



Youth Services Advisory Board Meeting

February Meeting Minutes

Feb. 28, 2022 from 5:00 PM to 6:30 PM

Members in Attendance: Marnie Kirchgessner, Patty Van de Bogart, Lisa Campbell, Ian Schachner, Khaki Wunderlich, Jen Dean, Pat Buechel, Lisa Monroe, and Randy Brown

Members not in Attendance: Leonardo Vargas-Mendez, Randy Smith, and Tamer Elshourbagy

Staff: Kate Shanks-Booth

Welcome – Meeting called at 5:00 PM

- Randy Brown – Appointed Leg. Liaison was in attendance for his first meeting.

Things to be Voted on:

- Jan 2022 Meeting Minutes – no quorum so could not vote.

Director's Report:

- Kate said that one of the things that the Youth Commissions/Community Councils are asked to do is a needs assessment to determine the needs of their community. Kate said that the Determent is working on a streamlined approach to ask the same base questions across the system, but also allowing the survey to be customized for each community.
- Kate said the Community Needs Assessments are currently under review and one of the ways they are incorporating youth voice into the process is PHOTVOICE. This is a project that gives local youth a camera and they can take pictures that represent the needs of their community thought their eyes.
- Kate said there are several things that can be done with the photos that the youth take, and she walked them through those options.
- Kate reminded the youth board that they're on trainings are on the website, most recently the Bully Prevention Workshop that was done.

Discussion: Update on Request for Proposals 2023

- Patty said that we have the 2023 RFP together, and the dates associated with the timeline will be set by the Tompkins County Purchasing process.
- Kate said that it is under final review and will then need to be posted live for 30 days. Once that is done and the bids come in, we can move into the Resource Allocation Process.
- Kate said she would be happy to send a copy of the timeline to the Board, but not the entire RFP unless they wished to see it. She said they could contact her, and she would have Theresa send that out upon request.
- Patty said she wanted to have a vote on the RFP, but she was curious if there was any conversation around it.
- Khaki said we didn't have quorum and she didn't think we needed a vote.
- Kate said no we didn't need an official vote, but rather the general blessing of the Board members present in the meeting to move forward would be nice to have.

- Kate said that while it didn't have an official vote, it was important that the board had been part of the process to review and make any changes that they felt needed to be reflected in the new RFP. That had been the case, so she was just really looking for consensus that it was ok to move forward.
- Kate did say that they are looking for board members to serve on the Resource Allocation Committee (RAC). She said it is a great way to get a much deeper understanding of the funding streams and what the money is going towards.
- Kate also said that they would be looking for a couple community members to join the RAC, and if the membership had any recommendations. She suggested that they let her, or Theresa know.
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Discussion: 2022 Youth Services Advisory Board Goals

- Patty asked if everyone had a chance to look at the 2020/2021 Youth Board Goals.
- She mentioned that the goals came from the Board Retreat in 2020, which were created a month before COVID19 hit.
- She was curious if people thought we should work on them
- Ian said that we should keep them, the board put a lot of thought into the creation of those goals. Instead of coming up with new ones, we should go deeper.
- He said that since the last board meeting he had visited the DRYC and enjoyed getting to know what was going on at the Dryden Youth Commission.
- Ian also wanted to pitch the involvement in the RAC, he said that he has enjoyed the discussion, and to review and learn how the money should be spent, and what additional information is needed from bidders.
- Khaki supported what Ian said, but asked if we have achieved our goals. Khaki said we should keep them and find different strategies to work towards the goals.
- Khaki would like us to see if we can review the by-laws, and the main issue is being the quorum. She said that there is no recourse to make the municipalities have representations.
- Lisa Monroe responded to Khaki and said yes, it is annoying. She said the same thing happens with COFA advisory board, and Cathy Covert said it was more than just the Leg. it involves changing local laws. It involves the charter, and that is more complex than just talking to the
- Khaki said that is not the case with all boards, and she wants to have a conversation about it. The County will be looking at the Charter around the merger of Mental and Health Department, it might be a great time to have that conversation.
- Randy Brown said he supports that change.
- Kate said that it would probably start at the Health and Human Services Committee (HHS). Lisa M. said she would also check with Cathy Covert.
- Marnie asked if Randy was on the HHS, and he said yes.
- Lisa said that maybe we could review the by-laws at the next meeting, it makes sense because we are having the new member orientation.
- Khaki said that she had just reviewed the charter and there was nothing about quorum in there. Lisa M. and Kate, said they didn't think that the law was in the youth services charter, but the one that was the next level up.
- Pat said that when she was on the DWI, and they did their by-laws it was a lot of work and it was a huge amount of work. She also said that if we are going to keep the goals, lets write them down, given them dates, and work on getting them done. She also noted that she set in on the Lansing Youth Commission she was very surprised that they are doing a fundraiser, she was confused how that happened, but enjoyed the conversation.
- Kate noted that it is CCE who does the fundraising, as a 501c3 and that is how that happened. Other commissions, such as Trumansburg also do it.

- Khaki said she wasn't sure what we are saying we are going to do, and she would like to see us look at what we have done, and what would need to happen in order reach those goals, if they feel they have not done so.
- Kate said that she had just read a book called "Measure What Matters" by John Doer. This premise is that you break things down into quarter goals, and then touch base over the course of the year on the progress, and not just check-in at the end of the year.
- Pat asked if that would be a good retreat topic? Both Patty and Kate said, yes.
- Khaki said that she would like us to have some agreed upon language to move forward with this progress.
- Patty asked if we should have everyone come prepared to talk about this. But she said that she didn't know if we were going to be able to do that in person.
- Marnie asked where the vacancies are on the Board, and Kate said that she could get that for the board.
- Lisa suggested that we take the goals, those who have been a part of them, and prior to the next meeting reflect and give feedback prior to next meeting so we have something to work with. Patty said that was a great idea.
- Khaki said a structure for a series of conversation, and what we are looking for out of those conversations.
- She added, what have we done under those goals, and then we can find the gaps.
- Randy B. said he likes the conversation but with companies that he is all about writing down action and not just ideas, which means we are help accountable. We must know where we want to end up, before we can know where we want to go.
- Randy B. also said that he was working to figure out how to better support youth on all the committees in the Leg. He feels a lot of kids are falling through the cracks.
- Marnie said we aren't through the pandemic, and we have accomplished a lot. She said there are needs that will come from the pandemic, and let's not get to crazy about if we met our goals from two years ago. She said there was so much to be proud of and she wants to have us come from a positive place.
- Patty asked if we wanted to talk about the retreat, and she said she didn't think we were ready to have that conversations.
- Patty said that next month is the New Membership Orientation and she would like everyone to come. Kate also said that it would be great if everyone could come.

New Old Business:

- Nothing to report

Adjourn & Next Meeting:

- Next Meeting is March 28th, 2022 at 5:00 pm.

Meeting called at 6:05

Respectfully Submitted by Kate Shanks-Booth