Tompkins County Municipal Housing Affordability Grant Program

Sample board resolution to support and submit an application

If your municipal policy requires a board resolution to apply for grant funding, feel free to use this template. If a letter of support from the supervisor/mayor is sufficient, feel free to rework the “whereas” statements into a narrative/letter.

Resolution # - Support for Tompkins County Municipal Housing Affordability Grant Program application

Whereas, the City/Town/Village of \_\_\_\_\_\_\_\_\_\_\_ (municipality) has a stated goal/policy of addressing the limited availability of housing affordable for residents in the *plan/policy/strategy/resolution* \_\_\_\_\_; and

Whereas, the City/Town/Village of \_\_\_\_\_\_\_\_\_\_\_ (municipality) desires to improve the affordability of housing through theproposed project to (*describe project*); now

Therefore, be it resolved that the \_\_\_\_\_\_ (municipality) (City/Town/Village) Board supports and authorizes the submission of a grant application for up to $10,000 to the Tompkins County Municipal Housing Affordability Grant Program.

[*If your municipal policy requires board approval for the supervisor or mayor to sign/execute a contract, you may want to include the following resolved statement to expedite the contract process.*]

And be it further resolved that if the grant application is successful, the \_\_\_\_\_\_ (municipality) (City/Town/Village) Board authorizes the Supervisor/ Mayor to execute the contract with Tompkins County to implement the project.