Tompkins County Workforce Development Board Governance and Membership Committee

MINUTES

Thursday, August 18, 2022 | WDB Conference Room 401 E State St. Suite 402B Ithaca

Present: K. Babuka, H. McDaniel, S. Pronti

Excused: J. Tavares

Staff: R. Avila, D. Achilles, C. Sponn

Guests:

Call to Order

Ms. Babuka called the meeting to order at 3:31 p.m.

Approval of Minutes - April 25, 2022

It was moved by Ms. McDaniel, seconded by Mr. Pronti, adopted by voice vote of members present to approve the minutes of April 25, 2022

Current Board Membership

Expiring Terms - Updates
June Membership Renewal

Ms. Avila reported that all expiring members have been re-appointed.

Ms. Achilles reviewed the appointment card and updated that the 2022 expiring terms have been re-appointed and new terms will expire in 2025.

Ms. Achilles reported that the Committee will have to look at 2023 expiring terms in April 2023 to have re-appointed by June expiration.

Resignation/Retirement New Appointments

Ms. Avila reported that Ms. Cerquone, Human Resources Manager, Ithaca Marriott and Mr. Olson, Director of Operations Cornell NanoScale Science and Technology Facility have been appointed to the Board.

Board Meeting Attendance

The Committee reviewed the attendance of Board members and discussed the Board by-laws.

Ms. Avila reported that Mr. Sponn is working on updating the Workforce Development Board website. Mr. Sponn is organizing the Board retreat at Coltivare. Ms. Avila will meet with Ms. Mack who will facilitate the retreat to discuss topics.

Ms. Achilles will start the process of Workforce Development Boards Sexual Harassment Training to be in compliance with regulations.

Adjournment

Ms. Babuka adjourned the meeting at 04:02 p.m.

The next meeting is scheduled for Thursday, November 17, 2022

Workforce Development Board - 2021-2022 Attendance

			Att.	Exc.	Absent
Abdelrehim	Mohamed	Homewood Suites by Hilton	0	0	8
Babuka	Kim	Cornell University	5	0	0
Bruer	Todd	Plumber Steamfitters, Local	5	1	2
Cerasaro	Kip	New York State Dept of Labor	7	1	0
Cometti	John	Teamsters Local 317	6	1	1
Harrington	Danielle	Tompkins Community Action	5	0	0
Forrest	Brian	Cayuga Medical Center	4	1	3
Franzese	Kirra	Ithaca College	7	1	0
lles	Amy	Sciarabba Walker & Co, LLP	1	5	2
Kephart	Kit	TANF Programs, Tompkins County	2	1	5
Kersey	Kevin	Rheonix	4	2	2
Fiacco	Theresa	ACCES-Vocational Rehabilitation	3	0	0
Levesque	Paul	Holt Architects	4	4	0
Malcolm	Christopher	Wegmans	6	1	1
Matteson	Jeffrey	Tompkins Seneca Tioga BOCES	6	2	0
McDaniel	Heather	Tompkins County Area Development	6	2	0
Pronti	Scott	Tompkins Trust Company	8	0	0
Shanks-Booth	Kate	Tompkins County Youth Services	7	1	0
Shapiro	Jay	BorgWarner	7	1	0
Tarshus	Teri	Hillton Garden Inn	6	1	1
Tavares	Jennifer	Tompkins County Chamber of Commerce	6	1	1
Burke	Ashley	Challenge Workforce Solutions	3	2	1
Whitmore	Carrie	Tompkins Cortland Community College	7	1	0
Ex-Officio					
Mouillesseaux	Jackie	Tompkins Workforce NY			
Hendrix	Amie	Tompkins County Legislature			
September:		December:		<u> </u>	<u> </u>
October:		February:			

RE: appointment to WDB Board

Brittni Griep <bgriep@tompkins-co.org>

Wed 2/2/2022 11:26 AM

To: Diane Achilles < DAchilles@tompkins-co.org >

Ahh the appointments to your Board 😊



Here is what I have:

<u>Appt. Date</u> <u>2022</u>					
07/16/19 Business – Mohamed Abdelrehim, 36 Cinema Drive, Ithaca, NY 14850	Business – Mohamed Abdelrehim, 36 Cinema Drive, Ithaca, NY 14850				
07/07/20 Business – Chris Malcolm, 500 South Meadow Street, Ithaca, NY 14850					
02/02/21 Business – Jay Shapiro, 2 Devon Dr., Endicott, NY 13760	Business – Jay Shapiro, 2 Devon Dr., Endicott, NY 13760				
08/20/19 Business – Kirra Franzese, 107 Durland Place, Watkins Glen, NY 14891					
02/02/21 Mandated Partner – Kip Cerasaro, 150 Graham Road, Ithaca, NY 14850					
05/07/19 Mandated Partner - Vocational Rehabilitation – Jack Lance, 512 Old Colony Road, Clar	ks				
Summit, NY 18411					
10/19/21 20% Requirement – Organization Serving Individ. w/ Disabilities – Ashley Burke, 4120 Skyli	ne				
Drive, Keuka Park 14478					
<u>2023</u>					
06/16/20 Business Brian K Forrest, 5751 Stillwill Road, Trumansburg, NY 14886					
06/16/20 Business – Paul Levesque II, 184 North Main Street, Moravia, NY 13118					
06/16/20 Business – Keviersey, 4961 Cornish Hts. Pwy, Syracuse, NY 13215					
06/16/20 Business – Jennifer Tavares, 91 Waterwagon Rd., Ithaca NY 14850					
06/16/20 20% Requirement – Youth Serving Organization – Kate Shanks-Booth, 288 Harford Rd., Lower Ap	t.				
Brooktondale, NY 14817					
02/02/21 20% Requirement – Labor Organization/Apprenticeship –Todd Bruer, 10 Hilton Rd., Dr					
06/16/20 Mandated Partner-Adult Education/Literacy Representative—Jeffrey A. Matteson, 384	Virgil				
Rd, Dryden, NY 13053					
2024					
2/1/22 Business – Kim Babuka, 380 Luce Road, Groton NY 13073					
6/15/21 20% Requirement - Labor Organization –John M. Cometti, 320 Beach Road, Syracuse, N	ΝY				
13209	V I				
10/19/21 20% Requirement - Community-based Organization – Danielle Harrington, 288 Piper R	Н				
Newfield 14867					
6/15/21 Business – Derek Burrows, 402 Cayuga Heights Road, Ithaca NY 14850					
6/15/21 Business - Amy Illes, 9 Estates Drive, Ithaca, NY 14850					
6/15/21 Mandated Partner - Economic Development Representative — Heather McDaniel, 221	9 N.				
Triphammer Rd., Ithaca					
6/15/21 Business – Teri Tarshus, 102 Renwick Drive, Ithaca, NY 14850					
6/15/21 Mandated Partner – Higher Education – Carrie Coates Whitmore, 170 N. Street, Dryde	n NY				
13053					
6/15/21 Key Community Partner - TANF Representative – Kit Kephart, 1864 Rt. 96, Trumansbur	g, NY				
14886					
6/15/21 Business – Scott Pronti, 19 Conlon Road, Lansing, NY 14882					

From: Diane Achilles < DAchilles@tompkins-co.org> Sent: Wednesday, February 2, 2022 11:25 AM To: Brittni Griep

bgriep@tompkins-co.org>

Subject: Re: appointment to WDB Board