Tompkins County Workforce Development Board Governance and Membership Committee

MINUTES

Thursday, November 17, 2022 | WDB Conf. Rm 401 E State St. Suite 402B, Ithaca

Present: K. Babuka, H. McDaniel

Excused: S. Pronti, J. Tavares

Staff: R. Avila, C. Sponn

Call to Order

Ms. Babuka called the meeting to order at 3:28 p.m.

Approval of Minutes - August 18, 2022

Due to lack of quorum approval of August 18, 2022 minutes will be deferred to the next Governance and Membership Committee meeting.

Current Board Membership

Board Elections

Ms. Achilles has emailed out ballots for Board Officer elections.

Sexual Harassment Training Attestation Form

Ms. Achilles is still receiving Sexual Harassment Training Attestation forms and will finalize with the last couple of Board members.

Board Meeting 2023 Schedule

The Board meeting schedule for 2023 calendar invites have been sent out. 2023 will consist of 6 Board meetings. April 20223 will be a tentative meeting date if Board needs to do any business and will be available on Zoom.

Vacancy

Vice-Chair - Update

Ms. Franzese has accepted the position of Vice-Chair for the Board.

Amy Iles Resignation/Replacement

Ms. Babuka and Ms. Avila have reached out to organizations for a Treasurer replacement for Ms. Iles.

Discussion

Committee's 2023 Meeting Schedule

Committee members had a discussion of finding a new meeting time/date due to members having other commitments.

Adjournment

Ms. Babuka adjourned the meeting at 03:44 p.m.

The next meeting is scheduled for Thursday, February 16, 2022

Workforce Development Board - 2021-2022 Attendance

			Att.	Exc.	Absent
Abdelrehim	Mohamed	Homewood Suites by Hilton	0	0	8
Babuka	Kim	Cornell University	5	0	0
Bruer	Todd	Plumber Steamfitters, Local	5	1	2
Cerasaro	Kip	New York State Dept of Labor	7	1	0
Cometti	John	Teamsters Local 317	6	1	1
Harrington	Danielle	Tompkins Community Action	5	0	0
Forrest	Brian	Cayuga Medical Center	4	1	3
Franzese	Kirra	Ithaca College	7	1	0
lles	Amy	Sciarabba Walker & Co, LLP	1	5	2
Kephart	Kit	TANF Programs, Tompkins County	2	1	5
Kersey	Kevin	Rheonix	4	2	2
Fiacco	Theresa	ACCES-Vocational Rehabilitation	3	0	0
Levesque	Paul	Holt Architects	4	4	0
Malcolm	Christopher	Wegmans	6	1	1
Matteson	Jeffrey	Tompkins Seneca Tioga BOCES	6	2	0
McDaniel	Heather	Tompkins County Area Development	6	2	0
Pronti	Scott	Tompkins Trust Company	8	0	0
Shanks-Booth	Kate	Tompkins County Youth Services	7	1	0
Shapiro	Jay	BorgWarner	7	1	0
Tarshus	Teri	Hillton Garden Inn	6	1	1
Tavares	Jennifer	Tompkins County Chamber of Commerce	6	1	1
Burke	Ashley	Challenge Workforce Solutions	3	2	1
Whitmore	Carrie	Tompkins Cortland Community College	7	1	0
Ex-Officio					
Mouillesseaux	Jackie	Tompkins Workforce NY			
Hendrix	Amie	Tompkins County Legislature			
September:		December:		<u> </u>	<u> </u>
October:		February:			

RE: appointment to WDB Board

Brittni Griep <bgriep@tompkins-co.org>

Wed 2/2/2022 11:26 AM

To: Diane Achilles < DAchilles@tompkins-co.org >

Ahh the appointments to your Board 😊



Here is what I have:

Appt. Date	2022			
07/16/19	Business – Mohamed Abdelrehim, 36 Cinema Drive, Ithaca, NY 14850			
07/07/20	Business – Chris Malcolm, 500 South Meadow Street, Ithaca, NY 14850			
02/02/21	Business – Jay Shapiro, 2 Devon Dr., Endicott, NY 13760			
08/20/19	Business – Kirra Franzese, 107 Durland Place, Watkins Glen, NY 14891			
02/02/21	Mandated Partner – Kip Cerasaro, 150 Graham Road, Ithaca, NY 14850			
05/07/19	Mandated Partner - Vocational Rehabilitation – Jack Lance, 512 Old Colony Road, Clarks			
Summit, NY 18411				
10/19/21	20% Requirement – Organization Serving Individ. w/ Disabilities – Ashley Burke, 4120 Skyline			
Drive, Keuka Park 1	4478			
	<u>2023</u>			
06/16/20	Business Brian K Forrest, 5751 Stillwill Road, Trumansburg, NY 14886			
06/16/20	Business – Paul Levesque II, 184 North Main Street, Moravia, NY 13118			
06/16/20	Business – Keviersey, 4961 Cornish Hts. Pwy, Syracuse, NY 13215			
06/16/20	Business – Jennifer Tavares, 91 Waterwagon Rd., Ithaca NY 14850			
06/16/20	20% Requirement – Youth Serving Organization – Kate Shanks-Booth, 288 Harford Rd., Lower Apt.			
	Brooktondale, NY 14817			
02/02/21	20% Requirement – Labor Organization/Apprenticeship –Todd Bruer, 10 Hilton Rd., Dryden			
06/16/20	Mandated Partner-Adult Education/Literacy Representative—Jeffrey A. Matteson, 384 Virgil			
Rd, Dryden, NY	13053			
	2024			
2/1/22	Business – Kim Babuka, 380 Luce Road, Groton NY 13073			
6/15/21	20% Requirement - Labor Organization – John M. Cometti, 320 Beach Road, Syracuse, NY			
13209	2070 Requirement Education Solin W. Cometti, 320 Beden Roda, Syracuse, Wi			
10/19/21	20% Requirement - Community-based Organization - Danielle Harrington, 288 Piper Rd,			
Newfield 14867				
6/15/21	Business – Derek Burrows, 402 Cayuga Heights Road, Ithaca NY 14850			
6/15/21	Business - Amy Illes, 9 Estates Drive, Ithaca, NY 14850			
6/15/21	Mandated Partner - Economic Development Representative – Heather McDaniel, 2219 N.			
Triphammer Rd	., Ithaca			
6/15/21	Business – Teri Tarshus, 102 Renwick Drive, Ithaca, NY 14850			
6/15/21	Manufacted Boutson, Higher Education, Comin Control Military and 470 N. Charat, Davidson N.V.			
0/13/21	Mandated Partner – Higher Education – Carrie Coates Whitmore, 170 N. Street, Dryden NY			
13053	Wandated Partner – Higher Education – Carrie Coates Whitmore, 170 N. Street, Dryden NY			
	Key Community Partner - TANF Representative – Kit Kephart, 1864 Rt. 96, Trumansburg, NY			
13053				

From: Diane Achilles < DAchilles@tompkins-co.org> Sent: Wednesday, February 2, 2022 11:25 AM To: Brittni Griep

bgriep@tompkins-co.org> Subject: Re: appointment to WDB Board