

Tompkins County ADA Transition Plan - 2017

Based on the 2010 ADA Standards for Accessible Design

Project: Tompkins County Transition Plan 2017

Building: Department of Motor Vehicles

Location: 3013rd Street, Ithaca NY

Date: May 15, 2017

Surveyor(s): Alan Lockett – Assistant Director of Facilities



ADA Checklist for Existing Facilities

Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



All facilities should have at a minimum an accessible route to a main building entrance.




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Priority 1 – Approach & Entrance			Comments
1.1	Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs?	Yes	Public parking. Public transportation.
1.2	If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]	Yes	Parking isn't dedicated to the DMV. This department is in a plaza with other businesses. The parking lot is not owned or controlled by the County.
1.3	Of the accessible spaces, is at least one a van accessible space? [208.2.4]	Yes	
1.4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]	Yes	
1.5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]	Yes Yes	
1.6	Are the access aisles marked so as to discourage parking in them? [502.3.3]	Yes	
1.7	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]	Yes	
1.8	Do the access aisles adjoin an accessible route? [502.3]	Yes	
1.9	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground? [502.6]	Yes Yes	
1.10	Is the route stable, firm and slip-resistant? [302.1]	Yes	
1.11	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	Yes	

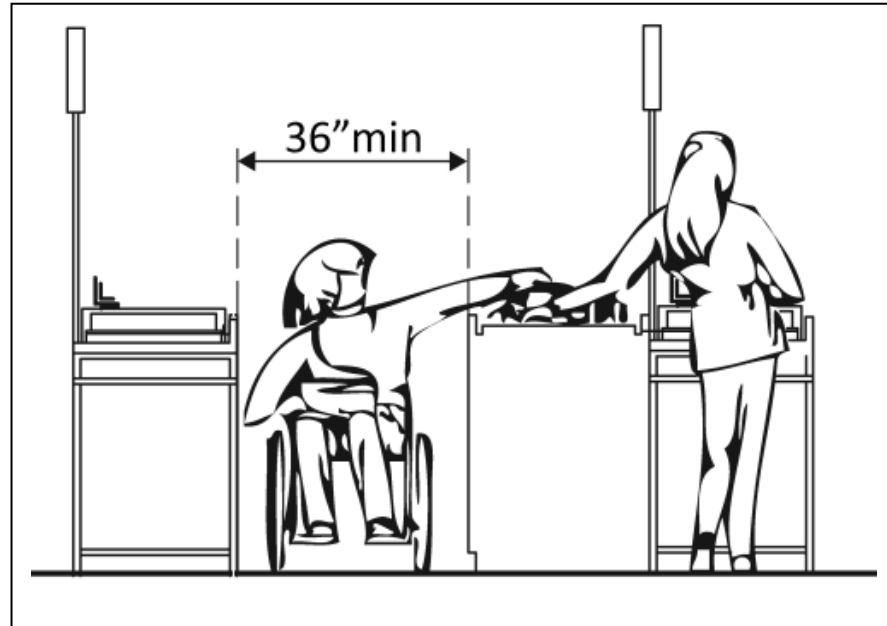
1.12	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]	Yes	
1.13	Is the cross slope no steeper than 1:48? [403.3]	Yes	
Curb Ramps			
1.14	If the accessible route crosses a curb, is there a curb ramp? [402.2]	Yes	
1.15	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]	Yes	
1.16	Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]	Yes	
Ramps <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
1.17-1.28	If there is a ramp is it at least 36 inches wide? [405.5]	NA	
Entrance			
1.29	Is the main entrance accessible?	Yes	
1.30	If the main entrance is not accessible, is there an alternative accessible entrance?	No	There is only one available entrance for the public.
1.31	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	No	

1.32	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	No	No accessible signage. The entrance is obvious and the DMV sign is very large and mounted on the building soffit.
1.33	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Yes Measurement: 42"	
1.34	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Yes	
1.35	If the threshold is vertical is it no more than 1/2 inch high?	Yes Measurement: 3/8"	
1.36	Is the door equipped with hardware that is operable with one hand and doesn't require firm grasping, pinching or twisting the wrist?	Yes	Pull type handles.
1.37	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]	Yes Measurement: 40 – 48"	
1.38	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees [404.2.8]	Yes No Measurement: 6 seconds	
1.39	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Yes Measurement: 48"	
1.40	If provided at the building entrance, are carpets or mats no higher than ½ inch thick? [302.2]	Yes Measurement: ½"	

ADA Checklist for Existing Facilities

Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.




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Priority 2 – Access to Goods & Services		Comments	
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	Yes	This is a single floor building.
Interior Accessible Route			
2.2	Are all public spaces on at least one accessible route? [206.2.4]	Yes	There actually is no “route”. All public business is conducted in the open lobby area of the DMV. No hallways or doors for visitors to go through.
2.3	Is the route stable, firm and slip-resistant? [40.2, 302.1]	Yes	
2.4	Is the route at least 36 inches wide? [403.5.1]	NA	
2.5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	No	
2.6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]	NA	
2.7	Is the cross slope no steeper than 1:48? [403.3]	NA	
2.8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? [307.4]	NA	
2.9	Are there elevators or platform lifts to all public stories?	NA	
Ramps <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
2.10-2.21	If there is a ramp, is it at least 36 inches wide? [405.5]	NA	

Elevators – Full Size & LULA (limited use, limited application)		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.22-2.30	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]	NA	Single floor.
Platform Lifts		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.31	If a lift is provided, can it be used without assistance from others? [410.1]	NA	
Signs “Tactile characters” are read using touch, i.e. raised characters and Braille.			
2.32	If there are signs designating permanent rooms and spaces [216.2] Do text characters contrast with their backgrounds? [703.5] Are text characters raised / Braille? [703.2]	No No No	There are only three rooms in this department besides toilet rooms; Break room, storage room, and office. None of these rooms are open to the public.
2.33	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? [703.5.1] Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]	No No	
Interior Doors – conference / break rooms, etc.			
2.34	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Yes Measurement: 35"	Break room entrance.
2.35	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Yes	
2.36	Is the threshold no more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, [404.2.5, 303.2]	Yes	No threshold (break room).
2.37	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?	No	Knob handle. Replace with lever.

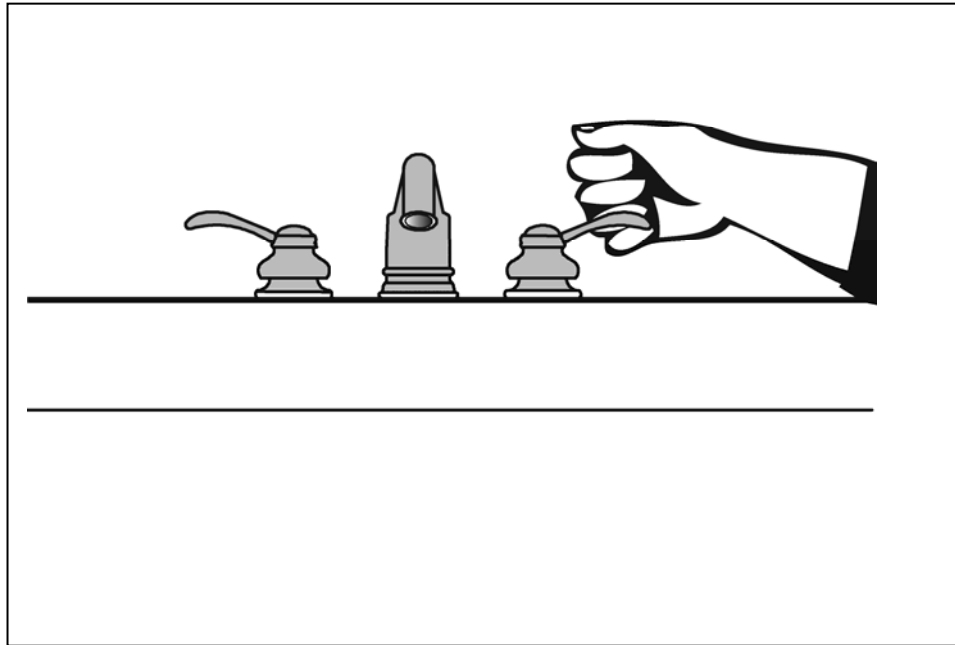
2.38	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Yes	
2.39	Can the door be opened easily (5 pounds maximum force)? [404.2.9]	Yes	
2.40	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 [404.2.8.1]	NA	No closer.
Rooms and Spaces			
2.41	Are aisles and pathways to and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]	Yes	
2.42	Are floor surfaces stable, firm and slip resistant? [302.1]	Yes	
2.43	If there is carpet: Is it no higher than ½ inch?	NA	
Controls – light switches, security and intercom systems, emergency/alarm boxes, etc.			
2.44	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]	Yes	
	Are the operable parts no higher than 48 inches above the floor?*[309.3, 308]	Yes	
2.45	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]	Yes	
Seating - conference / break rooms, counters, testing area and forms area			
2.46	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]	Yes	There is no fixed seating. 

2.47	Is there a route at least 36 inches wide to accessible seating? [403.5.1]	Yes	Open floor plan.
2.48	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	Yes	A number of different surface heights are available for people taking tests or filling out paperwork.
2.49	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]	Yes	

The ADA Checklist for Existing Facilities

Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design




When toilet rooms are open to the public they should be accessible to people with disabilities.



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Priority 3 – Toilet Rooms			Comments
3.1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	No	<p>M/F toilet rooms are available for staff only. Neither is accessible although the female toilet room does have one grab bar. Full accessibility would require a total renovation of each toilet room.</p> 
3.2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	NA	

ADA Checklist for Existing Facilities

Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



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Priority 4 – Additional Access		Comments	
4.1-4.4	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?*[See 2010 ADA Standards for Accessible Design – 602.2]	NA	No drinking fountains.
4.5	If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	Yes	

ADA Checklist for Existing TC Facilities

Summary of items that could be improved.

Building: Department of Motor Vehicles

Date Inspected: May 16, 2017

Priority 1

Item	Correction	Target Date	Date Completed
None			

Priority 2

Item	Correction	Target Date	Date Completed
2.37	Replace knob door handle with lever	Sept 2017	

Priority 3

Item	Correction	Target Date	Date Completed
None			

Priority 4

Item	Correction	Target Date	Date Completed
None			