

## NOTICE OF MECHANIC'S LIEN UNDER LIEN LAW

To the Clerk of the County of \_\_\_\_\_ and all others whom it may concern:

**PLEASE TAKE NOTICE**, that \_\_\_\_\_,  
as a lienor has and claims a lien on the real property hereinafter described as follows:

(1) The names and residences of the lienor are \_\_\_\_\_,  
\_\_\_\_\_ New York \_\_\_\_\_, being a corporation composed  
of shareholders, whose business address is at \_\_\_\_\_,  
\_\_\_\_\_ New York \_\_\_\_\_, and whose principal place of  
business is at \_\_\_\_\_, New York \_\_\_\_\_.  
If a partnership, the names and addresses of the partners are

\_\_\_\_\_ The name and address of the lienor's attorney, if applicable, is  
\_\_\_\_\_

(2) The owner of the real property is \_\_\_\_\_ and the interest of the  
owner, upon information and the belief of the lienor, is fee simple.

(3) The name of the person by whom the lienor was employed is \_\_\_\_\_.

(4) The name of the person to whom the lienor furnished or is to furnish material or for whom  
the lienor performed or is to perform professional services is \_\_\_\_\_.

(5) The name of the person with whom the contract was made is \_\_\_\_\_.

(6) The labor performed and material furnished was \_\_\_\_\_  
\_\_\_\_\_.

(7) The materials actually manufactured for but not delivered to the real property are \_\_\_\_\_  
\_\_\_\_\_.

(8) The agreed price and value of the labor performed and the material furnished is \_\_\_\_\_.

The agreed price and value of the material actually manufactured, but not delivered to the  
real property is \_\_\_\_\_.

The total agreed price and value is \_\_\_\_\_.

(9) The amount unpaid to the lienor for said labor performed and materials furnished is  
\_\_\_\_\_.

The amount unpaid to the lienor for material actually manufactured, but not delivered to  
the real property is \_\_\_\_\_.

The total amount unpaid is \_\_\_\_\_.

(10) The total amount claimed for which this lien is filed is \_\_\_\_\_.

(11) The time when the first item of work was performed and materials furnished was \_\_\_\_\_.

(12) The time when the last item of work was performed and materials furnished was \_\_\_\_\_.

(13) The property subject to the lien is situated in the County of \_\_\_\_\_, City / Town of \_\_\_\_\_, and known by the address \_\_\_\_\_.  
Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

That said labor and materials were performed and furnished for and used in the improvement of the real property hereinbefore described. That 8 months (4 months if a single family dwelling) have not elapsed dating for the last item of work performed, or from the last items of materials furnished, or since the completion of the contract, or since the final performance of the work, or since the final furnishing of the materials for which this lien is claimed.

Dated: \_\_\_\_\_

BY: \_\_\_\_\_

Printed Name

**VERIFICATION – CORPORATION**

STATE OF NEW YORK

COUNTY OF \_\_\_\_\_, ss:

\_\_\_\_\_, being duly sworn, says that deponent is the \_\_\_\_\_ of \_\_\_\_\_, herein, that deponent has read the foregoing notice of lien and knows the contents thereof, and that the same is true to deponent’s own knowledge, except as to the matters therein stated to be alleged upon information and belief, and that as to those matters deponent believes it to be true. The reason why this verification is made by deponent is that deponent is an officer, to wit, the \_\_\_\_\_ of \_\_\_\_\_, which is a domestic corporation, and deponent is familiar with the facts and circumstances herein.

The source of deponent’s information and the grounds of deponent’s belief as to all matters therein stated upon deponent’s knowledge are as follows: \_\_\_\_\_.

Sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

**VERIFICATION – INDIVIDUAL**

STATE OF NEW YORK

COUNTY OF \_\_\_\_\_, ss:

\_\_\_\_\_, being duly sworn, says that deponent is (one of the co-partnership names in the within notice of lien and) the lienor(s) mentioned in the foregoing notice of lien: that deponent had read the said notice and knows the contents thereof, and that the same is true to deponent’s own knowledge, except as to the matters therein stated to be alleged on information and belief, and that as to those matters deponent believes it to be true.

Sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

AFFIDAVIT OF SERVICE BY CERTIFIED MAIL

STATE OF NEW YORK

COUNTY OF \_\_\_\_\_, ss:

The undersigned, being duly sworn, deposes and says that deponent is over 18 years of age and on \_\_\_\_\_ the undersigned served the within Notice of Lien on \_\_\_\_\_ the \_\_\_\_\_ at \_\_\_\_\_ by depositing a true copy of same, enclosed in a certified mail, postpaid, properly addressed wrapper, in an official depository of the United States Postal Service in New York State.

Printed Name

Sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

**Note:** A contractor or subcontractor must be served simultaneously or within 30 days after filing Notice of Mechanic’s Lien. Proof of such service, pursuant to Lien Law Section 11-6, must be filed in the appropriate County Clerk’s Office within 35 days of filing of the Notice of Mechanic’s Lien.

**Note:** Serve a copy of Notice of Mechanic’s Lien on contractor or subcontractor simultaneously or within 30 days after filing Notice of Mechanic’s Lien. File proof of service with County Clerk within 35 days after Notice of Mechanic’s Lien is filed. Seen Lien Law § 11-b.

Mechanic’s Lien	Notice of Lien
Claimant: _____	Amount: _____
Address: _____	Filed: _____
<b>against</b>	Premises: _____
Owner: _____	Block: _____ Lot: _____
Contractor: _____	Attorney(s) for Lienor: _____
	Post Office Address and Telephone Number: _____ _____ _____