

GOVERNANCE AND MEMBERSHIP COMMITTEE

December 09, 2021

10:00 A.M.

ZOOM platform

PRESENT: D. Burrows, S. Pronti, H. McDaniel

EXCUSED: J. Tavares

STAFF: R. Avila, D. Achilles

CALL TO ORDER

Mr. Burrows called the meeting to order at 10:05 a.m.

APPROVAL OF MINUTES – September 15, 2021

It was moved by Ms. McDaniel, seconded by Mr. Pronti, adopted by voice vote of members present to approve the minutes of September 15, 2021 as written.

SEXUAL HARASSMENT TRAINING UPDATE

Mr. Pronti will remind Board members to email attestation or certificate to Ms. Achilles for completion of Sexual Harassment Training at Tuesday, December 14, 2021 Board meeting.

VACANCIES

UPDATE ON BOARD MEMBERSHIP Challenge Workforce Solutions Tompkins Community Action

Ms. Avila reported that the Board has two new members; Ms. Harrington, Interim Executive Director, Tompkins Community Action and Ms. Burke, Vice President, Mozaic/ Challenge Workforce Solutions. Ms. Avila conducted an orientation with Ms. Harrington and Ms. Burke on the responsibilities and expectation of being a Board members.

BOARD ORIENTATION

Ms. Avila reported that at the February 2022 Board meeting there will be a Board orientation refresher to review Board by-laws, “New Possible” recommendations, data on Board, and Workplan for 2022-2023.

ADJOURNMENT

Mr. Burrows adjourned the meeting at 10:45 a.m

Appointment Card for Workforce Development Board

Brittini Griep

Thu 11/4/2021 10:09 AM

To: Diane Achilles

Here you go!

Appt. Date 2022

07/16/19 **Business** – Mohamed Abdelrehim, 36 Cinema Drive, Ithaca, NY 14850
07/07/20 **Business** – Chris Malcolm, 500 South Meadow Street, Ithaca, NY 14850
02/02/21 **Business** – Jay Shapiro, 2 Devon Dr., Endicott, NY 13760
08/20/19 **Business** – Kirra Franzese, 107 Durland Place, Watkins Glen, NY 14891
02/02/21 **Mandated Partner** – Kip Cerasaro, 150 Graham Road, Ithaca, NY 14850
05/07/19 **Mandated Partner - Vocational Rehabilitation** – Jack Lance, 512 Old Colony Road, Clarks Summit, NY 18411
10/19/21 **20% Requirement – Organization Serving Individ. w/ Disabilities** – Ashley Burke, 4120 Skyline Drive, Keuka Park 14478

2023

06/16/20 **Business** Brian K Forrest, 5751 Stillwill Road, Trumansburg, NY 14886
06/16/20 **Business** – Paul Levesque II, 184 North Main Street, Moravia, NY 13118
06/16/20 **Business** – Keviersey, 4961 Cornish Hts. Pwy, Syracuse, NY 13215
06/16/20 **Business** – Jennifer Tavares, 91 Waterwagon Rd., Ithaca NY 14850
06/16/20 **20% Requirement – Youth Serving Organization** – Kate Shanks-Booth, 288 Harford Rd., Lower Apt. Brooktondale, NY 14817
02/02/21 **20% Requirement – Labor Organization/Apprenticeship** – Todd Bruer, 10 Hilton Rd., Dryden
06/16/20 **Mandated Partner-Adult Education/Literacy Representative**–Jeffrey A. Matteson, 384 Virgil Rd, Dryden, NY 13053

2024

6/15/21 **Business** – Allan D. Bishop, 305 Prospect Street, Owego, NY 13827
6/15/21 **20% Requirement - Labor Organization** –John M. Cometti, 320 Beach Road, Syracuse, NY 13209
10/19/21 **20% Requirement - Community-based Organization** –Danielle Harrington, 288 Piper Rd, Newfield 14867
6/15/21 **Business** – Derek Burrows, 402 Cayuga Heights Road, Ithaca NY 14850
6/15/21 **Business** - Amy Illes, 9 Estates Drive, Ithaca, NY 14850
6/15/21 **Mandated Partner - Economic Development Representative** – Heather McDaniel, 2219 N. Triphammer Rd., Ithaca
6/15/21 **Business** – Teri Tarshus, 102 Renwick Drive, Ithaca, NY 14850
6/15/21 **Mandated Partner – Higher Education** – Carrie Coates Whitmore, 170 N. Street, Dryden NY 13053
6/15/21 **Key Community Partner - TANF Representative** – Kit Kephart, 1864 Rt. 96, Trumansburg, NY 14886
6/15/21 **Business** – Scott Pronti, 19 Conlon Road, Lansing, NY 14882

2021 WD Board Membership

	NAME	TYPE OF ORG	INDUSTRY	BUSINESS NAME	EXP 2022	VACANT	VACANCY - NEW MEMBER	Y / N
1	Mohamed Abdelrehim	Business	Hospitality	Homewood Suites	X			
1	Allan Bishop	Business	Higher Education	Cornell				
1	Derek Burrows	Business	Customer Computer Programming	Grammatech				
1	Brian Forrest	Business	Health Services	Cayuga Medical Center				
1	Kirra Franzese	Business	Higher Education	Ithaca College	X			
1	Amy Iles	Business	Accounting, Tax Prep, Bookkeeping and Payroll Services	Sciarabba Walker				
1	Kevin Kersey	Business	Manufacturing/High Tech	Rheonix/Incodema3D				
1	Paul Levesque	Business	Architectural Services	Holt Architects				
1	Scott Pronti	Business	Financial	Tompkins Trust Company				
1	Jay Sharpiro	Business	Manufacturing/High Tech	BorgWarner	X			
1	Jennifer Tavares	Business	Business Network	Chamber of Commerce				
1	Teri Tarshus	Business	Hospitality	Ithaca Hilton Inn				
1	Christopher Malcolm	Business	Retail	Wegmans	X			
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1	Jeff Matteson	Adult Ed./Literacy Rep.	Mandated Partner	TST BOCES				
1	Jack Lance	Vocational Rehabilitation	Mandated Partner	ACCES-VR	X			
1	Carrie Whitmore	Higher Education	Mandated Partner	TC3				
1	Kip Cerasaro	NYS DOL	Mandated Partner	NYS DOL	X			
1	Heather McDaniel	Economic Development Rep.	Mandated Partner	TCAD				
1	Kit Kephart	TANF Rep.		DSS				
1	Kate Shanks-Booth	Youth Serving Organization		CYS				
1	Danielle Harrington	Community-based Organization		TC Action				
1	John Cometti	Labor Organization		Teamsters Local 317				
1	Ashley Burke	Org. Serving Ind. w/ Disabilities		Challenge Workforce Solutions	X			
1	Todd Bruer	Labor Org./Apprenticeship		IBEW Local				
11								
	Ex-Officio - Non Voting Members							
	Jackie Mouillesseaux	WIOA Title I						
	Amie Hendrix	County Admin.						

ADOPTED

APPOINTMENT (LEG. OFFICE USE ONLY) NO. (ID # 10432)

Chair's Appointments - Workforce Development

Workforce Development Board

Ashley Burke, Organization Serving Individuals with Disabilities representative, term expires June 30, 2022

Danielle Harrington, 20 Percent Requirement Community-Based Organization, term expires June 30, 2024

RESULT: APPT'D BY CHAIR

STATE OF NEW YORK)

) ss:

COUNTY OF TOMPKINS)

I hereby certify that the foregoing is a true and correct transcript of a resolution adopted by the Tompkins County Legislature on October 19, 2021.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Legislature at Ithaca, New York, on October 21, 2021.

Catherine Corbett, Clerk
Tompkins County Legislature