

**CRITERIA  
&  
PROCESS FOR SUBMITTING NOMINATION**

**TOMPKINS COUNTY DISTINGUISHED YOUTH AWARD**

- The Nominee shall be a resident of Tompkins County; if a group comprised of youths that entity shall be located in Tompkins County;
- Nominee, or nominees, shall not be more than 19 years of age, when possible;
- Awardee shall be recognized for a selfless contribution or service worthy of note to the benefit of the County community;

Who can submit a nomination?

- Any Tompkins County resident, or group of residents;
- The entity for whom the service was performed, or an entity on behalf of the recipient entity; or
- Any municipality, school, religious group, community center, and so forth

Nominations shall be submitted in writing and include all information relative to the nominee or nominees' meeting the above criteria.

Nominations may be submitted to any member of the County Legislature, by e-mail ([legislature@tompkins-co.org](mailto:legislature@tompkins-co.org)), or to the Clerk of the Legislature in person at the Tompkins County Legislature Office located in the Governor Daniel D. Tompkins Building, 121 East Court Street, 2<sup>nd</sup> Floor, Ithaca, New York 14850.

Award selection shall be on a monthly round-robin basis by members of the County Legislature and will be generally presented at the second regular meeting of the month.