

*Ithaca-Tompkins County
Transportation Council*

RESOLUTION 24-04

***APPROVING AMENDMENTS TO THE 2024-2025
UNIFIED PLANNING WORK PROGRAM***

- WHEREAS,** federal legislation requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND
- WHEREAS,** federal transportation legislation requires Metropolitan Planning Organizations to carry out a "*continuing, cooperative, and comprehensive*" urban transportation-planning process that addresses all modes of transportation; AND
- WHEREAS,** in order to implement a continuous, cooperative, and comprehensive transportation-planning process in the Ithaca-Tompkins County Metropolitan Area, the *Ithaca-Tompkins County Transportation Council* has developed and adopted the 2024-2025 Unified Planning Work Program, which is in accordance with federal requirements; AND
- WHEREAS,** the New York State Department of Transportation (NYSDOT) has updated the 2024-2025 Federal Transit Administration (FTA) Section 5303 Allocations to Metropolitan Planning Organizations based on the latest posting of the Section 5303 Metropolitan Planning Program apportionment by the FTA; AND
- WHEREAS,** the updated allocations to the Ithaca-Tompkins County Transportation Council result in a decrease of \$747 in 2024-2025 FTA funding to the UPWP Operating Budget;
- NOW THEREFORE BE IT RESOLVED,** that the *Ithaca-Tompkins County Transportation Council* does hereby amend the FTA funds in the 2024-2025 Operating Budget (Table 2) to accommodate a decrease of \$747 by reducing funding for the TRAVEL/TRAINING budget line by that total amount. This budget adjustment is to be reflected across the 2024/2025 FTA Section 5303 Auditable Budget (Table 4). The updated budget tables are included in the attachment to this resolution.

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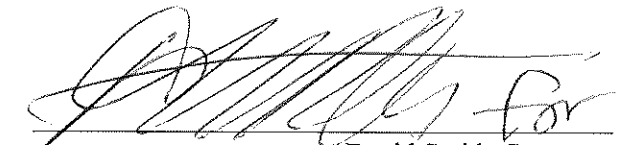
BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby amend the *Programmatic Funding Summary* (Table 1) and related text under the *Funding Summary* section of the 2024-2025 UPWP to reflect the budget amendments.

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Central Staff Director to submit the necessary copies of this amendment and any necessary revisions to the 2024-2025 Unified Planning Work Program document to the pertinent State and Federal Agencies.

This resolution having been considered and approved on April 16, 2024



Rod Howe, Chair



David Smith, Secretary

Ithaca Tompkins County
Transportation Council
Resolution 24-04 Attachment

2024-2025 AVAILABLE FUNDING FOR ITCTC OPERATION

TABLE 2

2024-2025 ITCTC Operating Budget					FTA Carry-Over Funds			Total Funds Available For Operations
CODE	DESCRIPTION	FHWA	FTA	TOTAL	2022-2023 FTA	2023-2024 FTA	FTA Sub-TOTAL	GRAND TOTAL
REVENUES:					REVENUES:			
.4959	FEDERAL AID GRANT	\$364,206	\$50,852	\$415,058	\$3,300	\$9,535	\$12,835	\$427,893
	REPROGRAMMED FUNDS	\$34,208	\$0	\$34,208	\$0	\$0	\$0	\$34,208
	TOTAL REVENUES	\$398,414	\$50,852	\$449,266	\$3,300	\$9,535	\$12,835	\$462,101
EXPENSES:					EXPENSES:			
	COMBINED SALARIES	232,996	26,931	259,927	0	0	0	259,927
.8800	FRINGE	104,848	12,119	116,967	0	0	0	116,967
.2206	COMPUTER EQUIPMENT	1,000	1,500	2,500	0	1,000	1,000	3,500
.2210	OTHER EQUIPMENT	500	0	500	0	1,000	1,000	1,500
.2214	FURNITURE & FIXTURES	0	400	400	0	1,000	1,000	1,400
.2230	COMPUTER SOFTWARE	0	800	800	0	0	0	800
.4303	OFFICE SUPPLIES	0	500	500	0	0	0	500
.4330	PRINTING	7,000	0	7,000	0	1,000	1,000	8,000
.4332	BOOKS/PUBLICATIONS	200	0	200	500	0	500	700
.4342	FOOD	200	0	200	0	0	0	200
.4400	PROGRAM EXPENSE	41,919	0	41,919	0	0	0	41,919
.4402	LEGAL ADVERTISING	1,200	800	2,000	500	1,000	1,500	3,500
.4412	TRAVEL/TRAINING	2,500	753	3,253	0	2,000	2,000	5,253
.4414	LOCAL MILEAGE	500	700	1,200	1,000	1,000	2,000	3,200
.4416	PROFESSIONAL DUES	600	0	600	0	0	0	600
.4424	EQUIPMENT RENTAL	500	1,000	1,500	0	0	0	1,500
.4425	SERVICE CONTRACTS	1,200	0	1,200	0	0	0	1,200
.4432	RENT	500	0	500	1,000	1,535	2,535	3,035
.4442	PROFESSIONAL SERVICE FEES	500	1,500	2,000	0	0	0	2,000
.4452	POSTAGE SERVICES	141	659	800	0	0	0	800
.4472	TELEPHONE	300	500	800	300	0	300	1,100
.4618	INTERDEPARTMENTAL CHARGE	1,810	2,690	4,500	0	0	0	4,500
	TOTAL EXPENSES	398,414	50,852	\$449,266	\$3,300	\$9,535	\$12,835	\$462,101

2024-2025 FTA Section 5303 AUDITABLE BUDGET

TABLE 4

GRANT #NY-80-0034 / PIN # PT25-15-80A

TASK BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.21.00	PROGRAM SUPPORT ADMINISTRATION	10,170	1,907	636	12,713
44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	10,170	1,907	636	12,713
44.23.01	LONG RANGE PLANNING – SYSTEM LEVEL	10,170	1,907	636	12,713
44.23.02	LONG RANGE PLANNING – PROJECT LEVEL	10,170	1,907	636	12,713
44.24.00	SHORT RANGE TRANSPORTATION PLANNING	1,017	190	63	1,270
44.25.00	TRANSPORTATION IMPROVEMENT PROGRAM	6,612	1,240	413	8,265
44.27.00	OTHER ACTIVITIES	2,543	477	158	3,178
TOTAL		50,852	9,535	3,178	63,565
AUDITABLE BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.20.01	PERSONNEL	26,931	4,863	1,621	33,415
44.20.02	FRINGE/LEAVE	12,119	2,574	858	15,551
44.20.03	TRAVEL	1,143	381	127	1,961
44.20.04	EQUIPMENT	2,700	382	127	3,209
44.20.05	SUPPLIES/REPRODUCTION	500	95	32	627
44.20.06	CONTRACTUAL	0	0	0	0
44.20.07	OTHER	7,149	1,240	413	8,802
44.20.08	INDIRECT CHARGES				
XX.XX.XX	Toll Credits				
TOTAL		50,852	9,535	3,178	63,565

