

Tompkins County Workforce Development Board

Youth Oversight Committee

MINUTES

Wednesday, August 9, 2023

WDB Conference Room, 119 E. Seneca St, Suite 200, Ithaca

Present: K. Shanks-Booth, V. Zeppelin, S. Lester

Excused: C. Malcolm, G. Coicou

Staff: C. Sponn, D. Achilles

Guest: T. Basilius

Call to Order

Ms. Shanks-Booth called the meeting to order at 8:49 a.m.

Approval of Minutes - March 8, 2023
April 12, 2023
May 10, 2023
July 12, 2023

It was moved by Ms. Zeppelin, seconded by Ms. Lester, and unanimously adopted by voice vote of members present to approve the minutes of March 8, 2023.

It was moved by Ms. Zeppelin, seconded by Ms. Lester, and unanimously adopted by voice vote of members present to approve the minutes of April 12, 2023.

It was moved by Ms. Zeppelin, seconded by Ms. Lester, and unanimously adopted by voice vote of members present to approve the minutes of May 10, 2023.

It was moved by Ms. Zeppelin, seconded by Ms. Lester, and unanimously adopted by voice vote of members present to approve the minutes of July 12, 2023.

PY22 Quarter 4 Report

Ms. Basilius PY22 Quarter 4 presentation is attached.

Financial Update

Ms. Achilles reported that for June 2023 PY22 the WIOA Youth expenditures are at 67% of the total allocation compared to June 2022 PY21 was only 47% expended for the same time period.

Ms. Achilles reported that in the June 2023 desk review NYSDOL reported PY22 Youth Work Experience and Youth Out of School Expenditure numbers met WIOA requirements.

Update

SYEP Reporting

Mr. Sponn reported to the Committee that he is doing worksite monitoring visits to talk with participants and worksite supervisors to see how the program is moving forward. Mr. Sponn has visited worksites for Ithaca Youth Bureau and Office of Employment and Training; Finger Lakes Residential Center in Lansing, Ithaca Children's Garden, Cass Park, Significant Elements, and Ithaca ReUse in Ithaca. Mr. Sponn will be continuing to visit Office of Employment and Training worksites in the next few weeks.

SYEP Payroll Tracker

Mr. Sponn reviewed the payroll tracker spreadsheet and reported that Ithaca Youth Bureau is 69% expended and Office of Employment and Training is 41% expended.

Manufacturing and Healthcare Expo Fundraising Update

Mr. Sponn reported to the Committee that the Manufacturing Expo will be held at Tompkins Cortland Community College on September 27, 2023. Last year 127 students attended with manufacturing businesses in attendance to show the students what they do at their organization.

Mr. Sponn reported to the Committee that the Healthcare Career Expo will be held November 20, 2023, at Ithaca College and is every 2 years. This will have approximately 250 to 300 students in attendance. The Committee is in the process of finalizing workshops, exhibit halls, and touring the facility.

NYSDOL Runaway Youth Pilot Program

Mr. Sponn reported to the Committee that New York State Department of Labor is having a pilot program to help runaway youth and foster care youth. Representatives from the Ithaca, Albany, and Rochester areas will participate.

Ithaca City Schools

Mr. Sponn reported that this discussion will be put on hold until the next Youth Oversight Committee meeting when Mr. Malcolm can attend to have a discussion on ways to align resources to support Ithaca High School students.

Interim Director's Update

Tompkins Workforce Director Interviews

Mr. Sponn reported that the Tompkins Workforce Development Board Director interviews were held on Thursday, July 13, 2023 with a second interview conducted on Monday, July 31, 2023.

Micron Consortium

Mr. Sponn reported that the Tompkins County Workforce Development Board is part of the Micron Consortium. Micron makes microchips and will have 9,000 jobs to fill in Central New York. Micron is taking a regional approach to filling these needs and the consortium is a group of regional partners that will strategize on how this can be done.

NYSDOL In-Person Fiscal Audit

Mr. Sponn reported that the NYSDOL auditors will be in-person this year. The Board has their entrance interview Monday, August 14, 2023. Mr. Sponn reported that Ms. Achilles has submitted all documents that NYSDOL auditors have requested and works on their requests as they email for more supporting documentation.

IAED Direct to Work Collaboration

Mr. Sponn reported that Ms. Szabo, Director of Workforce Innovation for Ithaca Area Economic Development, is working with individuals that are interested in manufacturing. The Direct to Work program is a month-long experience and if completed will lead to an interview or interviews with a local manufacturer. Some of the things Ms. Szabo works on with individuals are soft skills, interviewing, testing, getting training through modules and VR, and finding a manufacturing job with manufacturing partners.

Adjournment

Ms. Shanks-Booth adjourned the meeting at 9:53 a.m.

Tompkins County Workforce Development Board

Youth Oversight Committee

MINUTES

Wednesday, March 8, 2023

WDB Conference Room, 119 E. Seneca St, Suite 200, Ithaca

Present: K. Shanks-Booth, V. Zeppelin

Excused: C. Malcolm

Staff: C. Sponn, D. Achilles

Call to Order

Ms. Shanks-Booth called the meeting to order at 8:48 a.m.

Approval of Minutes - January 11, 2023

It was moved by Ms. Zeppelin, seconded by Ms. Shanks-Booth, and unanimously adopted by voice vote of members present to approve the minutes of January 11, 2023.

Financial Update - January 2023

Ms. Achilles reported that In School and Out of School Youth spending is on track.

Ms. Achilles reported that tuition for Youth will increase due to 4 participants attending Cosmetology at TST BOCES.

Ms. Achilles reported that the Board has not received the January 2023 Desk Review from NYSDOL.

Review & Vote

WIOA Youth RFP

The Committee reviewed and had discussions on the WIOA Youth proposal's from CAHill TECH and the Office of Employment and Training. After reviewing requirements and the meeting of the requirements, the Committee ultimately decided to move forward to vote on a contract negotiation with one contactor.

Approval to Move into Contract Negotiation with Office of Employment and Training (OET)

It was moved by Ms. Shanks-Booth and seconded by Ms. Zeppelin and unanimously adopted by voice vote of members present to move into contract negotiation with OET.

Declined to Move into Contract Negotiation with CAHill TECH

It was moved by Ms. Shanks-Booth and seconded by Ms. Zeppelin to decline contracting with CAHill TECH.

2023 SYEP RFP

The Committee reviewed and had discussions on the 2023 Summer Youth Employment Program proposal's from CAHill TECH, Ithaca Youth Bureau, and the Office of Employment and Training. After reviewing requirements and the meeting of the requirements, the Committee ultimately decided to move forward to vote on contract negotiation with two contactors, Ithaca Youth Bureau and Office of Employment and Training.

Approval to Move into Contract Negotiation with Office of Employment and Training (OET)

It was moved by Ms. Shanks-Booth and seconded by Ms. Zeppelin and unanimously adopted by voice vote of members present to move into contract negotiation with OET.

Approval to Move into Contract Negotiation with Ithaca Youth Bureau (IYB)

It was moved by Ms. Shanks-Booth and seconded by Ms. Zeppelin and unanimously adopted by voice vote of members present to move into contract negotiations with IYB.

Declined to Move into Contract Negotiation with CAHill TECH

It was moved by Ms. Zeppelin and seconded by Ms. Shanks-Booth to decline contracting with CAHill TECH.

Acting Director's Update WDB/OET Restructuring

The approved NYSDOL restructure of WDB/OET will be presented to the Tompkins County Housing and Economic Committee by Ms. Nugent on Thursday, March 9, 2023.

Mr. Sponn reported to the Committee the Firewall Agreement is being reviewed for final edits by NYSDOL FOTA representatives.

NYATEP Director's Meeting

Mr. Sponn reported that he attended the NYATEP Director's meeting in person in January 2023 and made a lot of connections with other Workforce Development Boards and will use them as a resource for future initiatives.

Mr. Sponn reported that there was a lot of conversations around Micron and jobs that will be available.

IAED Direct to Work Collaboration

Mr. Sponn reported that he is collaborating with Ms. Szabo of IAED on Direct to Work.

Conflict of Interest/Transparency& Integrity Policy return

Mr. Sponn reviewed that all Committee members will need to complete the Conflict of Interest/Transparency & Integrity Policy and return to the Board.

New Members for Youth Oversight Committee

Ms. Shanks-Booth reported that the Youth Oversight Committee has two new members, Ms. Coicou, Chief Inclusion & Community Engagement Officer at the Community Foundation, and Ms. Lester, Rural Youth Services Coordinator for the Cornell Cooperative Extension. Ms. Coicou and Ms. Lester will attend the YOC next meeting Wednesday, April 12, 2023.

Adjournment

Ms. Shanks-Booth adjourned the meeting at 10:03 a.m.

Tompkins County Workforce Development Board

Youth Oversight Committee

MINUTES

Wednesday, April 12, 2023

WDB Conference Room, 119 E. Seneca St, Suite 200, Ithaca

Present: K. Shanks-Booth

Excused: C. Malcolm, V. Zeppelin, G. Coicou

Staff: C. Sponn, D. Achilles

Guest: T. Basilius

Call to Order

Ms. Shanks-Booth called the meeting to order at 8:47 a.m.

Approval of Minutes - March 8, 2023

Due to lack of voting members present to achieve quorum; the vote to approve the previous meeting's minutes was tabled until the next meeting.

Financial Update

Ms. Achilles reported that she is in the process of updating the financial information to be presented to the Committee.

Ms. Achilles reported in the February 2023 desk review that NYSDOL reported PY22 Youth Work Experience is currently accrued at 18.76%, which is below the 20% requirement. PY22 Out of School Youth is currently accrued at 79.90%, which is above the 50% requirement. Ms. Achilles and Mr. Sponn are in conversations with Melissa to increase the Youth Work Experience and are watching the OS in order to increase to the 80% so if in the future the State increases back to 80% then the WDB will be within range to meet this requirement.

Office of Employment and Training - Quarterly Update

Ms. Basilius reported to the Committee on the 1st quarter January 1, 2023 to March 31, 2023. Ms. Basilius reported data on outreach activities, partnerships and worksites, enrollment and exit data, 14 elements, and a success story.

Ms. Basilius Quarterly report is attached.

Update - SYEP & WIOA Youth

Mr. Sponn reported to the Committee that members will need to decide on the amount of SYEP funding that will be contracted with Ithaca Youth Bureau and Office of Employment and Training. Mr. Sponn reached out to Ms. Mack of NYATEP and clarified that the Board should move into contract talks using the allocation total for 2022 SYEP funds.

Acting Director's Update WDB/OET Restructuring

Mr. Sponn reported to the Committee that NYSDOL has come back with questions on the firewall for the WDB/OET restructure and is addressing them.

NAWB & NYATEP Director's Meeting

Mr. Sponn reported that he attended the NAWB and NYATEP Conferences in person and made a lot of connections with other Workforce Development Boards and will use them as a resource for future initiatives. Mr. Sponn attended apprenticeship sessions and hospitality sessions.

IAED Direct to Work Collaboration

Mr. Sponn reported that he is collaborating with Ms. Szabo of IAED on Direct to Work. Right now, Ms. Szabo is working participants through virtual reality classes and team building.

Mr. Sponn reported that Ms. Szabo had challenges of potential participants attending due to not having child care or transportation. This is a common issue across Tompkins County.

Adjournment

Ms. Shanks-Booth adjourned the meeting at 9:39 a.m.

Tompkins County Workforce Development Board

Youth Oversight Committee

MINUTES

Wednesday, May 10, 2023

WDB Conference Room, 119 E. Seneca St, Suite 200, Ithaca

Present: K. Shanks-Booth, V. Zeppelin

Excused: C. Malcolm, G. Coicou, S. Lester

Staff: C. Sponn, D. Achilles

Call to Order

Ms. Shanks-Booth called the meeting to order at 8:48 a.m.

Approval of Minutes - March 8, 2023 April 12, 2023

Due to lack of voting members present to achieve quorum; the vote to approve the previous meeting's minutes was tabled until the next meeting.

Financial Update

Ms. Achilles reported that she is in the process of updating the financial information that is presented to the Committee. The Committee members reviewed the new data and would like to see prior year numbers, to have the ability to compare spending for the same time period. Ms. Achilles will revise the data to include information that the Committee would like to see.

Ms. Achilles reported that in the March 2023 desk review that NYSDOL reported PY22 Youth Work Experience is currently accrued at 19.67% , which is below the 20% requirement. PY22 Out of School Youth is currently accrued at 79.90%, which is above the 50% requirement. Ms. Achilles and Mr. Sponn are in conversations with Melissa to increase the Youth Work Experience and are watching the OS in order to increase to the 80% so if in the future the State increases back to 80% then we will be within range to meet this requirement.

Update - SYEP & WIOA Youth

Mr. Sponn reported to the Committee that members will need to decide on the amount of SYEP funding that will be contracted with Ithaca Youth Bureau and the Office of Employment and Training. Mr. Sponn reached out to Ms. Mack of NYATEP and clarified

that the Board should move into SYEP contracts using the allocation from the 2022 SYEP funds.

Interim Director's Update WDB/OET Restructuring

Mr. Sponn reported to the Committee that the restructuring of the Workforce Development Board and the Office of Employment and Training becoming one department was approved on Tuesday, May 2, 2023 at the legislative meeting.

NYS DOL VR Headsets

Mr. Sponn reported to the Committee that NYS DOL has received 15 VR Headsets for the Southern Tier Region and the Tompkins County Career Center will receive 2.

New Tompkins WDB Workforce Strategy

Mr. Sponn reported that the Tompkins WDB Workforce Strategy is in the process of being updated from the 2018 version.

ERN Carer Coach Program

Mr. Sponn reported that the proposal for ERN job coaches was received last week, and Mr. Sponn will be reviewing the proposal. After reviewing the proposal Mr. Sponn and partners will look to pursue grants to help fund the Career Coaches.

Micron Future Ready Consortium

Mr. Sponn reported that he attended a Micron meeting in Syracuse. Micron will have 9,000 jobs that will need to be filled that will have entry level positions up to leadership roles.

EMS Shortage

Mr. Sponn reported that he is in discussion with Mr. Stitley, Director of DOER about the need for EMS training in Tompkins County and surrounding Counties.

CaHill Tech Meeting

Mr. Sponn reported that CaHill Tech has reached out in response to their SYEP and WIOA Youth RFP's and will be meeting with him to discuss the process.

NYS DOL Runaway Youth Program

Mr. Sponn reported that NYS DOL is working on a program for youth that are runaways, homeless, or in foster care.

Adjournment

Ms. Shanks-Booth adjourned the meeting at 9:48 a.m.

Tompkins County Workforce Development Board

Youth Oversight Committee

MINUTES

Wednesday, July 11, 2023

WDB Conference Room, 119 E. Seneca St, Suite 200, Ithaca

Present: K. Shanks-Booth, V. Zeppelin

Excused: C. Malcolm, G. Coicou, S. Lester

Staff: C. Sponn, D. Achilles

Call to Order

Ms. Shanks-Booth called the meeting to order at 8:51 a.m.

Approval of Minutes - March 8, 2023

April 12, 2023

May 10, 2023

July 12, 2023

Due to lack of voting members present to achieve quorum; the vote to approve the previous meeting's minutes was tabled until the next meeting.

Financial Update

Ms. Achilles reported that she is in the process of updating the financial information that is presented to the Committee.

Ms. Achilles reported that in the May 2023 desk review NYSDOL reported PY22 Youth Work Experience and Youth Out of School Expenditure numbers meet WIOA requirements.

Update

SYEP Launch

Mr. Sponn reported to the Committee that through the RFP process the Summer Youth Employment Program will have 2 service providers, Ithaca Youth Bureau for \$210,000.00 and Office of Employment and Training for \$120,000.00. Mr. Sponn has attended orientations at both service providers.

SYEP Payroll Tracker

Mr. Sponn reviewed the payroll tracker spreadsheet that is required to report weekly payroll and number of participants for each service provider.

Manufacturing and Healthcare Expos

Mr. Sponn reported to the Committee that the Manufacturing Expo will be held at Tompkins Cortland Community College on September 27, 2023. Last year 127 students attended with manufacturing businesses in attendance to show the students what they do at their organization.

Mr. Sponn reported to the Committee that the Healthcare Career Expo will be held November 20, 2023 at Ithaca College and is every 2 years. This will have approximately 250 to 300 students in attendance. The Committee is in the process of finalizing workshops, exhibit halls and touring the facility.

NYS DOL Runaway Youth Pilot Program

Mr. Sponn reported to the Committee that New York State Department of Labor is having a pilot program to help runaway youth and foster care youth. Representatives from the Ithaca, Albany and Rochester areas will participate.

Ithaca City Schools

Mr. Sponn reported that this discussion will be put on hold until the next Youth Oversight Committee meeting when Mr. Malcolm can attend to have a discussion on ways to align resources to support Ithaca High School students.

Interim Director's Update WDB/OET Restructuring

Mr. Sponn reported to the Committee that the restructuring of the Workforce Development Board and the Office of Employment and Training becoming one department will move forward as soon as a new Director is hired.

Tompkins Workforce Director Interviews

Mr. Sponn reported that the Tompkins Workforce Development Board Director interviews will be held on Thursday, July 13, 2023.

WIOA and County Budgets

Mr. Sponn reported that the WIOA Fiscal budget for July 1, 2023 - June 30, 2024 was approved at the Full Board meeting Tuesday, June 27, 2023.

Mr. Sponn reported that the 2024 County budget is balanced and ready to be submitted.

Micron Consortium

Mr. Sponn reported that the Tompkins County Workforce Development Board is part of the Micron Consortium. Micron makes microchips and will have 9,000 jobs to fill in Central New York. Micron is taking a regional approach to filling these needs and the consortium is a group of regional partners that will strategize on how this can be done.

Columbia-Greene Disability Employment Workforce and Disability Resource Coordinator (DRC) Summit

Mr. Sponn reported to the Committee Columbia-Greene Disability Employment Workforce and Disability Resource Coordinator (DRC) Summit outside of Albany. Guest speakers discussed how to better serve individuals with disabilities and Mr. Sponn attended a Director's meeting discussing how to sustain the DRC position which is currently funded through NYSDOL.

WORC Grant

Mr. Sponn reported that due to the Workforce Development Board's SAMS number not having the correct address, Ithaca Area Economic Development (IAED) took the lead for our area on a construction/trades initiative. IAED applied for the WORC Grant and the Board is in the grant for \$100,000.00 to help with strategic input. Tompkins County is addressing the SAMS number issue since they are the ones with more authority over these issues.

IAED Direct to Work Collaboration

Mr. Sponn reported that Ms. Szabo, Director of Workforce Innovation for Ithaca Area Economic Development, is working with individuals that are interested in manufacturing. The Direct to Work program is a month long experience and if completed will lead to an interview or interviews with a local manufacturer. Some of the things Ms. Szabo works on with individuals are soft skills, interviewing, testing, getting training through modules and VR, and finding a manufacturing job with manufacturing partners.

Tompkins County and Asylum Seekers

Mr. Sponn reported that other Counties are saying no to asylum seekers being welcomed in their counties. Tompkins County will welcome asylum seekers and are looking to see what infrastructure is needed and how to best accommodate them to get them into employment.

Conflict of Interest/Transparency & Integrity Policy - return

Mr. Sponn reported to members to please complete and return the Conflict of Interest/Transparency & Integrity policies that were sent out to all Committees and the full Board.

Adjournment

Ms. Shanks-Booth adjourned the meeting at 9:39 a.m.

Youth June 2023	PY22	Cumulative AER		23-Jun	Total Accrued Expenditures
	Allocation	Monthly Cash Expenditures	Total Cash Expenditures	Current Accruals	
WIOA Youth					
Youth-ITA-IS	4000	0	0	0	0
Youth-ITA-OS	38000	0	32,553.00	0	32,553.00
Youth-Supportive Services-IS	3000	0	284	0	284
Youth Supportive Services-OS	3000	0	0	0	0
YWE-IS	20000	2,979.16	16,372.98	445.16	16,818.14
YWE-OS	56000	9,232.84	37,737.54	1,048.70	38,786.24
Youth-General-IS	60000	10,152.73	41,542.72	1,553.26	43,095.98
Youth-General-OS	167033.31	25,196.00	107,948.21	3,808.28	111,756.49
Budget	351,033.31	47,560.73	236,438.45	6,855.40	243,293.85

Youth June 2022	PY21	Cumulative AER		22-Jun	Total Accrued Expenditures
	Allocation	Monthly Cash Expenditures	Total Cash Expenditures	Current Accruals	
WIOA Youth					
Youth-ITA-IS	1500	0	0	0	0
Youth-ITA-OS	5000	0	0	0	0
Youth-Supportive Services-IS	1600	192	192	0	192
Youth Supportive Services-OS	5000	143.59	1,097.09	132.99	1,230.08
YWE-IS	13800	4,084.27	9,185.45	865.53	10,050.98
YWE-OS	64640	11,993.98	32,158.40	1,439.65	33,598.05
Youth-General-IS	47700	8,895.96	26,301.17	1,003.64	27,304.81
Youth-General-OS	177875.63	21,317.72	78,761.15	2,145.18	80,906.33
Budget	317,115.63	46,627.52	147,695.26	5,586.99	153,282.25

Youth Oversight Committee Aspirations:	
1	All youth who are eligible for JobLink (WIOA Youth programming) are enrolled.
2	All enrolled youth have a plan that was co-developed to meet both immediate and long-term goals.
3	All enrolled youth are actively engaged in services that will help them reach their goals.
4	All exits from the program are intentional.

Purpose:	
	To report WIOA Youth programmatic activities and outcomes, needs of the community, gaps in services, and trends in the community regarding job and labor market supply and demand, systematic issues, and opportunities.

Acronyms	
WIOA	Workforce Innovation and Opportunity Act
OSY	Out-of-School Youth
ISY	In-School Youth
In-Per	In-Person
YTD	Year to Date
ISS	Individual Service Strategy
HSE	High School Equivalency
OET	Office of Employment and Training

Definitions	
Virtual	An event or meeting held via video conferencing such as Zoom.
Outreach	"An effort to bring services or information to people where they live or spend time." This includes distribution of materials and enrollment assistance off-site. Meetings and presentations may be help on-site or off-site. Outreach includes connecting with partners, businesses, and people in the community. *SYEP-related outreach will be included as is appropriate per time of year.

Terms	
PY-2022	Program Year 2022. July 1st 2022-June 30th 2023
Enrollment	2 stage enrollment process 1) in WIOA youth program (OSOS); 2)
Active	Currently Active in WIOA Youth program
Follow-Up	Services provided for up to 1 year after other WIOA Youth services
Exit	No longer actively receiving WIOA Youth program services. If an enrolled person has not received any services in 90 days, Exit is automatic through OSOS.

Date	Type	Event	Organization	Outreach Activity	Outcome
10-May	In-Per	✓	Alcohol & Drug Council of Tompkins County	Grand Opening and Ribbon Cutting	Support of partnership, community engagement
10-May	Virtual		Runaway Homeless Youth and Foster Care Pipeline Workgroup	NYSDOL Pilot program, Virtual meeting with other	OCFS residential facilities joined this workgroup
1-Jun	In-Per	✓	Groton Central School	Exploration Job Fair	Tabling event, distribution of marketing materials for OET programs
16-Jun	In-Per	✓	Southside Community Center	Juneteenth Job Fair	Tabling event, discussion of partnership with GIAC, 3 youth to follow-up with for WIOA Youth program
27-Jun	In-Per	✓	The Learning Web	Grand Opening, Open House	Support of partnership, introducing new Transition Workforce Specialist to Learning Web partnership
5-Apr	In-Per	✓	Black Hands Universal	Teen Job Fair	Distribution of marketing materials OET programs
13-Apr	Virtual		Town of Ulysses	Virtual meeting with Town of Ulysses staff	Established partnership, planned program information session.
13-Apr	In-Per		Way 2 Go	Partnership meeting	Distribution of marketing materials for OET programs, confirmation of transportation resources for work experiences
13-Apr	In-Per		Rural Youth Services	Partnership meeting	Registration of worksite for work experiences and onboarding
14-Apr	In-Per		YES / Ithaca Youth Bureau	Partnership meeting	Referral pipeline and partnership established
24-Apr	In-Per		Enfield Community Council	Delivering marketing materials	Distribution of marketing materials for OET programs

Date	Type	Event	Organization	Outreach Activity	Outcome
27-Apr	In-Per	✓	Oven Fresh Job Fair at Shops at Ithaca Mall	Tabling event	Over 200 attendees to job fair, distribution of marketing materials for OET programs
3-May	In-Per	✓	Mac and Cheese Bowl	Delivering marketing materials	Tabled event with Alcohol and Drug Council, distribution of marketing materials for OET programs
11-May	In-Per		YMCA of Ithaca	Delivering marketing materials	Distribution of marketing materials for OET programs
11-May	In-Per		Northeast Pediatrics	Delivering marketing materials	Distribution of marketing materials for OET programs
11-May	In-Per		Ithaca Housing Authority	Delivering marketing materials	Distribution of marketing materials for OET programs
11-May	In-Per		Trumansburg High School ITS Department	Partnership outreach meeting	Discuss possibility of becoming a worksite for work experiences
12-May	In-Per		Tompkins County Youth Services	Partnership meeting	Established partnership
18-May	Virtual	✓	Cayuga Radio Group: Communications Meet & Greet	Partnership meeting	Marketing partnership established, discussion of possibility of becoming a worksite for work experiences
5-Jun	In-Per	✓	Intellectual & Developmental Disabilities Job Fair	Tabling event	20 attendees, tabled event, distribution of marketing materials for OET Programs
27-Jun	In-Per	✓	Learning Web Open House	Attended event	Reinforcing referral pipeline, distribution of marketing materials for OET programs

All references to "OET programs" includes the WIOA Youth program.

***Other outreach and marketing to businesses and referral agencies is ongoing through flyers, email list serv, Facebook posts, and Instagram posts

PARTNERSHIPS

Organization	Location	Services	Service Population	Partner Stage	Active Projects
Black Hands Universal	West Village	Outreach to community and youth	Youth living in West Village	In-Dev	On-site office hours for youth outreach; Healthy Workforce Network (WORC) Soft Skills Trainings
Groundswell Incubator Farm	Enfield	Agricultural/Farmer training program	BIPOC	Est	Internships for WIOA Youth participants
Mental Health Association	Ithaca	Peer mental health groups and community outreach	18+ community members	Est	Internships for WIOA Youth participants, providing Mental Health Awareness Tool Kit materials
Greater Ithaca Activities Center (GIAC)	Ithaca	Multiple youth programs	Local youth	Est	Developing a referral pipeline for WIOA Youth programs, Current SYEP Worksite
Learning Web	Ithaca	Housing/Career Exploration	Homeless/Fostercare/People with Disabilities	Est	
Department of Social Services	Ithaca	SNAP, Childcare, other Supportive Services	All, (Pregnant/Parenting)	Est	
TC3	Multiple	Multiple	All	Est	
Rackers Possibilities	Multiple	Multiple: Social Worker Involved	In-School Students	Est	
Smith School, TST Boces	Ithaca	Supportive Education	In-School Youth, People with Disabilities	In-Dev	
PROS, Tompkins Whole Health	Ithaca	Recovery/Employment Services	People in all Stages of Recovery	In-Dev	
Adult Ed./GED, TST BOCES	Multiple	GED Test Preparation, Testing	16+ without HS Degree	In-Dev	
Southside Community Center	Ithaca	Community Center	In-School Students	Est	
Open Doors, Family Children's Services	Ithaca	Youth advocate services	Runaway Youths/Families in Conflict	Est	
Ithaca High School, ICSD	Ithaca	Academic	In-School Students	In-Dev	
Tioga Place, TST BOCES	Ithaca	Academic	All	Est	

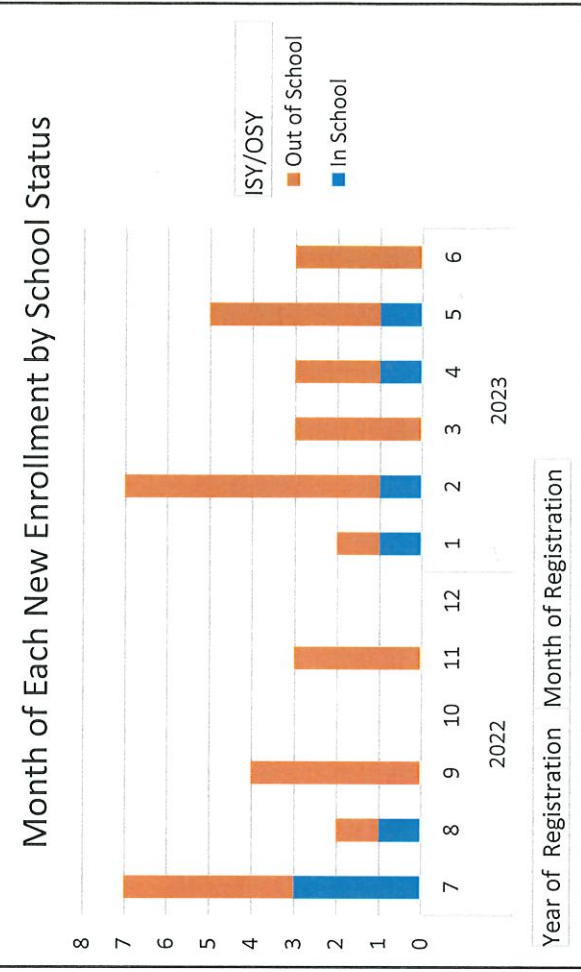
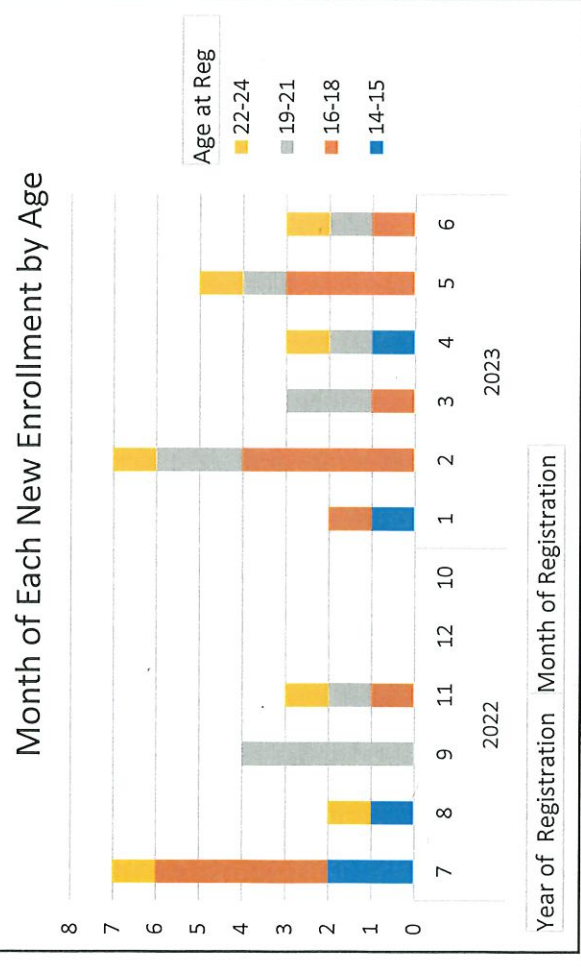
WORKSITES

Organization	Location	Stage	Worksite	# Participants	SYEP Worksite
Adrina Dietra	Ithaca	Established	Active		✓
Black Hands Universal	Ithaca, West Village	Established	Active	1	
Cudlins Meat market	Newfield, Ithaca	Established	Active	1	
Envious Handbags	Ithaca	Established	Active	1	
Free Science Workshop	Ithaca	Established	Active	1	
GreenStar Cooperative Market	Ithaca	Established	Active	2	✓
MacCormick Secure Center	Brooktondale	Established	Active	2	✓
Southside Community Center	Ithaca	Established	Active	3	✓
The Southworth Library Association	Dryden	Established	Active	1	✓
Tompkins County History Center	Ithaca	Established	Active	1	
Youth Farm Project	Danby	Established	Active	2	
Alternatives Federal Credit Union	Ithaca	Established	Inactive		
Coddington Road Community Center	Town of Ithaca	Established	Inactive		
Enfield Community Council	Enfield	Established	Inactive		✓
Enfield Summer Day Camp	Enfield	Established	Inactive		✓

Organization	Location	Stage	Worksite	# Participants	SYEP Worksite
Finger Lakes Residential Center	Lansing	Established	Inactive		✓
Fingerlakes ReUse Inc.	Ithaca, Lansing	Established	Inactive		✓
Fort Baptist Farm	Town of Ithaca	Established	Inactive		
Groton Central School District	Groton	Established	Inactive		✓
Groton Library	Groton	Established	Inactive		✓
Groton Summer Camp	Groton	Established	Inactive		✓
Knickerbocker Manufacturing	Dryden	Established	Inactive		
Longview Nursing Facility	Town of Ithaca	Established	Inactive		
Newfield Central School District Gardens	Newfield	Established	Inactive		✓
Newfield Library	Newfield	Established	Inactive		✓
ScienCenter	Ithaca	Established	Inactive		✓
Significant Elements	Ithaca	Established	Inactive		
Ulysses Philomathic Library	Trumansburg	Established	Inactive		✓
Unity House	Ithaca, Lansing	Established	Inactive		
Rural Youth Services, CCE	Tompkins County	Established	Inactive		

Enroll Status		New Registration		Age at Reg					Grand Total
Count of New Registrations	Year of Registration	Month of Registration	14-15	16-18	19-21	22-24	Grand Total		
2022	2022	7	2	4		1	7		
		8	1			1	2		
		9			4		4		
		11		1	1		3		
		12							
		10							
2023	2023	1	1	1			2		
		2		4	2	1	7		
		3		1	2		3		
		4	1		1		3		
		5		3	1	1	5		
		6		1	1	1	3		
Grand Total			5	15	12	7	39		

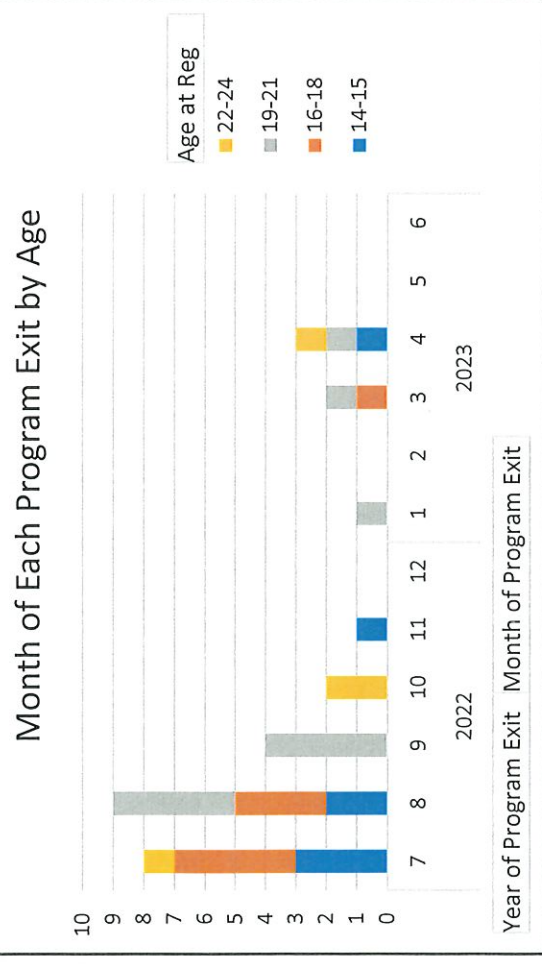
Enroll Status		New Registration		ISY/OSY			Grand Total
Count of New Registrations	Year of Registration	Month of Registration	In School	Out of School	Grand Total		
2022	2022	7	3	4	7		
		8	1	1	2		
		9		4	4		
		10					
		11		3	3		
		12					
2023	2023	1	1	1	2		
		2	1	6	7		
		3		3	3		
		4	1	2	3		
		5	1	4	5		
		6		3	3		
Grand Total			8	31	39		



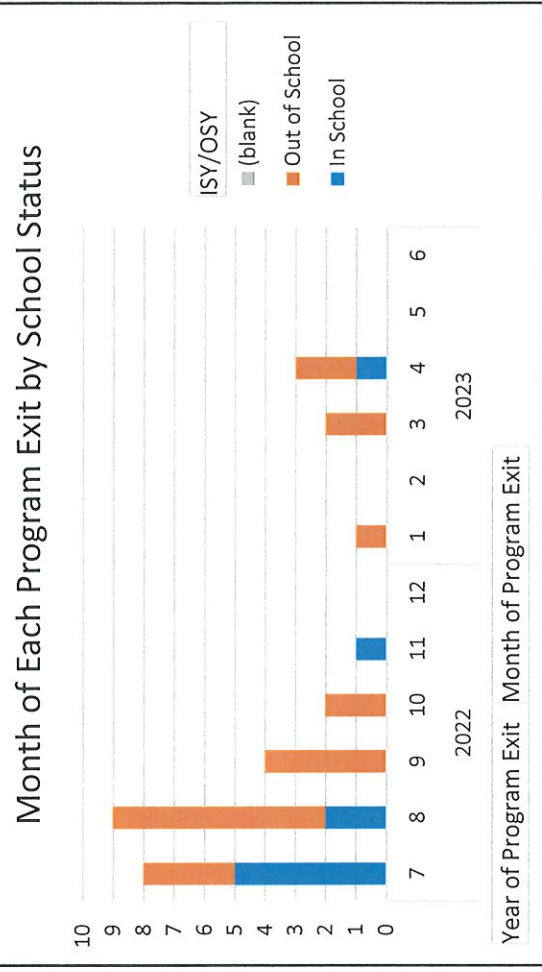
Data from OSOS Management Reports

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Data reported in previous quarters may be updated.

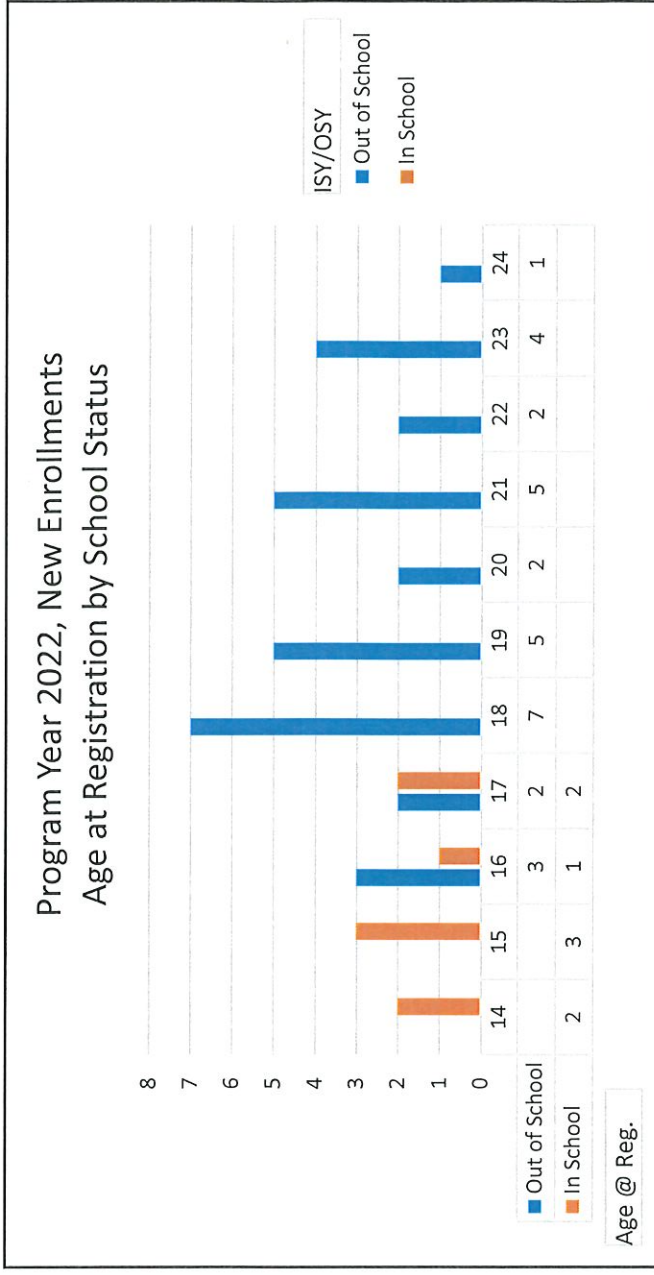
Enroll Status		Age at Reg						Grand Total
Count of Program Exits	Year of Program Exit	Month of Program Exit	Age at Reg				Grand Total	
			14-15	16-18	19-21	22-24		
2022	7	3	4	1			8	
	8	2	3	4			9	
	9		4	4			4	
	10				2		2	
	11	1					1	
	12							
2023	1			1			1	
	2							
	3		1	1			2	
	4	1		1	1		3	
	5							
	6							
Grand Total		7	8	11	4	30		



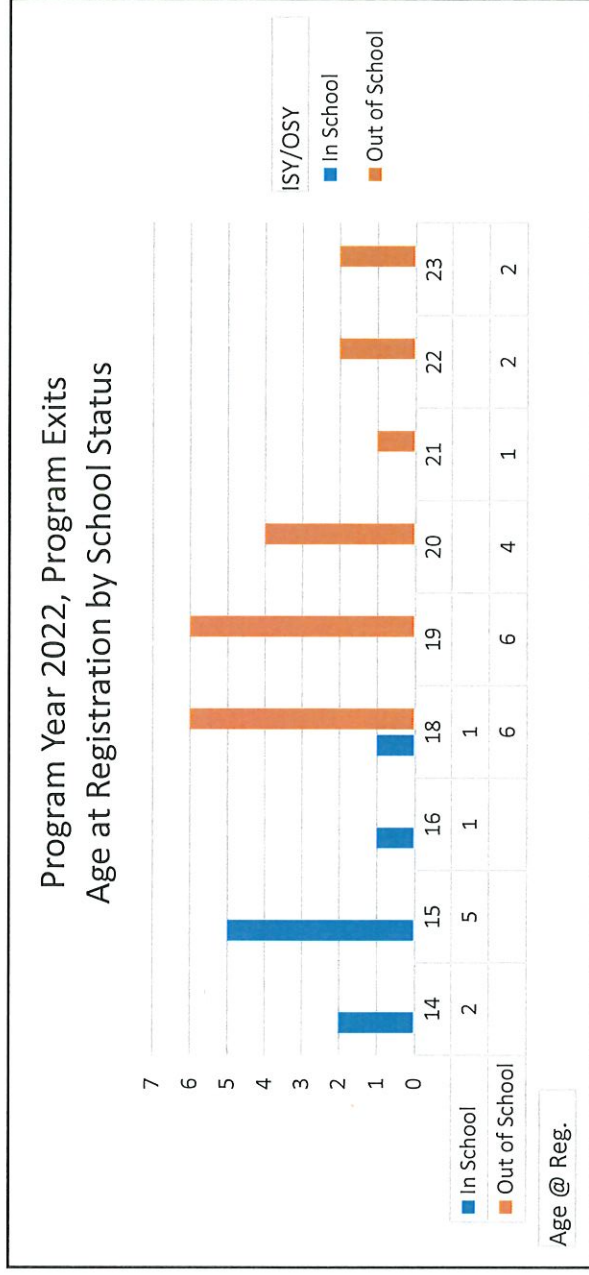
Enroll Status		ISY/OSY				Grand Total
Count of Program Exits	Year of Program Exit	Month of Program Exit	ISY/OSY		Grand Total	
			In School	Out of School		
2022	7	5	3	8		
	8	2	7	9		
	9		4	4		
	10		2	2		
	11	1		1		
	12					
2023	1		1	1		
	2					
	3		2	2		
	4	1	2	3		
	5					
	6					
Grand Total		9	21	30		



Enroll Status		New Registration	
Count of Seeker ID	ISY/OSY		
Age @ Reg.	Out of School	In School	Grand Total
14		2	2
15		3	3
16	3	1	4
17	2	2	4
18	7		7
19	5		5
20	2		2
21	5		5
22	2		2
23	4		4
24	1		1
Grand Total	31	8	39



Enroll Status		Program Exit	
Count of Seeker ID	ISY/OSY		
Age @ Reg.	In School	Out of School	Grand Total
14		2	2
15		5	5
16	1	1	2
18	1	6	7
19		6	6
20		4	4
21		1	1
22		2	2
23		2	2
Grand Total	9	21	30



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"Ethnic Heritage and Race" per OSOS		Age	Gender	Disability	IS/OS	School affiliation	Major barriers-current	Agency partnership	Housing	Need for Driving lessons
Black or African American	20	Female	Learning, other	OS	TC3-Enrolled	Transportation, disability	TC3	Housed		
White	20	Female	Learning, other	OS	TC3-Enrolled	Transportation, disability, home life-provides important funds for the household income	TC3 Baker learning services	Housed	Yes	
White	24	Transgender (FTM)	Learning, other	OS	N/A	Transportation, Life situations-housing, disability, trauma, childcare, mental health status	Learning web, DSS, Child development council	Housed-in danger of losing housing		
Black or African American	20	Male	Learning, other	IS	N/A	Transportation, Disability, lack of resources to engage in unsubsidized employment	Access VR (Trying to get them reengaged)	Housed		
Black or African American; White; Hispanic or Latino	23	Male	learning, ADHD, TBI,other	OS	N/A	Transportation, Disability, lack of resources to engage in unsubsidized employment. Does not have the capabilities to be independent.	DRC,Access VR-In process of OPWDD services documentation, BOCES, Racker	Housed		
Black or African American; White	17	Female	N/A	IS	IHS	Transportation, Housing insecurity until recently, lack of support in the household, not excelling in academics-needs a tutor	IHS, BOCES, Village at Ithaca	Housed-RECENTLY! YAY		
White	19	Male	Learning, Bi-Polar	IS	Recent graduate-BOCES/TB URG	Transportation, Disability, opportunity for unsubsidized employment	TBURG HS, BOCES	Housed	Yes	
White	18	Non binary	Anxiety	IS	Recent graduate-IHS	Mental health struggles		Housed		

Demographics

"Ethnic Heritage and Race" per OSOS		Age	Gender	Disability	IS/OS	School affiliation	Major barriers-current	Agency partnership	Housing	Need for Driving lessons
Black or African American	20	Male	N/A	OS	N/A	Transportation, Making sound decisions for goals	Learning web, Open doors	Housed-LW 18 mo program	Yes	
White	24	Male	Learning, Anxiety, ADHD	OS	N/A	Disability, opportunity to go back to college, Transportation	MHA	Housed		
White	19	Non binary	Learning, RA	OS	SUNY ESF-Enrolled	Physical disability	Referred to Central NY works	Housed		
Black or African American	19	Female	Anxiety	OS	N/A	Future housing, Transportation	Youth farm project	Housed		
Black or African American	16	Female	Learning	IS	Recent switch to the Smith school-BOCES from LACS	Disability-not getting the appropriate supports, home support lacking, school support lacking, Transportation	Possibilities racker social worker, LACS, BOCES, SSSC	Housed	Yes	
White	22	Male	ADHD, other	OS	N/A	Dsiability-Interacting with others	History Center	Housed		
Black or African American	17	Male	N/A	OS	N/A-Was enrolled in GED class through BOCES, Dropped out again	Housing, academics-not attending, Transportation	Open Doors	Not permanently housed-living on friends couch		
Black or African American	18	Male	N/A	OS	N/A	Transportation	Learning web, SSSC	Housed-LW Housing scholarship	Yes	

"Ethnic Heritage and Race" per OSOS		Age	Gender	Disability	IS/OS	School affiliation	Major barriers-current	Agency partnership	Housing	Need for Driving lessons
Black or African American	23	Female	N/A	OS	N/A	Child care, Transportation	TST BOCES	Housed		
Black or African American	21	Female	N/A	OS	N/A	Housing-secured temporarily, needs fund to pay back TC3-Wishes to reneeroll, Transportation	Learning web	Housed-LW Housing scholarship		
Black or African American	21	Female	N/A	OS	N/A	Housing-secured temporarily, child care, Transportation	Learning web, DSS, Child development council	Housed-RECENTLY-LW Housing scholarship		
Hispanic or Latino; Alaskan or American Indian	17	Female	N/A	OS	Dropped out	Academics-not attending, Homelife unstable, Transportation		Housed		
Black or African American	18	Female	Mental health	OS	N/A	Housing, making sound decisions		Housed		
Hispanic or Latino	18	Male	N/A	IS	Recent IHS graduate; SUNY Maritime College-Enrolled	N/A		Housed	Yes	
Black or African American	21	Female	Mental health	OS	N/A	Transportation, Housing-secured temporarily, needs fund to pay back TC3-Wishes to reneeroll	Learning web, DSS	Housed-RECENTLY-LW 18 mo program	Yes	

"Ethnic Heritage and Race" per OSOS		Age	Gender	Disability	IS/OS	School affiliation	Major barriers-current	Agency partnership	Housing	Need for Driving lessons
White	16	Male	Learning, other	OS	Recent GED graduate at age 16	Transportation, disability-remote work preferred (not many opportunities), age	Rackers, Enfield community council	Housed	Yes	
White	18	Transgender (MTF)	ADHD, Anxiety	IS	Recent Lansing HS graduate	Transportation, disability-remote work preferred (not many opportunities)	Rackers, MHA	Housed	Yes	
White	14	Female	Learning	IS	Trumansburg High school	Disability, Moved to a new school	Rackers, Tbrug HS	Housed		
White	23	Male	Multiple, Receiving SSI	OS	N/A	Transportation, Disability, housing, mental health	Learning web, DRC	Not permanently housed-couch hopping		
Black or African American	19	Female	N/A	OS	N/A	Housing- is employed- unsubsidized		Housed		
White	24	Male	ADHD, other	OS	N/A	Disability-interferes with his work abilities		Housed		
Black or African American	18	Male	N/A	OS	N/A	Incarcerated	MacCormck center	Resident in facility		
Black or African American	18	Male	N/A	OS	N/A	Incarcerated	MacCormck center	Resident in facility		
Black or African American	22	Female	Mental health	OS	N/A	Mental health struggles, housing-secured temporarily	Learning web, SSCC	Housed-LW		
Hispanic or Latino; White	23	Female	N/A	OS	N/A	Child care	Direct to work, BOCES	Housed		
Black or African American; Hispanic or Latino	22	Male	N/A	IS	Enrolled	Child care	Black hands universal, West Village	Housed	Yes	

"Ethnic Heritage and Race" per OSOS	Age	Gender	Disability	IS/OS	School affiliation	Major barriers-current	Agency partnership	Housing	Need for Driving lessons
White	17	Female	ADHD, Physical	OS	N/A Dropped out	Transportation, Disability, academics-not attending	IHS guidance counselor	Housed	Yes
Black or African American; White	18	Male	ADHD, other	OS	Recent IHS graduate	Transportation		Housed	Yes

WIOA Youth Program Elements

*These elements have multiple Service Types

Design Framework Services	Education Focused	Employment Focused	Well-Being Focused	Potential Focused	Transition Focused
0 Intake and Eligibility	2 Alternative Secondary Education or Drop-Out Recovery	13 Labor Market and Employment Information	10 Comprehensive Guidance and Counseling	8 Adult Mentoring	9 Follow-Up*
0 Objective Assessment	5 Integrated/Concurrent Education with Workforce Preparation	11 Financial Literacy Education	12 Entrepreneurial Skills Training		
0 Development of ISS	14 Post-Secondary Transition	4 Occupational Skills Training	7 Supportive Services*	6 Leadership Development Opportunities	
0 Update of ISS	1 Tutoring, Study Skills, and Drop-Out Prevention	3 Work Experiences*			

WIOA Youth Program Elements with Multiple Service Types

3	7	9
Work Experiences Employment/Internships Not Limited to Summer Job Shadowing On-the-Job Training Pre-Apprenticeship Programs Summer Employment/Internships, Summer Only Other Work Experience Type	Supportive Services Supportive Services - Child Care Supportive Services - Dependent Care Supportive Services - Housing Supportive Services - Needs-Related Payments Supportive Services - Transportation Supportive Services - Other	Follow-Up Follow-Up Adult Mentoring Follow-Up Financial Literacy Follow-Up Supportive Services Follow-up Labor Market & Employment Information Follow-Up Postsecondary Transition Follow-Up Non-Element

Count of Services Started in PY2022 Elements and Service Types		PY22						2023						Grand Total				
		7	8	9	10	11	12	1	2	3	4	5	6					
0-Design Framework Services																		
Development of Individual Service Strategy (ISS) (Youth)		9	2	4			3	1	2	8	3	3	5	3				43
Intake and Eligibility Determination (Youth)		7	2	4			4		2	8	3	3	5	3				41
Objective Assessment (Youth)		7	2	4			4		2	8	3	3	5	3				41
Update of Individual Service Strategy (ISS) (Youth)		1					1	2	1	1	4	1	6	1				18
1-Tutoring, Study Skills, and Drop-Out Prevention																		
2-Alternative Secondary Education or Drop-Out Recovery																		
Alternative Secondary School/Dropout Recovery for HS Equivalency (Youth)				1								1						2
3-Work Experiences																		
Employment/Internships Not Limited to Summer (Youth)		8	2	3			2				5	2	4	3				29
Other Work Experience Type (Youth)		10	2	1	1													14
4-Occupational Skills Training																		
Occupational Skills Training										3	1							4
5-Integrated/Concurrent Education with Workforce Preparation																		
6-Leadership Development Opportunities																		
Leadership Development Opportunities (Youth)		1	3	1														5
7-Supportive Services																		
Supportive Services - Other (Youth)		2																2
Supportive Services - Transportation (Youth)			1	1	1				1	1								5
8-Adult Mentoring																		
9-Follow-Up																		
Follow-up Labor Market and Employment Information (Youth)		2		2	1													5
10-Comprehensive Guidance and Counseling																		
Comprehensive Guidance and Counseling (Youth)									1		1							2
11-Financial Literacy Education																		
12-Entrepreneurial Skills Training																		
13-Labor Market and Employment Information																		
Labor Market and Employment Information (Youth)		4	1	8	1						1		2					17
14-Post-Secondary Education/Training Preparation and Transition Element																		
Postsecondary Education/Training Preparation and Transition (Youth)			1								1							2
Grand Total		51	16	29	4	14	3	9	29	22	13	27	13	230				

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Count of Services Ended in PY2022		mn Labels														Grand Total					
		Elements and Service Types																			
		7	8	9	10	11	12	1	2	3	4	5	6								
0-Design Framework Services																					
Development of Individual Service Strategy (ISS) (Youth)		9	2	4		2	1	1	5	6	4	5	3								42
Intake and Eligibility Determination (Youth)		7	2	4		4		2	7	3	3	5	3								40
Objective Assessment (Youth)		7	2	4		4		2	7	3	3	5	3								40
Update of Individual Service Strategy (ISS) (Youth)		1				1	2	1	1	4	1	6	1								18
1-Tutoring, Study Skills, and Drop-Out Prevention																					
2-Alternative Secondary Education or Drop-Out Recovery																					
Alternative Secondary School/Dropout Recovery for HS Equivalency (Youth)												1									1
3-Work Experiences																					
Employment/Internships Not Limited to Summer (Youth)		2	6	1	3	1	1	1	1	2			3								20
Other Work Experience Type (Youth)		5	5	2		1	1							1							16
4-Occupational Skills Training																					
5-Integrated/Concurrent Education with Workforce Preparation																					
6-Leadership Development Opportunities																					
Leadership Development Opportunities (Youth)		1	3	1																	5
7-Supportive Services																					
Supportive Services - Other (Youth)		2																			2
Supportive Services - Transportation (Youth)			1	1					1	1											4
8-Adult Mentoring																					
9-Follow-Up																					
Follow-up Labor Market and Employment Information (Youth)		2		2	1																5
10-Comprehensive Guidance and Counseling																					
11-Financial Literacy Education																					
12-Entrepreneurial Skills Training																					
13-Labor Market and Employment Information																					
Labor Market and Employment Information (Youth)		4	1	8	1					1			2								17
14-Post-Secondary Education/Training Preparation and Transition Element																					
Postsecondary Education/Training Preparation and Transition (Youth)						1			1					1							3
Grand Total		40	22	28	5	14	3	8	22	21	12	25	13							213	