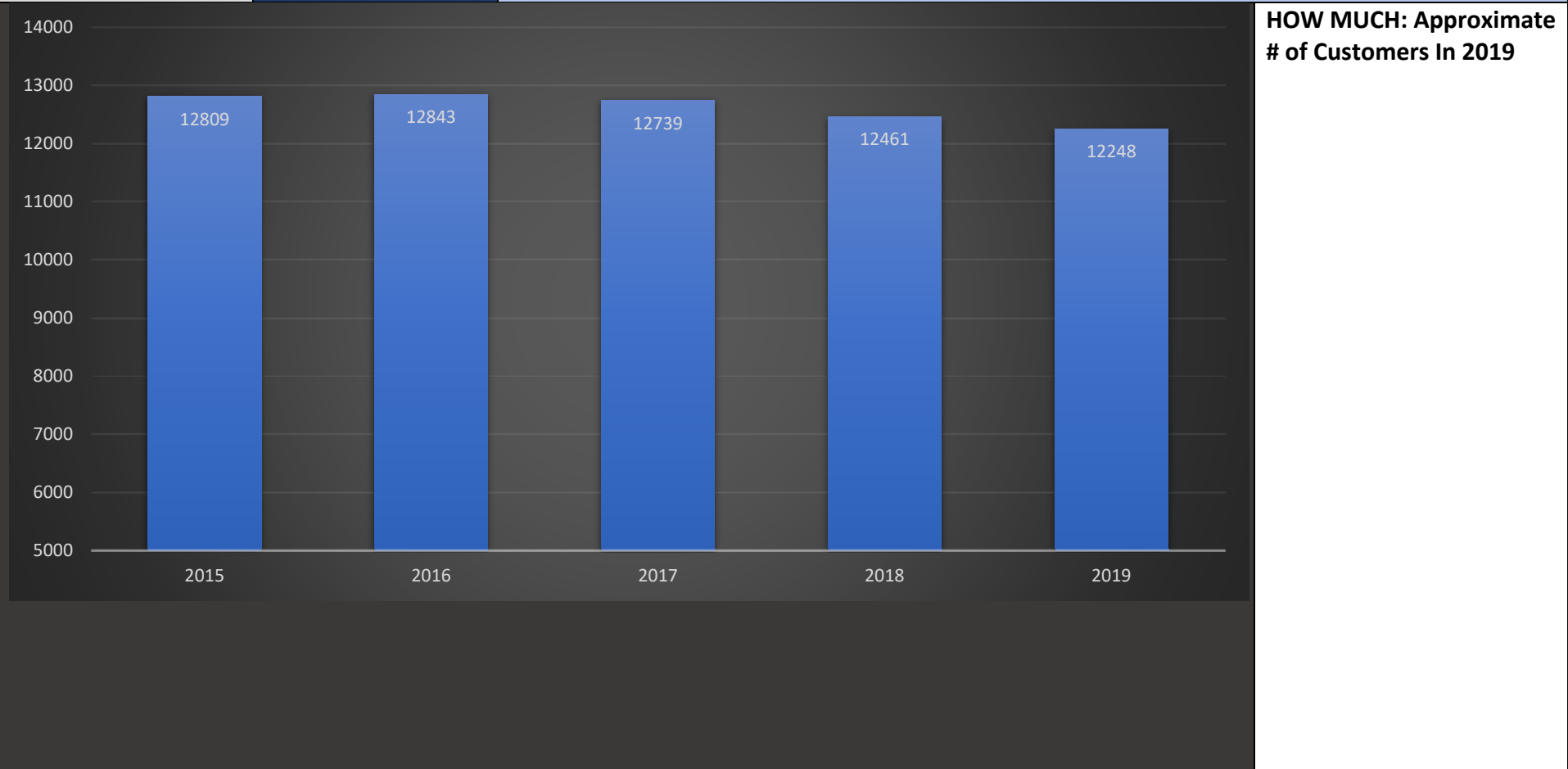
Tompkins County (G1) Department: County Clerk

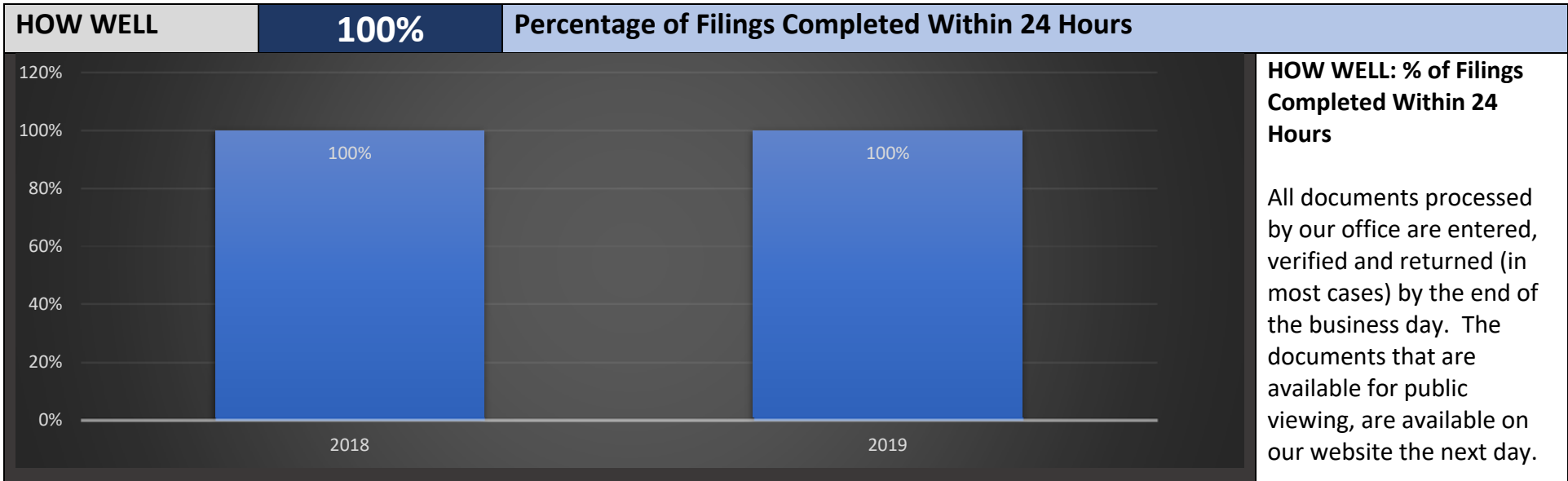
YEAR: 2019

Program Purpose:	Customers Clients:
To ensure the orderly and sustainable conduct of justice, government, and commerce by maintaining a system of records that document all land transactions and court filings.	Legal Community, financial institutions, public
	Partners:
	None

Results Based Accountability™ Headline Performance Measures

HOW MUCH	12,248	Number of Customers Served
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BETTER OFF	81.8%	Percentage of Customers Rating Service As “The Best”
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NO GRAPH

First data point

BETTER OFF:
 The following survey rating was applied: (5) BEST – (1) WORST

Do you feel like we are getting you the data you need in a timely manner?
 5 (45) | 4 (7) | 3(0) | 2(1) | 1(2)

Is the staff helpful and knowledgeable?
 5 (45) | 4 (0) | 3(0) | 2(0) | 1(1)

In addition to the rating scale the survey asked customers three (open ended) questions which will be used to support future action plans in improving services.

Program	# served	Total Cost	Revenue	Local share	# FTE's	Impact Assessment: Why is this funded?
Central Records	700+	\$63,143	0	\$63,143	1.0	The County Clerk's Office oversees the Inactive Records Center, the Records Department and Central Services. The Central Services Department handles the mail services for the County. Central Services handles all departmental mail through one centralized location. Billing for these services is done monthly by department. The clerk also assists with the transporting of records between departments and the records center and digitizes documents when time is available.
County Clerk	County	\$915,867	\$346,000	\$569,867	9.0	The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings. A County Clerk's office is required by law to exist in each county. We are hopeful that the future of this office will be "paper free," that is to say: we are in the process of scanning all of our records to alleviate the necessity of building NEW buildings to house OLD records. Our office records have been scanned back to 1817 and are currently being incorporated into our electronic document management system.
Records Management	-	\$9,000	\$11,000	-\$2,000	0	The Clerk's Office oversees the Inactive Records Center, the Records Department and Central Services. The Bunker houses paper records for the County and is currently implementing a digital records system (Laserfiche) for use throughout all departments.

COUNTY CLERK

Tompkins County (G1) Department: Department of Motor Vehicles

YEAR: 2019

Program Purpose:

To provide local residents and businesses access to a convenient, efficient source for securing motor vehicle licenses

Customers | Clients:

Public, Car Dealerships, Colleges

Partners:

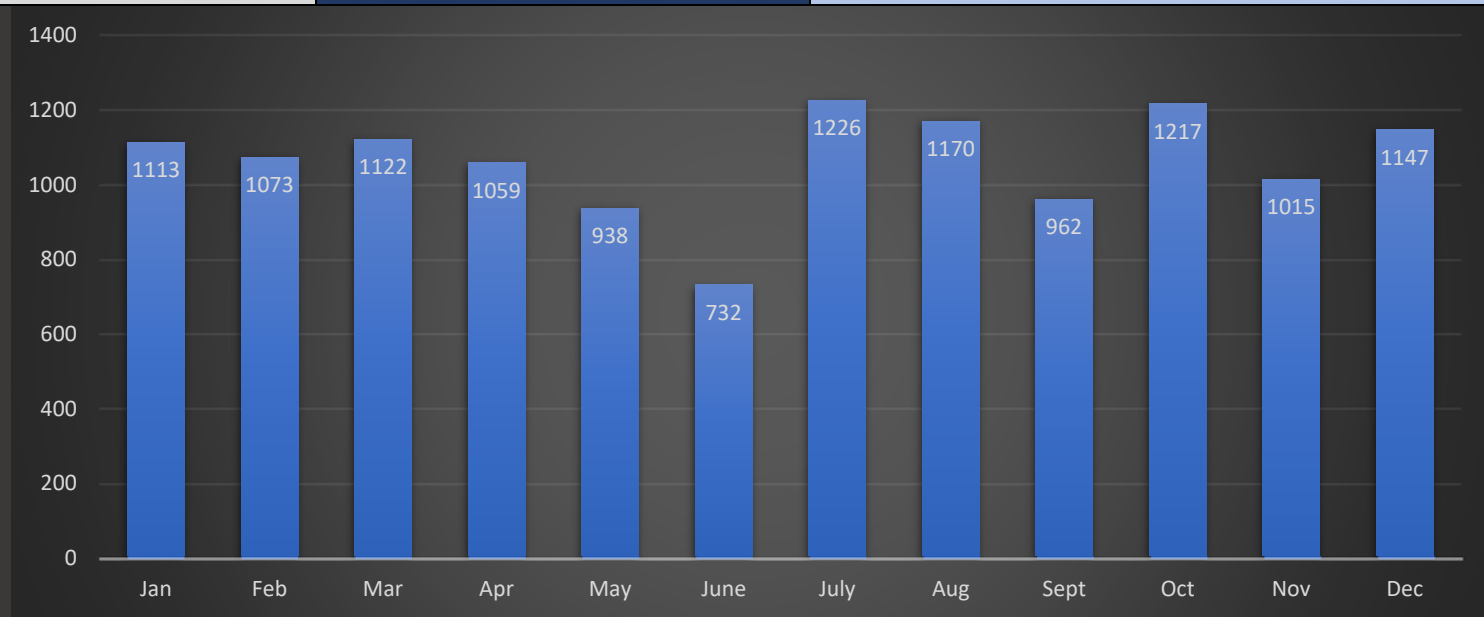
NYS DMV

Results Based Accountability™ Headline Performance Measures

HOW MUCH

11,874 Talled

Number of Customers Responding to Exit Meter



HOW MUCH: # of customers responding to services (Happy or Not)

The Department of Motor Vehicles uses the Smiley Terminal™ to ask for customer’s feedback in rating our services in real time. This has proven to be a simple but effective method of gathering data.

HOW WELL

2.61 Minutes

Customer Wait

NO GRAPH

(First data point)

HOW WELL: Wait time

Data Sample: 7/31/2019 through 8/13/2019/ (87) different observations.

Time: 0-1:00 minute (59)

Time: 1:01-5:00 minutes (15)

Time: 5:01-10:00 minutes (8)

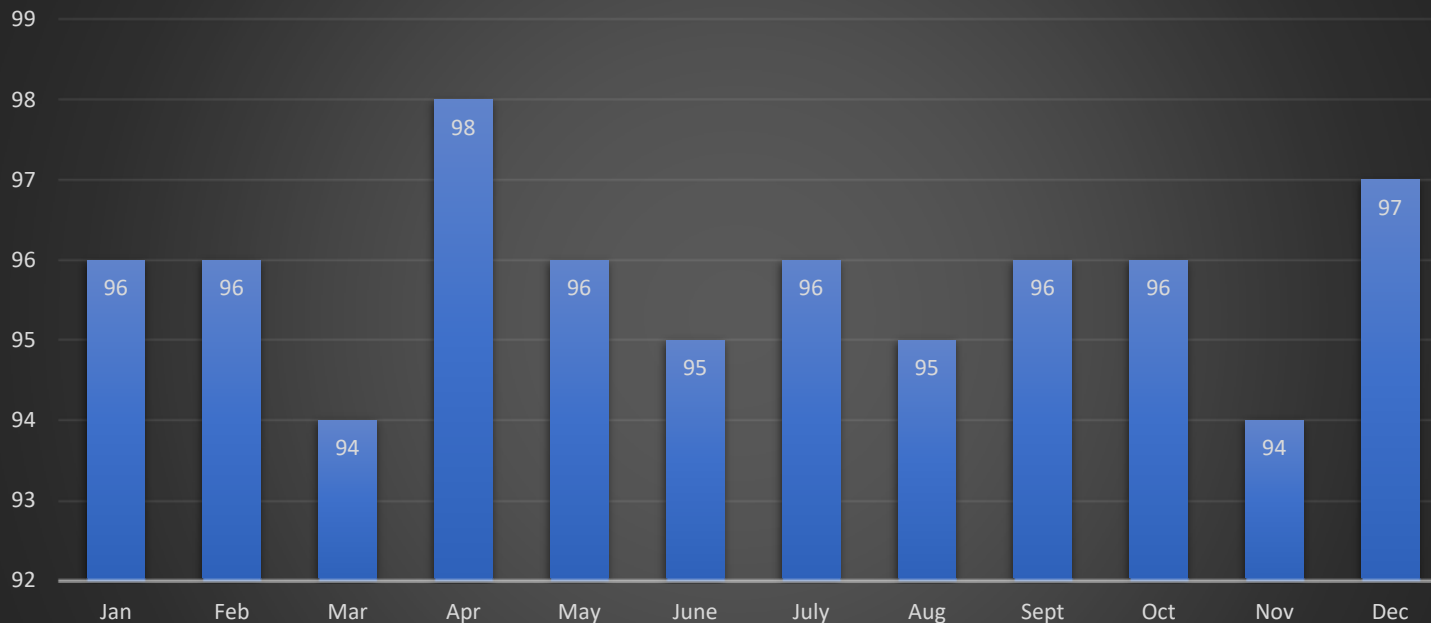
Time 10:01 over (5)

Range (> 1 to 23 minutes)

BETTER OFF

95.75% Happy

Percentage of Customers Surveyed Indicating They Were Happy



BETTER OFF: % of positive feedback by customers based on the Smiley Terminal.



G1 Department: Department of Motor Vehicles

Program	# Served	Total Cost	Revenue	Local share	# FTE's	Impact Assessment: Why is this funded?
DMV	78,855	\$699,251	\$811,953	-\$112,702	10.75	The Clerk's Office maintains the Department of Motor Vehicles, which provides the convenience of a local center to serve the vehicle licensing and registration needs of the community. The addition of enforcement transactions and official plate issuance has eliminated the necessity of travel to a district office for residents requiring those services. We are expecting that the EDL (Enhanced Driver's License) will continue to be a popular substitute for the U.S. Passport. New York State has requested that we encourage our customers to participate in the organ donor program.

DEPARTMENT OF MOTOR VEHICLES

Program Purpose:
Services for Financial Assistance: These programs provide financial assistance to low income persons to meet their basic needs.

Customers | Clients:
 Low-Income Individuals and Families

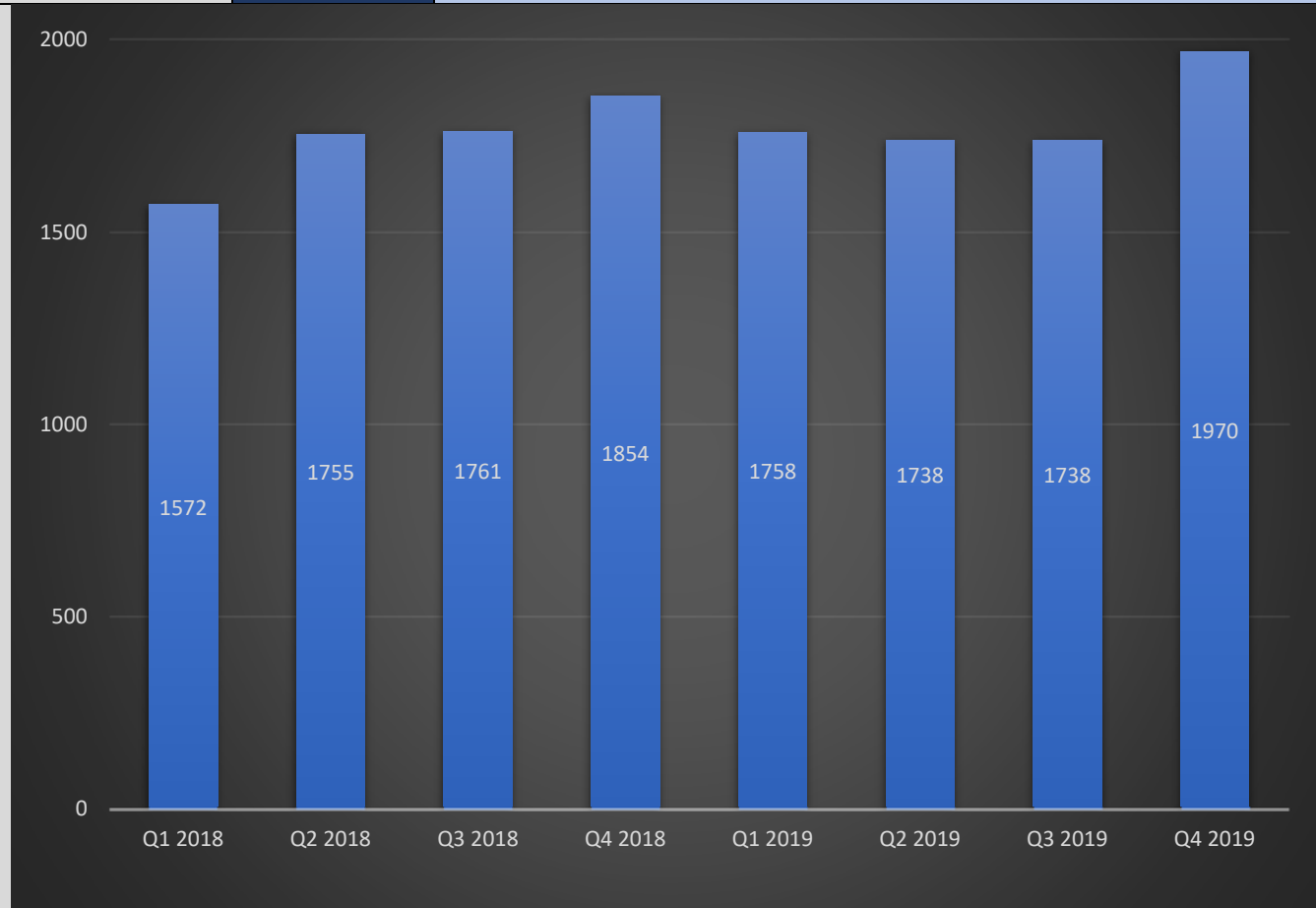
Partners:
 Community partners make referrals and can assist clients in submitting applications and necessary documentation.

RESULTS BASED ACCOUNTABILITY™ HEADLINE PERFORMANCE MEASURES

HOW MUCH

7,240

Number of Applications Submitted In 2019



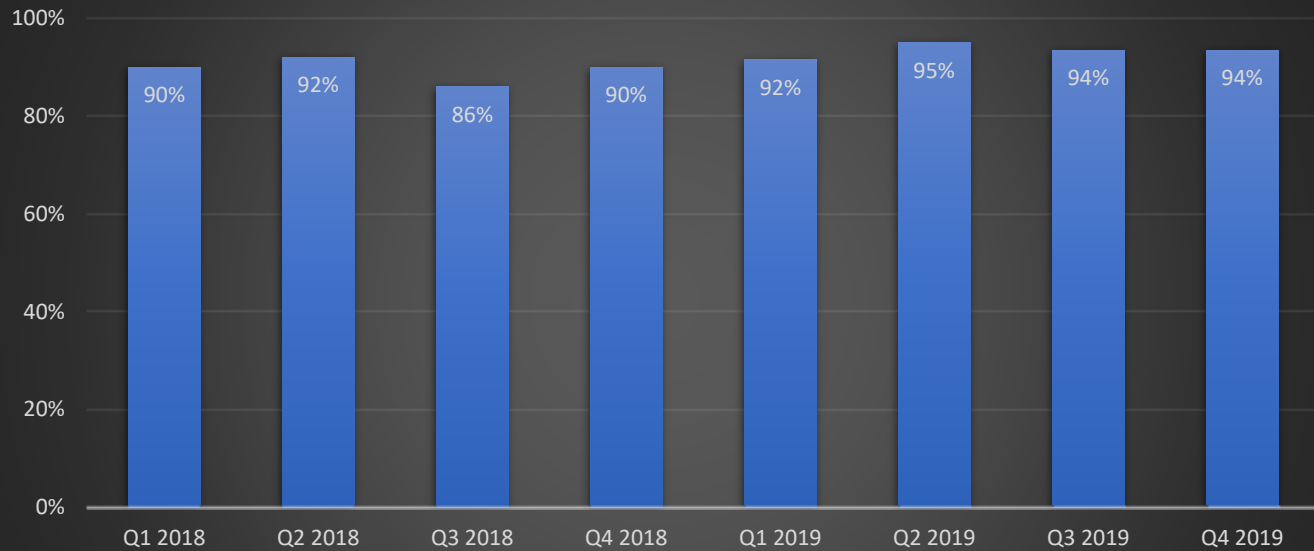
HOW MUCH: Number of Applications Submitted in 2019

The total number of applications for financial assistance increased by 4% in 2019.

HOW WELL

91%

Percentage of Applications Processed Within 30 Days

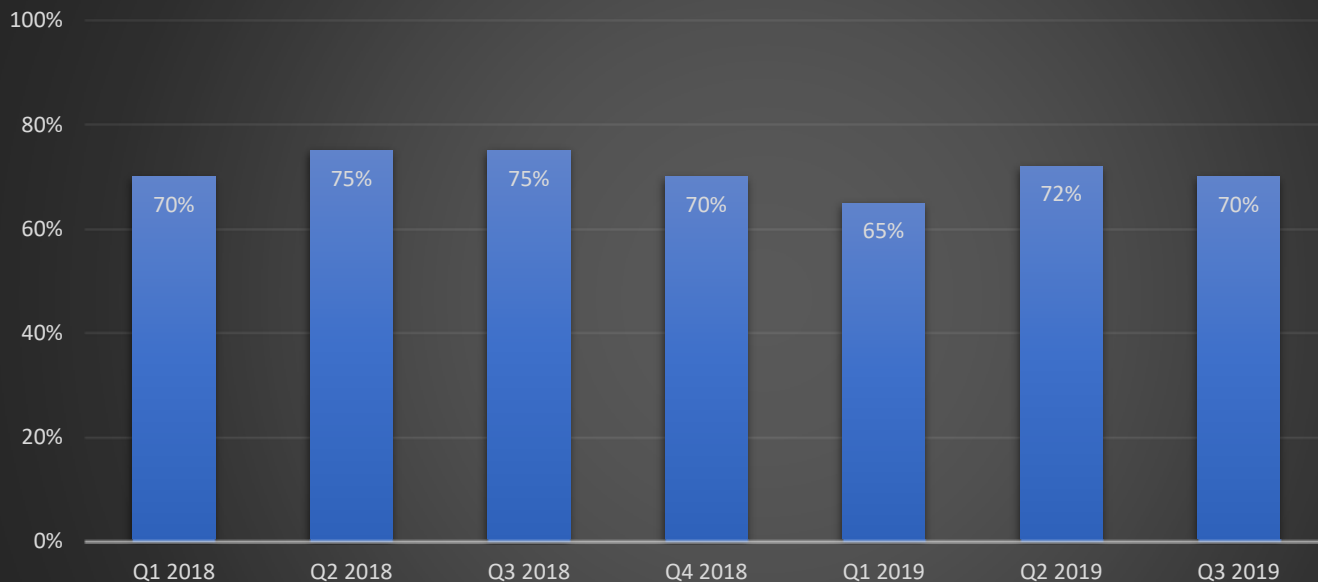


HOW WELL: The percentage of cases processed within 30 days remained steady averaging 91% through the year. The percentage of cases that are opened represents the percentage of applications that are eligible to receive benefits. Cases may be determined ineligible for assistance for several reasons including excess income or resources above the program thresholds, not complying with program requirements or not submitting necessary documentation. This number increased by 3.5% (decrease in eligible cases).

BETTER OFF

69%

Percentage of Cases Opened



BETTER OFF: Temporary Assistance and Supplemental Nutrition Assistance Program (SNAP) benefits are funded through federal and state programs. The number of Temporary Assistance and SNAP applications and cases opened reflects the number of individuals and families in the community who need additional financial supports to meet their basic needs. Eligibility for these programs is based on federal and state regulations

Department of Social Services: Financial Services					
Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Temporary Assistance	1,918 cases	\$7,790,982	\$4,159,937	11.6	Tompkins DSS provides Temporary Assistance to low income individuals who meet eligibility requirements. Income limits for this population vary based on program regulations Staff process applications to determine eligibility and benefit amount available to a household.
SNAP	8,661 cases	\$1,905,276	\$952,638	21.44	Tompkins DSS provides Supplemental Nutrition Assistance Program (SNAP) benefits to low income persons who meet eligibility requirements. Income limits for this population vary based on program regulations. Staff process applications to determine eligibility and benefit amount available to a household.

DEPARTMENT OF SOCIAL SERVICES: FINANCIAL SERVICES

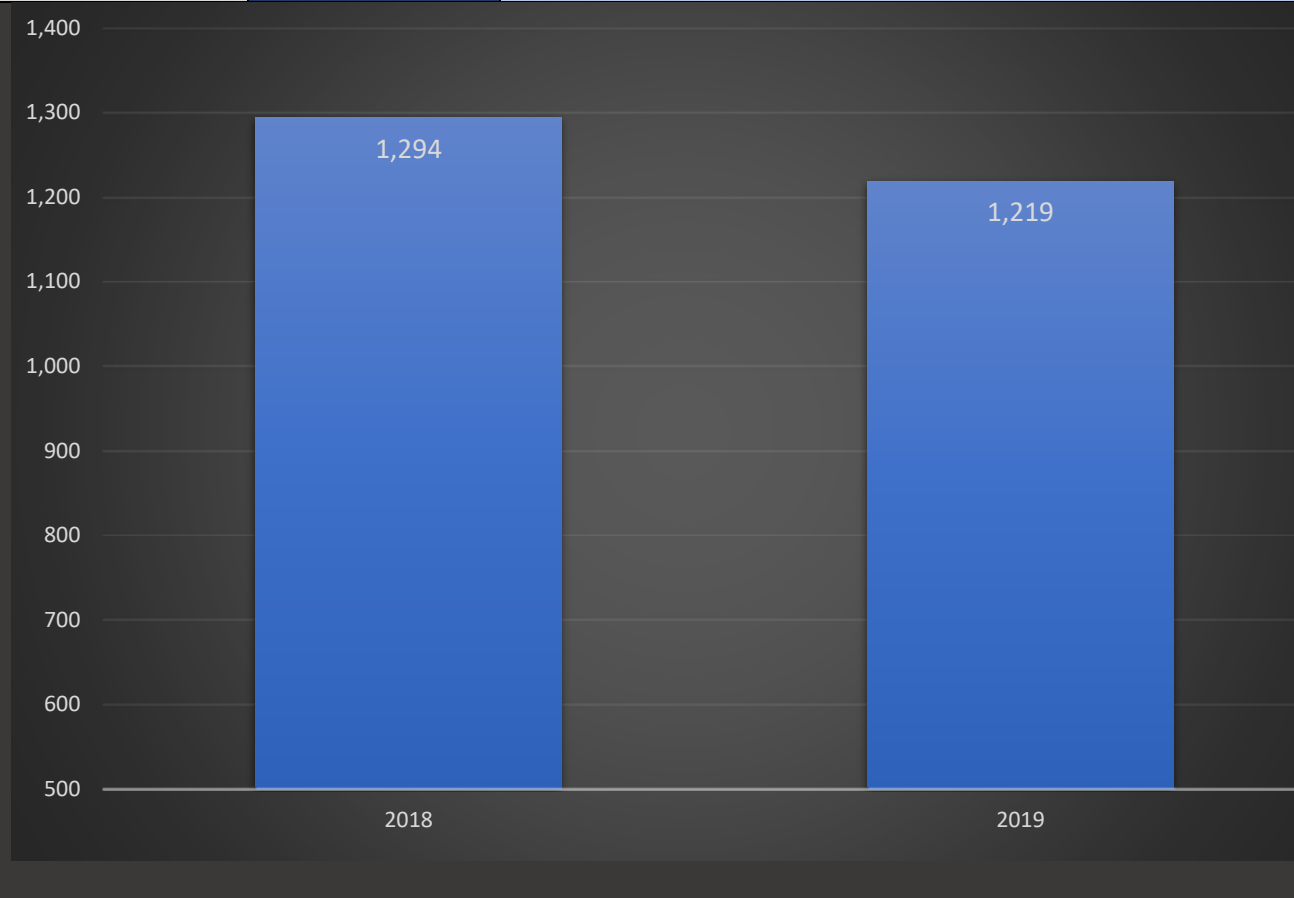
Tompkins County (G1) Department: Social Services

YEAR: 2019

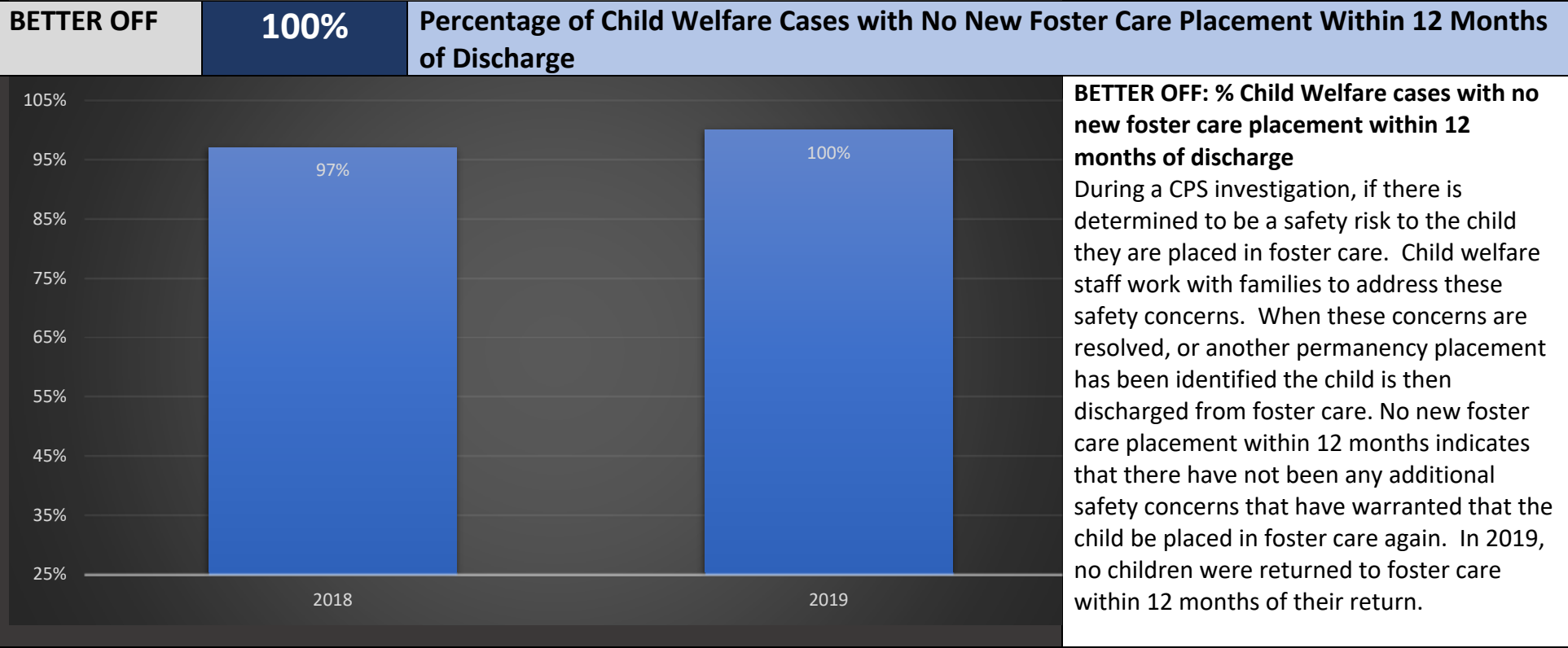
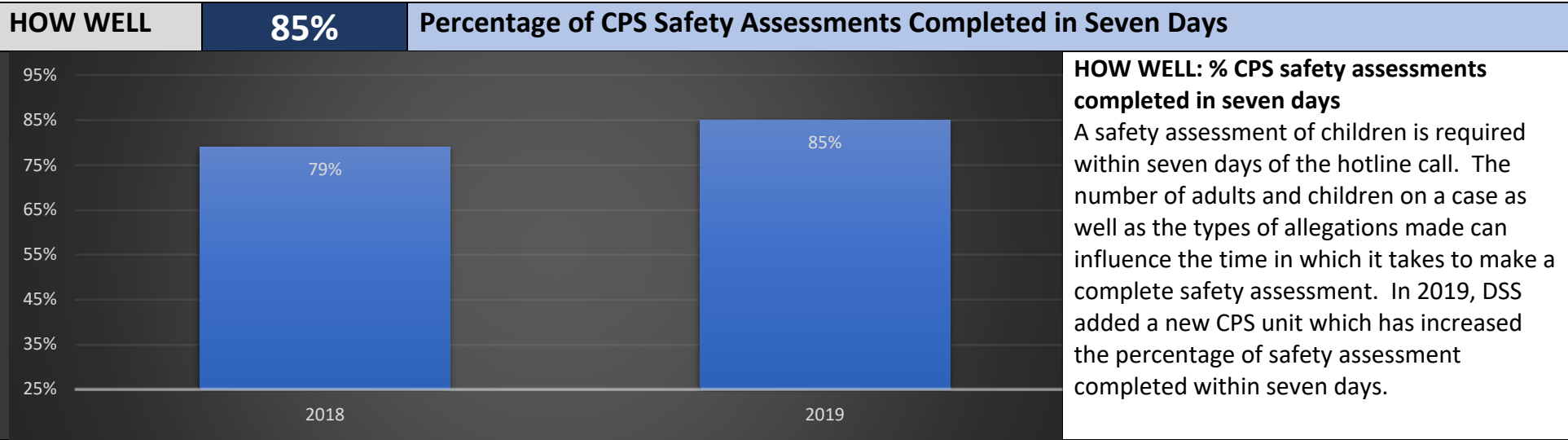
Program Purpose:	Customers Clients:
Services for Vulnerable Populations	Children whose safety is at risk.
	Partners:
	Partners make referrals and provide services that support

Results Based Accountability™ Headline Performance Measures

HOW MUCH	1,219	Number of Child Protective Services (CPS) Hotline Calls In 2019
-----------------	--------------	--



HOW MUCH: # of CPS hotline calls
 Tompkins County DSS receives child protective hotline calls regarding concerns about child safety through the State Central Registry. The number of hotline calls includes: 1) primary reports- an initial report in which Tompkins DSS has primary responsibility for the case; 2) subsequent reports- hotlines on a case that is already open for child protective or child welfare services; or 3) secondary reports – hotlines in which Tompkins DSS assists another county with a CPS investigation. The opioid epidemic has caused an increase in the number of hotline calls over the past several years. There was a slight decrease (5%) in the number of hotline calls in 2019 compared to 2018.



Services for Vulnerable Populations					
Program	# Served	Total Cost	Local share	# staff	Impact Assessment: Why is this funded?
Services to at-Risk Adults, Children, and Families	CPS=1219 CW= 295	14,655,558	2,588,808	72.14	Services for adults, children and families include: Child Protective Services, Foster Care, Adult Protective Services, Domestic Violence Services, Long Term Care Services, Services for Juvenile Delinquents and Persons in Need of Supervision, Adoption Services, and Residential Placement Services. These services are mandated by the state to ensure that our community's most vulnerable children and adults are safe from harm. The Department of Social Services is responsible for developing children, families, and adult services plan every five years. Within the plan we must articulate what services we will fund to prevent foster care and services we will provide for families with children in foster care. We must also describe what services we will offer or fund to assist teenage youth who are at risk of placement. This Department works with many agencies in the community to develop effective approaches to enhance the welfare of children and vulnerable adults, and seniors.
THE STORY BEHIND IMPACT					
<p>The number of Child Protective Hotline Calls Tompkins DSS receives is reflective of overall workload within children’s services. Tompkins DSS is required to respond to every hotline to determine child safety. When there are significant safety concerns for the child a child welfare case is opened and in some cases a child is placed in foster care. Families are referred to various services in the community to address the issues underlying the safety concern. Over the past several years, the opioid epidemic has had given significant increase on both the number of hotlines calls and child welfare cases opened.</p>					
DEPARTMENT OF SOCIAL SERVICES: SERVICES FOR VULNERABLE POPULATION					

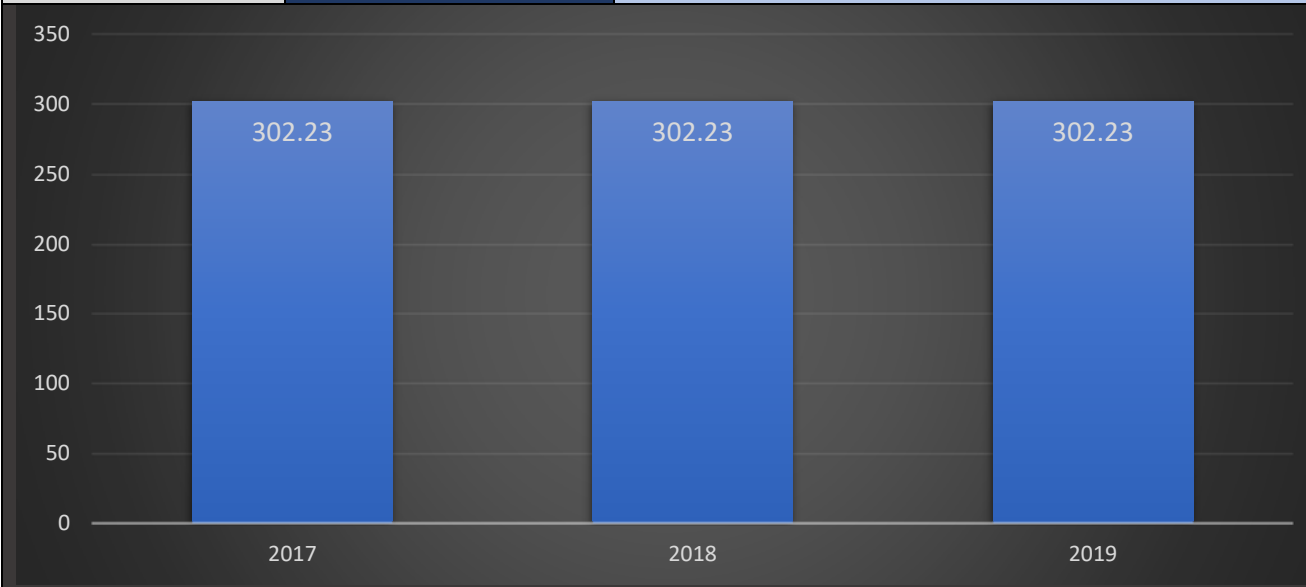
Tompkins County (G1) Department: Highway

YEAR: 2019

Program Purpose:	Customers Clients:
Provide a safe and efficient transportation system and accomplish day-to-day function of highway department and provide information to the Board.	All who travel the county's transportation system
	Partners:
	State, Town, Municipalities, county departments, and contractors.

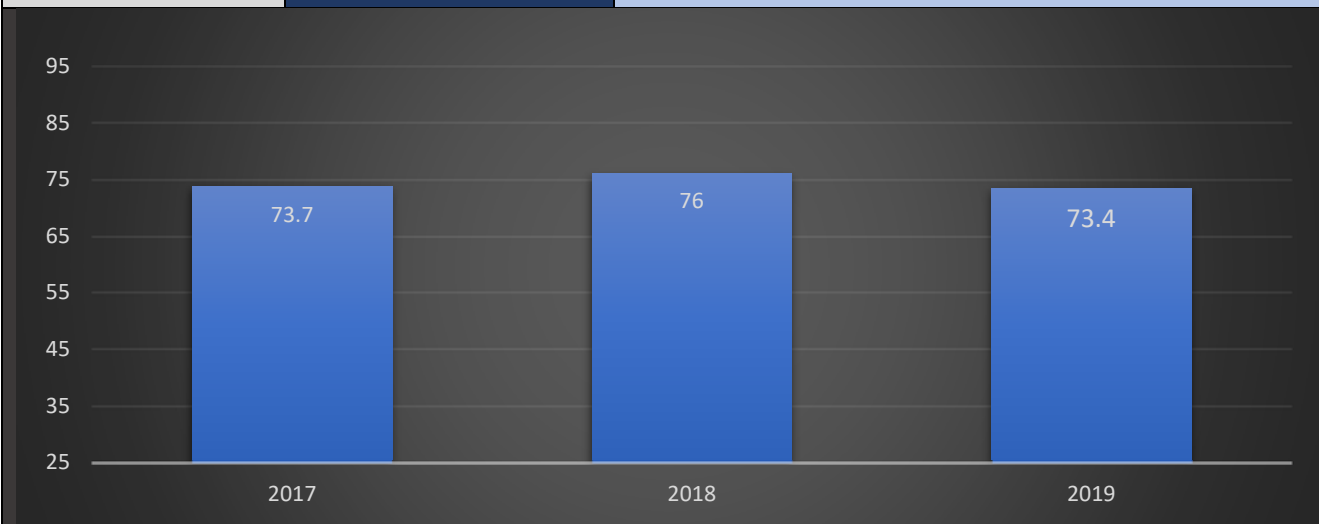
RESULTS BASED ACCOUNTABILITY™ HEADLINE PERFORMANCE MEASURES

HOW MUCH	302.23	Miles of Road Paved
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HOW MUCH: # miles of road paved
Miles of Road Paved ranges in process from Surface Treatment to Full Depth Reconstruction (FDR). Surface Treatments (least expensive) are aimed at preserving what has been invested where FDR addresses a road section that has declined too much to be addressed by anything else (most expensive). When we rate Pavement Condition the applications are scored higher based on process, with FDR scoring higher than a Surface Treatment - however the base Condition scoring is much lower to start on the FDR's.

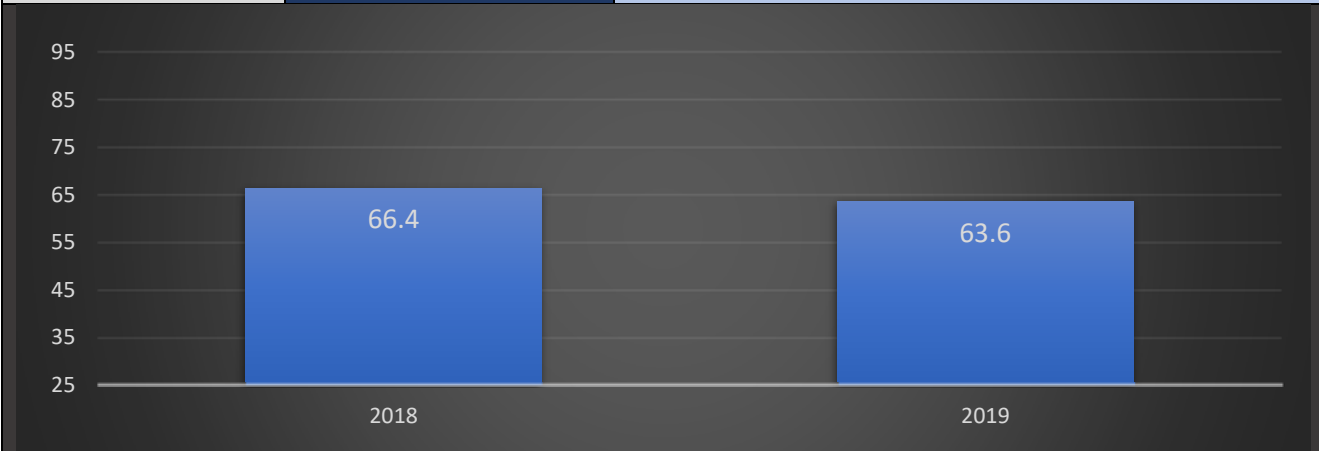
HOW WELL **73.4 Good** **Average Pavement Condition Index (PCI)**



HOW WELL: Average PCI (Pavement Condition Index)

The Average Pavement Condition Index is created by annually evaluating various aspects of each road section, (examples are quality of ride, amount of surface cracking, quality of drainage, etc.). The evaluation scores for all 302 miles of county roads and averaged (302 miles / total score) which provides the PCI.

BETTER OFF **63.6%** **Percent of PCI road condition between 70—100 (Good/ Excellent) (Higher is better)**



BETTER OFF: % PCI (Pavement Condition Index) Road condition 70—100 rating (Good/ Excellent)

The goal to keep all 302 miles of County Roads from falling below this range. This requires a balance of all applications of road repair from FDR to Surface Treatment. Consistent funding keeping up consumer index is required to maintain this goal.

Department: Highway					
Program	# Served	Total Cost	Local share	# FTEs	Impact Assessment: Why is this funded?
County Road Adm.	100,000+	\$278,171	\$278,171	3	Establish and ensure consistency in the professional management of County transportation system.
Maintenance of Roads	100,000+	\$4,793,800	\$4,500,057	27	Provide highway maintenance, emergency response services to ensure the safety, effectiveness, and efficiency of Tompkins County's Highway system.
Bridge Maintenance	100,000+	\$237,290	\$237,290	10	Provide bridge maintenance, emergency response services to ensure safety of traveling public crossing County's 109 bridges. Respond to safety flags initiated by bridge inspection personnel.
Snow & Ice Removal	100,000+	\$1,387,000	\$1,387,000	29	New York State Highway Law dictates the removal of snow and ice from County Roads. Currently, Tompkins County does not have a clear roads policy, but the public has come to expect "clear roads".
Traffic Control	100,000+	\$215,368	\$215,368	8	Tompkins County has approximately 302 miles of highway. There are 4,600± signs that are maintained. Pavement markings are maintained on all County roads.
Pavement Condition Index					
Condition	PCI Rating	PCI Description	2019		
			# of roads	% of roads	
Excellent	80-100	Pavements are newly constructed or resurfaced and have few if any signs of distress.	96	51.0%	
Good	70-79	Pavements require mostly preventive maintenance and have only low levels of distress, such as minor cracks or spalling, which occurs when the top layer of asphalt begins to peel or flake off because of water permeation. Preservation Cost (\$0.20-1.25/sq. ft)	23	12.2%	
Fair	60-69	Pavements at the low end of this range have significant levels of distress and may require a combination of rehabilitation and preventive maintenance to keep them from deteriorating rapidly. Resurface Cost (\$1.75-2.50/ sq. ft)	37	19.7%	
At Risk	50-59	Pavements are deteriorated and require immediate attention including rehabilitative work. Ride quality is significantly inferior to better pavement categories. Resurface Cost (\$1.75-2.50/ sq. ft)	16	8.5%	
Poor	25-49	Pavements have extensive amounts of distress and require major rehabilitation or reconstruction. Pavements in this category affect the speed and flow of traffic significantly. Major Rehabilitation Cost (\$3.00-5.00/sq. ft)	8	4.7%	
Failed	0-39	Pavements need reconstruction and are extremely rough and difficult to drive. /Reconstruction Cost (\$5.00-8.00sq ft)	0	0%	
HIGHWAY DEPARTMENT					

Tompkins County (G1) Department: Information Technology Services (ITS)

YEAR: 2019

Program Purpose:	Customers Clients:
The Tompkins County ITS Department provides for the management of core, mandated technology services and infrastructure to facilitate cost-effective information processing and telecommunications solutions to meet program objectives, technical mandates, and public service requirements for Tompkins County departments.	Departments, Elected Officials, and the Citizens of Tompkins County
	Partners:
	Other local and NYS government agencies, and contracted vendors

Results Based Accountability™ Headline Performance Measures

Work Orders – Account Management					
HOW MUCH		HOW WELL	%	BETTER OFF	
	2,146 orders				0.3%
# of account management work orders		% of account management work-orders completed within 1 day of start, change, or end of employment		% of incomplete account management work orders	
Cyber Security - Training					
HOW MUCH		HOW WELL	%	BETTER OFF	
	394		52.7%		%
Number of employees to be trained (does not include DSS)		% of employees trained		% of employees passing phishing campaign	
Project Management – (Data Development)					
HOW MUCH	#	HOW WELL	%	BETTER OFF	%

The Story Behind the Data

ITS has begun organizing our systems and processes to better align with the intent of the RBA program. As a start, data has been collected for two programs identified above, with project management the next topic to be included. Additional standardized categories of work orders and cyber security will also be included into the RBA project. In the section below is the information of our previously defined Program Impact Assessments which still accurately define ITS programs and services. Our future adoption of the RBA project will try to cover these areas but redefined in way which is measurable.

Information Technology Services				
Program	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Planning, Implementation & Support	\$372,405	\$372,405	2.50	Related ITS services are responsible for the direction, coordination and project management of work involving most County-hosted software applications, including the integration of computer systems, software and hardware necessary to deploy and manage these critical functions. In addition, ongoing daily efforts necessary to support, provide customization, and coordinate with software vendors comprise a large percentage of efforts for over 35 applications. This inventory continues to increase with an average of two new or upgrade projects each year based on local government and NYS agency requirements. ITS provides additional services related to business process analysis, grant writing, development of Request for Proposals, interdepartmental data system integration efforts and custom report and data analysis requests.
Email/Web/Internet	\$292,986	\$284,384	1.40	Tompkins County Departments rely on Electronic Mail (E-mail) as a primary form of communication and information exchange to improve their current business practices including remote email access, calendaring, and integration with other Tompkins County supported applications. ITS assists in the support and migration of an extensive web site (Tompkinscountyny.gov) which provides public information about County services, activities, and the local community. This Internet gateway is also designed to support the advancement of numerous Electronic-Government interactive applications serving specific populations to access public information and services. In addition, Internet Service Provider (ISP) contracts are managed to maintain these critical functions. Web services has the potential to promote our County to prospective newcomers and visitors, educate the public on complex issues, and increase public input to elected officials. ITS also supports numerous network devices and systems which filter and monitor SPAM, County employee Internet activity, and secure remote access to critical County and NYS supported systems.
ITS Admin/Help Desk	\$188,165	\$188,165	1.80	Planning, directing, and coordinating the work procedures and projects of information technologies programs and services as they relate to County functions and Departments. Functions include the management and oversight of the work orders, the development and enforcement of County IT policy, internal personnel support, project and contract management, communications and financial management for the department.
Security & Compliance	\$158,712	\$158,712	1.20	Maintaining of federal and state regulations regarding the security and privacy of protected health information and other county confidential data. Responsible for the

				development of county ITS security policies and federal mandated health insurance portability and accountability (HIPAA) policies. Provide assistance to county departments to develop and review policies, procedures, and contract language for compliance with regulations. Provide oversight of the workforce education component of privacy and security policies and procedures.
Network/PC Support	\$372,001	\$365,938	2.25	Provide planning, design, implementation, and maintenance functions for the County network that supports access and IT systems for all 19 County facilities and responds to daily work orders and network management needs. Installation and maintenance of network equipment, hardware and software related telecommunications, networking, system integration, and data management implemented by the County. Activities include response to daily IT work orders, and the troubleshooting and correction of networking, system backup, and application technical problems. Responsible for the direction, coordination, and project management of all activities related to the County's Wide Area Network (WAN), network integration with NYS Office of Technology and other local agencies, and maintenance of primary hardware and operating systems software. Daily work includes a variety of network hardware and software monitoring and analysis to implement appropriate configuration changes.
Public Safety Support	\$118,487	\$118,487	.95	Today's professional and proactive law enforcement services require dedicated and integrated technology resources and support. This program serves as a multi-agency collaborative model for future data and technology shared service initiatives that can be applied throughout Tompkins County and promotes the establishment of standardized data management and reporting tools. The continued support of this program will sanction the firm foundation of collaboration toward better service, efficiency, and continued technology and information sharing throughout Tompkins County for public safety agencies. This includes coordination of Records Management Systems for local law enforcement agencies, the department of Emergency Response/Dispatch Center and the District Attorney's office resulting from the recently initiated Computer Aided Dispatch and Mobile Data project.
Geographic Information Systems	\$137,656	\$129,706	1.05	GIS provides for the development, maintenance, implementation, and distribution of geographic data and mapping applications. The GIS Division also assists in the NYS mandated tax mapping program for the Assessment Department and provides direct support for the integration of the Computer Aided Dispatch mapping system and related address data. Systems are comprised of aerial photography, geographic spatial data, computing and software systems and web based mapping services. Primary tasks

				include coordination with acquisition and development of data, project design, spatial data processing functions, and mapping products as well as responding to daily work orders, public inquiries, and data requests. GIS has recently deployed an address management system designed to allow all Tompkins County municipalities the ability to manage their respective address details from a centralized application.
Telecommunications Support	\$131,873	\$99,834	.85	Programming and support services for the design, development, enhancement, and purchase of telecommunication systems, services, and contracts for all County facilities. Coordination and response to work orders involving County telephone systems and management of contracts and the monthly departmental distribution of costs associated with telephone usage. In addition, the County wide implementation of the Voice Over IP (VOIP) telephone system, originally installed in conjunction with the Public Health capital project, will be completed for all additional County owned facilities based on the recently approved 2013 Capital Project Plan.

INFORMATION TECHNOLOGY SERVICES

Tompkins County (G1) Department: Mental Health Services

YEAR: 2019

Program Purpose:

Our mission is to support all members of our community in achieving and sustaining their mental, emotional, physical, and social wellbeing, and to help them reach their personal goals by providing a broad range of effective and individualized services.

Customers | Clients:

Individuals and families who work, reside, or study within Tompkins County.

Partners:

Tompkins County Public Health, New York State Office of Mental Health, New York State Department of Health, community mental health and substance use disorder (SUD) service providers, primary care providers and regional hospitals, Assertive Community Treatment, Single Point of Entry & Single Point of Access (SPOE/SPOA), court systems, law enforcement agencies, regional human services agencies.

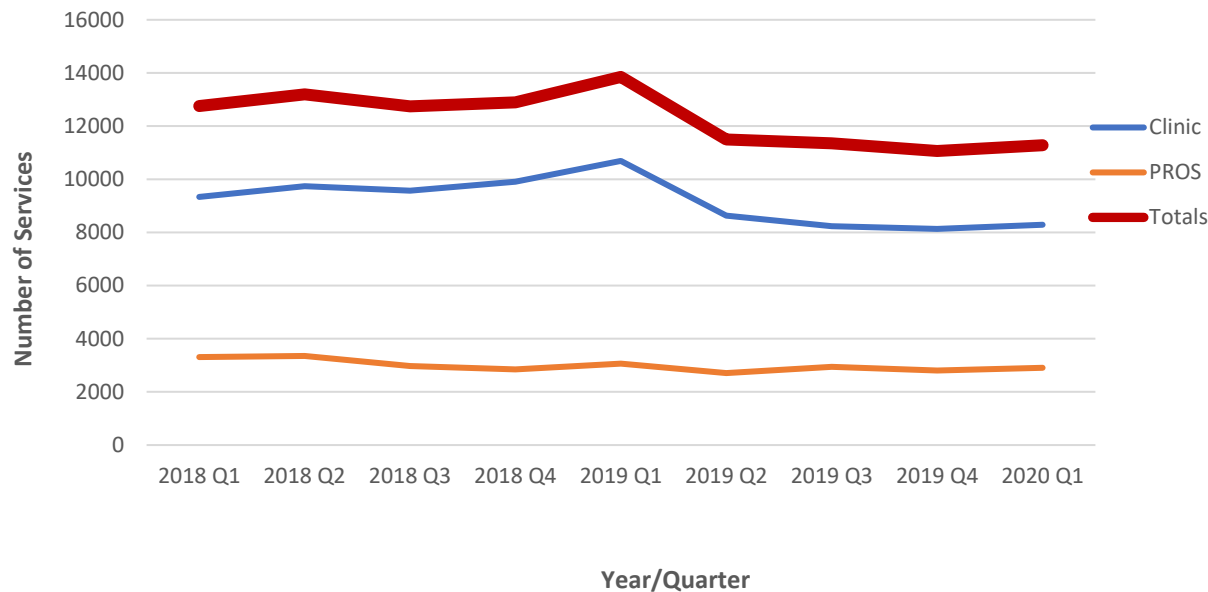
Results Based Accountability™ Headline Performance Measures

HOW MUCH

47,769

Number of Services Provided in 2019

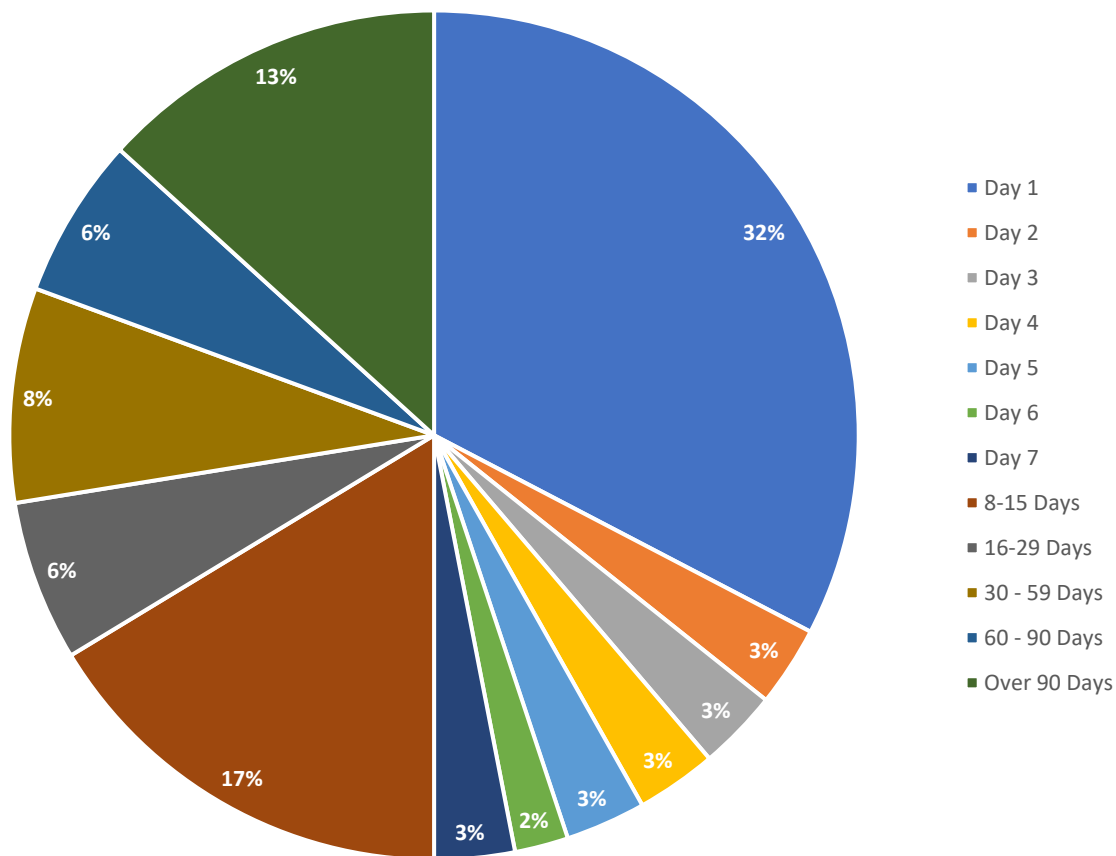
Number of Services Provided by Quarter 2018-2020



HOW MUCH: # of Services Provide:

This graph includes services provided by TCMH Clinic and Personalized Recovery Oriented Services (PROS) in 2019; Health Home data is recorded in a separate electronic health record, NetSmart, which is contracted via DOH/HHUNY and reporting capacity is limited. 2019 data collection methods have been adapted from 2018 methods to exclude no shows and cancellations. The total count of services provided in 2019, 47,769 represents services successfully provided by TCMH Clinic and PROS programs

Clinic: Days in Referral Status 2019



HOW WELL: % of clients who received timely access to services, as defined by programmatic standards

Providing accessible and timely services to clients facilitates client engagement and attendance; therefore, TCMH provides open access intakes for walk in clients every weekday. In 2019, 32% of referrals were seen for an intake appointment on the first day, and 51% of referrals were seen within a week. We recently established an HL7 connection with HealtheConnections which will ultimately facilitate our ability to track the number of days from hospital discharge at CMC to first billed appointment at TCMH; this measure is still in data development but has made recent progress. OMH Standards of Care specify that clients should be seen within seven days post hospital discharge. Each program (Clinic, PROS and Health Homes) has a different definition of timely access to services which are beyond the scope of this particular graph. We aim to monitor the following timely access to services for each program:

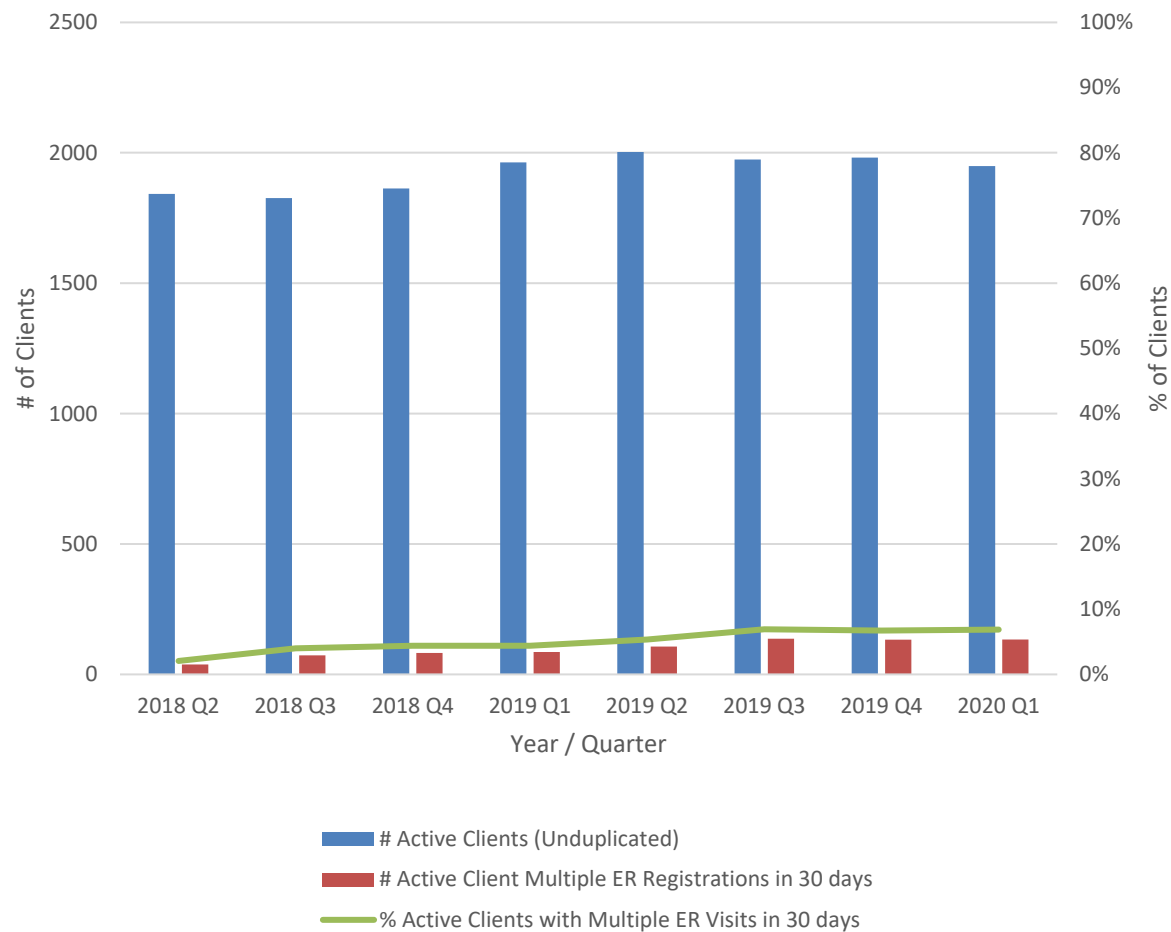
- Outreach Phase: The interval (days) between a client referral to a client seen for an intake appointment (outreach phase)
- Engagement Phase: The interval (days) between a client intake and when a client is admitted/enrolled in to the program

BETTER OFF

7%

Percentage of Active Clients Who Had Multiple Admissions to the Hospital/ER Visits Within 30 Days

% Active Clients Who Had Multiple Admissions to the ER In 30 Days



BETTER OFF: % of active (vs. inactive) clients who had multiple admissions to hospital/ER visits within 30 days

All hospitalization data is sourced from our RHIO, HealthConnections. Accessing data requires an individual consent per client to share information with TCMHS. Therefore, clients who do not always consent for TCMHS to access their information via the RHIO are excluded from the data set. In the above graphic, blue bars represent total client population and red bars represent the proportion of the population that had multiple emergency room visits within 30 days. Length of stay is an important consideration when evaluating hospitalization rates; while outpatient mental health services and care management aim to reduce repeat hospitalizations, it is critical that TCMH engages the highest risk clients who are more likely to frequent the emergency room and BSU. HealthConnections recently went live with a MyData platform which will provide future opportunities to monitor and evaluate the myriad of factors that interplay into causality and effective interventions for client hospitalization rates

The Story Behind the Impact

HOW MUCH: # of Services Provided 47,769

Turn the Curve- # of Services Provided- PROS Program

Throughout 2019 the TCMH PROS Program prioritized increasing the number of incoming clients and billable services provided. They hosted two open house events to admit a cohort of clients at the same time. However, this strategy did not result in enough new clients to make it a worthwhile strategy for future programming. The lesson learned was that engagement is more successful with individualized and personalized interactions; therefore, the PROS program adapted its process to assign the client immediately to their primary clinician. Additionally, the implementation and go-live with the new electronic health record (TenEleven) required extra time and efforts for the PROS Program Director who is normally responsible for enrollment and engagement. Therefore, while the count of clients served appears stable through time, the steady trendline is representative of increased efforts from the PROS team to engage and retain clients while their Program Director reallocated her time.

OMH Recently changed regulations, allowing clients to retain their primary therapist in the clinic and simultaneously participate in PROS. Prior to COVID-19, PROS was increasing their outreach efforts by advertising walk in orientations for clinic clients. Prior to the change in regulations, it was often a deterrent for clinic clients to engage with PROS if they had to choose between their primary therapist and the new program. Looking forward to a phased approach to returning to in person services post COVID-19, the PROS program is planning to offer hybrid groups with a smaller number of in person participants and zoom options for clients who prefer this telemental health option. TCMH is also in the process of applying for Telemental health licensure from OMH.

HOW WELL: 51% of clients who received timely access to services, as defined by programmatic standards

Turn the Curve- How Well- Timely Access to Services

In December of 2019 the clinic shifted its intake process to reprioritize clients walking into the building and reserved scheduled intake slots for client's whose needs required scheduling, including Children & Youth clients, court ordered clients, and clients being discharged from the hospital BSU. This change was intended to reduce the number of no shows for intake appointments. Furthermore, the clinic divided the intake process into two subsequent appointments. During the second intake appointment the client meets with their assigned therapist and completes evidence-based assessments, including the NYSCRI substance use assessment. The clinic also instituted an intake meeting where a therapeutic team of nurses, social workers, and psychiatrists meet weekly to discuss appropriate treatment and assignment for each new client. This process aims to quickly identify, and address client needs upon admission.

During this reporting period, the Health Homes Care Management Program reimbursement structure changed, and outreach efforts are no longer billable. The Case Aid role which assumed tasks for referrals, initial client contact, and comprehensive assessments has a vacancy. While smaller, higher acuity Health Home Plus caseloads reduce the volume of new clients and associated intake documentation these state level changes will impact client engagement processes.

BETTER OFF: 7% of active clients who had multiple admissions to hospital/ER visits within 30 days

Turn the Curve- Better Off- Client Hospitalization Follow Up Services

The Clinic and PROS programs collaborated to develop and implement a new High-Risk Client Policy and Procedure. The policy identifies reason and severity of high risk status within a rubric and indicates the appropriate response and corresponding documentation for each identified acuity and type of risk. The policy was reviewed as part of a training with clinicians and their feedback and expertise were simultaneously incorporated into the High-Risk Policy and Procedure. The clinic conducts a weekly high-risk meeting where clients on the high-risk list are reviewed by the treatment team, including the Medical Director,

Psychiatrists, Psychiatric Nurse Practitioners, Nurses, Licensed Clinical Social Workers, Health Homes Care Managers, and the QAI Coordinator. Moving forward, the PROS Program plans to help ensure that all clients have a PCP and schedule yearly physicals. This will be accomplished during the health assessment visit with a TCMH Registered Nurse. TCMH Health Homes Program has shifted the focus of the program to serving the highest acuity Health Home Plus clients, which require more intensive services, smaller caseloads, and specific credentials for Care Managers. Clients hospitalized with Bi-Polar or Schizoaffective disorder diagnoses are especially supported in scheduling a follow up appointment with a service provider within 7 days. Efforts to facilitate proactive and preventative care aim to increase client familiarity with primary care facilities and reduce physical health related emergency room visits, which is monitored as part of HHUNY's compliance program by the Gaps in Care Coordinator. HHUNY has also recently allowed the TCMH Health Homes Care Management program to directly accept referrals from TCMH Clinic, which enhances coordination of care between programs.

Department: Mental Health Clinic

Program	Count	Total Cost 2018 Actual	Local share 2018 Actual	# FTE's	Impact Assessment: Why is this funded?
Clinic	850	\$3,980,219	\$142,375	28.0	<p>Tompkins County Mental Health Clinic is an article 31 New York State Office of Mental Health (OMH) licensed clinic offering multiple types of therapy.</p> <p>Adult Therapy: Adult Therapy offers treatment to adults with a mental health diagnosis. Each client is paired up with a social worker and with a prescriber when medication therapy is appropriate. A person-centered treatment plan is collaboratively developed with everyone, outlining specific goals and objectives that address individual treatment needs. Forms of evidence-based treatment are offered, such as Motivational Interviewing, Cognitive Behavioral Therapy, and Dialectical Behavioral Therapy, in both individual and group settings.</p> <p>Children & Youth Therapy: Children and youth under 25 years of age are offered similar types of therapy, both within local schools and at TCMH's downtown building.</p> <p>Medication Therapy: Clients are prescribed medication by a psychiatrist or psychiatric nurse practitioner and have registered nurse support. Long-acting injectable and Clozaril are offered to clients with a severe mental illness who have not been successful with medication adherence.</p> <p>Forensic Therapy: Forensic Therapy provides treatment for sex-offenders, domestic violence offenders, clients mandated by anger management, clients on probation, and clients on parole. Forensic Therapy also provides crisis services for people in the community who may need immediate help. This includes Emergency Outreach Service (EOS), Mobile Crisis Team (MCT), and Critical Incident Negotiation Team (CINT).</p> <p>Integrated Substance Use Disorder Therapy: TCMHS serves clients with co-occurring substance use disorders. TCMHS recognizes the relationship between mental health and substance use disorders and promotes a "no wrong door" philosophy. Staff are provided ongoing training that builds competency to holistically address the needs of individuals with co-occurring disorders. We are</p>

					committed to creating opportunities for clients to discuss substance use.
PROS Personal Recovery Oriented Services	65	\$558,216	\$142,684	6.0	PROS follows the model of care that fosters the hope of recovery and builds on the strengths of the whole person to build a meaningful life in the community. PROS serves the most vulnerable population diagnosed with chronic mental health disorders, substance use disorders, unhelpful coping behaviors and limited abilities to function in the community. The program is open five days a week and offers groups, individual therapy, crisis intervention, employment services, health monitoring and medication management. On-going assessment of clients' needs promote a flexibility for rapid intervention and prevention of re-hospitalization. The recovery model promotes skills for clients to re-engaged with their lives and their goals or to create new ones to promote a life they want to live. On-going collaborations with community agencies and strengthening family ties help create a sustainable support network for clients.
Health Homes	400	\$1,112,937	\$410,772	8.0	New York's Medicaid program serves over 5 million enrollees with a broad array of health care needs and challenges. While the majority of Medicaid enrollees is relatively healthy and only requires access to primary care practitioners to obtain episodic and preventive health care, the Medicaid program also has several population groups who have complex medical, behavioral, and long-term care needs that drive a high volume of high cost services including inpatient and long term institutional care. Navigating the current health care system can be difficult for relatively healthy Medicaid recipients and even more so for enrollees who have high-cost and complex chronic conditions that drive a high volume of high cost inpatient episodes. A significant percentage of Medicaid expenditures are utilized by this subset of the Medicaid population. Appropriately accessing and managing these services, through improved care coordination and service integration, is essential in controlling future health care costs and improving health outcomes for this population.

The Story Behind the Impact

How Well: *Timely Access to Services*

An essential component of TCMHS' vision is to ensure that our services are accessible to those who need them the most. How each of our three programs, Health Homes, PROS, and the Mental Health Clinic, offer services to community members varies depending on program objectives, delivery, and regulations. Overall, the programs are comparable in their generalized processes of a.) Referral and First Client Contact b.) Outreach, Engagement, and Intake c.) Admitted and/or Enrolled. We have identified these milestones for each program and benchmarked our measures of timeliness to programmatic standards and/or best practice when possible.

Clinic:

First contact/Referral to Intake. Clients are referred to the clinic from a variety of sources and are also self-referred. Clients then come to the clinic for their initial intake, or in the case of students can be seen at the school by a TCMHS social worker. The measure of how quickly we are able to meet with a client after they have expressed interest or been referred to our services establishes critical first impressions of responsiveness and initiates the path of healing as soon as possible. The intake process can span one to three appointments, wherein the client is assessed for risk and a detailed psychosocial history is explored with a clinician and documented within the comprehensive assessment. Throughout intake the client is diagnosed, formally admitted, and assigned to a therapist who matches their needs. We assess timely access to services with the following measures:

- a. First contact with the client to first intake appointment
- b. Comprehensive Assessment from signature date to admitted date
- c. # initial intakes/# admitted (% of clients admitted)

PROS: Participants are referred directly to PROS through various avenues: Self-referral, care management, Tompkins County Mental Health clinicians, Family and Children's Services, court systems, primary care doctor's offices and clinicians in the community. When people have contacted PROS staff with interest, they are offered an appointment in a group orientation session to learn more about the PROS program. After that they are assigned to a PROS staff for further screening and engagement. Participants may start in classes immediately after orientation. Participants may screen in PROS classes while they decide if PROS is right for them. Every effort is made to limit screening time to less than two billing cycles (about 60 days). During the screening process, there are no formal assessments completed. All focus is on engagement so that the participant can decide about whether or not PROS is something they are interested in doing. We assess timely access to services with the following measures:

- a. Time between referral and first face to face meeting (group orientation)
- b. #of engagement contacts during screening
- c. # clients with a screening time of less than 60 days

Health Homes:

Clients are referred directly to HHUNY, Health Homes of Upstate New York. HHUNY assigns the referral to TCMH via Circare/ Health Homes of Upstate New York (HHUNY), our regional Health Home. Applications are received by our Care Management Supervisor either via email or through HHUNY's electronic health record, NetSmart. The Care Management Supervisor then assigns the client to an Outreach and Engagement Casework Assistant, who works with the client to explain services, obtain all necessary consents, and HCBS assessment. Ideally this is completed within 30 to 60 days. The client is then assigned to a TCMHS care manager, who works with the client to create a plan of care, outlining the resources and steps that will support the client in progressing towards their goals. If the client is eligible for HCBS services, the Care Manger will also work with the client to coordinate these additional community-based services. We assess timely access to services with the following measures:

- a. Referral from HHUNY to first client contact by the Casework Assistant
- b. Date of first day in Outreach to date of first day in Enrollment
- c. # clients in Outreach/# clients in Enrollment (% of clients Enrolled)

- ***% clients complete pre/post Quality of Life Survey***

TCMHS administers the Quality of Life Survey as a pre and post questionnaire on a six-month rolling basis. Part of assessing our successful delivery of services is ensuring that our measurements are representative of our client population; our goal is to have 75% of admitted clients from all programs complete a minimum of 2 quality of life surveys. This How Well measure directly supports our Better Off headline measure.

- In Data Development: *Progress made on Treatment Plan Goals according to Utilization Review*

BETTER OFF: #/% of participants who demonstrated improved quality of life, as measured by pre and post assessments, indicated by Quality of Life Survey

The Quality of Life Enjoyment and Satisfaction Questionnaire (Q-LES-Q) is a self-report measure designed to enable investigators to easily obtain sensitive measures of the degree of enjoyment and satisfaction experienced by subjects in various areas of daily functioning. Participants rate their satisfaction with the following domains of activity: Physical health, feelings, work, household duties, school/coursework, leisure time activities, and social relations. Each item uses a 5-point scale ranging from 1 (very poor) to 5 (very good). A total score is derived from 14 items with a maximum score of 70 and with higher scores indicating greater life satisfaction and enjoyment. The summary scores were found to be reliable and valid measures of these dimensions in a group of

depressed outpatients. Test-retest reliability of the Q-LES-Q-SF has been shown to be .86 and internal consistency has been shown to range from .86 to .90. Additionally, the Q-LES-Q measures were related to, but not redundant with, measures of overall severity of illness or severity of depression within this sample. These findings suggest that the Q-LES-Q measures may be sensitive to important differences among depressed patients that are not detected by the measures usually employed.

TCMHS administers the Quality of Life Survey as a pre and post questionnaire on a six-month rolling basis. TCMH aspires to positively improve each client's quality of life through the array of services provided by each program and person-centered treatment plan.

#/% of clients who successfully completed mental health treatment (successful discharge)

TCMHS has delineated the following reasons for discharge. Reasons 1-3 are counted as Successful, and reasons 4-7 are counted as Unsuccessful:

1. Completed Treatment- referred to less intensive care/treatment
2. Completed Treatment- resolved current treatment needs
3. Client Death- natural or unrelated to MH/SUD
4. Client Death- mental health/SUD related
5. Did not complete treatment- loss of contact
6. Did not complete treatment- referred to more intensive care/treatment
7. Did not complete treatment- incarcerated

In Data Development: #/ % of active clients who had multiple admissions to hospital/ER visits within 30 days

Please refer to above discussion.

Department Action Plan

In 2019 the Tompkins County Legislature voted to integrate its Mental and Public Health departments. Department leadership, Program management, and Quality Assurance and Improvement will develop and implement a comprehensive action plan based on this decision.

MENTAL HEALTH

Tompkins County (G1) Department: Probation

YEAR: 2019

Program Purpose:

Supervision – Adult

The purpose of supervision is to identify and address criminogenic (likely to cause criminal behavior) needs, reduce criminogenic risk and to improve successful outcomes thereby enhancing community safety.

Customers | Clients:

Courts, Crime Victims, Probationers & Community

Partners:

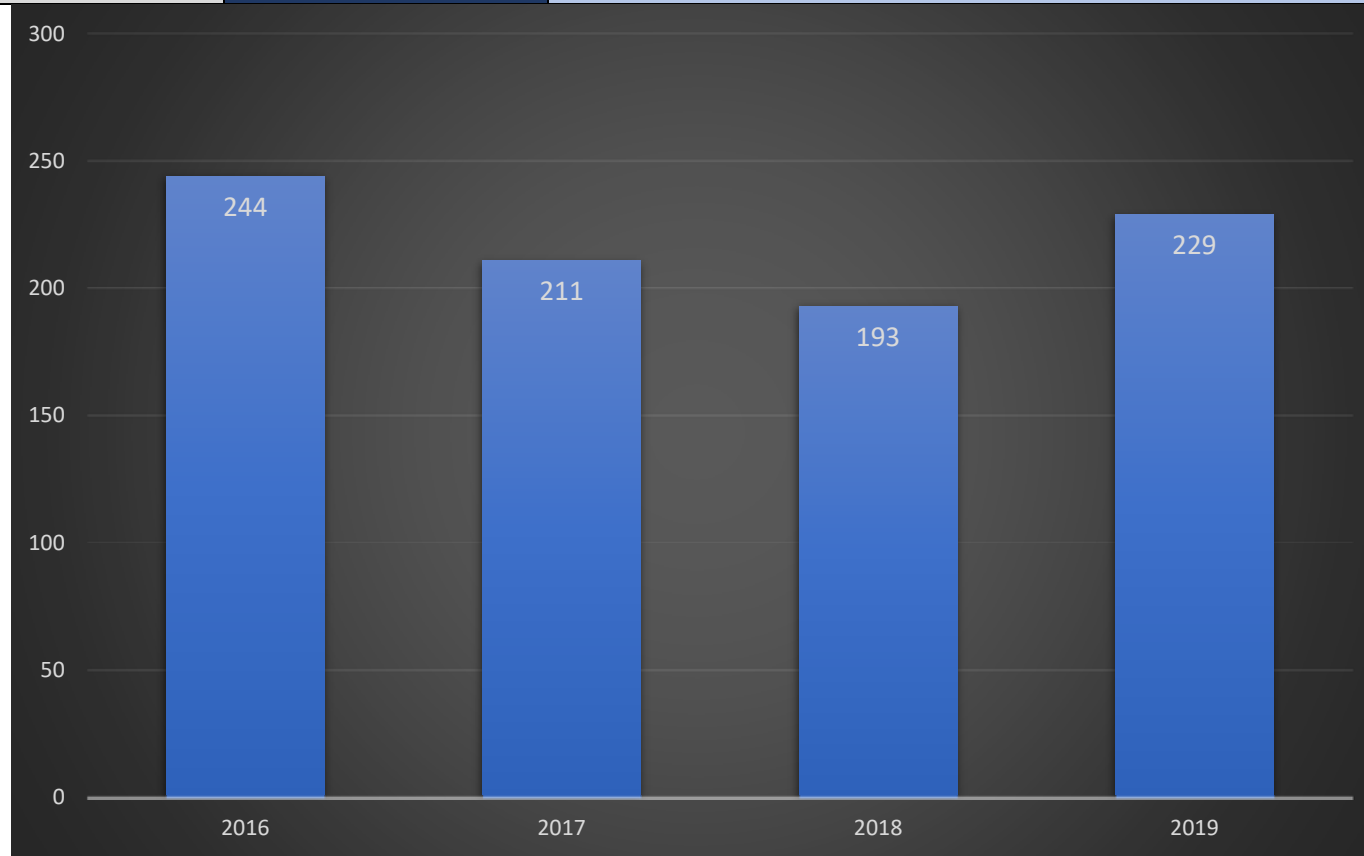
Substance Abuse Agencies, DSS, Mental Health

Results Based Accountability™ Headline Performance Measures

HOW MUCH

229

Number of Adult Criminal Cases Closed In 2019



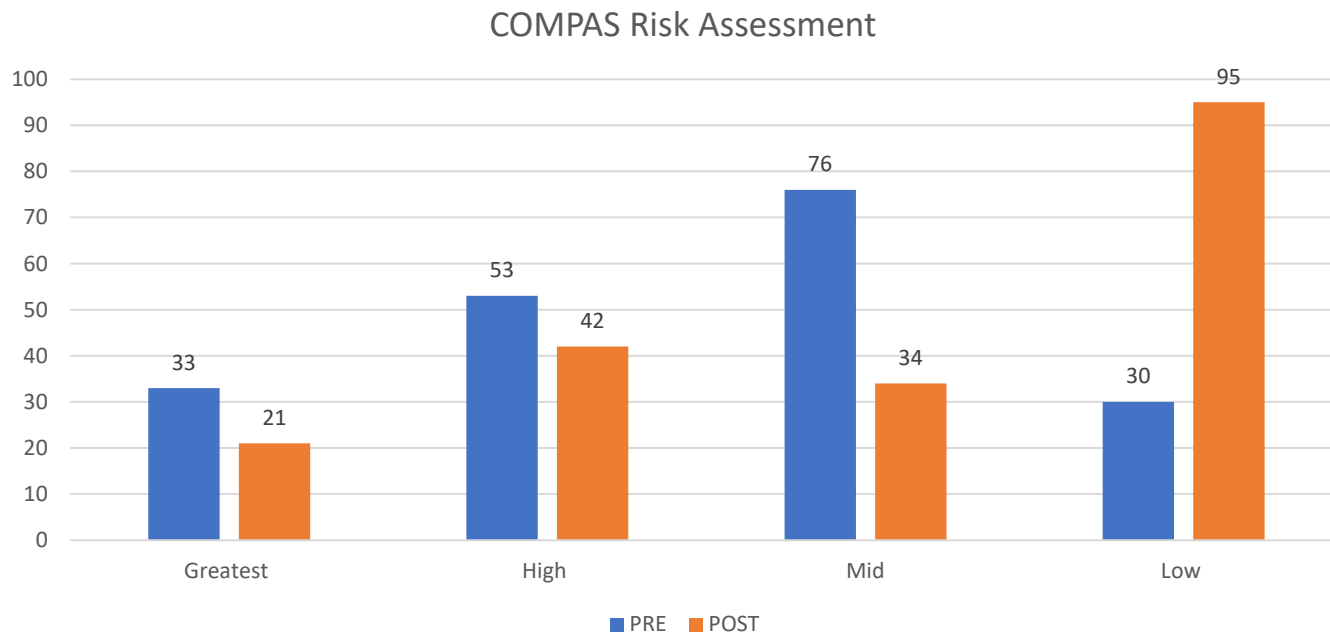
HOW MUCH: # of adult criminal cases closed 2019

This department assesses a probationer’s recidivism risk and their criminogenic needs at the commencement of the supervision period and at the time of case closing. The risk score dictates the required level of contact with the probationer. As probationers successfully address their criminogenic needs, their risk scores improve demonstrated by the downward trends in Graph 2.

HOW WELL

216% low *

Percentage change in criminogenic risk pre/post COMPAS*



HOW WELL: % with decreased criminogenic risk (per/post COMPAS)

Low Risk increased by 216% (30 individuals to 95 individuals)

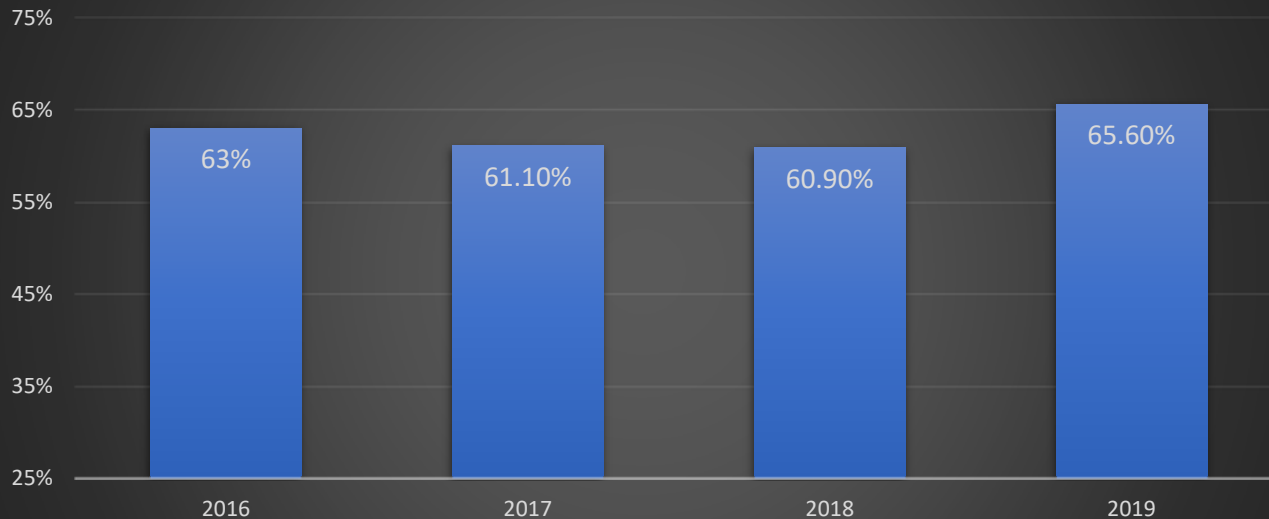
Greatest, High, and Medium Risk decreased by 40.1% (162 individuals to 97 individuals).

*COMPAS: Correctional Offender Management Profiling for Alternative Sanctions

BETTER OFF

65.6%

Percentage of Adult Cases Successfully Discharged



BETTER OFF: % of adult cases successfully discharged

Out of the criminal court cases closed in 2019, 65.6% were successfully discharged from their court ordered supervision.

Probation

Program	# served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Community Services	136	\$167,929	\$113,843	2.0	<p>This program provides a positive experience for the five populations it serves (adjudicated youth, adult criminal, Drug Court participants, Day Reporting participants and DSS Work Experience participants) and for the community at large who benefits from the work completed by the participants. Participants gain job skills, learn how to behave on job sites and gain a sense of positive accomplishment for work completed. The intrinsic value of repaying the community for criminal or errant behavior is profound and cannot be measured, however, not-for-profit agencies where community service is performed have come to rely on the services of our program and have indicated huge cost savings due to the work we provide. In addition, this department's community service program is relied on by other county departments, including Building and Grounds, TCAT, Tompkins County Airport and DSS, where we have performed numerous projects and services. This interagency cooperation has proven successful for all parties and has saved the county time and money over the years. In addition, this department has entered into an agreement with DSS to allow public assistance recipients to participate in our community service program to satisfy DSS regulations geared towards job skill development and employment, thus reducing the public assistance rolls. All Day Reporting participants are required to perform 3 hours of community service per week as part of the program requirements and the drug courts utilize community service as a response to address noncompliance issues with participants.</p>
Core Mandated services	1,191	\$2,942,252	\$2,657,537	29.37	<p>Core Mandated Services (Intake, Investigation and Supervision) are those that we are required to provide by law and Office of Probation and Correctional Alternatives (OPCA) has promulgated rules relating to how these mandates are performed. Intake services pertain to youth who have been referred to this department due to Juvenile Delinquent and Persons in Need of Supervision (PINS) behaviors. Intake involves this department's attempt to assess/adjust problems in the family and divert the youth from going to Family Court, thus reducing court involvement and reliance on the system. In addition to the official referrals received by this department, we take a proactive, innovative approach to our youth by working with school personnel who have identified students</p>

					<p>exhibiting problematic behaviors before they have risen to the level of an official referral. The goal is to resolve the problem behaviors without the necessity of an official referral and system involvement. This department is required to complete Pre-Dispositional and Pre-Sentence Investigations for the Family and criminal courts for the purpose of determining the issue of restitution to victims and sentencing recommendations. Lastly, this department is required to provide supervision to youth and adults who have been ordered on probation by the courts. Supervision is based on actuarial risk and needs assessments and motivational interviewing and involves monitoring the probationer's compliance with conditions of probation, assessment for and referral to services in the community, field and collateral work with family and employers, victim services, restitution collection and filing of violations/return to court for probationer noncompliant behavior that puts the public at risk. Frequency of contacts with probationers is dictated by rules promulgated by OPCA. In providing Core Mandated Services, this department works closely with a multitude of service providers, including the police, courts, DA's office, DSS, mental health, substance abuse treatment providers, schools and youth specific programs.</p>
Day Reporting	154	\$179,151	\$161,815	2.05	<p>This program was developed by the County in 2001 as a creative approach to jail overcrowding and as an option available to the courts in the continuum of graduated responses. Participants can remain in the community under supervision while being required to attend a highly structured day program geared towards education, employment and self-improvement to stop the revolving door syndrome. Participants are directed to attend the program as a condition of their pre-trial release status, a condition of their probation or parole sentence, or as a response issued by the drug courts due to noncompliant behavior. Classes in various subjects are provided throughout the day by Probation staff and by contracted agencies. A major component of the program is GED preparation and job search/employment readiness. Program statistics reveal that the majority of participants enter the program lacking a high school diploma and a job, both indicators associated with recidivism. The program has an impressive track record with participants who have prepped for and taken the GED and who have gained employment through the assistance of the Employment Specialist. Further, many of those who have completed their DR obligation view the program as a valuable resource and return even after their</p>

					court ordered involvement is over, sometimes years later, to either continue their GED preparation and/or job search or request assistance in finding new employment. The added benefit of obtaining a GED or gaining employment has long range positive implications for the individual, his/her family and the community.
Greatest Risk Supervision	63	\$114,206	\$88,596	1.0	With the advent of the new Supervision Rule promulgated by OPCA , the Intensive Supervision Program designation has been eliminated and has been replaced with a new designation called the Greatest Risk category. This category is assigned to those offenders who score as such on the risk and needs instrument and are deemed to be at risk of incarceration. Caseload size is limited to 25-35 probationers which allows the Probation Officer to provide intensive scrutiny and monitoring of probation conditions, including increased contact with the offender in the office, home and field. Barriers to success are identified early and the Probation Officer works collaboratively with other service providers and family members to ensure success. Non-compliant behavior is addressed swiftly so as to not compromise public safety. As the probationer progresses, they are transferred to core supervision with less intensive monitoring requirements. Assignment to this caseload can also be used as a stepping stone for probation violators as an enhanced supervision option. It is one of the graduated responses in this department's continuum designed to hold probationers accountable at an increased level. This caseload clearly reduces the state and local jail population and thus impacts the jail numbers and potential board out costs.
Drug Courts-Enhanced	104	\$167,648	\$151,425	1.48	Participants who enter the drug court programs (Felony Drug Court and Ithaca Community Treatment Court) are typically high-risk offenders who have long legal histories of criminal behavior fueled by drug and alcohol addiction, poor prior history with probation supervision, numerous treatment episodes without success and are at risk of incarceration. The Drug Court model, which combines intensive supervision by probation and judicial oversight to address errant behavior immediately with a system of graduated responses, is a well-established protocol in NY State (and other States as well) and each jurisdiction in the state has been mandated to have a Drug Court program by the Office of Court Administration. Probation Officers assigned to Drug Courts carry smaller supervision caseloads in order to provide the intensive monitoring and quick response when problems arise that may affect public safety. The Drug Court

					model is considered to be best practice and studies have shown the model to be effective in reducing recidivism by breaking the cycle of criminal activity and addiction. In addition to mandatory substance abuse treatment, the holistic nature of the model provides participants a multitude of services in the areas of mental health, education, employment and family involvement, all of which support an ongoing life of recovery.
Pre-Trial Release	295	\$50,490	\$45,605	0.6	A large majority of those admitted to jail are pre-trial detainees, many of whom are confined for want of relatively low bail. Such practices often reveal an unnecessary, inefficient and inequitable use of confinement, and the money bail system often imposes a disadvantage upon the poor. This program provides the courts with an alternative option to incarceration for criminal defendants. By providing the court with a report of a defendant's ties to the community and potential risk of failing to appear at future court proceedings, judges are able to make informed decisions on release status for incarcerated individuals. This department also provides supervision of these individuals for the courts (Release Under Supervision) as the defendant progresses through the judicial system so as to ensure their appearance at future court proceedings, thus making it less likely for warrants and future police involvement. As PTR provides a service to eligible inmates by allowing for a safe community-based alternative for those who would otherwise not be able to afford bail, the jail population is reduced and the existing jail space becomes available for those most deemed appropriate for incarceration due to their risk to public safety. The Office of Probation and Correctional Alternatives is authorized by law to generate rules and regulations with respect to the delivery of this program.
PROBATION: ADULT SUPERVISION					

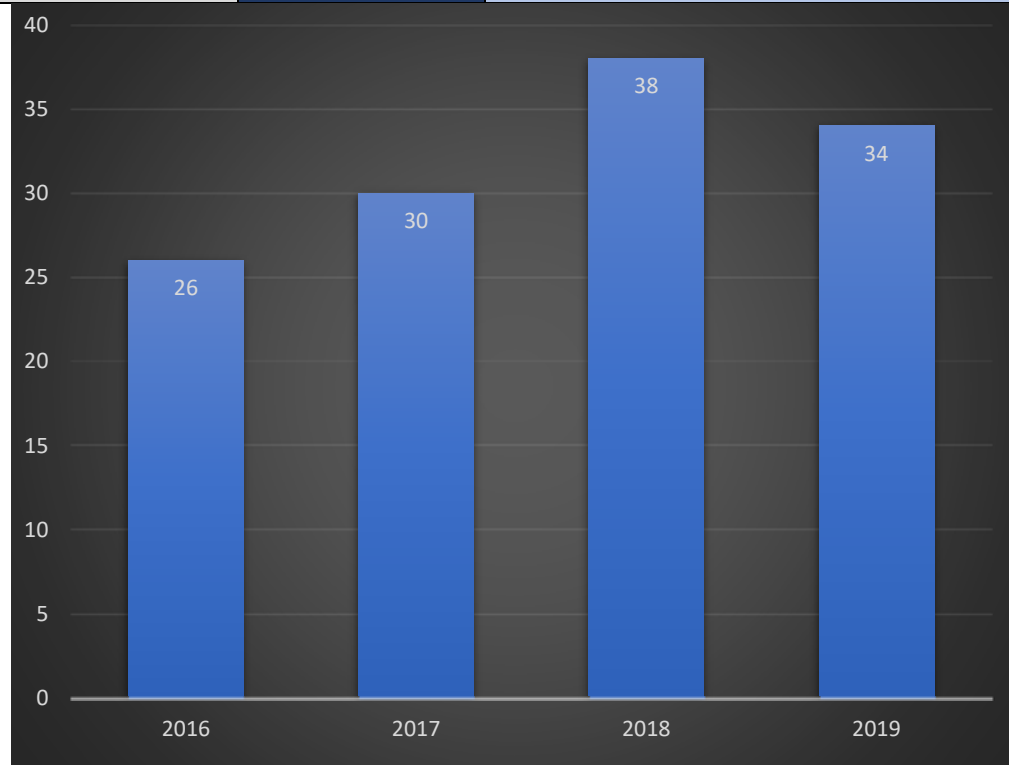
Tompkins County (G1) Department: Probation

YEAR: 2019

Program Purpose:	Customers Clients:
Supervision – Juvenile The purpose of family court supervision is to identify and address the youth’s risk factors that contributed to behaviors leading to court involvement. The overall goal is to reduce risk factors and improve protective factors, thereby enhancing community safety and the youth’s overall functioning	Courts, Crime Victims, Probationers & Community
	Partners: Substance Abuse Agencies, DSS, Mental Health, Schools, & Parents/Caregivers

Results Based Accountability™ Headline Performance Measures

HOW MUCH **34** **Number of Juvenile Cases Closed In 2019**

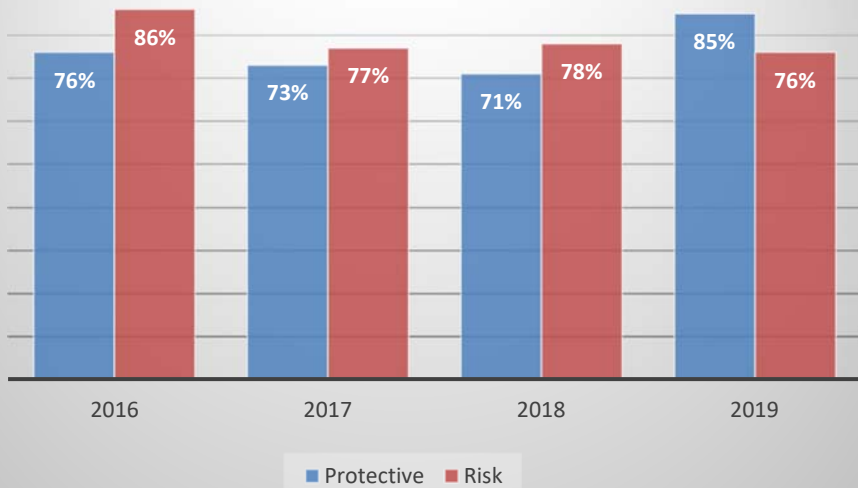


HOW MUCH: 34 juvenile cases were closed in 2019, a 21% increase from 2018.

HOW WELL

85%

Percentage of Juvenile Offenders with Lower Risk Factors at Case Closing



HOW WELL: 85 % of juveniles demonstrated reduced risk factors at time of case closing. Additionally, 76% of juveniles demonstrated reduced risk factors at time of case closing.

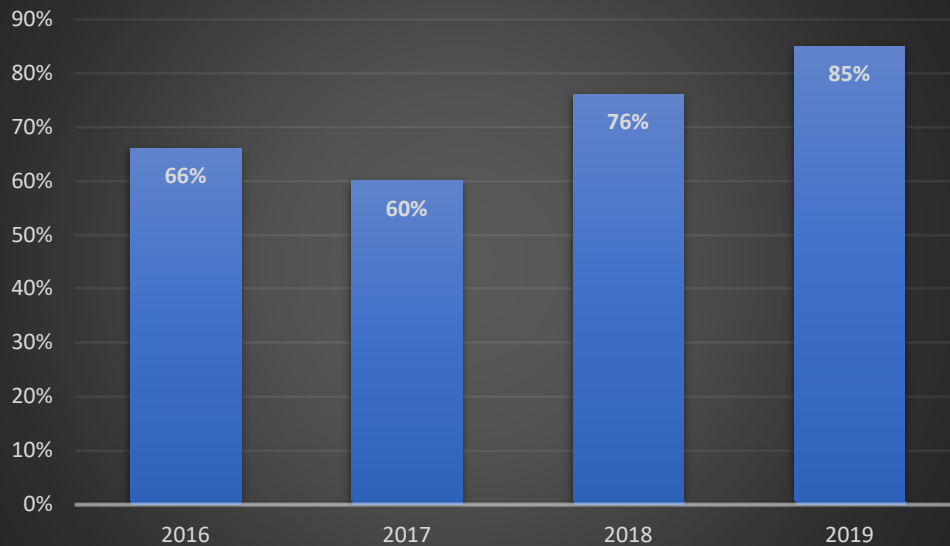
	2016	2017	2018	2019
Risk factors	86%	77%	78%	76%
Protective factors	76%	73%	71%	85%

This department assesses a youth’s risk factors at the commencement of the supervision period and at the time of case closing via the Youth Assessment Screening Instrument (YASI). The YASI risk score dictates the required level of contact with the youth. As a youth successfully addresses their risk factors (through referrals to services, improved school attendance, counseling etc.), their protective factors and overall functioning tend to improve.

BETTER OFF

85%

Percentage of Juvenile Cases Successfully Discharged



BETTER OFF: 76 % of juvenile cases successfully discharged and required no further court intervention.

Department Services: Probation

Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Juvenile (JISP)	17	\$41,709	\$36,784	0.45	The JISP program provides probation supervision to our highest risk adjudicated youth with the goal of keeping the youth in the community with their families so as to avoid placement in foster care and residential settings. This department works closely with DSS and other providers to deliver the most appropriate and effective services to the child and family members. The intensity of the supervision is what makes for successful outcomes with this population. Success equates with a strengthened youth and family unit, less reliance on the system and more empowerment to the family, less expense to the county for placement in an out of home setting and hopefully less likelihood of the youth moving on to adult criminal behavior.

PROBATION: JUVENILE SUPERVISION

Tompkins County Department: Youth Services

YEAR: 2019

Program Purpose:	Customers Clients:
The purpose of the Tompkins County Youth Services Department is to provide critical supports to the local youth development professions in Tompkins County. We provide this backbone of support through administrative support, community outreach, research, needs assessments, data collection, training services, technical assistance, program monitoring, and quality management.	Any individual, program, municipality, or school district that engages with youth in Tompkins County for the purposes of youth development.
	Partners:
	The Tompkins County Youth Services Department provides technical assistance to school districts, municipalities, and agencies that interact with youth ages 0-24 years old. Partners in this include: youth serving agencies, municipal youth commissions, Collective Impact, Tompkins County Workforce Development Board, Department of Health, Mental Health Department, Department of Social Services, Community Coalition for Healthy Youth, and numerous training professionals.

Results-Based Accountability™ Headline Performance Measures

Administration and Operation

HOW MUCH	16	Administration & Operation: This is a new area of reporting for Tompkins County Youth Services and speaks specifically to the engagement and effectiveness of the Youth Services Board. In 2019, significant recruitment efforts with the onboarding of the new Director of Youth Services, resulted in 16 seats out of the total 18 filled on the board. 31% of members attended at least 80% of the meetings, and 1 out of the 3 goals for 2019 (33%) were achieved. In 2019, the new Director began working with the Board’s leadership to improve and enhance the communication and educational components of board meetings to optimize the onboarding of new membership. In the fall of 2019, the Department worked with the Human Services Coalition to create a new survey for the Board, which will now be done annually, help set strategic direction/goals moving forward and to support better tracking and achievement of the desired outcomes. With new leadership voted into the positions of Chair, Vice Chair, and Secretary, the Board is encouraged and excited to continue their positive progress made in 2019 to ensure greater accountability and transparency to our stakeholders.
Number of Appointed Youth Board Members (18 Available Seats)		
No Graph First data point		
HOW WELL	31%	
Percentage of Members Attending At Least 80% Of Meetings		
No Graph First data point		
BETTER OFF	1 33%	
Number Percentage of Youth Services Board Annual Goals Achieved		
No Graph First data point		

Community Coordination		
HOW MUCH	16	<p>Community Coordination: In 2019, the Youth Services Department provided 16 different free trainings to over 588 professionals who represented over 60 different local organizations and school districts working with youth throughout Tompkins County. A variety of topics were covered including: Growth Mindset, a STEM Workshop, Safe Talk about Suicide alertness, Overcoming Adversity, Understanding Autism, Adolescents and Risk Taking and Intergenerational Programming. We were also able to collaborate with several other organizations to bring in author and speaker Ben Cort to discuss Marijuana in the 21st Century, the science, the big issues and who's the real target. In addition to the trainings, we provided a free screening at Cinemapolis of the documentary entitled "Angst"- a film about anxiety, the cause and effect and what we can do about it. After each individual event, an evaluation was collected from attendees, in which they were able to provide a rating on how useful that specific training was to their work, with 97% of those surveyed giving a rating of between 3 to 5 (5 being the best, on a scale of 1-5). We also collected responses, via an annual survey to all training participants, asking if they "felt their skill set used to perform their jobs was enhanced or made better by their attendance at our trainings". This garnered a positive rating of 97% responding yes.</p>
Number of Trainings Provided to Youth Workers		
No Graph First data point		
HOW WELL	97%	
Percentage of Training Participants That Rate That the Information from The Workshop Will Be Useful		
No Graph First data point		
BETTER OFF	survey	
#/% of Organizations That Respond They Are Better Off Due to the Training They Received.		
No Graph First data point		
Quality Management (MYSS)		
HOW MUCH	16	<p>Collection & Quality Management (MYSS): The Municipal Youth Services System (MYSS) consists of the following municipalities: Danby, Dryden, Enfield, Groton, Joint Youth Commission (Town of Ithaca, Village of Lansing, Town of Caroline), Lansing, Newfield, and Ulysses/Trumansburg. In total, there are eight (8) planning groups representing all listed municipalities, that cumulatively identified a total of 16 goals in 2019. Of the 16 goals, 9 were accomplished (56%). Of the 8 planning groups, 7 completed/achieved at least one or more of their goals (88%). Four goals are currently in process, and are expected to be accomplished in 2020, and the three remaining goals will not be achieved. Of the 9 accomplished goals, 100% had a significant impact on their planning group, as outlined utilizing a planning rubric to develop the goals. Annual goals for municipal youth commissions are developed utilizing a</p>
# of Goals Identified by Municipal Planning Groups		
No Graph First data point		
HOW WELL	56%	
Percentage of Goals Achieved		
No Graph First data point		

BETTER OFF	9 100%	<p>Vitality Checklist and serve as a guide for the technical assistance provided by TCYSD staff. Significant progress was made in 2019 for all municipal youth commissions in the areas of recruitment and program monitoring. Focus in 2020 will be in the goal areas of youth involvement on commissions and updated community youth needs assessments. With four staff of TCYSD working with at least one youth commission, 2019 saw more consistency and support offered to all municipal youth commissions comparative to 2018.</p>
Number Percentage of Goals Achieved That Had Significant Impact on The Planning Group		
<p>No Graph First data point</p>		
Quality Management (Contracted Agencies)		
HOW MUCH	10	<p>Collection & Quality Management (Agencies): The Youth Services Department administers County funds to a variety of programming at the following nine (9) agencies that provide direct services to youth in Tompkins County: Ithaca Youth Bureau (Recreation Support Services, Youth Employment Services, Big Brothers Big Sisters, and Outings), Learning Web (Youth Outreach and Youth Exploration Program), Family and Children’s Services (Open Doors Programs), Childcare Development Council (Teen Pregnancy and Parenting Program), and Cornell Cooperative Extension (Urban 4H). All agencies have identified at least one Better Off measure, for a total of 10 Better Off (Headline) measures. Of the 10 Better Off measures, 6 were maintained in the timeframe between Q4 2018 and Q4 2019 for a percentage of 60%. Of the 9 agencies, 3 improved their Better Off measures as a result of the 2019 Action Plan created during the 2018 Turn the Curve Process, for a percentage of 34%. One (1) agency neither maintained or improved their Better Off measure in the period of Q4 2018 to Q4 2019, which was a direct result of their variability in program attendance. These RBA measures are all tied to our Achieving Youth Results (AYR) framework that looks at six (6) different goal areas with associated indicators. These goal areas are: Community, Economic Security, Education, Engagement, Family, and Physical and Emotional Health. Technical assistance provided by Youth Services staff continues to assist agency staff in navigating barriers to reach agency RBA goals throughout the year.</p>
Number of Better Off Measures Achieved by Agencies		
<p>No Graph First data point</p>		
HOW WELL	60%	
Percentage Of Better Off Measures That Are Maintained from Previous Year		
<p>No Graph First data point</p>		
BETTER OFF	3 34%	
Number Percentage of Measures That Improved Over the Last Year as A Result of Implementing Turn the Curve Actions Plans		
<p>No Graph First data point</p>		

Youth Services

Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Planning & Coordination	7,686	\$580,371	\$451,452	5.0	<p>Tompkins County Youth Services provides coordination and planning to support TC youth from birth to age 24. This is achieved by working with and aiding youth-serving agencies, organizations, individuals, municipalities, and county departments. Through this planning and coordination function, TCYSD staff members conduct the following: monitor the performance of contracted agencies to ensure programs are reaching their desired, research based outcomes; promote cross-agency communication, collaboration and, as necessary, suggested consolidations; develop or administer systems to enhance program services such as was developed through the Achieving Youth Results and Results Based Accountability frameworks; provide technical assistance to support career readiness programming and the Workforce Development Board and WDB Youth Oversight Committee; serve as a liaison for youth services in every municipality through the Municipal Youth Services System; allocate resources based on community priorities; coordinate youth substance use and abuse prevention; plan for, provide support to, and coordinate 12 citizen planning groups that include: the Youth Services Board, 8 rural youth commissions, the Inter-municipal Recreation Partnership and the Community Coalition for Healthy Youth; coordinate and provide grant assistance for municipalities and agencies; write grants to diversify funding to include not only local and state dollars but also federal funding and private donations; participate, serve on and/or facilitate youth-specific conversations on advisory groups such as youth employment council, runaway and homeless youth advisory committee, youth mental health services, family court advisory committee, criminal justice alternative to incarceration committee, substance abuse sub-committee of the mental health board, bullying prevention taskforce and others; and serve as a conduit of information for agencies and the community at-large, providing summer camp guides, student activity guides, school district information and other youth-related publications. Tompkins County Youth Services also organizes, hosts, and funds free trainings for youth workers, parents, and community members throughout the County.</p>
MYSS	1,680	\$343,007	\$343,007	0	<p>With direction and oversight by TCYSD staff members, serving as county liaisons and fiscal stewards of program funding, municipalities offer safe, effective programming for at-risk and under-served youth through balanced groups. With training and technical assistance from the TCYSD, municipalities receive and implement evidence-based, cost-effective programming targeted to their local youth needs. Volunteer planning groups in each municipality identify local needs and desired services for their community, leading the way to ensure that the needs for their young people are met with safe and effective programming. With the support of TCYSD, these volunteer groups not only select and recommend the program providers but also monitor programming to ensure program quality. All programs implemented through the MYSS are designed to provide opportunities for youth to</p>

					<p>develop positive physical, emotional, social, and career readiness skills. Programs teach important life skills (i.e. self-sufficiency, teamwork, collaboration, etc.) and allow youth to contribute to their community through community services, in a supportive intentional environment. Job training and first-time employment opportunities are offered by some of the municipalities and the need to provide these services has continued to grow throughout the past several years. At a total annual cost of ~\$200 per participant, the MYSS programs provide cost-effective ways of connecting the most geographically and/or socially isolated youth with others from different backgrounds in activities that change their lives by widening horizons, building social skills, confidence, and literacy by enabling them to experience success in a supportive setting. TCYSD staff members help municipalities find service providers who offer centralized services thereby reducing administrative costs. The Rural Youth Services (RYS) of Cornell Cooperative Extension of Tompkins County (CCETC) serves as the preferred program provider and provides centralized services such as financial, managerial, supervision and training, legal, human resources, records management, and shared vans for eight (8) rural youth commissions. This centralized program administration supports the decentralized program delivery needs of the MYSS. Having CCETC as an employer of program staff offers rural program managers full fringe benefits at a discounted cost which saves municipalities and the County a combined \$100,000+.</p>
Agencies	2,007	\$745,954	\$389,314	0	<p>Tompkins County Youth Services staff serve as the County liaison, providing fiscal stewardship and program monitoring to agencies that work directly with Tompkins County youth to improve outcomes highlighted through the Achieving Youth Results (AYR) framework and process. The following are the specific goal areas targeted within AYR, the agencies that receive county funding to promote positive outcomes in that area, and the program with a summary of what that specific program does.</p> <p>Achieving Youth Results Goal Areas of Focus:</p> <p><u>Community</u></p> <ol style="list-style-type: none"> <u>Ithaca Youth Bureau One to One Big Brother/Big Sister</u> This program is to match youth throughout the Ithaca City School District with a mentor. This program is modeled after a national program that has proven to improve attitudes towards, school, increase academic performance, and improve relationship with family and peers and reduced drug use and teen pregnancy. <u>Family and Children’s Services of Ithaca Open Door’s Program</u> This is the only program in the county specifically designed to provide the spectrum of services needed to address the mediation and reunification of family among runaway and/or homeless youth. Open Doors offers services on a continuum of intensity of involvement, providing engagement for youth who may easily become disengaged. <u>Learning Web Youth Outreach Program</u>

				<p>This is the only program in the county specifically designed to provide the spectrum of services needed to address the issues of homeless youth and is on a continuum of runaway and homeless services. This program provides a Housing Scholarship to address the unique housing needs of youth.</p> <p>Economic Security</p> <ol style="list-style-type: none"> <u>Learning Web Youth Exploration Program</u> This program crosses many arenas: career development, employment readiness, alternative education, vocational development, and after-school programming. Its focus is on programming for youth that feel too old for after-school programming and who want paid jobs but are too young to work. <u>Ithaca Youth Bureau Youth Employment Services</u> The Youth Employment Services (YES) provides comprehensive opportunities for young people to learn how to complete applications, get references, find and follow job leads, dress appropriately, practice interview skills, and learn how to be supervised. <p>Engagement</p> <ol style="list-style-type: none"> <u>CCETC 4-H Urban Outreach Program</u> This program keeps youth positively engaged by strengthening community, families, and individuals in trusted neighborhood locations. Many of the youth served live in homes led by a single parent/guardian, face challenges of unemployment, lack transportation, may have language barriers and experience general isolation from other local opportunities. <u>Ithaca Youth Bureau Outings Program</u> This program provides outdoor adventure programming that fosters team development. <p>Family</p> <ol style="list-style-type: none"> <u>Child Development Council’s Teen Pregnancy & Parenting Program (TP3)</u> This program fosters long-term, trusting, and supportive relationships between caseworkers and pregnant/parenting teens. These relationships combined with modeling of positive interactions, education about expectations for children and developmental tasks allow TP3 to support the teens and their ability to serve their children and families. <p>Physical & Emotional Health</p> <ol style="list-style-type: none"> <u>Ithaca Youth Bureau Recreation Support Services</u> This program strives to help individuals between the ages of 3-20, primarily people with disabilities, achieve their goals for happiness and well-being. RSS supports young people in achieving their goals through creating facilitated leisure opportunities for active participants, fostering positive relationships, and supporting independence and community inclusion.
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Departmental Performance Reports – Group Two

Each department in G2 has selected their performance measures in 2018, while developing a process in collecting data for 2019. Below you will find G2 RBA Report Cards and metrics. Presently, we can offer a glimpse of departmental measures being collected. Once more, RBA is self-developed and individualized, and each department has their own unique way of showcasing their performance measurements. While these are not all the measures being collected by each department, they are those considered the most significant to showcase their work. These measures will continue to be refined and developed. Below is a sample of the RBA Performance Report for Group 2.

Tompkins County (Grouping #) Department					YEAR: 2019
Department/ Program Purpose:			Customers Clients:		
The purpose, goals, and programs of the department.			The people that the department serves		
			Partners:		
			Individuals or organizations that the department works with that could influence the performance measure		
Results Based Accountability™ Headline Performance Measures					
Each department provides services that improve the quality of life of the people they serve. Performance measures provide the means to know how well the department is doing at providing their services. Headline performance measures highlight some of the department's most important actions and their impact on their customers/clients' quality of life.					
HOW MUCH	# in 2019		How Much Performance Measure		
How much does the department/unit do in this area? (Quantity/ Effort)			STORY BEHIND THE DATA: is an opportunity for the departments to briefly explain the meaning behind the numbers and the factors (positive or negative and internal or external) that are strongly influencing the data.		
Most Group One and some Group Two departments will have CHARTS and GRAPHS that showcase their information. As mentioned above, not all departments have available data for past measures. In those cases, you will find only the 2019 number.					
HOW WELL	#/% related to 2019		How Well Performance Measure		
How well does the department do this? (Quality/ Effort)			STORY BEHIND THE DATA		
BETTER OFF	#/% related to 2019		Better Off Performance Measure		
Is anyone better off as a result of the work the department does? (Quantity/ Quality of Effect)			STORY BEHIND THE DATA		
Department Services: The information below was previously captured in the Program Impact Assessments					
Program	# served	Total Cost	Local	# FTE's	Impact Assessment: Why is this funded?
Departmental Program Areas	The number of people served	Total cost for this program area	Local cost for this program area	# of Full-Time Equivalents	Program Narrative
					Department

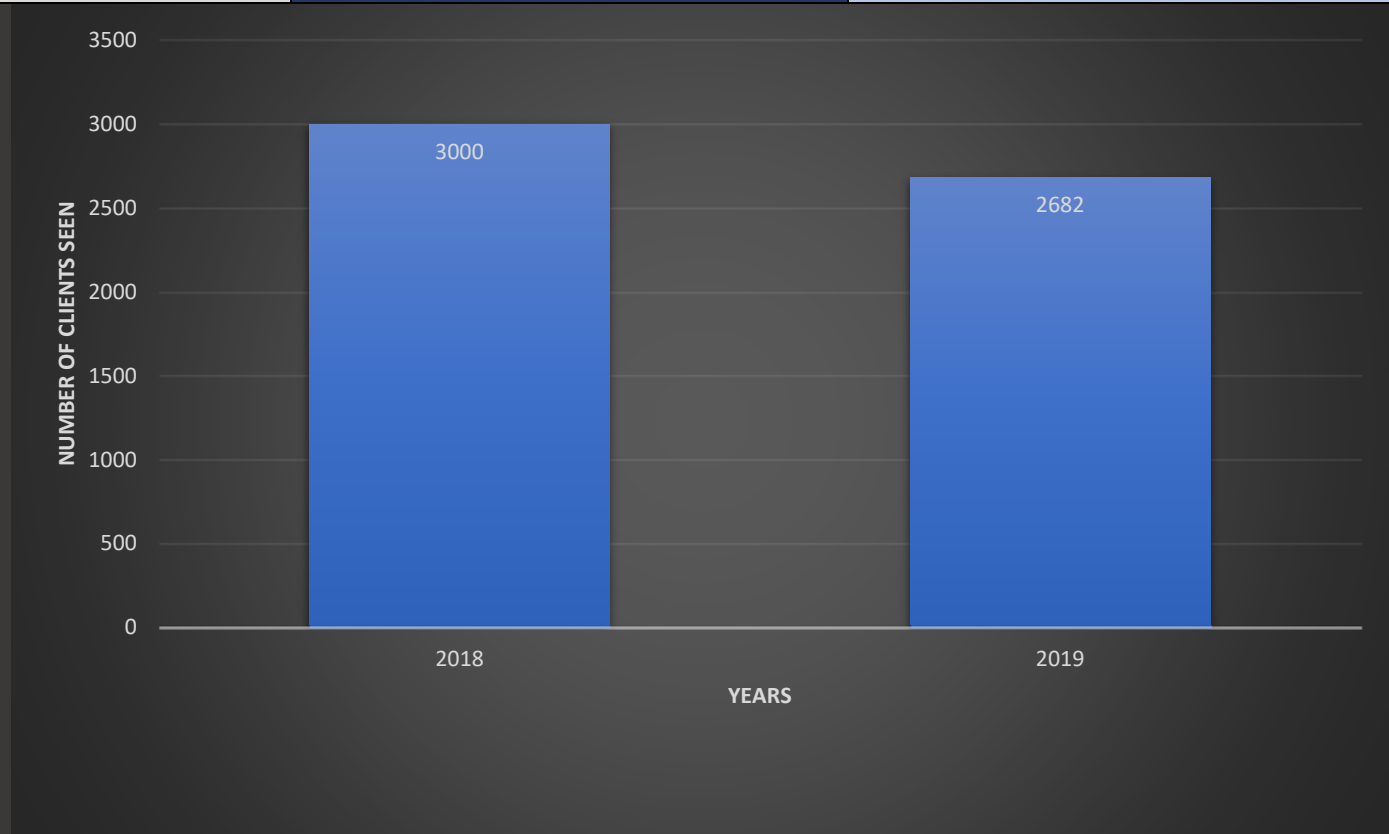
Tompkins County (G2) Department: Assigned Counsel

Year: 2019

Department's Purpose:	Customers Clients:
Our goal is to see the correlation between the date the client is assigned and if this speeds up the process of having the client released from the jail or having an attorney respond to them as quick as possible helps the client resolve the matter sooner.	Clients are people who apply for assigned counsel
	Partners:
	OAR

Results-Based Accountability™ Headline Performance Measures

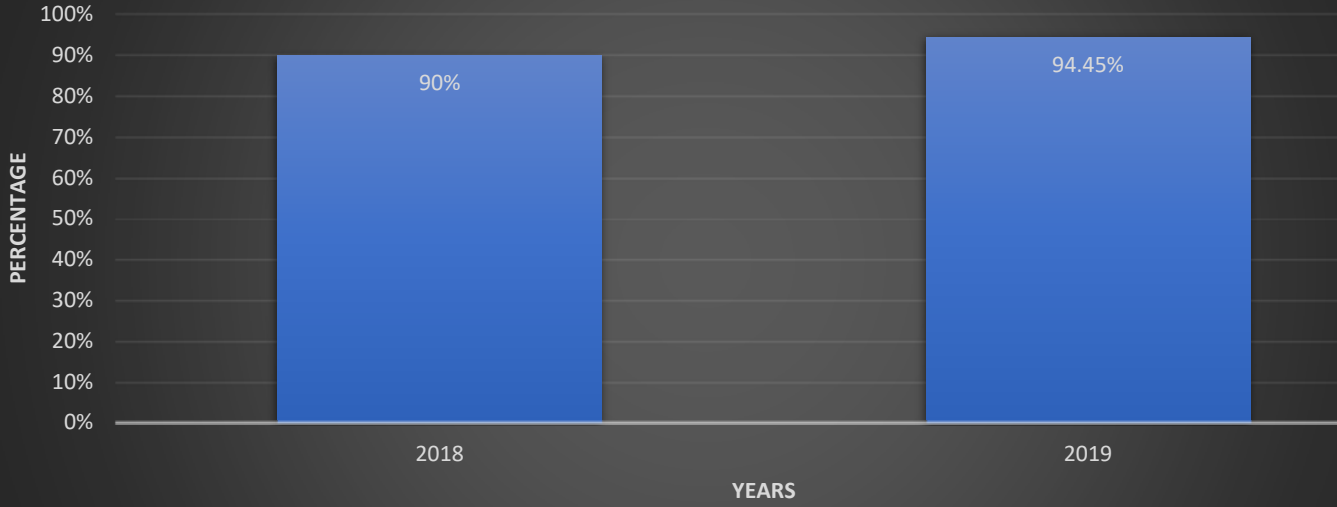
HOW MUCH	2,682 clients	Number of clients in 2019
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HOW MUCH: Number of clients

- Applicants: 2,182
- Clients: 1,983 (199 applicants were denied due to ineligibility)

Exclusions from applicant total:
Other matters discussed with clients but not covered by Assigned Counsel: 500 (includes matters such as SSD, divorce, support mod)

HOW WELL	94.45%	Percentage of Clients Responded to In A Timely Manner						
 <table border="1"> <thead> <tr> <th>Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td>90%</td> </tr> <tr> <td>2019</td> <td>94.45%</td> </tr> </tbody> </table>		Year	Percentage	2018	90%	2019	94.45%	<p>HOW WELL: % of all clients correctly responded to in a timely manner</p> <p>92.74% - A decision on assignment of counsel to applicant within five (5) business days following submission of application</p> <p>85.32% - A decision on assignment of counsel to applicant who is incarcerated within one (1) business day</p>
Year	Percentage							
2018	90%							
2019	94.45%							
BETTER OFF	368 22.98%	Number Percentage of Pretrial Clients Incarcerated						
<p style="text-align: center;">NO GRAPH (First data point)</p>		<p>BETTER OFF: #/ % of pretrial incarcerated clients</p> <p>From the monthly assignment sheets, plotted the jailed clients and calculated as % of the overall client population, excluding where vouchers were used for case assignments</p>						

Assigned Counsel

Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Assigned Counsel	2,682	\$433,639	\$348,910	3.3	We provide legal counsel for our most vulnerable community members: poor, uneducated, mentally ill, chemically dependent, substance abusers, etc.
Mandated Attorney Fees	1,983	\$1,861,769	\$1,733,776	0.0	Individuals charged with crimes that could result in incarceration are constitutionally guaranteed counsel by a competent attorney paid by the government. In New York State, that mandate is delegated to counties. The Assigned Counsel program provides the administrative structure for this program. It maintains a list of approved "panel" attorneys who have been qualified to serve as an assigned counsel; works with judges to ensure an appropriate rotation of those attorneys and a matching of skills with the needs of a particular case; reviews the financial conditions of defendants to ensure they are eligible for an assigned attorney; reviews and pays bills submitted by attorneys; and applies for and manages state grants that support the program.
Schuyler County Assigned Counsel Program	262	\$105,833	\$0	0.8	Schuyler County requested we take over their conflicts for indigent legal services, with the Public Defender's Office being the primary program. Due to lawsuit with NYCLU

ASSIGNED COUNSEL

Tompkins County (G2) Department: District Attorney

Year: 2019

Program Purpose:	Customers Clients:
The Tompkins County District Attorney's Office is responsible for prosecuting criminal offenses defined under State law, committed within Tompkins County. A broad range of offenses are prosecuted, including the most serious felonies (murder, rape, robbery, etc.) down to traffic infractions (e.g., speeding.)	Victims of crimes and the overall Tompkins County community
	Partners:
	Law enforcement, Community Based Organizations, Probation, Courts, ATI programs, & Community Stakeholders

Results-Based Accountability™ Headline Performance Measures

Racial Equity Agenda

HOW MUCH	9 Attorneys	Number of Staff from District Attorney Office Trained on Implicit Bias
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Training “Challenging Implicit Bias in Prosecution” facilitated by Paula Ioanide, PhD

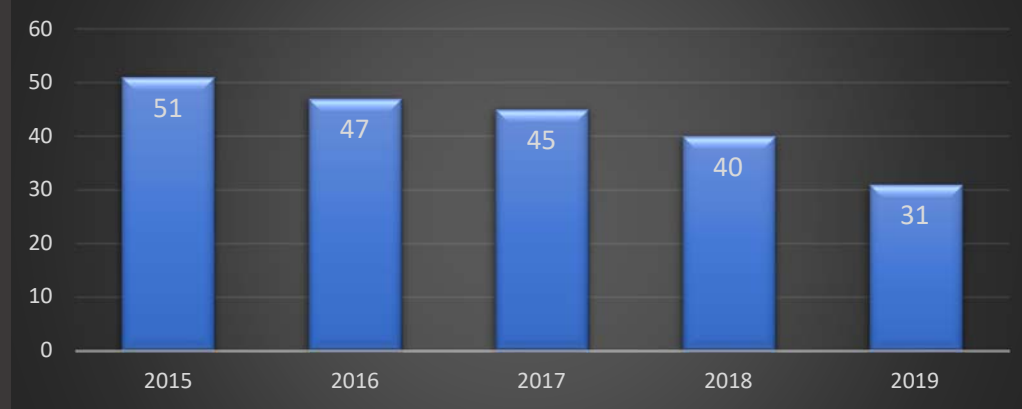
HOW WELL	100%	Percentage of attorneys trained
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Curriculum customized for prosecution. Instructor with ten years’ experience.

BETTER OFF	#/%	Data Development
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Data Development: Though pre/post surveys are important measurement tools, addressing racial disparity requires much more. By looking how staff utilize what was learned into their work, say 30 day and 60 days later, would make the “best” measure, though difficult to attain without additional staffing/ funding.

HOW MUCH	31	Number of Unsentenced Inmates in County Jail
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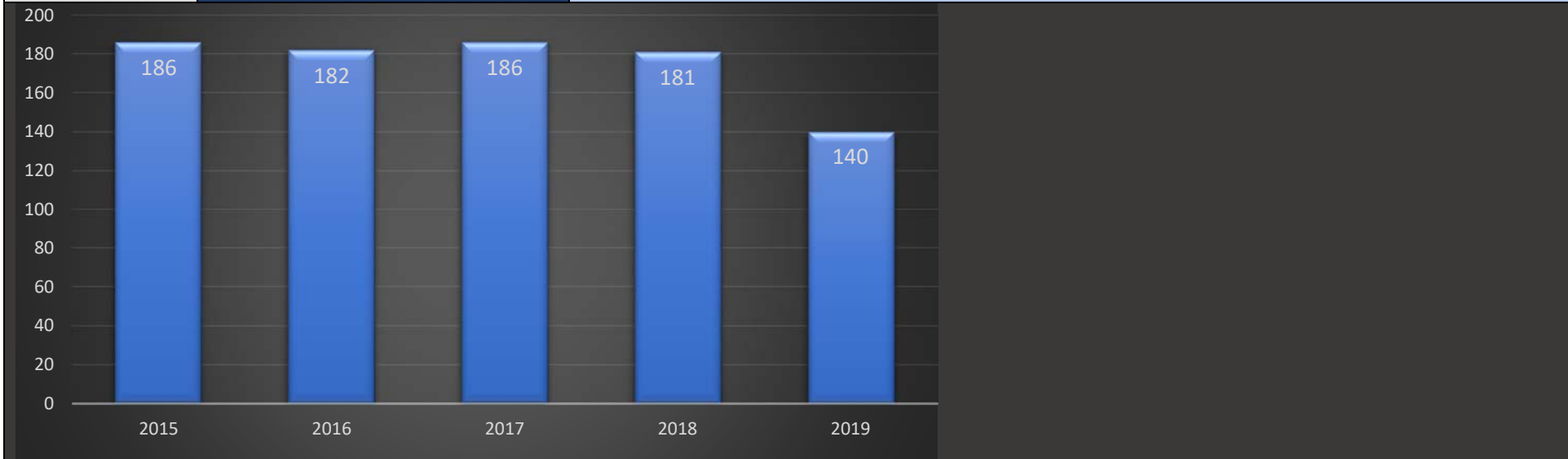


HOW WELL:	22.5%	Percentage decrease of Unsenteded Inmates in County Jail
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BETTER OFF:	#/%	Data Development #/% Release on Recognizance (ROR) who appear in court
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Data Development: Monitor race within ROR and Unsenteded jail census to determine if trends are improving.
(Note: Structural Racism within the next section)

HOW MUCH	140	Number of African Americans in County Jail in 2019
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HOW WELL	22.6% decrease	% Decrease from Previous Year
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BETTER OFF	#/%	Data Development
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Data Development: The DA’s office is only one of many departments that make up the Criminal Justice System. Policing, probation, courts, counsel, and parole are all contributing to either improving racial disparity or continuing it. The disparity between the percentage of the county’s population and the percentage of the jail population among African Americans must be acknowledged and studied to better understand the causation, to move toward addressing the disparity.

District Attorney

Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
District Attorney's Office		\$1,754,495	\$1,640,144	14	The Tompkins County District Attorney's Office enforces the laws of the State of New York by effectively and fairly prosecuting felony and misdemeanor criminal violations of the New York State Penal Law, as well as violations of related statutes, having occurred within Tompkins County. With help from their support staff, the nine attorneys of the office review investigations of over ten law enforcement agencies and handle the related court proceedings located in thirteen courts across the county.

DISTRICT ATTORNEY

Program Purpose:	Customers Clients:
<p>The mission of the Tompkins County Health Department (TCHD) is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy and the provision of services. The Department achieves its mission through collaboration with local providers, human service agencies, schools, business and individuals. As a full-service health department TCHD provides a full range of services. The Environmental Health (EH) division monitors and ensures drinking water quality, safety of recreational and food preparation facilities; investigates rabies, lead and other environmental exposures; regulates on-site sewage systems and residential development, environmental hazards; and enforces anti-smoking and tobacco control regulations. The Department is also responsible for communicable disease surveillance, investigation and reporting. TCHD's pre- and post- natal care programs provide a healthy start to families and children; and TCHD ensures that children with special health care needs receive necessary services. Prevention of chronic diseases such as cancer, heart disease and diabetes through education and community collaboration encourages public health and wellness. Through the Community Health Assessment and management of population-based data, TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status. Forensic services are provided via a Medical Examiner to determine cause of death through investigation and certification. Public health preparedness and response is accomplished by means of a Health-Related Emergency Operations Plan and public education. The Vital Records Unit administers the system of vital statistic registration of birth and death certificates.</p>	Residents, visitors
	<p>Partners:</p> <p>Medical providers, DSS, Child Development Council, Cornell Cooperative Extension, Cayuga Medical Center, families, therapists, NYSDOH Bureau of Early Intervention, NYS Department of Environmental Conservation, Soil and Water Conservation District, regulated facilities, local colleges/university, human service agencies, other county departments, NYSDOH...</p>

Results Based Accountability™ Headline Performance Measures

Community Health

HOW MUCH	8,091	HOW WELL	88 – 100%	BETTER OFF	#/%
Number of People Served		Percentage Served Within Program Established		Number of Significant (Negative) Health Outcomes	

THE STORY BEHIND THE DATA

<p>WIC – 6,130 Immunizations – 849 Maternal Child Health – 226 Communicable Disease – 883 Lead – 3 Total served = 8,091</p>	<p>WIC – 88% caseload utilization of WIC benefits Immunizations – 100% Maternal Child Health – 100% Communicable Disease – 100% Lead – 100%</p>	<p>WIC – 511 participants served monthly; in December 2019 the no show rate decreased to 13.7% Immunizations – Client satisfaction results – 95 of 352 surveys returned with 95% agreeing with care provided</p>
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<p>WIC added the Groton Head Start site in March 2019 to better serve community residents.</p> <p>Routine childhood and adult Immunizations were provided by appointment at the department.</p> <p>Maternal child home visits were provided to pregnant and postpartum women.</p>	<p>WIC has 3 Qualified Nutritionists who provide nutrition education and issue benefits. Clinic operations allows for daytime and evening hours.</p> <p>Clinic staff responded well to the NYS elimination of religious exemptions to required school immunizations and subsequent increase demand in timely provision of immunizations to avoid missed school days.</p> <p>Offered additional postpartum home visits to support successful lactation, to identify early signs of postpartum depression and to refer for Mental Health services and other community resources as needed.</p>	<p>Maternal Child Health – Client satisfaction results – 29 of 135 surveys returned with 97% agreeing with care provided</p> <p>Communicable Disease – No significant disease outbreaks, specifically no vaccine preventable diseases</p> <p>Lead – Low incidence of lead cases</p> <p>WIC implemented eWIC benefit card which replaced paper vouchers to purchase WIC approved foods in grocery stores. As a result, an increase in participant utilization of WIC benefits with a high participant satisfaction rate is noted.</p> <p>Clinic client satisfaction with services remained high at 95%. Anticipate increased immunization rate of children in grades K-12 due to the change in regulation though NYS statistical report on school age immunization rate not yet distributed. Maternal child client satisfaction indicative of agreement with care provided.</p>
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Public Health: Children with Special Healthcare Needs																																	
HOW MUCH	545	HOW WELL	67%	BETTER OFF	(% see chart below)																												
Number of Children Served in Early Intervention (EI)		Percentage of Annual Performance Report (APR) Indicators at or Above State Targets (3A1-3C2)		Percentage of APR Indicators Meeting State Targets (3A1-3C2)																													
The Story Behind the Data																																	
<p>The Outcome sample is a random study each year with a different sample sizes each year. Children ongoing in the program have an entry and exit survey which results in the percentages listed in the table.</p>		<p>The Outcome questions help the EI therapists and families develop goals and strategies for their child in the EI program based on their area of delay. This helps focus the therapy on areas that need improvement and determine the types of services orders on the Individualized Service Plan for the child. The specific indicators explained below helps to determine <i>how well</i> we did with children that entered the program below age expectations with these skills and were able to make growth to typical age expectations (#1s) and for those children that made substantial growth with their skills. (#2's)</p> <p>All the indicators are a combination of all 5 developmental areas for a child, it gives a wholistic picture of the child's development.</p> <p>The significant provider shortage caused some children to go without service for periods of time waiting for a provider. Tompkins County had shortages in all disciplines since 2013 when the state made major changes in billing and contracting with the providers.</p> <p>Improvement in all areas is possible if we have an increase in the number of providers in our Early Intervention program.</p>		<p>The results show how improvement in most children are near state target percentage.</p> <table border="1"> <thead> <tr> <th>Indicator</th> <th>State Target</th> <th>Tompkins County Results 2018-19</th> <th>State Results 2016-17</th> </tr> </thead> <tbody> <tr> <td>3A1</td> <td>62%</td> <td>64.3%*</td> <td>64.3%</td> </tr> <tr> <td>3A2</td> <td>44%</td> <td>65.0%*</td> <td>44.7%</td> </tr> <tr> <td>3B1</td> <td>74.3%</td> <td>72.2%</td> <td>74.3%</td> </tr> <tr> <td>3B2</td> <td>42%</td> <td>45.0%*</td> <td>39.3%</td> </tr> <tr> <td>3C1</td> <td>72%</td> <td>61.1%</td> <td>73.5%</td> </tr> <tr> <td>3C2</td> <td>41%</td> <td>50.0%*</td> <td>37.0%</td> </tr> </tbody> </table> <p>* indicates measure is above State Target</p>		Indicator	State Target	Tompkins County Results 2018-19	State Results 2016-17	3A1	62%	64.3%*	64.3%	3A2	44%	65.0%*	44.7%	3B1	74.3%	72.2%	74.3%	3B2	42%	45.0%*	39.3%	3C1	72%	61.1%	73.5%	3C2	41%	50.0%*	37.0%
Indicator	State Target	Tompkins County Results 2018-19	State Results 2016-17																														
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	<p>Explanation of the chosen Indicators:</p> <p>3A1. Percentage of children who entered or exited the program below age expectations in positive social-emotional skills who substantially increased their rate of growth by the time they exited the program.</p> <p>3A2. Percentage children who entered or exited the program below age expectations in positive social emotional skills who were functioning within age expectations by the time they exited the program.</p> <p>3B1. Percentage of children who entered or exited below age expectations in acquisition of use of knowledge and skills who substantially increased their rate of growth by the time they exited the program.</p> <p>3B2. Percentage of children who entered or exited below age expectations in acquisition and use of knowledge and skills who were functioning within age expectations by the time they exited the program.</p> <p>3C1. Percentage of children who entered or exited below age expectations in use of appropriate behaviors to meet their needs who substantially increased their rate of growth by the time they exited the program.</p> <p>3C2. Percentage of children who entered or exited below age expectations in use of appropriate behaviors to meet their needs who were functioning with age expectations by the time they exited the program.</p>	
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Environmental Health

HOW MUCH	1,460	HOW WELL	<u>1Q</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	BETTER OFF	527	
			91%	74%	83%	127%			
Number of Inspections at Regulated Facilities			Percent of Inspections Completed/ Inspection Assigned				Number of Significant public health incidents		

The Story Behind the Data

<p>HOW MUCH: # of Inspection at Regulated Facilities</p> <p>Inspection types include pre-operational, routine, and re-inspections performed in the following programs: Food Service Establishments, Temporary Food Service, Temporary Residences, Campgrounds, Mobile Home Parks, Agricultural Fairgrounds, Mass Gathering, Children’s Camps, Bathing Facilities and Public Water Supplies.</p>	<p>HOW WELL: % of Inspections Completed/ Inspection Assigned</p> <p>This percentage is used to guide the Division’s management of the anticipated workload for regulated programs across the year to account for seasonal variations and to ensure the Division can respond to unanticipated events while meeting mandated inspection requirements.</p>	<p>Better Off: # of Significant Public Incidents (defined as BOH actions taken, Boil Water Orders issued, and critical violations cited).</p> <p>This shows the number of potential public health hazards that have resulted in an intervention by the Division to prevent the possibility of illness and/or injury to the public.</p>
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Public Health Services

Program	# Served	Total Cost	Local share	# FTE’s	Impact Assessment: Why is this funded?
Administration	114,500 (incl. on campus students)	\$1,186,417	\$624,119	9.00	Oversight of the entire department is essential to assure efficiency and compliance with rules and regulations and to monitor expenditures and revenues. In addition, Administration is responsible for planning to address needs of the community (Community Health Assessment, Community Health Improvement Plan). This program also oversees the Vital Records Office.
Chronic Disease Prevention		\$249,839	\$124,423	2.60	This program is responsible for engaging and mobilizing the community to make environmental, policy and organizational changes which are effective in supporting healthy behaviors. To address underlying causes of chronic diseases such as cardiovascular, diabetes and respiratory diseases including asthma and COPD. Promotes chronic disease prevention and self-management programs to healthcare providers, business and targeted groups.

Communicable Disease	114,500 (incl. on campus students)	\$770,983	\$587,519	5.70	Minimize impact to the community and protect public health through early identification of communicable disease; timely disease reporting by providers, hospitals, labs; send provider alerts on screening, testing and treatment; provide education to the public and/or affected persons regarding risk and prevention of disease. Rabies post exposure treatment. NYSDOH Public Health Law mandate.
Immunizations		\$217,530	\$83,412	2.30	Provision of routine childhood and adult immunizations to those who are uninsured or underinsured. Seasonal influenza vaccinations are offered on a limited basis to all ages. To respond to emergent illness and outbreaks such as measles and pertussis.
Emergency Preparedness & Response	114,500 (incl. on campus students)	\$91,106	\$1,445	1.00	This program establishes the common planning framework to build and enhance preparedness concepts to be implemented through interdisciplinary and multi-jurisdictional approaches across the county. To meet public health preparedness objectives including plans for large scale Points of Dispensing of stockpiled supplies, medications, etc. plans that prevent a direct, severe and immediate threat to the health and welfare of the community.
Injury Prevention & Control		\$262,078	\$103,619	3.00	To promote healthy homes in target at-risk areas by preventing or minimizing indoor air pollution, residential fire deaths, lead poisoning, reducing exposure to second-hand tobacco smoke and to reduce hospitalizations due to asthma exacerbations by reducing triggers in the home. To promote a culture of safety and meet regulatory requirements from OSHA/PESH in county departments; provision of mandated training, respiratory fit testing, and audiometric screenings.
Lead Poisoning Prevention		\$66,603	\$11,583	.50	Lead case management services are provided to those families identified with elevated lead levels in children (birth to 18 years). Services also include environmental assessment and blood lead testing.
Community Environmental Health & Food Protection	114,500 (incl. on campus students)	\$707,421	\$251,515	8.30	To ensure permitted facilities are constructed, maintained, inspected and operated in a manner to eliminate illness, injury and death. Facilities include food service establishments, mobile home parks, swimming pools and bathing beaches, children's camps, hotels/motels, campgrounds, mass gatherings, fair grounds. Prevents or minimizes the sale of tobacco products to minors. Decreases exposure of residents and visitors to second-hand smoke by enforcing requirements prohibiting smoking in public buildings

					(restaurants, hotels, municipal buildings, etc.) Response to nuisance complaints.
Environmental Health Exposure Investigation, Assessment & Response		\$12,072	\$2,382	.10	Responsible for responding to reports of chemical exposures by performing an environmental health assessment at the site of the incident; conduct a preliminary evaluation of health effects potentially attributable to chemicals within the municipalities jurisdiction. Provision of education and radon test kits through Cooperative Extension.
Water Supply Protection Programs	114,500 (incl. on campus students)	\$761,539	\$284,422	8.00	To protect public health by preventing disease and illness due to inadequately treated sewage, to provide technical resources to residents with individual water systems and by ensuring public water systems provide potable drinking water in compliance with Part 5 of the NYS Sanitary Code and federal Safe Drinking Water Act. To enforce regulations for safe drinking water quality that result in the virtual absence of water borne disease outbreaks. Mandated by NYSDOH.
Family Health		\$1,125,930	\$363,087	13.00	To safeguard and improve the health of low-income women, infants and preschool children who are at nutritional risk by providing at no cost: healthy foods to supplement diets, information on healthy eating and promoting healthy lifestyles and referrals to health care. To provide evidenced based home visits to families who are at risk for neglect or abuse, have been reported for maltreatment and involved with Family Treatment Court. Educate and support income eligible pregnant women to access early prenatal care to achieve a healthy birth outcome. Maternal child health preventive home visits serve identified at-risk women and children. Promotion of successful breastfeeding and promotion of healthy infant growth and development. Early identification of infant development delays and subsequent referrals to Early Intervention.
Children with Special Care Needs	Preschool Early Intervention	\$1,295,494 \$5,390,979 \$561,741	\$943,215 \$1,942,278 \$278,375	13.00	Provides administrative support to seek reimbursement from the state and federal government to reduce cost to the County (Preschool and Early Intervention). Ensures regulatory oversight of the referral process, parent rights, services delivered, assistive technology and transition to the Preschool Special Education program. Staff provides service coordination for eligible families, ensures service delivery and timeliness, provides advocacy, monitors effectiveness of services, adjusts as needed, ensures

					communication with medical home. To ensure the child has adequate resources, appropriate service delivery and assistive technology to address developmental delays. These programs are mandated by state and federal regulations.
Medical Examiner		\$243,305	\$242,925		To oversee the process of forensic medical services to determine the cause of death through appropriate investigation and certification for unattended deaths. NYS mandate.
Public Health Department					

Tompkins County (G2) Department: Recycling & Materials Management

YEAR: 2019

Program Purpose:

The mission of the Department of Recycling and Materials Management is to develop and implement a sustainable materials management strategy for Tompkins County. With a focus on the state’s solid waste diversion priority, this approach utilizes and prioritizes environmentally sound, cost-effective, socially responsible, and safe practices. This is accomplished through coordinated programs and services with a focus on the 4R’s (Reduce, Reuse, Recycle, and Rebuy).

Customers | Clients:

Residents, Businesses, & Educational Institutions

Partners:

Community - Host events, schools, summer camps, outreach assistants, Casella Recycling

RSWC – Casella Recycling, Casella Hauling, users, licensed haulers, destination markets, NYSDEC

Rec Col – Casella Hauling, residents, small businesses

FSR DS – Host sites, drop spot attendants, Cayuga Compost, Casella Recycling, users, NYSDEC

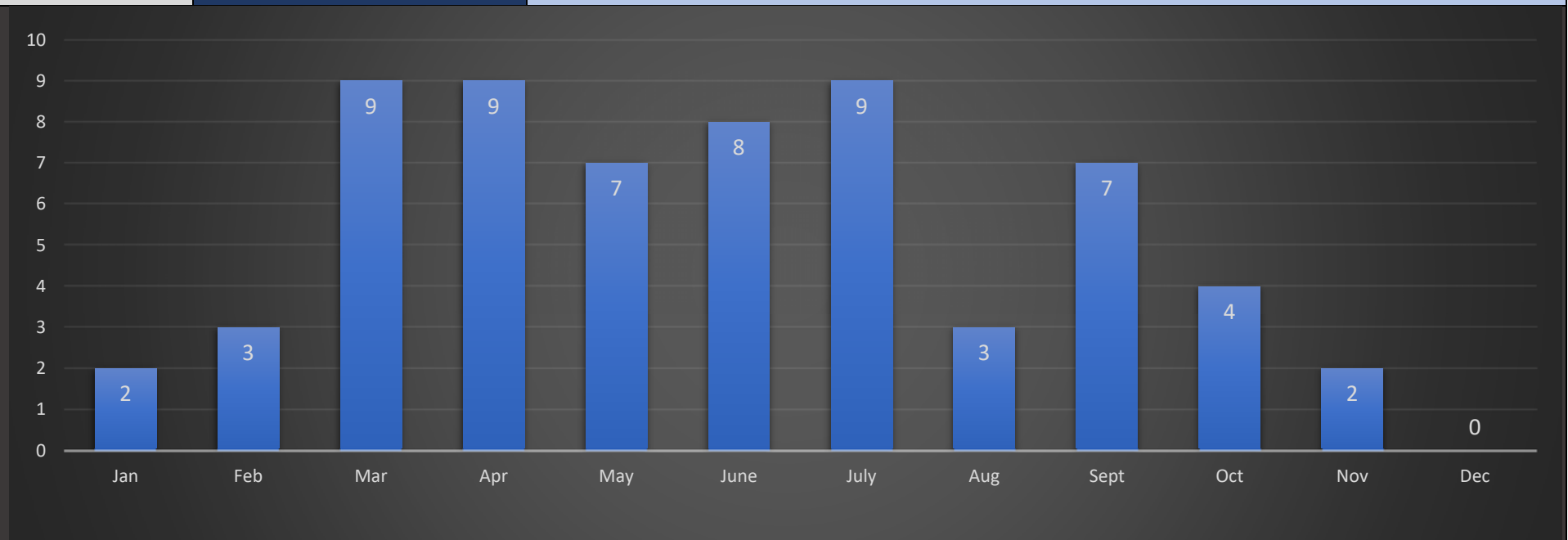
Results-Based Accountability™ Headline Performance Measures

Communications

HOW MUCH

65

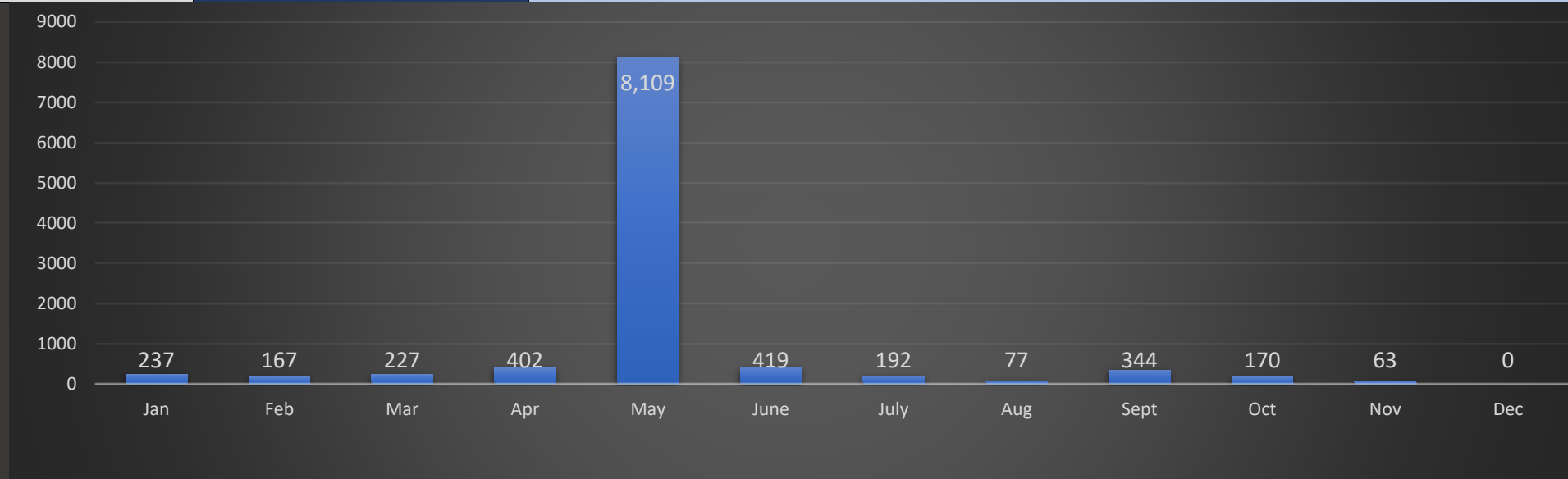
Number of tours, events, & presentations



HOW WELL

10,312

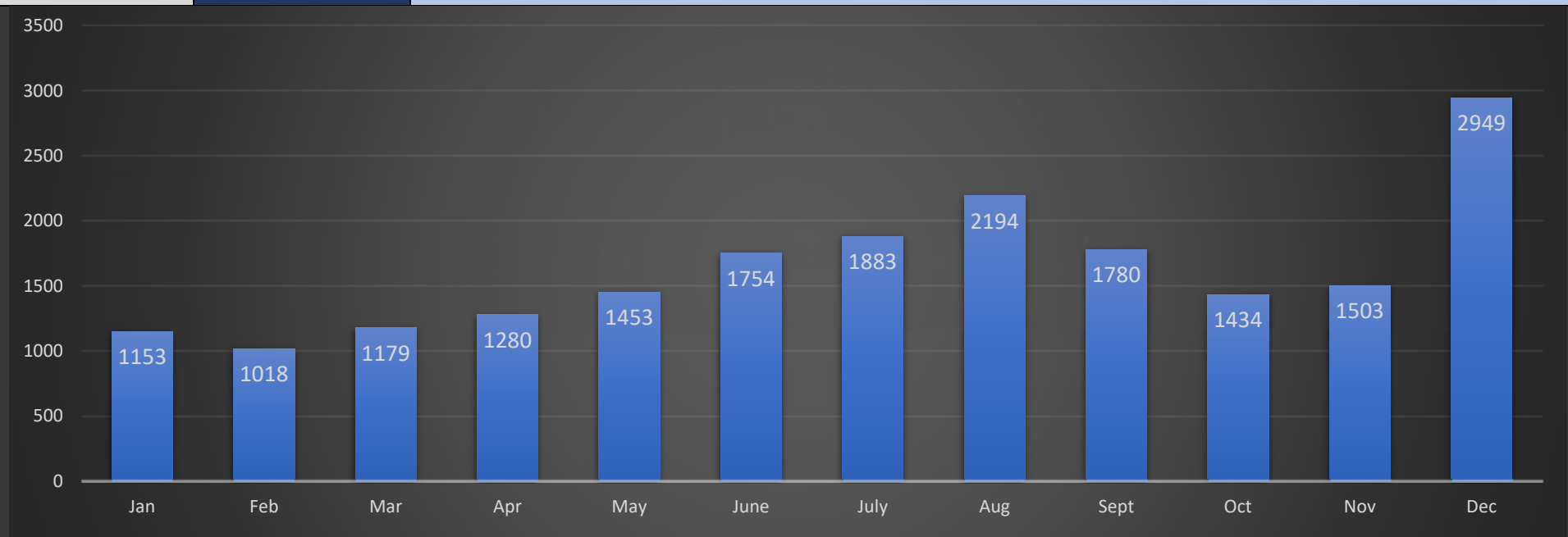
Number of Resident Interactions



BETTER OFF

19,580

Number of Residents Engaged in Waste Reduction & Recycling Programs

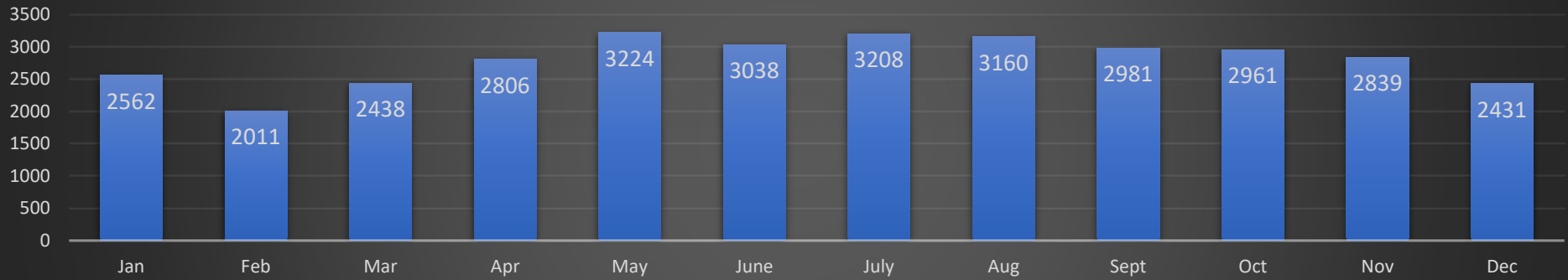


RSWC Operations

HOW MUCH

2,804.9 tons

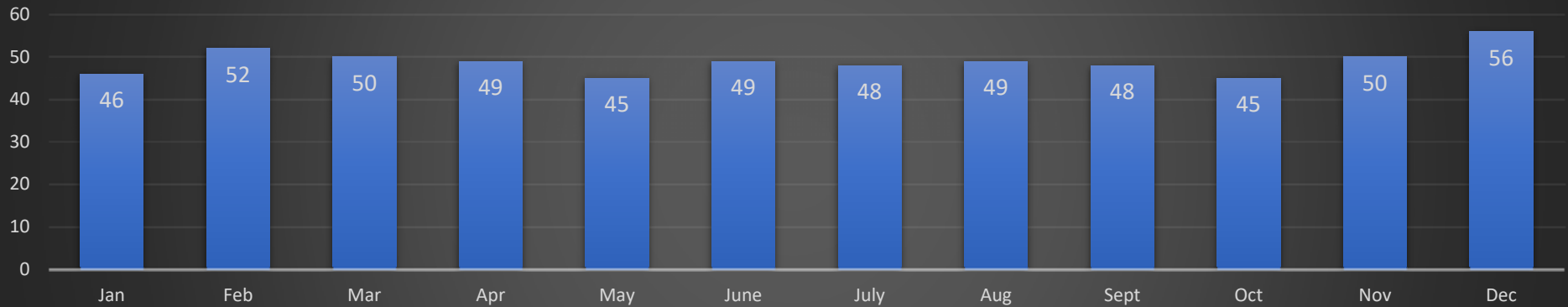
All Tonnage Handled at The RSWC Including All Trash & Recycling



HOW WELL

48.9 %

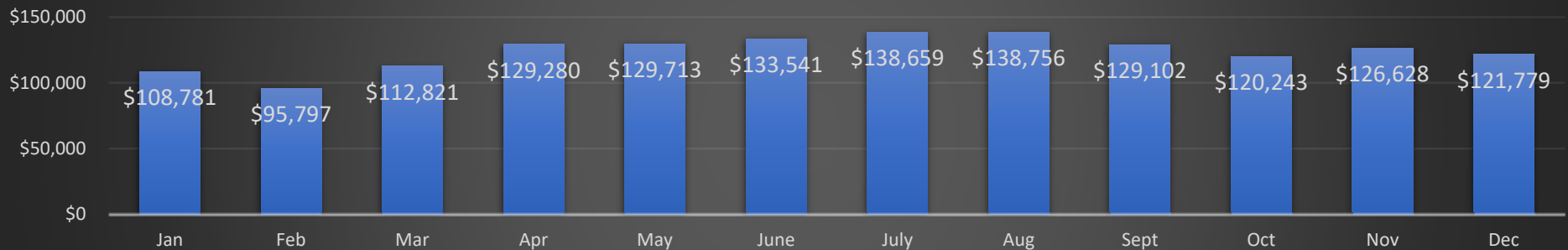
Percent Diverted from Landfills



BETTER OFF

\$127,865

Average Disposal Cost Avoided by Customers Per Month

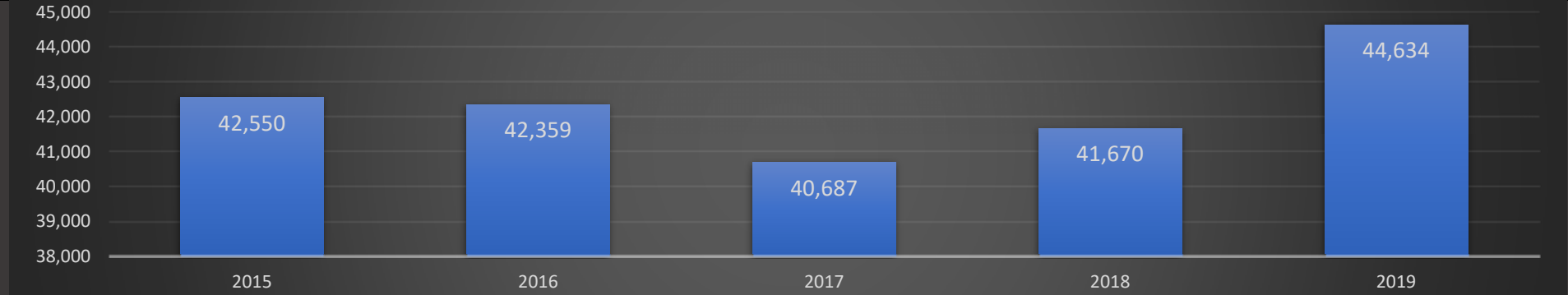


Recycling Collection

HOW MUCH

44,634

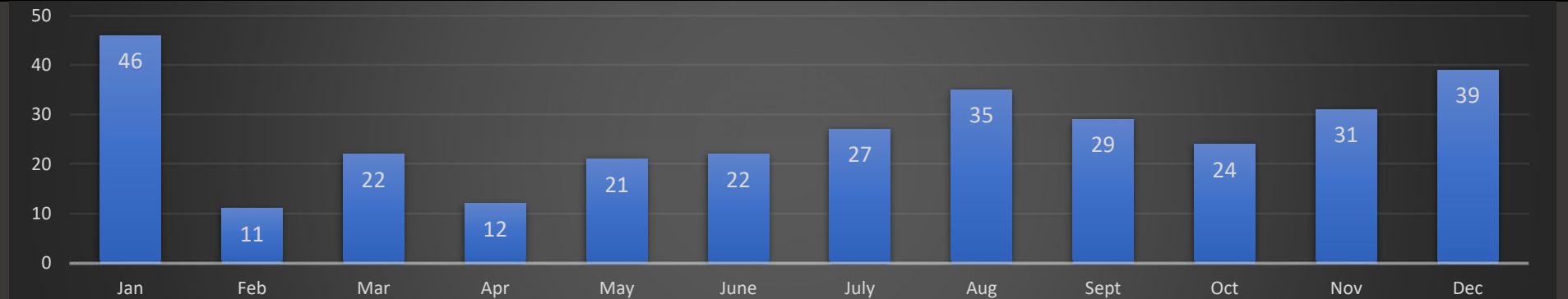
Number of Households Served



HOW WELL:

22.2

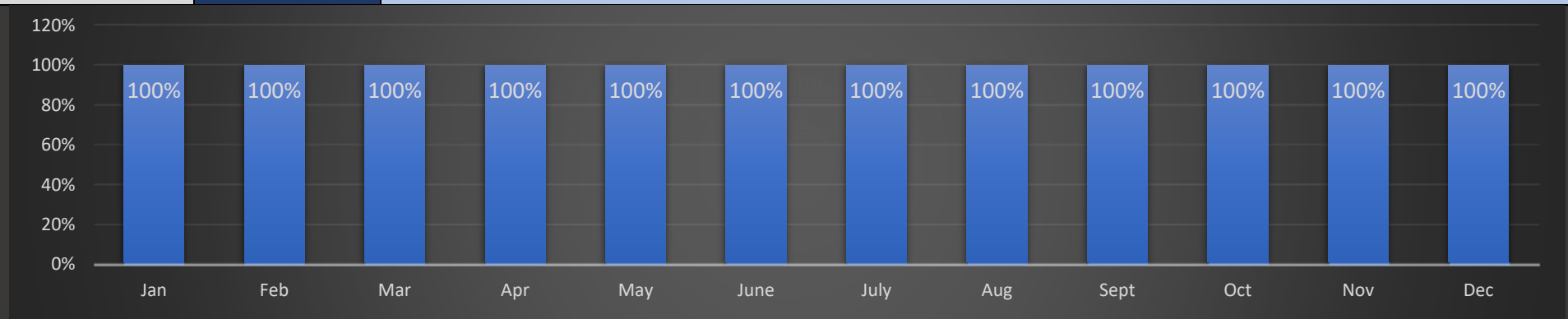
Number of Missed Pick-Ups Reported Per Month



BETTER OFF:

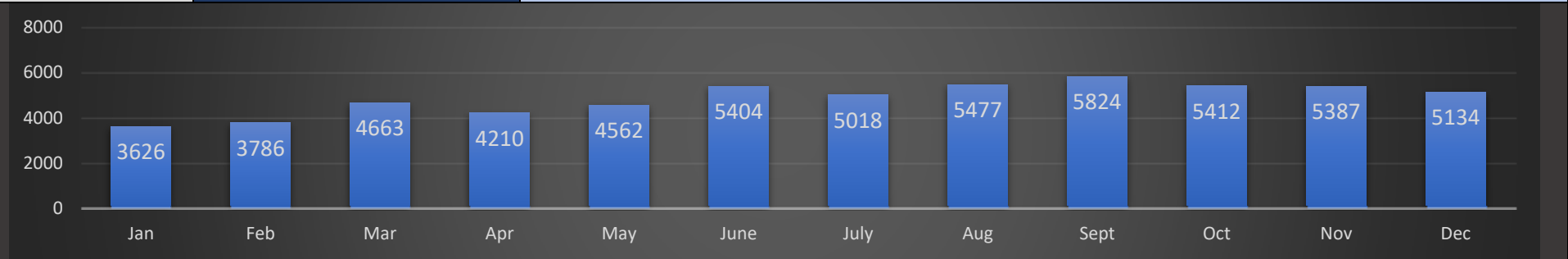
100%

Percentage of Missed Pick-Ups Resolved

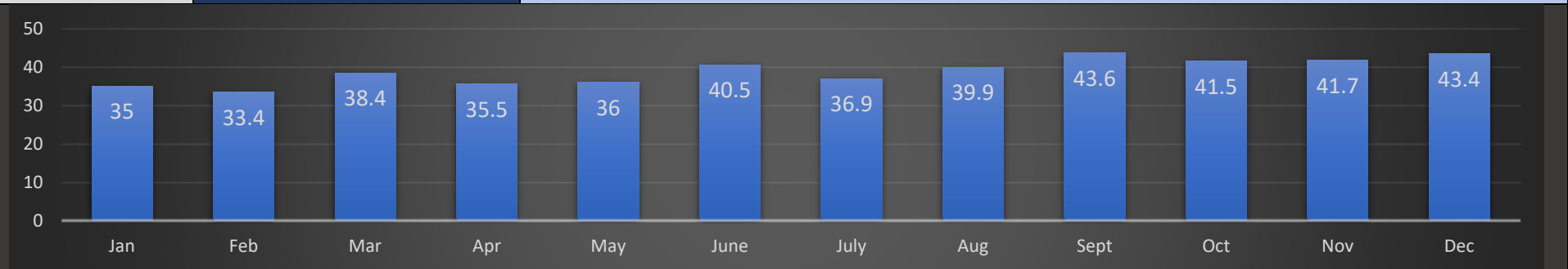


Food Scraps Recycling Drop Spots

HOW MUCH **58,512** **Number of Monthly Users (Drops)**



HOW WELL: **465.8 tons** **Tons Diverted from Landfills**



BETTER OFF: **\$41,930** **Cost Avoidance to Users**



Recycling & Materials Management

Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Administration	60,242	\$403,578	0	3.25	The primary function of customer service would need to be handled by others. That is, answering phone calls and general questions or concerns, the issuing of solid waste permits and collecting fees for permits and disposal punch cards and/or coupons would need to be handled by others or abolished. Internal communication and office support would need to be absorbed by other staff members. Customer interaction with administrative staff is viewed as a positive experience and contributes to the strong reputation the Department enjoys in the community
Household Hazardous Waste Management	1,320	\$130,814	0	0.25	This program provides a low cost safe management alternative for the most toxic waste generated by residents, conditionally exempt small-quantity generators, and institutions including but not limited to paint, fluorescent tubes, motor oil, and other universal wastes.
Old Landfills and Facilities	102,180	\$195,832	0	0.50	This is a mandated program and is authorized through landfill closure plans approved by the NYSDEC.
Recycling	35,133	\$1,397,886	0	5.75	This program is essential to process, transfer, and market recyclables collected. The program generates positive revenues that help to support linked programs such as education, composting, reuse and enforcement of Federal, State and Local recycling laws. The recycling program is the cornerstone of managing solid waste in the County.
Recycling Collection	70,504	\$1,663,626	0	0.25	This program is important to meet the county waste diversion. This program provides the community with convenient, reliable, and sustainable recycling services.
Solid Waste Disposal	33,374	\$1,978,225	0	3.75	Service is essential to the community to enforce applicable laws dealing with illegal dumping, burning and disposing of solid waste. Provides the community with an option for disposal that reduces risk to human health and the environment.
Waste Reduction	10,412	\$200,547	0	0.25	This program is important to the community by educating residents and businesses on how to reduce and reuse by diverting material from landfills. This program also provides tools and resources that help residents minimize disposal costs. A focus on green purchasing and source reduction also helps minimize the quantity and toxicity of the waste stream. By avoiding disposal, these programs help mitigate climate impacts associated with transportation and landfilling of materials.

RECYCLING & MATERIALS MANAGEMENT

Tompkins County (G2) Department: Sheriff – Corrections

YEAR: 2019

Program Purpose:

Goals are to provide a safe, secure place for inmates who are remanded to the Custody of the Sheriff. We strive to offer programs to help reduce recidivism.

Customers | Clients:

Tompkins County Taxpayers

Partners:

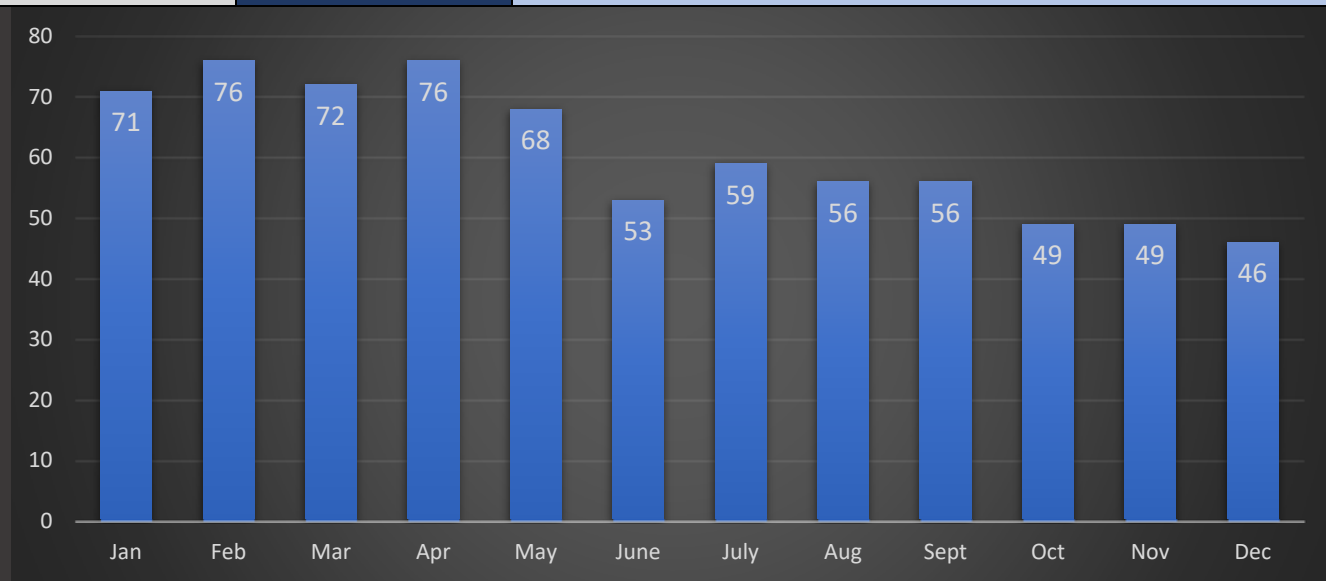
OAR, TST BOCES, CCE, CFP, Probation

Results-Based Accountability™ Headline Performance Measures

HOW MUCH

62

Average Daily Census



The New York State Sheriff’s Association (NYSSA) accreditation programs establish a standard of excellence in a particular area of the Sheriff’s responsibility. Participation in the NYSSA accreditation programs promote efficiency, raises the quality of service, improves morale and, often reduces insurance costs.

HOW WELL

100%

Percentage of Required Accreditation Items Addressed in Less Than 3 Months

NO GRAPH

(First data point)

The New York State Sheriff’s Association (NYSSA) accreditation programs establish a standard of excellence in a particular area of the Sheriff’s responsibility. Participation in the NYSSA accreditation programs promote efficiency, raises the quality of service, improves morale and, often reduces insurance costs.

How well the Sheriff Corrections addresses items in need of attention will be the *How Well* performance measure. For example, if we had 5 of 166 standards that needed correction, how quickly these issues were addressed in terms of the numbers of days, weeks, or quarters will be the measure.

BETTER OFF	2019	Accreditation
<p>Commission of Corrections: 2019 NYSCOC Annual Evaluation was completed from June 10-14 of 2019. During this evaluation, 6 items required attention and these items were corrected by 8/26/19.</p> <p>NYSSA Accreditation: 2017 NY Sheriffs Association Accreditation was originally completed in 2009 and last reviewed in 2017, each review is good for five-year period.</p>		<p>The operation of a safe and secure county jail is one of the most difficult government functions, one which exposes the Sheriff and county government to great legal and financial liability. The NYSSA jail accreditation program is designed to enhance county jail operations and reduce exposure to liability. The NYSSA jail accreditation program has established 166 standards of excellence which must be met by a county jail for the facility to earn accredited status.</p>

Sheriff- Corrections

Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Jail	619 Admissions	5,041,836	5,006,836	48.4	The Tompkins County jail is mandated by state law to provide a facility to incarcerate persons as directed by the courts. The Corrections function is to safely and humanely detain such persons until otherwise instructed by the court system. In addition, a variety of programs are provided through various county and community agencies to actively work with incarcerated persons to provide additional education, instruction, job skills. Corrections also contacts community organizations so that when individuals are returned to the community, they have an opportunity to try and become a productive part of our community.
Medical/ Board out	1,885 Medical Inmate contacts 1,808 Mental Health Inmate	\$437,683	\$437,683		This is a mandated responsibility. The Sheriff's Office carries out the medical functions in a professional and efficient manner. This is a mandated account required to operate a jail and only related directly to medical care and the housing cost only of boarding inmates as needed. The program does not include the wages and benefits for a full-time nurse. The program does not include other associated costs of boarding inmates such as labor, transportation and repair of vehicles. The funding only covers housing expenses for inmates who must be boarded out and medical cost for inmates in our custody.

Sheriff: Corrections

Tompkins County (G2) Department: Weights & Measures

Year: 2019

Program Purpose

Weights & Measures mission is to uphold the pertaining State Ag. and Markets Laws that protect and serve consumers as well as business owners. This is achieved through the inspection, testing and certification of all commercially used weighing, measuring, and metering devices (e.g., different size scales from jewelry and pharmacy up to a vehicle scales, gasoline pumps, fuel oil trucks, linear measuring devices, bulk milk tanks, and timed devices such as air pumps and vacuums) in the county. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count along with ensuring the declarations of identity, responsibility, and quantity are being used correctly. Weights & Measures responds to and investigates consumer’s complaints and answers questions. The Weights & Measures goal is to make Tompkins County a safer county for consumers and businesses to conduct trade in a mutually beneficial and honest manner.

Customers | Clients:

Every man, woman, and child that resides in, or travels through, that conducts business buying or selling goods in Tompkins County

Partners:

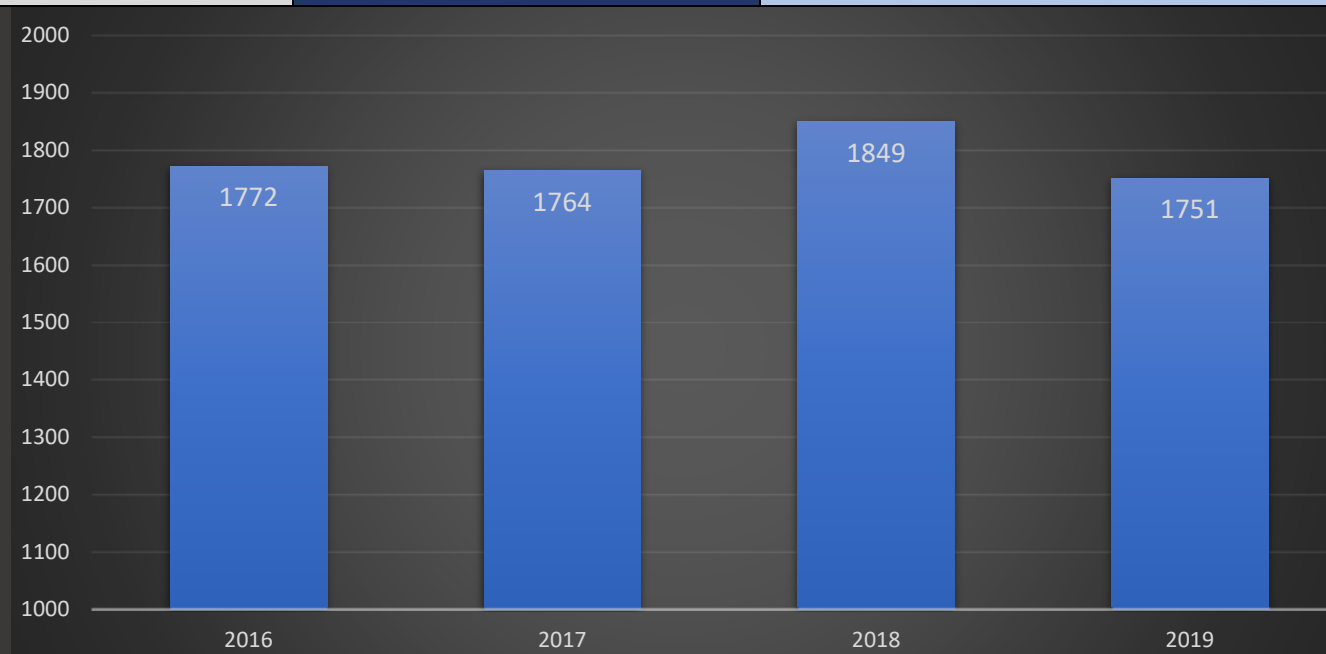
NYS Weights & Measures

Results-Based Accountability™ Headline Performance Measures

HOW MUCH

1,751

Number of Devices Tested

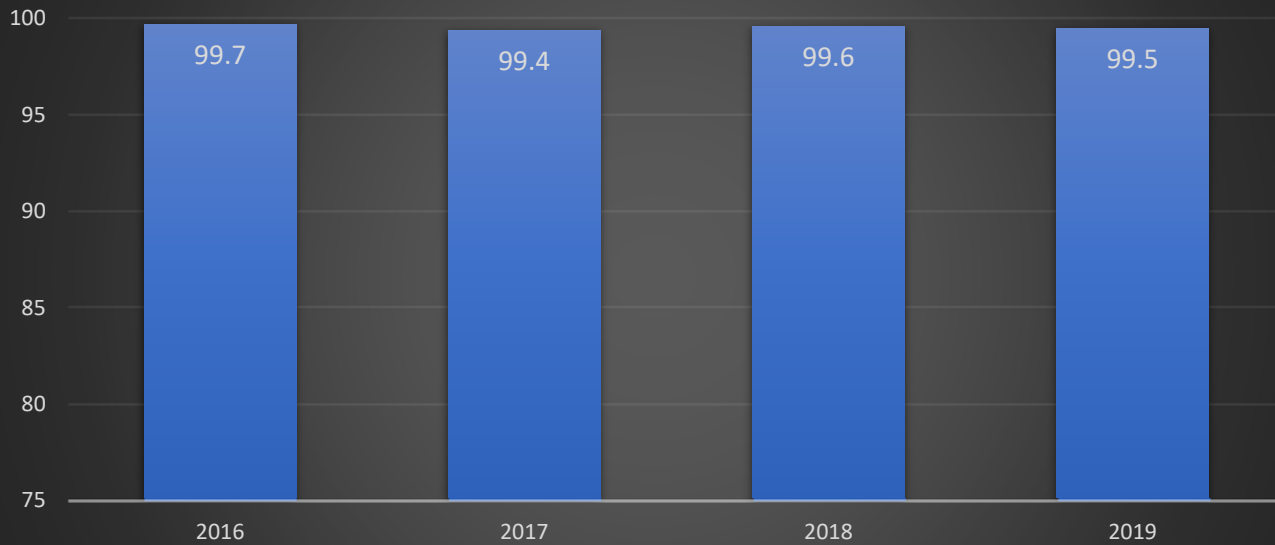


Weights & Measures is responsible for inspecting and testing the accuracy of packaged commodities and the devices used to weigh, measure, or meter goods sold to consumers. If packages are found to be out of tolerance in favor of the business displaying the packages for sale, they are ordered to be removed from display for sale and corrected or removed permanently. If devices are found to be out of tolerance in favor of a business, the business is issued a “Stop Use – Stop Removal” order for the device and the device is ordered repaired and may not be used until the device is retested after repair/recalibration to confirm accuracy.

HOW WELL

99.54 %

Percentage of Devices Which Are Accurate

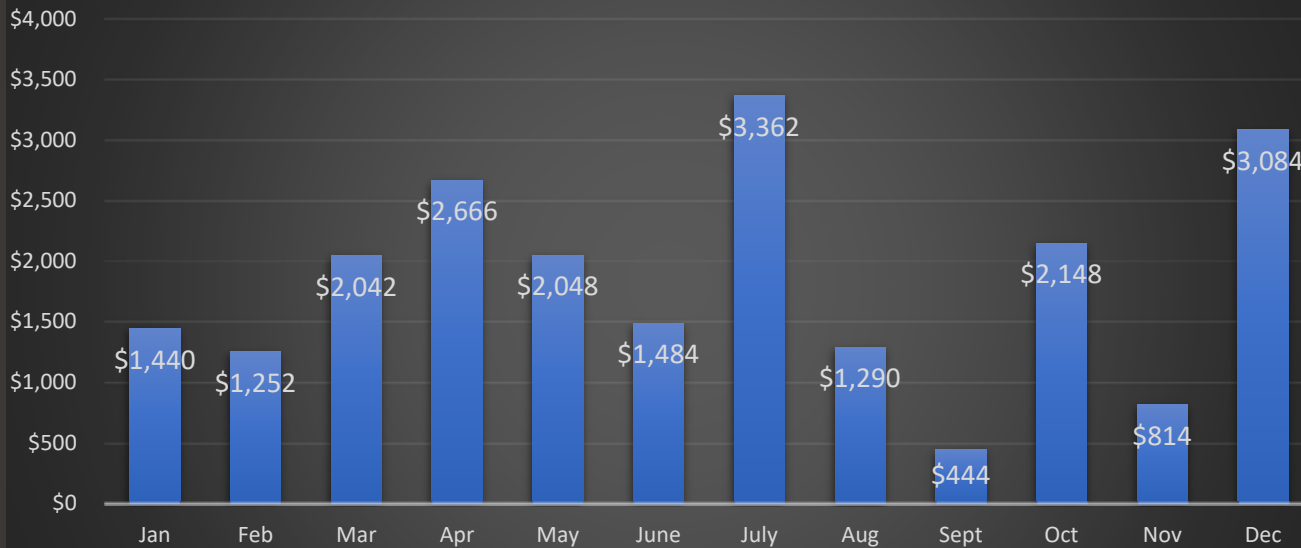


The high degree of accuracy is due to regular testing of devices used for the sale of commodities. These devices are sealed with tamper evident materials or utilize an electronic audit trail which would, during an inspection, visually inform an inspector if the device calibration has been changed. Sealing practices are used for accountability and consistency to ensure business and consumer protection

BETTER OFF

\$22,074

Fees/ Fines Collected



As a last resort, fines are issued to businesses that are found to be in contravention of NYCRR's, Article 16 Agriculture & Markets Law, or an Official Order issued for non-conforming devices or business practices.

Weights and Measures

Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Weights and Measures	100,000+	\$167,354	\$142,422	1.0	<p>This department protects everyone that conducts business, buying or selling, in and around Tompkins County. The sale of commodities is an exchange of values, but the purchasing public cannot readily check each transaction in daily trade as easily as they can the changing of money; it therefore becomes highly important, in fact more important than police protection because there are far more business transactions than robberies, to protect the honest dealer and the consuming public by a rigorous and systematic inspection of weights and measures devices and the methods of using them.</p> <p>The following is an excerpt from the 1907 state weights and measures annual report when there was no organized enforcement of the laws.</p> <p>"CONDITIONS EXISTING. The conditions of the weights and measures, as ascertained by the office and field, work, may be briefly summarized as follows:</p> <p>(1) Where no inspection exists, the great majority (about 75 per cent.) of weights and measures are faulty, about 5 per cent of which are to the detriment of the dealer, the rest to the detriment of the public.</p> <p>(2) Where an inspection exists, it has rarely been intelligently, systematically or properly done, due to lack of Support from the State and local authorities.</p> <p>(3) With a very few exceptions the so-called standards of the cities, counties and towns are in no fit condition to be used, and as a rule have never been verified or stamped by the State Superintendent of Weights and Measures, are therefore not legal standards.</p> <p>(4) Every honest dealer welcomes a rigid and systematic inspection of weights and measures.</p> <p>(5) The public is realizing that honest quantity should go hand in hand with honest quality and are beginning to demand their rights "</p>

WEIGHTS & MEASURES

Departmental Performance Reports – Group Three

Each department in Group Three (G3) has selected their performance measures with the expectation of developing a process to collect data in 2020. Presenting metrics is not an expectation for G3 RBA Performance Report. A handful of departments may provide some data. These departments already had existing metrics that they are able to use within the RBA framework. G3 departments have brainstormed on what areas and sub-sections to concentrate on, and from them, what performance measures to showcase. As each department begins collecting data, it is expected that they will discover both pros and cons with their current metrics and therefore some changes will follow. RBA is self-developed and individualized, and each department will have their own unique way of showcasing their performance measurements.

Tompkins County (Grouping #) Department					YEAR 2019
Program purpose:			Customers Clients:		
The purpose, goals, and programs of the department.			The people that the department serves		
			Partners:		
			Individuals or organizations that the department works with that could influence the performance measure		
Results Based Accountability™ Headline Performance Measures					
HOW MUCH:	# from 2019	HOW WELL:	#/% related to 2019	BETTER OFF:	% related to 2019
How much does the department/unit do in this area? (Quantity/ Effort)		How well does the department do this? (Quality/ Effort)		Is anyone better off as a result of the work the department does? (Quantity/ Quality of Effect)	
Department Services:					
The information below was previously captured in the Program Impact Assessments					
Program	# served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
The Departmental Program Areas	The number of people served	The total cost for this program area	Local cost for this program area	# of Full-Time Equivalents	Program Narrative
					Department

Tompkins County (G3) Department: Office for The Aging

YEAR: 2019

Program Purpose:	Customers Clients:
Vision: The mission of the Office for the Aging is to assist older adults and persons with long-term care needs to live independently in their homes and communities with quality of life and dignity. Access to a network of home and community-based services is critical to supporting people throughout the lifespan. The provision of medical, mental health, dental and long-term care should be integrated and person-centered, and should include family caregivers as an essential component of care planning.	Residents 60 or older and persons with long-term care needs
	Partners: Lifelong, INHS, Foodnet, LawNY, FLIC, DSS

Results-Based Accountability™ Headline Performance Measures

All Programs		
HOW MUCH	HOW WELL	BETTER OFF
# of clients serviced # of program offered	% with improved wellness % with increased stability	#/% of clients who stay at home #/% of reduced crisis events

Department: County Office for the Aging (COFA)

Program	Count	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Directly Provided	17,607	\$821,584	\$291,387	12.59	The federal Older American's Act charges local Offices for the Aging with providing a coordinated and comprehensive system of services for older adults, determining the extent of need, evaluating the effectiveness of the use of resources in meeting such need, and entering into provider agreements for the provision of services where needed. This includes fiscal and programmatic management of the Office for the Aging and monitoring of subcontracts as required by NYSOFA. For a relatively small department, 15 staff members, 10 FT and 5 PT the Office for the Aging has a highly detailed and complex budget to manage, with over 28 separate program units, 28 contracts, 12 subcontractors, 4 fiscal years and multiple reporting requirements. The services that the Office for the Aging directly provides first and foremost protects, advocates and attends to the needs of some of the most vulnerable members of the community and their families. The Office for the Aging/New York Connects is the County's trusted source of objective, unbiased information about the array of programs and services available for older adults in Tompkins County. Many of our programs connect staff with vulnerable and isolated older adults in the community and provide assessments for services who would not otherwise

					get the help they need. We are also able to match older adults who are frail, isolated, or homebound with regular social support. The Office for the Aging also provides programs such as Health Insurance Counseling, which has grown in activity, complexity and importance. This assistance and counseling help to maximize dollars for people and is essential in helping them to understand their health and prescription insurance and to rectify problems. In keeping with our mission our directly provided services are crucial to enabling at-risk seniors to live at home independently and assist in keeping older adults safely in their homes and communities.
Contracted	13,508	\$1,482,969	\$586,570	0	Many of the Office for the Aging's programs and services are subcontracted, and there is considerable work needed to manage the vouchering, particularly with large, complex programs involving client cost shares at varying rates. County funding allows the necessary infrastructure to support direct and subcontracted services. This allows the Office for the Aging fiscal, administration and planning staff to process required vouchers and claims, monitor all programs and services, and complete required reporting. This keeps the office in compliance with the NYS requirements and regulations in order to secure future funding. The Office for the Aging subcontracts with several agencies in the community to provide services for older adults. These services include but are not limited to meal delivery, in home care, legal services, home repair, outreach and recreation and transportation. These services also provide support and assistance for older adults who may not otherwise have access to services. For example, for an isolated older adult who receives meal delivery that may be the only contact they have with someone. We offer vital support for these agencies who in turn provide services that align with our mission and assist older adults to remain safely in their homes and communities.
COFA Directly Provided Services					COFA Contracted Services
Personal Emergency Response System (PERS) Caregiver Resource Center and Alzheimer's Support Unit NY Connects Information, Referral and Options Counseling Project CARE Friendly Visiting Health Insurance Counseling Home Energy Assistance Program (HEAP) Falls Prevention Home Safety Assessments Senior Farmer's Markey Nutrition Program Public Information and Outreach Regional Long-Term Care Ombudsman Program					<i>Better Housing for Tompkins County/INHS:</i> Tompkins County Small Home and Safety Repair Program Small Home Repair Program <i>Foodnet Meals on Wheels:</i> Senior Nutrition Program <i>Lifelong:</i> Senior Circle Newsletter Northside/Southside Program Aging Mastery Program Health Insurance Counseling

Finger Lakes Independence Center:
Home Care Registry
Consumer Directed Personal Assistance Program
Staffings, Caregivers, Home Instead, Comfort Keepers:
Expanded In-Home Services for the Elderly Program (EISEP)
DSS Long Term Care Services:
Long Term Care Information and Assistance
EISEP Assessment and Case Management
Law NY Legal Services:
Legal Assistance
Gadabout:
Transportation Services

Tompkins County (G3) Department: Board of Elections

YEAR: 2019

Program Purpose:	Customers Clients:
<p>Our Mission Statement: We are a bi-partisan team of Voting and Election Specialists, charged with the preservation of citizen confidence in the democratic process and enhancement of voter participation in elections.</p> <p>Directed by the County Election Commissioners, our Deputies, Clerks, Machine Technicians, and 300+ Election Day Inspectors are fiscally accountable to Tompkins County Legislators, and are responsible under New York State Election Law for the following:</p> <ul style="list-style-type: none"> • Voter eligibility, registration, and notification • Process and verify candidate petitions and documents • Assist candidates in understanding the steps needed in order to run for an elected office • Campaign finance disclosures of candidates and campaign committees • Recruit, train, and assign Election Day Inspectors to conduct elections • Maintain, repair, and deploy Election Day equipment; and • Canvass, audit, and certify voting results 	<p>All residents of Tompkins County 18 and older</p> <p>Partners:</p> <p>County Election Commissioners, Machine Technicians, and 300+ Election Day Inspectors</p>

Results-Based Accountability™ Headline Performance Measures

Increase Voter Turnout		
HOW MUCH	HOW WELL	BETTER OFF
<p># of eligible voters (ODD Election year) # of eligible voters (EVEN Election year) # of those who voted (ODD Election year) # of those who voted (EVEN Election year) # of new registered voters (ODD Election year) # of new registered voters (EVEN Election year)</p>	<p>% of eligible voters who voted</p>	<p>Generally speaking, everyone is better off when high voter turnout occurs. Voting and democracy provides people with equal opportunity to voice their opinion and vote for what they believe in, it holds elected officials accountable for their behavior while in office, and it prevents a minority from dictating the policies of a majority.</p>

Story Behind the Data

Election year 2019, began nine days of early voting to eligible voters of Tompkins County, further reducing personal barriers to participation. It was a great success! Tompkins County historically trends high in overall voter turnout in both odd and even calendar years in comparison to state voting averages. This pattern may be influenced by a combination of factors that include; a population of locally focused and politically engaged student voters, tenured elections management leadership, and healthy election management budgets that support elections workforce and voter education, equipment, and training.

Annually, Commissioners and Machine Technicians recruit, train, and assign 300 Election Day poll site workers to conduct various Primary, General, and Village Elections at 39 polling places throughout Tompkins County, and assist 5 School boards with their budget votes. Poll site workers are required by state election law to be trained prior to serving annually. Poll workers in Tompkins County may be called upon to support as many as three election events within a political calendar year.

Preparing, organizing, packing, and delivery of sixty plus forms, ballots, tools, and equipment needed to operate a poll site are time consuming (largely manual) activities. Weeks and many sets of bipartisan hands are needed to bring poll sites live on Election Day.

Election Clerks audit, maintain, and update 60,000 plus voter records annually, and work to ensure that eligible absentee (Federal, Military, Disabled) voters cast a vote by mail.

National, state, and local elections contests that are planned and executed annually by the TCBOE vary in scale, expense, and public participation in even and in odd calendar years.

Even calendar years are defined as Presidential, Gubernatorial and Federal election years. These contests attract significantly higher overall interest and public (voting) participation. Larger budgets are required for the TCBOE to operate in even years. Odd year contests are locally focused and defined as Legislator, Mayor, Supervisor, Justice and Clerk election years. These contests attract less public (voting) interest, yet there is significantly more candidate contact with the TCBOE, including filings of petitions, Certificates of Nomination, and related paperwork. Though the TCBOE experiences heavier local traffic, smaller budgets are required to operate during odd calendar years.

Another level of complexity for TCBOE measures is the unknown variable of major party election primaries. These are not predictable and may occur in both even and odd years. In short, two years in sequence are never alike, and may vary for many reasons. This is an important distinction to make when working to plan, interpret, and understand RBA metrics.

Key takeaways:

Even calendar years (Presidential, Gubernatorial, Federal) - Higher Voter Turnout = Increased Budget

Odd calendar years (Legislator, Mayor, Supervisor, Justice) - Lower Voter Turnout = Reduced Budget

BOARD OF ELECTIONS

Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Elections	60,000	898,737	761,805	7.15	Conduct/Certify Elections County-Wide (Village, Town, County, State, and National). Assist schools, fire districts, and the Ithaca Housing Authority with their Elections. Provide information to candidates running for office, including campaign finance and local party assistance. Poll site management, machine maintenance, and programming of ballots. Hire, train, and pay all election inspectors throughout the county

BOARD OF ELECTIONS

Tompkins County (G3) Department: Emergency Response (DoER)

YEAR: 2019

Program Purpose:	Customers Clients:
Coordination of fire, emergency medical services (EMS), law enforcement and emergency management activities within the county, coordination of emergency resources at all levels of Tompkins County and local governments and provides for E911 services in the county.	All citizens living in and traveling through the county.
	Partners:
	All Fire, EMS, Law enforcement agencies and county departments.

Results-Based Accountability™ Headline Performance Measures

Public Safety Answering Pointy/E-911

HOW MUCH	HOW WELL	BETTER OFF
# of 911 calls annually	% of calls answered in 10 seconds	#/% of life threatening calls dispatched within 2 minutes and 30
# of radio transmissions	% of calls answered in 20 seconds	
# of incidents annually	% of calls answered in 30 seconds	
	% of abandoned calls exceeding 3 seconds	
	% of radio transmissions successfully transmitted	

Emergency Response Coordination

HOW MUCH	HOW WELL	BETTER OFF
# of Emergency plans (each municipality)	% of checklist system tests	# of municipalities participating in emergency drills – annually
# of disasters declared in the county	% of Emergency plan after action reports completed	
	% FEMA Reimbursements received	

Certified First Responder

HOW MUCH	HOW WELL	BETTER OFF
# of CFR/EMT needed (assessment)	% of CFR/EMT (surplus/deficit)	#/% of calls where CFR/EMT responded
		#/% CFR/EMT first on scene (per jurisdiction)

Department of Emergency Response (DOER)					
Program	Count	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Emergency Communications Systems	100,000	1,264,588	541,366	2.4	Provides the radio communications systems, E911 network systems, and related infrastructure for the receipt, transmission, and on-going voice and electronic communications between the public and emergency responders. Coordination of emergency resources at all levels of Tompkins County and local governments
Emergency Response Coordination	100,000	277,174	230,594	2.7	Coordination of fire, emergency medical services, and emergency management activities within the jurisdiction. Administration of state and federal training programs and compliance with the National Incident Management System; eligibility for a variety of federally and state- supported funding streams and grants relies upon this non-mandated program.
Public Safety Answering Point/E-911	152,047	2,014,833	1,824,833	24.4	Dispatching operations for public safety. Provides tactical coordination and communications between dispatched responders.
DEPARTMENT OF EMERGENCY RESPONSE (DOER)					

Tompkins County (G3) Department: Finance

YEAR: 2019

Program Purpose:	Customers Clients:
County Charter, NYSGML require the maintenance of financial records in accordance with generally accepted accounting principles. Furthermore, the chief fiscal officer is required to submit an annual report to NYS and coordinate an audit of such financial records. The department is responsible for assuring that all expenditures of public resources are for a valid public purpose.	County Employees, County Departments, Tax Payers
	Partners:
	County Administration

Results-Based Accountability™ Headline Performance Measures

Treasury					
HOW MUCH	7,614	HOW WELL	%	BETTER OFF	#/%
# Receipt Transactions Processed		Measure the Time from Start to Finish		#/% Of Customers Satisfied with Service	
Accounting					
HOW MUCH	10,845	HOW WELL	%	BETTER OFF	#/%
# Of Journal Entry Transactions		% Accuracy		#/% Clean State Audit (Annual)	
Purchasing (Data Development)					
HOW MUCH	664	HOW WELL	%	BETTER OFF	#/%
# Of Transactions (Purchase Orders)		% of bids within an allotted timeframe		Data Development area	
Payroll					
HOW MUCH	26,017	HOW WELL	%	BETTER OFF	#/%
# of checks (annual) 2019 – 2,385 cks & 26,017 direct deposit		% completed at 3:00pm Wed Ratio: 1.2/800 Staff/ employees		#/% of accurate pay checks #/% Finance Dept. error #/% employee error	

Finance

Program	Count	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Accounting Services	100,000	973,159	862,998	5.55	County Charter, NYSGML require the maintenance of financial records in accordance with generally accepted accounting principles. Furthermore, the chief fiscal officer is required to submit an annual report to NYS and coordinate an audit of such financial records. The department is responsible for assuring that all expenditures of public resources are for a valid public purpose.
Treasury Services	100,000	379,613		3.65	County Charter, NYS GML requires the Chief Fiscal Officer to collect, have custody of, deposit, and disburse all fees and revenues necessary to support operations. The office is also responsible for enforcement of provisions of Real Property Tax Law.
Purchasing	800	100,564	100,564	2.0	Securing goods and services required for operations of County. This activity includes solicitation of quotations and formal bids as required by NYGML. Promotes efficient use of county resources.
Payroll & Benefit Management	800	**	**	1.8	Accounting and fiscal management of payroll function. ** budget dollars are accounted for in the Accounting Services **

FINANCE

Tompkins County (G3) Department: Office of Human Rights

YEAR: 2019

Program Purpose:	Customers Clients:
The Tompkins County Human Rights Commission (TCHRC) is a volunteer advisory group appointed by the Tompkins County Legislature for the purpose of fostering mutual understanding and respect among all persons in Tompkins County. The general role of the TCHRC is to encourage equality; discourage discrimination; and to serve as an advisory board to the Office of Human Rights. Commissioners (15 in all) must be residents of the County.	Commission
	Partners:
	Legislature, County Administration

Results-Based Accountability™ Headline Performance Measures

HUMAN RIGHTS COMMISSION		
HOW MUCH	HOW WELL	BETTER OFF
15: # of commission members 11: # of meetings* *Note: one meeting missed due to moratorium on advisory board meetings	100% of seats filled 80% Attendance (overall) 90% of members that report effective meetings (survey)	90% of commission members that believe it is fulfilling its mission

EDUCATION (Data Development)		
HOW MUCH	HOW WELL	BETTER OFF
OUTREACH (Data Development)		
HOW MUCH	HOW WELL	BETTER OFF

Department: Human Rights, Office of

Program	Count	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
TCHRC	2,500+	\$300,336	\$300,336	2.0	The general role of the Tompkins County Human Rights Commission is to encourage equality; discourage discrimination; and to serve as an advisory board to the Office of Human Rights.

OFFICE OF HUMAN RIGHTS

Program Purpose:	Customers Clients:
The mission of the Tompkins County Department of Planning and Sustainability is to create high-quality, useful plans on critical issues and lead implementation of actions to position all Tompkins County communities to thrive now and in the future.	Clients vary from action to action and can range from the whole community, to a single local municipality, to individual residents and business owners.
	Partners:
	Partners vary from action to action and from year to year. They typically include County departments, local municipalities, local organizations, State and Federal agencies, and consultants.

Results-Based Accountability™ Headline Performance Measures

All Programs					
HOW MUCH	9	HOW WELL	78%	BETTER OFF	60%
# Of Key Initiatives in Annual Departmental Work Program		% of All Key Initiatives Fully Achieving Success Measure		% Of Key Initiatives Achieving Success Measure, Which Also Derive from Plans and Strategies Adopted or Endorsed by The County Legislature	

Story Behind the Data

HOW WELL: % of all key initiatives fully achieving success, based on the Performance Summary as reported in January 2020.

The Department fully achieved defined Success Measures for seven of the nine Key Initiatives:
Key Initiative: Business Energy Advisors (BEA) New Construction Program.
Success Measure. By the end of 2019, staff intended to have participated in over 20 outreach meetings; provided at least eight energy options reports; and monitored consultant work and grant progress.
Fully Achieved. Since the program launched in August 2018, the BEA New Construction program has participated in 26 introductory meetings, produced 23 energy options reports, and participated in 23 energy charrettes, which have led to at least five businesses applying to financing programs offering more assistance to implement energy efficiency measures in their buildings. Thus far, three participating building projects have obtained their building permits and are under construction. Participating business sectors have included manufacturing, retail, multifamily, R&D (technology), non-profit, and government.

Key Initiative: County Green Fleet and Electric Vehicle Management Initiative.
Success Measure. By the end of 2019, staff intended to have advised County departments seeking to purchase electric vehicles; completed an EV charging infrastructure report and a fleet review report; begun development of a fleet management framework; and monitored consultant work and grant progress.
Fully Achieved. TCDPS staff worked with a consultant to provide advice to five County Departments in purchasing electric vehicles; eight new EVs were acquired in 2019. The consultant finalized the EV charging infrastructure report that inventoried existing County charging infrastructure and provided guidance for development of EV infrastructure at various County sites.

Key Initiative: County Comprehensive Plan 5-Year Review.

Success Measure. By the end of 2019, staff intended to have reviewed progress on the 2015 Plan’s action items; established criteria for assessing the need to update content; reviewed the principles and policies; assessed published data and maps; updated action items to identify those to be undertaken between 2020 and 2023; assessed topic areas; and determined the need to amend the Plan in order to prepare 2020 budget allocations and work program activities.

Fully Achieved. The project report recommended that a new list of Action Items be pursued prior to the next full update of the Comprehensive Plan (anticipated by 2025). On November 7, 2019 the Tompkins County Legislature adopted that new list of Action Items.

Key Initiative: Municipal Engagement Coordination.

Success Measure. By the end of 2019, staff intended to have held two municipal grants workshops; launched two grant programs (Municipal Housing Affordability and Towns and Villages Parks and Trails); provided municipalities and nonprofit organizations with information regarding free GIS services; held four municipal staff planners meetings; evaluated the potential for a limited circuit rider program in 2020; and begun updating the 239 Guide.

Fully Achieved. Two municipal workshops were held; all Towns and Villages Parks and Trails Grant Program funds were allocated; Municipal Housing Affordability Grant Program funds were committed to three projects; several municipalities have taken advantage of free municipal GIS services; four (quarterly) municipal staff planners meetings were held; evaluation of the circuit rider program led to the request for ideas from municipalities for Direct Services and Best Practices support; and the 239 Guide update began.

Key Initiative: Incremental Development Alliance (IncDev) Coordination and Support.

Success Measure. By the end of 2019, staff intended to have coordinated four visits by IncDev to Tompkins County and the associated meetings and events to be held during these visits and connected IncDev with potential small developers, local officials and staff, and others critical in the development process.

Fully Achieved. The Incremental Development Alliance made four trips to Tompkins County. Work completed included a broad public presentation on the topic of incremental development; a training seminar for small-scale developers; trainings for planning board, BZA, and planning staff; and two zoning analysis exercises. Several small development projects that received focused mentorship from IncDev staff moved forward and several municipal boards continue discussion on zoning and policy in light of their work with IncDev.

Key Initiative: Update Energy Strategy.

Success Measure. By the end of 2019, staff intended to have conducted interviews and focus groups with experts and community members to identify potential action items, analyzed the actions with consultant assistance, and presented the second Energy Strategy to the Legislature.

Fully Achieved. Staff conducted interviews and held focus groups with experts and community members. A laundry list of potential actions was generated, and based on input from the Energy Task Force, the list was not used to form the energy strategy, instead staff proposed a two-page document that provides vision and leadership goals to move both the County government operations and the community toward achieving net-zero emissions. The Tompkins County Energy Strategy was adopted by the County Legislature in August.

Key Initiative: Update Tourism Strategy.

Success Measure. By the end of 2019, staff intended to have compiled background research; held a Strategic Tourism Planning Board retreat and stakeholder meetings; identified options for revision of grants and program evaluation methods; reviewed visitor profile study findings; drafted policies and actions; prepared a draft plan; and begun public comment on the strategy update.

Fully Achieved. Staff completed background research; held a STPB retreat and stakeholder meetings; reviewed existing programs and evaluation methods; reviewed the visitor profile study results; drafted goals and actions; and held a public comment period. As of December, the draft Tourism Strategy has been sent to a graphic designer for final layout.

Key Initiative: Develop a Resiliency Plan integrated with the Hazard Mitigation Plan Update.

Success Measure. By the end of 2019, staff intended to have executed the DOS contract (and the FEMA contract if that application was successful), secured consultant services, and developed a framework to guide and integrate development of these plans.

Partially Achieved. The update of the Resiliency Plan was funded by a grant received from the DOS that was announced in November 2018; however, the County did not receive the final contract from DOS until November 2019, delaying the preparation of the scope of work for consulting services.

Key Initiative: Cayuga Lake Blueway Trail Implementation.

Success Measure. By the end of 2019, staff intended to have executed contracts with firms selected for marketing and signage; developed branding and marketing materials; coordinated sign fabrication and installation along with installation of weed boxes and paddle craft storage; executed contracts with lake-adjacent municipalities; and coordinated with municipalities on plans, permits, and installation of lakeside improvements.

Partially Achieved. Staff executed contracts with a marketing and design firm; executed contracts with lake-adjacent municipalities (City of Ithaca, Town of Lansing, Village of Cayuga); coordinated installation of invasive species weed boxes and paddle craft storage racks; and coordinated with municipalities on lakeside improvement plans. Remaining work to finalize branding and marketing materials and coordinate sign fabrication and installation will be completed in 2020.

BETTER OFF: % Of Key Initiatives Achieving Success Measure, Which Also Derive from Plans and Strategies Adopted or Endorsed by The County Legislature

Of the nine Key Initiatives, **five** are from plans or strategies that were either adopted or endorsed by the County Legislature. Of those five, three (or 60%) fully achieved the success measure. For a detailed description of these five Key Initiatives see above:

Business Energy Advisors (BEA) New Construction Program. ◊ *Achieved* ◊ from the Tompkins County 2020 Energy Strategy (2010)

County Green Fleet and Electric Vehicle Management Initiative. ◊ *Achieved* ◊ from the Tompkins County 2020 Energy Strategy (2010)

Incremental Development Alliance Coordination and Support. ◊ *Achieved* ◊ from the Tompkins County Housing Strategy (2017)

Develop a Resiliency Plan integrated with the Hazard Mitigation Plan Update. ◊ *Partially Achieved* ◊ from the Tompkins County Comprehensive Plan (2015)

Cayuga Lake Blueway Trail Implementation. ◊ *Partially Achieved* ◊ from the 2020 Tompkins County Strategic Tourism Plan (2012)

PLANNING AND SUSTAINABILITY

Program	# Served	Total Cost	Local share	# FTEs	Impact Assessment: Why is this funded?
Economy, Housing, and Transportation	101,564	\$292,773	\$231,921	2.24	This program supports three principles of the Comprehensive Plan. Tompkins County should be a place where: <ul style="list-style-type: none"> • economic prosperity is accessible to all; • housing is affordable, safe, energy efficient, and appealing;

					<ul style="list-style-type: none"> • transportation choices are efficient, affordable, and healthy for people and the environment.
Climate Change	101,564	\$336,590	\$158,837	1.77	<p>This program supports two principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> • the energy system meets community needs without contributing additional greenhouse gases to the atmosphere; • the entire community is prepared for the economic, environmental, and social impacts of climate change.
Tourism Planning and Management	101,564	\$168,150	0	1.64	This program promotes the implementation of the Tompkins County Strategic Tourism Plan (2012) by providing professional planning support, pursuing and administering grants, and coordinating programs and projects
Support Activities	101,564	\$147,696	\$142,159	1.32	Undertake activities that support a variety of program areas within the Department and in the county as a whole, including administration of the Environmental Management Council, Planning Advisory Board, and Water Resources Council; maintaining data and maps on population, land use, housing, environment, community facilities, and infrastructure; and providing information to the public, municipalities, and other departments.
The Environment	101,564	\$176,509	\$172,567	1.00	<p>This program supports two principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> • natural features and working rural landscapes are preserved and enhanced; • water resources are clean, safe, and protected.
Planning for County Property and Operations	101,564	\$192,275	\$132,387	1.02	This program provides professional planning services to the County government regarding its properties, facilities and operations. This may include support to activities of other County departments and agencies, including project management, issue research and analysis, and pursuing grant opportunities.
Sustainability and Comprehensive Planning	101,564	\$186,149	\$120,364	1.01	<p>This program supports the three overarching principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> • the needs of current and future generations are met without compromising the ecosystems upon which they depend; • all levels of government work cooperatively to address regional issues;

					<ul style="list-style-type: none"> taxpayer dollars are invested in public infrastructure and facilities in the most efficient manner possible.
Neighborhoods and Communities	101,564	\$81,723	\$78,978	0.69	<p>This program supports two principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> the built environment promotes healthy, safe, and active lifestyles; new development is focused in compact, walkable, mixed-use communities.
PLANNING AND SUSTAINABILITY					

Program Purpose:	Customers Clients:
To identify the best policing practices and offer recommendations on how those practices can promote effective crime reduction while building public trust. Trust between law enforcement agencies and the people they protect and serve is essential. Trust is key to the stability of our communities, the integrity of our criminal justice system, and the safe and effective delivery of policing services.	All community members/ Sheriff's Office employees
	Partners: District Attorney's Office, Other Local Police Agencies, Probation Department, Advocacy Center, Department of Social Services, Office of Mental Health, County Administration, the Legislature, etc.

Results-Based Accountability™ Headline Performance Measures

Area: Community Engagement		Customers: Community members
HOW MUCH	HOW WELL	BETTER OFF
# of partnerships # of "listening" convening's # of focus group # of identified problems (partnerships, convening, focus groups)	Survey: % of partners who feel... Survey: % of people who said... Survey: % of those surveyed who feel...	#/% of identified problems with an action plan to improve Data Development: Community satisfaction survey 2020 compared to 2022
Area: Training & Education		Customer: Officers
HOW MUCH	HOW WELL	BETTER OFF
# of trainings # of education opportunities	Survey: % of partners who feel.....	#/% of identified problems #/% of identified problems with an action plan to improve
Area: Community Policing		Customer: Community members
HOW MUCH	HOW WELL	BETTER OFF
# of policies/strategies adopted that reinforce the importance # of programs that create opportunity for officers to regularly interact with the community	Survey: % of partners who feel... Survey: % of people who said... Survey: % of those surveyed who feel...	#/% of identified problems #/% of identified problems with an action plan to improve

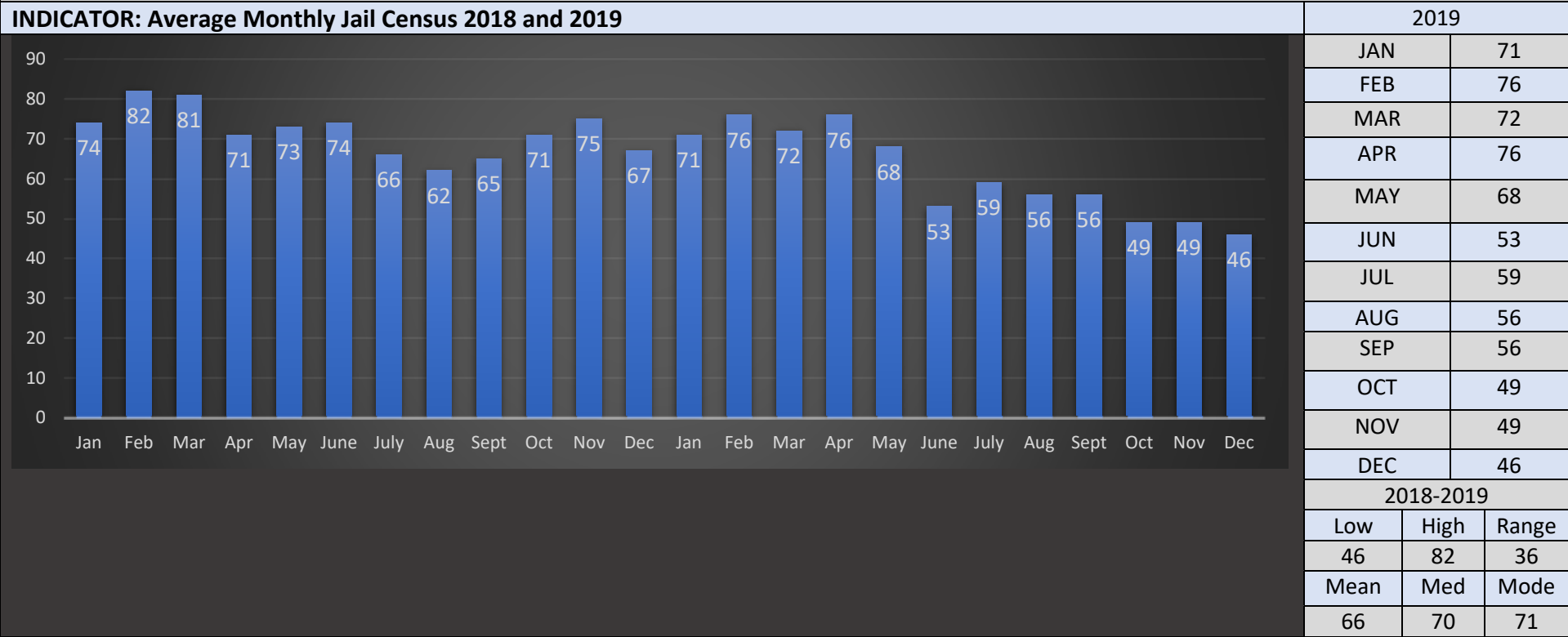
Area: STOP DWI Coordinator		Customer: Public			
HOW MUCH		HOW WELL		BETTER OFF	
# of DWI/Drug sobriety checkpoints arrests # of DWI/Drug saturation patrols		% of driving persons convicted		#/% convicted Impaired Driving Persons with a second arrest #/% DWI/Drug-related crashes, deaths, injuries: Trends	
Sheriff					
Program	# Served	Total Cost	Local share	# FTE's	Impact Assessment: Why is this funded?
Civil/Records Division	101,564	\$737,717	\$623,217	7.0	The civil/records division handles a multitude of work for the Sheriff's Office; including the complete processing of civil papers, service of subpoenas, orders of protection and other court papers that need to be served. It also processes pistol permits, Sheriff's IDs, and provides clerical assistance for all divisions of the Sheriff's Office including filing and records management for Civil and Law Enforcement divisions and creating internal reports for management and administration. This division also is part of the administrative component agency wide
Law Enforcement/SWAT	60,000	\$5,382,920	\$4,038,320	41.0	To keep the peace; respond to emergency calls and all calls from the public; investigate crime at all levels; and provide law enforcement awareness education and enforcement. The program involves interacting with the community to provide a high level of public safety for all.
STOP DWI	Arrest 198	\$148,053	\$89,588	1.0	To allow County agencies to coordinate local efforts to reduce alcohol and other drug-related traffic crashes with a comprehensive and financially self-sustaining alcohol and highway safety program. Tompkins County's STOP-DWI programs mission to deter alcohol and drug-impaired driving through enhanced enforcement prosecution, rehabilitation and education services
SHERIFF					

Tompkins County Alternatives to IncarcerationYEAR: 2019

Program Purpose:	Customers Clients:
Through planning, diversion, and supportive services people in crisis are provided the resources and support required to avoid unnecessary incarceration and improve their health and well-being.	Incarcerated, formerly incarcerated, and people impacted by the criminal justice system.
	PARTNERS:
	Criminal Justice & Legal System, Substance Use Treatment programs, Community Based Organizations, Alternative to Incarceration programs, Federal, State and Local Government.

Results-Based Accountability™ Headline Performance Measures

RESULT: Safely decrease our jail population



The Story Behind the Impact

Population level RBA requires that a community select an indicator (above average daily census) and present an historic baseline and forecast. Both require data to determine key factors in determining “the why?” which include contributing and restricting factors that are either supporting and hindering progress. These responses were brainstormed by the CJATI Advisory board.

FORECAST: Jail Average Daily Census will continue to decrease, to level off between 65-70 (CJATI Advisory Board March 2019)

- Trend will drop a little (only slightly) | Will flat-line soon (meeting Capacity) | Will increase as population continues to increase | Effectiveness of the ATI’s will level off at 65-70 | Many factors:(Adm, Courts, Law Enforcement, & ATI’s) trend will continue to decline, at some point #’s will plateau | Continue to decline, but not by a huge margin, MH Court will support a greater decrease in jail population

STORY: Pressure & support from the public and state, as well as effective community ATI’s (CJATI Advisory Board March 2019)

- Strong community support for ATI’s/ (Family Treatment Court/ Probation)/ ATI’s funded and implemented | Having an active judiciary and DA that will use the ATI’s | Money, awareness, policy shift, and enhancement in services | Public’s aversion to a larger jail | Assigned Counsel, Counsel at first appearance | Education/ Changes in Process within and among the Criminal Justice System | CGR study | State Pressure, local response to that pressure | County Population is Increasing/ Most crimes are decreasing | Political/ Fiscal/ State and National uncertainties for the future – shifts affect trends

Alternatives to Incarceration

HOW MUCH	375	Number of clients served	Programs	
NO GRAPH First Data Point			Probation: - Day Reporting - Electronic Monitoring - Service Work Alternative Program (Swap) - Greatest Risk Supervision	Court: - Felony Drug Treatment Court (FDTC) - Ithaca Community Treatment Court (ICTC) - Ithaca Wellness and Recovery Court (IWRC) OAR: - Bail Fund
HOW WELL	122	Successful outcomes achieved		
NO GRAPH First Data Point				
BETTER OFF	4,800	Jail days avoided		
NO GRAPH First Data Point				

Reentry

HOW MUCH	354	Number of clients served	Programs	
NO GRAPH First Data Point			Mental Health: - Reentry Program	OAR: - Parole Transition - Housing Services
HOW WELL	1,681	Successful outcomes achieved		
NO GRAPH First Data Point				

BETTER OFF	26%	Recidivism rate (81/309)	Ultimate Reentry Opportunity	- Endeavor House
NO GRAPH First Data Point			- Ban the Box Job Fair (Numbers Only) *	- College Initiative Upstate
				- Case Manager Endeavor House*

Wellness/ Supportive Services

HOW MUCH	1,885	Number of intakes	Programs	
NO GRAPH First Data Point			Sheriff Corrections: - Forensics Counselor - Second Nurse - BOCES* - Vivitrol*	Mental Health Association: - Wellness Recovery Action Plan*
HOW WELL	397	Number of Specialized referrals**		
NO GRAPH First Data Point				
BETTER OFF	301	Number of PHQ-9 assessments ***		
NO GRAPH First Data Point				

Diversion

HOW MUCH	154	Number of clients served	Programs	
NO GRAPH First Data Point			Family and Children’s Services: - Community Outreach Worker Mental Health: - Mobile Crisis Intervention Services*	KEY * Indicates program with no performance measures ** Specialized Referrals: Lab, Radiology, Dental, Physician *** PHQ-9(Patient Health Questionnaire 9) Evidence Based Assessment
HOW WELL	2,308	Number of encounters		
NO GRAPH First Data Point				
BETTER OFF	312	Number of successful referrals		
NO GRAPH First Data Point				

Tompkins County Alternatives to Incarceration OTR’s

Program	Count	County Funding	# FTE’s	Impact Assessment: Why is this funded?
Criminal Justice Coordinator	113	\$68,464	0.5	Management position responsible for implementation, evaluation, and overall coordination of countywide criminal justice initiatives intended to reduce the population of the Tompkins County Jail; including alternatives to incarceration and re-entry programming.

Wellness Court	19*	\$43,450	1.0	* Program ran from May 1 st through December 31 st in 2019. The Ithaca Wellness and Recovery Court is a specialized court that seeks to provide a meaningful response to the problems posed by defendants with mental illnesses.
College Initiative Upstate	70	\$110,000	2.0*	College Prep (ATI) 6-8-week intensive college preparation for new and returning college students. College Access & Enrollment: Services include: Academic counseling and guidance through the college application process; access to FAFSA and scholarship support; help with getting student loans out of default; semester-long bus passes; book stipends; laptops/chrome books; tutoring; and reentry support in collaboration with a broad range of community partners. *(2.0 FTE's plus 1,841 hours: Tutors, Special presenters, and ancillary staff.)
Parole/Housing Case Manger	128	\$50,000	1.0	To maintain safe, sober, and affordable transitional housing for men working toward independent living. To encourage and assist residents to becomes and remain financially self-sufficient.
Community Outreach Worker	154	\$45,000	2.0	The Outreach Workers monitors the downtown corridor – which extends from Meadow Drive to Aurora Street, and from Court Street to Green Street, and includes support to the Tompkins County Public Library and Dewitt Park – keeping an eye open for people who are exhibiting signs of distress.
Alternatives to Incarceration				