

Tompkins County Workforce Development Board

Governance and Membership Committee

MINUTES

Thursday, August 18, 2022 | WDB Conference Room 401 E State St. Suite 402B
Ithaca

Present: K. Babuka, H. McDaniel, S. Pronti

Excused: J. Tavares

Staff: R. Avila, D. Achilles, C. Sponn

Guests:

Call to Order

Ms. Babuka called the meeting to order at 3:31 p.m.

Approval of Minutes - April 25, 2022

It was moved by Ms. McDaniel, seconded by Mr. Pronti, adopted by voice vote of members present to approve the minutes of April 25, 2022

Current Board Membership

Expiring Terms - Updates
June Membership Renewal

Ms. Avila reported that all expiring members have been re-appointed.

Ms. Achilles reviewed the appointment card and updated that the 2022 expiring terms have been re-appointed and new terms will expire in 2025.

Ms. Achilles reported that the Committee will have to look at 2023 expiring terms in April 2023 to have re-appointed by June expiration.

Resignation/Retirement
New Appointments

Ms. Avila reported that Ms. Cerquone, Human Resources Manager, Ithaca Marriott and Mr. Olson, Director of Operations Cornell NanoScale Science and Technology Facility have been appointed to the Board.

Board Meeting Attendance

The Committee reviewed the attendance of Board members and discussed the Board by-laws.

Ms. Avila reported that Mr. Sponn is working on updating the Workforce Development Board website. Mr. Sponn is organizing the Board retreat at Coltivare. Ms. Avila will meet with Ms. Mack who will facilitate the retreat to discuss topics.

Ms. Achilles will start the process of Workforce Development Boards Sexual Harassment Training to be in compliance with regulations.

Adjournment

Ms. Babuka adjourned the meeting at 04:02 p.m.

The next meeting is scheduled for Thursday, November 17, 2022

RE: appointment to WDB Board

Brittini Griep <bgriep@tomkins-co.org>

Wed 2/2/2022 11:26 AM

To: Diane Achilles <DAchilles@tomkins-co.org>

Ahh the appointments to your Board 😊

Here is what I have:

<u>Appt. Date</u>	<u>2022</u>
07/16/19	Business – Mohamed Abdelrehim, 36 Cinema Drive, Ithaca, NY 14850
07/07/20	Business – Chris Malcolm, 500 South Meadow Street, Ithaca, NY 14850
02/02/21	Business – Jay Shapiro, 2 Devon Dr., Endicott, NY 13760
08/20/19	Business – Kirra Franzese, 107 Durland Place, Watkins Glen, NY 14891
02/02/21	Mandated Partner – Kip Cerasaro, 150 Graham Road, Ithaca, NY 14850
05/07/19	Mandated Partner - Vocational Rehabilitation – Jack Lance, 512 Old Colony Road, Clarks Summit, NY 18411
10/19/21	20% Requirement – Organization Serving Individ. w/ Disabilities – Ashley Burke, 4120 Skyline Drive, Keuka Park 14478
	<u>2023</u>
06/16/20	Business Brian K Forrest, 5751 Stillwill Road, Trumansburg, NY 14886
06/16/20	Business – Paul Levesque II, 184 North Main Street, Moravia, NY 13118
06/16/20	Business – Keviersey, 4961 Cornish Hts. Pwy, Syracuse, NY 13215
06/16/20	Business – Jennifer Tavares, 91 Waterwagon Rd., Ithaca NY 14850
06/16/20	20% Requirement – Youth Serving Organization – Kate Shanks-Booth, 288 Harford Rd., Lower Apt. Brooktondale, NY 14817
02/02/21	20% Requirement – Labor Organization/Apprenticeship – Todd Bruer, 10 Hilton Rd., Dryden
06/16/20	Mandated Partner-Adult Education/Literacy Representative –Jeffrey A. Matteson, 384 Virgil Rd, Dryden, NY 13053
	<u>2024</u>
2/1/22	Business – Kim Babuka, 380 Luce Road, Groton NY 13073
6/15/21	20% Requirement - Labor Organization –John M. Cometti, 320 Beach Road, Syracuse, NY 13209
10/19/21	20% Requirement - Community-based Organization –Danielle Harrington, 288 Piper Rd, Newfield 14867
6/15/21	Business – Derek Burrows, 402 Cayuga Heights Road, Ithaca NY 14850
6/15/21	Business - Amy Illes, 9 Estates Drive, Ithaca, NY 14850
6/15/21	Mandated Partner - Economic Development Representative – Heather McDaniel, 2219 N. Triphammer Rd., Ithaca
6/15/21	Business – Teri Tarshus, 102 Renwick Drive, Ithaca, NY 14850
6/15/21	Mandated Partner – Higher Education – Carrie Coates Whitmore, 170 N. Street, Dryden NY 13053
6/15/21	Key Community Partner - TANF Representative – Kit Kephart, 1864 Rt. 96, Trumansburg, NY 14886
6/15/21	Business – Scott Pronti, 19 Conlon Road, Lansing, NY 14882

From: Diane Achilles <DAchilles@tomkins-co.org>

Sent: Wednesday, February 2, 2022 11:25 AM

To: Brittini Griep <bgriep@tomkins-co.org>

Subject: Re: appointment to WDB Board