

One Stop Operations and Oversight Committee

September 14, 2021

8:30 A.M.

ZOOM platform

PRESENT: A. Bishop, P. Levesque, K. Franzese, K. Kersey

EXCUSED: B. Forrest

STAFF: R. Avila, D. Achilles

GUEST: J. Mouillesseaux, K. Cerasaro

CALL TO ORDER

Chairman Bishop called the meeting to order at 9:13 a.m.

APPROVAL OF MINUTES – May 11, 2021

It was moved by Mr. Kersey, seconded by Mr. Levesque and unanimously adopted by voice vote of members present to approve the minutes of May 11, 2021 as written.

WORKPLAN

Quarterly One Stop Center Report

Ms. Mouillesseaux reported that the Career Center is still closed to the public and are waiting for the Governor to release information on the re-opening of Career Centers. During this time the Career Center staff are delivering services virtually for adults and youth staff are in the field, worksites and office.

Ms. Mouillesseaux reported that the Summer Youth Employment Program is wrapping up September 30th. The Career Center has serviced approximately 75 youth with 3 staff members. On the adult funding staff are working virtually and doing our reach into the community to recruit customers in the community to know the availability of training and potential employment. Ms. Mouillesseaux has hired two new staff to help with adult and dislocated workers that will be starting this month.

Ms. Mouillesseaux reported that 2 grants the Disability Employment Initiative and the TET-NDWG grants are closing out as of September 30, 2021.

Mr. Cerasaro reported that NYSDOL Career Center has been closed with no timeline of when the center will re-open. The NYSDOL staff have returned to the office full time and are serving customers virtually, by phone and video appointments. The NYSDOL staff have been serving an average of 30 to 40 customers a week with 13 to 17 new customers in the downloads. This is customers who have recently filed an unemployment claim.

Mr. Cerasaro reported that the staff are engaging with businesses in Tompkins County to help find talent to hire and using job matching to pair individual to employment.

Virtual Career Center

Mr. Cerasaro reported that NYSDOL virtual platform was to be rolled out and functioning by now for customers and employers to use. At this time NYSDOL has not updated Mr. Cerasaro on the status. The online services will be for job seekers to upload resumes, link with potential employers, and to participate in workshops.

Career Center Security

Mr. Cerasaro reported that he has reached out to the Tompkins County Sheriff's office to schedule a walk through, give suggestion on potential problem areas at the Career Center and has not received a response. Mr. Cerasaro will move forward with reaching out to the Tompkins County Sheriff's office again to schedule a walk-through of the Career Center.

In-demand Occupations List

Ms. Avila reported that the skills mapping report had 22 in-demand occupations listed that will need to be revised to add occupations that were on the previous list. Ms. Avila will be working on revising this list and will report the new list to the committee at the next One Stop meeting, Tuesday, November 9, 2021.

Ms. Mouillessiaux reported that the in-demand occupation list needs to have all occupations that are needed in Tompkins County. When the Career Center staff is working with customers who are looking for training in specific occupations it needs to be on the in-demand occupation list to move forward with using WIOA funds.

DIRECTOR'S REPORT

Ms. Avila reported to the One Stop Committee she has been approved for ETPL to approve new training for occupation. Ms. Avila has had several requests from Cornell, Career Center, Tompkins Cortland Community College, and Tompkins, Seneca, Tioga BOCES to approve training for child care, hospitality and leadership.

Ms. Avila reported that the Summer Youth Employment Program is wrapping up as of September 30, 2021 and will be sending the final report to the State in mid-October.

Ms. Avila reported that the Board and Ithaca Area Economic Development are collaborating to develop a soft skills training for Tompkins County.

Mr. Bishop asked about the status of the Career Center Recertification and will the One Stop Committee have to update due to the Career Center being virtual. Ms. Achilles reported that the Board has not been notified by the State of any recertification update.

ADJOURNMENT

The meeting adjourned at 9:56 a.m.

The next scheduled meeting is Tuesday, November 9, 2021.