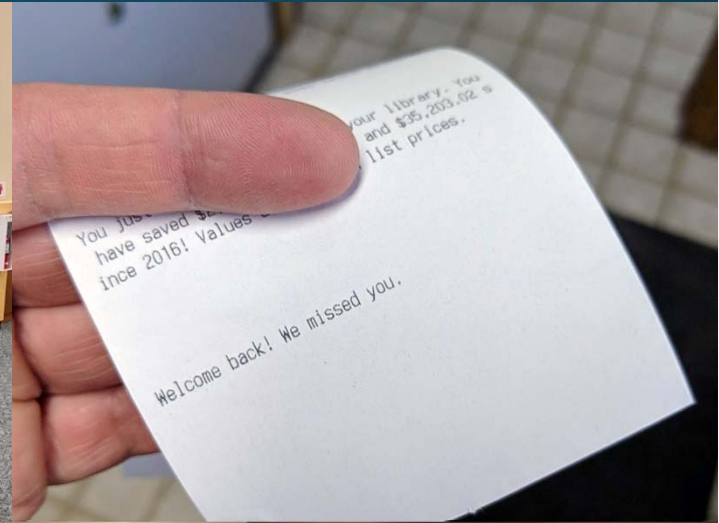


Tompkins County

Tompkins County Public
Library

2021 Budget Presentation



| Revenue | Pre-COVID 2020 Budget | Current 2020 Budget | Projected 2021 Budget |
|------------------------|-----------------------------|---------------------------|-----------------------------|
| Tompkins County | 3,696,126 | 3,233,484 | 3,248,191 |
| State Funded | 129,104 | 96,828 | 96,828 |
| Town of Ithaca | 15,000 | 15,000 | 15,000 |
| City of Ithaca | 21,948 | 17,086 | 17,086 |
| PPP - Federal | | 461,000 | - |
| Friends of the Library | 310,000 | 130,000 | 155,000 |
| Foundation | 224,347 | 182,230 | 182,230 |
| Miscellaneous | 38,051 | 25,001 | 25,000 |
| Fund Balance | <u>156,432</u> | <u>92,036</u> | <u>125,987</u> |
| | 4,591,008 | 4,252,665 | 3,865,322 |

Projected Budget

| Expenses | Pre-COVID 2020 Budget | Current 2020 Budget | Projected 2021 Budget |
|---|-----------------------------|---------------------------|-----------------------------|
| Personnel | 2,174,583 | 2,090,083 | 1,925,190 |
| Benefits | 1,300,365 | 1,292,323 | 1,180,417 |
| Collection | 411,805 | 251,903 | 219,608 |
| Equipment/Technology/ Furnishings | 74,888 | 67,256 | 34,256 |
| Supplies, Postage, Internet Access, Telephone, Publicity, Programming | 145,875 | 107,740 | 83,364 |
| Professional Fees: Security, Computer Support, Polaris, Legal, Staff Development | 391,650 | 351,518 | 335,645 |
| Insurance, Maintenance, Contingency | <u>91,842</u> | <u>91,842</u> | <u>86,842</u> |
| | 4,591,008 | 4,252,665 | 3,865,322 |

- Covid-19 Modifications & Supplies
 - PPE & Cleaning Supplies -\$10,756
 - Sanitizing Mister - \$1790
 - Book drops for Quarantining Materials - \$14,983
 - NYS Construction Grant to allow for Main Lobby Door modifications - \$10,061 match \$20,122 grant total



- Reduced Security & Computing Center Services
- Equipment Purchase Freeze
- Staff Professional Development Freeze
- Reduced Collection & Programming Budgets
- 15% Staff Reduction from 47 employees/43.13 FTEs to 39 employees/36.86 FTEs
 - Hiring Freeze leaving 5 unfilled positions
 - Page, Clerk, Senior Clerk, Librarian I, and Communication Coordinator
 - Early Retirement offer accepted by 5 eligible employees
 - Page, Clerk, Library Assistant, AV aide, and Librarian III
 - Loss of 166 years of service and expertise

Impact

Due to Budget Reductions

- Collection spending reduced by half
- Canceled community read
- Programming reduced by half
- Sunday Hours suspended
- Test Proctoring suspended
- Bookmobile Project suspended

Due to Covid-19

- Community Gathering not feasible
- Browsing not available – offset with Binge and Book Bundles
- Programs moved Virtual
 - Summer reading, Storytimes, Book Clubs, Open Mic Poetry, Midday Mindfulness, Makerspace Creations, Robotics, Writing Workshops, Grief Support Workshops, Movie Breaks, Tech Training, Book Breaks, KDT visits and more!



- Textbook Collection Site for ICSD
- Summer Reading Book Delivery by ICSD
- Red Cross Blood Drive Primary Location
- County CPR Training Space
- Census Worker Training Location
- Census Promotion and Response Station
- Online Library Card Registration
- Internet access through open wi-fi and in-library connections
- Community Outreach through
 - Books by Mail
 - Connecting Participants in Jail with Virtual Community Poetry Programming
 - Book & Binge Bundles for customized reader's advisory



Recommended Budget

| | 2020 Total Adopted | 2020 Modified | 2021 Target | 2021 Rec. OTR's | 2021 Total Rec. | \$ Change | % Change |
|--------------------|-----------------------------------|--------------------------|------------------------|----------------------------|----------------------------|------------------|-----------------|
| EXPENDITURE | 3,696,126 | 3,696,126 | 3,248,191 | 50,000 | 3,298,191 | -397,935 | -10.77% |
| REVENUE | 0 | 0 | 0 | 0 | 0 | 0 | |
| Grand Total | 3,696,126 | 3,696,126 | 3,248,191 | 50,000 | 3,298,191 | -397,935 | -10.77% |

Over-Target Requests Supported by the Recommended Budget

| Page # | OTR # | Priority | Req. OTR | Req. Source | Rec. OTR | Rec. Source | Purpose |
|---------------|--------------|-----------------|-----------------|--------------------|-----------------|--------------------|---|
| 5-32 | 83 | 1 | \$0.00 | One-Time | \$50,000 | One-Time | Funding to Support Library Collections |



"Public libraries are dynamic, socially responsive institutions, a nexus of diversity, and a lifeline for the most vulnerable among us."

~University of Pennsylvania Study, 2017